



CITY COUNCIL

Pedro "Pete" M. Sanchez, Mayor  
Lori Wilson, Mayor Pro-Tem  
Jane Day  
Michael J. Hudson  
Michael A. Segala

CITY COUNCIL MEETING

First and Third Tuesday  
Every Month

## A G E N D A

### SPECIAL MEETING OF THE SUISUN CITY COUNCIL

TUESDAY, SEPTEMBER 19, 2017

5:45 P.M.

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SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

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#### **TELECONFERENCE NOTICE**

*Pursuant to Government Code Section 54953, Subdivision (b), the following City Council meeting includes teleconference participation by Council/Board Member Jane Day from: 301 Morgan Street, Suisun City, CA 94585.*

#### **ROLL CALL**

Council / Board Members

#### **PUBLIC COMMENT**

*(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).*

#### **CONFLICT OF INTEREST NOTIFICATION**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

#### **CLOSED SESSION**

Pursuant to California Government Code section 54950 the Suisun City Council, will hold a Closed Session for the purpose of:

##### City Council

1. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (1 potential case).
2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION  
Name of case: Responsible Development In Suisun City (Petitioner) v. City of Suisun City (Respondent), Main Street West Partners (Real Party in Interest), Case No. FCS0459567.

#### **CONVENE OPEN SESSION**

Announcement of Actions Taken, if any, in Closed Session.

#### **ADJOURNMENT**

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320  
FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340  
SUCCESSOR AGENCY 421-7309 FAX 421-7366

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council, are available for public review at least 72 hours prior to a Council /Agency/Authority Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The City may charge photocopying charges for requested copies of such documents. Assistive listening devices may be obtained at the meeting

*PLEASE NOTE:*

1. The City Council/Agency/Authority hopes to conclude its public business by 11:00 P.M. Ordinarily, no new items will be taken up after the 11:00 P.M. cutoff and any items remaining will be agendaized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.
2. Suisun City is committed to providing full access to these proceedings; individuals with special needs may call 421-7300.
3. Agendas are posted at least 72 hours in advance of regular meetings at Suisun City Hall, 701 Civic Center Boulevard, Suisun City, CA. Agendas may be posted at other Suisun City locations including the Suisun City Fire Station, 621 Pintail Drive, Suisun City, CA, and the Suisun City Senior Center, 318 Merganser Drive, Suisun City, CA.

I, Donna Pock, Deputy City Clerk for the City of Suisun City, declare under penalty of perjury that the above agenda for the meeting of September 19, 2017 was posted and available for review, in compliance with the Brown Act.

## AGENDA TRANSMITTAL

**MEETING DATE:** September 19, 2017

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**CITY AGENDA ITEM:** Traffic Committee Report September 19, 2017.

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**FISCAL IMPACT:** There would be no fiscal impact at this time.

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**BACKGROUND:** The Traffic Committee (TC) is a made up of department heads or their assignees to advise the City Council and/or make recommendations on traffic issues. The TC investigates complaints from the community, reviews plans for new development and streets, and reviews ongoing traffic issues.

The committee membership includes Police, Fire, Building, Planning, and Engineering. The TC meets and reports to the City Council quarterly, unless pressing issues require immediate attention.

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**STAFF REPORT:** Concerns addressed by the Traffic Committee for this report include:

**New Traffic Engineer on Board** Mr. Randolph Craig (Randy) has joined our Public Works Engineering Department. Randy has Traffic Engineer credentials and will take over the chair for the Traffic Committee.

**In progress projects.**

- **New Railroad near Village** is receiving targeted attention for speed and citations have issued.
- **Driftwood Safe Routes to Schools.** The new Safe Routes to School project is complete. The School Resource Officer and PD are monitoring parking and speed during school hours. A work order is in process for a couple of needed no parking signs.
- **Department of Transportation Project for the Hwy 12 Overpass Warning Sign** is in the 35% design phase. Construction is expected in the spring.
- **New Railroad @ Sunset.** The signal timing has been adjusted.
- **Walters @ Bella Vista Signals** will be evaluated for timing issues.
- **The Stop Signs and Crosswalk Concerns near Hall Park** are being researched.

**New Concerns.**

- **Railroad Quiet Zone near Cordelia Street.** In a quiet zone, railroads have been directed to cease the routine sounding of their horns when approaching public highway rail grade crossings.
    - Train horns may still be used in emergency situations or to comply with other Federal regulations or railroad operating rules.
    - Localities desiring to establish a quiet zone are first required to mitigate the increased risk caused by the absence of a horn.
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**PREPARED BY:**  
**REVIEWED/APPROVED BY:**

Mike O'Brien, Fire Chief  
 Suzanne Bragdon, City Manager

*AGK*

- **West Street at Sacramento Street.** Request for a stop sign at West Street and Sacramento Street, because *“Currently people whip around the corner at Sacramento and West Street with great speed and don't slow down as they get to Main Street, Given the additional traffic due to the development, he would like to see a stop sign at Sacramento Street and West Street. This would force people to stop and even if they did a "California Roll" it would still be slower than their current speed.”*
  - Stop signs are not used for speed control and this location does not meet the warrant requirements to justify a stop sign.
- **Main Street Old Town Issues.** We have received concerns from the BID as well as others about Main Street and Old Town for the following issues:
  - **Speeding on Main Street.** PD has worked to control the speeders with special enforcement, but have not found very many. The BID has requested that at least, speed signs be placed on Main Street on the north & south ends.
  - **Heavy traffic during the “Rush Hour” on Main Street.** For several years the traffic along Main Street has increased during between the hours of 3:00pm and 6:00pm on weekdays. Many of these motorists apparently think that using Cordelia Road, to Main St., to Lotz Way, to Marina Blvd. is a quicker and easier way to miss the stop-and-go traffic on Hwy 12. This route is all public roadway and the only way to change the motorist decision is for them to perceive that this route is longer in time.
  - **Four Way Stops on Main Street and Turning left from Sacramento Street onto Main Street.** *“People are impatient at Sacramento & Main street in waiting for an opening in traffic during commute hours to make a left on Main Street. They typically will dart out and potentially cause accidents. He also said it was unsafe for pedestrians to cross since the Main street crosswalk it is not protected. With the additional traffic, he feels this will be worse. His suggestion is to have a 4-way stop at Sacramento & Main Street. This would give the additional traffic which will occur on Sacramento with the development a protected turn on Main Street and allow for increased pedestrian safety to cross Main Street.”*
  - **From the BID** *“Look into adding stop signs or stop lights on Main Street - one suggestion would be at the intersection of Main and Solano (three way stop, as the east side of Solano is one way in the other direction). The crosswalk near Cast Iron/Sovereign is very close to the intersection and we've seen motorists slam on their brakes going around the corner too fast to avoid pedestrians in that crosswalk. We may also want to think about adding crosswalk signs with an RRFB (Rectangular Rapid Flashing Beacon) at that uncontrolled crosswalk or crosswalk warning lights (like the City installed near the Senior Center). There are some solar options for RRFB*
    - Engineering has completed a stop sign warrant study on the Main Street and Sacramento intersection. The results determined at this time these

intersection does not warrant a stop sign based on vehicle movements. This study would also apply to Main Street and Solano.

- The crosswalk near Cast Iron Restaurant is 75' from the corner. The average stopping distance at 25 mph is 56'. At this time it would appear that warning lights are not warranted at this crosswalk. We can have Public Works do a warrant study. The basic warrant requirement is
  - Does the pedestrian count exceed 24 pedestrians per hour during any two hours of the day or is it used by 12 **or** more children under 16, seniors, or persons with reduced mobility during any two hours of the day?
  - Are vehicle traffic counts over 300 vehicles per hour during times when most pedestrians are present **or** pedestrian motor vehicle conflicts exceed 5% of crossing when vehicles are present, or more than one pedestrian has been struck at that location in the past 10 years?
  - Is the next protected crossing is more than 300' away?
  - Is the stopping distance for vehicles traveling at the mode speed less than 235 feet? Note: This distance should be calculated using the signal timing formula. This corresponds to a mean or mode speed of 40 mph with no grade. Crosswalks should not be installed at uncontrolled locations if the stopping distance for vehicles traveling at the mean or mode speed is greater than 234 feet. Options include slowing vehicle speeds through traffic calming measures or speed enforcement.
  - Is the 85th percentile speed less than 45 mph?
- The Committee is concerned that depending what is changed for one intersection how many other intersections will need to be changed so as to not just move the problem around. During our "Rush Hour" making a left turn from Crystal St., School St., or Suisun St. onto Cordelia Rd; or from Line St., California St., Sacramento St., South Common St., Driftwood St., or Spring St. on to Main St. can be extremely difficult.
- The above intersections do fall under the State Vehicle Code section 22526 (a) known as the "Gridlock Law."
  - Notwithstanding any official traffic control signal indication to proceed, a driver of a vehicle shall not enter an intersection or marked crosswalk unless there is sufficient space on the other side of the intersection or marked crosswalk to accommodate the vehicle driven without obstructing the through passage of vehicles from either side.

- Unfortunately, this means that somebody turning left into the open intersection would be in violation of the law the same as anyone not stopping short of the intersection. This law is intended to allow traffic to go straight through the intersection.
- Some solutions that may be looked at are:
  - An education program for the Old Town neighborhood about left turns and alternate routes out of Old Town.
  - Add signs to remind motorists of the speed limit and the “Gridlock Law”, even though this does not exempt left hand turn vehicles from tickets for blocking intersection.
  - Put up “No Left Turn” signs for specific hours.
  - Instead of a left turn, a vehicle can legally cross the Main Street intersection and drive into the parking lot then drive north to the next driveway to enter the traffic stream on Main Street.

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**STAFF RECOMMENDATION:** No Council action is required at this time.

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**ATTACHMENTS:**

- PowerPoint of the September 19, 21017 Traffic Committee Report.



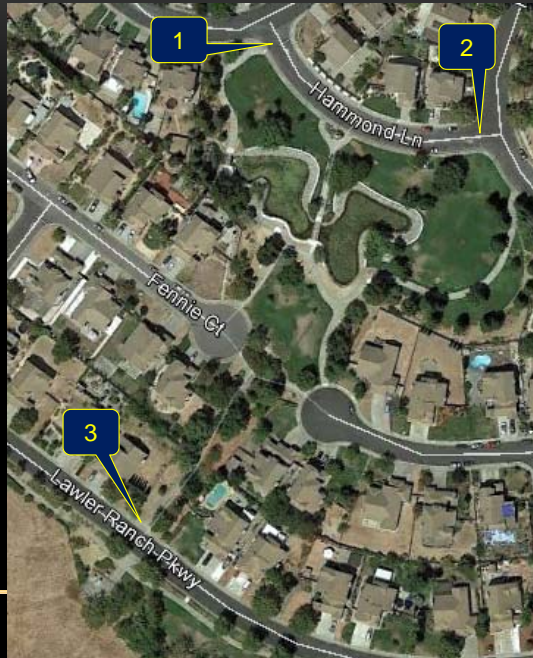
## PREVIOUS CONCERNS

- Police Department special enforcement,
  - Concerns for speeders on new Railroad, Klamath, and Lawler Ranch Parkway continues to receive directed enforcement and citations.
- Driftwood Safe Routes to School Project
  - PD & PW working on signage and work order for additional signs
- Hwy 12 & Main overcrossing sign
  - 35% plans in, constructing in Spring
- Railroad @ Sunset Signal Timing has been changed
- Walters & Bella Vista Signal Timing –PW looking into it

## FALL PARK

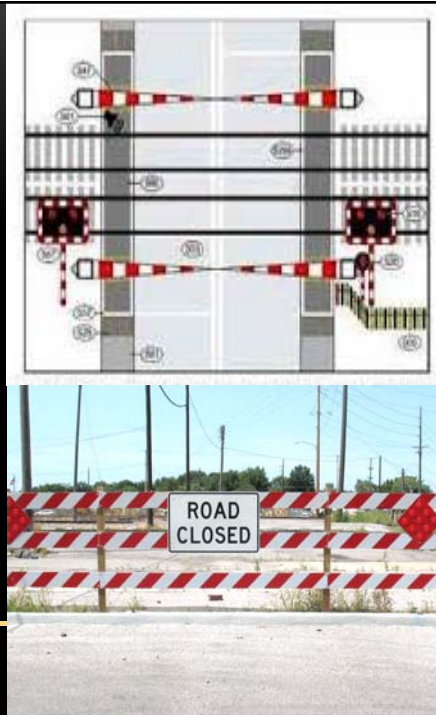
- A request was made to place crosswalks
  1. Hammond & Mayfield
  2. Hammond & Potrero
  3. Lawler Ranch Parkway to access the linear park on the south side of Lawler Ranch Parkway.

Our New Traffic Engineer is researching solutions



## RAILROAD QUIET ZONE NEAR CORDELIA

- In a quiet zone, railroads have been directed to cease the routine sounding their horns when approaching public highway-rail grade crossings.
- Train horns may still be used in emergency situations or to comply with other Federal regulations or railroad operating rules.
- Localities desiring to establish a quiet zone are first required to mitigate the increased risk caused by the absence of a horn.





## OLD TOWN CONCERNS

- West Street at Sacramento Street.
- Request for a stop sign to stop vehicles from speeding around the corner
- No stop sign is warranted



## CONCERNS FROM BID

- Stop signs or signal lights at Main & Solano
  - Not Warranted
- Lighted Rectangular Flashing Beacon for crosswalk By Cast Iron
  - Does not appear to meet the warrant standard, but we can have PW do a warrant study



## MAIN STREET

- Speeding – PD is doing special enforcement
- Heavy traffic from afternoon rush hour
  - No practical or legal way to reduce traffic
  - Commuters see this a way to bypass HWY 12 traffic



## LEFT TURN FROM SACRAMENTO

- A Request and complaint was received about the difficulty of turning left from eastbound Sacramento onto northbound Main during the three hour "Rush Hour"
- Request was for a 4 Way Stop at Sacramento & Main



## MAKING LEFT TURNS IN OLD TOWN

- 3 hour “Rush Hour Traffic” at times, is a solid line from the city limits at Cordelia Rd. through Old town, turns on Lotz Way and continues to Marina Blvd. and north to Marina & Hwy 12
- During this time making a **left turn** from West St., Crystal St., School St., or Suisun St. onto Cordelia Rd; or from Line St., California St., Sacramento St., South Common St., Driftwood St., or Spring St. on to Main St. can be extremely difficult.



## FACTS

- The Old Town Rush Hour will continue as long as motorist perceive this short cut is quicker than Hwy 12 from Hwy 80 to Marina Blvd.
- The requests were for a 3 Way Stop at Sacramento St. and 4 Way Stop at Solano St.
  - A warrant survey was conducted. It resulted in Not Enough Vehicle Movements to warrant the 3 way stop
  - Main St. and Solano St. most likely would have the same results
  - Depending what is changed for one intersection how many other intersections will need to be changed so as to not just move the problem around

## GRIDLOCK LAW

- The Law CA Vehicle Code (CVC) 22526. (a)
  - Notwithstanding any official traffic control signal indication to proceed, a driver of a vehicle shall not enter an intersection or marked crosswalk unless there is sufficient space on the other side of the intersection or marked crosswalk to accommodate the vehicle driven without obstructing the through passage of vehicles from either side.



## SOLUTIONS

- Education program for Neighborhood about left turns, speed, and alternate routes out of Old Town
- Add signs to remind motorists of Gridlock Law or paint "Keep Clear" in the intersection
  - Does not exempt left hand turn vehicles from ticket for blocking intersection
- Put up "No Left Turn" signs for specific hours.
- Legally, instead of left turn, vehicle crosses Main St. and drives north to next driveway to enter the traffic stream



QUESTIONS

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## AGENDA TRANSMITTAL

**MEETING DATE:** September 11, 2017

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**CITY AGENDA ITEM:** Council Adoption of Resolution No. 2017-\_\_: Adopting the 3<sup>rd</sup> Amendment to the Annual Appropriation Resolution No. 2017-44 to Appropriate \$15,000 from the Municipal Facilities Improvement Fund 320 to Address Problems Occurring Associated with the Trash Enclosure behind the Lawler House.

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**FISCAL IMPACT:** The total estimated cost of \$15,000 is proposed to be funded from the Municipal Facilities Improvement Fund 320. The estimated retained earnings of \$297,400 in that fund were described in the FY 2017-18 Annual Budget as the seed money for the “Infrastructure Bank”. A total of \$282,400 would remain after adopting the attached resolution.

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**BACKGROUND:** The trash enclosure located in the parking lot East of the Lawler House is a shared trash receptacle for several businesses in the downtown area. During the past several years, the City has experienced numerous incidents involving illegal dumping from people who do not share the financial responsibility, scavenging through the dumpsters by individuals looking for items to be used for illegal encampments, and individuals using the enclosure to sleep, urinate, or defecate. In addition, the trash enclosure is not properly secured by personnel employed by the businesses after proper dumping occurs. Although the double metal doors which allow access to the dumpsters located inside the enclosure have a latching mechanism attached, the doors are not being properly secured, (locked), by the businesses after use.

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**STAFF REPORT:** There is currently no mechanism in place to ensure compliance from the businesses allowed to use the enclosure, nor is there a manner in which to identify illegal dumping, scavenging, or sleeping in and around the enclosure. In order to address these concerns the Police Department, Public Works Department, and Economic Development Department have developed the following plan.

A Video Surveillance Camera system will be installed in and around the enclosure to ensure compliance by businesses who use the dumpsters as well as people responsible for illegal dumping and scavenging. The cameras will also capture the general parking lot area behind the Lawler House and a segment of Kellogg St. The camera system will be monitored inside the Police Department to identify criminal activity, and will be accessible to the Public Works Department to address issues of compliance by business owners. The cost of the Video Surveillance system is estimated to be \$5,000 to purchase and install.

Due to the design of the enclosure, a large gap currently existing between the top of the enclosure wall and the roof, allows individuals to throw items into the enclosure, or climb into the enclosure during the limited times the enclosure is locked. In an effort to eliminate this issue, expanded metal will be added to the structure to eliminate the current opening between the wall and the roof. The cost to add the expanded metal and eliminate the opening is estimated to be \$10,000.

The total estimated cost of this project is \$15,000, with funding coming from Fund 320. The budget anticipated implementing an “Infrastructure Bank” in Fund 320 to aid in infrastructure projects that support economic development initiatives. Ensuring that this trash enclosure is

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**PREPARED BY:**

Tim Mattos, Police Chief

**REVIEWED/APPROVED BY:**

Suzanne Bragdon, City Manager

operated in an efficient and professional manner, and remains clean and presentable is important to foster an environment that encourages additional economic development activity. Accordingly, staff feels that this would be an appropriate funding source to fund this project.

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**RECOMMENDATION:** It is recommended that the City Council Adopt Resolution No. 2017-\_\_: Adopting the 3<sup>rd</sup> Amendment to the Annual Appropriation Resolution No. 2017-44 to Appropriate \$15,000 from the Municipal Facilities Improvement Fund 320 to Address Problems Occurring Associated with the Trash Enclosure behind the Lawler House.

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**ATTACHMENTS:**

1. Resolution No. 2017-\_\_: Adopting the 3<sup>rd</sup> Amendment to the Annual Appropriation Resolution No. 2017-44 to Appropriate \$15,000 from the Municipal Facilities Improvement Fund 320 to Address Problems Occurring Associated with the Trash Enclosure behind the Lawler House.



**RESOLUTION NO. 2017-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
ADOPTING THE 3RD AMENDMENT TO THE ANNUAL APPROPRIATION RESOLUTION NO.  
2017-44 TO APPROPRIATE \$15,000 FROM THE MUNICIPAL FACILITIES IMPROVEMENT  
FUND 320 TO ADDRESS PROBLEMS OCCURRING ASSOCIATED WITH THE TRASH  
ENCLOSURE BEHIND THE LAWLER HOUSE**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUISUN CITY:**

**THAT** Section 010 of Part III of the Annual Appropriation Resolution No. 2017-44 be and is hereby amended as follows:

		Increase/ <u>(Decrease)</u>
TO:	BUILDING & PUBLIC WORKS	\$ -
	Building & Public Works Administration, Building Inspection, Engineering, Landscape Maintenance, Building Maintenance	
	TOTAL Section 010	\$ -

**THAT** Section 320 of Part III of the Annual Appropriation Resolution No. 2017-44 be and is hereby amended as follows:

		Increase/ <u>(Decrease)</u>
TO:	DEVELOPMENT SERVICES DEPARTMENT	\$ 15,000
	Economic Development, Planning	
	TOTAL Section 320	\$ 15,000

**THAT** account titles and numbers requiring adjustment by this Resolution are as follows:

		<u>Sources</u>	<u>Uses</u>
<u>Municipal Facilities Improvement Fund</u>			
Revenues:			
A/C No. 320-70101-6510	Retained Earnings	\$ 15,000	\$ -
Appropriations:			
A/C No. 320-85010-6510	To General Fund	\$ -	\$ 15,000
	Total Municipal Facilities Improvement Fund	\$ 15,000	\$ 15,000
<u>General Fund</u>			
Revenues:			
A/C No. 010-81320-3363	From Municipal Facilities Improvement Fund	\$ 15,000	\$ -
Appropriations:			
A/C No. 010-93120-3363	Field Equipment Under \$5k	\$ -	\$ 5,000
A/C No. 010-93410-3363	Major Fac. Repairs	\$ -	\$ 10,000
	Total General Fund	\$ 15,000	\$ 15,000

**THAT** the purpose is to appropriate funds to upgrade the trash enclosure located on Kellogg Street adjacent to Lawler House to improve operations and security.

**ADOPTED AND PASSED** at a regular meeting of the City Council of the City of Suisun City duly held on the 19th day of September, 2017 by the following vote:

**AYES:** COUNCILMEMBERS;  
**NOES:** COUNCILMEMBERS;  
**ABSENT:** COUNCILMEMBERS;  
**ABSTAIN:** COUNCILMEMBERS;

**WITNESS** my hand and seal of the said City this 19th day of September 2017.

\_\_\_\_\_  
Donna Pock, CMC  
Deputy City Clerk