

CITY COUNCIL  
Lori Wilson, Mayor  
Michael A. Segala, Mayor Pro-Tem  
Anthony Adams  
Jane Day  
Wanda Williams



CITY COUNCIL MEETING

First and Third Tuesday  
Every Month

## A G E N D A

### SPECIAL MEETING OF THE SUISUN CITY COUNCIL

TUESDAY, JUNE 18, 2019

5:30 P.M.

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**SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA**

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#### **NOTICE**

*Pursuant to Government Code Section 54953, Subdivision (b), the following City Council meeting includes teleconference participation by*

*Council Member Jane Day from: 301 Morgan Street, Suisun City, CA 94585.*

*Council Member Wanda Williams from: 8 Rue de Braque 75003, Paris, France*

#### **ROLL CALL**

Council Members

#### **PUBLIC COMMENT**

*(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)*

#### **CONFLICT OF INTEREST NOTIFICATION**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

#### **CLOSED SESSION**

##### City Council

1. CONFIDENTIAL SECURITY ASSESSMENT FOR CITY FACILITIES  
As Permitted in Closed Session by Government Code Section 54957(a)  
Consultation with: City Manager, Fire Chief and Interim Police Chief
2. CONFERENCE WITH LABOR NEGOTIATOR  
Agency negotiator: City Manager  
Employee organization: SCPOA (Suisun City Police Officers' Association).
3. CONFERENCE WITH LABOR NEGOTIATOR  
Agency negotiator: City Manager  
Employee organization: SCEA (Suisun City Employees' Association).

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320  
FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340  
SUCCESSOR AGENCY 421-7309 FAX 421-7366

**4. CONFERENCE WITH LABOR NEGOTIATOR**

Agency negotiator: City Manager

Employee organization: SCMPEA (Suisun City Management and Professional Employees' Association).

**CONVENE OPEN SESSION**

Announcement of Actions Taken, if any, in Closed Session.

**ADJOURNMENT**

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council, are available for public review at least 72 hours prior to a Council /Agency/Authority Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The City may charge photocopying charges for requested copies of such documents. Assistive listening devices may be obtained at the meeting

***PLEASE NOTE:***

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I, Donna Pock, Deputy City Clerk for the City of Suisun City, declare under penalty of perjury that the above agenda for the meeting of June 18, 2019 was posted and available for review, in compliance with the Brown Act.

CITY COUNCIL  
Lori Wilson, Mayor  
Michael A. Segala, Mayor Pro-Tem  
Anthony Adams  
Jane Day  
Wanda Williams



CITY COUNCIL MEETING

First and Third Tuesday  
Every Month

## A G E N D A

**REGULAR MEETING OF THE  
SUISUN CITY COUNCIL  
SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,  
AND HOUSING AUTHORITY  
TUESDAY, JUNE 18, 2019  
7:00 P.M.**

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**SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA**

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### **NOTICE**

*Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by:  
Council/Board Member Jane Day from: 301 Morgan Street, Suisun City, CA 94585.  
Council/Board Member Wanda Williams from: 8 Rue de Braque 75003, Paris, France*

(Next Ord. No. – 762)

(Next City Council Res. No. 2019 – 51)

Next Suisun City Council Acting as Successor Agency Res. No. SA2019 - 05)

(Next Housing Authority Res. No. HA2019 – 05)

### **ROLL CALL**

Council / Board Members

Pledge of Allegiance

Invocation

### **PUBLIC COMMENT**

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### **CONFLICT OF INTEREST NOTIFICATION**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

DEPARTMENTS: AREA CODE (707)

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FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340

SUCCESSOR AGENCY 421-7309 FAX 421-7366

**REPORTS: (Informational items only.)****PRESENTATIONS/APPOINTMENTS**

*(Presentations, Awards, Proclamations, Appointments).*

**City Council**

1. Committee Appointments. (City Council).
  - a. Environment and Climate Committee

**CONSENT CALENDAR**

*Consent calendar items requiring little or no discussion may be acted upon with one motion.*

**City Council**

2. Council Adoption of Resolution No. 2019-\_\_\_: Declaring the 1998 Pierce Saber Fire Engine as Surplus and Authorizing Staff to Sell the Reserve 1998 Pierce Fire Engine - (Vincent).
3. Council Adoption of Resolution No. 2019-\_\_\_: Authorizing the City Manager to Execute a Contract Amendment on the City's Behalf with Moffatt & Nichol to Prepare California Environmental Quality Act (CEQA) Documents in Support of the City's Incidental Take Permit Application to the California Department of Fish and Wildlife for the Suisun Marina Dredging Project and Authorize the City Manager to Approve up to 20% of the Contract Value for Unforeseen Change Orders – (Medill).
4. Council Adoption of Resolution No. 2019-\_\_\_: Acting as the Legislative Body of Community Facilities District No. 1, Peterson Ranch, Providing for the Levy and Collection of Special Taxes for Fiscal Year 2019-20 – (Medill)
5. Council Adoption of Resolution No. 2019-\_\_\_: Providing for the Levy and Collection of Special Taxes for Community Facilities District (CFD) No. 2 for Fiscal Year 2019-20 – (Medill).
6. Council Adoption of Resolution No. 2019-\_\_\_: Providing for the Levy and Collection of Special Taxes for Community Facilities District (CFD) No. 3 for Fiscal Year 2019-20 – (Medill).
7. Council Adoption of Resolution No. 2019-\_\_\_: Authorizing the City Manager to Enter into a Maintenance Contract on behalf of the City with New Image Landscape Company for Landscape Maintenance Contract Services for the City's Maintenance Assessment Districts for FY 2019-20 and Negotiate a Contract Change Order to Modify the Scope of Service for both Heritage Park and Blossom Districts as Needed to Not Exceed Available District Funding Levels - (Medill).

**Joint City Council / Suisun City Council Acting as Successor Agency**

8. Council/Agency Approval of the May 2019 Payroll Warrants in the Amount of \$423,300.05. Council/Agency Approval of the May 2019 Accounts Payable Warrants in the Amount of \$2,522,976.88 – (Finance).

**GENERAL BUSINESS**City Council

## 9. Hearing

Council Adoption of Resolution No. 2019-\_\_\_: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California – (Dingman).

10. Council Adoption of Resolution No. 2019-\_\_\_: Authorizing the City Manager to Appoint Aaron Roth as the Chief of Police and Execute an Employment Agreement with Mr. Roth – (Folsom).

11. Council Adoption of Resolution No. 2019-\_\_\_: Acknowledging Receipt of a Report Made by the Fire Chief of the Suisun City Fire Department Regarding the Inspection of Certain Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code - (McNamara/Vincent).

**PUBLIC HEARINGS**City Council

## 12. PUBLIC HEARING

Conduct a Public Hearing, Approve Final Engineer's Report, and Order the Levy and Collection of Assessments for Suisun City Maintenance Assessment Districts - (Medill).

a. Council Adoption of Resolution No. 2019-\_\_\_: Amending and/or Approving the Final Engineer's Annual Levy Report for the Suisun City Maintenance Assessment Districts for FY 2019-20.

b. Council Adoption of Resolution No. 2019-\_\_\_: Ordering the Levy and Collection of Assessments within the Suisun City Maintenance Assessment Districts for FY 2019-20.

## 13. PUBLIC HEARING

Conduct a Public Hearing, Approve Final Engineer's Report, and Order the Levy and Collection of Assessments for the McCoy Creek Parking Benefit Assessment District – (Medill).

a. Council Adoption of Resolution No. 2019-\_\_\_: Amending and/or Approving the Final Engineer's Annual Levy Report for the McCoy Creek Parking Benefit Assessment District for FY 2019-20; and

b. Council Adoption of Resolution No. 2019-\_\_\_: Ordering the Levy and Collection of Assessments within the McCoy Creek Parking Benefit Assessment District for FY 2019-20.

## 14. PUBLIC HEARING

Residential Front Yard Paving Interim Urgency Ordinance – (McNamara).

a. Council Adoption of Resolution No. 2019 - \_\_\_: A Resolution of the City Council of the City of Suisun City Approving and Issuing the 10-day Written Report Describing the Measures Taken to Alleviate the Condition Which Led to the Adoption of Urgency Ordinance No. 758, Which Imposes a Moratorium on Paving of Greater Than Sixty Percent of the Total Surface Area of Any Residential Front Yard, as Required by Government Code Section 65858(d).

- b. Council Adoption of Ordinance No. \_\_: An Urgency Interim Ordinance of the City Council of the City of Suisun City, California, Extending Urgency Interim Ordinance No. 758: “Imposing a Temporary Moratorium on Paving of Greater Than Sixty Percent of the Total Surface Area of any Residential Front Yard Within the City of Suisun City” for an Additional Ten Months and Fifteen Days, and Declaring the Urgency Thereof.

Joint City Council / Suisun City Council Acting as Successor Agency/Housing Authority

15. PUBLIC HEARING

Adoption of the Fiscal Year 2019-20 Annual Budget - (Folsom/Dingman/Corey).

- a. Council Adoption of Resolution No. 2019-\_\_: Adopting the Annual Budget for Fiscal Year 2019-20; and
- b. Agency Adoption of Resolution No. SA 2019-\_\_: Adopting the Annual Budget for Fiscal Year 2019-20; and
- c. Authority Adoption of Resolution No. HA 2019-\_\_: Adopting the Annual Budget for Fiscal Year 2019-20; and
- d. Council Adoption of Resolution No. 2019-\_\_: Adopting the Appropriations Limit for Fiscal Year 2019-20.

**REPORTS: (Informational items only.)**

16. a. Council/Boardmembers
- b. Mayor/Chair

17. City Manager/Executive Director/Staff

**PUBLIC COMMENT**

*(Additional time for request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda limited to no more than 3 minutes.)*

**ADJOURNMENT**

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I, Donna Pock, Deputy City Clerk for the City of Suisun City, declare under penalty of perjury that the above agenda for the meeting of June 18, 2019 was posted and available for review, in compliance with the Brown Act.

## AGENDA TRANSMITTAL

**MEETING DATE:** June 18, 2019

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**AGENDA ITEM:** Adoption of Resolution No. 2019-\_\_\_\_: Declaring the 1998 Pierce Saber Fire Engine as surplus and authorizing staff to sell the reserve 1998 Pierce Fire Engine.

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**FISCAL IMPACT:** The revenue generated would be applied to the vehicle replacement fund to lessen the amount that is allocated from the General Fund each year.

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**BACKGROUND:** In April of 1998 the Fire Department purchased a Pierce Fire Engine. The useful life span of fire engines is 10 years as a front-line unit and 10 years as a reserve. The unit E347 has surpassed its useful life and has been replaced by the Hi-Tech Fire Engine known as E48. The Pierce fire engine is currently being housed at the Corp Yard.

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**STAFF REPORT:** As the Fire Department receives new and improved apparatus, our aging fleet is ready to be cycled out. The units may be old by our standards but there are many other companies and fire agencies that still have use for the engines. Fire departments from other countries flock to government auctions to purchase engines at a fraction of the cost. Their countries do not have as stringent standards as ours when it comes to useful life spans of apparatus.

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### STAFF RECOMMENDATION

Staff recommends that the City Council Adopt Resolution No. 2019-\_\_\_\_: Declaring the 1998 Pierce Saber Fire Engine as surplus and authorizing staff to sell the reserve 1998 Pierce Fire Engine.

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### ATTACHMENTS:

Resolution No. 2019-\_\_\_\_: Declaring the 1998 Pierce Saber Fire Engine as surplus and authorizing staff to sell the reserve 1998 Pierce Fire Engine.

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**PREPARED BY:**

Justin Vincent, Fire Chief

**REVIEWED/APPROVED BY:**

Greg Folsom, City Manager

**RESOLUTION NO. 2019-**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
DECLARING THE 1998 PIERCE SABER FIRE ENGINE AS SURPLUS AND  
AUTHORIZING STAFF TO SELL THE RESERVE 1998 PIERCE FIRE ENGINE**

**WHEREAS**, the Fire Department is requesting permission to sell a 1998 Pierce Saber Fire Engine sitting in reserve at the Corporation yard; and

**WHEREAS**, per NFPA 1901 the generally accepted useful life span of fire engines is 10 years, with an additional 10 years as a reserve, and the Pierce Engine reached the end of both life spans in 2018; and

**WHEREAS**, any revenue generated from the sale of the vehicle will be placed in the Vehicle replacement fund to lessen future strain on the General Fund; and

**WHEREAS**, with the recent purchases of new firefighting apparatus (Engine 48, Engine 47, and Engine 347 which is currently in production), the 1998 Pierce Fire Engine was able to be placed in reserve; and

**WHEREAS**, the age, ability, and quality of apparatus has an effect on the City of Suisun City ISO rating; and

**NOW, THEREFORE**, that the City Council of the City of Suisun City declares the 1998 Pierce Saber Fire Engine to be surplus and authorizes the sale at auction.

**PASSED AND ADOPTED** at a Regular Meeting of the City Council of the City of Suisun City held on Tuesday the 18<sup>th</sup> day of June 2019 by the following vote:

<b>AYES:</b>	Councilmembers:	_____
<b>NOES:</b>	Councilmembers:	_____
<b>ABSENT:</b>	Councilmembers:	_____
<b>ABSTAIN:</b>	Councilmembers:	_____

**WITNESS** my hand and the seal of said City this 18<sup>th</sup> day of June 2019.

\_\_\_\_\_  
Donna Pock, CMC  
Deputy City Clerk

## AGENDA TRANSMITTAL

**MEETING DATE:** June 18, 2019

**CITY AGENDA ITEM:** Council Adoption of Resolution No. 2019-\_\_\_: Authorizing the City Manager to Execute a Contract Amendment on the City's Behalf with Moffatt & Nichol to Prepare California Environmental Quality Act (CEQA) Documents in Support of the City's Incidental Take Permit Application to the California Department of Fish and Wildlife for the Suisun Marina Dredging Project and Authorize the City Manager to Approve up to 20% of the Contract Value for Unforeseen Change Orders.

**FISCAL IMPACT:** The total appropriation for Dredging Phase II includes securing the necessary regulatory permits for the Suisun Marina Dredging Project (Project). In 2017, the City retained the firm of Moffatt & Nichol to provide the necessary engineering services for the levee rehabilitation on Pierce Island and for the dredging project, as well as to apply for and secure the necessary regulatory permits. One of the necessary regulatory permits is the Incidental Take Permit (ITP) with the California Department of Fish and Wildlife (CDFW) which requires the preparation of CEQA documents, specifically documents related to an Initial Study/Mitigated Negative Declaration (IS/MND). The cost to prepare and process these CEQA documents is \$64,500 above the current contract with Moffatt & Nichol. See attached cost proposal from Moffatt & Nichol. There is sufficient funding appropriated to the Dredging Fund (Fund 340) for Fiscal Year 2019-20 to pay for this contract. The State's Department of Finance recently approved the City's Recognized Obligation Payment Schedule (ROPS), which includes \$2,772,500 in FY2019-20 for the Project.

**BACKGROUND:** In the early 1990s Pierce Island (Island) was constructed as a disposal site for sediment dredged from the Suisun City Marina and the Suisun Slough, including the Marina Village channel. In November 2018, the rehabilitation of the levee surrounding the east basin on Pierce Island levee was completed as preparatory work for the 2019 dredging episode. Excavated material from the east basin was used to raise the levee around the east basin. The completion of this levee rehabilitation project provides the necessary storage capacity for the 2019 dredge episode for which we have a dredging contractor under contract.

Pre-dredge work in the west basin is scheduled to begin in mid-June 2019 and be completed in July 2019. The work scope includes removing vegetation and installing mouse exclusion fencing, which are requirements of the CDFW permit. The completion of this pre-dredge project will allow dredging to start on August 1, 2019 through the end of the dredging work window in September 30. Since dredging is anticipated to take more than two months to complete, City staff has submitted its Incidental Take Permit (ITP) to CDFW to extend the CDFW dredging work window to November 30, which coincides with the Dredge Material Management Office's ending dredging work window.

**PREPARED BY:**  
**REVIEWED BY:**  
**APPROVED BY:**

Nick Lozano, Associate Engineer  
 Matthew Medill, Public Works Director  
 Greg Folsom, City Manager

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**STAFF REPORT:** In 2017, the City contracted with the firm of Moffatt & Nichol to provide the necessary engineering services for the levee rehabilitation on Pierce Island and for the dredging project, as well as to apply for and secure the necessary regulatory permits. The contract was in the amount of \$322,942, and since that time a total of four (4) contract amendments in the amount of \$110,217 were signed by the previous Public Works Director and City Manager, resulting in a total contract amount of \$433,159. The contract amendments included performing surveys in the North Basin (also known as the turn basin); providing additional data collection and analysis for the Pierce Island levees; re-aligning the levees, and recalculating the volumes and capacity of the levees, and revising the plans and specifications as a result of CDFW's requirement for a 4-acre set aside in the east basin; separating bid documents for the Pierce Island work from the dredging work; performing geotechnical testing on Pierce Island; revising the bid documents for each of the two phases of work; providing engineering support during the bid phase for each of the projects; and providing engineering support during the construction phase of the Pierce Island work.

In 2017, the City determined that the Project is categorically exempt under CEQA Section 15304(g) and a Notice of Exemption (NOE) was filed in May 2017. In responding to the City's recent ITP application, CDFW determined that an IS/MND would be required before they will issue an ITP.

In general, the work in preparing and processing the IS/MND includes coordination with CDFW and the City, consultation with Native American tribes, meetings, preparation and processing of IS/MND, and public circulation/noticing. The cost to perform these services is \$64,500. Since this amount is above the City Manager's purchasing authorization threshold, City Council approval is required to award the contract. Staff also requests that Council authorize up to 20% (\$12,900) of the contract value for unforeseen change orders.

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**RECOMMENDATION:** It is recommended that the City Council adopt Resolution No. 2019-\_\_\_: Authorizing the City Manager to Execute a Contract Amendment on the City's Behalf with Moffatt & Nichol to Prepare California Environmental Quality Act (CEQA) Documents in Support of the City's Incidental Take Permit Application to the California Department of Fish and Wildlife for the Suisun Marina Dredging Project and Authorize the City Manager to Approve up to 20% of the Contract Value for Unforeseen Change Orders.

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**ATTACHMENTS:**

1. Council Resolution No. 2019-\_\_\_: Authorizing the City Manager to Execute a Contract Amendment on the City's Behalf with Moffatt & Nichol to Prepare California Environmental Quality Act (CEQA) Documents in Support of the City's Incidental Take Permit Application to the California Department of Fish and Wildlife for the Suisun Marina Dredging Project and Authorize the City Manager to Approve up to 20% of the Contract Value for Unforeseen Change Orders.
2. Moffatt & Nichol's Cost Proposal.

**RESOLUTION NO. 2019 - \_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT AMENDMENT  
ON THE CITY’S BEHALF WITH MOFFATT & NICHOL TO PREPARE CALIFORNIA  
ENVIRONMENTAL QUALITY ACT (CEQA) DOCUMENTS IN SUPPORT OF THE  
CITY’S INCIDENTAL TAKE PERMIT APPLICATION TO THE CALIFORNIA  
DEPARTMENT OF FISH AND WILDLIFE FOR THE SUISUN MARINA DREDGING  
PROJECT AND AUTHORIZE THE CITY MANAGER TO APPROVE UP TO 20% OF  
THE CONTRACT VALUE FOR UNFORESEEN CHANGE ORDERS**

**WHEREAS**, the City currently has under contract a dredger to perform dredging on its Suisun Marina Dredging Project (Project) starting on August 1, 2019; and

**WHEREAS**, the regulatory permits issued to the Project have overlapping dredging working windows which result in an overall dredging work window from August 1 through September 30; and

**WHEREAS**, it has been determined that it will take more a two-month period to complete the Project; and

**WHEREAS**, City staff has submitted an Incidental Take Permit (ITP) to the California Department of Fish and Wildlife (CDFW) to extend the CDFW dredging work window from September 30 to November 30; and

**WHEREAS**, CDFW requires the City to prepare and process an Initial Study/Mitigated Negative Declaration (IS/MND) prior to the issuance of the ITP; and

**WHEREAS**, time is of the essence; and

**WHEREAS**, Moffatt & Nichol, currently under contract with the City to provide engineering services and to secure regulatory encroachment permits for the Project, has submitted a reasonable cost proposal for \$64,500 with the City.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Suisun City authorizes the City Manager to execute a contract amendment with Moffatt & Nichol to prepare an Initial Study/Mitigated Negative Declaration in the amount of \$64,500, authorize the City Manager to approve up to 20% (\$12,900) of the contract value for unforeseen change orders, and to take any and all necessary and appropriate actions to implement this contract.

**PASSED AND ADOPTED** at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 18<sup>th</sup> of June 2019, by the following vote:

<b>AYES:</b>	Councilmembers:	_____
<b>NOES:</b>	Councilmembers:	_____
<b>ABSENT:</b>	Councilmembers:	_____
<b>ABSTAIN:</b>	Councilmembers:	_____

**WITNESS** my hand and the seal of the City of Suisun City this 18<sup>th</sup> of June 2019.

\_\_\_\_\_  
Linda Hobson, CMC, City Clerk

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2185 N. California Blvd  
Walnut Creek, CA 94596

(925) 944-5411  
[www.moffattnichol.com](http://www.moffattnichol.com)

March 18, 2019

Suisun City  
Department of Public Works  
701 Civic Center Blvd.  
Suisun City, CA 94585

Attn: Mr. Nick Lozano, Associate Engineer

Subject: Proposal for Regulatory Support and Initial Study/Mitigated Negative Declaration  
Suisun Marina Dredging Project  
M&N File No: P15017

Dear Mr. Lozano,

Moffatt & Nichol (M&N) is pleased to provide this proposal for regulatory support and environmental compliance with the California Environmental Quality Act (CEQA) for the Suisun Marina Dredging Project (Project). This scope is based on our most recent discussions in March of 2019 and based on the estimated three-months required for completing the dredging in consideration of existing Project approvals and regulatory agency dredging windows.

We understand that the City (CEQA Lead Agency) determined the Project is categorically exempt under CEQA Section 15304(g) and a Notice of Exemption (NOE) was filed in May 2017. The Project currently has a California Department of Fish and Wildlife (CDFW) permit (Streambed Alteration Agreement 1600-2017-0312-R3) and is pursuing other valid permits from regulatory agencies that comprise the Dredged Material Management Office (DMMO).

The available dredging window is two months based on agency guidelines as described herein. The longfin smelt dredging window is from July 1 to September 30 for CDFW and August 1 to November 30 for the remaining DMMO agencies, which includes the United States Army Corps of Engineers (USACE), San Francisco Bay Conservation and Development Commission (BCDC), San Francisco Bay Regional Water Quality Control Board (RWQCB), Environmental Protection Agency (EPA), State Lands Commission (SLC), National Marine Fisheries Service (NMFS) and the United States Fish and Wildlife Service (USFWS). Based on current estimated work schedule, Project dredging is anticipated to take three months.

The City has been discussing a state Incidental Take Permit (ITP) with CDFW to allow for a third month of dredging beyond September 30 but no later than the BCDC's dredging window ending November 30. CDFW has indicated a CEQA Negative Declaration or Mitigated Negative Declaration (MND) would be required before they will issue an ITP; however, we believe that any additional avoidance and or minimization measures needed for work past September 30 to November 30 can be achieved through amending the conditions of the existing permit, and that an Initial Study/Mitigated Negative Declaration (IS/MND) is not required. The justification for this would be documented with the preparation of a Categorical Exemption Justification Memorandum demonstrating no significant impacts would occur to the environment with issuance of an ITP and implementation of the ITPs conditions. However, CDFW would need to agree with this approach before

issuing the ITP. If they do not agree, the City could proceed with preparation of an IS/MND or choose to perform the dredging within the two-month window over consecutive years.

Our scope of work includes two Options: Option A and Option B. Option A includes additional technical support to the City in favor of CDFW amending the permit and issuing the ITP. Option B includes preparation of an IS/MND should Option A not be acceptable to CDFW or should the City wish to immediately proceed with the IS/MND. As we know timing and cost are of important consideration to the City, we have provided additional information below so that the City can make an informed decision.

#### Additional Information

- Preparation of an IS/MND typically requires 4 to 6 months to allow for AB 52 consultation (minimum 30-60 days), preparation of the Public Draft document, public circulation/comment period (30-days), Final Environmental Document and project approval/document certification. Additional time would be needed to obtain the ITP once IS/MND is certified. We propose a streamlined IS/MND that would focus mainly on potential biological issues associated with issuing the ITP for work during September 30 to November 30. If Option B is chosen, we would need the City and CDFW's concurrence on the project description and approach as soon as possible to maintain schedule.
- Preparation of an IS/MND would expose the Project (as currently defined) and the Project's current approvals to risk of potential legal challenges, as the "project" being analyzed may be considered the whole of the action, not necessarily only the dredging work during September 30 to November 30. The definition of the "project" being analyzed would be made in consultation with the City and in accordance with CEQA statutes and guidelines.

#### Assumptions

- No technical studies are included as part of this scope. If additional technical studies are determined to be necessary, the City may provide them to M&N or M&N can prepare a separate scope of work.
- Measures acceptable to CDFW are available to amend the existing permit's conditions, either through Option A or Option B, that will not trigger the need for an Environmental Impact Report.
- This scope of work does not include any amendments that may be necessary for existing permits issued by other regulatory agencies. M&N can provide these services under a separate scope upon request.

**Scope of Work and Cost Proposal**

The following is a task list associated with Option A and Option B. We would be happy to discuss in detail both Options at the City's request.

<b>Option A – CDFW Consultation on Permit Amendment/ITP</b>	
Task 1 Management and Coordination with the City	\$7,742
Task 2 Preparation of Categorical Exemption Justification Memorandum	\$2,954
<b>Option A Total</b>	<b>\$10,696</b>
<b>Option B – Initial Study/Mitigated Negative Declaration (IS/MND)</b>	
Task 1 Management and Coordination with City	\$6,006
Task 2 Meetings	
a. Kick-Off Meeting (1 staff in attendance, 2 staff tele-conference)	\$1,862
b. Tele-Conference Calls, Agenda, Action Items (4-calls, 2 staff)	\$3,640
Task 3 Environmental Document (Public Draft and Final IS/MND)	
a. Project Description	\$3,084
b. Review available technical documents and studies	\$3,198
c. IS/MND Screencheck Drafts for City Review (2 rounds)	\$19,900
d. Revise per City Comments and Finalize Public Draft IS/MND	\$3,868
e. Update Public Draft IS/MND per agency/public comments received	\$5,776
f. Mitigation Monitoring and Reporting Program (MMRP)	\$2,414
g. Revise Per City Comments and Finalize IS/MND with MMRP	\$6,388
Task 4 Public Circulation/Noticing	
a. Notice of Intent (NOI) to file MND on Notice of Completion (NOC) Form	\$335
b. Environmental Document Summary Form	\$474
c. Notice of Determination (NOD) Form	\$335
d. Noticing/Filing Coordination with City, County & State Clearinghouse	\$2,970
e. Revise per City Comments and Finalize Public Draft IS/MND	
Task 5 Optional Services As-Needed	
a. AB 52 Consultation Facilitation (Required City consultation with Tribes)	\$2,478
b. Document Production Coordination	\$1,504
c. Additional Technical Studies and/or Technical Study Review (Assumed N/A)	-
<b>Option B Subtotal</b>	<b>\$64,232</b>
<b>Other Costs</b>	
Mileage	\$40
Postage/Delivery (assumes City will handle any CEQA mailing to property owners)	\$50
Printing 15 NOC Forms, 15 CDs, 3 Final IS/MNDs (electronic appendices)	\$150
<b>Option B Total</b>	<b>\$64,472</b>

In addition to the above costs there will be MND filing fees for the City's account with Solano County and CDFW. The approximate filing fees are as follows:

- Solano County Clerk Filing Fee - \$50.00
- CDFW MND Filing Fee - \$2,354.75 (based on 2019 CDFW schedule – subject to change)

We appreciate the opportunity to offer our services on these projects and look forward to assisting you with the successful completion of dredging and disposal site rehabilitation projects. Should you have any questions or comments on this proposal, please contact me at your convenience.

Sincerely,

Moffatt & Nichol

A handwritten signature in blue ink that reads "Stephanie Oslick".

Stephanie Oslick, AICP, ENV SP  
Project Manager

## AGENDA TRANSMITTAL

**MEETING DATE:** June 18, 2019

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**CITY AGENDA ITEM:** Council Adoption of Resolution No. 2019-\_\_\_: Acting as the Legislative Body of Community Facilities District No. 1, Peterson Ranch, Providing for the Levy and Collection of Special Taxes for Fiscal Year 2019-20.

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**FISCAL IMPACT:** The assessments from the Community Facilities District No. 1 (CFD No. 1) are intended to cover the cost of providing Public Safety services, including administrative costs, for Peterson Ranch Units 1-5b. Including the proposed annual adjustment of 2.31%, it is estimated that CFD No. 1 would generate \$132,600 in the coming fiscal year. If the annual adjustment is not approved, there would be a negative fiscal impact on the General Fund of \$3,000.

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**BACKGROUND:** As part of the Peterson Ranch Annexation Agreement, the developer was required to mitigate the negative fiscal impact of the new subdivision on the Public Safety services budget. In July 2002, in accordance with approval conditions for the Peterson Ranch Tentative Map, a Public Safety Assessment District, referred to as a Community Facilities District, to support Public Safety services was established and the fee structure was created. The intent of the formation of this CFD is that all money received, after accounting for administrative costs, be forwarded to the City General Fund to pay for Public Safety expenses. This fund was designed to be a break-even fund.

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**STAFF REPORT:** In FY 2019-20, a total of 390 homes in CFD No. 1 would be assessed. The homes assessed in CFD No.1 are Peterson Ranch Units 1 – 5b. Please note that Peterson Ranch Units 5c & 6 are assessed under CFD No. 2.

As established in Ordinance 664 and in the annexation Resolutions, the tax is adjusted annually by the average of: 1) the change in CPI for the San Francisco All Urban Wage Earners Category Annual Average (3.29%) and 2) the National CPI Annual Average (1.33%) for FY 2018-19. The percentage used for calculation is 2.31%. According to Ordinance 684, if either index decreases, the percentage change from the prior year will be assumed to be zero for the purpose of calculating the increase.

As required in Ordinance 664, an annual report has been prepared and is attached. It is recommended that you accept and file this Annual Report and adopt the attached Resolution providing for the levy and collection of the special taxes for FY 2019-20.

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**STAFF RECOMMENDATION:** It is recommended that the City Council adopt Resolution No. 2019-\_\_\_: Acting as the Legislative Body of Community Facilities District No. 1, Peterson Ranch, Providing for the Levy and Collection of Special Taxes for Fiscal Year 2019-20.

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**PREPARED BY:**

**REVIEWED/APPROVED BY:**

Amanda Dum, Management Analyst I  
Matthew Medill, Public Works Director  
Greg Folsom, City Manager

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**ATTACHMENTS:**

1. Resolution No. 2019-\_\_\_: Acting as the Legislative Body of Community Facilities District No. 1, Peterson Ranch, Providing for the Levy and Collection of Special Taxes for Fiscal Year 2019-20.
2. Community Facilities District No. 1 FY 2019-20 Annual Engineer's Report.

**RESOLUTION NO. 2019-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT  
NO. 1, PETERSON RANCH, PROVIDING FOR THE LEVY AND COLLECTION  
OF SPECIAL TAXES FOR FY 2019-20**

**WHEREAS**, the City Council of the City of Suisun City has previously formed its Community Facilities District No. 1, Peterson Ranch (the "District") pursuant to the provisions of the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Government Code Section 53311, *et seq.* (the "Mello-Roos Act"); and

**WHEREAS**, pursuant to the provisions of the Mello-Roos Act, special taxes have been authorized by the voters within the District by the necessary 2/3 affirmative vote, to be levied and collected pursuant to the provisions of the Mello-Roos Act; and

**WHEREAS**, the District is authorized to levy and collect special taxes within its boundaries pursuant to the provisions of the Mello-Roos Act, the resolutions forming the District, resolutions authorizing the levy and collection of special taxes, and Ordinance No. 664, which was enacted pursuant to Government Code Sections 53316 and 36900 *et seq.* and was ordained by this City Council for the levy and collection of such special taxes; and

**WHEREAS**, such special taxes are levied and collected pursuant to the Rate and Method of Apportionment of Special Tax within the District and are not levied with regard to property values; and

**WHEREAS**, the Rate and Method of Apportionment of Special Tax for the District provides for the procedure by which special taxes will be levied upon property within the District; and

**WHEREAS**, special taxes authorized for collection pursuant to the provisions of the Mello-Roos Act are not subject to the provisions of California Constitution Article XIII D (Proposition 218) as enacted by the voters of the State of California in November, 1996; and

**WHEREAS**, the purpose of such special tax levy is to finance public safety services within the District; and

**WHEREAS**, the City Council has previously authorized and directed that special taxes be levied on all nonexempt property within the District pursuant to Section 53340 of the Mello-Roos Act and the aforementioned ordinances; and

**WHEREAS**, the City Council desires to provide for the levy and collection of special taxes for the Fiscal Year/tax year 2019-20 within the District, pursuant to the Act.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Suisun City, does order as follows:

**Section 1.** The City Council hereby authorizes and directs that special taxes shall be levied on all nonexempt property within the District pursuant to the Rate and Method of Apportionment of Special Tax in effect with regard to the District during Fiscal Year 2019-20 as specified in the Annual Report. Appendix A of the Annual Report lists the special taxes to be collected within the District and is hereby incorporated by this reference.

**Section 2.** The City Treasurer shall deposit all money representing special taxes collected by the County of Solano for the District to the credit of a fund for the District, and such monies shall be expended only for public safety services.

**Section 3.** The adoption of this Resolution constitutes the District levy for the Fiscal Year commencing July 1, 2019, and ending June 30, 2020.

**Section 4.** The City Clerk is hereby authorized and directed to file the levy with the County Auditor upon adoption of this Resolution.

**Section 5.** A certified copy of the levy shall be filed in the office of the City Clerk and open for public inspection.

**PASSED AND ADOPTED** at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 18<sup>th</sup> day of June 2019, by the following vote:

<b>AYES:</b>	Councilmembers:	_____
<b>NOES:</b>	Councilmembers:	_____
<b>ABSENT:</b>	Councilmembers:	_____
<b>ABSTAIN:</b>	Councilmembers:	_____

**WITNESS** my hand and the seal of said Agency this 18<sup>th</sup> day of June 2019.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk

# CITY OF SUISUN CITY

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*Fiscal Year 2019/20 Annual Report For:*

**Community Facilities District No. 1**

**Peterson Ranch Public Safety Services**

**June 2019**

Prepared by:



[nbsgov.com](http://nbsgov.com)

**Corporate Headquarters**  
32605 Temecula Parkway, Suite 100  
Temecula, CA 92592  
Toll free: 800.676.7516

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# 1. INTRODUCTION

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On July 16, 2002, the City Council of the City of Suisun City adopted Ordinance 664 entitled “An Ordinance of the City Council of the City of Suisun City Establishing Community Facilities District No. 1 (Peterson Ranch Public Safety Services) and Authorizing the Levy of a Special Tax” (the “Ordinance”) thereby creating Community Facilities District No. 1 (Peterson Ranch Public Safety Services) (the “CFD”) under the Mello-Roos Community Facilities Act of 1982, as amended (the “Act”), Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing at Section 53311, of the California Government Code. In the Ordinance, the City ordered the preparation of an annual written Community Facilities District Report (the “Report”), for the CFD.

## 1.1 Boundaries of the Community Facilities District

The boundaries of the CFD are those properties and parcels in which special taxes may be levied to pay for the costs and expenses of providing public safety services. The boundaries of the CFD, as set forth in the map of the CFD heretofore recorded in the Solano County Recorder's Office on June 5, 2002, in Book 20 at Page 44 as Document 71705 of Assessment District Maps and generally located east of Walters Road, north of Bella Vista Drive, south of Easy Tabor Avenue, and west of the greenbelt and detention basin created for the District. A copy of said map is on file with the City Clerk, and is incorporated herein by reference. On April 16, 2006, APNs 0174-120-220 and 0174-472-010 seceded from the District and annexed into CFD 2.

## 1.2 Description of Public Safety Services

The type of public safety services to be financed by the CFD and pursuant to the Act shall consist of those direct and incidental expenses required for the providing of police services inside the boundaries of the CFD.

## 1.3 Levy of Special Tax

The special tax is to be levied on developed property within the CFD. Developed property is described as “Taxable Property for which a building permit for new construction has been issued prior to June 30.” Please refer to Section 4 of this report for complete details.

## 1.4 Estimate of Costs of Providing Services

The cost estimate for the facilities for the CFD is set forth in Section 2 of this report and is hereby made a part of this report.

## 1.5 Date of Filing with City Clerk

Dated as of this 18<sup>th</sup> day of June, 2019.

## 2. 2019/20 SPECIAL TAX LEVY

### 2.1 Estimated Costs of Providing Services

Description	2019/20 Costs
Personnel and administrative costs of the City	\$129,664.73
Special Tax Consultant services	1,643.52
Publishing, mailing and posting of notices and ballots	0.00
Governmental notification and filing costs	0.00
Costs of posting and collecting the special taxes <sup>(1)</sup>	1,326.35
Boundary Map preparation and recording services	0.00
Delinquencies <sup>(2)</sup>	0.00
Rounding Adjustment	0.00
<b>Total</b>	<b>\$132,634.60</b>

(1) Costs of posting and collecting the special tax are equal to 1% of the total levy amount.

(2) The Special Tax Requirement includes curing delinquencies from prior year non-payments, this is not applicable since the District is on Teeter and receives a full apportionment of funds.

### 2.2 2019/20 Maximum Special Tax

The method of calculating the Special Tax for future years is authorized to include an inflationary adjustment. These rates were authorized by property owner approval, to automatically increase in future years based on the average Consumer Price Index (CPI) for the San Francisco - Urban Wage Earners Category and the National Consumer Price Index (U.S. City Average - Urban Wage Earners Category). Although Ordinance 664 says the Maximum Special Tax shall be increased each year by January's Consumer Price Index, it is not published in odd months for San Francisco – Urban Wage Earners, so February is used instead to obtain both indices for the average. The average consumer price index increase from February 2018 to February 2019 was 2.31%. The following tables show the history and the authorized assessments related to the increase for the ten most recent fiscal years.

#### 2.2.1 HISTORICAL CPI INCREASE

February Applicable to Fiscal Year	San Francisco Area - Urban Wage Earners	U.S. City Average - Urban Wage Earners	Average % Change
2010/11	2.42%	2.82%	2.62%
2011/12	2.07%	2.35%	2.21%
2012/13	3.53%	3.12%	3.33%
2013/14	2.39%	1.94%	2.17%
2014/15	2.03%	0.96%	1.50%
2015/16 <sup>(1)</sup>	1.90%	0.00%	0.95%
2016/17	2.94%	0.68%	1.81%
2017/18	3.28%	2.82%	3.05%
2018/19	3.81%	2.32%	3.07%
2019/20	3.29%	1.33%	2.31%

(1) The U.S. City Average decreased from February 2014 to February 2015 by 0.628%. According to Ordinance 664, if either index decreases, the percentage change from the prior year will be assumed to be zero for the purpose of calculating the increase.

### 2.2.2 ANNUAL APPROPRIATIONS LIMITS

The Annual Appropriations Limit was established at \$158,100, per Ordinance Number 664, attached hereto in Section 4, and has been increased by the above inflationary factor as follows.

Fiscal Year	Percentage Increase	Annual Appropriations Limit
2010/11	2.62%	190,945.73
2011/12	2.21%	195,160.74
2012/13	3.33%	201,651.72
2013/14	2.17%	206,023.73
2014/15	1.50%	209,106.92
2015/16	0.95%	211,094.80
2016/17	1.81%	214,906.21
2017/18	3.05%	221,454.34
2018/19	3.07%	228,247.55
2019/20	2.31%	233,514.50

### 2.2.3 MAXIMUM SPECIAL TAX RATES

The following table shows the historical Maximum Special Tax updated with the average consumer price index from February 2018 to February 2019.

Fiscal Year	Single Family Detached	Single Family Attached	Multi Family Per Residential Unit	Non-residential per 10,000 sq feet of lot area
2010/11	241.55	181.16	90.58	603.87
2011/12	246.88	185.16	92.58	617.20
2012/13	255.09	191.32	95.66	637.73
2013/14	260.62	195.46	97.73	651.56
2014/15	264.52	198.39	99.19	661.31
2015/16	267.03	200.27	100.13	667.59
2016/17	271.86	203.89	101.94	679.65
2017/18	280.14	210.10	105.05	700.36
2018/19	288.73	216.55	108.27	721.84
2019/20	295.40	221.55	110.77	738.50

### 3. FINAL BILLING DETAIL REPORT

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The Final Billing Detail Report for Fiscal Year 2019/20 is provided on the following pages.

**City of Suisun City  
Peterson Ranch Public Safety Services  
Final Billing Detail Report for Fiscal Year 2019/20**

Account ID	Property ID	DB	Levy	Other	Total
0174-361-010	0174-361-010		\$295.40	\$0.00	\$295.40
0174-361-020	0174-361-020		295.40	0.00	295.40
0174-361-030	0174-361-030		295.40	0.00	295.40
0174-361-040	0174-361-040		295.40	0.00	295.40
0174-361-050	0174-361-050		295.40	0.00	295.40
0174-361-060	0174-361-060		295.40	0.00	295.40
0174-361-070	0174-361-070		295.40	0.00	295.40
0174-361-080	0174-361-080		295.40	0.00	295.40
0174-361-090	0174-361-090		295.40	0.00	295.40
0174-361-100	0174-361-100		295.40	0.00	295.40
0174-361-110	0174-361-110		295.40	0.00	295.40
0174-361-120	0174-361-120		295.40	0.00	295.40
0174-361-130	0174-361-130		295.40	0.00	295.40
0174-361-140	0174-361-140		295.40	0.00	295.40
0174-361-170	0174-361-170		295.40	0.00	295.40
0174-361-180	0174-361-180		295.40	0.00	295.40
0174-361-190	0174-361-190		295.40	0.00	295.40
0174-361-200	0174-361-200		295.40	0.00	295.40
0174-361-210	0174-361-210		295.40	0.00	295.40
0174-361-220	0174-361-220		295.40	0.00	295.40
0174-361-230	0174-361-230		295.40	0.00	295.40
0174-361-240	0174-361-240		295.40	0.00	295.40
0174-361-250	0174-361-250		295.40	0.00	295.40
0174-361-260	0174-361-260		295.40	0.00	295.40
0174-361-270	0174-361-270		295.40	0.00	295.40
0174-361-280	0174-361-280		295.40	0.00	295.40
0174-361-290	0174-361-290		295.40	0.00	295.40
0174-361-300	0174-361-300		295.40	0.00	295.40
0174-361-310	0174-361-310		295.40	0.00	295.40
0174-361-320	0174-361-320		295.40	0.00	295.40
0174-361-330	0174-361-330		295.40	0.00	295.40
0174-361-340	0174-361-340		295.40	0.00	295.40
0174-361-350	0174-361-350		295.40	0.00	295.40
0174-361-360	0174-361-360		295.40	0.00	295.40
0174-361-370	0174-361-370		295.40	0.00	295.40
0174-361-380	0174-361-380		295.40	0.00	295.40
0174-361-390	0174-361-390		295.40	0.00	295.40
0174-362-010	0174-362-010		295.40	0.00	295.40
0174-362-020	0174-362-020		295.40	0.00	295.40
0174-362-030	0174-362-030		295.40	0.00	295.40

**City of Suisun City  
Peterson Ranch Public Safety Services  
Final Billing Detail Report for Fiscal Year 2019/20**

Account ID	Property ID	DB	Lewy	Other	Total
0174-362-040	0174-362-040		295.40	0.00	295.40
0174-362-050	0174-362-050		295.40	0.00	295.40
0174-362-060	0174-362-060		295.40	0.00	295.40
0174-362-070	0174-362-070		295.40	0.00	295.40
0174-362-080	0174-362-080		295.40	0.00	295.40
0174-362-090	0174-362-090		295.40	0.00	295.40
0174-362-100	0174-362-100		295.40	0.00	295.40
0174-362-110	0174-362-110		295.40	0.00	295.40
0174-362-120	0174-362-120		295.40	0.00	295.40
0174-362-130	0174-362-130		295.40	0.00	295.40
0174-362-140	0174-362-140		295.40	0.00	295.40
0174-362-150	0174-362-150		295.40	0.00	295.40
0174-362-160	0174-362-160		295.40	0.00	295.40
0174-362-170	0174-362-170		295.40	0.00	295.40
0174-362-180	0174-362-180		295.40	0.00	295.40
0174-362-190	0174-362-190		295.40	0.00	295.40
0174-362-200	0174-362-200		295.40	0.00	295.40
0174-362-210	0174-362-210		295.40	0.00	295.40
0174-362-220	0174-362-220		295.40	0.00	295.40
0174-372-010	0174-372-010		295.40	0.00	295.40
0174-372-020	0174-372-020		295.40	0.00	295.40
0174-372-030	0174-372-030		295.40	0.00	295.40
0174-372-040	0174-372-040		295.40	0.00	295.40
0174-372-050	0174-372-050		295.40	0.00	295.40
0174-372-060	0174-372-060		295.40	0.00	295.40
0174-372-070	0174-372-070		295.40	0.00	295.40
0174-372-080	0174-372-080		295.40	0.00	295.40
0174-372-090	0174-372-090		295.40	0.00	295.40
0174-372-100	0174-372-100		295.40	0.00	295.40
0174-372-110	0174-372-110		295.40	0.00	295.40
0174-372-120	0174-372-120		295.40	0.00	295.40
0174-372-130	0174-372-130		295.40	0.00	295.40
0174-372-140	0174-372-140		295.40	0.00	295.40
0174-372-150	0174-372-150		295.40	0.00	295.40
0174-372-160	0174-372-160		295.40	0.00	295.40
0174-372-170	0174-372-170		295.40	0.00	295.40
0174-372-180	0174-372-180		295.40	0.00	295.40
0174-373-010	0174-373-010		295.40	0.00	295.40
0174-373-020	0174-373-020		295.40	0.00	295.40
0174-373-030	0174-373-030		295.40	0.00	295.40

**City of Suisun City**  
**Peterson Ranch Public Safety Services**  
**Final Billing Detail Report for Fiscal Year 2019/20**

Account ID	Property ID	DB	Levy	Other	Total
0174-373-040	0174-373-040		295.40	0.00	295.40
0174-373-050	0174-373-050		295.40	0.00	295.40
0174-373-060	0174-373-060		295.40	0.00	295.40
0174-373-070	0174-373-070		295.40	0.00	295.40
0174-373-080	0174-373-080		295.40	0.00	295.40
0174-373-090	0174-373-090		295.40	0.00	295.40
0174-373-100	0174-373-100		295.40	0.00	295.40
0174-373-110	0174-373-110		295.40	0.00	295.40
0174-373-120	0174-373-120		295.40	0.00	295.40
0174-373-130	0174-373-130		295.40	0.00	295.40
0174-373-140	0174-373-140		295.40	0.00	295.40
0174-374-020	0174-374-020		295.40	0.00	295.40
0174-374-030	0174-374-030		295.40	0.00	295.40
0174-374-040	0174-374-040		295.40	0.00	295.40
0174-374-050	0174-374-050		295.40	0.00	295.40
0174-374-060	0174-374-060		295.40	0.00	295.40
0174-374-070	0174-374-070		295.40	0.00	295.40
0174-374-080	0174-374-080		295.40	0.00	295.40
0174-374-090	0174-374-090		295.40	0.00	295.40
0174-374-100	0174-374-100		295.40	0.00	295.40
0174-374-110	0174-374-110		295.40	0.00	295.40
0174-374-120	0174-374-120		295.40	0.00	295.40
0174-374-130	0174-374-130		295.40	0.00	295.40
0174-374-140	0174-374-140		295.40	0.00	295.40
0174-374-150	0174-374-150		295.40	0.00	295.40
0174-374-160	0174-374-160		295.40	0.00	295.40
0174-374-170	0174-374-170		295.40	0.00	295.40
0174-374-180	0174-374-180		295.40	0.00	295.40
0174-374-190	0174-374-190		295.40	0.00	295.40
0174-374-200	0174-374-200		295.40	0.00	295.40
0174-374-210	0174-374-210		295.40	0.00	295.40
0174-374-220	0174-374-220		295.40	0.00	295.40
0174-374-230	0174-374-230		295.40	0.00	295.40
0174-381-010	0174-381-010		295.40	0.00	295.40
0174-381-020	0174-381-020		295.40	0.00	295.40
0174-381-030	0174-381-030		295.40	0.00	295.40
0174-381-040	0174-381-040		295.40	0.00	295.40
0174-381-050	0174-381-050		295.40	0.00	295.40
0174-381-060	0174-381-060		295.40	0.00	295.40
0174-381-070	0174-381-070		295.40	0.00	295.40

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Account ID	Property ID	DB	Lewy	Other	Total
0174-381-080	0174-381-080		295.40	0.00	295.40
0174-381-090	0174-381-090		295.40	0.00	295.40
0174-381-100	0174-381-100		295.40	0.00	295.40
0174-381-110	0174-381-110		295.40	0.00	295.40
0174-381-120	0174-381-120		295.40	0.00	295.40
0174-381-130	0174-381-130		295.40	0.00	295.40
0174-381-140	0174-381-140		295.40	0.00	295.40
0174-381-150	0174-381-150		295.40	0.00	295.40
0174-381-160	0174-381-160		295.40	0.00	295.40
0174-381-170	0174-381-170		295.40	0.00	295.40
0174-381-180	0174-381-180		295.40	0.00	295.40
0174-381-190	0174-381-190		295.40	0.00	295.40
0174-381-200	0174-381-200		295.40	0.00	295.40
0174-381-210	0174-381-210		295.40	0.00	295.40
0174-381-220	0174-381-220		295.40	0.00	295.40
0174-381-230	0174-381-230		295.40	0.00	295.40
0174-381-240	0174-381-240		295.40	0.00	295.40
0174-382-010	0174-382-010		295.40	0.00	295.40
0174-382-020	0174-382-020		295.40	0.00	295.40
0174-382-030	0174-382-030		295.40	0.00	295.40
0174-382-040	0174-382-040		295.40	0.00	295.40
0174-382-050	0174-382-050		295.40	0.00	295.40
0174-382-060	0174-382-060		295.40	0.00	295.40
0174-382-070	0174-382-070		295.40	0.00	295.40
0174-382-080	0174-382-080		295.40	0.00	295.40
0174-382-090	0174-382-090		295.40	0.00	295.40
0174-382-100	0174-382-100		295.40	0.00	295.40
0174-382-110	0174-382-110		295.40	0.00	295.40
0174-382-120	0174-382-120		295.40	0.00	295.40
0174-382-130	0174-382-130		295.40	0.00	295.40
0174-382-140	0174-382-140		295.40	0.00	295.40
0174-382-150	0174-382-150		295.40	0.00	295.40
0174-382-160	0174-382-160		295.40	0.00	295.40
0174-391-020	0174-391-020		295.40	0.00	295.40
0174-391-030	0174-391-030		295.40	0.00	295.40
0174-391-040	0174-391-040		295.40	0.00	295.40
0174-391-050	0174-391-050		295.40	0.00	295.40
0174-391-060	0174-391-060		295.40	0.00	295.40
0174-391-070	0174-391-070		295.40	0.00	295.40
0174-391-080	0174-391-080		295.40	0.00	295.40

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Account ID	Property ID	DB	Lewy	Other	Total
0174-391-090	0174-391-090		295.40	0.00	295.40
0174-391-100	0174-391-100		295.40	0.00	295.40
0174-391-110	0174-391-110		295.40	0.00	295.40
0174-392-010	0174-392-010		295.40	0.00	295.40
0174-392-020	0174-392-020		295.40	0.00	295.40
0174-392-030	0174-392-030		295.40	0.00	295.40
0174-392-040	0174-392-040		295.40	0.00	295.40
0174-392-050	0174-392-050		295.40	0.00	295.40
0174-392-060	0174-392-060		295.40	0.00	295.40
0174-392-070	0174-392-070		295.40	0.00	295.40
0174-392-080	0174-392-080		295.40	0.00	295.40
0174-392-090	0174-392-090		295.40	0.00	295.40
0174-392-100	0174-392-100		295.40	0.00	295.40
0174-392-110	0174-392-110		295.40	0.00	295.40
0174-392-120	0174-392-120		295.40	0.00	295.40
0174-392-130	0174-392-130		295.40	0.00	295.40
0174-392-140	0174-392-140		295.40	0.00	295.40
0174-392-150	0174-392-150		295.40	0.00	295.40
0174-392-160	0174-392-160		295.40	0.00	295.40
0174-392-170	0174-392-170		295.40	0.00	295.40
0174-392-180	0174-392-180		295.40	0.00	295.40
0174-393-010	0174-393-010		295.40	0.00	295.40
0174-393-020	0174-393-020		295.40	0.00	295.40
0174-393-030	0174-393-030		295.40	0.00	295.40
0174-393-040	0174-393-040		295.40	0.00	295.40
0174-393-050	0174-393-050		295.40	0.00	295.40
0174-393-060	0174-393-060		295.40	0.00	295.40
0174-393-070	0174-393-070		295.40	0.00	295.40
0174-393-080	0174-393-080		295.40	0.00	295.40
0174-393-090	0174-393-090		295.40	0.00	295.40
0174-393-100	0174-393-100		295.40	0.00	295.40
0174-393-110	0174-393-110		295.40	0.00	295.40
0174-393-120	0174-393-120		295.40	0.00	295.40
0174-393-130	0174-393-130		295.40	0.00	295.40
0174-393-140	0174-393-140		295.40	0.00	295.40
0174-393-150	0174-393-150		295.40	0.00	295.40
0174-393-160	0174-393-160		295.40	0.00	295.40
0174-393-170	0174-393-170		295.40	0.00	295.40
0174-393-180	0174-393-180		295.40	0.00	295.40
0174-393-190	0174-393-190		295.40	0.00	295.40

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Account ID	Property ID	DB	Lewy	Other	Total
0174-393-200	0174-393-200		295.40	0.00	295.40
0174-393-210	0174-393-210		295.40	0.00	295.40
0174-394-010	0174-394-010		295.40	0.00	295.40
0174-394-020	0174-394-020		295.40	0.00	295.40
0174-394-030	0174-394-030		295.40	0.00	295.40
0174-394-040	0174-394-040		295.40	0.00	295.40
0174-394-050	0174-394-050		295.40	0.00	295.40
0174-394-060	0174-394-060		295.40	0.00	295.40
0174-394-070	0174-394-070		295.40	0.00	295.40
0174-394-080	0174-394-080		295.40	0.00	295.40
0174-394-090	0174-394-090		295.40	0.00	295.40
0174-394-100	0174-394-100		295.40	0.00	295.40
0174-394-110	0174-394-110		295.40	0.00	295.40
0174-394-120	0174-394-120		295.40	0.00	295.40
0174-394-130	0174-394-130		295.40	0.00	295.40
0174-394-140	0174-394-140		295.40	0.00	295.40
0174-401-010	0174-401-010		295.40	0.00	295.40
0174-401-020	0174-401-020		295.40	0.00	295.40
0174-401-030	0174-401-030		295.40	0.00	295.40
0174-401-040	0174-401-040		295.40	0.00	295.40
0174-401-050	0174-401-050		295.40	0.00	295.40
0174-402-010	0174-402-010		295.40	0.00	295.40
0174-402-020	0174-402-020		295.40	0.00	295.40
0174-402-030	0174-402-030		295.40	0.00	295.40
0174-402-040	0174-402-040		295.40	0.00	295.40
0174-402-050	0174-402-050		295.40	0.00	295.40
0174-402-060	0174-402-060		295.40	0.00	295.40
0174-402-070	0174-402-070		295.40	0.00	295.40
0174-402-080	0174-402-080		295.40	0.00	295.40
0174-402-090	0174-402-090		295.40	0.00	295.40
0174-402-100	0174-402-100		295.40	0.00	295.40
0174-402-110	0174-402-110		295.40	0.00	295.40
0174-402-120	0174-402-120		295.40	0.00	295.40
0174-402-130	0174-402-130		295.40	0.00	295.40
0174-402-140	0174-402-140		295.40	0.00	295.40
0174-402-150	0174-402-150		295.40	0.00	295.40
0174-402-160	0174-402-160		295.40	0.00	295.40
0174-402-170	0174-402-170		295.40	0.00	295.40
0174-402-180	0174-402-180		295.40	0.00	295.40
0174-402-190	0174-402-190		295.40	0.00	295.40

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Account ID	Property ID	DB	Levy	Other	Total
0174-402-200	0174-402-200		295.40	0.00	295.40
0174-402-210	0174-402-210		295.40	0.00	295.40
0174-402-220	0174-402-220		295.40	0.00	295.40
0174-402-230	0174-402-230		295.40	0.00	295.40
0174-402-240	0174-402-240		295.40	0.00	295.40
0174-402-250	0174-402-250		295.40	0.00	295.40
0174-402-260	0174-402-260		295.40	0.00	295.40
0174-402-270	0174-402-270		295.40	0.00	295.40
0174-403-010	0174-403-010		295.40	0.00	295.40
0174-403-020	0174-403-020		295.40	0.00	295.40
0174-403-030	0174-403-030		295.40	0.00	295.40
0174-403-040	0174-403-040		295.40	0.00	295.40
0174-403-050	0174-403-050		295.40	0.00	295.40
0174-403-060	0174-403-060		295.40	0.00	295.40
0174-403-070	0174-403-070		295.40	0.00	295.40
0174-403-080	0174-403-080		295.40	0.00	295.40
0174-403-090	0174-403-090		295.40	0.00	295.40
0174-403-100	0174-403-100		295.40	0.00	295.40
0174-403-110	0174-403-110		295.40	0.00	295.40
0174-403-120	0174-403-120		295.40	0.00	295.40
0174-403-130	0174-403-130		295.40	0.00	295.40
0174-403-140	0174-403-140		295.40	0.00	295.40
0174-404-010	0174-404-010		295.40	0.00	295.40
0174-404-020	0174-404-020		295.40	0.00	295.40
0174-404-030	0174-404-030		295.40	0.00	295.40
0174-404-040	0174-404-040		295.40	0.00	295.40
0174-404-050	0174-404-050		295.40	0.00	295.40
0174-404-060	0174-404-060		295.40	0.00	295.40
0174-404-070	0174-404-070		295.40	0.00	295.40
0174-404-080	0174-404-080		295.40	0.00	295.40
0174-404-090	0174-404-090		295.40	0.00	295.40
0174-404-100	0174-404-100		295.40	0.00	295.40
0174-404-110	0174-404-110		295.40	0.00	295.40
0174-404-120	0174-404-120		295.40	0.00	295.40
0174-405-010	0174-405-010		295.40	0.00	295.40
0174-405-020	0174-405-020		295.40	0.00	295.40
0174-405-030	0174-405-030		295.40	0.00	295.40
0174-405-040	0174-405-040		295.40	0.00	295.40
0174-405-050	0174-405-050		295.40	0.00	295.40
0174-405-060	0174-405-060		295.40	0.00	295.40

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Account ID	Property ID	DB	Levy	Other	Total
0174-405-070	0174-405-070		295.40	0.00	295.40
0174-405-080	0174-405-080		295.40	0.00	295.40
0174-405-090	0174-405-090		295.40	0.00	295.40
0174-405-100	0174-405-100		295.40	0.00	295.40
0174-405-110	0174-405-110		295.40	0.00	295.40
0174-405-120	0174-405-120		295.40	0.00	295.40
0174-406-010	0174-406-010		295.40	0.00	295.40
0174-406-020	0174-406-020		295.40	0.00	295.40
0174-406-030	0174-406-030		295.40	0.00	295.40
0174-406-040	0174-406-040		295.40	0.00	295.40
0174-406-050	0174-406-050		295.40	0.00	295.40
0174-406-060	0174-406-060		295.40	0.00	295.40
0174-406-070	0174-406-070		295.40	0.00	295.40
0174-406-080	0174-406-080		295.40	0.00	295.40
0174-406-090	0174-406-090		295.40	0.00	295.40
0174-431-020	0174-431-020		295.40	0.00	295.40
0174-431-030	0174-431-030		295.40	0.00	295.40
0174-431-040	0174-431-040		295.40	0.00	295.40
0174-431-050	0174-431-050		295.40	0.00	295.40
0174-431-060	0174-431-060		295.40	0.00	295.40
0174-431-070	0174-431-070		295.40	0.00	295.40
0174-431-080	0174-431-080		295.40	0.00	295.40
0174-431-090	0174-431-090		295.40	0.00	295.40
0174-431-100	0174-431-100		295.40	0.00	295.40
0174-431-110	0174-431-110		295.40	0.00	295.40
0174-431-120	0174-431-120		295.40	0.00	295.40
0174-431-130	0174-431-130		295.40	0.00	295.40
0174-432-010	0174-432-010		295.40	0.00	295.40
0174-432-020	0174-432-020		295.40	0.00	295.40
0174-432-030	0174-432-030		295.40	0.00	295.40
0174-432-040	0174-432-040		295.40	0.00	295.40
0174-432-050	0174-432-050		295.40	0.00	295.40
0174-432-060	0174-432-060		295.40	0.00	295.40
0174-432-070	0174-432-070		295.40	0.00	295.40
0174-432-080	0174-432-080		295.40	0.00	295.40
0174-432-090	0174-432-090		295.40	0.00	295.40
0174-432-100	0174-432-100		295.40	0.00	295.40
0174-432-110	0174-432-110		295.40	0.00	295.40
0174-432-120	0174-432-120		295.40	0.00	295.40
0174-432-130	0174-432-130		295.40	0.00	295.40

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Account ID	Property ID	DB	Lewy	Other	Total
0174-432-140	0174-432-140		295.40	0.00	295.40
0174-432-150	0174-432-150		295.40	0.00	295.40
0174-432-160	0174-432-160		295.40	0.00	295.40
0174-432-170	0174-432-170		295.40	0.00	295.40
0174-432-180	0174-432-180		295.40	0.00	295.40
0174-432-190	0174-432-190		295.40	0.00	295.40
0174-432-200	0174-432-200		295.40	0.00	295.40
0174-461-010	0174-461-010		295.40	0.00	295.40
0174-461-020	0174-461-020		295.40	0.00	295.40
0174-461-030	0174-461-030		295.40	0.00	295.40
0174-461-040	0174-461-040		295.40	0.00	295.40
0174-461-050	0174-461-050		295.40	0.00	295.40
0174-461-060	0174-461-060		295.40	0.00	295.40
0174-461-070	0174-461-070		295.40	0.00	295.40
0174-461-080	0174-461-080		295.40	0.00	295.40
0174-461-090	0174-461-090		295.40	0.00	295.40
0174-461-100	0174-461-100		295.40	0.00	295.40
0174-461-110	0174-461-110		295.40	0.00	295.40
0174-461-120	0174-461-120		295.40	0.00	295.40
0174-461-130	0174-461-130		295.40	0.00	295.40
0174-461-140	0174-461-140		295.40	0.00	295.40
0174-461-150	0174-461-150		295.40	0.00	295.40
0174-461-160	0174-461-160		295.40	0.00	295.40
0174-461-170	0174-461-170		295.40	0.00	295.40
0174-461-180	0174-461-180		295.40	0.00	295.40
0174-461-190	0174-461-190		295.40	0.00	295.40
0174-461-200	0174-461-200		295.40	0.00	295.40
0174-461-210	0174-461-210		295.40	0.00	295.40
0174-461-220	0174-461-220		295.40	0.00	295.40
0174-461-230	0174-461-230		295.40	0.00	295.40
0174-461-240	0174-461-240		295.40	0.00	295.40
0174-461-250	0174-461-250		295.40	0.00	295.40
0174-461-260	0174-461-260		295.40	0.00	295.40
0174-461-270	0174-461-270		295.40	0.00	295.40
0174-461-280	0174-461-280		295.40	0.00	295.40
0174-461-290	0174-461-290		295.40	0.00	295.40
0174-461-300	0174-461-300		295.40	0.00	295.40
0174-461-310	0174-461-310		295.40	0.00	295.40
0174-461-320	0174-461-320		295.40	0.00	295.40
0174-461-330	0174-461-330		295.40	0.00	295.40

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Account ID	Property ID	DB	Levy	Other	Total
0174-461-340	0174-461-340		295.40	0.00	295.40
0174-462-010	0174-462-010		295.40	0.00	295.40
0174-462-020	0174-462-020		295.40	0.00	295.40
0174-462-030	0174-462-030		295.40	0.00	295.40
0174-462-040	0174-462-040		295.40	0.00	295.40
0174-462-050	0174-462-050		295.40	0.00	295.40
0174-462-060	0174-462-060		295.40	0.00	295.40
0174-462-070	0174-462-070		295.40	0.00	295.40
0174-462-080	0174-462-080		295.40	0.00	295.40
0174-462-090	0174-462-090		295.40	0.00	295.40
0174-462-100	0174-462-100		295.40	0.00	295.40
0174-462-110	0174-462-110		295.40	0.00	295.40
0174-462-120	0174-462-120		295.40	0.00	295.40
0174-462-130	0174-462-130		295.40	0.00	295.40
0174-462-140	0174-462-140		295.40	0.00	295.40
0174-471-010	0174-471-010		295.40	0.00	295.40
0174-471-020	0174-471-020		295.40	0.00	295.40
0174-471-030	0174-471-030		295.40	0.00	295.40
0174-471-040	0174-471-040		295.40	0.00	295.40
0174-471-050	0174-471-050		295.40	0.00	295.40
0174-472-020	0174-472-020		295.40	0.00	295.40
0174-472-030	0174-472-030		295.40	0.00	295.40
0174-472-040	0174-472-040		295.40	0.00	295.40
0174-472-050	0174-472-050		295.40	0.00	295.40
0174-473-010	0174-473-010		295.40	0.00	295.40
0174-473-020	0174-473-020		295.40	0.00	295.40
0174-473-030	0174-473-030		295.40	0.00	295.40
0174-473-040	0174-473-040		295.40	0.00	295.40
0174-473-050	0174-473-050		295.40	0.00	295.40
0174-473-060	0174-473-060		295.40	0.00	295.40
0174-511-010	0174-511-010		295.40	0.00	295.40
0174-511-020	0174-511-020		295.40	0.00	295.40
0174-511-030	0174-511-030		295.40	0.00	295.40
0174-511-040	0174-511-040		295.40	0.00	295.40
0174-511-050	0174-511-050		295.40	0.00	295.40
0174-511-060	0174-511-060		295.40	0.00	295.40
0174-511-070	0174-511-070		295.40	0.00	295.40
0174-511-080	0174-511-080		295.40	0.00	295.40
0174-511-090	0174-511-090		295.40	0.00	295.40
0174-511-100	0174-511-100		295.40	0.00	295.40

**City of Suisun City  
Peterson Ranch Public Safety Services  
Final Billing Detail Report for Fiscal Year 2019/20**

Account ID	Property ID	DB	Levy	Other	Total
0174-511-110	0174-511-110		295.40	0.00	295.40
0174-511-120	0174-511-120		295.40	0.00	295.40
0174-511-130	0174-511-130		295.40	0.00	295.40
0174-511-140	0174-511-140		295.40	0.00	295.40
0174-511-150	0174-511-150		0.00	0.00	0.00
0174-512-010	0174-512-010		295.40	0.00	295.40
0174-512-020	0174-512-020		295.40	0.00	295.40
0174-512-030	0174-512-030		295.40	0.00	295.40
0174-512-040	0174-512-040		295.40	0.00	295.40
0174-512-050	0174-512-050		295.40	0.00	295.40
0174-512-060	0174-512-060		295.40	0.00	295.40
0174-512-070	0174-512-070		295.40	0.00	295.40
0174-512-080	0174-512-080		295.40	0.00	295.40
0174-512-090	0174-512-090		295.40	0.00	295.40
0174-512-100	0174-512-100		295.40	0.00	295.40
0174-513-010	0174-513-010		295.40	0.00	295.40
0174-513-020	0174-513-020		295.40	0.00	295.40
0174-513-030	0174-513-030		295.40	0.00	295.40
0174-513-040	0174-513-040		295.40	0.00	295.40
0174-513-050	0174-513-050		295.40	0.00	295.40
0174-513-060	0174-513-060		295.40	0.00	295.40
0174-513-070	0174-513-070		295.40	0.00	295.40
0174-513-080	0174-513-080		295.40	0.00	295.40
0174-513-090	0174-513-090		295.40	0.00	295.40
0174-513-100	0174-513-100		295.40	0.00	295.40
0174-514-030	0174-514-030		295.40	0.00	295.40
0174-514-040	0174-514-040		295.40	0.00	295.40
0174-514-050	0174-514-050		295.40	0.00	295.40
0174-514-060	0174-514-060		295.40	0.00	295.40
0174-514-070	0174-514-070		295.40	0.00	295.40
0174-514-080	0174-514-080		295.40	0.00	295.40
0174-514-090	0174-514-090		295.40	0.00	295.40
0174-514-110	0174-514-110		295.40	0.00	295.40
0174-514-120	0174-514-120		295.40	0.00	295.40
0174-514-130	0174-514-130		295.40	0.00	295.40
0174-514-140	0174-514-140		295.40	0.00	295.40
0174-514-150	0174-514-150		295.40	0.00	295.40
0174-514-160	0174-514-160		295.40	0.00	295.40
0174-514-170	0174-514-170		295.40	0.00	295.40
0174-514-180	0174-514-180		295.40	0.00	295.40

**City of Suisun City**  
**Peterson Ranch Public Safety Services**  
**Final Billing Detail Report for Fiscal Year 2019/20**

Account ID	Property ID	DB	Lewy	Other	Total
0174-514-190	0174-514-190		295.40	0.00	295.40
0174-514-200	0174-514-200		295.40	0.00	295.40
0174-514-210	0174-514-210		295.40	0.00	295.40
0174-514-220	0174-514-220		295.40	0.00	295.40
0174-514-230	0174-514-230		295.40	0.00	295.40
0174-514-240	0174-514-240		295.40	0.00	295.40
0174-514-250	0174-514-250		295.40	0.00	295.40
0174-514-260	0174-514-260		295.40	0.00	295.40
0174-514-270	0174-514-270		295.40	0.00	295.40
0174-514-280	0174-514-280		295.40	0.00	295.40
<b>450 Accounts</b>			<b>\$132,634.60</b>	<b>\$0.00</b>	<b>\$132,634.60</b>

## 4. COPY OF ORDINANCE 664

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**AN ORDINANCE OF CITY COUNCIL OF THE CITY OF SUISUN CITY ESTABLISHING COMMUNITY FACILITIES  
DISTRICT NO. 1  
(PETERSON RANCH PUBLIC SAFETY SERVICES)  
AND AUTHORIZING THE LEVY OF A SPECIAL TAX**

**THE CITY COUNCIL OF THE CITY OF SUISUN CITY DOES ORDAIN AS FOLLOWS:**

**SECTION I. PURPOSE, INTENT AND AUTHORITY**

It is the purpose and intent of this Ordinance to establish Community Facilities District No. 1 (Peterson Ranch Public Safety Services) ("CFD") and authorize the levy of a special tax on owners of real property within the CFD in order to provide funding for Public Safety Services within the CFD.

This ordinance is adopted pursuant to the Mello-Roos Community Facilities Act of 1982, as amended (the "Act"), Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing at Section 53311, of the California Government Code (the "Act").

**SECTION II. REQUIRED ACTIONS**

The City Council adopted Resolution 2002-60 entitled "A Resolution of the City Council of the City of Suisun City of Formation of Community Facilities District No. 1 (Peterson Ranch Public Safety Services)" (the "Resolution of Formation"), ordering the formation of the CFD, authorizing the levy of a special tax on property within the CFD and establishing an appropriations limit for the CFD in accordance with the Act.

The City Council, under the provisions of the Resolution of Formation and pursuant to Resolution 2002-61 entitled "A Resolution Calling Special Election" (the "Election Resolution"), submitted the propositions of the levy of the special tax and the establishment of the appropriations limit to the qualified electors of the CFD as required by the provisions of the Act.

The City Clerk, pursuant to the terms of the Election Resolution, conducted the special election and has on file a "Canvass and Statement of Results of Election" (the "Canvass").

The Council approved the Canvass and found the issues presented at the special election were approved by the qualified electors of the CFD by more than two-thirds (2/3) of the votes cast at the special election.

The City Council adopted Resolution 2002-62 entitled "A Resolution of the City Council of the City of Suisun City Declaring Results of Special Election and Directing Recording of Notice of Special Tax Lien" ("Election Resolution") declaring the CFD to be fully formed with the authority to levy the special taxes, to have the established appropriations limit of \$158,100 initially and increased for inflation annually, and to have the City Clerk execute and cause to be recorded in the office of the County Recorder of the County of Solano a notice of special tax lien in the form required by the Act.

### **SECTION III. FINDINGS**

**A. No Majority Protest.** The proposed special tax to be levied within the CFD was not precluded by majority protest pursuant to section 53324 of the Act.

**B. Proceedings Valid.** All proceedings taken by the City Council in connection with the establishment of the CFD and the levy of the special tax were duly considered and found and determined to be valid and in conformity with the Act.

**C. Name of CFD.** The community facilities district designated "Community Facilities District No. 1 (Peterson Ranch Public Safety Services)", City of Suisun City, County of Solano, State of California (the "CFD"), was established pursuant to the Act.

**D. Boundaries of CFD.** The boundaries of the CFD, as set forth in the map of the CFD recorded in the Solano County Recorder's Office on June 5, 2002, in Book 20 at Page 44 as Document 71705 of Assessment District Maps, were approved and incorporated herein by reference and shall be the boundaries of the CFD.

**E. Types of Public Safety Services.** The type of Public Safety Services to be financed by the CFD and pursuant to the Act shall consist of those expenses required to provide Police Services inside the boundary of the CFD. The City Council shall be authorized and directed to enter into joint services agreements with any entity that will provide Public Safety services as may be necessary to comply with the provisions of Section 53316.2(b) of the Act. The City Council shall declare that such joint agreements will be beneficial to residents in the area of the CFD.

**F. Incidental Expenses.** The types of incidental expenses to be incurred and paid from proceeds of the special tax in each annual levy shall be:

1. Boundary Map preparation and recording services.
2. Personnel and administrative costs of the City.
3. Special Tax Consultant services.
4. Publishing, mailing and posting of notices and ballots.
5. Governmental notification and filing costs.
6. Costs of posting and collecting the special taxes.

**G. Special Tax.** Except where funds are otherwise available, a special tax sufficient to pay the costs of providing the Public Safety Services to the CFD and the incidental expenses thereof, secured by recordation of a continuing lien against all nonexempt real property in the CFD, will be levied annually within the CFD, and collected in the same manner as ordinary ad-valorem property taxes, or in such other manner as this City Council or its designee shall determine, including direct billing of the affected property owners. The proposed rate and method of apportionment of the Special Tax among the parcels of real property within the CFD are described in Section IV Rate and Apportionment of Special Tax, and in sufficient detail to allow each landowner within the CFD to estimate the maximum amount such owner will have to pay. Reference is hereby made to the provisions of Section IV Rate and Apportionment of Special Tax relating to Special Taxes to be levied upon any parcel of property in the CFD used for private, residential purposes, which provisions are hereby expressly incorporated by this reference.

**H. Limitation of Special Tax.** In accordance with Section 53313 of the Act, the City Council hereby finds and determines that the amount of the special tax and the aggregate amount of the proceeds expected to be generated by the levy and collection of the special tax does not exceed the estimated cost and expense of providing increased levels of Public Safety Services to the presently undeveloped property within the CFD No.

1 which will result from the intended development of the property hereafter with structures for both residential and non-residential occupancy and habitation.

**I. Tax Lien.** Upon recordation of a notice of special tax lien pursuant to Section 3114.5 of the Streets and Highways Code of California, a continuing lien to secure each levy of the special tax shall attach to all nonexempt real property in the CFD and this lien shall continue in force and effect until the special tax obligation is satisfied.

**J. Reimbursement of Advances.** Advances of funds or contributions of work in kind from any lawful source, specifically including but not limited to general fund resources of the City and owners of property within CFD No. 1, may be reimbursed from special tax revenue or both to the extent of the lesser of the value or cost of the contribution, but any agreement to do so shall not constitute a debt or liability of the City or of CFD No. 1.

**K. Exempt Property.** Except as may otherwise be provided by law or by the rate and method of apportionment of the Special Tax for the CFD, all lands owned by any public entity, including the United States, the State of California, or any departments or political subdivisions thereof, shall be omitted from the levy of the Special Tax to be made to cover the costs and expenses of the Services and the CFD.

**L. Election.** The levy of the Special Tax was subject to the approval of the qualified electors of the CFD at a special election. The voting procedure used was mailed and hand-delivered ballots to the landowners in the CFD, with each owner having one vote for each acre or portion of an acre such owner owns in the CFD.

**M. Appropriations Limit.** The City Council established the annual appropriations limit of CFD No. 1 at \$158,100, beginning with the 2002-2003 fiscal year. Beginning in January, 2003 and each January thereafter, the Appropriations Limit shall be adjusted by applying the Average Increase, if any, in the Consumer Price Index for the San Francisco All Urban Wage Earners Category and the National Consumer Price Index (the "Indices"). The City Council may choose to reduce the Average Increase, if any, in the Indices prior to application. Each annual adjustment of the Appropriations Limit shall become effective on the subsequent July 1.

**N. CFD Report.** On an annual basis and consistent with the establishment of the special tax, the City Manager, as the officer having charge and control of the Services in and for the CFD, or the designee of such officer, is hereby directed to study said proposed Services and to make, or cause to be made, and file with the City Clerk a report in writing, (the "CFD Report") presenting the following:

1. The officer in charge and control to which all inquiries shall be directed:

City Manager  
(707) 421-7300  
City of Suisun City  
701 Civic Center Blvd.  
Suisun City, CA 94585-2600

2. A description of the Services by type which will be required to adequately meet the needs of the CFD.
3. An estimate of the fair and reasonable cost of the Services including those Incidental Expenses described in Section III F.

**SECTION IV. RATE AND APPORTIONMENT OF SPECIAL TAX**

A Special Tax applicable to each Assessor's Parcel in the CFD shall be levied and collected according to the tax liability determined by the City Council, through the application of the appropriate amount or rate for Taxable Property, as described below. All of the property in CFD, unless exempted by law or by the provisions of Section E below, shall be taxed for the purposes, to the extent, and in the manner herein provided, including property subsequently annexed to CFD unless a separate Rate and Method of Apportionment of Special Tax is adopted for the annexation area.

**A. DEFINITIONS**

The terms hereinafter set forth have the following meanings:

**"Acre or Acreage"** means the land area of an Assessor's Parcel as shown on an Assessor's Parcel Map, or if the land area is not shown on an Assessor's Parcel Map, the land area shown on the applicable final subdivision map or other parcel map recorded at the Solano County Recorder's Office.

**"Act"** means the Mello-Roos Community Facilities Act of 1982, as amended, Chapter 2.5 of Part 1 of Division 2 of Title 5 commencing at Section 53311 of the California Government Code.

**"Administrator"** means the individual(s) designated by the City to administer the CFD in accordance with the authority and powers granted by the City Council.

**"Assessor's Parcel" or "Parcel"** means a lot or parcel shown on an Assessor's Parcel Map with an assigned Assessor's Parcel number.

**"Assessor's Parcel Map"** means an official map of the County Assessor of the County of Solano designating parcels by Assessor's Parcel number.

**"Average Increase"** means the annual average increase in the Indices that shall be applied to escalate the Maximum Special Tax each Fiscal Year. The Average Increase shall be calculated in January of each year by (1) referencing the Bureau of Labor Statistics Data to identify the annual percentage increase in each Index as of the end of the prior year, and (2) taking the average of these two percentages. If either Index decreases from one year to the next, the percentage change from the prior year shall be assumed to be zero for purposes of calculating the Average Increase.

**"City"** means the City of Suisun City.

**"City Council"** means the City Council of the City of Suisun City, acting as the legislative body of CFD No. 1.

**"Developed Property"** means, in any Fiscal Year, all Taxable Property for which a building permit for new construction has been issued prior to June 30 of the preceding Fiscal Year.

**"Fiscal Year"** means the period starting July 1 and ending on the following June 30.

**"Indices"** means the Consumer Price Index for the San Francisco All Urban Wage Earners Category and the National Consumer Price Index.

**"Lot Area"** means the acreage of land area or portion thereof for a Non-Residential Parcel.

**“Maximum Special Tax”** means the maximum Special Tax, determined in accordance with Section C below that can be levied on Taxable Property in any Fiscal Year.

**“Multi-Family Property”** means, in any Fiscal Year, all Parcels of Developed Property for which a building permit was issued for construction of a residential structure with Units that are offered for rent to the general public.

**“Non-Residential Property”** means any Taxable Property within the boundaries of CFD No. 1 that is not Single Family Detached Property, Single Family Attached Property or Multi-Family Property, as defined herein.

**“Public Agency”** means the federal government, State of California or other local governments or public agencies.

**“Single Family Attached Property”** means, in any Fiscal Year, all Parcels of Developed Property for which a building permit was issued for construction of a residential structure consisting of two or more Units that share common walls and are offered as for-sale units, including such residential structures that meet that statutory definition of a condominium contained in Civil Code Section 1351.

**“Single Family Detached Property”** means, in any Fiscal Year, all Parcels of Developed Property for which a building permit was issued or will be issued for construction of a Unit that does not share a common wall with another Unit.

**“Special Tax”** means a special tax levied in any Fiscal Year to pay the Special Tax Requirement.

**“Special Tax Requirement”** means the amount necessary in any Fiscal Year to (i) pay the cost of authorized services, (ii) pay administrative expenses of CFD No. 1, and (iii) cure delinquencies in the payment of Special Taxes levied in prior Fiscal Years or (based on delinquencies in the payment of Special Taxes which have already taken place) are expected to occur in the Fiscal Year in which the tax will be collected.

**“Taxable Property”** means all Assessor’s Parcels within the boundaries of CFD No. 1 which are not exempt from the Special Tax pursuant to law or Section E below.

**“Unit”** means a residential dwelling unit, including individual single-family detached, duplex, triplex, fourplex, town-home, condominium, or apartment units.

**B. DATA FOR ANNUAL ADMINISTRATION OF SPECIAL TAX**

After July 1 of each Fiscal Year, the Administrator shall categorize all Parcels of Taxable Property in CFD No. 1 as either, Single Family Detached Property, Single Family Attached Property, Multi-Family Property or Non-Residential Property, as defined in Section A above. For each Parcel of Single Family Attached Property and Multi-Family Property, the Administrator shall determine the number of Units on the Parcel by referencing the building permit, site plan, condominium plan, apartment plan or other development plan for the Parcel. The Administrator shall also calculate the Lot Area for each Parcel of Non-Residential Property.

**C. MAXIMUM SPECIAL TAX**

***Single Family Detached Property***

The Maximum Special Tax for Single Family Detached Property in CFD No. 1 is \$200 per Unit for Fiscal Year 2002-03. Beginning in January, 2003 and each January thereafter, this Maximum Special Tax shall be adjusted by applying the Average Increase, if any, in the Indices. The City Council may choose to reduce the Average Increase, if any, in the Indices prior to application. Each annual adjustment of the Maximum Special Tax shall become effective on the subsequent July 1.

***Single Family Attached Property***

The Maximum Special Tax for Single Family Attached Property in CFD No. 1 is \$150 per Unit for Fiscal Year 2002-03. Beginning in January, 2003 and each January thereafter, this Maximum Special Tax shall be adjusted by applying the Average Increase, if any, in the Indices. The City Council may choose to reduce the Average Increase, if any, in the Indices prior to application. Each annual adjustment of the Maximum Special Tax shall become effective on the subsequent July 1.

***Multi-Family Property***

The Maximum Special Tax for Multi-Family Property in CFD No. 1 is \$75 per Unit for Fiscal Year 2002-03. Beginning in January, 2003 and each January thereafter, this Maximum Special Tax shall be adjusted by applying the Average Increase, if any, in the Indices. The City Council may choose to reduce the Average Increase, if any, in the Indices prior to application. Each annual adjustment of the Maximum Special Tax shall become effective on the subsequent July 1.

***Non-Residential Property***

The Maximum Special Tax for Non-Residential Property in CFD No. 1 is \$500 per 10,000 square feet of Lot Area for Fiscal Year 2002-03. Beginning in January, 2003 and each January thereafter, this Maximum Special Tax shall be adjusted by applying the Average Increase, if any, in the Indices. The City Council may choose to reduce the Average Increase, if any, in the Indices prior to application. Each annual adjustment of the Maximum Special Tax shall become effective on the subsequent July 1.

**D. METHOD OF LEVY AND COLLECTION OF THE SPECIAL TAX**

Each Fiscal Year, the Special Tax shall be levied on all Parcels of Developed Property as follows:

**Step 1:** Determine the Special Tax Requirement, as defined in Section A above, for the Fiscal Year in which the Special Tax will be collected;

**Step 2:** Calculate the total Special Tax revenues that could be collected from Developed Property within the CFD based on application of the Maximum Special Tax rates determined pursuant to Section C above;

**Step 3:** If the amount determined in Step 1 is **greater than or equal to** the amount calculated in Step 2, levy the Maximum Special Tax on all Parcels of Developed Property in the CFD.

**Step 4:** If the amount determined in Step 1 is **less than** the amount calculated in Step 2, levy the Special Tax against all Parcels of Developed Property in equal percentages up to 100% of the Maximum Special Tax for each Parcel until the amount of the Special Tax levy equals the Special Tax Requirement for that Fiscal Year.

The Special Tax for CFD No. 1 shall be collected in the same manner and at the same time as ordinary ad valorem property taxes, provided, however, that CFD No. 1 may (under the authority provided in the Act), in any particular case, bill the taxes directly to the property owner off the County tax roll, and the Special Taxes will be equally subject to penalties and foreclosure if delinquent.

**E. LIMITATIONS**

Notwithstanding any other provision of this Rate and Method of Apportionment of Special Tax, no Special Tax shall be levied on land that has been conveyed to a Public Agency, except as otherwise provided in Sections 53317.3 and 53317.5 of the Mello-Roos Community Facilities Act of 1982.

**SECTION V. ADMINISTRATIVE INTERPRETATION**

The City reserves the right to make minor administrative and technical changes to this document, which do not materially affect the rate and method of apportioning Special Taxes. In addition, the interpretation and application of any section of this document shall be left to the City's discretion. Interpretations may be made by the City by ordinance or resolution for purposes of clarifying any vagueness or ambiguity in this Rate and Method of Apportionment.

**SECTION VI. SAVINGS CLAUSE**

If any provision, sentence, clause, section or part of this ordinance is found to be unconstitutional, illegal or invalid, such finding shall affect only such provision, sentence, clause, section or part, and shall not affect or impair any of the remaining parts of the ordinance.

**SECTION VII. CHALLENGE TO TAX**

Any action to challenge the tax imposed by this ordinance shall be brought pursuant to Government Code Section 50077.5 and Code of Civil Procedure Section 860 et seq.

**SECTION VIII. ELECTION REQUIRED FOR TAX TO BE EFFECTIVE**

The tax levied by this ordinance shall be effective only if approved by two-thirds of the voters voting on the issue at the July 2, 2002 election.

**SECTION IX. EFFECTIVE DATE OF TAX**

If this ordinance was approved by two-thirds of the voters voting on the issue at the July 2, 2002 election, pursuant to Elections Code Section 9217, the tax shall become effective ten (10) days after the Council certifies the results of the election.

**SECTION X. EFFECTIVE DATE AND POSTING**

This ordinance shall be posted in two (2) public places within the City prescribed by ordinance within fifteen (15) days after its passage and published in the local newspaper of general circulation within the City.

**INTRODUCED** at a regular meeting of the Suisun City Council held on the 2nd day of July, 2002.

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JAMES PAUL SPERING, MAYOR

**PASSED AND ADOPTED** at a regular meeting of said City Council held on the 16th day of July, 2002 by the following vote:

AYES: Council Members:  
NOES: Council Members:  
ABSENT: Council Members:  
ABSTAIN: Council Members:

**WITNESS** my hand and the seal of said City this 16th day of July, 2002.

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Linda Hobson, City Clerk

## AGENDA TRANSMITTAL

**MEETING DATE:** June 18, 2019

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**CITY AGENDA ITEM:** Council Adoption of Resolution No. 2019-\_\_\_: Providing for the Levy and Collection of Special Taxes for Community Facilities District (CFD) No. 2 for Fiscal Year 2019-20.

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**FISCAL IMPACT:** The Community Facilities District No. 2 (CFD No. 2) is a tax assessment district made up of a Primary District, as well as five separate Tax Zones (1, 2, 3, 5, and 6).

The assessment from CFD No. 2, the primary district, is intended to cover the cost of providing public services. Including the proposed annual adjustment of 2.976%, it is estimated that CFD No. 2 would generate \$582,890 in the coming fiscal year. If the annual adjustment is not approved, there would be a negative fiscal impact on the General Fund of \$30,725.

The assessment from the Tax Zones is intended to provide for Zone maintenance including such items as project landscaping and irrigation, localized storm drain maintenance, and non-residential fence repair. Including the proposed annual adjustment of 2.796% it is estimated that all the Tax Zones together would generate \$66,270 in the coming fiscal year. If the annual adjustment is not approved, there would be a negative fiscal impact on the General Fund of \$1,915.

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**BACKGROUND:** As part of the Peterson Ranch Annexation Agreement, the developer was required to mitigate the impact on Public Safety services. In July 2002, in accordance with approval conditions for the Peterson Ranch Tentative Map, a Public Safety Assessment District, referred to as a Community Facilities District (“CFD”), to support Public Safety services was established and the fee structure was created. Since then, additional developments have been added to CFD No. 2. The property owners agreed to offset City services by the formation and annexation to the Community Facility District No. 2 and to form Tax Zones within the developments where necessary. Developments included Amberwood Development (28 units), Peterson Ranch Units 5c and 6 (157 units), McCoy Creek Development (18 units), Summerwood Development (69 units), Cottonwood Creek Apartments (94 apartment units), Rick’s Auto Spa (4,100 Sq. Ft.), Four Seasons Storage (121,000 Sq. Ft.), Waterfront Hotel (64,200 Sq. Ft.), Harbor Square (41,900 Sq. Ft.), and Walmart (185,600 Sq. Ft.). A fee structure was established and parcel taxes are charged on each parcel beginning with the fiscal year after the building permit is taken out.

In 2005, the City Council adopted a resolution establishing a policy that new residential development of at least five equivalent dwelling units or a new commercial development of at least 1,000 square feet of building area should be included in Community Facilities District No. 2 to offset the development’s allocated share of Citywide costs for police, fire, storm drainage and landscape maintenance, as well as the direct and indirect costs for maintenance of the landscaped public areas and the storm drainage system added to the City by the new development. The City Council subsequently adopted resolutions setting the annual assessment rates for Community Facilities District (CFD) No. 2 Citywide Municipal Services and the various Tax Zones within CFD

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**PREPARED BY:**  
**REVIEWED BY:**  
**APPROVED BY:**

Amanda Dum, Management Analyst I  
 Matthew Medill, Public Works Director  
 Greg Folsom, City Manager

No. 2. The purpose of the individual Tax Zones is to cover costs associated with unique improvements such as project landscaping and irrigation, localized storm drain maintenance and/or improvements, and non-residential fence repair.

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**STAFF REPORT:** As established in Ordinance 664 and the annexation Resolutions, the assessment for Citywide CFD No. 2 and the Tax Zones shall be adjusted annually by taking the average increase of the Bureau of Labor Statistics indexes as dictated in the approved Rate and Method of Apportionment and shall be calculated in January of each year by 1) referencing the Bureau of Labor Statistics Data to identify the annual percentage increase in each Indexes as of the end of the prior year, and by 2) taking the average of these two percentages. The specific indices used are 1) Consumer Price Indexes for the San Francisco-Oakland-San Jose Urban Wage Earners and Clerical Workers Category (CPI-SF-O-SJ) and 2) the U.S. City Average Urban Wage Earners and Clerical Workers Category (CPI-US). For FY 2018-19, CPI-SF-O-SJ is 3.814% and CPI-US is 2.138% which result in an average of 2.976%. According to Ordinance 684, if either index decreases, the percentage change from the prior year will be assumed to be zero for the purpose of calculating the increase. No Annual Engineer's Report is required for CFD No. 2 and the associated Tax Zones.

The intent of the formation of the Primary District is that all money received from the tax from this District, after accounting for administrative costs, be forwarded to the City General Fund to pay for Public Safety expenses. The ending balance for the Primary District is therefore zero after the required transfer. However, each of the individual Tax Zones is treated as an individual fund to provide resources for maintenance of such items as project landscaping and irrigation, localized storm drain maintenance, and non-residential fence repair for the related zones. A modest ending balance or reserve is maintained for unforeseen costs as well as for higher cost future maintenance items. The ending balance or reserve is appropriated in a contingency account each year to be available for use.

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**RECOMMENDATION:** It is recommended that the City Council adopt Resolution No. 2019-\_\_: Providing for the Levy and Collection of Special Taxes for Community Facilities District (CFD) No. 2 for Fiscal Year 2019-20.

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**ATTACHMENTS:**

1. Resolution No. 2019-\_\_: Providing for the Levy and Collection of Special Taxes for Community Facilities District (CFD) No. 2 for Fiscal Year 2019-20.
2. FY 2019-20 Summary Proposed Assessment Table.
3. FY 2019-20 Assessment Roll – CFD #2.

**RESOLUTION NO. 2019-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
PROVIDING FOR THE LEVY AND COLLECTION OF SPECIAL TAXES FOR  
COMMUNITY FACILITIES DISTRICT (CFD) NO. 2 FOR FISCAL YEAR 2019-20**

**WHEREAS**, the City Council of the City of Suisun City has previously formed its Community Facilities District (CFD) No. 2 (the "District"), Citywide Municipal Services and Tax Zones within CFD No. 2, pursuant to the provisions of the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Government Code Section 53311, *et seq.* (the "Mello-Roos Act"); and

**WHEREAS**, pursuant to the provisions of the Mello-Roos Act, special taxes have been authorized by the voters within the District by the necessary 2/3 affirmative vote, to be levied and collected pursuant to the provisions of the Mello-Roos Act; and

**WHEREAS**, the District is authorized to levy and collect special taxes within its boundaries pursuant to the provisions of the Mello-Roos Act, the resolutions forming the District, resolutions authorizing the levy and collection of special taxes, and Ordinance No. 684, which was enacted pursuant to Government Code Sections 53316 and 36900 *et seq.* and was ordained by this City Council for the levy and collection of such special taxes; and

**WHEREAS**, such special taxes are levied and collected pursuant to the Rate and Method of Apportionment of Special Tax within the District and are not levied with regard to property values; and

**WHEREAS**, the Rate and Method of Apportionment of Special Tax for the District provides for the procedure by which special taxes will be levied upon property within the District; and

**WHEREAS**, special taxes authorized for collection pursuant to the provisions of the Mello-Roos Act are not subject to the provisions of California Constitution Article XIII D (Proposition 218) as enacted by the voters of the State of California in November, 1996; and

**WHEREAS**, the purpose of such special tax levy is to finance Municipal Services within the District; and

**WHEREAS**, the City Council has previously authorized and directed that special taxes be levied on all nonexempt property within the District pursuant to Section 53340 of the Mello-Roos Act and the aforementioned ordinances; and

**WHEREAS**, the City Council desires to provide for the levy and collection of special taxes for the Fiscal Year / Tax Year 2019-20 within the District, pursuant to the Act.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Suisun City, does order as follows:

**Section 1.** The City Council hereby authorizes and directs that special taxes shall be levied on all nonexempt property within the District pursuant to the Rate and Method of Apportionment of Special Tax in effect with regard to the District during Fiscal Year 2019-20 as

specified in Exhibit A of this Resolution which lists the special taxes to be collected within the District.

**Section 2.** The Administrative Services Director shall deposit all money representing special taxes collected by the County of Solano for the District to the credit of a fund for the District, and such monies shall be expended only for identified services.

**Section 3.** The adoption of this Resolution constitutes the District levy for the Fiscal Year commencing July 1, 2019, and ending June 30, 2020.

**Section 4.** The City Clerk is hereby authorized and directed to file the levy set forth in Exhibit B with the County Auditor upon adoption of this Resolution.

**Section 5.** A certified copy of the levy shall be filed in the office of the City Clerk and open for public inspection.

**PASSED AND ADOPTED** at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 18<sup>th</sup> day of June 2019, by the following vote:

<b>AYES:</b>	Councilmembers:	_____
<b>NOES:</b>	Councilmembers:	_____
<b>ABSENT:</b>	Councilmembers:	_____
<b>ABSTAIN:</b>	Councilmembers:	_____

**WITNESS** my hand and the seal of said City this 18<sup>th</sup> day of June 2019.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk

**EXHIBIT A: FY 2019-20**

City-Wide Municipal Services - FY 2019-20 Summary Proposed Assessments  
 City of Suisun City  
 Community Facilities District #2 & Tax Zones 1,2,3,4,5 & 6

Item 5  
 Attachment 2

	FY 2018-19 Assessment Per Unit	% Adjustment for FY 2019-20	FY 2019-20 Assessment Per Unit	Number of Units Assessed FY 2019-20	Total Assessment
<b>CFD No. 2 Citywide Municipal Services</b>					
<i>Single-Family Residential - detached</i>	\$ 839.52	2.976%	\$ 864.50		
1. Amberwood Development	\$ 839.52	2.976%	\$ 864.50	28	\$ 24,206.04
2. McCoy Creek Development	\$ 839.52	2.976%	\$ 864.50	14	\$ 12,103.02
3. Peterson Ranch Unit 5c & 6	\$ 839.52	2.976%	\$ 864.50	157	\$ 135,726.73
4. Summerwood Development	\$ 839.52	2.976%	\$ 864.50	69	\$ 59,650.60
5. Zephyr Estates /Jubilee	\$ 839.52	2.976%	\$ 864.50	59	\$ 51,005.59
<i>Single-Family Residential - attached</i>	\$ 615.32	2.976%	\$ 633.63		
No developments			\$ 633.63	0	\$ -
<i>Multi-Family Property</i>	\$ 314.82	2.976%	\$ 324.19	94	
1. Cottonwood Creek Apartments	\$ 314.82	2.976%	\$ 324.19	94	\$ 30,473.77
<i>Live Work Unit</i>	\$839.52 per Unit plus \$839.52 per 1,000 sq ft (or portion thereof) of non-residential & ancillary improvements	2.976%	\$864.50 per Unit plus \$864.50 per 1,000 sq ft (or portion thereof) of non-residential & ancillary improvements		
1. McCoy Creek Development (2.5 EDU Each)	\$ 2,098.79	2.976%	\$ 2,161.25	4	\$ 8,645.00
2. McCoy Creek Development (2 EDU Each)	\$ 1,679.00	2.976%	\$ 1,728.97	2	\$ 3,457.93
<i>Non-Residential Property</i>	\$839.52 per Unit plus \$839.52 per 1,000 sq ft (or portion thereof) of non-residential & ancillary improvements		\$864.50 per Unit plus \$864.50 per 1,000 sq ft (or portion thereof) of non-residential & ancillary improvements		
1. Rick's Auto Spa	\$ 839.52	2.976%	\$ 864.50	4,100 Sq Ft	\$ 4,322.52
2. Waterfront Hotel	\$ 839.52	2.976%	\$ 864.50	64,200 Sq Ft	\$ 56,192.77
3. Harbor Square	\$ 839.52	2.976%	\$ 864.50	41,900 Sq Ft	\$ 36,309.17
4. Walmart	\$ 839.52	2.976%	\$ 864.50	185,600 Sq Ft	\$ 160,797.77
<b>CFD No. 2 Subtotal</b>					<b>\$ 582,890.90</b>
<b>Tax Zone 1 – Amberwood</b>	\$ 514.52	2.976%	\$ 529.83	28	\$ 14,835.18
<b>Tax Zone 2 – McCoy Creek</b>					
<i>Single-Family Residential – detached</i>	\$ 164.40	2.976%	\$ 169.29	14	\$ 2,370.06
<i>Single-Family Residential - attached</i>	\$ 410.98	2.976%	\$ 423.21	4	\$ 1,692.86
<i>Live Work Unit</i>	\$ 328.82	2.976%	\$ 338.61	2	\$ 677.20
<b>Tax Zone No. 2 Subtotal</b>					<b>\$ 4,740.12</b>
<b>Tax Zone 3 – Peterson Ranch Unit 5c &amp; 6 &amp; Jubilee*</b>	\$ 41.73	2.976%	\$ 42.97	216	\$ 9,281.93
<b>Tax Zone 5 – Summerwood</b>	\$ 163.75	2.976%	\$ 168.62	69	\$ 11,634.83
<b>Tax Zone 6 -- Walmart</b>	\$ 25,032.96	2.976%	\$ 25,777.94	1	\$ 25,777.94
<b>Tax Zone 7 --</b>	\$ -	0.000%	\$ -		\$ -
<b>Estimated Total Assessment for FY 2018-19 for CFD No. 2 and Tax Zones 1-6</b>					<b>\$ 649,160.91</b>

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**EXHIBIT A: FY 2019-20**

City-Wide Municipal Services – 2019-20 Assessment Roll  
City of Suisun City  
Community Facilities District No. 2

APN	Development	No. of Units	ADDRESS	Lot No.	Levy Amount	County Fund Number
0037-352-010	Amberwood	1	401 Amber Drive	1	\$ 864.50	7536
0037-352-020	Amberwood	1	405 Amber Drive	2	\$ 864.50	7536
0037-352-030	Amberwood	1	409 Amber Drive	3	\$ 864.50	7536
0037-352-040	Amberwood	1	413 Amber Drive	4	\$ 864.50	7536
0037-352-050	Amberwood	1	417 Amber Drive	5	\$ 864.50	7536
0037-352-060	Amberwood	1	421 Amber Drive	6	\$ 864.50	7536
0037-352-070	Amberwood	1	425 Amber Drive	7	\$ 864.50	7536
0037-352-080	Amberwood	1	429 Amber Drive	8	\$ 864.50	7536
0037-352-090	Amberwood	1	433 Amber Drive	9	\$ 864.50	7536
0037-352-100	Amberwood	1	437 Amber Drive	10	\$ 864.50	7536
0037-352-110	Amberwood	1	441 Amber Drive	11	\$ 864.50	7536
0037-352-120	Amberwood	1	445 Amber Drive	12	\$ 864.50	7536
0037-352-130	Amberwood	1	449 Amber Drive	13	\$ 864.50	7536
0037-352-140	Amberwood	1	1305 Amber Drive	14	\$ 864.50	7536
0037-352-150	Amberwood	1	1309 Amber Drive	15	\$ 864.50	7536
0037-352-160	Amberwood	1	1313 Amber Drive	16	\$ 864.50	7536
0037-352-170	Amberwood	1	1317 Amber Drive	17	\$ 864.50	7536
0037-351-010	Amberwood	1	440 Amber Drive	18	\$ 864.50	7536
0037-351-020	Amberwood	1	436 Amber Drive	19	\$ 864.50	7536
0037-351-030	Amberwood	1	432 Amber Drive	20	\$ 864.50	7536
0037-351-040	Amberwood	1	428 Amber Drive	21	\$ 864.50	7536
0037-351-050	Amberwood	1	424 Amber Drive	22	\$ 864.50	7536
0037-351-060	Amberwood	1	420 Amber Drive	23	\$ 864.50	7536
0037-351-070	Amberwood	1	416 Amber Drive	24	\$ 864.50	7536
0037-351-080	Amberwood	1	412 Amber Drive	25	\$ 864.50	7536
0037-351-090	Amberwood	1	408 Amber Drive	26	\$ 864.50	7536
0037-351-100	Amberwood	1	404 Amber Drive	27	\$ 864.50	7536
0037-351-110	Amberwood	1	400 Amber Drive	28	\$ 864.50	7536
0173-811-120	McCoy Creek	2.5	1276 Gray Hawk Lane	1	\$ 2,161.25	7536
0173-811-070	McCoy Creek	2.5	1256 Gray Hawk Lane	6	\$ 2,161.25	7536
0173-811-060	McCoy Creek	2.5	1252 Gray Hawk Lane	7	\$ 2,161.25	7536
0173-811-020	McCoy Creek	2.5	1224 Gray Hawk Lane	9	\$ 2,161.25	7536
0173-811-010	McCoy Creek	2	1220 Gray Hawk Lane	10	\$ 1,728.97	7536
0173-812-180	McCoy Creek	2	1201 Gray Hawk Lane	13	\$ 1,728.97	7536
0173-812-170	McCoy Creek	1	1205 Gray Hawk Lane	14	\$ 864.50	7536
0173-812-160	McCoy Creek	1	1209 Gray Hawk Lane	15	\$ 864.50	7536
0173-812-150	McCoy Creek	1	1213 Gray Hawk Lane	16	\$ 864.50	7536
0173-812-140	McCoy Creek	1	1217 Gray Hawk Lane	17	\$ 864.50	7536
0173-812-130	McCoy Creek	1	1221 Gray Hawk Lane	18	\$ 864.50	7536
0173-812-120	McCoy Creek	1	1225 Gray Hawk Lane	19	\$ 864.50	7536
0173-812-110	McCoy Creek	1	1229 Gray Hawk Lane	20	\$ 864.50	7536
0173-812-100	McCoy Creek	1	1233 Gray Hawk Lane	21	\$ 864.50	7536
0173-812-090	McCoy Creek	1	1237 Gray Hawk Lane	22	\$ 864.50	7536
0173-812-080	McCoy Creek	1	1241 Gray Hawk Lane	23	\$ 864.50	7536
0173-812-070	McCoy Creek	1	1253 Gray Hawk Lane	24	\$ 864.50	7536
0173-812-010	McCoy Creek	1	1277 Gray Hawk Lane	30	\$ 864.50	7536
0173-811-040	McCoy Creek	1	1230 Gray Hawk Lane	11	\$ 864.50	7536
0173-811-050	McCoy Creek	1	1240 Gray Hawk Lane	12	\$ 864.50	7536
0174-471-010	Peterson Ranch	1	1682 Tucson Circle	391	\$ 864.50	7536
0174-472-060	Peterson Ranch	1	1687 Tucson Circle	393	\$ 864.50	7536
0174-472-070	Peterson Ranch	1	1683 Tucson Circle	394	\$ 864.50	7536
0174-472-080	Peterson Ranch	1	1679 Tucson Circle	395	\$ 864.50	7536
0174-472-090	Peterson Ranch	1	1675 Tucson Circle	396	\$ 864.50	7536
0174-472-100	Peterson Ranch	1	1671 Tucson Circle	397	\$ 864.50	7536
0174-472-110	Peterson Ranch	1	1667 Tucson Circle	398	\$ 864.50	7536
0174-472-120	Peterson Ranch	1	1663 Tucson Circle	399	\$ 864.50	7536
0174-472-130	Peterson Ranch	1	1659 Tucson Circle	400	\$ 864.50	7536

**EXHIBIT A: FY 2019-20**

City-Wide Municipal Services – 2019-20 Assessment Roll  
City of Suisun City  
Community Facilities District No. 2

APN	Development	No. of Units	ADDRESS	Lot No.	Levy Amount	County Fund Number
0174-472-140	Peterson Ranch	1	1655 Tucson Circle	401	\$ 864.50	7536
0174-472-150	Peterson Ranch	1	1649 Tucson Circle	402	\$ 864.50	7536
0174-472-160	Peterson Ranch	1	1645 Tucson Circle	403	\$ 864.50	7536
0174-472-170	Peterson Ranch	1	1641 Tucson Circle	404	\$ 864.50	7536
0174-472-180	Peterson Ranch	1	1637 Tucson Circle	405	\$ 864.50	7536
0174-472-190	Peterson Ranch	1	1633 Tucson Circle	406	\$ 864.50	7536
0174-472-200	Peterson Ranch	1	1629 Tucson Circle	407	\$ 864.50	7536
0174-472-210	Peterson Ranch	1	1625 Tucson Circle	408	\$ 864.50	7536
0174-473-070	Peterson Ranch	1	1624 Tucson Circle	409	\$ 864.50	7536
0174-473-080	Peterson Ranch	1	1628 Tucson Circle	410	\$ 864.50	7536
0174-473-090	Peterson Ranch	1	1632 Tucson Circle	411	\$ 864.50	7536
0174-473-100	Peterson Ranch	1	1636 Tucson Circle	412	\$ 864.50	7536
0174-473-110	Peterson Ranch	1	1640 Tucson Circle	413	\$ 864.50	7536
0174-473-120	Peterson Ranch	1	1644 Tucson Circle	414	\$ 864.50	7536
0174-473-130	Peterson Ranch	1	1648 Tucson Circle	415	\$ 864.50	7536
0174-473-140	Peterson Ranch	1	1652 Tucson Circle	416	\$ 864.50	7536
0174-502-180	Peterson Ranch	1	1601 Duluth Lane	417	\$ 864.50	7536
0174-502-170	Peterson Ranch	1	1605 Duluth Lane	418	\$ 864.50	7536
0174-502-160	Peterson Ranch	1	1609 Duluth Lane	419	\$ 864.50	7536
0174-502-150	Peterson Ranch	1	1613 Duluth Lane	420	\$ 864.50	7536
0174-502-140	Peterson Ranch	1	1617 Duluth Lane	421	\$ 864.50	7536
0174-502-130	Peterson Ranch	1	1621 Duluth Lane	422	\$ 864.50	7536
0174-502-120	Peterson Ranch	1	1625 Duluth Lane	423	\$ 864.50	7536
0174-502-110	Peterson Ranch	1	1629 Duluth Lane	424	\$ 864.50	7536
0174-502-100	Peterson Ranch	1	1633 Duluth Lane	425	\$ 864.50	7536
0174-502-090	Peterson Ranch	1	1632 Harrisburg Lane	426	\$ 864.50	7536
0174-502-080	Peterson Ranch	1	1628 Harrisburg Lane	427	\$ 864.50	7536
0174-502-070	Peterson Ranch	1	1624 Harrisburg Lane	428	\$ 864.50	7536
0174-502-060	Peterson Ranch	1	1620 Harrisburg Lane	429	\$ 864.50	7536
0174-502-050	Peterson Ranch	1	1616 Harrisburg Lane	430	\$ 864.50	7536
0174-502-040	Peterson Ranch	1	1612 Harrisburg Lane	431	\$ 864.50	7536
0174-502-030	Peterson Ranch	1	1608 Harrisburg Lane	432	\$ 864.50	7536
0174-502-020	Peterson Ranch	1	1604 Harrisburg Lane	433	\$ 864.50	7536
0174-502-010	Peterson Ranch	1	1600 Harrisburg Lane	434	\$ 864.50	7536
0174-501-200	Peterson Ranch	1	1601 Harrisburg Lane	435	\$ 864.50	7536
0174-501-190	Peterson Ranch	1	1605 Harrisburg Lane	436	\$ 864.50	7536
0174-501-180	Peterson Ranch	1	1609 Harrisbur. Lane	437	\$ 864.50	7536
0174-501-170	Peterson Ranch	1	1613 Harrisburg Lane	438	\$ 864.50	7536
0174-501-160	Peterson Ranch	1	1617 Harrisburg Lane	439	\$ 864.50	7536
0174-501-150	Peterson Ranch	1	1621 Harrisburg Lane	440	\$ 864.50	7536
0174-501-140	Peterson Ranch	1	1625 Harrisburg Lane	441	\$ 864.50	7536
0174-501-130	Peterson Ranch	1	1629 Harrisburg Lane	442	\$ 864.50	7536
0174-501-120	Peterson Ranch	1	1633 Harrisburg Lane	443	\$ 864.50	7536
0174-501-110	Peterson Ranch	1	1637 Harrisburg Lane	444	\$ 864.50	7536
0174-501-100	Peterson Ranch	1	1636 Savannah Lane	445	\$ 864.50	7536
0174-501-090	Peterson Ranch	1	1632 Savannah Lane	446	\$ 864.50	7536
0174-501-080	Peterson Ranch	1	1628 Savannah Lane	447	\$ 864.50	7536
0174-501-070	Peterson Ranch	1	1624 Savannah Lane	448	\$ 864.50	7536
0174-501-060	Peterson Ranch	1	1620 Savannah Lane	449	\$ 864.50	7536
0174-501-050	Peterson Ranch	1	1616 Savannah Lane	450	\$ 864.50	7536
0174-501-040	Peterson Ranch	1	1612 Savannah Lane	451	\$ 864.50	7536
0174-501-030	Peterson Ranch	1	1608 Savannah Lane	452	\$ 864.50	7536
0174-501-020	Peterson Ranch	1	1604 Savannah Lane	453	\$ 864.50	7536
0174-501-010	Peterson Ranch	1	1600 Savannah Lane	454	\$ 864.50	7536
0174-482-080	Peterson Ranch	1	1609 Savannah Lane	455	\$ 864.50	7536
0174-482-070	Peterson Ranch	1	1613 Savannah Lane	456	\$ 864.50	7536
0174-482-060	Peterson Ranch	1	1617 Savannah Lane	457	\$ 864.50	7536
0174-482-050	Peterson Ranch	1	1621 Savannah Lane	458	\$ 864.50	7536

**EXHIBIT A: FY 2019-20**

**City-Wide Municipal Services – 2019-20 Assessment Roll  
City of Suisun City  
Community Facilities District No. 2**

APN	Development	No. of Units	ADDRESS	Lot No.	Levy Amount	County Fund Number
0174-482-040	Peterson Ranch	1	1625 Savannah Lane	459	\$ 864.50	7536
0174-482-030	Peterson Ranch	1	1629 Savannah Lane	460	\$ 864.50	7536
0174-482-020	Peterson Ranch	1	1633 Savannah Lane	461	\$ 864.50	7536
0174-482-010	Peterson Ranch	1	1637 Savannah Lane	462	\$ 864.50	7536
0174-482-200	Peterson Ranch	1	1677 Duluth Lane	463	\$ 864.50	7536
0174-482-190	Peterson Ranch	1	1681 Duluth Lane	464	\$ 864.50	7536
0174-482-180	Peterson Ranch	1	1685 Duluth Lane	465	\$ 864.50	7536
0174-482-170	Peterson Ranch	1	1689 Duluth Lane	466	\$ 864.50	7536
0174-482-160	Peterson Ranch	1	1658 Youngstown Lane	467	\$ 864.50	7536
0174-482-150	Peterson Ranch	1	1654 Youngstown Lane	468	\$ 864.50	7536
0174-482-140	Peterson Ranch	1	1650 Youngstown Lane	469	\$ 864.50	7536
0174-482-130	Peterson Ranch	1	1646 Youngstown Lane	470	\$ 864.50	7536
0174-482-120	Peterson Ranch	1	1642 Youngstown Lane	471	\$ 864.50	7536
0174-482-110	Peterson Ranch	1	1638 Youngstown Lane	472	\$ 864.50	7536
0174-482-100	Peterson Ranch	1	1634 Youngstown Lane	473	\$ 864.50	7536
0174-482-090	Peterson Ranch	1	1630 Youngstown Lane	474	\$ 864.50	7536
0174-503-010	Peterson Ranch	1	1636 Duluth Lane	475	\$ 864.50	7536
0174-503-020	Peterson Ranch	1	1640 Duluth Lane	476	\$ 864.50	7536
0174-503-030	Peterson Ranch	1	1644 Duluth Lane	477	\$ 864.50	7536
0174-503-040	Peterson Ranch	1	1648 Duluth Lane	478	\$ 864.50	7536
0174-503-050	Peterson Ranch	1	1652 Duluth Lane	479	\$ 864.50	7536
0174-503-060	Peterson Ranch	1	1656 Duluth Lane	480	\$ 864.50	7536
0174-503-070	Peterson Ranch	1	1660 Duluth Lane	481	\$ 864.50	7536
0174-503-080	Peterson Ranch	1	1664 Duluth Lane	482	\$ 864.50	7536
0174-503-090	Peterson Ranch	1	1668 Duluth Lane	483	\$ 864.50	7536
0174-481-010	Peterson Ranch	1	1672 Duluth Lane	484	\$ 864.50	7536
0174-481-020	Peterson Ranch	1	1676 Duluth Lane	485	\$ 864.50	7536
0174-481-030	Peterson Ranch	1	1680 Duluth Lane	486	\$ 864.50	7536
0174-481-040	Peterson Ranch	1	1684 Duluth Lane	487	\$ 864.50	7536
0174-481-050	Peterson Ranch	1	1688 Duluth Lane	488	\$ 864.50	7536
0174-481-060	Peterson Ranch	1	1692 Duluth Lane	489	\$ 864.50	7536
0174-481-070	Peterson Ranch	1	1696 Duluth Lane	490	\$ 864.50	7536
0174-481-080	Peterson Ranch	1	1673 Youngstown Lane	491	\$ 864.50	7536
0174-481-090	Peterson Ranch	1	1669 Youngstown Lane	492	\$ 864.50	7536
0174-481-100	Peterson Ranch	1	1665 Youngstown Lane	493	\$ 864.50	7536
0174-481-110	Peterson Ranch	1	1661 Youngstown Lane	494	\$ 864.50	7536
0174-481-120	Peterson Ranch	1	1657 Youngstown Lane	495	\$ 864.50	7536
0174-481-130	Peterson Ranch	1	1653 Youngstown Lane	496	\$ 864.50	7536
0174-481-140	Peterson Ranch	1	1649 Youngstown Lane	497	\$ 864.50	7536
0174-481-150	Peterson Ranch	1	1645 Youngstown Lane	498	\$ 864.50	7536
0174-481-160	Peterson Ranch	1	1641 Youngstown Lane	499	\$ 864.50	7536
0174-481-170	Peterson Ranch	1	1637 Youngstown Lane	500	\$ 864.50	7536
0174-481-180	Peterson Ranch	1	1633 Youngstown Lane	501	\$ 864.50	7536
0174-481-190	Peterson Ranch	1	1629 Youngstown Lane	502	\$ 864.50	7536
0174-481-200	Peterson Ranch	1	1625 Youngstown Lane	503	\$ 864.50	7536
0174-481-210	Peterson Ranch	1	1621 Youngstown Lane	504	\$ 864.50	7536
0174-481-220	Peterson Ranch	1	1617 Youngstown Lane	505	\$ 864.50	7536
0174-481-230	Peterson Ranch	1	1613 Youngstown Lane	506	\$ 864.50	7536
0174-481-240	Peterson Ranch	1	1609 Youngstown Lane	507	\$ 864.50	7536
0174-481-250	Peterson Ranch	1	1605 Youngstown Lane	508	\$ 864.50	7536
0174-481-260	Peterson Ranch	1	1601 Youngstown Lane	509	\$ 864.50	7536
0174-492-080	Peterson Ranch	1	1700 Carswell Lane	510	\$ 864.50	7536
0174-492-070	Peterson Ranch	1	1704 Carswell Lane	511	\$ 864.50	7536
0174-492-060	Peterson Ranch	1	1708 Carswell Lane	512	\$ 864.50	7536
0174-492-050	Peterson Ranch	1	1712 Carswell Lane	513	\$ 864.50	7536
0174-492-040	Peterson Ranch	1	1713 Westover Lane	514	\$ 864.50	7536
0174-492-030	Peterson Ranch	1	1709 Westover Lane	515	\$ 864.50	7536
0174-492-020	Peterson Ranch	1	1705 Westover Lane	516	\$ 864.50	7536

**EXHIBIT A: FY 2019-20**

City-Wide Municipal Services – 2019-20 Assessment Roll  
City of Suisun City  
Community Facilities District No. 2

APN	Development	No. of Units	ADDRESS	Lot No.	Levy Amount	County Fund Number
0174-492-010	Peterson Ranch	1	1701 Westover Lane	517	\$ 864.50	7536
0174-491-320	Peterson Ranch	1	1700 Westover Lane	518	\$ 864.50	7536
0174-491-310	Peterson Ranch	1	1704 Westover Lane	519	\$ 864.50	7536
0174-491-300	Peterson Ranch	1	1708 Westover Lane	520	\$ 864.50	7536
0174-491-290	Peterson Ranch	1	1712 Westover Lane	521	\$ 864.50	7536
0174-491-280	Peterson Ranch	1	1752 Carswell Court	522	\$ 864.50	7536
0174-491-270	Peterson Ranch	1	1756 Carswell Court	523	\$ 864.50	7536
0174-491-260	Peterson Ranch	1	1760 Carswell Court	524	\$ 864.50	7536
0174-491-250	Peterson Ranch	1	1764 Carswell Court	525	\$ 864.50	7536
0174-491-240	Peterson Ranch	1	1768 Carswell Court	526	\$ 864.50	7536
0174-491-230	Peterson Ranch	1	1772 Carswell Court	527	\$ 864.50	7536
0174-491-220	Peterson Ranch	1	1776 Carswell Court	528	\$ 864.50	7536
0174-491-210	Peterson Ranch	1	1780 Carswell Court	529	\$ 864.50	7536
0174-491-200	Peterson Ranch	1	1784 Carswell Court	530	\$ 864.50	7536
0174-491-190	Peterson Ranch	1	1788 Carswell Court	531	\$ 864.50	7536
0174-491-170	Peterson Ranch	1	1792 Carswell Court	532	\$ 864.50	7536
0174-491-160	Peterson Ranch	1	1796 Carswell Court	533	\$ 864.50	7536
0174-491-150	Peterson Ranch	1	1795 Carswell Court	534	\$ 864.50	7536
0174-491-140	Peterson Ranch	1	1791 Carswell Court	535	\$ 864.50	7536
0174-491-130	Peterson Ranch	1	1787 Carswell Court	536	\$ 864.50	7536
0174-491-120	Peterson Ranch	1	1783 Carswell Court	537	\$ 864.50	7536
0174-491-110	Peterson Ranch	1	1779 Carswell Court	538	\$ 864.50	7536
0174-491-100	Peterson Ranch	1	1775 Carswell Court	539	\$ 864.50	7536
0174-491-090	Peterson Ranch	1	1753 Carswell Court	540	\$ 864.50	7536
0174-491-080	Peterson Ranch	1	1749 Carswell Court	541	\$ 864.50	7536
0174-491-070	Peterson Ranch	1	1745 Carswell Court	542	\$ 864.50	7536
0174-491-060	Peterson Ranch	1	1741 Carswell Lane	543	\$ 864.50	7536
0174-491-050	Peterson Ranch	1	1737 Carswell Lane	544	\$ 864.50	7536
0174-491-040	Peterson Ranch	1	1733 Carswell Lane	545	\$ 864.50	7536
0174-491-030	Peterson Ranch	1	1729 Carswell Lane	546	\$ 864.50	7536
0174-491-020	Peterson Ranch	1	1725 Carswell Lane	547	\$ 864.50	7536
0174-491-010	Peterson Ranch	1	1721 Carswell Lane	548	\$ 864.50	7536
0174-513-080	Jubilee/Zephyr	1	1709 Carswell Lane	3	\$ 864.50	7536
0174-513-090	Jubilee/Zephyr	1	1713 Carswell Lane	4	\$ 864.50	7536
0174-513-100	Jubilee/Zephyr	1	1717 Carswell Lane	5	\$ 864.50	7536
0174-511-010	Jubilee/Zephyr	1	1741 Stoneman Drive	21	\$ 864.50	7536
0174-511-020	Jubilee/Zephyr	1	1745 Stoneman Drive	22	\$ 864.50	7536
0174-511-030	Jubilee/Zephyr	1	1749 Stoneman Drive	23	\$ 864.50	7536
0174-511-080	Jubilee/Zephyr	1	1769 Stoneman Drive	28	\$ 864.50	7536
0174-511-090	Jubilee/Zephyr	1	1773 Stoneman Drive	29	\$ 864.50	7536
0174-511-100	Jubilee/Zephyr	1	1777 Stoneman Drive	30	\$ 864.50	7536
0174-511-110	Jubilee/Zephyr	1	1781 Stoneman Drive	31	\$ 864.50	7536
0174-511-120	Jubilee/Zephyr	1	1785 Stoneman Drive	32	\$ 864.50	7536
0174-511-130	Jubilee/Zephyr	1	1789 Stoneman Drive	33	\$ 864.50	7536
0174-511-140	Jubilee/Zephyr	1	1793 Stoneman Drive	34	\$ 864.50	7536
0174-514-030	Jubilee/Zephyr	1	1798 Stoneman Drive	35	\$ 864.50	7536
0174-514-040	Jubilee/Zephyr	1	1794 Stoneman Drive	36	\$ 864.50	7536
0174-514-050	Jubilee/Zephyr	1	1790 Stoneman Drive	37	\$ 864.50	7536
0174-514-060	Jubilee/Zephyr	1	1786 Stoneman Drive	38	\$ 864.50	7536
0174-514-070	Jubilee/Zephyr	1	1782 Stoneman Drive	39	\$ 864.50	7536
0174-514-080	Jubilee/Zephyr	1	1778 Stoneman Drive	40	\$ 864.50	7536
0174-514-090	Jubilee/Zephyr	1	1774 Stoneman Drive	41	\$ 864.50	7536
0174-514-110	Jubilee/Zephyr	1	1770 Stoneman Drive	42	\$ 864.50	7536
0174-514-120	Jubilee/Zephyr	1	1766 Stoneman Drive	43	\$ 864.50	7536
0174-514-130	Jubilee/Zephyr	1	1762 Stoneman Drive	44	\$ 864.50	7536
0174-514-140	Jubilee/Zephyr	1	1758 Stoneman Drive	45	\$ 864.50	7536
0174-514-150	Jubilee/Zephyr	1	1754 Stoneman Drive	46	\$ 864.50	7536
0174-514-160	Jubilee/Zephyr	1	1750 Stoneman Drive	47	\$ 864.50	7536

**EXHIBIT A: FY 2019-20**

City-Wide Municipal Services – 2019-20 Assessment Roll  
City of Suisun City  
Community Facilities District No. 2

APN	Development	No. of Units	ADDRESS	Lot No.	Levy Amount	County Fund Number
0174-514-170	Jubilee/Zephyr	1	1746 Stoneman Drive	48	\$ 864.50	7536
0174-514-180	Jubilee/Zephyr	1	1742 Stoneman Drive	49	\$ 864.50	7536
0174-514-190	Jubilee/Zephyr	1	1738 Stoneman Drive	50	\$ 864.50	7536
0174-514-200	Jubilee/Zephyr	1	1734 Stoneman Drive	51	\$ 864.50	7536
0174-514-210	Jubilee/Zephyr	1	1730 Stoneman Drive	52	\$ 864.50	7536
0174-514-230	Jubilee/Zephyr	1	1722 Stoneman Drive	54	\$ 864.50	7536
0174-513-060	Jubilee/Zephyr	1	1701 Carswell Lane	1	\$ 864.50	7536
0174-513-070	Jubilee/Zephyr	1	1705 Carswell Lane	2	\$ 864.50	7536
0174-513-010	Jubilee/Zephyr	1	1708 Stoneman Drive	6	\$ 864.50	7536
0174-513-020	Jubilee/Zephyr	1	1706 Stoneman Drive	7	\$ 864.50	7536
0174-513-030	Jubilee/Zephyr	1	1704 Stoneman Drive	8	\$ 864.50	7536
0174-513-040	Jubilee/Zephyr	1	1702 Stoneman Drive	9	\$ 864.50	7536
0174-513-050	Jubilee/Zephyr	1	1700 Stoneman Drive	10	\$ 864.50	7536
0174-512-010	Jubilee/Zephyr	1	1701 Stoneman Drive	11	\$ 864.50	7536
0174-512-020	Jubilee/Zephyr	1	1705 Stoneman Drive	12	\$ 864.50	7536
0174-512-030	Jubilee/Zephyr	1	1709 Stoneman Drive	13	\$ 864.50	7536
0174-512-040	Jubilee/Zephyr	1	1713 Stoneman Drive	14	\$ 864.50	7536
0174-512-050	Jubilee/Zephyr	1	1717 Stoneman Drive	15	\$ 864.50	7536
0174-512-060	Jubilee/Zephyr	1	1721 Stoneman Drive	16	\$ 864.50	7536
0174-512-070	Jubilee/Zephyr	1	1725 Stoneman Drive	17	\$ 864.50	7536
0174-512-080	Jubilee/Zephyr	1	1729 Stoneman Drive	18	\$ 864.50	7536
0174-512-090	Jubilee/Zephyr	1	1733 Stoneman Drive	19	\$ 864.50	7536
0174-512-100	Jubilee/Zephyr	1	1737 Stoneman Drive	20	\$ 864.50	7536
0174-511-040	Jubilee/Zephyr	1	1753 Stoneman Drive	24	\$ 864.50	7536
0174-511-050	Jubilee/Zephyr	1	1757 Stoneman Drive	25	\$ 864.50	7536
0174-511-060	Jubilee/Zephyr	1	1761 Stoneman Drive	26	\$ 864.50	7536
0174-511-070	Jubilee/Zephyr	1	1765 Stoneman Drive	27	\$ 864.50	7536
0174-514-220	Jubilee/Zephyr	1	1726 Stoneman Drive	53	\$ 864.50	7536
0174-514-240	Jubilee/Zephyr	1	1718 Stoneman Drive	55	\$ 864.50	7536
0174-514-250	Jubilee/Zephyr	1	1714 Stoneman Drive	56	\$ 864.50	7536
0174-514-260	Jubilee/Zephyr	1	1710 Stoneman Drive	57	\$ 864.50	7536
0174-514-270	Jubilee/Zephyr	1	1715 Nellis Drive	58	\$ 864.50	7536
0174-514-280	Jubilee/Zephyr	1	1719 Nellis Drive	59	\$ 864.50	7536
0037-380-210	Summerwood	1	199 Sunshine Street	1	\$ 864.50	7541
0037-380-200	Summerwood	1	195 Sunshine Street	2	\$ 864.50	7541
0037-380-190	Summerwood	1	191 Sunshine Street	3	\$ 864.50	7541
0037-380-180	Summerwood	1	187 Sunshine Street	4	\$ 864.50	7541
0037-380-160	Summerwood	1	1173 Strawberry Lane	5	\$ 864.50	7541
0037-380-270	Summerwood	1	1169 Strawberry Lane	6	\$ 864.50	7541
0037-380-260	Summerwood	1	1165 Strawberry Lane	7	\$ 864.50	7541
0037-380-250	Summerwood	1	1161 Strawberry Lane	8	\$ 864.50	7541
0037-380-240	Summerwood	1	1157 Strawberry Lane	9	\$ 864.50	7541
0037-380-230	Summerwood	1	1153 Strawberry Lane	10	\$ 864.50	7541
0037-380-330	Summerwood	1	1149 Strawberry Lane	11	\$ 864.50	7541
0037-380-320	Summerwood	1	1145 Strawberry Lane	12	\$ 864.50	7541
0037-380-310	Summerwood	1	1141 Strawberry Lane	13	\$ 864.50	7541
0037-380-300	Summerwood	1	1137 Strawberry Lane	14	\$ 864.50	7541
0037-380-290	Summerwood	1	1133 Strawberry Lane	15	\$ 864.50	7541
0037-370-310	Summerwood	1	1129 Strawberry Lane	16	\$ 864.50	7541
0037-370-320	Summerwood	1	1125 Strawberry Lane	17	\$ 864.50	7541
0037-370-330	Summerwood	1	1121 Strawberry Lane	18	\$ 864.50	7541
0037-370-340	Summerwood	1	1117 Strawberry Lane	19	\$ 864.50	7541
0037-370-350	Summerwood	1	1113 Strawberry Lane	20	\$ 864.50	7541
0037-370-380	Summerwood	1	1109 Strawberry Lane	21	\$ 864.50	7541
0037-370-390	Summerwood	1	1105 Strawberry Lane	22	\$ 864.50	7541
0037-370-400	Summerwood	1	1101 Strawberry Lane	23	\$ 864.50	7541
0037-370-270	Summerwood	1	197 Summertime Lane	24	\$ 864.50	7536
0037-370-260	Summerwood	1	193 Summertime Lane	25	\$ 864.50	7536

**EXHIBIT A: FY 2019-20**

City-Wide Municipal Services – 2019-20 Assessment Roll  
City of Suisun City  
Community Facilities District No. 2

APN	Development	No. of Units	ADDRESS	Lot No.	Levy Amount	County Fund Number
0037-370-250	Summerwood	1	189 Summertime Lane	26	\$ 864.50	7536
0037-370-240	Summerwood	1	185 Summertime Lane	27	\$ 864.50	7536
0037-370-230	Summerwood	1	181 Summertime Lane	28	\$ 864.50	7536
0037-370-210	Summerwood	1	177 Summertime Lane	29	\$ 864.50	7537
0037-370-200	Summerwood	1	173 Summertime Lane	30	\$ 864.50	7538
0037-370-190	Summerwood	1	169 Summertime Lane	31	\$ 864.50	7539
0037-370-180	Summerwood	1	165 Summertime Lane	32	\$ 864.50	7540
0037-370-170	Summerwood	1	161 Summertime Lane	33	\$ 864.50	7541
0037-370-150	Summerwood	1	157 Summertime Lane	34	\$ 864.50	7542
0037-370-140	Summerwood	1	153 Summertime Lane	35	\$ 864.50	7543
0037-370-130	Summerwood	1	149 Summertime Lane	36	\$ 864.50	7544
0037-370-120	Summerwood	1	145 Summertime Lane	37	\$ 864.50	7545
0037-370-110	Summerwood	1	141 Summertime Lane	38	\$ 864.50	7546
0037-360-240	Summerwood	1	137 Summertime Lane	39	\$ 864.50	7536
0037-360-230	Summerwood	1	133 Summertime Lane	40	\$ 864.50	7536
0037-360-210	Summerwood	1	129 Summertime Lane	41	\$ 864.50	7536
0037-360-190	Summerwood	1	125 Summertime Lane	42	\$ 864.50	7536
0037-360-200	Summerwood	1	121 Summertime Lane	43	\$ 864.50	7536
0037-360-170	Summerwood	1	117 Summertime Lane	44	\$ 864.50	7536
0037-360-160	Summerwood	1	113 Summertime Lane	45	\$ 864.50	7536
0037-360-140	Summerwood	1	109 Summertime Lane	46	\$ 864.50	7536
0037-360-110	Summerwood	1	105 Summertime Lane	47	\$ 864.50	7536
0037-360-120	Summerwood	1	101 Summertime Lane	48	\$ 864.50	7536
0037-360-100	Summerwood	1	123 Sunshine Street	49	\$ 864.50	7536
0037-360-090	Summerwood	1	119 Sunshine Street	50	\$ 864.50	7536
0037-360-070	Summerwood	1	115 Sunshine Street	51	\$ 864.50	7536
0037-360-060	Summerwood	1	111 Sunshine Street	52	\$ 864.50	7536
0037-360-020	Summerwood	1	116 Sunshine Street	53	\$ 864.50	7536
0037-360-270	Summerwood	1	127 Sunshine Street	54	\$ 864.50	7356
0037-370-010	Summerwood	1	131 Sunshine Street	55	\$ 864.50	7356
0037-370-020	Summerwood	1	135 Sunshine Street	56	\$ 864.50	7356
0037-370-040	Summerwood	1	139 Sunshine Street	57	\$ 864.50	7541
0037-370-050	Summerwood	1	143 Sunshine Street	58	\$ 864.50	7541
0037-370-060	Summerwood	1	147 Sunshine Street	59	\$ 864.50	7541
0037-370-070	Summerwood	1	151 Sunshine Street	60	\$ 864.50	7541
0037-380-030	Summerwood	1	155 Sunshine Street	61	\$ 864.50	7541
0037-380-040	Summerwood	1	159 Sunshine Street	62	\$ 864.50	7541
0037-380-050	Summerwood	1	163 Sunshine Street	63	\$ 864.50	7541
0037-380-060	Summerwood	1	167 Sunshine Street	64	\$ 864.50	7541
0037-380-080	Summerwood	1	171 Sunshine Street	65	\$ 864.50	7541
0037-380-090	Summerwood	1	175 Sunshine Street	66	\$ 864.50	7541
0037-380-100	Summerwood	1	179 Sunshine Street	67	\$ 864.50	7541
0037-380-110	Summerwood	1	183 Sunshine Street	68	\$ 864.50	7541
0037-380-130	Summerwood	1	1170 Strawberry Lane	69	\$ 864.50	7541
0037-210-040	Cottonwood Creek Apts.	94	202 Railroad Avenue	N/A	\$ 30,473.77	7536
0173-670-320	Rick's Auto Spa	4,100 Sq Ft	1101 Anderson Drive	N/A	\$ 4,322.52	7536
0032-061-020	Waterfront Hotel	64,200 Sq Ft	2 Harbor Center	N/A	\$ 56,192.77	7536
0032-141-150	Harbor Square	41,900 Sq Ft	700 Main Street	N/A	\$ 36,309.17	7536
0173-830-020	Walmart	185,600 Sq. Ft	350 Walters Road	N/A	\$ 160,797.77	7536
<b>Total CFD No. 2</b>					<b>\$ 582,890.90</b>	<b>7536</b>

## AGENDA TRANSMITTAL

**MEETING DATE:** June 18, 2019

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**CITY AGENDA ITEM:** Council Adoption of Resolution No. 2019-\_\_\_: Providing for the Levy and Collection of Special Taxes for Community Facilities District (CFD) No. 3 for Fiscal Year 2019-20.

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**FISCAL IMPACT:** The assessment from CFD No. 3 is intended to cover the cost of providing public services. Including the proposed annual adjustment of 2.976%, it is estimated that CFD No. 3 would generate \$66,566.50 in the coming fiscal year. If the annual adjustment is not approved, there would be a negative fiscal impact on the General Fund of \$1,923.46.

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**BACKGROUND:** On June 23, 2015, the City Council adopted Resolution No. 2015-75 to form and establish a new CFD No. 3; the first year of assessment was Fiscal Year 2016-17. The new District was formed to address the unique character of Four Seasons Self Storage. The purpose of CFD No. 3, like CFD. No. 1 and CFD. No. 2, is to offset the allocated share of Citywide costs for police, fire, storm drainage, and maintenance of public landscaping of the parcels within the District boundaries.

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**STAFF REPORT:** As established in Ordinance 664 and the annexation Resolutions, the assessment for Citywide CFD No. 3 shall be adjusted annually by the exact same RMA methodology used to update CFD No. 2's EDU rate. Both districts take the average increase of the Bureau of Labor Statistics indexes as indicated in the approved RMA and shall be calculated in January of each year by 1) referencing the Bureau of Labor Statistics Data to identify the annual percentage increase in each Indices as of the end of the prior year, and by 2) taking the average of these two percentages.

The specific indices used are 1) Consumer Price Indices for the San Francisco-Oakland-San Jose Urban Wage Earners and Clerical Workers Category (CPI-SFOSJ) and 2) the U.S. City Average Urban Wage Earners and Clerical Workers Category (CPI-US). For FY 2018-19 CPI-SFOSJ is 3.814% and CPI-US is 2.138% which average to 2.976%. According to Ordinance 684, if either index decreases, the percentage change from the prior year will be assumed to be zero for the purpose of calculating the increase. No Annual Engineer's Report is required for CFD No. 3.

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**RECOMMENDATION:** It is recommended that the City Council adopt Resolution No. 2019-\_\_\_: Providing for the Levy and Collection of Special Taxes for Community Facilities District (CFD) No. 3 for Fiscal Year 2019-20.

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**ATTACHMENTS:**

1. Resolution No. 2019-\_\_\_: Providing for the Levy and Collection of Special Taxes for Community Facilities District (CFD) No. 3 for Fiscal Year 2019-20.
2. FY 2019-20 Assessment Roll.

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**PREPARED BY:**  
**REVIEWED BY:**  
**APPROVED BY:**

Amanda Dum, Management Analyst I  
 Matthew Medill, Public Works Director  
 Greg Folsom, City Manager

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**RESOLUTION NO. 2019-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
PROVIDING FOR THE LEVY AND COLLECTION OF SPECIAL TAXES FOR  
COMMUNITY FACILITIES DISTRICT (CFD) NO. 3 FOR FISCAL YEAR 2019-20**

**WHEREAS**, the City Council of the City of Suisun City has previously formed its Community Facilities District (CFD) No. 3 (the "District"), pursuant to the provisions of the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Government Code Section 53311, *et seq.* (the "Mello-Roos Act"); and

**WHEREAS**, pursuant to the provisions of the Mello-Roos Act, special taxes have been authorized by the voters within the District by the necessary 2/3 affirmative vote, to be levied and collected pursuant to the provisions of the Mello-Roos Act; and

**WHEREAS**, the City is authorized to levy and collect special taxes within the boundaries of the District pursuant to the provisions of the Mello-Roos Act, the resolutions forming the District, resolutions authorizing the levy and collection of special taxes, and Ordinance No. 684, which was enacted pursuant to Government Code Sections 53316 and 36900 *et seq.* and was ordained by this City Council for the levy and collection of such special taxes; and

**WHEREAS**, such special taxes are levied and collected pursuant to the Rate and Method of Apportionment of Special Tax within the District and are not levied with regard to property values; and

**WHEREAS**, the Rate and Method of Apportionment of Special Tax for the District provides for the procedure by which special taxes will be levied upon property within the District; and

**WHEREAS**, special taxes authorized for collection pursuant to the provisions of the Mello-Roos Act are not subject to the provisions of California Constitution Article XIII D (Proposition 218) as enacted by the voters of the State of California in November, 1996; and

**WHEREAS**, the purpose of such special tax levy is to finance Municipal Services within the District; and

**WHEREAS**, the City Council has previously authorized and directed that special taxes be levied on all nonexempt property within the District pursuant to Section 53340 of the Mello-Roos Act and the aforementioned ordinances; and

**WHEREAS**, the City Council desires to provide for the levy and collection of special taxes for the Fiscal Year / Tax Year 2019-20 within the District, pursuant to the Act; and

**WHEREAS**, the Rate and Method of Apportionment of Special Tax established for CFD No. 2 in Resolution No. 2005-70 at a current EDU rate of \$864.50 is identical to the Rate and Method of Apportionment of Special Tax established for CFD No. 3.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Suisun City, does order as follows:

**Section 1.** The City Council hereby authorizes and directs that special taxes shall be levied on all nonexempt property within the District pursuant to the Rate and Method of Apportionment of Special Tax in effect with regard to the District during Fiscal Year 2019-20 as specified in Exhibit A of this resolution which lists the special taxes to be collected within the District.

**Section 2.** The Administrative Services Director shall deposit all money representing special taxes collected by the County of Solano for the District to the credit of a fund for the District, and such monies shall be expended only for identified services.

**Section 3.** The adoption of this Resolution constitutes the District levy for the Fiscal Year commencing July 1, 2019, and ending June 30, 2020.

**Section 4.** The City Clerk is hereby authorized and directed to file the levy with the County Auditor upon adoption of this Resolution.

**Section 5.** A certified copy of the levy shall be filed in the office of the City Clerk and open for public inspection.

**PASSED AND ADOPTED** at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 18<sup>th</sup> day of June 2019, by the following vote:

<b>AYES:</b>	Councilmembers:	_____
<b>NOES:</b>	Councilmembers:	_____
<b>ABSENT:</b>	Councilmembers:	_____
<b>ABSTAIN:</b>	Councilmembers:	_____

**WITNESS** my hand and the seal of said City this 18<sup>th</sup> day of June 2019.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk

**City-Wide Municipal Services – FY 2019-20 Assessment Roll**  
**City of Suisun City**  
**Community Facilities District No. 3**

<b>EDU Rate</b>	<b>\$ 864.50</b>
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APN	Development	No. of Residential Units	No. of Commercial Square Feet	No. of Commercial EDUs	No. of Total EDUs	Address	Lot #	Levy Amount
0174-170-090	Four Seasons Storage	1	121,944	76	77	1600 Petersen Road	N/A	\$66,566.50

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## AGENDA TRANSMITTAL

**MEETING DATE:** June 18, 2019

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**CITY AGENDA ITEM:** Adoption of Council Resolution No. 2019-\_\_\_: Authorizing the City Manager to Enter into a Maintenance Contract on behalf of the City with New Image Landscape Company for Landscape Maintenance Contract Services for the City's Maintenance Assessment Districts for FY 2019-20 and Negotiate a Contract Change Order to Modify the Scope of Service for both Heritage Park and Blossom Districts as Needed to Not Exceed Available District Funding Levels.

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**FISCAL IMPACT:** All District budgets were reviewed to verify expected available funding levels. The costs associated with this item will be paid for primarily by the individual Landscaping & Lighting/Maintenance Assessment Districts (Districts). The annual contract award amount for FY2019-20 for all Districts is \$269,880; however, this shall be reduced by approximately \$20,000 by reducing the Heritage Park scope of services and shall also be reduced by approximately \$6,000 by reducing the Blossom LLD scope of services. After contract award and subsequent contract negotiations the anticipated annual contract amount for FY2019-20 is \$243,880.

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**BACKGROUND:** The City handles the bidding, awarding, and management of the landscape maintenance contracts for the Districts. The current contract is a one-year extension on the previously expired contract. The one-year extension will expire on July 1, 2019.

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**STAFF REPORT:** Bids were opened on May 21, 2019, at 2:00 PM at which time the City received three (3) sealed bids in response to the released Request for Proposal (RFP). The RFP advertised for landscape services for all Districts, except for Montebello, at two Service Levels, a Base Service Level and an Enhanced Service Level. The revised RFP simplified the available Service Levels from three (3) Levels of Service (A, B, and C) to two (2) Service Levels, a Base Service Level and an Enhanced Service Level. The Base Service Level closely mirrors each District's existing Level of Service with a few enhancements. The Enhanced Service Level increases the frequency of task items in key areas of concern, (e.g. leaf and pine needle pick-up). Annual meetings with all the Districts (except Railroad Avenue and the dredging Districts) were held prior to the release of the revised RFP and prior to the awarding of the new contract in order to incorporate input from residents living within the Districts as much as possible. Staff worked diligently to clarify the contract specifications in the new RFP to ensure the resulting contract does a better job of meeting community expectations and provides the City with more effective checks and balance options with the contractor. If awarded, the new contract would begin on July 1, 2019 for a term of five (5) years with the option of extending the contract for up to five (5) additional years upon satisfactory completion of the prior year's work by the contractor. Also included in the contract is wording that allows the City or the Contractor to cancel the contract, at any time, with sixty (60) days written notice.

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**PREPARED BY:**

Amanda Dum, Management Analyst I

**REVIEWED/APPROVED BY:**

Matt Medill, Public Works Director & City Engineer

Greg Folsom, City Manager

A Statement of Qualification (SOQ) process was included in the RFP to ensure the bidders were responsible. A bid summary is provided below:

	<b>Contractor</b>	<b>Total Base Service Level Price (Annual)</b>	<b>Total Enhanced Service Level Price (Annual)</b>
<b>1</b>	<b>New Image Landscape Company</b>	<b>\$243,576</b>	<b>\$310,854</b>
2	LandCare	\$302,263	\$343,309
3	TerraCare Associates	\$327,960	\$348,840

After consideration of community feedback, careful review of the received bid packages, and review of funding availability staff recommends the following Service Levels for each of the Districts under the contract in the table below:

<b>District</b>	<b>Recommended Service Level</b>
Blossom	Base*
Heritage Park	Base*
Lawler Ranch	Enhanced
Peterson Ranch	Base
Railroad Avenue	Base
Victorian Harbor A	Enhanced
Victorian Harbor B	Base
Victorian Harbor C-D	Enhanced
Victorian Harbor E	Enhanced
Victorian Harbor F	Enhanced
Amberwood Tax Zone #1	Enhanced
Peterson Ranch Tax Zone #3	Enhanced
Walmart Tax Zone #6	Enhanced

*\* Service Level scope reductions will be negotiated to meet available District funding availability.*

Many of the Districts can support the contract cost increase associated with the Enhanced Service Level. Staff is recommending the increase in Service Levels for the eight (8) Districts listed above to bring the Districts with adequate funding up to a visibly higher level of maintenance.

Three (3) Districts are recommended for a Base Service Level. Two (2) Districts are recommended for a modified Base Service Level. These are Districts with either a smaller Equivalent Dwelling Unit (EDU) pool and/or no annual inflator that applies to their annual assessment.

The staff recommendation is for the Council to award the FY19-20 Landscape Maintenance Contract Services contract to New Image Landscape Company in the amount of \$269,880, and subsequently negotiate contract change order for a \$26,000 reduction in cost for Heritage Park and Blossom Landscaping and Lighting Districts.

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**RECOMMENDATION:** It is recommended that the City Council adopt Resolutions No. 2019-\_\_\_\_: Authorizing the City Manager to Enter into a Maintenance Contract on behalf of the City with New Image Landscape Company for Landscape Maintenance Contract Services for the City’s Maintenance Assessment Districts for FY 2019-20 and Negotiate a Contract Change Order to Modify the Scope of Service for both Heritage Park and Blossom Districts as Needed to Not Exceed Available District Funding Levels.

**ATTACHMENTS:**

1. Resolution No. 2019-\_\_: Authorizing the City Manager to Enter into a Maintenance Contract on behalf of the City with New Image Landscape Company for Landscape Maintenance Contract Services for the City’s Maintenance Assessment Districts for FY 2019-20 and Negotiate a Contract Change Order to Modify the Scope of Service for both Heritage Park and Blossom Districts as Needed to Not Exceed Available District Funding Levels.
2. Citywide Maintenance Assessment District Map.

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**PREPARED BY:**

Amanda Dum, Management Analyst I

**REVIEWED/APPROVED BY:**

Matt Medill, Public Works Director & City Engineer

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Greg Folsom, City Manager

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**RESOLUTION NO. 2019-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
AUTHORIZING THE CITY MANAGER TO ENTER INTO A MAINTENANCE  
CONTRACT ON BEHALF OF THE CITY WITH NEW IMAGE LANDSCAPE  
COMPANY FOR LANDSCAPE MAINTENANCE CONTRACT SERVICES FOR THE  
CITY’S MAINTENANCE ASSESSMENT DISTRICTS FOR FY 2019-20 AND  
NEGOTIATE A CONTRACT CHANGE ORDER TO MODIFY THE SCOPE OF  
SERVICE FOR BOTH HERITAGE PARK AND BLOSSOM DISTRICTS AS NEEDED TO  
NOT EXCEED AVAILABLE DISTRICT FUNDING LEVELS.**

**WHEREAS**, the City has conducted a competitive bidding process for landscape maintenance contract services for the City’s Landscaping & Lighting / Maintenance Assessment Districts and Tax Zones (Districts), and New Image Landscape Company, provided the best and lowest bid; and

**WHEREAS**, the City of Suisun City has determined that the following Service Levels best suit the needs of the residents and the fund availability in the District: 1) Modified Base Service Level - Blossom, Heritage Park; 2) Base Service Level – Peterson Ranch, Victorian Harbor B and Railroad Avenue; and 3) Enhanced Service Level – Lawler Ranch, Victorian Harbor A, C-D, E, F; and

**WHEREAS**, the best and lowest bid is \$269,880 for the selected Service Levels for landscape maintenance contract services for each of the Districts; and

**WHEREAS**, the Blossom and Heritage Park District budget availability requires a future contract change order for a modified Service Level and reduction of approximately \$26,000 to the overall contract cost; and

**WHEREAS**, following the anticipated contract change order, the Districts’ Funds have sufficient funding appropriations to cover the charges to each individual District and are available for this use.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Suisun City authorizes the City Manager to enter into a maintenance contract on behalf of the City with New Image Landscape Company for landscape maintenance contract services for the City’s Maintenance Assessment Districts for FY 2019-20 and negotiate a contract change order to modify the Scope of Service for both Heritage Park and Blossom Districts as needed to not exceed available District funding levels, and to take any and all necessary and appropriate actions to implement this contract.

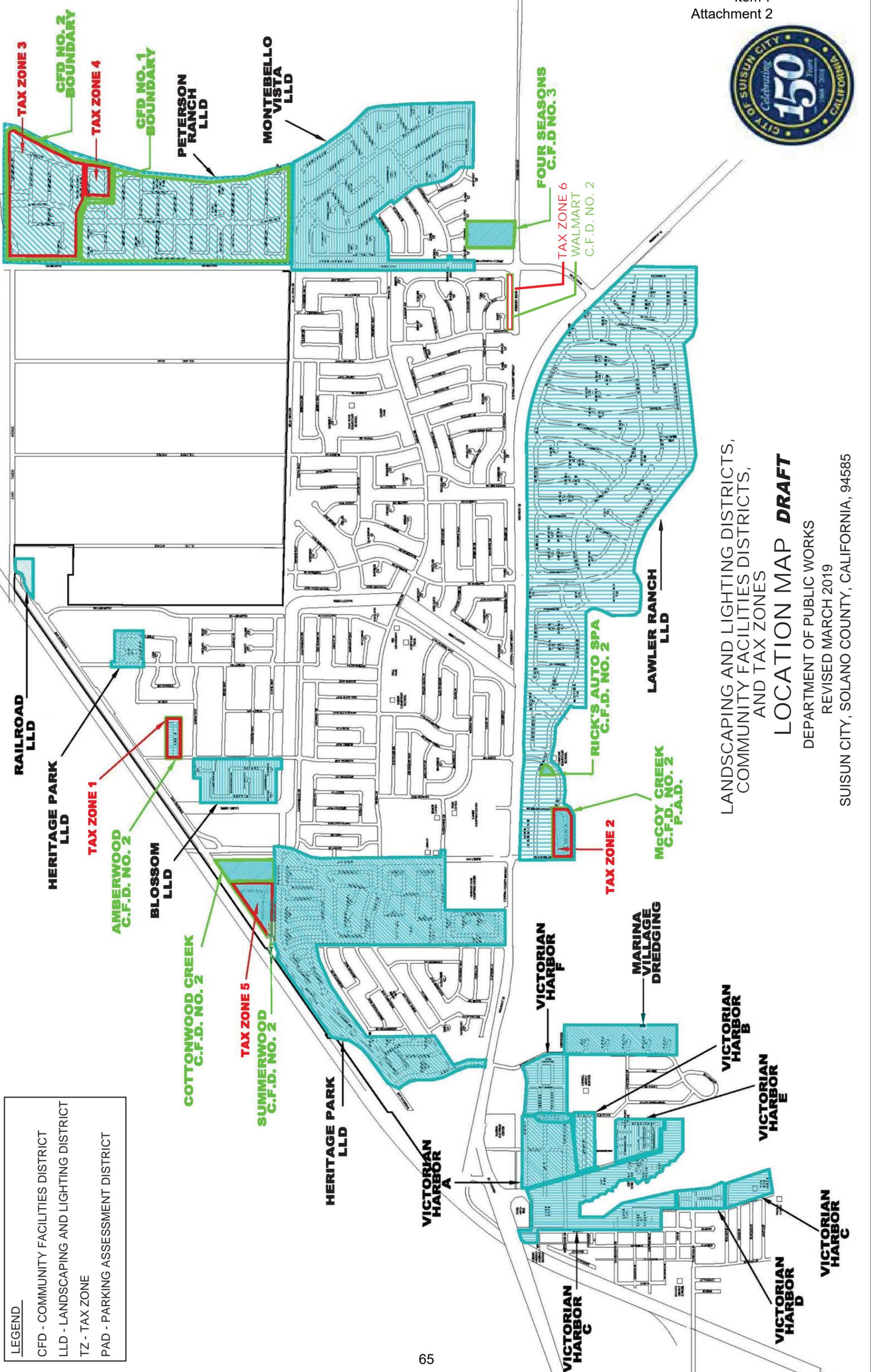
**PASSED AND ADOPTED** at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 18<sup>th</sup> of June, 2019, by the following vote:

**AYES:** Councilmembers: \_\_\_\_\_  
**NOES:** Councilmembers: \_\_\_\_\_  
**ABSENT:** Councilmembers: \_\_\_\_\_  
**ABSTAIN:** Councilmembers: \_\_\_\_\_

**WITNESS** my hand and the seal of the City of Suisun City this 18<sup>th</sup> of June, 2019.

\_\_\_\_\_  
Linda Hobson, CMC, City Clerk

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**LEGEND**  
 CFD - COMMUNITY FACILITIES DISTRICT  
 LLD - LANDSCAPING AND LIGHTING DISTRICT  
 TZ - TAX ZONE  
 PAD - PARKING ASSESSMENT DISTRICT

LANDSCAPING AND LIGHTING DISTRICTS,  
 COMMUNITY FACILITIES DISTRICTS,  
 AND TAX ZONES  
**LOCATION MAP DRAFT**  
 DEPARTMENT OF PUBLIC WORKS  
 REVISED MARCH 2019  
 SUISUN CITY, SOLANO COUNTY, CALIFORNIA, 94585

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## AGENDA TRANSMITTAL

**MEETING DATE:** June 18, 2019

**CITY AGENDA ITEM:** HEARING: Adoption of Council Resolution No. 2019-\_\_\_: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California.

**FISCAL IMPACT:** Republic Services, Inc. is requesting that the City Council place liens on 278 delinquent solid waste accounts representing approximately \$69,155.98 in uncollected solid waste collection service charges. The City's General Fund will receive twenty-dollars per lien and 1.0 percent of the total levy amount to be used as the recording fee and to offset the administrative costs associated with the lien and levy process. Through the lien and levy process, the City will collect on outstanding franchise fees totaling 10.0 percent of the uncollected solid waste service charges when the money actually is received.

**BACKGROUND:** Republic Services, Inc. provides solid waste collection service for properties located in the City of Suisun City. The Suisun City Code (SCC) Section 8.08.015 requires subscribers to pay the collection charge directly to Republic Services, Inc. In the event that a customer does not pay the collection charges, Republic Services, Inc. must prepare delinquent notices to notify each customer that the account is delinquent and could be subject to a lien/levy process whereby charges would be recorded against the property.

Republic Services, Inc. began actively pursuing collection of delinquent accounts in December 2001. Republic Services, Inc. will request hearings three times per year in order for the Suisun City Council to consider enforcing the lien/levy process for delinquent waste charges.

**STAFF REPORT:** Republic Services, Inc. customers were compared with the owners of record to the parcel information database obtained from Solano County property records. Notification letters were mailed to all known property owners advising them of the lien and levy process. The letters informed the property owners that they could present their reasons for disputing the waste collection charges by either attending the hearing, or by sending letters to the Council prior to the hearing.

Republic Services, Inc. is asking that the City enforce SCC Section 8.08.170 by placing a special assessment/levying a lien on the properties that have delinquent charges. Republic Services, Inc. will verify accounts for payments prior to recording the special assessments.

**PREPARED BY:**  
**REVIEWED BY:**

Joe Dingman, Administrative Services Director  
Greg Folsom, City Manager

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**STAFF RECOMMENDATION:** It is recommended that the City Council:

1. Conduct a Hearing on the proposed liens; and
2. Adopt Resolution No. 2019-\_\_\_: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California.

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**ATTACHMENTS:**

1. Resolution No. 2019-\_\_\_: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California.
2. Exhibit A provides a listing of delinquent accounts, as compiled by Republic Services, Inc., and it will be updated and made available to the City Council in advance of the meeting.

**RESOLUTION NO. 2019-**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
PLACING LIENS FOR UNPAID WASTE COLLECTION SERVICE CHARGES  
ON CERTAIN LANDS SITUATED IN THE CITY OF SUISUN CITY,  
COUNTY OF SOLANO, STATE OF CALIFORNIA**

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**WHEREAS**, pursuant to the Suisun City Code (SCC) Section 8.08.015 owners of all occupied premises must subscribe to and pay for weekly waste collection service; and

**WHEREAS**, the premises located in the City of Suisun City, County of Solano, State of California, and described in Exhibit A attached hereto and by this reference incorporated herein, were provided with waste collection service as required by the SCMC Section 8.08.015; and

**WHEREAS**, pursuant to the provisions of SCC Section 8.08.015, all required notices were directed to owners of said properties and said owners failed to make payment for waste collection services as required; and

**WHEREAS**, as a result thereof, the City of Suisun City has incurred charges for delinquent waste collection charges and administrative costs, which amounts remain unpaid.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Suisun City that pursuant to SCC Section 8.08.170, the City Council does hereby lien said premises, in the amounts applicable to each specific premise as identified in Exhibit A attached hereto and incorporated herein by this reference.

**BE IT FURTHER RESOLVED** that Exhibit A may be amended to delete any enumerated waste collection service charges and administrative costs paid before liens authorized hereby are forwarded to the County Recorder of Solano County, California.

**BE IT FURTHER RESOLVED** that the City Clerk is hereby directed to record this Resolution, together with Exhibit A as may be amended, with the Office of the County Recorder of Solano County, California.

1           **BE IT FURTHER RESOLVED** that the City Manager of the City of Suisun City is  
2 authorized to take such further actions as are necessary or appropriate to implement this  
3 Resolution and is also authorized to execute any other document(s) that may be necessary or  
4 appropriate to process or release said liens.

5           **PASSED AND ADOPTED** at a Regular Meeting of the City Council of the City of  
6 Suisun City held on Tuesday the 18<sup>th</sup> day of June 2019 by the following vote:

7 **AYES:**           Councilmembers: \_\_\_\_\_  
8 **NOES:**           Councilmembers: \_\_\_\_\_  
9 **ABSENT:**       Councilmembers: \_\_\_\_\_  
9 **ABSTAIN:**      Councilmembers: \_\_\_\_\_

10           **WITNESS** my hand and the seal of said City this 18<sup>th</sup> day of June 2019.

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Donna Pock, CMC  
Deputy City Clerk

PRELIMINARY LIEN LIST  
June 18, 2019

APN	Owners Name	Billing Address	City	#	Service Address	Service Thru	RSS Charges	City Charge	Total Due	Repeat
17379018	ELVIRA & NOEL AQUINO	1005 ALMA CT	SUISUN CITY CA 94585	1005	ALMA COURT	19/03	241.45	22.41	263.86	*
173211411	REV MICHAEL JT	1319 AMADOR WY	SUISUN CITY CA 94585	1319	AMADOR WAY	19/03	241.45	22.41	263.86	*
3735211	GOMEZ MIGUEL & SANDRA	441 AMBER DR	SUISUN CITY CA 94585	441	AMBER DRIVE	19/04	241.45	22.41	263.86	*
3735214	MYLES DEIRDRE L & BRYAN JT	1305 AMBER DR	SUISUN CITY CA 94585	1305	AMBER DRIVE	19/02	237.78	22.38	260.16	*
17438114	VAZQUEZ CESAR O & DOMINIQUE JT	1740 ANDREWS CR	SUISUN CITY CA 94585	1740	ANDREWS CIRCLE	19/01	237.78	22.38	260.16	*
17346218	DULAY SYLVIA L	400 ARMSBY WY	SUISUN CITY CA 94585	400	ARMSBY WAY	19/01	237.78	22.38	260.16	*
17346215	MORRIS MICHAELA	PO BOX 832	SUISUN CITY CA 94585	460	ARMSBY WAY	19/02	237.78	22.38	260.16	*
17346201	HAMIDI AMIR M TR	PO BOX 251	SUISUN CITY CA 94585	1070	ARMSBY WAY	19/01	363.53	23.64	387.17	*
17346202	JOHNS DWAYNE	1078 ARMSBY WY	SUISUN CITY CA 94585	1078	ARMSBY WAY	19/01	239	22.39	261.39	*
3723411	THOMPSON WAYNE L JR JT	510 AVALON WAY	SUISUN CITY CA 94585	510	AVALON WAY	19/02	237.78	22.38	260.16	*
17308503	RONES VINCENT A JR/BORGES LIANA CP	343 BALD PATE DR	SUISUN CITY CA 94585	343	BALD PATE DRIVE	19/04	64.31	20.64	84.95	*
17308505	HARDWAY BRENDA ANN	401 BALD PATE DR	SUISUN CITY CA 94585	401	BALD PATE DRIVE	19/01	237.78	22.38	260.16	*
17335413	SALINAS JOSEPH M & F JT	1031 BARROWS DR	SUISUN CITY CA 94585	1031	BARROWS DRIVE	19/01	237.78	22.38	260.16	*
17354208	ESCARCEGA JESSICA/ROBLES SERGIO E V	951 BAUMAN CT	SUISUN CITY CA 94585-3720	951	BAUMAN COURT	19/03	292.27	22.92	315.19	*
17354302	DIAZ HILDA & RAFAEL	402 BAUMAN DR	SUISUN CITY CA 94585	402	BAUMAN DRIVE	19/01	231.98	22.32	254.30	*
17355303	LUDOVICO JULIE S TR	418 BAUMAN DR	SUISUN CITY CA 94585	418	BAUMAN DRIVE	19/02	311.12	23.11	334.23	*
3207516	DETWILER DANIEL R & C L JT	727 BAY ST	SUISUN CA 94585	727	BAY STREET	19/01	237.78	22.38	260.16	*
17351231	JONES DAVID & DOROTHY JT	916 BEECHWOOD CR	SUISUN CITY CA 94585	916	BEECHWOOD CIRCLE	19/04	241.45	22.41	263.86	*
17350308	AYMAR PATRICK M	942 BEECHWOOD CIR	SUISUN CITY CA 94585-1762	942	BEECHWOOD CIRCLE	19/03	241.45	22.41	263.86	*
17350204	PRATER NICOLE/REYES MISTY	947 BEECHWOOD CIR	SUISUN CITY CA 94585	947	BEECHWOOD CIRCLE	19/01	237.78	22.38	260.16	*
17423419	CHAVEZ NORA A	535 BELLA VISTA DR	SUISUN CITY CA 94585	535	BELLA VISTA DRIV	19/04	241.45	22.41	263.86	*
17430514	JINOE WARD T	727 BELLA VISTA DR	SUISUN CITY CA 94585	727	BELLA VISTA DRIV	19/01	237.78	22.38	260.16	*
17423307	CARLIS SHUKIMBA M	532 BELLA VISTA DR	SUISUN CITY CA 94585	532	BELLA VISTA DRIVE	19/02	237.78	22.38	260.16	*
3208103	FENNIE DANA	508 COTTONWOOD DR	FAIRFIELD CA 94533	241	BENTON COURT	19/02	431.93	24.32	456.25	*
17338406	MORABITO LOUIS J	832 BERING WY	SUISUN CA 94585	832	BERING WAY	19/01	237.78	22.38	260.16	*
17349606	ROUSE LAMARRE	1211 BITTERN WY	SUISUN CITY CA 94585	1211	BITTERN WAY	19/03	239.18	22.39	261.57	*
17345216	MURILLO ERIK J BANDA	1310 BITTERN WAY	SUISUN CITY CA 94585	1310	BITTERN WAY	19/01	235.49	22.35	257.84	*
17337413	MCCLEINTON ROOSEVELT JR JT	1005 BLACKSPUR CT	SUISUN CITY CA 94585	1005	BLACKSPUR COURT	19/03	317.47	23.17	340.64	*
17337405	CASTANON LINA	PO BOX 15	SUISUN CITY CA 94585	811	BLACKSPUR DRIVE	19/03	241.45	22.41	263.86	*
17302901	MARIA OTERO	823 BLOSSOM AVE	SUISUN CITY CA 94585	823	BLOSSOM AVENUE	19/02	280.51	22.81	303.32	*
17309204	HUEY WILLIE JT	507 BLUE WING DR	SUISUN CITY CA 94585	507	BLUE WING DRIVE	19/04	241.45	22.41	263.86	*
17309206	DEAL DANIEL P & DEBRA L JT	511 BLUE WING DR	SUISUN CITY CA 94585	511	BLUE WING DRIVE	19/04	242.68	22.43	265.11	*
17309102	HUDSON MICHAEL	518 BLUE WING DR	SUISUN CITY CA 94585	518	BLUE WING DRIVE	19/04	191.22	21.91	213.13	*
17305317	GUSTAVO MARTINEZ	803 BLUE BILL WY	SUISUN CA 94585	803	BLUEBILL WAY	19/02	237.78	22.38	260.16	*
17305102	MOORE DANIEL O JR & B K TR	12287 SALT GRASS LANE	FRISCO TX 75035	818	BLUEBILL WAY	19/04	144.43	21.44	165.87	*
17303403	GARDNER DORIS L TR	827 BLUEBILL WY	SUISUN CITY CA 94585	827	BLUEBILL WAY	19/01	237.78	22.38	260.16	*
17349316	ROBERSON LORETTA/ROBERSON CHANEL	1008 BLUEJAY DR	SUISUN CITY CA 94585	1008	BLUEJAY DR	19/02	41.98	20.42	62.40	*
17317413	SULLIVAN ALPHONSO L & V F JT	817 BLUEJAY DR	SUISUN CITY CA 94585	817	BLUEJAY DRIVE	19/04	241.45	22.41	263.86	*
17418120	SWISHER EDUARDO TR	604 BONITA CT	SUISUN CITY CA 94585-3002	604	BONITA COURT	19/04	195.13	21.95	217.08	*
17346140	HEVEROH APRIL D	391 BRAZELTON CT	SUISUN CITY CA 94585	391	BRAZELTON COURT	19/03	241.45	22.41	263.86	*
17356202	CRATER THOMAS & LATWAN A JT	223 BRIDGEWATER CR	SUISUN CITY CA 94585	223	BRIDGEWATER CIRC	19/04	241.45	22.41	263.86	*
17356206	WASONG PETER O & AGRIPPINA A	224 BRIDGEWATER CR	SUISUN CITY CA 94585	224	BRIDGEWATER CIRC	19/01	237.78	22.38	260.16	*
17356115	KAINE BO ZHOU	910 BEECHWOOD CIR	SUISUN CITY CA 94585	249	BRIDGEWATER CIRC	19/02	237.78	22.38	260.16	*
17356231	VALDEZ MARIO	268 BRIDGEWATER CR	SUISUN CITY CA 94585	268	BRIDGEWATER CIRC	19/01	237.78	22.38	260.16	*
32383100	JIN GUORING JT	225 BRIDGEWATER CIR	SUISUN CITY CA 94585	225	BRIDGEWATER CIRCLE	19/02	198.24	21.98	220.22	*
3236213	MCKINLEY HOLDING L LP	3317 ONSLOW WAY	SAN JOSE CA 95132	61	BUENA VISTA AVE	19/02	84.62	20.85	105.47	*
17312408	WALKER TONJI	1 KAISER PLZ STE 1450	OAKLAND CA 94612-3604	69	BUENA VISTA AVENU	19/01	237.78	22.38	260.16	*
3211412	TAH 2017-1 BORROWER LLC	3130 38IRMINGHAM DR	RICHMOND CA 94806-2635	807	CACKLING DRIVE	19/02	237.78	22.38	260.16	*
3215117	CRATZ ANTHONY L TR	1508 BROOKHOLLOW DR.	SANTA AMA CA 92705-5433	208	CALIFORNIA STREE	19/04	241.45	22.41	263.86	*
3731129	PHYLLIS SMITH	215 CALIFORNIA ST	SUISUN CITY CA 94585	215	CALIFORNIA STREE	19/04	241.45	22.41	263.86	*
17330107	SMITH CHERYL D	281 EMILY ST.	VALLEJO CA 94589	1045	CAMELLIA LANE	19/01	237.78	22.38	260.16	*
17302210	LESSER ADAM	910 CANADA GOOSE DR	SUISUN CA 94585	910	CANADA GOOSE DRI	19/04	241.45	22.41	263.86	*
		326 CANVASBACK DR	SUISUN CITY CA 94585	326	CANVASBACK DRIVE	19/02	312.61	23.13	335.74	*

17311222	GATEWOOD GEORGE L & N J JT	604 CANVASBACK DR	SUISUN CITY CA 94585	19/01	237.78	22.38	260.16
17429118	MICHAEL COSGAYN	806 CAPISTRANO DR.	SUISUN CITY CA 94585	19/01	237.78	22.38	260.16
3247207	ACKMAN JAMES A	715 CATALINA CR	SUISUN CITY CA 94585	19/01	237.78	22.38	260.16
17429218	MATTHEWS MICHAEL EARL WILLIAMS	1208 CHULA VISTA WY	SUISUN CITY CA 94585	19/04	241.45	22.41	263.86
3723604	THPI ACQUISITION HOLDINGS LLC	1292 LINCOLN AVE	SAN RAFAEL CA 94901	19/04	100.68	21.01	121.69
3723516	MORRIS HULDAH D	512 CHYRL WY	SUISUN CA 94585	19/02	237.78	22.38	260.16
3724206	MENDEZ CARROLLE J	611 CHYRL WY	SUISUN CITY CA 94585	19/02	253.72	22.54	276.26
17373110	WRITT RASHALLA	236 CLOVERLEAF CIR	SUISUN CITY CA 94585	19/02	100.43	21.00	121.43
3234303	JORGE ORTEGA	79 CORAL LN	SUISUN CITY CA 94585	19/01	237.78	22.38	260.16
3234214	JOHNSON VAUGHN T	96 CORAL LN	SUISUN CITY CA 94585	19/02	237.78	22.38	260.16
17321107	EBANEZ JESSICAA	615 CRANE DR	SUISUN CITY CA 94585	19/03	247.64	22.48	270.12
17320510	NETTLES BEVERLY O	616 CRANE DR	SUISUN CITY CA 94585	19/02	237.78	22.38	260.16
17321112	HINCHCLIFF BETH	2031 STARLING WAY	FAIRFIELD CA 94533	19/04	154.39	21.54	175.93
17321113	FAVIOLA REYES & DANIEL	701 CRANE DR	SUISUN CITY CA 94585	19/03	139.6	21.40	161.00
17321101	PAL RAVINDER	1218 CRANE DR	SUISUN CA 94585	19/02	237.78	22.38	260.16
17321201	LIPARY DONALD G & LINDA J JT	1300 CRANE DR	SUISUN CA 94585	19/02	237.78	22.38	260.16
17321221	ALEXANDER ROBERT	1302 CRANE DRIVE	SUISUN CITY CA 94585	19/02	237.78	22.38	260.16
17353301	COLDEN JERROD M	405 CRAVEN DR	SUISUN CITY CA 94585	19/02	140.78	21.41	162.19
17336701	RUTLAND MARY E & JACK A JT	801 CRESTED DR	SUISUN CITY CA 94585	19/04	241.45	22.41	263.86
17337612	BAILEY KENNETH W & BILLIE J JT	829 CRESTED DR	SUISUN CITY CA 94585	19/02	237.78	22.38	260.16
17337613	WHITED MICHAEL L JR	831 CRESTED DR	SUISUN CITY CA 94585	19/01	252.42	22.52	274.94
17428260	ADRIAN GOMEZ	800 CAPISTRANO DR.	SUISUN CITY CA 94585	19/01	237.78	22.38	260.16
17353106	WENDY FARIAT	403 DICKEY CT	SUISUN CITY CA 94585	19/04	241.45	22.41	263.86
17353211	MEZA ELIAS	406 DICKEY CT	SUISUN CITY CA 94585	19/03	241.45	22.41	263.86
3233302	JARREAU LEGARDA ALEXIS	1000 DOLPHIN CT	SUISUN CITY CA 94585	19/04	241.45	22.41	263.86
17331401	GONZALEZ JOSE	1406 DONNER CT	SUISUN CITY CA 94585	19/02	237.78	22.38	260.16
17493908	WILLIAMS OZNIESHA C	1756 DOVER CR	SUISUN CITY CA 94585	19/03	152.5	21.53	174.03
3229613	JOHNSON HAROLD JR & LEISA JT	910 DRIFTWOOD DR	SUISUN CITY CA 94585	19/03	197.6	21.98	219.58
17314312	THPI ACQUISITION HOLDINGS LLC	1292 LINCOLN AVE	SAN RAFAEL CA 94901	19/04	241.45	22.41	263.86
17351207	ELLINGSOM DARLA	926 EDGEWOOD CR	SUISUN CITY CA 94585	19/01	237.78	22.38	260.16
17351206	KRUMMES MICHAEL S	928 EDGEWOOD CR	SUISUN CITY CA 94585	19/03	241.45	22.41	263.86
17352104	SHUREE HANSEN	595 MURAL LANE	FAIRFIELD CA 94533	19/02	237.78	22.38	260.16
17355316	MANIBUSAN MICHAEL & JT	513 EDWARDS CT	SUISUN CITY CA 94585	19/01	239	22.39	261.39
17309310	KIBBLEWHITE JAMES	503 EIDER LN	SUISUN CA 94585	19/01	253.64	22.54	276.18
17314302	MCCALL JAMES RJR	531 EIDER LN	SUISUN CA 94585	19/04	108.34	21.08	129.42
17418250	DAVID L WELER / WELER P	509 EL MAR CT	SUISUN CA 94585	19/02	312.61	23.13	335.74
17418241	COLEMAN JUAN S	510 EL MAR CT	SUISUN CITY CA 94585	19/04	241.45	22.41	263.86
17418248	ADAM HOPKINS	513 EL MAR CT	SUISUN CITY CA 94585	19/04	241.45	22.41	263.86
17344204	KUMAR TONICA T	912 EMPEROR DR	SUISUN CITY CA 94585	19/03	144.79	21.45	166.24
3231412	UTU SONYA SIFALA	505 ERIN DR	SUISUN CITY CA 94585	19/01	236.99	22.37	259.36
3231418	BROWN WALTER & BEATRICE M TR	517 ERIN DR	SUISUN CITY CA 94585	19/04	133.45	21.33	154.78
17365112	GATRELL MICHAEL R	208 FAIRBROOK CT	SUISUN CITY CA 94585	19/01	243.86	22.44	266.30
17373203	BAUGH JACQUELINE L	338 FLAGSTONE CR	SUISUN CITY CA 94585	19/03	241.45	22.41	263.86
17375116	THORNTON CAROL & BERNARD JT	350 FLAGSTONE CR	SUISUN CITY CA 94585	19/03	241.45	22.41	263.86
17440102	BOBIS RICHARD D & GEMMA Y JT	1705 FORT ORD CT	SUISUN CITY CA 94585	19/04	241.45	22.41	263.86
17440105	MACIAS CARLOS C JT	1717 FORT ORD CT	SUISUN CITY CA 94585	19/04	241.45	22.41	263.86
17418402	FIGUEROA RAMON	517 FORTUNA DR	SUISUN CITY CA 94585	19/03	241.45	22.41	263.86
3229602	AYERS JAMES M	907 FREEDOM DRIVE	SUISUN CITY CA 94585	19/02	237.78	22.38	260.16
3229513	GOSIENGFIO RUDOLPH & C B JT	914 FREEDOM DR	SUISUN CITY CA 94585	19/03	241.45	22.41	263.86
3719245	GALLARDO JAVIER & LETICIA JT	603 FREIDA DR	SUISUN CITY CA 94585	19/04	241.45	22.41	263.86
17326102	CAMPBELL TIMOTHY & AMY JT	604 FULMAR DR	SUISUN CITY CA 94585	19/04	241.45	22.41	263.86
17303224	AUSTIN TRESANDRA C & T L JT	502 GADWALL DR	SUISUN CITY CA 94585	19/03	239.12	22.39	261.51
17359205	CUELLAR VICTOR	800 GADWALL CT	SUISUN CITY CA 94585	19/01	189	21.89	210.89
17308701	HANSEN, LINDSAY	601 GAZEBO CT	SUISUN CITY CA 94585	19/03	140.74	21.41	162.15
17305416	BORJA BERNARD P I JT	809 GOLDEN EYE WY	SUISUN CITY CA 94585	19/03	241.45	22.41	263.86
17303604	TROY & MELVINA SMITH	829 GOLDEN EYE WAY	SUISUN CITY CA 94585	19/03	241.45	22.41	263.86
17353203	ANGELA STEVENS	409 GOODAIR CT	SUISUN CITY CA 94585	19/02	237.78	22.38	260.16

17381202	CRADER RICHARD	17381202	GRAY HAWK LANE	SUISUN CITY CA 94585	1273 GRAY HAWK LANE	19/02	163.54	21.64	185.18
173086020	SCHUSSELL GLORIA L	72 ST. TIMOTHY CT.	DANVILLE CA 94526	607 GREEN WING DR.	607 GREEN WING DR.	19/03	32.09	20.32	52.41
17304212	BOYLES RONALD E & SHIRLEY A JT	819 GREENHEAD WY	SUISUN CA 94585	819 GREENHEAD WY	819 GREENHEAD WY	19/01	237.78	22.38	260.16
17336508	WOODS LAWRENCE W & L D JT	1015 GREYLAG DR	SUISUN CITY CA 94585	1015 GREYLAG DRIVE	1015 GREYLAG DRIVE	19/03	247.54	22.48	270.02
17360201	JIMENEZ JOSE JT	1304 HAMMOND LN	SUISUN CITY CA 94585	1304 HAMMOND LANE	1304 HAMMOND LANE	19/01	237.78	22.38	260.16
17345401	CARPIO JUAN	833 HARRIER DR	SUISUN CITY CA 94585	833 HARRIER DRIVE	833 HARRIER DRIVE	19/02	237.78	22.38	260.16
17318502	BLANCO ALONZO N	808 HERON DR	SUISUN CITY CA 94585	808 HERON DRIVE	808 HERON DRIVE	19/04	241.45	22.41	263.86
17317402	DUTT VINEETA A	826 HERON DR	SUISUN CITY CA 94585	826 HERON DRIVE	826 HERON DRIVE	19/03	241.45	22.41	263.86
17348223	MORRIS WADE P	2497 HICKFORD CT	FAIRFIELD CA 94533-8843	907 HERON DRIVE	907 HERON DRIVE	19/02	138.79	21.39	160.18
173436106	MCHENRY KIRK M/FREEMAN NAKIA J	1620 BICKFAM CR	SUISUN CITY CA 94585	1620 HICKAM CIRCLE	1620 HICKAM CIRCLE	19/02	161.44	21.61	183.05
17436204	HEARD CHARLES & TAMYRA JT	1685 HICKAM CR	SUISUN CITY CA 94585	1685 HICKAM CIRCLE	1685 HICKAM CIRCLE	19/04	241.45	22.41	263.86
17436201	MENDOZA CONRADO N & F JT	1697 HICKHAM CR	SUISUN CITY CA 94585	1697 HICKAM CIRCLE	1697 HICKAM CIRCLE	19/03	139.6	21.40	161.00
17361222	WORSHAM JEANNETTE	789 HILLBORN CT	SUISUN CITY CA 94585	789 HILLBORN COURT	789 HILLBORN COURT	19/02	98.9	20.99	119.89
17361228	JON BURK	802 HILLBORN CT	SUISUN CITY CA 94585	802 HILLBORN COURT	802 HILLBORN COURT	19/01	293.38	22.93	316.31
17310341	GRASSO CHARLENE S	406 HONKER LN	SUISUN CA 94585	406 HONKER LANE	406 HONKER LANE	19/01	237.78	22.38	260.16
17310419	TRUSTEE MICHIKO TR	519 HONKER LN	SUISUN CITY CA 94585	519 HONKER LANE	519 HONKER LANE	19/01	125.45	21.25	146.70
17310415	HOLCHUCK RICHARD & MONA JT	529 HONKER LN	SUISUN CITY CA 94585	529 HONKER LANE	529 HONKER LANE	19/01	312.61	23.13	335.74
17353507	HURTADO ALEJANDRO	303 HOYT CT	SUISUN CITY CA 94585	303 HOYT COURT	303 HOYT COURT	19/02	231.98	22.32	254.30
17324311	MITCHELL FRANCINE V	605 HUMBOLT DR	SUISUN CA 94585	605 HUMBOLT DRIVE	605 HUMBOLT DRIVE	19/03	241.45	22.41	263.86
17331404	GARCIA ROBERT RYAN MAGNO	1105 HUMPHREY DR	SUISUN CA 94585	1105 HUMPHREY DRIVE	1105 HUMPHREY DRIVE	19/02	237.78	22.38	260.16
3724311	PROCTOR WILLIAM T TR	1234 TRAVIS BLVD STE. A	FAIRFIELD CA 94533	1206 HUMPHREY DRIVE	1206 HUMPHREY DRIVE	19/02	107.81	21.08	128.89
3719260	PROCTOR WILLIAM T TR	1302 HUMPHREY DR	SUISUN CITY CA 94585	1302 HUMPHREY DRIVE	1302 HUMPHREY DRIVE	19/02	194.28	21.94	216.22
3719111	EISLEY LESLIE K	344 THARP DR	MORAGA CA 94556	903 JAVAN WAY	903 JAVAN WAY	19/04	43.01	20.43	63.44
17338102	USTICK MADINE TR	205 KEYES LN	SUISUN CITY CA 94585	205 KEYES LANE	205 KEYES LANE	19/04	241.45	22.41	263.86
17361315	GLANDT BLAINE P & ROSE M JT	1301 KIMBERLY CT	SUISUN CITY CA 94585	1301 KIMBERLY COURT	1301 KIMBERLY COURT	19/01	237.78	22.38	260.16
17348210	DEWEERD JOHN	1315 KIMBERLY CT	FAIRFIELD CA 94585	1315 KIMBERLY COURT	1315 KIMBERLY COURT	19/03	241.45	22.41	263.86
17348217	VICTOR SHIRLEY	607 KINGLET ST	SUISUN CITY CA 94585	607 KINGLET STREET	607 KINGLET STREET	19/02	237.78	22.38	260.16
17325020	SIMMONS JEFFREY J	803 MEADOW VIEW DR.	RICHMOND CA 94806	402 KINGS WAY	402 KINGS WAY	19/02	84.66	20.85	105.51
17318081	SOONGPANYA KABKHAN/SONGPANYA P	602 KLAMATH DR	SUISUN CITY CA 94585	602 KLAMATH DRIVE	602 KLAMATH DRIVE	19/02	312.61	23.13	335.74
17322103	FONTAINE HILARY P	611 KLAMATH DR	SUISUN CITY CA 94585	611 KLAMATH DRIVE	611 KLAMATH DRIVE	19/04	481.68	24.82	506.50
17322203	TOLBERT KENNETH E	626 KLAMATH DR	SUISUN CITY CA 94806	626 KLAMATH DRIVE	626 KLAMATH DRIVE	19/02	237.78	22.38	260.16
17331409	6-T'S REAL ESTATE INVST LLC	635 KLAMATH WY	SUISUN CITY CA 94585	635 KLAMATH DRIVE	635 KLAMATH DRIVE	19/02	237.78	22.38	260.16
17331215	RIVERA LUIS A	507 LABRADOR WY	SUISUN CITY CA 94585	507 LABRADOR WAY	507 LABRADOR WAY	19/04	241.45	22.41	263.86
17329311	NEELY LEON & MARY JT	904 LABRADOR WY	SUISUN CITY CA 94585	904 LABRADOR WAY	904 LABRADOR WAY	19/04	242.68	22.43	265.11
17330206	GUINASSO LAURA A	907 LABRADOR WY	SUISUN CA 94585	907 LABRADOR WAY	907 LABRADOR WAY	19/04	241.45	22.41	263.86
17329225	SPRENGELMEYER R J & JAN L JT	1412 LANGLEY WY	SUISUN CITY CA 94585	1412 LANGLEY WAY	1412 LANGLEY WAY	19/01	237.78	22.38	260.16
17343509	CHADWICK DAVE & DEBRA JT	1414 LANGLEY WY	SUISUN CITY CA 94585	1414 LANGLEY WAY	1414 LANGLEY WAY	19/02	237.78	22.38	260.16
17343113	FIELDER PAUL R & SHERRY A JT	503 LASSEN AV	SUISUN CA 94585	503 LASSEN AVENUE	503 LASSEN AVENUE	19/02	237.78	22.38	260.16
17326316	PERSONS FREDERICK M	229 LEAFWOOD CT	SUISUN CITY CA 94585	229 LEAFWOOD COURT	229 LEAFWOOD COURT	19/01	237.78	22.38	260.16
3243203	MORRIS ROSEMARIE	52 LEMONWOOD WY	SUISUN CITY CA 94585	52 LEMONWOOD WAY	52 LEMONWOOD WAY	19/03	516.88	25.17	542.05
3240217	BOB EMBRY / DALEE HOLBEIN	3229323 YOUNG WILLIAM T & ALICE V JT	SUISUN CITY CA 94585	1014 LIBERTY DRIVE	1014 LIBERTY DRIVE	19/04	241.45	22.41	263.86
3229323	YOUNG WILLIAM T & ALICE V JT	1304 LOIS LN	SUISUN CITY CA 94585	1304 LOIS LANE	1304 LOIS LANE	19/01	237.78	22.38	260.16
3730124	SALEH JAMIL HAMID	1306 LOIS LN	SUISUN CA 94585	1306 LOIS LANE	1306 LOIS LANE	19/03	241.45	22.41	263.86
3730123	HERNANDEZ YSMAEL & G JT	1610 E ST ANDREW PL #B150	SANTA ANA CA 92705	918 LONGSPUR DRIVE	918 LONGSPUR DRIVE	19/04	57.97	20.58	78.55
3730116	DEUTSCHE BANK NTL TRUST CO TR	918 LONGSPUR DR	SUISUN CITY CA 94585	707 LOTZ WAY	707 LOTZ WAY	19/01	179.66	21.80	201.46
17338133	SAMAYOA OTTO & ROSA JT	707 LOTZ WY	SUISUN CITY CA 94585	711 LOTZ WAY	711 LOTZ WAY	19/01	298.86	22.99	321.85
3207412	SHANE BALLMAN	1508 BROOKHOLLOW DR.	SANTA ANA CA 92705-5433	715 LOTZ WAY	715 LOTZ WAY	19/01	183.86	21.84	205.70
3207413	SCALES, JERRI	827 LOTZ WY	SUISUN CITY CA 94585	827 LOTZ WAY	827 LOTZ WAY	19/03	241.45	22.41	263.86
3207414	TAH MS BORROWER LLC	224 MAPLE ST.	SUISUN CITY CA 94585	224 MAPLE STREET	224 MAPLE STREET	19/03	241.45	22.41	263.86
3207418	DARBY DERWIN & GLORIA JT	617 MARCIA LN	SUISUN CITY CA 94585-5821	617 MARCIA LANE	617 MARCIA LANE	19/01	312.61	23.13	335.74
3207316	MICHAEL RUIZ	1200 MAYFIELD CR	SUISUN CITY CA 94585	1200 MAYFIELD CIRCLE	1200 MAYFIELD CIRCLE	19/02	237.78	22.38	260.16
3224418	MARTINEZ JOSE A	1227 MAYFIELD CR	SUISUN CITY CA 94585	1227 MAYFIELD CIRCLE	1227 MAYFIELD CIRCLE	19/01	268.48	22.68	291.16
3724110	COATES JEFFREY J JT	1275 MAYFIELD CIRCLE	SUISUN CITY CA 94585	1275 MAYFIELD CIRCLE	1275 MAYFIELD CIRCLE	19/03	241.45	22.41	263.86
17359203	JOHNSON KURT	957 MCCOY CREEK CR	SUISUN CITY CA 94585	957 MCCOY CREEK CIRC	957 MCCOY CREEK CIRC	19/03	176.62	21.77	198.39
17347104	MCRAY RODERICK D & CLEO S	1693 MCGUIRE CR	SUISUN CITY CA 94585	1693 MCGUIRE CIRCLE	1693 MCGUIRE CIRCLE	19/04	242.68	22.43	265.11
17378204	HOLBEIN BRITNEY M								
17443202	BACCHUS BEVERLY A & J R JT								

17342302	BROWN TORIANO D	1663 KIRKWOOD AV	SAN FRANCISCO CA 94124	1423 MONITOR AVENUE	19/04	241.45	22.41	263.86
17418107	TAH 2015-1 BORROWER LLC	2365 IRON POINT R #102	FOLSOM CA 95630	1514 MONTEBELLO DRIVE	19/02	137.64	21.38	159.02
3240102	BRANDON SPHAR	50 MOSSWOOD DR.	SUISUN CITY CA 94585-1718	50 MOSSWOOD DRIVE	19/04	241.45	22.41	263.86
3239302	SHOEMAKER NANCY J TR	67 MOSSWOOD DR	SUISUN CITY CA 94585	67 MOSSWOOD DRIVE	19/04	241.45	22.41	263.86
3239113	CHEN SHUKE	8 PERRY DR.	PRINCETON JUNCTION NJ 08550-2803	74 MOSSWOOD DRIVE	19/01	44.46	20.44	64.90
3239108	CARLISLE ROUNAL C & MARIA E JT	806 MOSSWOOD DR	SUISUN CITY CA 94585	806 MOSSWOOD DRIVE	19/02	177.9	21.78	199.68
17317606	CORTESE JEFF	904 MURRE WY	SUISUN CITY CA 94585	904 MURRE WAY	19/02	237.78	22.38	260.16
17349303	TONGA TEVITA	1005 MURRE WY	SUISUN CITY CA 94585	1005 MURRE WAY	19/04	241.45	22.41	263.86
3234106	WELCH NANCY & JIM JT	508 NADEL DR	SUISUN CITY CA 94585	508 NADEL DRIVE	19/04	241.45	22.41	263.86
3230315	SETTEMBRINO RALPH N	1002 NEPTUNE CT	SUISUN CITY CA 94585	1002 NEPTUNE COURT	19/04	242.68	22.43	265.11
17431401	CADDELL DALE JAMES JR	730 PALERMO DR	SUISUN CITY CA 94585	730 PALERMO DRIVE	19/01	237.78	22.38	260.16
17380510	DAVID MILLER	425 PEARCE CT	SUISUN CITY CA 94585	425 PEARCE COURT	19/01	241.45	22.41	263.86
17368216	ROBINSON-HARDY RENEE	325 PERKINS CT	SUISUN CITY CA 94585	325 PERKINS COURT	19/03	237.78	22.38	260.16
17323205	VALLEJO REYES D & V K JT	1116 PHEASANT DR	SUISUN CITY CA 94585	1116 PHEASANT DRIVE	19/04	241.45	22.41	263.86
17324202	AVANNA ROJAS	1216 PHEASANT DR	SUISUN CITY CA 94585	1216 PHEASANT DRIVE	19/03	140.23	21.40	161.63
3733106	PENSE BART C JT	1333 PHILLIP WY	SUISUN CITY CA 94585	1333 PHILLIP WAY	19/02	281.27	22.81	304.08
37141160	LINDA BARNET/PRIISKE & BARBARA BARNE	1312 PHILLIP WAY	SUISUN CITY CA 94585	1312 PHILLIP WAY	19/01	237.78	22.38	260.16
17313308	TRAN TAI	900 PINTAIL DR	SUISUN CITY CA 94585	900 PINTAIL DRIVE	19/02	231.98	22.32	254.30
17336101	WILLIAMS BARRY R	907 PINTAIL DR	SUISUN CITY CA 94585	907 PINTAIL DRIVE	19/02	115.99	21.16	137.15
17336303	JACKSON JONATHAN A	1030 PINTAIL DR	SUISUN CITY CA 94585	1030 PINTAIL DRIVE	19/01	237.78	22.38	260.16
17318725	MARLO MACALINO	1211 PINTAIL DR	SUISUN CITY CA 94585	1211 PINTAIL DRIVE	19/04	242.68	22.43	265.11
17319411	MASHI ALOL	1317 PINTAIL DR	SUISUN CITY CA 94585	1317 PINTAIL DRIVE	19/02	237.78	22.38	260.16
17331230	HERMESCH JOEL & CELIA JT	1417 PINTAIL DR	SUISUN CITY CA 94585	1417 PINTAIL DRIVE	19/02	231.98	22.32	254.30
17331233	PITRE ROSHANDA M	1423 PINTAIL DR	SUISUN CITY CA 94585	1423 PINTAIL DRIVE	19/02	313.16	22.13	336.29
17321301	TAH M S BORROWER LLC	1508 BROOKHOLLOW DR.	SANTA ANA CA 92705-5433	607 PLACER LANE	19/03	247.54	22.48	270.02
17321305	TAITAGUE FELIX /TAITAGUE PEGGY A	615 PLACER LANE	SUISUN CITY CA 94585	615 PLACER LANE	19/04	284.87	22.85	307.72
17319603	SHI MING	631 PLACER LN	SUISUN CITY CA 94585	631 PLACER LANE	19/04	241.45	22.41	263.86
17312505	VAUGHN BETTY N	821 POCHARD WY	SUISUN CITY CA 94585	821 POCHARD WAY	19/04	191.22	21.91	213.13
17312503	VALENZUELA JOSE	825 POCHARD WY	SUISUN CITY CA 94585	825 POCHARD WAY	19/04	297.89	22.98	320.87
17380107	VILLAS SALVACION P/VILLAS RA	1105 POTRERO CR	SUISUN CITY CA 94585	1105 POTRERO CIRCLE	19/01	189.71	21.90	211.61
17359410	DUNN RONALD	1212 POTRERO CIR.	SUISUN CITY CA 94585	1212 POTRERO CIRCLE	19/01	252.42	22.52	274.94
17360217	MONISOLA FASHOKUM	P O BOX 2511	SUISUN CITY CA 94585	1277 POTRERO CIRCLE	19/01	237.78	22.38	260.16
17370205	DIITMAR WARREN T	217 POTRERO ST	SUISUN CITY CA 94585	217 POTRERO STREET	19/03	241.45	22.41	263.86
17335509	NOONAN DONNA S	1007 PRAIRIE DR	SUISUN CITY CA 94585	1007 PRAIRIE DRIVE	19/01	131.36	21.31	152.67
17335513	BONILLA VICTOR JR & J G JT	1015 PRAIRIE DR	SUISUN CITY CA 94585	1015 PRAIRIE DRIVE	19/03	229.23	22.29	251.52
17335435	EVANS KAYLE & ANN JT	1016 PRAIRIE DR	SUISUN CITY CA 94585	1016 PRAIRIE DRIVE	19/03	241.45	22.41	263.86
17335525	WHITEMON SANDRA A	1039 PRAIRIE DR	SUISUN CITY CA 94585	1039 PRAIRIE DRIVE	19/01	237.78	22.38	260.16
17341215	DARDEN BEVERLY	1404 PROSPECT WY	SUISUN CITY CA 94585	1404 PROSPECT WAY	19/03	241.45	22.41	263.86
17341312	JAWIAN HARRISON	1423 PROSPECT WY	SUISUN CITY CA 94585	1423 PROSPECTWAY	19/03	241.45	22.41	263.86
17345227	NARAIN SURUI & LOUITA K JT	5027 ANAHEIM LOOP	UNION CITY CA 94587	1301 REBECCA DRIVE	19/01	67.81	20.68	88.49
17345205	VIRAY JOSEPHINE A & ROGER T JT	401 CORNELL AVE #1	SUISUN CITY CA 94585	1311 REBECCA DRIVE	19/02	237.78	22.38	260.16
17302408	GU BOLANG	269 REDSTONE CR	ALBANY CA 94706-1248	824 REDHEAD WAY	19/02	237.78	22.38	260.16
17374219	HOLMES RHONDA	1215 RICKY CT	SUISUN CITY CA 94585	269 REDSTONE CIRCLE	19/04	241.45	22.41	263.86
3719208	RICARDO OLMEDO	PO BOX 1547	SUISUN CITY CA 94585	1215 RICKY COURT	19/04	119.23	21.19	140.42
17366408	CARDOSO MIGUEL A & VERONICA	405 RING NECK LN	SUISUN CITY CA 94585	315 RIDGECREST CIRCLE	19/02	237.78	22.38	260.16
17308420	CARDENAS DENNIS G	700 RING NECK LN	SUISUN CITY CA 94585	405 RING NECK LANE	19/01	183.01	21.83	204.84
17308408	TUBBS TEANETA	1020 POTRERO CIR	SUISUN CITY CA 94585	700 RING NECK LANE	19/04	241.45	22.41	263.86
17308524	YAVROMI FAMILY TRUST	1100 VIRGINIA DR. #100	FORT WASHINGTON PA 19034-3279	523 RIO VERDE	19/03	191.82	21.92	213.74
3238402	FEDERAL NATIONAL MTG ASSN	64 RODONDO AV	SUISUN CITY CA 94585	64 RODONDO AVENUE	19/01	103.99	21.04	125.03
3240315	CHRISTENSEN BARBARA & MARK JT	82 RODONDO AV	SUISUN CITY CA 94585	82 RODONDO AVENUE	19/01	237.78	22.38	260.16
3240202	JETER MARTHA M JT	85 RODONDO AV	SUISUN CITY CA 94585	85 RODONDO AVENUE	19/04	115.99	21.16	137.15
3240514	ALFARO SULEIMA	97 RODONDO AVE	SUISUN CITY CA 94585	97 RODONDO AVENUE	19/04	241.45	22.41	263.86
3212110	SCHETTLER ERNEST B	PO BOX 20112	PORTLAND OR 97294-0112	301 RODONDO AVENUE	19/04	237.4	22.37	259.77
3212113	SMITH LORELENE J	305 SACRAMENTO ST #B	SUISUN CITY CA 94585	305 SACRAMENTO STREE	19/03	241.45	22.41	263.86
3718024	HOTHY SUKHINDER KAUR TR	403 SARAH WY	SUISUN CITY CA 94585	403 SARAH WAY	19/03	241.45	22.41	263.86
17303503	TAYLOR ROBERT J & PAULINE M JT	827 SCAUP LN	SUISUN CITY CA 94585	827 SCAUP LANE	19/02	237.78	22.38	260.16
					19/04	241.45	22.41	263.86

3224104	KHAN MOHAMMED AKBAR	PO BOX 3441	FAIRFIELD CA 94533	19/04	241.45	22.41	263.86
17369111	GIRGIS NAGI Y	208 SEABURY ST	SUISUN CITY CA 94585	19/01	237.78	22.38	260.16
17324411	BUONCRISTIANI AARON	513 SEAGULL DR	SUISUN CITY CA 94585	19/02	273.38	22.73	296.11
17321202	KING TRUMAN JR & L S JT	605 SEAGULL DR	SUISUN CA 94585	19/02	66.92	20.67	87.59
17321125	WOODS LAWRENCE W & L D JT	606 SEAGULL DR	SUISUN CITY CA 94585	19/02	237.78	22.38	260.16
17363312	COFFIN AH-CALIFORNIA 7 LLC	9305 E VIA DE VENTURA STE. 201	SCOTTSDALE AZ 85250	19/01	193.44	21.93	215.37
17363311	MOORE WANDA	918 SHADYWOOD CR	SUISUN CITY CA 94585	19/01	237.78	22.38	260.16
3235205	ROGERS DANIEL A & SANDRA A JT	601 SHANNON DR	SUISUN CITY CA 94585	19/03	241.45	22.41	263.86
17307109	CHAVEZ GUILLERMO JT	404 SHOVELLER DR	SUISUN CITY CA 94585	19/04	241.45	22.41	263.86
17307102	CLARK DEONNA NICOLE JT	418 SHOVELLER DR	SUISUN CITY CA 94585	19/01	235.49	22.35	257.84
17325311	CRENSHAW OTHEL LAMONT	503 SHRIKE CT	SUISUN CA 94585	19/02	237.78	22.38	260.16
3731114	TAH 2015-1 BORROWER 1	2365 IRON POINT RD #102	FOLSOM CA 95630-8714	19/02	231.98	22.32	254.30
3731109	MAXWELL DERICK G JT	1110 SILK OAK DR	SUISUN CITY CA 94585	19/04	242.68	22.43	265.11
3732116	TERRIS ROBERT B & ROSARIO S JT	1210 SILK OAK DR	SUISUN CA 94585	19/02	232.18	22.32	254.50
17320501	RYAN FENNIE	605 SKYLARK DR	SUISUN CITY CA 94585	19/04	241.45	22.41	263.86
17320505	WALLER MICHAEL E II	613 SKYLARK DR	SUISUN CITY CA 94585	19/03	241.45	22.41	263.86
17310105	GREEN NATHANIEL JR/GUZMAN MARIORIE	516 SNOW DR	SUISUN CITY CA 94585	19/01	284.26	22.84	307.10
17358143	CONLEY JAMES SR & FELICIA JT	231 SPINNEY WY	SUISUN CITY CA 94585	19/03	241.45	22.41	263.86
17304430	NYLA HECKNANN	800 SPOONBILL	SUISUN CITY CA 94585	19/04	241.45	22.41	263.86
17338206	GARCIA FLEX & RAQUEL JT	1004 STELLER CT	SUISUN CITY CA 94585	19/04	243.34	22.43	265.77
17338123	JOHN A & NANCY K FORD	916 STELLER WY	SUISUN CA 94585	19/04	241.45	22.41	263.86
3738031	MATTIC BRIAN DEL MORAL	62 CROWN CIR.	SOUTH SAN FRANCISCO CA 94080-1161	19/01	237.78	22.38	260.16
3738025	PERION BRIAN & KAMMY	1161 STRAWBERRY LANE	SUISUN CITY CA 94585	19/03	247.54	22.48	270.02
3736016	JOSE CASTRO	113 SUMMERTIME LN	SUISUN CITY CA 94585	19/01	237.78	22.38	260.16
3737004	SENECA FE C	139 SUNSHINE ST	SUISUN CITY CA 94585	19/04	242.68	22.43	265.11
17377118	JUSTIN PHILLIP	203 TAMARISK CR	SUISUN CITY CA 94585	19/04	173.59	21.74	195.33
17377217	CRAWLEY MARISSA L	232 TAMARISK CIR	SUISUN CITY CA 94585	19/04	237.78	22.38	260.16
17376212	MONINA GRACE DELACRUZ	267 TAMARISK CIR.	SUISUN CITY CA 94585	19/04	242.68	22.43	265.11
3730233	MICOLETTE WONG	511 THOMAS CR	SUISUN CITY CA 94585	19/04	241.45	22.41	263.86
3730305	ZAMUDIO JUAN	516 THOMAS CR	SUISUN CITY CA 94585	19/04	241.45	22.41	263.86
3730226	KING LAURA LYNN	525 THOMAS CR	SUISUN CA 94585	19/04	239.18	22.39	261.57
17370306	REGINALD WELLS	1438 TILLMAN ST.	SUISUN CITY CA 94585	19/04	70.37	20.70	91.07
17425410	SMITH JOE R & EUNICE M	1714 VENTURA WY	SUISUN CITY CA 94585	19/04	241.45	22.41	263.86
17320223	GARCIA SANTIAGO H & J	1113 WAXWING LN	SUISUN CITY CA 94585	19/04	236.45	22.36	258.81
17318804	OLLISON ELEZA	1213 WAXWING LN	SUISUN CA 94585	19/02	237.78	22.38	260.16
17344402	WALLACE NEVELL & ANGELA G	1002 WESTWIND WY	SUISUN CITY CA 94585	19/01	237.78	22.38	260.16
17320201	DALLIN LLC	1999-HARRISON ST	OAKLAND CA 94612	19/01	237.78	22.38	260.16
3231204	SKINNER ANITA	705 WHISNERING BAY LN	SUISUN CITY CA 94585	19/01	176.68	21.77	198.45
17335312	FEIL LUCITA C TR	3400 FIELDCREST AVENUE	FAIRFIELD CA 94534	19/03	115.99	21.16	137.15
17312318	MURPHY SION	388 PUEBLO WAY	VALLEJO CA 94591-8242	19/01	237.78	22.38	260.16
17312304	MENDOZA MILTON & MARIBEL JT	607 WHITE WING CT	SUISUN CITY CA 94585	19/01	233.58	22.34	255.92
17312305	ONEAL HARRY (ESTATE) DORA O'NEAL	609 WHITE WING CT	SUISUN CITY CA 94585	19/04	241.45	22.41	263.86
17341401	HOBSON RITA D	805 WHITNEY AV	SUISUN CITY CA 94585	19/01	237.78	22.38	260.16
17341402	TAH 20174 BORROWER LLC	1508 BOOKHOLLOW DR	SANTA ANA CA 92705-5433	19/04	290.83	22.91	313.74
17310207	SANDHU NAVDEEP	231 BLUEBELL PLACE	VALLEJO CA 94591	19/02	237.78	22.38	260.16
17306106	MARTINEZ MARIA ELENA TR	186 ASHTON AV	SAN FRANCISCO CA 94112-2208	19/03	241.45	22.41	263.86
17344102	CURRIE BRIAN D SR & MEAGAN L	1007 WINTERS WY	SUISUN CITY CA 94585	19/03	241.45	22.41	263.86
17307606	BOSTIC ANGELA M	509 WOOD DUCK DR	SUISUN CA 94585	19/01	237.78	22.38	260.16
17314102	MEDINA GUILLERMO & LURDES M JT	523 WOOD DUCK DR	SUISUN CA 94585	19/01	237.78	22.38	260.16
17314107	SIGLER KEVIN P & KAREN R JT	533 WOODDUCK DR	SUISUN CITY CA 94585-2133	19/04	317.47	23.17	340.64
17323105	MUGAMBO JOHN JT	5420 DEER PARK DR.	ROANOKE VA 24019-2606	19/01	237.78	22.38	260.16
17318204	GIVENS, GREGORY R	704 WOODLARK DR	SUISUN CITY CA 94585-2246	19/04	241.45	22.41	263.86
3719241	ORENIA LIBERTY	1213 WORLEY RD	SUISUN CITY CA 94585	19/01	237.78	22.38	260.16
17448113	CAFIERO ANTHONY F	1653 YOUNGSTOWN LN	SUISUN CITY CA 94585	19/01	237.78	22.38	260.16
<b>CONTROL TOTALS . . .</b>							<b>278</b>
<b>Records</b>							<b>62,966.32</b>
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							<b>69,155.98</b>

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## AGENDA TRANSMITTAL

**MEETING DATE:** June 18, 2019

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**AGENDA ITEM:** Council Adoption of Resolution No. 2019-\_\_\_: Authorizing the City Manager to Appoint Aaron Roth as the Chief of Police and Execute an Employment Agreement with Mr. Roth.

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**FISCAL IMPACT:** The salary and benefit terms in the contract with the new Chief are similar to those provided to the previous Chief. The major terms are:

- \* Salary of \$11,428/month (\$65.93/hour)
- \* City will match employee contribution to deferred compensation up to 3.5% of salary per pay period
- \* 120 days' severance (without cause) for first 18 months of employment
- \* Uniform allowance of \$1,300/year
- \* 3% confidential pay
- \* Classic Safety Police CALPERS 3% at 50 retirement plan
- \* Starting sick leave balance of 96 hours
- \* Same COLA as received by other Executive Management employees
- \* Other Benefits as outlined in Resolution 2019-18, Schedule of Salary and Benefits for Executive Management Employees (which may be amended from time to time)
- \* Starting date of July 1<sup>st</sup>, 2019

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**BACKGROUND:** Chief Tim Mattos resigned earlier this year to take a position with Rohnert Park as their Public Safety Director. Through an open recruitment process the City Manager has selected Aaron Roth as the next Police Chief for Suisun City. The Suisun City Municipal Code Section 2.08.110 gives the City Manager the power of appointment, except that department head appointments require approval by the City Council.

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**STAFF REPORT:** The City had been conducting an open recruitment for the Police Chief position. Three applications stood out and those applicants were asked to meet with three panels represented by a Technical Panel of Police Chiefs; a Community Panel appointed by the City Council; and a Peer Panel of Department Heads and a POA designee. From that process there were two finalists selected to give a presentation and participate in a final interview with the City Manager, Interim Police Chief, and Administrative Services Director. Aaron Roth was the unanimous choice for the final selection.

Aaron Roth has been employed with the City of Martinez Police Department since 2000 where he is currently a Captain and second in command. Mr. Roth has a Master's Degree in Public Administration and a Bachelor's Degree in Criminal Justice. Mr. Roth has an impressive list of

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**PREPARED BY:**

Greg Folsom, City Manager

**REVIEWED/APPROVED BY:**

Greg Folsom, City Manager

trainings including FBI National Academy, Police Executive Research Forum, Senior Management Institute for Police, and Sherman Block Supervisory Leadership Institute. Mr. Roth has experience managing patrol, dispatch, SWAT, and administrative support services. Mr. Roth was the co-founder and commander of the multi-agency SWAT Team and he has experience administratively developing budgets, dealing with Human Resources issues, labor union negotiations, and representing the Police Department as second in command.

A thorough Police Officer Standards and Training (POST) compliant background and other evaluations were performed. This included a medical examination, drug screen, psychological examination, and an extensive investigation into his personal and professional history. Chief Roth passed all components of the background requirements.

He has 20 years of law enforcement experience at nearly every level or position in municipal policing. He has a unique balance of both academic education and professional development, front-line work and executive leadership experience. Chief Roth is well prepared to lead the Suisun City Police Department and ensure quality policing services are provided to our community.

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**STAFF RECOMMENDATION**

Staff recommends that the City Council adopt Resolution 2019 - \_\_\_\_ Authorizing the City Manager to Appoint Aaron Roth as the Chief of Police and Execute an Employment Agreement with Mr. Roth.

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**ATTACHMENTS:**

1. Resolution 2019 - \_\_: Authorizing the City Manager to Appoint Aaron Roth as the Chief of Police and Execute an Employment Agreement with Mr. Roth.
2. Employment Agreement
3. Schedule of Salary and Benefits (effective December 28, 2018)

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**RESOLUTION NO. 2019-**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
AUTHORIZING THE CITY MANAGER TO APPOINT AARON ROTH AS THE  
CHIEF OF POLICE AND EXECUTE AN EMPLOYMENT AGREEMENT  
WITH MR. ROTH**

**WHEREAS**, following the resignation of Police Chief Tim Mattos, the City conducted an open recruitment process for the position of Chief of Police; and

**WHEREAS**, the recruitment process consisted of three panel interviews, including a Technical Panel, Community Panel and a Peer Panel of Department Heads; a formal presentation; background checks; and a final interview with the City Manager; and

**WHEREAS**, at the completion of the recruitment process Aaron Roth was the unanimous choice for appointment as the Chief of Police Chief for Suisun City; and

**WHEREAS**, the City Manager has selected Aaron Roth as the Chief of Police for Suisun City.

**NOW THEREFORE BE IT RESOLVED**, the City Council of Suisun City hereby authorizes the City Manager to appoint Aaron Roth as the Chief of Police of the Suisun City Police Department under the terms and conditions of his Employment Agreement which is attached here to and made part of this Resolution.

**PASSED AND ADOPTED** at a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 18<sup>th</sup> day of June 2019, by the following vote:

<b>AYES:</b>	Council Members:	_____
<b>NOES:</b>	Council Members:	_____
<b>ABSENT:</b>	Council Members:	_____
<b>ABSTAIN:</b>	Council Members:	_____

**WITNESS** my hand and the seal of said City this 18<sup>th</sup> day of June 2019.

\_\_\_\_\_  
Donna Pock, CMC  
Deputy City Clerk

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**CITY OF SUISUN CITY**  
**CHIEF OF POLICE**  
**EMPLOYMENT AGREEMENT**

This CHIEF OF POLICE EMPLOYMENT AGREEMENT (“Agreement”) is entered into and made effective the 18<sup>th</sup> day of June, 2019 by and between the CITY OF SUISUN CITY (the “City”), a general law city and municipal corporation, and AARON ROTH (“Employee”). The City and Employee may be referred to individually as a “Party” or collectively as “the Parties.”

**RECITALS**

WHEREAS, pursuant to Suisun City Municipal Code §2.08.110, the city manager has the authority to appoint and remove department heads, subject to prior approval by the City Council; and

WHEREAS, the position of chief of police serves as the department head for the City’s police department; and

WHEREAS, the position of chief of police is prescribed by state law at Government Code §§ 41601-41612; and

WHEREAS, the duties of the chief of police position are set forth more specifically in the class specifications attached hereto as Exhibit “A”; and

WHEREAS, the City now desires to hire Employee as its chief of police, effective July 1, 2019; and

WHEREAS, the Parties wish to establish the terms and conditions of Employee’s services to the City, as described in this Agreement; and

WHEREAS, the City intends to provide benefits to Employee consistent with the benefits provided to Executive Management Employees under the Schedule of Salary and Benefits for Executive Management Employees then in effect; and

WHEREAS, the City Council may decrease the benefits provided to Executive Management Employees in the near future, including any entitlement to confidential employee pay differential; and

WHEREAS, Employee is aware that the benefit levels provided to Executive Management Employees may change and acknowledges that such change in benefits shall not be deemed a breach of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, City and Employee hereby agree as follows:

## A G R E E M E N T

### 1.0 EMPLOYMENT & DUTIES

1.1 Duties. City hereby employs Employee as chief of police for the City to perform the functions and duties of the chief of police, as specified in the Government Code of the State of California and the job description attached hereto as Exhibit “A”, and to perform such other legally permissible and proper duties and functions as the City Manager shall, from time-to-time, direct or assign. Employee shall perform these functions and duties in an efficient, competent, and ethical manner and shall devote his best efforts and full-time attention thereto.

1.2 Work Schedule. It is recognized that Employee is expected to engage in the hours of work that are necessary to fulfill the obligations of the position, must be available at all times, and must devote a great deal of time outside the normal office hours to the business of the City. Employee acknowledges that proper performance of the duties of chief of police will require Employee to generally observe normal business hours, as set by the City and may be duly revised from time-to-time (currently 8:00 a.m. to 6:00 p.m., Monday, Wednesday and Thursday; 8:00 a.m. to 7:00 p.m. on Tuesday), and will also often require the performance of necessary services outside of normal business hours. Notwithstanding the foregoing, the City will permit Employee such reasonable “time off” as is customary for exempt employees of the City, so long as the time off does not interfere with normal business. Employee’s compensation (whether salary or benefits or other allowances) is not based on hours worked, and Employee shall not be entitled to any compensation for overtime.

1.3 Other Activities. Employee shall focus his professional time, ability, and attention to City business during the term of this Agreement. Employee shall not engage, without the express prior written consent of the City Manager, in any other business duties or pursuits whatsoever, or directly or indirectly render any services of a business, commercial, or professional nature to any other person or organization, whether for compensation or otherwise, that is or may be competitive with the City, that might cause a conflict-of-interest with the City, or that otherwise might interfere with the business or operation of the City or the satisfactory performance of the functions and duties of the chief of police.

1.4 Employment Status. Upon appointment to the chief of police position, Employee shall serve at the will and pleasure of the City Manager and understands that he shall be an “at-will” employee without recourse to bumping or other demotion rights and shall be subject to summary dismissal without any right of notice or hearing except as expressly provided in this Agreement, including any so-called due process pre-disciplinary “Skelly” hearing. The City may terminate Employee at any time in accordance with Section 3.4 below, which is in accordance with the state mandated protections afforded by the Public Safety Officers Procedural Bill of Rights Act (“POBOR”) (Government Code sections 3300-3313).

1.5 City Documents. All data, studies, reports and other documents prepared by Employee while performing his duties during the term of this Agreement shall be furnished to and become the property of the City, without restriction or limitation on their use. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other materials either created by or provided to Employee in connection with the performance of this Agreement shall be held confidential by

Employee to the extent permitted by applicable law, except as may be required by any governmental agency or court of competent jurisdiction. Such materials shall not be used by Employee, without the prior written consent of the City Manager, for any purposes other than the performance of his duties. Additionally, no such materials may be disclosed to any person or entity not connected with the performance of services under this Agreement, except as required by (a) law, (b) any governmental agency, (c) subpoena, or (d) an order issued by a court of competent jurisdiction.

1.6 Exclusion from Competitive Service. Employee understands, acknowledges and agrees that he is exempt from the City's personnel system pursuant to Suisun City Municipal Code §2.40.040 and the City's Personnel Rules (Administrative Directive – AD 7) pursuant to Personnel Rule §1.4.9.

1.7 FLSA Exempt Status. Employee agrees that his position is that of an exempt employee for the purposes of the Fair Labor Standards Act.

## 2.0 COMPENSATION AND REIMBURSEMENT

2.1 Compensation. For the services rendered pursuant to this Agreement, Employee's base compensation shall be Eleven Thousand Four Hundred Twenty-eight Dollars (\$11,428.00) monthly ("Salary"), which shall be paid on a pro-rated basis bi-weekly at the same time as other employees of the City are paid. Such Salary shall be adjusted for payroll taxes, workers' compensation, and other payroll-related liability costs.

2.2 Annual Salary Review. The City Manager and Employee agree to conduct an annual salary review concurrently with the annual performance evaluation set forth in Section 5.2.

2.3 Effectuating Salary Adjustments. Employee shall be entitled to so-called cost of living adjustments ("COLA") or increases to the Salary, as received by other Executive Management employees, pursuant to the Schedule of Salary and Benefits for Executive Management Employees, as the same may be modified for all such employees by resolution of Council from time to time.

## 3.0 TERM

3.1 Commencement & Effective Date. Employee shall commence his services hereunder at 12:01 a.m. Pacific daylight savings time on July 1, 2019 or such earlier date upon which the City Council and Employee may mutually agree. In either event such date will also be deemed the effective date of this Agreement ("Effective Date").

3.2 Term. This Agreement shall remain in effect from the Effective Date specified at Section 3.1 until this Agreement is terminated pursuant to Section 3.3 or Section 3.4.

3.3 Termination by Employee. Employee may terminate this Agreement at any time, provided Employee provides the City Manager with at least thirty (30) days' advance written notice. In the event Employee terminates this Agreement, Employee expressly agrees that he shall not be entitled to any severance pay.

3.4 Termination by City. The City Manager may terminate this Agreement at any time with or without cause, subject to the prior approval of the City Council as required by Suisun City Municipal Code §2.08.110, by providing written notice of the reason(s) and an opportunity for administrative appeal, as provided herein. Administrative appeal shall be in accordance with the requirements of the POBOR, including but not limited to Government Code section 3304(c), which states that the City is required to provide written notice of termination and the reason or reasons therefore and an opportunity for administrative appeal. The City Manager's right to terminate Employee pursuant to this Section 3.4 shall not be subject to or in any way limited by the City's Personnel Rules or past City practices related to the employment, discipline or termination of the City's employees. Except as expressly provided in this Section 3.4, Employee expressly waives any rights provided for the chief of police under the City's Personnel Rules, Municipal Code, or under other state or federal law to any other form of pre- or post-termination hearing, appeal, or other administrative process pertaining to termination. Nothing herein, however, shall be construed to create a property interest, where one does not exist by rule of law, in the position of chief of police. Notwithstanding this Section 3.4, upon appointment to the chief of police position, Employee remains an at-will employee serving at the pleasure of the City Manager.

(a) Termination by City for Cause. The City may terminate this Agreement for cause at any time by providing Employee with five (5) business days' written notice of the termination for cause and the facts and grounds constituting such cause. The term "cause" shall be defined to include any misconduct materially related to performance of official duties, including but not be limited to any of the following: 1) Breach of this Agreement, 2) Willful or persistent material breach of duties, 3) Résumé fraud or other acts of material dishonesty, 4) Unauthorized absence or leave, 5) Conviction of a misdemeanor involving moral turpitude (i.e., offenses contrary to justice, honesty, or morality), conviction of a misdemeanor DUI, or conviction of a felony under California law, 6) Violation of the City's anti-harassment policies and/or a finding that legally prohibited personal acts of harassment against a City official or employee or legally prohibited personal acts of discrimination against a City official or employee has occurred, 7) Violation of the City's Municipal Code, Ordinances, Rules, and Regulations, including but not limited to the City's Personnel Rules and the Suisun City Police Department policy manual, 8) Use or possession of illegal drugs, 9) Engaging in conduct tending to bring embarrassment or disrepute to the City, 10) Any illegal or unethical act involving personal gain, 11) A pattern of repeated, willful and intentional failure to carry out materially significant and legally constituted direction of the City Manager or policy decisions of the City Council, 12) Gross misfeasance or gross malfeasance, and 13) "abuse of office or position" as defined in Government Code §53243.4 (i.e., waste, fraud, and violation of the law under color of authority and crimes against public justice, including crimes involving bribery and corruption). For any of the foregoing, the City may, in its discretion, place Employee on paid or unpaid administrative leave until resolution. If the City terminates for cause this Agreement and the services of Employee hereunder, the City shall have no obligation to pay severance. In order to comply with the requirements of California Government Code section 3304(c), a termination by the City Manager for cause shall be conducted in accordance with the following procedures:

(1) Within five (5) days of receipt of written notice under Section 3.4(a), Employee may submit a request in writing to the City Manager for an administrative appeal. Such appeal shall not prohibit or otherwise delay the termination of

Employee prior to the administrative appeal. Failure to timely file such a request shall be deemed to be a waiver of the right to do so.

(2) Upon Employee's written appeal request, the City Manager shall appoint an independent hearing officer to conduct an administrative hearing and issue an advisory decision which shall then be reviewed and considered and either adopted, modified or rejected by City Council. Both the Employee and the City and their respective representatives, if any, shall make reasonable efforts to set an administrative appeal hearing date within thirty (30) days from the City Manager's receipt of the written appeal request. Pursuant to Government Code section 3304(c) and for purposes of this subdivision, the removal of Employee for the purpose of implementing the goals or policies, or both, of the City, for reasons including, but not limited to, incompatibility of management styles or as a result of a change in administration, shall be sufficient to constitute "reason or reasons" for Employee's termination in addition to those stated in Section 3.4(a) above.

(3) At the administrative appeal hearing, the independent hearing officer shall be presented with both the information and documents on which the City based its decision to terminate as well as any information and documents on which the City based its decision to terminate for cause as well as any information and documentation that the Employee chooses to submit to challenge the City's information and documents to raise mitigating circumstances for consideration by the independent hearing officer.

(4) Within thirty (30) days of completing the hearing, the independent hearing officer shall issue an advisory decision in writing to the City Council determining whether Employee was properly terminated and whether there was sufficient "cause" to justify not paying severance under the terms of this Agreement unless severance was already tendered. Following City Council's review and consideration of the advisory decision, Employee shall be notified in writing as to whether the advisory decision will be upheld, modified or rescinded.

(b) Termination by City Manager Without Cause. By providing Employee at least thirty (30) days' prior written notice thereof, the City may terminate Employee without cause but rather based upon management reasons such as implementing the City's goals or policies, including but not limited to: (i) change of administration, or (ii) incompatibility of management styles. In the event Employee is terminated without cause, Employee expressly agrees that he shall not be entitled to any severance pay as the result of the termination of this Agreement except as provided in Section 4.1 below. In order to comply with the requirements of California Government Code section 3304(c), termination by the City Manager for a reason other than cause shall be conducted in accordance with the following procedures:

(1) The City reserves the right to place Employee on paid administrative leave for all or a portion of the thirty (30) day period provided under Section 3.4(b).

(2) Employee may request to appear before the City Council prior to the effective date of the termination to challenge the reasons for the termination or to raise mitigating circumstances regarding the termination but in such event would waive any right to severance pay under Section 4.1 below.

#### 4.0 SEVERANCE

4.1 Severance Pay. Except as provided in Sections 3.3 and 3.4, in the event Employee is terminated without cause within 18 months of the date of this agreement and does not challenge such termination, including but not limited to by means of appeal or civil or administrative claim, then City shall pay to Employee severance in an amount equal to his monthly base salary (as defined in Section 2 above, calculated on a per diem basis) then in effect multiplied by four (4), less applicable deductions and excluding deferred compensation or the value of any other benefits.

Notwithstanding the foregoing, Government Code Section 53260 provides that all contracts of employment with a city must include a provision limiting the maximum cash settlement for the termination of the contract to the monthly salary (excluding benefits) multiplied by the number of months left on the unexpired term, but not more than 18 months if the unexpired term exceeds 18 months. Accordingly, should such proposed severance payment exceed the amount authorized to be paid under Government Code Section 53260, then the amount paid to Employee shall be reduced in the amount necessary to comply with such statute. (For example, if termination occurs with two (2) months left in the term, severance would be equal to the monthly base salary multiplied by two (2) rather than the four (4) months provided in this Section.)

4.2 No Severance Pay if Termination for Cause or Initiated by Employee. As provided in Section 3.4(a), should Employee be terminated for cause, the City shall have no obligation to pay the severance provided for in Section 4.1 above. As provided in Section 3.3, should Employee initiate termination of this Agreement, the City shall have no obligation to pay the severance provided for in Section 4.1 above.

4.3 Sole Rights. The severance rights provided in this Section 4.0 shall constitute the sole and only entitlement of Employee with respect to severance pay in the event of the termination, other than for cause. Employee expressly waives any and all other rights with respect to severance pay except as provided herein. Any and all severance rights are conditioned upon and in consideration for execution of the standard "Agreement of Separation, Severance, and General Release" attached hereto in form only as Exhibit "B."

#### 5.0 PERFORMANCE EVALUATIONS

5.1 Purpose. The performance review and evaluation process set forth herein is intended to provide review and feedback to Employee so as to facilitate a more effective management of the Police Department and the City. Nothing herein shall be deemed to alter or change the employment status of Employee (as set forth in Section 1.4 above), nor shall this Section 5.0 be construed as requiring "cause" to terminate this Agreement, or the services of Employee hereunder.

5.2 Annual Evaluation. The City Manager shall review and evaluate the performance of Employee annually within thirty (30) days after each anniversary of the Effective Date. In addition, Employee shall submit for the City Manager's consideration at those times established by the City Manager, but at least annually, Employee's proposed performance goals and objectives and incorporate the City Manager's suggestions. Such review and evaluation shall

be conducted concurrently with an annual salary review, and in accordance with the purpose noted in Section 5.1 above.

5.3 Written Summary. The City Manager may, at his sole discretion, elect to provide a written summary of each performance evaluation to Employee within two (2) weeks following the conclusion of the review and evaluation process, and may, at his sole discretion, schedule at least one (1) closed personnel session with Employee to deliver and discuss the evaluation.

## 6.0 BENEFITS

6.1 Retirement. Employee is a "classic" CalPERS member and shall participate in the City's 3% at 50 CalPERS formula for classic police employees. Such formula for classic police employees is subject to the following under the City's contract with CalPERS: (i) final compensation calculated based on single highest year of compensation; (ii) Level 4, Survivor Benefits (requiring payment by Employee in the amount of \$2 per month); and (iii) credit for unused sick leave (reduced by the number of any hours converted to cash). The City shall pay employer and employee contributions applicable to the chief of police position consistent with the amounts defined in the Schedule of Salary and Benefits for Executive Management Employees then in effect. The City currently pays the full employer CalPERS contribution. The current employee contribution is presently nine percent (9%), with the City paying a five percent (5%) portion of the required employee contribution and Employee paying the remaining four percent (4%) portion.

6.2 Medical, Dental, and Vision. The City shall provide to Employee the same group medical, dental, and vision insurance benefits offered to the City's Executive Management Employees under the Schedule of Salary and Benefits for Executive Management Employees then in effect, subject to the terms, conditions and limits specified therein. The City currently participates in CalPERS Health and pays up to the current Kaiser family rate. Employee may use a Flex Spending account to select health, dental, and vision plans. In the event that Employee can demonstrate, to the satisfaction of the City, that he has obtained substantially equivalent medical, dental and vision coverage through some other insurance plan in lieu of City-provided insurance, then so long as Employee maintains such medical, dental and vision insurance coverage, he shall be entitled to an in-lieu payment from the City, currently set at Seven Hundred Dollars (\$700) per month for Executive Management employees.

6.3 Vacation Leave. Employee shall accrue vacation leave consistent with the Schedule of Salary and Benefits for Executive Management Employees then in effect, subject to the terms, conditions and limits specified therein. Utilization and cash out of vacation leave shall also be subject to the terms and conditions of the Schedule of Salary and Benefits for Executive Management Employees then in effect. Currently, vacation leave accrual ranges from 120 hours per year up to 200 hours per year depending on years of service, with accrual caps of 280 hours (for 15 or fewer years of service) and 320 hours (for over 15 years of service).

6.4 Executive Leave. Employee shall accrue executive leave consistent with the Schedule of Salary and Benefits for Executive Management Employees then in effect, subject to the terms, conditions and limits specified therein. Executive Management Employees are

currently provided one hundred twenty (120) hours of administrative leave with pay each fiscal year (July 1 to June 30).

6.5 Holidays. Employee shall be entitled to the holidays specified in the Schedule of Salary and Benefits for Executive Management Employees then in effect, subject to the terms, conditions and limits specified therein. The City currently observes eleven (11) holidays and provides two (2) floating holidays. Utilization and cash out of floating holiday leave shall be subject to the terms and conditions of the Schedule of Salary and Benefits for Executive Management Employees then in effect.

6.6 Sick Leave. Upon appointment to the chief of police position, Employee shall receive a starting sick leave balance of 96 hours. Thereafter, Employee shall accrue sick leave consistent with the Schedule of Salary and Benefits for Executive Management Employees then in effect, subject to the terms, conditions and limits specified therein. Utilization and cash out of sick leave shall be subject to the terms and conditions of the Schedule of Salary and Benefits for Executive Management Employees then in effect. Sick leave accrual is currently 96 hours per year.

6.7 Uniform Allowance. Employee shall be provided an annual uniform allowance of \$1,300.

6.8 Vehicle. Employee shall be provided with a City vehicle for employment and emergency response purposes during work hours, as well as after scheduled work hours. All maintenance, fuel, and insurance will be paid for by the City.

6.9 Cellular Phone. Employee shall receive a cellular phone to be used for conducting City business. Employee's use of such cellular phone shall be subject to the City's policies and regulations then in effect applicable to employee use of City cell phones and computers.

6.10 Deferred Compensation. The City currently provides an ICMA Deferred Compensation Plan as an optional benefit and shall provide to Employee deferred compensation matching contributions consistent with the amount provided for Executive Management Employees in the Schedule of Salary and Benefits for Executive Management Employees then in effect, subject to the terms, conditions and limits specified therein. Currently, the City will match any contributions made by Employee, up to 3.5% per pay period. The City's matching contribution, if any, will be contributed on a pay period basis.

6.11 Life Insurance. The City shall provide to Employee term life insurance and accidental death and dismemberment insurance coverage consistent with the Schedule of Salary and Benefits for Executive Management Employees then in effect, subject to the terms, conditions and limits specified therein. The City currently provides for a term life insurance policy for Employee with coverage in the amount of Two Hundred Thousand Dollars (\$200,000).

6.12 Miscellaneous Benefits. Employee shall be entitled to the same additional benefits not specified in this Section 6.0 as provided to the City's Executive Management Employees under the Schedule of Salary and Benefits for Executive Management Employees then in effect, and subject to the terms, conditions and limits specified therein.

6.13 Changes in Compensation and Benefits. The compensation and benefits provided to Employee pursuant to this Agreement are intended to be consistent with those provided to the City's Executive Management Employees under the Schedule of Salary and Benefits for Executive Management Employees then in effect. Employee acknowledges that the City Council may in the future reduce the level of compensation (exclusive of Employee's base salary) or benefits provided to Executive Management Employees by amendment of the Schedule of Salary and Benefits for Executive Management Employees, including elimination of any entitlement to confidential employee pay differential. In the event the level of compensation or benefits provided to Employee changes (whether by increase or decrease), the Parties agree that such changes shall not be deemed material or a breach of this Agreement.

6.14 City Manager Amendment Authority. Pursuant to Section 9.2 of this Agreement, the City Manager shall have the authority to agree with Employee to amend this Agreement to provide Employee benefits consistent with the benefits levels authorized by the City Council and specified for the position of chief of police in the Schedule of Salary and Benefits for Executive Management Employees then in effect.

## 7.0 PROFESSIONAL DEVELOPMENT

7.1 Membership. The City encourages Employee's continued professional development and shall provide payment of appropriate related costs for such activities, as budgeted and approved by the City Manager. Such memberships may include the Solano County Police Chiefs Association and such other national, regional, state and local governmental groups and committees on which Employee may from time to time serve as a member. The total of any such professional dues, certifications and subscriptions shall not exceed the budgeted amounts during any fiscal year without prior written approval by the City Manager.

7.2 Out-of-Town Meetings & Seminars. The City agrees to reimburse Employee the actual cost for registration, travel, lodging, meals, and other expenses incurred by Employee while attending overnight, out-of-town meetings or seminars related to his employment with the City, in accordance with the City's policies for expense reimbursement. Moreover, to be eligible Employee must have budgeted funds available for same; provided, however, that the City Manager may, in his sole discretion, approve such unbudgeted expenditures in writing if he deems it in the best interests of the City.

7.3 Local Meetings & Seminars. The City agrees to reimburse Employee the actual cost of registration, meals, and other expenses necessarily incurred while in attendance at local meetings or seminars related to his employment with City in accordance with the City's policies for expense reimbursement.

7.4 Incidental Expenses. The City agrees to reimburse Employee the actual cost of those incidental expenses necessarily incurred by Employee while engaged in the business of the City upon the presentation of an appropriate receipt therefor, in accordance with the City's policies for expense reimbursement.

## 8.0 BONDS AND INDEMNIFICATION

8.1 Indemnification. To the extent mandated by the California Government Code, the City shall defend, hold harmless, and indemnify Employee against any tort, professional liability, claim or demand, or other legal action arising out of an alleged act or omission occurring in the performance of Employee's services under this Agreement. This section shall not apply to any intentional tort or crime committed by Employee, to any action outside the course and scope of the services provided by Employee under this Agreement, or any other intentional or malicious conduct or gross negligence of Employee.

8.2 Bonds. City shall bear the full cost of any fidelity or other bonds, which may be required in the performance of Employee's services under this Agreement.

## 9.0 GENERAL PROVISIONS

9.1 Entire Agreement. This Agreement represents the entire agreement between the parties and supersedes any and all other agreements, either oral or in writing, between the parties with respect to Employee's employment by the City and contains all of the covenants and agreements between the parties with respect to such employment. Each party to this Agreement acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by either party, or anyone acting on behalf of either party, which are not embodied herein, and that no other agreement, statement or promises not contained in this Agreement shall be valid or binding upon either party.

9.2 Amendment. This Agreement may be amended at any time by the mutual consent of the parties by an instrument in writing, which amendment shall require City Council approval, except where City Manager approval is expressly authorized herein.

9.3 Notices. Any notice required or permitted by this Agreement shall be in writing and shall be personally served or shall be sufficiently given when served upon the other party as sent by United States Postal Service, postage prepaid and addressed as follows:

To City:

City Manager  
City of Suisun City  
701 Civic Center Blvd.  
Suisun City, California 94585

To Employee:

Aaron Roth  
[On file with Human Resources Dept.]

Notices shall be deemed given as of the date of personal service or upon the date of deposit in the course of transmission with the United States Postal Service.

9.4 Conflicts Prohibited. During the term of this Agreement, Employee shall not engage in any business or transaction or maintain a financial interest which conflicts, or reasonably might be expected to conflict, with the proper discharge of Employee's duties under this Agreement. Employee shall comply with all requirements of law, including but not limited to, Sections 87100 et seq., Section 1090 and Section 1125 of the Government Code, and all other similar statutory and administrative rules.

9.5 Effect of Waiver. The failure of either party to insist on strict compliance with any of the terms, covenants, or conditions of this Agreement by the other party shall not be deemed a waiver of that term, covenant, or condition, nor shall any waiver or relinquishment of any right or power at any one time or times be deemed a waiver or relinquishment of that right or power for all or any other times.

9.6 Partial Invalidity. If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

9.7 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California, which are in full force and effect as of the date of execution and delivery by each party hereto.

9.8 AB 1344. Assembly Bill 1344, which was subsequently enacted as Government Code §§ 53243 - 53243.4, sought to provide greater transparency in local government and institute certain limitations on compensation paid to local government executives. These statutes also require that contracts between local agencies and its employees include provisions requiring an employee who is convicted of a crime involving an abuse of his office or position to provide reimbursement to the local agency. These statutes are incorporated herein by reference. Accordingly, the Parties agree that it is their mutual intent to fully comply with these Government Code sections and all other applicable law as it exists as of the date of execution of this Agreement and as such laws may be amended from time to time thereafter. Specifically, the following Government Code sections are called out and hereby incorporated by this Agreement:

§53243. Reimbursement of paid leave salary required upon conviction of crime involving office or position.

§53243.1. Reimbursement of legal criminal defense upon conviction of crime involving office or position.

§53243.2. Reimbursement of cash settlement upon conviction of crime involving office or position.

§53243.3. Reimbursement of noncontractual payments upon conviction or crime involving office or position.

§53243.4. "Abuse of office or position" defined.

Employee represents that Employee has reviewed, is familiar with, and agrees to comply fully with each of these provisions if any of these provisions are applicable to Employee, including that Employee agrees that any cash settlement or severance related to a termination that Employee may receive from the City shall be fully reimbursed to the local agency if Employee is convicted of a crime involving an abuse of Employee's office or position.

9.9 Independent Legal Advice. The City and Employee represent and warrant to each other that each has received legal advice from independent and separate legal counsel with respect to the legal effect of this Agreement, or has had the opportunity to do so, and the City and

Employee further represent and warrant that each has carefully reviewed this entire Agreement and that each and every term thereof is understood and that the terms of this Agreement are contractual and not a mere recital. This Agreement shall not be construed against the party or its representatives who drafted it or who drafted any portion thereof.

IN WITNESS WHEREOF, the City of Suisun City has caused this Agreement to be signed and executed on its behalf by its Mayor, and duly attested by its officers thereunto duly authorized, and Employee has signed and executed this Agreement, all in triplicate.

CITY OF SUISUN CITY

\_\_\_\_\_  
Lori D. Wilson, Mayor

ATTEST:

\_\_\_\_\_  
Linda Hobson, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Anthony R. Taylor, City Attorney

EMPLOYEE

\_\_\_\_\_  
Aaron Roth

## **POLICE CHIEF**

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

### **SUMMARY DESCRIPTION**

Under general administrative direction of the City Manager, plans, directs, manages, and oversees the activities and operations of the Police Department including law enforcement, crime prevention, and administrative support services and activities; coordinates assigned activities with other departments and outside agencies; and provides highly responsible and complex administrative support to the City Manager.

### **IDENTIFYING CHARACTERISTICS**

The Police Chief is considered a Department Head with responsibility for directing the activities of a Department within the City. Positions at this class level serve as a member of the City's senior management team and provide advice and counsel to the City Manager regarding strategic policy and problem solving issues relating to the assigned Department and the City overall. The incumbent is responsible for accomplishing the City's goals and objectives related to assigned program areas.

### **REPRESENTATIVE DUTIES**

*The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.*

1. Assumes full management responsibility for all Police Department services and activities including the work of staff preserving order, preventing crime, protecting life and property, and enforcing laws and municipal ordinances.
2. Manages the development and implementation of Police Department goals, objectives, and priorities for each assigned service area; recommends and administers policies and procedures.
3. Establishes, within City policy, appropriate service and staffing levels; monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; allocates resources accordingly.
4. Assesses and monitors work load, administrative and support systems, and internal reporting relationships; identifies opportunities for improvement; directs and implements changes.
5. Plans, directs, and coordinates, through subordinate level staff, the Police Department's work plan; assigns projects and programmatic areas of responsibility; oversees sensitive investigations and the gathering of intelligence information; reviews and evaluates work methods and procedures; meets with key staff to identify and resolve problems.
6. Selects, trains, motivates, and evaluates assigned personnel; provides or coordinates staff training; works with employees to correct deficiencies; implements discipline and termination procedures.
7. Oversees and participates in the development and administration of the department budget; approves the forecast of funds needed for staffing, equipment, materials, and supplies; approves expenditures and implements budgetary adjustments as appropriate and necessary.

**CITY OF SUISUN CITY**  
**Police Chief (Continued)**

8. Represents the Police Department to other departments, elected officials, and outside agencies; coordinates assigned activities with those of other departments and outside agencies and organizations.
9. Meets with various officials, citizens, members of the public, and representatives of the news media; responds to and resolve difficult and sensitive citizen inquiries and complaints; explains, justifies, and defends department programs, policies, and activities; negotiates and resolves sensitive and controversial issues.
10. Confers with citizens and area officials on law enforcement problems and assists in the development of innovative municipal law enforcement policies.
11. Participates on a variety of boards, commissions, and committees; attends local, regional, and state conferences on public safety; obtains information and cooperation on public safety issues; establishes and maintains cooperative working relationship with other Police Departments.
12. Confers with attorneys concerning the prosecution of criminal complaints, civil litigation, and/or disciplinary issues.
13. Performs related duties as required.

**QUALIFICATIONS**

*The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

**Knowledge of:**

Operations, services and activities of a comprehensive municipal law enforcement program.  
Principles and practices of program development and administration.  
Principles and practices of law enforcement administration, organization, and management.  
Law enforcement theory, principles, and practices and their application to a wide variety of services and programs.  
Methods and techniques used in providing the full range of law enforcement and crime prevention services and activities including investigation and identification, patrol, traffic control, juvenile programs, records management, search and seizure, care and custody of persons and property, and crime prevention.  
Care, maintenance, and operation of firearms and other modern police equipment.  
Methods and techniques of public relations.  
Pertinent federal, state, and local laws, codes, and regulations.  
Recent court decisions and how they affect department operations.  
Principles and practices of municipal budget preparation and administration.  
Principles of supervision, training, and performance evaluation.  
Functions and objectives of federal, state, and local law enforcement agencies.  
Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases.  
Occupational hazards and standard safety practices.

**Ability to:**

Manage and direct a comprehensive law enforcement program.  
Develop and administer departmental goals, objectives, and procedures.  
Analyze and assess programs, policies, and operational needs and make appropriate adjustments.  
Identify and respond to sensitive community and organizational issues, concerns, and needs.  
Plan, organize, direct, and coordinate the work of lower level staff

**CITY OF SUISUN CITY**  
**Police Chief (Continued)**

Interpret, apply, and make decisions in accordance with applicable federal, state, and local policies, laws, and regulations.  
Analyze complex law enforcement issues, evaluate alternatives, and implement sound solutions.  
Make adjustments to standard operating procedures as necessary to improve organizational effectiveness.  
Delegate authority and responsibility.  
Select, supervise, train, and evaluate staff.  
Analyze problems, identify alternative solutions, project consequences of proposed actions, and implement recommendations in support of goals.  
Research, analyze, and evaluate new service delivery methods and techniques.  
Prepare clear and concise administrative and financial reports.  
Prepare and administer large and complex budgets.  
Effectively present information and respond to questions from groups of managers, customers, and the general public.  
Meet standards for physical endurance, agility, health and vision.  
Act quickly and calmly in emergency situations.  
Facilitate group participation and consensus building.  
Effectively use and qualify with law enforcement tools and weapons including firearms, batons, defensive tactics, and other safety equipment.  
Operate specialized law enforcement equipment including specialized police vehicles, radios, video systems, and radars.  
Operate office equipment including computers and supporting word processing, spreadsheet, and database applications.  
Communicate clearly and concisely, both orally and in writing.  
Establish and maintain effective working relationships with those contacted in the course of work.

**Education and Experience Guidelines** - *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

**Education/Training:**

A Bachelor's degree from an accredited college or university with major course work in criminology, criminal justice, police science, business administration, public administration, or related field.

**Experience:**

Eight years of increasingly responsible law enforcement experience in all major phases of police work including three years of management and administrative responsibility.

**License or Certificate:**

Possession of a valid driver's license.

Possession of a P.O.S.T. Management Certificate.

CITY OF SUISUN CITY  
Police Chief (*Continued*)

**PHYSICAL DEMANDS AND WORKING ENVIRONMENT**

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

**Environment:** Work is performed in a standard office setting, reactive emergency, natural or man-made disaster, and routine peace keeping environments with travel to various locations to attend meetings or respond to major crime scenes, disasters or critical incidents; the employee is occasionally exposed to outside weather conditions; occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat, risk of electrical shock, risk of radiation, and vibration; the noise level in the work environment is usually moderate; however, the noise level is occasionally very loud due to sirens, firearm training, etc.; incumbents may be required to work extended hours including evenings and weekends and may be required to travel outside City boundaries to attend meetings.

**Physical:** Primary functions require sufficient physical ability and mobility to work in an office setting; walk, stand, or sit for prolonged periods of time; occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; to travel to other locations using various modes of private and commercial transportation; to operate and use specialized law enforcement tools and equipment including guns and handcuffs; and to verbally communicate to exchange information.

**Vision:** See in the normal visual range with or without correction.

**Hearing:** Hear in the normal audio range with or without correction.

October, 2006  
*Johnson & Associates*

**EXHIBIT "B"**

**AGREEMENT OF SEPARATION, SEVERANCE, AND GENERAL RELEASE**

**1. PARTIES**

This Agreement of Separation, Severance, and General Release (hereinafter referred to as the "AGREEMENT") is entered into by and between the City of Suisun City, a general law city and municipal corporation (hereinafter referred to as "THE CITY"), and AARON ROTH, an individual (hereinafter referred to as "EMPLOYEE").

**2. RECITALS**

2.1. EMPLOYEE was hired by THE CITY as an at-will Chief of Police effective \_\_\_\_\_ serving at the pleasure of the City Manager of THE CITY pursuant to a written contract, a copy of which is attached hereto as Exhibit "A" ("THE CONTRACT"). EMPLOYEE is currently [redacted] years old.

2.2. THE CITY and EMPLOYEE desire that EMPLOYEE resign and enter into a severance agreement whereby EMPLOYEE receives severance compensation in exchange for executing a general release and waiver of any and all claims that EMPLOYEE may have against THE CITY, including but not limited to its elected and non-elected officials, employees, attorneys, and agents. Accordingly, the parties hereto intend by this AGREEMENT to mutually conclude any and all employment relationships between THE CITY and EMPLOYEE by means of EMPLOYEE's voluntary separation as of [redacted], [redacted]. This AGREEMENT sets forth the full and complete terms and conditions concluding EMPLOYEE's employment relationship with the CITY and any obligations related thereto, including any provided under THE CONTRACT.

2.3 In accordance with this AGREEMENT and with applicable state and federal laws, EMPLOYEE acknowledges that EMPLOYEE has been advised of EMPLOYEE's post-employment rights, including but not limited to, EMPLOYEE's rights under the Consolidated Omnibus Budget Reconciliation Act of 1985 ("COBRA"), the Employee Retirement Income Security Act of 1974 ("ERISA"), and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

**3. CONSIDERATION**

3.1 EMPLOYEE shall receive payment to him at the time of his voluntary separation all earned salary, accrued fringe benefits as detailed in THE CONTRACT, and/or all other wage compensation/benefits owed to EMPLOYEE upon separation of employment, as required by law or THE CONTRACT or any other agreement with THE CITY.

3.2. In exchange for the waivers and releases set forth herein, THE CITY shall also cause to be paid to EMPLOYEE an additional compensatory payment by means of severance, settlement and release in the form of a lump sum amount of [redacted] and [redacted] cents (\$ [redacted].00), as set forth in THE CONTRACT in the form of a check made payable to EMPLOYEE to be mailed to EMPLOYEE at EMPLOYEE's home address via certified mail return

receipt requested within thirty (30) business days after the EFFECTIVE DATE (as defined below) of this AGREEMENT.

3.3 In exchange for the severance payment provided for herein, EMPLOYEE, and on behalf of EMPLOYEE's spouse, heirs, representatives, successors, and assigns, hereby releases, acquits, and forever discharges THE CITY, and each of its predecessors, successors, assigns, officials, employees, representatives, agents, insurers, attorneys, and all persons and entities acting by, through, under, or in concert with any of them, and each of them (hereinafter referred to as "THE CITY PARTIES"), from any and all claims, charges, complaints, contracts, understandings, liabilities, obligations, promises, benefits, agreements, controversies, costs, losses, debts, expenses, damages, actions, causes of action, suits, rights, and demands of any nature whatsoever, known or unknown, suspected or unsuspected, which EMPLOYEE now has or may acquire in the future, or which EMPLOYEE ever had, relating to or arising out of any act, omission, occurrence, condition, event, transaction, or thing which was done, omitted to be done, occurred or was in effect at anytime from the beginning of time up to and including \_\_\_\_\_, \_\_\_\_ (hereinafter referred to collectively as "CLAIMS"), without regard to whether such CLAIMS arise under the federal, state, or local constitutions, statutes, rules or regulations, or the common law. EMPLOYEE expressly acknowledges that the CLAIMS forever barred by this AGREEMENT specifically include, but are not limited to, claims based upon any alleged breach of THE CONTRACT or any other agreement of employment, any demand for wages, overtime or benefits, any claims of violation of the provisions of ERISA, COBRA or HIPAA, any alleged breach of any duty arising out of contract or tort, any alleged wrongful termination in violation of public policy, any alleged breach of any express or implied contract for continued employment, any alleged employment discrimination or unlawful discriminatory act, or any claim or cause of action including, but not limited to, any and all claims whether arising under any federal, state or local law prohibiting breach of employment contract, wrongful termination, or employment discrimination based upon age, race, color, sex, religion, handicap or disability, national origin or any other protected category or characteristic, and any and all rights or claims arising under the California Labor Code or Industrial Welfare Commission Wage Orders, the Federal Fair Labor Standards Act, the California Fair Employment and Housing Act, California Government Code §§12, 900 et seq., the Americans With Disabilities Act, Title VII of the Civil Rights Act of 1964, the Public Safety Officers Procedural Bill of Right Act, and any other federal, state, or local human rights, civil rights, or employment discrimination or employee rights statute, rule, or regulation.

**4. SPECIFIC ACKNOWLEDGMENT OF WAIVER OF CLAIMS UNDER ADEA AND OWBPA**

The Age Discrimination in Employment Act of 1967 (hereinafter referred to as the "ADEA") makes it illegal for an employer to discharge any individual or otherwise discriminate with respect to the nature and privileges of an individual's employment on the basis that the individual is age forty (40) or older. The Older Workers Benefit Protection Act (hereinafter referred to as the "OWBPA," 29 U.S.C. § 626, et. seq., Pub L 101-433, 104 Stat. 978 (1990)) further augments the ADEA and prohibits the waiver of any right or claim under the ADEA, **unless the waiver is knowing and voluntary**. By entering into this AGREEMENT, EMPLOYEE acknowledges that he knowingly and voluntarily, for just compensation in addition to anything of value to which EMPLOYEE was already entitled, waives and releases any rights he may have

under the ADEA and/or OWBPA. EMPLOYEE further acknowledges that he has been advised and understands, pursuant to the provisions of the ADEA and OWBPA, that:

- (a) This waiver/release is written in a manner understood by EMPLOYEE;
- (b) EMPLOYEE is aware of, and/or has been advised of, his rights under the ADEA and OWBPA, and of the legal significance of his waiver of any possible claims he currently may have under the ADEA, OWBPA and/or similar age discrimination laws;
- (c) EMPLOYEE is entitled to a reasonable time of at least twenty-one (21) days within which to review and consider this AGREEMENT and the waiver and release of any rights he may have under the ADEA, the OWBPA and similar age discrimination laws; but may, in the exercise of his own discretion, sign or reject this AGREEMENT at any time before the expiration of the twenty-one (21) days;
- (d) The waivers and releases set forth in this AGREEMENT shall not apply to any rights or claims that may arise under the ADEA and/or OWBPA **after** the EFFECTIVE DATE of this AGREEMENT;
- (e) EMPLOYEE has been advised by this writing that he should consult with an attorney prior to executing this AGREEMENT;
- (f) EMPLOYEE has discussed this waiver and release with, and been advised with respect thereto by, his counsel of choice, and that he does not need any additional time within which to review and consider this AGREEMENT;
- (g) EMPLOYEE has **seven (7) days following his execution** of this AGREEMENT to revoke the AGREEMENT;
- (h) Notice of revocation within the seven (7) day revocation period must be provided, in writing, to THE CITY pursuant to Paragraph 8.9 herein, and must state, "I hereby revoke my acceptance of our Agreement of Severance and General Release;" and
- (i) This AGREEMENT shall not be effective until all parties have signed the AGREEMENT and ten (10) days have passed since EMPLOYEE's execution ("EFFECTIVE DATE").

## **5. UNKNOWN CLAIMS**

In relation to the release provisions of Paragraphs 3 and 4 above, EMPLOYEE understands that California Civil Code section 1542 reads as follows:

### "General Release--Claims Extinguished"

"A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release and that, if known by him or her,

would have materially affected his or her settlement with the debtor or released party.”

EMPLOYEE hereby waives the protection of California Civil Code section 1542.

**6. WAIVER OF ADDITIONAL CLAIMS**

EMPLOYEE hereby waives any provisions of state or federal law that might require a more detailed specification of the claims being released pursuant to the provisions of Paragraphs 3, 4, and 5 above.

**7. REPRESENTATIONS AND WARRANTIES**

Each of the parties to this AGREEMENT represents and warrants to, and agrees with, each other party as follows:

7.1. Advice of Counsel: The parties hereto have received independent legal advice from their respective attorneys concerning the advisability of entering into and executing this AGREEMENT or have been given the opportunity to obtain such advice. The parties acknowledge that they have been represented by counsel of their own choice in the negotiation of this AGREEMENT, that they have read this AGREEMENT; that they have had this AGREEMENT fully explained to them by such counsel, or have had such opportunity to do so and that they are fully aware of the contents of this AGREEMENT and of its legal effect.

7.2. No Fraud in Inducement: No party (nor any officer, agent, employee, representative, or attorney of or for any party) has made any statement or representation or failed to make any statement or representation to any other party regarding any fact relied upon in entering into this AGREEMENT, and neither party relies upon any statement, representation, omission or promise of any other party in executing this AGREEMENT, or in making the settlement provided for herein, except as expressly stated in this AGREEMENT.

7.3. Independent Investigation: Each party to this AGREEMENT has made such investigation of the facts pertaining to this settlement and this AGREEMENT and all the matters pertaining thereto, as it deems necessary.

7.4. Mistake Waived: In entering into this AGREEMENT, each party assumes the risk of any misrepresentation, concealment or mistake. If any party should subsequently discover that any fact relied upon by it in entering into this AGREEMENT was untrue, or that any fact was concealed from it, or that its understanding of the facts or of the law was incorrect, such party shall not be entitled to any relief in connection therewith, including without limitation on the generality of the foregoing any alleged right or claim to set aside or rescind this AGREEMENT. This AGREEMENT is intended to be, and is, final and binding between the parties, regardless of any claims of misrepresentation, promise made without the intent to perform, concealment of fact, mistake of fact or law, or any other circumstance whatsoever.

7.5. Later Discovery: The parties are aware that they may hereafter discover claims or facts in addition to or different from those they now know or believe to be true with respect to the matters related herein. Nevertheless, it is the intention of the parties that EMPLOYEE fully,

finally and forever settle and release all such matters, and all claims relative thereto, which do now exist, may exist or have previously existed against THE CITY or THE CITY PARTIES. In furtherance of such intention, the releases given here shall be, and remain, in effect as full and complete releases of all such matters, notwithstanding the discovery or existence of any additional or different claims or facts relative thereto.

7.6. Indemnification: EMPLOYEE agrees to indemnify and hold harmless THE CITY or THE CITY PARTIES from, and against, any and all claims, damages, or liabilities sustained by them as a direct result of the violation or breach of the covenants, warranties, and representations undertaken pursuant to the provisions of this AGREEMENT. EMPLOYEE understands and agrees that he shall be exclusively liable for the payment of all taxes for which he is responsible, if any, as a result of his receipt of the consideration referred to in Paragraph 3 of this AGREEMENT. In addition, EMPLOYEE agrees fully to indemnify and hold the CITY PARTIES harmless for payment of tax obligations as may be required by any federal, state or local taxing authority, at any time, as a result of the payment of the consideration set forth in Paragraph 3 of this AGREEMENT.

7.7. Future Cooperation & Consultation fees: EMPLOYEE shall execute all such further and additional documents as shall be reasonable, convenient, necessary or desirable to carry out the provisions of this AGREEMENT. EMPLOYEE shall provide THE CITY with consultation services (including deposition or trial testimony) in any litigation involving THE CITY which is reasonably related to acts or occurrences transpiring during his employment. Said services shall be provided as needed by THE CITY at a rate of \$100.00 per hour.

7.8. Return of Confidential Information and Property: Prior to the separation date, EMPLOYEE shall submit a written inventory of, and return to the City Clerk, all City keys, equipment, computer identification cards or codes, and other equipment or materials or confidential documents provided to or obtained by EMPLOYEE during the course of his employment with THE CITY.

7.9. No Pending Claims and/or Actions: EMPLOYEE represents that he has not filed any complaints or charges against THE CITY or THE CITY PARTIES with any local, state or federal agency or court; that he will not do so at any time hereafter for any claim arising up to and including the EFFECTIVE DATE of this AGREEMENT; and that if any such agency or court assumes jurisdiction of any such complaint or charge against THE CITY or THE CITY PARTIES on behalf of EMPLOYEE, whenever or where ever filed, he will request such agency or court to withdraw from the matter forthwith.

7.10. Ownership of Claims: EMPLOYEE represents and warrants as a material term of this AGREEMENT that EMPLOYEE has not heretofore assigned, transferred, released or granted, or purported to assign, transfer, release or grant, any of the CLAIMS disposed of by this AGREEMENT. In executing this AGREEMENT, EMPLOYEE further warrants and represents that none of the CLAIMS released by EMPLOYEE thereunder will in the future be assigned, conveyed, or transferred in any fashion to any other person and/or entity.

7.11. Enforcement Fees and Costs: Should any legal action be required to enforce the terms of this AGREEMENT, the prevailing party shall be entitled to reasonable attorneys' fees and costs in addition to any other relief to which that party may be entitled.

7.12 Authority: Each party represents to the other that it has the right to enter into this AGREEMENT, and that it is not violating the terms or conditions of any other AGREEMENT to which they are a party or by which they are bound by entering into this AGREEMENT. The parties represent that they will obtain all necessary approvals to execute this AGREEMENT. It is further represented and agreed that the individuals signing this AGREEMENT on behalf of the respective parties have actual authority to execute this AGREEMENT and, by doing so, bind the party on whose behalf this AGREEMENT has been signed.

## **8. MISCELLANEOUS**

8.1. No Admission: Nothing contained herein shall be construed as an admission by THE CITY of any liability of any kind. THE CITY denies any liability in connection with any claim and intends hereby solely to avoid potential claims and/or litigation and buy its peace.

8.2. Governing Law: This AGREEMENT has been executed and delivered within the State of California, and the rights and obligations of the parties shall be construed and enforced in accordance with, and governed by, the laws of the State of California.

8.3. Full Integration: This AGREEMENT is the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous oral and written agreements and discussions. This AGREEMENT may be amended only by a further agreement in writing, signed by the parties hereto.

8.4. Continuing Benefit: This AGREEMENT is binding upon and shall inure to the benefit of the parties hereto, their respective agents, spouses, employees, representatives, officials, attorneys, assigns, heirs, and successors in interest.

8.5. Joint Drafting: Each party agrees that it has cooperated in the drafting and preparation of this AGREEMENT. Hence, in any construction to be made of this AGREEMENT, the parties agree that same shall not be construed against any party.

8.6. Severability: In the event that any term, covenant, condition, provision or agreement contained in this AGREEMENT is held to be invalid or void by any court of competent jurisdiction, the invalidity of any such term, covenant, condition, provision or agreement shall in no way affect any other term, covenant, condition, provision or agreement and the remainder of this AGREEMENT shall still be in full force and effect.

8.7. Titles: The titles included in this AGREEMENT are for reference only and are not part of its terms, nor do they in any way modify the terms of this AGREEMENT.

8.8. Counterparts: This AGREEMENT may be executed in counterparts, and when each party has signed and delivered at least one such counterpart, each counterpart shall be deemed an original, and, when taken together with other signed counterparts, shall constitute one AGREEMENT, which shall be binding upon and effective as to all parties.

8.9. Notice: Any and all notices given to any party under this AGREEMENT shall be given as provided in this paragraph. All notices given to either party shall be made by certified or registered United States mail, or personal delivery, at the noticing party's discretion,

and addressed to the parties as set forth below. Notices shall be deemed, for all purposes, to have been given on the date of personal service or three (3) consecutive calendar days following deposit of the same in the United States mail.

**As to EMPLOYEE:**

At EMPLOYEE's home address on file with THE CITY.

**As to THE CITY:**

City Manager  
City of Suisun City  
701 Civic Center Blvd.  
Suisun City, California 94585

**IN WITNESS WHEREOF**, THE CITY has caused this AGREEMENT to be signed and executed on its behalf by its Mayor and duly attested by its City Clerk, EMPLOYEE has signed and executed this Agreement, and the attorneys for THE CITY and EMPLOYEE, if any, have approved as to form as of the dates written below.

DATED: \_\_\_\_\_

EMPLOYEE

By: \_\_\_\_\_  
AARON ROTH

THE CITY

DATED: \_\_\_\_\_

By: \_\_\_\_\_  
City Manager

**ATTEST:**

\_\_\_\_\_  
City Clerk

**APPROVED AS TO FORM:**  
ALESHIRE & WYNDER, LLP

By: \_\_\_\_\_, City Attorney  
\_\_\_\_\_

[EMPLOYEE'S LAW FIRM]

By: \_\_\_\_\_  
[Counsel]

**CITY OF SUISUN CITY  
AMENDED AND RESTATED  
SCHEDULE OF SALARY AND BENEFITS FOR  
EXECUTIVE MANAGEMENT EMPLOYEES  
EFFECTIVE DECEMBER 28, 2018**

**ARTICLE I                  INTRODUCTION**

**Section 01.**                  **AFFECTED EMPLOYEES.** This Schedule of Salary and Benefits for Executive Management Employees (the "EME Compensation Schedule") shall be in force and effect for the following classifications of central management employees with the City of Suisun City ("City"), hereinafter referred to as the "Affected Employee(s)":

- Administrative Services Director
- Chief of Police
- Development Services Director
- Fire Chief
- Public Works Director / City Engineer
- Recreation, Parks, & Marina Director

**ARTICLE II                  SALARY**

**Section 01.**                  **BASIC COMPENSATION PLAN.** There is hereby maintained and restated a basic compensation plan for the Affected Employees who are now employed, or will in the future be employed, in any of the designated positions of employment set forth in Article I, Section 01 above. The salary and wage schedule set forth below shall constitute the basic compensation plan for these Affected Employees consisting of a range of pay available and identified by position.

**Section 02.**                  **SALARY AND WAGE SCHEDULE.** The Affected Employees shall have the following monthly pay ranges, which shall become effective upon passage of a resolution by City Council. The salary tables shall be effective as indicated below:

**Effective December 28, 2018 (Aligned to closest pay period to January 1, 2019)**

4% base salary increase retroactive to December 28, 2018. 4% one-time bonus based on base salary as of December 27, 2018. The 4% one-time bonus will be paid as soon as the labor agreement is finalized.

**Effective January 1, 2020 (or closest pay period)**

Automatic COLA adjustment based on Consumer Price Index (CPI) as calculated by the U.S. Department of Labor, Bureau of Labor Statistics for the San Francisco-Oakland-Hayward region for Urban Wage Earners and Clerical Workers; the CPI index will be determined from the annual average index published at the end of the calendar year prior (2018), which is the same CPI used to build the city's budget for FY 19/20. The published CPI (annual average) for 2018, as of January 11, 2019 is 3.9%.

**Section 03.                  GENERAL CONSIDERATIONS**

**Effective August 1, 2019**

Option to reopen negotiations to address current economic factors, and possibilities to implement the Compensation Report (dated October 16, 2018) within the limitations of the City's ability to pay.

**Effective August 1, 2020**

Negotiations will reopen for 2021 and be completed no later than January 31, 2021.

**Section 04.**                **LEVEL OF COMPENSATION.** The compensation of all Affected Employees shall be determined on a merit basis, and said employees shall initially be placed, at time of appointment by the City Manager, at a pay step within the applicable pay ranges as herein established.

**Section 05.**                **WORK SCHEDULES.** A 40.0-hour workweek consisting of five consecutive 8.0 hour days in a seven-day period (hereinafter "5/40"), beginning at noon on Friday through noon on the following Friday. All other work schedules shall be considered Alternative Work Schedules.

Alternative Work schedule, nine workdays totaling 80 hours during a fourteen-day period beginning at noon on Friday through noon on the following Friday (hereinafter "9/80"), or any other configuration approved by the City Manager.

**Section 06.**                **FLSA EXEMPT STATUS.** The City designates the Affected Employees as exempt from overtime for purposes of the Fair Labor Standards Act ("FLSA"). The City shall comply with all applicable state and federal standards, regulations and laws relative to its designations of these employees as exempt for FLSA purposes.

**Section 07.**                **ADVANCEMENT WITHIN SCHEDULE.** An Affected Employee shall be considered for advancement within the steps of the Salary and Wage Schedule set forth above at the discretion of the City Manager. The City Manager shall evaluate all Affected Employees on an annual basis as determined by the initial hire date. If it is determined that an Affected Employee is eligible for an advancement, the effective date of the advancement shall be the first payroll period following the City Manager's approval unless otherwise specified by the City Manager. Advancements within the salary range may be granted, based on merit, if an Affected Employee demonstrates exceptional ability and proficiency in the performance of the employee's duties as determined by the City Manager.

**Section 08.**                **EMPLOYMENT STATUS.** All Affected Employees are deemed to be "at-will" employees serving solely at the pleasure of the City Manager and are subject to dismissal without notice and without cause whatsoever; and without any right of due process hearing, including any so-called "Skelly" pre-disciplinary notice and response or post-termination appeal hearing. In the event of such voluntary or involuntary termination, the sole and entire right of any Affected Employee shall be to receive compensation, if any, which vested prior to the date of the termination, and those severance benefits, if any, as provided for herein under Article V, Sections 1 and 2.

### **ARTICLE III**                **OTHER COMPENSATION**

**Section 01.**                **LIMITATIONS ON TUITION REIMBURSEMENT.** No Affected Employee shall be reimbursed for any individual course in an amount greater nine hundred dollars (\$900) per semester. In no case shall the total amount of tuition reimbursement for individual courses provided to an Affected Employee in a given fiscal year exceed one thousand eight hundred dollars (\$1,800).

**Section 02.**                **ASSISTANT CITY MANAGER.** At the discretion of the City Manager, an EME member will be appointed as the Assistant City Manager. This roll will be in conjunction with their duties as a department head and compensated at a rate of 5% additional salary determined by approval of the City Manager. This additional role will:

1. Provide specialized assistance to the City Manager; analyze procedures and policies, assist in fulfilling obligations of the City Manager.
2. Respond to and resolve community based complaints and issues.
3. Serve as staff liaison to various boards and commissions.

4. Maintain communication with other jurisdiction officials to coordinate regional issues and represent the City; serve as liaison with Department Heads, City Council, City Manager, and other external agencies.
5. Act as the City Manager in the absence of the City Manager.

**Section 03.**           **AUTOMOBILE ALLOWANCE.** Affected Employees shall receive three hundred (\$300) per month in automobile allowance or a take home city vehicle. This allowance will be in lieu of expense claims for the use of private automobiles on City business.

**Section 04.**           **ADVANCED EDUCATION COMPENSATION.** Executive Management Employees that pursue and complete an advanced degree (Master's degree, doctorate, etc.) that compliments their job duties and descriptions or provides benefit to the City, will be given a 3% base salary compensation adjustment. This compensation must be approved by the City Manager.

#### **ARTICLE IV RETIREMENT BENEFITS**

**Section 01.**       **THE PUBLIC EMPLOYEES' PENSION REFORM ACT OF 2013 (PEPRA)** Provides that all Employees who are currently participating in a PERS retirement plan, or those who have had a break in service that does not exceed six months, shall be considered "Classic" Employees. All new Employees who do not meet those criteria shall be considered PEPRA New Employees.

**Section 02.**       Classic Miscellaneous Employee Benefits. Except as otherwise provided in this Article, the City agrees to provide the 2.0 percent at 55 PERS Retirement Plan, including the 1959 Survivor's Benefit Level 3, for Miscellaneous Employees. The City will pay 100 percent of both the employee and employer contributions. PERS Employer Paid Member Contributions will be reported as "Special Compensation".

**Section 03.**       Classic Safety Fire Employee Benefits. Except as otherwise provided in this Article, the City agrees to provide the 2.0 percent at 55 PERS Retirement Plan, including the 1959 Survivor's Benefit Level 3, for Safety Fire Employees. The City will pay 100 percent of both the employee and employer contributions. PERS Employer Paid Member Contributions will be reported as "Special Compensation". The salaries for Employees covered under the Safety Fire PERS Plan have been increased by 5.0 percent in lieu of the City's provision of 2.0 percent at 50 Safety Fire Retirement Plan.

**Section 04.**       Classic Safety Police Employee Benefits. The City agrees to participate in the PERS 3.0 percent at 50 Retirement Plan, with One-Year Final Compensation and Credit for Unused Sick Leave Government Code Sections 20042 and 20965 respectively. This Credit will be reduced by the number of hours converted to cash pursuant to Section 6 of Article IX. The following provisions apply to Employees receiving Safety Police benefits:

- A. The City agrees to continue to provide Level 4, Survivor Benefits through Public Employees Retirement System, (hereinafter "PERS").
- B. The City shall pay the Employer's contribution, as well as 5.0 percent of the total Employee's contribution of 9.0 percent. Each covered Employee shall pay the 4.0 percent balance of the Employee's contribution.
- C. Consistent with Internal Revenue Code Section 414(h)(2), that portion of the Employee's contribution paid by the Employee shall be deducted from each Employee's gross pay on a pre-tax basis.

**Section 05.**       PEPRA New Miscellaneous Employee Benefits. The City agrees to provide 2.0% at 62 PERS Plan for New Miscellaneous Employees. The City shall pay the Employer's contribution as established by CalPERS. The Employee shall pay the Employee's contribution as established by CalPERS.

Pursuant to PEPRRA, no EPMC is available. Should any provision in this Agreement be determined to be in conflict with PEP RA, the provisions of PEP RA shall take precedence.

**Section 06.** PEPRRA New Safety Fire Employee Benefits. The City agrees to provide 2.0% at 57 PERS PEPRRA Plan for New Safety Fire Employees. The City shall pay the Employer's contribution as established by CalPERS. The Employee shall pay the Employee's contribution as established by CalPERS. Pursuant to PEPRRA, no EPMC is available. Should any provision in this Agreement be determined to be in conflict with PEP RA, the provisions of PEPRRA shall take precedence.

**Section 07.** PEPRRA New Safety Police Employee Benefits. The City agrees to provide 2.7% at 57 PERS Plan for PEPRRA New Safety Police Employees. The City shall pay the Employer's contribution as established by CalPERS. The Employee shall pay the Employee's contribution as established by CalPERS. Pursuant to PEPRRA, no EPMC is available. Should any provision in this Agreement be determined to be in conflict with PEPRRA, the provisions of PEPRRA shall take precedence.

**Section 08.** Participation in Group Medical/Dental. Any eligible Employee approved for a service retirement shall be entitled to participate in a City-provided group medical/dental plan, as long as it is permissible by the insurance provider, and as long as the retiree makes full and prompt payment of the full premium costs to the City. At any time such payments fall in arrears, the retiree shall cease to be eligible for group health plan membership.

**Section 09.** One-Year Final Compensation. The City provides one-year final compensation pursuant to Government Code Section 20042.

**Section 10.** Sick Leave Conversion. The City provides Credit for Unused Sick Leave pursuant to Government Code Section 20965.

## **ARTICLE V**                    **TERMINATION**

**Section 01.**                    **SEVERANCE BENEFITS.** The City shall give an Affected Employee who is terminated for any reason other than for cause an amount equivalent to one hundred twenty (120) calendar days of pay at the employee's then-current rate of pay ("severance benefit"), together with other vested benefit(s) as specifically provided for in this Executive Management Schedule. Cause shall be defined as malfeasance, misfeasance, misconduct, unethical conduct, illegal conduct, insubordination or any other conduct that the City Council, in its sole discretion, deems to reflect poorly on the City, its employees, or its services.

**Section 02.**                    **SOLE AND ENTIRE BENEFITS.** The foregoing Article V, Section 1, shall be the sole and entire obligation of the City upon the termination of any Affected Employee. Nothing herein is intended to grant any Affected Employee a property interest or other due process right or entitlement in his/her employment with the City, nor provide any right to a due process hearing prior to termination.

**Section 03.**                    **TERMINATION FOR CAUSE.** In the event an Affected Employee is terminated for cause as defined in Article IV, Section 1, the employee shall not be entitled to any severance benefit, including that provided for in Article IV, Section 1, other than those vested benefits required by law.

## **ARTICLE VI**                    **STAFF DEVELOPMENT**

**Section 01.**                    **TRAINING AND DEVELOPMENT.** Affected Employees may attend conferences, workshops, education classes and other programs for the purpose of professional development

within the employee's scope of work provided that such attendance has been approved by the City Manager in advance and in writing ("approved conferences") pursuant to the City's Travel Policy.

**Section 02. REGISTRATION AND LODGING.** The City shall pay the registration fee for any approved conference. Said fee shall be paid directly by the City on the appropriate registration form with the prior written approval of the City Manager. The City shall pay the reasonable cost of lodging for any approved conference(s) which are located at such a distance as to make commuting impractical. The City may provide advance payment for lodging, payable to the hotel, upon approval by the City Manager pursuant to the City's Travel Policy.

**Section 03. MEALS.** The City shall reimburse an Affected Employee the cost of meals at any approved conference provided such reimbursement does not exceed Federal Per Diem Rates, based on the location and associated rate as per the Federal Pay.Org website (<https://federalpay.org/perdiem/2019/california>). Per diem rates must be validated from the California table for the specific year. The employee may receive an advance for daily meal costs. Receipts shall be provided by the employee indicating the actual cost of meals and either tendering a refund to the City or seeking additional payment to such employee based on final receipts.

**Section 04. REIMBURSEMENT SCHEDULE.** The foregoing advances and/or reimbursements for travel and meeting expenses shall be made on the City's regular warrant and shall be made only one (1) time per month.

**ARTICLE VII VACATION LEAVE**

**Section 01.** Vacation

EME's Vacation days are allotted per the table below.

	<b><u>40 hour week</u></b>
Year 1 = 15 days	120 hours
Year 2 = 16 days	128 hours
Year 3 = 17 days	136 hours
Year 4 = 18 days	144 hours
Year 5 = 19 days	152 hours
Year 6-10 = 20 days	160 hours
Year 11 = 21 days	168 hours
Year 12 = 22 days	176 hours
Year 13 = 23 days	184 hours
Year 14 = 24 days	192 hours
Year 15+ = 25 days	200 hours
<b>Maximum accrual:</b>	
40 hour employee = 320 hours	

Employees may elect cash-out once per calendar year up to 50 hours by contacting Human Resources.

**Section 02. MAXIMUM ACCUMILATION.** Employees with 15 or fewer years of service with the City may accumulate up to a maximum of 280.0 hours of Vacation Leave. Employees with over 15 years of service with the City may accumulate up to a maximum of 320.0 hours of Vacation Leave. Under exceptional circumstances, such as heavy workloads or staffing shortages, the City Manager may authorize the accumulation of additional Vacation Leave. If an Employee is at the limit, he/she must request to take Vacation Leave off. If a written request to do so is disapproved, the limit may be increased by the

City Manager. Failure to request time off will result in stopping the accrual of Vacation Leave until the balance is reduced by 40 hours.

**Section 03.**           **HOLIDAY DURING VACATION.** An Employee is not charged Vacation Leave for a Holiday occurring during his/her Vacation Leave.

**Section 04.**           **UTILIZATION OF VACATION LEAVE.** Utilization of vacation leave shall be scheduled through the City Manager, who shall, in his sole discretion, determine when and whether to permit such leave. In making a determination when and whether to permit utilization of vacation leave, the City Manager may consider such factors as the preferences of the Affected Employee, the availability of staff to assume the duties of the employee, the impact of the leave on overall City service or pending projects, and the overall staffing and other needs of the City.

**Section 05.**           **CONVERSION OF UNUSED VACATION TO CASH.** All vacation leave accrued and unused above two hundred forty (240) hours may be converted into cash payment at the Affected Employee's then-current salary rate at time of cash out, but no Affected Employee shall request to cash out more than two hundred forty (240) hours in any one (1) fiscal year. Moreover, no request for conversion shall be granted unless first approved by the City Manager.

**Section 06.**           **VACATION PAYMENT AT SEPARATION.** Affected Employees who voluntarily or involuntarily separate from employment with the City shall be paid in a lump sum for all accrued vacation leave earned to the effective date of the separation, up to the maximum prescribed in this Article. Payment shall be at the same hourly rate of pay as was authorized for the Affected Employee at the effective date of termination. There shall be no pro-ration of vacation time for partial months of employment.

In the event of the death of an Affected Employee, payment for accrued and unused vacation leave shall be paid to the beneficiary designated by the employee. Such designation shall have been in writing, signed by the employee and filed with the Personnel Department. In the event an employee has not designated a beneficiary, the payment shall be made to the estate of the employee.

Payment for accrued and unused vacation leave shall be dispersed at the next regular City payroll, but within thirty (30) days following the final date of employment with the City, except for involuntary separations where payment for accrued vacation leave shall be made on the next regular payroll following the effective date of the separation.

## **ARTICLE VIII**           **HOLIDAYS**

**Section 01.**           **HOLIDAY DATES.** All Affected Employees shall have the same legal holidays and the same schedule of holidays as are afforded mid-management employees, either by City's past practice or as presently listed in the current memorandum of understanding governing those employees.

1. Recognized Holidays. The following are recognized as Holidays:  
The first day of January, New Year's Day.  
The third Monday in January, Martin Luther King's Birthday.  
The third Monday in February, President's Day.  
The last Monday in May, Memorial Day.  
The fourth day of July, Independence Day.  
The first Monday in September, Labor Day.  
The second Monday in October, Columbus Day.  
The eleventh day of November, Veteran's Day.

The fourth Thursday in November, Thanksgiving Day.

The fourth Friday in November, the day after Thanksgiving Day.

The twenty-fifth day of December, Christmas Day.

One floating Holiday shall be posted on the first pay period in July and one floating Holiday on the first pay period in January to the Holiday Leave balance.

Any date proclaimed by the Mayor of Suisun City as a Holiday. Holidays proclaimed by the President of the United States or the Governor of the State of California shall be subject to the meet and confer process.

**Section 02.**           **HOLIDAY LEAVE BALANCE.** Holiday Leave shall be accumulated separately from Vacation Leave. Holiday Leave may be used for paid leave purposes (essentially in the same manner as Vacation Leave). In order to encourage Employees to take advantage of their Holiday Leave, a maximum of 100 hours is allowed to accrue in that balance. Employees may not cash out Holiday Leave except upon leaving City service or in the case of an emergency with City Manager approval. If an Employee is at the limit, he/she must request to take Holiday Leave off. If a written request to do so is disapproved, the limit shall be increased by the City Manager. Failure to request time off would result in discontinuing the accrual of Holiday Leave until the balance is reduced by 20 hours.

**ARTICLE IX**           **OTHER LEAVES**

**Section 01.**           **FAMILY OR MEDICAL LEAVE.** Rules regarding Family or Medical Leave are set forth in Section 10.2 of the Personnel Rules.

**Section 02.**           **PREGNANCY DISABILITY LEAVE.** Rules regarding Pregnancy Disability Leave are set forth in Section 10.3 of the Personnel Rules.

**Section 03.**           **LEAVE OF ABSENCE DUE TO INJURY INCURRED WHILE ON DUTY.**

1. The City shall comply with applicable federal and state laws governing work-related injuries, leaves and compensation
2. Employees shall bring health and/or safety problems in the workplace to the attention of their supervisor as soon as possible.
3. The City shall coordinate accrued Sick Leave with Workers' Compensation benefits.
4. Employees who have exhausted their Sick Leave balances may use accrued Vacation Leave, Executive Leave, and/or Holiday Leave consistent with the provisions of Personnel Rules Subsection 10.3.1. Upon expiration of all paid leave time, an Employee shall be entitled to receive compensation only from the City's Workers' Compensation third-party administrator.

**Section 04.**           **BEREAVEMENT/COMPASSIONATE LEAVE.** Rules regarding Bereavement/ Compassionate Leave are set forth in Section 10.5 of the Personnel Rules.

**Section 05.**           **CATASTROPHIC LEAVE-SHARING PROGRAM.** Rules regarding the Catastrophic Leave-Sharing Program are set forth in Administrative Directive – AD10.

**Section 06.**           **JURY DUTY.** Rules regarding Jury Duty are set forth in Section 10.6 of the Personnel Rules.

**Section 07.**           **MILITARY LEAVE.** Rules regarding Military Leave are set forth in Section 10.7 of the Personnel Rules.



**ARTICLE XII-**

**WORKERS' COMPENSATION COVERAGE**

**Section 01.** The City shall provide Workers' Compensation Insurance coverage (hereinafter "Workers' Comp") for all Employees through its self-insured program.

**ARTICLE XIII-**

**STATE DISABILITY INSURANCE COVERAGE**

**Section 01.** **STATE DISABILITY INSURANCE.** The City shall participate under the State Disability Insurance Program (hereinafter "SDI") for employees represented by SCMPEA. This program shall work as follows:

**Section 02.** **PAYMENT OF SDI PREMIUMS.** SDI premiums shall be paid in full by the City on behalf of all participating Employees.

**ARTICLE XIV-**

**LIFE INSURANCE AND DEFERRED COMPENSATION**

**Section 01.** **LIFE INSURANCE.** The City agrees to provide a \$200,000 term and accidental death and dismemberment insurance policy for each represented Employee. The face value of the policy will begin reducing at age 65, per the policy's schedule of benefits.

**Section 02.** **ICMA DEFERRED COMPENSATION PLAN.** The City agrees to provide the ICMA Deferred Compensation Plan as an optional benefit to City Employees. The City will match the Employee's contribution up to 3.5% per pay period. The City's match will be contributed to participating Employees on a pay-period basis.

**ARTICLE XV-**

**UNIFORMS AND UNIFORM ALLOWANCES**

**Section 01.** **UNIFORM ALLOWANCES.** Annually on or before the dates indicated, the City shall pay those Employees required to wear uniforms in the performance of their duties as follows:

Police Chief:	\$1,300 annually
Fire Chief:	\$1,300 annually

## CONFIDENTIAL EMPLOYEE PROGRAM

### *Definition:*

**Confidential Employee** - an employee, who in the course of his or her duties, has access to confidential information relating to the City's administration of employer-employee relations. This access may include instances of an occasional but critical nature or due to the employee whose position requires the incumbent to provide direct administrative support to a manager who has such access.

***Purpose of the Confidential Employee Compensation Program:*** For the Confidential Management employees, this program is adopted to promote the development of a stronger, more effective Management Team, not merely for purposes of employer-employee relations but also as a means of recognizing outstanding management performance in all public service areas. These general purposes may be achieved through several means, notably: training, more effective communication among departments, clear identification of goals and objectives, and by relating effective job performance to an incentive program. Also inherent in such a program is the means of retaining good department heads and strengthening the managers (if any) whose effectiveness and performances fall short of reasonable levels of expectation.

For Confidential employees, this program recognizes and rewards performance and ensures that employees who are not fully represented by a union are treated at least equally to represented employees. All rights and benefits of those outside of the At-Will Management/FLSA Exempt category will receive benefits from the labor group their job title falls into.

***Employees Covered:*** Employees covered under this program shall include the following:

- A. **At-Will Management/FLSA Exempt (Unrepresented-Confidential)**
  - Administrative Services Director
  - Development Services Director
  - Recreation, Parks, and Marina Director
  - Public Works Director
  - Chief of Police
  - Fire Chief
  
- B. **Confidential. FLSA Exempt (SCMPEA)**
  - Deputy (Assistant) City Clerk
  - Senior Management Analyst (Admin Services Department)
  - Accounting & Finance Manager
  - Administrative Assistant to the Police Department
  
- C. **Confidential. FLSA non-exempt CSCEA-SEIU)**
  - Payroll Technician
  - Human Resources Technician

Additional job classes may be added to the Confidential Program from time to time, based upon the creation of additional City departments/divisions, the addition of new positions, or by the

reclassification of existing positions to either At-Will Management, Confidential, based upon the nature of the work.

**Exempt Status of Employees Covered:** Based upon the nature of the work, it is expressly understood that the At-will Management employees covered under this program are exempt from the overtime provisions of the Federal Fair Labor Standards Act. Other positions within Confidential employee groups are evaluated for FLSA coverage on a position-by-position basis.

**Confidential Pay Differential:** Each Confidential employee will receive a 3% pay differential to be added to the employee's base pay. This 3% pay differential will not be added to the salary range for that job class. If at any time that a currently designated Confidential employee who receives the confidential differential is deemed to be Non-Confidential, the 3% confidential differential will cease at that time. Any employee that has an official Notary Commission and performs these duties in addition to their normal job duties shall be afforded a monthly \$50 allowance, approved by the employee's Department Head.

**Application of Compensation Plan:** Annual performance evaluations will be completed, and salary adjustments implemented within sixty (60) days after the employee's anniversary date. If a person's anniversary date falls within the first week of a pay period, any increases will then be effective at the beginning of that pay period; if a person's anniversary date fall within the second week of a pay period, any increases will then be effective the pay period following the employee's anniversary date.

Effective Date. The effective date of this Agreement shall be December 28, 2018.

CITY OF SUISUN CITY



Richard J. Ramirez, Interim City Manager

3-11-19

Date

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## AGENDA TRANSMITTAL

**MEETING DATE:** June 18, 2019

**CITY AGENDA ITEM:** Consideration of Resolution 2019-\_\_\_: Acknowledging Receipt of a Report Made by the Fire Chief of the Suisun City Fire Department Regarding the Inspection of Certain Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code.

**FISCAL IMPACT:** There would be no fiscal impact at this time.

**BACKGROUND:** With the signing of SB 1205 (Hill) on September 27, 2018 by Governor Brown, the California Health and Code was amended by adding Section 13146.4 requiring that all fire departments required to perform annual inspections pursuant to Sections 13146.2 and 13146.3 shall report annually to its administrating authority on its compliance with Sections 13146.2 and 13146.3. These sections mandate that annual inspections of all public and private schools, hotels, motels, lodging houses, and all apartment buildings be performed by the fire department or their authorized representative. The Fire Department has completed all initial annual fire inspections of these facilities for the 2018-2019 fiscal year. Pursuant to SB 1205, the Fire Department has submitted this report demonstrating compliance with California Health and Safety Code Sections 13146.2 and 13146.3.

**STAFF REPORT:** Annually, the City of Suisun Fire Department is required to conduct inspections of all public and private schools, hotels, motels, lodging houses, and apartment/condominium buildings, in accordance with California Health and Safety Code Section 13146.2 and 13146.3. The purpose of annual fire inspections is to mitigate known hazards, reduce risk to the community and ensure reasonable compliance with the California Fire Code.

The City contracted with Interwest Consulting Group to complete the mandated inspections as the authorized representative of the Fire Chief. The initial annual inspection of all mandated buildings that are included within the mandate for fiscal year 2018-2019 have been completed as follows:

- California Health and Safety Code Section 13146.2 mandates that the local fire department inspect all hotels, motels and lodging houses once annually. The Fire Department has inspected one (1) hotels/motels that total one (1) total buildings within these facilities.
- California Health and Safety Code Section 13146.2 also mandates that the local fire department inspect all apartment buildings. The California Building Code also specifies that condominiums should be considered apartments for building code application. An apartment shall consist of three or more attached units, and excludes all duplex style buildings. The Fire Department has inspected eighteen (18) apartment/condominium buildings with three units or greater.
- California Health and Safety Code Section 13146.3 mandates that the local fire department inspect all public and private Schools once annually. The Fire Department has inspected eight (8) school facilities that total eight (8) buildings within these facilities.

**PREPARED BY:**

Tim McNamara, Development Services Director

**REVIEWED/APPROVED BY:**

Greg Folsom, City Manager

In total, twenty-seven (27) mandated annual inspections during the 2018-2019 fiscal year and initial inspections of all known buildings and structures required to be inspected within the California Health and Safety Code mandate have been completed. Further, the acceptance of this compliance report and the recommended Resolution fulfill the statutory requirements contained in California Health and Safety Code Section 13146.2, 13146.3 and 13146.4, as amended by SB 1205.

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**RECOMMENDATION:** Adopt Resolution 2019-\_\_\_: Acknowledging Receipt of a Report Made by the Fire Chief of the Suisun City Fire Department Regarding the Inspection of Certain Occupancies Pursuant to Sections 13146.2 And 13146.3 of the California Health and Safety Code.

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**ATTACHMENTS:**

1. City Council Resolution 2019-\_\_\_: Acknowledging Receipt of a Report Made by the Fire Chief of the Suisun City Fire Department Regarding the Inspection of Certain Occupancies Pursuant to Sections 13146.2 And 13146.3 of the California Health and Safety Code.

**RESOLUTION NO. 2019-**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY, CALIFORNIA ACKNOWLEDGING RECEIPT OF A REPORT MADE BY THE FIRE CHIEF OF THE SUISUN CITY FIRE DEPARTMENT REGARDING THE INSPECTION OF CERTAIN OCCUPANCIES PURSUANT TO SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE**

**WHEREAS**, California Health & Safety Code Section 13146.4 was added in 2018, and became effective on September 27, 2018; and,

**WHEREAS**, California Health & Safety Code Sections 13146.2 and 13146.3 requires all fire departments, including the Suisun City Fire Department, that provide fire protection services to perform annual inspections in every building used as a public or private school, hotel, motel, lodging house, apartment house, and certain residential care facilities for compliance with building standards, as provided and,

**WHEREAS**, California Health & Safety Code Section 13146.2 requires all fire departments, including the Suisun City Fire Department, that provide fire protection services to report annually to its administering authority on its compliance with Sections 13146.2 and 13146.3 and,

**WHEREAS**, the City Council of the City of Suisun City intends this Resolution to fulfill the requirements of the California Health & Safety Code regarding acknowledgment of the Suisun City Fire Department's compliance with California Health and Sections 13146.2 and 13146.3.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Suisun City that said Council expressly acknowledges the measure of compliance of the Suisun City Fire Department with California Health and Safety Code Sections 13146.2 and 13146.3 in the area encompassed by the City of Suisun City, as follows:

**A. EDUCATIONAL GROUP E OCCUPANCIES:**

Educational Group E occupancies are generally those public and private schools, used by more than six persons at any one time for educational purposes through the 12th grade. Within the City of Suisun City, there lie eight (8) Group E occupancies, buildings, structures and/or facilities.

1 During fiscal year 2018/2019, the Suisun City Fire Department completed the annual  
2 inspection of eight (8) Group E occupancies, buildings, structures and/or facilities. This is a  
3 compliance rate of 100 % for this reporting period.

4 Additional items of note regarding this compliance rate can be found in the  
5 accompanying staff report for this resolution.

6 **B. RESIDENTIAL GROUP R OCCUPANCIES:**

7 Residential Group R occupancies, for the purposes of this resolution, are generally those  
8 occupancies containing sleeping units, and include hotels, motels, apartments (three units or  
9 more), etc. as well as other residential occupancies (including a number of residential care  
10 facilities). These residential care facilities have a number of different sub-classifications, and  
11 they may contain residents or clients that have a range of needs, including those related to  
12 custodial care, mobility impairments, cognitive disabilities, etc. The residents may also be non-  
13 ambulatory or bedridden. Within the City of Suisun City, there lie nineteen (19) Group R (and  
14 their associated sub-categories) occupancies of this nature.

15 During fiscal year 2018/2019, the Suisun City Fire Department completed the annual  
16 inspection of nineteen (19) Group R occupancies, buildings, structures and/or facilities. This  
17 is a compliance rate of 100 % for this reporting period.

18 Additional items of note regarding this compliance rate can be found in the  
19 accompanying staff report for this resolution.

20 **PASSED AND ADOPTED** at a Regular Meeting of the City Council of the City of  
21 Suisun City held on Tuesday the 18<sup>th</sup> day of June 2019 by the following vote:

22 **AYES:** Council Members: \_\_\_\_\_  
23 **NOES:** Council Members: \_\_\_\_\_  
24 **ABSENT:** Council Members: \_\_\_\_\_  
25 **ABSTAIN:** Council Members: \_\_\_\_\_

26 **WITNESS** my hand and the seal of said City this 18<sup>th</sup> day of June 2019.

27 \_\_\_\_\_  
28 Donna Pock, CMC  
Deputy City Clerk

## AGENDA TRANSMITTAL

**MEETING DATE:** June 18, 2019

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**CITY AGENDA ITEM:** Conduct a Public Hearing, Approve Final Engineer's Report, and Order the Levy and Collection of Assessments for Maintenance Assessment Districts:

- a. Council Adoption of Resolution No. 2019-\_\_: Amending and/or Approving the Final Engineer's Annual Levy Reports for the Suisun City Maintenance Assessment Districts for FY 2019-20; and
- b. Council Adoption of Resolution No. 2019-\_\_: Ordering the Levy and Collection of Assessments within the Suisun City Maintenance Assessment Districts for FY 2019-20.

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**FISCAL IMPACT:** The proposed inflator for the annual levy assessments for Fiscal Year (FY) 2019-20 is 2.559% (rounded to 2.55%). The inflator applies to all Landscaping & Lighting/Maintenance Assessment Districts (Districts) except for: Heritage Park, Montebello Vista, and Marina Village Dredging Districts. The annual inflator is provided to the City through the City's consultant for the Districts, NBS. NBS subscribes to the *Engineering News Record's* Construction Cost Index (CCI) which is where the annual CCI inflator is published each year.

This year's inflator results in a minimal increase to the affected District's levy amounts, with the increase ranging between \$0.00 and \$92.98. The recommended FY 2019-20 assessments are provided in Summary Table of Recommended District Assessments for FY 2019-20 (Attachment 1). The landscaping of the Districts is an important component of the City's overall landscape and lighting maintenance program. Together the Districts generate approximate \$1,300,000 annually in assessments (non-General Fund) that are used to maintain and improve the various District neighborhoods and District neighborhood parks that would otherwise be liabilities to the General Fund.

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**BACKGROUND:** On May 14, 2019, the City Council initiated the process to: approve and levy the FY 2019-20 assessments for the City, approve the Preliminary Engineer's Reports for all Districts, and declare the Council's intent to levy and collect assessments for all Districts. Further, the City Council set June 18, 2019, as the date to hold a Public Hearing for the purpose of determining the final action on the Engineer's Reports and the proposed levy of assessments. This Public Hearing has been noticed in the newspaper as prescribed by law.

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**STAFF REPORT:** Each year, the City must follow the same process for levying of the District assessments. Postcards are mailed to all property owners within each District and annual meetings are held at City Hall with each District between late February and early April. While the annual meetings are being held, the budget for each District is developed. The intention and initiation process is completed by resolutions for each District, and determines the date and time of the Public

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**PREPARED BY:**

**REVIEWED/APPROVED BY:**

Amanda Dum, Management Analyst I  
Matthew Medill, Public Works Director  
Greg Folsom, City Manager

Hearing. The preliminary Engineer's Report is brought before Council at that time as well. Next, the Public Hearing is carried out and Council provides direction and approval for the coming Fiscal Year. Lastly, NBS submits our levy assessment information to the County Assessor's Office for inclusion on the coming year's property tax bills.

Staff held the annual meetings with each District between March and April 2019. These meetings are a welcomed opportunity to meet the residents that live within each District, update them on accomplishments for the year, provide budget updates, and receive input from them on what they would like to see done in the coming year within their District. It is also an opportunity to provide residents with "a face behind a name" for City staff and to provide them with direct contact information they can use in the coming year. All meetings went successfully, and staff is working to address the concerns that were brought up during each District's meeting.

As stated above, we are now at the last step in the annual levy process which is to hold the Public Hearing for the Districts and for the Parking Assessment District. Tonight, through the two Public Hearings, Council determines whether to approve the annual inflator, to approve the final Engineer's Report, and orders the levy of the FY 2019-20 assessments. Council can review the proposed District assessments in the Summary of Proposed District Assessments Table (Attachment 1). Again, assessments for FY 2019-20 would be 2.559% (rounded down to 2.55%) higher than those for FY 2018-19 if the inflator is approved.

There are three Districts that were formed without annual inflators. Consequently, these Districts have suffered from on-going budget issues, with expenses exceeding revenues. These Districts are Montebello, Heritage Park, and Marina Village Dredging. A summary of Montebello and Heritage Park existing conditions and budget constraints are listed below:

- The Montebello District continues to take in a static \$42,300 annually in revenue. Since the failed District-wide vote in FY16, the District's fiscal year end expenses have been kept just under the available revenue. There continue to be irrigation issues in Montebello Park (Park) that staff is actively working to resolve but that resulted in a higher than anticipated charge for water.

The Park is an active park with a well-used play structure that is reaching the end of its useful life. The Park is used by a high volume of residents and multiple outside area sports groups. In an effort to infuse Montebello Park with funding to assist the District in providing a sustainable level of maintenance, the Recreation, Parks, and Marina Department (RPM) continues to develop and utilize Montebello Vista Park as a multi-use facility, including as a sports field to accommodate both football and soccer activities. Rentals to date have been minimal, three (3) rentals between July 2018 and March 2019. The field will be used for youth soccer camps on Tuesday mornings in the Summer and Fall 2019. The 5v5 soccer league is scheduled to being in Fall 2019.

RPM will be applying for Proposition 68 funding and staff is currently working with the community to develop a plan that will help reduce maintenance costs and generate revenues. Proposition 68 grant funding allows awarded agencies to create parks, enhance river parkways, and protect coastal forests and wetlands.

- The Heritage Park District annually receives approximately \$174,900 in revenue and currently is projected to have a negative balance of \$11,900 at the end of FY19. Service

reductions in the last couple of Fiscal Years have brought expenses down from, on average, \$200,000 to closer to \$175,000. However, the District continues to run a negative cash flow. It is home to multiple gateway areas with street side landscaping and median landscaping, as well as being home to a new “all capabilities” play structure. The replacement playground parts for this type of play structure are particularly expensive. Similar to Montebello, not all residents in the geographic Heritage Park neighborhood, including those that live directly across the street from the park, pay into the Heritage Park District. There are a total of 1,186 homes in the geographic area and 759 pay into the annual assessment, leaving approximately 427 that do not contribute to the District upkeep. This District is one of three Districts in the City that does not include wording that allows for an annual inflator to be added to the annual assessment.

This District is home to Heritage Park, with its new inclusive play structure, and to the Nelson Community Center. The park is maintained by the City’s Landscape Crew with all other areas being maintained by the landscape contractor. The District pays for maintenance of the park through Public Work Crew Support Time with maintenance executed by the City’s Public Works Maintenance Landscape Crew. The maintenance of the following medians are paid for by the District and maintained by the landscape contractor:

- New Railroad Avenue from Marina Boulevard to Sunset Avenue
- Sunset Avenue from Merganser Drive to New Railroad Avenue
- Landscaping along a portion of the Bike Path between the Raley’s shopping center sound wall and Village Drive

These locations are all are considered gateways into the City. The District has quite a few unpredictable budget stressors such as: maintenance of ball field amenities, which can get quite expensive depending on what is needed within a given year; the park’s irrigation system; the increased cost of water; and maintenance of the new inclusive play structure. It is hoped that the new all-inclusive play structure in the park will have low to no cost maintenance costs for the next year or two. After that time, the replacement of parts for this type of play structure are particularly expensive. Staff continues to work on managing the irrigation system within the park to keep water costs as low as possible.

The District’s previous Level of Service for its portion of the landscape maintenance contract was a Level of Service “C”, the lowest available Level. This Level results in noticeable grow back of vegetation between maintenance periods, as well as likely trash on the ground in between servicing. Some examples of the previous year’s schedule: litter pick-up is twice per month, leaf pickup twice per month, and pruning of shrubs is done three times per year. The new contract includes quarterly weed control and quarterly pruning but will see a reduction in other services to bring the total contract cost down to meet the available budget. City crews maintain Heritage Park.

Staff will continue to closely monitor both budgets over the coming Fiscal Year, with special attention being paid to water usage and playground repairs.

Staff recommendation is that Council begin the Public Hearing process for the Districts and proceed with levying the FY20 assessments with this year’s inflator included in the assessments. To that end the following steps need to be taken and/or reviewed to complete the levy process on the City’s end:

- **Levy Process**

On May 14, 2019, the Council initiated the process and approved the Preliminary Engineer's Reports for all Districts and declared the intent to levy and collect assessments for all Districts. Today, June 18, 2019, is a Public Hearing for determining the final action on the Engineer's Reports and approving and ordering the levy of the assessments. The Public Hearing also provides the District property owners with the opportunity to address the Council with questions or concerns regarding their District. The Public Hearing has been noticed in the newspaper as prescribed by law.

- **Order the Levy of Assessment – Assessment Deadline**

By law, the City Council must order the levy of assessments for the Districts. After the Public Hearing and approval of the attached resolutions, NBS will prepare the taped Assessor Parcel Assessment Report to be sent to the County in time for the Assessor's August 10, 2019 deadline.

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**RECOMMENDATION:** It is recommended that the City Council:

1. Receive the staff report;
2. Open the Public Hearing;
3. Conduct a Public Hearing to receive public comment;
4. Close the Public Hearing;
5. Adopt Resolution No. 2019-\_\_: Amending and/or Approving the Final Engineer's Annual Levy Reports for the Suisun City Maintenance Assessment Districts for FY 2019-20; and
6. Adopt Resolution No. 2019-\_\_: Ordering the Levy and Collection of Assessments within the Suisun City Maintenance Assessment Districts for FY 2019-20.

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**ATTACHMENTS:**

1. Summary Table of Recommended District Assessments for FY 2019-20.
2. Resolution No. 2019-\_\_: Amending and/or Approving the Final Engineer's Annual Levy Reports for the Suisun City Maintenance Assessment Districts for FY 2019-20.
3. Resolution No. 2019-\_\_: Ordering the Levy and Collection of Assessments within the Suisun City Maintenance Assessment Districts for FY 2019-20.
4. Final Engineer's Report (Due to size, these are available in the City Clerk's Office).

**Summary of Proposed District Assessments - Fiscal Year 2019-20**

District	# of Parcels & EDU's	NEW PROPOSED LEVY - FY2019-20 Assessment per EDU	FY 2018-19 Assessment per EDU	ENR CCI (2.559%) Increase FY 2019-20	Year First Assessed
Blossom	113	\$ 166.17	\$ 162.03	\$ 4.14	92/93
Heritage Park	759	\$ 192.64	\$ 192.64	\$ -	92/93
Lawler Ranch	1,304.30	\$ 258.27	\$ 251.82	\$ 6.45	90/91
Marina Village - Inlet	25	\$ 1,127.68	\$ 1,127.68	\$ -	95/96
Marina Village - Inlet & Main	16	\$ 1,199.92	\$ 1,199.92	\$ -	
Marina Village - Commercial	1	\$ 4,688.28	\$ 4,688.28	\$ -	
Montebello Vista	486	\$ 75.00	\$ 75.00	\$ -	89/90
Peterson Ranch	605	\$ 354.60	\$ 345.75	\$ 8.85	3-Feb
Railroad Avenue	2	\$ 3,725.50	\$ 3,632.52	\$ 92.98	91/92
Victorian Harbor A - Dredging	94	\$ 276.25	\$ 269.35	\$ 6.90	94/95
Victorian Harbor A - Maintenance	94	\$ 765.95	\$ 746.83	\$ 19.12	94/95
Victorian Harbor B - Dredging	20.95	\$ 276.25	\$ 269.35	\$ 6.90	94/95
Victorian Harbor B - Maintenance	20.95	\$ 765.95	\$ 746.83	\$ 19.12	94/95
Victorian Harbor C-D - Dredging	119.99	\$ 276.25	\$ 269.35	\$ 6.90	94/95
Victorian Harbor C-D - Maintenance	119.99	\$ 1,149.28	\$ 1,120.59	\$ 28.69	94/95
Victorian Harbor E - Dredging	55	\$ 276.25	\$ 269.35	\$ 6.90	94/95
Victorian Harbor E - Maintenance	55	\$ 765.95	\$ 746.83	\$ 19.12	94/95
Victorian Harbor F - Dredging	89	\$ 276.25	\$ 269.35	\$ 6.90	94/95
Victorian Harbor F - Maintenance	89	\$ 765.95	\$ 746.83	\$ 19.12	94/95

EDU = Equivalent Dwelling Unit

ENR CCI = Adjusted annual inflator produced by the Engineer's News Record Construction Cost Index.

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**RESOLUTION NO. 2019 - \_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
AMENDING AND/OR APPROVING THE FINAL ENGINEER’S ANNUAL LEVY  
REPORTS FOR THE MAINTENANCE ASSESSMENT DISTRICTS FOR FY 2019-20**

**WHEREAS**, the City Council, pursuant to the provisions of the *Landscape and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500)* and the *Municipal Improvement Act of 1913, Division 12 of the California Streets and Highways Code (commencing with Section 10000)* (hereafter referred to as the “Acts”) did by previous Resolution, order NBS Government Finance Group, to prepare and file reports in accordance with *Chapter 1 Article 4 of the Act, commencing with Section 22565*, in connection with the proposed levy and collection of assessments for the **Blossom Maintenance Assessment District, Heritage Park Maintenance Assessment District, Lawler Ranch Maintenance Assessment District, Marina Village Channel Improvement District, Montebello Vista Maintenance Assessment District, Railroad Avenue Maintenance Assessment District, Peterson Ranch Maintenance Assessment District, and the Victorian Harbor Maintenance Assessment District** (hereafter referred to as the “Districts”), for the Fiscal Year commencing July 1, 2019 and ending June 30, 2020; and

**WHEREAS**, the Engineer has prepared and filed with the City Clerk of the City of Suisun City and the City Clerk has presented to the City Council said reports; and

**WHEREAS**, the City Council has carefully examined and reviewed each Report as presented, and is satisfied with each and all of the items and documents as set forth therein, and finds that the levy has been spread in accordance with the special benefits received from the improvements, operation, maintenance and services to be performed, as set forth in said Reports.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE CITY COUNCIL FOR THE DISTRICTS AS FOLLOWS:**

**Section 1** The Reports, as presented, are hereby approved, and ordered to be filed in the Office of the City Clerk as a permanent record to remain open to public inspection.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Suisun City held on Tuesday the 18<sup>th</sup> day of June 2019 by the following vote:

<b>AYES:</b>	Councilmembers:	_____
<b>NOES:</b>	Councilmembers:	_____
<b>ABSENT:</b>	Councilmembers:	_____
<b>ABSTAIN:</b>	Councilmembers:	_____

**WITNESS** my hand and the seal of said City this 18<sup>th</sup> day of June 2019.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk

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**RESOLUTION NO. 2019-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN  
THE SUISUN CITY MAINTENANCE ASSESSMENT DISTRICTS FOR FY 2019-20**

**WHEREAS**, the City Council has, by previous Resolutions initiated proceedings, and approved the Final Engineer's Reports (hereafter referred to as the "Reports") as presented or amended which described the assessments against parcels of land within the **Blossom Maintenance Assessment District, Heritage Park Maintenance Assessment District, Lawler Ranch Maintenance Assessment District, Marina Village Channel Assessment District, Montebello Vista Maintenance Assessment District, Peterson Ranch Maintenance Assessment District, Railroad Avenue Maintenance Assessment District and the Victorian Harbor Maintenance Assessment District** (hereafter referred to as the "Districts"), for the fiscal year commencing July 1, 2019 and ending June 30, 2020 pursuant to the provisions of the *Landscape and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500)* and the *Municipal Improvement Act of 1913, Division 12 of the California Streets and Highways Code (commencing with Section 10000)* (hereafter referred to as the "Acts") to pay the costs and expenses of operating, maintaining and servicing the improvements located within the Districts; and,

**WHEREAS**, the Engineer selected by the City Council has prepared and filed with the City Clerk, and the City Clerk has presented to the City Council, Reports in connection with the proposed levy and collection upon eligible parcels of land within the Districts, and the City Council did by previous Resolution approve said Reports; and,

**WHEREAS**, the City Council desires to levy and collect assessments against parcels of land within the Districts for the fiscal year commencing July 1, 2019 and ending June 30, 2020, to pay the costs and expenses of operating, maintaining and servicing the improvements within the Districts; and,

**WHEREAS**, the City and its legal counsel have reviewed Proposition 218 and found that these assessments comply with applicable provisions of Section XIII D of the California State Constitution; and,

**WHEREAS**, the assessments are in compliance with all laws pertaining to the levy of the maintenance district assessments, and the assessments are levied without regard to property valuation.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE CITY COUNCIL FOR THE DISTRICT AS FOLLOWS:**

**Section 1** Following notice duly given, the City Council has held a full and fair Public Hearing regarding its Resolution Approving and or Amending the Final Engineer's Reports prepared in connection therewith; the levy and collection of assessments, and considered all oral and written statements, protests and communications made or filed by interested persons.

**Section 2** Based upon its review (and amendments, as applicable) of the Final Engineer's Reports, a copy of which has been presented to the City Council and which has been filed with the City Clerk, the City Council hereby finds and determines that:

- i) The land within the District will receive special benefit by the operation, maintenance, and servicing of landscaping, street lighting, channel maintenance, parks, median island landscaping, alleyway landscaping, hardscape, sound walls, and appurtenant facilities within the boundaries of the Districts.
- ii) The District includes all of the lands receiving such special benefit.
- iii) The net amount to be assessed upon the lands within the District in accordance with the costs for the fiscal year commencing July 1, 2019 and ending June 30, 2020 is apportioned by a formula and method which fairly distributes the net amount among all eligible parcels in proportion to the estimated special benefit to be received by each parcel from the improvements and services.

**Section 3** The Reports and assessments as presented to the City Council and on file in the office of the City Clerk are hereby confirmed as filed.

**Section 4** The City Council hereby orders the proposed improvements to be made, which improvements are fully outlined in the Annual Engineer's Reports, which provide details of all improvements. Services provided include all necessary service, operations, administration and maintenance required to keep the improvements in a healthy, vigorous and satisfactory condition.

**Section 5** The maintenance, operation and servicing of the landscaping, street lighting, channels, and appurtenant facilities shall be performed pursuant to the Act and the County Auditor of the County of Solano shall enter on the County Assessment Roll opposite each parcel of land the amount of levy, and such levies shall be collected at the same time and in the same manner as the County taxes are collected. After collection by the County, the net amount of the levy shall be paid to the City Treasurer.

**Section 6** The City Treasurer shall deposit all money representing assessments collected by the County of Solano for the District to the credit of a fund for each Maintenance Assessment District, and such money shall be expended only for the maintenance, operation and servicing of the landscaping, lighting and appurtenant facilities as described in Section 4.

**Section 7** The adoption of this Resolution constitutes the District levy for the Fiscal Year commencing July 1, 2019 and ending June 30, 2020.

**Section 8** The City Clerk is hereby authorized and directed to file the levy with the County Auditor upon adoption of this Resolution.

**Section 9** A certified copy of the levy shall be filed in the office of the City Clerk and open for public inspection.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Suisun City held on Tuesday the 18<sup>th</sup> day of June 2019 by the following vote:

**AYES:** Councilmembers: \_\_\_\_\_  
**NOES:** Councilmembers: \_\_\_\_\_  
**ABSENT:** Councilmembers: \_\_\_\_\_  
**ABSTAIN:** Councilmembers: \_\_\_\_\_

**WITNESS** my hand and the seal of said City on this 18<sup>th</sup> day of June 2019.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk

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## AGENDA TRANSMITTAL

**MEETING DATE:** June 18, 2019

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**CITY AGENDA ITEM:** Conduct a Public Hearing, Approve Final Engineer's Report, and Order the Levy and Collection of Assessments for the McCoy Creek Parking Benefit Assessment District:

- a. Council Adoption of Resolution No. 2019-\_\_\_: Amending and/or Approving the Final Engineer's Annual Levy Report for the McCoy Creek Parking Benefit Assessment District for FY 2019-20; and
- b. Council Adoption of Resolution No. 2019-\_\_\_: Ordering the Levy and Collection of Assessments within the McCoy Creek Parking Benefit Assessment District for FY 2019-20.

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**FISCAL IMPACT:** The proposed assessment would be collected for the City by the Solano County Auditor/Controller, via the secured property tax bills of the assessable parcels within the District boundary, to fund parking improvements and ongoing maintenance within the District. The maximum assessment will be subject to an annual inflation factor based on the Annual Construction Cost Index as published in the first issue of each April of the Engineering News Record magazine. This year the annual inflation factor was 2.559% (rounded to 2.55%), increasing the maximum assessment for Fiscal Year (FY) 2019-20 from \$95.17 to \$97.60. This is a change of \$2.43. The total District budget would be \$7,320.66. This District provides services that benefit the properties assessed, and these services would otherwise be provided through the General Fund.

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**BACKGROUND:** On May 14, 2019 the City Council initiated the process to: approve and levy the FY 2018-19 assessments for the McCoy Creek Parking Assessment District (PAD), to approve the Preliminary Engineer's Report for the PAD and to declare the Council's intent to levy and collect assessments for the PAD. Further, the City Council set June 18, 2019 as the date to hold a Public Hearing for the purpose of determining the final action on the Engineer's Report and the proposed levy of assessments. This Public Hearing has been noticed in the newspaper as prescribed by law.

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**STAFF REPORT:** As a condition of approval for the McCoy Creek Development Project, the subdivision developer was required to create a Parking Assessment District to offset long-term maintenance costs associated with the on-street parking within public right-of-way and other maintenance. The City Council and the applicant agreed to the formation of a Parking Assessment District to offset the long-term maintenance of on-street parking for these purposes. The number of on-street parking spaces provided is 75. The Mixed-Use and Commercial Development portions are required to pay for the long-term maintenance of the on-street parking because those units are benefiting from the deviation to the City's off-street parking requirements

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**PREPARED BY:**

**REVIEWED/APPROVED BY:**

Amanda Dum, Management Analyst I  
Matthew Medill, Public Works Director  
Greg Folsom, City Manager

and utilizing public right-of-way. The boundaries of the District are described as within the area bounded by McCoy Creek Way to the North, Gray Hawk Lane to the South, Crescent Elementary School to the East and Grizzly Island Road to the West.

The FY 2019-20 annual inflator is 2.559% (rounded to 2.55%) according to the April *Engineering News Record's* Construction Cost Index (CCI). Please see the Engineer's Report for a detail of the assessment.

### **Levy Process**

On May 14, 2019 the Council initiated the process to approve the Preliminary Engineer's Report for the PAD and declared the intent to levy and collect assessments for the PAD.

Today, June 18, 2019 is a Public Hearing for taking final action on the Engineer's Report and ordering the levy of assessments. The Public Hearing also provides the PAD property owners the opportunity to address the Council with any questions and concerns they might have in their District. The Public Hearing has been noticed in the newspaper as prescribed by law.

### **Order the Levy of Assessment – Assessment Deadline**

By law, the City Council must order the levy of assessments for the PAD. After the Public Hearing and approval of the attached resolutions, NBS will prepare the taped Assessor Parcel Assessment Report to be sent to the County in time for the Assessor's August 10, 2019 deadline.

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**STAFF RECOMMENDATION:** It is recommended that the City Council:

1. Receive the staff report; and
2. Open the Public Hearing; and
3. Conduct a Public Hearing to receive public comment; and
4. Close the Public Hearing; and
5. Adopt Resolution No. 2019-\_\_\_: Amending and/or Approving the Final Engineer's Annual Levy Report for the McCoy Creek Parking Benefit Assessment District for FY 2019-20; and
6. Adopt Resolution No. 2019-\_\_\_: Ordering the Levy and Collection of Assessments within the McCoy Creek Parking Benefit Assessment District for FY 2019-20.

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**ATTACHMENTS:**

1. Resolution No. 2019-\_\_\_: Amending and/or Approving the Final Engineer's Annual Levy Report for the McCoy Creek Parking Benefit Assessment District for FY 2019-20.
2. Resolution No. 2019-\_\_\_: Ordering the Levy and Collection of Assessments within the McCoy Creek Parking Benefit Assessment District for FY 2019-20.
3. Final Engineer's Report for the McCoy Creek Parking Benefit Assessment District.

**RESOLUTION NO. 2019-\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
AMENDING AND/OR APPROVING THE FINAL ENGINEER’S ANNUAL LEVY  
REPORT FOR THE MCCOY CREEK PARKING BENEFIT ASSESSMENT DISTRICT  
FOR FISCAL YEAR 2019-20**

**WHEREAS**, the City Council, pursuant to the provisions of the *Benefit Assessment Act of 1982, Title 5 Division 2, of the California Government Code (commencing with Section 54703)* (hereafter referred to as the “Act”) did by previous Resolution, order NBS, to prepare and file an Annual Engineer’s Report (“Report”) in connection with the proposed levy and collection of assessments for the **McCoy Creek Parking Benefit Assessment District** (hereafter referred to as the “District”), for the fiscal year commencing July 1, 2019 and ending June 30, 2020; and,

**WHEREAS**, the Engineer has prepared and filed with the City Clerk of the City of Suisun City and the City Clerk has presented to the City Council said Report; and,

**WHEREAS**, the City Council has carefully examined and reviewed the Report as presented, and is satisfied with each and all of the items and documents as set forth therein, and finds that the levy has been spread in accordance with the special benefits received from the improvements, operation, maintenance and services to be performed, as set forth in said Report; and,

**NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL FOR THE DISTRICT, AS FOLLOWS:**

**Section 1** The Report, as presented, is hereby approved, and ordered to be filed in the Office of the City Clerk as a permanent record to remain open to public inspection.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Suisun City, duly held on the 18<sup>th</sup> day of June 2019, by the following vote:

**AYES:** Councilmembers: \_\_\_\_\_  
**NOES:** Councilmembers: \_\_\_\_\_  
**ABSENT:** Councilmembers: \_\_\_\_\_  
**ABSTAIN:** Councilmembers: \_\_\_\_\_

**WITNESS**, my hand and seal of said City this 18<sup>th</sup> day of June 2019.

\_\_\_\_\_  
Linda Hobson, City Clerk

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**RESOLUTION NO. 2019- \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE  
MCCOY CREEK PARKING BENEFIT ASSESSMENT DISTRICT FOR FISCAL YEAR  
2019-20**

**WHEREAS**, the City Council has, by previous Resolutions initiated proceedings, and approved the Annual Engineer's Report (hereafter referred to as the "Report") as presented or amended which described the assessments against parcels of land within the **McCoy Creek Parking Benefit Assessment District** (hereafter referred to as the "District"), for the fiscal year commencing July 1, 2019 and ending June 30, 2020 pursuant to the provisions of the *Benefit Assessment Act of 1982, Title 5 Division 2, of the California Government Code (commencing with Section 54703)* (hereafter referred to as the "Act") to pay the costs and expenses of operating, maintaining and servicing the improvements located within the District; and,

**WHEREAS**, The Engineer selected by the City Council has prepared and filed with the City Clerk, and the City Clerk has presented to the City Council, Report in connection with the proposed levy and collection upon eligible parcels of land within the District, and the City Council did by previous Resolution approve said Report; and,

**WHEREAS**, the City Council desires to levy and collect assessments against parcels of land within the District for the fiscal year commencing July 1, 2019 and ending June 30, 2020, to pay the costs and expenses of operating, maintaining and servicing the improvements within the District; and,

**WHEREAS**, the City and its legal counsel have reviewed Proposition 218 and found that these assessments comply with applicable provisions of Section XIII D of the California State Constitution; and,

**WHEREAS**, the assessments are in compliance with all laws pertaining to the levy of the maintenance district assessments, and the assessments are levied without regard to property valuation; and,

**NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL FOR THE DISTRICT, AS FOLLOWS:**

**Section 1** Following notice duly given, the City Council has held a full and fair Public Hearing regarding its Resolution Approving and or Amending the Final Engineer's Report prepared in connection therewith; the levy and collection of assessments, and considered all oral and written statements, protests and communications made or filed by interested persons.

**Section 2** Based upon its review (and amendments, as applicable) of the Final Annual Engineer's Report, a copy of which has been presented to the City Council and which has been filed with the City Clerk, the City Council hereby finds and determines that:

- i) The land within the District will receive special benefit by the construction, operation, maintenance, and servicing of parking facilities including, but not limited to, maintenance, replacement, repair, materials, personnel, contracting services, and other items necessary for the satisfactory operation of these services.
- ii) The District includes all of the lands receiving such special benefit.
- iii) The net amount to be assessed upon the lands within the District in accordance with the costs for the fiscal year commencing July 1, 2019 and ending June 30, 2020 is apportioned by a formula and method which fairly distributes the net amount among all eligible parcels in proportion to the estimated special benefit to be received by each parcel from the improvements and services.

**Section 3** The Reports and assessments as presented to the City Council and on file in the office of the City Clerk are hereby confirmed as filed.

**Section 4** The City Council hereby orders the proposed improvements to be made, which improvements are fully outlined in the Annual Engineer's Report, which provide details of all improvements. Services provided include all necessary service, operations, administration and maintenance required to keep the improvements in a healthy, vigorous and satisfactory condition.

**Section 5** The maintenance, operation and servicing of the parking facilities shall be performed pursuant to the Act and the County Auditor of the County of Solano shall enter on the County Assessment Roll opposite each parcel of land the amount of levy, and such levies shall be collected at the same time and in the same manner as the County taxes are collected. After collection by the County, the net amount of the levy shall be paid to the City Treasurer.

**Section 6** The City Treasurer shall deposit all money representing assessments collected by the County of Solano for the District to the credit of a fund for the McCoy Creek Parking Benefit Assessment District, and such money shall be expended only for the maintenance, operation and servicing of the parking facilities as described in Section 4.

**Section 7** The adoption of this Resolution constitutes the District levy for the Fiscal Year commencing July 1, 2019 and ending June 30, 2020.

**Section 8** The City Clerk is hereby authorized and directed to file the levy with the County Auditor upon adoption of this Resolution.

**Section 9** A certified copy of the levy shall be filed in the office of the City Clerk and open for public inspection.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Suisun City, duly held on the 18<sup>th</sup> day of June 2019, by the following vote:

**AYES:** Councilmembers: \_\_\_\_\_  
**NOES:** Councilmembers: \_\_\_\_\_  
**ABSENT:** Councilmembers: \_\_\_\_\_  
**ABSTAIN:** Councilmembers: \_\_\_\_\_

**WITNESS**, my hand and seal of said City this 18<sup>th</sup> day of June 2019.

\_\_\_\_\_  
Linda Hobson, City Clerk

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# CITY OF SUISUN

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*Fiscal Year 2019/20 Engineer's Report For:*

**McCoy Creek Parking Benefit Assessment District**

**May 2019**

Prepared by:



[nbsgov.com](http://nbsgov.com)

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# 1. ENGINEER’S LETTER

**WHEREAS**, the City Council of the City of Suisun City (the “City”) has previously formed the following special benefit assessment district pursuant to terms of the “Benefit Assessment Act of 1982”, Chapter 6.4, Division 2, Title 5 of the California Government Code (commencing with Section 54703) (hereafter referred to as the “Act”). The district is known and designated as the McCoy Creek Parking Benefit Assessment District (the “District”);

**WHEREAS**, on May 14, 2019 the City Council under the Act, adopted its Resolution Initiating Proceedings for the Annual Levy of Assessments and Ordering the Preparation of an Engineer’s Report for the District;

**WHEREAS**, the Resolution of Initiation directed NBS to prepare and file a report presenting plans and specifications describing the general nature, location and extent of the improvements to be maintained, an estimate of the costs of the maintenance, operations, and servicing of the improvements for the District for the referenced fiscal year, a diagram for the District, showing the boundaries of the District and properties to be assessed, and an assessment of the estimated costs of the maintenance, operations, and servicing the improvements, assessing the net amount upon all assessable lots and/or parcels within the District in proportion to the special benefit received;

**NOW THEREFORE**, the following assessment is proposed to be authorized in order to pay for the estimated costs of maintenance, operation, and servicing of improvements to be paid by the assessable real property within the boundaries of the District in proportion to the special benefit received.

### SUMMARY OF ASSESSMENT

Description	Estimated for Fiscal Year 2019/20
Estimated Fiscal Year 2019/20 Levy <sup>(1)</sup>	\$7,320.66
Total District Equivalent Dwelling Units	75.00
Fiscal Year 2019/20 Assessment Per EDU	\$97.60

(1) Assessment for each parcel rounded down to nearest even cent for County tax roll purposes.

## 2. PLANS AND SPECIFICATIONS

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### 2.1 Description of the Boundaries of the District

The boundaries of the District are described as the area bounded by McCoy Creek Way to the north, Gray Hawk Lane to the south, Crescent Elementary School to the east, and Grizzly Island Road to the west. The District consists of mixed-use parcel types and is proposed to include 75 on-street parking spaces at build-out for Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 13.

### 2.2 Description of Improvements and Services

In accordance with the Act, the improvements are the construction, operation, maintenance, and servicing of parking facilities including, but not limited to, maintenance, replacement, repair, materials, personnel, contracting services, and other items necessary for the satisfactory operation of these services.

Reference is made to the plans and specifications for the improvements, which are on file with the City. The table below lists specific improvements within the District:

#### 2.2.1 PARKING AREAS AND FACILITIES:

75 on-street parking spaces benefiting Lots 1 through 10 and Lot 13, located on the south side of McCoy Creek Way, west of Crescent Elementary School, east of Grizzly Island Road, and north of Gray Hawk Lane.

### 3. ESTIMATE OF COSTS

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The following page shows the estimate of costs related to the District.

**CITY OF SUISUN CITY FY 2019-20 ANNUAL BUDGET  
CASH POSITION SUMMARIES**

<b>Fund Title:</b> McCoy Creek Parking Assessment District Fund	<b>Fund Type:</b> Assessment Fund	<b>Fund No.:</b> 464
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**Fund Description:**  
This fund accounts for property tax assessments collected and expended for the construction, operation, maintenance and servicing of parking facilities at McCoy Creek Area, pursuant to the Benefit Assessment Act of 1982.

<u>Budget Activity</u>	<u>FY 16/17</u> <u>Actual</u>	<u>FY 17/18</u> <u>Actual</u>	<u>FY 18/19</u> <u>Amended</u>	<u>FY 18/19</u> <u>Estimated</u>	<u>FY 19/20</u> <u>Recommend</u>
<b>RESOURCES</b>					
Beginning Balance	\$ 31,945	\$ 33,132	\$ 33,100	\$ 33,700	\$ 34,700
Local Taxes	\$ 6,867	\$ 6,949	\$ 7,100	\$ 7,100	\$ 7,300
Licenses & Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Use of Money & Property	\$ (6)	\$ 28	\$ 300	\$ 700	\$ 700
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Service	\$ -	\$ -	\$ -	\$ -	\$ -
Intragovernmental/Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal: Revenue & Transfers	\$ 6,861	\$ 6,977	\$ 7,400	\$ 7,800	\$ 8,000
<b>TOTAL RESOURCES</b>	<u>\$ 38,806</u>	<u>\$ 40,109</u>	<u>\$ 40,500</u>	<u>\$ 41,500</u>	<u>\$ 42,700</u>
<b>USE OF RESOURCES</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Services & Supplies	\$ 434	\$ 602	\$ 4,300	\$ 600	\$ 4,300
Interdepartmental Charges	\$ 4,741	\$ 5,307	\$ 5,700	\$ 5,700	\$ 5,700
Non-Recurring Charges	\$ -	\$ -	\$ 30,000	\$ -	\$ 32,200
Subtotal: Operating	\$ 5,174	\$ 5,910	\$ 40,000	\$ 6,300	\$ 42,200
Transfers To Other Funds or Agencies	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Major Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal: Non-Operating	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Reserves & Contingencies	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ 33,132	\$ 33,700	\$ -	\$ 34,700	\$ -
<b>TOTAL USE OF RESOURCES</b>	<u>\$ 38,806</u>	<u>\$ 40,109</u>	<u>\$ 40,500</u>	<u>\$ 41,500</u>	<u>\$ 42,700</u>

**Notes:**

## 4. ASSESSMENTS

The amount of the assessment for Fiscal Year 2019/20 apportioned to each parcel as shown on the latest equalized roll at the Solano County Assessor’s office are listed in Section 6 of this Engineer’s Report. The description of each lot or parcel is part of the records of the County Assessor and such records are, by reference, made part of this Engineer’s Report.

### 4.1 Method of Apportionment

Pursuant to the Act and Article XIID of the Constitution of the State of California, all parcels that have special benefit conferred upon them as a result of the maintenance and operation of improvements shall be identified and the proportionate special benefit derived by each identified parcel shall be determined in relationship to the entire cost of the maintenance and operation of the improvements. Only parcels that receive direct special benefit are assessed, and each parcel is assessed in proportion to the estimated benefit received. An Equivalent Dwelling Unit (EDU) of benefit per parcel/unit type is equal to the on-street parking spaces benefiting the parcel.

The District consists of three development types: Single-Family Attached parcels – (Retail Space) (“SFA”); Residential/Commercial parcels – (Carriage Unit over Retail) – (Live-Work or “L-W”); and Commercial parcels (“COM”), subject to this assessment. For any fiscal year, the Estimated Costs are apportioned as follows: each SFA parcel is deemed to receive 3.30 EDUs of benefit per parcel/unit type; each L-W parcel is deemed to receive 4.30 EDUs of benefit per each parcel/unit type; and each COM parcel is deemed to receive 1 EDU per 250 square feet of building area. The total EDU count for the District is 75.00 EDUs. Please refer to Section 7 of the Original Engineer’s Report for a full description and breakdown of the actual EDU calculations for the District.

The annual assessment for each parcel is calculated first by dividing the total District Estimated Costs by the total EDU count, thus yielding an assessment rate per EDU; second, multiplying the quotient from the first step by a given parcel’s individual EDU value. (Note: the actual annual assessment per EDU cannot exceed the Maximum Assessment described in this section without appropriate proceedings being conducted by the City.)

The District costs are spread to each of the 75 EDUs within the District as follows:

Estimated Fiscal Year 2019/20 Levy <sup>(1)</sup>	\$7,320.66
Total District Equivalent Dwelling Units	75.00
Fiscal Year 2019/20 Assessment Per EDU	\$97.60

(1) Assessment for each parcel rounded down to nearest even cent for County tax roll purposes.

## 4.2 Proposition 218 Requirements

This rate is to automatically increase in future years based on the Annual Construction Cost Index for San Francisco as published in the first issue of each April of the Engineering News Record magazine (“April Construction Cost Index”). The confirmed assessment per EDU for Fiscal Year 2006/07 sets the initial maximum assessment. If the actual assessment in any succeeding year increases by a percentage no greater than the April Construction Cost Index, the assessment shall not be considered an increase. The table below shows the April Construction Cost Index history and the authorized assessment related to the increase.

Fiscal Year	Percentage Increase	Maximum Assessment	Actual Assessment
2006/07	N/A	\$66.74	\$66.74
2007/08	7.76%	71.93	71.92
2008/09	0.58%	72.36	72.36
2009/10	6.56%	77.07	77.07
2010/11 <sup>(1)</sup>	0.00%	77.07	77.07
2011/12	4.42%	80.48	80.48
2012/13	2.07%	82.15	82.15
2013/14	0.02%	82.17	82.17
2014/15	5.03%	86.30	86.30
2015/16	2.46%	88.42	88.42
2016/17	3.55%	91.56	91.56
2017/18	1.19%	92.65	92.65
2018/19	2.72%	95.17	95.17
2019/20	2.55%	97.61	97.61

(1) The 2010/11 percentage increase in the annual April Construction Cost Index is -0.26%, and as such the maximum assessment rate for 2010/11 remains the same as the prior year.

## 5. ASSESSMENT DIAGRAM

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An Assessment Diagram for the District has been submitted to the City in the format required under the provisions of the Act. The lines and dimensions shown on maps of the County Assessor for the current year are incorporated by reference herein and made part of this Engineer's Report.

## 6. ASSESSMENT ROLL

The following parcels within the District will be assessed for Fiscal Year 2019/20:

APN	Parcel Type	EDUs	Fiscal Year 2019/20 Assessment <sup>(1)</sup>
0173-811-010	SFA	3.30	\$322.10
0173-811-020	L-W	4.30	419.72
0173-811-030	COM	37.00	3,611.56
0173-811-060	L-W	4.30	419.72
0173-811-070	L-W	4.30	419.72
0173-811-080	SFA	3.30	322.10
0173-811-090	SFA	3.30	322.10
0173-811-100	SFA	3.30	322.10
0173-811-110	L-W	4.30	419.72
0173-811-120	L-W	4.30	419.72
0173-812-180	SFA	3.30	322.10
<b>Totals:</b>		<b>75.00</b>	<b>\$7,320.66</b>

(1) Assessment for each parcel rounded down to nearest even cent for County tax roll purposes

## AGENDA TRANSMITTAL

**MEETING DATE:** June 18, 2019

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**CITY AGENDA ITEM: PUBLIC HEARING:** Residential Front Yard Paving Interim Urgency Ordinance:

- A. Council Adoption of Resolution No. 2019 - \_\_\_\_: A Resolution of the City Council of the City of Suisun City Approving and Issuing the 10-day Written Report Describing the Measures Taken to Alleviate the Condition Which Led to the Adoption of Urgency Ordinance No. 758, Which Imposes a Moratorium on Paving of Greater Than Sixty Percent of the Total Surface Area of Any Residential Front Yard, as Required by Government Code Section 65858(d).
- B. Council Adoption of Ordinance No. \_\_\_\_: An Urgency Interim Ordinance of the City Council of the City of Suisun City, California, Extending Urgency Interim Ordinance No. 758: “Imposing a Temporary Moratorium on Paving of Greater Than Sixty Percent of the Total Surface Area of any Residential Front Yard Within the City of Suisun City” for an Additional Ten Months and Fifteen Days, and Declaring the Urgency Thereof.

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**FISCAL IMPACT:** There is no anticipated fiscal impact associated with this item.

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**BACKGROUND/STAFF REPORT:** As shared at the May 14 City Council meeting, the City Attorney’s office prepared a moratorium on paving of greater than sixty percent on the total surface area of any residential front yard. The threat to public health, safety, and welfare, as confirmed when the moratorium was approved, is substantiated by findings relative to the following issues:

1. It would result in the existence of hazardous conditions on a property in which there would be potential impact upon the City’s storm water management such that a much higher amount of run off from such properties would negatively affect the City’s storm water management system,
2. It would result in potentially high amounts of runoff from such a property where such runoff could cause harm to adjoining properties;
3. It would create visual blight by eliminating green space;
4. It would provide substantial aesthetic conflicts that resulting in decreased property values for adjoining properties; and
5. It would result in potentially changing the use of residential properties, and it would result in less green space within the City.

---

**PREPARED BY:**

John Kearns, Senior Planner

**REVIEWED BY:**

Tim McNamara, Development Services Director

**APPROVED BY:**

Greg Folsom, City Manager

These findings were included in the original urgency ordinance, and are reflected in the proposed extension of the moratorium, which is the subject of this action item. The temporary moratorium approved by Council on May 14, 2019, was for 45-days, as allowed by state law. This has allowed staff to begin work on preparing a new permanent ordinance, but not nearly enough time to conduct the necessary research or public outreach it takes to have an effective ordinance. As was the case on May 14, approval of the Interim Urgency Ordinance extension requires a 4/5ths vote of the City Council.

### **Report**

On May 14, 2019 the City Council adopted Ordinance No. 758 which is an interim urgency ordinance that placed limits on percentage of front yards that can be paved. As stated in the staff reports of both May 14 and June 18 (tonight), the City had a long standing ordinance within the Zoning Code since the 1970's that limited paving to 60% of residential front yards. Since the adoption of the ordinance on May 14, staff has begun preparing materials to discuss with the Planning Commission and researching how other communities handle this issue. The workshop referenced above was held on June 11. The intent of that effort was to begin re-engaging the public on the subject by working with them collaboratively before preparing a draft code and presenting that at a Public Hearing. It is expected that the Planning will hold a Public Hearing on the matter in July before the City Council considers the issue in late Summer/early Fall.

### **Research of other Cities**

Following the Council's action of January 16, staff begun researching how other cities regulate paving in residential front yards. It is common for Cities to have specific regulations relative to this activity. Cities that staff surveyed included:

- San Jose
- Napa
- Davis
- Bell Gardens
- Austin, TX
- Corona
- Sacramento
- Daly City
- Marina
- Santa Clara
- Fairfield
- Vacaville
- Vallejo
- Benicia

From the cities surveyed, the following items were consistently discussed in their ordinances:

- Maximum percentage of both permeable and impermeable surfaces;
- Appropriate front yard landscape treatment;
- Most cities have similar ordinances which restrict percent of pavements versus landscaped area;
- Front Setback Paving Ordinances were mostly enacted in response to community concerns about the damaging effect on neighborhood character of paving and parking in single-family front yards. Another reason for this ordinance was in regards to water conservation;

- Eligible parking locations in front yards; and
- Grading and drainage to assist in implementing applicable storm water regulations.

### **Conclusion**

As a result of the work staff has prepared since the adoption of Ordinance No. 758 (May 14, 2019), staff recommends the City Council adopt an ordinance extending the moratorium for an additional ten months and fifteen days. This will allow staff more than adequate time to prepare an ordinance for consideration of the Planning Commission, Solano County Airport Land Use Commission, and ultimately the City Council for adoption.

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**RECOMMENDATION:** It is recommended that the City Council:

- A. Council Adoption of Resolution No. 2019 - \_\_\_\_: A Resolution of the City Council of the City of Suisun City Approving and Issuing the 10-day Written Report Describing the Measures Taken to Alleviate the Condition Which Led to the Adoption of Urgency Ordinance No. 758, Which Imposes a Moratorium on Paving of Greater Than Sixty Percent of the Total Surface Area of Any Residential Front Yard, as Required by Government Code Section 65858(d).
- B. Council Adoption of Ordinance No. \_\_\_\_: An Urgency Interim Ordinance of the City Council of the City of Suisun City, California, Extending Urgency Interim Ordinance No. 758: “Imposing a Temporary Moratorium on Paving of Greater Than Sixty Percent of the Total Surface Area of any Residential Front Yard Within the City of Suisun City” for an Additional Ten Months and Fifteen Days, and Declaring the Urgency Thereof.

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### **ATTACHMENTS:**

- A. Council Adoption of Resolution No. 2019 - \_\_\_\_: A Resolution of the City Council of the City of Suisun City Approving and Issuing the 10-day Written Report Describing the Measures Taken to Alleviate the Condition Which Led to the Adoption of Urgency Ordinance No. 758, Which Imposes a Moratorium on Paving of Greater Than Sixty Percent of the Total Surface Area of Any Residential Front Yard, as Required by Government Code Section 65858(d).
- B. Council Adoption of Ordinance No. \_\_\_\_: An Urgency Interim Ordinance of the City Council of the City of Suisun City, California, Extending Urgency Interim Ordinance No. 758: “Imposing a Temporary Moratorium on Paving of Greater Than Sixty Percent of the Total Surface Area of any Residential Front Yard Within the City of Suisun City” for an Additional Ten Months and Fifteen Days, and Declaring the Urgency Thereof.

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**RESOLUTION NO. 2019-**

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**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY APPROVING AND ISSUING THE 10-DAY WRITTEN REPORT DESCRIBING THE MEASURES TAKEN TO ALLEVIATE THE CONDITION WHICH LEAD TO THE ADOPTION OF URGENCY ORDINANCE NO. 758, WHICH IMPOSES A MORATORIUM ON PAVING OF GREATER THAN SIXTY PERCENT OF THE TOTAL SURFACE AREA OF ANY RESIDENTIAL FRONT YARD, AS REQUIRED BY GOVERNMENT CODE SECTION 65858(D)**

**WHEREAS**, the City Council of the City of Suisun City held a Public Hearing on May 14, 2019 to adopt a Moratorium on paving of greater than sixty percent of the total surface area of any residential front yard; and

**WHEREAS**, the City of Suisun City staff has continued to research the matter to prepare recommendations to the Planning Commission and City Council regarding potential solutions; and

**WHEREAS**, the Planning Commission of the City of Suisun City held a workshop on June 11, 2019 to begin discussing the issue with the Public and intends to hold a Public Hearing before making a recommendation to the City Council; and

**WHEREAS**, the City Council held a public hearing to consider extending the moratorium at a Public Hearing on June 18, 2019; and

**WHEREAS**, in accordance with Government Code Section 65858(d), the City Council issued a written report describing the measures taken to alleviate the conditions that led to the adoption of the Moratorium and this extension thereof, which written report was issued at the City Council meeting held on June 18, 2019.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUISUN CITY, AS FOLLOWS:**

The City Council of the City of Suisun City does hereby issue the report as contained in the staff report presented at the Public Hearing of June 18, 2019.

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**PASSED AND ADOPTED** at a regular meeting of the Suisun City Council on the 18<sup>th</sup> day of June 2019 by the following vote:

- AYES:** Council members:
- NOES:** Council members:
- ABSENT:** Council members:
- ABSTAIN:** Council members:

**WITNESS** my hand and the seal of said City this 18<sup>th</sup> day of June 2019.

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Linda Hobson, CMC  
City Clerk

**ORDINANCE NO. \_\_\_\_\_**

**AN URGENCY INTERIM ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY, CALIFORNIA, EXTENDING URGENCY INTERIM ORDINANCE NO. 758: “IMPOSING A TEMPORARY MORATORIUM ON PAVING OF GREATER THAN SIXTY PERCENT OF THE TOTAL SURFACE AREA OF ANY RESIDENTIAL FRONT YARD WITHIN THE CITY OF SUISUN CITY” FOR AN ADDITIONAL TEN MONTHS AND FIFTEEN DAYS, AND DECLARING THE URGENCY THEREOF.**

**WHEREAS**, the City’s current land use regulations do not adequately address the paving of greater than sixty percent of the total surface area of any residential front yard in the City of Suisun City (“City”); and

**WHEREAS**, on January 16, 2018, the City Council adopted Interim Urgency Ordinance No. 746, which imposed a temporary moratorium (“2018 Moratorium”) on paving of greater than sixty percent of the total surface area of any residential front yard in the City for 45 days based upon the following immediate threats to public health, safety, and welfare:

1. It would result in the existence of hazardous conditions on a property in which there would be potential impact upon the City’s storm water management such that a much higher amount of run off from such properties would negatively affect the City’s storm water management system;
2. It would result in potentially high amounts of runoff from such a property where such runoff could cause harm to adjoining properties;
3. It would create visual blight by eliminating green space;
4. It would provide substantial aesthetic conflicts that resulting in decreased property values for adjoining properties;
5. It would result in potentially changing the use of residential properties, and it would result in less green space within the City; and

**WHEREAS**, on February 20, 2018, the 2018 Moratorium was further extended by an additional ten months and fifteen days beyond its original expiration date (“2018 Moratorium Extension”); and

**WHEREAS**, during the effectiveness of the 2018 Moratorium, the City studied and considered potential ways in which the City could regulate the paving of sixty percent of the total surface area of any residential front yard in the City; and

**WHEREAS**, the 2018 Moratorium has since expired; and

**WHEREAS**, Government Code Section 65858(f) authorizes the City Council to adopt another interim moratorium ordinance on the paving of greater than sixty percent of the total surface area of any residential front yard in the City “provided that the new interim ordinance is adopted to protect the public safety, health, and welfare from an event, occurrence, or set of

circumstances different from the event, occurrence, or set of circumstances that led to the adoption of the prior interim ordinance”; and

**WHEREAS**, since the expiration of the 2018 Moratorium, the different events, occurrences, and set of circumstances that are immediate threats to the public safety, health, and welfare such that adopting of the Moratorium is necessary are as follows:

1. The immediate threats to public safety, health, and welfare identified in the 2018 Moratorium continue to be present.
2. During the effectiveness of the 2018 Moratorium, some City residents have violated the 2018 Moratorium by removing all landscaping from their properties and replacing such landscaping with pavement during the 2018 Moratorium’s effectiveness.
3. Further, after the 2018 Moratorium expired, some City residents have continuously added additional paving and remove all landscaping from their properties, which has resulted in more vehicles being parked off-street in front and side yards.
4. City residents may access the newly paved front yard areas by driving over City sidewalks. Overtime, this can cause damage to City sidewalks and result in potential injury to pedestrians. Additionally, given that paving continued to occur even during the effectiveness of the 2018 Moratorium, the potential cumulative effect of such potential damage and injury may be substantial if paving of front yard areas continued without regulation.
5. The newly paved front yard areas can provide access and parking in areas that do not meet the necessary engineering standards to allow the parking and driving of vehicles over such areas. Overtime, this can cause damage to such areas and result in potential injury for residents of a property. Additionally, given that paving continued to occur even during the effectiveness of the 2018 Moratorium, the potential cumulative effect of such damage may be substantial if paving of front yard areas continued without regulation.
6. The newly paved front yard areas can create unexpected ingress and egress points from a particular property such that motorists on adjacent streets may not expect a vehicle to enter or exit a property from certain non-driveway areas. Overtime, the cumulative effect could be substantial and create potential threats traffic safety, because of the unexpected ingress and egress of vehicles from affected properties.
7. Extensive front yard paving can also impede upon access to utility connections (both above- and under-ground) for installation, repair, and upgrade purposes; and

**WHEREAS**, the City Council of the City of Suisun City ("City Council") adopted Interim Urgency Ordinance No. 758 (the “Moratorium”) on May 14, 2019, which imposed a temporary moratorium on paving of greater than sixty percent of the total surface area of any residential front yard in the City for 45 days so that the City Planning staff can study the matter further; and

**WHEREAS**, the Moratorium expires on June 28, 2019, but can be extended pursuant to California Government Code Section 65858 if there is a current and immediate threat to the public health, safety, or welfare, and that the approval of additional subdivisions, use permits, variances, building permits, or any other applicable entitlement for use which is required in order to comply with a zoning ordinance would result in that threat to public health, safety, or welfare; and

**WHEREAS**, since the adoption of the Moratorium, the City Planning Staff has studied the pavement of residential front yards; analyzed the applicable laws and standards currently relating to such activities in the State of California and the United States of America; and to examine the local rules and regulations that other cities in California are applying to such establishments; and

**WHEREAS**, the City Council finds that the conditions necessitating the Moratorium continue to exist; and

**WHEREAS**, City Planning staff require more time to review and study the paving of greater than sixty percent of the total surface area of any residential front yard in the City, including any potential land use regulations; and

**WHEREAS**, after notice and a public hearing, Government Code Sections 65858, 36934 and 36937 permit the City Council to extend the Moratorium for an additional ten months and fifteen days from the date the Moratorium expires to allow the City Planning Staff additional time to complete its analysis and recommendations to the City Council and to allow the City Council time to fully consider a potential Zoning Text Amendment which would address the paving of greater than sixty percent of the total surface area of any residential front yard in the City; and

**WHEREAS**, at a duly noticed public hearing on June 18, 2019, testimony and evidence was heard and presented from all persons interested in affecting said proposal to extend the Moratorium, from all persons protesting the same and from members of the City staff, and the City Council has reviewed, analyzed, considered, and studied all oral and written testimony and evidence presented at such public hearing, including staff reports and presentations by City staff.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUISUN CITY, CALIFORNIA, DOES ORDAIN AS FOLLOWS:**

SECTION 1. The City Council of the City of Suisun City finds that the above recitals are true and correct and incorporated herein by this reference.

SECTION 2. Based upon the above recitals and findings, as well as the staff report for this ordinance and Moratorium, the City Council finds that there is a current and immediate threat to public health, safety, or welfare posed by the prospect of the paving of greater than sixty percent of the total surface area of any residential front yard in the City, and the approval of any report, permit, or other approval necessary for such paving, or approval of any such paving, would result in that threat to public health, safety, or welfare, as those terms are defined in Government Code Sections 65858, 36934 and 36937, for the following continuing reasons:

1. It has been longstanding City policy to limit the paving of residential front yards, or any portion thereof, to no more than 60% of the total surface area of the residential front yard. In particular, prior to March 21, 2017, the City's zoning code contained regulations regarding such paving, but the regulations were inadvertently omitted when the City updated its zoning code in March of 2017.
2. Further, the paving of more than 60% of the residential front yard would be contrary to the City's General Plan Policy CCD-2.2.
3. Extending the Moratorium will prohibit uses that are in conflict with the contemplated zoning proposal that the City Council, the City Planning Commission, and/or the City's Planning Department is considering or studying or intends to study within a reasonable time of adoption of the Moratorium and the extension contemplated by this ordinance.
4. The paving of greater than 60% of residential front yard continues to be an immediate threat to public health, safety, and welfare, because:
  - a. The immediate threats to public safety, health, and welfare identified in the 2018 Moratorium continue to be present.
  - b. During the effectiveness of the 2018 Moratorium, some City residents have violated the 2018 Moratorium by removing all landscaping from their properties and replacing such landscaping with pavement during the 2018 Moratorium's effectiveness.
  - c. Further, after the 2018 Moratorium expired, some City residents have continuously added additional paving and remove all landscaping from their properties, which has resulted in more vehicles being parked off-street in front and side yards.
  - d. City residents may access the newly paved front yard areas by driving over City sidewalks. Overtime, this can cause damage to City sidewalks and result in potential injury to pedestrians. Additionally, given that paving continued to occur even during the effectiveness of the 2018 Moratorium, the potential cumulative effect of such potential damage and injury may be substantial if paving of front yard areas continued without regulation.
  - e. The newly paved front yard areas can provide access and parking in areas that do not meet the necessary engineering standards to allow the parking and driving of vehicles over such areas. Overtime, this can cause damage to such areas and result in potential injury for residents of a property. Additionally, given that paving continued to occur even during the effectiveness of the 2018 Moratorium, the potential cumulative effect of such damage may be substantial if paving of front yard areas continued without regulation.

- f. The newly paved front yard areas can create unexpected ingress and egress points from a particular property such that motorists on adjacent streets may not expect a vehicle to enter or exit a property from certain non-driveway areas. Overtime, the cumulative effect could be substantial and create potential threats traffic safety, because of the unexpected ingress and egress of vehicles from affected properties.
  - g. Extensive front yard paving can also impede upon access to utility connections (both above- and under-ground) for installation, repair, and upgrade purposes.
5. The continued paving of greater than 60% of residential front yard would and continues to result in the above-referenced threat to public health, safety or welfare.
  6. The City's current regulations related to the paving or non-paving of residential front yards, or portions thereof, in the City do not adequately protect the public health, safety and welfare of the residents of the City.
  7. The Moratorium and its extension as provided in this ordinance are necessary in order to ensure that adequate regulation regarding paving or non-paving of residential front yards, or portions thereof, in the City is adopted prior to the issuance of any new permits authorizing such activities to an extent greater than set forth in the Moratorium.
  8. Based on the foregoing, extending the Moratorium will protect the public health, safety and welfare.

Based upon the forgoing, an interim urgency ordinance which imposes and extends the Moratorium is therefore necessary to protect the immediate public safety, health, and welfare pursuant to Government Code Sections 65858, 36934 and 36937.

SECTION 3. In accordance with Government Code Section 65858(d), the City Council issued a written report describing the measures taken to alleviate the conditions that led to the adoption of the Moratorium and this extension thereof, which written report was issued at the City Council meeting held on June 18, 2019.

SECTION 4. The Moratorium is hereby extended for an additional ten months and fifteen days beyond its original expiration date, such that the Moratorium will now expire on May 13, 2020, or when an ordinance supersedes the Moratorium.

SECTION 5. This interim urgency ordinance is enacted pursuant to the authority conferred upon the City Council of the City of Suisun by Government Code Sections 65858, 36934 and 36937, and shall remain in full force and effect immediately upon its adoption by a four-fifths (4/5) vote of the City Council. This interim urgency ordinance shall continue in effect until May 13, 2020, as provided above, and shall thereafter be of no further force and effect unless, after notice pursuant to Government Code Section 65090 and a public hearing, the City Council further

extends the Moratorium for an additional period of time pursuant to Government Code Section 65858.

SECTION 6. The project is exempt from the requirements of the California Environmental Quality Act (CEQA), under the General Rule (Title 14 California Code of Regulations Section 15061(b)(3)) that the extension of the Moratorium is exempt from review because it can be seen with certainty that there is no possibility that such adoption may have a significant impact on the environment.

SECTION 7. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each and every section, subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 8. This ordinance shall be posted in at least three (3) public places within the City or published in a county newspaper that is circulated in the City within fifteen (15) days after its passage, there being no newspaper of general circulation printed and published within the City.

**PASSED, APPROVED, AND ADOPTED** this 18th day of June 2019.

\_\_\_\_\_  
Lori D. Wilson, Mayor

**CERTIFICATION**

I, Linda Hobson, City Clerk of the City of Suisun City, California, do hereby certify that the foregoing Urgency Interim Ordinance No. \_\_\_\_ was passed, approved, and adopted by the City Council of the City of Suisun City at a regular meeting held on the 18th day of June 2019 by the following vote:

**AYES:** Councilmembers: \_\_\_\_\_  
**NOES:** Councilmembers: \_\_\_\_\_  
**ABSENT:** Councilmembers: \_\_\_\_\_  
**ABSTAIN:** Councilmembers: \_\_\_\_\_

**WITNESS** my hand and the seal of said City this 18<sup>th</sup> day of June 2019.

\_\_\_\_\_  
Linda Hobson, CMC, City Clerk

## AGENDA TRANSMITTAL

**MEETING DATE:** June 18, 2019

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**JOINT AGENDA ITEM:** PUBLIC HEARING – Adoption of the Fiscal Year 2019-20 Annual Budget:

- a. Council Adoption of Resolution No. 2019-\_\_: Adopting the Annual Budget for Fiscal Year 2019-20; and
- b. Agency Adoption of Resolution No. SA 2019-\_\_: Adopting the Annual Budget for Fiscal Year 2019-20; and
- c. Authority Adoption of Resolution No. HA 2019-\_\_: Adopting the Annual Budget for Fiscal Year 2019-20; and
- d. Council Adoption of Resolution No. 2019-\_\_: Adopting the Appropriations Limit for Fiscal Year 2019-20.

The FY 2019-20 Annual Budget is available for inspection or purchase at the City Manager's Office, and can also be found on line at the City's website.

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**FISCAL IMPACT:** The General Fund is balanced fiscally and includes \$2.5 million in Measure S monies for FY 2019-20. The General Fund Emergency Reserve is \$3,208,500 (19.7%). Of those things supporting the fiscal balance of the City for FY 2019-20 is the Beginning Balance (a one-time resource), reimbursement of prior Dredging Project funding from the FY 2018-19 General Fund (one-time repayment via the Recognized Obligation Funding Schedule (ROPS)), and the Measure S tax revenues.

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**BACKGROUND:** On May 28, 2019, the City Council conducted the FY 2019-20 Annual Budget Workshop as a prelude to the approval of the FY 2019-20 Annual Budget. At that workshop, a summary and overview of the Recommended FY 2019-20 Annual Budget was presented with significant discussion on decision points regarding the Suisun City Fire Department and the impacts these decisions would have on the FY 2019-20 budget. Staff has prepared the resolutions for the formal adoption of the FY 2019-20 budget for Council's adoption. Staff has also produced an updated budget document, and distributed it to the City Council. Included as the I Section of the budget and attached herein are the budget resolutions that support the Council's action of approving the FY2019-20 Budget.

**STAFF REPORT:** The FY 2019-20 budget document that has been prepared and submitted for Council consideration reflects the updated priorities expressed by the Council with particular emphasis on giving the Fire Department the staffing and tools required by California state law to protect and serve Suisun City.

To facilitate review, the budget document itself provides all of the detail behind the work program proposed for FY 2019-20, including revenue and expenditure trends by Fund; staffing

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**PREPARED/REVIEWED/APPROVED BY:**

Greg Folsom, City Manager

levels; and Department/Division work plans and service level changes. Key components of the budget document are presented below.

## **FY 2019-20 Budget Document: The Essentials**

### City Manager Budget Message

The City Manager’s message puts the budget in perspective while highlighting major investments, initiatives, challenges and issues.

### Section A – Budget Guidelines

This section outlines all 10 sections of the budget document and what’s contained in each.

### Section B – Budget Overview

An Executive Summary of the 2019-20 Annual Budget with an emphasis on the General Fund. A comprehensive summary of revenue and expenditure trends is presented.

### Section C - Department Operating Budgets

Includes program and staffing organization charts; departmental accomplishments, goals, work programs and service refinements; and supporting expenditure, staffing and funding data.

### Section D – Major Capital Improvement Program

Includes a listing of major capital improvement projects for the City, the same listing of projects cross sorted by funding source and project category, and a more detailed description and timing schedule for each individual project.

### Section E – Other Activities

Includes internal service funded activities; debt service; contingencies; and transfers to other funds.

### Section F – Revenue and Expenditure Detail

Provides the line-item revenue and expenditure detail, organized by fund.

### Section G – Staffing Detail

Provides information about the staffing of the various programs, division and departments of the City, Agency and Authority. Information is presented in “staff years” defined as one full-time position for one year.

### Section H – Chart of Accounts

Provides a description of the City’s accounting and budget structure. The accounting classifications are designed to describe the City’s financial transactions consistently throughout the organization.

The final section of the budget, Section I, provides a placeholder for the resolutions that must be approved by Council/Agency/Authority to adopt the proposed budget as outlined in this report.

### **FISCAL YEAR 2019-20 BUDGET**

This section of the report will address the budget balancing strategy for the FY 2019-20 General Fund, as well as selected other funds. This section of the report is organized as follows:

- Fire Department Needs
- General Fund Resources
- General Fund Use of Resources
- General Fund Structural Analysis
- Discussion of Other Funds

#### **Fire Department Needs**

The most critical aspect of the FY19-20 budget is addressing the critical need identified by the Fire Department for significant staffing growth to provide the level of service expected by City residents in a manner consistent with best operational practices and State law. The primary factors previously identified are challenges with recruiting and retaining sufficient numbers of qualified volunteers and legal standard changes for volunteer firefighters that bring their training and equipment needs more in line with full-time professional firefighters.

The needs identified by the Fire Department were for a full Engine Company, staffed at 24 hours a day, every day. Separately, the City also needs a Fire Inspector. To accomplish this, the Department requested the following positions:

- Two Fire Division Chiefs;
- Conversion of existing three Administrative Fire Captains to Operational Fire Captains;
- Three Fire Engineers; and
- Six Firefighters.

The approximate cost of this request is \$1.59 million, which would be an additional ongoing annual cost, inclusive of vehicle, training and equipment costs.

Recognizing the City does not have a new ongoing funding source identified to address that level of need, the Department identified its minimum additional staffing request and during the FY 2019-20 Budget Workshop, Council directed staff to develop the budget with the following Fire Department staffing enhancements:

- Two Fire Division Chiefs,
- Conversion of existing three Administrative Fire Captains to Operational Captains, and
- Three Fire Engineers, and
- One Fire Inspector (Part-time).

The approximate cost of this Council directed request is just under \$1M (\$964,000), which is an additional, ongoing annual cost. Adding additional staff in a multi-year phased approach would be dependent upon funding.

To pay for these additional costs, the City had to utilize one-time and limited duration funding sources, curtail infrastructure improvements and maintenance, and increase reserves to address

anticipated FY 2020-21 expenses. As identified at the Budget Workshop, Staff will undertake a Fire needs assessment and develop a strategy for new ongoing revenue streams in FY 2019-20, which will likely require voter approval.

It should be noted that the addition of more paid Fire personnel will likely result in increased Workers' Compensation costs, added need for local training facilities, and added pressure on the City's single Fire Station. The General Plan has identified a need for a second station.

Although the FY2019-20 budget is balanced with the Fire Department minimum staffing requests intact (recurring costs), it is only done with one-time funds from the ROPS reimbursement of the Dredging Project funding from the FY 2018-19 General Fund and the Measure S tax revenues. The City Reserves will be adversely affected in the future without significant new revenue sources.

### **General Fund Resources**

The FY 2019-20 General Fund Budget (including Measure S) is summarized in **Attachment 2**. Column 5 displays the FY 2019-20 Budget, and Column 6 indicates the anticipated dollar change from the FY 2018-19 Amended Budget, while Column 7 represents the percentage change. The General Fund Resources are a combination of the Beginning Balance (which a one-time resource), reimbursement of prior Dredging Project funding, as well as ongoing revenues. The General Fund Resources assumptions include the following:

#### **Beginning Balance**

- Carryover from the prior year is expected to be \$3,598,400, which represents a 4.09% decrease over the prior year budget.

#### **Dredge Reimbursement**

- The General Fund and Measure S made significant contributions to the Dredge Fund (Fund 340) since FY2017-18 to pay for the Marina Dredging Project. On its FY 2019-20 Recognized Obligation Funding Schedule (ROPS), the Successor Agency requested \$2.7 million to reimburse prior General Fund and Measure S support. Staff recommends programming \$2.2 million for the General Fund (Fund 10) and \$583,000 for Measure S (Fund 12). Staff recommends developing a budget policy of setting aside funds annually in excess of maintenance assessments for dredging.

#### **Revenues**

Consistent with City Financial Policies, revenues have been conservatively estimated, but not so conservatively as to unnecessarily constrict the budget. Staffing incorporated the following assumptions in the budget concept:

- Property Tax is comprised of eight component revenues. The cumulative change is an anticipated increase of 6.27%, or \$97,300. Significant changes occurred in the following:
  - Secured Property Tax: Decrease of 1.5%, or \$10,200.
  - Two Redevelopment Pass-Through revenues: Increase of 17.5%, or \$101,800.
  - Property Transfer Tax: Increase of 9.3%, or \$8,600
- Redevelopment (RDA) Residual Property Tax – The City receives an annual payment of Redevelopment property taxes that is left over after all the bills on the Recognized

Obligations Payment Schedule (ROPS) are paid and other taxing agencies receive their shares. Staff previously rolled this payment into the Property Tax object line; for the FY 2019-20 Budget it will be displayed separately. In FY 2018-19, this RDA Residual Property Tax payment was budgeted at \$940,000.

For FY 2019-20, the City will receive no RDA Residual Property Tax because it will receive the Dredge Reimbursement discussed above (we can only receive one, not both). The reimbursement was treated as a bill on the ROPS and was large enough to consume all of the left over proceeds that go to other taxing agencies and the City. For FY 2019-20, the ongoing RDA Residual Property Tax payment will be replaced with a one-time Dredge Reimbursement. The result is a one-time net increase to the General Fund of approximately \$885,000. Staff anticipates the RDA Residual Property Tax payments to resume in FY 2020-21.

- Sales Tax growth (exclusive of Measure S) would be about 2% according to Staff and HdL consultant projections.
- The Measure S portion of Sales Tax revenues is expected to grow about 11%, or \$255,500.
- Other Taxes (comprised of Transient Occupancy Tax and utility franchise fees) is expected to decrease about 1%, or \$17,900.
- Licenses & Permits decrease of 10.73%, or \$63,200, to reflect staff projections of development activity.
- Fines & Forfeitures shows an increase of 13%, or \$42,400, based on current strength of parking ticket processing for outside agencies and the level of Code Enforcement activity. Historically, this is a highly variable revenue stream.
- Motor Vehicle License Fees (property tax on vehicles) is projected to increase by about 7%, or \$138,000, due to continued strength in the auto sales market.

Overall, revenues (exclusive of the beginning balance) are expected to increase by \$2,045,300 over the FY 2018-19 amended budget, primarily driven by the one-time Dredge Project reimbursement.

### **General Fund Use of Resources**

The General Fund Use of Resources is a combination of the Operating Budget, the Non-Operating Budget, and the Ending Balance. The addition of Fire Department personnel will have a ripple effect across all payroll-related expenses. The General Fund Use of Resources assumptions are presented below:

#### **Operating Budget**

- Salaries & Wages has an increase of 22.59%, or \$1,098,300 reflecting new Labor Group MOUs, the addition of two Fire Division Chiefs and three Fire Engineers, plus wage adjustments for Fire Captains.
- Overtime is expected to increase 35.45%, or \$128,900, due to the addition of non-exempt Fire Department staff.

- Payroll Taxes will increase by 69%, or \$317,600. Approximately \$200,300 of that increase is due to resetting the Workers' Compensation internal charges after holding them steady for several years.
- PERS costs are projected to increase about 14%, driven primarily by a \$184,400 increase in unfunded liability payments. Health-insurance costs are anticipated to increase 3%. Staff is exploring options for a tool to help determine future strategies to manage increasing unfunded liability costs.
- Services & Supplies are expected to increase by about 17.52%, or \$434,300, due to increases for the City's share of County Animal Control operating costs, legal services, Police and Fire uniforms and contract engineering services.
- Interdepartmental Charges will increase about 47%, or \$436,800, due to increases in excess insurance rates, a reset of the internal risk charge and an allocation of funds to replace recently purchased fire apparatus.
- Overall, the Operating Budget would see an increase of 21.44%, or \$2,875,600, most of which are ongoing costs.

#### Non-Operating Budget

- Transfers Out reflects \$600,000 for Measure S contributions to the Public Safety Communications Project and the Enterprise Resource Management Project, a reduction of nearly \$1.8 million, or 60%, over the prior year.
- General Fund Emergency Reserve would be \$3,208,500, or 19.7% of Operating Expenses as set by the Financial Policies.

#### Ending Balance

The ending balance is forecast to be \$3,208,500, which would be included in the Emergency Reserve.

#### General Fund Structural Analysis

The structural analysis compares ongoing revenues against ongoing expenditures. To minimize reductions in service levels, short-term limited structural operating deficits can be acceptable when future *new* ongoing revenues are anticipated to cover the resulting shortfall. The FY 2019-20 Budget makes use of a significant one-time revenue (\$2.2 million in Dredge Project reimbursement) and limited term revenue (\$2.5 million from Measure S, which sunsets in FY 2026-27).

A measure of the General Fund structural status is to compare revenue projections (exclusive of beginning balance or interfund transfers) against operating expenditure forecasts.

	<b><u>FY 2018-19</u></b>	<b><u>FY 2019-20</u></b>
Revenues w/o Transfers	\$13,793,900	\$14,003,100
Operating Expenditures	\$13,413,600	\$16,965,900
Surplus/Deficit	\$ 380,300	\$ (2,286,100)

The primary cause of the projected FY 2019-20 structural deficit is the replacement of ongoing RDA Residual Property Tax payment with a one-time Dredge Project reimbursement.

### **Service Enhancements - FY 2019-20 Budget**

This section highlights increased staffing and resources incorporated into the proposed budget to continue to address pent up service needs in the City. These service enhancements are organized as follows:

- Staffing
- Service Enhancements

#### **Staffing**

##### Proposed Changes in Staffing Allocation

Staff proposes to make the following changes in staffing allocations:

- City Manager's Office
  - Add an Administrative Assistant II (+ \$87,700 GF cost)
- Fire Department (to include classification amendments)
  - Add two Fire Division Chiefs (+ \$185,200 GF cost each)
  - Add three Fire Engineers (+ \$378,120 GF cost)
  - Adjust Admin Fire Captain wages (+ \$92,000 GF cost)
  - Add Fire Inspector (PT) (+ \$60,000 GF cost)
- Development Services Department
  - Eliminate an Economic Development Analyst (vacant) (- \$32,900 GF cost)
- Public Works
  - Eliminate a Public Works Superintendent (vacant) (- \$74,500)

##### New Classifications

The budget request includes \$68,000 to be used in the City Manager's discretion to address departmental reclassification requests for existing employees. Staff has identified the need to create the following classifications and salary ranges to facilitate changes that may be identified by the City Manager:

- Administrative Services Department
  - Fiscal & Human Resources Manager
  - Project Manager (redrafted to remove real estate emphasis)
- Fire Department
  - Fire Division Chief
  - Fire Engineer
  - Fire Captain
  - Fire Inspector

- Police Department
  - Records & Dispatch Manager

#### Unfunded Position Requests

Due to limited ongoing funding, several positions requested by City departments were not included in the requested FY 2019-20 Budget. These positions include:

- Administrative Services Department
  - Add Fiscal Services Analyst (Management Analyst I) (+ \$104,500)
- Police Department
  - Add Community Services Officer (Volunteers in Police Service) (+ \$68,900 GF cost)
- Recreation, Parks & Marina, and Arts
  - Convert PT Admin Coordinator to Recreation Coordinator (Administrative and Marketing function) (+ \$35,200 GF cost)
  - ASES / Afterschool Coordinator (+ \$44,100 GF cost)

#### Service Enhancements

The requested budget includes the following General Fund service enhancements:

- Citywide strategic plan & investment revenue generation study (\$25,000)
- Fire Alarm Panel Replacement and Upgrades at both Civic Center buildings (\$70,000)
- General landscaping contract for specialized projects (\$30,000)
- Additional City Attorney services (\$164,900 add in FY19 & \$105,900 increase for FY20)
- Redesign primary City website (\$60,000)
- CalPERS unfunded liability strategy (\$7,500)
- Nixle public engagement tool (\$5,000)
- Harbor Master Office gutter replacement (\$5,000)
- Nelson Center roof repairs (\$30,000)

Funding from Measure S would assist with the following:

- Contribution to Public Safety Communications Project (Year 2) (\$450,000)
- Enterprise Resource Management Project & Budget Tool (Year 2) (\$150,000)
- Computer Assisted Dispatching (CAD) software (\$60,000)

Other Funds – Non-General Fund sources would fund the following key assessments that could provide a basis for making future operational decisions and considering increases to Development Impact Fees:

- Sewer Condition Assessment for small pipe system (\$200,000 from Fund 185 - Sewer Maintenance Fund)
- Recreation Facilities Master Plan (\$32,000 from Fund 300 – Park Development Fund)
- Fire Department Standards of Cover / Needs Assessment (\$52,500 from Fund 310 – Fire Facilities and Equipment Fund)

- Police Department Services Assessment (\$30,000 from Fund 312 – Police Facilities and Equipment Fund)

#### Unfunded Service Enhancements

Due to limited ongoing funding, several service enhancements requested by City departments were not included in the requested FY 2019-20 Budget. These include:

- Contract Engineering services (\$30,000)
- Annual Street Maintenance Program (\$600,000)
- Keep Suisun City Clean (\$50,000)
- Nelson Center interior upgrades (\$30,000)
- Facility maintenance and improvement projects – Staff identified the following as Tier 1 safety, accessibility and maintenance priorities:
  - City Hall, Police Station, Fire Station and Corporation Yard security upgrades (\$130,000)
  - Rear Police Station sally port and bulletproof Dispatch windows (\$13,000)
  - Senior Center ADA restrooms (\$40,000)
  - Police Station HVAC flat roofs and parapet dry rot (\$15,000)
  - Senior Center flat roof parapet walls (\$10,000)
  - Corporation Yard gutters, down spouts, windows exterior pain (\$20,000)
  - City Hall gutters, down spouts and HVAC flat roofs (\$33,000)
  - Repaint City Hall lower story (\$24,000)

#### **Measure S – A Summary**

Measure S monies, by law, accrue to the General Fund and can be used for any general purpose deemed appropriate by the City Council. To ensure accountability and transparency to the public, however, the table on the following two pages summarizes how Measure S monies were programmed in FY2018-19 and are programmed for FY2019-20.

With a significant number of initial community priorities accomplished and presented during the Measure S Committee Update in Spring 2019, Council gave direction for a Resolution adjustment to give the Measure S Committee the ability to advise them on a new Measure S strategy, including full community participation, to update the Measure S priority list. The new resolution is forthcoming, and the Measure S Committee will bring its recommendations back to Council prior to the FY2021-22 Budget adoption hearing.

<b>FY 2017-20 Measure S</b>					
<b>Budget Activity by Department</b>	<b>Carryover from FY 16/17</b>	<b>Actual FY17/18</b>	<b>Budgeted FY 18/19</b>	<b>Estimated FY 18/19</b>	<b>Requested FY 19/20</b>
<b>ONGOING MEASURE S FUNDED ACTIVITIES BY DEPARTMENT</b>					
<b>POLICE ONGOING</b>					
Police Officer	\$ -	\$ 68,508	\$ 103,600	\$ 103,600	\$ 107,000
Police Officer	\$ -	\$ 92,943	\$ -	\$ -	\$ 107,000
Patrol Vehicle	\$ -	\$ 25,500	\$ 14,600	\$ 14,600	\$ 14,700
Dispatcher	\$ -	\$ 52,065	\$ 79,600	\$ 79,600	\$ 66,000
Dispatcher	\$ -	\$ -	\$ 79,600	\$ 79,600	\$ 76,000
Police Sergeant / Commander	\$ -	\$ -	\$ 150,400	\$ 150,400	\$ 172,000
CAD/RMS Lease (7 years)	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ 60,000
Axon Body Worn Camera/Taser Lease	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000
<b>Subtotal Police Ongoing</b>	<b>\$ -</b>	<b>\$ 239,016</b>	<b>\$ 507,800</b>	<b>\$ 507,800</b>	<b>\$ 622,700</b>
<b>FIRE ONGOING</b>					
Fire Division Chief	\$ -	\$ -	\$ -	\$ -	\$ 185,200
Fire Division Chief	\$ -	\$ -	\$ -	\$ -	\$ 185,200
Administrative Fire Captain	\$ -	\$ 53,809	\$ 85,500	\$ 85,500	\$ -
Fire Captain	\$ -	\$ -	\$ -	\$ -	\$ 129,400
Convert Admin Fire Captain to Fire Capt (2)	\$ -	\$ -	\$ -	\$ -	\$ 92,000
Fire Engineer	\$ -	\$ -	\$ -	\$ -	\$ 122,200
Fire Engineer	\$ -	\$ -	\$ -	\$ -	\$ 122,200
Fire Engineer	\$ -	\$ -	\$ -	\$ -	\$ 122,200
Fire Inspector (PT Contract)	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Fire Training/Structure Fires	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 80,000
Fire Turn-Outs (\$85,000 / 4 years)	\$ -	\$ -	\$ 22,000	\$ 22,000	\$ 22,000
<b>Subtotal Fire Ongoing</b>	<b>\$ -</b>	<b>\$ 53,809</b>	<b>\$ 127,500</b>	<b>\$ 127,500</b>	<b>\$ 1,120,400</b>
<b>DEVELOPMENT SERVICES ONGOING</b>					
Econ Dev Specialist (50% Fund 901)	\$ -	\$ 32,763	\$ 46,200	\$ 46,200	\$ -
<b>Subtotal Dev Svcs Ongoing</b>	<b>\$ -</b>	<b>\$ 32,763</b>	<b>\$ 46,200</b>	<b>\$ 46,200</b>	<b>\$ -</b>
<b>BLDG &amp; PUBLIC WORKS ONGOING</b>					
Maintenance Worker I/II-I	\$ -	\$ 70,200	\$ 74,600	\$ 74,600	\$ 80,600
Maintenance Worker I/II-I	\$ -	\$ -	\$ 74,600	\$ 74,600	\$ 80,600
Gas Tax Fund Backfill/Street Maintenance	\$ -	\$ -	\$ 90,600	\$ 90,600	\$ 96,600
<b>Subtotal B&amp;PW Ongoing</b>	<b>\$ -</b>	<b>\$ 70,200</b>	<b>\$ 239,800</b>	<b>\$ 239,800</b>	<b>\$ 257,800</b>
<b>REC &amp; COM SVCS ONGOING</b>					
Rec Supervisor (See below)	\$ -	\$ 22,658	\$ 38,700	\$ 38,700	\$ 76,400
<b>Subtotal R&amp;CS Ongoing</b>	<b>\$ -</b>	<b>\$ 22,658</b>	<b>\$ 38,700</b>	<b>\$ 38,700</b>	<b>\$ 76,400</b>
<b>CITY ADMINISTRATION ONGOING</b>					
Administrative Assistant II	\$ -	\$ -	\$ -	\$ -	\$ 87,700
<b>Subtotal Admin Svcs Ongoing</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 87,700</b>
<b>NON-DEPARTMENTAL ONGOING</b>					
Keep Suisun Clean Program	\$ -	\$ -	\$ 30,000	\$ 13,400	\$ -
<b>Subtotal Non-Dept Ongoing</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ 13,400</b>	<b>\$ -</b>
<b>TOTAL MEASURE S ONGOING</b>	<b>\$ -</b>	<b>\$ 418,446</b>	<b>\$ 990,000</b>	<b>\$ 973,400</b>	<b>\$ 2,165,000</b>

Budget Activity by Department	Carryover from FY 16/17	Actual FY17/18	Budgeted FY 18/19	Estimated FY 18/19	Requested FY 19/20
<b>ONE-TIME MEASURE S ACTIVITIES BY DEPARTMENT</b>					
<b>POLICE ONE-TIME</b>					
Video surveillance cameras	\$ -	\$ 40,000	\$ -	\$ -	\$ -
Public Safety Communications	\$ -	\$ 229,000	\$ 271,000	\$ 271,000	\$ 450,000
Police Officer 50% Overfill	\$ -	\$ -	\$ 51,800	\$ 51,800	\$ 62,900
<b>Subtotal Police One-Time</b>	<b>\$ -</b>	<b>\$ 269,000</b>	<b>\$ 322,800</b>	<b>\$ 322,800</b>	<b>\$ 512,900</b>
<b>FIRE ONE-TIME</b>					
Type 1 Engine w/ tools	\$ -	\$ 250,000	\$ -	\$ -	\$ -
<b>Subtotal Fire One-Time</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>BLDG &amp; PUBLIC WORKS</b>					
Marina Dredging	\$ -	\$ 213,000	\$ 583,100	\$ 583,100	\$ -
Storm Drain Repairs	\$ -	\$ 431,262	\$ -	\$ -	\$ -
Street Maintenance (See below)	\$ 20,000	\$ 328,500	\$ 363,000	\$ 363,000	\$ -
Landscaping Special Projects Contract	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Civic Center Fire Alarm Panel	\$ -	\$ -	\$ -	\$ -	\$ 70,000
<b>Subtotal B&amp;PW One-Time</b>	<b>\$ 20,000</b>	<b>\$ 972,762</b>	<b>\$ 946,100</b>	<b>\$ 946,100</b>	<b>\$ 100,000</b>
<b>ADMIN SERVICES ONE-TIME</b>					
Enterprise Resource Planning (See below)	\$ -	\$ 224,000	\$ 48,100	\$ 48,100	\$ 150,000
Citywide Strategic Plan	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Public Outreach Tools (website, Nixle)	\$ -	\$ -	\$ -	\$ -	\$ 65,000
<b>Subtotal Admin Svcs One-Time</b>	<b>\$ -</b>	<b>\$ 224,000</b>	<b>\$ 48,100</b>	<b>\$ 48,100</b>	<b>\$ 240,000</b>
<b>REC &amp; COM SVCS ONGOING</b>					
Nelson Center Roof Drain Repairs	\$ -	\$ -	\$ -	\$ -	\$ 30,000
<b>Subtotal R&amp;CS One-Time</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>
<b>TOTAL MEASURE S ONE-TIME</b>	<b>\$ 20,000</b>	<b>\$ 1,715,762</b>	<b>\$ 1,317,000</b>	<b>\$ 1,317,000</b>	<b>\$ 882,900</b>
<b>TOTAL MEASURE S</b>	<b>\$ 20,000</b>	<b>\$ 2,134,208</b>	<b>\$ 2,307,000</b>	<b>\$ 2,290,400</b>	<b>\$ 3,047,900</b>
<b>OTHER FUNDING SOURCES</b>					
Marina Dredging (010 & 320)	\$ 215,000	\$ 307,800	\$ 1,439,000	\$ 1,439,000	\$ -
North Basin Dredging (320)	\$ -	\$ 65,000	\$ -	\$ -	\$ -
Enterprise Resource Planning (SSWA)	\$ -	\$ -	\$ 200,000	\$ 17,500	\$ 182,500
Economic Development Specialist (901)	\$ -	\$ 46,400	\$ 46,400	\$ 46,200	\$ -
Rec Supervisor (grant funding)	\$ -	\$ 43,200	\$ 43,200	\$ 43,200	\$ -
Type 1 Engine w/ tools (706)	\$ -	\$ 350,000	\$ -	\$ -	\$ -
Type 3 Engine (706)	\$ -	\$ -	\$ 480,000	\$ 480,000	\$ -
Video Surveillance Cameras (ROPS)	\$ -	\$ -	\$ 78,000	\$ 78,000	\$ -
Street Maintenance (110 RMRA)	\$ -	\$ 167,800	\$ 500,000	\$ 500,000	\$ 512,700
<b>Total Other Funds</b>	<b>\$ 215,000</b>	<b>\$ 980,200</b>	<b>\$ 2,786,600</b>	<b>\$ 2,603,900</b>	<b>\$ 695,200</b>

## Implementation

Supporting resolutions for Council action to formally adopt the FY 2019-20 Budget are included. Five resolutions are attached which, taken together, represent the formal actions needed to adopt

the FY 2019-20 Annual Budget for the City, Agency, and Authority. These resolutions include the following:

- **City Annual Appropriation Resolution** – This resolution appropriates City resources to departments within Funds.
- **Agency Annual Appropriation Resolution** – This resolution appropriates Agency resources to departments within Funds.
- **Authority Annual Appropriation Resolution** – This resolution appropriates Authority resources to departments within Funds.
- **Salary Resolution** – This resolution establishes salary ranges for all Permanent job classes, as well as all Temporary job classes.
- **Gann Limit Resolution** – This resolution is required by the State Constitution to set the annual appropriations limit for FY2019-20.

These resolutions are consistent with the budget that was presented.

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**RECOMMENDATION:** It is recommended that the Council/Agency/Authority:

1. Receive a staff presentation on the FY 2019-20 Annual Budget; and
2. Open the Public Hearing on the Annual Budget; and
3. Receive testimony; and
4. Close the Public Hearing; and
5. Approve the FY 2019-20 Annual Budget and resolutions as presented.
  - a. **Council** Adopt Resolution No. 2019-\_\_: Adopting the Annual Budget for Fiscal Year 2019-20; and
  - b. **Agency** Adopt Resolution No. SA 2019-\_\_: Adopting the Annual Budget for Fiscal Year 2019-20; and
  - c. **Authority** Adopt Resolution No. HA 2019-\_\_: Adopting the Annual Budget for Fiscal Year 2019-20; and
  - d. **Council** Adopt Resolution No. 2019-\_\_: Adopting the Appropriations Limit for Fiscal Year 2019-20.

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**ATTACHMENTS:**

1. Resolution No. 2019-\_\_: Adopting the Annual Budget for Fiscal Year 2019-20.
2. Resolution No. SA 2019-\_\_: Adopting the Annual Budget for Fiscal Year 2019-20.
3. Resolution No. HA 2019-\_\_: Adopting the Annual Budget for Fiscal Year 2019-20.
4. Adopting the Annual Budget for Fiscal Year 2019-20 (provided under separate cover).
5. Resolution No. 2019-\_\_: Adopting the Appropriations Limit for Fiscal Year 2019-20.
6. General Fund Fiscal Analysis Table

**RESOLUTION NO. 2019-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR 2018-19**

**WHEREAS**, all requisite public hearings relating to the budget have been duly held, and all necessary findings have been made.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL:**

**PART I**

**THAT** the amounts set forth for the purposes named herein shall, upon the adoption of this Resolution, become the budget for the City of Suisun City for Fiscal Year 2019-20; and

**PART II**

**THAT** the general provisions governing this Resolution shall be as follows:

**SECTION 1. APPROPRIATION OF THE FY 2019-20 ANNUAL BUDGET.** Monies are hereby appropriated from each of the several funds of the City to each department of the City in the amounts set forth herein for personnel services, supplies & services, interdepartmental charges, non-recurring costs, special activities, and capital improvements.

**SECTION 2. TRANSFERS BETWEEN APPROPRIATIONS AND INCREASE IN APPROPRIATIONS.**

- a. Consistent with the Financial Policies of the City that are contained in the City of Suisun City FY 2019-20 Annual Budget, any adjustments in the amounts appropriated for the purposes indicated herein at the department/fund level shall be made only upon the motion to amend this Resolution adopted by the affirmative votes of at least three members of the City Council. Administrative changes within the department/fund level may be made without the approval of the City Council pursuant to Section 2(d) of this Part.
- b. For accounting and auditing convenience, accounts may be administratively established to receive transfers of appropriations from department appropriations for capital improvements and special activities in two or more different funds for the same project.
- c. Department appropriations in Internal Service Funds (ISF) may be administratively adjusted, provided no amendment to this Resolution would be required to adjust the appropriation in the department receiving the service from the ISF.
- d. Any adjustments made pursuant to Subsections (a), (b) or (c) of this Section shall be made consistent with written guidelines established by the City Manager.

**SECTION 3. TRANSFER WITHIN AN APPROPRIATION.** The funds allocated to the respective accounting object classes comprising the total appropriation for each program or department are for purposes of budgeting consideration and convenience only and are not intended to constitute separate appropriations; provided, however, that funds allocated to an object class may be expended for the purposes of any other object class if such expenditures are within the written guidelines established by the City Manager.

**SECTION 4. CONTRADICTION PROVISIONS OF PREVIOUS RESOLUTIONS.** Any other prior Resolution or provision thereof of the City Council respecting the appropriation and administration of the FY 2019-20 Annual Budget which is in contradiction with this Resolution is hereby superseded. Notwithstanding any other provisions of this Resolution, no funds appropriated into the Reserves of the City shall be expended, transferred, obligated, used, encumbered or otherwise disposed of except as specifically authorized by previously approved bonded indebtedness or until the City Council reallocates such appropriations by amending this Resolution as provided in Section 2(a) of this Part.

**SECTION 5. ADMINISTRATION.** The City Manager or his/her designee shall maintain all changes to this Resolution and shall cause to be filed with the City Clerk and the Administrative Services Director a copy of, and subsequent amendments to, this Resolution following its adoption by the City Council.

**ATTACHMENT NO. 1**

**SECTION 6. CLERICAL CORRECTIONS.** The adoption of this Resolution implements the motions and actions of the City Council with respect to the proposed Budget, as amended by those motions and actions, if any, for the direction in drafting this Resolution. By adoption of this Resolution, the City Council hereby directs responsible City staff members to make necessary technical and clerical corrections to this Resolution to implement the intent of the City Council. Such corrections shall not alter, in any manner, the substance or intent of the City Council's adoption of this Resolution.

**PART III**

**THAT** the following amounts are appropriated to the various departments for the purpose or purposes indicated:

**SECTION 010. GENERAL FUND**

TO: CITY MANAGER City Council, City Clerk, City Treasurer, City Manager	\$609,900
TO: ADMINISTRATIVE SERVICES DEPARTMENT Administrative Services Administration, Accounting, Utility Billing & Collection	\$1,411,700
TO: POLICE DEPARTMENT Police Administration, Police Support Services, Code Enforcement, Police Operations	\$7,718,300
TO: FIRE DEPARTMENT Fire Operations, Emergency Preparedness	\$2,737,700
TO: BUILDING & PUBLIC WORKS DEPARTMENT Building & Public Works Administration, Building Inspection, Engineering, Landscape Maintenance, Building Maintenance	\$1,675,800
TO: DEVELOPMENT SERVICES DEPARTMENT Economic Development, Planning	\$464,200
TO: RECREATION & COMMUNITY SERVICES DEPARTMENT Recreation, Community Center, Senior Center	\$1,438,200
TO: NON-DEPARTMENTAL DEPARTMENT Non-Departmental	<u>431,900</u>
<b>SUBTOTAL OPERATING &amp; CAPITAL</b>	<b>\$16,487,700</b>
TO: NON-DEPARTMENTAL Emergency Reserve	<u>3,208,500</u>
<b>SUBTOTAL RESERVES</b>	<b><u>\$3,208,500</u></b>
<b>TOTAL GENERAL FUND</b>	<b><u>\$19,696,200</u></b>

**SECTION 026. POLICE DONATIONS FUND**

TO: POLICE DEPARTMENT Police Operations	<u>\$24,000</u>
<b>TOTAL POLICE DONATIONS FUND</b>	<b><u>\$24,000</u></b>

**SECTION 050. FOURTH OF JULY CELEBRATION FUND**

ATTACHMENT NO. 1

TO: RECREATION & COMMUNITY SERVICES DEPARTMENT Special Events	<u>\$45,800</u>
<b>TOTAL FOURTH OF JULY CELEBRATION FUND</b>	<b><u>\$45,800</u></b>
<b>SECTION 051. CHRISTMAS EVENT FUND</b>	
TO: RECREATION & COMMUNITY SERVICES DEPARTMENT Special Events	<u>\$34,600</u>
<b>TOTAL CHRISTMAS EVENT FUND</b>	<b><u>\$34,600</u></b>
<b>SECTION 052. OTHER EVENTS FUND</b>	
TO: RECREATION & COMMUNITY SERVICES DEPARTMENT Special Events	<u>\$91,200</u>
<b>TOTAL OTHER EVENTS FUND</b>	<b><u>\$91,200</u></b>
<b>SECTION 053. FIREWORKS SALES ENFORCEMENT FUND</b>	
TO: RECREATION & COMMUNITY SERVICES DEPARTMENT Special Events	<u>\$67,200</u>
<b>TOTAL FIREWORKS SALES ENFORCEMENT FUND</b>	<b><u>\$67,200</u></b>
<b>SECTION 055. COMMUNITY GARDENS FUND</b>	
TO: RECREATION & COMMUNITY SERVICES DEPARTMENT Community Gardens	<u>\$3,000</u>
<b>TOTAL COMMUNITY GARDENS FUND</b>	<b><u>\$3,000</u></b>
<b>SECTION 105. GAS TAX FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Street Maintenance	<u>\$924,100</u>
<b>TOTAL GAS TAX FUND</b>	<b><u>\$924,100</u></b>
<b>SECTION 115. TRANSPORTATION CAPITAL PROJECTS FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Capital Improvements	<u>\$2,804,600</u>
<b>TOTAL TRANSPORTATION CAPITAL FUND</b>	<b><u>\$2,804,600</u></b>
<b>SECTION 116. SSWA STREET REPAIR FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Capital Improvements	<u>\$128,200</u>

ATTACHMENT NO. 1

<b>TOTAL SSWA STREET REPAIR FUND</b>	<b><u>\$128,200</u></b>
<b>SECTION 117. TRAIN DEPOT O&amp;M FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Train Depot O&M	<u>\$20,000</u>
<b>TOTAL TRAIN DEPOT O&amp;M FUND</b>	<b><u>\$20,000</u></b>
<b>SECTION 120. OFF-SITE STREET IMPROVEMENT PROGRAM FUND</b>	
TO: ADMINISTRATIVE SERVICES DEPARTMENT Interfund Transfers	<u>\$488,300</u>
<b>TOTAL OFF-SITE STREET IMP PROGRAM FUND</b>	<b><u>\$488,300</u></b>
<b>SECTION 125. TRAFFIC SAFETY FUND</b>	
TO: ADMINISTRATIVE SERVICES DEPARTMENT Interfund Transfers	<u>\$48,000</u>
<b>TOTAL TRAFFIC SAFETY FUND</b>	<b><u>\$48,000</u></b>
<b>SECTION 130. AB 939 SOLID WASTE DIVERSION FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Waste Reduction & Recycling	<u>\$43,000</u>
<b>TOTAL AB 939 SOLID WASTE DIVERSION FUND</b>	<b><u>\$43,000</u></b>
<b>SECTION 132. RECYCLING CONTAINER GRANT FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Waste Reduction & Recycling	<u>\$15,400</u>
<b>TOTAL RECYCLING CONTAINER GRANT FUND</b>	<b><u>\$15,400</u></b>
<b>SECTION 139. HOUSEHOLD HAZARDOUS WASTE PROGRAM FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Waste Reduction & Recycling	<u>\$5,000</u>
<b>TOTAL HOUSEHOLD HAZARDOUS WASTE PROG. FUND</b>	<b><u>\$5,000</u></b>
<b>SECTION 142. BOATING SAFETY GRANT FUND</b>	
TO: POLICE DEPARTMENT Police Operations	<u>\$46,900</u>
<b>TOTAL BOATING SAFETY GRANT FUND</b>	<b><u>\$46,900</u></b>
<b>SECTION 150. BJA SAFETY EQUIPMENT GRANT FUND</b>	
TO: POLICE DEPARTMENT Police Operations	<u>\$5,000</u>
<b>TOTAL BJA SAFETY EQUIPMENT GRANT FUND</b>	<b><u>\$5,000</u></b>

**SECTION 152. SCHOOL RESOURCE OFFICER GRANT FUND**

TO: POLICE DEPARTMENT \$0  
Police Operations

**TOTAL SCHOOL RESOURCE OFFICER GRANT FUND \$0**

**SECTION 153. SUPPLEMENTAL LAW ENF. SVCS. GRANT FUND**

TO: POLICE DEPARTMENT \$238,200  
Police Operations

**TOTAL SUPPLEMENT LAW ENF. SVCS. GRANT FUND \$238,200**

**SECTION 154. ENHANCE-911 FEDERAL GRANT FUND**

TO: POLICE DEPARTMENT \$0  
Police Operations

**TOTAL ENHANCE-911 FEDERAL GRANT FUND \$0**

**SECTION 158. ALCOHOL TOBACCO & OTHER DRUGS GRANT FUND**

TO: RECREATION & COMMUNITY SERVICES \$0  
DEPARTMENT  
Recreation

**TOTAL ALCOHOL TOBACCO & OTH DRGS GRANT FUND \$0**

**SECTION 161. FIREFIGHTER ASSISTANCE GRANT FUND**

TO: FIRE DEPARTMENT \$0  
Firefighter Equipment

**TOTAL FIGHTERFIGHTER ASSISTANCE GRANT FUND \$0**

**SECTION 169. CDBG/SR. HOUSING FEASIBILITY STUDY FUND**

TO: DEVELOPMENT SERVICES DEPARTMENT \$0  
Planning

**TOTAL CDBG/SR. HOUSING FEASIBILITY STUDY FUND \$0**

**SECTION 171. PROPOSITION 49 AFTER-SCHOOL PROGRAM GRANT FUND**

TO: RECREATION & COMMUNITY SERVICES \$252,500  
DEPARTMENT  
Recreation

**TOTAL PROP. 49 AFTER-SCHOOL PROG. GRANT FUND \$252,500**

**SECTION 176. SAFE ROUTES TO SCHOOL GRANT FUND**

TO: POLICE DEPARTMENT \$0  
Police Operations

**TOTAL SAFE ROUTES TO SCHOOL GRANT FUND \$0**

ATTACHMENT NO. 1

**SECTION 180. NUISANCE ABATEMENT FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$21,500  
Foreclosure Maintenance

**TOTAL NUISANCE ABATEMENT FUND \$21,500**

**SECTION 185. SEWER MAINTENANCE FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$217,000  
Capital Improvements

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$2,375,900  
Sewer Maintenance

**TOTAL SEWER MAINTENANCE FUND \$2,592,900**

**SECTION 190. STORM DRAIN & FLOOD CHANNEL MAINT. FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$228,000  
Capital Improvements

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$272,100  
Storm Drain & Flood Control Maintenance

**TOTAL STORM DRAIN & FLD. CHANNEL MAINT. FUND \$500,100**

**SECTION 210. NORTH BAY AQUEDUCT DEBT SERVICE FUND**

TO: ADMINISTRATIVE SERVICES DEPARTMENT \$77,800  
Debt Service

**TOTAL NORTH BAY AQUEDUCT DEBT SERVICE FUND \$77,800**

**SECTION 211. VEHICLE ACQUISITION DEBT SERVICE FUND**

TO: ADMINISTRATIVE SERVICES DEPARTMENT \$233,000  
Debt Service

**TOTAL VEHICLE ACQUISITION DEBT SERVICE FUND \$233,000**

**SECTION 222. VICTORIAN HARBOR II DEBT SERVICE FUND**

TO: ADMINISTRATIVE SERVICES DEPARTMENT \$53,000  
Debt Service

**TOTAL VICTORIAN HARBOR II DEBT SERVICE FUND \$53,000**

**SECTION 231. HIGHWAY 12 DEBT SERVICE FUND**

TO: ADMINISTRATIVE SERVICES DEPARTMENT \$340,600  
Debt Service

**TOTAL HIGHWAY 12 DEBT SERVICE FUND \$340,600**

**SECTION 300. PARK DEVELOPMENT FUND**

ATTACHMENT NO. 1

TO: RECREATION & COMMUNITY SERVICES DEPARTMENT Cost Allocation Plan	<u>\$264,870</u>
<b>TOTAL PARK DEVELOPMENT FUND</b>	<b><u>\$264,870</u></b>
<b>SECTION 310. FIRE FACILITIES &amp; EQUIPMENT FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Capital Improvements	<u>\$131,600</u>
<b>TOTAL FIRE FACILITIES &amp; EQUIPMENT FUND</b>	<b><u>\$131,600</u></b>
<b>SECTION 312. POLICE FACILITIES &amp; EQUIPMENT FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Capital Improvements	<u>\$379,700</u>
<b>TOTAL POLICE FACILITIES &amp; EQUIPMENT FUND</b>	<b><u>\$379,700</u></b>
<b>SECTION 314. MUNICIPAL FACILITIES &amp; EQUIPMENT FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Capital Improvements	<u>\$442,200</u>
<b>TOTAL MUNICIPAL FACILITIES &amp; EQUIPMENT FUND</b>	<b><u>\$442,200</u></b>
<b>SECTION 320. MUNICIPAL FACILITIES IMPROVEMENT FUND</b>	
TO: DEVELOPMENT SERVICES DEPARTMENT Economic Development, Planning	\$499,500
TO: BUILDING & PUBLIC WORKS DEPARTMENT Capital Improvements	<u>\$0</u>
<b>TOTAL MUNICIPAL FACILITIES IMPROVEMENT FUND</b>	<b><u>\$499,500</u></b>
<b>SECTION 337. WALMART MITIGATION PROJECTS FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Capital Improvements	<u>\$637,600</u>
<b>TOTAL WALMART MITIGATION PROJECTS FUND</b>	<b><u>\$637,600</u></b>
<b>SECTION 340. DREDGING FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Capital Improvements	<u>\$2,009,000</u>
<b>TOTAL WALMART MITIGATION PROJECTS FUND</b>	<b><u>\$2,009,000</u></b>
<b>SECTION 420. LAWLER RANCH MAD FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Capital Improvements	\$0

**ATTACHMENT NO. 1**

TO: BUILDING & PUBLIC WORKS DEPARTMENT Public Works Maintenance	<u>\$1,315,200</u>
<b>TOTAL LAWLER RANCH MAD FUND</b>	<b><u>\$1,315,200</u></b>
<b>SECTION 422. MARINA VILLAGE DREDGING MAD FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Public Works Maintenance	<u>\$52,100</u>
<b>TOTAL MARINA VILLAGE DREDGING MAD FUND</b>	<b><u>\$52,100</u></b>
<b>SECTION 425. BLOSSOM MEADOWS MAD FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Public Works Maintenance	<u>\$39,300</u>
<b>TOTAL BLOSSOM MEADOWS MAD FUND</b>	<b><u>\$39,300</u></b>
<b>SECTION 430. HERITAGE PARK MAD FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Public Works Maintenance	<u>\$178,700</u>
<b>TOTAL HERITAGE PARK MAD FUND</b>	<b><u>\$178,700</u></b>
<b>SECTION 435. MONTEBELLO VISTA MAD FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Public Works Maintenance	<u>\$56,000</u>
<b>TOTAL MONTEBELLO VISTA MAD FUND</b>	<b><u>\$56,000</u></b>
<b>SECTION 445. PETERSON RANCH MAD FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Public Works Maintenance	<u>\$241,200</u>
<b>TOTAL PETERSON RANCH MAD FUND</b>	<b><u>\$241,200</u></b>
<b>SECTION 446. PETERSON RANCH CFD NO. 1 FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Public Works Maintenance	<u>\$113,500</u>
<b>TOTAL PETERSON RANCH CFD NO. 1 FUND</b>	<b><u>\$113,500</u></b>
<b>SECTION 448. RAILROAD AVENUE MAD FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Public Works Maintenance	<u>\$44,900</u>
<b>TOTAL RAILROAD AVENUE MAD FUND</b>	<b><u>\$44,900</u></b>
<b>SECTION 449. VICTORIAN HARBOR DREDGING MAD FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT	<u>\$103,200</u>

ATTACHMENT NO. 1

Public Works Maintenance

<b>TOTAL VICTORIAN HARBOR DREDGING MAD FUND</b>	<b><u>\$103,200</u></b>
<b>SECTION 453. VICTORIAN HARBOR MAD ZONE A FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Public Works Maintenance	<u>\$204,500</u>
<b>TOTAL VICTORIAN HARBOR MAD ZONE A FUND</b>	<b><u>\$204,500</u></b>
<b>SECTION 454. VICTORIAN HARBOR MAD ZONE B FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Public Works Maintenance	<u>\$43,800</u>
<b>TOTAL VICTORIAN HARBOR MAD ZONE B FUND</b>	<b><u>\$43,800</u></b>
<b>SECTION 455. VICTORIAN HARBOR MAD ZONES C &amp; D FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Public Works Maintenance	<u>\$334,900</u>
<b>TOTAL VICTORIAN HARBOR MAD ZONES C &amp; D FUND</b>	<b><u>\$334,900</u></b>
<b>SECTION 458. VICTORIAN HARBOR MAD ZONE E FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Public Works Maintenance	<u>\$112,200</u>
<b>TOTAL VICTORIAN HARBOR MAD ZONE E FUND</b>	<b><u>\$112,200</u></b>
<b>SECTION 459. VICTORIAN HARBOR MAD ZONE F FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Public Works Maintenance	<u>\$444,300</u>
<b>TOTAL VICTORIAN HARBOR MAD ZONE F FUND</b>	<b><u>\$444,300</u></b>
<b>SECTION 460. HIGHWAY 12 LANDSCAPE CONTRACT FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Public Works Maintenance	<u>\$80,800</u>
<b>TOTAL HIGHWAY 12 LANDSCAPE CONTRACT FUND</b>	<b><u>\$80,800</u></b>
<b>SECTION 461. SUISUN CITY CFD NO. 2 FUND</b>	
TO: ADMINISTRATIVE SERVICES DEPARTMENT Interfund Transfers	<u>\$531,400</u>
<b>TOTAL SUISUN CITY CFD NO. 2 FUND</b>	<b><u>\$531,400</u></b>
<b>SECTION 462. CFD NO. 2 TAX ZONE 2 (MCCOY CREEK) FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Public Works Maintenance	<u>\$22,800</u>

ATTACHMENT NO. 1  
\$22,800

**TOTAL CFD NO. 2 TAX ZONE 2 (MCCOY CREEK) FUND**

**SECTION 464. MCCOY CREEK PARKING ASSESSMENT DISTRICT FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$42,500  
Public Works Maintenance

**TOTAL MCCOY CREEK PARKING ASSESS. DIST. FUND** \$42,500

**SECTION 465. CFD NO. 2 TAX ZONE 1 (AMBERWOOD) FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$73,800  
Public Works Maintenance

**TOTAL CFD NO. 2 TAX ZONE 1 (AMBERWOOD) FUND** \$73,800

**SECTION 466. CFD NO. 2 TAX ZONE 3 (PETERSON RANCH) FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$60,700  
Public Works Maintenance

**TOTAL CFD NO. 2 TAX ZONE 3 (PETERSON RANCH) FUND** \$60,700

**SECTION 467. CFD NO. 2 TAX ZONE 5 (SUMMERWOOD) FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$39,300  
Public Works Maintenance

**TOTAL CFD NO. 2 TAX ZONE 5 (SUMMERWOOD) FUND** \$39,300

**SECTION 468. CFD NO. 2 TAX ZONE 6 (WALMART) FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$66,750  
Public Works Maintenance

**TOTAL CFD NO. 2 TAX ZONE 6 (WALMART) FUND** \$66,750

**SECTION 469. SUISUN CITY CFD NO. 3 FUND**

TO: ADMINISTRATIVE SERVICES DEPARTMENT \$63,900  
Interfund Transfers

**TOTAL SUISUN CITY CFD NO. 3 FUND** \$63,900

**SECTION 705. VEHICLE MAINTENANCE FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$144,100  
Public Works Maintenance

**TOTAL VEHICLE MAINTENANCE FUND** \$144,100

**SECTION 706. VEHICLE ACQUISITION FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$1,043,800  
Capital Improvements, Capital Replacement Reserve

**TOTAL VEHICLE ACQUISITION FUND** \$1,043,800

ATTACHMENT NO. 1

**SECTION 710. COMPUTER NETWORK MAINTENANCE FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$507,500  
Information Technology, Capital Replacement Reserve

**TOTAL COMPUTER NETWORK MAINTENANCE FUND \$507,500**

**SECTION 713. PUBLIC WORKS MAINTENANCE FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$1,337,200  
Public Works Maintenance

**TOTAL PUBLIC WORKS MAINTENANCE FUND \$1,337,200**

**SECTION 715. LIABILITY SELF-INSURANCE FUND**

TO: ADMINISTRATIVE SERVICES DEPARTMENT \$650,900  
Liability Self-Insurance

**TOTAL LIABILITY SELF-INSURANCE FUND \$650,900**

**SECTION 721. RECREATION TRUST FUND**

TO: RECREATION & COMMUNITY SERVICES \$24,000  
DEPARTMENT  
Recreation

**TOTAL RECREATION TRUST FUND \$24,000**

**SECTION 750. WORKERS' COMPENSATION SELF-INSURANCE FUND**

TO: ADMINISTRATIVE SERVICES DEPARTMENT \$843,800  
Workers' Compensation Self-Insurance

**TOTAL WORKERS' COMP. SELF-INSURANCE FUND \$843,800**

**SECTION 765. UNEMPLOYMENT SELF-INSURANCE FUND**

TO: ADMINISTRATIVE SERVICES DEPARTMENT \$31,100  
Unemployment Self-Insurance

**TOTAL UNEMPLOYMENT SELF-INSURANCE FUND \$31,100**

**SECTION 908. ASSET MANAGEMENT FUND**

TO: DEVELOPMENT SERVICES DEPARTMENT \$31,500  
Asset Management

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$75,000  
Capital Improvements

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$34,700  
Lawler House Maintenance, Rail Station Maintenance

**TOTAL ASSET MANAGEMENT FUND \$141,200**

ATTACHMENT NO. 1

**SECTION 909. MARINA OPERATIONS FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT Capital Improvements	\$179,200
TO: RECREATION & COMMUNITY SERVICES DEPARTMENT Marina Operations	\$735,400
TO: RECREATION & COMMUNITY SERVICES DEPARTMENT Capital Improvements	<u>\$876,200</u>
<b>TOTAL MARINA OPERATIONS FUND</b>	<b><u>\$1,790,800</u></b>

**SECTION 919. MARINA FUEL FUND**

TO: RECREATION & COMMUNITY SERVICES DEPARTMENT Marina Fuel	<u>\$62,900</u>
<b>TOTAL MARINA FUEL FUND</b>	<b><u>\$62,900</u></b>

**SECTION 974. HARBOR THEATER FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT Capital Improvements	\$50,000
TO: BUILDING & PUBLIC WORKS DEPARTMENT Harbor Theater Maintenance	<u>\$4,200</u>
<b>TOTAL HARBOR THEATER FUND</b>	<b><u>\$54,200</u></b>

**PASSED AND ADOPTED** by the City Council of the City of Suisun City at a regular meeting thereof held on the 18th day of June 2019 by the following vote:

**AYES:** Councilmembers:  
**NOES:** Councilmembers:  
**ABSENT:** Councilmembers:  
**ABSTAIN:** Councilmembers:

**WITNESS** my hand and seal of the said City this 18th day of June 2019.

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Donna Pock, CMC  
Deputy City Clerk

**RESOLUTION NO. SA 2019-\_\_**

**A RESOLUTION OF THE SUISUN CITY COUNCIL ACTING AS THE SUCCESSOR AGENCY TO THE  
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY  
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR 2019-20**

**WHEREAS**, all requisite public hearings relating to the budget have been duly held, and all necessary findings have been made.

**NOW, THEREFORE, BE IT RESOLVED BY THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY**

**PART I**

**THAT** pursuant to Section 33606 of the California Health & Safety Code, redevelopment agencies are required to adopt administrative and accounting procedures consistent with the city or county government with which they are associated. Accordingly the Successor Agency to the Redevelopment Agency of the City of Suisun City (hereinafter "Agency") is required to adopt and administer its Annual Budget in a manner consistent with the procedure used by the City of Suisun City (hereinafter "City").

**THAT** the amounts set forth for the purposes named herein shall, upon the adoption of this Resolution, become the budget for the Agency for Fiscal Year 2019-20; and,

**PART II**

**THAT** the general provisions governing this Resolution shall be as follows:

**SECTION 1. APPROPRIATION OF THE FY 2019-20 BUDGET.** Monies are hereby appropriated from each of the several funds of the Agency to each department of the Agency in the amounts set forth herein for personnel services, supplies & services, interdepartmental charges, non-recurring costs, debt service, capital improvements, and special projects. The Agency determines that funds expended from the Housing Set-Aside Fund for planning and administrative expenditures are necessary for the production, improvement and preservation of low- and moderate-income housing for FY 2019-20.

**SECTION 2. TRANSFERS BETWEEN APPROPRIATIONS AND INCREASE IN APPROPRIATIONS.**

- a. Consistent with the Financial Policies of the Agency that are contained in the City of Suisun City FY 2019-20 Annual Budget, any adjustments in the amounts appropriated for the purposes indicated herein at the department/fund level shall be made only upon the motion to amend this Resolution adopted by the affirmative votes of at least three members of a quorum of the Agency Board. Administrative changes within the department/fund level may be made without the approval of the Agency Board pursuant to Subsection (d) of this Section.
- b. For accounting and auditing convenience, accounts may be administratively established to receive transfers of appropriations from department appropriations for capital improvements and special projects in two or more different funds for the same project.

c. Any adjustments made pursuant to Subsections (a) or (b) of this Section shall be made consistent with written guidelines established by the City Manager of the City.

**SECTION 3. TRANSFER WITHIN AN APPROPRIATION.** The funds allocated to the respective accounting object classes comprising the total appropriation for each program or department are for purposes of budgeting consideration and convenience only and are not intended to constitute separate appropriations; provided, however, that funds allocated to an object class may be expended for the purposes of any other object class if such expenditures are within the written guidelines established by the City Manager.

**SECTION 4. CONTRADICTORY PROVISIONS OF PREVIOUS RESOLUTIONS.** Any other prior Resolution or provision thereof of the Agency respecting the appropriation and administration of the FY 2019-20 Budget which is in contradiction with this Resolution is hereby superseded. Notwithstanding any other provisions of this Resolution, no funds appropriated into the Reserves of the Agency shall be expended, transferred, obligated, used, encumbered or otherwise disposed of except as specifically authorized by previously approved bonded indebtedness or until the Agency Board reallocates such appropriations by amending this Resolution as provided in Subsection 2(a) of this Part.

**SECTION 5. ADMINISTRATION.** The Executive Director or his/her designee shall maintain all changes to this Resolution and shall cause to be filed with the Agency Secretary and the Finance Officer a copy of, and subsequent amendments to, this Resolution following its adoption by the Agency Board.

**SECTION 6. CLERICAL CORRECTIONS.** The adoption of this Resolution implements the motions and actions of the Agency Board with respect to the proposed Budget, as amended by those motions and actions, if any, for the direction in drafting this Resolution. By adoption of this Resolution, the Agency Board hereby directs responsible Agency staff members to make necessary technical and clerical corrections to this Resolution to implement the intent of the Agency Board. Such corrections shall not alter, in any manner, the substance or intent of the Agency Board's adoption of this Resolution.

**PART III**

**THAT** the following amounts are appropriated to the various departments for the purpose or purposes indicated:

**SECTION 901. SA ADMINISTRATION FUND**

TO:	DEVELOPMENT SERVICES DEPARTMENT Successor Agency Administration	<u>\$318,900</u>
	<b>TOTAL SA ADMINISTRATION FUND</b>	<b><u>\$318,900</u></b>

**SECTION 902. SA RECOGNIZED OBLIGATIONS FUND**

TO:	DEVELOPMENT SERVICES DEPARTMENT Successor Agency Recognized Obligations	<u>\$8,261,100</u>
	<b>TOTAL SA RECOGNIZED OBLIGATIONS FUND</b>	<b><u>\$8,261,100</u></b>

**SECTION 903. SA HOUSING AGENCY FUND**

TO: DEVELOPMENT SERVICES DEPARTMENT \$1,086,900  
Successor Housing Agency

**TOTAL SA RECOGNIZED OBLIGATIONS FUND \$1,086,900**

**PASSED AND ADOPTED** at the Regular Meeting of the City Council Acting as the Successor Agency to the Redevelopment Agency of the City of Suisun City duly held on Tuesday, the 18th day of June 2019, by the following vote:

**AYES:** Board Members:  
**NOES:** Board Members:  
**ABSENT:** Board Members:  
**ABSTAIN:** Board Members:

**WITNESS** my hand and seal of the said Agency this 18th day of June 2019.

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Donna Pock, CMC  
Deputy City Clerk

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**RESOLUTION NO. HA 2019-\_\_**

**RESOLUTION OF THE SUISUN CITY HOUSING AUTHORITY ADOPTING  
THE ANNUAL BUDGET FOR THE FISCAL YEAR 2019-20**

**WHEREAS**, all requisite public hearings relating to the budget have been duly held, and all necessary findings have been made.

**NOW, THEREFORE, BE IT RESOLVED BY THE SUISUN CITY HOUSING AUTHORITY:**

**PART I**

**THAT** in order to ensure that administrative and accounting procedures consistent with the City's practices are utilized, Suisun City Housing Authority (hereinafter "Authority") hereby adopts its Annual Budget in a manner consistent with the procedure used by the City of Suisun City (hereinafter "City").

**THAT** the amounts set forth for the purposes named herein shall, upon the adoption of this Resolution, become the budget for the Authority for Fiscal Year 2019-20; and,

**PART II**

**THAT** the general provisions governing this Resolution shall be as follows:

**SECTION 1. APPROPRIATION OF THE FY 2019-20 BUDGET.** Monies are hereby appropriated from each of the several funds of the Authority to each department of the Authority in the amounts set forth herein for personnel services, supplies & services, interdepartmental charges, non-recurring costs, debt service, capital improvements, and special projects.

**SECTION 2. TRANSFERS BETWEEN APPROPRIATIONS AND INCREASE IN APPROPRIATIONS.**

- a. Consistent with the Financial Policies of the Authority that are contained in the City of Suisun City FY 2019-20 Annual Budget, any adjustments in the amounts appropriated for the purposes indicated herein at the department/fund level shall be made only upon the motion to amend this Resolution adopted by the affirmative votes of at least three members of the Authority Board. Administrative changes within the department/fund level may be made without the approval of the Authority Board pursuant to Subsection (d) of this
- b. For accounting and auditing convenience, accounts may be established to receive transfers of appropriations from department appropriations for capital improvements & special projects in two or more different funds for the same project.

c. Any adjustments made pursuant to Subsections (a) or (b) of this Section shall be made consistent with written guidelines established by the City Manager of the City.

**SECTION 3. TRANSFER WITHIN AN APPROPRIATION.** The funds allocated to the respective accounting object classes comprising the total appropriation for each program or department are for purposes of budgeting consideration and convenience only and are not intended to constitute separate appropriations; provided, however, that funds allocated to an object class may be expended for the purposes of any other object class if such expenditures are within the written guidelines established by the City Manager.

**SECTION 4. CONTRADICTORY PROVISIONS OF PREVIOUS RESOLUTIONS.** Any other prior Resolution or provision thereof of the Authority respecting the appropriation and administration of the FY 2019-20 Budget which is in contradiction with this Resolution is hereby superseded. Notwithstanding any other provisions of this Resolution, no funds appropriated into the Reserves of the Authority shall be expended, transferred, obligated, used, encumbered or otherwise disposed of except as specifically authorized by previously approved bonded indebtedness or until the Authority Board reallocates such appropriations by amending this Resolution as provided in Subsection 2(a) of this Part.

**SECTION 5. ADMINISTRATION.** The Executive Director or his/her designee shall maintain all changes to this Resolution and shall cause to be filed with the Authority Secretary and the Finance Officer a copy of, and subsequent amendments to, this Resolution following its adoption by the Authority

and actions of the Authority Board with respect to the proposed Budget, as amended by those motions and actions, if any, for the direction in drafting this Resolution. By adoption of this Resolution, the Authority Board hereby directs responsible Authority staff members to make necessary technical and clerical corrections to this Resolution to implement the intent of the Authority Board. Such corrections shall not alter, in any manner, the substance or intent of the Authority Board's adoption of this Resolution.

### **PART III**

**THAT** the following amounts are appropriated to the various departments for the purpose or purposes indicated:

#### **SECTION 907. HA ALMOND GARDENS FUND**

TO:	DEVELOPMENT SERVICES DEPARTMENT Affordable Housing	\$298,600
TO:	ADMINISTRATIVE SERVICES DEPARTMENT Interfund Transfers	<u>\$65,000</u>
	<b>TOTAL RDA ALMOND GARDENS FUND</b>	<b><u>\$363,600</u></b>

**SECTION 932. HA SECTION 8 OPERATING FUND**

TO: DEVELOPMENT SERVICES DEPARTMENT Housing	<u>\$2,801,000</u>
<b>TOTAL HA SECTION 8 OPERATING FUND</b>	<b><u>\$2,801,000</u></b>

**SECTION 937. HA HOME REHABILITATION LOAN FUND**

TO: DEVELOPMENT SERVICES DEPARTMENT Housing	<u>\$0</u>
<b>TOTAL HA HOME REHABILITATION LOAN FUND</b>	<b><u>\$0</u></b>

**SECTION 945. HA ADMINISTRATION FUND**

TO: DEVELOPMENT SERVICES DEPARTMENT Housing	<u>\$297,000</u>
<b>TOTAL HA ADMINISTRATION FUND</b>	<b><u>\$297,000</u></b>

**PASSED AND ADOPTED** at the Regular Meeting of the Suisun City Housing Authority City duly held on Tuesday, the 18th day of June 2019, by the following vote:

**AYES:** Board Members:  
**NOES:** Board Members:  
**ABSENT:** Board Members:  
**ABSTAIN:** Board Members:

**WITNESS** my hand and seal of the said Housing Authority this 18th day of June 2019.

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Donna Pock, CMC  
Deputy City Clerk

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**RESOLUTION NO. 2019-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
ADOPTING THE APPROPRIATIONS LIMIT FOR FY 2019-20**

**WHEREAS**, on November 6, 1979, the voters of California added Article XIII B to the State Constitution, placing limitations on the appropriations of the proceeds of taxes generated by state and local governments; and

**WHEREAS**, Article XIII B and Proposition 111 provide that the appropriations limit for the Fiscal Year 2019-20 be calculated by adjusting the base year appropriations of Fiscal Year 1978-79 for changes in the California per capita income, as well as the population percentage change for Suisun City; and

**WHEREAS**, the City of Suisun City has complied with all of the provisions of Article XIII B in determining the appropriations limit for Fiscal Year 2019-20.

**NOW, THEREFORE, BE IT RESOLVED** that the appropriations subject to limitation for the City of Suisun City shall be as follows:

Appropriation Limit Fiscal Year 2019-20	\$17,702,491
Appropriations Subject to Limit	<u>8,678,800</u>
Balance Over (Under) Available Limit	<u>(\$9,023,691)</u>

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Suisun City, duly held on the 18<sup>th</sup> day of June 2019 by the following vote:

**AYES:** Councilmembers: \_\_\_\_\_  
**NOES:** Councilmembers: \_\_\_\_\_  
**ABSENT:** Councilmembers: \_\_\_\_\_  
**ABSTAIN:** Councilmembers: \_\_\_\_\_

**WITNESS** my hand and the seal of said City this 18<sup>th</sup> day of June 2019.

\_\_\_\_\_  
Donna Pock, CMC  
Deputy City Clerk

**CITY OF SUISUN FY 2019-20 ANNUAL BUDGET**  
**EXHIBIT A: Allocation of Revenue for Gann Limit Calculation**

<u>Budget Activity</u>	<u>Proceeds of Taxes</u>	<u>Non-Proceeds</u>	<u>Total</u>
Beginning Balance	\$ -	\$ 3,582,700	\$ 3,582,700
Property Taxes	\$ 3,779,000	\$ -	\$ 3,779,000
Transient Occup Tax	\$ 369,000		\$ 369,000
Sales & Use Taxes	\$ 4,177,900	\$ -	\$ 4,177,900
Property Transfer Taxes	\$ 101,800	\$ -	\$ 101,800
Business License Taxes	\$ 251,100	\$ -	\$ 251,100
Off-Highway Motor Vehicle	\$ -	\$ -	\$ -
Franchise Fees	\$ -	\$ 868,700	\$ 868,700
In Lieu Sales Tax	\$ -	\$ -	\$ -
Licenses & Permits	\$ -	\$ 274,600	\$ 274,600
Fines & Forfeitures	\$ -	\$ 368,000	\$ 368,000
Use of Money and Property	\$ -	\$ 131,000	\$ 131,000
Intergovernmental Revenues	\$ -	\$ 1,095,200	\$ 1,095,200
Intragovernmental Revenues	\$ -	\$ 533,300	\$ 533,300
Charges for Services	\$ -	\$ 1,548,700	\$ 1,548,700
Other Revenues/Transfer In	\$ -	\$ 3,509,200	\$ 3,509,200
<b>Total Resources</b>	<b>\$ 8,678,800</b>	<b>\$ 11,911,400</b>	<b>\$ 20,590,200</b>
<b>Total Use of Resources</b>			
Operating Costs	\$ 8,678,800	\$ 7,652,000	\$ 16,330,800
Capital Costs	\$ -	\$ -	\$ -
Transfer to Other Funds	\$ -	\$ 1,755,100	\$ 1,755,100
Debt Service Costs	\$ -	\$ 169,300	\$ 169,300
Contingencies & Reserves	\$ -	\$ 2,335,000	\$ 2,335,000
<b>Total Use of Resources</b>	<b>\$ 8,678,800</b>	<b>\$ 11,911,400</b>	<b>\$ 20,590,200</b>

**EXHIBT B: Calculation of Gann Spending Limit**

<b>Fiscal Year</b>	<b>CPI/PCI</b>	<b>Population</b>	<b>Allowed Limit</b>	<b>Proceeds of Taxes</b>
1985-86	1.0374	1.0222	2,444,778	1,642,502
1986-87	1.0230	1.1081	2,771,366	1,455,056
1987-88	1.0347	1.0688	3,064,819	1,548,634
1988-89	1.0466	1.0642	3,413,570	1,856,964
1989-90	1.0519	1.0949	3,931,495	2,095,784
1990-91	1.0421	1.0993	4,503,844	2,436,169
1991-92	1.0414	1.0589	4,966,562	2,413,941
1992-93	1.0162	1.0333	5,215,086	2,280,000
1993-94	1.0272	1.0245	5,488,181	2,290,000
1994-95	1.0071	1.0329	5,708,991	2,292,331
1995-96	1.0472	1.0354	6,190,092	2,385,800
1996-97	1.0467	1.0160	6,582,836	2,304,000
1997-98	1.0467	1.0163	7,002,566	2,435,010
1998-99	1.0415	1.0175	7,420,803	2,644,030
1999-00	1.0453	1.0222	7,929,170	2,782,240
2000-01	1.0491	1.0196	8,481,535	3,152,650
2001-02	1.0782	1.0099	9,235,324	3,483,510
2002-03	0.9873	1.0100	9,209,216	3,379,230
2003-04	1.0231	1.0103	9,518,995	3,189,640
2004-05	1.0328	1.0197	10,024,893	3,310,280
2005-06	1.0526	1.0085	10,641,896	4,057,440
2006-07	1.0396	1.0053	11,121,951	4,556,720
2007-08	1.0442	1.0123	11,756,387	4,490,400
2008-09	1.0429	1.0122	12,410,317	4,498,800
2009-10	1.0062	1.0294	12,854,387	4,279,800
2010-11	0.9746	1.0061	12,604,306	3,902,700
2011-12	1.0251	0.9985	12,901,293	3,957,300
2012-13	1.0377	0.9995	13,380,978	4,270,900
2013-14	1.0512	1.0042	14,125,161	4,051,300
2014-15	0.9977	1.0063	14,181,457	4,481,300
2015-16	1.0382	1.0105	14,877,782	5,941,800
2016-17	1.0537	1.0057	15,766,076	6,411,500
2017-18	1.0369	1.0044	16,419,775	8,501,800
2018-19	1.0367	1.0014	17,046,212	8,678,800

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**GENERAL FUND FISCAL ANALYSIS**  
**With Measure S Transfers**

**FY 17 Actual Through FY 20 Recommended**

BUDGET ACTIVITIES	Column 1 FY 17 ACTUAL	Column 2 FY 18 ACTUAL	Column 3 FY 19 AMENDED	Column 4 FY 19 PROJECTED	Column 5 FY 20 REQUESTED	Column 6 Col 5 vs. Col 3	Column 7 % Change Col 5 vs. Col 3	Column 8 Notes
<b>RESOURCES</b>								
Beginning Balance	\$ 3,372,643	\$ 3,877,428	\$ 3,752,000	\$ 3,957,100	\$ 3,598,400	\$ (153,600)	-4.09%	
Local Taxes								
Property Taxes	\$ 1,405,921	\$ 1,471,445	\$ 1,551,800	\$ 1,568,800	\$ 1,649,100	\$ 97,300	6.27%	Increase of pass-through components
RDA Residual Property Tax	\$ 725,839	\$ 937,544	\$ 940,400	\$ 746,300	\$ -	\$ (940,400)	-100.00%	Reduced to zero by dredge reimbursement
Sales Taxes	\$ 1,615,792	\$ 1,748,217	\$ 1,774,400	\$ 1,889,600	\$ 1,807,600	\$ 33,200	1.87%	Consumer activity; fuel & restaurant strength
Measure S	\$ 303,728	\$ 2,501,763	\$ 2,307,000	\$ 2,480,400	\$ -	\$ (2,307,000)	-100.00%	Collected in Fund 012 & \$2,190,100 transferred in
Other Taxes (TOT & Franch. Fees)	\$ 1,260,095	\$ 1,303,427	\$ 1,255,600	\$ 1,193,000	\$ 1,237,700	\$ (17,900)	-1.43%	Based on performance
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Subtotal Local Taxes	\$ 5,311,375	\$ 7,962,396	\$ 7,829,200	\$ 7,878,100	\$ 4,694,400	\$ (3,134,800)	-40.04%	
Licenses & Permits	\$ 539,116	\$ 538,107	\$ 588,900	\$ 471,900	\$ 525,700	\$ (63,200)	-10.73%	Negative trend development
Fines & Forfeitures	\$ 253,160	\$ 459,668	\$ 325,600	\$ 368,000	\$ 368,000	\$ 42,400	13.02%	Highly variable; supported by parking ticket processing
Use of Money	\$ 23,876	\$ 19,206	\$ 60,000	\$ 176,300	\$ 131,000	\$ 71,000	118.33%	Interest rate increases & minor equipment sales
Intergovernmental	\$ 3,082,678	\$ 3,081,589	\$ 3,052,000	\$ 3,099,900	\$ 3,326,900	\$ 274,900	9.01%	VLF/Prop Tax increase
Charges for Services	\$ 1,229,528	\$ 1,293,026	\$ 1,350,100	\$ 1,381,700	\$ 1,548,700	\$ 198,600	14.71%	Increased fees & Rec activity
Intragovernmental	\$ 347,374	\$ 480,307	\$ 560,700	\$ 556,400	\$ 533,300	\$ (27,400)	-4.89%	Flat to budget
Misc Revenues	\$ 47,698	\$ 56,439	\$ 27,400	\$ 129,000	\$ 21,700	\$ (5,700)	-20.80%	Estimate
Transfers In	\$ 960,548	\$ 926,930	\$ 964,900	\$ 1,234,900	\$ 5,816,200	\$ 4,851,300	502.78%	Meas S (012), Muni Fac (320), Dredge (340)
Subtotal Revenues	\$ 11,795,353	\$ 14,817,668	\$ 14,758,800	\$ 15,296,200	\$ 16,965,900	\$ 2,207,100	14.95%	
<b>TOTAL RESOURCES</b>	<b>\$ 15,167,996</b>	<b>\$ 18,695,096</b>	<b>\$ 18,510,800</b>	<b>\$ 19,253,300</b>	<b>\$ 20,564,300</b>	<b>\$ 2,053,500</b>	<b>11.09%</b>	
<b>USE OF RESOURCES</b>								
Personnel Services								
Salaries & Wages	\$ 3,995,046	\$ 4,437,605	\$ 4,861,300	\$ 4,774,500	\$ 5,959,600	\$ 1,098,300	22.59%	Includes new MOUs & additional Fire personnel
Overtime	\$ 362,368	\$ 338,812	\$ 363,600	\$ 373,700	\$ 492,500	\$ 128,900	35.45%	3-Year PD average; estimated Fire OT
Employee Benefits	\$ 2,626,144	\$ 2,933,787	\$ 3,456,500	\$ 3,176,000	\$ 3,941,200	\$ 484,700	14.02%	11% PERS plan, 16% PERS UAL increases
Payroll Taxes	\$ 371,235	\$ 442,197	\$ 457,800	\$ 465,500	\$ 775,400	\$ 317,600	69.38%	Reset WC and UI charges
Employee Onboarding	\$ -	\$ -	\$ -	\$ -	\$ 31,400	\$ 31,400	100.00%	Backgrounds, physicals, psych; formerly in S&S
Travel & Training	\$ -	\$ -	\$ -	\$ -	\$ 194,100	\$ 194,100	100.00%	Travel & Training; formerly in Non-Recurring
Subtotal Pers Svcs	\$ 7,354,793	\$ 8,152,401	\$ 9,139,200	\$ 8,789,700	\$ 11,394,200	\$ 2,255,000	24.67%	
Services & Supplies	\$ 1,952,559	\$ 2,340,397	\$ 2,478,500	\$ 2,495,400	\$ 2,912,800	\$ 434,300	17.52%	Incr Legal (\$105,900), Am Control (\$34k), PS Uniforms (\$45k)
Interdepartmental Charges	\$ 919,433	\$ 1,240,871	\$ 929,100	\$ 919,500	\$ 1,365,900	\$ 436,800	47.01%	Reset Risk & IT Charges & Apparatus Replace
Non-Recurring Charges	\$ 359,790	\$ 364,926	\$ 866,800	\$ 535,300	\$ 616,300	\$ (250,500)	-28.90%	Moved Travel & Training, City strategy, GovInvest
Subtotal Operating	\$ 10,586,575	\$ 12,098,595	\$ 13,413,600	\$ 12,739,900	\$ 16,289,200	\$ 2,875,600	21.44%	
Transfers Out	\$ 534,654	\$ 2,470,108	\$ 2,738,200	\$ 2,738,200	\$ 897,300	\$ (1,840,900)	-67.23%	
Major Capital	\$ -	\$ -	\$ -	\$ 7,500	\$ -	\$ -	-100.00%	
Debt Service	\$ 169,339	\$ 169,339	\$ 169,300	\$ 169,300	\$ 169,300	\$ -	0.00%	
RDA Liabilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
Contingencies & Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
Subtotal Non-Operating	\$ 703,993	\$ 2,639,447	\$ 2,907,500	\$ 2,915,000	\$ 1,066,600	\$ (1,840,900)	-63.32%	
Ending Balance	\$ 3,877,428	\$ 3,957,054	\$ 2,189,700	\$ 3,598,400	\$ <b>3,208,500</b>	\$ 1,018,800	46.53%	
<b>TOTAL USE OF RESOURCES</b>	<b>\$ 15,167,996</b>	<b>\$ 18,695,096</b>	<b>\$ 18,510,800</b>	<b>\$ 19,253,300</b>	<b>\$ 20,564,300</b>	<b>\$ 2,053,500</b>	<b>11.09%</b>	