

CITY COUNCIL  
Lori Wilson, Mayor  
Michael A. Segala, Mayor Pro-Tem  
Anthony Adams  
Jane Day  
Wanda Williams



CITY COUNCIL MEETING

First and Third Tuesday  
Every Month

## A G E N D A

### SPECIAL MEETING OF THE SUISUN CITY COUNCIL

TUESDAY, AUGUST 13, 2019

6:00 P.M.

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SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

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#### **NOTICE**

*Pursuant to Government Code Section 54953, Subdivision (b), the following Council meeting includes teleconference participation by:*

*Council Member Jane Day from: 301 Morgan Street, Suisun City, CA 94585.*

#### **ROLL CALL**

Council Member

#### **PUBLIC COMMENT**

*(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)*

#### **CONFLICT OF INTEREST NOTIFICATION**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers should be identified at this time.)*

#### **CLOSED SESSION**

City Council

Pursuant to California Government Code Section 54950 the Suisun City Council will hold a Closed Session for the purpose of:

1. CONFERENCE WITH LABOR NEGOTIATOR

Agency negotiator: Administrative Services Director, City Manager

Employee organization: SCEA (Suisun City Employees' Association).

#### **ADJOURNMENT**

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council, are available for public review at least 72 hours prior to a Council /Agency/Authority Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The City may charge photocopying charges for requested copies of such documents. Assistive listening devices may be obtained at the meeting

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320  
FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340  
SUCCESSOR AGENCY 421-7309 FAX 421-7366

*PLEASE NOTE:*

1. The City Council/Agency/Authority hopes to conclude its public business by 10:00 P.M. Ordinarily, no new items will be taken up after the 10:00 P.M. cutoff and any items remaining will be agendaized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.
2. Suisun City is committed to providing full access to these proceedings; individuals with special needs may call 421-7300.
3. Agendas are posted at least 72 hours in advance of regular meetings at Suisun City Hall, 701 Civic Center Boulevard, Suisun City, CA. Agendas may be posted at other Suisun City locations including the Suisun City Fire Station, 621 Pintail Drive, Suisun City, CA; Suisun City Senior Center, 318 Merganser Drive, Suisun City, CA; Joe Nelson Center, 611 Village Drive, Suisun City, CA; and the Harbor Master Office, 800 Kellogg Street, Suisun City, CA.

I, Donna Pock, Deputy City Clerk for the City of Suisun City, declare under penalty of perjury that the above agenda for the meeting of August 13, 2019 was posted and available for review, in compliance with the Brown Act.

CITY COUNCIL  
Lori Wilson, Mayor  
Michael A. Segala, Mayor Pro-Tem  
Anthony Adams  
Jane Day  
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CITY COUNCIL MEETING

First and Third Tuesday  
Every Month

## A G E N D A

**REGULAR MEETING OF THE  
SUISUN CITY COUNCIL,  
SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,  
AND HOUSING AUTHORITY  
TUESDAY, AUGUST 13, 2019  
6:30 P.M.**

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**SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA**

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### **NOTICE**

*Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by:  
Council/Board Member Jane Day from: 301 Morgan Street, Suisun City, CA 94585.*

(Next Ord. No. – 765)

(Next City Council Res. No. 2019 – 90)

Next Suisun City Council Acting as Successor Agency Res. No. SA2019 - 06)

(Next Housing Authority Res. No. HA2019 – 06)

### **ROLL CALL**

Council / Board Members

Pledge of Allegiance

Invocation

### **PUBLIC COMMENT**

*(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)*

### **CONFLICT OF INTEREST NOTIFICATION**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

### **REPORTS: (Informational items only.)**

### **PRESENTATIONS/APPOINTMENTS**

*(Presentations, Awards, Proclamations, Appointments).*

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320

FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340

SUCCESSOR AGENCY 421-7309 FAX 421-7366

**CONSENT CALENDAR**

*Consent calendar items requiring little or no discussion may be acted upon with one motion.*

**City Council**

1. Council Adoption of Resolution No. 2019-\_\_\_: Authorizing the City Manager to Execute a Software Licensing Purchase for Microsoft 365 and SQL (Structured Query Language) Licenses for the City and Police Department - (Dingman: [jdningman@suisun.com](mailto:jdningman@suisun.com)).

**Joint City Council / Suisun City Council Acting as Successor Agency/Housing Authority**

2. Council/Agency/Authority Accept the Investment Report for the Quarter Ending June 30, 2019 – (Luna: [eluna@suisun.com](mailto:eluna@suisun.com)).
3. Council/Agency/Authority Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on July 16, 2019 – (Hobson: [clerk@suisun.com](mailto:clerk@suisun.com)).

**PUBLIC HEARINGS****GENERAL BUSINESS****REPORTS: (Informational items only.)**

4. a. Council/Boardmembers  
b. Mayor/Chair
5. City Manager/Executive Director/Staff

**PUBLIC COMMENT**

*(Additional time for request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda limited to no more than 3 minutes.)*

**ADJOURNMENT**

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I, Donna Pock, Deputy City Clerk for the City of Suisun City, declare under penalty of perjury that the above agenda for the meeting of August 13, 2019 was posted and available for review, in compliance with the Brown Act.

## AGENDA TRANSMITTAL

**MEETING DATE:** August 13, 2019

**CITY AGENDA ITEM:** Council Adoption of Resolution No. 2019 \_\_\_\_: Authorizing the City Manager to Execute a Software Licensing Purchase for Microsoft 365 and SQL (Structured Query Language) Licenses for the City and Police Department.

**FISCAL IMPACT:** The FY 2019/20 budget has up to \$50,000 programmed for the purchase of IT renewals and software licenses in Fund 710.

**BACKGROUND:** Suisun City email and technical infrastructure depends heavily on a backbone of the Microsoft Azure Cloud system, which requires annualized purchases for Microsoft 365 licenses and SQL database licenses for the City and Police Department. The Microsoft 365 licenses run all the Microsoft Suite programs which include Outlook, Exchange, SharePoint, Office Suite (Word, Excel, PowerPoint, Publisher), One Drive, Teams, and more. The SQL Database licenses are for the Police Department RIMS software which is the main software that they use for the Citizen RIMS Portal, CAD, Dispatch, report writing, records management, etc.

**STAFF REPORT:** In 2016, the City moved from Microsoft Exchange and Office products to an Enterprise Level Microsoft Office 365 license agreement for a cost of \$16,929.64. This new agreement included the cost of server licensing, Software-As-a-Service (SaaS), as well as making day-to-day IT support and management more efficient. In April of 2018, the cost of SQL (Structured Query Language) licenses for our Police Department (\$14,488.18) was added to the enterprise agreement along with the Microsoft 365 license, for a total cost of \$31,417. Prior to this agreement, these licenses were paid separately by the IT and the Police Department. By combining the licenses, it adds software assurance and streamlines the enterprise agreements under IT.

With this enterprise agreement, when the City upgrades or replaces servers, the Microsoft and SQL licenses can be upgraded and/or moved to the new servers without additional costs. The enterprise agreements allow the City flexibility when it is necessary to upgrade and/or replace our servers. These agreements are for a specified length of time, which brings down the cost for the licenses, and are typically done annually with a three-year contract. Enterprise agreements cannot be negotiated month-to-month.

In accordance with City Administrative Directive – AD5, Purchasing Policy for Supplies, Equipment, and Services, Section VII (Use of Other Governmental Bids in Lieu of Bidding), it allows the City to use a competitive bid from another governmental jurisdiction. The CDW-Government (CDW-G) LLC's quote we have received is under government contract pricing (listed under the California Dept. of Procurement, Contract No. 1-19-70-19F), with the cost annotated below:

Vendor	Software	Annual Total	3-Year Total Cost
CDW-G	Microsoft 365 and SQL	\$29,477.49 cost per year	<b>\$88,432.47</b>

**PREPARED/REVIEWED BY:**  
**APPROVED BY:**

Joe Dingman, Administrative Services Director  
 Greg Folsom, City Manager

The City needs these licenses to support IT infrastructure and technological needs that staff and Council use daily. The licenses will need to be renewed every three (3) years to account for rising costs for these programs. Due to the combination of the IT and Police Department licensing that takes the total agreement cost over the Administrative Directive AD-5, Section IV-F, Purchasing Policy threshold for the City Manager to sign (more than \$25,000), these agreements must be presented to Council for approval. It is recommended that Council authorize the City Manager to approve the licensing purchases for this current fiscal year and the other licensing purchases that the City will need in the future, in accordance with the enterprise agreement.

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**RECOMMENDATION:** Council Adoption of Resolution No. 2019\_\_\_\_: Authorizing the City Manager to Execute a Software Licensing Purchase for Microsoft 365 and SQL (Structured Query Language) Licenses for the City and Police Department.

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**ATTACHMENTS:**

1. Council Adoption of Resolution No. 2019\_\_\_\_: Authorizing the City Manager to Execute a Software Licensing Purchase for Microsoft 365 and SQL (Structured Query Language) Licenses for the City and Police Department.

**RESOLUTION NO. 2019-\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN  
CITY AUTHORIZING THE CITY MANAGER TO EXECUTE A  
SOFTWARE LICENSING PURCHASE FOR MICROSOFT 365 AND  
SQL (STRUCTURED QUERY LANGUAGE) LICENSES FOR THE  
CITY AND POLICE DEPARTMENT.**

**WHEREAS**, there is a need by the City of Suisun City to purchase software licenses for Microsoft 365 and the City’s network; and

**WHEREAS**, there is a need for the Police Department to purchase licenses for the SQL database for the new Police Department RIMS software; and

**WHEREAS**, the Information Technology Department has submitted a three-year purchase for software licenses, from CDW-Government LLC; and

**WHEREAS**, the purchase of goods and services by local contracting units from authorized State vendors without competitive bidding is authorized and CDW-Government LLC is listed in the California State Department of General Services, Procurement Division Contract No.1-19-70-19F; and

**WHEREAS**, this purchase will be in the best interest of the City of Suisun City in that it will provide the City and Police Department with the necessary licenses for Microsoft 365 and SQL to continue providing for critical and essential services; and

**WHEREAS**, the purchase of these software licenses are in the FY19/20 budget; and

**NOW, THEREFORE**, be it here resolved by the City Council of Suisun does hereby authorize the City Manager to execute the purchase agreement with CDW-G for Microsoft 365 and SQL licenses for the City and Police Department, and the future purchases of these software licenses.

**PASSED AND ADOPTED** at a Regular Meeting of the City Council of the City of Suisun City held on Tuesday the 13<sup>th</sup> day of August 2019 by the following vote:

<b>AYES:</b>	Councilmembers:	_____
<b>NOES:</b>	Councilmembers:	_____
<b>ABSENT:</b>	Councilmembers:	_____
<b>ABSTAIN:</b>	Councilmembers:	_____

**WITNESS** my hand and the seal of said City this 13<sup>th</sup> day of August 2019.

\_\_\_\_\_  
Donna Pock, CMC  
Deputy City Clerk

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## AGENDA TRANSMITTAL

**MEETING DATE:** August 13, 2019

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**JOINT AGENDA ITEM:** Accept the Investment Report for the Quarter Ending June 30, 2019.

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**FISCAL IMPACT:** No fiscal impact; informational only.

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**BACKGROUND:** Each quarter it is necessary to produce an Investment Report showing how all City, Housing Authority, Successor Agency and Suisun-Solano Water Authority's available cash is invested in terms of the type of investment, what institution it is invested in, and current value and interest earnings.

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**STAFF REPORT:** The total cash and investments (par amount) equaled to \$53,511,734 for the period ending June 30, 2019. In summary, the investment portfolio consists of the following governmental funds:

Suisun-Solano 2016 Series Bond Proceeds	\$	4,772,447
Suisun-Solano 2019 Series Bond Proceeds	\$	8,965,378
Energy Conservation Project-ENGIE	\$	4,754,582
Debt Service Reserves	\$	2,255,991
General Fund	\$	3,791,122
Fiduciary Funds	\$	5,762,676
All Other Funds	\$	23,209,538
Total	\$	53,511,734

In terms of return on our investment managed by PFM Asset Management LLC, the current yield to maturity at cost 2.09% with an average life of 811 days. The average Local Agency Investment Fund return for the current quarter is 2.44%. As can be seen in the Pie Chart on the last page of the attached Investment Report, nearly 66% of the cash is invested in federally insured CD's, US Treasuries or Agency Notes, all of which generate higher yields.

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**RECOMMENDATION:** It is recommended that the Council/Authority accept the **Fourth Quarter** Financial Officer's Investment Report.

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**ATTACHMENTS:**

1. Financial Officer's Investment Report, for the Quarter Ending June 30, 2019.

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**PREPARED BY:**  
**REVIEWED BY:**  
**APPROVED BY:**

Elizabeth N. Luna, Accounting Services Manager  
 Joe Dingman, Administrative Services Director  
 Greg Folsom, City Manager

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City of Suisun City,  
Successor Agency, Housing Authority and Suisun-Solano Water Authority  
FINANCIAL OFFICER'S INVESTMENT REPORT

June 30, 2019

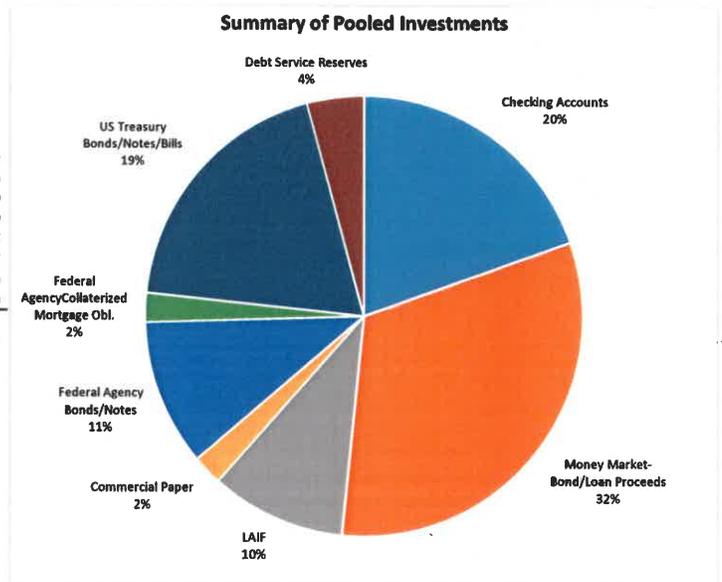
Category of Investment	Name of Institution	Maturity Date	Par Amount	Market Value*	Amortized Cost	Curr Yield At Market	Est Annual Income
Checking Account	West America Bank	Demand Deposit	\$ 10,444,673	\$ 10,444,673	\$ 10,444,673	0.000%	-
State Investment-CITY	LAIF	Demand Deposit	\$ 5,321,250	\$ 5,321,250	\$ 5,321,250	2.428%	129,200
<b>Total Cash Equivalents</b>			<b>\$ 15,765,923</b>	<b>\$ 15,765,923</b>	<b>\$ 15,765,923</b>	<b>0.819%</b>	<b>\$ 129,200</b>
2016 SSWA Bond Proceeds	US Bank	8AMMFOBR1	\$ 3,393,589	\$ 3,393,589	\$ 3,393,589	1.950%	66,175
Lease Equipment Purchase Proceeds-Engie	Sterling National Bank	Money Market	\$ 4,754,582	\$ 4,754,582	\$ 4,754,582	0.010%	4,755
2019 SSWA Bond Proceeds	First Amer Treas Oblig Fd	#31846V302	\$ 8,965,378	\$ 8,965,378	\$ 8,965,378	1.950%	174,825
<b>Total Bond/Loan Proceeds</b>			<b>\$ 17,113,550</b>	<b>\$ 17,113,550</b>	<b>\$ 17,113,550</b>	<b>1.436%</b>	<b>\$ 245,755</b>
First American Government	Demand Deposit-Sweep	6/30/2019	\$ 80,630	\$ 80,630	\$ 80,630	0.000%	81
BNP Paribas NY Branch Commercial Paper	09659CXH6	10/17/2019	\$ 400,000	\$ 397,219	\$ 396,952	2.588%	10,280
JP Morgan Securities LLC Commercial Paper	46640QV24	8/2/2019	\$ 300,000	\$ 299,312	\$ 299,200	3.077%	9,210
MUFG Bank LTD/NY Commercial Paper	62479MWW9	9/30/2019	\$ 400,000	\$ 397,551	\$ 397,108	2.938%	11,680
<b>Total Commercial Paper</b>			<b>\$ 1,180,630</b>	<b>\$ 1,174,712</b>	<b>\$ 1,173,890</b>	<b>2.660%</b>	<b>\$ 31,251</b>
Fannie Mae Series 2015-M13 ASQ2	FNMA #3136AQDQ0	09/01/19	\$ 363	\$ 362	\$ 363	1.658%	6
FHLMC K006 A2	FHLMC #31398VJ98	01/25/20	\$ 313,700	\$ 314,871	\$ 315,826	4.235%	13,335
FNA 2010-M6 A2	FNA #31398SKA0	09/25/20	\$ 102,777	\$ 103,670	\$ 104,027	3.285%	3,406
FNA 2018-MS A2	FNA #3136B1XP4	09/25/21	\$ 107,209	\$ 109,315	\$ 108,594	3.492%	3,817
FHLMC Multifamily Structured P Pool	FHLMC #3137BHX8	01/25/22	\$ 210,000	\$ 213,009	\$ 211,278	2.752%	5,861
FHLMC Series K721 A2	FHLMC #3137BM6P6	08/25/22	\$ 160,000	\$ 164,188	\$ 160,915	3.011%	4,944
FHLMC Series K032 A1	FHLMC #3137B4GX8	02/01/23	\$ 67,217	\$ 68,292	\$ 67,304	2.968%	2,027
FHLMC Multifamily Structured P	FNA #3137B5JL8	02/25/23	\$ 76,149	\$ 76,829	\$ 75,812	2.645%	2,032
FHMS KP05 A	FNA #3137FKK39	07/01/23	\$ 92,914	\$ 94,479	\$ 92,914	3.150%	2,976
<b>Total Federal Agency Collateralized Mortgage Obl.</b>			<b>\$ 1,130,329</b>	<b>\$ 1,145,014</b>	<b>\$ 1,137,033</b>	<b>3.354%</b>	<b>\$ 38,404</b>
Federal Agency/Bond Note	FHLB #3130A8Y72	08/05/19	\$ 300,000	\$ 299,611	\$ 299,982	0.876%	2,625
Federal Agency/Bond Note	FMAN #3137EAE5	01/17/20	\$ 75,000	\$ 74,734	\$ 74,984	1.505%	1,125
Federal Agency/Bond Note	FHLB #3130ADN32	02/11/20	\$ 110,000	\$ 110,046	\$ 109,938	2.125%	2,338
Federal Agency/Bond Note	FNMA #3135G0T29	02/28/20	\$ 305,000	\$ 303,828	\$ 304,956	1.506%	4,575
Federal Agency/Bond Note	FHLB #3130ADUJ9	03/30/20	\$ 420,000	\$ 421,220	\$ 419,971	2.368%	9,975
Federal Agency/Bond Note	FHLMC #3137EAEF2	04/20/20	\$ 295,000	\$ 293,502	\$ 294,726	1.382%	4,056
Federal Agency/Bond Note	FNMA #3135G0T60	07/30/20	\$ 550,000	\$ 547,254	\$ 549,390	1.508%	8,250
Federal Agency/Bond Note	FHLB #31337OU55	09/11/20	\$ 285,000	\$ 288,145	\$ 286,315	2.844%	8,194
Federal Agency/Bond Note	FHLB #3130ACE26	09/28/20	\$ 155,000	\$ 153,976	\$ 154,795	1.384%	2,131
Federal Agency/Bond Note	FMN #3135G0U84	10/30/20	\$ 250,000	\$ 253,174	\$ 249,902	2.839%	7,188
Federal Agency/Bond Note	FHLMC #3137EAEK1	11/17/20	\$ 420,000	\$ 419,868	\$ 419,812	1.876%	7,875
Federal Agency/Bond Note	FMN #3137EAE19	02/16/21	\$ 200,000	\$ 201,732	\$ 199,709	2.355%	4,750
Federal Agency/Bond Note	FFCBN #3133EJJD2	04/05/21	\$ 300,000	\$ 303,416	\$ 299,793	2.511%	7,620
Federal Agency/Bond Note	FM# 3135G0U27	04/13/21	\$ 130,000	\$ 131,516	\$ 129,883	2.471%	3,250
Federal Agency/Bond Note	FM# 3135G0U35	06/22/21	\$ 290,000	\$ 295,237	\$ 289,955	2.701%	7,975
Federal Agency/Bond Note	FHLBN# 3130AEXV7	09/20/21	\$ 315,000	\$ 315,430	\$ 315,000	2.996%	9,450
Federal Agency/Bond Note	FMN #3135G0U92	01/11/22	\$ 125,000	\$ 127,596	\$ 124,924	2.571%	3,281
Federal Agency/Bond Note	FM# 3135G0T45	04/05/22	\$ 100,000	\$ 100,179	\$ 99,746	1.872%	1,875
Federal Agency/Bond Note	FHLB #313383YJ4	09/08/23	\$ 150,000	\$ 159,528	\$ 152,320	3.174%	5,063
Federal Agency/Bond Note	FM #3135G0U43	09/12/23	\$ 400,000	\$ 416,597	\$ 398,606	2.760%	11,500
Federal Agency/Bond Note	FMN #3135G0V34	02/05/24	\$ 325,000	\$ 334,766	\$ 323,881	2.427%	8,125
Federal Agency/Bond Note	FHLB #3130AFW94	02/13/24	\$ 250,000	\$ 257,702	\$ 249,178	2.425%	6,250
<b>Total Federal Agency Bond/Note</b>			<b>\$ 5,750,000</b>	<b>\$ 5,809,057</b>	<b>\$ 5,747,766</b>	<b>2.194%</b>	<b>\$ 127,471</b>
US Treasury Notes	#912828TR1	09/30/19	\$ 80,000	\$ 79,772	\$ 79,920	1.003%	800
US Treasury Notes	#912828TR1	09/30/19	\$ 250,000	\$ 249,287	\$ 249,808	1.003%	2,500
US Treasury Notes	#912828F62	10/31/19	\$ 375,000	\$ 374,224	\$ 375,158	1.503%	5,625
US Treasury Notes	#912828357	01/31/20	\$ 130,000	\$ 129,959	\$ 129,887	2.001%	2,600
US Treasury Notes	#912828VP2	07/31/20	\$ 50,000	\$ 50,033	\$ 50,445	1.999%	1,000
US Treasury Notes	#912828L32	08/31/20	\$ 400,000	\$ 397,531	\$ 401,319	1.384%	5,500
US Treasury Notes	#912828L32	08/31/20	\$ 485,000	\$ 482,007	\$ 487,743	1.384%	6,669
US Treasury Notes	#912828N48	12/31/20	\$ 250,000	\$ 249,668	\$ 252,714	1.752%	4,375
US Treasury Notes	#912828Q78	04/30/21	\$ 390,000	\$ 387,121	\$ 386,596	1.385%	5,363
US Treasury Notes	#912828Q78	04/30/21	\$ 465,000	\$ 461,567	\$ 460,983	1.385%	6,394
US Treasury Notes	#912828S76	07/31/21	\$ 330,000	\$ 325,746	\$ 325,358	1.140%	3,713
US Treasury Notes	#912828D72	08/31/21	\$ 700,000	\$ 703,718	\$ 700,991	1.989%	14,000
US Treasury Notes	#912828D72	08/31/21	\$ 700,000	\$ 703,718	\$ 704,821	1.989%	14,000
US Treasury Notes	#912828T67*	10/31/21	\$ 24,451	\$ 24,179	\$ 24,207	1.266%	306
US Treasury Notes	#912828F96	10/31/21	\$ 450,000	\$ 452,725	\$ 451,439	1.988%	9,000
US Treasury Notes	#912828H86	01/31/22	\$ 100,000	\$ 99,438	\$ 98,796	1.508%	1,500
US Treasury Notes	#912828H86	01/31/22	\$ 400,000	\$ 397,750	\$ 396,212	1.508%	6,000
US Treasury Notes	#912828P4	07/31/22	\$ 325,000	\$ 326,460	\$ 323,534	1.867%	6,094
US Treasury Notes	#912828P4	07/31/22	\$ 400,000	\$ 401,797	\$ 395,934	1.867%	7,500

City of Suisun City,  
Successor Agency, Housing Authority and Suisun-Solano Water Authority  
FINANCIAL OFFICER'S INVESTMENT REPORT

June 30, 2019

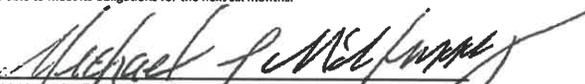
Category of Investment	Name of Institution	Maturity Date	Par Amount	Market Value*	Amortized Cost	Curr Yield At Market	Est Annual Income
US Treasury Notes	#912828L57	09/30/22	\$ 140,000	\$ 140,098	\$ 139,145	1.749%	2,450
US Treasury Notes	#912828L57	09/30/22	\$ 300,000	\$ 300,211	\$ 290,863	1.749%	5,250
US Treasury Notes	#912828L57	09/30/22	\$ 400,000	\$ 400,281	\$ 395,765	1.749%	7,000
US Treasury Notes	#9128282W9	09/30/22	\$ 330,000	\$ 331,624	\$ 323,152	1.866%	6,188
US Treasury Notes	#912828N30	12/31/22	\$ 575,000	\$ 582,839	\$ 566,815	2.096%	12,219
US Treasury Notes	#912828P38	01/31/23	\$ 255,000	\$ 255,179	\$ 244,615	1.749%	4,463
US Treasury Notes	#912828Q29	03/31/23	\$ 300,000	\$ 297,504	\$ 286,049	1.513%	4,500
US Treasury Notes	#912828R69	05/31/23	\$ 350,000	\$ 348,619	\$ 338,220	1.632%	5,688
US Treasury Notes	#912828R69	05/31/23	\$ 350,000	\$ 348,619	\$ 340,998	1.632%	5,688
US Treasury Notes	#912828T26	09/30/23	\$ 500,000	\$ 492,500	\$ 489,409	1.396%	6,875
US Treasury Notes	#912828V23	12/31/23	\$ 250,000	\$ 255,391	\$ 248,982	2.203%	5,625
US Treasury Notes	#912828X70	04/30/24	\$ 250,000	\$ 252,725	\$ 245,951	1.978%	5,000
Total US Treasury Bond/Note			\$ 10,304,451	\$ 10,302,290	\$ 10,205,830	1.463%	\$ 150,697
<b>TOTAL POOLED INVESTMENTS</b>			\$ 51,244,882	\$ 51,310,545	\$ 51,143,991	1.409%	\$ 722,778
<b>Reserved for Bond/Debt Service</b>							
SSWA Bonds =Series 2019 #265092000	First Amer Treas Oblig Fd	#31846V302	\$ 4,075	\$ 4,075	\$ 4,075	1.790%	73
Govt Sec Money Market-RDA/SA	First Amer Treas Oblig Fd	#31846V302	\$ 887,987	\$ 887,987	\$ 887,987	1.790%	15,895
Govt Sec Money Market-RDA/SA	First Amer Treas Oblig Fd	#31846V302	\$ 280	\$ 280	\$ 280	1.790%	5
Govt Sec Money Market-RDA/SA	First Amer Treas Oblig Fd	#31846V302	\$ 363	\$ 363	\$ 363	1.890%	7
Savings Acct-RDA Marina	West America Bank	Demand Deposit	\$ 398,598	\$ 398,598	\$ 398,598	0.071%	282
Marina Debt Service	Federal Agency/Bond Note	#912828T67*	\$ 975,549	\$ 964,688	\$ 965,817	1.338%	12,925
Total Debt Service Reserve Funds			\$ 2,266,852	\$ 2,255,991	\$ 2,257,120	1.294%	\$ 29,187
<b>Grand Total</b>			\$ 53,511,734	\$ 53,566,536	\$ 53,401,111	1.404%	\$ 751,965

Summary of Pooled Investments	Amortized Cost Amount
Checking Accounts	\$ 10,444,673
Money Market-Bond/Loan Proceeds	\$ 17,113,550
LAIF	\$ 5,321,250
Commercial Paper	\$ 1,173,890
Federal Agency Bonds/Notes	\$ 5,747,766
Federal Agency Collateralized Mortgage Obl.	\$ 1,137,033
US Treasury Bonds/Notes/Bills	\$ 10,205,830
Debt Service Reserves	\$ 2,257,120
<b>Total</b>	\$ 53,401,111



\* Market Valuation for Federal Agency Bonds/Notes and US Treasury Bonds/Notes is from City's Investment Advisor, PFM. Valuation for Debt Service Reserve funds is from the City's Trustee, US Bank.

City Treasurer's Statement:  
I hereby certify that I have examined the records and find this report to be correct, that all investments are made in accordance with the investment policy, and the City will be able to meet its obligations for the next six months.

Attest by:   
Michael J. McMurry, City Treasurer Date

Submitted by:  08/06/2019  
Elizabeth Luna, Accounting Services Mgr. Date

# MINUTES

## SPECIAL MEETING OF THE SUISUN CITY COUNCIL AND HOUSING AUTHORITY

TUESDAY, JULY 16, 2019

5:30 P.M.

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SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

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### **NOTICE**

*Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Housing Authority meeting includes teleconference participation by: Council/Board Member Jane Day from: 301 Morgan Street, Suisun City, CA 94585.*

### **ROLL CALL**

Mayor Wilson called the meeting to order at 5:30 PM with the following Council / Board Members present: Adams, Day, Segala, Williams, Wilson.

Pledge of Allegiance was led by Council Member Segala.

Invocation was given by City Manager Folsom.

### **PUBLIC COMMENT - None**

*(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)*

### **CONFLICT OF INTEREST NOTIFICATION - None**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

### **CLOSED SESSION**

#### City Council

#### 1. PERSONNEL MATTERS

Pursuant to California Government Code Section 54957(b)(1) et seq. the Suisun City Council will hold a Closed Session for the purpose of Public Employee Performance Evaluation: Development Services Director

#### 2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8 Real Property Identified by APN's, 0032-091-170, 0032-091-180, 0032-091-190 and 0032-091-200 located at the southwest corner of Civic Center and Driftwood Drive.

Negotiating Party: City Manager, Development Services Director

Subject: Price and Terms of Payment

Parties Negotiating With: Main Street West Partners

Housing Authority

## 3. Conference with Real Property Negotiator

Pursuant to Government Code Section 54956.8 Real Property Identified by Assessor's Parcel Numbers 0173-390-160 and 0173-390-180.

Authority Negotiator: City Manager, Development Services Director

Parties Negotiating With: Undetermined Potential Buyers

Under Negotiations: Terms and payment

**5:32 PM – Mayor Wilson recessed the meeting to Closed Session.**

**CONVENE OPEN SESSION**

Announcement of Actions Taken, if any, in Closed Session.

**6:10 PM – Mayor Wilson reconvened the meeting and stated no action was taken in Closed Session.**

**WORKSHOP**City Council

## 4. Draft Council Norms and Procedures

“The purpose of these Norms and Procedures is to promote communication, understanding, fairness, and trust among the members of the City Council and staff concerning their roles, responsibilities, and expectations for management of the business of the City of Suisun City. In the interest of promoting best practices in our local government as Municipal Legislators, this document will include operational procedures, policies, and practices.”

Council reviewed and discussed Sections 1-7 and recommended changes to 3.3, 3.5, 3.8 and 7.2.

**Mayor Wilson asked for public comment after the first seven sections were discussed.**

George Guynn expressed concern about regionalism without public involvement with regard to Section 3.3.

**Mayor Wilson asked for public comment after sections 8-13 were discussed.**

George Guynn recommended the council use good judgement regarding Section 11.5

Council reviewed and discussed the document section by section. Some minor changes were recommended. Staff was directed to make the recommended changes and bring back for approval.

**ADJOURNMENT**

There being no further business, Mayor Wilson adjourned the meeting at 8:05 PM.

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Linda Hobson, CMC  
City Clerk