

CITY COUNCIL
Lori Wilson, Mayor
Michael A. Segala, Mayor Pro-Tem
Anthony Adams
Jane Day
Wanda Williams



CITY COUNCIL MEETING

First and Third Tuesday
Every Month

A G E N D A

**SPECIAL MEETING OF THE
SUISUN CITY COUNCIL
SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,
AND HOUSING AUTHORITY**

TUESDAY, FEBRUARY 5, 2019

5:30 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Housing Authority meeting includes teleconference participation by Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585.

ROLL CALL

Council / Board Members

PUBLIC COMMENT

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

CLOSED SESSION

Pursuant to California Government Code section 54950 the Suisun City Council, Suisun City Council Acting as Successor Agency to the Redevelopment Agency and/or Suisun City Housing Authority will hold a Closed Session for the purpose of:

City Council

1. PUBLIC EMPLOYEE APPOINTMENT

Pursuant to Government Code Section 54957.

Title: City Manager

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320
FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340
SUCCESSOR AGENCY 421-7309 FAX 421-7366

2. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Discussion of potential **exposure to** litigation pursuant to Government Code Section 54956.9(d)(2).

Joint Suisun City Council Acting as Successor Agency / Housing Authority**3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

Pursuant to Government Code Section 54956.8 Real Property Identified by APN's 0032-061-440, Southwest Corner of Lotz Way and Civic Center Blvd.

Negotiating Party: City Manager and Development Services Director

Subject: Price and Terms of Payment

Parties Negotiating With: Ashria Hospitality, LLC

CONVENE OPEN SESSION

Announcement of Actions Taken, if any, in Closed Session.

ADJOURNMENT

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council, are available for public review at least 72 hours prior to a Council /Agency/Authority Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The City may charge photocopying charges for requested copies of such documents. Assistive listening devices may be obtained at the meeting

PLEASE NOTE:

1. The City Council/Agency/Authority hopes to conclude its public business by 11:00 P.M. Ordinarily, no new items will be taken up after the 11:00 P.M. cutoff and any items remaining will be agendized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.
2. Suisun City is committed to providing full access to these proceedings; individuals with special needs may call 421-7300.
3. Agendas are posted at least 72 hours in advance of regular meetings at Suisun City Hall, 701 Civic Center Boulevard, Suisun City, CA. Agendas may be posted at other Suisun City locations including the Suisun City Fire Station, 621 Pintail Drive, Suisun City, CA, and the Suisun City Senior Center, 318 Merganser Drive, Suisun City, CA.

I, Donna Pock, Deputy City Clerk for the City of Suisun City, declare under penalty of perjury that the above agenda for the meeting of February 5, 2019 was posted and available for review, in compliance with the Brown Act.
the Brown Act.



CITY COUNCIL
Lori Wilson, Mayor
Michael A. Segala, Mayor Pro-Tem
Anthony Adams
Jane Day
Wanda Williams

CITY COUNCIL MEETING

First and Third Tuesday
Every Month

A G E N D A

REGULAR MEETING OF THE SUISUN CITY COUNCIL

**SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,**

AND HOUSING AUTHORITY

TUESDAY, FEBRUARY 5, 2019

7:00 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

*Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by:
Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585.*

(Next Ord. No. – 755)

(Next City Council Res. No. 2019 – 02)

Next Suisun City Council Acting as Successor Agency Res. No. SA2019 - 01)

(Next Housing Authority Res. No. HA2019 – 01)

ROLL CALL

Council / Board Members

Pledge of Allegiance

Invocation

PUBLIC COMMENT

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

REPORTS: (Informational items only.)

1. Mayor/Council - Chair/Boardmembers
2. City Manager/Executive Director/Staff

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320

FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340

SUCCESSOR AGENCY 421-7309 FAX 421-7366

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

City Council

3. Lawler House Museum Presentation – (Neitzel).
4. Mayoral Appointments of Council Boards, Commissions and Committees
 - a. Approving Appointments to the Parks and Recreation Commission - (two appointments for four-year terms expiring January 2023).
 - b. Approving Appointments to the Planning Commission - (three appointments for four-year terms expiring January 2023).
 - c. Approving Appointments to the General Transactions and Use Tax Oversight Committee (two appointments to fill vacant positions with terms expiring January 2022).
 - d. Approving Appointment to the Senior Coalition of Solano County - (one appointment, term expiring January 2021).
 - e. Approving Appointment to the Solano County Mosquito Abatement District - (one appointment for four-year term expiring January 2023).
 - f. Approving Appointment of Solano County Water Agency Board Alternate.
 - g. Approving Appointment of Solano Transportation Authority Board Alternate.
 - h. Approving Appointment to Solano Transportation Authority Pedestrian Advisory Committee.
 - i. Approving Appointment of Solano Economic Development Corporation Board Member.
 - j. Approving two Appointment to the Suisun City/Fairfield-Suisun Unified School District Joint Advisory Committee.

Housing Authority

- k. Appointment of Officers: Chairperson and Vice-Chairperson.

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

City Council

5. Council Adoption of Resolution No. 2019-___: Rejecting the Bid for the Sunset Avenue and Walters Road Improvements Project, and Authorizing the City Manager to Re-Advertise the Project - (Medill).
6. Council Adoption of Resolutions Approving Labor Memorandum of Understandings and Related Employee Agreements – (Dingman).
 - a. Council Adoption of Resolution No. 2019-___: Approving the Memorandum of Understanding (MOU) with the Suisun City Employees' Association (SCEA) and Authorizing the City Manager to Execute it on Behalf of the City; and

- b. Council Adoption of Resolution No. 2019-___: Approving the Memorandum of Understanding (MOU) with the Suisun City Management and Professional Employees' Association (SCMPEA) and Authorizing the City Manager to Execute it on Behalf of the City; and
- c. Council Adoption of Resolution No. 2019-___: Amending the Salary Resolution No. 2019-01 to Implement Primary Financial Provisions of Memorandums of Understanding.

Joint City Council / Suisun City Council Acting as Successor Agency / Housing Authority

7. Council/Agency/Authority Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on December 4, 2018, December 11, 2018, January 8, 2019, January 12, 2019, January 15, 2019, January 22, 2019 and January 29, 2019 – (Hobson).

PUBLIC HEARINGS

GENERAL BUSINESS

City Council

8. Council Adoption of Resolution No. 2019-___: Authorizing the City Manager to Execute a Contract with Tyler Technologies for an Enterprise Resource Planning System and Implementation Services – (Dingman).
9. Council Adoption of Resolution No. 2019-___: Appointing Scott Paulin as Interim Chief of Police, pursuant to California Government Code Section 21221(h) – (Kreins).
10. Approve in principle the formation, mission, and functions of three new Suisun City Citizens Advisory Committees: Environment & Climate, Public Safety & Emergency Management, and Lighting & Landscape. Following approval in principle by the City Council for the establishment of three new Citizen Committees, direct the City Manager to return with an implementing resolution establishing the Committees – (Ramirez).

ADJOURNMENT

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AGENDA TRANSMITTAL

MEETING DATE: February 5, 2019

CITY AGENDA ITEM: Adopt Resolution No. 2019-__: Rejecting the Bid for the Sunset Avenue and Walters Road Improvements Project, and Authorizing the City Manager to Re-Advertise the Project.

FISCAL IMPACT: There is no impact to the General Fund. The two sources of funding for this project are the Highway Safety Improvement Program (HSIP) grant allocation and Off-Site Street Improvement Program (OSSIP).

City staff has applied for and the City has been awarded Highway Safety Improvement Program (HSIP) grant allocation in the amount of \$224,100 from the California Department of Transportation for this Project. The City is contributing a funding match of \$24,900 of OSSIP funding which creates a total project budget of \$249,000. The Project has \$181,000 budgeted for construction, of which \$162,900 is being funded by the HSIP grant and \$18,100 is being funded by OSSIP.

Rejecting the lone bid of \$251,252.96 would have no fiscal impact at this time. The bid is \$70,252.96 over the estimated and available construction budget. Re-advertising and possibly reducing the scope of the project would likely result in receiving multiple bids that are within project budget.

BACKGROUND:

The City has been awarded a total of \$224,100 in HSIP grant funds for environmental clearance, preparation of construction documents, construction, and City staff charges on this Project. The City is required to provide a 10% local match of \$24,900, which will be supplied by OSSIP. This provides a total of \$249,000 to complete the Project.

The original Project scope called for installation of countdown pedestrian head modules at existing traffic signals on Sunset Avenue and on Walters Road. In addition to the modules, the Project will install “Signal Ahead” advance warning signs on both streets to complement the modules. A total of three (3) intersections on Sunset Avenue and three (3) intersections on Walters Road will be upgraded with the modules. Each intersection will receive “Signal Ahead” signs on each side and in advance of the intersection. (Please see Attachment 2.)

The Project will also address the intersection of Sunset Avenue and “old” Railroad Avenue. This T-intersection is currently signalized and is located approximately 200 feet south of the active railroad track that separates Suisun City from Fairfield. When a train is present, the signal at this intersection indicates an all-red phase in all directions. A more desirable scenario when a train is present would allow traffic movement of the vehicles wishing to turn southbound onto Sunset Avenue from westbound “old” Railroad Avenue. The Project will install a new dedicated left turn arrow and a 24” x 30” LED message sign for motorists on westbound Railroad Avenue. The dedicated left turn arrow will allow westbound motorists to turn onto southbound Sunset Avenue

PREPARED BY:
REVIEWED BY:
APPROVED BY:

Nick Lozano, Associate Engineer
 Matt Medill, Public Works Director
 Richard Ramirez, Interim City Manager

when a train is passing, but only after the southbound lanes on Sunset Avenue between the train tracks and Railroad Avenue have been cleared of vehicle queue. Also, the LED message sign board will be blank until an oncoming train triggers it to turn on the “no right turn” symbol for westbound motorists.

STAFF REPORT: On Wednesday, January 9, 2019, and on Friday, January 18, 2019, the construction documents for the Project were advertised in the Daily Republic newspaper.

On January 31, 2019, at 2:00 PM, the City received a single eligible bid, from Columbia Electric, Inc. City staff publicly opened the single eligible bid and read it aloud.

The bid of \$251,252.96 is \$70,252.96 over the construction budget. One option to consider would be to re-bid the contract. If the city Council elects to re-bid the contract, staff would recommend a detailed review of the existing bid documents with a focus to simplify and restructure to encourage additional potential bidders.

Moreover, the project scope could be reduced. In response to a visually impaired citizen request, on January 25, 2019 staff procured and installed eight (8) pedestrian audible countdown modules at the intersection of Sunset Avenue and Heritage Shopping Center. To accommodate our citizen the Public Works Department advanced this work to be responsive to our citizens and enhance public safety to meet this immediate need. The current project scope includes installing a total of 46 countdown pedestrian head modules which could be performed by City forces outside of this grant project (eight (8) were installed already). The work includes unbolting the pedestrian head covers, plugging in the new pedestrian head modules and re-bolting the pedestrian head covers in place. Public Works found that the modules cost approximately \$100 each, and the material cost for the 46 modules would be approximately \$5,000. Furthermore, a City staff member can complete each module installation within approximately one (1) hour, or approximately 48 hours total to install all 46 for approximately for \$5,000. The total installed City cost for 46 pedestrian audible countdown modules is now estimated at less than \$10,000. The bid received for this item in material and labor costs is \$2,500 for each module, which totals \$115,000 for all 46 modules (\$105,000 more than City estimates).

Although there appears to be an opportunity to self-perform the work with the HSIP funding, this is prohibited by the Grant agreement. In consideration of this apparent high cost for this item, staff will update the Engineer’s Estimate for this item to match our findings, consider reducing the number of modules specified in the bid documents to re-scope the project to better fit the available funding for this project. In the event unit pricing for the countdown pedestrian head modules is more favorable in the future contract award, the City may elect to negotiate with the awarded contractor to increase the quantity to use the remaining available funding up to the original quantity specified in the Grant application.

Staff is available to revise the bid documents including updating the Engineer’s Estimate, and re-scope and re-advertise this project in February. The new bids would be received near the end of March with an anticipated bid award in April 2019.

Given that the budget is not enough to cover the construction contract for this Project, staff recommends rejecting the lone bid and re-scoping and re-advertising the project.

RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2019-___: Rejecting the Bid for the Sunset Avenue and Walters Road Improvements Project, and Authorizing the City Manager to Re-Advertise the Project.

ATTACHMENTS:

1. Resolution No. 2019-___: Rejecting the Bid for the Sunset Avenue and Walters Road Improvements Project, and Authorizing the City Manager to Re-Advertise the Project.
2. Project Location Map.

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RESOLUTION NO. 2019- __

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
REJECTING THE BID FOR THE SUNSET AVENUE AND WALTERS ROAD
IMPROVEMENTS PROJECT, AND AUTHORIZING THE CITY MANAGER
TO RE-ADVERTISE THE PROJECT**

WHEREAS, the City advertised the Project plans and specifications for this Project in early January 2019, and bids were opened on January 31, 2019; and

WHEREAS, the construction budget for the Sunset Avenue and Walters Road Improvements Project (Project) is in the amount of \$181,000; and

WHEREAS, the City received one bid and the apparent low bid was in the amount of \$251,252.96; and

WHEREAS, City staff has determined that there is inadequate funding to award the construction contract; and

WHEREAS, based on the bid received, City staff believes revising the bid documents and reducing the project scope can reduce construction costs to not exceed the construction budget; and

WHEREAS, City staff recommends that the bid be rejected and that the Project be re-advertised with simplification and restructuring of the bid documents to encourage additional potential bidders, which could result in lower bids.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City hereby rejects the bid submitted for this Project and authorizes the City Manager to take any and all necessary and appropriate actions to re-advertise the Project with revised plans and specifications.

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 5th day of February 2019, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 5th day of February 2019.

Donna Pock, CMC
Deputy City Clerk

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LOCATION MAP
Sunset Avenue & Walters Road Improvements Project

ATTACHMENT NO. 2



- LEGEND:**
- Project streets of Sunset Avenue and Walters Road to receive SIGNAL AHEAD signs on each side of signalized intersections.
 - Traffic signals to receive countdown pedestrian modules.
 - Traffic signal to be modified to allow left turn from westbound Railroad Avenue East to southbound Sunset Avenue during train crossing at nearby railroad tracks.

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AGENDA TRANSMITTAL

MEETING DATE: February 5, 2019

CITY AGENDA ITEM: Council Adoption of Resolutions Approving Labor Memorandum of Understandings and Related Employee Agreements:

- a. Council Adoption of Resolution No. 2019-___: Approving the Memorandum of Understanding (MOU) with the Suisun City Employees' Association (SCEA) and Authorizing the City Manager to Execute it on Behalf of the City; and
- b. Council Adoption of Resolution No. 2019-___: Approving the Memorandum of Understanding (MOU) with the Suisun City Management and Professional Employees' Association (SCMPEA) and Authorizing the City Manager to Execute it on Behalf of the City; and
- c. Council Adoption of Resolution No. 2019-___: Amending the Salary Resolution No. 2019-01 to Implement Primary Financial Provisions of Memorandums of Understanding.

FISCAL IMPACT: The impact in the current fiscal year of a 4.0% COLA and one-time 4% bonus for employees would be approximately \$283,000; \$230,000 was programmed in the current fiscal year for this action. The affected employees are the Suisun City Management and Professional Employees' Association (SCMPEA), Suisun City Employees' Association (SCEA), Unrepresented, and Confidential employees (the Police Officer Association is excluded at this time). Other minor financial terms included in the MOUs Tentative Agreements would have additional variable and relatively minor costs. Staff has confirmed sufficient funds are available to undertake this investment.

BACKGROUND: The current Memorandums of Understanding (the "MOUs") with the City's three bargaining units expired on December 31, 2018. The City Management Labor negotiation team and representatives of the Suisun City Management & Professional Employees' Association (SCMPEA), the Suisun City Employees' Association (SCEA), and the Suisun City Police Officers' Association (SCPOA) met repeatedly from November 2018 through January 2019 to come to tentative agreements on the respective MOUs. SCMPEA and SCEA each reached agreement with the City, however the SCPOA voted down the previously agreed upon tentative agreement. The City negotiations team and SCPOA will meet at a later date to discuss the required actions to move forward. These two-year agreements will be valid through December 31, 2020.

STAFF REPORT: This report will address the following related issues:

- 2018 Compensation Report
- Cost-of-Living Adjustments (COLA) & One-time Bonus

PREPARED BY:

Joe Dingman, Administrative Services Director

REVIEWED/APPROVED BY:

Richard J. Ramirez, Interim City Manager

2018 Compensation Report

In the past three years, the salary levels for all permanent full-time employees finally surpassed what they were as far back as 2010. Since that time and in response to the Great Recession and elimination of redevelopment, employees took a 5% reduction in compensation, which was restored in two steps in FY 2014-15 and FY 2015-16.

In September 2017, the Suisun City Council directed staff to assess, update, and better understand the City's organizational compensation condition and determine how far off Suisun City was with salary and total compensation benefits compared to similar sized municipalities in the area. In November 2017, after a request for proposal selection process was conducted, the City selected Ralph Anderson & Associates to deliver a comprehensive Compensation Report. They were to provide a data-driven framework for determining what the labor market was doing with instruction to use 90% of the market median as the comparative baseline for analysis, consistent with Council Resolution 2006-131.

Ralph Anderson & Associates used 11 different survey agencies (cities) for the comparative analysis. These survey agencies were consistent with past survey practices from Suisun City and the factors used for the analysis were: the nature of services they provided, geographic proximity to Suisun City, size, and economic similarity. After multiple revisions and reviews, Ralph Anderson & Associates presented the findings to City Council in closed session on September 18, 2018. The general findings noted that Suisun City was significantly behind the marketplace for both salary and total compensation averages, as compared to 90% of the market median, highlighted below (a copy of this Compensation Report is on the city website).

- Executive jobs: 16% below base salary; 9% below total compensation benefits
- General jobs: 6% below base salary; 6% above total compensation benefits
- Mid-management jobs: 9% below base salary; 2% below total compensation benefits
- Sworn Police jobs: 15% below base salary; 5% below total compensation benefits

As directed by Council and during negotiations with the City's three employee groups, addressing the compensation discrepancies and retention of qualified and dedicated staff was identified as the top priorities. The proposed MOUs and supporting employee agreements take an important step in right direction while recognizing the City's limited resources. In future negotiations, the City will continue to address the gaps identified by the 2018 Compensation Report.

Cost-of-Living Adjustments and One-Time Bonus

The Tentative Agreements for each of the two major bargaining units would provide base salary adjustments of 4.0% effective December 28, 2018 and a 3.9% Consumer Price Index (CPI) adjustment effective on December 27, 2019. In addition, these groups will also receive a one-time bonus, equal to 4% of the employee's base salary, as of December 27, 2018. Consistent with Council resolutions, these base salary adjustments and bonus would also apply to Unrepresented Executive Management and Confidential Employees.

Importantly, the adjustments to base salary are not only consistent with those of other Solano County agencies, but also consistent with a cost-of-living adjustment (COLA) utilizing the Consumer Price Index (CPI). The 3.9% CPI increase for FY19/20 are based on the same CPI

percentage to be used for the fiscal year 2019-2020 budget analysis, announced by the U.S Department of Labor, Bureau of Statistics on January 11, 2019 (2018 CPI Annual Average).

RECOMMENDATION: It is recommended that the City Council adopt:

- a. Council Resolution No. 2019-___: Approving the Memorandum of Understanding (MOU) with the Suisun City Employees' Association (SCEA) and Authorizing the City Manager to Execute it on Behalf of the City; and
- b. Council Resolution No. 2019-___: Approving the Memorandum of Understanding (MOU) with the Suisun City Management and Professional Employees' Association (SCMPEA) and Authorizing the City Manager to Execute it on Behalf of the City; and
- c. Council Resolution No. 2019-___: Amending the Salary Resolution No. 2019-01 to Implement Primary Financial Provisions of Memorandums of Understanding.

ATTACHMENTS:

1. Council Resolution No. 2019-___: Approving the Memorandum of Understanding (MOU) with the Suisun City Employees' Association (SCEA) and Authorizing the City Manager to Execute it on Behalf of the City; and
2. Council Resolution No. 2019-___: Approving the Memorandum of Understanding (MOU) with the Suisun City Management and Professional Employees' Association (SCMPEA) and Authorizing the City Manager to Execute it on Behalf of the City; and
3. Council Resolution No. 2019-___: Amending the Salary Resolution No. 2019-01 to Implement Primary Financial Provisions of Memorandums of Understanding.

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RESOLUTION NO. 2019-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
APPROVING THE MEMORANDUM OF UNDERSTANDING (MOU)
WITH THE SUISUN CITY EMPLOYEES’ ASSOCIATION (SCEA) AND
AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY**

WHEREAS, the City has met and conferred in good faith with Suisun City Employees’ Association (SCEA) consistent with the Employee-Employer Relations Resolution (Resolution 74-33), and has agreed to various Tentative Agreements for a Memorandum of Understanding (MOU) for the period from December 28, 2018, through December 31, 2020; and

WHEREAS, the significant financial deal points agreed by the City and SCEA include:

- 4% cost-of-living adjustment (COLA) effective retroactively to December 28, 2018
- 4% one-time non-pensionable cash bonus
- A COLA based on the U.S. Bureau of Labor Statistics Consumer Price Index for the San Francisco-Oakland-Hayward Region for Urban Wage Earners and Clerical Workers for 2018 (calculated at 3.9%) effective December 27, 2019; and

WHEREAS, the City Council is desirous of implementing these significant financial elements promptly while the totality of the MOU is finalized to encompass all Tentative Agreements reached by the City and SCEA.

NOW, THEREFORE, THE CITY COUNCIL HEREBY RESOLVES THAT

- The significant deal points enclosed herein are approved and shall be implemented as soon as practicable; and
- The City Manager is authorized and directed to take all actions necessary to finalize and execute on the City’s behalf a Memorandum of Understanding with the Suisun City Employees’ Association consistent with the Tentative Agreements reached by the City and SCEA.

PASSED AND ADOPTED by the City Council of the City of Suisun City at a regular meeting thereof held on the 5th day of February, 2019 by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

WITNESS my hand and the seal of said City this 5th day of February, 2019.

 Linda Hobson, CMC
 City Clerk

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RESOLUTION NO. 2019-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
APPROVING THE MEMORANDUM OF UNDERSTANDING (MOU)
WITH THE SUISUN CITY MANAGEMENT AND PROFESSIONAL EMPLOYEES'
ASSOCIATION (SCMPEA) AND AUTHORIZING THE CITY MANAGER TO
EXECUTE IT ON BEHALF OF THE CITY**

WHEREAS, the City has met and conferred in good faith with Suisun City Management and Professional Employees' Association (SCMPEA) consistent with the Employee-Employer Relations Resolution (Resolution 74-33), and has agreed to various Tentative Agreements for a Memorandum of Understanding (MOU) for the period from December 28, 2018, through December 31, 2020; and

WHEREAS, the significant financial deal points agreed by the City and SCMPEA include:

- 4% cost-of-living adjustment (COLA) effective retroactively to December 28, 2018
- 4% one-time non-pensionable cash bonus
- A COLA based on the U.S. Bureau of Labor Statistics Consumer Price Index for the San Francisco-Oakland-Hayward Region for Urban Wage Earners and Clerical Workers for 2018 (calculated at 3.9%) effective December 27, 2019; and

WHEREAS, the City Council is desirous of implementing these significant financial elements promptly while the totality of the MOU is finalized to encompass all Tentative Agreements reached by the City and SCMPEA.

NOW, THEREFORE, THE CITY COUNCIL HEREBY RESOLVES THAT

- The significant deal points enclosed herein are approved and shall be implemented as soon as practicable; and
- Consistent with Resolution 2017-114 such adjustments shall be applied equally to unrepresented management and confidential employees; and
- The City Manager is authorized and directed to take all actions necessary to finalize and execute on the City's behalf a Memorandum of Understanding with the Suisun City Management and Professional Employees' Association consistent with the Tentative Agreements reached by the City and SCMPEA.

PASSED AND ADOPTED by the City Council of the City of Suisun City at a regular meeting thereof held on the 5th day of February, 2019 by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
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 City Clerk

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RESOLUTION NO. 2019-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AMENDING SALARY RESOLUTION NO. 2019-01 TO IMPLEMENT PRIMARY
FINANCIAL PROVISIONS OF MEMORANDUMS OF UNDERSTANDING**

WHEREAS, the City has met and conferred in good faith with Suisun City Employees' Association (SCEA) and Suisun City Management and Professional Employees' Association (SCMPEA) consistent with the Employee-Employer Relations Resolution (Reso. 74-33); and

WHEREAS, the City, SCEA and SCMPEA have agreed to various Tentative Agreements for Memorandums of Understanding (MOUs) with each group for the period from December 28, 2018, through December 31, 2020; and

WHEREAS, the City Council has authorized immediate implementation of the primary financial provisions of the various Tentative Agreements while said MOUs are finalized by the City Manager.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City hereby rescinds Salary Resolution No. 2019-01, and adopts an updated Salary Schedule attached hereto as Exhibit A to enact the approved primary financial provisions.

PASSED AND ADOPTED at a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 5th day of February 2019, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	None
ABSENT:	Councilmembers:	None
ABSTAIN:	Councilmembers:	None

WITNESS my hand and the seal of said City this 5th day of February 2019.

Donna Pock, CMC
Deputy City Clerk

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EXHIBIT A

Section No. 1: Executive Management Salary Schedule

Effective: December 28, 2018

Job Class	Range	Starting		Ending	
		Monthly	Hourly	Monthly	Hourly
City Manager*	100	\$ 11,494	\$ 66.31	\$ 15,516	\$ 89.52
Administrative Services Director*	108	\$ 8,465	\$ 48.84	\$ 11,428	\$ 65.93
Development Services Director*	128	\$ 8,465	\$ 48.84	\$ 11,428	\$ 65.93
Fire Chief*	115	\$ 8,465	\$ 48.84	\$ 11,428	\$ 65.93
Police Chief*	110	\$ 8,465	\$ 48.84	\$ 11,428	\$ 65.93
Pub. Wks. & Bldg. Director/City Engineer*	123	\$ 8,465	\$ 48.84	\$ 11,428	\$ 65.93
Recreation, Parks & Marina Director*	140	\$ 8,465	\$ 48.84	\$ 11,428	\$ 65.93
Community Development Director*	130	\$ 7,548	\$ 43.54	\$ 10,189	\$ 58.78
Economic Development Director*	125	\$ 7,548	\$ 43.54	\$ 10,189	\$ 58.78
Chief Building Official*	135	\$ 7,548	\$ 43.54	\$ 10,189	\$ 58.78

***Exempt**

EXHIBIT A

Section No. 1: Executive Management Salary Schedule

Effective: December 27, 2019

Job Class	Range	Starting		Ending	
		Monthly	Hourly	Monthly	Hourly
City Manager*	100	\$ 11,942	\$ 68.90	\$ 16,121	\$ 93.01
Administrative Services Director*	108	\$ 8,795	\$ 50.74	\$ 11,873	\$ 68.50
Development Services Director*	128	\$ 8,795	\$ 50.74	\$ 11,873	\$ 68.50
Fire Chief*	115	\$ 8,795	\$ 50.74	\$ 11,873	\$ 68.50
Police Chief*	110	\$ 8,795	\$ 50.74	\$ 11,873	\$ 68.50
Pub. Wks. & Bldg. Director/City Engineer*	123	\$ 8,795	\$ 50.74	\$ 11,873	\$ 68.50
Recreation, Parks & Marina Director*	140	\$ 8,795	\$ 50.74	\$ 11,873	\$ 68.50
Community Development Director*	130	\$ 7,842	\$ 45.24	\$ 10,587	\$ 61.08
Economic Development Director*	125	\$ 7,842	\$ 45.24	\$ 10,587	\$ 61.08
Chief Building Official*	135	\$ 7,842	\$ 45.24	\$ 10,587	\$ 61.08

***Exempt**

EXHIBIT A

Section No. 2: Police Management Salary Schedule

Effective: December 28, 2018

Job Class	Range	Starting		Ending	
		Monthly	Hourly	Monthly	Hourly
Police Chief*	110	\$ 8,465	\$ 48.84	\$ 11,428	\$ 65.93
Police Commander*	255	\$ 7,525	\$ 43.42	\$ 10,159	\$ 58.61

***Exempt**

EXHIBIT A

Section No. 2: Police Management Salary Schedule

Effective: December 27, 2019

Job Class	Range	Starting		Ending	
		Monthly	Hourly	Monthly	Hourly
Police Chief*	110	\$ 8,795	\$ 50.74	\$ 11,873	\$ 68.50
Police Commander*	255	\$ 7,819	\$ 45.11	\$ 10,555	\$ 60.90

***Exempt**

EXHIBIT A

Section No. 3: Professional/Technical Salary Schedule

Effective: December 28, 2018

Job Class	Range	Starting		Ending	
		Monthly	Hourly	Monthly	Hourly
City Engineer*	267	\$ 7,547	\$ 43.54	\$10,189	\$ 58.78
Police Commander*	255	\$ 7,525	\$ 43.42	\$10,159	\$ 58.61
Public Works Superintendent*	265	\$ 6,849	\$ 39.51	\$ 9,246	\$ 53.34
Financial Services Manager*	225	\$ 6,288	\$ 36.28	\$ 8,489	\$ 48.98
Accounting Services Manager*	207	\$ 6,035	\$ 34.82	\$ 8,148	\$ 47.01
Building Inspection Services Manager*	216	\$ 6,035	\$ 34.82	\$ 8,148	\$ 47.01
IT Services Manager*	276	\$ 6,035	\$ 34.82	\$ 8,148	\$ 47.01
Police Support Services Manager*	270	\$ 6,035	\$ 34.82	\$ 8,148	\$ 47.01
Assistant/Associate Engineer-Associate*	221	\$ 6,035	\$ 34.82	\$ 8,148	\$ 47.01
Fire Division Chief*	237	\$ 6,035	\$ 34.82	\$ 8,148	\$ 47.01
Senior Management Analyst*	238	\$ 5,754	\$ 33.20	\$ 7,768	\$ 44.82
Senior Planner*	239	\$ 5,754	\$ 33.20	\$ 7,768	\$ 44.82
Project Manager*	260	\$ 5,492	\$ 31.69	\$ 7,415	\$ 42.78
Senior Accountant*	205	\$ 5,492	\$ 31.69	\$ 7,415	\$ 42.78
Senior Building Inspector*	215	\$ 5,492	\$ 31.69	\$ 7,415	\$ 42.78
Assistant/Associate Engineer-Assistant*	220	\$ 5,486	\$ 31.65	\$ 7,406	\$ 42.73
Assistant/Associate Planner-Associate*	251	\$ 5,231	\$ 30.18	\$ 7,062	\$ 40.74
Management Analyst I/II-II*	236	\$ 5,231	\$ 30.18	\$ 7,062	\$ 40.74
Marina & Waterfront Events Manager*	240	\$ 5,231	\$ 30.18	\$ 7,062	\$ 40.74
Housing Manager*	230	\$ 5,029	\$ 29.01	\$ 6,789	\$ 39.17
Marketing Manager*	245	\$ 4,775	\$ 27.55	\$ 6,446	\$ 37.19
Accountant*	200	\$ 4,755	\$ 27.43	\$ 6,420	\$ 37.04
Assistant/Associate Planner-Assistant*	250	\$ 4,755	\$ 27.43	\$ 6,420	\$ 37.04
Management Analyst I/II-I*	235	\$ 4,755	\$ 27.43	\$ 6,420	\$ 37.04
Dispatch/Records Supervisor*	223	\$ 4,462	\$ 25.74	\$ 6,023	\$ 34.75
Public Works Supervisor*	222	\$ 4,440	\$ 25.62	\$ 5,994	\$ 34.58
Administrative Fire Captain	201	\$ 4,229	\$ 18.41	\$ 5,709	\$ 24.86
Sec to City Mgr/Dep City Clerk*	300	\$ 4,171	\$ 24.06	\$ 5,630	\$ 32.48
Recreation Supervisor*	241	\$ 3,796	\$ 21.90	\$ 5,125	\$ 29.57

Bold denotes benchmark class

*Exempt

EXHIBIT A

Section No. 3: Professional/Technical Salary Schedule

Effective: December 27, 2019

Job Class	Range	Starting		Ending	
		Monthly	Hourly	Monthly	Hourly
City Engineer*	267	\$ 7,842	\$ 45.24	\$10,586	\$ 61.07
Police Commander*	255	\$ 7,819	\$ 45.11	\$10,555	\$ 60.90
Public Works Superintendent*	265	\$ 7,116	\$ 41.05	\$ 9,606	\$ 55.42
Financial Services Manager*	225	\$ 6,534	\$ 37.69	\$ 8,820	\$ 50.89
Accounting Services Manager*	207	\$ 6,271	\$ 36.18	\$ 8,465	\$ 48.84
Building Inspection Services Manager*	216	\$ 6,271	\$ 36.18	\$ 8,465	\$ 48.84
IT Services Manager*	276	\$ 6,271	\$ 36.18	\$ 8,465	\$ 48.84
Police Support Services Manager*	270	\$ 6,271	\$ 36.18	\$ 8,465	\$ 48.84
Assistant/Associate Engineer-Associate*	221	\$ 6,271	\$ 36.18	\$ 8,465	\$ 48.84
Fire Division Chief*	237	\$ 6,271	\$ 36.18	\$ 8,465	\$ 48.84
Senior Management Analyst*	238	\$ 5,979	\$ 34.49	\$ 8,071	\$ 46.57
Senior Planner*	239	\$ 5,979	\$ 34.49	\$ 8,071	\$ 46.57
Project Manager*	260	\$ 5,707	\$ 32.92	\$ 7,704	\$ 44.45
Senior Accountant*	205	\$ 5,707	\$ 32.92	\$ 7,704	\$ 44.45
Senior Building Inspector*	215	\$ 5,707	\$ 32.92	\$ 7,704	\$ 44.45
Assistant/Associate Engineer-Assistant*	220	\$ 5,700	\$ 32.89	\$ 7,695	\$ 44.39
Assistant/Associate Planner-Associate*	251	\$ 5,435	\$ 31.36	\$ 7,338	\$ 42.33
Management Analyst I/II-II*	236	\$ 5,435	\$ 31.36	\$ 7,338	\$ 42.33
Marina & Waterfront Events Manager*	240	\$ 5,435	\$ 31.36	\$ 7,338	\$ 42.33
Housing Manager*	230	\$ 5,225	\$ 30.15	\$ 7,054	\$ 40.70
Marketing Manager*	245	\$ 4,961	\$ 28.62	\$ 6,698	\$ 38.64
Accountant*	200	\$ 4,941	\$ 28.50	\$ 6,670	\$ 38.48
Assistant/Associate Planner-Assistant*	250	\$ 4,941	\$ 28.50	\$ 6,670	\$ 38.48
Management Analyst I/II-I*	235	\$ 4,941	\$ 28.50	\$ 6,670	\$ 38.48
Dispatch/Records Supervisor*	223	\$ 4,636	\$ 26.74	\$ 6,258	\$ 36.11
Public Works Supervisor*	222	\$ 4,613	\$ 26.62	\$ 6,228	\$ 35.93
Administrative Fire Captain	201	\$ 4,394	\$ 19.13	\$ 5,932	\$ 25.83
Sec to City Mgr/Dep City Clerk*	300	\$ 4,333	\$ 25.00	\$ 5,850	\$ 33.75
Recreation Supervisor*	241	\$ 3,944	\$ 22.75	\$ 5,324	\$ 30.72

Bold denotes benchmark class

*Exempt

EXHIBIT A

Section No. 5: General City Service

Effective: December 28, 2018

Job Class	Range	A Step		B Step		C Step		D Step		E Step	
		Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly
Computer Technician	545	\$5,190	\$29.94	\$5,449	\$31.44	\$5,722	\$33.01	\$ 6,008	\$34.66	\$6,308	\$36.39
Building Inspector I/II-II	521	\$4,937	\$28.48	\$5,184	\$29.91	\$5,443	\$31.40	\$ 5,715	\$32.97	\$6,001	\$34.62
Public Works Inspector	570	\$5,189	\$29.94	\$5,449	\$31.44	\$5,721	\$33.01	\$ 6,007	\$34.66	\$6,308	\$36.39
Youth Services Specialist	590	\$4,606	\$26.57	\$4,836	\$27.90	\$5,078	\$29.30	\$ 5,332	\$30.76	\$5,599	\$32.30
Senior Public Safety Dispatcher	530	\$4,504	\$25.99	\$4,730	\$27.29	\$4,966	\$28.65	\$ 5,214	\$30.08	\$5,475	\$31.59
Building Inspector I/II-I	520	\$4,489	\$25.90	\$4,714	\$27.20	\$4,950	\$28.56	\$ 5,197	\$29.98	\$5,457	\$31.48
Human Resources Technician	519	\$4,401	\$25.39	\$4,621	\$26.66	\$4,853	\$28.00	\$ 5,095	\$29.40	\$5,350	\$30.87
Permit Technician	518	\$4,401	\$25.39	\$4,621	\$26.66	\$4,853	\$28.00	\$ 5,095	\$29.40	\$5,350	\$30.87
Housing Specialist I/II-II	561	\$4,200	\$24.23	\$4,410	\$25.44	\$4,631	\$26.72	\$ 4,862	\$28.05	\$5,105	\$29.45
Public Safety Dispatcher I/II-II	526	\$4,095	\$23.63	\$4,300	\$24.81	\$4,515	\$26.05	\$ 4,741	\$27.35	\$4,978	\$28.72
Housing Specialist I/II-I	560	\$4,001	\$23.08	\$4,201	\$24.24	\$4,411	\$25.45	\$ 4,632	\$26.72	\$4,863	\$28.06
Administrative Assistant II	511	\$4,001	\$23.08	\$4,201	\$24.24	\$4,411	\$25.45	\$ 4,632	\$26.72	\$4,863	\$28.06
Recreation Coordinator	580	\$3,900	\$22.50	\$4,095	\$23.63	\$4,300	\$24.81	\$ 4,515	\$26.05	\$4,741	\$27.35
Accounting Technician	508	\$3,885	\$22.41	\$4,080	\$23.54	\$4,283	\$24.71	\$ 4,498	\$25.95	\$4,723	\$27.25
Senior Account Clerk	505	\$3,885	\$22.41	\$4,080	\$23.54	\$4,283	\$24.71	\$ 4,498	\$25.95	\$4,723	\$27.25
Senior Maintenance Worker	568	\$3,825	\$22.07	\$4,017	\$23.17	\$4,217	\$24.33	\$ 4,428	\$25.55	\$4,650	\$26.82
Fleet Mechanic	555	\$3,825	\$22.07	\$4,017	\$23.17	\$4,217	\$24.33	\$ 4,428	\$25.55	\$4,650	\$26.82
Public Safety Dispatcher I/II-I	525	\$3,825	\$22.07	\$4,017	\$23.17	\$4,217	\$24.33	\$ 4,428	\$25.55	\$4,650	\$26.82
Administrative Assistant I	510	\$3,737	\$21.56	\$3,924	\$22.64	\$4,121	\$23.77	\$ 4,327	\$24.96	\$4,543	\$26.21
Rec. Prog. & Admin. Coordinator	581	\$3,737	\$21.56	\$3,924	\$22.64	\$4,121	\$23.77	\$ 4,327	\$24.96	\$4,543	\$26.21
Maintenance Worker I/II-II	566	\$3,644	\$21.02	\$3,826	\$22.08	\$4,018	\$23.18	\$ 4,219	\$24.34	\$4,430	\$25.56
Community Services Officer I/II-II	536	\$3,608	\$20.81	\$3,788	\$21.85	\$3,978	\$22.95	\$ 4,176	\$24.10	\$4,385	\$25.30
Account Clerk III	503	\$3,481	\$20.09	\$3,655	\$21.09	\$3,838	\$22.14	\$ 4,030	\$23.25	\$4,232	\$24.41
Maintenance Worker I/II-I	565	\$3,313	\$19.11	\$3,479	\$20.07	\$3,653	\$21.07	\$ 3,835	\$22.13	\$4,027	\$23.23
Bldg Maintenance Worker I/II-II	516	\$3,313	\$19.11	\$3,479	\$20.07	\$3,653	\$21.07	\$ 3,835	\$22.13	\$4,027	\$23.23
Community Services Officer I/II-I	535	\$3,278	\$18.91	\$3,442	\$19.86	\$3,614	\$20.85	\$ 3,795	\$21.89	\$3,984	\$22.99
Account Clerk I/II-II	501	\$3,165	\$18.26	\$3,324	\$19.17	\$3,490	\$20.13	\$ 3,664	\$21.14	\$3,848	\$22.20
Office Assistant	509	\$3,127	\$18.04	\$3,283	\$18.94	\$3,447	\$19.89	\$ 3,620	\$20.88	\$3,801	\$21.93
Bldg Maintenance Worker I/II-I	515	\$3,011	\$17.37	\$3,162	\$18.24	\$3,320	\$19.15	\$ 3,486	\$20.11	\$3,660	\$21.12
Account Clerk I/II-I	500	\$2,877	\$16.60	\$3,021	\$17.43	\$3,172	\$18.30	\$ 3,331	\$19.22	\$3,497	\$20.18

Bold denotes benchmark class

EXHIBIT A

Section No. 5: General City Service

Effective: December 27, 2019

Job Class	Range	A Step		B Step		C Step		D Step		E Step	
		Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly
Computer Technician	545	\$5,392	\$31.11	\$5,662	\$32.67	\$5,945	\$34.30	\$ 6,242	\$36.01	\$6,554	\$37.81
Building Inspector I/II-II	521	\$5,130	\$29.59	\$5,386	\$31.07	\$5,656	\$32.63	\$ 5,938	\$34.26	\$6,235	\$35.97
Public Works Inspector	570	\$5,189	\$29.94	\$5,449	\$31.44	\$5,721	\$33.01	\$ 6,007	\$34.66	\$6,308	\$36.39
Youth Services Specialist	590	\$4,786	\$27.61	\$5,025	\$28.99	\$5,276	\$30.44	\$ 5,540	\$31.96	\$5,817	\$33.56
Senior Public Safety Dispatcher	530	\$4,680	\$27.00	\$4,914	\$28.35	\$5,160	\$29.77	\$ 5,418	\$31.26	\$5,689	\$32.82
Building Inspector I/II-I	520	\$4,664	\$26.91	\$4,898	\$28.26	\$5,143	\$29.67	\$ 5,400	\$31.15	\$5,670	\$32.71
Human Resources Technician	519	\$4,573	\$26.38	\$4,802	\$27.70	\$5,042	\$29.09	\$ 5,294	\$30.54	\$5,559	\$32.07
Permit Technician	518	\$4,573	\$26.38	\$4,802	\$27.70	\$5,042	\$29.09	\$ 5,294	\$30.54	\$5,559	\$32.07
Housing Specialist I/II-II	561	\$4,364	\$25.18	\$4,582	\$26.44	\$4,811	\$27.76	\$ 5,052	\$29.15	\$5,304	\$30.60
Public Safety Dispatcher I/II-II	526	\$4,255	\$24.55	\$4,468	\$25.77	\$4,691	\$27.06	\$ 4,926	\$28.42	\$5,172	\$29.84
Housing Specialist I/II-I	560	\$4,157	\$23.98	\$4,365	\$25.18	\$4,583	\$26.44	\$ 4,812	\$27.76	\$5,053	\$29.15
Administrative Assistant II	511	\$4,157	\$23.98	\$4,365	\$25.18	\$4,583	\$26.44	\$ 4,812	\$27.76	\$5,053	\$29.15
Recreation Coordinator	580	\$4,052	\$23.38	\$4,255	\$24.55	\$4,468	\$25.78	\$ 4,691	\$27.06	\$4,926	\$28.42
Accounting Technician	508	\$4,037	\$23.29	\$4,239	\$24.45	\$4,451	\$25.68	\$ 4,673	\$26.96	\$4,907	\$28.31
Senior Account Clerk	505	\$4,037	\$23.29	\$4,239	\$24.45	\$4,451	\$25.68	\$ 4,673	\$26.96	\$4,907	\$28.31
Senior Maintenance Worker	568	\$3,974	\$22.93	\$4,173	\$24.08	\$4,382	\$25.28	\$ 4,601	\$26.54	\$4,831	\$27.87
Fleet Mechanic	555	\$3,974	\$22.93	\$4,173	\$24.08	\$4,382	\$25.28	\$ 4,601	\$26.54	\$4,831	\$27.87
Public Safety Dispatcher I/II-I	525	\$3,974	\$22.93	\$4,173	\$24.08	\$4,382	\$25.28	\$ 4,601	\$26.54	\$4,831	\$27.87
Administrative Assistant I	510	\$3,883	\$22.40	\$4,077	\$23.52	\$4,281	\$24.70	\$ 4,495	\$25.93	\$4,720	\$27.23
Rec. Prog. & Admin. Coordinator	581	\$3,883	\$22.40	\$4,077	\$23.52	\$4,281	\$24.70	\$ 4,495	\$25.93	\$4,720	\$27.23
Maintenance Worker I/II-II	566	\$3,786	\$21.84	\$3,976	\$22.94	\$4,174	\$24.08	\$ 4,383	\$25.29	\$4,602	\$26.55
Community Services Officer I/II-II	536	\$3,749	\$21.63	\$3,936	\$22.71	\$4,133	\$23.84	\$ 4,339	\$25.03	\$4,556	\$26.29
Account Clerk III	503	\$3,617	\$20.87	\$3,798	\$21.91	\$3,988	\$23.01	\$ 4,187	\$24.16	\$4,397	\$25.37
Maintenance Worker I/II-I	565	\$3,442	\$19.86	\$3,615	\$20.85	\$3,795	\$21.90	\$ 3,985	\$22.99	\$4,184	\$24.14
Bldg Maintenance Worker I/II-II	516	\$3,442	\$19.86	\$3,615	\$20.85	\$3,795	\$21.90	\$ 3,985	\$22.99	\$4,184	\$24.14
Community Services Officer I/II-I	535	\$3,406	\$19.65	\$3,576	\$20.63	\$3,755	\$21.66	\$ 3,943	\$22.75	\$4,140	\$23.88
Account Clerk I/II-II	501	\$3,289	\$18.97	\$3,453	\$19.92	\$3,626	\$20.92	\$ 3,807	\$21.96	\$3,998	\$23.06
Office Assistant	509	\$3,249	\$18.74	\$3,411	\$19.68	\$3,582	\$20.66	\$ 3,761	\$21.70	\$3,949	\$22.78
Bldg Maintenance Worker I/II-I	515	\$3,129	\$18.05	\$3,285	\$18.95	\$3,449	\$19.90	\$ 3,622	\$20.89	\$3,803	\$21.94
Account Clerk I/II-I	500	\$2,989	\$17.25	\$3,139	\$18.11	\$3,296	\$19.01	\$ 3,461	\$19.97	\$3,634	\$20.96

Bold denotes benchmark class

Exhibit A: Temporary/Hourly Employees

Effective: December 28, 2018

Minimum \$ 12.00

Job Class	Range	A	B	C	D	E
Traffic Engineer - Temp	959	\$85.00				
Economic Development Consultant	956	\$65.00				
Background Investigator	955	\$49.92				
Engineering Technician - Temp	900	\$20.50	\$21.53	\$22.60	\$23.73	\$24.92
Maintenance Worker II - Temp	916	\$17.77	\$18.66	\$19.59	\$20.57	\$21.60
Police Officer - Temp	905	\$17.52	\$18.39	\$19.31	\$20.28	\$21.29
Firefighter - Temp	910	\$17.52	\$18.39	\$19.31	\$20.28	\$21.29
Computer Systems Specialist	917	\$16.95	\$17.80	\$18.69	\$19.63	\$20.61
Financial Services Specialist	918	\$16.95	\$17.80	\$18.69	\$19.63	\$20.61
Planning Specialist	919	\$16.95	\$17.80	\$18.69	\$19.63	\$20.61
Public Works Specialist	921	\$16.95	\$17.80	\$18.69	\$19.63	\$20.61
Communications & Records Tech I - Temp	920	\$16.95	\$17.80	\$18.69	\$19.63	\$20.61
Administrative Assistant I - Temp	925	\$16.61	\$17.44	\$18.32	\$19.23	\$20.19
Community Services Officer I/II-I - Temp	930	\$15.92	\$16.72	\$17.56	\$18.43	\$19.36
Maintenance Worker I - Temp	915	\$16.16	\$16.96	\$17.81	\$18.70	\$19.64
Building Maintenance Worker I/II-I - Temp	914	\$15.23	\$16.00	\$16.80	\$17.64	\$18.52
Office Assistant - Temp	926	\$14.37	\$15.09	\$15.85	\$16.64	\$17.47
Recreation Specialist Supervisor	939	\$15.81	\$16.60	\$17.43	\$18.30	\$19.22
Recreation Specialist III	937	\$14.37	\$15.09	\$15.85	\$16.64	\$17.47
Recreation Specialist II	936	\$13.07	\$13.72	\$14.41	\$15.13	\$15.88
Recreation Specialist I	935	\$11.88	\$12.47	\$13.10	\$13.75	\$14.44

Exhibit A: Temporary/Hourly Employees

Effective: December 27, 2019

Minimum \$ 13.00

Job Class	Range	A	B	C	D	E
Traffic Engineer - Temp	959	\$85.00				
Economic Development Consultant	956	\$65.00				
Background Investigator	955	\$49.92				
Engineering Technician - Temp	900	\$21.32	\$22.39	\$23.51	\$24.68	\$25.92
Maintenance Worker II - Temp	916	\$18.66	\$19.59	\$20.57	\$21.60	\$22.68
Police Officer - Temp	905	\$18.22	\$19.13	\$20.09	\$21.09	\$22.15
Firefighter - Temp	910	\$18.22	\$19.13	\$20.09	\$21.09	\$22.15
Computer Systems Specialist	917	\$17.63	\$18.51	\$19.44	\$20.41	\$21.43
Financial Services Specialist	918	\$17.63	\$18.51	\$19.44	\$20.41	\$21.43
Planning Specialist	919	\$17.63	\$18.51	\$19.44	\$20.41	\$21.43
Public Works Specialist	921	\$17.63	\$18.51	\$19.44	\$20.41	\$21.43
Communications & Records Tech I - Temp	920	\$17.63	\$18.51	\$19.44	\$20.41	\$21.43
Administrative Assistant I - Temp	925	\$17.28	\$18.14	\$19.05	\$20.00	\$21.00
Community Services Officer I/II-I - Temp	930	\$16.56	\$17.39	\$18.26	\$19.17	\$20.13
Maintenance Worker I - Temp	915	\$16.96	\$17.81	\$18.70	\$19.64	\$20.62
Building Maintenance Worker I/II-I - Temp	914	\$16.00	\$16.80	\$17.64	\$18.52	\$19.44
Office Assistant - Temp	926	\$15.38	\$16.15	\$16.96	\$17.81	\$18.70
Recreation Specialist Supervisor	939	\$16.92	\$17.77	\$18.65	\$19.59	\$20.57
Recreation Specialist III	937	\$15.38	\$16.15	\$16.96	\$17.81	\$18.70
Recreation Specialist II	936	\$13.98	\$14.68	\$15.42	\$16.19	\$17.00
Recreation Specialist I	935		\$13.35	\$14.01	\$14.72	\$15.45

Exhibit A: Temporary/Hourly Employees

Effective: December 25, 2020

Minimum \$ 14.00

Job Class	Range	A	B	C	D	E
Traffic Engineer - Temp	959	\$85.00				
Economic Development Consultant	956	\$65.00				
Background Investigator	955	\$49.92				
Engineering Technician - Temp	900	\$22.18	\$23.28	\$24.45	\$25.67	\$26.95
Maintenance Worker II - Temp	916	\$19.59	\$20.57	\$21.60	\$22.68	\$23.82
Police Officer - Temp	905	\$18.95	\$19.90	\$20.89	\$21.93	\$23.03
Firefighter - Temp	910	\$18.95	\$19.90	\$20.89	\$21.93	\$23.03
Computer Systems Specialist	917	\$18.34	\$19.25	\$20.22	\$21.23	\$22.29
Financial Services Specialist	918	\$18.34	\$19.25	\$20.22	\$21.23	\$22.29
Planning Specialist	919	\$18.34	\$19.25	\$20.22	\$21.23	\$22.29
Public Works Specialist	921	\$18.34	\$19.25	\$20.22	\$21.23	\$22.29
Communications & Records Tech I - Temp	920	\$18.34	\$19.25	\$20.22	\$21.23	\$22.29
Administrative Assistant I - Temp	925	\$17.97	\$18.87	\$19.81	\$20.80	\$21.84
Community Services Officer I/II-I - Temp	930	\$17.22	\$18.09	\$18.99	\$19.94	\$20.94
Maintenance Worker I - Temp	915	\$17.81	\$18.70	\$19.64	\$20.62	\$21.65
Building Maintenance Worker I/II-I - Temp	914	\$16.80	\$17.64	\$18.52	\$19.44	\$20.42
Office Assistant - Temp	926	\$16.46	\$17.28	\$18.14	\$19.05	\$20.00
Recreation Specialist Supervisor	939	\$18.10	\$19.01	\$19.96	\$20.96	\$22.00
Recreation Specialist III	937	\$16.46	\$17.28	\$18.14	\$19.05	\$20.00
Recreation Specialist II	936	\$14.96	\$15.71	\$16.50	\$17.32	\$18.19
Recreation Specialist I	935		\$14.28	\$15.00	\$15.75	\$16.53

Exhibit A: Temporary/Hourly Employees

Effective: December 24, 2021

Minimum \$ 15.00

Job Class	Range	A	B	C	D	E
Traffic Engineer - Temp	959	\$85.00				
Economic Development Consultant	956	\$65.00				
Background Investigator	955	\$49.92				
Engineering Technician - Temp	900	\$23.06	\$24.22	\$25.43	\$26.70	\$28.03
Maintenance Worker II - Temp	916	\$20.57	\$21.60	\$22.68	\$23.82	\$25.01
Police Officer - Temp	905	\$19.71	\$20.69	\$21.73	\$22.81	\$23.95
Firefighter - Temp	910	\$19.71	\$20.69	\$21.73	\$22.81	\$23.95
Computer Systems Specialist	917	\$19.07	\$20.02	\$21.02	\$22.08	\$23.18
Financial Services Specialist	918	\$19.07	\$20.02	\$21.02	\$22.08	\$23.18
Planning Specialist	919	\$19.07	\$20.02	\$21.02	\$22.08	\$23.18
Public Works Specialist	921	\$19.07	\$20.02	\$21.02	\$22.08	\$23.18
Communications & Records Tech I - Temp	920	\$19.07	\$20.02	\$21.02	\$22.08	\$23.18
Administrative Assistant I - Temp	925	\$18.69	\$19.62	\$20.60	\$21.63	\$22.72
Community Services Officer I/II-I - Temp	930	\$17.91	\$18.81	\$19.75	\$20.74	\$21.77
Maintenance Worker I - Temp	915	\$18.70	\$19.64	\$20.62	\$21.65	\$22.73
Building Maintenance Worker I/II-I - Temp	914	\$17.64	\$18.52	\$19.44	\$20.42	\$21.44
Office Assistant - Temp	926	\$17.61	\$18.49	\$19.41	\$20.39	\$21.40
Recreation Specialist Supervisor	939	\$19.37	\$20.34	\$21.36	\$22.42	\$23.55
Recreation Specialist III	937	\$17.61	\$18.49	\$19.41	\$20.39	\$21.40
Recreation Specialist II	936	\$16.01	\$16.81	\$17.65	\$18.53	\$19.46
Recreation Specialist I	935		\$15.28	\$16.05	\$16.85	\$17.69

MINUTES

REGULAR MEETING OF THE SUISUN CITY COUNCIL

SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,

AND HOUSING AUTHORITY

TUESDAY, DECEMBER 4, 2018

7:00 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585.

ROLL CALL

Mayor Sanchez called the meeting to order at 7:00 PM with the following Council / Board Members present: Day, Hudson, Segala, Wilson and Mayor Sanchez.

Pledge of Allegiance was led by Mayor Sanchez.

Invocation was given by Interim City Manager Mattos.

PUBLIC COMMENT

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

Lawrence Woods education advocate, thanked Mayor Sanchez and City staff for their hard work improving life in Suisun City; congratulated newly elected Mayor Wilson and Council Member Williams, and thanked everyone for their years of service.

George Guynn, Jr. discussed State taxes and its effect on seniors and low-income families and recommended the City Council appoint the person with the next highest votes to fill the vacancy on the City Council.

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

CONSENT CALENDAR

1. Council Adoption of Resolution No. 2018-110: Reciting the Fact of the General Municipal Election Held on November 6, 2018, Declaring the Result and such other Matters as Provided by Law – (Hobson).

Motioned by Council Member Day and seconded by Council Member Hudson to approve Consent Calendar. Motion carried unanimously by the following roll call vote:

AYES: Council Members Day, Hudson, Segala, Wilson, Sanchez

SPECIAL BUSINESS

Mayor Sanchez stated Council Member Hudson and himself would like to say a few words prior to Item 2.

Council Member Hudson stated he had been an honor to be able to serve on the City Council for twelve years, thanked staff and all his fellow council members for all their help along the way especially Mayor Sanchez and recommended the City Council find sustainable solutions for the homeless problems.

Mayor Sanchez thanked Council Member Hudson for being a great vice-mayor for six years; thanked God for his twenty-four years on the city council, twelve years as a council member and twelve years as mayor, thanked the citizens, fellow council members and staff for their support, stated he was sure incoming Mayor Wilson would make good use of the money in the budget to put back in place the benefits and perks that are long overdue for the employees, thanked the winners of the last election and stated Lori Wilson was able, willing, and capable to lead our City.

2. Senator Bill Dodd to Administer Oath of Office to Elected Mayor and City Councilmembers.
 - a. Administer the Oath of Office to Mayor Lori Wilson
 - b. Administer the Oath of Office to Councilmember Wanda Williams
 - c. City Clerk Hobson stated the Oath of Office had been extended to Council Member Jane Day.

ROLL CALL OF NEWLY SEATED COUNCIL

City Clerk Hobson did the roll call with the following Council Members present:

Council Member Day

Council Member Segala

Council Member Williams

Mayor Wilson

Remarks from newly elected Council Members:

Council Member Day thanked Suisun City residents for their support during the election; congratulated Lori Wilson and Wanda Williams; stated there was still lots to achieve; was looking forward to working with Mayor Wilson and Council Member Williams; and stated the council must always be thinking about yesterday, our history; today, presently; and tomorrow, our future.

Council Member Williams thanked God for the opportunity to serve our community; citizens of Suisun City for trusting her enough to represent them; thanked everyone who had served in the past; looking forward to moving the City forward; thanked Mayor Wilson; thanked her family and everyone who volunteered to help, council members and staff.

Mayor Wilson thanked God for his many blessings; her husband, family; friends; and Team Fresh for their love and support; thanked Council Member Hudson and Mayor Sanchez for their service;

stated her appreciation to the citizens of Suisun City for honoring her to be their mayor and stated her commitment to the citizens to prioritize quality of life in Suisun City, economic development and community safety, to be accessible, transparent and challenge bias's , to be fair, keep it real. Mayor Wilson stated the best is yet to come.

SPECIAL RESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

3. Presentation by Senator Bill Dodd to Pete Sanchez and Mike Hudson.
4. Presentation by Jack Batchelor, Senior District Representative, Congressman John Garamendi, to Pete Sanchez and Mike Hudson.
5. Presentation by Mayor Wilson to Pete Sanchez and Mike Hudson.

7:45 PM – Mayor Wilson recessed the meeting for refreshments.

8:20 PM -Mayor Wilson reconvened the meeting.

CONFLICT OF INTEREST NOTIFICATION - None

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

REPORTS: (Informational items only.)

6. Mayor/Council - Chair/Boardmembers

Council Member Williams reported visiting Princess House our transitional housing facility.

Council Member Segala stated the importance of attendance at appointed committee meetings and reported attending Christmas on the Waterfront and thanked staff for a job well done; and attended Regional Travis AFB committee and maintenance group tree auction with proceeds going to the Fisher House on the base.

7. City Manager/Executive Director/Staff

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

8. Approving Appointment of Suisun City Mayor Pro Tem – (Wilson).

Mayor Wilson appointed Council Member Segala to be Mayor Pro Tem with a consent motion made by Council Member Williams and seconded by Council Member Day. Motion carried unanimously by the following vote:

AYES: Council Members: Williams, Day, Segala, Wilson

9. Approving Appointment to the Solano Commission for Women and Girls for a term of three-years.

Mayor Wilson appointed Tiffany Thomas to serve on the Solano Commission for Women and Girls with a consent motion made by Council Member Day and seconded by Council Member Segala. Motion carried unanimously by the following vote:

AYES: Council Members: Day, Segala, Williams, Wilson

10. Approving a Nomination to the Solano Transportation Authority's (STA) Bicycle Advisory Committee (BAC) for appointment by the STA Board for a term of three-years.

Mayor Wilson appointed Lawrence Gee to serve on the Solano Transportation Authority's (STA) Bicycle Advisory Committee with a consent motion made by Council Member Day and seconded by Council Member Segala. Motion carried unanimously by the following vote:

AYES: Council Members: Day, Segala, Williams, Wilson

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

City Council

11. Council Adoption of Resolution No. 2018-111: Authorizing the City Manager to Execute a Contract with Motorola Solutions Inc. to Purchase and Upgrade the Public Safety Communications System – (Kreins).
12. Council Adoption of Resolution No. 2018-112: Authorizing the City Manager on Behalf of the City to Execute a Quitclaim Deed of a Public Fire Access Easement within the Empty Parcel at 104 Railroad Avenue (A.P.N. 002-420-190) – (Medill/Lozano).
13. Council Adoption of Resolution No. 2018-113: Adopting Certain Findings and the Policy Directives to Implement the Sales and Use of Safe and Sane Fireworks for 2019 as Provided in Chapter 8.04 of the Suisun City Code – (Vincent).

Motioned by Council Member Segala and seconded by Council Member Day to approve Consent Calendar. Motion carried unanimously by the following roll call vote:

AYES: Council Members Day, Segala, Williams, Wilson

PUBLIC HEARINGS

GENERAL BUSINESS

City Council

14. Council Introduction and Waive Reading Of Ordinance No. 753: An Ordinance of the City Council of the City of Suisun City, California, Amending Section 2.04.040 of Chapter 2.04 of Title 2 of the Suisun City Municipal Code, Relating to Filling Vacancies on the City Council – (Taylor/Mattos).

Motioned by Council Member Segala and seconded by Council Member Day to introduce and waive the reading the reading of Ordinance No. 753. Motion carried by the following roll call vote:

AYES: Council Members Day, Segala, Williams, Wilson

15. Council Adoption of Resolution No. 2018-114: Adopting Procedures Relating to the Filling of a Vacancy on the City Council – (Taylor/Mattos).

**Motioned by Council Member Segala and seconded by Council Member Day to adopt Resolution No. 2018-114. Motion carried unanimously by the following roll call vote:
AYES: Council Members Segala, Day, Williams, Wilson**

ADJOURNMENT

There being no further business, Mayor Wilson adjourned the meeting at 8:59 PM.

Linda Hobson, CMC
City Clerk

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MINUTES

REGULAR MEETING OF THE SUISUN CITY COUNCIL

SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,

AND HOUSING AUTHORITY

TUESDAY, DECEMBER 11, 2018

7:00 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by:

Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585.

Mayor Pro Tem Michael Segala from 3838 Wyllye Road, Princeville, HI 96722

ROLL CALL

Mayor Wilson called the meeting to order at 7:02 PM with the following Council / Board Members present: Day, Segala, Williams, Wilson.

Pledge of Allegiance was led by Council Member Williams.

Invocation was given by Acting City Manager Lofthus.

PUBLIC COMMENT - None

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

CONFLICT OF INTEREST NOTIFICATION - None

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

REPORTS: (Informational items only.)

1. Mayor/Council - Chair/Boardmembers

Council Member Williams reported there had been dumped couches on Cordelia Road and our Public Works Department had contacted Solano County and the issue was resolved in a timely manner, had attended the Employees Recognition Dinner and the Fire Department Ball, and suggested the City should adopt a road to help roads keep clean.

Council Member Segala discussed the Suisun Wildlife and Rehabilitation Center and suggested people visit and donate to the Center and thanked Stanley Davis for his continued support and dedication to the Suisun City Police Department.

Mayor Wilson stated it was the City's desire to have citizens engage in the community and

suggested the Council form citizen advisory groups for speaking to environmental conditions, safety and disaster preparedness, and maintenance assessment districts.

2. City Manager/Executive Director/Staff

PRESENTATIONS/APPOINTMENTS - None

(Presentations, Awards, Proclamations, Appointments).

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

City Council

3. Council Adoption of Resolution No. 2018-115: Authorizing the Recreation, Parks and Marina Director to Execute a Contract to Receive and Administer Funding Through USA Archery and California Parks and Recreation Society – (Lofthus).
4. Council Adoption of Resolution No. 2018-116: Reaffirming the Necessity of the Development Impact Fees, and Accepting the Annual Report on Development Impact Fees. – (Luna).
5. Council Adoption of Ordinance No. -753: Amending Section 2.04.040 of Chapter 2.04 of Title 2 of the Suisun City Municipal Code, relating to filling vacancies on the city council, so that it is consistent with the California Government Code. (Introduced and Reading Waived on December 4, 2018). (Taylor/Mattos).
6. Council Adoption of Resolution No. 2018-117: Adopting the Third Amendment to the Annual Appropriation Resolution No. 2018-68 to Appropriate Donations from Stanley Davis for the Construction of an Investigations Division Office in the Police Headquarters – (Kreins).
7. Council Adoption of Resolution No. 2018-118: Accepting the Pierce Island Levee Rehabilitation Project as Complete; and Authorizing the City Manager to Record the Notice of Completion for the Project – (Lozano).
8. Council Reauthorization and Continuation of the Suisun City Historic Waterfront Business Improvement District – (McNamara/Rahman).
 - a. Council Adoption of Resolution No. 2018-119: Reauthorizing and Continuing the Suisun City Historic Waterfront Business Improvement District and the Assessment Levy for the District.
 - b. Council Adoption of Resolution No. 2018-120: Accepting the 2018 Annual Report and Approving the Proposed Calendar Year 2019 Operating Budget for the Suisun City Historic Waterfront Business Improvement District.

Suisun City Council Acting as Successor Agency

9. Agency Adoption of Resolution No. SA 2018-03: Receiving and Accepting a Recognized Obligation Payment Schedule 19/20 (ROPS) for the Period of July 1, 2019 through June 30, 2020 – (Luna/Rahman).

Joint City Council / Suisun City Council Acting as Successor Agency

10. Council/Agency Approval of the November 2018 Payroll Warrants in the Amount of \$388,869.77. Council/Agency Approval of the November 2018 Payable Warrants in the Amount of \$2,186,549.53– (Finance).

Council Member Day asked that Item 7 be pulled from Consent Calendar.

Motioned by Council Member Segala and seconded by Council Member Williams to approve Consent Calendar Items 2-6 and 8-10. Motion carried unanimously by the following roll call vote:

AYES: Council Members Day, Segala, Williams, Wilson

Item 7

Motioned by Council Member Day and seconded by Council Member Williams to adopt Resolution No. 2018-___. Motion carried unanimously by the following roll call vote:

AYES: Council Members Segala, Day, Williams, Wilson

PUBLIC HEARINGS - None

GENERAL BUSINESS

City Council

11. Discussion and Direction Regarding Suisun City’s Interest to Working with Solano Transportation Authority on their Proposed Office Building Development – (McNamara).

Council Members Williams and Segala will review the parking and cost.

CLOSED SESSION

Pursuant to California Government Code section 54950 the Suisun City Council, Suisun City Council Acting as Successor Agency to the Redevelopment Agency and/or Suisun City Housing Authority will hold a Closed Session for the purpose of:

City Council

12. PUBLIC EMPLOYEE APPOINTMENT

Pursuant to Government Code Section 54957.

Title: City Manager

13. PUBLIC EMPLOYEE APPOINTMENT

Pursuant to Government Code Section 54957(b)(1).

Title: Interim City Manager

14. CONFERENCE WITH LABOR NEGOTIATOR

Agency negotiator: Joe Dingman, Administrative Services Director, Dan Healy, Police Commander, Kris Lofthus, Recreation, Parks and Marina Director, and Scott Corey, Senior Management Analyst.

Employee organization: SCPOA (Suisun City Police Officers’ Association)

15. CONFERENCE WITH LABOR NEGOTIATOR

Agency negotiator: Joe Dingman, Administrative Services Director and, Kris Lofthus, Recreation, Parks and Marina Director, Joe Kreins, Interim Police Chief, Scott Corey, Senior Management Analyst.

Employee organization: SCEA (Suisun City Employees' Association).

16. CONFERENCE WITH LABOR NEGOTIATOR

Agency negotiator: Joe Dingman, Administrative Services Director, and Kris Lofthus, Recreation, Parks and Marina Director, Scott Corey, Senior Management Analyst.

Employee organization: SCMPEA (Suisun City Management and Professional Employees' Association)

7:40 PM – Mayor Wilson recessed the meeting to Closed Session

CONVENE OPEN SESSION

Announcement of Actions Taken, if any, in Closed Session.

11:10 PM – Mayor Wilson reconvened the meeting and stated Rich Ramirez was appointed Interim City Manager and Tim Mattos as Assistant City Manager effective December 17, 2018. The term of the agreement is until June 2019 or until a new city manager is hired and compensation shall be set pursuant to the City’s publicly available salary schedule. The motion included that City Attorney Taylor was authorized to approve the form of the agreement and Mayor Wilson was authorized to execute the agreement.

ADJOURNMENT

There being no further business, Mayor Wilson adjourned the meeting at 11:10 PM.

Linda Hobson, CMC
City Clerk

MINUTES

REGULAR MEETING OF THE SUISUN CITY COUNCIL

TUESDAY, JANUARY 8, 2019

5:30 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585.

ROLL CALL

Mayor Wilson called the meeting to order at 5:30 PM with the following Council / Board Members present: Day, Segala, Williams, Wilson.

PUBLIC COMMENT - None

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

CONFLICT OF INTEREST NOTIFICATION - None

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

CLOSED SESSION

Pursuant to California Government Code section 54950 the Suisun City Council will hold a Closed Session for the purpose of:

City Council

1. PUBLIC EMPLOYEE APPOINTMENT
Pursuant to Government Code Section 54957(b)(1).
Title: City Manager
2. PUBLIC EMPLOYEE APPOINTMENT
Pursuant to Government Code Section 54957(b)(1).
Title: Police Chief
3. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
Discussion of potential for initiation of litigation pursuant to Government Code Section 54956.9(d)(4).

5:31 PM – Mayor Wilson recessed the meeting to Closed Session.

CONVENE OPEN SESSION

Announcement of Actions Taken, if any, in Closed Session.

6:26 PM – Mayor Wilson reconvened the meeting and stated no action was made in Closed Session.

ADJOURNMENT

There being no further business, Mayor Wilson adjourned the meeting at 6:26 PM.

Linda Hobson, CMC
City Clerk

MINUTES

SPECIAL MEETING OF THE SUISUN CITY COUNCIL

SATURDAY, JANUARY 12, 2019

9:00 A.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

*Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by:
Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585.*

ROLL CALL

Mayor Wilson called the meeting to order at 9:00 a.m.
AM with the following Council / Board Members present: Day, Segala, Williams, Wilson.
Pledge of Allegiance was led by Council Member Segala.
Invocation was given by Interim City Manager Ramirez.

PUBLIC COMMENT - None

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

CONFLICT OF INTEREST NOTIFICATION - None

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

GENERAL BUSINESS

1. Interview of City Council Applicants Pursuant to City Council Resolution No. 2018- 114, Adopting Procedures for the Selection of New City Council Member from Public.

The following applicants were interviewed by the city Council: Anthony Adams, Michael Hudson, Tina Norman, Anthony Oddo, Carmen Perry. Aaron M. Trudeau.

10:57 AM – Mayor Wilson recessed the meeting.

11:13 AM - Mayor Wilson reconvened the meeting.

The following people commented on the candidates: George Guynn, Pstr. Dennis Murphy, Kenneth Perry, Joyce Oren, Nicholas Mercado, Robert Lee, Michael Zeiss, Laura Calderon, Michelle Simmen, Alan Werblin, MD, Doug Kniveton, Thomas Kamin, Ruth Maty, Robert Guerrero, Juliet Vercelli, Sue Polley, Triston Dubois, Crystal Hayley, Debbi Davis, Mariah Klein, Tom Alder, David Pellerin, Tina Norman, Chase Pivrotto, Mike Hudson, Tony Oddo

ADJOURNMENT

There being no further business, Mayor Wilson adjourned the meeting at 12:24 PM.

Linda Hobson, CMC
City Clerk

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MINUTES

SPECIAL MEETING OF THE SUISUN CITY COUNCIL

TUESDAY, JANUARY 15, 2019

5:30 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), the following Council meeting includes teleconference participation by Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585.

ROLL CALL

Mayor Wilson called the meeting to order at 5:30 PM with the following Council / Board Members present: Day, Segala, Williams, Wilson.

PUBLIC COMMENT - None

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

CONFLICT OF INTEREST NOTIFICATATION - None

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

CLOSED SESSION

Pursuant to California Government Code section 54950 the Suisun City Council will hold a Closed Session for the purpose of:

City Council

1. CONFERENCE WITH LABOR NEGOTIATOR

Agency negotiator: Joe Dingman, Administrative Services Director, Dan Healy, Police Commander, Kris Lofthus, Recreation, Parks and Marina Director, and Scott Corey, Senior Management Analyst.

Employee organization: SCPOA (Suisun City Police Officers' Association)

2. CONFERENCE WITH LABOR NEGOTIATOR

Agency negotiator: Joe Dingman, Administrative Services Director and, Kris Lofthus, Recreation, Parks and Marina Director, Scott Corey, Senior Management Analyst.

Employee organization: SCEA (Suisun City Employees' Association).

3. CONFERENCE WITH LABOR NEGOTIATOR

Agency negotiator: Joe Dingman, Administrative Services Director, and Kris Lofthus, Recreation, Parks and Marina Director, Scott Corey, Senior Management Analyst.

Employee organization: SCMPEA (Suisun City Management and Professional Employees' Association)

5:32 PM – Mayor Wilson recessed the meeting to Closed Session.

CONVENE OPEN SESSION

Announcement of Actions Taken, if any, in Closed Session.

7:00 PM – Mayor Wilson reconvened the meeting and stated no actions were taken in Closed Session.

ADJOURNMENT

There being no further business, Mayor Wilson adjourned the meeting at 7:00 PM.

Linda Hobson, CMC
City Clerk

MINUTES

REGULAR MEETING OF THE SUISUN CITY COUNCIL

SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,

AND HOUSING AUTHORITY

TUESDAY, JANUARY 15, 2019

7:00 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by:

Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585.

ROLL CALL

Mayor Wilson called the meeting to order at 7:00 PM with the following Council / Board Members present: Day, Segala, Williams, Wilson.

Pledge of Allegiance was led by Council Member Williams.

Invocation was given by Acting Interim City Manager Ramirez.

PUBLIC COMMENT

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

Victor Bordello asked for assistance with a \$208 citation for an expired truck registration.

Michael Zeiss expressed concern about a better mechanism of notifying citizen of pending issues and affordable housing in Suisun City.

CONFLICT OF INTEREST NOTIFICATION - None

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

REPORTS: (Informational items only.)

1. Mayor/Council - Chair/Boardmembers

- a. Update on Formatting Citizens Committees: Climate, Landscaping & Lighting Districts (a.k.a. MAD) and Public Safety – (Wilson)

2. City Manager/Executive Director/Staff

- a. Illegal Dumping Notification Process – (Medill)

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

City Council

3. Introduction and Swearing in of new Suisun City Police Officers Ernesto Zaragoza, Cody Marler, Cesar Dominguez - (Kreins).

Police Officers Zaragoza, Marler, and Dominguez were introduced and were sworn in By City Clerk Hobson.

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

City Council

4. Council Adoption of Resolution No. 2019-01: Amending Salary Resolution No. 2018-96 to Implement New Minimum Wage – (Corey/Dingman).
5. Receive and File Agreement for Appointment of Richard J. Ramirez as Interim City Manager – (City Attorney).

Joint City Council / Suisun City Council Acting as Successor Agency/Housing Authority

6. Council/Agency/Authority Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on November 20, 2018 – (Hobson).

Joint City Council / Suisun City Council Acting as Successor Agency

7. Council/Agency Approval of the December 2018 Payroll Warrants in the Amount of \$423,439.08. Council/Agency Approval of the December 2018 Payable Warrants in the Amount of \$1,789,628.90– (Finance).

Motioned by Council Member Segala and seconded by Council Member Day to approve Consent Calendar Items 5, 6 and 7. Motion carried unanimously by the following roll call vote:

AYES: Council Members Day, Segala, Williams, Wilson

Item 4

Updated resolution to include raises through 2022.

Motioned by Council Member Segala and seconded by Council Member Day to adopt the updated Resolution No. 2019-01. Motion carried unanimously by the following roll call vote:

AYES: Council Members Day, Segala, Williams, Wilson

PUBLIC HEARINGS**GENERAL BUSINESS****ADJOURNMENT**

There being no further business, Mayor Wilson adjourned the meeting at 8:24 PM.

Linda Hobson, CMC
City Clerk

MINUTES

SPECIAL MEETING OF THE SUISUN CITY COUNCIL

TUESDAY, JANUARY 22, 2019

6:00 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

*Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by:
Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585.
Mayor Pro Tem Michael Segala from: Renaissance Indian Wells Resort & Spa, 44-400 Indian Wells Lane, Indian Wells, CA 92210-8708.*

ROLL CALL

Mayor Wilson called the meeting to order at 6:04 PM with the following Council / Board Members present: Adams, Day, Segala, Williams, Wilson.

PUBLIC COMMENT - None

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

CONFLICT OF INTEREST NOTIFICATION – None

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

CLOSED SESSION

Pursuant to California Government Code section 54950 the Suisun City Council will hold a Closed Session for the purpose of:

City Council

1. PUBLIC EMPLOYEE APPOINTMENT

Pursuant to Government Code Section 54957.

Title: City Manager

2. CONFERENCE WITH LABOR NEGOTIATOR

Agency negotiator: Joe Dingman, Administrative Services Director, Dan Healy, Police Commander, Kris Lofthus, Recreation, Parks and Marina Director, and Scott Corey, Senior Management Analyst.

Employee organization: SCPOA (Suisun City Police Officers' Association)

3. CONFERENCE WITH LABOR NEGOTIATOR

Agency negotiator: Joe Dingman, Administrative Services Director and, Kris Lofthus, Recreation, Parks and Marina Director, Scott Corey, Senior Management Analyst.

Employee organization: SCEA (Suisun City Employees' Association).

4. CONFERENCE WITH LABOR NEGOTIATOR

Agency negotiator: Joe Dingman, Administrative Services Director, and Kris Lofthus, Recreation, Parks and Marina Director, Scott Corey, Senior Management Analyst.

Employee organization: SCMPEA (Suisun City Management and Professional Employees' Association).

5. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Discussion of potential for initiation of litigation pursuant to Government Code Section 54956.9(d)(4).

6:05 PM – Mayor Wilson recessed the meeting to Closed Session.

CONVENE OPEN SESSION

Announcement of Actions Taken, if any, in Closed Session.

6:24 PM – Mayor Wilson reconvened the meeting and stated no action was taken in Closed Session.

ADJOURNMENT

There being no further business, Mayor Wilson adjourned the meeting at 6:24 PM.

Linda Hobson, CMC
City Clerk

MINUTES

SPECIAL MEETING OF THE SUISUN CITY COUNCIL AND HOUSING AUTHORITY

TUESDAY, JANUARY 29, 2019

6:00 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Housing Authority meeting includes teleconference participation by Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585.

ROLL CALL

Mayor Wilson called the meeting to order at 6:00 PM with the following Council / Board Members present: Adams, Day, Segala, Williams, Wilson.

PUBLIC COMMENT - None

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

CONFLICT OF INTEREST NOTIFICATION - None

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

CLOSED SESSION

Pursuant to California Government Code section 54950 the Suisun City Council/Housing Authority will hold a Closed Session for the purpose of:

Joint City Council/ Housing Authority

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8 Real Property Identified by APN's 0030-295-030, 0032-230-290, 0032-230-310, 0032-230-280, located at Highway 12 on the Intersection of Marina Boulevard

Negotiating Party: City Manager and Development Services Director

Subject: Price and Terms of Payment

Parties Negotiating With: Lewis Acquisition Company, LLC

2. CONFERENCE WITH LABOR NEGOTIATOR

Agency negotiator: Joe Dingman, Administrative Services Director, Dan Healy, Police Commander, Kris Lofthus, Recreation, Parks and Marina Director, and Scott Corey, Senior Management Analyst.

Employee organization: SCPOA (Suisun City Police Officers' Association)

3. CONFERENCE WITH LABOR NEGOTIATOR

Agency negotiator: Joe Dingman, Administrative Services Director and, Kris Lofthus, Recreation, Parks and Marina Director, Scott Corey, Senior Management Analyst.

Employee organization: SCEA (Suisun City Employees' Association).

4. CONFERENCE WITH LABOR NEGOTIATOR

Agency negotiator: Joe Dingman, Administrative Services Director, and Kris Lofthus, Recreation, Parks and Marina Director, Scott Corey, Senior Management Analyst.

Employee organization: SCMPEA (Suisun City Management and Professional Employees' Association).

6:02 PM – Mayor Wilson recessed the meeting to Closed Session.

6:48 – Mayor Wilson recessed the Closed Session for a break.

6:51 – Mayor Wilson reconvened the Closed Session.

CONVENE OPEN SESSION

Announcement of Actions Taken, if any, in Closed Session.

8:01PM – Mayor Wilson reconvened the meeting and stated no action was taken in Closed Session.

ADJOURNMENT

There being no further business, Mayor Wilson adjourned the meeting at 8:01 PM.

Linda Hobson, CMC
City Clerk

MINUTES

SPECIAL MEETING OF THE SUISUN CITY COUNCIL

TUESDAY, JANUARY 29, 2019

6:00 P.M.

(or immediately following the previously posted 6:00 special meeting)

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Housing Authority meeting includes teleconference participation by Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585.

ROLL CALL

Mayor Wilson called the meeting to order at 6:02 PM with the following Council / Board Members present: Adams, Day, Segala, Williams, Wilson.

PUBLIC COMMENT – None

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

CONFLICT OF INTEREST NOTIFICATION - None

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

CLOSED SESSION

Pursuant to California Government Code section 54950 the Suisun City Council/Housing Authority will hold a Closed Session for the purpose of:

City Council

1. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Discussion of potential for initiation of litigation pursuant to Government Code Section 54956.9(d)(4).

6:02 PM – Mayor Wilson recessed the meeting to Closed Session.

6:48 – Mayor Wilson recessed the Closed Session for a break.

6:51 – Mayor Wilson reconvened the Closed Session.

CONVENE OPEN SESSION

Announcement of Actions Taken, if any, in Closed Session.

8:01PM – Mayor Wilson reconvened the meeting and stated no action was taken in Closed Session.

ADJOURNMENT

There being no further business, Mayor Wilson adjourned the meeting at 8:01 PM.

Linda Hobson, CMC
City Clerk

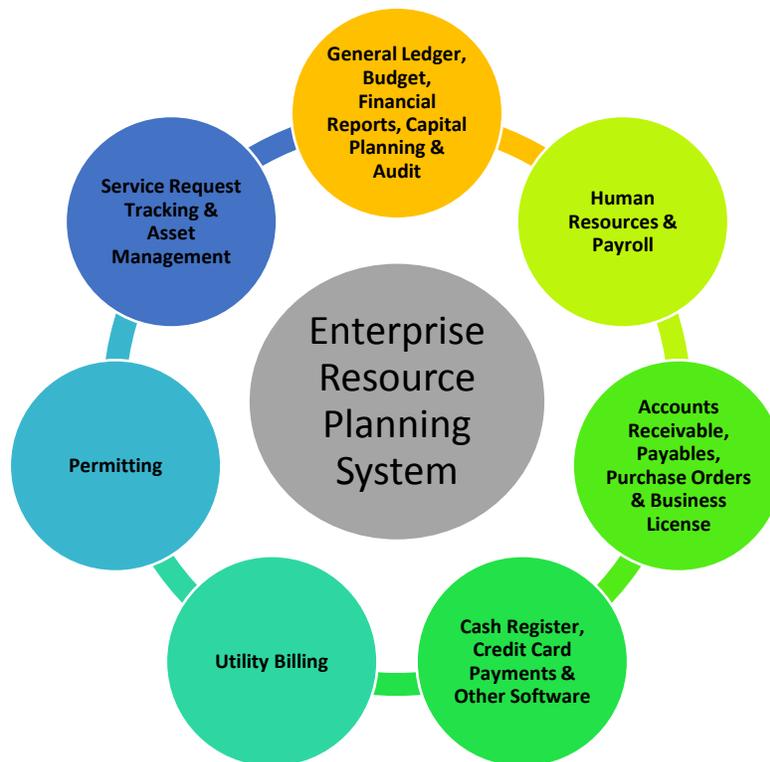
AGENDA TRANSMITTAL

MEETING DATE: February 5, 2019

CITY AGENDA ITEM: Council Adoption of Resolution No. 2019-___: Authorizing the City Manager to Execute a Contract with Tyler Technologies for an Enterprise Resource Planning System and Implementation Services.

FISCAL IMPACT: In the FY 2018-19 budget, \$446,900 was appropriated for the Business Management Systems project in Fund 314. The proposal Tyler submitted for its Incode ERP solution included an initial cost of \$403,200 with ongoing annual hosting, maintenance and upgrade costs of approximately \$60,000 each year for four years for a total not-to-exceed cost of \$690,000. Pending the outcome of final contract negotiations, current appropriations should be sufficient to cover project costs with ongoing funding appropriated in future budget years.

BACKGROUND: One the highest ranked projects to be funded with proceeds of Measure S is known as the Integrated Business Management System project. This system and type of automation is known in the industry as Enterprise Resource Planning (ERP). ERP software integrates multiple core business functions into a centralized, integrated system that works across departments and enables the sharing and re-use of data. These integrated business functions include financials, budgeting, payroll, permitting, land management, taxes, and human resources, among others. This technology upgrade and transition for Suisun City is critical to drive efficiencies across the core business processes of the City.



PREPARED BY:
APPROVED BY:

Joe Dingman, Administrative Services Director
Richard Ramirez, Interim City Manager

ERP systems have many advantages and benefits, including:

- Integration of myriad business processes saves time and expense. Management can make decisions faster and with fewer errors. Data becomes visible across the organization.
- A chronological history of every transaction through relevant data compilation in every area of operation, and revenue tracking from invoice through cash receipt.
- Centralized business data, which eliminates the need to synchronize changes between multiple systems; provides a comprehensive enterprise view, making real-time information available to management anywhere, anytime to make proper decisions; and protects sensitive data by consolidating multiple security systems into a single structure.
- Improved quality and efficiency by keeping internal business processes running smoothly.
- A more agile organization that adapts better to change. It also makes an organization more flexible and less rigidly structured so components operate more cohesively. It provides increased opportunities for collaboration.

The City's current software, Multiple Operations Management (MOMs), which is used for accounting and finance, utility billing, and payroll, has been in use for more than 37 years. Other core business functions are managed through a variety of disparate systems and, in some cases, e.g., the budget, are a collection of linked spreadsheets that are manual, labor intensive systems vulnerable to mistakes. This results in a lack of efficiency within and across departments, negatively impacting City resource management. Additionally, many legacy systems need to be updated or are no longer supported.

In July 2018, the City issued a RFP to replace the MOMs system with a proven, commercial-off-the-shelf (COTS) ERP system. The City's goal is to take advantage of a modern ERP system designed around best practices to allow the City to streamline and improve processes that result in more timely, accurate, and easy-to-access information. Proposals were received from the firms listed in the table below:

Vendor	Implementation Cost	Operations and Maintenance/Hosting Total	Grand Total
Alpha Sirius	\$1,547,660	\$48,260	\$1,595,920
Superion	\$0	\$0	\$0
Accela	\$323,525	\$529,377	\$852,902
Tyler Incode (Cloud)	\$198,150	\$471,900	\$670,050
Tyler Incode (On-Prem)	\$354,687	\$225,184	\$579,871

A Selection Committee, comprised of the Administrative Services Director, Development Services Director, Recreation, Parks, and Marina Director, Police Commander, Accounting Services Manager, Senior Management Analyst, Information Technology Manager, and Permit Technician evaluated the proposals.

The proposals were evaluated based upon the following criteria:

- Completeness of the proposal and consistency with the scope of work;
- Project approach and timeline;
- Qualifications;
- Demonstrated knowledge and experience of personnel; and
- Price.

The City determined Alpha Sirius and Superion proposals were non-responsive. The City performed a detailed evaluation of the Accela and Tyler proposals. Both firms were invited to provide a scripted two-day demonstration of their respective solutions for frontline staff at the Nelson Community Center. Based upon the results of this comprehensive evaluation process, the Committee is recommending Tyler Incode (Cloud) solution for this project.

STAFF REPORT: The implementation of the ERP is a significant investment and will impact all operational areas of the City. The degree of success of such a system will depend upon a thorough needs assessment, right-sizing of a system, thoughtful analysis and comparison of vendors, and negotiation of a contract that protects the City's interests and ensures delivery of project requirements.

Tyler Technologies demonstrated a solution that meets all the needs outlined in the City's RFP for an ERP system and implementation service. In addition, Tyler Technologies has delivered the proposed ERP system to other similar-sized public agencies/cities in California. Staff conducted reference checks with the cities of Hollister, Marysville, and Pinole which were similar in size and had a successful transition integrating their processes over to the Tyler solution.

The Scope of Work for the proposed contract with Tyler Technologies includes the following integrated modules as well as implementation services:

- Finance – including General Accounting (i.e. general ledger, chart of accounts, journal entries, etc.), Budgeting, Vendor Management, Purchasing, Accounts Payable, Fixed Assets and Inventory, General Billing (Accounts Receivable), Cash Receipts/Cashiering, and Contract and Project Management.
- Land Management – including Fee Calculation, Entitlement Application and Review, Customer Portal/Electronic Plan Submittal, Building Permit Application Processing, and Inspections (Building, Code Enforcement, PW, Planning).
- Human Resources – including Position Control, Employee Master File, Benefits Administration, Leave Administration, Performance Reviews, Personnel Actions, Employee Self Service, Payroll Administration, Time and Attendance, and Payroll Processing.
- Utility Billing – including Customer Account and Location Management, Rates, Fees, and Taxes Management, Meter Reading and Inventory, Billing Management, Financial Management and Delinquencies, and Customer Self-Service.
- The Scope of Work also includes these technical services: Data Conversion and Migration, Configuration, Interfaces, Security, and Maintenance and Support.

The timeline for implementation of the Tyler Incode ERP solution is estimated to take 22 months, with Operations and Maintenance/Hosting to follow thereafter. The timeline for implementation will be determined and agreed upon during contract negotiations but to happen as soon as reasonably possible.

RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2019-___: Authorizing the City Manager to Execute a Contract with Tyler Technologies for an Enterprise Resource Planning System and Implementation Services.

ATTACHMENTS:

1. Resolution No. 2019-___: Authorizing the City Manager to Execute a Contract with Tyler Technologies for an Enterprise Resource Planning System and Implementation Services.

RESOLUTION NO. 2019-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH TYLER
TECHNOLOGIES INC. FOR ENTERPRISE RESOURCE PLANNING SYSTEM AND
IMPLEMENTATION SERVICES**

WHEREAS, the City of Suisun City desires to implement a new Enterprise Resource Planning (ERP) System to integrate core business functions across departments to increase efficiency, improve transparency and citizen access, and consolidate disparate and unsupported software systems; and

WHEREAS, the ERP integrates multiple core business functions into a centralized, integrated system that works across departments and enables the sharing and re-use of data.; and

WHEREAS, the City engaged in a competitive selection process for a vendor, evaluating four different companies that resulted in two finalists that competed in a scripted two-day demonstration of their respective offerings;

WHEREAS, the ERP demonstrations were conducted in Suisun City at the Nelson Community Center and based upon the results, the Committee recommends Tyler Solutions;

WHEREAS, the cost of the services proposed by Tyler Technologies is consistent with amounts appropriated in the FY 2018-19 Budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby authorizes the City Manager to execute a contract with Tyler Technologies, Inc. for Enterprise Resource Planning System and Implementation Services.

PASSED AND ADOPTED by the City Council of the City of Suisun City at a regular meeting thereof held on the 5th day of February, 2019 by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 5th day of February, 2019.

Linda Hobson, CMC
City Clerk

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AGENDA TRANSMITTAL

MEETING DATE: February 5, 2019

CITY AGENDA ITEM: Council Adoption of Resolution No. 2019-__: Appointing Scott Paulin as Interim Chief of Police, pursuant to California Government Code Section 21221(h).

FISCAL IMPACT: None. The position is being filled on an Interim basis and no benefits are provided

BACKGROUND: On June 28, 2018, the City Manager, Suzanne Bragdon retired from City service. On June 29, 2018, the Chief of Police, Tim Mattos was appointed as the Interim City Manager at which time he appointed Police Commander Andrew White as the Acting Chief of Police. The Chief of Police position became vacant on July 26, 2018 with the resignation of Commander White who accepted employment with the City of Clearlake. State laws provides that cities which are part of the CalPERS retirement system (such as Suisun City) can, after adopting a resolution of the governing body, appoint CalPERS retirees (annuitants) to fill a vacant position (for example: a chief of police or a city manager). Such an appointment must be on an interim basis. This practice allows cities to obtain the services of experienced professionals to manage key municipal operations during the period an open recruitment is underway to fill a vacant position. Joseph Kreins was appointed as the interim Chief of Police on July 30, 2018. Chief Kreins will reach his PERS 960 hour time restriction on February 7, 2019 and it is therefore necessary to appoint another interim Police Chief effective February 8, 2019. The interim City Manager, Tim Mattos, resigned his position as Police Chief in Suisun City on December 27, 2018 (to accept employment as the Director of Public Safety at the City of Rohnert Park) and the City hired Mr. Richard Ramirez as the interim City Manager on December 28, 2019. The City is continuing the recruitment process for both a permanent City Manager and a Permanent Police Chief. With Chief Kreins reaching his maximum hours as a PERS annuitant, the City is in immediate need to appoint another interim Police Chief.

STAFF REPORT: Mr. Scott Paulin has extensive local law enforcement management experience, including six years as the Chief of Police for the City of Sausalito from 2005-2010, Interim Chief of Police for the Solano Community College during 2012 and 2013, as the Interim Chief Investigator for the Solano County District Attorney's Office in 2014, and the Interim Chief of Police for the Sausalito Police Department in 2016. Mr. Paulin has interviewed with the Interim City Manager and there is a mutual agreement for him to serve at our Interim Police Chief. Chief Paulin will perform the full range of chief of police duties as set forth in the City's job description for the position.

Although the Chief of Police is appointed and supervised by the City Manager, recent state law (enacted as part of the CalPERS retirement system reforms) requires the City Council make the appointment of CalPERS retirees to interim management positions such as this chief of police

PREPARED BY:

Joe Kreins, Interim Police Chief

REVIEWED/APPROVED BY:

Richard J. Ramirez, Interim City Manager

position. The new CalPERS appointment does not modify the Municipal Code provisions regarding who makes the selection or to whom the interim chief of police reports.

The terms of this at-will appointment are as follows:

- Appointment Date: February 8, 2019
- Work Schedule: Full time.
- Duration of Appointment: Up to June 30, 2019 (note: state law requires specific end date)
- Hourly Pay Rate: \$63.39 (top step of chief of police monthly pay range)
- Benefits: None

Under additional CalPERS regulations, a CalPERS annuitant (Mr. Paulin is one) cannot work for a CalPERS agency (like Suisun City) for more than 960 hours per fiscal year or the annuitant risks retirement status and the employing public agency incurs pension contribution liabilities. The calculated duration of Chief Paulin's interim appointment should provide sufficient time to complete the recruitment and selection and is the date beyond which the imposed time limit cannot exceed. Further, the CalPERS state law reforms do not allow an annuitant to serve twice in the same capacity in the same public agency on an interim basis.

RECOMMENDATION: It is recommended that the City Council Adopt Resolution No. 2019-__: Adopting a Resolution Appointing Scott Paulin as Interim Chief of Police, pursuant to California Government Code Section 21221(h).

ATTACHMENTS:

1. Resolution No. 2019-__: Adopting a Resolution Appointing Scott Paulin as Interim Chief of Police, pursuant to California Government Code Section 21221(h).
2. Resume for Scott Paulin
3. Suisun City Job Description – Chief of Police

RESOLUTION NO. 2019-____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
APPOINTING SCOTT PAULIN AS INTERIM CHIEF OF POLICE, PURSUANT
TO CALIFORNIA GOVERNMENT CODE SECTION 21221(H)**

WHEREAS, the City of Suisun City's ("City") Interim Chief of Police, Chief Joseph Kreins, was appointed Interim Police Chief effective July 30, 2018; and

WHEREAS, Interim Chief Kreins is restricted to a maximum of 960 hours of interim employment and he will reach that maximum time limit on February 7, 2019; and

WHEREAS, the City requires another Interim Chief of Police while the City continues to recruit for a permanent City Manager and a permanent Police Chief.

WHEREAS, Mr. Frederick Scott Paulin, ("Scott Paulin") who has extensive local law enforcement management experience, including six years as the Chief of Police for the City of Sausalito from 2005-2010, and the Interim Chief of Police for the Solano Community College during 2012 and 2013, and as the Interim Chief Investigator at the Solano County District Attorney's Office in 2014, and as the Interim Chief of Police for the Sausalito Police Department in 2016; and

WHEREAS, the Interim City Manager, Richard Ramirez, has met with Frederick Scott Paulin and there is a mutual agreement for him to serve as our Interim Police Chief. Scott Paulin ("Chief Paulin") will perform the full range of chief of police duties as set forth in the City's job description for the position.

WHEREAS, Chief Paulin is presently a retired annuitant of the California Public Employees Retirement System ("CalPERS") and CA Government Code, 21221(h) allows interim employment of a CalPERS annuitant provided such employment of the retired individual shall only be made once by the respective public agency to the specific position and in the instance it must end on or before June 30, 2019 due to a 960 hours interim employment work restriction per fiscal year in CalPERS public agencies, and

WHEREAS, compensation paid to employed CalPERS retirees in such circumstances cannot be less than the minimum nor exceed the maximum monthly salary paid to the employees performing comparable duties, divided by 173.333, to determine the hourly rate, and

WHEREAS, the negotiated hourly rate to be paid to Chief Paulin has been set at \$63.39, and

WHEREAS, Scott Paulin has demonstrated the executive and administrative qualifications and ability to serve as Interim Police Chief while the City recruits a permanent City Manager and a permanent Police Chief; and

WHEREAS, Chief Paulin has not and will not receive any other employment benefits, incentives, compensation in lieu of benefits or other forms of compensation in addition to this hourly rate, and

WHEREAS, the City now desires to formally appoint Chief Paulin as the City's Interim Chief of Police; and

WHEREAS, Chief Paulin desires to serve as the City's Interim Chief of Police.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Suisun City as follows:

1. The recitals above are true and correct and incorporated herein by this reference.
2. Scott Paulin is presently a retired annuitant of the California Public Employees Retirement System ("CalPERS"). California Government Code, 21221(h) allows interim employment of a CalPERS annuitant provided such employment of the retired individual shall only be made once by the respective public agency to the specific position, and in the instance will terminate it must end on or before June 30, 2019. As provided for by CalPERS regulations, Scott Paulin possesses specialized skills required by the City for performance in this position.
3. The City Council hereby authorize the Interim City Manager to appoint Scott Paulin as the Interim Police Chief.
4. The City Council hereby authorizes compensation for Scott Paulin to be set at an hourly rate of \$63.39

PASSED AND ADOPTED by the City Council of the City of Suisun City at a regular meeting thereof held on the 5th day of February, 2019 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

WITNESS my hand and the seal of said City this 5th day of February 2019.

Donna Pock, CMC
Deputy City Clerk

Chief Scott Paulin

I have 33 years of law enforcement experience comprised of 8 years as a police chief, 5 years as a police commander 10 years as a police sergeant, and 10 years as a police officer/detective. Have worked in investigative units for 11 years and in numerous specialized units covering a wide variety of law enforcement services.

My strong work ethic, integrity, organizational and interpersonal skills have greatly contributed to my successful career in law enforcement. I look forward to contributing to the on-going success of the City of Suisun's Police Department.

PROFESSIONAL EXPERIENCE:

Interim Chief of Police, August 2015 to January 2016
Sausalito Police Department

Interim Chief District Attorney Investigator, May to October 2014
Solano County DA's Office

Interim Chief of Police 2013 & 2014 (2 separate assignments)
Solano Community College District

Chief of Police 2005 to 2010 (retired after a 30 year law enforcement career)
Sausalito Police Department
Responsible for all police operations as head of the department.

Police Commander 2000 to 2005
Vacaville Police Department
Managed Patrol and Investigation Divisions along with SWAT and Traffic Enforcement

Police Sergeant 1991 to 2000
Vacaville Police Department
Supervised Patrol, Traffic, Youth Services, SWAT, and Investigation Units

Deputy, Police Officer, Detective 1981 to 1991
Sacramento Sheriff, Grass Valley & Vacaville Police Departments
Performed in Patrol, Investigations, and SWAT Units.

EDUCATION:

MASTER OF ARTS DEGREE - ORGANIZATIONAL LEADERSHIP

Chapman University

BACHELOR OF ARTS DEGREE - HUMAN RELATIONS

Golden Gate University

ASSOCIATE OF SCIENCE DEGREE - CRIMINAL JUSTICE

Solano Community College

HIGH SCHOOL DIPLOMA – GENERAL EDUCATION

Del Campo High School

CITY OF SUISUN CITY

POLICE CHIEF

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

SUMMARY DESCRIPTION

Under general administrative direction of the City Manager, plans, directs, manages, and oversees the activities and operations of the Police Department including law enforcement, crime prevention, and administrative support services and activities; coordinates assigned activities with other departments and outside agencies; and provides highly responsible and complex administrative support to the City Manager.

IDENTIFYING CHARACTERISTICS

The Police Chief is considered a Department Head with responsibility for directing the activities of a Department within the City. Positions at this class level serve as a member of the City's senior management team and provide advice and counsel to the City Manager regarding strategic policy and problem solving issues relating to the assigned Department and the City overall. The incumbent is responsible for accomplishing the City's goals and objectives related to assigned program areas.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Assumes full management responsibility for all Police Department services and activities including the work of staff preserving order, preventing crime, protecting life and property, and enforcing laws and municipal ordinances.
2. Manages the development and implementation of Police Department goals, objectives, and priorities for each assigned service area; recommends and administers policies and procedures.
3. Establishes, within City policy, appropriate service and staffing levels; monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; allocates resources accordingly.
4. Assesses and monitors work load, administrative and support systems, and internal reporting relationships; identifies opportunities for improvement; directs and implements changes.
5. Plans, directs, and coordinates, through subordinate level staff, the Police Department's work plan; assigns projects and programmatic areas of responsibility; oversees sensitive investigations and the gathering of intelligence information; reviews and evaluates work methods and procedures; meets with key staff to identify and resolve problems.
6. Selects, trains, motivates, and evaluates assigned personnel; provides or coordinates staff training; works with employees to correct deficiencies; implements discipline and termination procedures.
7. Oversees and participates in the development and administration of the department budget; approves the forecast of funds needed for staffing, equipment, materials, and supplies; approves expenditures and implements budgetary adjustments as appropriate and necessary.

CITY OF SUISUN CITY
Police Chief (Continued)

8. Represents the Police Department to other departments, elected officials, and outside agencies; coordinates assigned activities with those of other departments and outside agencies and organizations.
9. Meets with various officials, citizens, members of the public, and representatives of the news media; responds to and resolve difficult and sensitive citizen inquiries and complaints; explains, justifies, and defends department programs, policies, and activities; negotiates and resolves sensitive and controversial issues.
10. Confers with citizens and area officials on law enforcement problems and assists in the development of innovative municipal law enforcement policies.
11. Participates on a variety of boards, commissions, and committees; attends local, regional, and state conferences on public safety; obtains information and cooperation on public safety issues; establishes and maintains cooperative working relationship with other Police Departments.
12. Confers with attorneys concerning the prosecution of criminal complaints, civil litigation, and/or disciplinary issues.
13. Performs related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

- Operations, services and activities of a comprehensive municipal law enforcement program.
- Principles and practices of program development and administration.
- Principles and practices of law enforcement administration, organization, and management.
- Law enforcement theory, principles, and practices and their application to a wide variety of services and programs.
- Methods and techniques used in providing the full range of law enforcement and crime prevention services and activities including investigation and identification, patrol, traffic control, juvenile programs, records management, search and seizure, care and custody of persons and property, and crime prevention.
- Care, maintenance, and operation of firearms and other modern police equipment.
- Methods and techniques of public relations.
- Pertinent federal, state, and local laws, codes, and regulations.
- Recent court decisions and how they affect department operations.
- Principles and practices of municipal budget preparation and administration.
- Principles of supervision, training, and performance evaluation.
- Functions and objectives of federal, state, and local law enforcement agencies.
- Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases.
- Occupational hazards and standard safety practices.

Ability to:

- Manage and direct a comprehensive law enforcement program.
- Develop and administer departmental goals, objectives, and procedures.
- Analyze and assess programs, policies, and operational needs and make appropriate adjustments.
- Identify and respond to sensitive community and organizational issues, concerns, and needs.
- Plan, organize, direct, and coordinate the work of lower level staff

CITY OF SUISUN CITY
Police Chief (*Continued*)

- Interpret, apply, and make decisions in accordance with applicable federal, state, and local policies, laws, and regulations.
- Analyze complex law enforcement issues, evaluate alternatives, and implement sound solutions.
- Make adjustments to standard operating procedures as necessary to improve organizational effectiveness.
- Delegate authority and responsibility.
- Select, supervise, train, and evaluate staff.
- Analyze problems, identify alternative solutions, project consequences of proposed actions, and implement recommendations in support of goals.
- Research, analyze, and evaluate new service delivery methods and techniques.
- Prepare clear and concise administrative and financial reports.
- Prepare and administer large and complex budgets.
- Effectively present information and respond to questions from groups of managers, customers, and the general public.
- Meet standards for physical endurance, agility, health and vision.
- Act quickly and calmly in emergency situations.
- Facilitate group participation and consensus building.
- Effectively use and qualify with law enforcement tools and weapons including firearms, batons, defensive tactics, and other safety equipment.
- Operate specialized law enforcement equipment including specialized police vehicles, radios, video systems, and radars.
- Operate office equipment including computers and supporting word processing, spreadsheet, and database applications.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience Guidelines - *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

Education/Training:

A Bachelor's degree from an accredited college or university with major course work in criminology, criminal justice, police science, business administration, public administration, or related field.

Experience:

Eight years of increasingly responsible law enforcement experience in all major phases of police work including three years of management and administrative responsibility.

License or Certificate:

- Possession of a valid driver's license.
- Possession of a P.O.S.T. Management Certificate.

CITY OF SUISUN CITY
Police Chief (Continued)

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed in a standard office setting, reactive emergency, natural or man-made disaster, and routine peace keeping environments with travel to various locations to attend meetings or respond to major crime scenes, disasters or critical incidents; the employee is occasionally exposed to outside weather conditions; occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat, risk of electrical shock, risk of radiation, and vibration; the noise level in the work environment is usually moderate; however, the noise level is occasionally very loud due to sirens, firearm training, etc.; incumbents may be required to work extended hours including evenings and weekends and may be required to travel outside City boundaries to attend meetings.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; walk, stand, or sit for prolonged periods of time; occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; to travel to other locations using various modes of private and commercial transportation; to operate and use specialized law enforcement tools and equipment including guns and handcuffs; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction.

Hearing: Hear in the normal audio range with or without correction.

October, 2006
Johnson & Associates

AGENDA TRANSMITTAL

MEETING DATE: February 5, 2019

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- **CITY AGENDA ITEM:** Approve in principle the formation, mission, and functions of three new Suisun City Citizens Advisory Committees: Environment & Climate, Public Safety & Emergency Management, and Lighting & Landscape. Following approval in principle by the City Council for the establishment of three new Citizen Committees, direct the City Manager to return with an implementing resolution establishing the Committees.

FISCAL IMPACT: Unknown at this time. Financial impact will be determined once the mission and functions of the Committees are determined.

BACKGROUND: One of the key messages expressed during the run up to the November 2018 Election for Mayor by then Vice Mayor Lori Wilson, was the desire to establish a culture of civic engagement as part of Suisun City's form of governance. One tool to achieve such a culture is the cultivation of citizen advisory committees that can be engaged to help in the decision making process. Upon being seated as Mayor, and with City Council concurrence, Staff was directed to present a suggested structure, purpose and mission for three new Citizens Committees. The three topic areas identified by the Mayor were: Environment & Climate, Public Safety & Emergency Management, and Lighting & Landscaping.

STAFF REPORT:

The Structure of each Citizen's Committee would mirror one another in the following manner:

- A. Each Committee would be a "Standing Committee" as defined by the Brown Act as one which has "continuing subject matter jurisdiction." Therefore it is subject to the Brown Act's notice and posting requirements. Standing Committees do not have to establish a "regular meeting time and place" but must meet in public and post notices of their meetings.
- B. Each Committee would hold regular meetings as needed, but meet at a minimum once a Quarter. The meeting will take place at a City Building and at a time convenient for its members and allow for maximum community participation.
- C. The Agenda shall be properly noticed and posted at City Hall and Suisun.com.
- D. Each Committee will serve as an Advisory Board to both the Council and the Commissions. Once a consensus of the Committee is reached, they will submit any findings, reports or comments to the City Council as needed, no less than bi-annually. All such reports and findings are to be solely advisory in nature. On occasion, the City Council or Commission may direct the Committee to review a particular item and may request a report with a specific date or time certain. In either case, the Committee would be subject to the same regular agenda process for appearing before the City Council or Commission.

PREPARED BY:

Richard J. Ramirez, Interim City Manager

- E. Committee membership will be for one-year and determined based on the specific Committee and confirmed by the full City Council.
- a. Environment & Climate: 7-member board with each member appointed by a member of the Council, with the Mayor having two appointments. The Chair and 7th member of the Committee will be a current City Council member appointed by the Mayor. The Vice Chair will be selected by vote of the members of the Committee annually.
 - b. Public Safety & Emergency Management: 9-member board with each member appointed by a member of the Council with the Mayor having three appointments, one member appointed by the Suisun City Firefighters Association, and one member appointed by the Suisun City Police Officers Association. The Chair & Vice Chair to be selected by vote of the members of the Committee annually.
 - c. Lighting & Landscaping: 15-member board comprised of one member from each of the 11 Lighting and Landscaping Districts, the two Dredging Districts formed under the Municipal Improvement Act of 1913, and one appointment by the Mayor. The Chair and 15th member of the Committee will be a current Parks & Recreation Commissioner, to be selected by the members of the Commission. The Vice Chair will be selected by vote of the members of the Committee annually.

Purpose and Mission:

The purpose behind the creation of the Committees was identified in the Background Section of this report in that each Committee's various missions will be a tool towards advancing civic engagement as a part of the Suisun City governance culture.

The Mission of each Committee will differ and will strive to undertake the following tasks:

The Advisory Committee on Environment and Climate Impacts in Suisun City. This Committee centers on the environment and our changing climate. Examples of the Committee's duties include but are not limited to climate impacts on existing and planned developments, researching initiatives to enhance the Suisun City environmental quality of life, promoting ecotourism in Suisun City while focusing on opportunities for education and sustainability, being a forum for on topic presentations, and review of Environmental Impact Reports (EIR) prior to Commission or City Council review.

The Advisory Committee for Public Safety & Emergency Management of Suisun City. This Committee centers on reviewing critical public safety functions including but not limited to, scheduling and participation in disaster preparedness training through the Federal Emergency Management Agency (FEMA) Incident Command System (ISC), reverse 911 testing and evacuation modeling, involvement in "Table Top" exercises, creation, training and maintenance of Community Emergency Response Teams (CERT), evaluation of Essential Services Facilities as defined by State and Federal Regulations, support for and creation of Neighborhood Watch Captains and periodic reviews of public safety response levels of service (LOS). All annual Fire

and Police Annual Reports will be made to the Advisory Committee for Public Safety & Emergency Management prior to the City Council.

Advisory Committee of the Lighting & Landscaping Districts (LLDs) of Suisun City. The Committee's focus will be to review the annual engineer's report for the Districts and to be a sounding board for issues such as levels of service and cost recovery for the Districts.

RECOMMENDATION: The City Council, after review and discussion of the Staff Report on Advisory Committees, direct staff to return with an authorizing resolution establishing three new Suisun City Advisory Committees.

ATTACHMENTS:

1. Council Resolution: Not applicable at this time.