



Pedro "Pete" M. Sanchez, Mayor  
Lori Wilson, Mayor Pro-Tem  
Jane Day  
Michael J. Hudson  
Michael A. Segala

First and Third Tuesday  
Every Month

**A G E N D A**

**REGULAR MEETING OF THE  
SUISUN CITY COUNCIL**

**SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,  
AND HOUSING AUTHORITY**

**TUESDAY, FEBRUARY 17, 2015**

**7:00 P.M.**

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**SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA**

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**TELECONFERENCE NOTICE**

*Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority includes teleconference participation by Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585.*

(Next Ord. No. – 730)

(Next City Council Res. No. 2015 – 14)

Next Suisun City Council Acting as Successor Agency Res. No. SA2015 – 01)

(Next Housing Authority Res. No. HA2015 – 01)

**ROLL CALL**

Council / Board Members

Pledge of Allegiance

Invocation

**PUBLIC COMMENT**

*(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).*

**REPORTS: (Informational items only.)**

1. Mayor/Council -Chair/Boardmembers
2. City Manager/Executive Director/Staff
3. Quarterly Traffic Committee Quarterly Report – (O'Brien).

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320

FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340

SUCCESSOR AGENCY 421-7309 FAX 421-7366

**PRESENTATIONS/APPOINTMENTS**

*(Presentations, Awards, Proclamations, Appointments).*

4. Presentation of Certificate of Appreciation to Jack Harris for Serving as a Member of the Planning Commission from January 2011 through December 2014.
5. Presentation of Certificate of Appreciation to Rudy Mirador for Serving as a Member of the Planning Commission from January 2011 through December 2014.
6. Presentation of Certificate of Appreciation to Orvis Wade for Serving as a Member of the Planning Commission from February 2007 through December 2014.
7. Presentation of Certificate of Appreciation to Roger Begley for Serving as a Member of the Parks and Recreation Commission from February 2012 through December 2014.
8. Presentation of Certificate of Appreciation to Howard Lute for Serving as a Member of the Mosquito Abatement Board from January 1995 through December 2014.
9. Introduction of Paul Junker, Pacific Municipal Consultants (PMC).

**CONSENT CALENDAR**

*Consent calendar items requiring little or no discussion may be acted upon with one motion.*

**City Council**

10. Adoption of Council Resolution No. 2015-\_\_ : Authorizing the City Manager to Execute a Professional Services Agreement on the City's Behalf with BKF Engineers for City Engineering Services. – (Kasperson)
11. Council Adoption of Resolution No. 2015-\_\_ : Authorizing the City Manager to Fill the Executive Management Functions over the Recreation & Community Services Department within the next Two to Four Months. – (Bragdon)
12. Staffing the Suisun City Marina:
  - a. Council Adoption of Resolution No. 2015-\_\_ : Amending the Salary Resolution No. 2014-83 to Establish the Class of Marina/Waterfront Recreation Supervisor; and
  - b. Council Adoption of Resolution No. 2015-\_\_ : Authorizing the Reallocation of the Vacant Marina Supervisor Position to a Marina/Waterfront Recreation Supervisor Position and Authorizing the City Manager to Recruit for and Fill the Position.
13. Council Adoption of Resolution No. 2015-\_\_ : Authorizing the City Manager to Execute a Professional Services Agreement on the City's Behalf with West Coast Code Consultants, Inc. for Contract City Inspector Services. – (Kasperson)
14. Council Adoption of Resolution No. 2015-\_\_ : Supporting the Travis Community Consortium's (TCC) Mission to Eliminate or Significantly Reduce Sequestration Due to Its Fiscal Effects on Travis Air Force Base. – (Bragdon)

**Joint City Council / Suisun City Council Acting as Successor Agency / Housing Authority**

15. Council/Agency/Authority Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on October 21, 2014, October 28, 2014, November 18, 2014, December 2, December 16, 2014, and January 6, 2015. – (Hobson).

16. Council/Agency/Authority Approval of the January 2015 Payroll Warrants in the amount of \$352,772.40. Council/Agency Approval of the January 2015 Payable Warrants in the amount of \$ 1,086,525.55. – (Finance).
17. Council/Agency/Authority Acceptance of the Investment Report for the Quarter Ending December 31, 2014. – (Finance).

Joint City Council / Suisun City Council Acting as Successor Agency

18. Council Adoption of Resolution No. 2015-\_\_\_: Receiving and Accepting a Recognized Obligation Payment Schedule 14/15A (ROPS) for the Period of July through December 2014. - (Garben)

**GENERAL BUSINESS**

City Council

19. HEARING

Council Adoption of Resolution No. 2015-\_\_\_: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California. – (Anderson).

20. Discussion and Direction: Update of the Specific Plan Vision for the Downtown Waterfront Specific Plan – (Kearns)

**PUBLIC HEARINGS**

21. Walmart Annexation into Community Facilities District No. 2:

- a. Council Adoption of Resolution No. 2015-\_\_\_: Submitting Annexation of Territory and Levy of Special Taxes to Qualified Electors; and
- b. Council Adoption of Resolution No. 2015-\_\_\_: Declaring Results of Special Annexation Election, Determining Validity of Prior Proceedings, and Directing Recording of Amended Notice of Special Tax Lien.

**ADJOURNMENT**

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council, are available for public review at least 72 hours prior to a Council /Agency/Authority Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The City may charge photocopying charges for requested copies of such documents. Assistive listening devices may be obtained at the meeting

***PLEASE NOTE:***

1. The City Council/Agency/Authority hopes to conclude its public business by 11:00 P.M. Ordinarily, no new items will be taken up after the 11:00 P.M. cutoff and any items remaining will be agendized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.
2. Suisun City is committed to providing full access to these proceedings; individuals with special needs may call 421-7300.
3. Agendas are posted at least 72 hours in advance of regular meetings at Suisun City Hall, 701 Civic Center Boulevard, Suisun City, CA. Agendas may be posted at other Suisun City locations including the Suisun City Fire Station, 621 Pintail Drive, Suisun City, CA, and the Suisun City Senior Center, 318 Merganser Drive, Suisun City, CA.



# TRAFFIC COMMITTEE

February 17, 2015

## Issues Considered

### Continuing Watch and Evaluation

PD special enforcement

- Klamath – Mammoth
- Peterson Subdivision Parking Signs for the subdivision  
PW looking for costs and funding
- Lawler Ranch Parkway – The Public Works Department anticipates having a traffic engineer under contract in 2015 and a report from the traffic engineer with his recommendations on traffic calming devices by spring 2015.

## New Projects

- **Walters Road & Pintail Drive Signal Project:** The Project is currently in the design phase. The construction documents will be advertised by mid-February 2015, and construction will start in late Spring/early Summer 2015.
- Walmart – Walters & Hwy 12 changes underway

# Questions?



## AGENDA TRANSMITTAL

**MEETING DATE:** February 3, 2015

**CITY AGENDA ITEM:** Adoption of Council Resolution No. 2015-\_\_: Authorizing the City Manager to Execute a Professional Services Agreement on the City's Behalf with BKF Engineers for City Engineering Services.

**FISCAL IMPACT:** The contract to provide City Engineer service through the remainder of this fiscal year would be \$50,000. This is funded primarily by projects outside of the General Fund. No budget increase would be necessary.

**BACKGROUND:** In July 2008, the Public Works Director position became vacant and reorganization created the Building and Public Works Department. A services agreement with Coastland Civil Engineering was entered into to fill the legally required City Engineer position. That contract was awarded by Council at the August 19, 2008 meeting and Dane Schilling was appointed our CE. Coastland has informed the City that Dane will no longer be able to perform these duties.

**STAFF REPORT:** A Request for Qualifications was published on November 17, 2014. Five proposals were opened on December 11, 2014. After review the top four qualified firms were invited to participate in a formal interview process. The four firms interviewed were:

- Interwest Consulting Group
- BKF Engineers
- Willdan Engineering
- Creegan + D'Angelo

Staff initially negotiated with Interwest Consulting Group to fill the position. However, Interwest withdrew from the negotiations because of its candidate's scheduling conflicts. Staff then negotiated with the next consultant on the list. BKF Engineers (BKF) proposed to provide Dayne Johnson as the City Engineer. Dayne Johnson and the other support staff provided by BKF were determined to be the most qualified to perform the services needed by Suisun City. Dayne will work under the supervision of the Building & Public Works Director. Initially his attendance will be scheduled at two days per week. This may change as workload changes. The City is free to terminate the agreement at any time with 30 days' notice.

**RECOMMENDATION:** It is recommended that the City Council adopt Resolution No. 2015-\_\_: Authorizing the City Manager to Execute a Professional Services Agreement on the City's Behalf with BKF Engineers for City Engineering Services.

**ATTACHMENTS:**

1. Council Resolution No. 2015-\_\_: Authorizing the City Manager to Execute a Professional Services Agreement on the City's Behalf with BKF Engineers for City Engineering Services.

**PREPARED BY:**

Daniel Kasperson, Building & Public Works Director

**REVIEWED/APPROVED BY:**

Suzanne Bragdon, City Manager



RESOLUTION NO. 2015 - \_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL  
SERVICES AGREEMENT ON THE CITY'S BEHALF WITH BKF ENGINEERS  
FOR CITY ENGINEERING SERVICES**

**WHEREAS**, the engineering firm providing the current contract City Engineer has indicated that it can no longer provide the City with contract engineering services and it is essential to the City to have a licensed City Engineer; and

**WHEREAS**, the City did request proposals from qualified firms to provide contract City Engineering services; and

**WHEREAS**, the City received proposals from five responsible professional engineering firms; and

**WHEREAS**, City staff has interviewed four of the most qualified responding professional engineering firms; and

**WHEREAS**, BKF Engineers, a California Corporation was selected as the most qualified firm for the City; and

**WHEREAS**, BKF Engineers through its designated contract City Engineer, Dayne Johnson, would provide the City, on an as-needed basis, the following services: managing capital improvement projects and studies, engineering design, reviewing and conditioning proposed development projects, providing plan and map checking services, pavement management, construction management and inspection of public projects, capital improvement program development, and other engineering services as necessary.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Suisun City authorizes the City Manager to negotiate and execute a Professional Services Agreement on behalf of the City with BKF Engineers, a California Corporation, for contract city engineering services terminating June 30, 2015, not to exceed \$50,000 and extendable on a month-to-month basis thereafter, and with the option to terminate at any time with a 30-day notice.

**PASSED AND ADOPTED** by a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 17<sup>th</sup> of February 2015, by the following vote:

<b>AYES:</b>	COUNCILMEMBERS	_____
<b>NOES:</b>	COUNCILMEMBERS	_____
<b>ABSTAIN:</b>	COUNCILMEMBERS	_____
<b>ABSENT:</b>	COUNCILMEMBERS	_____

**WITNESS** my hand and the seal of the City of Suisun City this 17<sup>th</sup> of February 2015.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk



MEETING DATE: February 17, 2015

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**CITY AGENDA ITEM:** Council Adoption of Resolution No. 2014-\_\_\_: Authorizing the City Manager to Fill the Executive Management Functions over the Recreation & Community Services Department within the next Two to Four Months.

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**FISCAL IMPACT:** The FY 2014-15 budget includes funding for part-time management of the Recreation & Community Services Department. Alternatives for staffing the job functions of this position will be explored within current resources, while exploring opportunities resulting from possible retirements and grant opportunities. If funding is recommended outside current allocations to cover this function on a part-time basis, staff will come back for authorization for additional funding by the City Council.

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**BACKGROUND:** The City Council has in place a selective hiring freeze, requiring Council approval before moving forward to fill vacancies. The position of Director of Recreation and Community Services has been vacant since December of 2009. At that time, the position was modified to consolidate and move park and landscape maintenance functions to the maintenance operation of the Public Works Department. Due to budgetary constraints, key remaining functions of the position have been managed on a part-time basis.

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**STAFF REPORT:** The City is working through a transition process with the current individual, who has been providing part-time management and oversight of the Recreation & Community Services Department, requiring staff to find an alternative method of staffing these functions within the next two to four months. Consistent with the City Council's hiring freeze policy, the City Manager is seeking authorization to pursue alternatives to staffing these functions, so there is no lapse in the management of our recreation and community services programs.

Given the part-time status of funding currently available, finding the right "fit" may be challenging to find; but until outreach begins in earnest, one never knows what opportunities exist in the marketplace. Optionally, there are some possible retirements on the horizon and grant opportunities that may provide a different opportunity for covering these functions. At this time, however, it is assumed that coverage of these functions will be provided within the current resources available. If additional resources are required, staff will return for authorization for additional funding by the City Council.

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**RECOMMENDATION:** It is recommended that the City Council adopt Resolution 2015-\_\_\_: Authorizing the City Manager to Fill the Executive Management Functions over the Recreation & Community Services Department within the next Two to Four Months.

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**ATTACHMENTS:**

1. Resolution No. 2015-\_\_\_: Authorizing the City Manager to Fill the Executive Management Functions over the Recreation & Community Services Department within the next Two to Four Months.

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**PREPARED BY:**

Ronald C. Anderson, Jr., Assistant City Manager

**REVIEWED/APPROVED BY:**

Suzanne Bragdon, City Manager





**RESOLUTION NO. 2015 - \_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
AUTHORIZING THE CITY MANAGER TO FILL THE EXECUTIVE MANAGEMENT  
FUNCTIONS OVER THE RECREATION & COMMUNITY SERVICES DEPARTMENT  
WITHIN THE NEXT TWO TO FOUR MONTHS**

**WHEREAS**, the City of Suisun City Council has instituted a selective hiring freeze; and

**WHEREAS**, the City Council must approve the recruiting and the hiring of employees to fill vacancies; and

**WHEREAS**, the City is working through a transition process with the individual who has been providing part-time management and oversight of the Recreation and Community Services Department, requiring staff to find an alternative method of staffing these functions within the next two to four months; and

**WHEREAS**, it is essential that the job function of managing the Recreation & Community Services Department is covered, so that service delivery continues.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council hereby authorizes the City Manager to fill the executive management functions over the Recreation and Community Services Department within the next two to four months.

**BE IT FURTHER RESOLVED** that if budget augmentation is necessary that requires City Council approval, the City Manager will return to the Council for such approval.

**PASSED AND ADOPTED** by the City Council of the City of Suisun City at a regular meeting thereof held on the 17<sup>th</sup> day of February 2015 by the following vote:

**AYES:** Councilmembers: \_\_\_\_\_  
**NOES:** Councilmembers: \_\_\_\_\_  
**ABSENT:** Councilmembers: \_\_\_\_\_  
**ABSTAIN:** Councilmembers: \_\_\_\_\_

**WITNESS** my hand and the seal of said City this 17<sup>th</sup> day of February 2015.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk



## AGENDA TRANSMITTAL

**MEETING DATE:** February 17, 2015

**CITY AGENDA ITEM:** Staffing the Suisun City Marina:

- a. Council Adoption of Resolution No. 2015-\_\_\_: Amending the Salary Resolution No. 2014-83 to Establish the Class of Marina/Waterfront Recreation Supervisor; and
- b. Council Adoption of Resolution No. 2015-\_\_\_: Council Adoption of Resolution No. 2015-\_\_\_: Authorizing the Reallocation of the Vacant Marina Supervisor Position to a Marina/Waterfront Recreation Supervisor Position and Authorizing the City Manager to Recruit for and Fill the Position.

**FISCAL IMPACT:** The Marina Supervisor position has been vacant since December 30, 2014. The position's responsibilities are being covered with part-time Recreation & Community Services Department (R&CS) employees until the full-time position is filled. The FY 2014-15 budget assumes that this position would be filled throughout the fiscal year at the top of the range for Marina Supervisor, which is \$5,560 per month. Staff is requesting that the position to be reallocated to a new class of Marina/Waterfront Recreation Supervisor compensated at the Recreation Supervisor level. The monthly pay range is \$3,388 to \$4,439, which would result in a savings of at least \$7,000 for the remainder of FY 2014-15, as well as an ongoing savings in future fiscal years.

**BACKGROUND:** Marina Supervisor Gus Barkas retired after 17 years with the City. Staff is recommending that the position be reallocated to a newly created class of Marina/Waterfront Recreation Supervisor, compensated at the same level as Recreation Supervisor, saving the Marina Operations Fund. The Marina Operations Fund used to be subsidized by the Redevelopment Agency, but that is no longer the case. Currently ongoing revenues barely cover ongoing expenditures. Like most City facilities, facility renovations have been deferred due to lack of funding. In addition, the DOF wants to gobble up most of this fund's reserves.

**STAFF REPORT:** Filling the position full-time is critical to the ongoing operations of the Suisun City Marina. Reallocating the position to a newly created class of Marina/Waterfront Recreation Supervisor, compensated at the same level as a Recreation Supervisor, is consistent with the main programmatic functions of the job. Both the former class of Marina Supervisor and the proposed class are mid-management level positions.

Reallocation of the position as proposed would allow the position to focus on developing, overseeing, and providing a wider array of leisure services to the Waterfront District as funding becomes available, while serving as liaison to Waterfront District groups beyond the Yacht Club and Marina. This position would become more clearly the "point person" for activities supporting the waterfront, our hidden gem.

**PREPARED BY:**

Mick Jessop, Recreation & Community Services Director

**REVIEWED/APPROVED BY:**

Suzanne Bragdon, City Manager



This action will likewise result in some ongoing cost savings to the Marina Operations Fund, while recognizing that some maintenance-related functions may need to be shifted to Public Works.

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**RECOMMENDATION:** It is recommended that the City Council adopt:

1. Resolution No. 2015-\_\_\_: Amending the Salary Resolution No. 2014-83 to Establish the Class of Marina/Waterfront Recreation Supervisor; and
2. Resolution No. 2015-\_\_\_: Authorizing the Reallocation of the Vacant Marina Supervisor Position to a Marina/Waterfront Recreation Supervisor Position and Authorizing the City Manager to Recruit for and Fill the Position.

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**ATTACHMENTS:**

1. Resolution No. 2015-\_\_\_: Amending the Salary Resolution No. 2014-83 to Establish the Class of Marina/Waterfront Recreation Supervisor.
2. Resolution No. 2015-\_\_\_: Authorizing the Reallocation of the Vacant Marina Supervisor Position to a Marina/Waterfront Recreation Supervisor Position and Authorizing the City Manager to Recruit for and Fill the Position.

**RESOLUTION NO. 2014-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
AMENDING THE SALARY RESOLUTION NO. 2014-83 TO ESTABLISH  
THE CLASS OF MARINA/WATERFRONT RECREATION SUPERVISOR**

**WHEREAS**, the Marina Supervisor position has been vacant since December 30, 2014;  
and

**WHEREAS**, filling the position full-time is critical to the ongoing operations of the Suisun City Marina; and

**WHEREAS**, reallocating the position to a newly created class of Marina/Waterfront Recreation Supervisor, compensated at the same level as a Recreation Supervisor, is consistent with the main programmatic functions of the job; and

**WHEREAS**, reallocation of the position as proposed would allow the position to focus on developing, overseeing, and providing a wider array of leisure services to the Waterfront District as funding becomes available, while serving as liaison to Waterfront District groups beyond the Yacht Club and Marina.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of City of Suisun City that the consolidated Salary Resolution, attached as Exhibit A, shall be and is hereby adopted and, and shall remain in effect unless or until it is amended by Resolution of the City Council of the City of Suisun City. All previously adopted Resolutions that may be in conflict with this Resolution are hereby rescinded.

**BE IT FURTHER RESOLVED** that the amounts indicated as monthly compensation are for comparison purposes only. The hourly compensation amounts indicated shall be the basis for compensation for all job classes listed in Exhibit A. Temporary employees may be compensated at the hourly rate for any applicable job class listed in Exhibit A.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Suisun City, duly held on the 17<sup>th</sup> day of February 2015 by the following vote:

<b>AYES:</b>	Councilmembers:	_____
<b>NOES:</b>	Councilmembers:	_____
<b>ABSENT:</b>	Councilmembers:	_____
<b>ABSTAIN:</b>	Councilmembers:	_____

**WITNESS** my hand and the seal of said City this 17<sup>th</sup> day of February 2015.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk

# SALARY SCHEDULE

## Exhibit A

Effective: July 1, 2014

### Section 1 - Executive Management

Job Class	Range	Starting		Ending	
		Monthly	Hourly	Ending	Hourly
City Manager*	100	\$ 9,955	\$ 57.43	\$ 13,439	\$ 77.54
Assistant City Manager/Admin. Services*	105	\$ 8,319	\$ 48.00	\$ 11,231	\$ 64.79
Building & Public Works Director*	123	\$ 7,332	\$ 42.30	\$ 9,898	\$ 57.11
Public Works Director/City Engineer*	120	\$ 7,332	\$ 42.30	\$ 9,898	\$ 57.11
Community Development Director*	130	\$ 6,538	\$ 37.72	\$ 8,826	\$ 50.92
Development Services Director*	128	\$ 6,538	\$ 37.72	\$ 8,826	\$ 50.92
Economic Development Director*	125	\$ 6,538	\$ 37.72	\$ 8,826	\$ 50.92
Chief Building Official*	135	\$ 6,538	\$ 37.72	\$ 8,826	\$ 50.92
Recreation & Community Services Director*	140	\$ 6,538	\$ 37.72	\$ 8,826	\$ 50.92
Fire Chief*	115	\$ 6,538	\$ 37.72	\$ 8,826	\$ 50.92

\*Exempt

## SALARY SCHEDULE

### Exhibit A

Effective: July 1, 2014

### Section 2 - Police Management

Job Class	Range	Starting		Ending	
		Monthly	Hourly	Monthly	Hourly
Police Chief*	110	\$ 7,332	\$ 42.30	\$ 9,898	\$ 57.11
Police Commander*	255	\$ 6,518	\$ 37.60	\$ 8,799	\$ 50.77

\*Exempt

# SALARY SCHEDULE

## Exhibit A

Effective: July 1, 2014

### Section 3 - Professional/Technical

Job Class	Range	Starting		Ending	
		Monthly	Hourly	Ending	Hourly
Assistant City Engineer*	210	\$ 6,273	\$ 36.19	\$ 8,468	\$ 48.85
Financial Services Manager*	225	\$ 5,447	\$ 31.43	\$ 7,353	\$ 42.42
Accounting Services Manager*	207	\$ 5,227	\$ 30.16	\$ 7,057	\$ 40.71
Police Support Services Manager*	270	\$ 5,227	\$ 30.16	\$ 7,057	\$ 40.71
<b>Assistant/Associate Engineer- Associate*</b>	221	\$ 5,227	\$ 30.16	\$ 7,057	\$ 40.71
<b>Fire Division Chief*</b>	237	\$ 5,227	\$ 30.16	\$ 7,057	\$ 40.71
<b>Public Works Superintendent*</b>	265	\$ 5,227	\$ 30.16	\$ 7,057	\$ 40.71
<b>Project Manager*</b>	260	\$ 4,757	\$ 27.45	\$ 6,422	\$ 37.05
Senior Accountant*	205	\$ 4,757	\$ 27.45	\$ 6,422	\$ 37.05
Senior Building Inspector*	215	\$ 4,757	\$ 27.45	\$ 6,422	\$ 37.05
Assistant/Associate Engineer-Assistant*	220	\$ 4,752	\$ 27.42	\$ 6,416	\$ 37.01
<b>Assistant/Associate Planner-Associate*</b>	251	\$ 4,531	\$ 26.14	\$ 6,117	\$ 35.29
<b>Management Analyst I/II-II*</b>	236	\$ 4,531	\$ 26.28	\$ 6,117	\$ 35.29
<b>Housing Manager*</b>	230	\$ 4,356	\$ 25.13	\$ 5,880	\$ 33.92
Info. Technology Systems Administrator*	275	\$ 4,356	\$ 25.13	\$ 5,880	\$ 33.92
Marketing Manager*	245	\$ 4,136	\$ 23.86	\$ 5,584	\$ 32.21
<b>Accountant*</b>	200	\$ 4,119	\$ 23.76	\$ 5,560	\$ 32.08
Assistant/Associate Planner-Assistant*	250	\$ 4,119	\$ 23.76	\$ 5,560	\$ 32.08
Management Analyst I/II-I*	235	\$ 4,119	\$ 23.76	\$ 5,560	\$ 32.08
Marina Supervisor*	240	\$ 4,119	\$ 23.76	\$ 5,560	\$ 32.08
<b>Administrative Fire Captain*</b>	201	\$ 3,663	\$ 17.08	\$ 4,945	\$ 23.05
<b>Public Works Supervisor*</b>	222	\$ 3,663	\$ 21.13	\$ 4,945	\$ 28.53
<b>Sec to City Mgr/Dep City Clerk*</b>	300	\$ 3,613	\$ 20.84	\$ 4,877	\$ 28.14
<b>Marina/Waterfront Rec. Supervisor*</b>	242	\$ 3,288	\$ 18.97	\$ 4,439	\$ 25.61
<b>Recreation Supervisor*</b>	241	\$ 3,288	\$ 18.97	\$ 4,439	\$ 25.61

**Bold denotes benchmark class**

**\*Exempt**

**SALARY SCHEDULE**

Exhibit A

Effective: July 1, 2014

Section 4 - Police Non-Management

Job Class w/ Incentive &/or Assignment P Range	A Step		B Step		C Step		D Step		E Step		F Step		G Step	
	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly
<b>Police Officer</b>	\$ 4,667	\$26.93	\$4,900	\$28.27	\$5,145	\$29.68	\$5,403	\$31.17	\$5,673	\$32.73	N/A	N/A	N/A	N/A
Police Officer w/ POST Int. Certificate	\$ 4,900	\$28.27	\$5,145	\$29.68	\$5,403	\$31.17	\$5,673	\$32.73	\$5,956	\$34.36	N/A	N/A	N/A	N/A
Police Officer w/ POST Int. & Adv Certs	\$ 5,145	\$29.68	\$5,403	\$31.17	\$5,673	\$32.73	\$5,956	\$34.36	\$6,254	\$36.08	N/A	N/A	N/A	N/A
Senior Police Officer	N/A	N/A	N/A	N/A	\$5,145	\$29.68	\$5,403	\$31.17	\$5,673	\$32.73	\$5,956	\$34.36	N/A	N/A
Senior Police Officer w/ POST Int. Cert.	N/A	N/A	N/A	N/A	\$5,403	\$31.17	\$5,673	\$32.73	\$5,956	\$34.36	\$6,254	\$36.08	N/A	N/A
Senior Police Officer w/ POST Int. & Adv	N/A	N/A	N/A	N/A	\$5,673	\$32.73	\$5,956	\$34.36	\$6,254	\$36.08	\$6,567	\$37.89	N/A	N/A
Master Police Officer	N/A	N/A	N/A	N/A	\$5,145	\$29.68	\$5,402	\$31.17	\$5,672	\$32.73	\$5,956	\$34.36	\$6,254	\$36.08
Master Police Officer w/ POST Int. Cert.	N/A	N/A	N/A	N/A	\$5,402	\$29.68	\$5,672	\$32.73	\$5,956	\$34.36	\$6,254	\$36.08	\$6,566	\$37.88
Master Police Officer w/ POST Int. & Adv	N/A	N/A	N/A	N/A	\$5,672	\$31.17	\$5,956	\$32.73	\$6,254	\$34.36	\$6,566	\$37.88	\$6,895	\$39.78
<b>Police Sergeant</b>	\$ 5,812	\$33.53	\$6,103	\$35.21	\$6,408	\$36.97	\$6,728	\$38.82	\$7,065	\$40.76	N/A	N/A	N/A	N/A
Police Sergeant w/ POST Int. Certificate	\$ 6,103	\$35.21	\$6,408	\$36.97	\$6,728	\$38.82	\$7,065	\$40.76	\$7,418	\$42.79	N/A	N/A	N/A	N/A
Police Sergeant w/ POST Int. & Adv.	\$ 6,408	\$36.97	\$6,728	\$38.82	\$7,065	\$40.76	\$7,418	\$42.79	\$7,789	\$44.93	N/A	N/A	N/A	N/A
Master Police Sergeant	N/A	N/A	N/A	N/A	\$7,065	\$40.76	\$7,418	\$42.79	\$7,789	\$44.93	\$8,178	\$47.18	\$8,587	\$49.54

Bold denotes benchmark class

# SALARY SCHEDULE

## Exhibit A

Effective: July 1, 2014

### Section 5 - General City Service

Job Class	Range	A Step		B Step		C Step		D Step		E Step	
		Monthly	Hourly								
<b>Computer Technician</b>	545	\$4,496	\$25.94	\$4,721	\$27.23	\$4,957	\$28.60	\$5,204	\$30.03	\$5,465	\$ 31.53
<b>Building Inspector I/II-II</b>	521	\$4,276	\$24.67	\$4,490	\$25.90	\$4,715	\$27.20	\$4,950	\$28.56	\$5,198	\$ 29.99
<b>Public Works Inspector</b>	570	\$4,276	\$24.67	\$4,490	\$25.90	\$4,715	\$27.20	\$4,950	\$28.56	\$5,198	\$ 29.99
Youth Services Specialist	590	\$3,990	\$23.02	\$4,189	\$24.17	\$4,399	\$25.38	\$4,619	\$26.65	\$4,850	\$ 27.98
Senior Com. & Rec. Technician	530	\$3,902	\$22.51	\$4,097	\$23.64	\$4,302	\$24.82	\$4,517	\$26.06	\$4,743	\$ 27.36
Building Inspector I/II-I	520	\$3,888	\$22.43	\$4,083	\$23.55	\$4,287	\$24.73	\$4,501	\$25.97	\$4,726	\$ 27.27
<b>Housing Specialist I/II-II</b>	561	\$3,638	\$20.99	\$3,820	\$22.04	\$4,011	\$23.14	\$4,211	\$24.29	\$4,422	\$ 25.51
<b>Com. &amp; Rec. Technician I/II-II</b>	526	\$3,547	\$20.46	\$3,724	\$21.49	\$3,911	\$22.56	\$4,106	\$23.69	\$4,311	\$ 24.87
Housing Specialist I/II-I	560	\$3,465	\$19.99	\$3,638	\$20.99	\$3,820	\$22.04	\$4,011	\$23.14	\$4,212	\$ 24.30
<b>Administrative Assistant II</b>	511	\$3,465	\$19.99	\$3,638	\$20.99	\$3,820	\$22.04	\$4,011	\$23.14	\$4,212	\$ 24.30
Recreation Coordinator	580	\$3,378	\$19.49	\$3,547	\$20.47	\$3,725	\$21.49	\$3,911	\$22.56	\$4,106	\$ 23.69
Accounting Technician	508	\$3,366	\$19.42	\$3,534	\$20.39	\$3,711	\$21.41	\$3,896	\$22.48	\$4,091	\$ 23.60
Senior Account Clerk	505	\$3,366	\$19.42	\$3,534	\$20.39	\$3,711	\$21.41	\$3,896	\$22.48	\$4,091	\$ 23.60
Senior Maintenance Worker	568	\$3,313	\$19.12	\$3,479	\$20.07	\$3,653	\$21.07	\$3,835	\$22.13	\$4,027	\$ 23.23
<b>Fleet Mechanic</b>	555	\$3,313	\$19.11	\$3,479	\$20.07	\$3,653	\$21.07	\$3,835	\$22.13	\$4,027	\$ 23.23
Com. & Rec. Technician I/II-I	525	\$3,313	\$19.11	\$3,479	\$20.07	\$3,653	\$21.07	\$3,835	\$22.13	\$4,027	\$ 23.23
Administrative Assistant I	510	\$3,237	\$18.68	\$3,399	\$19.61	\$3,569	\$20.59	\$3,747	\$21.62	\$3,935	\$ 22.70
Rec. Prog. & Admin. Coordinator	581	\$3,237	\$18.68	\$3,399	\$19.61	\$3,569	\$20.59	\$3,747	\$21.62	\$3,935	\$ 22.70
Maintenance Worker I/II-II	566	\$3,156	\$18.21	\$3,314	\$19.12	\$3,480	\$20.07	\$3,654	\$21.08	\$3,836	\$ 22.13
Community Services Officer I/II-II	536	\$3,125	\$18.03	\$3,281	\$18.93	\$3,445	\$19.88	\$3,617	\$20.87	\$3,798	\$ 21.91
Account Clerk III	503	\$3,016	\$17.40	\$3,166	\$18.27	\$3,325	\$19.18	\$3,491	\$20.14	\$3,666	\$ 21.15
<b>Maintenance Worker I/II-I</b>	565	\$2,869	\$16.55	\$3,013	\$17.38	\$3,164	\$18.25	\$3,322	\$19.16	\$3,488	\$ 20.12
<b>Bldg Maintenance Worker I/II-II</b>	516	\$2,869	\$16.55	\$3,013	\$17.38	\$3,164	\$18.25	\$3,322	\$19.16	\$3,488	\$ 20.12
Community Services Officer I/II-I	535	\$2,839	\$16.38	\$2,981	\$17.20	\$3,130	\$18.06	\$3,287	\$18.96	\$3,451	\$ 19.91
<b>Account Clerk I/II-II</b>	501	\$2,742	\$15.82	\$2,879	\$16.61	\$3,023	\$17.44	\$3,174	\$18.31	\$3,333	\$ 19.23
Office Assistant	509	\$2,709	\$15.63	\$2,844	\$16.41	\$2,986	\$17.23	\$3,135	\$18.09	\$3,292	\$ 18.99
Bldg Maintenance Worker I/II-I	515	\$2,608	\$15.05	\$2,739	\$15.80	\$2,875	\$16.59	\$3,019	\$17.42	\$3,170	\$ 18.29
Account Clerk I/II-I	500	\$2,492	\$14.38	\$2,617	\$15.10	\$2,748	\$15.85	\$2,885	\$16.64	\$3,029	\$ 17.48

**Bold** denotes benchmark class

\*Exempt

**SALARY SCHEDULE**

**Exhibit A**

**Effective: July 1, 2014**

**Section 6 - Temporary/Hourly**

Job Class	Range	A	B	C	D	E
Traffic Engineer - Temp	959	\$85.00				
Economic Development Consultant	955	\$65.00				
Assistant Engineer - Temp	900	\$19.05	\$20.00	\$21.00	\$22.05	\$23.15
Police Officer - Temp	905	\$16.28	\$17.09	\$17.94	\$18.84	\$19.78
Firefighter - Temp	910	\$16.28	\$17.09	\$17.94	\$18.84	\$19.78
Maintenance Worker II - Temp	916	\$16.28	\$17.09	\$17.94	\$18.84	\$19.78
Communications & Records Tech I - Temp	920	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14
Administrative Assistant I - Temp	925	\$15.44	\$16.21	\$17.02	\$17.87	\$18.76
Community Services Officer I/II-I - Temp	930	\$14.79	\$15.53	\$16.31	\$17.13	\$17.98
Maintenance Worker I - Temp	915	\$14.79	\$15.53	\$16.31	\$17.13	\$17.98
Recreation Specialist Supervisor	939	\$13.95	\$14.65	\$15.38	\$16.15	\$16.96
Building Maintenance Worker I/II-I - Temp	914	\$13.45	\$14.12	\$14.83	\$15.57	\$16.35
Office Assistant - Temp	926	\$12.68	\$13.32	\$13.98	\$14.68	\$15.42
Recreation Specialist III	937	\$12.68	\$13.32	\$13.98	\$14.68	\$15.42
Recreation Specialist II	936	\$11.53	\$12.11	\$12.71	\$13.35	\$14.01
Financial Services Intern	951	\$11.53	\$12.11	\$12.71	\$13.35	\$14.01
Planning/Public Works Intern	945	\$11.53	\$12.11	\$12.71	\$13.35	\$14.01
Computer Systems Intern	950	\$11.53	\$12.11	\$12.71	\$13.35	\$14.01
Recreation Specialist I	935	\$10.48	\$11.00	\$11.55	\$12.13	\$12.74
Recreation Leader/Building Attendent III	943	\$9.68	\$10.16	\$10.67	\$11.21	\$11.77
Recreation Leader/Building Attendent II	942	\$8.80	\$9.24	\$9.70	\$10.19	\$10.70
Recreation Leader/Building Attendent I	941	\$8.00	\$8.40	\$8.82	\$9.26	\$9.72



**RESOLUTION NO. 2015 - \_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
AUTHORIZING THE REALLOCATION OF THE VACANT MARINA SUPERVISOR  
POSITION TO A MARINA/WATERFRONT RECREATION SUPERVISOR POSITION  
AND AUTHORIZING THE CITY MANAGER TO RECRUIT FOR  
AND FILL THE POSITION**

**WHEREAS**, the City of Suisun City Council has instituted a selective hiring freeze; and

**WHEREAS**, the City Council must approve new recruitments and authorize the hiring of new employees; and

**WHEREAS**, a full-time Marina Waterfront Recreation Supervisor position is essential to the Suisun City Marina operations; and

**WHEREAS**, the Marina Operations Fund used to be subsidized by the Redevelopment Agency, but that is no longer the case. Ongoing revenues barely cover ongoing expenditures, and long-term facility maintenance has been deferred due to lack of resources; and

**WHEREAS**, reallocating the Marina Supervisor position to the Marina Waterfront Recreation Supervisor would not only provide an ongoing cost saving to the Marina Operations Fund, but also it would be consistent with the duties of the new job class.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council hereby authorizes the reallocation of the vacant Marina Supervisor position to a Marina/Waterfront Recreation Supervisor position, and authorizes the City Manager to recruit for and fill the position.

**PASSED AND ADOPTED** by the City Council of the City of Suisun City at a regular meeting thereof held on the 17<sup>th</sup> day of February 2015 by the following vote:

<b>AYES:</b>	Councilmembers:	_____
<b>NOES:</b>	Councilmembers:	_____
<b>ABSENT:</b>	Councilmembers:	_____
<b>ABSTAIN:</b>	Councilmembers:	_____

**WITNESS** my hand and the seal of said City this 17<sup>th</sup> day of February 2015.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk



## AGENDA TRANSMITTAL

**MEETING DATE:** February 17, 2015

**CITY AGENDA ITEM:** Council Adoption of Resolution No. 2015-\_\_: Authorizing the City Manager to Execute a Professional Services Agreement on the City's Behalf with West Coast Code Consultants, Inc. for Contract City Inspector Services.

**FISCAL IMPACT:** This professional services contract would be funded by using the salary savings in the Building & Safety Division from the vacant City Inspector position. No budget increase is necessary. Contract amount would not to exceed a total of \$30,000 for FY 2014-15.

**BACKGROUND:** Approximately two years ago, the City Inspector position became vacant due to an employee injury. No other members of the City staff are sufficiently certified to fill in for this position. Staff has found it essential to have a certified city inspector available to provide the City with important building inspection services. For most of the past two years a retired inspector has filled this part-time need. He has moved on to another job and it is necessary to fill the position with a contract inspector.

**STAFF REPORT:** Staff believes that the hiring of a contract City Inspector is in the best benefit of the City. This position will augment the Senior Building Inspector's position and will fill in for him when he is absent. The choice in who to use as an inspector depends heavily on who is available in our area with the necessary skills. West Coast Code Consultants, Inc., (WC<sup>3</sup>) is able to provide an inspector who is recently retired, has the necessary skills, and willing to work the part time hours needed by the City.

WC<sup>3</sup> is proposing to provide an Inspector Level III for \$85/hour. This rate is appropriate when compared to other firms that provide the same service. If they had a candidate available Interwest Consulting Group would provide the same level of service at the same rate of \$85/hour and Coastland Civil Engineering lists the rate of a Senior Inspector at \$125/hour.

Michael Zimmerman of WC<sup>3</sup> will be designated as the City Inspector and will occupy an office in City Hall. The amount and use of his time will be solely at the City's discretion. The expected use is two to three 6 hour days per week up to a maximum of \$30,000 for the current fiscal year. The City is free to terminate the agreement at any time with 30 days' notice.

**RECOMMENDATION:** It is recommended that the City Council adopt Council Resolution No. 2015-\_\_: Authorizing the City Manager to Execute a Professional Services Agreement on the City's Behalf with West Coast Code Consultants, Inc. for Contract City Inspector Services.

**ATTACHMENTS:**

1. Council Resolution No. 2015-\_\_: Authorizing the City Manager to Execute a Professional Services Agreement on the City's Behalf with West Coast Code Consultants, Inc. for Contract City Inspector Services.

**PREPARED BY:**  
**REVIEWED BY:**  
**APPROVED BY:**

Amanda Dum, Management Analyst I  
 Daniel Kasperson, Building & Public Works Director  
 Suzanne Bragdon, City Manager



RESOLUTION NO. 2015 - \_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL  
SERVICES AGREEMENT ON THE CITY'S BEHALF WITH WEST COAST CODE  
CONSULTANTS, INC. FOR CONTRACT CITY INSPECTOR SERVICES**

**WHEREAS**, the City Inspector position became vacant approximately two years ago; and

**WHEREAS**, it is essential to the City to have a certified City Building Inspector; and

**WHEREAS**, the part-time nature of this need is best filled by a contract Building Inspector;  
and

**WHEREAS**, City staff has interviewed three consulting firms who provide building inspection services; and

**WHEREAS**, West Coast Code Consultants, Inc., a California Corporation was selected as the best qualified firm for the City.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Suisun City authorizes the City Manager to negotiate and execute a Professional Services Agreement on behalf of the City with West Coast Code Consultants, Inc., a California Corporation, for contract City Building Inspector services terminating June 30, 2015, for a not to exceed amount of \$30,000, and extendable on a month-to-month basis thereafter, and with the option to terminate at any time with 30 days' notice.

**PASSED AND ADOPTED** by a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 17<sup>th</sup> of February 2015, by the following vote:

<b>AYES:</b>	COUNCILMEMBERS	_____
<b>NOES:</b>	COUNCILMEMBERS	_____
<b>ABSTAIN:</b>	COUNCILMEMBERS	_____
<b>ABSENT:</b>	COUNCILMEMBERS	_____

**WITNESS** my hand and the seal of the City of Suisun City this 17<sup>th</sup> of February 2015.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk



## AGENDA TRANSMITTAL

**MEETING DATE:** February 17, 2015

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**CITY AGENDA ITEM:** Council Adoption of Resolution No. 2015-\_\_: Supporting the Travis Community Consortium's (TCC) Mission to Eliminate or Significantly Reduce Sequestration Due to Its Fiscal Effects on Travis Air Force Base.

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**FISCAL IMPACT:** There would be no impact to the General Fund.

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**BACKGROUND:** On February 3, 2015, the City Council directed staff to place an item on the February 17, 2015 agenda that would allow the City Council to approve that a letter be sent to Congress to support the Travis Community Consortium's (TCC) efforts to minimize the effect of federal budget sequestration on Travis Air Force Base. The base is a crucial asset to the local community and the nation. It provides not only military and civilian employment, but it also acts as an important hub for the transportation of military equipment, goods, and troops.

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**STAFF REPORT:** The TCC is comprised of local governments, community organizations, and for-profit corporations who collectively support the interests of Travis Air Force Base (TAFB). It has come to Council's attention that the TCC is concerned with Congressional sequestration and how it negatively affects TAFB. In an effort to support TAFB, the TCC has drafted a letter to the 114<sup>th</sup> Congress that urgently requests that they work towards the elimination or significant reduction of sequestration thereby reducing its negative effect on TAFB.

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**RECOMMENDATION:** If the draft letter addresses the City Council's interests, it would be appropriate for the City Council to adopt Resolution No. 2015-\_\_: Supporting the Travis Community Consortium's (TCC) Mission to Eliminate or Significantly Reduce Sequestration Due to Its Fiscal Effects on Travis Air Force Base.

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**ATTACHMENTS:**

1. Resolution No. 2015-\_\_: Supporting the Travis Community Consortium's (TCC) Mission to Eliminate or Significantly Reduce Sequestration Due to Its Fiscal Effects on Travis Air Force Base.
2. Draft Copy of Letter of Support.

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**PREPARED BY:**

**REVIEWED/APPROVED BY:**

Amanda Dum, Management Analyst I

Daniel Kasperson, Building & Public Works Director

Suzanne Bragdon, City Manager

1992-1993

The following table shows the results of the survey conducted in 1992-1993. The data is presented in a tabular format, with columns representing different categories and rows representing different sub-categories. The table is organized into several sections, each corresponding to a different aspect of the survey. The first section, 'General Information', includes data on the number of respondents, their age groups, and their educational backgrounds. The second section, 'Attitudes towards the environment', details respondents' views on various environmental issues, such as air pollution, water quality, and waste management. The third section, 'Perceptions of local government', explores how respondents view the effectiveness and transparency of their local government. The fourth section, 'Proposed actions', outlines the measures respondents believe should be taken to address the identified environmental and governance issues. The final section, 'Conclusions', summarizes the key findings of the survey and offers recommendations for future research and policy development. The data indicates a strong concern for environmental protection and a demand for greater government accountability and transparency. Respondents also expressed a willingness to participate in community-based initiatives to improve their local environment and governance. The survey results provide a valuable baseline for understanding public opinion on these issues and for informing the development of more effective environmental and governance policies.

**RESOLUTION NO. 2015-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
SUPPORTING THE TRAVIS COMMUNITY CONSORTIUM'S (TCC) MISSION TO  
ELIMINATE OR SIGNIFICANTLY REDUCE SEQUESTRATION DUE TO ITS  
FISCAL EFFECTS ON TRAVIS AIR FORCE BASE**

**WHEREAS**, the Travis Community Consortium (TCC) is comprised of local governments, community organizations, and for-profit corporations that support the interests of Travis Air Force Base; and

**WHEREAS**, the TCC supports the continued funding of Travis Air Force Base; and

**WHEREAS**, TCC has raised concerns with the continued funding of Travis Air Force Base due to on-going Congressional sequestration; and

**WHEREAS**, Travis Air Force Base is crucial to the community and nation.

**NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Suisun City agrees with the concerns of the TCC and authorizes the City Council to submit a letter of support to the Members of 114<sup>th</sup> Congress asking that action be taken to eliminate or significantly mitigate sequestration thereby reducing the negative fiscal effects on Travis Air Force Base.

**PASSED AND ADOPTED** by the City Council of the City of Suisun City at a regular meeting thereof held on the 17<sup>th</sup> day of February, 2015 by the following vote:

<b>AYES:</b>	Council Members	_____
<b>NOES:</b>	Council Members	_____
<b>ABSENT:</b>	Council Members	_____
<b>ABSTAIN:</b>	Council Members	_____

**WITNESS** my hand and the seal of said City this 17<sup>th</sup> day of February, 2015.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk



**CITY COUNCIL**  
Pedro "Pete" Sanchez, *Mayor*  
Lori Wilson, *Mayor Pro Tem*  
Jane Day  
Mike Hudson  
Michael Segala



**ITEM 14**  
**CITY COUNCIL MEETING**  
Attachment 2  
First and Third Tuesday  
Every Month

## **CITY OF SUISUN CITY**

**701 Civic Center Blvd.  
Suisun City, California 94585**

**Incorporated October 9, 1868**

February XX, 2015

The Honorable <Name>  
United States Senate  
<Address> Dirksen Senate Office Building  
Washington, D.C. 20510

Dear Senator <Name>:

As leaders of the Travis Community Consortium (TCC), we are writing to ask that you advocate for changes to the upcoming Department of Defense budgets to end sequestration and budgetary stability. The TCC is comprised of local governments, community organizations, and for-profit corporations, which collectively support the interests of Travis Air Force Base. Given the perilous and uncertain threats facing the United States and our allies in the Middle East and around the globe, we believe now is the wrong time to downsize our military.

Since the TCC was established in 2002, we have met with congressional and military leaders on Capitol Hill and in the Pentagon. We understand at present there are budget constraints on the Department of Defense, which will worsen if sequestration returns in the Fiscal Year 2016 budget and beyond. Our military forces cannot withstand another round of funding cuts and still continue to meet all mission requirements.

The TCC is writing to register our concern that the consequences of sequestration will deeply compromise our military's readiness and ability to defend the homeland. If these reduced budgets continue, the military services will lack the funds to properly train and equip the forces needed to carry out missions successfully. It is clear that the current low funding levels mandate the military services and make choices that increase risks to our men and women in uniform. As a nation, we are not prepared to lose on the battlefield.

We ask that you correct this situation as soon as possible. As the 114<sup>th</sup> Congress begins work on the budget and appropriations process for FY 2016, please take the necessary actions to eliminate or significantly mitigate sequestration. It is clear that the sequester mechanism is devastating our military and doing irreparable harm to the men and women serving our country. Past cuts have also greatly impacted our local economy. We believe that additional cuts will result in mission

DEPARTMENTS: AREA CODE (707)  
ADMINISTRATION 421-7300 ■ PLANNING 421-7200 ■ BUILDING 421-7310 ■ FINANCE 431-7320  
FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340  
DEVELOPMENT SERVICES 421-7309 FAX 421-7366

failure for our bases, as well as our communities. Continued degradation of our military readiness impairs the morale of our entire military.

You have the wherewithal to correct the current situation. We understand the need to reduce spending but it must not come at the expense of our armed forces ability to fight and defend this nation, especially at this critical point in our history. We appeal to you to work with all your congressional colleagues to find solutions that protect our national defense.

We appreciate your immediate attention to this most crucial matter and look forward to continuing work with you in defense of this great nation.

Sincerely,

<Name>

<Title>

## MINUTES

### REGULAR MEETING OF THE SUISUN CITY COUNCIL

**SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,**

**AND HOUSING AUTHORITY**

**TUESDAY, OCTOBER 21, 2014**

**7:00 P.M.**

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**SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA**

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#### **TELECONFERENCE NOTICE**

*Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting will include teleconference participation by Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585.*

#### **ROLL CALL**

Mayor / Chairman Sanchez called the meeting to order at 7:00 PM with the following Council / Board Members present: Day, Hudson, Segala, Sanchez. Council / Board Member Wilson was absent.

Pledge of Allegiance was led by Council Member Segala  
Invocation was given by City Manager Bragdon.

#### **PUBLIC COMMENT**

*(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).*

Howard Lute  
Billy Gairher  
George Guynn

#### **REPORTS: (Informational items only.)**

##### **1. Mayor/Council -Chair/Boardmembers**

Council/Board Member Segala reported on the Second Annual Fund Raiser held at the KROC Center for a Swim-A-Thon. He reported that over \$10,000 was raised to help pay for swim lessons for children who may not otherwise be able to pay for them.

Council/Board Member Hudson reported on a Fund Raiser for Court Appointed Special Advocates (CASA) for the Foster Care System to be held on Saturday, October 25<sup>th</sup>.

Council/Board Member Day voiced concern about approximately 40 tanker cars within our City limits on a side railroad track filled with propane gas. He hoped that staff would look into this matter and address any concerns for potential hazards.

Mayor/Chairman Sanchez reported on his attendance at the Local Agency Formation Committee Conference held in Ontario, CA.

2. City Manager/Executive Director/Staff

City Manager Bragdon reported that the City was up for two awards from Solano Transportation Authority. One was Agency of the Year and the other was Transportation for Sustainable Communities.

Dan Kasperson, Building and Public Works Director, reported on the 2014 accomplishments of the Public Works Maintenance Streets Department and their goals for the remainder of the year leading into 2015.

**CONFLICT OF INTEREST NOTIFICATION**

None

**PRESENTATIONS/APPOINTMENTS**

*(Presentations, Awards, Proclamations, Appointments).*

3. Presentation of a Proclamation to the Recreation and Community Services Department Proclaiming October 23 - 31, 2014 as "Red Ribbon Week".

Mayor Sanchez read and Council Member Segala presented the Proclamation to Recreation and Community Services Director Jessop.

**CONSENT CALENDAR**

City Council

4. Council Adoption of Resolution No. 2014-78: Approving an Agreement with Ford Finance to Provide and Service the Police Department's Fleet, and Authorizing the City Manager to Execute the Agreement on the City's Behalf – (Dadisho).

Joint City Council / Suisun City Council Acting as Successor Agency

5. Council/Agency Approval of the September 2014 Payroll Warrants in the amount of \$403,735.93. Council/Agency Approval of the September 2014 Payable Warrants in the amount of \$768,553.57 – (Finance).

Council Member Segala requested Item 4 be pulled from Consent Calendar.

**Motioned by Council / Board Member Hudson and seconded by Council / Board Member Segala to approve Consent Calendar Item 5. Motion carried by the following roll call vote:**

**AYES:** Council / Board Members Day, Hudson, Segala, Sanchez  
**ABSENT:** Council / Board Member Wilson

**Item 4**

**Motioned by Council Member Day and seconded by Council Member Hudson to adopt Agenda Item #4, Resolution No. 2014-78. Motion carried by the following roll call vote:**

**AYES:** Council / Board Members Day, Hudson, Segala, Sanchez  
**ABSENT:** Council / Board Member Wilson

**Council Member Hudson left the Council Chamber at 8:18.**

**Council Member Hudson returned to the Council Chamber at 8:21**

**GENERAL BUSINESS**

**City Council**

**6. HEARING**

Council Adoption of Resolution No. 2014-79: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California. – (Anderson).

**Motioned by Council Member Day and seconded by Council Member Segala to adopt Resolution No. 2014-79. Motion carried by the following roll call vote:**

**AYES: Council Members Day, Hudson, Segala, Sanchez**  
**ABSENT: Council Member Wilson**

**Suisun City Council Acting as Successor Agency**

**7. Agency Adoption of Resolution No. SA 2014-10: Confirming the Issuance of the 2014 Tax Allocation Bonds and Approving Preliminary and Final Official Statements and Bond Purchase Agreement Relating Thereto – (Garben).**

George Guynn

**Motioned by Board Member Day and seconded by Board Member Hudson to adopt Resolution No. SA 2014-10. Motion carried by the following roll call vote:**

**AYES: Board Members Day, Hudson, Segala, Sanchez**  
**ABSENT: Board Member Wilson**

**PUBLIC HEARINGS**

**City Council**

**8. PUBLIC HEARING:**

City Council Waiver of Reading and Introduction of Ordinance No. \_\_: Amending Various Chapters of Title 18 “Zoning” to Comply with the Adopted 2009-2014 Housing Element and California State Law – (Kearns).

**Mayor Sanchez opened the public hearing.**

George Guynn

**Hearing no further comments Mayor Sanchez closed the public comment.**

**Motioned by Council Member Segala and seconded by Mayor Sanchez to waive reading and Introduction of Ordinance No. \_\_.**

**AYES: Council Members Segala, Sanchez**  
**NOES: Council Members Day, Hudson**  
**ABSENT: Council / Board Member Wilson**

Item was continued to October 28, 2014.

**CLOSED SESSION**

**Closed Session was cancelled.**

Joint City Council / Suisun City Council Acting as Successor Agency

9. **PERSONNEL MATTERS**

Pursuant to California Government Code Section 54954.5 et seq. the Suisun City Council will hold a Closed Session for the purpose of Public Employee Performance Evaluation: City Attorney.

**CONVENE OPEN SESSION**

Announcement of Actions Taken, if any, in Closed Session.

**ADJOURNMENT**

There being no further business, Mayor Pro Tem Wilson adjourned the meeting at 9:04 PM.

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Linda Hobson, CMC  
City Clerk

# MINUTES

## SPECIAL MEETING OF THE SUISUN CITY COUNCIL

AND

## SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY

TUESDAY, OCTOBER 28, 2014

5:30 P.M.

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SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

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### **TELECONFERENCE NOTICE**

*Pursuant to Government Code Section 54953, Subdivision (b), the following City Council/Successor Agency meeting will include teleconference participation by Council Member Jane Day from: 301 Morgan Street, Suisun City, CA 94585.*

### **ROLL CALL**

Mayor / Chairman Sanchez called the meeting to order at 7:05 PM with the following Council / Mayor Board Members present: Day, Hudson, Segala, Wilson and Sanchez.

### **PUBLIC COMMENT**

*(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).*

### **CONFLICT OF INTEREST NOTIFICATION**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

### **CLOSED SESSION**

Pursuant to California Government Code section 54950 the City Council / Suisun City Council Acting as Successor Agency / Housing Authority will hold a Closed Session for the purpose of:

#### **City Council**

#### **1. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to Government Code Section 54956.9(b): One potential case.

#### **Joint City Council / Suisun City Council Acting as Successor Agency**

#### **2. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to Government Code Section 54956.9(b): One potential case.

3. PERSONNEL MATTERS

Pursuant to California Government Code Section 54954.5 et seq. the Suisun City Council will hold a Closed Session for the purpose of Public Employee Performance Evaluation: City Attorney.

**5:33 PM – Mayor Sanchez recessed the City Council to Closed Session.**

**CONVENE OPEN SESSION**

Announcement of Actions Taken, if any, in Closed Session.

**7:00 PM – Mayor Sanchez reconvened the City Council and stated no decision were made in Closed Session.**

**ADJOURNMENT**

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Linda Hobson, CMC  
City Clerk

# MINUTES

## REGULAR MEETING OF THE SUISUN CITY COUNCIL

SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,

AND HOUSING AUTHORITY

TUESDAY, OCTOBER 28, 2014

7:00 P.M.

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SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

---

### **TELECONFERENCE NOTICE**

*Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting will include teleconference participation by Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585. This Notice and Agenda will be posted at the teleconference location.*

### **ROLL CALL**

Mayor / Chairman Sanchez called the meeting to order at 7:00 PM with the following Council / Mayor Board Members present: Day, Hudson, Segala, Wilson, Sanchez.

Pledge of Allegiance was led by Council Member Wilson.

Invocation was given by City Manager Bragdon.

### **PUBLIC COMMENT**

*(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).*

Teresa Galvan announced there would be a Black-Brown Summit on Reentry / Recidivism November 12-14, 2014 at the Mount Calvary Baptist Church in Fairfield.

### **REPORTS: (Informational items only.)**

#### 1. Mayor/Council -Chair/Boardmembers

Council Member Hudson reported attending the CASA Gala.

Mayor Sanchez reported attending the Fairfield Suisun Sewer District meeting where the district received an award for being one of the best sewer districts in the State.

#### 2. City Manager/Executive Director/Staff

#### 3. **CONFLICT OF INTEREST NOTIFICATION** - None

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

#### 4. **PRESENTATIONS/APPOINTMENTS** - None

*(Presentations, Awards, Proclamations, Appointments).*

**CONSENT CALENDAR**

City Council

- 5. Council Adoption of Resolution No. 2014-\_\_\_: Implementation of Reorganization to Create a Development Services Department – (Bragdon/Garben).

**Item continued to November 18 meeting.**

**GENERAL BUSINESS**

City Council

- 6. City Council Waiver of Reading and Introduction of Ordinance No. 729: Amending Various Chapters of Title 18 “Zoning” to Comply with the Adopted 2009-2014 Housing Element and California State Law (Continued from October 21, 2014) – (Kearns).

**Council Member Wilson introduced Ordinance No. 729 with the following amendment to Section 18.30.020 (S):**

- a) **Distance Separation Requirements. No emergency shelter shall be located within 250 300 feet of any other emergency shelter.**

**Motioned by Council Member Wilson and seconded by Council Member Segala to waive the reading. The motion was passed unanimously by the following roll call vote: AYES: Council Members Day, Hudson, Segala, Wilson, Sanchez.**

**PUBLIC HEARINGS**

City Council

- 7. PUBLIC HEARING: COMMUNITY WORKSHOP:  
Workshop on Draft 2035 General Plan Update and Environmental Impact Report – (Kearns).

Public Hearing: Community Workshop on Draft 2035 General Plan Update and Environmental Impact Report

**Mayor Sanchez opened the public hearing.**

Nancy Lee Liebscher  
Tim Troy  
Teresa

**Mayor Sanchez continued the public hearing to November 18.**

Council directed staff to hold a couple meetings concentrating on specific items within the General Plan such as transportation and economic development before November 18 meeting.

**ADJOURNMENT**

There being no further business, Mayor Sanchez adjourned the meeting at 9:04 PM.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk

# MINUTES

## SPECIAL MEETING OF THE SUISUN CITY COUNCIL

AND

## SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY

TUESDAY, NOVEMBER 18, 2014

5:30 P.M.

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SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

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### TELECONFERENCE NOTICE

*Pursuant to Government Code Section 54953, Subdivision (b), the following City Council/Successor Agency meeting will include teleconference participation by Council Member Jane Day from: 301 Morgan Street, Suisun City, CA 94585.*

### ROLL CALL

Mayor Sanchez called the meeting to order at 5:30 PM with Council / Board Members Hudson, Segala, Wilson, and Sanchez present. Council / Board Member Day was absent.

### PUBLIC COMMENT - None

*(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).*

### CONFLICT OF INTEREST NOTIFICATION - None

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

### CLOSED SESSION

Pursuant to California Government Code section 54950 the City Council / Suisun City Council Acting as Successor Agency will hold a Closed Session for the purpose of:

#### Joint City Council / Suisun City Council Acting as Successor Agency

#### 1. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(b): Two potential cases.

City Council

2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Pursuant to California Government Code Section 54956.8., the City Council of the City of Suisun City will hold a Closed Session for the purpose of Conference with Real Property Negotiator.

Property Under Negotiation: Assessor's Parcel Numbers 0037-080-060 and 0037-080-020

Agency Negotiator: Suzanne Bragdon, City Manager, Ronald C. Anderson, Jr, Assistant City Manager/Administrative Services, Dan Kasperson, Building and Public Works Director

Negotiating Parties: Gary Walker and Alice Hause

Under Negotiations: Real property terms and payment

**5:31 PM – Mayor Sanchez recessed the meeting to Closed Session.**

CONVENE OPEN SESSION

Announcement of Actions Taken, if any, in Closed Session.

**7:06 PM – Mayor Sanchez reconvened the meeting and announced no decisions had been made in Closed Session.**

ADJOURNMENT

There being no further business, Mayor Sanchez adjourned the meeting at 7:06 PM.

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Linda Hobson, CMC  
City Clerk

## M I N U T E S

REGULAR MEETING OF THE  
SUISUN CITY COUNCILSUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,

AND HOUSING AUTHORITY

TUESDAY, NOVEMBER 18, 2014

7:00 P.M.

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**SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA**

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**TELECONFERENCE NOTICE**

*Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting will include teleconference participation by Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585.*

**ROLL CALL**

Mayor / Chairman Sanchez called the meeting to order at 7:06 PM with the following Council / Mayor Board Members present: Hudson, Segala, Wilson, and Sanchez. Council / Board Member Day was absent.

Pledge of Allegiance was led by Council Member Wilson.

Invocation was given by City Manager Bragdon.

**PUBLIC COMMENT**

*(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).*

George Guynn and Richard Giddens expressed concern about junkyards and car repairs on El Prado, El Mar and Pheasant Streets.

Billy Gaither thanked the City for cleaning up 911 Suisun Street.

**REPORTS: (Informational items only.)**

## 1. Mayor/Council -Chair/Boardmembers

Council Member Hudson reported attending grand opening of La Cabana.

Council Member Wilson expressed concern about traffic light at Sunset and Railroad. (Will be discussed under City Manager's report.)

Council Member Segala reported Ironwood Café had opened, STA Information Booth had been moved into train station, there has been an increase of deployment at Travis, and in early December Travis helicopters would be practicing transporting Humvees.

Mayor Sanchez reported a light pole on 300 Stamper Street and 320 Stamper Circle needed to be fixed and attended the water agency, sewer district, STA Awards Night and the Veterans Parade.

**2. City Manager/Executive Director/Staff**

- a. Traffic Committee Presentation – Quarterly Report - (Kasperson/O'Brien).

**CONFLICT OF INTEREST NOTIFICATION - None**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

**PRESENTATIONS/APPOINTMENTS - None**

*(Presentations, Awards, Proclamations, Appointments).*

**CONSENT CALENDAR****City Council**

3. Council Adoption of Ordinance No. 728: Amending Various Chapters of Title 18 “Zoning” to Comply with the Adopted 2009-2014 Housing Element and California State Law (Introduced and Reading Waived on October 28, 2014) – (Kearns).
4. Council Adoption of Resolution No. 2014-80: Adopting a Conflict of Interest Code for the City of Suisun City Pursuant to the Provisions of the Political Reform Act and Rescinding Resolution 2012-89 – (Anderson).
5. Council Adoption of Resolution No. 2014-81: Adopting the Tenth Amendment to the Annual Appropriation Resolution No. 2013-39 to Appropriate Funding in Various Programs Citywide to Meet Actual Obligations – (Garben).
6. Council Adoption of Resolution No. 2014-82: Authorizing the City Manager to Fill Upcoming Police Chief and Police Officer Vacancies – (Bragdon).

**Joint City Council / Suisun City Council Acting as Successor Agency**

7. Council/Agency Approval of the October 2014 Payroll Warrants in the amount of \$1,029,613.48. Council/Agency Approval of the October 2014 Payable Warrants in the amount of \$562,008.13 – (Finance).

**Joint City Council / Suisun City Council Acting as Successor Agency / Housing Authority**

8. Council/Agency/Authority Accept the Investment Report for the Quarter Ending September 30, 2014 – (Garben).
9. Council/Agency/Authority Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on October 7, 2014 – (Hobson).

**Council Member Segala asked that Item 6 be pulled.**

**Motioned by Council / Board Member Segala and seconded by Council / Board Member Wilson to approve Consent Calendar Items 3, 4 5, 7, 8 and 9. Motion carried by the following vote:**

**AYES: Council / Board Members Segala, Wilson, Hudson, Sanchez**

**ABSENT: Council / Board Member Day**

George Guynn expressed concern about the cost of hiring.

**Item 6**

**Motioned by Council / Board Member Wilson and seconded by Council / Board Member Segala to approve Consent Calendar Items 3, 4 5, 7, 8 and 9. Motion carried by the following roll call vote:**

**AYES: Council / Board Members Segala, Wilson, Hudson, Sanchez**

**ABSENT: Council / Board Member Day**

**8:15 PM – Mayor Sanchez recessed the meeting.**

**8:23 – Mayor Sanchez reconvened the meeting.**

**GENERAL BUSINESS****City Council**

**10. Implementation of Reorganization to Create a Development Services Department – (Bragdon).**

- a. Council Adoption of Resolution No. 2014-83: Amending the Salary Resolution No. 2014-75 to Establish the Classes of Development Services Director, Accounting Services Manager, and Accounting Technician; and
- b. Council Adoption of Resolution No. 2014-84: Adopting the 4th Amendment to the Annual Appropriation Resolution No. 2014-47 to Appropriate Funds for the Creation of the Development Services Department.
- c. Council Adoption of Resolution No. 2014-85: Authorizing the City Manager to Recruit and Appoint an Accounting Technician and any Other Vacancy in the Account Clerk Series as a Result of Implementing the Proposed Reorganization.

George Guynn expressed concern about the cost of the re-organization.

**Motioned by Council Member Segala and seconded by Council Member Wilson to adopt Resolutions Nos. 2014-83, 2014-84, and 2014-85. The motion was passed by the following roll call vote:**

**AYES: Council / Board Members Segala, Wilson, Hudson, Sanchez**

**ABSENT: Council / Board Member Day**

**11. Council Reauthorization and Continuation of the Suisun City Historic Waterfront Business Improvement District – (Garben/Corey).**

- a. Council Adoption of Resolution No. 2014-86: Reauthorizing and Continuing the Suisun City Historic Waterfront Business Improvement District and the Assessment Levy for the District.
- b. Council Adoption of Resolution No. 2014-87: Accepting the 2014 Annual Report, and Approving the Proposed Calendar Year 2015 Operating Budget for the Suisun City Historic Waterfront Business Improvement District.

George Guynn expressed concern about the use of City funds.

**Motioned by Council Member Segala and seconded by Council Member Wilson to adopt Resolutions Nos. 2014-86, and 2014-87. The motion was passed by the following roll call vote:**

**AYES: Council / Board Members Segala, Wilson, Hudson, Sanchez**

**ABSENT: Council / Board Member Day**

Suisun City Council Acting as Successor Agency / Housing Authority

12. Discussion and Direction on Agency's Equity Participation in the One Harbor Center Office Building – (Garben).

**Council directed staff to exercise the Call Option.**

**9:04 PM – Council Member Hudson left the meeting.**

**9:08 PM – Council Member Hudson returned to the meeting.**

**PUBLIC HEARINGS**

City Council

13. Council Introduction and Waive Reading of Ordinance No. 729: Amending Articles I and II of Chapter 15.08, Title 15 of the Suisun City Code Regarding Floodplains and Flood Damage Prevention – (Kasperson).

**Motioned by Council Member Wilson and seconded by Council Member Segala to introduce Ordinance No. 729 and waive the reading. The motion was passed unanimously by the following roll call vote:**

**AYES: Council Members Wilson, Segala, Hudson, Sanchez.**

**ABSENT: Council Member Day**

14. PUBLIC HEARING: COMMUNITY WORKSHOP:  
Workshop on Draft 2035 General Plan Update and Environmental Impact Report (Continued from October 28, 2014) – (Kearns).

**Mayor Sanchez opened the public hearing; hearing no comments, Mayor Sanchez closed the public hearing.**

**ADJOURNMENT**

There being no further business, Mayor Sanchez adjourned the meeting at 10:04 PM.

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Linda Hobson, CMC  
City Clerk

## M I N U T E S

### REGULAR MEETING OF THE SUISUN CITY COUNCIL

#### SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY, AND HOUSING AUTHORITY

TUESDAY, DECEMBER 2, 2014

7:00 P.M.

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**SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA**

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#### **ROLL CALL**

Mayor / Chairman Sanchez called the meeting to order at 7:00 PM with the following Council / Mayor Board Members present: Day, Hudson, Segala, Wilson, and Sanchez.

Pledge of Allegiance was led by Council Member Segala..

Invocation was given by City Manager Bragdon.

#### **PUBLIC COMMENT**

*(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).*

George Guynn reported 911 Suisun Street was gone and expressed concern about things not getting done in a timely manner.

Richard Giddens expressed concern about junkyards within the City and one nis ext door to Mr. Giddens. Police Chief Dadisho reported that the code enforcement is working on the problems on Pheasant and El Prado.

#### **REPORTS: (Informational items only.)**

##### 1. Mayor/Council -Chair/Boardmembers

Council Member Segala congratulated Council Members Day and Hudson for being re-elected.

Council Member Hudson reported participating in the Turkey Trot on Thanksgiving Day and thanked the Suisun City residents who brought him back to serve on the Council.

Council Member Day thanked the voters for re-electing her to Council and reminded everyone to attend Christmas on the Waterfront this Saturday.

Council Member Wilson congratulated Council Members Day and Hudson, commented was looking forward to working with them, thanked everyone for attending the meeting, encouraged everyone to attend Christmas on the Waterfront and thanked the Suisun Foundation and BID for putting on the event.

Mayor Sanchez thanked the well-wishers for attending the meeting, congratulated Council Members Day and Hudson for being re-elected, and stated the Council was committed to stay faithful to Suisun City residents keeping their best interest in their hearts and mind. He stated public safety was number one priority, streets need to be fixed, partnerships with the schools and businesses need to be strengthened, youth and senior services need to be improved, and above all citizens need to be consulted and given the opportunity to be heard before decisions are made that affect future generations.

City Manager/Executive Director/Staff

City Manager Bragdon reported having a meeting today with the WalMart manager and assistant manager who stated the hiring process of about 300 would begin December 9 and the store would be stocked with six million dollars of goods.

**CONFLICT OF INTEREST NOTIFICATION - None**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers and should be identified at this time.)*

**CONSENT CALENDAR**

2. Council Adoption of Resolution No. 2014-88: Reciting the Fact of the General Municipal Election Held on November 4, 2014, Declaring the Result and such other Matters as Provided by Law – (Hobson).

George Guynn expressed concern for the low voter turnout and hoped the Council would be more responsive in the future.

**Council Member Segala pulled this Item from Consent and asked that it be placed under General Business.**

**Motioned by Council Member Segala and seconded by Council Member Wilson to adopt Resolution No. 2014-88. The motion was passed unanimously by the following roll call vote:**

**AYES: Council / Board Members Segala, Wilson, Day, Hudson, Sanchez**

**SPECIAL BUSINESS:**

3. Oath of Office of Mayor and City Councilmembers.

- a. Administer the Oath of Office to Mayor Pete Sanchez.

City Clerk Hobson administered the Oath of Office to Mayor Pete Sanchez and then congratulated Mayor Sanchez.

- b. Administer the Oath of Office to Councilmember Mike Hudson.

City Clerk Hobson administered the Oath of Office to Council Member Mike Hudson and congratulated Council Member Hudson.

- c. Administer the Oath of Office to Councilmember Jane Day.

City Clerk Hobson explained that Council Member Day would be sworn in by teleconference and then after the meeting Council Member Day would be sworn in in person.

City Clerk Hobson administered the Oath of Office to Council Member Jane Day and congratulated Council Member Day.

Remarks by Elected Officials.

Council Member Day said Suisun City was #1.

Council Member Hudson encouraged everyone to come down for Christmas on the Waterfront, stated the Council would be working closer together, and the next couple of years were going to be exciting.

### **ROLL CALL OF NEWLY SEATED COUNCIL**

City Clerk Hobson did the roll call of the City Council with everyone present.

### **CONFLICT OF INTEREST NOTIFICATION - None**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

### **PRESENTATIONS/APPOINTMENTS**

*(Presentations, Awards, Proclamations, Appointments).*

4. Approving Appointment of Suisun City Mayor Pro Tem – (Sanchez).

**Mayor Sanchez asked the Council to approve the appointment of Council Member Wilson to serve as Mayor Pro Tem.**

**Motioned by Council Member Day and seconded by Council Member Segala to approve Mayor Sanchez's appointment for Mayor Pro Tem. Motion carried unanimously by the following roll call vote:**

**Ayes: Council Members Day, Segala, Hudson, Wilson, Sanchez**

### **CONSENT CALENDAR - None**

### **GENERAL BUSINESS - None**

### **PUBLIC HEARINGS - None**

### **ADJOURNMENT**

There being no further business, Mayor Sanchez adjourned the meeting at 7:43 PM.

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Linda Hobson, CMC  
City Clerk

# MINUTES

## SPECIAL MEETING OF THE SUISUN CITY COUNCIL

AND

## SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY

TUESDAY, DECEMBER 16, 2014

5:30 P.M.

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SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

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### **TELECONFERENCE NOTICE**

*Pursuant to Government Code Section 54953, Subdivision (b), the following City Council/Successor Agency meeting includes teleconference participation by Council Member Jane Day from: 301 Morgan Street, Suisun City, CA 94585.*

### **ROLL CALL**

Mayor Pro Tem Wilson called meeting to order at 5:30 PM with the following Council / Board Members present: Day, Hudson, Segala, Wilson. Mayor Sanchez was absent

### **PUBLIC COMMENT - None**

*(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).*

### **CONFLICT OF INTEREST NOTIFICATION - None**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

### **CLOSED SESSION**

Pursuant to California Government Code section 54950 the City Council / Suisun City Council Acting as Successor Agency will hold a Closed Session for the purpose of:

#### **Joint City Council / Suisun City Council Acting as Successor Agency**

##### **1. PERSONNEL MATTERS**

Pursuant to California Government Code Section 54954.5 et seq. the Suisun City Council will hold a Closed Session for the purpose of Public Employee Performance Evaluation: City Attorney.

**5:32 PM – Mayor Pro Tem Wilson recessed the meeting to Closed Session.**

**CONVENE OPEN SESSION**

Announcement of Actions Taken, if any, in Closed Session.

**7:00 PM – Mayor Pro Tem Wilson reconvened the meeting and stated no decisions had been made in Closed Session.**

**ADJOURNMENT**

There being no further business, Mayor Pro Tem Wilson adjourned the meeting at 7:00 PM.

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Linda Hobson, CMC  
City Clerk

# MINUTES

## REGULAR MEETING OF THE SUISUN CITY COUNCIL

SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,

AND HOUSING AUTHORITY

TUESDAY, DECEMBER 16, 2014

7:00 P.M.

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SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

---

### **TELECONFERENCE NOTICE**

*Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585.*

### **ROLL CALL**

Mayor / Chairman Sanchez called the meeting to order at 7:05 PM with the following Council / Mayor Board Members present: Day, Hudson, Segala, Wilson and Sanchez.

Pledge of Allegiance was led by Mayor Pro Tem Wilson.

Invocation was given by City Manager Bragdon.

### **PUBLIC COMMENT**

*(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).*

Joe Nitzel, President of the Suisun Lawler House Museum and History Center, is looking forward to working closer with the City Council, presented everyone with 2015 Calendar, thanked Suisun City Foundation, Mike Segala, and Ian Thompson from the Daily Republic newspaper, invited everyone to visit, stated the hours were 12-4 Friday-Sunday and described some of the displays at Lawler House.

George Guynn expressed concern about a fight incident in 2013.

### **REPORTS: (Informational items only.)**

#### 1. Mayor/Council -Chair/Boardmembers

Council Member Segala complimented staff for all their hard work, commented on City Hall Tree Trimming, attended the following: 12/4 Spirit of Solano where the Chamber of Commerce awarded a business in Fairfield and Salvation Army Kroc Center in Suisun City; 12/10 STA School Advisory Committee;

12/12 Suisun City Fire Department Awards Dinner; helped place 15,000 wreaths at the Veterans Cemetery and attended the ceremony along with Mayor Sanchez; 12/13 the City Council and City staff put in time ringing the bell for Salvation Army at Raleys; and wished everyone a Merry Christmas.

Council Member Hudson attended the following: Christmas Tree Lighting and thanked everyone involved; Senior Coalition; and Suisun City Fire Department Awards Dinner.

Mayor Pro Tem Wilson thanked staff for a beautiful Christmas Tree Lighting and wished everyone a safe and happy holiday.

Council Member Day thanked everyone for the Christmas Tree Lighting event and wished everyone a very merry Christmas.

Mayor Sanchez attended the following: Sacramento Valley Veterans Cemetery; STA meeting focused on the feasibility study being done on the consolidation of Fairfield, Vallejo, Benicia, and Suisun City; Solano County Water Agency meeting about water conservation; Executive Board of the Solano County Water Agency where rate increases were discussed;

## 2. City Manager/Executive Director/Staff

City Manager Bragdon reported 3,000 sand bags were used during the last storm, Coastland which is the City's contractor for engineering services donated to our Suisun City Partners as a gift to us all.

### a Update on Year-to-Date Crime Statistics and Potential Impacts of Prop 47 - (Dadisho).

Police Dadisho reported City crime rate 1 was up 3% this year, property crime the same, crimes against persons up by 11%; AB 109 impacted these numbers, Prop 47 reduced more felonies to misdemeanors.

George Guynn stated police logs in the newspaper were not always accurate and expressed concern about two classes of felonies.

City Manager Bragdon reported Police Chief Dadisho would be leaving and would be recommending at the next meeting that Commander Tim Mattos be appointed Police Chief.

## **CONFLICT OF INTEREST NOTIFICATION - None**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

## **PRESENTATIONS/APPOINTMENTS**

*(Presentations, Awards, Proclamations, Appointments).*

### 3. Presentation of Proclamation to Gus Barkas, Marina Supervisor, Retiring after 17 Years of Service with the City of Suisun City, 1997 – 2014.

**Mayor Sanchez read and Mayor Pro Tem Wilson presented the Proclamation to Marina Supervisor Barkas.**

### 4. Presentation of Proclamation to Police Chief Ed Dadisho Recognizing 9 years of Service with the City of Suisun City, 2006 – 2014.

**Mayor Sanchez read and Council Member Segala presented the Proclamation to Police Chief Dadisho.**

## **CONSENT CALENDAR**

### City Council

### 5. Council Adoption of Ordinance 729: Amending Articles I and II of Chapter 15.08, Title 15 of the Suisun City Code Relating to Floodplains and Flood Damage Prevention (Introduced and reading waived on November 18, 2014) – (Kasperson).

6. Council Adoption of Resolution No. 2014-\_\_\_: Approving an Amendment to the Suisun City Flexible Benefits Plan with Employee Benefit Specialists (EBS) to Incorporate Cost-of-Living Adjustments to the Suisun City Section 125 Flexible Benefits Plan with EBS – (Anderson).

Joint City Council / Suisun City Council Acting as Successor Agency

7. Council/Agency Approval of the November 2014 Payroll Warrants in the amount of \$366,808.32. Council/Agency Approval of the November 2014 Payable Warrants in the amount of \$964,389.90 – (Finance).

George Guynn expressed concern about the City having enough sand for the storm.

**Motioned by Council / Board Member Segala and seconded by Council / Board Member Wilson to approve Consent Calendar Item. Motion carried by the following roll call vote:**

**AYES: Council / Board Members Segala, Wilson, Day, Hudson, Sanchez**

GENERAL BUSINESS - None

PUBLIC HEARINGS

City Council

8. PUBLIC HEARING:  
Prohibition Against Smoking at Special Events – (Dadisho).
- a. Council Adoption of Resolution No. 2014-: Designating Certain Open Space Areas as Parks and Recreational Areas; and
  - b. Council Introduction and Waive Reading of Ordinance-730: Amending Title 12, Chapter 12.12 of the Suisun City Code Regulating the Smoking of Tobacco Products during Special Events in Parks and Recreational Areas.

**Mayor Sanchez opened the public hearing.**

George Guynn expressed concerned about more rules that would not be enforced.

Felicia Flores Workman, with Solano Public Health, County's Project Director for Tobacco Prevention and Education Department, discussed a report by a scientist that said second hand smoke could be just as bad outside as in an enclosed space and stated there was an organization called Change Life Solutions in the bay area that offered assistance with these types of issues and even had a model ordinance on their website.

**Hearing no further comments, Mayor Sanchez continued the public hearing to the second meeting in January.**

ADJOURNMENT

There being no further business, Mayor Sanchez adjourned the meeting at 8:45 PM.

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Donna Pock, CMC  
Deputy City Clerk

# MINUTES

## SPECIAL MEETING OF THE SUISUN CITY COUNCIL

AND

## SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY

TUESDAY, JANUARY 6, 2015

5:30 P.M.

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SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

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### **TELECONFERENCE NOTICE**

*Pursuant to Government Code Section 54953, Subdivision (b), the following City Council/Successor Agency meeting includes teleconference participation by Council Member Jane Day from: 301 Morgan Street, Suisun City, CA 94585.*

### **ROLL CALL**

Mayor / Chairman Sanchez called the meeting to order at 7:05 PM with the following Council / Mayor Board Members present: Day, Hudson, Segala, Wilson and Sanchez.

### **PUBLIC COMMENT** – None

*(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).*

### **CONFLICT OF INTEREST NOTIFICATION** - None

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

### **CLOSED SESSION**

Pursuant to California Government Code section 54950 the City Council / Suisun City Council Acting as Successor Agency will hold a Closed Session for the purpose of:

Joint City Council / Suisun City Council Acting as Successor Agency

#### 1. PERSONNEL MATTERS

Pursuant to California Government Code Section 54954.5 et seq. the Suisun City Council will hold a Closed Session for the purpose of Public Employee Performance Evaluation: City Attorney.

**5:32 PM – Mayor Sanchez recessed the meeting to Closed Session.**

**CONVENE OPEN SESSION**

Announcement of Actions Taken, if any, in Closed Session.

**7:00 PM – Mayor Sanchez reconvened the meeting and stated no decisions had been made in Closed Session.**

**ADJOURNMENT**

There being no further business, Mayor Sanchez adjourned the meeting at 6:45 PM.

---

Linda Hobson, CMC  
City Clerk

# MINUTES

## SPECIAL MEETING OF THE SUISUN CITY COUNCIL

TUESDAY, JANUARY 6, 2015

7:00 P.M.

(Preceding the Regular Meeting)

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SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

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### **TELECONFERENCE NOTICE**

*Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585.*

### **ROLL CALL**

Mayor Sanchez called the meeting to order at 7:00 PM with following Council Members Day, Hudson, Segala, Wilson, and Sanchez present.

### **PUBLIC COMMENT - None**

*(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).*

### **CONFLICT OF INTEREST NOTIFICATION - None**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

### **PRESENTATIONS/APPOINTMENTS**

*(Presentations, Awards, Proclamations, Appointments).*

1. Appointment of Tim Mattos as Chief of Police and Administration of Oath of Office.  
Deputy City Clerk Skinner gave the Oath of Office to Police Chief Mattos.

### **ADJOURNMENT**

There being no further business, Mayor Sanchez adjourned the Special Meeting at 7:09 PM.

---

April Conner  
Administrative Assistant

# MINUTES

## REGULAR MEETING OF THE SUISUN CITY COUNCIL

### SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY, AND HOUSING AUTHORITY TUESDAY, JANUARY 6, 2015

7:00 P.M.

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SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

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#### **TELECONFERENCE NOTICE**

*Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585.*

#### **ROLL CALL**

Mayor / Chairman Sanchez called the meeting to order at 7:05 PM with the following Council / Mayor Board Members present: Day, Hudson, Segala, Wilson and Sanchez.  
Pledge of Allegiance was led by Mayor Pro Tem Wilson.  
Invocation was given by Pastor Rick Stonestreet.

#### **PUBLIC COMMENT**

*(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).*

David Foley thanked Public Works Department for unclogging drains in a timely manner and expressed concern about Item 5 conditions of approval regarding lights source shielding.

George Guynn expressed concern about the condition of the WalMart site.

Betsy Buxton lives in Lawler Ranch expressed concern about traffic control on Highway 12.

Richad Giddens discussed junkyards in Suisun City, increased garbage and water rates, and recyclables being stolen from the sidewalk.

Robert Hart expressed concern about people running red lights at Sunset and Emperor and turn lane into WalMart off of Walters.

#### **REPORTS: (Informational items only.)**

##### 1. Mayor/Council -Chair/Boardmembers

Council Member Segala commented that owners of rental must keep up the maintenance and asked staff to make a list of items and costs for repairs to Lawler House.

Council Member Hudson stated the asphalt on the curve of Widgeon Way needs repair and complimented staff on the way the downtown looked during the holidays

Council Member Wilson supported Council Member Segala's comments about the Lawler House and what the long term options are for the House and discussed what the City's plan was to fix the streets after the last storm.

Council Member Day stated it was important to keep the Lawler House, agreed the City should look at the cost of maintenance, and congratulated Chief Mattos.

## 2. City Manager/Executive Director/Staff

City Manager reported WalMart was paving the parking lot and working on the finishing touches in the interior of the building.

### **CONFLICT OF INTEREST NOTIFICATION - None**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

### **PRESENTATIONS/APPOINTMENTS**

*(Presentations, Awards, Proclamations, Appointments).*

## 3. Approving Appointment of Solano Transportation Authority Board Alternate.

**Mayor Sanchez moved and Council Member Day seconded the motion to appoint Mayor Pro Tem Wilson to be the alternate. Motion carried by the following roll call vote:**

**AYES: Council Members Day, Hudson, Segala, Wilson, Sanchez.**

### **CONSENT CALENDAR**

#### City Council

4. Council Adoption of Resolution No. 2015-01: Authorizing the City Manager to Enter into an Updated Maintenance Contract on Behalf of the City with New Image Landscape Company for the Suisun City Maintenance Assessment Districts for FY 2014-15 – (Kasperson).
5. Council Adoption of Resolution No. 2015-02: Authorizing the City Manager to Enter into Purchase Agreements for Properties which are Segments of Parcels 0037-080-060 & 0037-080-020 – (Kasperson).
6. Extension of the BayREN Program into 2015 – (Garben).
  - a Council Adoption of Resolution No. 2015-03: Authorizing the City Manager to Execute a Memorandum of Understanding Regarding the San Francisco Bay Area Regional Energy Network (BayREN) for Calendar Year 2015 Program Implementation; and
  - b Council Adoption of Resolution No. 2015-04: Adopting the 5<sup>th</sup> Amendment to the Annual Appropriation Resolution No. 2014-47 to Appropriate Funds for the BayREN Grant Program.
7. Council Adoption of Resolution No. 2015-05: Adopting Resolution of Intention to Annex Territory to Community Facilities District and to Authorize the Levy of Special Taxes Therein – (Kasperson).

George Guynn recommended total on page 37 be corrected to \$167, 568.65, staff noted the correction, expressed concern about single family homes being included in the CFD, staffed stated only WalMart would be in CFD.

**Motioned by Council / Board Member Wilson and seconded by Council / Board Member Segala to approve Consent Calendar Item. Motion carried by the following roll call vote:**  
**AYES: Council / Board Members Segala, Wilson, Day, Hudson, Sanchez**

**7:55 PM – Mayor recessed the Council for a break.**  
**8:04 PM – Mayor Sanchez reconvened the Council.**

## **GENERAL BUSINESS**

### **PUBLIC HEARINGS**

#### **City Council**

**8. PUBLIC HEARING: Draft 2015-2023 Housing Element – (Kearns).**

- a Council Adoption of Resolution 2015-06: Authorizing the Submittal of the Draft 2015-2023 Housing Element to the State Department of Housing and Community Development for its Initial 60-Day Review.**

**Mayor Sanchez opened the public hearing.**

George Guynn discussed the homeless problem, incompatibility, and density bonus.

Howard Lute expressed concern about the maps in the Housing Element.

**Mayor Sanchez closed the Public Hearing.**

Associate Planner Kearns stated Legal Services of California submitted a memo with seven bullets.

City Attorney Anthony recommended the following motion:

**Motioned by Council Member Wilson and seconded by Council Member Segala to adopt Resolution 2015-06 with the Draft Housing Element with the following modifications:**

- **Remove reference to Program 3.A.12 (page) as program does not exist.**
- **Make sure document reflects 20 units per acre minimum density for high-density.**
- **Note in document consider forming a working group on development of an inclusionary housing ordinance.**
- **Add accomplishments on Page 15 for Program 2.A.2.**
- **Add detail to Tables 33 (page 73) and 39 (page 81) regarding sites. Deleting condominiums and adding high density.**

**Motion carried unanimously by the following roll call vote:**

**AYES: Council Members Day, Hudson, Segala, Wilson, Sanchez**

9. PUBLIC HEARING: Prohibition Against Smoking at Special Events (Continued from December 16, 2014) – (Mattos).

Council Introduction and Waive Reading of Ordinance-730: Amending Title 12, Chapter 12.12 of the Suisun City Code Regulating the Smoking of Tobacco Products during Special Events in Parks and Recreational Areas.

**Mayor Sanchez opened the Public Hearing.**

Lionel King, member of the Titans and ATOD, expressed concern about smoking in a public park and stated safer to err on the side of caution.

Barbara Gazzo, Family Enrichment Manager for the Kroc Center and member of ATOD, expressed concern about smoking and e-cigarettes being used by youth.

George Guynn expressed concern about ordinance not being enforced.

Mayor Sanchez read an email that was sent by Bill Hicks asking for a no vote and too much government in peoples lives.

**Council Member Day introduced Ordinance No. 730 and moved to waive the reading; motion was seconded by Council Member Hudson. Motion carried unanimously by the following roll call vote:**

**AYES: Council Members Day, Hudson, Segala, Wilson, Sanchez**

**ADJOURNMENT**

There being no further business, Mayor Sanchez adjourned the meeting at 9:38 PM in memory of Gene Ziesmer, Council Member Day's mother.

---

April Conner  
Administrative Assistant



## AGENDA TRANSMITTAL

**MEETING DATE:** February 17, 2015

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**JOINT AGENDA ITEM:** Acceptance of the Investment Report for the Quarter Ending December 31, 2014.

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**FISCAL IMPACT:** None as this item is for information only.

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**BACKGROUND:** Each quarter it is necessary to produce an Investment Report, showing how all City, Housing Authority, and Suisun-Solano Water Authority's available cash is invested, in terms of the type of investment, what institution it is invested in, and current value and interest earnings.

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**STAFF REPORT:** The total cash and investments (par amount) equaled \$33,854,404 for the period ending December 31, 2014.

In terms of return on our investment, the current yield at market is 0.711%. This compares very favorably with the LAIF return of only 0.25% for the quarter. As can be seen in the Pie Chart (Attachment 1), most of the cash is invested in federally insured CD's, US Treasuries or Agency Notes, all of which generate higher yields.

Due to the refunding of all the Redevelopment Agency Tax Allocation Bonds, the previous debt service reserve balances were applied to redeem the bonds. As of December 31, 2014, these accounts have zero balances.

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**RECOMMENDATION:** It is recommended that the Council/Authority accept the Second Quarter Financial Officer's Investment Report.

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**ATTACHMENTS:**

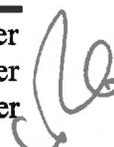
1. Financial Officer's Investment Report, December 31, 2014.

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**PREPARED BY:**

**REVIEWED/APPROVED BY:**

Elizabeth N. Luna, Accounting Services Manager  
 Ronald Anderson Jr., Assistant City Manager  
 Suzanne Bragdon, City Manager



### THEORY OF THE CASE

The theory of the case is a legal document that sets out the facts and legal arguments of a case. It is a key component of a trial, as it provides the judge and jury with the information they need to reach a verdict. The theory of the case is typically written by the attorney representing the party in the case, and it is usually filed with the court before the trial begins. The theory of the case is a legal document that sets out the facts and legal arguments of a case. It is a key component of a trial, as it provides the judge and jury with the information they need to reach a verdict. The theory of the case is typically written by the attorney representing the party in the case, and it is usually filed with the court before the trial begins.

City of Suisun City  
Successor Agency and Housing Authority  
FINANCIAL OFFICER'S INVESTMENT REPORT

December 31, 2014

Category of Investment	Name of Institution	Maturity Date	Par Amount	Market Value*	Amortized Cost	Curr Yield At Market	Est Annual Income
Checking Account	West America Bank	Demand Deposit	\$ 8,249,400	\$ 8,249,490	\$ 8,249,400	0.000%	-
Certificate of Deposit	GE CAP Bk Inc Retail CTF	01/27/15	\$ 150,000	\$ 150,057	\$ 150,000	1.180%	1,725
Certificate of Deposit	Travis Credit Union	06/16/19	\$ 210,987	\$ 210,987	\$ 210,987	1.240%	2,816
Total CD's			\$ 360,987	\$ 361,044	\$ 360,987	1.202%	4,341
State Investment-CITY	LAIF	Demand Deposit	\$ 3,167,922	\$ 3,167,922	\$ 3,167,922	0.246%	3,859
First Amer Treas Oblig Fd	First Amer #31846V203	Demand Deposit	\$ 29,282	\$ 29,282	\$ 29,282	0.006%	2
Federal Agency/Global Note	FFCBB #3133EDFC1	06/14/15	\$ 559,900	\$ 549,753	\$ 549,728	0.200%	1,100
Federal Agency/Bond Note	FNMA #31395A4M1	10/26/15	\$ 725,000	\$ 733,251	\$ 729,096	1.607%	11,781
Federal Agency/Bond Note	FMGN#3130A0GK0	12/30/15	\$ 400,000	\$ 400,088	\$ 398,040	0.375%	1,500
Federal Agency/Bond Note	FMGN#3135G0VA8	03/30/16	\$ 500,000	\$ 500,500	\$ 499,771	0.500%	2,500
Federal Agency/Bond Note	FMGN #3137EADQ9	05/13/16	\$ 235,000	\$ 235,083	\$ 234,904	0.500%	1,175
Federal Agency/Bond Note	FHLB #3130A2T97	09/28/16	\$ 625,000	\$ 623,343	\$ 623,855	0.501%	3,125
Federal Agency/Bond Note	FHLMC #3137EAD85	10/14/16	\$ 550,000	\$ 552,050	\$ 550,990	0.672%	4,813
Federal Agency/Bond Note	FHLMC#3130A3J70	11/23/16	\$ 700,000	\$ 699,178	\$ 698,737	0.628%	4,375
Federal Agency/Bond Note	FNMA #3135G0GY3	01/30/17	\$ 550,000	\$ 554,931	\$ 556,313	1.239%	6,875
Federal Agency/Bond Note	FNMA #3130A1CR7	03/27/17	\$ 385,000	\$ 386,199	\$ 386,032	1.620%	6,256
Federal Agency/Bond Note	FMAC #3137EADJ5	07/28/17	\$ 450,000	\$ 449,831	\$ 451,569	1.000%	4,500
Federal Agency/Bond Note	FHLM #3137EADL0	09/29/17	\$ 350,000	\$ 349,231	\$ 352,075	1.002%	3,500
Federal Agency/Bond Note	FNMA #3135G0PQ0	10/28/17	\$ 800,000	\$ 495,774	\$ 497,298	0.882%	4,375
Federal Agency/Bond Note	FMGN#3137EADP1	03/07/18	\$ 1,250,000	\$ 1,234,941	\$ 1,247,859	0.886%	10,938
Federal Agency/Bond Note	FMGN#3135G0WJ8	05/21/18	\$ 250,000	\$ 245,843	\$ 247,395	0.890%	2,188
Federal Agency/Bond Note	FMGN#3135G0WJ8	05/21/18	\$ 425,900	\$ 417,933	\$ 422,642	0.890%	3,719
Federal Agency/Bond Note	FMGN#3135G0YT4	11/27/18	\$ 300,000	\$ 301,445	\$ 302,723	1.617%	4,875
Total Federal Agency Bond/Note			\$ 8,745,000	\$ 8,729,373	\$ 8,751,916	0.889%	77,595
Commercial Paper	BNP #0556N1587	6/8/2015	\$ 500,000	\$ 499,479	\$ 499,488	0.284%	1,470
US Treasury Notes	#912828NF3	05/31/15	\$ 375,000	\$ 378,076	\$ 377,748	2.108%	7,969
US Treasury Notes	#912828NP1	07/31/15	\$ 390,000	\$ 353,213	\$ 352,753	1.734%	6,125
US Treasury Notes	#912828NP1	07/31/15	\$ 500,000	\$ 504,590	\$ 504,098	1.734%	8,750
US Treasury Notes	#912828PE4	10/31/15	\$ 397,540	\$ 400,739	\$ 397,214	1.240%	4,969
US Treasury Notes	#912828PM6	12/31/15	\$ 125,000	\$ 127,275	\$ 127,192	2.087%	2,856
US Treasury Notes	#912828PM6	12/31/15	\$ 500,000	\$ 509,102	\$ 508,760	2.087%	10,625
US Treasury Notes	#912828P83	01/31/16	\$ 485,000	\$ 493,639	\$ 493,899	1.965%	9,700
US Treasury Notes	#912828QR4	06/30/16	\$ 200,000	\$ 203,016	\$ 201,153	1.478%	3,000
US Treasury Notes	#912828QX1	07/31/16	\$ 125,000	\$ 126,914	\$ 125,861	1.477%	1,875
US Treasury Notes	#912828RU6	11/30/16	\$ 500,000	\$ 502,188	\$ 502,410	0.671%	4,375
US Treasury Notes	#912828SC5	01/31/17	\$ 550,000	\$ 551,590	\$ 549,854	0.873%	4,813
US Treasury Notes	#912828SD0	02/28/17	\$ 250,000	\$ 250,605	\$ 249,860	0.873%	2,188
US Treasury Notes	#912828SM3	03/31/17	\$ 650,000	\$ 652,742	\$ 653,864	0.996%	6,500
US Treasury Notes	#912828SM3	03/31/17	\$ 825,000	\$ 828,481	\$ 828,415	0.996%	8,250
US Treasury Notes	#912828UA6	11/30/17	\$ 675,000	\$ 666,352	\$ 664,351	0.833%	4,219
US Treasury Notes	#912828UZ1	04/30/18	\$ 175,000	\$ 171,445	\$ 173,824	0.638%	1,094
US Treasury Notes	#912828RE2	08/31/18	\$ 675,000	\$ 678,270	\$ 676,825	1.493%	10,125
US Treasury Notes	#912828WD8	10/31/18	\$ 50,000	\$ 49,676	\$ 49,596	1.258%	625
US Treasury Notes	#912828WD8	10/31/18	\$ 300,000	\$ 298,055	\$ 297,560	1.258%	3,750
US Treasury Notes	#912828WD8	10/31/18	\$ 325,000	\$ 322,893	\$ 323,840	1.258%	4,063
US Treasury Notes	#912828A34	11/30/18	\$ 450,000	\$ 446,836	\$ 447,249	1.259%	5,625
US Treasury Notes	#912828B33	01/31/19	\$ 400,000	\$ 400,158	\$ 399,313	1.499%	6,000
US Treasury Notes	#912828B33	01/31/19	\$ 850,000	\$ 550,215	\$ 547,674	1.499%	8,250
US Treasury Notes	#912828SH4	02/28/19	\$ 600,900	\$ 596,765	\$ 600,987	1.382%	8,250
Total US Treasury Bond/Note			\$ 10,032,540	\$ 10,062,833	\$ 10,062,189	1.330%	133,796
TOTAL POOLED INVESTMENTS			\$ 31,085,132	\$ 31,099,333	\$ 31,111,186	0.711%	221,163

**City of Sulsun City  
Successor Agency and Housing Authority  
FINANCIAL OFFICER'S INVESTMENT REPORT**

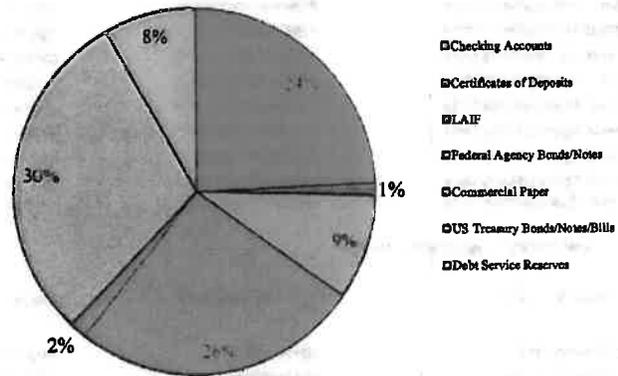
December 31, 2014

<u>Category of Investment</u>	<u>Name of Institution</u>	<u>Maturity Date</u>	<u>Par Amount</u>	<u>Market Value*</u>	<u>Amortized Cost</u>	<u>Curr Yield At Market</u>	<u>Est Annual Income</u>
<b>Reserved for Bond/Debt Service</b>							
Govt Sec Money Market-SSWA 1993	First Amer Treas Oblig Fd	Demand Deposit	440,658	440,658	440,658	0.000%	-
Govt Sec Money Market-SSWA 1993	FNMA MTN#3135GOZB2	4/20/2017	744,000	741,679	741,811	0.760%	5,580
Govt Sec Money Market-SSWA 1993	First Amer Treas Oblig Fd	Demand Deposit	894	894	894	0.000%	-
Govt Sec Money Market-2004 CVCC	First Amer Treas Oblig Fd	Demand Deposit	249,000	249,000	249,000	0.000%	-
Savings Acct-RDA Marina	West America Bank	Demand Deposit	397,261	397,261	397,261	0.067%	344
Marina Debt Service #912828PE4	US Treasury Notes	10/31/2015	937,460	945,004	\$ 936,891	0.213%	2,017
<b>Total Debt Service Reserve Funds</b>			<b>\$ 2,768,273</b>	<b>\$ 2,774,495</b>	<b>\$ 2,766,314</b>	<b>0.287%</b>	<b>\$ 7,941</b>
<b>Grand Total</b>			<b>\$ 33,854,404</b>	<b>\$ 33,873,828</b>	<b>\$ 33,877,500</b>	<b>0.676%</b>	<b>\$ 229,104</b>

**Summary of Pooled Investments**

	<u>Amount</u>
Checking Accounts	\$ 8,249,400
Certificates of Deposits	\$ 360,987
LAIF	\$ 3,167,922
Federal Agency Bonds/Notes	\$ 8,781,199
Commercial Paper	\$ 499,488
US Treasury Bonds/Notes/Bills	\$ 10,052,189
Debt Service Reserves	\$ 2,766,314
<b>Total</b>	<b>\$ 33,877,500</b>

**Allocation of City's Investments**



\* Market Valuation for Federal Agency Bonds/Notes and US Treasury Bonds/Notes is from City's Investment Advisor, PFM. Valuation for Debt Service Reserve funds is from the City's Trustee, US Bank.

**City Treasurer's Statement:**

I hereby certify that I have examined the records and find this report to be correct, that all investments are made in accordance with the investment policy, and the City will be able to meet its obligations for the next six months.

Attest by:

*Michael J. McMurry* 2/11/15  
 Michael J. McMurry, City Treasurer Date

Submitted by:

*Elizabeth Luna* 2-11-2015  
 Elizabeth Luna, Accounting Services Mgr. Date

## AGENDA TRANSMITTAL

**MEETING DATE:** February 17, 2014

---

**SUCCESSOR AGENCY AGENDA ITEM:** Receiving and Accepting a Recognized Obligation Payment Schedule 14/15A (ROPS ) for the Period of July through December 2014.

---

**FISCAL IMPACT:** None. All obligations listed will be included in the FY 2014-15 Annual Budget.

---

**BACKGROUND:** A component of the dissolution of the former redevelopment agency requires the Successor Agency prepare a ROPS and submit it to the Oversight Board every six months.

The following provides an overview of deadlines and process associated with the ROPS:

ROPS Submittal Deadline – March 3, 2014, is the deadline to submit a ROPS covering the period of July through December 2014.

ROPS Submittal/Approval Process – The Successor Agency must submit the ROPS to the County Auditor-Controller, County Administrative Officer, and the State Department of Finance (DOF) at the same time as the ROPS is submitted to the Oversight Board.

ROPS Form – The DOF has provided the form for this ROPS period.

Penalties – A penalty may be levied on the City of \$10,000 per day for each day the ROPS is delinquent. Failure to submit the ROPS within 10 days of the deadline will result in a 25% reduction of the Successor Agency's maximum administrative cost allowance for the period covered by the delinquent ROPS.

---

**STAFF REPORT:** Generally, the current ROPS includes line items that were listed on previously adopted ROPS, but contain updated figures to reflect the fiscal period between July and December 2014.

Staff recommends that the Successor Agency receive and accept the amended ROPS.

---

**RECOMMENDATION:** It is recommended that the Successor Agency receive and accept a Recognized Obligation Payment Schedule (ROPS) for the Period of July to December 2013.

---

**ATTACHMENTS:**

1. ROPS 14/15A (July through December 2014).

---

**PREPARED BY:**  
**REVIEWED/APPROVED BY:**

Jason Garben, Economic Development Director  
Suzanne Bragdon, Executive Director



**Recognized Obligation Payment Schedule (ROPS 15-16A) - Summary**  
Filed for the July 1, 2015 through December 31, 2015 Period

Name of Successor Agency: Suisun City  
Name of County: Solano

	Six-Month Total
<b>Current Period Requested Funding for Outstanding Debt or Obligation</b>	
<b>Enforceable Obligations Funded with Non-Redevelopment Property Tax Trust Fund (RPTTF) Funding</b>	
A Sources (B+C+D):	\$ 2,092,900
B Bond Proceeds Funding (ROPS Detail)	-
C Reserve Balance Funding (ROPS Detail)	2,090,000
D Other Funding (ROPS Detail)	82,900
<b>E Enforceable Obligations Funded with RPTTF Funding (F+G):</b>	<b>\$ 2,201,057</b>
F Non-Administrative Costs (ROPS Detail)	2,070,057
G Administrative Costs (ROPS Detail)	125,000
<b>H Current Period Enforceable Obligations (A+E):</b>	<b>\$ 4,293,957</b>

**Successor Agency Self-Reported Prior Period Adjustment to Current Period RPTTF Requested Funding**

I Enforceable Obligations funded with RPTTF (E):	2,201,057
J Less Prior Period Adjustment (Report of Prior Period Adjustments Column S)	-
<b>K Adjusted Current Period RPTTF Requested Funding (I-J)</b>	<b>\$ 2,201,057</b>

**County Auditor Controller Reported Prior Period Adjustment to Current Period RPTTF Requested Funding**

L Enforceable Obligations funded with RPTTF (E)	2,201,057
M Less Prior Period Adjustment (Report of Prior Period Adjustments Column AA)	-
<b>N Adjusted Current Period RPTTF Requested Funding (L-M)</b>	<b>2,201,057</b>

Certification of Oversight Board Chairman:  
Pursuant to Section 34177 (m) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named agency.

\_\_\_\_\_  
Name Title  
\_\_\_\_\_  
Signature Date

Recognized Obligation Payment Schedule (ROPS 15-16A) - ROPS Detail  
 July 1, 2015 through December 31, 2015  
 (Report Amounts in Whole Dollars)

A	B	C	D	E	F	G	H	I	J	K	L	M		N	O	P
												Funding Source	Other Funds			
Item #	Project Name / Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payer	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Refined	Bond Proceeds	Reserve Balance (Non-RPTTF)	Non-Redevelopment Property Tax Trust Fund (Non-RPTTF)	Non-Admin	Admin	6-Month Total	
1	1998 Tax Exempt Bonds	Bonds Issued On or Before 12/31/10	4/1/2003	10/1/2033	US Bank	Bonds Issued to Fund Redevelopment Project	All	\$ 67,553,203	Y	\$	\$ 2,010,000	\$ 2,010,000	\$	\$ 2,010,000	\$ 2,010,000	
2	2003 Series A Tax Allocation Bonds	Bonds Issued On or Before 12/31/10	4/1/2004	10/1/2033	US Bank	Refunding of 1998 Tax Allocation Bonds	All		Y							
3	2003 Series B Tax Allocation Bonds	Bonds Issued On or Before 12/31/10	4/1/2004	10/1/2033	US Bank	Refunding of 1998 Tax Allocation Bonds	All		Y							
4	Marina Construction Loan	Third-Party Loans	7/22/1991	8/1/2048	Dept of Boating and Watersports	Marina Construction/Refund	All	5,603,706	N			462,070			4,822,670	
5	Marina Expansion Loan	Third-Party Loans	10/29/1995	10/1/2035	San Juan City Housing Authority (Housing Subsidy)	Marina Expansion/Land Acquisition	All	1,763,688	N			288,000			2,851,672	
6	BERAF Payment	SERAF/BERAF	5/10/2010	8/30/2016	Various	BERAF Loan Payment	All	6,004,506	N						6,004,506	
7	Unfunded Liability	Unfunded Liabilities	2/1/2012	7/15/2039	Various	Unfunded PERB and Accrued Leave	All	35,864	N						35,864	
8	Successor Agency Admin Cost	Admin Costs	2/1/2012	7/1/2028	Various	Staffing, Board/Policy, Supplies, Legal, Oversight Board, Etc.	All	250,000	N						250,000	
9	Porter Boil Loan Guaranty	Third-Party Loans	7/5/2009	7/5/2018	Treble Credit Union	Loan Guaranty to Treble Credit Union for Escrow/Start-up Loan	All	300,000	N						300,000	
10	Marina Lease	Miscellaneous	6/7/1992	4/30/2022	CA State Lands Commission	Marina Lease with CA State Lands Commission	All	23,700	N			23,700			23,700	
11	Main Street West DOA	OPADDOA/Contracts	4/1/2006	2/15/2014	Various	DOA Obligations	All	180,500	N						180,500	
12	Civic Center COP	Third-Party Loans	3/1/2004	11/1/2025	City of San Juan City	Civic Center COP Reimbursement Agreement	All	4,798,318	N						4,798,318	
13	Reserve Requirement	Reserves	1/1/2014	8/30/2014	Various	Reserve established pursuant to Section 34171(c)(1)(A)	All		N							
14	Professional Services Used After 12/31/10	Professional Services Used After 12/31/10	4/25/2014	5/31/2016	San Francisco & Associates	Final consultation on former DOA bond refunding issue	All		Y		1,040,479			1,040,479		
15	Series A Tax Allocation Bonds	Bonds Issued After 12/31/10	12/1/2014	10/1/2017	US Bank	Refunding of 2003 Tax Allocation Bonds	All	3,680,000	N						3,680,000	
16	Series B Tax Allocation Bonds	Bonds Issued After 12/31/10	12/1/2014	10/1/2033	US Bank	Refunding of 1998 and 2003 Tax Allocation Bonds	All	38,230,000	N			51,522			38,230,000	
17									N							
18									N							
19									N							
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**Recognized Obligation Payment Schedule (ROPS 15-16A) - Report of Cash Balances**  
(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation. For tips on how to complete the Report of Cash Balances Form, see [https://rad.dof.ca.gov/rad-sa/pdf/Cash\\_Balance\\_Agency\\_Tips\\_Sheet.pdf](https://rad.dof.ca.gov/rad-sa/pdf/Cash_Balance_Agency_Tips_Sheet.pdf).

A	B	C	D	E	F	G	H	I						
									Fund Sources					
									Bond Proceeds		Reserve Balance		Other	RPTTF
Bonds Issued on or before 12/31/10	Bonds Issued on or after 01/01/11	Prior ROPS period balances and DDR RPTTF balances retained	Prior ROPS period balances RPTTF distributed as reserve for future period(s)	Rent, Grants, Interest, Etc.	Non-Admin and Admin									
<b>Cash Balance Information by ROPS Period</b>														
<b>ROPS 14-15A Actuals (07/01/14 - 12/31/14)</b>														
1	Beginning Available Cash Balance (Actual 07/01/14)				2,000,000		160,770							
2	Revenue/Income (Actual 12/31/14) RPTTF amounts should tie to the ROPS 14-15A distribution from the County Auditor-Controller during June 2014					60,178	2,705,519							
3	Expenditures for ROPS 14-15A Enforceable Obligations (Actual 12/31/14) RPTTF amounts, H3 plus H4 should equal total reported actual expenditures in the Report of PPA, Columns L and Q													
4	Retention of Available Cash Balance (Actual 12/31/14) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)				2,000,000		2,710,073							
5	ROPS 14-15A RPTTF Prior Period Adjustment RPTTF amount should tie to the self-reported ROPS 14-15A PPA in the Report of PPA, Column S													
6	Ending Actual Available Cash Balance C to G = (1 + 2 - 3 - 4), H = (1 + 2 - 3 - 4 - 5)					\$ 60,178	\$ 155,216							
<b>ROPS 14-15B Estimate (01/01/15 - 06/30/15)</b>														
7	Beginning Available Cash Balance (Actual 01/01/15) (C, D, E, G = 4 + 6, F = H4 + F4 + F6, and H = 5 + 6)					\$ 60,178	\$ 155,216							
8	Revenue/Income (Estimate 06/30/15) RPTTF amounts should tie to the ROPS 14-15B distribution from the County Auditor-Controller during January 2015						2,849,387							
9	Expenditures for ROPS 14-15B Enforceable Obligations (Estimate 06/30/15)						920,377							
10	Retention of Available Cash Balance (Estimate 06/30/15) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)				2,000,000									
11	Ending Estimated Available Cash Balance (7 + 8 - 9 - 10)				\$ (2,000,000)	\$ 60,178	\$ 2,085,226							



## AGENDA TRANSMITTAL

**MEETING DATE:** February 17, 2015

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**CITY AGENDA ITEM: HEARING:** Adoption of Council Resolution No. 2015-\_\_\_: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California.

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**FISCAL IMPACT:** Solano Garbage is requesting that the City Council place liens on 272 delinquent solid waste accounts representing approximately \$54,070.52 in uncollected solid waste collection service charges. The City's General Fund will receive twenty-dollars per lien and 1.0 percent of the total levy amount to be used as the recording fee and to offset the administrative costs associated with the lien and levy process. Through the lien and levy process, the City will collect on outstanding franchise fees totaling 10.0 percent of the uncollected solid waste service charges when the money actually is received.

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**BACKGROUND:** Solano Garbage provides solid waste collection service for properties located in the City of Suisun City. The Suisun City Code (SCC) Section 8.08.015 requires subscribers to pay the collection charge directly to Solano Garbage. In the event that a customer does not pay the collection charges, Solano Garbage must prepare delinquent notices to notify each customer that the account is delinquent and could be subject to a lien/levy process whereby charges would be recorded against the property.

Solano Garbage began actively pursuing collection of delinquent accounts in December 2001. Solano Garbage will request hearings three times per year in order for the Suisun City Council to consider enforcing the lien/levy process for delinquent waste charges.

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**STAFF REPORT:** Solano Garbage customers were compared with the owners of record to the parcel information database obtained from Solano County property records. Notification letters were mailed to all known property owners advising them of the lien and levy process. The letters informed the property owners that they could present their reasons for disputing the waste collection charges by either attending the hearing on February 17, 2015, or by sending letters to the Council prior to the hearing.

Solano Garbage is asking that the City enforce SCC Section 8.08.170 by placing a special assessment/levying a lien on the properties that have delinquent charges. Solano Garbage will verify accounts for payments prior to recording the special assessments.

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**PREPARED BY:**  
**REVIEWED BY:**

Ronald C. Anderson, Jr., Assistant City Manager  
Suzanne Bragdon, City Manager



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**STAFF RECOMMENDATION:** It is recommended that the City Council:

1. Conduct a Hearing on the proposed liens; and
2. Adopt Resolution No. 2015-\_\_\_: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California.

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**ATTACHMENTS:**

1. Resolution No. 2015-\_\_\_: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California.
2. Exhibit A provides a listing of delinquent accounts, as compiled by Solano Garbage, and it will be updated and made available to the City Council in advance of the meeting.

**RESOLUTION NO. 2015-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
PLACING LIENS FOR UNPAID WASTE COLLECTION SERVICE CHARGES  
ON CERTAIN LANDS SITUATED IN THE CITY OF SUISUN CITY,  
COUNTY OF SOLANO, STATE OF CALIFORNIA**

**WHEREAS**, pursuant to the Suisun City Code (SCC) Section 8.08.015 owners of all occupied premises must subscribe to and pay for weekly waste collection service; and

**WHEREAS**, the premises located in the City of Suisun City, County of Solano, State of California, and described in Exhibit A attached hereto and by this reference incorporated herein, were provided with waste collection service as required by the SCMC Section 8.08.015; and

**WHEREAS**, pursuant to the provisions of SCC Section 8.08.015, all required notices were directed to owners of said properties and said owners failed to make payment for waste collection services as required; and

**WHEREAS**, as a result thereof, the City of Suisun City has incurred charges for delinquent waste collection charges and administrative costs, which amounts remain unpaid.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Suisun City that pursuant to SCC Section 8.08.170, the City Council does hereby lien said premises, in the amounts applicable to each specific premise as identified in Exhibit A attached hereto and incorporated herein by this reference.

**BE IT FURTHER RESOLVED** that Exhibit A may be amended to delete any enumerated waste collection service charges and administrative costs paid before liens authorized hereby are forwarded to the County Recorder of Solano County, California.

**BE IT FURTHER RESOLVED** that the City Clerk is hereby directed to record this Resolution, together with Exhibit A as may be amended, with the Office of the County Recorder of Solano County, California.

**BE IT FURTHER RESOLVED** that the City Manager of the City of Suisun City is authorized to take such further actions as are necessary or appropriate to implement this Resolution and is also authorized to execute any other document(s) that may be necessary or appropriate to process or release said liens.

**PASSED AND ADOPTED** at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 17<sup>th</sup> day of February 2015, by the following vote:

<b>AYES:</b>	Council Members	_____
<b>NOES:</b>	Council Members	_____
<b>ABSENT:</b>	Council Members	_____
<b>ABSTAIN:</b>	Council Members	_____

**WITNESS** my hand and the seal of said City this 17<sup>th</sup> day of February 2015.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk



Preliminary Lien List  
February 17, 2015

APN	Owner's Name	Billing Address	City	Service Address	Service Thru	Charge	City Charge	Total Due
17424506	BROOKS, JAMES L & JACQUELINE JT	1610 ALCAZAR CT	SUISUN CITY	1610 ALCAZAR COURT	14/12	212.33	22.12	234.45
3234203	SCOTT VICTOR H	81 ALEXANDER WY	SUISUN CITY	81 ALEXANDER WAY	14/10	212.33	22.12	234.45
17438213	HILL EDWIN C JR & DELLA N JT	1781 ANDREWS CR	SUISUN CITY	1781 ANDREWS CIRCLE	14/12	212.33	22.12	234.45
17424308	WARD ROCHELLE	505 ARROYO GRANDE LN	SUISUN CITY	505 ARROYO GRANDE LA	14/11	279.26	22.79	302.05
17423314	WORTH ROBERT C	531 ARROYO GRANDE LN	SUISUN CITY	531 ARROYO GRANDE LA	14/11	212.33	22.12	234.45
17350602	RANKIN JUAN LORENZO	205 ASHWOOD DR	SUISUN CITY	205 ASHWOOD DRIVE	14/11	212.33	22.12	234.45
3723408	PENA RICARDO JT	516 AVALON WY	SUISUN CITY	516 AVALON WAY	14/11	212.33	22.12	234.45
17308504	COOK VORICE	345 BALD PATE DR	SUISUN CITY	345 BALD PATE DRIVE	14/11	212.33	22.12	234.45
17312208	SHONTHA BOHANON	610 BARNACLE WY	SUISUN CITY	610 BARNACLE WAY	14/11	212.16	22.12	234.28
17335329	PECSON SAMANTHA	1004 BARROWS DR	SUISUN CITY	1004 BARROWS DRIVE	14/11	212.33	22.12	234.45
17335407	MAGPAYO EDWIN T	1019 BARROWS DR	SUISUN CITY	1019 BARROWS DRIVE	14/10	212.33	22.12	234.45
17335411	SNYDER JENNELYN P & GLENN T JT	1027 BARROWS DR	SUISUN CITY	1027 BARROWS DRIVE	14/11	170.05	21.70	191.75
17354205	DEBONO CARMEL J	1549 CAYUGA AVE	SAN FRANCISCO	957 BAUMAN COURT	14/12	212.33	22.12	234.45
17354202	ARIQAT MOHAMED & HITAF JT	963 BAUMAN CT	SUISUN CITY	963 BAUMAN COURT	14/11	212.33	22.12	234.45
3207306	HERRON STEVEN JT	816 BAY ST	SUISUN CITY	816 BAY STREET	14/11	212.33	22.12	234.45
17350102	AQUINO NOEL & ELVIRA J	1010 FREEDOM DR	SUISUN CITY	906 BEECHWOOD CIR	14/11	112.33	21.12	133.45
17351101	WALTON JASON & PAMELA JT	909 BEECHWOOD CR	SUISUN CITY	909 BEECHWOOD CIRCLE	14/09	212.33	22.12	234.45
17351231	JONES DAVID & DOROTHY JT	916 BEECHWOOD CR	SUISUN CITY	916 BEECHWOOD CIRCLE	14/10	212.33	22.12	234.45
17351224	HYLAND JAMES M & KIRA M JT	924 BEECHWOOD CR	SUISUN CITY	924 BEECHWOOD CIRCLE	14/11	212.33	22.12	234.45
17350308	AYMAR PATRICK M	942 BEECHWOOD CIR	SUISUN CITY	942 BEECHWOOD CIRCLE	14/09	212.33	22.12	234.45
17337512	WRIGHT STEVEN CHARLES	813 BERING WY	SUISUN CITY	813 BERING WAY	14/11	149.14	21.49	170.63
17349606	ROUSE LAMARRE	1211 BITTERN WY	SUISUN CITY	1211 BITTERN WAY	14/12	212.33	22.12	234.45
17337413	MCLINTON ROOSEVELT JR JT	1005 BLACKSPUR CT	SUISUN CITY	1005 BLACKSPUR COURT	14/09	280.10	22.80	302.90
17337405	CASTANON LINA M & RAUL F JT	811 BLACKSPUR DR	SUISUN CITY	811 BLACKSPUR DRIVE	14/09	212.33	22.12	234.45
17304607	BORLEK MICHAEL R & CHARITY A	813 BLOSSOM AVE	SUISUN CITY	813 BLOSSOM AVENUE	14/12	168.26	21.68	189.94
17309204	HUEY WILLIE JT	507 BLUE WING DR	SUISUN CITY	507 BLUE WING DRIVE	14/10	212.33	22.12	234.45
17317418	DAVENPORT CHARLES C	901 BLUEJAY DR	SUISUN CITY	901 BLUEJAY DRIVE	14/12	217.76	22.18	239.94
17349319	OLIVER JOYCE V	1002 BLUEJAY DR	SUISUN CITY	1002 BLUEJAY DRIVE	14/11	212.33	22.12	234.45
3247218	LEWIS TELA	722 BREAKWATER CR	SUISUN CITY	722 BREAKWATER CIRCL	14/11	212.33	22.12	234.45
17356102	CRATER THOMAS & LATWAN A JT	223 BRIDGEWATER CR	SUISUN CITY	223 BRIDGEWATER CIRC	14/10	212.33	22.12	234.45
3236216	GONZALEZ DAVID	227 BROOKSIDE DR	SUISUN CITY	227 BROOKSIDE DRIVE	14/10	212.33	22.12	234.45
3215117	CRATZ ANTHONY L TR	75 BUENA VISTA AVE	SUISUN CITY	75 BUENA VISTA AVENU	14/10	212.33	22.12	234.45
3731225	BEIERLY SUSAN D JOSEPH N JT	215 CALIFORNIA ST	SUISUN CITY	215 CALIFORNIA STREE	14/10	212.33	22.12	234.45
17330107	SMITH CHERYL D	910 CANADA GOOSE DR	SUISUN CITY	910 CANADA GOOSE DRI	14/11	170.48	21.70	192.18
17317215	CUNNINGHAM ADAM	816 CANARY DR	SUISUN CITY	816 CANARY DRIVE	14/09	212.33	22.12	234.45
17347315	GUMBA GILBERT D	420 CANFIELD CT	SUISUN CITY	420 CANFIELD COURT	14/12	212.33	22.12	234.45
17311218	DRAGGES NICOLE M	621 CANVASBACK DR	SUISUN CITY	621 CANVASBACK DRIVE	14/10	159.89	21.60	181.49
17311310	BARNETT CHARLES DVA	621 CANVASBACK DR	SUISUN CITY	621 CANVASBACK DRIVE	14/12	128.30	21.28	149.58
17422515	GREENE FORREST B & V F JT	700 CAPISTRANO DR	SUISUN CITY	700 CAPISTRANO DRIVE	14/11	218.33	22.12	234.45
17428402	BROWN GERALD T & KIMBERLY R JT	721 CAPISTRANO DR	SUISUN CITY	721 CAPISTRANO DRIVE	14/11	218.12	22.18	240.30
3247202	FIGUEIRA JAMES W & JENNIFER M	705 CATALINA CR	SUISUN CITY	705 CATALINA CIRCLE	14/09	212.33	22.12	234.45
3234409	JOHNSON MICHAEL F TR	87 CHIPMAN LN	SUISUN CITY	87 CHIPMAN LANE	14/10	112.33	21.12	133.45
17422208	ROSELL JAVIER A & SYLVIA	717 CHULA VISTA WY	SUISUN CITY	717 CHULA VISTA WAY	14/10	212.33	22.12	234.45
17428109	BRANCH EARL L & CAROLYN J JT	724 CHULA VISTA WY	SUISUN CITY	724 CHULA VISTA WAY	14/11	42.30	20.42	62.72
17428107	MARIBEL ORTEGA	728 CHULA VISTA WY	SUISUN CITY	728 CHULA VISTA WAY	14/10	212.33	22.12	234.45
17428104	WAYNE LAGETTA B TR	734 CHULA VISTA WY	SUISUN CITY	734 CHULA VISTA WAY	14/11	212.33	22.12	234.45
17429218	MATTHEWS MICHAEL EARL WILLIAMS	1208 CHULA VISTA WY	SUISUN CITY	1208 CHULA VISTA WAY	14/10	212.33	22.12	234.45

3723213	BALANDRAN JUAN C & ADRIANA JT	408 CHYRL WY	SUISUN CITY	14/11	212.33	22.12	234.45
3723306	YOUNG LORRAINE M	409 CHYRL WY	SUISUN CITY	14/11	45.12	20.45	65.57
3723521	BANKS VERA L	502 CHYRL WY	SUISUN CITY	14/11	212.33	22.12	234.45
3724206	MENDEZ CARROLLE J	611 CHYRL WY	SUISUN CITY	14/11	212.33	22.12	234.45
17306407	BOBBY EMBRY	52 LEMONWOOD DR.	SUISUN CITY	14/09	446.11	24.46	470.57
17356211	GUTIERREZ GASTON & AIDA JT	207 CLEARBROOK CT	SUISUN CITY	14/12	212.33	22.12	234.45
17356213	JOHNSON LADANTE T	211 CLEARBROOK CT	SUISUN CITY	14/09	212.33	22.12	234.45
17356218	EDWARDS GERALD & ANTOINETTE JT	212 CLEARBROOK CT	SUISUN CITY	14/09	212.33	22.12	234.45
17373302	BUTLER CRYSTAL M	217 CLOVERLEAF CR	SUISUN CITY	14/12	212.33	22.12	234.45
17373107	WILLIS MARIE E & R III JT	224 CLOVERLEAF CR	SUISUN CITY	14/11	212.33	22.12	234.45
3234302	WALKER FAREN N	77 CORAL LN	SUISUN CITY	14/10	212.33	22.12	234.45
173242220	PARADA JOSE & MONICA	1213 CRANE DR.	SUISUN CITY	14/09	212.15	22.12	234.27
17321113	FAVIOLA REYES & DANIEL	701 CRANE DR	SUISUN CITY	14/09	176.29	21.76	198.05
17324221	ANZUETO LUIS E & FRANCIS M JT	1211 CRANE DR	SUISUN CITY	14/11	346.20	23.46	369.66
17321201	LIPARY DONALD G & LINDA J JT	1300 CRANE DR	SUISUN CITY	14/11	149.14	21.49	170.63
17355209	SUSIE V KIRK	920 CRAVEN DR	SUISUN CITY	14/10	279.26	22.79	302.05
17336806	JOHNSON MORGAN L JT	607 CRESTED DR	SUISUN CITY	14/11	212.33	22.12	234.45
17336702	VIRGIL L BACKLUND	2906 QUAIL HOLLOW DR.	FAIRFIELD	14/11	212.33	22.12	234.45
17337602	TRAVELLA CHARLES E	809 CRESTED DR	SUISUN CITY	14/11	212.33	22.12	234.45
17311511	STEEVES RICHARD E	623 DECOY LN	SUISUN CITY	14/11	275.90	22.76	298.66
17353104	WILSON LOIS E	407 DICKEY CT	SUISUN CITY	14/10	212.33	22.12	234.45
17347401	WYNHOLDS JAN & MICHELLE JT	433 DOBBINS CT	SUISUN CITY	14/12	177.67	21.78	199.45
17322511	ALBALOS EUGENIO A JR & A C JT	7115 STONEBROOKE DR	VALLEJO	14/09	336.41	23.36	359.77
17439308	WILLIAMS OZNIYESHA C	1756 DOVER CR	SUISUN CITY	14/09	212.33	22.12	234.45
3207612	HAWKINS-MOSS PAMELA D TR	815 DRIFTWOOD DR	SUISUN CITY	14/12	35.39	20.35	55.74
3229613	JOHNSON HAROLD JR & LEISA JT	910 DRIFTWOOD DR	SUISUN CITY	14/09	212.33	22.12	234.45
17450302	AARON DEAN BEALS	1640 DULUTH LN	SUISUN CITY	14/09	212.33	22.12	240.22
17315108	MARTIN BRIAN	545 E WIGSON WY	SUISUN CITY	14/12	218.04	22.18	234.45
17331205	CREGGETT ANTHONY & MARIAN	1403 EBBETTE CT	SUISUN CITY	14/11	212.33	22.12	234.45
17350303	DEVAULL JUROFD & DEBORAH JT	904 EDGEWOOD CIR	SUISUN CITY	14/11	168.76	21.69	190.45
17351206	KRUMMES MICHAEL S	928 EDGEWOOD CR	SUISUN CITY	14/09	212.33	22.12	234.45
17350404	DAVIS WALTER L	947 EDGEWOOD CR	SUISUN CITY	14/10	212.33	22.12	234.45
17308314	RIGMAIDEN CHARLES P & E JT	517 EIDER LN	SUISUN CITY	14/10	112.33	21.12	133.45
17418241	COLEMAN JUAN S	510 EL MAR CT	SUISUN CITY	14/10	212.33	22.12	234.45
17418245	PUCCI JOSEPH P & DEBRA JT	518 EL MAR CT	SUISUN CITY	14/11	164.68	21.65	186.33
17422501	MILLER MALIA MAHEALANI	1501 EL PRADO LN	SUISUN CITY	14/10	212.33	22.12	234.45
3224409	LIBAL DOUGLAS M & JO ANNJT	2021 BLUEBIRD WAY	FAIRFIELD	14/09	258.12	22.58	280.70
17344209	STEVENS NANCY A ROONEY	116 WOODLAND DR	NAPA	233	212.33	22.12	234.45
17344205	CARTER RUBY R	910 EMPEROR DR	SUISUN CITY	14/11	212.33	22.12	234.45
3231411	ROBERTS JODI LYNN	503 ERIN DR	SUISUN CITY	14/10	211.93	22.12	234.05
17365112	GATRELL MICHAEL R	208 FAIRBROOK CT	SUISUN CITY	14/09	212.33	22.12	234.45
17373203	BAUGH JACQUELINE L	338 FLAGSTONE CR	SUISUN CITY	14/09	212.33	22.12	234.45
17375116	THORNTON CAROL & BERNARD JT	350 FLAGSTONE CR	SUISUN CITY	14/10	212.33	22.12	234.45
17375105	SAM ROHAM	471 NORTHLAKE DR. APT. 19	SAN JOSE	14/11	35.39	20.35	55.74
17418405	TORRES VERONICA L	511 FORTUNA DR.	SUISUN CITY	14/12	212.33	22.12	234.45
17423406	MOODY ROBERT E & LISA R JT	530 FORTUNA DR	SUISUN CITY	14/11	167.68	21.68	189.36
3231105	CARREON ALBERT	914 FRANCISCO DR	SUISUN CITY	14/09	46.08	20.46	66.54
3229513	GOSIENGIO RUDOLPH & C B JT	914 FREEDOM DR	SUISUN CITY	14/12	212.33	22.12	234.45
17325326	STUBBS TIMOTHY & BONNIE JT	504 FULMAR DR	SUISUN CITY	14/11	212.33	22.12	234.45
17326102	CAMPBELL TIMOTHY & AMY JT	604 FULMAR DR	SUISUN CITY	14/12	103.57	21.04	124.61
17353201	JANEA CHAPMAN	413 GOODAIR CT	SUISUN CITY	14/11	212.33	22.12	234.45
17336508	WOODS LAWRENCE W & L D JT	1015 GREYLAG DR	SUISUN CITY	14/12	162.33	21.62	183.95
17336510	NIDO RUDY L TR	3708 GROUSE DR	ANTIOCH	14/10	212.33	22.12	234.45
17329124	GARCIA-MARTINEZ JAIME	913 HARLEQUIN WY	SUISUN CITY	14/11	212.33	22.12	234.45

17340303	RONGMA SUN	5016 PROMISE LAND DR.	FRISCO	14/10	148.84	21.49	170.33
17348301	CRYSTAL MERRITT	809 HARRIER DR.	SUISUN CITY	14/10	212.33	22.12	234.45
17348306	ZIANI OMAR JT	819 HARRIER DR	SUISUN CITY	14/10	212.33	22.12	234.45
17450120	SANDRA FLIPPEN	1601 HARRISBURG LN	SUISUN CITY	14/11	212.33	22.12	234.45
17360316	VERNON SHAWN R JT	1315 HEMBRE CT	SUISUN CITY	14/12	212.33	22.12	234.45
3245203	ROBINSON JACK & BARBARA J	27 HERITAGE ROSE LN	SUISUN CITY	14/11	212.33	22.12	234.45
17318502	BLANCO ALONZO N	808 HERON DR	SUISUN CITY	14/10	212.33	22.12	234.45
17317402	DIJTT VINEETA A	826 HERON DR	SUISUN CITY	14/09	212.33	22.12	234.45
37312290	WALKER, ANDRE	P.O. BOX 8032	EMERYVILLE	14/09	160.73	21.61	182.34
17436204	ELAHI ARTIE L & ALMA N JT	1660 HICKAM CR	SUISUN CITY	14/09	212.33	22.12	234.45
17436204	HEARD CHARLES & TAMYRA JT	1685 HICKAM CR	SUISUN CITY	14/10	212.33	22.12	234.45
17436113	GILL DALJT	1648 HICKAM CT	SUISUN CITY	14/11	212.33	22.12	234.45
17344216	DUMLAO PAUL F & MERCEDITA A JT	925 HIDDEN COVE WY	SUISUN CITY	14/10	212.33	22.12	234.45
3724313	ROBERT RYE	1109 HUMPHREY DR	SUISUN CITY	14/11	124.48	21.24	145.72
3719304	COLFIN AH-CALIFORNIA 7 LLC	9305 E VIA DE VENTURA STE. 20	SCOTTSDALE	14/09	38.37	20.38	58.75
3719111	EISLEY LESLIE K	1302 HUMPHREY DR	SUISUN CITY	14/11	202.21	22.02	224.23
3731310	ASSELIN JAMES R & RENEE S JT	1503 LAKEWOOD DR	PAPAILION	14/12	212.33	22.12	234.45
17361314	REFUERZO TIMOTE M & M R JT	201 KEYES LN	SUISUN CITY	14/11	212.33	22.12	234.45
17348217	VICTOR SHIRLEY	1315 KIMBERLY CT	FAIRFIELD	14/09	212.33	22.12	234.45
17348218	WIGGINS PAUL & LILLIAN JT	1317 KIMBERLY CT	SUISUN CITY	14/11	279.26	22.79	302.05
3718081	SOUNGPANYA KABKHAN & P JT	803 MEADOW VIEW DRIVE	SUISUN CITY	14/12	221.86	22.22	244.08
3723118	GUSTAFSON BRIAN D & I G JT	407 KINGS WY	RICHMOND	14/11	212.33	22.12	234.45
3718071	MAGANA REINA P	500 KINGS WY	SUISUN CITY	14/12	212.33	22.12	234.45
17329311	NEELY LEON & MARY JT	623 KLAMATH DR	SUISUN CITY	14/11	212.33	22.12	234.45
17330205	GARCIA DANIEL & ANA JT	507 LABRADOR WY	SUISUN CITY	14/10	212.33	22.12	234.45
17330208	MARTINEZ ARMANDO & MARIA T JT	902 LABRADOR WY	SUISUN CITY	14/11	212.33	22.12	234.45
173292040	JORGE/MARIA/CARMEN/VALDEZ	908 LABRADOR WY	SUISUN CITY	14/10	268.96	22.59	281.55
3229325	BERRY RICHARD L	1140 LAWLER RANCH PKWY	SUISUN CITY	14/12	189.94	21.68	189.94
3730123	HERNANDEZ YSMAEL & G JT	1006 LIBERTY DR	SUISUN CITY	14/12	100.81	21.01	121.82
17312501	SNEED ROXANNE	1306 LOIS LN	SUISUN CITY	14/09	212.33	22.12	234.45
17338133	SAMAYOA OTTO & ROSA JT	900 LONGSPUR DR	SUISUN CITY	14/10	212.33	22.12	234.45
3207418	DARBY DERWIN & GLORIA JT	918 LONGSPUR DR	SUISUN CITY	14/10	212.33	22.12	234.45
3212207	STANLEY Y BEVERLEY LODGE	731 LOTZ WY	SUISUN CITY	14/12	228.59	22.29	250.88
3215802	VICTOR D & REBECCA LARSON	F & AM 108 P O BOX 314	SUISUN CITY	14/09	223.57	22.24	245.81
3217112	AIKENHEAD THOMAS	909 GRANADA LANE	VACAVILLE	14/10	112.33	21.12	133.45
323230700	MARCUS WARD	1008 MAIN ST	SUISUN CITY	14/12	35.39	20.35	55.74
17360102	CAZARES LUIS MENDEZ	1306 SHELBY DR.	FAIRFIELD	14/12	212.33	22.12	234.45
17358153	SISON RICHARD A P & E M R JT	340 MAYFIELD CIR	SUISUN CITY	14/11	212.33	22.12	234.45
17358158	LEWIS CURRRINGTON	1121 MAYFIELD CR	SUISUN CITY	14/10	212.33	22.12	234.45
17347215	KOUBA LANDON J	1131 MAYFIELD CR	SUISUN CITY	14/12	168.26	21.68	189.94
17347104	MCRAY RODERICK D & CLEO S	1227 MAYFIELD CR	SUISUN CITY	14/10	212.33	22.12	234.45
17378118	ESPARZA JORGE E	1275 MAYFIELD DR	SUISUN CITY	14/09	212.33	22.12	234.45
17381107	KOLBY THOMAS M	928 MCCOY CREEK	SUISUN CITY	14/12	212.33	22.12	234.45
17440404	ALLEN SHARISE	1256 GRAY HAWK LN	SUISUN CITY	14/10	212.33	22.12	234.45
17360505	RANSOM CHARLES SR & D P JT	1612 MCGUIRE CR	SUISUN CITY	14/09	212.33	22.12	234.45
17380412	MARENCO YOLANDA IDALIA	312 MCNABE CT	SUISUN CITY	14/11	212.33	22.12	234.45
17380418	RANDHAWA PURDEEP	405 MEEHAN CT	SUISUN CITY	14/12	217.84	22.18	240.02
17380306	TURNER WILLIE	429 MEEHAN CT	SUISUN CITY	14/11	212.33	22.12	234.45
17342302	BROWN TORIANO D	430 MEEHAN COURT	SUISUN CITY	14/12	212.33	22.12	234.45
17418305	WOODRING, MARCUS J & MI	1423 MONITOR AVENUE	SAN FRANCISCO	14/10	172.33	21.72	194.05
17418502	HOOPER JANNA D	1531 MONTEBELLO DR	SUISUN CITY	14/09	172.33	22.12	234.45
3214314	HULL KIRK W & MELISSA L	513 MONTEREY DR	SUISUN CITY	14/10	212.33	22.12	234.45
3239302	SHOEMAKER NANCY J TR	501 MORGAN STREET	SUISUN CITY	14/11	212.33	22.12	234.45
		67 MOSSWOOD DR	SUISUN CITY	14/10	212.33	22.12	234.45

3239221	TURNER SAMUEL E & SHEILA JT	99 MOSSWOOD DR	SUISUN CITY	14/10	212.33	22.12	234.45
17313408	VELASQUEZ AIDALILA & W JT	908 MUSCOVY CT	SUISUN CITY	14/11	212.33	22.12	234.45
3234106	WELCH NANCY & JIM JT	508 NADEL DR	SUISUN CITY	14/10	212.33	22.12	234.45
3230315	WETTEMBRINO RALPH N	1002 NEPTUNE CT	SUISUN CITY	14/10	212.33	22.12	234.45
3239208	SEED MARILYN A & KENNETH C JT	84 NEWPORT WY	SUISUN CITY	14/10	212.33	22.12	234.45
17340207	MAGANA DON A & TRISHA A	808 OSPREY WY	SUISUN CITY	14/11	212.33	22.12	234.45
17345510	LARRY LEWIS	825 OSPREY WY	SUISUN CITY	14/11	259.10	22.59	281.69
17345514	WILLIAMS DWIGHT L & DORI JT	833 OSPREY WY	SUISUN CITY	14/12	103.57	21.04	124.61
17340304	YOUNG-RILEY JAMMIE L	1311 OSPREY WY	SUISUN CITY	14/11	212.33	22.12	234.45
17431111	BRADLEY LOUISE	1605 PASEO FLORES DR	SUISUN CITY	14/10	212.33	22.12	234.45
3231408	REDDIC MARTHA	502 PAULA DR	SUISUN CITY	14/10	212.33	22.12	234.45
3232403	MACFALL JOSEPH M & M C JT	522 PAULA DR	SUISUN CITY	14/10	212.33	22.12	234.45
17380408	MILLER KAMAL S JT	408 PEARCE CT	SUISUN CITY	14/11	116.16	21.16	137.32
17380510	NASER JOHN DAVID	425 PEARCE CT	SUISUN CITY	14/09	212.33	22.12	234.45
17325511	RANSON ROSINA O	1401 PELICAN WY	SUISUN CITY	14/11	211.60	22.12	233.72
17326301	THOMPSON DORIS J & THEAOPHELLUS	792 SAINT FRANCES BLVD	DAILY CITY	14/11	50.89	20.51	71.40
17368216	ROBINSON-HARDY RENEE	325 PERKINS CT	SUISUN CITY	14/10	212.33	22.12	234.45
17323311	ROSE LINDA MARIE	1105 PHEASANT DR	SUISUN CITY	14/11	212.33	22.12	234.45
17323321	CLARK TINA JT	1123 PHEASANT DR	SUISUN CITY	14/11	250.55	22.51	273.06
17323325	DAY OLLIE JT	1203 PHEASANT DR	SUISUN CITY	14/11	212.33	22.12	234.45
17324202	ROJAS THOMAS D	1216 PHEASANT DR	SUISUN CITY	14/12	212.33	22.12	234.45
17312343	RUIZ JUAN	2853 21ST ST	SAN PABLO	14/10	212.33	22.12	234.45
17331224	JOSE SANCHEZ	1405 PINTAIL DR	SUISUN CITY	14/11	166.45	21.66	188.11
17341223	DOMINGUEZ JUAN C	1411 PLUMAS DR	SUISUN CITY	14/12	141.26	21.41	162.67
17359410	DUNN RONALD	1212 POTRERO CIR.	SUISUN CITY	14/09	212.33	22.12	234.45
17360328	ALTERIO GLORIA	1252 POTRERO CR	SUISUN CITY	14/11	281.95	22.82	304.77
17360219	BOLDEN JAMES W JR & KARIN JT	1285 POTRERO CR	FAIRFIELD	14/11	279.26	22.79	302.05
17370205	DITTMAR WARREN T	217 POTRERO ST	SUISUN CITY	14/09	212.33	22.12	234.45
17371204	SANTOS JOSELITO V C & G A JT	260 POTRERO ST	SUISUN CITY	14/11	212.33	22.12	234.45
17335435	EVANS KAYLE & ANN JT	1016 PRAIRIE DR	SUISUN CITY	14/09	212.33	22.12	234.45
17335524	SANDOVAL SAUL I JT	1037 PRAIRIE DR	SUISUN CITY	14/11	103.57	21.04	124.61
17375305	SMITH WILLIE CLAUDETTE TR	317 PROMENADE CR	SUISUN CITY	14/12	212.33	22.12	234.45
17375313	CROWLEY SEAN O & GRACE R JT	1519 SHASTA AV	NAPA	14/10	212.33	22.12	234.45
17341216	BRALEY STEVEN A JT	1402 PROSPECT WY	SUISUN CITY	14/11	212.33	22.12	234.45
17341215	DARDEN BEVERLY	1404 PROSPECT WY	SUISUN CITY	14/09	212.33	22.12	234.45
17341309	JIMENEZ PEDRO	1417 PROSPECT WY	SUISUN CITY	14/11	212.33	22.12	234.45
17341315	QUINTANA B JR & SHIRLEY A JT	1429 PROSPECT WY	SUISUN CITY	14/11	250.55	22.51	273.06
17345227	NARAIN SURJAJ & LOLITA K JT	5027 ANAHEIM LOOP	UNION CITY	14/10	112.33	21.12	133.45
17304302	GIBSON JANICE C	813 REDHEAD WY	SUISUN CITY	14/10	212.33	22.12	234.45
17304203	KING HARVEY L JT	818 REDHEAD WY	SUISUN CITY	14/11	212.33	22.12	234.45
17302503	POMEROY BENJAMIN JT	829 REDHEAD WY	SUISUN CITY	14/10	109.79	21.10	130.89
17374104	WASHINGTON PAULA K & C M JT	8715 BROOKDALE CR	SUISUN CITY	14/11	212.33	22.12	234.45
17374219	HOLMES RHONDA	269 REDSTONE CR	GRANITE BAY	14/10	212.33	22.12	234.45
17364503	VIDRIO MARIO	471 CARNATION DR	FAIRFIELD	14/12	32.26	20.32	52.98
3237206	ZHAO JIANG	8 PERRY DR.	PRINCETON	14/11	136.16	21.36	157.52
3247216	GAMBOA FRANKIE & YVETTE Y JT	733 ROCKY POINT COVE	SUISUN CITY	14/11	286.51	22.87	309.38
3240408	MARISELA CRUZ	61 RODONDO AV	SUISUN CITY	14/12	212.33	22.12	234.45
3239325	PUTT LISABERG	86 RODONDO AV	SUISUN CITY	14/10	212.33	22.12	234.45
3718027	RUTTENBERG JOSEPH A & J L JT	409 SARAH WY	SUISUN CITY	14/09	212.33	22.12	234.45
3718078	ADAME MARIA DELOSANGELES JT	425 SARAH WY	SUISUN CITY	14/11	212.33	22.12	234.45
3718045	HARRISON KEITH E	522 SARAH WY	SUISUN CITY	14/10	223.04	22.23	245.27
17305201	VALADEZ PAULINE C & JUAN M JT	820 SCAUP LN	SUISUN CITY	14/11	212.33	22.12	234.45
17303503	TAYLOR ROBERT J & PAULINE M JT	827 SCAUP LN	SUISUN CITY	14/10	212.33	22.12	234.45
3224104	KHAN MOHAMMED IQBAL	1141 SCHOOL ST	SUISUN CITY	14/10	212.33	22.12	234.45

17371215	GATO EDWIN	235 SEABURY ST	SUISUN CITY	235	SEABURY STREET	14/11	212.33	22.12	234.45
17324230	PEREZ EMILIO & SHIRLEY JT	512 SEAGULL DR	SUISUN CITY	512	SEAGULL DRIVE	14/11	212.33	22.12	234.45
17319403	BARRAZA LINO & TRACY	705 SEAGULL DR	SUISUN CITY	705	SEAGULL DRIVE	14/12	217.99	22.18	240.17
17364301	PERRY JULIUS C JR & S JT	902 SHADYWOOD CR	SUISUN CITY	902	SHADYWOOD CIRCLE	14/11	212.33	22.12	234.45
17363312	COFFIN AH-CALIFORNIA 7 LLC	9305 E VIA DE VENTURA STE. 201	SCOTTSDALE	916	SHADYWOOD CIRCLE	14/11	40.16	20.40	60.58
17363408	AQUINO DICHOSO PRICILLA	178 GRENADINE WAY	HERCULES	931	SHADYWOOD CIRCLE	14/12	212.33	22.12	234.45
3235205	ROGERS DANIEL A & SANDRA A JT	601 SHANNON DR	SUISUN CITY	601	SHANNON DRIVE	14/09	212.33	22.12	234.45
17322524	HUNTER DEBORAH & GEORGE JT	1408 SHASTA ST	SUISUN CITY	1408	SHASTA STREET	14/09	198.14	21.98	220.12
17330125	SHAFFER DONALD L JT	908 SHELDUCK CT	SUISUN CITY	908	SHELDUCK COURT	14/10	212.33	22.12	234.45
17306301	JACKSON CODY BLANE	329 SHOVELLER DR	SUISUN CITY	329	SHOVELLER DRIVE	14/12	212.33	22.12	234.45
17306216	FRANK LINDA J & GEORGE C JT	707 BAY ST	SUISUN CITY	342	SHOVELLER DRIVE	14/10	26.02	20.26	46.28
17325302	LEE ALLEN H & DONNA M JT	502 SHRIKE CT	SUISUN CITY	502	SHRIKE COURT	14/11	153.54	21.54	175.08
3732119	ESPIRITU ERNESTO M & I F TR	1204 SILK OAK DR	SUISUN CITY	1204	SILK OAK DRIVE	14/11	212.33	22.12	234.45
17324403	SMITH, JIMMIE LEE	514 SKYLARK DR	SUISUN CITY	514	SKYLARK DR	14/09	212.33	22.12	234.45
173202300	DEMARCOS AYERS	618 SKYLARK DR.	SUISUN CITY	618	SKYLARK DR.	14/12	212.33	22.12	234.45
17358143	CONLEY JAMES SR & FELICIA JT	231 SPINNEY WY	SUISUN CITY	231	SPINNEY WAY	14/09	212.33	22.12	234.45
17338123	FORD JOHN A & NANCY K JT	916 STELLER WY	SUISUN CITY	916	STELLER WAY	14/10	212.33	22.12	234.45
3736016	BENAVIDES JORGE & MARIA	113 SUMMERTIME LN	SUISUN CITY	113	SUMMERTIME LANE	14/12	212.33	22.12	234.45
17320310	BALANDRAN JUAN C & ADRIANA G	408 CHYRL WAY	SUISUN CITY	603	SWALLOW COURT	14/12	138.34	21.38	159.72
17377201	JACKSON BERNADETTE	3242 CHERRY VALLEY DR.	FAIRFIELD	200	TAMARISK CIRCLE	14/09	212.33	22.12	234.45
3246306	TURNER BRENDA SAVAGE	34 TEA ROSE WAY	SUISUN CITY	34	TEA ROSE WAY	14/10	212.33	22.12	234.45
3730305	ZAMUDIO JUAN	516 THOMAS CR	SUISUN CITY	516	THOMAS CIRCLE	14/10	212.33	22.12	234.45
17369116	PARDI LISA	1405 TILLMAN ST	SUISUN CITY	1405	TILLMAN STREET	14/11	212.33	22.12	234.45
17370310	2012-B PROP HOLDINGS LLC	1292 LINCOLN AVE	SAN RAFAEL	1422	TILLMAN STREET	14/11	28.69	20.29	48.98
17349204	SANCHEZ GUADALUPE JT	1007 TOWHEE WY	SUISUN CITY	1007	TOWHEE WAY	14/09	212.33	22.12	234.45
17305410	EFFRAIN HERNANDEZ	802 TREE DUCK WAY	SUISUN CITY	802	TREE DUCK WAY	14/11	212.33	22.12	234.45
17329216	COLBERT TAMARA J	908 TRUMPETER CT	SUISUN CITY	908	TRUMPETER COURT	14/09	212.33	22.12	234.45
17329223	SORIANO ALICIA JT	515 TRUMPETER DR	SUISUN CITY	515	TRUMPETER DRIVE	14/12	278.38	22.78	301.16
17343502	DENISE YAP	831 TULARE CR	SUISUN CITY	831	TULARE CIRCLE	14/12	212.33	22.12	234.45
17343117	CLUTTS GLENDA L	838 TULARE CR	SUISUN CITY	838	TULARE CIRCLE	14/11	212.33	22.12	234.45
17311313	BARRETO NICK J & ELENA T	618 TULE GOOSE DR	SUISUN CITY	618	TULE GOOSE DRIVE	14/12	160.58	21.61	182.19
17424401	HARGADINE ALISON H	1600 VENTURA WY	SUISUN CITY	1600	VENTURA WAY	14/11	212.33	22.12	234.45
17425410	SMITH JOE R & EUNICE M	1714 VENTURA WY	SUISUN CITY	1714	VENTURA WAY	14/10	212.33	22.12	234.45
17425404	LEWIS ANITRA R	1726 VENTURA WY	SUISUN CITY	1726	VENTURA WAY	14/11	211.44	22.11	233.55
17424602	TOBIN JOSEPH N & CRYSTAL D	1737 VENTURA WY	SUISUN CITY	1737	VENTURA WAY	14/09	212.33	22.12	234.45
17318702	WARD ANTHONY & LOUISE	PO BOX 123	SUISUN CITY	1210	WAXWING LANE	14/11	217.84	22.18	240.02
17344402	WALLACE NEVELL & ANGELA G	1023 WESTWIND WY	SUISUN CITY	1002	WESTWIND WAY	14/10	212.33	22.12	234.45
173443090	ANGEL CARLOS	722 WHISPERING BAY LN	SUISUN CITY	1023	WESTWIND WAY	14/10	137.33	21.37	158.70
3232303	MORGAN VALENTINA	1002 WHISTLER DR.	SUISUN CITY	722	WHISPERING BAY L	14/09	212.33	22.12	234.45
17335103	KARENA BAUMGART	1015 WHISTLER DR	SUISUN CITY	1002	WHISTLER DRIVE	14/09	212.33	22.12	234.45
17335307	BONNER CANDICE L	920 WHITNEY AVE	SUISUN CITY	1015	WHISTLER DRIVE	14/10	212.33	22.12	234.45
17343206	SMITH BENER L & SHEREEN JT	1003 WHOOPER WY	SUISUN CITY	1003	WHOOPER WAY	14/11	276.64	22.77	299.41
17336602	SMITH MARGIA JT	1017 WHOOPER WY	SUISUN CITY	1017	WHOOPER WAY	14/12	258.91	22.59	281.50
17336609	BALDWIN CECELIA J	1031 WHOOPER WY	SUISUN CITY	1031	WHOOPER WAY	14/11	212.33	22.12	234.45
17336616	GRIFFITH ALBERT L	410 WIGEON WY	SUISUN CITY	410	WIGEON WAY	14/09	212.33	22.12	234.45
17308425	CLOUD RANDY	415 WIGEON WY	SUISUN CITY	415	WIGEON WAY	14/09	212.33	22.12	234.45
17310208	GREENWAY JENNIFER	624 WIGEON WY	SUISUN CITY	624	WIGEON WAY	14/11	212.33	22.12	234.45
17308202	WILSON WENDY J	321 MATTHEW LANE	SUISUN CITY	1008	WINTERS WAY	14/11	169.31	21.69	191.00
17344201	WHITBECK CRAIG A & STEPHANIE N	1021 WINTERS WY	FORTUNA	1021	WINTERS WAY	14/11	221.76	22.22	243.98
17344427	RUIZ MELISSA	1292 LINCOLN AVE	SUISUN CITY	514	WOOD DUCK DRIVE	14/11	212.33	22.12	234.45
17307502	THPI ACQUISITION HOLDINGS LLC	524 WOOD DUCK DR	SAN RAFAEL	524	WOOD DUCK DRIVE	14/10	212.33	22.12	234.45
17313108	FITZGERALD JOSEPH M	533 WOODDUCK DR	SUISUN CITY	533	WOOD DUCK DRIVE	14/10	279.26	22.79	302.05
17314107	SIGLER KEVIN P & KAREN R JT	1292 LINCOLN AVE	SUISUN CITY	834	WORLEY ROAD	14/12	217.76	22.18	239.94
17311402	2012-C PROPERTY HOLDINGS LLC		SAN RAFAEL						

3724160	CARRBRIDGE LLC	OAKLAND	1109	WORLEY ROAD	14/11	94.00	20.94	114.94
3719242	SCHULT GLORIA L	SUISUN CITY	1215	WORLEY ROAD	14/12	212.33	22.12	234.45
3719110	CHURCHWELL NICKOLAUS A	SUISUN CITY	1301	WORLEY ROAD	14/12	212.33	22.12	234.45
17345617	CAREY EMILY OLEVIA	SUISUN CITY	833	YOSEMITE WAY	14/11	212.33	22.12	234.45
17326222	LUMPKINS ANDREW C	SUISUN CITY	501	YUBA COURT	14/12	211.22	22.11	233.33
17326226	WOOLDRIDGE RENEE D	SUISUN CITY	504	YUBA COURT	14/11	212.33	22.12	234.45
						<b>\$ 54,070.52</b>	<b>\$ 5,940.71</b>	<b>\$ 60,011.23</b>

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## AGENDA TRANSMITTAL

**MEETING DATE:** February 17, 2015

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**CITY COUNCIL AGENDA ITEM:** Discussion and Direction: Update of the Specific Plan Vision for the Downtown Waterfront Specific Plan.

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**FISCAL IMPACT:** The Downtown Waterfront Specific Plan Update project is fully funded through a \$163,000 grant. The City's required match for this project will be \$21,118 (or 11.47%). Staff time to administer the grant and manage the work of outside consultants is being used to meet the match requirement.

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**BACKGROUND:** The Downtown Waterfront Specific Plan (DWSP) was last comprehensively amended in 1999 after initially being referenced as an implementation measure of the 1979 General Plan and subsequently being created in 1983. The 1979 General Plan recognized the need for special treatment of the Historic Downtown and Waterfront.

The DWSP currently provides more detailed level of planning for the area generally south of Highway 12, Hill Slough to the east, the Union Pacific Railroad to the west and Peytonia Ecological Reserve and Pierce Island to the south. The area to be included in the updated Specific Plan is depicted in map provided as Attachment 1. The expanded area of the DWSP consists of the area north of Highway 12. The boundary of the updated DWSP will be consistent with the Suisun City Downtown Waterfront Priority Development Area, which enables the City to leverage the asset of the Suisun-Fairfield Train Depot in its land use planning of this broader area, and to create an entrance from the north to the Waterfront District south of Highway 12, and may provide for enhanced funding opportunities in light of the dissolution of the redevelopment agency.

The update of the DWSP must be completed and adopted by May 2016. Between now and the completion date, major decision points to be made by the Council include:

- Vision Statement. (March 2015).
- Alternatives Analysis. (March/April 2015).
- Draft Specific Plan Review and Comment. (Summer 2015-Early 2016).
- Final Specific Plan. (Spring 2016 with Completion by May 2016).

The purpose of this item is for the Council to consider and discuss as a policy body the future planning and development interests of this area while considering the feedback received to date from the public and Planning Commission. From this feedback, a vision statement for the Downtown Waterfront Specific Plan will be developed and brought back for the Council's further consideration in March.

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**PREPARED BY:**  
**REVIEWED BY:**  
**APPROVED BY:**

John Kearns, Associate Planner  
 Jason Garben, Development Services Director  
 Suzanne Bragdon, City Manager

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**STAFF REPORT:** The Council approved proceeding with the process to update the DWSP at its meeting on February 4, 2014. At that meeting, Council expressed its desire to retain the DWSP's current core structure. However, there is a need for clarification and further detailed planning in the DWSP as development has evolved and the area encompassing the DWSP area has been expanded. Another goal of the update is to increase both the function and user-friendliness of the DWSP so it's not only used as a planning tool, but an economic development tool as well.

One of the first key products from this process is the development of a vision for the expanded DWSP area. A vision is a description of the desired future state. The guiding principles are the values employed in coming up with the policies and actions to achieve that desired future state. The General Plan Update has a series of guiding principles, which the DWSP must be consistent with and serve as a "foundation" to the process of developing the vision.

To facilitate discussion that will ultimately allow the development of a vision statement for the updated DWSP, this report is organized as follows:

- Examples of Guiding Principles of the Existing Specific Plan.
- Guiding Principles of the General Plan Update.
- Survey Questions to Facilitate Discussion.
- Planning Commission and Public Feedback Received To Date.

As indicated previously, a proposed vision statement for the updated DWSP, that will take into account all of the above, will be presented to the Council for further consideration in March, 2015.

#### **Examples of Guiding Principles of the Existing Specific Plan**

The current amended DWSP is now 16 years old. As such, many of its guiding principles listed have been implemented. In order to provide a frame of reference regarding the type of feedback needed to develop an underlying vision for the updated DWSP, examples of guiding principles included in the current DWSP are provided below:

1. *The entire Downtown needs to be focused on the Suisun Channel, which is its major and central feature.*
2. *The northern end of the channel must be expanded to accommodate a marina and create a stronger image of the Waterfront.*
3. *The Waterfront should maintain its extraordinary mix of natural wetlands and urban edge.*
4. *The commercial activities of the Downtown should be integrated with an expanded new marina at its northern end and a Town Square at its southern end.*
5. *The existing Sheldon Oil site needs to be redeveloped as the center of the Downtown Commercial District and the Waterfront.*

6. *The area to the east of the channel offers an opportunity for the creation of several new low-density residential neighborhoods.*
7. *The west of the channel offers an opportunity for a medium-density residential neighborhood.*
8. *The Downtown needs a more cohesive street system that allows for a greater distribution of traffic.*
9. *The Downtown needs a cohesive Open Space system that enhances the pedestrian experience of the townscape and the Waterfront.*

These are provided for reference and illustration purposes only; they are not meant to constrain the discussion and direction as we move forward.

### Guiding Principles of the General Plan Update

A lot of work went into developing the guiding principles for the General Plan. The more detailed future planning for the updated DWSP must be consistent with the guiding principles of the General Plan. For reference, the guiding principles included the broad areas of:

- Community Character.
- Destination Tourism and Entertainment.
- Downtown including a "...vibrant, pedestrian-scaled commercial and entertainment center that reflects our community's unique waterfront character..."
- Economic Vitality.
- Infrastructure.
- Public Safety and Emergency Preparedness.
- Spirit of Community.
- Sustainability.
- Transportation.

Attachment 2 provides a copy of the Guiding Principles of the General Plan Update that make-up each of these components. In reviewing these Guiding Principles, a key question to ask is:

How best can each of these components, as appropriate, be developed and realized in the Downtown Specific Plan?

### Survey Questions to Facilitate Discussion

A significant amount of public outreach has occurred to date to solicit feedback on the direction development should take in the expanded Specific Plan Area. In addition to the Public Kick-Off/Workshop held at the Harbor Theater on November 13, 2014, staff provided those who attended the workshop with a two-page survey on January 29, 2015. Using this same tool, staff outreached further through Facebook, Nextdoor, and the City's website.

The survey is provided as Attachment 3 to this staff report, and poses questions that Council may likewise wish to consider in preparation for a discussion on the future development goals/vision of the updated DWSP.

Highlights of the two-page “Key Questions in Developing a Consensus Vision – January 20, 2015” include the following questions:

1. How should the City apply the Guiding Principles (noted above in the General Plan Update and expanded more fully as an attachment to this report) to development of the Downtown Waterfront Area? Where, within the Downtown Waterfront Area, should these principles be applied?
2. What are the unique assets of the downtown area, and how can the Downtown Waterfront Area develop in a way that takes better advantage of these unique local assets?
3. How can the City partner with property owners, business owners, and developers to help local businesses expand, attract new businesses, and attract housing (and customer base) that will allow businesses to succeed in the Downtown Waterfront Area?
4. Please think about a place you love to visit or where you really enjoyed living. Are there things that were special about that place that could be developed in the Downtown Waterfront Area? What do the businesses look like? What about the housing?
5. Considering allowable land use, waterfront image, Suisun Channel, Transportation: roadways, rail, water, bicycle, pedestrian, Marina, and parking; are there specific topics within the list above that should receive special attention? Are there important topics that are left out of the list above we should consider?

### **Planning Commission and Public Feedback Received To Date**

The Planning Commission held a workshop on the vision of the Downtown Waterfront Specific Plan at its February 10, 2015 meeting to solicit comments from the public. It was also an opportunity for the Commission to provide input on the vision of the plan update. Comments/questions received at the meeting included:

- The need for more parking and a parking strategy.
- Focus on making the entrance into downtown along Cordelia Road a gateway.
- Provide better signage for identification of the downtown and orientation of visitors.
- Character of buildings should reflect periods of historic character.
- Focus on better technology and making Suisun City a “wired city”.
- Improve facades along the West side of Main Street.
- Old Town has old infrastructure that needs to have a plan for upgrade.
- Consider more frequent police patrol.
- Reach out to other cities regarding their approach in addressing the issues of historic buildings in need of retrofit.

- Have a plan to address the homeless issue.
- What tools are in place or are available with the loss of Redevelopment?

Beyond the Planning Commission meeting and as of the release of the City Council agenda packet, the following ideas or responses were found to be provided frequently through the survey and at the initial kick-off meeting held at the Harbor Theater:

- Keep the “small town” feel or character of the downtown area.
- Reface storefronts along Main Street.
- Create a more family-oriented atmosphere.
- Ensure safety in downtown area.
- What is the plan for vacant and/or underutilized lots throughout downtown?
- Making downtown a destination.
- Provide for accessible parking.
- Assure that new construction and historic buildings blend.
- Allow for mixed use and a mix of uses.
- Maintain and expand public facilities (both buildings and infrastructure).

Attachment 4 provides a more detailed summary of the feedback generated from the November 13, 2014 public workshop held at the Harbor Theater.

As stated above, this information was provided as of release of the agenda packet. If staff receives more information prior to the Council meeting, it will be presented accordingly.

### Next Steps

Taking into account all of this information, in addition to any further comments from the public, staff is looking for Council’s interests, ideas, concerns and issues that ultimately need to be considered in preparing an underlying vision for the updated DWSP. Based on this discussion, the consultant and staff will prepare a draft working “vision” for your further review and consideration in March.

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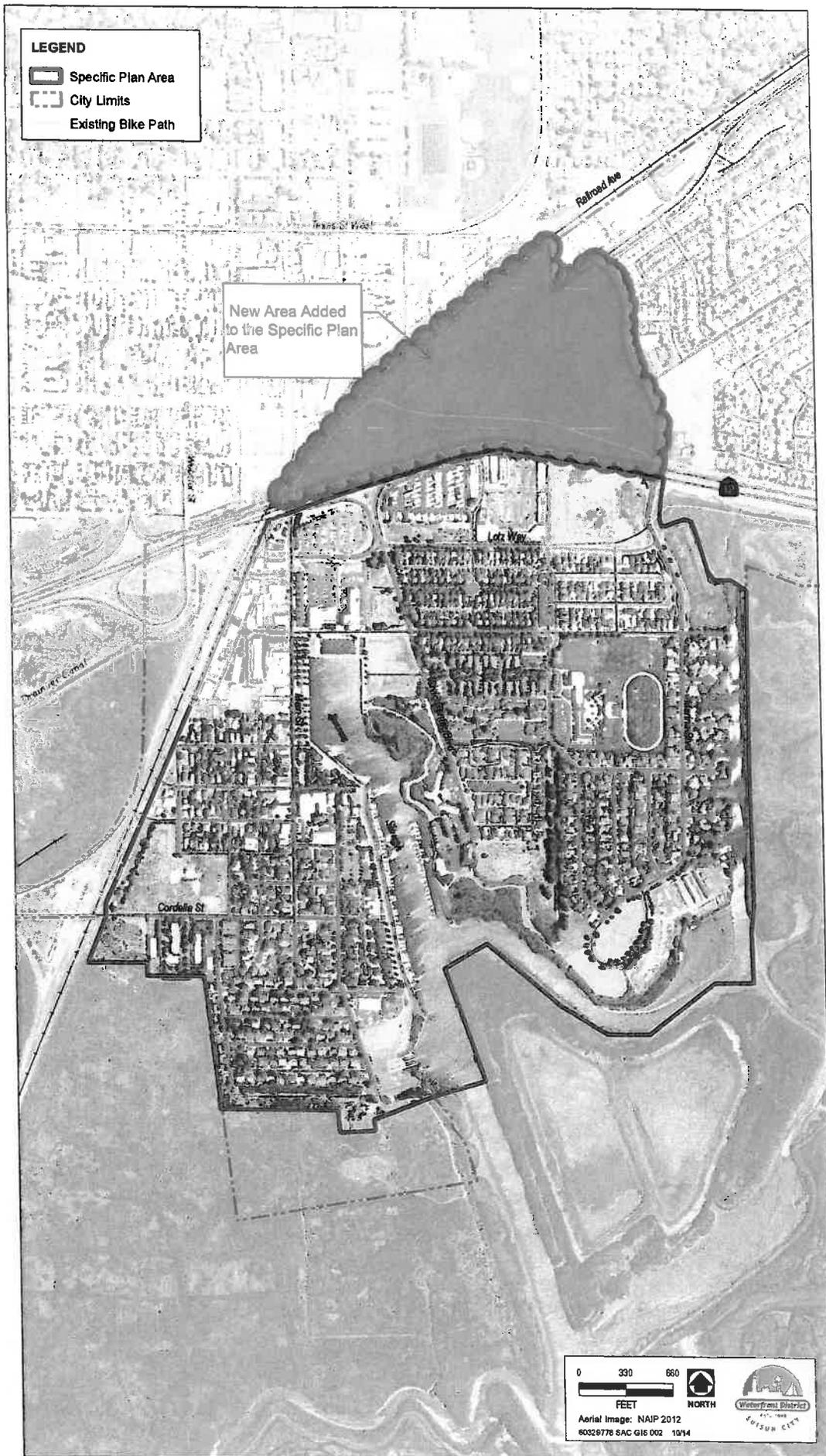
**STAFF RECOMMENDATION:** Provide staff with discussion and direction on specific plan vision for the Updated Downtown Waterfront Specific Plan Update.

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### **ATTACHMENTS:**

1. Downtown Waterfront Specific Plan Boundary Map.
2. General Plan Guiding Principles.
3. Downtown Waterfront Specific Plan Key Questions in Developing a Consensus Vision – January 20, 2015.
4. Community Interests/Outcomes: Specific Plan Update Community Involvement Meeting – November 13, 2014.





Source: City of Suisun City and AECOM

Downtown Waterfront Specific Plan Area



**GUIDING PRINCIPLES – SUISUN CITY GENERAL PLAN UPDATE**  
(Alphabetically, since they are not ranked by importance)

**COMMUNITY CHARACTER-**

Suisun City will strive to enhance the City's authentic, local identity as a vibrant waterfront community:

- Preserve and restore historic resources and utilize design review to ensure compatibility with existing development.
- Focus higher density development and mixed-use projects in areas adjacent to the train station.
- Provide regional leadership by working cooperatively to improve the economy and the quality of life in Solano County.

**DESTINATION TOURISM AND ENTERTAINMENT –**

Suisun City will encourage the development of uses and protection of resources that attract visitors, enhancing the community as a tourism destination:

- Promote a vibrant downtown that provides both day and nighttime activities to attract visitors.
- Protect and enhance the Suisun Marsh as a natural scenic recreational resource.
- Provide a variety of high-quality passive and active recreation and leisure activities.
- Promote arts and culture in the community, including theaters, galleries, museums, music venues, and other activities.

**DOWNTOWN –**

Suisun City will continue to develop the downtown as a vibrant, pedestrian-scaled commercial and entertainment center that reflects our community's unique waterfront character:

- Develop the downtown as the social and cultural heart of the community.
- Provide convenient linkages from the train station and other regional connectors to bring patrons to the downtown.
- Ensure safe and efficient walking, biking, driving, and parking in the downtown.
- Strategically develop the Priority Development Area to provide convenient, attractive housing, shopping, services, and employment in the downtown neighborhood.

**ECONOMIC VITALITY –**

Suisun City will strive for economic vitality, providing jobs, services, revenues, and opportunities:

- Maintain an economic base that is fiscally balanced and provides a wide range of job opportunities.
- Strategically develop vacant, under-utilized, and infill land throughout the city, and especially in the downtown.

- Retain and attract new businesses to support the tax base and provide jobs and services for the community.

### **INFRASTRUCTURE-**

Suisun City will provide quality community services and sound infrastructure:

- Deliver public facilities and services in a timely and cost effective manner.
- Ensure availability of water and sewer services to accommodate the City's continued growth and prosperity.
- Plan for the design and cost of future infrastructure to serve the community as it grows.

### **PUBLIC SAFETY AND EMERGENCY PREPAREDNESS-**

Suisun City will strive to protect the community and minimize vulnerability to disasters:

- Foster neighborhood safety through sensitive community planning practices, fire safety measures, building codes/seismic requirements, and effective code enforcement.
- Protect life and property through reliable law enforcement and fire protection, as well as active, sensitive service to members of the community in need.
- Minimize the City's vulnerability to natural and manmade disasters and strengthen the City's emergency response systems.

### **SPIRIT OF COMMUNITY-**

Suisun City will foster an inclusive, multigenerational community that is economically and ethnically diverse:

- Maintain complete, well-designed, and walkable neighborhoods, with places to gather, nearby services, and multi-modal access to jobs, recreation, and other community and regional services.
- Foster volunteerism and encourage and recognize our service, non-profit, and faith-based organizations and their impact on the community.
- Encourage our community to live, work, and play locally, supporting social and cultural activities, facilities, and programs.
- Provide a full-spectrum of activities and services to meet the needs of the entire community, including youth and seniors.

### **SUSTAINABILITY-**

Suisun City will practice economically, fiscally, and environmentally responsible municipal decision-making to avoid shifting today's costs to future generations:

- Utilize sustainable development and land use practices that provide for today's residents and businesses while preserving choices for the community in the future.
- Encourage a healthy living environment.
- Preserve and enhance natural resources and minimize environmental impacts.

**TRANSPORTATION -**

Suisun City will provide choices for attractive, convenient transportation:

- **Maintain and construct roadway infrastructure as needed.**
- **Design for active pedestrian and bicycle-friendly streets and public spaces.**
- **Provide transportation alternatives to the automobile, especially capitalizing on the location of the train station.**





## Downtown Waterfront Specific Plan Key Questions in Developing a Consensus Vision

January 20, 2015

### I. Introduction

The City has embarked on an update to the 1999 Downtown Waterfront Specific Plan to implement the new 2035 Citywide General Plan. In the General Plan, the City has provided the policy framework to encourage development in the Downtown, create new transit-oriented development opportunities around the train station, connect historic and newer sections of the community, and enhance public access to waterways and the Suisun Marsh.

### II. Guiding Principles

Guiding Principles were developed by the City Council and used to develop the General Plan. Several are relevant for the Downtown Waterfront Specific Plan and are listed below.

How should the City apply these Guiding Principles in the Downtown Waterfront Area?  
Where, within the Downtown Waterfront Area, should these Principles be applied?

#### Community Character

- Preserve and restore historic resources and use design review to ensure compatibility with existing development.
- Focus higher-density and mixed-use projects in areas adjacent to the train station.

#### Destination Tourism and Entertainment

- Promote a vibrant Downtown that provides both daytime and nighttime activities to attract visitors.
- Provide a variety of high-quality passive and active recreation and leisure activities.
- Promote arts and culture in the community, including theaters, galleries, museums, music venues, and other activities.

#### Quality of Community Life

- Provide convenient linkages from the train station and other regional connectors to bring patrons to the Downtown.
- Provide transportation alternatives to the automobile, especially capitalizing on the location of the train station.

#### Public Safety

- Ensure safe and efficient walking, biking, driving, and parking in the Downtown.

#### Economic Vitality

- Strategically develop the Downtown Waterfront Area to provide convenient, attractive housing, shopping, services, and employment Downtown.
- Strategically develop vacant, underutilized, infill land... especially in the Downtown.





### III. Economic Development

Economic development depends on local assets and advantages. Two of the most important unique assets for Suisun City are the **waterfront setting** and **access to the Capitol Corridor**.

How can the Downtown Waterfront Area develop in a way that takes better advantage of these unique local assets?

### IV. Promoting Reinvestment

The City has had many successes in reinvestment and redevelopment. There are further opportunities for community revitalization, which could be promoted by actions by the City, collaborations with other public agencies, and public/private partnerships. Such coordinated efforts can help identify and remove constraints to development, invest in infrastructure and streetscape improvements, identify matching grants for property owners to make façade improvements or other on-site improvements, provide favorable fee structures for infill development, in addition to other strategies.

How can the City partner with property owners, business owners, and developers to help local businesses expand, attract new businesses, and attract housing (and customer base) that will allow businesses to succeed in the Downtown Waterfront Area?

### V. Imagine a More Vibrant Downtown Neighborhood

Many of us have lived in, or visited downtowns or other special places with unique character, attractions and amenities, high quality public spaces, and other features.

Please think about a place you love to visit or where you really enjoyed living. Are there things that were special about that place that could be developed in the Downtown Waterfront Area? What do the businesses look like? What about the housing?

### VI. Other Downtown Waterfront Specific Plan Topics

The 1999 Downtown Waterfront Specific Plan addressed a range of topics, including:

- Allowable land use
- Waterfront image
- Suisun Channel
- Transportation: roadways, rail, water, bicycle, pedestrian, Marina, and parking
- Community design standards and guidelines
- Project design review and approval process

Are there specific topics within the list above that should receive special attention? Are there important topics that are left out of the list above we should consider?



**2035 General Plan and Downtown Waterfront Specific Plan Update  
Community Involvement Meeting  
November 13, 2014 Suisun Harbor Theater**

**General Plan**

34 people attended the community meeting as well as two Council members and a Planning Commissioner.

Staff provided those in attendance a presentation on the General Plan Update summarizing the outreach efforts to-date including: (1) Development of Guiding Principles, (2) Preferred Land Use Alternative; and (3) Notice of Preparation for the Environmental Impact Report (EIR). A thorough explanation was provided regarding the current 45-day public review period for the Draft General Plan EIR.

- **Timeline for General Plan to start happening?** Staff responded that the General Plan looks at a horizon year of 2035, but would take effect following Council adoption of the Final General Plan and EIR.
- **What is City doing to populate the Marina Shopping Center?** Staff has worked closely with the property owner and been willing to help any way possible.
- **Can “Jobs/Housing Balance” be achieved in the city?** City needs to focus on its strengths.

**Specific Plan**

Staff communicated this meeting was a “kick-off” to the process of updating the Downtown Waterfront Specific Plan. Staff also communicated that the current plan has a good base and that the focus would be to limit changes to technical aspects of the plan. Staff did point out that the update is grant funded and that there are targets of 920 Jobs and 1,040 housing units in the PDA by 2040.

- Focus on maintaining community character.
- Neighborhood vitality – challenge to maintain with too much growth.
- Discussion of older buildings facing Main Street. Are they habitable? What can be done with them? Three options seemed to surface:
  - Could building be retrofitted?
  - Could the facades/fronts be saved with new construction behind?
  - Could elements (e.g. bricks) be saved and reused in a new building?
- Address health activities.
  - Limit on smoke shops/liquor stores.
  - Look at anti-smoking ordinance regarding parks.
- Focus on circulation plan (or safety services) during events (4<sup>th</sup> of July is best example) to provide adequate exits out of downtown.
- **What is the status of the Main Street West DDA?** The amendment to the DDA is being reviewed by the Department of Finance. If approved, their project will move forward.
- **How much control on Specific Plan due to grant funding? Are there mandates for number of units and affordability?** The grant provides targets for both housing units and jobs. Staff conducted a thorough analysis prior to accepting the grant to make sure the City would be able to retain the historic small-town character.

- Entries into downtown need to be attractive and well – landscaped. The General Plan does a good job of setting the stage for focusing on this.
- Development near railroad tracks brings issues like noise and vibration.
- Update design guidelines to maintain historic character.
- Downtown is a strength as a restaurant destination.
- Better access to the Marina Shopping Center. Caltrans will not allow a left turn from Highway 12, but there might be other things the city can look at to improve this.
- Planning Commission approval of all projects in the Specific Plan including design review. This will be a policy decision of the City Council.
- Has the city considered a pedestrian bridge from Marina/Railroad Avenue to Armijo area.
- Email responses to suggestions.
- What about Suisun Pacific Sign at the southeast corner of Marina and Highway 12?

### **Dot Exercise**

Staff introduced a “dot exercise” similar to the exercise that was completed at the budget workshop held in March. Each participant was given three dots for a “Waterfront/PDA” poster and a “Public Investment” poster. The following results were tabulated at the conclusion:

#### Retail

- Specialty Food -7 dots
- Fine Dining – 7 dots
- Neighborhood Market – 2 dots

#### Destination Tourism/Entertainment

- Hotel / Full Service with meeting and Conference Facilities – 6 dots
- Wine Tasting – 6 dots
- Visitor / Truck Stop – Full Service – 4 dots

#### Other Non-Retail

- Single-Family-Low Density – 6 dots
- Condos – 4 dots
- Senior Housing – 2 dots
- Medical-Office – 2 dots

As a follow-up to the meeting, staff has assembled a mailing list of those who provided contact information and will make sure to keep them informed by providing updates as the projects progress forward.

## AGENDA TRANSMITTAL

**MEETING DATE:** February 17, 2015

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**CITY AGENDA ITEM:** PUBLIC HEARING: Walmart Annexation into Community Facilities District No. 2:

1. Council Adoption of Resolution No. 2015-\_\_: Submitting Annexation of Territory and Levy of Special Taxes to Qualified Electors; and
2. Council Adoption of Resolution No. 2015-\_\_: Declaring Results of Special Annexation Election, Determining Validity of Prior Proceedings, and Directing Recording of Amended Notice of Special Tax Lien.

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**FISCAL IMPACT:** Walmart would pay \$145,517.10 per year toward costs that would otherwise have to be absorbed by the General Fund for public safety services, as well as \$23,328.50 for Public Works maintenance costs related to sound wall, landscaping, and drainage surrounding the Walmart site.

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**BACKGROUND:** As part of the Walmart conditions of approval, the developer is required to mitigate the impact on City Services due to the new development. In accordance with the development conditions imposed on development project, the landowner is annexing to CFD No. 2 to offset municipal service costs for police, fire, and paramedics. In addition to being annexed to the Community Facilities District No. 2 (Municipal Services), Walmart would have a special tax assessment for maintenance of areas around the new development. This will be accomplished through the formation of Tax Zone No. 6. The Tax Zone No. 6 area is defined as the areas along the west side of Petersen Road include the sound wall and along the west side of Walters Road to Highway 12 from the center of the median west to the parcel.

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**STAFF REPORT:** The proposed Walmart annexation into Community Facilities District No. 2 (CFD No. 2) meets the fiscal criteria as established by Resolution No. 2005-69 Cost Recovery Policy for New Development, dated October 4, 2005. The Community Facilities District is intended to offset Municipal Service costs, including administrative costs, thereby reducing the negative fiscal impact of new development on the City's General Fund. The creation of Tax Zone No. 6 is also intended to offset Public Works Maintenance costs, thereby reducing the negative fiscal impact of the new development on the Public Works Maintenance budgets.

The first step in the legislative process for annexation is for Council to pass a Resolution on Intention. This occurred at the January 6, 2015 meeting.

The second step would be to submit the annexation of territory to CFD No. 2 to the qualified voters by adopting Adoption of Resolution No. 2015-\_\_: Submitting Annexation of Territory and Levy of Special Taxes to Qualified Electors.

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**PREPARED BY:**  
**REVIEWED BY:**  
**APPROVED BY:**

Amanda Dum, Management Analyst I  
 Daniel Kasperson, Building & Public Works Director  
 Suzanne Bragdon, City Manager

The third step in the legislative process would be to hold a Public Hearing calling the election (please see Attachment 1), to declare the results, and to direct staff to record the Amended Notice of Special Tax Lien. This step would be accomplished by adopting Resolution No. 2015-\_\_: Declaring Results of Special Annexation Election, Determining Validity of Prior Proceedings, and Directing Recording of Amended Notice of Special Tax Lien.

The fourth step would be for the City Council to adopt an ordinance levying the special tax for this annexation. This is a deviation from past practice that the attorneys that staff has been working with now recommend that the City take. This ordinance may be adopted any time before the end of June. Staff anticipates bringing the ordinance to Council in May after certain details are worked out with the attorneys involved.

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**STAFF RECOMMENDATION:** It is recommended that the City Council:

1. Call for written protests to be submitted to the City Clerk; and
2. Open the public hearing; and
3. Receive staff's presentation; and
4. Receive public testimony; and
5. Close the Public Hearing; and
6. Allow Council discussion; and
7. Adopt Resolution No. 2015-\_\_: Submitting Annexation of Territory and Levy of Special Taxes to Qualified Electors; and
8. Have City Clerk open the ballot and announce the results; and
9. Adopt Resolution No. 2015-\_\_: Declaring Results of Special Annexation Election, Determining Validity of Prior Proceedings, and Directing Recording of Amended Notice of Special Tax Lien.

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**ATTACHMENTS:**

1. Order of Proceedings for Hearings and Actions.
2. Resolution No. 2015-\_\_: Submitting Annexation of Territory and Levy of Special Taxes to Qualified Electors.
3. Resolution No. 2015-\_\_: Declaring Results of Special Annexation Election, Determining Validity of Prior Proceedings, and Directing Recording of Amended Notice of Special Tax Lien.

**City of Suisun City  
Community Facilities District No. 2  
(Municipal Services)**

**ORDER OF PROCEEDINGS FOR HEARINGS AND ACTIONS**

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*The City Clerk calls the annexation-related items together, then:*

1. The Mayor makes the following opening remarks:

"These are the public hearings in this Council's proceedings for annexation of territory to the City's Community Facilities District No. 2 (Municipal Services). The hearings are to inquire into the annexation of territory and the levy of special taxes in the annexation territory for the purpose of financing additional municipal services.

"Does anyone wish to file written protests? If so, they must be filed with the City Clerk now."

*[Pause to see if there are any protests.]*<sup>1</sup>

"The hearings are now officially opened. We will first have presentations by staff about the proposed annexation. After that, we will receive comments and questions and any oral protests from any interested persons. When all comments have been received the hearings will be closed."

2. Staff and consultants make presentations.
3. Time for comments, questions and protests from audience.

**Note for City Council and Staff:** "All interested persons" are entitled to be heard.

4. Close hearings.
5. The City Council may then ask questions and discuss the proposed annexation.
6. When discussion is through, the Mayor states: "We will now consider and adopt the following resolution calling for a property owner vote on the issues of the proposed annexation and the levy of special taxes in the annexation territory".

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<sup>1</sup> **Note for City Council and Staff:** The annexation must stop for 1 year as a result of written protests by (A) 50 percent or more of the registered voters residing in the CFD or 6 registered voters residing in the CFD, whichever is greater, (B) 50 percent or more of the registered voters residing in the annexation territory or 6 registered voters residing in the annexation territory, whichever is greater, (C) the owners of 50 percent or more of the area of land in the CFD, or (D) the owners of 50 percent or more of the area of land in the annexation territory.

**Practical Note:** Protests are unlikely; there is only one property owner, and it has petitioned for the proposed annexation.

**A RESOLUTION SUBMITTING  
ANNEXATION OF TERRITORY AND  
LEVY OF SPECIAL TAXES TO QUALIFIED ELECTORS**

7. *Following adoption of the Resolution, the Mayor announces:*

"In anticipation of the election, the ballots have been completed by the property owners in the annexation territory and submitted to the City Clerk. At this time, I ask the City Clerk to open the ballot(s) and announce the results of the election."

*[Pause for opening of ballot(s).]*

8. *The City Clerk opens the ballot(s) and announces the results of the election, and completes one copy of the Canvass and Statement of Result of Election.*

9. *The Mayor then announces:*

"The results of the election being unanimously in favor of the proposed annexation and the levy of the special taxes, we will now proceed with the final actions for the District."

10. *The City Council considers and adopts the following resolution:*

**A RESOLUTION DECLARING RESULTS OF SPECIAL ANNEXATION ELECTION, DETERMINING  
VALIDITY OF PRIOR PROCEEDINGS, AND DIRECTING RECORDING OF AMENDED NOTICE OF  
SPECIAL TAX LIEN**

END OF ITEM

RESOLUTION NO. 2015-\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
SUBMITTING ANNEXATION OF TERRITORY AND  
LEVY OF SPECIAL TAXES TO QUALIFIED ELECTORS**

**CITY OF SUISUN CITY  
Community Facilities District No. 2  
(Municipal Services)**

**Annexation No. 9 (Parcel Map PM 06-02 Parcel 2--Tax Zone No. 6)**

**WHEREAS**, this Council, acting as legislative body of the City of Suisun City's Community Facilities District No. 2 (Municipal Services) (the "CFD") has adopted "A Resolution of Intention to Annex Territory to Community Facilities District and to Authorize the Levy of Special Taxes Therein" (the "Resolution of Intention to Annex") stating its intention to annex certain territory (the "Annexation Territory") to the CFD pursuant to the Mello Roos Community Facilities Act of 1982, Sections 53311 and following of the California Government Code (the "Act"); and

**WHEREAS**, a copy of the Resolution of Intention to Annex, incorporating a description and map of the proposed boundaries of the Annexation Territory and stating the services (the "Services") to be provided and the rate and method of apportionment of the special tax (the "Special Taxes") to be levied within the Annexation Territory to pay for the Services, is on file with the City Clerk and the provisions thereof are fully incorporated herein by this reference as if fully set forth herein; and

**WHEREAS**, on the date hereof, this Council held a noticed public hearing as required by the Act and the Resolution of Intention to Annex relative to the proposed annexation of the Annexation Territory to the CFD and the levy of special taxes in the Annexation Territory; and

**WHEREAS**, at such hearing all interested persons desiring to be heard on all matters pertaining to the annexation of the Annexation Territory to the CFD and the levy of the Special Taxes within the Annexation Territory were heard and a full and fair hearing was held; and

**WHEREAS**, prior to the time fixed for the hearing, written protests had not been filed against the proposed annexation of the Annexation Territory to the CFD by (i) 50% of more of the registered voters, or six registered voters, whichever is more, residing in the existing CFD, or (ii) 50% or more of the registered voters, or six registered voters, whichever is more, residing in the Annexation Territory, (iii) owners of one-half or more of the area of land in the CFD not exempt from special taxes or (iv) owners of one-half or more of the area of land in the Annexation Territory not exempt from special taxes; and

**WHEREAS**, the Annexation Map of the captioned annexation has been filed with the City Clerk and recorded in the Solano County Recorder's Office on January 16, 2015, in Book 25 at Page 43 of Maps of Assessment and Community Facilities Districts, which map shows the Annexation Territory.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Suisun City orders the following:

**1. Prior Proceedings.** All prior proceedings taken by this Council with respect to the CFD and the proposed annexation of the Annexation Territory thereto have been duly considered and are hereby determined to be valid and in conformity with the Act, and the CFD has been validly established pursuant to the Act.

**2. Prior Resolutions.** The provisions of the Resolution of Intention to Annex and Resolution No. 2005-89, entitled "A Resolution of the Suisun City Council Forming Community Facilities District No. 2 (Municipal Services)" (the "Resolution of Formation"), previously adopted by this Council for the CFD, are by this reference incorporated herein, as if fully set forth herein.

**3. Voter Approval.** Pursuant to the provisions of the Act, the propositions of (i) the annexation of the Annexation Territory and (ii) the levy of the Special Taxes within the Annexation Territory shall be submitted to the voters of the Annexation Territory at an election called therefor as hereinafter provided.

**4. Electors Determined.** This Council hereby finds that fewer than 12 persons have been registered to vote within the Annexation Territory for each of the 90 days preceding the close of the hearing heretofore conducted and concluded by this Council for the purposes of these annexation proceedings. Accordingly, and pursuant to the Act, this Council finds that for purposes of these proceedings the qualified electors are the landowners within the Annexation Territory and that the vote shall be by said landowners, each having one vote for each acre or portion thereof such landowner owns in the Annexation Territory.

**5. Applicable Laws.** Pursuant the Act, the election shall be conducted by mail ballot under Section 4000 of the California Elections Code, provided, however, that for purposes of setting the date for the election, Sections 53326 and 53327 of the Act shall govern.

**6. Special Election Called.** On Tuesday, February 17, 2015, in City Hall, Council Chambers, 701 Civic Center Boulevard, Suisun City, California, a special election is hereby called to consider the measure described in the ballot referred to below. This Council hereby further finds that the provision of the Act requiring a minimum of 90 days to elapse before said election is for the protection of voters, that the voters have waived such requirement and the date for the election herein specified is established accordingly.

Under Section 50075.1 of the Government Code, the following accountability provisions shall apply to the special taxes: (a) the provision and/or acquisition of the Services and the incidental costs thereof, all as defined in the Resolution of Intention to Annex and the Resolution of Formation, shall constitute the specific single purpose; (b) the proceeds shall be applied only to the specific purposes identified in (a) above; (c) there shall be created special account(s) or funds(s) into which the proceeds shall be deposited; and (d) there shall be caused to be prepared an annual audit and report of the CFD.

7. **Election Official.** The City Clerk is hereby appointed as the election official to conduct the election and shall cause to be provided to each landowner in the Annexation Territory a ballot substantially in the form of Exhibit A hereto (the "Ballot"), which form is hereby approved. The City Clerk shall accept mailed or hand delivered Ballots of the qualified electors received prior to 7:00 o'clock p.m. on the date fixed above for the election.

8. **Effective.** This resolution shall take effect upon its adoption.

**PASSED AND ADOPTED** by a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 17<sup>th</sup> of February 2015, by the following vote:

<b>AYES:</b>	COUNCILMEMBERS	_____
<b>NOES:</b>	COUNCILMEMBERS	_____
<b>ABSTAIN:</b>	COUNCILMEMBERS	_____
<b>ABSENT:</b>	COUNCILMEMBERS	_____

**WITNESS** my hand and the seal of the City of Suisun City this 17<sup>th</sup> day of February 2015.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk

**EXHIBIT A**

**CITY OF SUISUN CITY  
Community Facilities District No. 2  
(Municipal Services)**

**Annexation No. 9 (Parcel Map PM 06-02 Parcel 2--Tax Zone No. 6)**

**OFFICIAL BALLOT  
SPECIAL TAX ANNEXATION ELECTION**

This ballot is for a special, landowner election. You must return this ballot in the enclosed postage paid envelope to the office of the City Clerk of the City of Suisun City no later than 7:00 p.m. on Tuesday, February 17, 2015, either by mail or in person. The City Clerk's office is located at 701 Civic Center Boulevard, Suisun City, California 94585.

To vote, mark a cross (X) on the voting line after the word "YES" or after the word "NO". All marks otherwise made are forbidden. All distinguishing marks are forbidden and make the ballot void.

If you wrongly mark, tear, or deface this ballot, return it to the City Clerk of the City of Suisun City and obtain another.

**BALLOT MEASURE NO. 1:** *Shall the City of Suisun City, by and for its Community Facilities District No. 2 (Municipal Services) (the "CFD"), be authorized to annex Annexation No. 9 (Walmart) to the CFD, as such territory is described in "A Resolution Submitting Annexation of Territory and Levy of Special Taxes to Qualified Electors" adopted by the City Council of the City of Suisun City on February 17, 2015? The effectiveness of this Ballot Measure No. 1 is contingent upon the passage of Ballot Measure No. 2.*

YES: \_\_\_\_\_

NO: \_\_\_\_\_

**BALLOT MEASURE NO. 2:** *Shall the City of Suisun City, by and for its Community Facilities District No. 2 (Municipal Services) (the "CFD"), be authorized to levy special taxes within the territory proposed for annexation to the CFD according to the rate and method of apportionment specified in the Resolution of the City Council entitled "A Resolution of Intention to Annex Territory to Community Facilities District and to Authorize the Levy of Special Taxes Therein," adopted by the City Council of the City of Suisun City on January 6, 2015? The effectiveness of this Ballot Measure No. 2 is contingent upon the passage of Ballot Measure No. 1.*

YES: \_\_\_\_\_

NO: \_\_\_\_\_

By execution in the space provided below, you also confirm your written waiver of the time limit pertaining to the conduct of the election and any requirement for analysis and arguments with respect to the ballot measure.

Number of Votes: 19

WAL-MART STORES, INC., a  
Delaware corporation

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: Vice President of Real Estate



**RESOLUTION NO. 2015-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
DECLARING RESULTS OF SPECIAL ANNEXATION ELECTION, DETERMINING  
VALIDITY OF PRIOR PROCEEDINGS, AND DIRECTING RECORDING OF  
AMENDED NOTICE OF SPECIAL TAX LIEN**

**CITY OF SUISUN CITY  
Community Facilities District No. 2  
(Municipal Services)**

**Annexation No. 9 (Parcel Map PM 06-02 Parcel 2--Tax Zone No. 6)**

**WHEREAS**, in proceedings heretofore conducted by the Council pursuant to the Mello-Roos Community Facilities Act of 1982 (the "Act"), this Council has heretofore adopted a resolution calling a special election of the qualified landowner electors in the territory of land (the "Annexation Territory") proposed to be annexed to Community Facilities District No. 2 (Municipal Services) (the "CFD"); and

**WHEREAS**, pursuant to the terms of the resolution of the City Council entitled "Submitting Annexation of Territory and Levy of Special Taxes to Qualified Electors" (the "Election Resolution") adopted by the City Council on this date, which is hereby incorporated herein by this reference, the special election has been held and the City Clerk has filed a Canvass of Votes Cast in Special Election (the "Canvass"), a copy of which is attached hereto as Exhibit A; and

**WHEREAS**, this Council has reviewed the Canvass and hereby approves it.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Suisun City orders the following:

- 1. Issue Presented.** The issues presented at the special election were (i) the annexation of the Annexation Territory to the CFD and (ii) the levy of a special tax within the Annexation Territory.
- 2. Measure Approved.** Pursuant to the Canvass, the issues presented at the special election were approved by the landowners of the Annexation Territory by more than two-thirds of the votes received at the special election.
- 3. Annexation Completed.** Pursuant to the voter approval, the Annexation Territory is hereby declared to be fully annexed to and part of the CFD with full legal effect.
- 4. Authority to Levy Special Taxes.** Pursuant to the voter approval, this Council may levy special taxes in the territory in the Annexation Territory according to the rate and method of apportionment specified in the Resolution of this Council entitled "A Resolution of Intention to Annex Territory to Community Facilities District and to Authorize the Levy of Special Taxes Therein," adopted on January 6, 2015.

**5. Prior Proceedings.** It is hereby found that all prior proceedings and actions taken by this Council pursuant to the CFD and the Annexation Territory were valid and in conformity with the Act.

**6. Amendment to Notice of Lien.** Within 15 days of the date of this Resolution, the City Clerk shall execute and cause to be recorded in the office of the County Recorder of the County of Solano an amendment to the Notice of Special Tax Lien as required by Section 3117.5 of the California Streets and Highways Code.

**7. Effective.** This resolution shall take effect upon its adoption.

**PASSED AND ADOPTED** by a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 17th of February 2015, by the following vote:

<b>AYES:</b>	COUNCILMEMBERS	_____
<b>NOES:</b>	COUNCILMEMBERS	_____
<b>ABSTAIN:</b>	COUNCILMEMBERS	_____
<b>ABSENT:</b>	COUNCILMEMBERS	_____

WITNESS my hand and the seal of the City of Suisun City this 17<sup>th</sup> day of February 2015.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk

**EXHIBIT A**  
**CITY OF SUISUN CITY**  
**Community Facilities District No. 2**  
**(Municipal Services)**  
**Annexation No. 9 (Parcel Map PM 06-02 Parcel 2--Tax Zone No. 6)**

**CANVASS AND STATEMENT OF RESULT OF ELECTION**

I hereby certify that on this date, I canvassed the returns of the election held on this date in the territory proposed for annexation to City of Suisun City Community Facilities District No. 2 (Municipal Services), which election is designated as the Special Tax Annexation Election, and the total number of ballots cast in the territory proposed to be annexed and the total number of votes cast for and against the measures are as follows and the totals as shown for and against the measures are full, true and correct:

**BALLOT MEASURE NO. 1:** *Shall the City of Suisun City, by and for its Community Facilities District No. 2 (Municipal Services) (the "CFD"), be authorized to annex Annexation No. 9 (Walmart) to the CFD, as such territory is described in "A Resolution Submitting Annexation of Territory and Levy of Special Taxes to Qualified Electors" adopted by the City Council of the City of Suisun City on February 17, 2015? The effectiveness of this Ballot Measure No. 1 is contingent upon the passage of Ballot Measure No. 2.*

Qualified Votes	Landowner	Votes Cast	YES	NO
19				

**BALLOT MEASURE NO. 2:** *Shall the City of Suisun City, by and for its Community Facilities District No. 2 (Municipal Services) (the "CFD"), be authorized to levy special taxes within the territory proposed for annexation to the CFD according to the rate and method of apportionment specified in the Resolution of the City Council entitled "A Resolution of Intention to Annex Territory to Community Facilities District and to Authorize the Levy of Special Taxes Therein," adopted by the City Council of the City of Suisun City on January 6, 2015? The effectiveness of this Ballot Measure No. 2 is contingent upon the passage of Ballot Measure No. 1.*

Qualified Votes	Landowner	Votes Cast	YES	NO
19				

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND this \_\_\_ day of \_\_\_\_\_, 2015.

CITY OF SUISUN CITY

By: \_\_\_\_\_  
Linda Hobson, CMC, City Clerk