

AGENDA
REGULAR MEETING OF THE
SUISUN CITY PARKS AND RECREATION COMMISSION
701 CIVIC CENTER BOULEVARD
SUISUN CITY, CALIFORNIA
7:00 P.M., WEDNESDAY, JUNE 21, 2017

A. ROLL CALL

B. PUBLIC COMMENT

C. PRESENTATIONS, ANNOUNCEMENTS, AND APPOINTMENTS

D. CONSENT CALENDAR

Consent Calendar items requiring little or no discussion and acted upon with one motion.

1. a. Minutes of the May 2, 2017 Parks and Recreation Commission meeting.

E. GENERAL BUSINESS

1. Discussion and Direction: Future projects to increase the capacity of Suisun City parks.

F. REPORTS

1. Staff
 - a. City Council Agenda
 - b. Park Reports
 - c. Recreation/Community Center
 - d. Marina Report
 - e. Senior Center Report
 - f. City Parks Inspection Reports
 - g. Other:
2. Commission Members
3. Chairman

G. ADJOURNMENT

I, _____ of the City of Suisun do certify that this Agenda was posted by 12:00 noon, on Saturday, preceding this meeting at the following locations:

- a. Suisun City Hall, 701 Civic Center Blvd.
- b. Suisun City Fire Department, 621 Pintail Drive
- c. Suisun City Senior Center, 611 Village Drive

**CITY OF SUISUN CITY
PARKS AND RECREATION COMMISSION
MINUTES OF MAY 3, 2017**

The meeting came to order at 7:00 p.m.

A. ROLL CALL

Present: Vice-chair John Pierce, Commissioner Cindi Witten,
Commissioner Tom Conley, Commissioner Anthony Adams;
Commissioner Jan Davenport

Absent:

Staff: Kris Lofthus, Cathy Rader

Audience:

B. PUBLIC COMMENT: None

C. PRESENTATIONS, ANNOUNCEMENTS, AND APPOINTMENTS

Heritage Park Plan: A March 2017 inspection of Heritage Park revealed that the fall protection was deteriorating, the slide had a crack, and the metal coating has deteriorated. Director Lofthus showed a power point presentation with a plan to double the size of the playground and to replace the play structure with an accessibility playground. Items that are being looked at for the playground are a swing structure for a wheelchair, electronic neo-system, music bell ringer, gym swing with safety harness, rollers on slide, color wheel with sand, and auditory drum. The estimated budget is \$150,000 and may take up to a 4-month process. Director Lofthus stated that there is a \$10,000 KABOOM Grant that could help with the project and may have the community help build the playground to create community involvement and feeling of ownership. Vice Mayor Wilson is on the Accessibility Playground Committee and would like to see a mini basketball court for smaller kids and wheelchairs and a restroom to accommodate special needs. Both Commissioner Conley and Chairman Pierce stated that the restroom will need to be maintained unlike the current restroom at Heritage Park. Director Lofthus stated that he would like Public Works to check and stock the restroom daily.

The Commissioners discussed what other cities were doing: Commissioner Adams said that Venice Beach restrooms have an open top to eliminate housing the homeless and Commissioner Conley suggested controlling with lock and key and maybe the use of portables. Director Lofthus added that he will suggest using rubberized surface with tile squares where the damaged tile can be popped out if needs to be replaced. Commissioner Adams asked if the accessibility playground was for all ages including seniors. Director Lofthus stated that the playground equipment the committee is looking at is for ages 3 – 12yrs. designed for families with a companion swing. Commissioner Adams would like to see an adult course and maybe expand the accessibility playground to all ages. Commissioner

Adams stated that there are no tennis courts in Suisun City and would like to see some.

Chairman Pierce asked if the basketball court will be resurfaced and Director Lofthus stated that they could complete a mini resurface. Director Lofthus added that there are sports courts where you can play 4 different sports on one court. Commissioner Adams would like to see community art pieces at the new park made by local talent and Director Lofthus has reached out to the Kings regarding a mural. Vice-mayor Wilson will be raising funds for the resurfacing, mini basketball court, and restrooms.

Commissioner Adams asked if landscaping can be purchased with the Park Development Fund. Director Lofthus stated that the funds are to be used for new space or expanding capacity for residents and cannot be used for maintenance.

D. CONSENT CALENDAR

Approval of Minutes:

The minutes of the May 3, 2017 meeting were approved with a 4 – 0 vote. Motion to approve made by Commissioner Davenport and seconded by Commissioner Conley.

E. GENERAL BUSINESS

Election of Chair-person and Vice-chair: Vice-chair Pierce was approved with a 4-0 vote to Chair-person. Motion to approve made by Commissioner Davenport and seconded by Commissioner Conley. Commissioner Davenport was approved with a 4-0 vote for Vice-chair. Motion to approve by Commissioner Conley and seconded by Chair-person Pierce.

F. REPORTS

1. Staff

- a. City Council:
- b. Parks Reports: Park Development Fund Report was not available.
- c. Cathy Rader discussed the Recreation Report that was included in the Commissioner's packets.
- d. Marina Report: Director Lofthus discussed the Marina report. Director Lofthus reported that the Matthew McKinley was purchased by Scott Locker, the owner of the Barkissimo and Barquito. Scott plans to extensively renovate it and the work is expected to take up to three months. Scott plans to create a cafe/restaurant on the vessel's upper deck and remodel the lower deck into four hotel rooms. Director Lofthus stated that Dominic Moreno has done a great job in just the 10 weeks he has been the Marina Supervisor. Commissioner Davenport liked the City logo on the new tide books and the salt water taffy on the office counter. Chairman Pierce asked for a dredging update and Director Lofthus will update at the next meeting.
- e. Senior Center Report: Director Lofthus discussed the Senior Breeze Newsletter.

- f. City Parks Inspection Reports: Commissioners turned in their inspection reports.
- g. Other: Commissioner Davenport reported that small dogs are getting out of the Dog Park and that the fence links are too large.
- h. Other: May 20, 2017 Community Garden Clean-up Day
The Commissioners discussed the Community Clean-up and the barbeque afterwards.

- 2. Commissioners: Chairman: Chairman Pierce requested that placement of benches on the bike path be added to the June meeting and asked why Montebello Visa Park is being neglected. He requested Amanda Dum with Public Works be invited to the June meeting to discuss these 2 topics.

G. ADJOURNMENT

There being no further business the meeting was adjourned. Motion to adjourn was made by Commissioner Conley and seconded by Commissioner Witten. The motion was approved on a 5-0 vote.

Chairman

Recreation Program &
Administrative Coordinator