



CITY COUNCIL

Pedro "Pete" M. Sanchez, Mayor  
Lori Wilson, Mayor Pro-Tem  
Jane Day  
Michael J. Hudson  
Michael A. Segala

CITY COUNCIL MEETING

First and Third Tuesday  
Every Month

## A G E N D A

### REGULAR MEETING OF THE SUISUN CITY COUNCIL

### SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,

### AND HOUSING AUTHORITY

TUESDAY, OCTOBER 3, 2017

7:00 P.M.

---

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

---

#### **NOTICE**

*Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585.*

(Next Ord. No. – 745)

(Next City Council Res. No. 2017 – 75)

Next Suisun City Council Acting as Successor Agency Res. No. SA2017 – 06)

(Next Housing Authority Res. No. HA2017 – 05)

#### **ROLL CALL**

Council / Board Members  
Pledge of Allegiance  
Invocation

#### **PUBLIC COMMENT**

*(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).*

#### **CONFLICT OF INTEREST NOTIFICATION**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

#### **REPORTS: (Informational items only.)**

1. Mayor/Council - Chair/Boardmembers
2. City Manager/Executive Director/Staff

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320

FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340

SUCCESSOR AGENCY 421-7309 FAX 421-7366

**PRESENTATIONS/APPOINTMENTS**

*(Presentations, Awards, Proclamations, Appointments).*

**CONSENT CALENDAR**

*Consent calendar items requiring little or no discussion may be acted upon with one motion.*

**PUBLIC HEARINGS****GENERAL BUSINESS****City Council**

3. Awarding a Contract to Make Repairs to the Solano Street Storm Drain – (McSorley).
  - a. Council Adoption of Resolution No. 2017-\_\_: Adopting the 4<sup>th</sup> Amendment to the Annual Appropriation Resolution No. 2017-44 Appropriating a Transfer \$87,100 for the Solano Street Storm Drain Repair Project from the General Fund Emergency Reserve; *OR*
  - b. Council Adoption of Resolution No. 2017-\_\_: Adopting the 4<sup>th</sup> Amendment to the Annual Appropriation Resolution No. 2017-44 Appropriating a Transfer \$87,100 for the Solano Street Storm Drain Repair Project from the Annual Street Repair Program; and
  - c. Council Adoption of Resolution No. 2017-\_\_: Authorizing the City Manager to Enter into a Construction Contract on the City's Behalf with Trinet Construction, Inc. for the Solano Street Storm Drain Improvements Project.

**ADJOURNMENT**

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council, are available for public review at least 72 hours prior to a Council /Agency/Authority Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The City may charge photocopying charges for requested copies of such documents. Assistive listening devices may be obtained at the meeting

***PLEASE NOTE:***

1. The City Council/Agency/Authority hopes to conclude its public business by 11:00 P.M. Ordinarily, no new items will be taken up after the 11:00 P.M. cutoff and any items remaining will be agendized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.
2. Suisun City is committed to providing full access to these proceedings; individuals with special needs may call 421-7300.
3. Agendas are posted at least 72 hours in advance of regular meetings at Suisun City Hall, 701 Civic Center Boulevard, Suisun City, CA. Agendas may be posted at other Suisun City locations including the Suisun City Fire Station, 621 Pintail Drive, Suisun City, CA, and the Suisun City Senior Center, 318 Merganser Drive, Suisun City, CA.

I, Donna Pock, Deputy City Clerk for the City of Suisun City, declare under penalty of perjury that the above agenda for the meeting of October 3, 2017 was posted and available for review, in compliance with the Brown Act.

## AGENDA TRANSMITTAL

**MEETING DATE:** October 3, 2017

---

**CITY AGENDA ITEM:** Awarding a Contract to Make Repairs to the Solano Street Storm Drain:

- a. Council Adoption of Resolution No. 2017-\_\_: Adopting the 4<sup>th</sup> Amendment to the Annual Appropriation Resolution No. 2017-44 Appropriating a Transfer \$87,100 for the Solano Street Storm Drain Repair Project from the General Fund Emergency Reserve; **OR**
- b. Council Adoption of Resolution No. 2017-\_\_: Adopting the 4<sup>th</sup> Amendment to the Annual Appropriation Resolution No. 2017-44 Appropriating a Transfer \$87,100 for the Solano Street Storm Drain Repair Project from the Annual Street Repair Program; and
- c. Council Adoption of Resolution No. 2017-\_\_: Authorizing the City Manager to Enter into a Construction Contract on the City's Behalf with Trinet Construction, Inc. for the Solano Street Storm Drain Improvements Project.

---

**FISCAL IMPACT:** A total of \$228,000 in Measure S funding has been appropriated in the Storm Drain & Flood Channel Maintenance Fund for the Solano Street Storm Drain Improvements Project (Project) in the FY 2017-18 Budget, of this amount \$23,000 is for Design leaving \$205,000 for construction only. Based on the low bid, the total cost to complete the Project is now anticipated to be \$292,100. The difference between the available budget and the actual cost to complete the Project results in a shortfall of \$87,100.

Staff has identified two options for filling funding the shortfall: 1) using General Fund Emergency Reserve Funds or 2) redirecting Measure S FY18 street repair funds. To keep street repair projects moving forward, staff is recommending the use of General Fund Emergency Reserve Funds. Once the Project is completed, any leftover funds would be returned to the General Fund.

---

**BACKGROUND:** In the last few years, intermittent localized flooding has occurred in the area of Solano and Kellogg Streets during heavy rain events due to a damaged storm drain pipeline segment which runs along the easterly side of the temporary gravel parking lot on the southeast corner of Solano Street and Main Street. The damaged storm drain pipeline segment is approximately 85 feet to the east of and running parallel with Main Street between Solano Street and Sacramento Street, within a landscape strip containing mature trees, utility vaults and utility cabinets. See attached Location Map (Attachment No. 4).

This is a critical project to the downtown area due to the intermittently flooding that routinely occurs during heavy rain events in the areas of Solano Street and Kellogg Street. The Suisun City Business Improvement District (BID) strongly supports this Project for that reason.

---

**STAFF REPORT:** The Project will address the intermittent localized flooding problems experienced in the area of Solano Street and Kellogg Street in the City's downtown area. This Project will install approximately 270 feet of storm drain pipe (reinforced concrete pipe) under the

---

<b>PREPARED BY:</b>	Nick Lozano, Associate Engineer
<b>REVIEWED BY:</b>	Timothy J. McSorley, Public Works & Building Director/City Engineer
<b>APPROVED BY:</b>	Suzanne Bragdon, City Manager

sidewalk located approximately 100 feet to the east of and running parallel with Main Street between Solano Street and Sacramento Street. The work will include trenching which will require the removal and replacement of the sidewalk.

The existing damaged storm drain pipe segment is within a landscape strip containing mature trees, utility vaults and utility cabinets, as a best practice procedure, it will be abandoned in place. This is a schedule-efficient and cost-effective approach as it relieves the Project of the possible technical and coordination issues that may arise from either relocating or re-installing the utility vaults and cabinets as well as the expectation of replanting the planter area over the newly replaced pipe.

On Saturday, September 9, 2017, the construction documents were advertised in the Daily Republic newspaper. Bids were opened on September 27, 2017, at 2:00 PM, at which time four bids were received and read aloud.

The four proposals received for the Project are as follows:

<u>Company</u>	<u>Base Bid</u>
<i>Construction Budget (FY18)</i>	<i>\$205,000</i>
<i>Engineer's Estimate</i>	<i>\$234,350</i>
<b>Trinet Construction, Inc.</b>	<b>\$255,200</b>
WR Forde Associates	\$343,500
D & D Pipeline, Inc.	\$468,300
Lister Construction, Inc.	\$487,530

The construction contract bid of \$255,200 does not include contingency (\$25,520) and staff time (\$11,400). This results in a project cost for construction and staff time of \$292,100 which is \$87,100 over the available Project budget of \$205,000.

Staff has evaluated the proposals and bid documents and has determined that the bid submitted by Trinet Construction, Inc. to be responsive and responsible. In order to award this construction contract and complete the Project, the shortfall (\$87,100) needs to be addressed.

Staff has identified the following two funding options for addressing the shortfall for this Project:

- General Fund Emergency Reserve Funds; OR
- Measure S Street Repair Funds.

If Measure S funds are used, this would result in the reprogramming of four street segments from FY17-18 to FY18-19. These four street segments total \$88,200 and adequately cover the current shortfall. As with the General Fund Emergency Reserve Fund option, any unused funds would be returned to the Measure S Fund. The four street segments that would be reprogrammed with this option include:

- Kinsmill Court (\$22,561) – 18,866 SF
- Limewood Drive (\$26,786) – 20,800 SF
- McCoy Creek Court (\$10,065) – 8,416 SF
- Peytonia Court (\$28,766) – 22,896 SF

These streets were chosen because of their location on the Repair List. They represent the bottom four streets to be repaired and all share the highest PCI score (78) on the list.

---

**RECOMMENDATION:** It is recommended that the City Council adopt:

1. Council Adoption of Resolution No. 2017-\_\_: Adopting the 4<sup>th</sup> Amendment to the Annual Appropriation Resolution No. 2017-44 Appropriating a Transfer \$87,100 for the Solano Street Storm Drain Repair Project from the General Fund Emergency Reserve; **OR**
2. Council Adoption of Resolution No. 2017-\_\_: Adopting the 4<sup>th</sup> Amendment to the Annual Appropriation Resolution No. 2017-44 Appropriating a Transfer \$87,100 for the Solano Street Storm Drain Repair Project from the Annual Street Repair Program; and
3. Council Adoption of Resolution No. 2017-\_\_: Authorizing the City Manager to Enter into a Construction Contract on the City's Behalf with Trinet Construction, Inc. for the Solano Street Storm Drain Improvements Project.

---

**ATTACHMENTS:**

1. Resolution No. 2017-\_\_: Adopting the 4<sup>th</sup> Amendment to the Annual Appropriation Resolution No. 2017-44 Appropriating a Transfer \$87,100 for the Solano Street Storm Drain Repair Project from the General Fund Emergency Reserve.
2. Resolution No. 2017-\_\_: Adopting the 4<sup>th</sup> Amendment to the Annual Appropriation Resolution No. 2017-44 Appropriating a Transfer \$87,100 for the Solano Street Storm Drain Repair Project from the Annual Street Repair Program.
3. Resolution No. 2017-\_\_: Authorizing the City Manager to Enter into a Construction Contract on the City's Behalf with Trinet Construction, Inc. for the Solano Street Storm Drain Improvements Project.
4. Project Location Map.

THIS PAGE INTENTIONALLY LEFT BLANK

**RESOLUTION NO. 2017-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
ADOPTING THE 4TH AMENDMENT TO THE ANNUAL APPROPRIATION RESOLUTION NO.  
2017-44 TO APPROPRIATE A TRANSFER OF \$87,100 FOR THE SOLANO STREET STORM  
DRAIN REPAIR PROJECT FROM THE GENERAL FUND EMERGENCY RESERVE**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUISUN CITY:**

**THAT** Section 010 of Part III of the Annual Appropriation Resolution No. 2017-44 be and is hereby amended as follows:

	Increase/ (Decrease)
TO: NON-DEPARTMENTAL	\$ -
Emergency Reserve	
TOTAL Section 010	<u>\$ -</u>

**THAT** Section 190 of Part III of the Annual Appropriation Resolution No. 2017-44 be and is hereby amended as follows:

	Increase/ (Decrease)
TO: BUILDING & PUBLIC WORKS DEPARTMENT	\$ 87,100
Capital Improvements	
TOTAL Section 190	<u>\$ 87,100</u>

**THAT** account titles and numbers requiring adjustment by this Resolution are as follows:

	<u>Sources</u>	<u>Uses</u>
<u>General Fund</u>		
Revenues:		
A/C No. 010-98200-1990 Emergency Reserve	\$ -	\$ (87,100)
Appropriations:		
A/C No. 010-85190-1910 To Storm Drain & Flood Channel Maint. Fund	<u>\$ -</u>	<u>\$ 87,100</u>
Total General Fund	<u>\$ -</u>	<u>\$ -</u>

Storm Drain & Flood Channel Maint. Fund

Revenues:		
A/C No. 190-81010-9924 From General Fund	\$ 87,100	\$ -
Appropriations:		
A/C No. 190-96210-9924 Capital Design	\$ -	\$ 180
A/C No. 190-96310-9924 CIP Construction	\$ -	\$ 61,400
A/C No. 190-96900-9924 CIP Contingency	\$ -	\$ 25,520
Total Storm Drain & Flood Channel Maint. Fund	<u>\$ 87,100</u>	<u>\$ 87,100</u>

**THAT** the purpose is to appropriate a transfer of funds to complete the Solano Street Storm Drain Repair Project.

**ADOPTED AND PASSED** at a regular meeting of the City Council of the City of Suisun City duly held on the 3rd day of October, 2017 by the following vote:

**AYES:** COUNCILMEMBERS;  
**NOES:** COUNCILMEMBERS;  
**ABSENT:** COUNCILMEMBERS;  
**ABSTAIN:** COUNCILMEMBERS;

**WITNESS** my hand and seal of the said City this 3rd day of October 2017.

---

Donna Pock, CMC  
Deputy City Clerk

THIS PAGE INTENTIONALLY LEFT BLANK



**RESOLUTION NO. 2017-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
ADOPTING THE 4TH AMENDMENT TO THE ANNUAL APPROPRIATION RESOLUTION NO.  
2017-44 TO APPROPRIATE A TRANSFER OF \$87,100 FOR THE SOLANO STREET STORM  
DRAIN REPAIR PROJECT FROM THE ANNUAL STREET REPAIR PROGRAM**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUISUN CITY:**

**THAT** Section 115 of Part III of the Annual Appropriation Resolution No. 2017-44 be and is hereby amended as follows:

		<u>Increase/ (Decrease)</u>
TO:	BUILDING & PUBLIC WORKS DEPARTMENT	\$ (87,100)
	Capital Improvements	
	TOTAL Section 115	<u>\$ (87,100)</u>

**THAT** Section 190 of Part III of the Annual Appropriation Resolution No. 2017-44 be and is hereby amended as follows:

		<u>Increase/ (Decrease)</u>
TO:	BUILDING & PUBLIC WORKS DEPARTMENT	\$ 87,100
	Capital Improvements	
	TOTAL Section 190	<u>\$ 87,100</u>

**THAT** account titles and numbers requiring adjustment by this Resolution are as follows:

	<u>Sources</u>	<u>Uses</u>
<u>Transportation Capital Projects Fund</u>		
Revenues:		
A/C No. 115-96310-9906 CIP Construction	\$ 87,100	
Appropriations:		
A/C No. 115-85190-9906 To Storm Drain & Flood Channel Maint. Fund	\$ -	\$ 87,100
Total General Fund	<u>\$ 87,100</u>	<u>\$ 87,100</u>
<u>Storm Drain &amp; Flood Channel Maint. Fund</u>		
Revenues:		
A/C No. 190-81010-9924 From General Fund	\$ 87,100	\$ -
Appropriations:		
A/C No. 190-96210-9924 Capital Design	\$ -	\$ 180
A/C No. 190-96310-9924 CIP Construction	\$ -	\$ 61,400
A/C No. 190-96900-9924 CIP Contingency	\$ -	\$ 25,520
Total Storm Drain & Flood Channel Maint. Fund	<u>\$ 87,100</u>	<u>\$ 87,100</u>

**THAT** the purpose is to appropriate a transfer of funds to complete the Solano Street Storm Drain Repair Project.

**ADOPTED AND PASSED** at a regular meeting of the City Council of the City of Suisun City duly held on the 3rd day of October, 2017 by the following vote:

**AYES:** COUNCILMEMBERS;  
**NOES:** COUNCILMEMBERS;  
**ABSENT:** COUNCILMEMBERS;  
**ABSTAIN:** COUNCILMEMBERS;

**WITNESS** my hand and seal of the said City this 3rd day of October 2017.

\_\_\_\_\_  
Donna Pock, CMC  
Deputy City Clerk

THIS PAGE INTENTIONALLY LEFT BLANK

**RESOLUTION NO. 2017 - \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONSTRUCTION  
CONTRACT ON THE CITY’S BEHALF WITH TRINET CONSTRUCTION, INC.  
FOR THE SOLANO STREET STORM DRAIN IMPROVEMENTS PROJECT**

**WHEREAS**, localized flooding has occurred during heavy rain events during the last few winters in the downtown area, primarily affecting Solano Street and Kellogg Street directly north of the Plaza; and

**WHEREAS**, the localized flooding is a result of a damaged storm drain pipe segment that runs along the east side of Main Street between Solano Street and Sacramento Street that cannot accommodate the high volume of rain water due to the damaged pipe; and

**WHEREAS**, it is necessary to complete this Project before the onset of the 2017 rainy season as the intermittent flooding affects residents, visitors and downtown businesses; and

**WHEREAS**, the Suisun City Downtown Business Improvement District (BID) fully supports this Project; and

**WHEREAS**, staff has prepared plans and specifications; and

**WHEREAS**, four sealed bid proposals were received by the City on September 27, 2017, by 2:00 pm, and bids were opened and read aloud; and

**WHEREAS**, Trinet Construction, Inc. provided the lowest responsive and responsible bid of \$255,200.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Suisun City authorizes the City Manager to enter into a construction contract on behalf of the City with Trinet Construction, Inc. for the Solano Street Storm Drain Improvements Project in the amount of \$255,200 and to take any and all necessary and appropriate actions to implement this contract. The City Council further authorizes the City Manager to approve changes for contingencies not to exceed 10% of the contract amount.

**PASSED AND ADOPTED** at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 3<sup>rd</sup> day of October 2017, by the following vote:

<b>AYES:</b>	Councilmembers:	_____
<b>NOES:</b>	Councilmembers:	_____
<b>ABSENT:</b>	Councilmembers:	_____
<b>ABSTAIN:</b>	Councilmembers:	_____

**WITNESS** my hand and the seal of the City of Suisun City this 3<sup>rd</sup> day of October 2017.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk

THIS PAGE INTENTIONALLY LEFT BLANK

**PROJECT LOCATION MAP**  
**Solano Street Storm Drain Improvements Project**

