

CITY COUNCIL  
Lori Wilson, Mayor  
Michael A. Segala, Mayor Pro-Tem  
Anthony Adams  
Jane Day  
Wanda Williams



CITY COUNCIL MEETING

First and Third Tuesday  
Every Month

## A G E N D A

### SPECIAL MEETING OF THE SUISUN CITY COUNCIL

TUESDAY, MAY 21, 2019

5:30 P.M.

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**SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA**

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#### **NOTICE**

*Pursuant to Government Code Section 54953, Subdivision (b), the following City Council meeting includes teleconference participation by Council Member Jane Day from: 301 Morgan Street, Suisun City, CA 94585.*

#### **ROLL CALL**

Council Members

#### **PUBLIC COMMENT**

*(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)*

#### **CONFLICT OF INTEREST NOTIFICATION**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

#### **CLOSED SESSION**

1. PERSONNEL MATTERS

Pursuant to California Government Code Section 54957(b)(1) et seq. the Suisun City Council/Successor Agency will hold a Closed Session for the purpose of Public Employee Performance Evaluation: City Attorney.

2. PERSONNEL MATTERS

Pursuant to California Government Code Section 54957(b)(1) et seq. the Suisun City Council will hold a Closed Session for the purpose of Public Employee Performance Evaluation: Fire Chief.

#### **CONVENE OPEN SESSION**

Announcement of Actions Taken, if any, in Closed Session.

#### **ADJOURNMENT**

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320  
FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340  
SUCCESSOR AGENCY 421-7309 FAX 421-7366

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council, are available for public review at least 72 hours prior to a Council /Agency/Authority Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The City may charge photocopying charges for requested copies of such documents. Assistive listening devices may be obtained at the meeting

*PLEASE NOTE:*

1. The City Council/Agency/Authority hopes to conclude its public business by 11:00 P.M. Ordinarily, no new items will be taken up after the 11:00 P.M. cutoff and any items remaining will be agendized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.
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I, Donna Pock, Deputy City Clerk for the City of Suisun City, declare under penalty of perjury that the above agenda for the meeting of May 21, 2019 was posted and available for review, in compliance with the Brown Act.



CITY COUNCIL  
Lori Wilson, Mayor  
Michael A. Segala, Mayor Pro-Tem  
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CITY COUNCIL MEETING

First and Third Tuesday  
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## A G E N D A

### REGULAR MEETING OF THE SUISUN CITY COUNCIL

### SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY, AND HOUSING AUTHORITY

TUESDAY, MAY 21, 2019

7:00 P.M.

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SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

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#### **NOTICE**

*Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by:  
Council Member Jane Day from: 301 Morgan Street, Suisun City, CA 94585.*

(Next Ord. No. – 760)

(Next City Council Res. No. 2019 – 50)

Next Suisun City Council Acting as Successor Agency Res. No. SA2019 - 05)

(Next Housing Authority Res. No. HA2019 – 05)

#### **ROLL CALL**

Council / Board Members

Pledge of Allegiance

Invocation

#### **PUBLIC COMMENT**

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SUCCESSOR AGENCY 421-7309 FAX 421-7366

**REPORTS: (Informational items only.)**

1. Mayor Appointed Committee Reports
2. Dredging update – (Lofthus)

**PRESENTATIONS/APPOINTMENTS**

*(Presentations, Awards, Proclamations, Appointments).*

**City Council**

3. Proclamations (not presented):
  - a. Proclaiming May 5, 2019 as “Greater Vallejo Chapter of Jack and Jill, Inc Black Family Day 30-year Celebration.”
4. Committee Appointments. (Wilson).
  - a. Lighting and Landscaping District Citizen Advisory Committee
5. Committee Appointments. (City Council).
  - a. Environment and Climate Committee
  - b. Public Safety Committee

**CONSENT CALENDAR**

*Consent calendar items requiring little or no discussion may be acted upon with one motion.*

**City Council**

6. Council Adoption of Ordinance No.759: Amending Chapter 10 of Title 13 (Stormwater Management and Discharge Control) of the Suisun City Municipal Code to Implement the Municipal Regional Stormwater Permit Mandate to Manage Polychlorinated Biphenyls (PCB)-Containing Materials during Building Demolition - (Introduced and Reading Waived on May 14, 2019) - (Medill/Lozano).

**Joint City Council / Suisun City Council Acting as Successor Agency/Housing Authority**

7. Council/Agency/Authority Accept the Investment Report for the Quarter Ending March 31, 2019 – (Luna).
8. Council/Agency/Authority Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on May 7, 2019 – (Hobson).

**PUBLIC HEARINGS****City Council**

9. PUBLIC HEARING  
Council Introduce and Waive Reading of Ordinance No. \_\_\_\_: Amending Chapter 2.20 “Planning Commission” of the Suisun City Code – (McNamara).

**GENERAL BUSINESS****City Council**

10. Discussion and Direction Regarding the Meeting Time for Regular City Council Meetings – (Folsom).

**REPORTS: (Informational items only.)**

11. a. Council/Boardmembers  
b. Mayor/Chair
12. City Manager/Executive Director/Staff

**PUBLIC COMMENT**

*(Additional time for request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda limited to no more than 3 minutes.)*

**ADJOURNMENT**

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Office of the Mayor  
Suisun City, California

# Proclamation



**WHEREAS**, through determination and dedication of 23 mothers from Vallejo, Benicia, American Canyon, Fairfield, Suisun City, Vacaville and Napa, the Greater Vallejo Chapter was installed as the 23rd chapter of the Far West Region and as the 188th Chapter of Jack and Jill of America, Incorporated on October 8, 1988 to serve the counties of Solano and Napa;

**WHEREAS**, the Chartered members included Patricia Banks, Patricia Barber, Ida Barbour, Brenda Brumfield, Marjorie Carter, Rhoda Dawson, Deloris Parker Doster, Mary A. Grant, Clarenda Jordan, Vanita Kenner, Julian Lamons, Kathleen Lucas, Dori McGee Lundy, Shirley A. Powell, Olivia Rice, Susan Russell, Helen Sails, Elissa Shanks Stewart, Linda Walton, Lillian Williams, Corazon Willie, Hazel Wilson, and A. Marie Young;

**WHEREAS**, the members of the Greater Vallejo Chapter have served and sacrificed for their children and the children of the community, by organizing and participating in fundraisers, educational, health, social and community service events and programs;

**WHEREAS**, the Greater Vallejo Chapter has sponsored numerous fundraising and community service events, including the production of the play Boesman and Lena, Cupid’s Gala, a Step Back in Time Dance, a Bid Whist and Domino Tournament, a Skate-a-Thon, Garage Sales, Macy’s Shop for a Cause, African American Expressions Gifts, Paint Night and various fundraising partnerships with local businesses;

**WHEREAS**, two-thirds of the profit from their fundraisers are donated to financially support select community organizations. In addition, the chapter has contributed numerous hours of community service, participates in local community activities such as the annual Martin Luther King Jr. March and Rally, World Summit Candlelight Vigil, and sponsors the Annual African American Read-In, which is hosted in February and a project of the Black Caucus of the National Council of Teachers of English (NCTE);

**WHEREAS**, youth of Greater Vallejo Chapter, at all levels, from preschool through high school, are actively involved in the chapter programs and activities. This involvement nurtures their eagerness to learn, demonstrate their creativity, and showcase their talents during annual programs such as Black Family Day Celebration, Jack and Jill Day, Kwanzaa and the Regional Teen Conference. The programs and activities also encourage the development of leadership skills and have helped lay a foundation that prepares the children and youth to be leaders in all walks of life.

**NOW, THEREFORE**, I, Lori Wilson, Mayor of the City of Suisun City, do hereby proclaim May 5, 2019 as

**“Greater Vallejo Chapter of Jack and Jill, Inc Black Family Day 30 year Celebration”**

and encourage all residents of Suisun City to recognize the contributions and service of the Greater Vallejo Chapter of Jack and Jill, Inc. and give honor to its Chartered members as they celebrate 30 years of service to the counties of Solano and Napa.

*In witness whereof I have hereunto set my hand and caused this seal to be affixed.*

\_\_\_\_\_  
Lori Wilson, Mayor

ATTEST: \_\_\_\_\_

DATE: May 5, 2019

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## AGENDA TRANSMITTAL

**MEETING DATE:** May 21, 2019

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**CITY AGENDA ITEM:** Adopting Ordinance No. \_\_: Amending Chapter 10 of Title 13 (Stormwater Management and Discharge Control) of the Suisun City Municipal Code to Implement the Municipal Regional Stormwater Permit Mandate to Manage Polychlorinated Biphenyls (PCB)-Containing Materials during Building Demolition (Introduced and Reading Waived on May 14, 2019).

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**FISCAL IMPACT:** There is negligible administrative costs associated with reviewing PCB screening assessments as part of the building demolition permit review. However, there will be indirect costs associated with the staff time needed to ensure enforcement of the Ordinance. This amendment will only apply to building demolition for *applicable structures*. To date, staff has identified twenty-five (25) *applicable structures* in Suisun City.

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**BACKGROUND/STAFF REPORT:** The Municipal Regional Stormwater Permit (MRP, Order No. R2-2015-0049, Permit No. CAS61208) issued to the City of Suisun City along with 75 other cities, towns, counties, and districts within the San Francisco Bay outlines the State's requirement for municipal agencies to address the water quality and flow-related impacts of stormwater runoff.

Provision C.12.f of the Permit requires permittees to develop a program to manage PCBs-containing building materials during demolition. The Permit requires that the Permittees adopt and implement a PCBs Building Demolition Program (Program) no later than July 1, 2019. The City will implement a Program that is exactly the same or similar to the programs that the other Permittees are currently implementing or will be implementing.

Moreover, the Permit requires that the City have in place an ordinance which would give the City adequate legal authority to implement all the requirements of the Permit, including the sampling and testing for PCB pollutants.

On May 14, 2019, the City Council held a Public Hearing to consider a proposed amendment of Chapter 10 of Title 13 of the Suisun City Municipal code to give the City adequate legal authority to implement all the requirements of the Permit.

The public hearing was opened and closed with public comments taken. Following the City Council taking public comments, the City Council voted 5-0 in favor of introducing and waiving the reading of the ordinance amendment. With the adoption of the ordinance amendment on May 21, it would then take effect 30 days later.

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**PREPARED BY:**  
**REVIEWED BY:**  
**APPROVED BY:**

Nick Lozano, Associate Engineer  
 Matt Medill, Public Works Director  
 Greg Folsom, City Manager

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**RECOMMENDATION:** It is recommended that the City Council Adopt Ordinance No. \_\_\_\_ entitled as follows:

1. Amending Chapter 10 of Title 13 (Stormwater Management and Discharge Control) of the Suisun City Municipal Code to Implement the Municipal Regional Stormwater Permit Mandate to Manage Polychlorinated Biphenyls (PCB)-Containing Materials during Building Demolition

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**ATTACHMENTS:**

1. Ordinance No. \_\_\_\_: Amending Chapter 10 of Title 13 (Stormwater Management and Discharge Control) of the Suisun City Municipal Code to Implement the Municipal Regional Stormwater Permit Mandate to Manage Polychlorinated Biphenyls (PCB)-Containing Materials during Building Demolition.

**ORDINANCE NO. - \_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY, CALIFORNIA, AMENDING CHAPTER 10 OF TITLE 13 (STORMWATER MANAGEMENT AND DISCHARGE CONTROL) OF THE SUISUN CITY MUNICIPAL CODE TO IMPLEMENT THE MUNICIPAL REGIONAL STORMWATER PERMIT TO MANAGE POLYCHLORINATED BIPHENYLS (PCB)-CONTAINING MATERIALS DURING BUILDING DEMOLITION**

**WHEREAS**, the City of Suisun City (City) is a permittee under the Municipal Regional Stormwater NPDES Permit (Permit) for the San Francisco Bay Region, Order No. R2-2015-0049, NPDES Permit No. CAS612008 (the “MS4 Permit”), issued by the San Francisco Regional Water Quality Control Board on November 19, 2015 and

**WHEREAS**, Provision C.12.f.ii of the Permit requires the City to maintain the necessary authority to ensure that polychlorinated biphenyls (PCB) do not enter the City’s storm drain system during the demolition of certain structures constructed or remodeled between the years 1950 and 1980 with building materials containing PCB concentrations of 50 ppm or greater; and

**WHEREAS**, the purpose of this Ordinance is to ensure that the City has the necessary authority to sample and monitor for PCBs in applicable structures and, if PCBs are present, to require the implementation of best management practices to prevent such PCBs from entering the storm drain system; and

The City Council of the City of Suisun City does hereby ordain as follows:

SECTION 1. Chapter 10 (Stormwater Management and Discharge Control) of Section 13.10.160 (Authority to Inspect) of the Suisun City Code is hereby amended and restated in its entirety to read as follows:

“A. **Generally.** Whenever necessary to make an inspection to enforce any of the provisions of this chapter, or whenever an authorized enforcement official has reasonable cause to believe that there exists in any building or upon any premises any condition which constitutes a violation of the provisions of this chapter, the official may enter such building or premises at all reasonable times to inspect the same or perform any duty imposed upon the official by this chapter; provided that: (1) if such building or premises be occupied, he or she shall first present proper credentials and request entry; and (2) if such building or premises be unoccupied, he or she shall first make a reasonable effort to locate the owner or other persons having charge or control of the building or premises and request entry. Any such request for entry shall state that the property owner or occupant has the right to refuse entry.

B. **Warrant or Exigent Circumstances.** In the event the owner and/or occupant refuses entry after such request has been made, the official is empowered to seek assistance from any court of competent jurisdiction in obtaining such entry. Inspection may be made only upon issuance of a search warrant by a duly-authorized magistrate or judge, or with probable cause that a violation under this Chapter exists due to circumstances requiring immediate action to limit or eliminate any existing illicit discharge of pollutants.

C. **Routine Inspections.** Routine or area inspections shall be based upon such reasonable selection processes as may be deemed necessary to carry out the objectives of this chapter, including but not limited to random sampling and/or sampling in areas with evidence of stormwater contamination, illicit discharges, discharge of non-stormwater to the storm drain system, or similar factors.

D. **Authority to Sample and Establish Sampling Devices.** The City shall have the right to establish on any property such devices as are necessary to conduct sampling or metering operations. During all inspections as provided herein, the official may take any samples deemed necessary to aid in the pursuit of the inquiry or in the recordation of the activities on-site.

E. **Notification of Spills.** As soon as any person in charge of a facility or responsible for emergency response for a facility has knowledge of any confirmed or unconfirmed release of materials, pollutants or waste which may result in pollutants or non-stormwater discharges entering the City storm drain system, such person shall take all necessary steps to ensure the discovery and containment and clean-up of such release and shall immediately notify the City's Police Department of the occurrence by telephone and confirm the notification by written correspondence to the City of Suisun City Public Works Department.

F. **Requirement to Test or Monitor.** Any authorized enforcement official may request that any person engaged in any activity and/or owning or operating any facility which may cause or contribute to stormwater pollution or contamination, illicit discharges, and/or discharge of non-stormwater to the storm drain system, undertake such monitoring activities and/or analyses and furnish such reports as the official may specify. The burden, including costs, of these activities, analyses and reports shall bear a reasonable relationship to the need for the monitoring, analyses and reports and benefits to be obtained. The recipient of such request shall undertake and provide the monitoring, analyses and/or reports requested.

G. **Authority to Sample or Require Sampling on Construction or Demolition Projects.** As a condition of a building or demolition permit the City may require the owner or applicant to conduct a screening assessment and sampling operations for pollutants that may affect stormwater quality including, but not limited to, PCBs. The owner or applicant shall undertake and provide the monitoring, analysis and reports required by the building or demolition permit. Alternatively, the City may undertake such sampling pursuant to this Section and its authority in Section 13.10.160. If the sampling results demonstrate the presence of pollutant containing materials, then the City may require additional conditions of approval or disposal methods to be included in the building or demolition permit.”

SECTION 2. **Severability and Validity.** If any section, subsection, paragraph or sentence of this Ordinance, or any part thereof, is for any reason found to be unconstitutional, invalid or beyond the authority of the City of Suisun City by a court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance.

**SECTION 3. Effective Date.** In accordance with California Government Code Section 36937, this Ordinance shall take effect and be in force on the thirtieth (30th) day after adoption.

**SECTION 4. Publication.** In accordance with Section 36933 of the Government Code of the State of California, wthis ordinance shall be posted in three (3) public places within the City prescribed by ordinance within fifteen (15) days after its passage, there being no newspaper of general circulation printed and published within the City.

**PASSED, APPROVED, AND ADOPTED** at a regular meeting of the City Council of the City of Suisun City, California, on this \_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
By: Lori Wilson, Mayor

**ATTEST:**

\_\_\_\_\_  
Linda Hobson, City Clerk

**APPROVED AS TO FORM  
AND LEGAL CONTENT:**

\_\_\_\_\_  
Anthony R. Taylor, City Attorney

**CERTIFICATION**

I, Linda Hobson, City Clerk of the City of Suisun City and ex-officio Clerk of the City Council of said City, do hereby certify that the above and foregoing ordinance was introduced at a regular meeting of the said City Council held on Tuesday, May, 14, 2019 and regularly passed and adopted at a regular meeting of said City Council held on Tuesday, \_\_\_\_\_, by the following vote:

- AYES:** Councilmembers:
- NOES:** Councilmembers:
- ABSENT:** Councilmembers:
- ABSTAIN:** Councilmembers:

WITNESS my hand and the seal of said City this \_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
Linda Hobson, CMC,  
City Clerk

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## AGENDA TRANSMITTAL

**MEETING DATE:** May 21, 2019

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**JOINT AGENDA ITEM:** Accept the Investment Report for the Quarter Ending March 31, 2019.

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**FISCAL IMPACT:** No fiscal impact; informational only.

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**BACKGROUND:** Each quarter it is necessary to produce an Investment Report, showing how all City, Housing Authority, and Suisun-Solano Water Authority's available cash is invested; in terms of the type of investment, what institution it is invested in, and current value and interest earnings.

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**STAFF REPORT:** The total cash and investments (par amount) equaled to \$49,265,816 for the period ending March 31, 2019. In summary, the investment portfolio consists of the following governmental funds:

Suisun-Solano 2016 Series Bond Proceeds	\$ 4,877,271
Suisun-Solano 2019 Series Bond Proceeds	\$ 8,942,501
Energy Conservation Project-ENGIE	\$ 4,753,380
Debt Service Reserves	\$ 3,139,106
General Fund	\$ 2,229,354
Fiduciary Funds	\$ 7,978,804
All Other Funds	\$ 17,345,400
Total	\$ 49,265,816

In terms of return on our investment, managed by PFM Asset Management LLC, the current yield to maturity at market 2.36% with an average life of 839 days. The average Local Agency Investment Fund return for the current quarter is 2.39%. As can be seen in the Pie Chart on the last page of the attached Investment Report, nearly 72% of the cash is invested in federally insured CD's, US Treasuries or Agency Notes, all of which generate higher yields.

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**RECOMMENDATION:** It is recommended that the Council/Authority accept the **Third Quarter** Financial Officer's Investment Report.

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**ATTACHMENTS:**

1. Financial Officer's Investment Report, for the Quarter Ending March 31, 2019.

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**PREPARED BY:**  
**REVIEWED BY:**  
**APPROVED BY:**

Elizabeth N. Luna, Accounting Services Manager  
 Joe Dingman, Director of Administrative Services  
 Greg Folsom, City Manager

City of Suisun City  
Successor Agency, Housing Authority and Suisun-Solano Water Authority  
FINANCIAL OFFICER'S INVESTMENT REPORT

March 31, 2019

Category of Investment	Name of Institution	Maturity Date	Par Amount	Market Value*	Amortized Cost	Curr Yield At Market	Est Annual Income
Checking Account	West America Bank	Demand Deposit	\$ 4,557,152	\$ 4,557,152	\$ 4,557,152	0.000%	-
State Investment-CITY	LAIF	Demand Deposit	\$ 5,294,861	\$ 5,294,861	\$ 5,294,861	2.436%	128,983
Total Cash Equivalents			\$ 9,852,013	\$ 9,852,013	\$ 9,852,013	1.309%	\$ 128,983
2016 SSWA Bond Proceeds	First Amer Treas Oblig Fd	#31846V302	\$ 1,237,270	\$ 1,237,270	\$ 1,237,270	1.890%	23,384
2016 SSWA Bond Proceeds	US Treasury Bill	#912796RSO	\$ 2,100,000	\$ 2,090,907	\$ 2,087,066	2.410%	50,400
2016 SSWA Bond Proceeds	US Treasury Note	#912828STB	\$ 1,540,000	\$ 1,538,383	\$ 1,530,916	1.251%	19,250
Lease Equipment Purchase Proceeds-Engle	Sterling National Bank	Money Market	\$ 4,753,380	\$ 4,753,380	\$ 4,753,380	2.000%	95,068
2019 SSWA Bond Proceeds	First Amer Treas Oblig Fd	#31846V302	\$ 10,948	\$ 10,948	\$ 10,948	1.891%	207
2019 SSWA Bond Proceeds	First Amer Treas Oblig Fd	#31846V302	\$ 8,931,553	\$ 8,931,553	\$ 8,931,553	1.890%	168,806
Total Bond/Loan Proceeds			\$ 18,573,152	\$ 18,562,442	\$ 18,551,135	1.924%	\$ 357,115
BNP Paribas NY Branch Commercial Paper	09659CRS9	4/26/2019	\$ 400,000	\$ 399,250	\$ 399,306	2.545%	10,160
JP Morgan Securities LLC Commercial Paper	46640QV24	8/2/2019	\$ 300,000	\$ 297,197	\$ 296,925	3.099%	9,210
MUFG Bank LTD/NY Commerical Paper	62479MWW9	9/30/2019	\$ 400,000	\$ 394,686	\$ 394,216	2.980%	11,760
Total Commercial Paper			\$ 1,100,000	\$ 1,091,133	\$ 1,090,447	2.853%	\$ 31,130
FNMA Series 2016-M9 ASQ2	FNMA #3136ASPX8	06/01/19	\$ 494	\$ 493	\$ 494	1.827%	9
Fannie Mae Series 2015-M13 ASQ2	FNMA #3136AQDQ0	09/01/19	\$ 8,722	\$ 8,692	\$ 8,723	1.657%	144
FHLMC Multifamily Structured P	FHLMC #31398VJ98	01/25/20	\$ 320,000	\$ 321,713	\$ 323,243	4.207%	13,536
FNA 2010-M6 A2	FNA #31398SKA0	09/25/20	\$ 121,524	\$ 122,128	\$ 123,318	3.283%	4,010
FNA 2018-MS A2	FNA #3136B1XP4	09/25/21	\$ 111,255	\$ 112,657	\$ 112,870	3.476%	3,916
FHLMC Multifamily Structured P Pool	FHLMC #3137BM6P6	08/25/22	\$ 160,000	\$ 162,325	\$ 161,008	3.006%	4,880
FHLMC Series K032 A1	FHLMC #3137B4GX8	02/01/23	\$ 71,411	\$ 72,142	\$ 71,522	2.950%	2,128
FHLMC Multifamily Structured P	FNA #3137B5JL8	02/25/23	\$ 81,010	\$ 81,075	\$ 80,637	2.668%	2,163
FHMS KP05A	FNA #3137FKK39	07/01/23	\$ 93,759	\$ 94,635	\$ 93,758	3.140%	2,972
Total Federal Agency Collateralized Mortgage Obl.			\$ 968,174	\$ 975,859	\$ 975,573	3.459%	\$ 33,758
Federal Agency/Bond Note	FHLBA #3130ABF92	05/28/19	\$ 225,000	\$ 224,621	\$ 224,967	1.377%	3,094
Federal Agency/Bond Note	FHLMC #3137EAE81	07/19/19	\$ 200,000	\$ 199,047	\$ 199,951	0.884%	1,760
Federal Agency/Bond Note	FHLB #3130A8Y72	08/05/19	\$ 300,000	\$ 298,359	\$ 299,933	0.885%	2,640
Federal Agency/Bond Note	FMAN #3137EAE85	01/17/20	\$ 75,000	\$ 74,437	\$ 74,976	1.663%	1,238
Federal Agency/Bond Note	FHLB #3130ADN32	02/11/20	\$ 110,000	\$ 109,693	\$ 109,913	2.136%	2,343
Federal Agency/Bond Note	FNMA #3135GOT29	02/28/20	\$ 305,000	\$ 302,465	\$ 304,940	1.523%	4,606
Federal Agency/Bond Note	FHLB #3130ADUJ9	03/30/20	\$ 420,000	\$ 419,744	\$ 419,962	2.381%	9,996
Federal Agency/Bond Note	FHLMC #3137EAEF2	04/20/20	\$ 295,000	\$ 291,795	\$ 294,641	1.405%	4,101
Federal Agency/Bond Note	FNMA #3135GOT60	07/30/20	\$ 550,000	\$ 543,650	\$ 549,251	1.538%	8,360
Federal Agency/Bond Note	FHLB #3130ACE26	09/28/20	\$ 155,000	\$ 152,682	\$ 154,754	1.421%	2,170
Federal Agency/Bond Note	FMN #3135GOU84	10/30/20	\$ 250,000	\$ 252,111	\$ 249,885	2.826%	7,125
Federal Agency/Bond Note	FHLMC #3137EAEK1	11/17/20	\$ 420,000	\$ 416,800	\$ 419,779	1.905%	7,938
Federal Agency/Bond Note	FMN #3137EAE19	02/16/21	\$ 200,000	\$ 200,193	\$ 199,666	2.368%	4,740
Federal Agency/Bond Note	FFCBN #3133EJJD2	04/05/21	\$ 300,000	\$ 301,025	\$ 299,764	2.521%	7,590
Federal Agency/Bond Note	FM# 3135GOU27	04/13/21	\$ 130,000	\$ 130,482	\$ 129,867	2.481%	3,237
Federal Agency/Bond Note	FM# 3135GOU35	06/22/21	\$ 290,000	\$ 292,755	\$ 289,950	2.694%	7,888
Federal Agency/Bond Note	FHLBN# 3130AEXV7	09/20/21	\$ 315,000	\$ 315,858	\$ 315,000	2.982%	9,419
Federal Agency/Bond Note	FHLB #3130AF3T2	10/18/21	\$ 285,000	\$ 285,049	\$ 284,929	3.099%	8,835
Federal Agency/Bond Note	FMN #3135GOU92	01/11/22	\$ 125,000	\$ 126,131	\$ 124,916	2.577%	3,250
Federal Agency/Bond Note	FM# 3135GOT45	04/05/22	\$ 100,000	\$ 98,902	\$ 99,724	1.921%	1,900
Federal Agency/Bond Note	FHLB #313383YJ4	09/08/23	\$ 150,000	\$ 156,908	\$ 152,450	3.088%	4,845
Federal Agency/Bond Note	FM #3135GOU43	09/12/23	\$ 400,000	\$ 409,361	\$ 398,528	2.746%	11,240
Federal Agency/Bond Note	FMN #3135G0V34	02/05/24	\$ 325,000	\$ 328,052	\$ 323,825	2.457%	8,060
Federal Agency/Bond Note	FHLB #3130AFW94	02/13/24	\$ 250,000	\$ 252,341	\$ 249,136	2.457%	6,200
Total Federal Agency Bond/Note			\$ 6,175,000	\$ 6,182,460	\$ 6,170,703	2.144%	\$ 132,575
US Treasury Notes	#912828TR1	09/30/19	\$ 80,000	\$ 79,416	\$ 79,840	1.017%	808
US Treasury Notes	#912828TR1	09/30/19	\$ 250,000	\$ 248,174	\$ 249,616	1.017%	2,525
US Treasury Notes	#912828F62	10/31/19	\$ 375,000	\$ 372,905	\$ 375,277	1.519%	5,663
US Treasury Notes	#9128283S7	01/31/20	\$ 130,000	\$ 129,568	\$ 129,839	2.017%	2,613
US Treasury Notes	#912828VP2	07/31/20	\$ 50,000	\$ 49,758	\$ 50,548	2.020%	1,005
US Treasury Notes	#912828L32	08/31/20	\$ 400,000	\$ 394,375	\$ 401,597	1.410%	5,560
US Treasury Notes	#912828L32	08/31/20	\$ 485,000	\$ 478,180	\$ 488,321	1.410%	6,742
US Treasury Notes	#912828N48	12/31/20	\$ 250,000	\$ 247,539	\$ 253,165	1.788%	4,425
US Treasury Notes	#912828Q78	04/30/21	\$ 390,000	\$ 382,870	\$ 386,143	1.426%	5,460
US Treasury Notes	#912828Q78	04/30/21	\$ 465,000	\$ 456,499	\$ 460,447	1.426%	6,510
US Treasury Notes	#912828S76	07/31/21	\$ 330,000	\$ 321,479	\$ 324,810	1.180%	3,795
US Treasury Notes	#912828D72	08/31/21	\$ 700,000	\$ 695,598	\$ 701,101	2.023%	14,070
US Treasury Notes	#912828D72	08/31/21	\$ 700,000	\$ 695,598	\$ 705,361	2.023%	14,070
US Treasury Notes	#912828T67*	10/31/21	\$ 28,371	\$ 27,656	\$ 28,059	1.313%	363
US Treasury Notes	#912828F96	10/31/21	\$ 450,000	\$ 447,117	\$ 451,589	2.023%	9,045

City of Suisun City  
Successor Agency, Housing Authority and Suisun-Solano Water Authority  
FINANCIAL OFFICER'S INVESTMENT REPORT

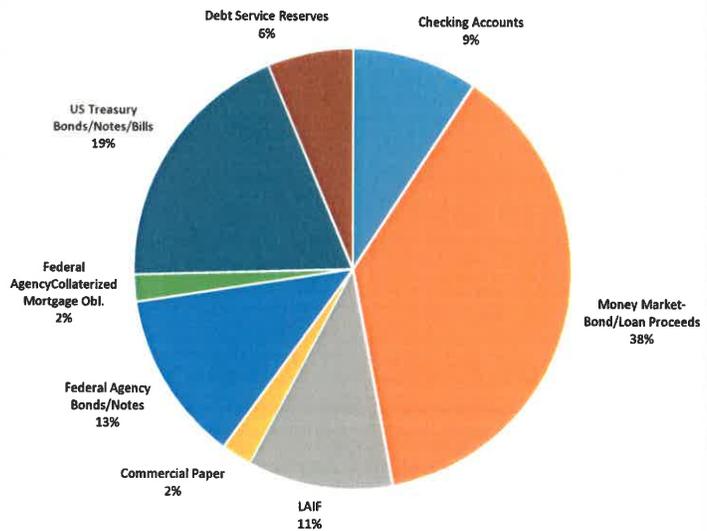
March 31, 2019

Category of Investment	Name of Institution	Maturity Date	Par Amount	Market Value*	Amortized Cost	Curr Yield At Market	Est Annual Income
US Treasury Notes	#912828H86	01/31/22	\$ 100,000	\$ 97,961	\$ 98,682	1.562%	1,530
US Treasury Notes	#912828H86	01/31/22	\$ 400,000	\$ 391,844	\$ 395,853	1.562%	6,120
US Treasury Notes	#9128282P4	07/31/22	\$ 325,000	\$ 321,229	\$ 323,419	1.922%	6,175
US Treasury Notes	#9128282P4	07/31/22	\$ 400,000	\$ 395,359	\$ 395,615	1.922%	7,600
US Treasury Notes	#912828L57	09/30/22	\$ 140,000	\$ 137,714	\$ 139,082	1.810%	2,492
US Treasury Notes	#912828L57	09/30/22	\$ 300,000	\$ 295,102	\$ 290,194	1.810%	5,340
US Treasury Notes	#912828L57	09/30/22	\$ 400,000	\$ 393,469	\$ 395,452	1.810%	7,120
US Treasury Notes	#9128282W9	09/30/22	\$ 330,000	\$ 326,081	\$ 322,649	1.923%	6,270
US Treasury Notes	#912828N30	12/31/22	\$ 65,000	\$ 64,733	\$ 63,297	2.140%	1,385
US Treasury Notes	#912828N30	12/31/22	\$ 285,000	\$ 283,831	\$ 278,427	2.139%	6,071
US Treasury Notes	#912828N30	12/31/22	\$ 725,000	\$ 722,026	\$ 713,970	2.139%	15,443
US Treasury Notes	#912828P38	01/31/23	\$ 255,000	\$ 250,448	\$ 243,928	1.812%	4,539
US Treasury Notes	#912828Q29	03/31/23	\$ 300,000	\$ 291,539	\$ 285,171	1.585%	4,620
US Treasury Notes	#912828R69	05/31/23	\$ 350,000	\$ 341,441	\$ 337,504	1.712%	5,845
<b>Total US Treasury Bond/Note</b>			<b>\$ 9,458,371</b>	<b>\$ 9,339,511</b>	<b>\$ 9,368,954</b>	<b>1.747%</b>	<b>\$ 163,204</b>
<b>TOTAL POOLED INVESTMENTS</b>			<b>\$ 46,126,710</b>	<b>\$ 46,003,419</b>	<b>\$ 46,008,824</b>	<b>1.841%</b>	<b>\$ 846,765</b>
<b>Reserved for Bond/Debt Service</b>							
SSWA Bonds =Series 2016 #265092000	First Amer Treas Oblig Fd	#31846V302	\$ 31	\$ 31	\$ 31	1.900%	1
Govt Sec Money Market-RDA/SA	First Amer Treas Oblig Fd	#31846V302	\$ 884,933	\$ 884,933	\$ 884,933	1.890%	16,725
Govt Sec Money Market-RDA/SA	First Amer Treas Oblig Fd	#31846V302	\$ 883,625	\$ 883,625	\$ 883,625	1.890%	16,701
Govt Sec Money Market-RDA/SA	First Amer Treas Oblig Fd	#31846V302	\$ 362	\$ 362	\$ 362	1.890%	7
Savings Acct-RDA Marina	West America Bank	Demand Deposit	\$ 398,527	\$ 398,527	\$ 398,527	0.071%	282
Marina Debt Service	Federal Agency/Bond Note	#912828T67*	\$ 971,629	\$ 947,149	\$ 960,925	1.345%	12,925
<b>Total Debt Service Reserve Funds</b>			<b>\$ 3,139,106</b>	<b>\$ 3,114,626</b>	<b>\$ 3,128,401</b>	<b>1.497%</b>	<b>\$ 46,641</b>
<b>Grand Total</b>			<b>\$ 49,265,816</b>	<b>\$ 49,118,044</b>	<b>\$ 49,137,226</b>	<b>1.819%</b>	<b>\$ 893,406</b>

Summary of Pooled Investments

Summary of Pooled Investments

	Amortized Cost Amount
Checking Accounts	\$ 4,557,152
Money Market-Bond/Loan Proceeds	\$ 18,551,135
LAIF	\$ 5,294,861
Commercial Paper	\$ 1,090,447
Federal Agency Bonds/Notes	\$ 6,170,703
Federal Agency Collateralized Mortgage Obl.	\$ 975,573
US Treasury Bonds/Notes/Bills	\$ 9,368,954
Debt Service Reserves	\$ 3,128,401
<b>Total</b>	<b>\$ 49,137,226</b>



\* Market Valuation for Federal Agency Bonds/Notes and US Treasury Bonds/Notes is from City's Investment Advisor, PFM. Valuation for Debt Service Reserve funds is from the City's Trustee, US Bank.

City Treasurer's Statement:

I hereby certify that I have examined the records and find this report to be correct, that all investments are made in accordance with the investment policy, and the City will be able to meet its obligations for the next six months.

Attest by:

Michael J. McMurtry, City Treasurer

Date

*Michael J. McMurtry*  
5/14/19

Submitted by:

Elizabeth Luna, Accounting Services Mgr.

Date

*Elizabeth Luna*  
5-14-19

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# MINUTES

## SPECIAL MEETING OF THE SUISUN CITY COUNCIL

### AND HOUSING AUTHORITY

TUESDAY, MAY 7, 2019

5:15 P.M.

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SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

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#### **NOTICE**

*Pursuant to Government Code Section 54953, Subdivision (b), the following City Council / Housing Authority meeting includes teleconference participation by Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585.*

#### **ROLL CALL**

Mayor Wilson called the meeting to order at 5:15 PM with the following Council / Board Members present: Adams, Day, Segala, Williams, Wilson.

#### **PUBLIC COMMENT -None**

*(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)*

#### **CONFLICT OF INTEREST NOTIFICATION - None**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

#### **CLOSED SESSION**

##### City Council

##### 1. PERSONNEL MATTERS

Pursuant to California Government Code Section 54957(b)(1) et seq. the Suisun City Council will hold a Closed Session for the purpose of Public Employee Performance Evaluation: Fire Chief

##### 2. PUBLIC EMPLOYEE APPOINTMENT

Pursuant to Government Code Section 54957(b)(1).  
Title: Police Chief

##### Joint City Council/ Housing Authority

##### 3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8 Real Property Identified by APN's 0030-295-030, 0032-230-290, 0032-230-310, 0032-230-280, located at Highway 12 on the Intersection of Marina Boulevard  
Negotiating Party: City Manager and Development Services Director

Subject: Price and Terms of Payment  
Parties Negotiating With: Lewis Acquisition Company, LLC

**5:16 PM – Mayor Wilson recessed the meeting to Closed Session.**

**CONVENE OPEN SESSION**

Announcement of Actions Taken, if any, in Closed Session.

**7:02 PM – Mayor Wilson recessed Closed Session to continue after the close of the regular  
7:00 PM City Council Meeting.**

**9:08 PM – Mayor Wilson reconvened Closed Session.**

**9:58 PM – Mayor Wilson reconvened the meeting and stated no action was taken in Closed  
Session.**

**ADJOURNMENT**

There being no further business, Mayor Wilson adjourned the meeting at 9:58 PM.

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Linda Hobson, CMC  
City Clerk

**MINUTES**

**REGULAR MEETING OF THE  
SUISUN CITY COUNCIL**

**SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,**

**AND HOUSING AUTHORITY**

**TUESDAY, MAY 7, 2019**

**7:00 P.M.**

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**SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA**

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**NOTICE**

*Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by:  
Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585.*

(Next Ord. No. – 758)

(Next City Council Res. No. 2019 – 39)

Next Suisun City Council Acting as Successor Agency Res. No. SA2019 - 04)

(Next Housing Authority Res. No. HA2019 – 04)

**ROLL CALL**

Mayor Wilson called the meeting to order at 7:08 PM with the following Council / Board Members present: Adams, Day, Segala, Williams, Wilson.

Pledge of Allegiance was led by Fire Chief Vincent.

Invocation was given by City Manager Folsom.

**PUBLIC COMMENT**

*(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)*

George Guynn expressed about an Assembly Bill in regard to Prop 13; suggested council oppose the bill; and suggested smaller buses for public transportation.

**CONFLICT OF INTEREST NOTIFICATION - None**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

**REPORTS: (Informational items only.)**

1. Mayor Appointed Committee Reports
  - a. Recreational Vehicle Ad Hoc Committee Report (Folsom)

b. Noise Ordinance Workshop Report (Folsom/McNamara)

City Manager Folsom reported the Recreational Vehicle Ad Hoc Committee had met on April 24 with about 70 citizens in attendance and the item will be brought to a public hearing for the Council meeting on May 14.

City Manager Folsom reported a workshop was held on May 1 to discuss a noise ordinance with about 12 citizens in attendance and a draft ordinance will be brought to Council.

**Consensus of Council was to schedule another workshop and Mayor Wilson recommended all public notifications should be sent in English, Spanish, and Tagalog .**

**PRESENTATIONS/APPOINTMENTS**

*(Presentations, Awards, Proclamations, Appointments).*

City Council

2. Presentation of Proclamation to Lawrence Gee, Suisun City Representative on the Bicycle Advisory Committee, Proclaiming May 2019 as “Bike Month.”

**Mayor Wilson read the proclamation and Council Member Segala presented the proclamation.**

3. Proclamations (not presented):

- a. Proclaiming May 11-18, 2019, as “National Safe Boating Week.” (Lofthus).
- b. Proclaiming May 2019 as “Older American’s Month.” (Lofthus).

**Mayor Wilson summarized the proclamations.**

4. Committee Appointments. (Wilson)
  - a. Environment and Climate Committee

**Mayor Wilson appointed Elizabeth Ball and Patricia Matteson. Council Member Adams appointed Tristan Dubois. Council Member Williams appointed Belinda Baugh Brown.**

**Motioned by Mayor Wilson and seconded by Council Member Day to appoint the above names to the Environment and Climate Committee. Motion carried by the following roll call vote:**

**AYES: Council Members Day, Segala, Williams, Wilson**

- b. Lighting and Landscaping District Citizen Advisory Committee

**Mayor Wilson recommended appointing Belinda Baugh Brown, Mariah Klein, Jim Wise, Cindi Witten. (each of these were from a different district) The rest of the committee will be appointed on May 21.**

**Motioned by Mayor Wilson and seconded by Council Member to appoint the above names Day to the Environment and Climate Committee. Motion carried by the following roll call vote:**

**AYES: Council Members Day, Segala, Williams, Wilson**

5. Committee Appointments. (City Council).

a. Public Safety Committee

**Mayor Wilson recommended appointing Michael Kucsera and Bill Gaither and stated other appointments would be made on May 21.**

**Motioned by Mayor Wilson and seconded by Council Member to appoint to the Public Safety Committee. Motion carried by the following roll call vote:**

**AYES: Council Members Day, Segala, Williams, Wilson**

6. Presentation of Proclamation to Police Department Proclaiming May 13 - 19, 2019 “Police Week” and May 15, 2019 “Peace Officers’ Memorial Day.” (Paulin).

**Mayor Wilson read the proclamation and Council Member Williams presented the proclamation to Interim Police Chief Paulin.**

7. Introduction and Swearing-in of new Suisun City Police Officer Ryan Armosino. (Paulin).

**Interim Police Chief Paulin introduced Officer Armosino and Deputy Clerk Pock gave the oath of office.**

8. Swearing-in of Fire Chief Justin Vincent. (Hobson).

**Deputy Clerk Pock gave the oath of office for Fire Chief Vincent.**

**7:47 PM – Mayor Wilson recessed the meeting for refreshments.**

**8:04 PM -Mayor Wilson reconvened the meeting.**

### **CONSENT CALENDAR**

*Consent calendar items requiring little or no discussion may be acted upon with one motion.*

#### **City Council**

9. Council Adoption of Resolution No. 2019-39: Ratifying the Emergency Expenditures for Repairs to the Highway 12 Storm Drain Project, Accepting the project as Complete, and Authorizing the City Manager to Record the Notice of Completion for the Project (Medill/Lozano).
10. Council Adoption of Resolution No. 2019-40: Adopting the Planning Commission Bylaws and Rescinding the 1997 Planning Commission Rules of Procedure – (McNamara).

#### **Joint City Council / Housing Authority**

11. East West Water Transmission Pipeline Project – (McNamara)
- a. Council Adoption of Resolution No. 2019-41: Authorizing the City Manager to Execute Documents Related to the Creation and Sale of a Certain Easement Required to Facilitate the East West Water Transmission Pipeline Project on a Portion of APN 0032-230-280; and

- b. Housing Authority Adoption of Resolution No. HA 2019-04: Authorizing the City Manager/Executive Director to Execute Documents Related to the Creation and Sale of Certain Easements Required to Facilitate the East West Water Transmission Pipeline Project on a Portion of APN 0032-230-290.

Joint City Council / Suisun City Council Acting as Successor Agency/Housing Authority

- 12. Council/Agency/Authority Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on April 16, 2019 – (Hobson).

**Mayor Wilson pulled Items 10 and 12 from the consent calendar.**

**Motioned by Council Member Adams and seconded by Council Member Segala to approve Consent Calendar Items 9 and 11. Motion carried unanimously by the following roll call vote:**

**AYES: Council Members: Adams, Day, Segala, Williams, Wilson**

**Item 10**

**Consensus to amend the following in the Planning Commission Bylaws:**

- 3. ... shall conduct meetings consistent with the spirit of the Rosenberg’s Rules of Order... and change Robert’s Rules of Order to Rosenberg’s Rules of Order throughout document.**

**Change wherever it says Planning Director to Development Services Director.**

**4.4 Add - Communications with the press should be reported to staff.**

**4.6 Change - A member of the Planning Commission may serve in the same office of the Planning Commission for no more than two consecutive terms.**

**6. Delete – Communications and Petitions**

**6.4 ... although not required.**

**Motioned by Council Member Adams and seconded by Council Member Segala to adopt Resolution No. 2019-40 with the above amendments to the Planning Commission Bylaws. Motion carried unanimously by the following roll call vote:**

**AYES: Council Members: Adams, Day, Segala, Williams, Wilson**

**Mayor Wilson, with consensus of the Council, directed staff to bring back the proposed ordinance with the following changes.**

**Proposed Ordinance**

**2.20.40 Terms Vacancies and Removal**

**Codify current practices and add length of service.**

**2.20.50 Failure to Attend Meetings****Add****Without being excused by the Mayor.****Item 12****Item 4 Mayor/Chair Report – add with Council consensus, directed staff to bring back an ordinance to require covered trash at commercial sites.****Motioned by Council Member Day and seconded by Council Member Williams to approve April 16, 2019 Minutes with the above amendment. Motion carried unanimously by the following roll call vote:****AYES: Council Members: Adams, Day, Segala, Williams, Wilson****PUBLIC HEARINGS****GENERAL BUSINESS****City Council**

13. Council Adoption of Resolution No. 2019-42: Authorizing the City Manager to Execute a Master Equity Lease Agreement with Enterprise Fleet Management, Inc. for the replacement of City vehicles and take other actions as necessary – (Dingman/Enterprise Fleet Management).

**This item was pulled by staff and to be brought back in June.**

14. General Tax Oversight (Measure S) Committee Annual Update – (Forney/Dingman).
- a. Accept the Annual Update of the General Tax Oversight Committee on Fiscal Year 2017-18 Measure S Activity; and
  - b. Adopt Resolution No. 2019-43: Accepting the Measure S General Transaction and Use Tax Audit for the Year Ended June 30, 2018.

Consensus of council was to direct staff to bring back a resolution amending the committee's responsibilities to do more community out-reach, re-prioritize and give a mid-point report before the 2021-22 budget.

**Motioned by Council Member Segala and seconded by Council Member Williams to adopt Resolution No. 2019-43. Motion carried unanimously by the following roll call vote:****AYES: Council Members: Adams, Day, Segala, Williams, Wilson****REPORTS: (Informational items only.)**

15. a. Council/Boardmembers

Council Member Segala suggested everyone get ready for next year's bike ride; it was a lot of fun; reported attending a joint backpack and bicycle meeting.

Council Member Adams reported being appointed by the Solano Mayors to represent the City Councils in Solano County on the CASA Housing and Legislative Working Group and attended five of the meetings.

Council Member

c. Mayor/Chair

Mayor Wilson

16. City Manager/Executive Director/Staff

City Manager Folsom reported publishing first City Manager’s Report report on the City website; reminded everyone there were two more council meetings, May 14 and 21, and that May 21 was the budget workshop; and on May 15 there would be a public meeting of the Park and Recreation Commission to discuss the Park Grant

**PUBLIC COMMENT**

*(Additional time for request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda limited to no more than 3 minutes.)*

Francis Rodgers expressed concern about crime along the bike trail in Peterson Ranch, home invasions, vehicle break-ins, graffiti. She reported police responses have been slow and the police cannot use video to arrest the perpetrators. Mayor Wilson referred Ms. Rodgers to Police Chief Paulin for further discussion.

**ADJOURNMENT**

There being no further business, Mayor Wilson adjourned the meeting at 9:07 PM and council reconvened in closed session.

---

Linda Hobson, CMC  
City Clerk

## AGENDA TRANSMITTAL

**MEETING DATE:** May 21, 2019

**CITY AGENDA ITEM:** PUBLIC HEARING: Council Introduce and Waive Reading of Ordinance No. \_\_\_: Amending Chapter 2.20 “Planning Commission” of the Suisun City Code.

**FISCAL IMPACT:** There would be no fiscal impact associated with the adoption of this Ordinance.

**BACKGROUND:** Chapter 2.20 – Planning Commission, of the City of Suisun City Code establishes the Suisun City Planning Commission and specifies certain provisions related to the composition and conduct of the Planning Commission. The ordinance was last amended in October of 2015. On May 7, 2019, in reviewing the Planning Commission Bylaws, the City Council provided direction to staff to prepare additional amendments to Chapter 2.20 of the Suisun City Code and return to the City Council at the next available meeting for introduction.

**STAFF REPORT:** At Council direction, the following amendments are proposed and would be included with the passage of this ordinance:

Terms, Vacancies and Removal

“Terms of office shall expire on January 5<sup>th</sup> in odd years. Terms shall be staggered with four of the Commissioners’ terms expiring on one odd year and the other three expiring two years later. Planning Commissioners shall serve until a successor is appointed.”

This clarifies that the terms are staggered so not all seven Commissioner’s terms would expire on the same odd year. This has been the practice over the years but would now be codified with this ordinance.

Failure to Attend Meetings

“If any Commissioner fails to attend three meetings of the Commission scheduled in any fiscal year without any such absence being excused by the ~~Commission~~ Mayor, his or her office as Commissioner shall automatically and immediately become vacant.”

This amendment would make the Mayor the approving authority for Commissioners unable to attend meetings.

Additionally, staff noticed there was not a requirement to be a resident of Suisun City and recommends the following:

**PREPARED BY:**

John Kearns, Senior Planner

**REVIEWED BY:**

Tim McNamara, Development Services Director

**APPROVED BY:**

Greg Folsom, City Manager

Membership

“The planning commission of the city shall consist of seven members, appointed by the mayor with the approval of the city council. All members shall be residents of Suisun City and shall maintain U.S. citizenship.”

This clarified that the Planning Commissioners need to be Suisun City residents. This has been the practice over the years, but would now be codified with this ordinance.

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**RECOMMENDATION:** Council Introduce and Waive Reading of Ordinance No. \_\_\_\_:  
Amending Chapter 2.20 “Planning Commission” of the Suisun City Code.

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**ATTACHMENTS:**

1. Ordinance No. \_\_\_\_: Amending Chapter 2.20 “Planning Commission” of the Suisun City Code.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY,  
CALIFORNIA AMENDING CHAPTER 2.20 “PLANNING COMMISSION” OF THE  
SUISUN CITY CODE**

**WHEREAS**, the Chapter 2.20 of the City of Suisun City Code establishes the composition, duties and authorities of the Suisun City Planning Commission; and

**WHEREAS**, the City Council at its regular meeting on May 21, 2019, did hold a public hearing to consider amendments to Chapter 2.20 of the Suisun City Code; and

**WHEREAS**, notice of the City Council’s public hearing to consider such amendments was published in the Daily Republic on or before May 11, 2019 consistent with State Law and the Suisun City Code; and

**WHEREAS**, the City Council has determined that amendments to Chapter 2.20 are in the interest of effective governance and consistent with applicable provisions of state law.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SUISUN CITY** as follows:

**SECTION 1.** The City Council does hereby amend Chapter 2.20 – Planning Commission, of the City of Suisun City Municipal Code as follows:

- **Chapter 2.20 - PLANNING COMMISSION**

Sections:

- **2.20.020 – Membership.**

“The planning commission of the city shall consist of seven members, appointed by the mayor with the approval of the city council. All members shall be residents of Suisun City and shall maintain U.S. citizenship.”

- **2.20.040 - Terms, Vacancies and Removal.**

“Terms of office shall expire on January 5<sup>th</sup> in odd years. Terms shall be staggered with four of the Commissioners’ terms expiring on one odd year and the other three expiring two years later. Planning Commissioners shall serve until a successor is appointed.”

- **2.20.050 - Failure to attend meetings.**

“If any Commissioner fails to attend three meetings of the Commission scheduled in any fiscal year without any such absence being excused by the ~~Commission~~ Mayor, his or her office as Commissioner shall automatically and immediately become vacant.”

**SECTION 2.** If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of Suisun City hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that anyone or more sections, subsections, sentences, clauses, phrases, or portions thereof may be declared invalid or unconstitutional.

**SECTION 3.** This Ordinance shall be in full force and effect thirty (30) days after its adoption following second reading.

**SECTION 4.** The City Clerk is hereby authorized and directed to certify as the passage of this Ordinance and to give notice thereof by causing copies of this Ordinance to be posted in three public places throughout the City, or published in a county newspaper that is circulated in the City, within 15 days after its passage, there being no newspaper of general circulation printed and published within the City.

**PASSED, APPROVED, AND ADOPTED** as an Ordinance at a regular meeting of the City Council of the City of Suisun City, California, on this 4<sup>th</sup> day of June 2019.

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Lori Wilson  
Mayor

**CERTIFICATION**

I, Linda Hobson, City Clerk of the City of Suisun City, California, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council on May 21, 2019 and passed, approved, and adopted by the City Council of the City of Suisun City at a regular meeting held on the 4<sup>th</sup> day of June 2019 by the following vote:

**AYES:** Councilmembers:  
**NOES:** Councilmembers:  
**ABSENT:** Councilmembers:  
**ABSTAIN:** Councilmembers:

**WITNESS** my hand and the seal of said City this 4<sup>th</sup> day of June 2019.

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Linda Hobson, CMC  
City Clerk

## AGENDA TRANSMITTAL

**MEETING DATE:** May 21, 2019

**CITY AGENDA ITEM:** General Business: Discussion and Direction regarding the Meeting Time for Regular City Council Meetings.

**FISCAL IMPACT:** Discussion only.

**BACKGROUND:** Chapter 2.04 – City Council. The City of Suisun City Code establishes the place, day, and time for regular meetings of the City Council. The ordinance was last amended in November of 1989 establishing 7:00 pm as the meeting time.

**STAFF REPORT:** Regular City Council meetings have been set at 7 pm since 1989. This start time has not been discussed in thirty years and staff is bringing this forward for discussion and direction. Staff reviewed the starting time for neighboring cities in Solano County and they are split between 6pm and 7pm start times:

- Vallejo – 7pm
- Fairfield – 6pm
- Vacaville – 6pm
- Benicia – 7pm
- Dixon – 7pm
- Rio Vista – 6pm

Starting at 7pm is often cited as helpful in allowing citizens more time to get home from work, but it makes the Council meetings go later which could impede other citizens from coming and being out too late on a Tuesday night. Starting at 6pm could help to end Council meetings an hour earlier so that Council, staff, and public members could get home earlier as well.

**RECOMMENDATION:** Staff requests direction whether to maintain seven o'clock (7:00) PM as the regular meeting time of the City Council or to come back with a recommendation to change the regular City Council meeting time to 6pm or 6:30pm. If direction is given to start earlier, Council should also provide direction on a proposed time after which no new items will be heard.

**ATTACHMENTS:**

1. Resolution No. 89-142: A Resolution of the City Council of the City of Suisun City Establishing the Regular Time of the Suisun City Council Meetings.

**PREPARED BY:**

Greg Folsom, City Manager

**REVIEWED BY:**

Greg Folsom, City Manager

**APPROVED BY:**

Greg Folsom, City Manager

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RESOLUTION NO. 89-142

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
ESTABLISHING THE REGULAR TIME OF THE SUISUN CITY COUNCIL MEETINGS

WHEREAS, Ordinance No. 510, adopted and approved by the City Council of the City of Suisun City on March 5, 1985, provides for the establishment of the meeting time of regular Council meetings; and

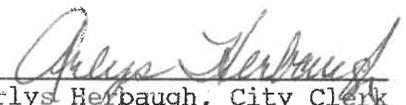
NOW, THEREFORE BE IT RESOLVED the City Council of the City of Suisun City does hereby resolve that the meeting time for regular meetings of the Suisun City Council shall be seven o'clock (7:00) PM.

CERTIFICATION

I, ARLYS HERBAUGH, City Clerk of the City of Suisun City and ex-officio Clerk of the City Council of said City, do hereby certify that the above and foregoing is a full, true and correct copy of a resolution duly introduced, passed and adopted by the said City Council at a regular meeting on Tuesday, the 21st day of November, 1989 by the following vote:

AYES:	COUNCILMEMBERS	<u>Lotz, Rundlett, Day, Dodini, Spering</u>
NOES:	COUNCILMEMBERS	<u>None</u>
ABSENT:	COUNCILMEMBERS	<u>None</u>

WITNESS my hand and seal of the said City this 21st day of November, 1989.

  
Arlys Herbaugh, City Clerk