



CITY COUNCIL

CITY COUNCIL MEETING

Pedro "Pete" M. Sanchez, Mayor  
Lori Wilson, Mayor Pro-Tem  
Jane Day  
Michael J. Hudson  
Michael A. Segala

First and Third Tuesday  
Every Month

## A G E N D A

### SPECIAL MEETING OF THE SUISUN CITY COUNCIL AND HOUSING AUTHORITY TUESDAY, JUNE 21, 2016 6:00 P.M.

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**SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA**

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#### **TELECONFERENCE NOTICE**

*Pursuant to Government Code Section 54953, Subdivision (b), the following City Council meeting includes teleconference participation by Council/Board Member Jane Day from: 301 Morgan Street, Suisun City, CA 94585.*

#### **ROLL CALL**

Council / Board Members

#### **PUBLIC COMMENT**

*(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).*

#### **CONFLICT OF INTEREST NOTIFICATION**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

#### **CLOSED SESSION**

Pursuant to California Government Code section 54950 the City Council / Housing Authority will hold a Closed Session for the purpose of:

#### **Housing Authority**

##### 1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Pursuant to California Government Code Section 54956.8., the Suisun City Housing Authority will hold a Closed Session for the purpose of Conference with Real Property Negotiator.

Property Under Negotiation: Assessor's Parcel Numbers 0173-390-160 and 0173-390-180.

Agency Negotiator: Suzanne Bragdon, Executive Director, Ronald C. Anderson, Jr, Assistant City Manager/Administrative Services, Jason Garben, Economic Development Director

Negotiating Parties: Harbor Park LLC

Under Negotiations: Real property terms and payment

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320  
FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340  
SUCCESSOR AGENCY 421-7309 FAX 421-7366

City Council

Pursuant to California Government Code Section 54950 the Suisun City Council will hold a Closed Session for the purpose of:

2. **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**

Name of Case: City of Suisun City v. State of California, Department of Finance, et al; Case #34-2013-00146458.

**CONVENE OPEN SESSION**

Announcement of Actions Taken, if any, in Closed Session.

**ADJOURNMENT**

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council, are available for public review at least 72 hours prior to a Council /Agency/Authority Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The City may charge photocopying charges for requested copies of such documents. Assistive listening devices may be obtained at the meeting

***PLEASE NOTE:***

1. The City Council/Agency/Authority hopes to conclude its public business by 11:00 P.M. Ordinarily, no new items will be taken up after the 11:00 P.M. cutoff and any items remaining will be agendized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.
2. Suisun City is committed to providing full access to these proceedings; individuals with special needs may call 421-7300.
3. Agendas are posted at least 72 hours in advance of regular meetings at Suisun City Hall, 701 Civic Center Boulevard, Suisun City, CA. Agendas may be posted at other Suisun City locations including the Suisun City Fire Station, 621 Pintail Drive, Suisun City, CA, and the Suisun City Senior Center, 318 Merganser Drive, Suisun City, CA.

I, Donna Pock, Deputy City Clerk for the City of Suisun City, declare under penalty of perjury that the above agenda for the meeting of June 21, 2016 was posted and available for review, in compliance with the Brown Act.



Pedro "Pete" M. Sanchez, Mayor  
Lori Wilson, Mayor Pro-Tem  
Jane Day  
Michael J. Hudson  
Michael A. Segala

First and Third Tuesday  
Every Month

## A G E N D A

**REGULAR MEETING OF THE  
SUISUN CITY COUNCIL  
SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,  
AND HOUSING AUTHORITY  
TUESDAY, JUNE 21, 2016  
7:00 P.M.**

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**SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA**

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**NOTICE**

*Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585.*

(Next Ord. No. – 740)  
(Next City Council Res. No. 2 016 – 40)  
Next Suisun City Council Acting as Successor Agency Res. No. SA2016 – 02)  
(Next Housing Authority Res. No. HA2016 – 02)

**ROLL CALL**

Council / Board Members  
Pledge of Allegiance  
Invocation

**PUBLIC COMMENT**

*(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).*

**CONFLICT OF INTEREST NOTIFICATION**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

**REPORTS: (Informational items only.)**

1. Mayor/Council - Chair/Boardmembers.
2. City Manager/Executive Director/Staff.
  - a. Status Report on the SWAY Community Engagement Process – (Bragdon/Berry).

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320  
FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340  
SUCCESSOR AGENCY 421-7309 FAX 421-7366

**PRESENTATIONS/APPOINTMENTS**

*(Presentations, Awards, Proclamations, Appointments).*

3. Presentation of Plaque to Retired Volunteer Fire Fighter Mike Provencher in Appreciation of Twenty Years of Service to the City of Suisun City.
4. Presentation of Proclamation to Captains Jonathan and Vickie Harvey, The Salvation Army Kroc Center, for their six years of service to Suisun City and Solano County.
5. Presentation of Proclamation to Recreation and Community Services Department Proclaiming July 2016 as “Parks Make Life Better!® Month”.

**CONSENT CALENDAR**

*Consent calendar items requiring little or no discussion may be acted upon with one motion.*

**City Council**

6. Resolutions Calling for, Requesting Consolidation of November 8, 2016 General Municipal Election and Adopting Regulations Pertaining Candidate Statements – (Hobson).
  - a. Adoption of Council Resolution No. 2016-\_\_\_: Giving Notice and Calling for the Holding of a General Municipal Election to be Held on Tuesday, November 8, 2016, for the Election of Certain Officers as Required by the Provisions of the Laws of the State of California Relating to General Law Cities; and
  - b. Adoption of Council Resolution No. 2016-\_\_\_: Requesting the Board of Supervisors of the County of Solano to Consolidate a General Municipal Election to be Held on Tuesday, November 8, 2016, with the Statewide General Election to be Held on the Date Pursuant to Section 10403 of the Elections Code; and
  - c. Adoption of Council Resolution No. 2016-\_\_\_: Adopting Regulations for Candidates for Elective Office Pertaining to Candidates Statements Submitted to the Voters at an Election to be Held on Tuesday, November 8, 2016.
7. Council Adoption of Resolution No. 2016-\_\_\_: Appointing the City’s Representative Member and the City’s Alternate Representative Member of the Community Action Partnership of Solano Joint Powers Authority through June 30, 2018 - (Garben).
8. Council Adoption of Resolution No. 2016-\_\_\_: Approving the First Phase Tree Planting Plan (“unacceptable risk”) as Part of the Pacific Gas & Electric Community Pipeline Safety Initiative – (McSorley).
9. Council Adoption of Resolution No. 2016-\_\_\_: Acting as the Legislative Body of Community Facilities District No. 1, Peterson Ranch, Providing for the Levy and Collection of Special Taxes for Fiscal Year 2016-17 – (McSorley).
10. Council Adoption of Resolution No. 2016-\_\_\_: Providing for the Levy and Collection of Special Taxes for Community Facilities District (CFD) No. 2 for Fiscal Year 2016-17 – (McSorley).

**Joint City Council / Suisun City Council Acting as Successor Agency/Housing Authority**

11. Selection of Chavan & Associates, LLP as the City’s/Agency/Authority’s new Financial Auditors – (Anderson).

- a. Council Adoption of Resolution No. 2016-\_\_\_: Approving a Professional Services Contract with Chavan & Associates, LLP to be the City's Outside Financial Auditor.
- b. Agency Adoption of Resolution No. SA 2016-\_\_\_: Approving a Professional Services Contract with Chavan & Associates, LLP to be the Agency's Outside Financial Auditor.
- c. Authority Adoption of Resolution No. HA 2016-\_\_\_: Approving a Professional Services Contract with Chavan & Associates, LLP to be the Authority's Outside Financial Auditor.

Joint City Council / Suisun City Council Acting as Successor Agency

12. Council/Agency approval of the May 2016 Payroll Warrants in the amount of \$359,131.02. Council/Agency Approval of the May 2016 Payable Warrants in the amount of \$1,001,605.96 – (Finance).

**GENERAL BUSINESS**

City Council

13. HEARING

Council Adoption of Resolution No. 2016-\_\_\_: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California – (Anderson).

**PUBLIC HEARINGS**

Joint City Council / Suisun City Council Acting as Successor Agency/Housing Authority

14. PUBLIC HEARING – Budget Hearing and Approval of the Fiscal Year 2016-17 Annual Budget - (Bragdon/Anderson/Garben/Corey).
- a. Council Adoption of Resolution No. 2016-\_\_\_: Adopting the Annual Budget for Fiscal Year 2016-17; and
  - b. Agency Adoption of Resolution No. SA 2016-\_\_\_: Adopting the Annual Budget for Fiscal Year 2016-17; and
  - c. Authority Adoption of Resolution No. HA 2016-\_\_\_: Adopting the Annual Budget for Fiscal Year 2016-17; and
  - d. Council Adoption of Resolution No. 2016-\_\_\_: Adopting the Appropriations Limit for Fiscal Year 2016-17.

City Council

15. PUBLIC HEARING

Council Adoption of Resolution No. 2016-\_\_\_: Confirming its Intent to Sell City Property Located at the Northeast Corner of Marina Boulevard and Driftwood Drive – (Garben).

16. PUBLIC HEARING

Conduct a Public Hearing, Approve Final Engineer's Report, and Order the Levy and Collection of Assessments for the McCoy Creek Parking Benefit Assessment District – (McSorley/Dum).

- a. Council Adoption of Resolution No. 2016-\_\_\_: Approving the Assessment Engineer's Report for Proceedings for the Levy of Assessments within McCoy Creek Parking Benefit Assessment District for FY 2016-17; and
- b. Council Adoption of Resolution No. 2016-\_\_\_: Ordering the Levy and Collection of Assessments within the McCoy Creek Parking Benefit Assessment District for FY 2016-17.

#### 17. PUBLIC HEARING

Conduct a Public Hearing, Approve Final Engineer's Report, and Order the Levy and Collection of Assessments for Maintenance Assessment Districts (MADs) - (McSorley/Dum).

- a. Council Adoption of Resolution No. 2016-\_\_\_: Amending and/or Approving the Final Engineer's Annual Levy Report for the Suisun City Maintenance Assessment Districts for FY 2016-17.
- b. Council Adoption of Resolution No. 2016-\_\_\_: Ordering the Levy and Collection of Assessments within the Suisun City Maintenance Assessment Districts for FY 2016-17.

#### 18. PUBLIC HEARING

Council Consideration of, Waive Reading and Introduction of Ordinance No. \_\_: Amending Title 1, Title 5, Title 13 and Title 15 of the Suisun City Code Relating to Penalties and Designating Arrest and Citation Authority Through Resolution – (Mattos).

### Housing Authority

#### 19. PUBLIC HEARING

Housing Authority Adoption of Resolution No. 2016-\_\_\_: Approving Submittal of the Housing Streamlined Five-Year Plan for 2015-2019 and the Annual Plan for Fiscal Year 2015-16, and Authorizing the Executive Director to Execute Certification – (Garben).

### ADJOURNMENT

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I, Donna Pock, Deputy City Clerk for the City of Suisun City, declare under penalty of perjury that the above agenda for the meeting of June 21, 2016 was posted and available for review, in compliance with the Brown Act.

Office of the Mayor  
Suisun City, California

# Proclamation



**WHEREAS**, Captains Jonathan and Vickie Harvey first arrived in Suisun City in 2010 with responsibility for converting the old YMCA facility into a Salvation Army community center; and

**WHEREAS**, within six months of their arrival, after raising the profile of the Salvation Army in Suisun City and Solano County, Captains Jonathan and Vickie Harvey learned that the Suisun City Center would be turned into a \$22 million Ray and Joan Kroc Center, one of only 26 state of the art facilities in the Country; and

**WHEREAS**, the Kroc Center has become an integral part of Suisun City, providing children and families the opportunity to discover and develop their passions and talents within their own neighborhood, while improving their health, self-esteem, spirituality and community pride; and

**WHEREAS**, Captains Jonathan and Vickie Harvey partnered with Suisun City on multiple endeavors including National Night Out, annual Easter Egg Hunt, ATOD, and first responder support during emergency situations while providing food and social services to residents throughout Solano County with one goal in mind: Improve the quality of life of residents living in Suisun City and Solano County; and

**WHEREAS**, Jonathan and Vickie Harvey’s commitment to the community is an inspiration to us all, and their immeasurable contributions to the City of Suisun City are hereby acknowledged with sincere appreciation.

**NOW, THEREFORE**, I, Pete Sanchez, Mayor of the City of Suisun City, join with the Suisun City Council in expressing our appreciation for the many contributions made by Jonathan and Vicky Harvey to improve the quality of life in our community, and as such, we hereby salute

***CAPTAINS JONATHAN AND VICKIE HARVEY***

and extend our best wishes to them as they take new positions in Seattle, and in all future endeavors.

*In witness whereof I have hereunto set my hand and caused this seal to be affixed.*

\_\_\_\_\_  
Pete Sanchez, Mayor

ATTEST: \_\_\_\_\_

DATE: June 21, 2016

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Office of the Mayor  
Suisun City, California

# Proclamation



**WHEREAS**, Parks and Recreation makes lives and communities better now and in the future; and

**WHEREAS**, residents value recreation as it provides positive alternatives for children and youth to reduce crime and mischief especially during non-school hours; it promotes the arts, it increases social connections; aids in therapy; and promotes lifelong learning; and

**WHEREAS**, residents value their parks for access to outdoor spaces for children and adults to play and be active; exercise and group sports; and

**WHEREAS**, parks provide access to the serenity and the inspiration of nature and outdoor spaces as well as preserve and protect the historic, natural and cultural resources in our community; and

**WHEREAS**, the residents of Suisun City including children, youth, families, adults, seniors, businesses, community organizations, and visitors benefit from the wide range of parks, trails, open space, sports fields, facilities and programs including Lawler Ranch Park and Heritage Park provided by the City of Suisun City; and

**WHEREAS**, July is celebrated across the nation as Parks and Recreation Month.

**NOW, THEREFORE, I**, Pete Sanchez, by virtue of the authority vested in me as Mayor of the City of Suisun City hereby proclaim July 2016 as:

## Parks Make Life Better!® Month

and in doing so, urges all its citizens to use and enjoy its parks, trails, open space, facilities, and recreation opportunities.

*In witness whereof I have hereunto set my hand and caused this seal to be affixed.*

\_\_\_\_\_  
Pete Sanchez, Mayor

ATTEST: \_\_\_\_\_

DATE: \_\_\_\_\_ June 21, 2016 \_\_\_\_\_

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## AGENDA TRANSMITTAL

**MEETING DATE:** June 21, 2016

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**CITY AGENDA ITEM:** Resolutions Calling for, Requesting Consolidation of November 8, 2016 General Municipal Election and Adopting Regulations Pertaining Candidate Statements:

- a. Adoption of Council Resolution No. 2016-\_\_\_: Giving Notice and Calling for the Holding of a General Municipal Election to be Held on Tuesday, November 8, 2016, for the Election of Certain Officers as Required by the Provisions of the Laws of the State of California Relating to General Law Cities; and
- b. Adoption of Council Resolution No. 2016-\_\_\_: Requesting the Board of Supervisors of the County of Solano to Consolidate a General Municipal Election to be Held on Tuesday, November 8, 2016, with the Statewide General Election to be Held on the Date Pursuant to Section 10403 of the Elections Code; and
- c. Adoption of Council Resolution No. 2016-\_\_\_: Adopting Regulations for Candidates for Elective Office Pertaining to Candidates Statements Submitted to the Voters at an Election to be Held on Tuesday, November 8, 2016.

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**FISCAL IMPACT:** With approximately 13,205 registered voters, the estimated cost of the November 8, 2016 election is \$70,000. This estimate depends upon the size of the ballot and the degree of consolidation with other regularly scheduled statewide general elections. Funding for this expenditure is included in the proposed FY 2016-17 Annual Budget.

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**BACKGROUND:** Pursuant to the Elections Code, it is necessary to adopt certain Resolutions for conducting an election. The required Resolutions call and give notice of the November 8, 2016 General Municipal Election, request the Solano County Board of Supervisors to consolidate the General Municipal Election with the Statewide General Election, and adopt regulations for candidates for elective office pertaining to candidates statements in conjunction with the General Municipal Election. The Solano County Elections Department will perform certain election duties for the City, with expenses for these services billed after the election.

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**STAFF REPORT:** Once the election process has been initiated with the adoption of the attached Resolutions, the next steps are the public noticing of the election and the opening of the nomination period. The nomination period is July 18 through August 12, 2016. If an incumbent does not file nomination papers by 5:00 p.m. on August 12, 2016, the filing period is extended until August 17, 2016 at 5:00 p.m. No incumbent may file during the extension period. Any person wishing to submit nomination papers must be a registered voter at the time nomination papers are issued.

The Resolution calling and giving notice of the election sets the election for November 8, 2016, to fill two seats on the City Council, one City Clerk and one City Treasurer for four-year terms

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**PREPARED BY:**

**REVIEWED/APPROVED BY:**

5

Linda Hobson, City Clerk  
Suzanne Bragdon, City Manager

each. The Resolution requesting consolidation with Solano County authorizes the County Elections Department to consolidate the General Municipal Election with the Statewide General Election, to conduct the election and canvass the returns of the election. The City agrees to reimburse the County for the costs of the election services provided to the City for its portion of the consolidated election.

At every local election, a candidate is given the opportunity to place his/her "Statement of Qualifications" in the Sample Ballot. The Solano County Elections Department has estimated the cost for filing a candidate's Statement of Qualifications is \$296.14 printed in English. This year candidates have the option of having the candidate's Statement of Qualifications printed in Spanish, Chinese and Tagalog. There is an additional cost of \$299.39 to have the statement translated and printed in Spanish, \$349.39 for Chinese, and \$349.39 for Tagalog. Each translated statement is in addition to the cost of the English statement. This year Solano County is requesting that all Candidates' Statements be submitted on a disk (CD) or by email. If a candidate submits a Candidate's Statement typed there will be an additional fee for the County to retype and prepare the statement for the printer.

The cost for the candidate statement is an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the number of candidates filing statements and printing costs. Accordingly, the election official may, on a pro rata basis, bill candidates for additional actual expenses or refund any excess paid depending on the final actual cost.

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**RECOMMENDATION:** It is recommended that the City Council Adopt Resolutions Calling for, Requesting Consolidation of November 8, 2016 General Municipal Election and Adopting Regulations Pertaining Candidate Statements:

- a. Adoption of Council Resolution No. 2016-\_\_\_: Giving Notice and Calling for the Holding of a General Municipal Election to be Held on Tuesday, November 8, 2016, for the Election of Certain Officers as Required by the Provisions of the Laws of the State of California Relating to General Law Cities; and
- b. Adoption of Council Resolution No. 2016-\_\_\_: Requesting the Board of Supervisors of the County of Solano to Consolidate a General Municipal Election to be Held on Tuesday, November 8, 2016, with the Statewide General Election to be Held on the Date Pursuant to Section 10403 of the Elections Code; and
- c. Adoption of Council Resolution No. 2016-\_\_\_: Adopting Regulations for Candidates for Elective Office Pertaining to Candidates Statements Submitted to the Voters at an Election to be Held on Tuesday, November 8, 2016.

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**ATTACHMENTS:**

1. Council Resolution No. 2016-\_\_\_: Giving Notice and Calling for the Holding of a General Municipal Election to be Held on Tuesday, November 8, 2016, for the Election

of Certain Officers as Required by the Provisions of the Laws of the State of California Relating to General Law Cities; and

2. Council Resolution No. 2016-\_\_\_: Requesting the Board of Supervisors of the County of Solano to Consolidate a General Municipal Election to be Held on Tuesday, November 8, 2016, with the Statewide General Election to be Held on the Date Pursuant to Section 10403 of the Elections Code; and
3. Council Resolution No. 2016-\_\_\_: Adopting Regulations for Candidates for Elective Office Pertaining to Candidates Statements Submitted to the Voters at an Election to be Held on Tuesday, November 8, 2016.

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**RESOLUTION NO. 2016-**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY GIVING NOTICE AND CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2016, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES**

**WHEREAS**, under the provisions of the laws relating to general law cities in the State of California a General Municipal Election shall be held on Tuesday, November 8, 2016, for the election of Municipal Officers.

**NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF SUISUN CITY, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** That pursuant to the requirements of the laws of the State of California relating to General Law Cities there is called and ordered to be held in the City of Suisun City, California, on Tuesday, November 8, 2016 a General Municipal Election for the purpose of electing two Members of the City Council for the full term of four years; a City Clerk for the full term of four years; and a City Treasurer for the full term of four years.

**SECTION 2.** That the ballots to be used at the election shall be in form and content as required by law.

**SECTION 3.** That the City Clerk is authorized, instructed and directed to coordinate with the County of Solano Registrar of Voters to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

**SECTION 4.** That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Election Code Section 10242, except as provided in Section 14401 of the Elections Code of the State of California.

1        **SECTION 5.** That in all particulars not recited in this resolution, the election shall be  
2 held and conducted as provided by law for holding municipal elections.

3        **SECTION 6.** That notice of the time and place of holding the election is given and the  
4 City Clerk is authorized, instructed, and directed to give further or additional notice of the  
5 election, in time, form, and manner as required by law.

6        **SECTION 7.** That the City Clerk shall certify to the passage and adoption of this  
7 Resolution and enter it into the book of original Resolutions.  
8

9        **PASSED AND ADOPTED** at a Regular Meeting of said City Council of the City of  
10 Suisun City duly held on Tuesday, the 21<sup>st</sup> day of June 2016, by the following vote:

11 **AYES:**            Councilmembers: \_\_\_\_\_  
12 **NOES:**            Councilmembers: \_\_\_\_\_  
13 **ABSENT:**        Councilmembers: \_\_\_\_\_  
14 **ABSTAIN:**       Councilmembers: \_\_\_\_\_

15                    **WITNESS** my hand and the seal of said City this 21<sup>st</sup> day of June 2016.

16 \_\_\_\_\_  
17 Donna Pock, CMC  
18 Deputy City Clerk  
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**RESOLUTION NO. 2016-**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF SOLANO TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2016 WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO § 10403 OF THE ELECTIONS CODE**

**WHEREAS**, the City Council of the City of Suisun City called a General Municipal Election to be held on November 8, 2016, for the purpose of the election of two Members of the City Council, a City Clerk, and a City Treasurer for the full term of four years; and

**WHEREAS**, it is desirable that the General Municipal Election be consolidated with the Statewide General Election to be held on the same date and that within the city the precincts, polling places and election officers of the two elections be the same, and that the county election department of the County of Solano canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election.

**NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF SUISUN CITY DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** That pursuant to the requirements of §10403 of the Elections Code, the Board of Supervisors of the County of Solano is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Statewide General Election on Tuesday, November 8, 2016, for the purpose of the election of two Members of the City Council, a City Clerk and a City Treasurer for the full term of four years.

**SECTION 2.** That the County Election Department is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used.

**SECTION 3.** That the Board of Supervisors is requested to issue instructions to the County Election Department to take any and all steps necessary for the holding of the consolidated election.

1        **SECTION 4.** That the City of Suisun City recognizes that additional costs will be incurred  
2 by the County by reason of this consolidation and agrees to reimburse the County for any costs.

3        **SECTION 5.** That the City Clerk is hereby directed to file a certified copy of this  
4 resolution with the Board of Supervisors and the County Election Department of the County of  
5 Solano.

6        **SECTION 6.** That the City Clerk shall certify to the passage and adoption of this  
7 resolution and enter it into the book of original resolutions.  
8

9        **PASSED AND ADOPTED** at a Regular Meeting of said City Council of the City of  
10 Suisun City duly held on Tuesday, the 21<sup>st</sup> day of June 2016, by the following vote:

11 **AYES:**            Councilmembers: \_\_\_\_\_  
12 **NOES:**           Councilmembers: \_\_\_\_\_  
13 **ABSENT:**        Councilmembers: \_\_\_\_\_  
14 **ABSTAIN:**      Councilmembers: \_\_\_\_\_

15                    **WITNESS** my hand and the seal of said City this 21<sup>st</sup> day of June 2016.

16 \_\_\_\_\_  
17 Donna Pock, CMC  
18 Deputy City Clerk  
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**RESOLUTION NO. 2016-**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2016**

**WHEREAS**, §13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidates statements.

**NOW, THEREFORE BE IT RESOLVED**, that the City Council of the City of Suisun City, California, does hereby resolve, declare, determine, and order as follows:

**SECTION 1. GENERAL PROVISIONS.**

That pursuant to §13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Suisun City on November 8, 2016, may prepare a candidate's statement on an appropriate form provided by the City Clerk.

The statement may include the name, age, and occupation of the candidate and a brief description of no more than two hundred (200) words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations.

The statement shall be filed in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

**SECTION 2. FOREIGN LANGUAGE POLICY**

Pursuant to the Federal Voting Rights Act, the county shall have translated, at the candidate's expense, the candidates' statements of those candidates who request translation into all languages required by the County of Solano. The County is required to translate candidate's statements into the following languages: Spanish, Chinese and/or Tagalog.

1 The County will print and mail sample ballots and candidates statements to all voters, and shall  
2 print the translation in the voter pamphlet at the candidate's expense.

3 **SECTION 3. PAYMENT**

4 A. Translations

- 5  
6 1. The candidate shall be required to pay for the cost of translating the candidates statement  
7 into any required foreign language as specified in Section 2 above pursuant to Federal  
8 and/or State law.

9 B. Printing

- 10 1. The City Clerk shall estimate the total cost of printing, handling, translating, and mailing  
11 the candidate's statements filed pursuant to this section, including costs incurred as a  
12 result of complying with the Voting Rights Act of 1965 (as amended), and require each  
13 candidate filing a statement to pay in advance to the local agency his or her estimated pro  
14 rata share as a condition of having his or her statement included in the voter's pamphlet.  
15 The estimated payment is just an approximation of the actual cost that varies from one  
16 election to another election and may be significantly more or less than the estimate,  
17 depending on the actual number of candidates filing statements. Accordingly, the clerk is  
18 not bound by the estimate and may, on a pro rata basis, bill the candidate for additional  
19 actual expense or refund any excess paid depending on the final actual cost. In the event  
20 of underpayment, the clerk may require the candidate to pay the balance of the cost  
21 incurred. In the event of overpayment, the clerk shall prorate the excess amount among  
22 the candidates and refund the excess amount paid within 30 days of the election.

- 23  
24 a. The candidate at the time of filing their candidate statement shall be required to pay  
25 for the estimated cost of printing, handling, and mailing his or her candidate's  
26 statement of qualifications in English in the main voter pamphlet in the amount of  
27 \$296.14.  
28

- 1           b. The candidate at the time of filing their candidate statement shall be required to pay  
2           for the estimated cost of printing, handling, and mailing his or her candidate's  
3           statement of qualifications in Spanish in the main voter pamphlet in the amount of  
4           \$299.39.
- 5           c. The candidate at the time of filing their candidate statement shall be required to pay  
6           for the estimated cost of printing, handling, and mailing his or her candidate's  
7           statement of qualifications in Chinese in the main voter pamphlet in the amount of  
8           \$349.39.
- 9           d. The candidate at the time of filing their candidate statement shall be required to pay  
10          for the estimated cost of printing, handling, and mailing his or her candidate's  
11          statement of qualifications in Tagalog in the main voter pamphlet in the amount of  
12          \$296.14.

13  
14       **SECTION 4. ADDITIONAL MATERIALS**

15       No candidate will be permitted to include additional materials in the sample ballot package.

16       **SECTION 5.**

17       That the City Clerk shall provide each candidate or the candidate's representative a copy of this  
18       Resolution at the time nominating petitions are issued.

19  
20       **SECTION 6.**

21       That all previous resolutions establishing Council policy on payment for candidates' statements  
22       are repealed.

23       **SECTION 7.**

24       That this resolution shall apply only to the election to be held on November 8, 2016, and shall  
25       then be repealed.  
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**PASSED AND ADOPTED** at a Regular Meeting of said City Council of the City of  
Suisun City duly held on Tuesday, the 21<sup>st</sup> day of June 2016, by the following vote:

**AYES:** Councilmembers: \_\_\_\_\_  
**NOES:** Councilmembers: \_\_\_\_\_  
**ABSENT:** Councilmembers: \_\_\_\_\_  
**ABSTAIN:** Councilmembers: \_\_\_\_\_

**WITNESS** my hand and the seal of said City this 21<sup>st</sup> day of June 2016.

\_\_\_\_\_  
Donna Pock, CMC  
Deputy City Clerk

## AGENDA TRANSMITTAL

**MEETING DATE:** June 21, 2016

**CITY AGENDA ITEM:** Council Adoption of Resolution No. 2016-\_\_ : Appointing the City's Representative Member and the City's Alternate Member of the Community Action Partnership of Solano Joint Powers Authority through June 30, 2018.

**FISCAL IMPACT:** There would be no fiscal impact associated with this resolution.

**BACKGROUND:** In 1999, Solano County and the cities of Fairfield, Suisun City, Vallejo, Benicia, and Dixon formed the Solano Safety Net Consortium, a Joint Powers Authority to develop and implement strategies, services, and systems that assist low-income and homeless persons become self-sufficient. In 2006, the JPA was renamed CAP Solano reflecting a national trend of community organizations and local governments working in partnership to reduce homelessness and provide basic safety net services.

As the designated Community Action Agency (CAA) for Solano County, CAP Solano administers HUD and Community Service Block Grant (CSBG) funding and contracts, and the coordination of services. In 2015, CAP Solano made significant strides in its efforts to reduce poverty and homelessness in Solano County. In particular, the JPA accomplished the following:

1. Conducted a comprehensive community-wide needs assessment and drafted a CSBG Community Action Plan for 2016/2017 focused on housing and employment services.
2. Administered a comprehensive county-wide homeless point-in-time count and analysis with the results disseminated across the county to improve efforts to address homelessness.
3. Distributed \$298,986 to direct service providers for homeless and very-low income services.
4. Conducted a grant writing workshop for almost 40 participants representing local non-profit organizations and government agencies.
5. Facilitated the Continuum of Care HUD annual funding competition and preparation of the application, resulting in Solano County service providers receiving more than \$1.2 million in funding including bonus funds.

In March 2016, the JPA contracted with HomeBase to develop a five-year regional strategic plan to respond to homelessness in Solano County ensuring cities identify achievable goals. This plan will utilize data gathered through the point-in-time counts, CSBG needs assessment, and additional local resources to develop resources and strategies for measuring progress and success on an annual basis.

The City recognizes the importance of Community Action Agencies and their work dealing with homeless issues in Solano County. It is essential to maintain the commitment to CAP Solano JPA and to represent the interests of the City of Suisun City.

**STAFF REPORT:** The City Council is being asked to consider renewing the appointments of Kathy Lawton, Housing Manager, to the Community Action Partnership (CAP) of Solano Joint Powers Authority (JPA) and Suzanne Bragdon, City Manager, as the alternate member for a two-year term to expire June 30, 2018. In accordance with the originating policies and guidelines of

<b>PREPARED BY:</b>	Kathy Lawton, Housing Manager
<b>REVIEW BY:</b>	Jason D. Garben, Development Services Director
<b>APPROVED BY:</b>	Suzanne Bragdon, City Manager

the Solano Safety Net Consortium, Joint Powers Authority, the appointments on the JPA are in two-year terms increments. Currently, Kathy Lawton serves as the City's appointee, and Suzanne Bragdon serves as the City's alternate. Kathy Lawton was last appointed in September 2009. Therefore, City Council needs to renew these appointments to CAP Solano JPA.

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**STAFF RECOMMENDATION:** It is recommended the City Council Adopt Resolution No. 2016-\_\_ : Appointing the City's Representative Member and the City's Alternate Member of the Community Action Partnership of Solano Joint Powers Authority through June 30, 2018.

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**ATTACHMENTS:**

1. Resolution No. 2016-\_\_ : Appointing the City's Representative Member and the City's Alternate Member of the Community Action Partnership of Solano Joint Powers Authority through June 30, 2018.

**RESOLUTION NO. 2016-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY APPOINTING THE CITY’S REPRESENTATIVE MEMBER AND THE CITY’S ALTERNATE MEMBER OF THE COMMUNITY ACTION PARTNERSHIP OF SOLANO JOINT POWERS AUTHORITY THROUGH JUNE 30, 2018**

**WHEREAS**, the City of Suisun City fully supports the efforts and objectives of the Community Action Partnership of Solano Joint Powers Authority and desires to remain a partner in addressing the needs and issues of homeless individuals; and

**WHEREAS**, the cities of Solano County recognize a need to coordinate with the County on the provision of safety net services to all residents of Solano County; and

**WHEREAS**, in 1999, Solano County established the Solano Safety Net Consortium, a Joint Powers Authority joined by the cities of Fairfield, Suisun City, Vallejo, Benicia, and Dixon to develop and implement strategies to assist low-income and homeless persons to become more self-sufficient; and

**WHEREAS**, in 2006, the Joint Powers Authority was renamed Community Action Partnership of Solano, reflecting a national trend of community organizations and local government working in partnership to reduce homelessness and provide basic safety net services; and

**WHEREAS**, Community Action Partnership of Solano Joint Powers Authority is the State designated Community Action Agency for Solano County responsible for administering HUD and Community Service Block Grant funding and contracts to reduce poverty and homelessness in Solano County; and

**WHEREAS**, Community Action Partnership of Solano Joint Powers Authority requires all representatives serve a two-year term from July 1 – June 30 of the second year by appointment of their governing body; and

**WHEREAS**, Kathy Lawton currently serves as the City’s appointee and Suzanne Bragdon currently serves as the City’s alternate.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Suisun City does hereby appointment of Kathy Lawton as the representative member and Suzanne Bragdon as an alternate member of the Community Action Partnership of Solano Joint Powers Authority for the City of Suisun City for a two-year term to expire June 30, 2018.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Suisun City held on this 21<sup>st</sup> of July by the following vote:

<b>AYES:</b>	Councilmembers:	_____
<b>NOES:</b>	Councilmembers:	_____
<b>ABSENT:</b>	Councilmembers:	_____
<b>ABSTAIN:</b>	Councilmembers:	_____

**WITNESS** my hand and the seal of said Agency this 21<sup>st</sup> of July 2016.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk

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## AGENDA TRANSMITTAL

**MEETING DATE:** June 21, 2016

**CITY AGENDA ITEM:** Council Adoption of Resolution No. 2016-\_\_: Approving the First Phase Tree Planting Plan (“unacceptable risk”) as a Part of the Pacific Gas & Electric Community Pipeline Safety Initiative.

**FISCAL IMPACT:** There would be no fiscal impact resulting from this program.

**BACKGROUND:** The Pacific Gas & Electric Company (PG&E) has developed a program to evaluate potential risks from vegetation and structures within its “pipe zone”. The program is funded by PG&E stockholders, as opposed to the ratepayers, to address the requirements imposed by the California Public Utilities Commission (CPUC). PG&E has been working throughout its service area in collaboration with local jurisdictions and the public looking at its underground facilities to determine how vegetation or structures may impact those facilities. The primary issues the program is intended to address include emergency access and potential damage to pipes from tree roots either through intrusion or damage resulting from falling trees. The latter is an issue where tree roots may encircle the pipes and upon falling could damage the pipes. In Suisun City, PG&E has determined that this would result in the removal of 19 “unacceptable risk” trees within City-controlled property. The majority of the trees are along the west side of Petersen Road. PG&E is also working with property owners to address the issue for trees located on private property. The original proposal by PG&E was to provide the City with 19 new trees for planting in a location of the City’s choosing.

**STAFF REPORT:** This item was originally brought before Council on February 16, 2016. The Council direction at that time was to develop a replanting plan at a 3:1 ratio for the removed trees. Council direction was to work with staff to develop a planned location for the replacement trees.

The replanting plan tied to the removal of “unacceptable risk” trees calls for 57 new trees to be planted around the perimeter of Lawler Park. Map is attached. This location was chosen because of proximity to irrigation, ease of maintenance and that the trees would provide a windbreak for park users. Multiple areas in the City were considered for this project, such as Walters Road, Downtown, Hwy-12, Mike Day Park and Montebello Park. These other locations have more issues with establishing water and power, as well as the added issues with root barriers, tree grates, maintenance costs, compacted soil, and sidewalk improvements. The Lawler Ranch Park was picked because the location has large amounts of open area and the trees will thrive there. The root barriers will not be needed in this location, because this area has so much room around the walkways. Also, there is a source of power for the irrigation controller.

PG&E would be responsible for the planting. PG&E will also set up a \$10,000 drawdown account to reimburse City staff for time spent working on this project. PG & E is also proposing to re-landscape the area along Petersen Road where 12 trees would be removed; the proposed plan is attached.

In addition, staff is working with PG&E to assess the viability or removing and replacing, at the same 3:1 ratio, discretionary trees identified for possible removal. Staff will likewise assess

**PREPARED BY:** Tim McSorley, Public Works & Building Director/City Engineer  
**REVIEWED AND APPROVED BY:** Suzanne Bragdon, City Manager

associated costs and hindrances with replanting in other areas of town including entry-ways, downtown and other areas of interest of the Council.

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**STAFF RECOMMENDATION:** It is recommended that the City Council adopt Resolution No. 2016-\_\_: Approving the Tree Planting Plan (“unacceptable risk”) as a Part of the Pacific Gas & Electric Community Pipeline Safety Initiative.

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**ATTACHMENTS:**

1. PG&E Replanting Plan in Lawler Ranch Park.
2. PG&E Re-Landscaping Plan along Petersen Road.
3. Resolution No. 2016-\_\_: Approving the Tree Planting Plan (unacceptable risk”) as a Part of the Pacific Gas & Electric Community Pipeline Safety Initiative.

# Lawler Ranch Park Mitigation Plan - Suisun City, CA

The following is a proposed mitigation plan per PG&E's agreement with the city of Suisun. PG&E has agreed to plant 57, 15 gallon trees at an off site location at the ratio of 3:1 for 19 trees that are being removed from a franchise property located within the city of Suisun. Please see below for the proposed tree mitigation location and tree species.

## Conceptual Mitigation Plan



## Proposed Trees



 **Marina Strawberry Tree**  
(*Arbutus 'marina' standard*)



 **Golden Rain Tree**  
(*Koelreuteria paniculata*)



 **Japanese Zelkova**  
(*Zelkova serrata*)

**Location A & B: Johnston Way and Lawler Ranch Parkway, Suisun City (RW\_V\_2886\_15)**

Suisun city has selected Lawler Ranch as the off site mitigation location. The proposed trees are to be planted on the perimeter of the concrete pathway, near the existing chain link fence. The proposed trees shall be planted in groups and spaced approximately 20'-0" on center to mirror the existing trees located within Lawler Ranch Park.

**Proposed Mitigation**



**Existing**



**Proposed**

*\*After trees have been successfully planted PG&E will not be required to modify the existing irrigation system nor provide future maintenance for a healthy tree establishment.*

**Proposed Mitigation**



**Existing**



**Proposed**

*\*After trees have been successfully planted PG&E will not be required to modify the existing irrigation system nor provide future maintenance for a healthy tree establishment.*

**Location C: Johnston Way and Lawler Ranch Parkway, Suisun City (RW\_V\_2886\_15)**

Suisun city has selected Lawler Ranch as the off site mitigation location. The proposed trees are to be planted on the perimeter of

**Proposed Mitigation**



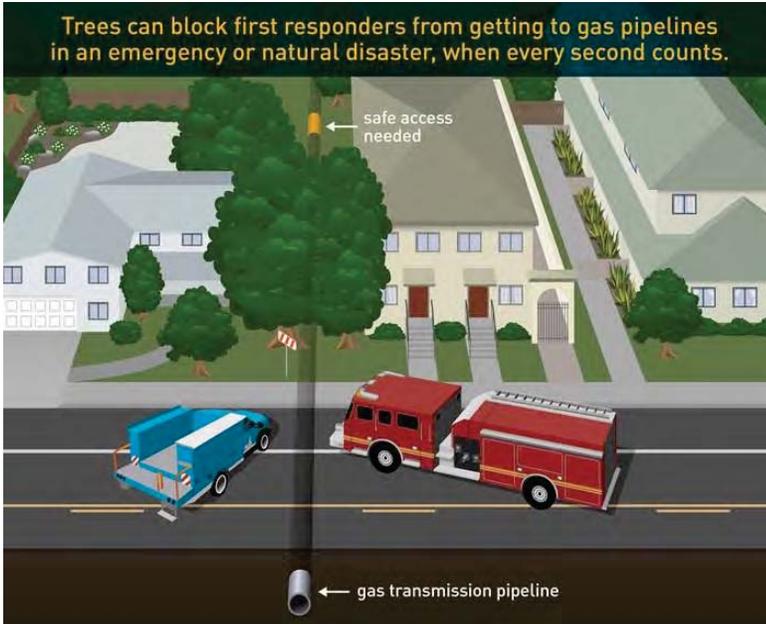
**Existing**



**Proposed**

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### About the Community Pipeline Safety Initiative



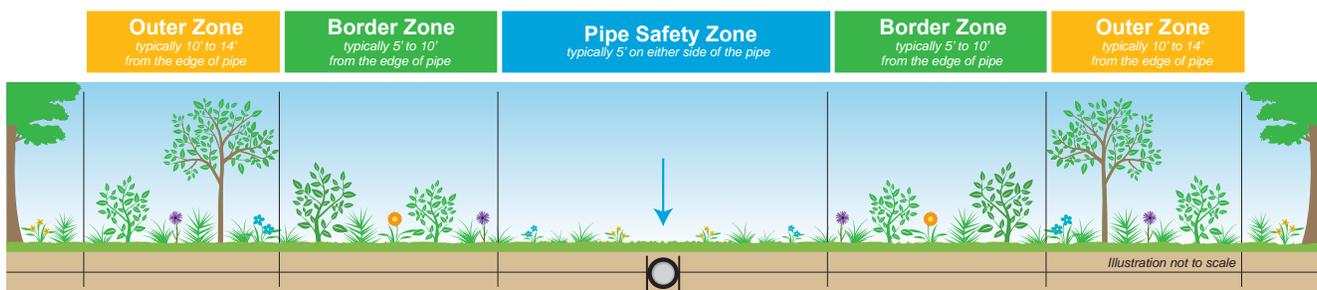
Pacific Gas and Electric Company’s (PG&E) top priority is the safety of our customers and the communities we live in and serve. As part of this commitment to safety, we are checking the area above and around our natural gas transmission pipelines to help ensure firefighters and our safety crews are able to get to the pipe in case of an emergency or for important pipeline safety work.

In an emergency, every second counts and items like structures, trees and bushes located too close to gas pipelines can threaten safety because they can block first responders and emergency response crews from getting to the pipeline and making it

safe. They can also prevent our crews from performing important safety and maintenance work, and tree roots can damage the underground pipeline, leading to corrosion and leaks.

### Safe Landscaping Near Pipelines

Making sure the right plants and trees are located in the right place adds to the safety and natural beauty of the community. When a tree or shrub needs to be replaced for safety reasons, we work with the property owner to offer a variety of landscaping options, including planting a new tree in a safe location. The following are some helpful guidelines for landscaping above and around the pipeline.



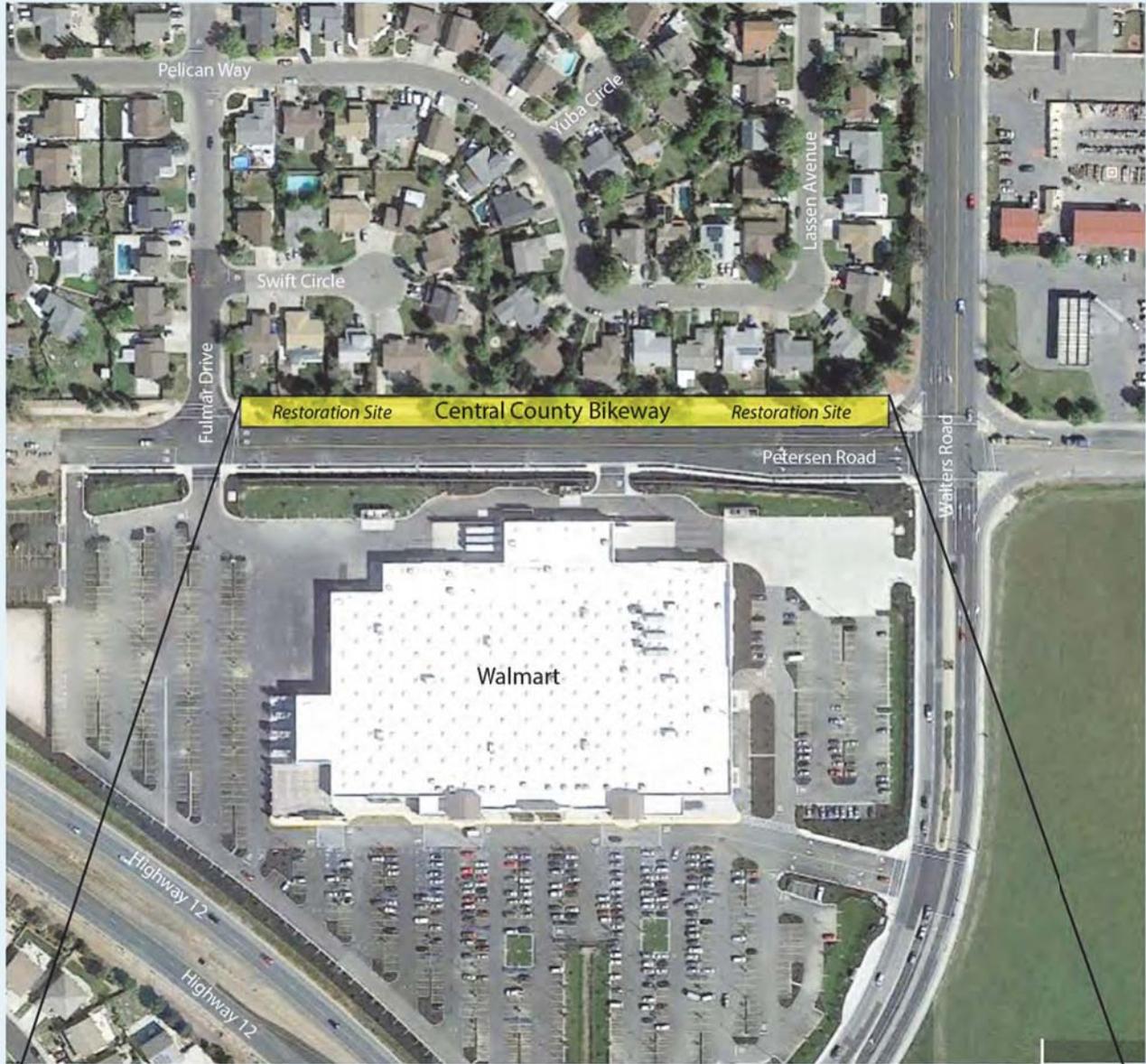
Please note easement widths can vary and the above represents best practices and guidance for safe landscaping near gas pipelines.

<b>Pipe Safety Zone</b>	Lawns, flowers, low-profile grasses and low-growing herbaceous plants work well within the Pipe Safety Zone.
<b>Border Zone</b>	Small to medium shrubs with a trunk or main branch less than 8" in diameter at full maturity work well within the Border Zone. Diameter is measured 4.5 feet above the ground.
<b>Outer Zone</b>	Large shrubs and small trees with a trunk or main branch less than 36" in diameter at full maturity work well within the Outer Zone. Diameter is measured 4.5 feet above the ground.

**LOCATION: ACROSS FROM 350 WALTERS RD., SUISUN CITY (RW\_V\_2886\_15)**

See area map below for exact location regarding the proposed restoration area.

**AREA LOCATION MAP**



■ Proposed Restoration Area

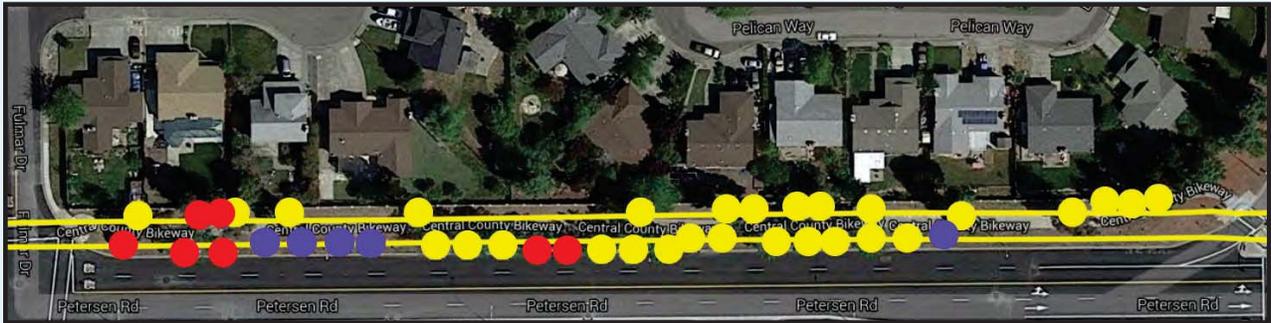


This restoration plan is an example of a safe landscaping above and around the natural gas transmission pipeline on your property. In addition, the proposed vegetation includes water-wise plants suited for most California climate zones, however each location is different. Please consult your local nursery for more information.

**LOCATION: ACROSS FROM 350 WALTERS RD., SUISUN CITY (RW\_V\_2886\_15)**

The following is a proposed restoration concept that works well near gas pipelines and can add to the safety and beauty of your property. Please note the proposed restoration represents the vegetation at full maturity.

**VEGETATION REMOVALS**



- Manageable Risk
- Unacceptable Risk  
(Proposed Removal)
- Newly Planted Unacceptable Risk  
(Proposed Removal)

**ELEVATION PERSPECTIVE**



- Manageable Risk
- Unacceptable Risk  
(Proposed Removal)
- Newly Planted Unacceptable Risk  
(Proposed Removal)

This restoration plan is an example of a safe landscaping above and around the natural gas transmission pipeline on your property. In addition, the proposed vegetation includes water-wise plants suited for most California climate zones, however each location is different. Please consult your local nursery for more information.

**LOCATION: ACROSS FROM 350 WALTERS RD., SUISUN CITY (RW\_V\_2886\_15)**

**PROPOSED VEGETATION**



Woodland Sage  
(*Salvia nemorosa*)



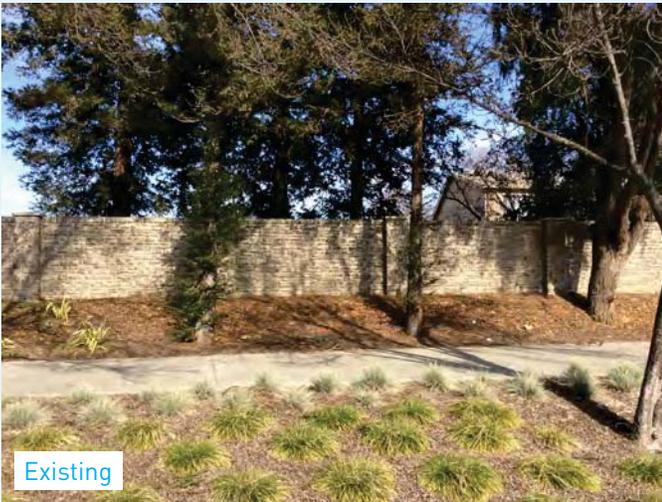
Foothill Sedge  
(*Carex tumulicola*)



Blue Oat Grass  
(*Helictotrichon sempervirens*)

**PROPOSED RESTORATION**

**LOCATION A**



Existing



Proposed

**LOCATION B**



Existing



Proposed

This restoration plan is an example of a safe landscaping above and around the natural gas transmission pipeline on your property. In addition, the proposed vegetation includes water-wise plants suited for most California climate zones, however each location is different. Please consult your local nursery for more information.

**LOCATION: ACROSS FROM 350 WALTERS RD., SUISUN CITY (RW\_V\_2886\_15)**

**PROPOSED RESTORATION**

**LOCATION C**



**LOCATION D E F**



This restoration plan is an example of a safe landscaping above and around the natural gas transmission pipeline on your property. In addition, the proposed vegetation includes water-wise plants suited for most California climate zones, however each location is different. Please consult your local nursery for more information.

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**RESOLUTION NO. 2016-**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
APPROVING THE TREE PLANTING PLAN AS A PART OF THE PACIFIC GAS &  
ELECTRIC COMPANY PIPELINE SAFETY INITIATIVE**

**WHEREAS**, the Pacific Gas & Electric Company (PG&E) has developed a program to evaluate potential risks from vegetation and structures within its “pipe zone” as required by the California Public Utilities Commission (CPUC); and

**WHEREAS**, PG&E has been working throughout its service area in collaboration with local jurisdictions and the public to determine what risks may be involved and how to best mitigate those potential risks; and

**WHEREAS**, on February 16, 2016, the City Council of the City of Suisun City heard a presentation by PG&E on the program within the City limits; and

**WHEREAS**, the presentation identified 19 trees within the City’s right of way that needed to be removed in order satisfy the CUPC requirements; and

**WHEREAS**, on that date, the Council directed staff to work with PG&E to develop a plan to replace the 19 trees on a 3:1 ratio at locations determined to be best suited for new plantings; and

**WHEREAS**, PG&E has developed a plan in coordination with City staff to plant 57 trees in Lawler Park.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Suisun City, hereby finds that the plan as presented meets the Council’s concerns and therefore, the Council does hereby approve the plan.

**PASSED AND ADOPTED** at a regular meeting of said City Council held on Tuesday, the 21<sup>st</sup> of June; by the following vote:

**AYES:** \_\_\_\_\_  
**NOES:** \_\_\_\_\_  
**ABSENT:** \_\_\_\_\_  
**ABSTAIN:** \_\_\_\_\_

**WITNESS** my hand and seal of the said City this 21st day of June, 2016.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk

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## AGENDA TRANSMITTAL

**MEETING DATE:** June 21, 2016

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**CITY AGENDA ITEM:** Council Adoption of Resolution No. 2016-\_\_\_: Acting as the Legislative Body of Community Facilities District No. 1, Peterson Ranch, Providing for the Levy and Collection of Special Taxes for Fiscal Year 2016-17.

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**FISCAL IMPACT:** The assessments from the Community Facilities District No. 1 (CFD No. 1) are intended to cover the cost of providing Public Safety services, including administrative costs, for Peterson Ranch Units 1-5b. Including the annual adjustment factor of 1.81%, it is estimated that \$106,025 would be received from the tax assessments. With the 1.81% increase there would be no impact on the General Fund. This increase would barely cover the increased allocated costs for health insurance, utilities, etc. Without the annual increase, there would be a negative impact on the General Fund in the amount of approximately \$1,888. This shortfall would need to be addressed by reducing appropriations in the Police or Fire budgets, or by reducing the General Fund Emergency Reserve. The FY 2016-17 Annual Budget would then need to be amended in the General Fund to reflect the loss of income. An expected increase was already approved by Council when it approved the Fiscal Year 2016-17 Annual Budget.

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**BACKGROUND:** As part of the Peterson Ranch Annexation Agreement, the developer was required to mitigate the negative fiscal impact of the new subdivision on the Public Safety services budget. In July 2002, in accordance with approval conditions for the Peterson Ranch Tentative Map, a Public Safety Assessment District, referred to as a Community Facilities District, to support Public Safety services was established and the fee structure was created. The intent of the formation of this CFD is that all money received, after accounting for administrative costs, be forwarded to the City General Fund to pay for Public Safety expenses. This fund was designed to be a break-even fund.

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**STAFF REPORT:** In FY 2016-17, a total of 390 homes in CFD No.1 would be assessed. The homes assessed in CDF No.1 are Peterson Ranch Units 1 – 5b. Please note that Peterson Ranch Units 5c & 6 are assessed under CFD No. 2.

As established in Ordinance 664 and in the annexation Resolutions, the tax is adjusted annually by the average of: 1) the change in CPI for the San Francisco All Urban Wage Earners Category Annual Average February 2015 to February 2016 (2.94%) and 2) the National CPI Annual Average February 2015 to February 2016 (0.68%) for FY 2016-17. The percentage used for calculation has been rounded to 1.81%. According to Ordinance 684, if either index decreases, the percentage change from the prior year will be assumed to be zero for the purpose of calculating the increase.

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**PREPARED BY:**

Amanda Dum, Management Analyst I

**REVIEWED/APPROVED BY:**

Tim McSorley, Building & Public Works Director

Suzanne Bragdon, City Manager

As required in Ordinance 664, an annual report has been prepared and is attached. It is recommended that you accept and file this Annual Report and adopt the attached Resolution providing for the levy and collection of the special taxes for FY 2016-17.

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**STAFF RECOMMENDATION:** It is recommended that the City Council adopt Resolution No. 2016-\_\_\_: Acting as the Legislative Body of Community Facilities District No. 1, Peterson Ranch, Providing for the Levy and Collection of Special Taxes for Fiscal Year 2016-17.

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**ATTACHMENTS:**

1. Resolution No. 2016-\_\_\_: Acting as the Legislative Body of Community Facilities District No. 1, Peterson Ranch, Providing for the Levy and Collection of Special Taxes for Fiscal Year 2016-17.
2. Community Facilities District No. 1 FY 2016-17 Annual Report.

**RESOLUTION NO. 2016-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 1, PETERSON RANCH, PROVIDING FOR THE LEVY AND COLLECTION OF SPECIAL TAXES FOR FY 2016-17**

**WHEREAS**, the City Council of the City of Suisun City has previously formed its Community Facilities District No. 1, Peterson Ranch (the "District") pursuant to the provisions of the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Government Code Section 53311, *et seq.* (the "Mello-Roos Act"); and

**WHEREAS**, pursuant to the provisions of the Mello-Roos Act, special taxes have been authorized by the voters within the District by the necessary 2/3 affirmative vote, to be levied and collected pursuant to the provisions of the Mello-Roos Act; and

**WHEREAS**, the District is authorized to levy and collect special taxes within its boundaries pursuant to the provisions of the Mello-Roos Act, the resolutions forming the District, resolutions authorizing the levy and collection of special taxes, and Ordinance No. 664, which was enacted pursuant to Government Code Sections 53316 and 36900 *et seq.* and was ordained by this City Council for the levy and collection of such special taxes; and

**WHEREAS**, such special taxes are levied and collected pursuant to the Rate and Method of Apportionment of Special Tax within the District and are not levied with regard to property values; and

**WHEREAS**, the Rate and Method of Apportionment of Special Tax for the District provides for the procedure by which special taxes will be levied upon property within the District; and

**WHEREAS**, special taxes authorized for collection pursuant to the provisions of the Mello-Roos Act are not subject to the provisions of California Constitution Article XIII D (Proposition 218) as enacted by the voters of the State of California in November, 1996; and

**WHEREAS**, the purpose of such special tax levy is to finance public safety services within the District; and

**WHEREAS**, the City Council has previously authorized and directed that special taxes be levied on all nonexempt property within the District pursuant to Section 53340 of the Mello-Roos Act and the aforementioned ordinances; and

**WHEREAS**, the City Council desires to provide for the levy and collection of special taxes for the Fiscal Year/tax year 2016-17 within the District, pursuant to the Act.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Suisun City, does order as follows:

**Section 1.** The City Council hereby authorizes and directs that special taxes shall be levied on all nonexempt property within the District pursuant to the Rate and Method of Apportionment of Special Tax in effect with regard to the District during Fiscal Year 2016-17 as specified in the Annual Report. Appendix A of the Annual Report lists the special taxes to be collected within the District and is hereby incorporated by this reference.

**Section 2.** The City Treasurer shall deposit all money representing special taxes collected by the County of Solano for the District to the credit of a fund for the District, and such monies shall be expended only for public safety services.

**Section 3.** The adoption of this Resolution constitutes the District levy for the Fiscal Year commencing July 1, 2016, and ending June 30, 2017.

**Section 4.** The City Clerk is hereby authorized and directed to file the levy with the County Auditor upon adoption of this Resolution.

**Section 5.** A certified copy of the levy shall be filed in the office of the City Clerk and open for public inspection.

**PASSED AND ADOPTED** at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 21<sup>st</sup> day of June 2016, by the following vote:

<b>AYES:</b>	Councilmembers:	_____
<b>NOES:</b>	Councilmembers:	_____
<b>ABSENT:</b>	Councilmembers:	_____
<b>ABSTAIN:</b>	Councilmembers:	_____

**WITNESS** my hand and the seal of said Agency this 21<sup>st</sup> of July 2016.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk



**City of Suisun City  
Community Facilities District No. 1  
Peterson Ranch Public Safety Services  
2016/17 Annual Report**

**June 2016**

**Main Office**  
32605 Temecula Parkway, Suite 100  
Temecula, CA 92592  
Toll free: 800.676.7516 Fax: 951.296.1998

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**City of Suisun City**  
**701 Civic Center Blvd.**  
**Suisun City, California 94585**  
**Phone - (707) 421-7300**  
**Fax - (707) 421-7366**

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**CITY COUNCIL**

Pete Sanchez, Mayor

Lori Wilson, Mayor Pro-Tem

Jane Day, Council Member

Mike Hudson, Council Member

Mike Segala, Council Member

**CITY STAFF**

Timothy McSorley, Building & Public Works Director

Jeff Penrod, Public Works Superintendent

**NBS**

Danielle Wood, Client Services Director

Pablo Perez, Project Manager

Tiffany Ellis, Senior Consultant

Darrylanne Zarate, Financial Analyst

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# **1. INTRODUCTION**

On July 16, 2002, this Council adopted Ordinance 664 entitled “An Ordinance of the City Council of the City of Suisun City Establishing Community Facilities District No. 1 (Peterson Ranch Public Safety Services) and Authorizing the Levy of a Special Tax” (the “Ordinance”) thereby creating Community Facilities District No. 1 (Peterson Ranch Public Safety Services) (the “CFD”) under the Mello-Roos Community Facilities Act of 1982, as amended (the “Act”), Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing at Section 53311, of the California Government Code. In the Ordinance, the City ordered the preparation of an annual written Community Facilities District Report (the “Report”), for the CFD.

## **1.1. Boundaries of the Community Facilities District**

---

The boundaries of the CFD are those properties and parcels in which special taxes may be levied to pay for the costs and expenses of providing public safety services. The boundaries of the CFD, as set forth in the map of the CFD heretofore recorded in the Solano County Recorder's Office on June 5, 2002, in Book 20 at Page 44 as Document 71705 of Assessment District Maps and generally located east of Walters Road, north of Bella Vista Drive, south of Easy Tabor Avenue, and west of the greenbelt and detention basin created for the District. A copy of said map is on file with the City Clerk, and is incorporated herein by reference. On April 16, 2006 APNs 0174-120-220 and 0174-472-010 seceded from the District and annexed into CFD 2.

## **1.2. Description of Public Safety Services**

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The type of public safety services to be financed by the CFD and pursuant to the Act shall consist of those direct and incidental expenses required for the providing of police services inside the boundaries of the CFD.

## **1.3. Levy of Special Tax**

---

The special tax is to be levied on developed property within the CFD. Developed property is described as “Taxable Property for which a building permit for new construction has been issued prior to June 30” Please refer to Appendix B of this report for complete details.

## **1.4. Estimate of Costs of Providing Services**

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The cost estimate for the facilities for the CFD is set forth in Section 2, Part 2.1 of this report and is hereby made a part of this report.

## **1.5. Date of Filing with City Clerk**

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Dated as of this 21<sup>st</sup> day of June, 2016.

## 2. 2016/17 SPECIAL TAX LEVY

### 2.1. Estimated Costs of Providing Services

Description	2016/17 Costs
Personnel and administrative costs of the City	\$103,363.64
Special Tax Consultant services	1,601.51
Publishing, mailing and posting of notices and ballots	0.00
Governmental notification and filing costs	0.00
Costs of posting and collecting the special taxes <sup>(1)</sup>	1,060.25
Boundary Map preparation and recording services	0.00
Delinquencies <sup>(2)</sup>	0.00
Rounding Adjustment	0.00
<b>Total</b>	<b>\$106,025.40</b>

(1) Costs of posting and collecting the special tax are equal to 1% of the total levy amount.

(2) The Special Tax Requirement includes curing delinquencies from prior year non-payments, this is not applicable since the District is on Teeter and receives a full apportionment of funds.

### 2.2. 2016/17 Maximum Special Tax

The method of calculating the Special Tax for future years is authorized to include an inflationary adjustment. The adopted annual cost per parcel type during the 2002/03 Fiscal Year are shown below and detailed in Appendix B. These rates were authorized by property owner approval, to automatically increase in future years based on the average Consumer Price Index for the San Francisco - Urban Wage Earners Category and the National Consumer Price Index (U.S. City Average - Urban Wage Earners Category). Although Ordinance 664 says the Maximum Special Tax shall be increased each year by January's Consumer Price Index, it is not published in odd months for San Francisco – Urban Wager Earners, so February is used instead to obtain both indices for the average. The average consumer price index increase from February 2015 to February 2016 was 1.81%.

February Applicable to Fiscal Year	San Francisco Area - Urban Wage Earners	U.S. City Average - Urban Wage Earners	Average % Change
2006/07	2.64%	3.68%	3.16%
2007/08	3.11%	2.24%	2.68%
2008/09	2.92%	4.38%	3.65%
2009/10*	0.88%	0.00%	0.44%
2010/11	2.42%	2.82%	2.62%
2011/12	2.07%	2.35%	2.21%
2012/13	3.53%	3.12%	3.33%
2013/14	2.39%	1.94%	2.17%
2014/15	2.03%	0.96%	1.50%
2015/16*	1.90%	0.00%	0.95%
2016/17	2.94%	0.68%	1.81%

\*The U.S. City Average decreased from February 2008 to February 2009 by -0.263%, and from February 2014 to February 2015 by -0.628%. According to Ordinance 664, if either index decreases, the percentage change from the prior year will be assumed to be zero for the purpose of calculating the increase.

The Annual Appropriations Limit was established at \$158,100, per Ordinance Number 664, attached hereto as Appendix B, and has been increased by the above inflationary factor as follows.

<b>Fiscal Year</b>	<b>Percentage Increase</b>	<b>Annual Appropriations Limit</b>
2002/03	N/A	\$158,100.00
2003/04	3.43%	163,522.96
2004/05	0.86%	164,923.70
2005/06	2.31%	168,731.00
2006/07	3.16%	174,062.71
2007/08	2.68%	178,718.41
2008/09	3.65%	185,253.38
2009/10	0.44%	186,065.38
2010/11	2.62%	190,945.73
2011/12	2.21%	195,160.74
2012/13	3.33%	201,651.72
2013/14	2.17%	206,023.73
2014/15	1.50%	209,106.92
2015/16	0.95%	211,094.80
2016/17	1.81%	214,906.21

The following table shows the historical Maximum Special Tax updated with the average consumer price index from February 2015 to February 2016.

<b>Fiscal Year</b>	<b>Single Family Detached</b>	<b>Single Family Attached</b>	<b>Multi Family Per Residential Unit</b>	<b>Non-residential per 10,000 sq feet of lot area</b>
2002/03	\$200.00	\$150.00	\$75.00	\$500.00
2003/04	206.86	155.14	77.57	517.15
2004/05	208.63	156.47	78.23	521.58
2005/06	213.44	160.08	80.04	533.62
2006/07	220.19	165.14	82.52	550.48
2007/08	226.08	169.56	84.78	565.20
2008/09	234.34	175.76	87.88	585.87
2009/10	235.37	176.53	88.26	588.44
2010/11	241.55	181.16	90.58	603.87
2011/12	246.88	185.16	92.58	617.20
2012/13	255.09	191.32	95.66	637.73
2013/14	260.62	195.46	97.73	651.56
2014/15	264.52	198.39	99.19	661.31
2015/16	267.03	200.27	100.13	667.59
2016/17	271.86	203.89	101.94	679.65

### **3. APPENDICIES**

The following pages show the referenced appendices listed in the content of the annual report for Fiscal Year 2016/17.

## ***APPENDIX A: 2016/17 SPECIAL TAX ROLL***

The special tax roll for Fiscal Year 2016/17 for the CFD is listed on the following pages.

**City of Suisun City**  
**Community Facilities District No. 1**  
**Peterson Ranch Public Safety Services**  
**Fiscal Year 2016/17**

<b>Assessor's Parcel Number</b>	<b>Site Address</b>	<b>Units</b>	<b>2016/17 Levy</b>
0174-361-010	1600 HICKAM CIR	1	271.86
0174-361-020	1604 HICKAM CIR	1	271.86
0174-361-030	1608 HICKAM CIR	1	271.86
0174-361-040	1612 HICKAM CIR	1	271.86
0174-361-050	1616 HICKAM CIR	1	271.86
0174-361-060	1620 HICKAM CIR	1	271.86
0174-361-070	1624 HICKAM CIR	1	271.86
0174-361-080	1628 HICKAM CIR	1	271.86
0174-361-090	1632 HICKAM CIR	1	271.86
0174-361-100	1636 HICKAM CIR	1	271.86
0174-361-110	1640 HICKAM CIR	1	271.86
0174-361-120	1644 HICKAM CIR	1	271.86
0174-361-130	1648 HICKAM CT	1	271.86
0174-361-140	1652 HICKAM CT	1	271.86
0174-361-170	1656 HICKAM CIR	1	271.86
0174-361-180	1660 HICKAM CIR	1	271.86
0174-361-190	1664 HICKAM CIR	1	271.86
0174-361-200	1668 HICKAM CIR	1	271.86
0174-361-210	1672 HICKAM CIR	1	271.86
0174-361-220	1676 HICKAM CIR	1	271.86
0174-361-230	1680 HICKAM CIR	1	271.86
0174-361-240	1684 HICKAM CIR	1	271.86
0174-361-250	1688 HICKAM CIR	1	271.86
0174-361-260	1692 HICKAM CIR	1	271.86
0174-361-270	1696 HICKAM CIR	1	271.86
0174-361-280	1698 HICKAM CIR	1	271.86
0174-361-290	1600 VANDENBERG CIR	1	271.86
0174-361-300	1604 VANDENBERG CIR	1	271.86
0174-361-310	1608 VANDENBERG CIR	1	271.86
0174-361-320	1612 VANDENBERG CIR	1	271.86
0174-361-330	1616 VANDENBERG CIR	1	271.86
0174-361-340	1620 VANDENBERG CIR	1	271.86
0174-361-350	1624 VANDENBERG CIR	1	271.86
0174-361-360	1628 VANDENBERG CIR	1	271.86
0174-361-370	1632 VANDENBERG CIR	1	271.86
0174-361-380	1636 VANDENBERG CIR	1	271.86
0174-361-390	1640 VANDENBERG CIR	1	271.86
0174-362-010	1697 HICKAM CIR	1	271.86
0174-362-020	1693 HICKAM CIR	1	271.86

Parcel Number	Site Address	Units	2016/17 Levy
0174-362-030	1689 HICKAM CIR	1	271.86
0174-362-040	1685 HICKAM CIR	1	271.86
0174-362-050	1681 HICKAM CIR	1	271.86
0174-362-060	1677 HICKAM CIR	1	271.86
0174-362-070	1673 HICKAM CIR	1	271.86
0174-362-080	1669 HICKAM CIR	1	271.86
0174-362-090	1665 HICKAM CIR	1	271.86
0174-362-100	1661 HICKAM CIR	1	271.86
0174-362-110	1657 HICKAM CIR	1	271.86
0174-362-120	1641 HICKAM CIR	1	271.86
0174-362-130	1637 HICKAM CIR	1	271.86
0174-362-140	1633 HICKAM CIR	1	271.86
0174-362-150	1629 HICKAM CIR	1	271.86
0174-362-160	1625 HICKAM CIR	1	271.86
0174-362-170	1621 HICKAM CIR	1	271.86
0174-362-180	1617 HICKAM CIR	1	271.86
0174-362-190	1613 HICKAM CIR	1	271.86
0174-362-200	1609 HICKAM CIR	1	271.86
0174-362-210	1605 HICKAM CIR	1	271.86
0174-362-220	1601 HICKAM CIR	1	271.86
0174-372-010	1679 VANDENBERG CIR	1	271.86
0174-372-020	1675 VANDENBERG CIR	1	271.86
0174-372-030	1671 VANDENBERG CIR	1	271.86
0174-372-040	1667 VANDENBERG CIR	1	271.86
0174-372-050	1663 VANDENBERG CIR	1	271.86
0174-372-060	1659 VANDENBERG CIR	1	271.86
0174-372-070	1655 VANDENBERG CIR	1	271.86
0174-372-080	1651 VANDENBERG CIR	1	271.86
0174-372-090	1647 VANDENBERG CIR	1	271.86
0174-372-100	1633 VANDENBERG CIR	1	271.86
0174-372-110	1629 VANDENBERG CIR	1	271.86
0174-372-120	1625 VANDENBERG CIR	1	271.86
0174-372-130	1621 VANDENBERG CIR	1	271.86
0174-372-140	1617 VANDENBERG CIR	1	271.86
0174-372-150	1613 VANDENBERG CIR	1	271.86
0174-372-160	1609 VANDENBERG CIR	1	271.86
0174-372-170	1605 VANDENBERG CIR	1	271.86
0174-372-180	1601 VANDENBERG CIR	1	271.86
0174-373-010	1701 BEALE CIR	1	271.86
0174-373-020	1705 BEALE CIR	1	271.86
0174-373-030	1709 BEALE CIR	1	271.86
0174-373-040	1713 BEALE CIR	1	271.86
0174-373-050	1717 BEALE CIR	1	271.86
0174-373-060	1721 BEALE CIR	1	271.86
0174-373-070	1725 BEALE CIR	1	271.86
0174-373-080	1763 BEALE CIR	1	271.86

<b>Parcel Number</b>	<b>Site Address</b>	<b>Units</b>	<b>2016/17 Levy</b>
0174-373-090	1767 BEALE CIR	1	271.86
0174-373-100	1771 BEALE CIR	1	271.86
0174-373-110	1775 BEALE CIR	1	271.86
0174-373-120	1779 BEALE CIR	1	271.86
0174-373-130	1783 BEALE CIR	1	271.86
0174-373-140	1787 BEALE CIR	1	271.86
0174-374-020	1784 BEALE CIR	1	271.86
0174-374-030	1780 BEALE CIR	1	271.86
0174-374-040	1776 BEALE CIR	1	271.86
0174-374-050	1772 BEALE CIR	1	271.86
0174-374-060	1768 BEALE CIR	1	271.86
0174-374-070	1764 BEALE CIR	1	271.86
0174-374-080	1760 BEALE CIR	1	271.86
0174-374-090	1756 BEALE CIR	1	271.86
0174-374-100	1752 BEALE CIR	1	271.86
0174-374-110	1748 BEALE CIR	1	271.86
0174-374-120	1744 BEALE CIR	1	271.86
0174-374-130	1740 BEALE CIR	1	271.86
0174-374-140	1736 BEALE CIR	1	271.86
0174-374-150	1732 BEALE CIR	1	271.86
0174-374-160	1728 BEALE CIR	1	271.86
0174-374-170	1724 BEALE CIR	1	271.86
0174-374-180	1720 BEALE CIR	1	271.86
0174-374-190	1716 BEALE CIR	1	271.86
0174-374-200	1712 BEALE CIR	1	271.86
0174-374-210	1708 BEALE CIR	1	271.86
0174-374-220	1704 BEALE CIR	1	271.86
0174-374-230	1700 BEALE CIR	1	271.86
0174-381-010	1792 ANDREWS CIR	1	271.86
0174-381-020	1788 ANDREWS CIR	1	271.86
0174-381-030	1784 ANDREWS CIR	1	271.86
0174-381-040	1780 ANDREWS CIR	1	271.86
0174-381-050	1776 ANDREWS CIR	1	271.86
0174-381-060	1772 ANDREWS CIR	1	271.86
0174-381-070	1768 ANDREWS CIR	1	271.86
0174-381-080	1764 ANDREWS CIR	1	271.86
0174-381-090	1760 ANDREWS CIR	1	271.86
0174-381-100	1756 ANDREWS CIR	1	271.86
0174-381-110	1752 ANDREWS CIR	1	271.86
0174-381-120	1748 ANDREWS CIR	1	271.86
0174-381-130	1744 ANDREWS CIR	1	271.86
0174-381-140	1740 ANDREWS CIR	1	271.86
0174-381-150	1736 ANDREWS CIR	1	271.86
0174-381-160	1732 ANDREWS CIR	1	271.86
0174-381-170	1728 ANDREWS CIR	1	271.86
0174-381-180	1724 ANDREWS CIR	1	271.86

<b>Parcel Number</b>	<b>Site Address</b>	<b>Units</b>	<b>2016/17 Levy</b>
0174-381-190	1720 ANDREWS CIR	1	271.86
0174-381-200	1716 ANDREWS CIR	1	271.86
0174-381-210	1712 ANDREWS CIR	1	271.86
0174-381-220	1708 ANDREWS CIR	1	271.86
0174-381-230	1704 ANDREWS CIR	1	271.86
0174-381-240	1700 ANDREWS CIR	1	271.86
0174-382-010	1701 ANDREWS CIR	1	271.86
0174-382-020	1705 ANDREWS CIR	1	271.86
0174-382-030	1709 ANDREWS CIR	1	271.86
0174-382-040	1713 ANDREWS CIR	1	271.86
0174-382-050	1717 ANDREWS CIR	1	271.86
0174-382-060	1721 ANDREWS CIR	1	271.86
0174-382-070	1725 ANDREWS CIR	1	271.86
0174-382-080	1729 ANDREWS CIR	1	271.86
0174-382-090	1765 ANDREWS CIR	1	271.86
0174-382-100	1769 ANDREWS CIR	1	271.86
0174-382-110	1773 ANDREWS CIR	1	271.86
0174-382-120	1777 ANDREWS CIR	1	271.86
0174-382-130	1781 ANDREWS CIR	1	271.86
0174-382-140	1785 ANDREWS CIR	1	271.86
0174-382-150	1789 ANDREWS CIR	1	271.86
0174-382-160	1793 ANDREWS CIR	1	271.86
0174-391-020	1644 LITTLE ROCK CIR	1	271.86
0174-391-030	1648 LITTLE ROCK CIR	1	271.86
0174-391-040	1652 LITTLE ROCK CIR	1	271.86
0174-391-050	1656 LITTLE ROCK CIR	1	271.86
0174-391-060	1660 LITTLE ROCK CIR	1	271.86
0174-391-070	1664 LITTLE ROCK CIR	1	271.86
0174-391-080	1668 LITTLE ROCK CIR	1	271.86
0174-391-090	1672 LITTLE ROCK CIR	1	271.86
0174-391-100	1676 LITTLE ROCK CIR	1	271.86
0174-391-110	1680 LITTLE ROCK CIR	1	271.86
0174-392-010	1679 LITTLE ROCK CIR	1	271.86
0174-392-020	1675 LITTLE ROCK CIR	1	271.86
0174-392-030	1671 LITTLE ROCK CIR	1	271.86
0174-392-040	1667 LITTLE ROCK CIR	1	271.86
0174-392-050	1663 LITTLE ROCK CIR	1	271.86
0174-392-060	1659 LITTLE ROCK CIR	1	271.86
0174-392-070	1655 LITTLE ROCK CIR	1	271.86
0174-392-080	1651 LITTLE ROCK CIR	1	271.86
0174-392-090	1647 LITTLE ROCK CIR	1	271.86
0174-392-100	1633 LITTLE ROCK CIR	1	271.86
0174-392-110	1629 LITTLE ROCK CIR	1	271.86
0174-392-120	1625 LITTLE ROCK CIR	1	271.86
0174-392-130	1621 LITTLE ROCK CIR	1	271.86
0174-392-140	1617 LITTLE ROCK CIR	1	271.86

<b>Parcel Number</b>	<b>Site Address</b>	<b>Units</b>	<b>2016/17 Levy</b>
0174-392-150	1613 LITTLE ROCK CIR	1	271.86
0174-392-160	1609 LITTLE ROCK CIR	1	271.86
0174-392-170	1605 LITTLE ROCK CIR	1	271.86
0174-392-180	1601 LITTLE ROCK CIR	1	271.86
0174-393-010	1784 DOVER CIR	1	271.86
0174-393-020	1780 DOVER CIR	1	271.86
0174-393-030	1776 DOVER CIR	1	271.86
0174-393-040	1772 DOVER CIR	1	271.86
0174-393-050	1768 DOVER CIR	1	271.86
0174-393-060	1764 DOVER CIR	1	271.86
0174-393-070	1760 DOVER CIR	1	271.86
0174-393-080	1756 DOVER CIR	1	271.86
0174-393-090	1752 DOVER CIR	1	271.86
0174-393-100	1748 DOVER CIR	1	271.86
0174-393-110	1744 DOVER CIR	1	271.86
0174-393-120	1740 DOVER CIR	1	271.86
0174-393-130	1736 DOVER CIR	1	271.86
0174-393-140	1732 DOVER CIR	1	271.86
0174-393-150	1728 DOVER CIR	1	271.86
0174-393-160	1724 DOVER CIR	1	271.86
0174-393-170	1720 DOVER CIR	1	271.86
0174-393-180	1716 DOVER CIR	1	271.86
0174-393-190	1712 DOVER CIR	1	271.86
0174-393-200	1708 DOVER CIR	1	271.86
0174-393-210	1704 DOVER CIR	1	271.86
0174-394-010	1763 DOVER CIR	1	271.86
0174-394-020	1767 DOVER CIR	1	271.86
0174-394-030	1771 DOVER CIR	1	271.86
0174-394-040	1775 DOVER CIR	1	271.86
0174-394-050	1779 DOVER CIR	1	271.86
0174-394-060	1783 DOVER CIR	1	271.86
0174-394-070	1787 DOVER CIR	1	271.86
0174-394-080	1701 DOVER CIR	1	271.86
0174-394-090	1705 DOVER CIR	1	271.86
0174-394-100	1709 DOVER CIR	1	271.86
0174-394-110	1713 DOVER CIR	1	271.86
0174-394-120	1717 DOVER CIR	1	271.86
0174-394-130	1721 DOVER CIR	1	271.86
0174-394-140	1725 DOVER CIR	1	271.86
0174-401-010	1701 FORT ORD CT	1	271.86
0174-401-020	1705 FORT ORD CT	1	271.86
0174-401-030	1709 FORT ORD CT	1	271.86
0174-401-040	1713 FORT ORD CT	1	271.86
0174-401-050	1717 FORT ORD CT	1	271.86
0174-402-010	1716 FORT ORD CT	1	271.86
0174-402-020	1712 FORT ORD CT	1	271.86

Parcel Number	Site Address	Units	2016/17 Levy
0174-402-030	1708 FORT ORD CT	1	271.86
0174-402-040	1704 FORT ORD CT	1	271.86
0174-402-050	1700 FORT ORD CT	1	271.86
0174-402-060	1784 KEESLER CIR	1	271.86
0174-402-070	1780 KEESLER CIR	1	271.86
0174-402-080	1776 KEESLER CIR	1	271.86
0174-402-090	1772 KEESLER CIR	1	271.86
0174-402-100	1768 KEESLER CIR	1	271.86
0174-402-110	1764 KEESLER CIR	1	271.86
0174-402-120	1760 KEESLER CIR	1	271.86
0174-402-130	1756 KEESLER CIR	1	271.86
0174-402-140	1752 KEESLER CIR	1	271.86
0174-402-150	1748 KEESLER CIR	1	271.86
0174-402-160	1744 KEESLER CIR	1	271.86
0174-402-170	1740 KEESLER CIR	1	271.86
0174-402-180	1736 KEESLER CIR	1	271.86
0174-402-190	1732 KEESLER CIR	1	271.86
0174-402-200	1728 KEESLER CIR	1	271.86
0174-402-210	1724 KEESLER CIR	1	271.86
0174-402-220	1720 KEESLER CIR	1	271.86
0174-402-230	1716 KEESLER CIR	1	271.86
0174-402-240	1712 KEESLER CIR	1	271.86
0174-402-250	1708 KEESLER CIR	1	271.86
0174-402-260	1704 KEESLER CIR	1	271.86
0174-402-270	1700 KEESLER CIR	1	271.86
0174-403-010	1763 KEESLER CIR	1	271.86
0174-403-020	1767 KEESLER CIR	1	271.86
0174-403-030	1771 KEESLER CIR	1	271.86
0174-403-040	1775 KEESLER CIR	1	271.86
0174-403-050	1779 KEESLER CIR	1	271.86
0174-403-060	1783 KEESLER CIR	1	271.86
0174-403-070	1787 KEESLER CIR	1	271.86
0174-403-080	1701 KEESLER CIR	1	271.86
0174-403-090	1705 KEESLER CIR	1	271.86
0174-403-100	1709 KEESLER CIR	1	271.86
0174-403-110	1713 KEESLER CIR	1	271.86
0174-403-120	1717 KEESLER CIR	1	271.86
0174-403-130	1721 KEESLER CIR	1	271.86
0174-403-140	1725 KEESLER CIR	1	271.86
0174-404-010	1600 MCGUIRE CIR	1	271.86
0174-404-020	1604 MCGUIRE CIR	1	271.86
0174-404-030	1608 MCGUIRE CIR	1	271.86
0174-404-040	1612 MCGUIRE CIR	1	271.86
0174-404-050	1616 MCGUIRE CIR	1	271.86
0174-404-060	1620 MCGUIRE CIR	1	271.86
0174-404-070	1621 PENSACOLA LN	1	271.86

Parcel Number	Site Address	Units	2016/17 Levy
0174-404-080	1617 PENSACOLA LN	1	271.86
0174-404-090	1613 PENSACOLA LN	1	271.86
0174-404-100	1609 PENSACOLA LN	1	271.86
0174-404-110	1605 PENSACOLA LN	1	271.86
0174-404-120	1601 PENSACOLA LN	1	271.86
0174-405-010	1600 PENSACOLA LN	1	271.86
0174-405-020	1604 PENSACOLA LN	1	271.86
0174-405-030	1608 PENSACOLA LN	1	271.86
0174-405-040	1612 PENSACOLA LN	1	271.86
0174-405-050	1616 PENSACOLA LN	1	271.86
0174-405-060	1620 PENSACOLA LN	1	271.86
0174-405-070	1621 MAXWELL LN	1	271.86
0174-405-080	1617 MAXWELL LN	1	271.86
0174-405-090	1613 MAXWELL LN	1	271.86
0174-405-100	1609 MAXWELL LN	1	271.86
0174-405-110	1605 MAXWELL LN	1	271.86
0174-405-120	1601 MAXWELL LN	1	271.86
0174-406-010	1600 MAXWELL LN	1	271.86
0174-406-020	1604 MAXWELL LN	1	271.86
0174-406-030	1608 MAXWELL LN	1	271.86
0174-406-040	1612 MAXWELL LN	1	271.86
0174-406-050	1616 MAXWELL LN	1	271.86
0174-406-060	1620 MAXWELL LN	1	271.86
0174-406-070	1624 MAXWELL LN	1	271.86
0174-406-080	1628 MAXWELL LN	1	271.86
0174-406-090	1632 MAXWELL LN	1	271.86
0174-431-020	1652 MCGUIRE CIR	1	271.86
0174-431-030	1656 MCGUIRE CIR	1	271.86
0174-431-040	1660 MCGUIRE CIR	1	271.86
0174-431-050	1664 MCGUIRE CIR	1	271.86
0174-431-060	1668 MCGUIRE CIR	1	271.86
0174-431-070	1672 MCGUIRE CIR	1	271.86
0174-431-080	1676 MCGUIRE CIR	1	271.86
0174-431-090	1680 MCGUIRE CIR	1	271.86
0174-431-100	1684 MCGUIRE CIR	1	271.86
0174-431-110	1688 MCGUIRE CIR	1	271.86
0174-431-120	1692 MCGUIRE CIR	1	271.86
0174-431-130	1696 MCGUIRE CIR	1	271.86
0174-432-010	1697 MCGUIRE CIR	1	271.86
0174-432-020	1693 MCGUIRE CIR	1	271.86
0174-432-030	1689 MCGUIRE CIR	1	271.86
0174-432-040	1685 MCGUIRE CIR	1	271.86
0174-432-050	1681 MCGUIRE CIR	1	271.86
0174-432-060	1677 MCGUIRE CIR	1	271.86
0174-432-070	1673 MCGUIRE CIR	1	271.86
0174-432-080	1669 MCGUIRE CIR	1	271.86

Parcel Number	Site Address	Units	2016/17 Levy
0174-432-090	1665 MCGUIRE CIR	1	271.86
0174-432-100	1661 MCGUIRE CIR	1	271.86
0174-432-110	1637 MCGUIRE CIR	1	271.86
0174-432-120	1633 MCGUIRE CIR	1	271.86
0174-432-130	1629 MCGUIRE CIR	1	271.86
0174-432-140	1625 MCGUIRE CIR	1	271.86
0174-432-150	1621 MCGUIRE CIR	1	271.86
0174-432-160	1617 MCGUIRE CIR	1	271.86
0174-432-170	1613 MCGUIRE CIR	1	271.86
0174-432-180	1609 MCGUIRE CIR	1	271.86
0174-432-190	1605 MCGUIRE CIR	1	271.86
0174-432-200	1601 MCGUIRE CIR	1	271.86
0174-461-010	1703 ALTUS LN	1	271.86
0174-461-020	1707 ALTUS LN	1	271.86
0174-461-030	1765 WHITEMAN CT	1	271.86
0174-461-040	1769 WHITEMAN CT	1	271.86
0174-461-050	1773 WHITEMAN CT	1	271.86
0174-461-060	1772 WHITEMAN CT	1	271.86
0174-461-070	1768 WHITEMAN CT	1	271.86
0174-461-080	1764 WHITEMAN CT	1	271.86
0174-461-090	1715 ALTUS LN	1	271.86
0174-461-100	1719 ALTUS LN	1	271.86
0174-461-110	1723 ALTUS LN	1	271.86
0174-461-120	1727 ALTUS LN	1	271.86
0174-461-130	1765 NEWARK CT	1	271.86
0174-461-140	1769 NEWARK CT	1	271.86
0174-461-150	1773 NEWARK CT	1	271.86
0174-461-160	1772 NEWARK CT	1	271.86
0174-461-170	1768 NEWARK CT	1	271.86
0174-461-180	1764 NEWARK CT	1	271.86
0174-461-190	1760 NEWARK CT	1	271.86
0174-461-200	1756 NEWARK CT	1	271.86
0174-461-210	1752 NEWARK LN	1	271.86
0174-461-220	1748 NEWARK LN	1	271.86
0174-461-230	1744 NEWARK LN	1	271.86
0174-461-240	1740 NEWARK LN	1	271.86
0174-461-250	1736 NEWARK LN	1	271.86
0174-461-260	1732 NEWARK LN	1	271.86
0174-461-270	1728 NEWARK LN	1	271.86
0174-461-280	1724 NEWARK LN	1	271.86
0174-461-290	1720 NEWARK LN	1	271.86
0174-461-300	1716 NEWARK LN	1	271.86
0174-461-310	1712 NEWARK LN	1	271.86
0174-461-320	1708 NEWARK LN	1	271.86
0174-461-330	1704 NEWARK LN	1	271.86
0174-461-340	1700 NEWARK LN	1	271.86

<b>Parcel Number</b>	<b>Site Address</b>	<b>Units</b>	<b>2016/17 Levy</b>
0174-462-010	1701 NEWARK LN	1	271.86
0174-462-020	1705 NEWARK LN	1	271.86
0174-462-030	1709 NEWARK LN	1	271.86
0174-462-040	1713 NEWARK LN	1	271.86
0174-462-050	1717 NEWARK LN	1	271.86
0174-462-060	1721 NEWARK LN	1	271.86
0174-462-070	1725 NEWARK LN	1	271.86
0174-462-080	1726 ALTUS LN	1	271.86
0174-462-090	1722 ALTUS LN	1	271.86
0174-462-100	1718 ALTUS LN	1	271.86
0174-462-110	1714 ALTUS LN	1	271.86
0174-462-120	1710 ALTUS LN	1	271.86
0174-462-130	1706 ALTUS LN	1	271.86
0174-462-140	1702 ALTUS LN	1	271.86
0174-471-010	1682 TUCSON CIR	1	271.86
0174-471-020	1686 TUCSON CIR	1	271.86
0174-471-030	1690 TUCSON CIR	1	271.86
0174-471-040	1694 TUCSON CIR	1	271.86
0174-471-050	1698 TUCSON CIR	1	271.86
0174-472-020	1621 TUCSON CIR	1	271.86
0174-472-030	1617 TUCSON CIR	1	271.86
0174-472-040	1613 TUCSON CIR	1	271.86
0174-472-050	1691 TUCSON CIR	1	271.86
0174-473-010	1600 TUCSON CIR	1	271.86
0174-473-020	1604 TUCSON CIR	1	271.86
0174-473-030	1608 TUCSON CIR	1	271.86
0174-473-040	1612 TUCSON CIR	1	271.86
0174-473-050	1616 TUCSON CIR	1	271.86
0174-473-060	1620 TUCSON CIR	1	271.86
<b>Totals:</b>		<b>390</b>	<b>\$106,025.40</b>

## **APPENDIX B: COPY OF ORDINANCE 664**

### **AN ORDINANCE OF CITY COUNCIL OF THE CITY OF SUISUN CITY ESTABLISHING COMMUNITY FACILITIES DISTRICT NO. 1 (PETERSON RANCH PUBLIC SAFETY SERVICES) AND AUTHORIZING THE LEVY OF A SPECIAL TAX**

**THE CITY COUNCIL OF THE CITY OF SUISUN CITY DOES ORDAIN AS FOLLOWS:**

#### **SECTION I. PURPOSE, INTENT AND AUTHORITY**

It is the purpose and intent of this Ordinance to establish Community Facilities District No. 1 (Peterson Ranch Public Safety Services) ("CFD") and authorize the levy of a special tax on owners of real property within the CFD in order to provide funding for Public Safety Services within the CFD.

This ordinance is adopted pursuant to the Mello-Roos Community Facilities Act of 1982, as amended (the "Act"), Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing at Section 53311, of the California Government Code (the "Act").

#### **SECTION II. REQUIRED ACTIONS**

The City Council adopted Resolution 2002-60 entitled "A Resolution of the City Council of the City of Suisun City of Formation of Community Facilities District No. 1 (Peterson Ranch Public Safety Services)" (the "Resolution of Formation"), ordering the formation of the CFD, authorizing the levy of a special tax on property within the CFD and establishing an appropriations limit for the CFD in accordance with the Act.

The City Council, under the provisions of the Resolution of Formation and pursuant to Resolution 2002-61 entitled "A Resolution Calling Special Election" (the "Election Resolution"), submitted the propositions of the levy of the special tax and the establishment of the appropriations limit to the qualified electors of the CFD as required by the provisions of the Act.

The City Clerk, pursuant to the terms of the Election Resolution, conducted the special election and has on file a "Canvass and Statement of Results of Election" (the "Canvass").

The Council approved the Canvass and found the issues presented at the special election were approved by the qualified electors of the CFD by more than two-thirds (2/3) of the votes cast at the special election.

The City Council adopted Resolution 2002-62 entitled "A Resolution of the City Council of the City of Suisun City Declaring Results of Special Election and Directing Recording of Notice of Special Tax Lien" ("Election Resolution") declaring the CFD to be fully formed with the authority to levy the special taxes, to have the established appropriations limit of \$158,100 initially and increased for inflation annually, and to have the City Clerk execute and cause to be recorded in the office of the County Recorder of the County of Solano a notice of special tax lien in the form required by the Act.

#### **SECTION III. FINDINGS**

**A. No Majority Protest.** The proposed special tax to be levied within the CFD was not precluded by majority protest pursuant to section 53324 of the Act.

**B. Proceedings Valid.** All proceedings taken by the City Council in connection with the establishment of the CFD and the levy of the special tax were duly considered and found and determined to be valid and in conformity with the Act.

**C. Name of CFD.** The community facilities district designated "Community Facilities District No. 1 (Peterson Ranch Public Safety Services)", City of Suisun City, County of Solano, State of California (the "CFD"), was established pursuant to the Act.

**D. Boundaries of CFD.** The boundaries of the CFD, as set forth in the map of the CFD recorded in the Solano County Recorder's Office on June 5, 2002, in Book 20 at Page 44 as Document 71705 of Assessment District Maps, were approved and incorporated herein by reference and shall be the boundaries of the CFD.

**E. Types of Public Safety Services.** The type of Public Safety Services to be financed by the CFD and pursuant to the Act shall consist of those expenses required to provide Police Services inside the boundary of the CFD. The City Council shall be authorized and directed to enter into joint services agreements with any entity that will provide Public Safety services as may be necessary to comply with the provisions of Section 53316.2(b) of the Act. The City Council shall declare that such joint agreements will be beneficial to residents in the area of the CFD.

**F. Incidental Expenses.** The types of incidental expenses to be incurred and paid from proceeds of the special tax in each annual levy shall be:

1. Boundary Map preparation and recording services.
2. Personnel and administrative costs of the City.
3. Special Tax Consultant services.
4. Publishing, mailing and posting of notices and ballots.
5. Governmental notification and filing costs.
6. Costs of posting and collecting the special taxes.

**G. Special Tax.** Except where funds are otherwise available, a special tax sufficient to pay the costs of providing the Public Safety Services to the CFD and the incidental expenses thereof, secured by recordation of a continuing lien against all nonexempt real property in the CFD, will be levied annually within the CFD, and collected in the same manner as ordinary ad-valorem property taxes, or in such other manner as this City Council or its designee shall determine, including direct billing of the affected property owners. The proposed rate and method of apportionment of the Special Tax among the parcels of real property within the CFD are described in *Section IV Rate and Apportionment of Special Tax*, and in sufficient detail to allow each landowner within the CFD to estimate the maximum amount such owner will have to pay. Reference is hereby made to the provisions of *Section IV Rate and Apportionment of Special Tax* relating to Special Taxes to be levied upon any parcel of property in the CFD used for private, residential purposes, which provisions are hereby expressly incorporated by this reference.

**H. Limitation of Special Tax.** In accordance with Section 53313 of the Act, the City Council hereby finds and determines that the amount of the special tax and the aggregate amount of the proceeds expected to be generated by the levy and collection of the special tax does not exceed the estimated cost and expense of providing increased levels of Public Safety Services to the presently undeveloped property within the CFD No. 1 which will result from the intended development of the property hereafter with structures for both residential and non-residential occupancy and habitation.

**I. Tax Lien.** Upon recordation of a notice of special tax lien pursuant to Section 3114.5 of the Streets and Highways Code of California, a continuing lien to secure each levy of the special tax shall attach to all nonexempt real property in the CFD and this lien shall continue in force and effect until the special tax obligation is satisfied.

**J. Reimbursement of Advances.** Advances of funds or contributions of work in kind from any lawful source, specifically including but not limited to general fund resources of the City and owners of property within CFD No. 1, may be reimbursed from special tax revenue or both to the extent of the lesser of the value or cost of the contribution, but any agreement to do so shall not constitute a debt or liability of the City or of CFD No. 1.

**K. Exempt Property.** Except as may otherwise be provided by law or by the rate and method of apportionment of the Special Tax for the CFD, all lands owned by any public entity, including the United States, the State of California, or any departments or political subdivisions thereof, shall be omitted from the levy of the Special Tax to be made to cover the costs and expenses of the Services and the CFD.

**L. Election.** The levy of the Special Tax was subject to the approval of the qualified electors of the CFD at a special election. The voting procedure used was mailed and hand-delivered ballots to the landowners in the CFD, with each owner having one vote for each acre or portion of an acre such owner owns in the CFD.

**M. Appropriations Limit.** The City Council established the annual appropriations limit of CFD No. 1 at \$158,100, beginning with the 2002-2003 fiscal year. Beginning in January, 2003 and each January thereafter, the Appropriations Limit shall be adjusted by applying the Average Increase, if any, in the Consumer Price Index for the San Francisco All Urban Wage Earners Category and the National Consumer Price Index (the "Indices"). The City Council may choose to reduce the Average Increase, if any, in the Indices prior to application. Each annual adjustment of the Appropriations Limit shall become effective on the subsequent July 1.

**N. CFD Report.** On an annual basis and consistent with the establishment of the special tax, the City Manager, as the officer having charge and control of the Services in and for the CFD, or the designee of such officer, is hereby directed to study said proposed Services and to make, or cause to be made, and file with the City Clerk a report in writing, (the "CFD Report") presenting the following:

1. The officer in charge and control to which all inquiries shall be directed:

City Manager  
(707) 421-7300  
City of Suisun City  
701 Civic Center Blvd.  
Suisun City, CA 94585-2600

2. A description of the Services by type which will be required to adequately meet the needs of the CFD.
3. An estimate of the fair and reasonable cost of the Services including those Incidental Expenses described in Section III F.

#### **SECTION IV. RATE AND APPORTIONMENT OF SPECIAL TAX**

A Special Tax applicable to each Assessor's Parcel in the CFD shall be levied and collected according to the tax liability determined by the City Council, through the application of the appropriate amount or rate for Taxable Property, as described below. All of the property in CFD, unless exempted by law or by the provisions of Section E below, shall be taxed for the purposes, to the extent, and in the manner herein provided, including property subsequently annexed to CFD unless a separate Rate and Method of Apportionment of Special Tax is adopted for the annexation area.

##### **A. DEFINITIONS**

The terms hereinafter set forth have the following meanings:

**"Acre or Acreage"** means the land area of an Assessor's Parcel as shown on an Assessor's Parcel Map, or if the land area is not shown on an Assessor's Parcel Map, the land area shown on the applicable final subdivision map or other parcel map recorded at the Solano County Recorder's Office.

**“Act”** means the Mello-Roos Community Facilities Act of 1982, as amended, Chapter 2.5 of Part 1 of Division 2 of Title 5 commencing at Section 53311 of the California Government Code.

**“Administrator”** means the individual(s) designated by the City to administer the CFD in accordance with the authority and powers granted by the City Council.

**“Assessor’s Parcel” or “Parcel”** means a lot or parcel shown on an Assessor’s Parcel Map with an assigned Assessor’s Parcel number.

**“Assessor’s Parcel Map”** means an official map of the County Assessor of the County of Solano designating parcels by Assessor’s Parcel number.

**“Average Increase”** means the annual average increase in the Indices that shall be applied to escalate the Maximum Special Tax each Fiscal Year. The Average Increase shall be calculated in January of each year by (1) referencing the Bureau of Labor Statistics Data to identify the annual percentage increase in each Index as of the end of the prior year, and (2) taking the average of these two percentages. If either Index decreases from one year to the next, the percentage change from the prior year shall be assumed to be zero for purposes of calculating the Average Increase.

**“City”** means the City of Suisun City.

**“City Council”** means the City Council of the City of Suisun City, acting as the legislative body of CFD No. 1.

**“Developed Property”** means, in any Fiscal Year, all Taxable Property for which a building permit for new construction has been issued prior to June 30 of the preceding Fiscal Year.

**“Fiscal Year”** means the period starting July 1 and ending on the following June 30.

**“Indices”** means the Consumer Price Index for the San Francisco All Urban Wage Earners Category and the National Consumer Price Index.

**“Lot Area”** means the acreage of land area or portion thereof for a Non-Residential Parcel.

**“Maximum Special Tax”** means the maximum Special Tax, determined in accordance with Section C below that can be levied on Taxable Property in any Fiscal Year.

**“Multi-Family Property”** means, in any Fiscal Year, all Parcels of Developed Property for which a building permit was issued for construction of a residential structure with Units that are offered for rent to the general public.

**“Non-Residential Property”** means any Taxable Property within the boundaries of CFD No. 1 that is not Single Family Detached Property, Single Family Attached Property or Multi-Family Property, as defined herein.

**“Public Agency”** means the federal government, State of California or other local governments or public agencies.

**“Single Family Attached Property”** means, in any Fiscal Year, all Parcels of Developed Property for which a building permit was issued for construction of a residential structure consisting of two or more Units that share common walls and are offered as for-sale units, including such residential structures that meet that statutory definition of a condominium contained in Civil Code Section 1351.

**“Single Family Detached Property”** means, in any Fiscal Year, all Parcels of Developed Property for which a building permit was issued or will be issued for construction of a Unit that does not share a common wall with another Unit.

“**Special Tax**” means a special tax levied in any Fiscal Year to pay the Special Tax Requirement.

“**Special Tax Requirement**” means the amount necessary in any Fiscal Year to (i) pay the cost of authorized services, (ii) pay administrative expenses of CFD No. 1, and (iii) cure delinquencies in the payment of Special Taxes levied in prior Fiscal Years or (based on delinquencies in the payment of Special Taxes which have already taken place) are expected to occur in the Fiscal Year in which the tax will be collected.

“**Taxable Property**” means all Assessor’s Parcels within the boundaries of CFD No. 1 which are not exempt from the Special Tax pursuant to law or Section E below.

“**Unit**” means a residential dwelling unit, including individual single-family detached, duplex, triplex, fourplex, town-home, condominium, or apartment units.

**B. DATA FOR ANNUAL ADMINISTRATION OF SPECIAL TAX**

After July 1 of each Fiscal Year, the Administrator shall categorize all Parcels of Taxable Property in CFD No. 1 as either, Single Family Detached Property, Single Family Attached Property, Multi-Family Property or Non-Residential Property, as defined in Section A above. For each Parcel of Single Family Attached Property and Multi-Family Property, the Administrator shall determine the number of Units on the Parcel by referencing the building permit, site plan, condominium plan, apartment plan or other development plan for the Parcel. The Administrator shall also calculate the Lot Area for each Parcel of Non-Residential Property.

**C. MAXIMUM SPECIAL TAX**

***Single Family Detached Property***

The Maximum Special Tax for Single Family Detached Property in CFD No. 1 is \$200 per Unit for Fiscal Year 2002-03. Beginning in January, 2003 and each January thereafter, this Maximum Special Tax shall be adjusted by applying the Average Increase, if any, in the Indices. The City Council may choose to reduce the Average Increase, if any, in the Indices prior to application. Each annual adjustment of the Maximum Special Tax shall become effective on the subsequent July 1.

***Single Family Attached Property***

The Maximum Special Tax for Single Family Attached Property in CFD No. 1 is \$150 per Unit for Fiscal Year 2002-03. Beginning in January, 2003 and each January thereafter, this Maximum Special Tax shall be adjusted by applying the Average Increase, if any, in the Indices. The City Council may choose to reduce the Average Increase, if any, in the Indices prior to application. Each annual adjustment of the Maximum Special Tax shall become effective on the subsequent July 1.

***Multi-Family Property***

The Maximum Special Tax for Multi-Family Property in CFD No. 1 is \$75 per Unit for Fiscal Year 2002-03. Beginning in January, 2003 and each January thereafter, this Maximum Special Tax shall be adjusted by applying the Average Increase, if any, in the Indices. The City Council may choose to reduce the Average Increase, if any, in the Indices prior to application. Each annual adjustment of the Maximum Special Tax shall become effective on the subsequent July 1.

***Non-Residential Property***

The Maximum Special Tax for Non-Residential Property in CFD No. 1 is \$500 per 10,000 square feet of Lot Area for Fiscal Year 2002-03. Beginning in January, 2003 and each January thereafter, this Maximum Special Tax shall be adjusted by applying the Average Increase, if any, in the Indices. The City Council may choose to reduce the Average Increase, if any, in the Indices prior to application.

Each annual adjustment of the Maximum Special Tax shall become effective on the subsequent July 1.

**D. METHOD OF LEVY AND COLLECTION OF THE SPECIAL TAX**

Each Fiscal Year, the Special Tax shall be levied on all Parcels of Developed Property as follows:

**Step 1:** Determine the Special Tax Requirement, as defined in Section A above, for the Fiscal Year in which the Special Tax will be collected;

**Step 2:** Calculate the total Special Tax revenues that could be collected from Developed Property within the CFD based on application of the Maximum Special Tax rates determined pursuant to Section C above;

**Step 3:** If the amount determined in Step 1 is **greater than or equal to** the amount calculated in Step 2, levy the Maximum Special Tax on all Parcels of Developed Property in the CFD.

**Step 4:** If the amount determined in Step 1 is **less than** the amount calculated in Step 2, levy the Special Tax against all Parcels of Developed Property in equal percentages up to 100% of the Maximum Special Tax for each Parcel until the amount of the Special Tax levy equals the Special Tax Requirement for that Fiscal Year.

The Special Tax for CFD No. 1 shall be collected in the same manner and at the same time as ordinary ad valorem property taxes, provided, however, that CFD No. 1 may (under the authority provided in the Act), in any particular case, bill the taxes directly to the property owner off the County tax roll, and the Special Taxes will be equally subject to penalties and foreclosure if delinquent.

**E. LIMITATIONS**

Notwithstanding any other provision of this Rate and Method of Apportionment of Special Tax, no Special Tax shall be levied on land that has been conveyed to a Public Agency, except as otherwise provided in Sections 53317.3 and 53317.5 of the Mello-Roos Community Facilities Act of 1982.

**SECTION V. ADMINISTRATIVE INTERPRETATION**

The City reserves the right to make minor administrative and technical changes to this document, which do not materially affect the rate and method of apportioning Special Taxes. In addition, the interpretation and application of any section of this document shall be left to the City's discretion. Interpretations may be made by the City by ordinance or resolution for purposes of clarifying any vagueness or ambiguity in this Rate and Method of Apportionment.

**SECTION VI. SAVINGS CLAUSE**

If any provision, sentence, clause, section or part of this ordinance is found to be unconstitutional, illegal or invalid, such finding shall affect only such provision, sentence, clause, section or part, and shall not affect or impair any of the remaining parts of the ordinance.

**SECTION VII. CHALLENGE TO TAX**

Any action to challenge the tax imposed by this ordinance shall be brought pursuant to Government Code Section 50077.5 and Code of Civil Procedure Section 860 et seq.

**SECTION VIII. ELECTION REQUIRED FOR TAX TO BE EFFECTIVE**

The tax levied by this ordinance shall be effective only if approved by two-thirds of the voters voting on the issue at the July 2, 2002 election.

**SECTION IX. EFFECTIVE DATE OF TAX**

If this ordinance was approved by two-thirds of the voters voting on the issue at the July 2, 2002 election, pursuant to Elections Code Section 9217, the tax shall become effective ten (10) days after the Council certifies the results of the election.

**SECTION X. EFFECTIVE DATE AND POSTING**

This ordinance shall be posted in two (2) public places within the City prescribed by ordinance within fifteen (15) days after its passage and published in the local newspaper of general circulation within the City.

**INTRODUCED** at a regular meeting of the Suisun City Council held on the 2nd day of July, 2002.

\_\_\_\_\_  
JAMES PAUL SPERING, MAYOR

**PASSED AND ADOPTED** at a regular meeting of said City Council held on the 16th day of July, 2002 by the following vote:

AYES: Council Members:  
NOES: Council Members:  
ABSENT: Council Members:  
ABSTAIN: Council Members:

**WITNESS** my hand and the seal of said City this 16th day of July, 2002.

\_\_\_\_\_  
Linda Hobson, City Clerk

## AGENDA TRANSMITTAL

**MEETING DATE:** June 21, 2016

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**CITY AGENDA ITEM:** Council Adoption of Resolution No. 2016-\_\_\_: Providing for the Levy and Collection of Special Taxes for Community Facilities District (CFD) No. 2 for Fiscal Year 2016-17.

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**FISCAL IMPACT:** The Community Facilities District No. 2 (CFD No. 2) is a tax assessment district made up of a primary district, as well as five separate Tax Zones (1, 2, 3, 5 & 6).

The assessments from the primary district are intended to cover for the cost of providing Public Safety services, including administrative costs, for Peterson Ranch Units 5c-6. Including the 2017 annual adjustment of 1.730%, it is estimated that \$497,995 would be received from the tax assessments for the primary district. With the 1.73% increase there would be no impact on the General Fund. Without the increase there would be an estimated negative impact of \$10,864 on the General Fund. The FY 2016-17 Annual Budget would then need to be amended in the General Fund to reflect the loss of income. An expected increase was already approved by Council when it approved the FY 2016-17 Annual Budget.

The assessments from the Tax Zones [Tax Zone 1 (Amberwood), Tax Zone 2 (McCoy Creek), Tax Zone 3 (Peterson Ranch - Units 5c & 6), Tax Zone 5 (Summerwood), and Tax Zone 6 (Walmart)] are intended to provide for Zone maintenance including such items as project landscaping and irrigation, localized storm drain maintenance, and non-residential fence repair. Including the annual adjustment of 1.730%, it is estimated that \$59,550 would be received from the Tax Zone tax assessments. With the 1.730% increase there would be no impact on the General Fund. Without the increase there would be a negative impact on the General Fund of approximately \$1,013. Alternatively, services could be cut to the Tax Zones. An expected increase was already approved by Council when it approved the FY 2016-17 Annual Budget.

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**BACKGROUND:** In 2005, the City Council adopted a resolution establishing a policy that new residential development of at least five equivalent dwelling units or a new Commercial development of at least 1,000 square feet of building area should be included in Community Facilities District No. 2 to offset the development's allocated share of City-wide costs for police, fire, storm drainage and landscape maintenance, as well as the direct and indirect costs for maintenance of the landscaped public areas and the storm drainage system added to the City by the new development. The City Council subsequently adopted resolutions setting the annual assessment rates for Community Facilities District (CFD) No. 2 Citywide Municipal Services and the various Tax Zones within the CFD No. 2.

As part of the Peterson Ranch Annexation Agreement, the developer was required to mitigate the impact on Public Safety services. In July 2002, in accordance with approval conditions for the Peterson Ranch Tentative Map, a Public Safety Assessment District, referred to as a Community Facilities District ("CFD"), to support Public Safety services was established and the fee structure was created. Since then, additional developments have been added to CFD No. 2. The property owners agreed to offset City services by the formation and annexation to the Community Facility

**PREPARED BY:**

Amanda Dum, Management Analyst I

**REVIEWED BY:**

Tim McSorley, Public Works & Building Director/City Engineer

**APPROVED BY:**

Suzanne Bragdon, City Manager

District No. 2 and to form Tax Zones within the developments where necessary. Developments included Amberwood Development (28 units), Peterson Ranch Units 5c and 6 (157 units), McCoy Creek Development (18 units), Summerwood Development (69 units), Cottonwood Creek Apartments (94 apartment units), Rick's Auto Spa (4,100 Sq. Ft.), Four Seasons Storage (121,000 Sq. Ft.), Waterfront Hotel (64,200 Sq. Ft.), Harbor Square (41,900 Sq. Ft.), and Walmart (185,600 Sq. Ft.). A fee structure was established and parcel taxes are charged on each parcel beginning with the fiscal year after the building permit is taken out.

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**STAFF REPORT:** As established in Ordinance 664 and the annexation Resolutions, the assessment for Citywide CFD No. 2 and the Tax Zones shall be adjusted annually by taking the average increase of the Bureau of Labor Statistics indexes as dictated in the approved Rate and Method of Apportionment and shall be calculated in January of each year by 1) referencing the Bureau of Labor Statistics Data to identify the annual percentage increase in each Indexes as of the end of the prior year, and by 2) taking the average of these two percentages. The specific indices used are 1) Consumer Price Indexes for the San Francisco-Oakland-San Jose Urban Wage Earners and Clerical Workers Category (CPI-SFOSJ) and 2) the U.S. City Average Urban Wage Earners and Clerical Workers Category (CPI-US). For FY 2016-17, CPI-SFOSJ is 2.249% and CPI-US is 1.212% which average to 1.730%. According to Ordinance 684, if either index decreases, the percentage change from the prior year will be assumed to be zero for the purpose of calculating the increase. No Annual Engineer's Report is required for CFD No. 2 and the associated Tax Zones.

The intent of the formation of the primary district is that all money received from the tax from this District, after accounting for administrative costs, be forwarded to the City General Fund to pay for Public Safety expenses. The ending balance for the Primary District is therefore zero after the required transfer. However, each of the individual Tax Zones is treated as an individual fund to provide resources for maintenance of such items as project landscaping and irrigation, localized storm drain maintenance, and non-residential fence repair for the related zones. A modest ending balance or reserve is maintained for unforeseen maintenance costs and is transferred to a contingency account each year to be available for use.

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**RECOMMENDATION:** It is recommended that the City Council adopt Resolution No. 2016-\_\_: Providing for the Levy and Collection of Special Taxes for Community Facilities District (CFD) No. 2 for Fiscal Year 2016-17.

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**ATTACHMENTS:**

1. Resolution No. 2016-\_\_: Providing for the Levy and Collection of Special Taxes for Community Facilities District (CFD) No. 2 for Fiscal Year 2016-17.
2. Exhibit A – Summary of Proposed Assessments FY 2016-17.
3. Exhibit B – Citywide Municipal Services 2016-17 Assessment Roll.
4. Exhibit C – Budget Estimate Overview – CFD No. 2 & Tax Zones 1, 2, 3, 5, & 6.

**RESOLUTION NO. 2016-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
PROVIDING FOR THE LEVY AND COLLECTION OF SPECIAL TAXES FOR  
COMMUNITY FACILITIES DISTRICT (CFD) NO. 2 FOR FISCAL YEAR 2016-17**

**WHEREAS**, the City Council of the City of Suisun City has previously formed its Community Facilities District (CFD) No. 2 (the "District"), Citywide Municipal Services and Tax Zones within CFD No. 2, pursuant to the provisions of the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Government Code Section 53311, *et seq.* (the "Mello-Roos Act"); and

**WHEREAS**, pursuant to the provisions of the Mello-Roos Act, special taxes have been authorized by the voters within the District by the necessary 2/3 affirmative vote, to be levied and collected pursuant to the provisions of the Mello-Roos Act; and

**WHEREAS**, the District is authorized to levy and collect special taxes within its boundaries pursuant to the provisions of the Mello-Roos Act, the resolutions forming the District, resolutions authorizing the levy and collection of special taxes, and Ordinance No. 684, which was enacted pursuant to Government Code Sections 53316 and 36900 *et seq.* and was ordained by this City Council for the levy and collection of such special taxes; and

**WHEREAS**, such special taxes are levied and collected pursuant to the Rate and Method of Apportionment of Special Tax within the District and are not levied with regard to property values; and

**WHEREAS**, the Rate and Method of Apportionment of Special Tax for the District provides for the procedure by which special taxes will be levied upon property within the District; and

**WHEREAS**, special taxes authorized for collection pursuant to the provisions of the Mello-Roos Act are not subject to the provisions of California Constitution Article XIII D (Proposition 218) as enacted by the voters of the State of California in November, 1996; and

**WHEREAS**, the purpose of such special tax levy is to finance Municipal Services within the District; and

**WHEREAS**, the City Council has previously authorized and directed that special taxes be levied on all nonexempt property within the District pursuant to Section 53340 of the Mello-Roos Act and the aforementioned ordinances; and

**WHEREAS**, the City Council desires to provide for the levy and collection of special taxes for the Fiscal Year / tax year 2016-17 within the District, pursuant to the Act.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Suisun City, does order as follows:

**Section 1.** The City Council hereby authorizes and directs that special taxes shall be levied on all nonexempt property within the District pursuant to the Rate and Method of Apportionment of Special Tax in effect with regard to the District during Fiscal Year 2016-17 as specified in Exhibit A of this resolution which lists the special taxes to be collected within the District.

**Section 2.** The Administrative Services Director shall deposit all money representing special taxes collected by the County of Solano for the District to the credit of a fund for the District, and such monies shall be expended only for identified services.

**Section 3.** The adoption of this Resolution constitutes the District levy for the Fiscal Year commencing July 1, 2016, and ending June 30, 2017.

**Section 4.** The City Clerk is hereby authorized and directed to file the levy with the County Auditor upon adoption of this Resolution.

**Section 5.** A certified copy of the levy shall be filed in the office of the City Clerk and open for public inspection.

**PASSED AND ADOPTED** at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 21<sup>st</sup> day of June 2016, by the following vote:

<b>AYES:</b>	Councilmembers:	_____
<b>NOES:</b>	Councilmembers:	_____
<b>ABSENT:</b>	Councilmembers:	_____
<b>ABSTAIN:</b>	Councilmembers:	_____

**WITNESS** my hand and the seal of said City this 21<sup>st</sup> day of June 2016.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk

EXHIBIT A - FY 2016-17					
SUMMARY OF PROPOSED ASSESSMENTS FY 2016-17					
	FY 2015-16 Assessment Per Unit	% Adjustment for FY 2016-17	FY 2016-17 Assessment Per Unit	Number of Units Assessed FY 2016-17	Total Assessment
<b>CFD No. 2 Citywide Municipal Services</b>					
<i>Single-Family Residential - detached</i>	\$ 798.25	1.730%	\$ 812.06		
1. Amberwood Development	\$ 798.25	1.730%	\$ 812.06	28	\$ 22,737.67
2. McCoy Creek Development	\$ 798.25	1.730%	\$ 812.06	12	\$ 9,744.72
3. Peterson Ranch Unit 5c & 6	\$ 798.25	1.730%	\$ 812.06	157	\$ 127,493.38
4. Summerwood Development	\$ 798.25	1.730%	\$ 812.06	69	\$ 56,032.12
5. Zephyr Estates	\$ 798.25	1.730%	\$ 812.06	59	\$ -
<i>Single-Family Residential - attached</i>	\$ 585.76	1.730%	\$ 595.89		
No developments			\$ 595.89	0	\$ -
<i>Multi-Family Property</i>	\$ 299.34	1.730%	\$ 304.52	94	
1. Cottonwood Creek Apartments	\$ 299.34	1.730%	\$ 304.52	94	\$ 28,624.75
<i>Live Work Unit</i>	\$798.25 per Unit plus	0.000%	\$812.06 per Unit plus		
1. McCoy Creek Development (2.5 EDU Each)	\$ 1,995.62	1.730%	\$ 2,030.15	4	\$ 8,120.60
2. McCoy Creek Development (2 EDU Each)	\$ 1,596.49	1.730%	\$ 1,624.11	2	\$ 3,248.22
<i>Non-Residential Property</i>	\$798.25 per Unit plus	0.000%	\$812.06 per Unit plus		
1. Rick's Auto Spa	\$ 798.25	1.730%	\$ 812.06	4,100 Sq Ft	\$ 4,060.30
2. Waterfront Hotel	\$ 798.25	1.730%	\$ 812.06	64,200 Sq Ft	\$ 52,783.88
3. Harbor Square	\$ 798.25	1.730%	\$ 812.06	41,900 Sq Ft	\$ 34,106.51
4. Walmart	\$ 798.25	1.730%	\$ 812.06	185,600 Sq Ft	\$ 151,043.11
<b>CFD No. 2 Subtotal</b>					<b>\$ 497,995.25</b>
<b>Tax Zone 1 – Amberwood</b>	\$ 489.23	1.730%	\$ 497.69	28	\$ 13,935.42
<b>Tax Zone 2 – McCoy Creek</b>					
<i>Single-Family Residential – detached</i>	\$ 156.32	1.730%	\$ 159.02	12	\$ 1,908.29
<i>Single-Family Residential - attached</i>	\$ 390.78	1.730%	\$ 397.54	4	\$ 1,590.16
<i>Live Work Unit</i>	\$ 312.65	1.730%	\$ 318.06	2	\$ 636.12
<b>Tax Zone No. 2 Subtotal</b>					<b>\$ 4,134.57</b>
<b>Tax Zone 3 – Peterson Ranch Unit 5c &amp; 6</b>	\$ 39.67	1.730%	\$ 40.36	157	\$ 6,336.52
<b>Tax Zone 5 – Summerwood</b>	\$ 155.70	1.730%	\$ 158.39	69	\$ 10,929.16
<b>Tax Zone 6 – Walmart</b>	\$ 23,802.54	1.730%	\$ 24,214.32	1	\$ 24,214.32
<b>Tax Zone 7 – Zephyr Estates</b>	\$ -	0.000%	\$ -	59	\$ -
<b>Estimated Total Assessment for FY 2016-17 for CFD No. 2 and Tax Zones 1-6</b>					<b>\$ 557,545.24</b>

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**EXHIBIT B: FY 2016-17**

**Citywide Municipal Services – 2016-17 Assessment Roll  
City of Suisun City  
Community Facilities District No. 2**

APN	Development	No. of Units	ADDRESS	LOT No.	Levy Amount	County Fund Number
0037-352-010	Amberwood	1	401 Amber Drive	1	\$ 812.06	7536
0037-352-020	Amberwood	1	405 Amber Drive	2	\$ 812.06	7536
0037-352-030	Amberwood	1	409 Amber Drive	3	\$ 812.06	7536
0037-352-040	Amberwood	1	413 Amber Drive	4	\$ 812.06	7536
0037-352-050	Amberwood	1	417 Amber Drive	5	\$ 812.06	7536
0037-352-060	Amberwood	1	421 Amber Drive	6	\$ 812.06	7536
0037-352-070	Amberwood	1	425 Amber Drive	7	\$ 812.06	7536
0037-352-080	Amberwood	1	429 Amber Drive	8	\$ 812.06	7536
0037-352-090	Amberwood	1	433 Amber Drive	9	\$ 812.06	7536
0037-352-100	Amberwood	1	437 Amber Drive	10	\$ 812.06	7536
0037-352-110	Amberwood	1	441 Amber Drive	11	\$ 812.06	7536
0037-352-120	Amberwood	1	445 Amber Drive	12	\$ 812.06	7536
0037-352-130	Amberwood	1	449 Amber Drive	13	\$ 812.06	7536
0037-352-140	Amberwood	1	1305 Amber Drive	14	\$ 812.06	7536
0037-352-150	Amberwood	1	1309 Amber Drive	15	\$ 812.06	7536
0037-352-160	Amberwood	1	1313 Amber Drive	16	\$ 812.06	7536
0037-352-170	Amberwood	1	1317 Amber Drive	17	\$ 812.06	7536
0037-351-010	Amberwood	1	440 Amber Drive	18	\$ 812.06	7536
0037-351-020	Amberwood	1	436 Amber Drive	19	\$ 812.06	7536
0037-351-030	Amberwood	1	432 Amber Drive	20	\$ 812.06	7536
0037-351-040	Amberwood	1	428 Amber Drive	21	\$ 812.06	7536
0037-351-050	Amberwood	1	424 Amber Drive	22	\$ 812.06	7536
0037-351-060	Amberwood	1	420 Amber Drive	23	\$ 812.06	7536
0037-351-070	Amberwood	1	416 Amber Drive	24	\$ 812.06	7536
0037-351-080	Amberwood	1	412 Amber Drive	25	\$ 812.06	7536
0037-351-090	Amberwood	1	408 Amber Drive	26	\$ 812.06	7536
0037-351-100	Amberwood	1	404 Amber Drive	27	\$ 812.06	7536
0037-351-110	Amberwood	1	400 Amber Drive	28	\$ 812.06	7536
0173-811-120	McCoy Creek	2.5	1276 Gray Hawk Lane	1	\$ 2,030.15	7536
0173-811-070	McCoy Creek	2.5	1256 Gray Hawk Lane	6	\$ 2,030.15	7536
0173-811-060	McCoy Creek	2.5	1252 Gray Hawk Lane	7	\$ 2,030.15	7536
0173-811-020	McCoy Creek	2.5	1224 Gray Hawk Lane	9	\$ 2,030.15	7536
0173-811-010	McCoy Creek	2	1220 Gray Hawk Lane	10	\$ 1,624.11	7536
0173-812-180	McCoy Creek	2	1201 Gray Hawk Lane	13	\$ 1,624.11	7536
0173-812-170	McCoy Creek	1	1205 Gray Hawk Lane	14	\$ 812.06	7536
0173-812-160	McCoy Creek	1	1209 Gray Hawk Lane	15	\$ 812.06	7536
0173-812-150	McCoy Creek	1	1213 Gray Hawk Lane	16	\$ 812.06	7536
0173-812-140	McCoy Creek	1	1217 Gray Hawk Lane	17	\$ 812.06	7536
0173-812-130	McCoy Creek	1	1221 Gray Hawk Lane	18	\$ 812.06	7536
0173-812-120	McCoy Creek	1	1225 Gray Hawk Lane	19	\$ 812.06	7536
0173-812-110	McCoy Creek	1	1229 Gray Hawk Lane	20	\$ 812.06	7536
0173-812-100	McCoy Creek	1	1233 Gray Hawk Lane	21	\$ 812.06	7536

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Attachment 3

0173-812-090	McCoy Creek	1	1237 Gray Hawk Lane	22	\$ 812.06	7536
0173-812-080	McCoy Creek	1	1241 Gray Hawk Lane	23	\$ 812.06	7536
0173-812-070	McCoy Creek	1	1253 Gray Hawk Lane	24	\$ 812.06	7536
0173-812-010	McCoy Creek	1	1277 Gray Hawk Lane	30	\$ 812.06	7536
0174-471-010	Peterson Ranch	1	1682 Tucson Circle	391	\$ 812.06	7536
0174-472-060	Peterson Ranch	1	1687 Tucson Circle	393	\$ 812.06	7536
0174-472-070	Peterson Ranch	1	1683 Tucson Circle	394	\$ 812.06	7536
0174-472-080	Peterson Ranch	1	1679 Tucson Circle	395	\$ 812.06	7536
0174-472-090	Peterson Ranch	1	1675 Tucson Circle	396	\$ 812.06	7536
0174-472-100	Peterson Ranch	1	1671 Tucson Circle	397	\$ 812.06	7536
0174-472-110	Peterson Ranch	1	1667 Tucson Circle	398	\$ 812.06	7536
0174-472-120	Peterson Ranch	1	1663 Tucson Circle	399	\$ 812.06	7536
0174-472-130	Peterson Ranch	1	1659 Tucson Circle	400	\$ 812.06	7536
0174-472-140	Peterson Ranch	1	1655 Tucson Circle	401	\$ 812.06	7536
0174-472-150	Peterson Ranch	1	1649 Tucson Circle	402	\$ 812.06	7536
0174-472-160	Peterson Ranch	1	1645 Tucson Circle	403	\$ 812.06	7536
0174-472-170	Peterson Ranch	1	1641 Tucson Circle	404	\$ 812.06	7536
0174-472-180	Peterson Ranch	1	1637 Tucson Circle	405	\$ 812.06	7536
0174-472-190	Peterson Ranch	1	1633 Tucson Circle	406	\$ 812.06	7536
0174-472-200	Peterson Ranch	1	1629 Tucson Circle	407	\$ 812.06	7536
0174-472-210	Peterson Ranch	1	1625 Tucson Circle	408	\$ 812.06	7536
0174-473-070	Peterson Ranch	1	1624 Tucson Circle	409	\$ 812.06	7536
0174-473-080	Peterson Ranch	1	1628 Tucson Circle	410	\$ 812.06	7536
0174-473-090	Peterson Ranch	1	1632 Tucson Circle	411	\$ 812.06	7536
0174-473-100	Peterson Ranch	1	1636 Tucson Circle	412	\$ 812.06	7536
0174-473-110	Peterson Ranch	1	1640 Tucson Circle	413	\$ 812.06	7536
0174-473-120	Peterson Ranch	1	1644 Tucson Circle	414	\$ 812.06	7536
0174-473-130	Peterson Ranch	1	1648 Tucson Circle	415	\$ 812.06	7536
0174-473-140	Peterson Ranch	1	1652 Tucson Circle	416	\$ 812.06	7536
0174-502-180	Peterson Ranch	1	1601 Duluth Lane	417	\$ 812.06	7536
0174-502-170	Peterson Ranch	1	1605 Duluth Lane	418	\$ 812.06	7536
0174-502-160	Peterson Ranch	1	1609 Duluth Lane	419	\$ 812.06	7536
0174-502-150	Peterson Ranch	1	1613 Duluth Lane	420	\$ 812.06	7536
0174-502-140	Peterson Ranch	1	1617 Duluth Lane	421	\$ 812.06	7536
0174-502-130	Peterson Ranch	1	1621 Duluth Lane	422	\$ 812.06	7536
0174-502-120	Peterson Ranch	1	1625 Duluth Lane	423	\$ 812.06	7536
0174-502-110	Peterson Ranch	1	1629 Duluth Lane	424	\$ 812.06	7536
0174-502-100	Peterson Ranch	1	1633 Duluth Lane	425	\$ 812.06	7536
0174-502-090	Peterson Ranch	1	1632 Harrisburg Lane	426	\$ 812.06	7536
0174-502-080	Peterson Ranch	1	1628 Harrisburg Lane	427	\$ 812.06	7536
0174-502-070	Peterson Ranch	1	1624 Harrisburg Lane	428	\$ 812.06	7536
0174-502-060	Peterson Ranch	1	1620 Harrisburg Lane	429	\$ 812.06	7536
0174-502-050	Peterson Ranch	1	1616 Harrisburg Lane	430	\$ 812.06	7536
0174-502-040	Peterson Ranch	1	1612 Harrisburg Lane	431	\$ 812.06	7536
0174-502-030	Peterson Ranch	1	1608 Harrisburg Lane	432	\$ 812.06	7536
0174-502-020	Peterson Ranch	1	1604 Harrisburg Lane	433	\$ 812.06	7536
0174-502-010	Peterson Ranch	1	1600 Harrisburg Lane	434	\$ 812.06	7536
0174-501-200	Peterson Ranch	1	1601 Harrisburg Lane	435	\$ 812.06	7536
0174-501-190	Peterson Ranch	1	1605 Harrisburg Lane	436	\$ 812.06	7536
0174-501-180	Peterson Ranch	1	1609 Harrisbur. Lane	437	\$ 812.06	7536
0174-501-170	Peterson Ranch	1	1613 Harrisburg Lane	438	\$ 812.06	7536

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Attachment 3

0174-501-160	Peterson Ranch	1	1617 Harrisburg Lane	439	\$ 812.06	7536
0174-501-150	Peterson Ranch	1	1621 Harrisburg Lane	440	\$ 812.06	7536
0174-501-140	Peterson Ranch	1	1625 Harrisburg Lane	441	\$ 812.06	7536
0174-501-130	Peterson Ranch	1	1629 Harrisburg Lane	442	\$ 812.06	7536
0174-501-120	Peterson Ranch	1	1633 Harrisburg Lane	443	\$ 812.06	7536
0174-501-110	Peterson Ranch	1	1637 Harrisburg Lane	444	\$ 812.06	7536
0174-501-100	Peterson Ranch	1	1636 Savannah Lane	445	\$ 812.06	7536
0174-501-090	Peterson Ranch	1	1632 Savannah Lane	446	\$ 812.06	7536
0174-501-080	Peterson Ranch	1	1628 Savannah Lane	447	\$ 812.06	7536
0174-501-070	Peterson Ranch	1	1624 Savannah Lane	448	\$ 812.06	7536
0174-501-060	Peterson Ranch	1	1620 Savannah Lane	449	\$ 812.06	7536
0174-501-050	Peterson Ranch	1	1616 Savannah Lane	450	\$ 812.06	7536
0174-501-040	Peterson Ranch	1	1612 Savannah Lane	451	\$ 812.06	7536
0174-501-030	Peterson Ranch	1	1608 Savannah Lane	452	\$ 812.06	7536
0174-501-020	Peterson Ranch	1	1604 Savannah Lane	453	\$ 812.06	7536
0174-501-010	Peterson Ranch	1	1600 Savannah Lane	454	\$ 812.06	7536
0174-482-080	Peterson Ranch	1	1609 Savannah Lane	455	\$ 812.06	7536
0174-482-070	Peterson Ranch	1	1613 Savannah Lane	456	\$ 812.06	7536
0174-482-060	Peterson Ranch	1	1617 Savannah Lane	457	\$ 812.06	7536
0174-482-050	Peterson Ranch	1	1621 Savannah Lane	458	\$ 812.06	7536
0174-482-040	Peterson Ranch	1	1625 Savannah Lane	459	\$ 812.06	7536
0174-482-030	Peterson Ranch	1	1629 Savannah Lane	460	\$ 812.06	7536
0174-482-020	Peterson Ranch	1	1633 Savannah Lane	461	\$ 812.06	7536
0174-482-010	Peterson Ranch	1	1637 Savannah Lane	462	\$ 812.06	7536
0174-482-200	Peterson Ranch	1	1677 Duluth Lane	463	\$ 812.06	7536
0174-482-190	Peterson Ranch	1	1681 Duluth Lane	464	\$ 812.06	7536
0174-482-180	Peterson Ranch	1	1685 Duluth Lane	465	\$ 812.06	7536
0174-482-170	Peterson Ranch	1	1689 Duluth Lane	466	\$ 812.06	7536
0174-482-160	Peterson Ranch	1	1658 Youngstown Lane	467	\$ 812.06	7536
0174-482-150	Peterson Ranch	1	1654 Youngstown Lane	468	\$ 812.06	7536
0174-482-140	Peterson Ranch	1	1650 Youngstown Lane	469	\$ 812.06	7536
0174-482-130	Peterson Ranch	1	1646 Youngstown Lane	470	\$ 812.06	7536
0174-482-120	Peterson Ranch	1	1642 Youngstown Lane	471	\$ 812.06	7536
0174-482-110	Peterson Ranch	1	1638 Youngstown Lane	472	\$ 812.06	7536
0174-482-100	Peterson Ranch	1	1634 Youngstown Lane	473	\$ 812.06	7536
0174-482-090	Peterson Ranch	1	1630 Youngstown Lane	474	\$ 812.06	7536
0174-503-010	Peterson Ranch	1	1636 Duluth Lane	475	\$ 812.06	7536
0174-503-020	Peterson Ranch	1	1640 Duluth Lane	476	\$ 812.06	7536
0174-503-030	Peterson Ranch	1	1644 Duluth Lane	477	\$ 812.06	7536
0174-503-040	Peterson Ranch	1	1648 Duluth Lane	478	\$ 812.06	7536
0174-503-050	Peterson Ranch	1	1652 Duluth Lane	479	\$ 812.06	7536
0174-503-060	Peterson Ranch	1	1656 Duluth Lane	480	\$ 812.06	7536
0174-503-070	Peterson Ranch	1	1660 Duluth Lane	481	\$ 812.06	7536
0174-503-080	Peterson Ranch	1	1664 Duluth Lane	482	\$ 812.06	7536
0174-503-090	Peterson Ranch	1	1668 Duluth Lane	483	\$ 812.06	7536
0174-481-010	Peterson Ranch	1	1672 Duluth Lane	484	\$ 812.06	7536
0174-481-020	Peterson Ranch	1	1676 Duluth Lane	485	\$ 812.06	7536
0174-481-030	Peterson Ranch	1	1680 Duluth Lane	486	\$ 812.06	7536
0174-481-040	Peterson Ranch	1	1684 Duluth Lane	487	\$ 812.06	7536
0174-481-050	Peterson Ranch	1	1688 Duluth Lane	488	\$ 812.06	7536
0174-481-060	Peterson Ranch	1	1692 Duluth Lane	489	\$ 812.06	7536

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0174-481-070	Peterson Ranch	1	1696 Duluth Lane	490	\$ 812.06	7536
0174-481-080	Peterson Ranch	1	1673 Youngstown Lane	491	\$ 812.06	7536
0174-481-090	Peterson Ranch	1	1669 Youngstown Lane	492	\$ 812.06	7536
0174-481-100	Peterson Ranch	1	1665 Youngstown Lane	493	\$ 812.06	7536
0174-481-110	Peterson Ranch	1	1661 Youngstown Lane	494	\$ 812.06	7536
0174-481-120	Peterson Ranch	1	1657 Youngstown Lane	495	\$ 812.06	7536
0174-481-130	Peterson Ranch	1	1653 Youngstown Lane	496	\$ 812.06	7536
0174-481-140	Peterson Ranch	1	1649 Youngstown Lane	497	\$ 812.06	7536
0174-481-150	Peterson Ranch	1	1645 Youngstown Lane	498	\$ 812.06	7536
0174-481-160	Peterson Ranch	1	1641 Youngstown Lane	499	\$ 812.06	7536
0174-481-170	Peterson Ranch	1	1637 Youngstown Lane	500	\$ 812.06	7536
0174-481-180	Peterson Ranch	1	1633 Youngstown Lane	501	\$ 812.06	7536
0174-481-190	Peterson Ranch	1	1629 Youngstown Lane	502	\$ 812.06	7536
0174-481-200	Peterson Ranch	1	1625 Youngstown Lane	503	\$ 812.06	7536
0174-481-210	Peterson Ranch	1	1621 Youngstown Lane	504	\$ 812.06	7536
0174-481-220	Peterson Ranch	1	1617 Youngstown Lane	505	\$ 812.06	7536
0174-481-230	Peterson Ranch	1	1613 Youngstown Lane	506	\$ 812.06	7536
0174-481-240	Peterson Ranch	1	1609 Youngstown Lane	507	\$ 812.06	7536
0174-481-250	Peterson Ranch	1	1605 Youngstown Lane	508	\$ 812.06	7536
0174-481-260	Peterson Ranch	1	1601 Youngstown Lane	509	\$ 812.06	7536
0174-492-080	Peterson Ranch	1	1700 Carswell Lane	510	\$ 812.06	7536
0174-492-070	Peterson Ranch	1	1704 Carswell Lane	511	\$ 812.06	7536
0174-492-060	Peterson Ranch	1	1708 Carswell Lane	512	\$ 812.06	7536
0174-492-050	Peterson Ranch	1	1712 Carswell Lane	513	\$ 812.06	7536
0174-492-040	Peterson Ranch	1	1713 Westover Lane	514	\$ 812.06	7536
0174-492-030	Peterson Ranch	1	1709 Westover Lane	515	\$ 812.06	7536
0174-492-020	Peterson Ranch	1	1705 Westover Lane	516	\$ 812.06	7536
0174-492-010	Peterson Ranch	1	1701 Westover Lane	517	\$ 812.06	7536
0174-491-320	Peterson Ranch	1	1700 Westover Lane	518	\$ 812.06	7536
0174-491-310	Peterson Ranch	1	1704 Westover Lane	519	\$ 812.06	7536
0174-491-300	Peterson Ranch	1	1708 Westover Lane	520	\$ 812.06	7536
0174-491-290	Peterson Ranch	1	1712 Westover Lane	521	\$ 812.06	7536
0174-491-280	Peterson Ranch	1	1752 Carswell Court	522	\$ 812.06	7536
0174-491-270	Peterson Ranch	1	1756 Carswell Court	523	\$ 812.06	7536
0174-491-260	Peterson Ranch	1	1760 Carswell Court	524	\$ 812.06	7536
0174-491-250	Peterson Ranch	1	1764 Carswell Court	525	\$ 812.06	7536
0174-491-240	Peterson Ranch	1	1768 Carswell Court	526	\$ 812.06	7536
0174-491-230	Peterson Ranch	1	1772 Carswell Court	527	\$ 812.06	7536
0174-491-220	Peterson Ranch	1	1776 Carswell Court	528	\$ 812.06	7536
0174-491-210	Peterson Ranch	1	1780 Carswell Court	529	\$ 812.06	7536
0174-491-200	Peterson Ranch	1	1784 Carswell Court	530	\$ 812.06	7536
0174-491-190	Peterson Ranch	1	1788 Carswell Court	531	\$ 812.06	7536
0174-491-170	Peterson Ranch	1	1792 Carswell Court	532	\$ 812.06	7536
0174-491-160	Peterson Ranch	1	1796 Carswell Court	533	\$ 812.06	7536
0174-491-150	Peterson Ranch	1	1795 Carswell Court	534	\$ 812.06	7536
0174-491-140	Peterson Ranch	1	1791 Carswell Court	535	\$ 812.06	7536
0174-491-130	Peterson Ranch	1	1787 Carswell Court	536	\$ 812.06	7536
0174-491-120	Peterson Ranch	1	1783 Carswell Court	537	\$ 812.06	7536
0174-491-110	Peterson Ranch	1	1779 Carswell Court	538	\$ 812.06	7536
0174-491-100	Peterson Ranch	1	1775 Carswell Court	539	\$ 812.06	7536
0174-491-090	Peterson Ranch	1	1753 Carswell Court	540	\$ 812.06	7536

0174-491-080	Peterson Ranch	1	1749 Carswell Court	541	\$	812.06	7536
0174-491-070	Peterson Ranch	1	1745 Carswell Court	542	\$	812.06	7536
0174-491-060	Peterson Ranch	1	1741 Carswell Lane	543	\$	812.06	7536
0174-491-050	Peterson Ranch	1	1737 Carswell Lane	544	\$	812.06	7536
0174-491-040	Peterson Ranch	1	1733 Carswell Lane	545	\$	812.06	7536
0174-491-030	Peterson Ranch	1	1729 Carswell Lane	546	\$	812.06	7536
0174-491-020	Peterson Ranch	1	1725 Carswell Lane	547	\$	812.06	7536
0174-491-010	Peterson Ranch	1	1721 Carswell Lane	548	\$	812.06	7536
0037-380-210	Summerwood	1	199 Sunshine Street	1	\$	812.06	7541
0037-380-200	Summerwood	1	195 Sunshine Street	2	\$	812.06	7541
0037-380-190	Summerwood	1	191 Sunshine Street	3	\$	812.06	7541
0037-380-180	Summerwood	1	187 Sunshine Street	4	\$	812.06	7541
0037-380-160	Summerwood	1	1173 Strawberry Lane	5	\$	812.06	7541
0037-380-270	Summerwood	1	1169 Strawberry Lane	6	\$	812.06	7541
0037-380-260	Summerwood	1	1165 Strawberry Lane	7	\$	812.06	7541
0037-380-250	Summerwood	1	1161 Strawberry Lane	8	\$	812.06	7541
0037-380-240	Summerwood	1	1157 Strawberry Lane	9	\$	812.06	7541
0037-380-230	Summerwood	1	1153 Strawberry Lane	10	\$	812.06	7541
0037-380-330	Summerwood	1	1149 Strawberry Lane	11	\$	812.06	7541
0037-380-320	Summerwood	1	1145 Strawberry Lane	12	\$	812.06	7541
0037-380-310	Summerwood	1	1141 Strawberry Lane	13	\$	812.06	7541
0037-380-300	Summerwood	1	1137 Strawberry Lane	14	\$	812.06	7541
0037-380-290	Summerwood	1	1133 Strawberry Lane	15	\$	812.06	7541
0037-370-310	Summerwood	1	1129 Strawberry Lane	16	\$	812.06	7541
0037-370-320	Summerwood	1	1125 Strawberry Lane	17	\$	812.06	7541
0037-370-330	Summerwood	1	1121 Strawberry Lane	18	\$	812.06	7541
0037-370-340	Summerwood	1	1117 Strawberry Lane	19	\$	812.06	7541
0037-370-350	Summerwood	1	1113 Strawberry Lane	20	\$	812.06	7541
0037-370-380	Summerwood	1	1109 Strawberry Lane	21	\$	812.06	7541
0037-370-390	Summerwood	1	1105 Strawberry Lane	22	\$	812.06	7541
0037-370-400	Summerwood	1	1101 Strawberry Lane	23	\$	812.06	7541
0037-370-270	Summerwood	1	197 Summertime Lane	24	\$	812.06	7536
0037-370-260	Summerwood	1	193 Summertime Lane	25	\$	812.06	7536
0037-370-250	Summerwood	1	189 Summertime Lane	26	\$	812.06	7536
0037-370-240	Summerwood	1	185 Summertime Lane	27	\$	812.06	7536
0037-370-230	Summerwood	1	181 Summertime Lane	28	\$	812.06	7536
0037-370-210	Summerwood	1	177 Summertime Lane	29	\$	812.06	7537
0037-370-200	Summerwood	1	173 Summertime Lane	30	\$	812.06	7538
0037-370-190	Summerwood	1	169 Summertime Lane	31	\$	812.06	7539
0037-370-180	Summerwood	1	165 Summertime Lane	32	\$	812.06	7540
0037-370-170	Summerwood	1	161 Summertime Lane	33	\$	812.06	7541
0037-370-150	Summerwood	1	157 Summertime Lane	34	\$	812.06	7542
0037-370-140	Summerwood	1	153 Summertime Lane	35	\$	812.06	7543
0037-370-130	Summerwood	1	149 Summertime Lane	36	\$	812.06	7544
0037-370-120	Summerwood	1	145 Summertime Lane	37	\$	812.06	7545
0037-370-110	Summerwood	1	141 Summertime Lane	38	\$	812.06	7546
0037-360-240	Summerwood	1	137 Summertime Lane	39	\$	812.06	7536
0037-360-230	Summerwood	1	133 Summertime Lane	40	\$	812.06	7536
0037-360-210	Summerwood	1	129 Summertime Lane	41	\$	812.06	7536
0037-360-190	Summerwood	1	125 Summertime Lane	42	\$	812.06	7536
0037-360-200	Summerwood	1	121 Summertime Lane	43	\$	812.06	7536

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0037-360-170	Summerwood	1	117 Summertime Lane	44	\$ 812.06	7536
0037-360-160	Summerwood	1	113 Summertime Lane	45	\$ 812.06	7536
0037-360-140	Summerwood	1	109 Summertime Lane	46	\$ 812.06	7536
0037-360-110	Summerwood	1	105 Summertime Lane	47	\$ 812.06	7536
0037-360-120	Summerwood	1	101 Summertime Lane	48	\$ 812.06	7536
0037-360-100	Summerwood	1	123 Sunshine Street	49	\$ 812.06	7536
0037-360-090	Summerwood	1	119 Sunshine Street	50	\$ 812.06	7536
0037-360-070	Summerwood	1	115 Sunshine Street	51	\$ 812.06	7536
0037-360-060	Summerwood	1	111 Sunshine Street	52	\$ 812.06	7536
0037-360-020	Summerwood	1	116 Sunshine Street	53	\$ 812.06	7536
0037-360-270	Summerwood	1	127 Sunshine Street	54	\$ 812.06	7356
0037-370-010	Summerwood	1	131 Sunshine Street	55	\$ 812.06	7356
0037-370-020	Summerwood	1	135 Sunshine Street	56	\$ 812.06	7356
0037-370-040	Summerwood	1	139 Sunshine Street	57	\$ 812.06	7541
0037-370-050	Summerwood	1	143 Sunshine Street	58	\$ 812.06	7541
0037-370-060	Summerwood	1	147 Sunshine Street	59	\$ 812.06	7541
0037-370-070	Summerwood	1	151 Sunshine Street	60	\$ 812.06	7541
0037-380-030	Summerwood	1	155 Sunshine Street	61	\$ 812.06	7541
0037-380-040	Summerwood	1	159 Sunshine Street	62	\$ 812.06	7541
0037-380-050	Summerwood	1	163 Sunshine Street	63	\$ 812.06	7541
0037-380-060	Summerwood	1	167 Sunshine Street	64	\$ 812.06	7541
0037-380-080	Summerwood	1	171 Sunshine Street	65	\$ 812.06	7541
0037-380-090	Summerwood	1	175 Sunshine Street	66	\$ 812.06	7541
0037-380-100	Summerwood	1	179 Sunshine Street	67	\$ 812.06	7541
0037-380-110	Summerwood	1	183 Sunshine Street	68	\$ 812.06	7541
0037-380-130	Summerwood	1	1170 Strawberry Lane	69	\$ 812.06	7541
0037-210-040	Cottonwood Creek Apts.	94	202 Railroad Avenue	N/A	\$ 28,624.75	7536
0173-670-320	Rick's Auto Spa	4,100 Sq Ft	1101 Anderson Drive	N/A	\$ 4,060.30	7536
0174-170-090	Four Seasons Storage	121,000 Sq Ft	1600 Petersen Road	N/A	\$ -	7536
0032-061-020	Waterfront Hotel	64,200 Sq Ft	2 Harbor Center	N/A	\$ 52,783.88	7536
0032-141-150	Harbor Square	41,900 Sq Ft	700 Main Street	N/A	\$ 34,106.51	7536
0173-830-020	WalMart	185,600 Sq. Ft	350 Walters Road	N/A	\$ 151,043.11	7536
<b>Total CFD No. 2</b>					<b>\$ 497,995.25</b>	

**EXHIBIT C - FY 2016-17**

**BUDGET ESTIMATE OVERVIEW - CFD No. 2 & TAX ZONES 1, 2, 3, 5 & 6**

**Citywide CFD No. 2**

	FY16 Year End Est.		FY17 EST	
Beginning Balance	\$	-	\$	-
Total Est. Income	\$	487,200.00	\$	498,100.00
Total Est. Expenses	\$	488,300.00	\$	498,100.00
Ending Balance	\$	(1,100.00)	\$	-

**TAX ZONE No. 1 - Amberwood**

	FY16 Year End Est.		FY17 EST	
Beginning Balance	\$	54,800.00	\$	61,100.00
Total Est. Income	\$	14,100.00	\$	14,300.00
Total Est. Expenses	\$	12,300.00	\$	22,000.00
Contingency	\$	56,600.00	\$	53,400.00
Ending Balance	\$	-	\$	-

**TAX ZONE No. 2 - McCoy Creek**

	FY16 Year End Est.		FY17 EST	
Beginning Balance	\$	14,100.00	\$	14,700.00
Total Est. Income	\$	4,200.00	\$	4,200.00
Total Est. Expenses	\$	2,900.00	\$	5,000.00
Contingency	\$	15,400.00	\$	13,900.00
Ending Balance	\$	-	\$	-

**TAX ZONE No. 3 - Peterson Ranch**

	FY16 Year End Est.		FY17 EST	
Beginning Balance	\$	38,500.00	\$	49,300.00
Total Est. Income	\$	6,500.00	\$	6,600.00
Total Est. Expenses	\$	1,300.00	\$	7,400.00
Contingency	\$	43,700.00	\$	48,500.00
Ending Balance	\$	-	\$	-

**TAX ZONE No. 5 - Summerwood**

	FY16 Year End Est.		FY17 EST	
Beginning Balance	\$	6,300.00	\$	12,000.00
Total Est. Income	\$	10,800.00	\$	11,000.00
Total Est. Expenses	\$	4,900.00	\$	4,900.00
Contingency	\$	12,200.00	\$	18,100.00
Ending Balance	\$	-	\$	-

**TAX ZONE No. 6 - Walmart**

	<b>FY16 Year End Est.</b>		<b>FY17 EST</b>
Beginning Balance	\$	-	\$ 1,000.00
Total Est. Income	\$	23,800.00	\$ 24,200.00
Total Est. Expenses	\$	22,800.00	\$ 22,600.00
Contingency	\$	1,000.00	\$ 2,600.00
Ending Balance	\$	-	\$ -

## AGENDA TRANSMITTAL

**MEETING DATE:** June 21, 2016

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**JOINT AGENDA ITEM:** Selection of Chavan & Associates, LLP as the City's/Agency/Authority's new Financial Auditors.

- a. Council Adoption of Resolution No. 2016-\_\_\_: Approving a Professional Services Contract with Chavan & Associates, LLP to be the City's Outside Financial Auditor.
- b. Agency Adoption of Resolution No. SA 2016-\_\_\_: Approving a Professional Services Contract with Chavan & Associates, LLP to be the Agency's Outside Financial Auditor.
- c. Authority Adoption of Resolution No. HA 2016-\_\_\_: Approving a Professional Services Contract with Chavan & Associates, LLP to be the Authority's Outside Financial Auditor.

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**FISCAL IMPACT:** The financial audit for the fiscal year ended June 30, 2016, will cost \$38,000 (assuming the Single Audit will involve three major programs). For comparable services, the cost for the fiscal year ended June 30, 2015, was \$44,000, a savings of \$6,000. This savings will be allocated across all three entities, with most of the savings accruing to the City.

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**BACKGROUND:** Every three to five years, cities solicit proposals for outside financial auditing services. Government Code section 12410.6.(b) indicates that commencing with the 2013-14 fiscal year, a local agency shall not employ a public accounting firm to provide audit services to a local agency if the lead audit partner or coordinating audit partner having primary responsibility for the audit, or the audit partner responsible for reviewing the audit, has performed audit services for that local agency for six consecutive fiscal years. This is appropriate in order to make sure the relationship between staff and the Auditors remain professional but objective. In 2011, the City solicited proposals for audit services and received nine proposals. We selected Vavrinek, Trine, Day & Co, LLP, and they have done an excellent job.

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**STAFF REPORT:** In the spring of 2016, staff sent out Requests for Proposals (RFP's) to 23 companies. Eight companies responded including the last auditor. After careful review of the proposals, seven companies were interviewed. Staff also contacted several of the companies' current and former clients.

Staff's goals in reviewing the proposals were threefold:

- Select a firm that had substantial public auditing experience, particularly with cities, special districts, successor agencies of redevelopment agencies, non-profit corporations, and housing authorities.

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<b>PREPARED BY:</b>	Elizabeth N. Luna, Accounting Services Manager
<b>REVIEWED BY:</b>	Ronald C. Anderson, Jr., Assistant City Manager
<b>APPROVED BY:</b>	Suzanne Bragdon, City Manager

- We also wanted a firm large enough to have the depth and experience necessary to assure the Council and the public that we would continue to be held to the highest financial standards.
- Lastly, we wanted to clarify what the Auditors would do in terms of preparing the financial statements and Comprehensive Annual Financial Report (CAFR), and what they expected staff to do. We did not want to be in the position of preparing all the documents and the Auditor's role limited to merely reviewing and certifying the results. In short, we did not want to save money on the contract but spend that savings on extra staff time.

Based on the goals above, as well as all the available information, staff is recommending Chavan & Associates, LLP to be the City/Successor Agency/Housing Authority Auditor for the next three to -five years. Chavan & Associates, LLP has the experience and depth to do an excellent job, and we are comfortable that this firm will share the workload in preparing the annual financial reports.

As Council knows, cost is not a primary consideration in selecting a professional services firm. However, as it turns out, Chavan & Associates, LLP price was one of the lowest of the eight proposals. As noted above, we will save over \$6,000 compared to the current year audit.

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**RECOMMENDATION:** It is recommended that the Council/Agency/Authority:

1. Adopt Resolution No. 2016-\_\_\_: Approving a Professional Services Contract with Chavan & Associates, LLP to be the City's Outside Financial Auditor; and
2. Adopt Resolution No. SA 2016-\_\_\_: Approving a Professional Services Contract with Chavan & Associates, LLP to be the Agency's Outside Financial Auditor; and
3. Adopt Resolution No. HA 2016-\_\_\_: Approving a Professional Services Contract with Chavan & Associates, LLP to be the Authority's Outside Financial Auditor

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**ATTACHMENTS:**

1. Resolution No. 2016-\_\_\_: Approving a Professional Services Contract with Chavan & Associates, LLP to be the City's Outside Financial Auditor.
2. Resolution No. SA 2016-\_\_\_: Approving a Professional Services Contract with Chavan & Associates, LLP to be the Agency's Outside Financial Auditor.
3. Resolution No. HA 2016-\_\_\_: Approving a Professional Services Contract with Chavan & Associates, LLP to be the Authority's Outside Financial Auditor.
4. 2016 Audit RFP Results Summary.

**RESOLUTION NO. 2016-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
APPROVING A PROFESSIONAL SERVICES CONTRACT WITH CHAVAN &  
ASSOCIATES, LLP TO BE THE CITY’S OUTSIDE FINANCIAL AUDITOR**

**WHEREAS**, it is prudent to solicit proposals for outside financial auditors every three to five years; and

**WHEREAS**, Requests For Proposals were sent to 23 professional Financial Auditing Firms and eight firms responded; and

**WHEREAS**, after careful consideration of the eight firms, including review of their proposals, reference checks and actual interviews, Chavan & Associates, LLP was selected as the firm best suited for the City’s needs

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Suisun City that the firm of Chavan & Associates, LLP is selected to be the City’s outside Financial Auditor; and

**BE IT FURTHER RESOLVED**, that the City Manager is authorized to execute all documents necessary and expend funds as appropriate, provided the first year Audit does not exceed \$38,000, including three major programs for Single Audit.

**PASSED AND ADOPTED** by the City Council of the City of Suisun City at a regular meeting thereof held on this 21<sup>st</sup> day of June, 2016 by the following vote:

<b>AYES:</b>	Council Members	_____
<b>NOES:</b>	Council Members	_____
<b>ABSENT:</b>	Council Members	_____
<b>ABSTAIN:</b>	Council Members	_____

**WITNESS** my hand and the seal of said City this 21<sup>st</sup> day of June, 2016.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk

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ATTACHMENT 2

RESOLUTION NO. SA 2016-\_\_\_

A RESOLUTION OF THE SUISUN CITY COUNCIL ACTING AS THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY APPROVING A PROFESSIONAL SERVICES CONTRACT WITH CHAVAN & ASSOCIATES, LLP TO BE THE AGENCY'S OUTSIDE FINANCIAL AUDITOR

WHEREAS, it is prudent to solicit proposals for outside financial auditors every three to five years; and

WHEREAS, Requests For Proposals were sent to 23 professional Financial Auditing Firms and eight firms responded; and

WHEREAS, after careful consideration of the eight firms, including review of their proposals, reference checks and actual interviews, Chavan & Associates, LLP was selected as the firm best suited for the City's needs

NOW, THEREFORE, BE IT RESOLVED by the City Council acting as the Successor Agency to the Redevelopment Agency of the City of Suisun City that the firm of Chavan & Associates, LLP is selected to be the Agency's outside Financial Auditor; and

BE IT FURTHER RESOLVED, that the Executive Director is authorized to execute all documents necessary and expend funds as appropriate, provided the first year Audit does not exceed \$38,000, including three major programs for Single Audit.

PASSED AND ADOPTED by the City Council acting as the Successor Agency to the Redevelopment Agency of the City of Suisun City at a regular meeting thereof held on June 21, 2016, by the following vote:

AYES: Board Members \_\_\_\_\_
NOES: Board Members \_\_\_\_\_
ABSENT: Board Members \_\_\_\_\_
ABSTAIN: Board Members \_\_\_\_\_

WITNESS my hand and the seal of said Agency this 21st day of June, 2016.

Linda Hobson CMC
Agency Clerk

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**RESOLUTION NO. HA 2016-\_\_\_**

**A RESOLUTION OF HOUSING AUTHORITY OF THE CITY OF SUISUN CITY  
APPROVING A PROFESSIONAL SERVICES CONTRACT WITH CHAVAN &  
ASSOCIATES, LLP TO BE THE CITY’S OUTSIDE FINANCIAL AUDITOR**

**WHEREAS**, it is prudent to solicit proposals for outside financial auditors every three to five years; and

**WHEREAS**, Requests For Proposals were sent to 23 professional Financial Auditing Firms and eight firms responded; and

**WHEREAS**, after careful consideration of the eight firms, including review of their proposals, reference checks and actual interviews, Chavan & Associates, LLP was selected as the firm best suited for the City’s needs

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SUISUN CITY HOUSING AUTHORITY DOES HEREBY RESOLVE** that the firm of Chavan & Associates, LLP is selected to be the Authority’s outside Financial Auditor; and

**BE IT FURTHER RESOLVED**, that the Executive Director is authorized to execute all documents necessary and expend funds as appropriate, provided the first year Audit does not exceed \$38,000, including three major programs for Single Audit..

**PASSED AND ADOPTED** by the Board of Directors of the Suisun City Housing Authority at a regular meeting thereof held on June 21, 2016, by the following vote:

**AYES:** Commissioners \_\_\_\_\_  
**NOES:** Commissioners \_\_\_\_\_  
**ABSENT:** Commissioners \_\_\_\_\_  
**ABSTAIN:** Commissioners \_\_\_\_\_

**WITNESS** my hand and the seal of said Authority this 21<sup>st</sup> day of June, 2016.

\_\_\_\_\_  
**LINDA HOBSON, CMC  
AUTHORITY CLERK**

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2016 Audit RFP Results

Audit Cost Comparison from RFP Submittals

Description	Chavan & Associates	Badawi & Associates	JJACPA	Cropper	Maze & Assoc.	The Pun Group	MUN CPAs	Vavrinek, Trine, Day
<u>Fiscal Year 2016 Detail</u>								
City CAFR (incl GASB 34 & 68)	23,500	34,650	24,250	25,000	32,405	29,500	34,300	30,000
Successor Agency	-	-	-	-	-	-	-	-
SSWA	4,000	incl	6,000	7,500	3,685	12,000	6,000	9,000
Bay Homes Develop Corp	3,500	incl	1,250	8,500	3,620	5,000	5,300	5,000
Single Audit (Low Risk, 1 Major Prog)	5,000	3,500	7,000	3,500	4,003	3,000	3,600	9,000
Appropriations Limitation Calculation	800	400	-	500	573	500	400	-
Transportation Compliance Audit	1,200	1,200	1,500	1,500	1,793	-	1,800	2,000
Housing REAC Submission				incl	940	incl		incl
Proposed Maximum Fees			-					
Proposed Total	\$ 38,000	\$ 39,750	\$ 40,000	\$ 46,500	\$ 47,018	\$ 50,000	\$ 51,400	\$ 55,000
Fiscal Year 2016	\$ 38,000	\$ 39,750	\$ 40,000	\$ 46,500	\$ 47,018	\$ 50,000	\$ 51,400	\$ 55,000
Fiscal Year 2017	\$ 38,000	\$ 40,950	\$ 38,500	\$ 46,500	\$ 48,664	\$ 51,500	\$ 51,400	\$ 55,000
Fiscal Year 2018	\$ 38,000	\$ 42,180	\$ 38,800	\$ 46,500	\$ 50,367	\$ 53,045	\$ 51,400	\$ 55,000
3 Year estimated Total	\$ 114,000	\$ 122,880	\$ 117,300	\$ 139,500	\$ 146,049	\$ 154,545	\$ 154,200	\$ 165,000
Fiscal Year 2019	\$ 38,000	\$ 42,180	\$ 40,250	\$ 46,500	\$ 52,130	n/a	\$ 51,400	\$ 60,500
Fiscal Year 2020	\$ 38,000	\$ 42,180	\$ 41,600	\$ 46,500	\$ 53,954	n/a	\$ 51,400	\$ 60,500

Year Company Formed	2009	2012	2003	1980	1986	2012	2005	1948
No. of Professional Staff	8	12	6	10	47	30	50	200
No. of Major Programs -Single Audit	3	1	2	1	1	1	1	1
Cost of Add'l Prog-Single Audit	\$ -	\$ 1,500	tbd	\$ 2,000	\$ 4,003	\$ 3,000	\$ 3,600	\$ 6,000
Clients- Cities	7	26	12	3	43	25-30	20	29
CAFR preparation	Y	Y	Y	Y	Y	Y	Y	Y
Footnotes preparation	Y	Y	Y	Y	Y	Y	Y	Y
GASB34 -Govt Wide Statement	Y	Y	Y	Y	Y	Y	Y	Y
GASB68- Net Pension Liability	Y	Y	Y	Y	Y	Y	Y	Y

**Reference feedback**

Will you re-hire them?	Y	Y	Y	Y	Y	Y	Y	Y
How was the working experience?	Good							
Do they meet deadlines?	Y	Y	Y	Y	Y	Y	Y	N

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## AGENDA TRANSMITTAL

**MEETING DATE:** June 21, 2016

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**CITY AGENDA ITEM:** HEARING: Adoption of Council Resolution No. 2016-\_\_\_: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California.

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**FISCAL IMPACT:** Solano Garbage is requesting that the City Council place liens on 272 delinquent solid waste accounts representing approximately \$61,756.00 in uncollected solid waste collection service charges. The City's General Fund will receive twenty-dollars per lien and 1.0 percent of the total levy amount to be used as the recording fee and to offset the administrative costs associated with the lien and levy process. Through the lien and levy process, the City will collect on outstanding franchise fees totaling 10.0 percent of the uncollected solid waste service charges when the money actually is received.

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**BACKGROUND:** Solano Garbage provides solid waste collection service for properties located in the City of Suisun City. The Suisun City Code (SCC) Section 8.08.015 requires subscribers to pay the collection charge directly to Solano Garbage. In the event that a customer does not pay the collection charges, Solano Garbage must prepare delinquent notices to notify each customer that the account is delinquent and could be subject to a lien/levy process whereby charges would be recorded against the property.

Solano Garbage began actively pursuing collection of delinquent accounts in December 2001. Solano Garbage will request hearings three times per year in order for the Suisun City Council to consider enforcing the lien/levy process for delinquent waste charges.

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**STAFF REPORT:** Solano Garbage customers were compared with the owners of record to the parcel information database obtained from Solano County property records. Notification letters were mailed to all known property owners advising them of the lien and levy process. The letters informed the property owners that they could present their reasons for disputing the waste collection charges by either attending the hearing on June 21, 2016, or by sending letters to the Council prior to the hearing.

Solano Garbage is asking that the City enforce SCC Section 8.08.170 by placing a special assessment/levying a lien on the properties that have delinquent charges. Solano Garbage will verify accounts for payments prior to recording the special assessments.

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**PREPARED BY:**  
**REVIEWED BY:**

Ronald C. Anderson, Jr., Assistant City Manager  
Suzanne Bragdon, City Manager

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**STAFF RECOMMENDATION:** It is recommended that the City Council:

1. Conduct a Hearing on the proposed liens; and
2. Adopt Resolution No. 2016-\_\_\_: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California.

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**ATTACHMENTS:**

1. Resolution No. 2016-\_\_\_: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California.
2. Exhibit A provides a listing of delinquent accounts, as compiled by Solano Garbage, and it will be updated and made available to the City Council in advance of the meeting.

**RESOLUTION NO. 2016-**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
PLACING LIENS FOR UNPAID WASTE COLLECTION SERVICE CHARGES  
ON CERTAIN LANDS SITUATED IN THE CITY OF SUISUN CITY,  
COUNTY OF SOLANO, STATE OF CALIFORNIA**

**WHEREAS**, pursuant to the Suisun City Code (SCC) Section 8.08.015 owners of all occupied premises must subscribe to and pay for weekly waste collection service; and

**WHEREAS**, the premises located in the City of Suisun City, County of Solano, State of California, and described in Exhibit A attached hereto and by this reference incorporated herein, were provided with waste collection service as required by the SCMC Section 8.08.015; and

**WHEREAS**, pursuant to the provisions of SCC Section 8.08.015, all required notices were directed to owners of said properties and said owners failed to make payment for waste collection services as required; and

**WHEREAS**, as a result thereof, the City of Suisun City has incurred charges for delinquent waste collection charges and administrative costs, which amounts remain unpaid.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Suisun City that pursuant to SCC Section 8.08.170, the City Council does hereby lien said premises, in the amounts applicable to each specific premise as identified in Exhibit A attached hereto and incorporated herein by this reference.

**BE IT FURTHER RESOLVED** that Exhibit A may be amended to delete any enumerated waste collection service charges and administrative costs paid before liens authorized hereby are forwarded to the County Recorder of Solano County, California.

**BE IT FURTHER RESOLVED** that the City Clerk is hereby directed to record this Resolution, together with Exhibit A as may be amended, with the Office of the County Recorder of Solano County, California.

**BE IT FURTHER RESOLVED** that the City Manager of the City of Suisun City is authorized to take such further actions as are necessary or appropriate to implement this Resolution and is also authorized to execute any other document(s) that may be necessary or appropriate to process or release said liens.

**PASSED AND ADOPTED** at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 21<sup>st</sup> day of June 2016, by the following vote:

**AYES:** Council Members  
**NOES:** Council Members  
**ABSENT:** Council Members  
**ABSTAIN:** Council Members

**WITNESS** my hand and the seal of said City this 21<sup>st</sup> day of June 2016.

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Linda Hobson, CMC  
City Clerk

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Preliminary Lien List City of Suisun City  
Unpaid Garbage Service - 6/21/2016

APN	Owners Name	City	Service Address	Service Thru	RSS Charges	City Charge	Total Due	Repeat
3234203	SCOTT VICTOR H	SUISUN CITY CA 94585	81 ALEXANDER WAY	16/04	221.51	22.22	243.73	*
17321411	REY MICHAEL JT	SUISUN CITY CA 94585	1319 AMADOR WAY	16/03	220.67	22.21	242.88	*
3735209	KAUR NABPREET/SINGH DILBAG	SUISUN CITY CA 94585-1918	433 AMBER DRIVE	16/02	41.78	20.42	62.20	*
17438203	GANOY JOSE S JR TR	SUISUN CITY CA 94585	1709 ANDREWS CIRCLE	16/03	190.79	21.91	212.70	*
17438114	VAZQUEZ CESAR O & DOMINIQUE JT	SUISUN CITY CA 94585	1740 ANDREWS CIRCLE	16/01	218.15	22.18	240.33	*
17438105	ZHANG YI	SUISUN CITY CA 94585	1776 ANDREWS CIRCLE	16/01	218.15	22.18	240.33	*
17346215	MORRIS MICHAEL A	SUISUN CITY CA 94585	460 ARMSBY WAY	16/02	218.15	22.18	240.33	*
17423318	SKAGGS RONALD E & C M JT	SUISUN CITY CA 94585	523 ARROYO GRANDE L	16/02	218.15	22.18	240.33	*
17364516	HENDERSON MICHAEL G/SALGADOE-SHARON	SUISUN CITY CA 94585	221 ASHWOOD DRIVE	16/01	135.29	21.35	156.64	*
3723411	THOMPSON WAYNE L JR JT	SUISUN CITY CA 94585	510 AVALON WAY	16/02	221.15	22.21	243.36	*
17308505	HARDAWAY BRENDA ANN	SUISUN CITY CA 94585	401 BALD PATE DRIVE	16/01	218.15	22.18	240.33	*
17335407	MAGPAYO EDWIN T	SUISUN CITY CA 94585	1019 BARROWS DRIVE	16/04	221.51	22.22	243.73	*
17335413	SALINAS JOSEPH M & F J JT	SUISUN CITY CA 94585	1031 BARROWS DRIVE	16/01	218.15	22.18	240.33	*
3207516	DETTWILER DANIEL R & C L JT	SUISUN CITY CA 94585	727 BAY STREET	16/01	133.26	21.33	154.59	*
3207302	RILEY RONDA	SUISUN CITY CA 94585	832 BAY STREET	16/02	218.15	22.18	240.33	*
17351101	WALTON JASON & PAMELA JT	SUISUN CITY CA 94585	909 BEECHWOOD CIRCL	16/03	220.67	22.21	242.88	*
17351231	JONES DAVID & DOROTHY JT	SUISUN CITY CA 94585	916 BEECHWOOD CIRCL	16/04	221.51	22.22	243.73	*
17351224	HYLAND JAMES M & KIRA M JT	SUISUN CITY CA 94585	924 BEECHWOOD CIRCL	16/02	172.57	21.73	194.30	*
17351223	PATRICK, MARILYN	SUISUN CITY CA 94585	926 BEECHWOOD CIRCL	16/02	118.15	21.18	139.33	*
17350201	HOFFMANN LEO & ERICA JT	SUISUN CITY CA 94585	941 BEECHWOOD CIRCL	16/04	212.5	22.13	234.63	*
17350308	AYMAR PATRICK M	SUISUN CITY CA 94585-1762	942 BEECHWOOD CIRCL	16/03	220.67	22.21	242.88	*
17423307	CARLIS SHUKIMBA M	SUISUN CITY CA 94585	532 BELLA VISTA DR	16/02	218.15	22.18	240.33	*
17430514	JINOE WARD T	SUISUN CITY CA 94585	727 BELLA VISTA DR	16/01	218.15	22.18	240.33	*
17336201	COOKE CHRISTOPHER M & A L TR	SUISUN CITY CA 94585	802 BERING WAY	16/03	220.67	22.21	242.88	*
17337512	WRIGHT STEVEN CHARLES	SUISUN CITY CA 94585	813 BERING WAY	16/03	278.35	22.78	301.13	*
17349606	ROUSE LAMARRE	SUISUN CITY CA 94585	1202 BITTERN WAY	16/01	410.03	24.10	434.13	*
17349501	MOORE TERRI	SUISUN CITY CA 94585	1211 BITTERN WAY	16/03	220.67	22.21	242.88	*
17337413	MCCLINTON ROOSEVELT JR JT	SUISUN CITY CA 94585	1218 BITTERN WAY	16/01	35.47	20.35	55.82	*
17302901	MARIA OTERO	SUISUN CITY CA 94585	1005 BLACKSPUR COURT	16/03	289.99	22.90	312.89	*
17307601	YAT BRIAN V	SUISUN CITY CA 94585	823 BLOSSOM AVENUE	16/02	257.27	22.57	279.84	*
17309204	HUEY WILLIE JT	SUISUN CITY CA 94585	500 BLUE WING DRIVE	16/01	218.15	22.18	240.33	*
17309209	RICARDO ROBERT	SUISUN CITY CA 94585	507 BLUE WING DRIVE	16/04	221.51	22.22	243.73	*
17303403	GARDNER DORIS L TR	SUISUN CITY CA 94585	517 BLUE WING DRIVE	16/04	141.34	21.41	162.75	*
17356102	CRATER THOMAS & LATWAN A JT	SUISUN CITY CA 94585	827 BLUEBILL WAY	16/01	218.15	22.18	240.33	*
17356206	WASONGA PETER O & AGRIPPINA A	SUISUN CITY CA 94585	223 BRIDGEWATER CIR	16/04	221.51	22.22	243.73	*
17356106	SARUP RAKSHANA	SUISUN CITY CA 94585	224 BRIDGEWATER CIR	16/01	218.15	22.18	240.33	*
17356231	VALDEZ MARIO	SUISUN CITY CA 94585	231 BRIDGEWATER CIR	16/02	218.15	22.18	240.33	*
17356115	KAINE BO ZHOU	SUISUN CITY CA 94585	268 BRIDGEWATER CIR	16/01	217.64	22.18	239.82	*
3245401	JARVIS MELVIN D JR JT	SUISUN CITY CA 94585	249 BRIDGEWATER CIR	16/01	133.26	21.33	154.59	*
3238103	WORTH SHIZU C/O: ROBERT WORTH	SUISUN CITY CA 94585	227 BROOKSIDE DRIVE	16/01	140.89	21.41	162.30	*
3236405	IRUCUTA ROBERTO & CATALINA JT	FAIRFIELD CA 94533	54 BUENA VISTA AVE	16/01	218.15	22.18	240.33	*
3236216	GONZALEZ DAVID	SUISUN CITY CA 94585	64 BUENA VISTA AVE	16/04	221.51	22.22	243.73	*
17331307	ARNOLD DANIEL	SUISUN CITY CA 94585	75 BUENA VISTA AVE	16/03	221.51	22.22	243.73	*
17312408	WALKER TONJI	SUISUN CITY CA 94585	1405 BURNEY COURT	16/03	69.31	20.69	90.00	*
3215117	CRATZ ANTHONY L TR	SUISUN CITY CA 94585	807 CACKLING DRIVE	16/02	138.29	21.38	159.67	*
			215 CALIFORNIA ST	16/04	221.51	22.22	243.73	*

3731223	GUTIERREZ ELADIO & FIDELINA JT	FAIRFIELD CA 94534	1120 CAMELLIA LANE	16/04	145.91	21.46	167.37	*
17330107	SMITH CHERYL D	SUISUN CITY CA 94585	910 CANADA GOOSE DR	16/04	221.51	22.22	243.73	*
17302210	LESSER ADAM	SUISUN CITY CA 94585	326 CANVASBACK DRIVE	16/02	286.64	22.87	309.51	*
17302316	LARSON REBECCA D & VICTOR D JT	VACAVILLE CA 95688	335 CANVASBACK DRIVE	16/02	218.15	22.18	240.33	*
17311222	GATEWOOD GEORGE L & N J JT	SUISUN CITY CA 94585	604 CANVASBACK DRIVE	16/01	137.29	21.37	158.66	*
17422411	TOMLINSON JOSEPH E	SUISUN CITY CA 94585	710 CAPISTRANO DRIVE	15/12	212.83	22.13	234.96	*
17429118	MICHAEL COSGAYON	SUISUN CITY CA 94585	806 CAPISTRANO DRIVE	16/01	218.15	22.18	240.33	*
3237114	HOLLAND CHARLENE M & ROBERT JT	SUISUN CITY CA 94585	58 CHIPMAN LANE	16/01	184.27	21.84	206.11	*
3234413	MACLEAN TERRY R	SUISUN CITY CA 94585	95 CHIPMAN LANE	16/04	95.36	20.95	116.31	*
17429218	MATTHEWS MICHAEL EARL WILLIAMS	SUISUN CITY CA 94585	1208 CHULA VISTA WAY	16/04	222.41	22.22	244.63	*
3723608	ANDRES WILLIAM L & JOANNA V JT	VALLEJO CA 94589	515 CHYRL WAY	16/03	238.01	22.38	260.39	*
3724139	RENFOR DAVE E & MARLENE L JT	SUISUN CITY CA 94585	612 CHYRL WAY	16/04	222.32	22.22	244.54	*
3724138	MATHIS MARK L & CHARMAINE JT	VACAVILLE CA 95688-9376	614 CHYRL WAY	16/02	138.29	21.38	159.67	*
17356212	CANTU RUBEN	SUISUN CITY CA 94585	209 CLEARBROOK COUF	16/01	90.12	20.90	111.02	*
17356213	JOHNSON LADANTE T	SUISUN CITY CA 94585	211 CLEARBROOK COUF	16/03	220.67	22.21	242.88	*
17356218	EDWARDS GERALD & ANTOINETTE JT	SUISUN CITY CA 94585	212 CLEARBROOK COUF	16/03	217.86	22.18	240.04	*
3234302	WELLS FARGO BANK	FORT MILL SC 29715-7203	77 CORAL LANE	16/04	221.51	22.22	243.73	*
3234303	JORGE ORTEGA	SUISUN CITY CA 94585	79 CORAL LANE	16/01	218.15	22.18	240.33	*
3234214	JOHNSON VAUGHN T	SUISUN CITY CA 94585	96 CORAL LANE	16/02	142.18	21.42	163.60	*
1732111	BORGONIA DJEREMY & DELAINAH JT	SUISUN CITY CA 94585	623 CRANE DRIVE	16/02	218.15	22.18	240.33	*
1732112	HINCHLIFF BETH	FAIRFIELD CA 94533	625 CRANE DRIVE	16/03	305.14	23.05	328.19	*
1732113	FAVIOLA REYES & DANIEL	SUISUN CITY CA 94585	701 CRANE DRIVE	16/03	220.67	22.21	242.88	*
1732121	ALEXANDER ROBERT	SUISUN CITY CA 94585	1302 CRANE DRIVE	16/02	227.94	22.28	250.22	*
17355102	GENTRY STEPHANIE & ZACHARY JT	SUISUN CITY CA 94585	955 CRAVEN COURT	16/04	221.51	22.22	243.73	*
17355209	KIRK ARTHUR A & SUSIE V	SUISUN CITY CA 94585	920 CRAVEN DRIVE	16/04	291.11	22.91	314.02	*
17355229	WILLIAMS RONALD & DIANA	SUISUN CITY CA 94585	940 CRAVEN DRIVE	16/02	134.03	21.34	155.37	*
17336805	ROMERO ALFREDO	SUISUN CITY CA 94585	605 CRESTED DRIVE	16/02	218.15	22.18	240.33	*
17337613	WHITED MICHAEL L JR	SUISUN CITY CA 94585	831 CRESTED DRIVE	16/01	218.15	22.18	240.33	*
17353106	WENDY FARJAT	SUISUN CITY CA 94585	403 DICKEY COURT	16/01	251.99	22.52	274.51	*
17353211	MEZA ELIAS	SUISUN CITY CA 94585	406 DICKEY COURT	16/03	232.16	22.32	254.48	*
17353104	WILSON LOIS E	SUISUN CITY CA 94585	407 DICKEY COURT	16/04	221.51	22.22	243.73	*
17347401	WYNHOLDS JAN & MICHELLE JT	SUISUN CITY CA 94585	433 DOBBINS COURT	16/03	138.82	21.39	160.21	*
3233102	JARREAU LEGARDA ALEXIS	SUISUN CITY CA 94585	1000 DOLPHIN COURT	16/04	216.19	22.16	238.35	*
173144030	COLEMAN ANDREW	SUISUN CITY CA 94585	1406 DONNER COURT	16/02	218.15	22.18	240.33	*
17314313	2012-B PROPERTY HOLDINGS LLC	SUISUN CITY CA 94585	553 E WIGEON WAY	16/01	218.08	22.18	240.26	*
17314312	THPI ACQUISITION HOLDINGS LLC	SAN RAFAEL CA 94901	542 EAST WIGEON WAY	16/03	111.99	21.12	133.11	*
17351206	KRUMMES MICHAEL S	SAN RAFAEL CA 94901	544 EAST WIGEON WAY	16/01	166.34	21.66	188.00	*
17355316	MANIBUSAN MICHAEL & J JT	SUISUN CITY CA 94585	928 EDGEWOOD CIRCLE	16/03	220.67	22.21	242.88	*
17309219	THPI ACQUISITION HOLDINGS LLC	SUISUN CITY CA 94585	513 EDWARDS COURT	16/01	218.15	22.18	240.33	*
17418237	LUIS PADILLA	SAN RAFAEL CA 94901	514 EIDER LANE	16/03	197.72	21.98	219.70	*
17418241	COLEMAN JUAN S	SUISUN CITY CA 94585	502 EL MAR COURT	16/02	106.42	21.06	127.48	*
17422501	MILLER MALIA MAHEALANI	SUISUN CITY CA 94585	510 EL MAR COURT	16/04	221.51	22.22	243.73	*
3224313	DANILSON CHRISTOPHER-RYAN	SUISUN CITY CA 94585	1501 EL PRADO LANE	16/04	221.51	22.22	243.73	*
17344205	CARTER RUBY R	SUISUN CITY CA 94585	244 ELWOOD STREET	16/02	217.58	22.18	239.76	*
17365112	GATRELL MICHAEL R	SUISUN CITY CA 94585	910 EMPEROR DRIVE	16/04	221.51	22.22	243.73	*
17377107	NAIR SUMAN & SANGEETHA JT	SUISUN CITY CA 94585	208 FAIRBROOK COURT	16/03	220.67	22.21	242.88	*
17373405	DOMINGUE HAROLD E & A J JT	SUISUN CITY CA 94585	202 FILBERT COURT	16/03	220.67	22.21	242.88	*
17373203	BAUGH JACQUELINE L	SUISUN CITY CA 94585	315 FLAGSTONE CIRCLE	16/02	266.09	22.66	288.75	*
17375116	THORNTON CAROL & BERNARD JT	SUISUN CITY CA 94585	338 FLAGSTONE CIRCLE	16/03	220.67	22.21	242.88	*
17375206	SU JUN HONG T	ALAMEDA CA 94502	350 FLAGSTONE CIRCLE	16/04	221.51	22.22	243.73	*
			385 FLAGSTONE CIRCLE	16/01	218.15	22.18	240.33	*

17440102	BOBIS RICHARD D & GEMMA Y JT	SUISUN CITY CA 94585	1705 FORT ORD COURT	16/04	221.51	22.22	243.73	*
17423115	MICHAEL J GRANATA	SUISUN CITY CA 94585	518 FORTUNA COURT	16/04	221.51	22.22	243.73	*
17418402	FIGUEROA RAMON	SUISUN CITY CA 94585	517 FORTUNA DRIVE	16/01	65.23	20.65	85.88	*
3231105	CARREON ALBERT	SUISUN CITY CA 94585	914 FRANCISCO DRIVE	16/03	220.67	22.21	242.88	*
3229602	AYERS JAMES M	SUISUN CITY CA 94585	907 FREEDOM DRIVE	16/02	218.15	22.18	240.33	*
3719251	CANLAS FROILAN G & ALMA L	FAIRFIELD CA 94533	615 FRIEDA DRIVE	16/03	25.66	20.26	45.92	*
17303224	AUSTIN TRESANDRA C & T L JT	SUISUN CITY CA 94585	502 GADWALL DRIVE	16/04	221.51	22.22	243.73	*
17359206	MALLARE JASON J & DEBRA R JT	SUISUN CITY CA 94585	804 GAZEBO COURT	16/03	226.26	22.26	248.52	*
17305418	GABRIEL FONSECA	SUISUN CITY CA 94585	813 GOLDEN EYE WAY	16/02	218.15	22.18	240.33	*
17303604	TROY & MELVINA SMITH	SUISUN CITY CA 94585	829 GOLDEN EYE WAY	16/02	218.15	22.18	240.33	*
17304107	KOLBY THOMAS M	SUISUN CITY CA 94585	1256 GRAY HAWK LANE	16/02	254.8	22.55	277.35	*
17304102	BANDIA HENRY & ERIC	SUISUN CITY CA 94585	820 GREENHEAD WAY	16/02	218.15	22.18	240.33	*
17336435	SOSA-VALENCIA ORLANDO	SUISUN CITY CA 94585-2912	1014 GREYLAG DRIVE	16/04	221.51	22.22	243.73	*
17348304	SOLANO MANAGEMENT LP	FAIRFIELD CA 94533	815 HARRIER DRIVE	16/01	218.15	22.18	240.33	*
17345402	MICHAEL HOUSTON	SUISUN CITY CA 94585	825 HARRIER DRIVE	16/01	68.72	20.69	89.41	*
17318502	BLANCO ALONZO N	SUISUN CITY CA 94585	835 HARRIER DRIVE	16/02	218.15	22.18	240.33	*
17317402	DUTT VINEETA A	SUISUN CITY CA 94585	808 HERON DRIVE	16/04	221.51	22.22	243.73	*
17436204	HEARD CHARLES & TAMYRA JT	SUISUN CITY CA 94585	826 HERON DRIVE	16/03	220.67	22.21	242.88	*
17436113	GILL DALJIT	SUISUN CITY CA 94585	1685 HICKAM CIRCLE	16/04	221.51	22.22	243.73	*
17344216	DUMLAO PAUL F & MERCEDITA A JT	SUISUN CITY CA 94585	1648 HICKAM COURT	16/02	218.15	22.18	240.33	*
17361222	WORSHAM JEANETTE	SUISUN CITY CA 94585	929 HIDDEN COVE WAY	16/04	221.51	22.22	243.73	*
17361228	JON BURK	SUISUN CITY CA 94585	789 HILLBORN COURT	16/02	218.15	22.18	240.33	*
17310341	GRASSO CHARLENE S	SUISUN CITY CA 94585	802 HILLBORN COURT	16/01	212.83	22.13	234.96	*
17310415	HOLOCHUCK RICHARD & MONA JT	SUISUN CITY CA 94585	406 HONKER LANE	16/01	218.15	22.18	240.33	*
17331404	GARCIA ROBERT RYAN MAGNO	SUISUN CITY CA 94585	529 HONKER LANE	16/01	286.64	22.87	309.51	*
17322404	ROBINSON JOHN JR	SUISUN CITY CA 94585	605 HUMBOLT DRIVE	16/04	237.43	22.37	259.80	*
3724307	SARUP RUKSHANA B & K C JT	SUISUN CITY CA 94585	1406 HUMBOLT DRIVE	15/12	141.77	21.42	163.19	*
3724310	MORGAN WOODS	SUISUN CITY CA 94585	1013 HUMPHREY DRIVE	16/03	246.31	22.46	268.77	*
17338101	LOPEZ XAVIER A	SUISUN CITY CA 94585	1103 HUMPHREY DRIVE	16/04	221.51	22.22	243.73	*
17348210	DEWEERD JOHN	SUISUN CITY CA 94585	901 JAVAN WAY	16/02	218.15	22.18	240.33	*
17331409	6-T'S REAL ESTATE INVST LLC	FAIRFIELD CA 94585	1301 KIMBERLY COURT	16/01	218.15	22.18	240.33	*
17331215	RIVERA LUIS A	SUISUN CITY CA 94806	1315 KIMBERLY COURT	16/03	220.67	22.21	242.88	*
17329311	NEELY LEON & MARY JT	SUISUN CITY CA 94585	626 KLAMATH DRIVE	16/02	218.15	22.18	240.33	*
17329225	SPRENGELMEYER R J & JAN L JT	SUISUN CITY CA 94585	635 KLAMATH DRIVE	16/02	218.15	22.18	240.33	*
17343113	FIELDER PAUL R & SHERRY A JT	SUISUN CITY CA 94585	507 LABRADOR WAY	16/04	221.51	22.22	243.73	*
3243203	MORRIS ROSEMARIE	SUISUN CITY CA 94585	907 LABRADOR WAY	16/01	218.15	22.18	240.33	*
3229323	YOUNG WILLIAM T & ALICE V JT	SUISUN CITY CA 94585	1414 LANGLEY WAY	16/02	218.15	22.18	240.33	*
3730123	HERNANDEZ YSMAEL & G JT	SUISUN CITY CA 94585	229 LEAFWOOD COURT	16/01	218.15	22.18	240.33	*
3730121	PETERS DAVID A & DEBORAH L JT	SUISUN CITY CA 94585	1014 LIBERTY DRIVE	16/04	221.51	22.22	243.73	*
17338139	BYNUM KEITH A JT	SUISUN CITY CA 94585	1306 LOIS LANE	16/03	220.67	22.21	242.88	*
17338133	SAMAYOA OTTO & ROSA JT	SUISUN CITY CA 94585	1310 LOIS LANE	16/02	41.78	20.42	62.20	*
3207413	SCALES, JERRI	SUISUN CITY CA 94585	908 LONGSPUR DRIVE	16/03	226.26	22.26	248.52	*
3207418	DARBY DERWIN & GLORIA JT	SUISUN CITY CA 94585	918 LONGSPUR DRIVE	16/04	221.51	22.22	243.73	*
3207312	MANUEL, CERIA & ADORACION	SUISUN CITY CA 94585	711 LOTZ WAY	16/01	234.12	22.34	256.46	*
3207315	TIM HOYE	SUISUN CITY CA 94585	731 LOTZ WAY	16/03	265.55	22.66	288.21	*
3724110	COATES JEFFREY J JT	SUISUN CITY CA 94585-5821	811 LOTZ WAY	16/03	220.67	22.21	242.88	*
3230205	DAI FUNG S	SUISUN CITY CA 94585	823 LOTZ WAY	16/03	120.67	21.21	141.88	*
17360111	TINSLEY ACACIA J & DANIEL D JT	SUISUN CITY CA 94585	617 MARCIA LANE	16/01	286.64	22.87	309.51	*
17358153	SISON RICHARD A P & E M R JT	SUISUN CITY CA 94585	509 MARINA BLVD	16/03	226.67	22.27	248.94	*
			304 MAYFIELD CIRCLE	16/02	218.15	22.18	240.33	*
			1121 MAYFIELD CIRCLE	16/01	218.15	22.18	240.33	*

17359203	JOHNSON KURT	SUISUN CITY CA 94585	1200 MAYFIELD CIRCLE	16/02	218.15	22.18	240.33	*
17347215	KOUBA LONDON J	SUISUN CITY CA 94585	1227 MAYFIELD CIRCLE	16/04	221.51	22.22	243.73	*
17378204	TAUREAN MCKELTON	SUISUN CITY CA 94585	957 MCCOY CREEK CIR	16/01	218.15	22.18	240.33	*
17359505	VO DINH	SUISUN CITY CA 94585	429 MCFALL COURT	16/01	218.15	22.18	240.33	*
17443106	SHEA, CHRISTOPHER & MELINDA	SUISUN CITY CA 94585	1668 MCGUIRE CIRCL	16/01	218.15	22.18	240.33	*
17380304	RAZO MOSES & LISET M JT	SUISUN CITY CA 94585	438 MEEHAN COURT	16/04	238.85	22.39	261.24	*
17342302	BROWN TORIANO D	SAN FRANCISCO CA 94124	1423 MONITOR AVENUE	16/04	221.51	22.22	243.73	*
17342203	COOK CLEMMON L	SUISUN CITY CA 94585	1448 MONITOR AVENUE	16/02	274.19	22.74	296.93	*
17418305	WOODRING, MARCUS J & MI	SUISUN CITY CA 94585	1531 MONTEBELLO DR	16/03	220.67	22.21	242.88	*
17424108	DESSEMBERGER THOMAS & BECKY JT	SUISUN CITY CA 94585	1537 MONTEBELLO DR	16/03	260.26	22.60	282.86	*
17418602	HOOVER JANNA D	SUISUN CITY CA 94585	513 MOSSWOOD DRIVE	16/04	221.51	22.22	243.73	*
3239121	2012-B PROPERTY HOLDINGS LLC	SAN RAFAEL CA 94901	58 MOSSWOOD DRIVE	16/02	130.87	21.31	152.18	*
3239302	SHOEMAKER NANCY J TR	SUISUN CITY CA 94585	67 MOSSWOOD DRIVE	16/04	221.51	22.22	243.73	*
3239115	THPI ACQUISITION HOLDINGS LLC	SAN RAFAEL CA 94901	70 MOSSWOOD DRIVE	16/03	220.67	22.21	242.88	*
3239221	TURNER SAMUEL E & SHEILA JT	SUISUN CITY CA 94585	99 MOSSWOOD DRIVE	16/04	221.51	22.22	243.73	*
17349303	TONGA TEVITA	SUISUN CITY CA 94585	1005 MURRE WAY	16/01	218.15	22.18	240.33	*
3234106	WELCH NANCY & JIM JT	SUISUN CITY CA 94585	508 NADEL DRIVE	16/04	221.51	22.22	243.73	*
3724152	LEDBETTER MARCUS & TAMI JT	SUISUN CITY CA 94585	1100 NANCY COURT	16/02	218.15	22.18	240.33	*
3230315	SETTEMBRINO RALPH N	SUISUN CITY CA 94585	1002 NEPTUNE COURT	16/04	221.51	22.22	243.73	*
3239208	REED MARILYN A & KENNETH C JT	SUISUN CITY CA 94585	84 NEWPORT WAY	16/04	221.51	22.22	243.73	*
17345514	WILLIAMS DWIGHT L & DORI JT	SUISUN CITY CA 94585	833 OSPREY WAY	16/03	76.02	20.76	96.78	*
17365105	MANGLICMOT, ANTHONY	SACRAMENTO CA 95835	334 PARKSIDE DRIVE	16/02	218.15	22.18	240.33	*
1743111	BRADLEY LOUISE	SUISUN CITY CA 94585	1605 PASEO FLORES DR	16/04	127.24	21.27	148.51	*
17380510	MILLER JOHN DAVID	SUISUN CITY CA 94585	425 PEARCE COURT	16/03	221.57	22.22	243.79	*
17368216	ROBINSON-HARDY RENEE	SUISUN CITY CA 94585	325 PERKINS COURT	16/04	221.51	22.22	243.73	*
17323205	VALLEJO REYES D & V K JT	SUISUN CITY CA 94585	1116 PHEASANT DRIVE	16/01	218.15	22.18	240.33	*
3714113	ZWACKHALEN THOMAS & SIOBHAN	SUISUN CITY CA 94585	1318 PHILIP WAY	16/04	221.51	22.22	243.73	*
17304438	JOVIAN COLBERT	SUISUN CITY CA 94585	318 PINTAIL DRIVE	16/03	220.67	22.21	242.88	*
17318723	2012-C PROPERTY HOLDINGS LLC	SAN RAFAEL CA 94901-3200	1205 PINTAIL DRIVE	16/03	95.47	20.95	116.42	*
17321301	THPI ACQUISITION HOLDINGS LLC	SAN RAFAEL CA 94901	607 PLACER LANE	16/03	220.67	22.21	242.88	*
17319603	SHI MING	SUISUN CITY CA 94585	631 PLACER LANE	16/01	218.15	22.18	240.33	*
17337103	JORDAN MERLENE FIELDS	SUISUN CITY CA 94585	804 POCHARD WAY	16/01	251.99	22.52	274.51	*
17312505	VAUGHN BETTY N	SUISUN CITY CA 94585	821 POCHARD WAY	16/04	221.51	22.22	243.73	*
17359410	DUNN RONALD	SUISUN CITY CA 94585	1212 POTRERO CIRCLE	16/03	220.67	22.21	242.88	*
17360217	JUQDEEPS, BANWIT	SUISUN CITY CA 94585	1277 POTRERO CIRCLE	16/01	218.15	22.18	240.33	*
17370205	DITTMAR WARREN T	SUISUN CITY CA 94585	217 POTRERO STREET	16/03	220.67	22.21	242.88	*
17372213	ABTEY PATRICK S	SUISUN CITY CA 94585	1400 POTRERO STREET	16/02	288.13	22.88	311.01	*
17335512	MCELROY PATRICK H & JAN M JT	SUISUN CITY CA 94585	1013 PRAIRIE DRIVE	16/04	221.51	22.22	243.73	*
17335435	EVANS KAYLE & ANN JT	SUISUN CITY CA 94585	1016 PRAIRIE DRIVE	16/03	220.67	22.21	242.88	*
17335428	HERNANDEZ ROBERT A JT	SUISUN CITY CA 94585	1030 PRAIRIE DRIVE	16/02	145.46	21.45	166.91	*
17335525	WHITEMON SANDRA A	SUISUN CITY CA 94585	1039 PRAIRIE DRIVE	16/01	218.15	22.18	240.33	*
17375305	SMITH WILLIE CLAUDETTE TR	SUISUN CITY CA 94585	317 PROMENADE CIRCLI	16/04	221.51	22.22	243.73	*
17375134	REED SHARLEAN	SUISUN CITY CA 94585	342 PROMENADE CIRCLI	16/02	218.15	22.18	240.33	*
17375310	RODOLFO ALCARAZ	SUISUN CITY CA 94585	367 PROMENADE CIRCLI	16/01	218.15	22.18	240.33	*
17375120	HOLLIDAY MILDRED	SUISUN CITY CA 94585	390 PROMENADE CIRCLI	16/03	224.59	22.25	246.84	*
17341215	DARDEN BEVERLY	SUISUN CITY CA 94585	1404 PROSPECT WAY	16/03	220.67	22.21	242.88	*
17341315	QUINTANA B JR & SHIRLEY A JT	SUISUN CITY CA 94585	1429 PROSPECT WAY	16/02	152.69	21.53	174.22	*
17345227	NARAIN SURUJ & LOLITA K JT	UNION CITY CA 94587	1301 REBECCA DRIVE	16/04	45.6	20.46	66.06	*
17345205	VIRAY JOSEPHINE A & ROGER T JT	SUISUN CITY CA 94585	1311 REBECCA DRIVE	16/02	218.15	22.18	240.33	*
17304302	GIBSON JANICE C	SUISUN CITY CA 94585	813 REDHEAD WAY	16/04	221.51	22.22	243.73	*
17374312	RAMIREZ ARTURO G	SUISUN CITY CA 94585	204 REDSTONE CIRCLE	16/02	116.98	21.17	138.15	*

17374219	HOLMES RHONDA	SUISUN CITY CA 94585	269 REDSTONE CIRCLE	16/04	221.51	22.22	243.73	*
17365205	STEWART DEBRA J & GLENN K JT	SUISUN CITY CA 94585	328 RIDGECREST CIR	16/01	218.15	22.18	240.33	*
17308420	CARDENAS DENNIS G	SUISUN CITY CA 94585	405 RING NECK LANE	16/01	223.74	22.24	245.98	*
17308524	YAVROM FAMILY TRUST	SUISUN CITY CA 94585	701 RING NECK LANE	16/03	220.67	22.21	242.88	*
3240405	CACCAM ERNESTO E & JULITA G TR	FAIRFIELD CA 94534	55 RODONDO AVENUE	16/03	52.88	20.53	73.41	
3240315	CHRISTENSEN BARBARA & MARK JT	SUISUN CITY CA 94585	64 RODONDO AVENUE	16/01	47.15	20.47	67.62	
3240508	ABAD RAFAEL G & KIKU O JT	SUISUN CITY CA 94585	85 RODONDO AVENUE	16/04	221.51	22.22	243.73	*
3239325	POST LISA GAYE	SUISUN CITY CA 94585	86 RODONDO AVENUE	16/04	221.51	22.22	243.73	*
3718024	HOTHI SUKHINDER KAUR TR	SUISUN CITY CA 94585	403 SARAH WAY	16/02	218.15	22.18	240.33	*
3718027	RUTTENBERG JOSEPH A & J L JT	SUISUN CITY CA 94585	409 SARAH WAY	16/03	220.67	22.21	242.88	*
3718078	ADAME MARIA DELOSANGELES JT	SUISUN CITY CA 94585	422 SARAH WAY	16/03	231.5	22.32	253.82	*
3718045	HARRISON KEITH E	SUISUN CITY CA 94585	525 SARAH WAY	16/04	221.51	22.22	243.73	*
17305207	PONCE JOSE G & YOLANDA JT	SUISUN CITY CA 94585	808 SCAUP LANE	16/01	106.42	21.06	127.48	
17303503	TAYLOR ROBERT J & PAULINE M JT	SUISUN CITY CA 94585	827 SCAUP LANE	16/04	221.51	22.22	243.73	*
3215505	DAVIS JACQUELINE R	SUISUN CITY CA 94585	1010 SCHOOL ST	16/01	218.15	22.18	240.33	*
17321125	WOODS LAWRENCE W & L D JT	SUISUN CITY CA 94585	606 SEAGULL DRIVE	16/02	218.15	22.18	240.33	*
3235205	ROGERS DANIEL A & SANDRA A JT	SUISUN CITY CA 94585	601 SHANNON DRIVE	16/03	220.67	22.21	242.88	*
3236202	BUKSH ABDUL M & KHAIRUL N JT	UNION CITY CA 94587-5510	716 SHANNON DRIVE	16/02	152.35	21.52	173.87	*
17322524	HUNTER DEBORAH & GEORGE JT	SUISUN CITY CA 94585	1408 SHASTA ST	16/03	220.67	22.21	242.88	*
17330125	SHAFFER DONALD L JT	SUISUN CITY CA 94585	908 SHELDUCK COURT	16/04	221.51	22.22	243.73	*
17306216	FRANK LINDA J & GEORGE C JT	SUISUN CITY CA 94585	342 SHOVELLER DRIVE	16/01	138.15	21.38	159.53	
17306310	MARTIN ALANDREA S	SUISUN CITY CA 94585	401 SHOVELLER DRIVE	16/04	109.39	21.09	130.48	
17306311	MOORE YONE	SUISUN CITY CA 94585	403 SHOVELLER DRIVE	16/01	217.15	22.17	239.32	*
17307109	CHAVEZ GUILLERMO JT	SUISUN CITY CA 94585	404 SHOVELLER DRIVE	16/04	218.7	22.19	240.89	*
17307106	CASTILLO HENRY A & CARMEN V TR	SUISUN CITY CA 94585	410 SHOVELLER DRIVE	16/01	218.15	22.18	240.33	*
17320416	HODGES JOE J TR	SUISUN CITY CA 94585	503 SHRIKE COURT	16/02	218.96	22.19	241.15	*
17320505	WALLER MICHAEL E II	VACAVILLE CA 95687	520 SKYLARK DRIVE	16/01	220.67	22.21	242.88	*
3211401	KASPERSON DANIEL & ROSE	SUISUN CITY CA 94585	613 SKYLARK DRIVE	16/03	220.67	22.21	242.88	*
17338123	FORD JOHN A & NANCY K JT	SUISUN CITY CA 94585	201 SOLANO ST	16/04	266.94	22.67	289.61	*
3737002	ROBINSON ANNA & JOSEPH	SUISUN CITY CA 94585	916 STELLER WAY	16/04	221.51	22.22	243.73	*
3738004	WILLIAMS VALERIE M & MICHAEL W	SOUTH SAN FRANCISCO CA 94080-116	1141 STRAWBERRY LANE	16/04	221.51	22.22	243.73	*
17325502	BEHM GINA M	SUISUN CITY CA 94585	135 SUNSHINE ST	16/01	106.86	21.07	127.93	
17377217	CRAWLEY MARISSA L	SUISUN CITY CA 94585	159 SUNSHINE ST	16/03	241.42	22.41	263.83	*
3246202	ALLEN, STEPHANIE	SUISUN CITY CA 94585	1403 SWIFT COURT	16/02	205.94	22.06	228.00	*
3246306	TURNER BRENDA SAVAGE	SUISUN CITY CA 94585	232 TAMARISK CIRCLE	16/02	218.15	22.18	240.33	*
3238406	2012-C PROPERTY HOLDINGS LLC	SUISUN CITY CA 94585	48 TEA ROSE COURT	16/02	212.83	22.13	234.96	*
3235305	CHEN SHUKE	SAN RAFAEL CA 94901-3200	34 TEA ROSE WAY	16/04	276.46	22.76	299.22	*
3235403	GRECH MICHAEL THOMAS	PRINCETON JET NJ 08550	65 TERRY LANE	15/12	135.06	21.35	156.41	
3730305	ZAMUDIO JUAN	SUISUN CITY CA 94585	66 TERRY LANE	16/04	221.51	22.22	243.73	*
17370310	2012-B PROP HOLDINGS LLC	VALLEJO CA 94589	71 TERRY LANE	16/03	108.71	21.09	129.80	*
17329216	COLBERT TAMARA J	SAN RAFAEL CA 94901	516 THOMAS CIRCLE	16/04	221.51	22.22	243.73	*
17447308	STEWART SHARMINE JT	SUISUN CITY CA 94585	1422 TILLMAN ST	16/03	118.85	21.19	140.04	*
17425410	SMITH JOE R & EUNICE M	SUISUN CITY CA 94585	907 TOWHEE WAY	16/04	221.51	22.21	243.73	*
3235223	DELAPENA BENIGNO G & N S JT	SUISUN CITY CA 94585	908 TRUMPETER COURT	16/03	220.67	22.21	242.88	*
17318703	MASTERS JOSEPH M & DANIELLE M	SUISUN CITY CA 94585	1628 TUCSON CIRCLE	16/04	221.51	22.22	243.73	*
17318702	WARD ANTHONY & LOUISE	SUISUN CITY CA 94585	1714 VENTURA WAY	16/04	221.51	22.22	243.73	*
17318804	OLLISON ELEZA	SUISUN CITY CA 94585	610 VILLAGE DRIVE	16/02	197.99	21.98	219.97	*
17344402	WALLACE NEVELL & ANGELA G	SUISUN CITY CA 94585	1208 WAXWING LANE	16/01	95.69	20.96	116.65	*
		SUISUN CITY CA 94585	1210 WAXWING LANE	16/02	227.53	22.28	249.81	*
		SUISUN CITY CA 94585	1213 WAXWING LANE	16/02	218.15	22.18	240.33	*
		SUISUN CITY CA 94585	1002 WESTWIND WAY	16/01	235.07	22.35	257.42	*

17344311 MUNOZ JOSE JT	SUISUN CITY CA 94585	1019 WESTWIND WAY	16/04	221.51	22.22	243.73	*
173443090 ANGEL CARLOS	FAIRFIELD CA 94534	1023 WESTWIND WAY	16/04	221.51	22.22	243.73	*
3231204 SKINNER ANITA	SUISUN CITY CA 94585	705 WHISPERING BAY L/	16/04	183.29	21.83	205.12	*
17335103 KARENA BAUMGART	SUISUN CITY CA 94585	1002 WHISTLER DRIVE	16/03	106.42	21.06	127.48	*
17341401 HOBSON RITA D	SUISUN CITY CA 94585	805 WHITNEY AVENUE	16/01	218.15	22.18	240.33	*
17341402 THPI ACQUISITION HOLDINGS LLC	SAN RAFAEL CA 94901	807 WHITNEY AVENUE	16/01	45.29	20.45	65.74	
17341402 THPI ACQUISITION HOLDINGS LLC	SAN RAFAEL CA 94901	807 WHITNEY AVENUE	16/03	285.02	22.85	307.87	*
17341406 PARSON DERALD	SUISUN CITY CA 94585	815 WHITNEY AVENUE	16/02	218.15	22.18	240.33	*
17308425 CLOUD RANDY	SUISUN CITY CA 94585	410 WIGEON WAY	16/03	220.67	22.21	242.88	*
17344219 JASON WEIR	SUISUN CITY CA 94585	1000 WINTERS WAY	16/04	221.51	22.22	243.73	*
17307606 BOSTIC ANGELA M	SUISUN CITY CA 94585	509 WOOD DUCK DRIVE	16/01	214.63	22.15	236.78	*
17307610 JENNELLE CHRISTY L	SUISUN CITY CA 94585	517 WOOD DUCK DRIVE	16/04	277.75	22.78	300.53	*
17314102 MEDINA GUILLERMO & LURDES M JT	SUISUN CITY CA 94585	523 WOOD DUCK DRIVE	16/01	218.15	22.18	240.33	*
17314107 SIGLER KEVIN P & KAREN R JT	SUISUN CITY CA 94585-2133	533 WOOD DUCK DRIVE	16/04	291.11	22.91	314.02	*
17323105 MUGAMBO JOHN JT	SUISUN CITY CA 94585	506 WOODLARK DRIVE	16/01	218.15	22.18	240.33	*
17320214 GARY MARIE	SUISUN CITY CA 94585	603 WOODLARK DRIVE	16/03	220.67	22.21	242.88	*
17318204 GIVENS, GREGORY R	SUISUN CITY CA 94585-2246	704 WOODLARK DRIVE	16/01	218.15	22.18	240.33	*
3719241 ORENIA LIBERTY	SUISUN CITY CA 94585	1213 WORLEY ROAD	16/01	218.15	22.18	240.33	*
17345619 FULLEN, STEVEN & CRISTINA	SUISUN CITY CA 94585	903 YOSEMITE WAY	15/12	365.1	23.65	388.75	*
17448121 TIMM,PETER	SUISUN CITY CA 94585	1621 YOUNGSTOWN LANI	16/03	220.67	22.21	242.88	*
17448113 CAFIERO ANTHONY F	SUISUN CITY CA 94585	1653 YOUNGSTOWN LANI	16/01	218.15	22.18	240.33	*
17326225 JENSEN SHERRY M & CHARLES C JT	SUISUN CITY CA 94585	506 YUBA COURT	16/01	95.72	20.96	116.68	
<b>Total</b>	<b>272</b>			<b>55,758.42</b>	<b>5,997.58</b>	<b>61,756.00</b>	

## AGENDA TRANSMITTAL

**MEETING DATE:** June 21, 2016

**JOINT AGENDA ITEM:** PUBLIC HEARING – Budget Hearing and Approval of the Fiscal Year 2016-17 Annual Budget:

- a. Council Adoption of Resolution No. 2016-\_\_: Adopting the Annual Budget for Fiscal Year 2016-17; and
- b. Agency Adoption of Resolution No. SA 2016-\_\_: Adopting the Annual Budget for Fiscal Year 2016-17; and
- c. Authority Adoption of Resolution No. HA 2016-\_\_: Adopting the Annual Budget for Fiscal Year 2016-17; and
- d. Council Adoption of Resolution No. 2016-\_\_: Adopting the Appropriations Limit for Fiscal Year 2016-17.

**The FY 2015-16 Annual Budget is available for inspection or purchase at the City Manager's Office, and can also be found on line at the City's website.**

**FISCAL IMPACT:** The General Fund is balanced fiscally and it has a structural imbalance of (\$146,500). The General Fund Emergency Reserve would be \$1,902,000 or 16.93%, which is about 84.65% of the Council's reserve policy of 20%.

**BACKGROUND:** On June 7, 2015, the City Council conducted the FY 2016-17 Annual Budget Workshop as a prelude to the approval of the FY 2016-17 Annual Budget. At that workshop, a summary and overview of the Recommended FY 2016-17 Annual Budget was presented. The City Council took the opportunity to give staff feedback before the final proposed budget document, which is the topic of this Public Hearing, was prepared. Staff has prepared the resolutions for the formal adoption of the FY 2016-17 budget tonight if no major changes are approved by Council. If major changes are approved, the resolutions will need to be brought back for adoption on June 28, 2016.

**STAFF REPORT:** Based on the feedback that staff received from the Council at the Budget Workshop, the following issues have been addressed in the proposed Annual Budget as indicated below:

### **Marina Dredging**

Staff fine-tuned the FY 2015-16 Estimated General revenues and expenditures based on two additional months of actual fiscal activity, and it now appears that we will carry over about \$100,000 more into FY 2016-17 than previously estimated. Staff is proposing to transfer those resources into the Dredging Fund, thereby reducing the projected shortfall from \$839,600 to \$739,600. Sufficient resources will be available in FY 2016-17 to prepare Pierce Island for the spoils and to obtain all of the necessary permits. Staff will be communicating with other local marinas about how we might partner to save costs.

**PREPARED BY:**

Ronald C. Anderson, Jr., Assistant City Manager

**REVIEWED/APPROVED BY:**

Suzanne Bragdon, City Manager

### **Marina Infrastructure Repairs**

After staff's successful negotiations with the State Department of Finance, we are now able to include shortfalls in the Marina Operations Fund on the Recognized Obligations Payment Schedule (ROPS). Staff plans to look into both retroactive adjustments (amendments to the current ROPS this summer), as well as prospective additions for the next ROPS. In most cases engineering estimates need to be generated for these projects.

### **Fire Engine Replacement**

In May of this year, a new frontline Fire Engine went into service. It has allowed us to place our 1998 Pierce in reserve, so that we can have at least two engines available most of the time. Instead of replacing another Fire Engine at a cost of \$600,000, we are looking at perhaps replacing the Brush Engine with an upgraded version that can double as a first-in engine. This would reduce both acquisition costs, as well as operating costs.

### **General Fund Reserve**

The General Fund Reserve would be \$1,902,000, or 16.93%. This would be about \$345,000 less than the Council's policy level of 20%. The following table displays the FY 2015-16 General Fund Reserve policies of Solano County cities:

#### **FY 2016 GENERAL FUND CONTINGENCY RESERVE SURVEY**

<b>CITY</b>	<b>Policy Percent</b>	<b>Budget Percent</b>	<b>NOTES</b>
<u>Solano County Cities</u>			
Vacaville	20.0%	24.5%	Preferred range is 16% to 25%.
Vallejo	N/A	14.4%	
Fairfield	20.0%	26.0%	
Rio Vista	10.0%	10.0%	
Benicia	20.0%	19.9%	
Dixon	N/A	19.0%	

### **General Fund Structural Analysis**

The structural analysis compares ongoing revenues with ongoing expenditures. The General Fund is proposed to be balanced using about \$1,118,800 in one-time resources, which results in a structural imbalance of (\$146,500).

### **Unfunded Needs**

Over the past several years, staff has identified both positions that have been lost since the significant belt-tightening brought on by the recession and State takeaways, as well as projections of short- and mid-term infrastructure and facility maintenance/repair needs. The following frames these issues.

### Frozen Positions

Staffing reached a high-water mark of 93 full-time permanent employees in FY 2008-09. There are currently 16 fulltime positions (17.2%) that were not filled when they became vacant since FY 2008-09. The current cost of filling those positions is now about **\$1.4 million per year**. The needs of the organization have evolved over the past nine fiscal years, so even if ongoing funding were available for all of these positions, filling each and every one would not be the highest priority. A subsequent section outlines priorities in the near term if additional revenues were made available.

### Infrastructure and Facility Maintenance/Repair

The short- and mid-term needs resulting from deferred maintenance, reduced equipment replacement funding and extending the life and use of vehicles and equipment longer, are significant and daunting. Rough cost estimates for needs in the next one to two years, and needs beyond three years are included in the table on the following page.

UNMET SHORT- AND MID-TERM CAPITAL & RESOURCE NEEDS		
Annual Needs	Annual street maintenance & repair	\$1,000,000(a)
	Annual building maintenance & repair	\$40,000
	Selective restoration of frozen positions	\$800K to \$1,400,000
Short-Term (1 to 2 Years)	Deferred building maintenance and repair	\$550,000
	Replacement Playground Equipment	\$200,000
	Dredging shortfall	\$700,000
	Shortfall, 20% Emergency Reserve	\$350,000
	Addressing succession planning for 2 or 3 Execs	TBD
Mid-Term (3 to 5 Years)	New Police communications system	\$400,000
	New Fire communications system	\$400,000
	New Accounting/budget/payroll/HR/UBC system	\$350,000
	Brush Engine Type 4 and Command SUV	\$220,000
	Unfunded liability GF, leave balances (retirees; partially offset by salary savings)	\$480,000
<p><i>Note: This list is meant to be illustrative, not exhaustive. Likewise, grants do come around to address a myriad of needs – they just aren't "confirmable" for long-range planning purposes. (a) Supplemented by grant funding.</i></p>		

### Road/Major Capital Improvements

Per reports recently distributed through the Metropolitan Transportation Commission (MTC), Suisun City's streets and roads are rated as "At Risk". Numbers fluctuate, but roughly \$1.7 million per year is what is estimated to be needed to improve the ranking of our streets and roads. The proposed budget has no capital money allocated to streets and roads (aside from the roughly \$64,000 for potholes and crack seals, and another \$118,000 for street repairs related to work undertaken by SID in the City's ROW).

The table below highlights the road/major capital improvements that top the priority list as funding becomes available. Note that the parking lot on the west side of the north basin is identified as a need, but no cost estimates have been developed.

#### PUBLIC INFRASTRUCTURE REHABILITATION PRIORITY PROJECTS

Project Priority Level	Project Location	Segment	Improvement Needed	Engineer's Estimate
1	Solano Street	at Main Street	Repair Storm Drain & Street Failures	\$ 90,000
2	Westside of Walters Road	Mammoth Way to Petersen Rd.	Rip out & replace asphalt walkway with concrete	\$ 50,000
3	Whispering Bay Lane	Francisco Dr. to Marina Blvd.	Repair Storm Drain & Street Failures	\$ 1,000,000
4	Civic Center Boulevard	at Almond St.	Repair Storm Drain & Street Failures	\$ 75,000
5	Elwood Street	Kellogg St. to School St.	Repair Storm Drain & Curb/gutter failures	\$ 590,000
6	Peterson Ranch Subdivision	Various locations	Repair Storm Drain	\$ 90,000
7	Gadwell Drive	Blossom Ave. to Scoter Way	Repair Storm Drain & Street Failures	<u>\$ 800,000</u>
			<b>TOTAL</b>	<b><u>\$ 2,695,000</u></b>
8	North Basin City Parking Lot	Driftwood Dr. to Solano St.	Full reconstruction	TBD

### **Executive Staff Priorities**

Based on operational knowledge and discussions with their teams, the Executive Management Team has developed a listing of priorities ***IF and WHEN new revenues become available***. These are presented in the table beginning on this page below.

Looking at these costs items, roughly \$830,000 annually on an ongoing basis is for staff positions; street rehab adds another \$1 million ongoing. The positions identified provide the capacity to address the more critical service demands identified by residents that participated in the Community Satisfaction Survey and heard at the town hall. The balance of nearly \$1.5 million is a combination of one-time investments in equipment, software and facilities. The impact on services if these positions are filled, follows after this table.

#### **FUNDING PRIORITIES AS NEW REVENUES ARE AVAILABLE**

<b>Ongoing Staffing – Part 1</b>	<b>Cost</b>
Police Officer	\$ 107,800
Police Detective	\$ 107,800
Public Safety Dispatcher I/II-II	\$ 75,700
Administrative Fire Captain	\$ 86,300
PW Maintenance Worker I/II-II	\$ 64,100
PW Maintenance Worker I/II-II	\$ 64,100
Engineering Technician	\$ 86,800
Economic Development Specialist	\$ 86,800
HR/Admin Support Specialist	\$ 86,800
Community Services Officer I/II-II	<u>\$ 63,400</u>
<b>PART ONE SUBTOTAL</b>	<b><u>\$ 829,600</u></b>
<b>Infrastructure, Facilities and Equipment – Part 2</b>	<b>Cost</b>
Dredging contribution (\$600K included FY2016-17)	\$ 600,000
Local street rehabilitation (ongoing)	\$1,000,000
Recreation Supervisor (pending new Director’s assessment)	\$ 77,500
Upgrade Public Safety Communications	\$ 373,000
Integrated Business Management System	\$ 273,000
City Hall refurbishment	<u>\$ 173,000</u>
<b>PART TWO SUBTOTAL</b>	<b><u>\$2,496,500</u></b>
<b>TOTAL</b>	<b><u>\$3,326,100</u></b>

### Part One Priorities: Positive Service-Level Impacts

The positive impact on services that can be provided to the community by having the ability to fill these select positions is discussed on the following pages.

#### ***Police – Police Officer (2)***

The two additional police officers (one generalist; one assigned to investigations) bring our police department sworn positions back up to pre-recession levels. These additional positions would allow specialty assignments to be filled, like traffic and proactive enforcement, while supporting our efforts to investigate crimes and close more cases in a timely manner.

The additional Public Safety Dispatcher would ensure that most shifts would have two assigned dispatchers at all time. Not only is this important for back-up, it provides the potential for expanding services to include 911 Emergency Medical Dispatch (EMD) services to the public as is currently provided by Fairfield and Vacaville, as well as all of Napa County.

#### ***Fire – Administrative Fire Captain (1)***

With the economy strong, the recruitment of volunteers to serve the day shift is challenging, given that volunteers have a “day job” in addition to the volunteer services provided to our community. By adding an Administrative Fire Captain to the paid staff of the department, coverage during day shifts would be assured (barring illness, disability and other leaves.)

#### ***Public Works – Maintenance Worker (2)***

The addition of two Public Works Maintenance positions brings maintenance staffing back up to pre-recession levels. The amount of street miles, storm drains, flood control channels, public areas, parks and other green spaces maintained by a total of 10 staff is still daunting, but manageable.

#### ***Public Works – Engineering Technician (1)***

The Engineering Division is staffed with two Associate Engineers, with registration as a City Engineer held by the Public Works & Building Director/City Engineer. There are many lower level engineering tasks that can be provided at the technical level including contract management, GIS system maintenance, CAD and related duties. By having an Engineering Technician as part of the division, time would be made available for the professional engineers to assume the higher level work of the program area. Ideally this would minimize the need for outside contract engineering support.

#### ***Development Services - Economic Development Specialist (1)***

Resources within the economic development program have been decimated with the loss of redevelopment. At its peak, this program had a Director, Project Manager, Marketing Manager, Intern, and half-time support from an Administrative Assistant. The proposed budget frees more time of the Development Services Director to focus on economic development activities, with 20% support from a Specialist level position. The addition of a position of Economic Development Specialist would increase this support from 20% to 100%. Examples of the type of support that this type of position could provide includes preparation of marketing materials, research, representation at business fairs and similar outreach efforts.

***Administrative Services – Human Resources Administrative Specialist (1)***

Currently, these services are provided by a Management Analyst with management support from the Assistant City Manager/Administrative Services Director. As a temporary measure tied to the reallocation of the Housing Specialist position to City Manager/City Clerk/HR Risk Management services, support equivalent to roughly 30% of a fulltime position will be provided to HR/Risk Management in this fiscal year. The addition of a permanent HR Administrative Specialist would provide full-time support. Having this capability would free the Management Analyst from the more routine tasks of the program area, which will improve service delivery within both HR and risk management services. As another “hat” of this position is PIO/Social Media Master, our overall presence on these platforms would be enhanced.

***Police – Community Service Officer (CSO) (1)***

This is a non-sworn position in the police department that would support a broad range of programs based on need. These areas of support range from code enforcement to property & evidence to crime prevention and community outreach. The City currently has three CSO positions with two serving in Code Enforcement and one in Property & Evidence. One common complaint and concern that was raised during the recent Town Hall meeting was the overall “cleanliness” of the community. This position would provide the capacity to enhance our code enforcement services as well as other non-sworn operations within the police department.

**SUMMARY**

Given the strategic planning process that we are in the middle of, this staff report, by necessity, hones in on the challenges that need to be addressed through this 18-month process that began at mid-year 2016. This should not take away from the significant accomplishments that have been made by our team in every operation of the City. The accomplishments of the past year, along with the work plans developed for FY 2016-17 are contained in Section C of the budget document.

For more detailed and expanded information on the Fiscal Year 2015-16 Annual Budget, key sections of the budget document to consider spending more time with include:

- **City Manager’s Message.**
- **A Section – Budget Guidelines**, which explains the budget document format, identifies budget objectives, and lists financial policies, all of which guided the preparation of the budget document.
- **B Section – Budget Overview**, which provides an Executive Summary of the FY 2016-17 Annual Budget with an emphasis on the General Fund. A comprehensive summary of revenue and expenditure trends is presented, as well as a summary of major service refinements to the departmental operating budgets.
- **C Section - Department Operating Budgets**, which includes program and staffing organization charts; departmental accomplishments, goals, work programs and service refinements; and supporting expenditure, staffing and funding data.
- **D Section – Major Capital Improvement Program**, which includes a listing of major capital improvement projects for the City, the same listing of projects cross sorted by funding source and project category, and a more detailed description and timing schedule for each individual project.

**NEXT STEPS**

Staff has prepared the resolutions for the formal adoption of the FY 2016-17 budget tonight, if no major changes are approved by Council. If major changes are approved, the resolutions will need to be brought back for adoption on June 28, 2016, but the Council should approve a budget in concept by consensus, so that staff can prepare changes to the resolutions.

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**RECOMMENDATION:** It is recommended that the Council/Agency/Authority:

1. Receive a staff presentation on the FY 2016-17 Annual Budget; and
2. Open the Public Hearing on the Annual Budget; and
3. Receive testimony; and
4. Close the Public Hearing; and
5. Provide staff with feedback about the proposed budget; and
6. Adopt Resolution No. 2016-\_\_: Adopting the Annual Budget for Fiscal Year 2016-17; and
7. Adopt Resolution No. SA 2016-\_\_: Adopting the Annual Budget for Fiscal Year 2016-17; and
8. Adopt Resolution No. HA 2016-\_\_: Adopting the Annual Budget for Fiscal Year 2016-17; and
9. Adopt Resolution No. 2016-\_\_: Adopting the Appropriations Limit for Fiscal Year 2016-17.

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**ATTACHMENTS:**

1. Resolution No. 2016-\_\_: Adopting the Annual Budget for Fiscal Year 2016-17.
2. Resolution No. SA 2016-\_\_: Adopting the Annual Budget for Fiscal Year 2016-17.
3. Resolution No. HA 2016-\_\_: Adopting the Annual Budget for Fiscal Year 2016-17.
4. Resolution No. 2016-\_\_: Adopting the Appropriations Limit for Fiscal Year 2016-17.

**RESOLUTION NO. 2016-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR 2016-17**

**WHEREAS**, all requisite public hearings relating to the budget have been duly held, and all necessary findings have been made.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL:**

**PART I**

**THAT** the amounts set forth for the purposes named herein shall, upon the adoption of this Resolution, become the budget for the City of Suisun City for Fiscal Year 2016-17; and

**PART II**

**THAT** the general provisions governing this Resolution shall be as follows:

**SECTION 1. APPROPRIATION OF THE FY 2016-17 ANNUAL BUDGET.** Monies are hereby appropriated from each of the several funds of the City to each department of the City in the amounts set forth herein for personnel services, supplies & services, interdepartmental charges, non-recurring costs, special activities, and capital improvements.

**SECTION 2. TRANSFERS BETWEEN APPROPRIATIONS AND INCREASE IN APPROPRIATIONS.**

- a. Consistent with the Financial Policies of the City that are contained in the City of Suisun City FY 2016-17 Annual Budget, any adjustments in the amounts appropriated for the purposes indicated herein at the department/fund level shall be made only upon the motion to amend this Resolution adopted by the affirmative votes of at least three members of the City Council. Administrative changes within the department/fund level may be made without the approval of the City Council pursuant to Section 2(d) of this Part.
- b. For accounting and auditing convenience, accounts may be administratively established to receive transfers of appropriations from department appropriations for capital improvements and special activities in two or more different funds for the same project.
- c. Department appropriations in Internal Service Funds (ISF) may be administratively adjusted, provided no amendment to this Resolution would be required to adjust the appropriation in the department receiving the service from the ISF.
- d. Any adjustments made pursuant to Subsections (a), (b) or (c) of this Section shall be made consistent with written guidelines established by the City Manager.

**SECTION 3. TRANSFER WITHIN AN APPROPRIATION.** The funds allocated to the respective accounting object classes comprising the total appropriation for each program or department are for purposes of budgeting consideration and convenience only and are not intended to constitute separate appropriations; provided, however, that funds allocated to an object class may be expended for the purposes of any other object class if such expenditures are within the written guidelines established by the City Manager.

**SECTION 4. CONTRADICTORY PROVISIONS OF PREVIOUS RESOLUTIONS.** Any other prior Resolution or provision thereof of the City Council respecting the appropriation and administration of the FY 2016-17 Annual Budget which is in contradiction with this Resolution is hereby superseded. Notwithstanding any other provisions of this Resolution, no funds appropriated into the Reserves of the City shall be expended, transferred, obligated, used, encumbered or otherwise disposed of except as specifically authorized by previously approved bonded indebtedness or until the City Council reallocates such appropriations by amending this Resolution as provided in Section 2(a) of this Part.

**SECTION 5. ADMINISTRATION.** The City Manager or his/her designee shall maintain all changes to this Resolution and shall cause to be filed with the City Clerk and the Administrative Services Director a copy of, and subsequent amendments to, this Resolution following its adoption by the City Council.

**SECTION 6. CLERICAL CORRECTIONS.** The adoption of this Resolution implements the motions and actions of the City Council with respect to the proposed Budget, as amended by those motions and actions, if any, for the direction in drafting this Resolution. By adoption of this Resolution, the City Council hereby directs responsible City staff members to make necessary technical and clerical corrections to this Resolution to implement the intent of the City Council. Such corrections shall not alter, in any manner, the substance or intent of the City Council's adoption of this Resolution.

**PART III**

**THAT** the following amounts are appropriated to the various departments for the purpose or purposes indicated:

**SECTION 010. GENERAL FUND**

TO: CITY MANAGER City Council, City Clerk, City Treasurer, City Manager	\$475,000
TO: ADMINISTRATIVE SERVICES DEPARTMENT Administrative Services Administration, Accounting, Utility Billing & Collection	902,600
TO: POLICE DEPARTMENT Police Administration, Police Support Services, Code Enforcement, Police Operations	5,550,100
TO: FIRE DEPARTMENT Fire Operations, Emergency Preparedness	1,100,000
TO: BUILDING & PUBLIC WORKS DEPARTMENT Building & Public Works Administration, Building Inspection, Engineering, Landscape Maintenance, Building Maintenance	\$1,510,000
TO: DEVELOPMENT SERVICES DEPARTMENT Economic Development, Planning	\$766,800
TO: RECREATION & COMMUNITY SERVICES DEPARTMENT Recreation, Community Center, Senior Center	\$959,600
TO: NON-DEPARTMENTAL DEPARTMENT Non-Departmental	<u>1,071,800</u>
<b>SUBTOTAL OPERATING &amp; CAPITAL</b>	<b>\$12,335,900</b>
TO: NON-DEPARTMENTAL Emergency Reserve	<u>1,902,000</u>
<b>SUBTOTAL RESERVES</b>	<b><u>\$1,902,000</u></b>
<b>TOTAL GENERAL FUND</b>	<b><u>\$14,237,900</u></b>

**SECTION 025. ASSET FORFEITURE FUND**

TO: POLICE DEPARTMENT Police Operations	<u>\$20,800</u>
<b>TOTAL POLICE DONATIONS FUND</b>	<b><u>\$20,800</u></b>

**SECTION 026. POLICE DONATIONS FUND**

TO: POLICE DEPARTMENT Police Operations	<u>\$20,300</u>
<b>TOTAL POLICE DONATIONS FUND</b>	<b><u>\$20,300</u></b>

**SECTION 050. FOURTH OF JULY CELEBRATION FUND**

TO: RECREATION & COMMUNITY SERVICES DEPARTMENT  
Special Events \$125,200

**TOTAL FOURTH OF JULY CELEBRATION FUND \$125,200**

**SECTION 051. CHRISTMAS EVENT FUND**

TO: RECREATION & COMMUNITY SERVICES DEPARTMENT  
Special Events \$31,600

**TOTAL CHRISTMAS EVENT FUND \$31,600**

**SECTION 052. OTHER EVENTS FUND**

TO: RECREATION & COMMUNITY SERVICES DEPARTMENT  
Special Events \$40,700

**TOTAL OTHER EVENTS FUND \$40,700**

**SECTION 053. FIREWORKS SALES ENFORCEMENT FUND**

TO: RECREATION & COMMUNITY SERVICES DEPARTMENT  
Special Events \$32,100

**TOTAL FIREWORKS SALES ENFORCEMENT FUND \$32,100**

**SECTION 105. GAS TAX FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT  
Street Maintenance \$851,200

**TOTAL GAS TAX FUND \$851,200**

**SECTION 115. TRANSPORTATION CAPITAL PROJECTS FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT  
Capital Improvements \$731,500

**TOTAL TRANSPORTATION CAPITAL FUND \$731,500**

**SECTION 116. SSWA STREET REPAIR FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT  
Capital Improvements \$118,100

**TOTAL SSWA STREET REPAIR FUND \$118,100**

**SECTION 117. TRAIN DEPOT O&M FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT  
Train Depot O&M \$81,900

**TOTAL TRAIN DEPOT O&M FUND \$81,900**

**SECTION 120. OFF-SITE STREET IMPROVEMENT PROGRAM FUND**

TO: ADMINISTRATIVE SERVICES DEPARTMENT  
Interfund Transfers \$93,100

**TOTAL OFF-SITE STREET IMP PROGRAM FUND \$93,100**

**SECTION 125. TRAFFIC SAFETY FUND**

TO: ADMINISTRATIVE SERVICES DEPARTMENT \$93,600  
Interfund Transfers

**TOTAL TRAFFIC SAFETY FUND \$93,600**

**SECTION 130. AB 939 SOLID WASTE DIVERSION FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$67,600  
Waste Reduction & Recycling

**TOTAL AB 939 SOLID WASTE DIVERSION FUND \$67,600**

**SECTION 132. RECYCLING CONTAINER GRANT FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$17,800  
Waste Reduction & Recycling

**TOTAL RECYCLING CONTAINER GRANT FUND \$17,800**

**SECTION 137. BAYREN FUND**

TO: DEVELOPMENT SERVICES DEPARTMENT \$51,700  
BayREN

**TOTAL BAYREN FUND \$51,700**

**SECTION 138. DOWNTOWN WATERFRONT SPEC PLAN GRANT FUND**

TO: DEVELOPMENT SERVICES DEPARTMENT \$21,800  
Downtown Waterfront Specific Plan

**TOTAL BAYREN FUND \$21,800**

**SECTION 139. HOUSEHOLD HAZARDOUS WASTE PROGRAM FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$5,100  
Waste Reduction & Recycling

**TOTAL HOUSEHOLD HAZARDOUS WASTE PROG. FUND \$5,100**

**SECTION 142. BOATING SAFETY GRANT FUND**

TO: POLICE DEPARTMENT \$52,900  
Police Operations

**TOTAL BOATING SAFETY GRANT FUND \$52,900**

**SECTION 147. TRAFFIC TOWING FUND**

TO: ADMINISTRATIVE SERVICES DEPARTMENT \$48,100  
Interfund Transfers

**TOTAL TRAFFIC TOWING FUND \$48,100**

**SECTION 150. BJA SAFETY EQUIPMENT GRANT FUND**

TO: POLICE DEPARTMENT \$200  
Police Operations

**TOTAL BJA SAFETY EQUIPMENT GRANT FUND \$200**

**SECTION 152. SCHOOL RESOURCE OFFICER GRANT FUND**

TO: POLICE DEPARTMENT \$137,800  
Police Operations

**TOTAL SCHOOL RESOURCE OFFICER GRANT FUND \$137,800**

**SECTION 153. SUPPLEMENTAL LAW ENF. SVCS. GRANT FUND**

TO: POLICE DEPARTMENT \$100,000  
Police Operations

**TOTAL SUPPLEMENT LAW ENF. SVCS. GRANT FUND \$100,000**

**SECTION 158. ALCOHOL TOBACCO & OTHER DRUGS GRANT FUND**

TO: RECREATION & COMMUNITY SERVICES \$74,600  
DEPARTMENT  
Recreation

**TOTAL ALCOHOL TOBACCO & OTH DRGS GRANT FUND \$74,600**

**SECTION 161. FIREFIGHTER ASSISTANCE GRANT FUND**

TO: FIRE DEPARTMENT \$4,100  
Firefighter Equipment

**TOTAL FIGHTERFIGHTER ASSISTANCE GRANT FUND \$4,100**

**SECTION 169. CDBG/SR. HOUSING FEASIBILITY STUDY FUND**

TO: DEVELOPMENT SERVICES DEPARTMENT \$3,200  
Planning

**TOTAL CDBG/SR. HOUSING FEASIBILITY STUDY FUND \$3,200**

**SECTION 171. PROPOSITION 49 AFTER-SCHOOL PROGRAM GRANT FUND**

TO: RECREATION & COMMUNITY SERVICES \$228,900  
DEPARTMENT  
Recreation

**TOTAL PROP. 49 AFTER-SCHOOL PROG. GRANT FUND \$228,900**

**SECTION 180. NUISANCE ABATEMENT FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$24,900  
Foreclosure Maintenance

**TOTAL NUISANCE ABATEMENT FUND \$24,900**

**SECTION 182. PICH GRANT FUND**

TO: DEVELOPMENT SERVICES DEPARTMENT \$168,000  
PICH Grant

**TOTAL STORM DRAIN & FLD. CHANNEL MAINT. FUND \$168,000**

**SECTION 185. SEWER MAINTENANCE FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$217,000  
Capital Improvements

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$2,102,000  
Sewer Maintenance

**TOTAL SEWER MAINTENANCE FUND \$2,319,000**

<b>SECTION 190. STORM DRAIN &amp; FLOOD CHANNEL MAINT. FUND</b>		
TO: BUILDING & PUBLIC WORKS DEPARTMENT Storm Drain & Flood Control Maintenance		<u>\$201,100</u>
<b>TOTAL STORM DRAIN &amp; FLD. CHANNEL MAINT. FUND</b>		<b><u>\$201,100</u></b>
<b>SECTION 210. NORTH BAY AQUEDUCT DEBT SERVICE FUND</b>		
TO: ADMINISTRATIVE SERVICES DEPARTMENT Debt Service		<u>\$86,800</u>
<b>TOTAL NORTH BAY AQUEDUCT DEBT SERVICE FUND</b>		<b><u>\$86,800</u></b>
<b>SECTION 211. VEHICLE ACQUISITION DEBT SERVICE FUND</b>		
TO: ADMINISTRATIVE SERVICES DEPARTMENT Debt Service		<u>\$168,900</u>
<b>TOTAL VEHICLE ACQUISITION DEBT SERVICE FUND</b>		<b><u>\$168,900</u></b>
<b>SECTION 222. VICTORIAN HARBOR II DEBT SERVICE FUND</b>		
TO: ADMINISTRATIVE SERVICES DEPARTMENT Debt Service		<u>\$54,500</u>
<b>TOTAL VICTORIAN HARBOR II DEBT SERVICE FUND</b>		<b><u>\$54,500</u></b>
<b>SECTION 231. HIGHWAY 12 DEBT SERVICE FUND</b>		
TO: ADMINISTRATIVE SERVICES DEPARTMENT Debt Service		<u>\$347,800</u>
<b>TOTAL HIGHWAY 12 DEBT SERVICE FUND</b>		<b><u>\$347,800</u></b>
<b>SECTION 300. PARK DEVELOPMENT FUND</b>		
TO: BUILDING & PUBLIC WORKS DEPARTMENT Capital Improvements		\$3,600
TO: ADMINISTRATIVE SERVICES DEPARTMENT Interfund Transfers		<u>\$75,100</u>
<b>TOTAL PARK DEVELOPMENT FUND</b>		<b><u>\$78,700</u></b>
<b>SECTION 320. MUNICIPAL FACILITIES IMPROVEMENT FUND</b>		
TO: BUILDING & PUBLIC WORKS DEPARTMENT Capital Improvements		<u>\$170,700</u>
<b>TOTAL MUNICIPAL FACILITIES IMPROVEMENT FUND</b>		<b><u>\$170,700</u></b>
<b>SECTION 337. WALMART MITIGATION PROJECTS FUND</b>		
TO: BUILDING & PUBLIC WORKS DEPARTMENT Capital Improvements		<u>\$595,200</u>
<b>TOTAL WALMART MITIGATION PROJECTS FUND</b>		<b><u>\$595,200</u></b>
<b>SECTION 340. DREDGING FUND</b>		
TO: BUILDING & PUBLIC WORKS DEPARTMENT Capital Improvements		<u>\$1,691,800</u>
<b>TOTAL WALMART MITIGATION PROJECTS FUND</b>		<b><u>\$1,691,800</u></b>

**SECTION 420. LAWLER RANCH MAD FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$2,000  
Capital Improvements

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$738,100  
Public Works Maintenance

**TOTAL LAWLER RANCH MAD FUND \$740,100**

**SECTION 422. MARINA VILLAGE DREDGING MAD FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$52,100  
Public Works Maintenance

**TOTAL MARINA VILLAGE DREDGING MAD FUND \$52,100**

**SECTION 425. BLOSSOM MEADOWS MAD FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$22,900  
Public Works Maintenance

**TOTAL BLOSSOM MEADOWS MAD FUND \$22,900**

**SECTION 430. HERITAGE PARK MAD FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$175,100  
Public Works Maintenance

**TOTAL HERITAGE PARK MAD FUND \$175,100**

**SECTION 435. MONTEBELLO VISTA MAD FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$35,700  
Public Works Maintenance

**TOTAL MONTEBELLO VISTA MAD FUND \$35,700**

**SECTION 445. PETERSON RANCH MAD FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$165,000  
Public Works Maintenance

**TOTAL PETERSON RANCH MAD FUND \$165,000**

**SECTION 446. PETERSON RANCH CFD NO. 1 FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$108,000  
Public Works Maintenance

**TOTAL PETERSON RANCH CFD NO. 1 FUND \$108,000**

**SECTION 448. RAILROAD AVENUE MAD FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$39,100  
Public Works Maintenance

**TOTAL RAILROAD AVENUE MAD FUND \$39,100**

**SECTION 449. VICTORIAN HARBOR DREDGING MAD FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$100,000  
Public Works Maintenance

**TOTAL VICTORIAN HARBOR DREDGING MAD FUND \$100,000**

**SECTION 453. VICTORIAN HARBOR MAD ZONE A FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$162,800  
Public Works Maintenance

**TOTAL VICTORIAN HARBOR MAD ZONE A FUND \$162,800**

**SECTION 454. VICTORIAN HARBOR MAD ZONE B FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$59,000  
Public Works Maintenance

**TOTAL VICTORIAN HARBOR MAD ZONE B FUND \$59,000**

**SECTION 455. VICTORIAN HARBOR MAD ZONES C & D FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$250,200  
Public Works Maintenance

**TOTAL VICTORIAN HARBOR MAD ZONES C & D FUND \$250,200**

**SECTION 458. VICTORIAN HARBOR MAD ZONE E FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$105,900  
Public Works Maintenance

**TOTAL VICTORIAN HARBOR MAD ZONE E FUND \$105,900**

**SECTION 459. VICTORIAN HARBOR MAD ZONE F FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$326,100  
Public Works Maintenance

**TOTAL VICTORIAN HARBOR MAD ZONE F FUND \$326,100**

**SECTION 460. HIGHWAY 12 LANDSCAPE CONTRACT FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$47,700  
Public Works Maintenance

**TOTAL HIGHWAY 12 LANDSCAPE CONTRACT FUND \$47,700**

**SECTION 461. SUISUN CITY CFD NO. 2 FUND**

TO: ADMINISTRATIVE SERVICES DEPARTMENT \$498,100  
Interfund Transfers

**TOTAL SUISUN CITY CFD NO. 2 FUND \$498,100**

**SECTION 462. CFD NO. 2 TAX ZONE 2 (MCCOY CREEK) FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$18,900  
Public Works Maintenance

**TOTAL CFD NO. 2 TAX ZONE 2 (MCCOY CREEK) FUND \$18,900**

**SECTION 464. MCCOY CREEK PARKING ASSESSMENT DISTRICT FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$35,400  
Public Works Maintenance

**TOTAL MCCOY CREEK PARKING ASSESS. DIST. FUND \$35,400**

**SECTION 465. CFD NO. 2 TAX ZONE 1 (AMBERWOOD) FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$75,400  
Public Works Maintenance

**TOTAL CFD NO. 2 TAX ZONE 1 (AMBERWOOD) FUND \$75,400**

**SECTION 466. CFD NO. 2 TAX ZONE 3 (PETERSON RANCH) FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$55,700  
Public Works Maintenance

**TOTAL CFD NO. 2 TAX ZONE 3 (PETERSON RANCH) FUND \$55,700**

**SECTION 467. CFD NO. 2 TAX ZONE 5 (SUMMERWOOD) FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$25,600  
Public Works Maintenance

**TOTAL CFD NO. 2 TAX ZONE 5 (SUMMERWOOD) FUND \$25,600**

**SECTION 468. CFD NO. 2 TAX ZONE 6 (WALMART) FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$25,200  
Public Works Maintenance

**TOTAL CFD NO. 2 TAX ZONE 6 (WALMART) FUND \$25,200**

**SECTION 469. SUISUN CITY CFD NO. 3 FUND**

TO: ADMINISTRATIVE SERVICES DEPARTMENT \$63,100  
Interfund Transfers

**TOTAL SUISUN CITY CFD NO. 3 FUND \$63,100**

**SECTION 705. VEHICLE MAINTENANCE FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$156,900  
Public Works Maintenance

**TOTAL VEHICLE MAINTENANCE FUND \$156,900**

**SECTION 706. VEHICLE ACQUISITION FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$2,258,000  
Capital Improvements, Capital Replacement Reserve

**TOTAL VEHICLE ACQUISITION FUND \$2,258,000**

**SECTION 710. COMPUTER NETWORK MAINTENANCE FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$461,800  
Information Technology, Capital Replacement Reserve

**TOTAL COMPUTER NETWORK MAINTENANCE FUND \$461,800**

**SECTION 713. PUBLIC WORKS MAINTENANCE FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$1,066,300  
Public Works Maintenance

**TOTAL PUBLIC WORKS MAINTENANCE FUND \$1,066,300**

**SECTION 715. LIABILITY SELF-INSURANCE FUND**

TO: ADMINISTRATIVE SERVICES DEPARTMENT \$507,900  
Liability Self-Insurance

**TOTAL LIABILITY SELF-INSURANCE FUND** \$507,900

**SECTION 721. RECREATION TRUST FUND**

TO: RECREATION & COMMUNITY SERVICES \$34,100  
DEPARTMENT  
Recreation

**TOTAL RECREATION TRUST FUND** \$34,100

**SECTION 750. WORKERS' COMPENSATION SELF-INSURANCE FUND**

TO: ADMINISTRATIVE SERVICES DEPARTMENT \$752,000  
Workers' Compensation Self-Insurance

**TOTAL WORKERS' COMP. SELF-INSURANCE FUND** \$752,000

**SECTION 765. UNEMPLOYMENT SELF-INSURANCE FUND**

TO: ADMINISTRATIVE SERVICES DEPARTMENT \$38,100  
Unemployment Self-Insurance

**TOTAL UNEMPLOYMENT SELF-INSURANCE FUND** \$38,100

**SECTION 908. ASSET MANAGEMENT FUND**

TO: DEVELOPMENT SERVICES DEPARTMENT \$40,300  
Asset Management

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$30,800  
Lawler House Maintenance, Rail Station Maintenance

**TOTAL ASSET MANAGEMENT FUND** \$71,100

**SECTION 909. MARINA OPERATIONS FUND**

TO: RECREATION & COMMUNITY SERVICES \$501,100  
DEPARTMENT  
Marina Operations

**TOTAL MARINA OPERATIONS FUND** \$501,100

**SECTION 919. MARINA FUEL FUND**

TO: RECREATION & COMMUNITY SERVICES \$40,900  
DEPARTMENT  
Marina Fuel

**TOTAL MARINA FUEL FUND** \$40,900

**SECTION 974. HARBOR THEATER FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$28,600  
Harbor Theater Maintenance

**TOTAL HARBOR THEATER FUND** \$28,600

**PASSED AND ADOPTED** by the City Council of the City of Suisun City at a regular meeting thereof held on the \_\_\_\_ day of June 2016 by the following vote:

**AYES:** Councilmembers:  
**NOES:** Councilmembers:  
**ABSENT:** Councilmembers:  
**ABSTAIN:** Councilmembers:

**WITNESS** my hand and seal of the said City this \_\_\_\_ day of June 2016.

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Donna Pock, CMC  
Deputy City Clerk

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**RESOLUTION NO. SA 2016-\_\_**

**A RESOLUTION OF THE SUISUN CITY COUNCIL ACTING AS THE SUCCESSOR AGENCY TO THE  
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY  
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR 2016-17**

**WHEREAS**, all requisite public hearings relating to the budget have been duly held, and all necessary findings have been made.

**NOW, THEREFORE, BE IT RESOLVED BY THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY**

**PART I**

**THAT** pursuant to Section 33606 of the California Health & Safety Code, redevelopment agencies are required to adopt administrative and accounting procedures consistent with the city or county government with which they are associated. Accordingly the Successor Agency to the Redevelopment Agency of the City of Suisun City (hereinafter "Agency") is required to adopt and administer its Annual Budget in a manner consistent with the procedure used by the City of Suisun City (hereinafter "City").

**THAT** the amounts set forth for the purposes named herein shall, upon the adoption of this Resolution, become the budget for the Agency for Fiscal Year 2016-17; and,

**PART II**

**THAT** the general provisions governing this Resolution shall be as follows:

**SECTION 1. APPROPRIATION OF THE FY 2016-17 BUDGET.** Monies are hereby appropriated from each of the several funds of the Agency to each department of the Agency in the amounts set forth herein for personnel services, supplies & services, interdepartmental charges, non-recurring costs, debt service, capital improvements, and special projects. The Agency determines that funds expended from the Housing Set-Aside Fund for planning and administrative expenditures are necessary for the production, improvement and preservation of low- and moderate-income housing for FY 2016-17.

**SECTION 2. TRANSFERS BETWEEN APPROPRIATIONS AND INCREASE IN APPROPRIATIONS.**

- a. Consistent with the Financial Policies of the Agency that are contained in the City of Suisun City FY 2016-17 Annual Budget, any adjustments in the amounts appropriated for the purposes indicated herein at the department/fund level shall be made only upon the motion to amend this Resolution adopted by the affirmative votes of at least three members of a quorum of the Agency Board. Administrative changes within the department/fund level may be made without the approval of the Agency Board pursuant to Subsection (d) of this Section.
- b. For accounting and auditing convenience, accounts may be administratively established to receive transfers of appropriations from department appropriations for capital improvements and special projects in two or more different funds for the same project.

c. Any adjustments made pursuant to Subsections (a) or (b) of this Section shall be made consistent with written guidelines established by the City Manager of the City.

**SECTION 3. TRANSFER WITHIN AN APPROPRIATION.** The funds allocated to the respective accounting object classes comprising the total appropriation for each program or department are for purposes of budgeting consideration and convenience only and are not intended to constitute separate appropriations; provided, however, that funds allocated to an object class may be expended for the purposes of any other object class if such expenditures are within the written guidelines established by the City Manager.

**SECTION 4. CONTRADICTORY PROVISIONS OF PREVIOUS RESOLUTIONS.** Any other prior Resolution or provision thereof of the Agency respecting the appropriation and administration of the FY 2016-17 Budget which is in contradiction with this Resolution is hereby superseded. Notwithstanding any other provisions of this Resolution, no funds appropriated into the Reserves of the Agency shall be expended, transferred, obligated, used, encumbered or otherwise disposed of except as specifically authorized by previously approved bonded indebtedness or until the Agency Board reallocates such appropriations by amending this Resolution as provided in Subsection 2(a) of this Part.

**SECTION 5. ADMINISTRATION.** The Executive Director or his/her designee shall maintain all changes to this Resolution and shall cause to be filed with the Agency Secretary and the Finance Officer a copy of, and subsequent amendments to, this Resolution following its adoption by the Agency Board.

**SECTION 6. CLERICAL CORRECTIONS.** The adoption of this Resolution implements the motions and actions of the Agency Board with respect to the proposed Budget, as amended by those motions and actions, if any, for the direction in drafting this Resolution. By adoption of this Resolution, the Agency Board hereby directs responsible Agency staff members to make necessary technical and clerical corrections to this Resolution to implement the intent of the Agency Board. Such corrections shall not alter, in any manner, the substance or intent of the Agency Board's adoption of this Resolution.

**PART III**

**THAT** the following amounts are appropriated to the various departments for the purpose or purposes indicated:

**SECTION 901. SA ADMINISTRATION FUND**

TO:	DEVELOPMENT SERVICES DEPARTMENT Successor Agency Administration	<u>\$250,000</u>
	<b>TOTAL SA ADMINISTRATION FUND</b>	<b><u>\$250,000</u></b>

**SECTION 902. SA RECOGNIZED OBLIGATIONS FUND**

TO:	DEVELOPMENT SERVICES DEPARTMENT Successor Agency Recognized Obligations	<u>\$4,742,900</u>
	<b>TOTAL SA RECOGNIZED OBLIGATIONS FUND</b>	<b><u>\$4,742,900</u></b>

**SECTION 903. SA HOUSING AGENCY FUND**

TO: DEVELOPMENT SERVICES DEPARTMENT \$1,186,600  
Successor Housing Agency

**TOTAL SA RECOGNIZED OBLIGATIONS FUND \$1,186,600**

**PASSED AND ADOPTED** at the Regular Meeting of the City Council Acting as the Successor Agency to the Redevelopment Agency of the City of Suisun City duly held on Tuesday, the \_\_th day of June 2016, by the following vote:

- AYES:** Board Members:
- NOES:** Board Members:
- ABSENT:** Board Members:
- ABSTAIN:** Board Members:

**WITNESS** my hand and seal of the said Agency this \_\_th day of June 2016.

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Donna Pock, CMC  
Deputy City Clerk

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**RESOLUTION NO. HA 2016-\_\_**

**RESOLUTION OF THE SUISUN CITY HOUSING AUTHORITY ADOPTING  
THE ANNUAL BUDGET FOR THE FISCAL YEAR 2016-17**

**WHEREAS**, all requisite public hearings relating to the budget have been duly held, and all necessary findings have been made.

**NOW, THEREFORE, BE IT RESOLVED BY THE SUISUN CITY HOUSING AUTHORITY:**

**PART I**

**THAT** in order to ensure that administrative and accounting procedures consistent with the City's practices are utilized, Suisun City Housing Authority (hereinafter "Authority") hereby adopts its Annual Budget in a manner consistent with the procedure used by the City of Suisun City (hereinafter "City").

**THAT** the amounts set forth for the purposes named herein shall, upon the adoption of this Resolution, become the budget for the Authority for Fiscal Year 2016-17; and,

**PART II**

**THAT** the general provisions governing this Resolution shall be as follows:

**SECTION 1. APPROPRIATION OF THE FY 2016-17 BUDGET.** Monies are hereby appropriated from each of the several funds of the Authority to each department of the Authority in the amounts set forth herein for personnel services, supplies & services, interdepartmental charges, non-recurring costs, debt service, capital improvements, and special projects.

**SECTION 2. TRANSFERS BETWEEN APPROPRIATIONS AND INCREASE IN APPROPRIATIONS.**

- a. Consistent with the Financial Policies of the Authority that are contained in the City of Suisun City FY 2016-17 Annual Budget, any adjustments in the amounts appropriated for the purposes indicated herein at the department/fund level shall be made only upon the motion to amend this Resolution adopted by the affirmative votes of at least three members of the Authority Board. Administrative changes within the department/fund level may be made without the approval of the Authority Board pursuant to Subsection (d) of this
- b. For accounting and auditing convenience, accounts may be established to receive transfers of appropriations from department appropriations for capital improvements & special projects in two or more different funds for the same project.

c. Any adjustments made pursuant to Subsections (a) or (b) of this Section shall be made consistent with written guidelines established by the City Manager of the City.

**SECTION 3. TRANSFER WITHIN AN APPROPRIATION.** The funds allocated to the respective accounting object classes comprising the total appropriation for each program or department are for purposes of budgeting consideration and convenience only and are not intended to constitute separate appropriations; provided, however, that funds allocated to an object class may be expended for the purposes of any other object class if such expenditures are within the written guidelines established by the City Manager.

**SECTION 4. CONTRADICTORY PROVISIONS OF PREVIOUS RESOLUTIONS.** Any other prior Resolution or provision thereof of the Authority respecting the appropriation and administration of the FY 2016-17 Budget which is in contradiction with this Resolution is hereby superseded. Notwithstanding any other provisions of this Resolution, no funds appropriated into the Reserves of the Authority shall be expended, transferred, obligated, used, encumbered or otherwise disposed of except as specifically authorized by previously approved bonded indebtedness or until the Authority Board reallocates such appropriations by amending this Resolution as provided in Subsection 2(a) of this Part.

**SECTION 5. ADMINISTRATION.** The Executive Director or his/her designee shall maintain all changes to this Resolution and shall cause to be filed with the Authority Secretary and the Finance Officer a copy of, and subsequent amendments to, this Resolution following its adoption by the Authority and actions of the Authority Board with respect to the proposed Budget, as amended by those motions and actions, if any, for the direction in drafting this Resolution. By adoption of this Resolution, the Authority Board hereby directs responsible Authority staff members to make necessary technical and clerical corrections to this Resolution to implement the intent of the Authority Board. Such corrections shall not alter, in any manner, the substance or intent of the Authority Board's adoption of this Resolution.

### **PART III**

**THAT** the following amounts are appropriated to the various departments for the purpose or purposes indicated:

#### **SECTION 907. HA ALMOND GARDENS FUND**

TO:	DEVELOPMENT SERVICES DEPARTMENT Affordable Housing	\$286,600
TO:	ADMINISTRATIVE SERVICES DEPARTMENT Interfund Transfers	<u>\$65,000</u>
	<b>TOTAL RDA ALMOND GARDENS FUND</b>	<b><u>\$351,600</u></b>

**SECTION 932. HA SECTION 8 OPERATING FUND**

TO: DEVELOPMENT SERVICES DEPARTMENT  
Housing \$1,999,800

**TOTAL HA SECTION 8 OPERATING FUND \$1,999,800**

**SECTION 937. HA HOME REHABILITATION LOAN FUND**

TO: DEVELOPMENT SERVICES DEPARTMENT  
Housing \$150,500

**TOTAL HA HOME REHABILITATION LOAN FUND \$150,500**

**SECTION 937. HA HOME REHABILITATION LOAN FUND**

TO: DEVELOPMENT SERVICES DEPARTMENT  
Housing \$150,500

**TOTAL HA HOME REHABILITATION LOAN FUND \$150,500**

**SECTION 945. HA ADMINISTRATION FUND**

TO: DEVELOPMENT SERVICES DEPARTMENT  
Housing \$238,900

**TOTAL HA ADMINISTRATION FUND \$238,900**

**PASSED AND ADOPTED** at the Regular Meeting of the Suisun City Housing Authority City duly held on Tuesday, the \_\_th day of June 2016, by the following vote:

**AYES:** Board Members:

**NOES:** Board Members:

**ABSENT:** Board Members:

**ABSTAIN:** Board Members:

**WITNESS** my hand and seal of the said Housing Authority this \_\_th day of June 2016.

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Donna Pock, CMC  
Deputy City Clerk

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**RESOLUTION NO. 2016-\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
ADOPTING THE APPROPRIATIONS LIMIT FOR FY 2016-17**

**WHEREAS**, on November 6, 1979, the voters of California added Article XIII B to the State Constitution, placing limitations on the appropriations of the proceeds of taxes generated by state and local governments; and

**WHEREAS**, Article XIII B and Proposition 111 provide that the appropriations limit for the Fiscal Year 2015-16 be calculated by adjusting the base year appropriations of Fiscal Year 1978-79 for changes in the California per capita income, as well as the population percentage change for Suisun City; and

**WHEREAS**, the City of Suisun City has complied with all of the provisions of Article XIII B in determining the appropriations limit for Fiscal Year 2016-17.

**NOW, THEREFORE, BE IT RESOLVED** that the appropriations subject to limitation for the City of Suisun City shall be as follows:

Appropriation Limit Fiscal Year 2016-17	\$15,817,810
Appropriations Subject to Limit	<u>6,411,500</u>
Balance Over (Under) Available Limit	<u>(\$ 9,406,310)</u>

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Suisun City, duly held on the 21<sup>st</sup> day of June 2016 by the following vote:

**AYES:** Councilmembers: \_\_\_\_\_  
**NOES:** Councilmembers: \_\_\_\_\_  
**ABSENT:** Councilmembers: \_\_\_\_\_  
**ABSTAIN:** Councilmembers: \_\_\_\_\_

**WITNESS** my hand and the seal of said City this 21<sup>st</sup> day of June 2016.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk

**GANN APPROPRIATIONS LIMIT**

**EXHIBIT A: Allocation of Revenues for Gann Limit Calculation**

<u>Budget Activity</u>	<u>Proceeds of Taxes</u>	<u>Non-Proceeds</u>	<u>Total</u>
Beginning Balance	\$ -	\$ 2,998,000	\$ 2,998,000
Property Taxes	\$ 4,076,700	\$ -	\$ 4,076,700
Transient Occup Tax	\$ 360,500		\$ 360,500
Sales & Use Taxes	\$ 1,664,300	\$ -	\$ 1,664,300
Property Transfer Taxes	\$ 80,000	\$ -	\$ 80,000
Business License Taxes	\$ 230,000	\$ -	\$ 230,000
Off-Highway Motor Vehicle	\$ -	\$ -	\$ -
Franchise Fees	\$ -	\$ 876,200	\$ 876,200
In Lieu Sales Tax	\$ -	\$ -	\$ -
Licenses & Permits	\$ -	\$ 148,900	\$ 148,900
Fines & Forfeitures	\$ -	\$ 227,500	\$ 227,500
Use of Money and Property	\$ -	\$ 43,000	\$ 43,000
Intergovernmental Revenues	\$ -	\$ 838,600	\$ 838,600
Charges for Services	\$ -	\$ 1,114,400	\$ 1,114,400
Intragovernmental Revenues	\$ -	\$ 1,318,400	\$ 1,318,400
Miscellaneous Revenues	\$ -	\$ 20,200	\$ 20,200
<b>Total Resources</b>	<b>\$ 6,411,500</b>	<b>\$ 7,585,200</b>	<b>\$ 13,996,700</b>
<b>Total Use of Resources</b>			
Operating Costs	\$ 6,411,500	\$ 4,407,700	\$ 10,819,200
Capital Costs	\$ -	\$ 39,900	\$ 39,900
Transfers to Other Funds	\$ -	\$ 274,100	\$ 274,100
Debt Service Costs	\$ -	\$ -	\$ -
Contingencies & Reserves	\$ -	\$ 2,206,600	\$ 2,206,600
<b>Total Use of Resources</b>	<b>\$ 6,411,500</b>	<b>\$ 6,928,300</b>	<b>\$ 13,339,800</b>

**GANN APPROPRIATIONS LIMIT**

**EXHIBIT B: Calculation of Gann Spending Limit**

<b>Fiscal Year</b>	<b>CPI/PCI</b>	<b>Population</b>	<b>Allowed Limit</b>	<b>Proceeds of Taxes</b>
1985-86	1.0374	1.0222	\$ 2,444,778	\$ 1,642,502
1986-87	1.0230	1.1081	\$ 2,771,366	\$ 1,455,056
1987-88	1.0347	1.0688	\$ 3,064,819	\$ 1,548,634
1988-89	1.0466	1.0642	\$ 3,413,570	\$ 1,856,964
1989-90	1.0519	1.0949	\$ 3,931,495	\$ 2,095,784
1990-91	1.0421	1.0993	\$ 4,503,844	\$ 2,436,169
1991-92	1.0414	1.0589	\$ 4,966,562	\$ 2,413,941
1992-93	1.0162	1.0333	\$ 5,215,086	\$ 2,280,000
1993-94	1.0272	1.0245	\$ 5,488,181	\$ 2,290,000
1994-95	1.0071	1.0329	\$ 5,708,991	\$ 2,292,331
1995-96	1.0472	1.0354	\$ 6,190,092	\$ 2,385,800
1996-97	1.0467	1.0160	\$ 6,582,836	\$ 2,304,000
1997-98	1.0467	1.0163	\$ 7,002,566	\$ 2,435,010
1998-99	1.0415	1.0175	\$ 7,420,803	\$ 2,644,030
1999-00	1.0453	1.0222	\$ 7,929,170	\$ 2,782,240
2000-01	1.0491	1.0196	\$ 8,481,535	\$ 3,152,650
2001-02	1.0782	1.0099	\$ 9,235,324	\$ 3,483,510
2002-03	0.9873	1.0100	\$ 9,209,216	\$ 3,379,230
2003-04	1.0231	1.0103	\$ 9,518,995	\$ 3,189,640
2004-05	1.0328	1.0197	\$ 10,024,893	\$ 3,310,280
2005-06	1.0526	1.0085	\$ 10,641,896	\$ 4,057,440
2006-07	1.0396	1.0053	\$ 11,121,951	\$ 4,556,720
2007-08	1.0442	1.0123	\$ 11,756,387	\$ 4,490,400
2008-09	1.0429	1.0122	\$ 12,410,317	\$ 4,498,800
2009-10	1.0062	1.0294	\$ 12,854,387	\$ 4,279,800
2010-11	0.9746	1.0061	\$ 12,604,306	\$ 3,902,700
2011-12	1.0251	0.9985	\$ 12,901,293	\$ 3,957,300
2012-13	1.0377	0.9995	\$ 13,380,978	\$ 4,270,900
2013-14	1.0512	1.0042	\$ 14,125,161	\$ 4,051,300
2014-15	0.9977	1.0063	\$ 14,181,457	\$ 4,481,300
2015-16	1.0382	1.0105	\$ 14,877,782	\$ 5,941,800
2016-17	1.0537	1.0090	\$ 15,817,810	\$ 6,411,500

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## AGENDA TRANSMITTAL

**MEETING DATE:** June 6, 2016

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**CITY AGENDA ITEM:** Council Adoption of Resolution No. 2016-\_\_\_: Adopting a Resolution of the Suisun City Council Confirming its Intent to Sell City Property Located at the Northeast Corner of Marina Boulevard and Driftwood Drive.

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**FISCAL IMPACT:** There would be no fiscal impact as a result of this action. The potential future sale of the property would provide one-time revenue to the City's General Fund.

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**BACKGROUND:** The City owns property located at the southeast corner of Highway 12 and Marina Boulevard totaling approximately 8.76 acres (the "Property"). A portion of this Property has been required for use associated with mitigation measures for improvements to Highway 12 and the Grizzly Island Trail Project. However, there is a remainder portion of this property that is developable, and is currently zoned for low-density residential development pursuant to the Downtown Waterfront Specific Plan. In March of 2016, staff was directed to take the steps necessary to create a legal parcel in order to prepare this developable portion of the property for sale. The site has been surveyed, a legal description has been created, and the developable parcel will contain 3.30 acres at the northeast corner of Marina Boulevard and Driftwood Drive (the "Developable Parcel"). A map of the Property and an exhibit highlighting the Developable Parcel are attached for reference.

---

**STAFF REPORT:** There are several steps required of the City in order to proceed with the potential sale of the Developable Parcel. On June 6, 2016, the City Council adopted a resolution of intent to sell the Developable Parcel that initiated the process. The resolution of intent fixed a time for a public hearing on June 21, 2016. The public hearing has been properly noticed and shall provide the opportunity to hear protests regarding the potential sale. If no protests are received, or the City Council overrules the protests by a four-fifths vote of its members, it may proceed with the sale.

Further, prior to the sale of property, the Planning Commission must also adopt a resolution making a finding the property is in conformance with the General Plan. The Planning Commission is set to consider a resolution on this matter at its next meeting scheduled for July 12, 2016.

---

**STAFF RECOMMENDATION:** Staff recommends the City Council:

1. Open the Public Hearing; and
2. Receive testimony, if any; and
3. Close the Public Hearing; and
4. Adopt Resolution No. 2016-\_\_\_: Adopting a Resolution of the Suisun City Council Confirming its Intent to Sell City Property Located at the Northeast Corner of Marina Boulevard and Driftwood Drive.

---

**PREPARED BY:**

Jason D. Garben, Development Services Director

**REVIEWED AND APPROVED BY:**

Suzanne Bragdon, City Manager

---

**ATTACHMENTS:**

1. Location Map.
2. Developable Parcel Exhibit.
3. Resolution No. 2016-\_\_\_ : Adopting a Resolution of the Suisun City Council Confirming its Intent to Sell City Property Located at the Northeast Corner of Marina Boulevard and Driftwood Drive.

# Marina Driftwood 8.76 Acres



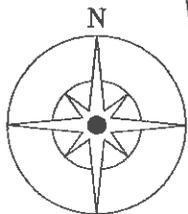
Aerial View



The Developable Parcel is highlighted in dark gray within the yellow bordered area (at the northeast corner of Marina Boulevard and Driftwood Drive), and generally represents the 3.3-acre The yellow highlighted area provides a general representation of the overall 8.76-acre property that was primarily utilized for mitigation measures associated with Highway 12 and the Grizzly Island Trail project.

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**PRELIMINARY  
DRAFT**



1"=100'

27.5'

LOTZ WAY

MARINA BLVD

LIBERTY DRIVE

HARBOR VILLAGE SUBDIVISION  
77 MAPS 44

FREEDOM DRIVE

HARBOR VILLAGE SUBDIVISION  
77 MAPS 44

DRIFTWOOD DRIVE  
(Formerly Louisiana St.)

VICTORY WAY

27.5'

Public Access Easement  
201

Portion  
Lot 2  
21 Maps 9

Portion  
Lot 2  
21 Maps 9

Fee Transfer Parcel  
201

S63°48'23"W  
186.28'

N18°21'01"W  
536.50'

S25°30'16"E  
364.18'

R=207.50'  
L=94.60'  
D=26°07'16"

S63°48'23"W  
140.31'

City of Suisun  
3.30 Acres

277.43'  
N00°37'00"E

R=20.00'  
L=31.55'  
D=90°23'00"

P.O.B.

264.20'  
S89°46'00"E  
320.11'  
55.91'

MARINA VILLAGE UNIT  
NO. 2

Ty Hawkins LS 7973  
3636 Oak Canyon Ln.  
Vacaville CA. 95688  
Ph. 707-974-9890  
Fx. 707-447-7171



Plat of Legal Description  
Lands of City of Suisun  
A Portion of Lot 2  
Marina Village Unit No. 1  
21 Maps 9  
Solano County California

Date: 04/06/16

Scale: 1"=100'

Job #: 16028

Sheet 2  
of  
2

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**RESOLUTION NO. 2016-\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
CONFIRMING ITS INTENT TO SELL CITY PROPERTY LOCATED AT THE  
NORTHEAST CORNER OF MARINA BOULEVARD AND DRIFTWOOD DRIVE**

**WHEREAS**, the City owns property located at the southeast corner of Highway 12 and Marina Boulevard totaling approximately 8.76 acres in Suisun City, consisting of Assessor Parcel Numbers 0032-282-030, 0032-282-040, 0032-282-050, and 0032-292-010; and

**WHEREAS**, mitigation measures have impacted the associated parcels due to Highway 12 improvements and the Grizzly Island Trail project, resulting in a total of approximately 3.30 acres of developable land; and

**WHEREAS**, the City will create three parcels of the existing four to satisfy prior obligations associated with previous projects, and to create a parcel more feasible for future sale and possible development; and

**WHEREAS**, Government Code Sections 37420 *et seq.* set forth the procedure to dispose of real property, and states that the City Council must first adopt a resolution of intent and conduct a public hearing on the disposition prior to taking final action; and

**WHEREAS**, Government Code Section 65402 Subsection (b) provides that a city may not dispose of real property until the planning agency determines that the location, purpose, and extent of the disposition is consistent with the other jurisdiction's general plan; and

**WHEREAS**, on June 6, 2016, the Suisun City Council passed a resolution declaring its intent to sell the 3.30-acres (+/-) of developable land, and established June 21, 2016 as the date to hold a Public Hearing concerning the sale, and has given proper public notice of the Public Hearing. In that resolution, the Council authorized the City Manager to take the procedural steps necessary to initiate the sale of the property, including obtaining a determination of general plan consistency from the Planning Commission; and

**WHEREAS**, the Public Hearing has been held on June 21, 2016.

**NOW, THEREFORE, BE IT RESOLVED, THE CITY OF SUISUN CITY COUNCIL DOES HERBY RESOLVE AS FOLLOWS:**

**Section 1. Final Action:** The City Council has determined it will offer the property (as described and depicted in Attachment A) for sale.

**Section 2. Authority to City Manager.** City Manager is authorized to take the procedural steps necessary to initiate the sale of the property, including obtaining a determination of general plan consistency from the Planning Commission.

**Section 3. Sale of Property.** The actual sale of said property shall be brought forth to the City Council for consideration and approval.

**PASSED AND ADOPTED** at a regular meeting of the Suisun City Council on the 21<sup>st</sup> day of June, 2016, by the following vote:

<b>AYES:</b>	Councilmembers:	_____
<b>NOES:</b>	Councilmembers:	_____
<b>ABSENT:</b>	Councilmembers:	_____
<b>ABSTAIN:</b>	Councilmembers:	_____

**WITNESS** my hand and the seal of said City this 21<sup>st</sup> day of June, 2016.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk

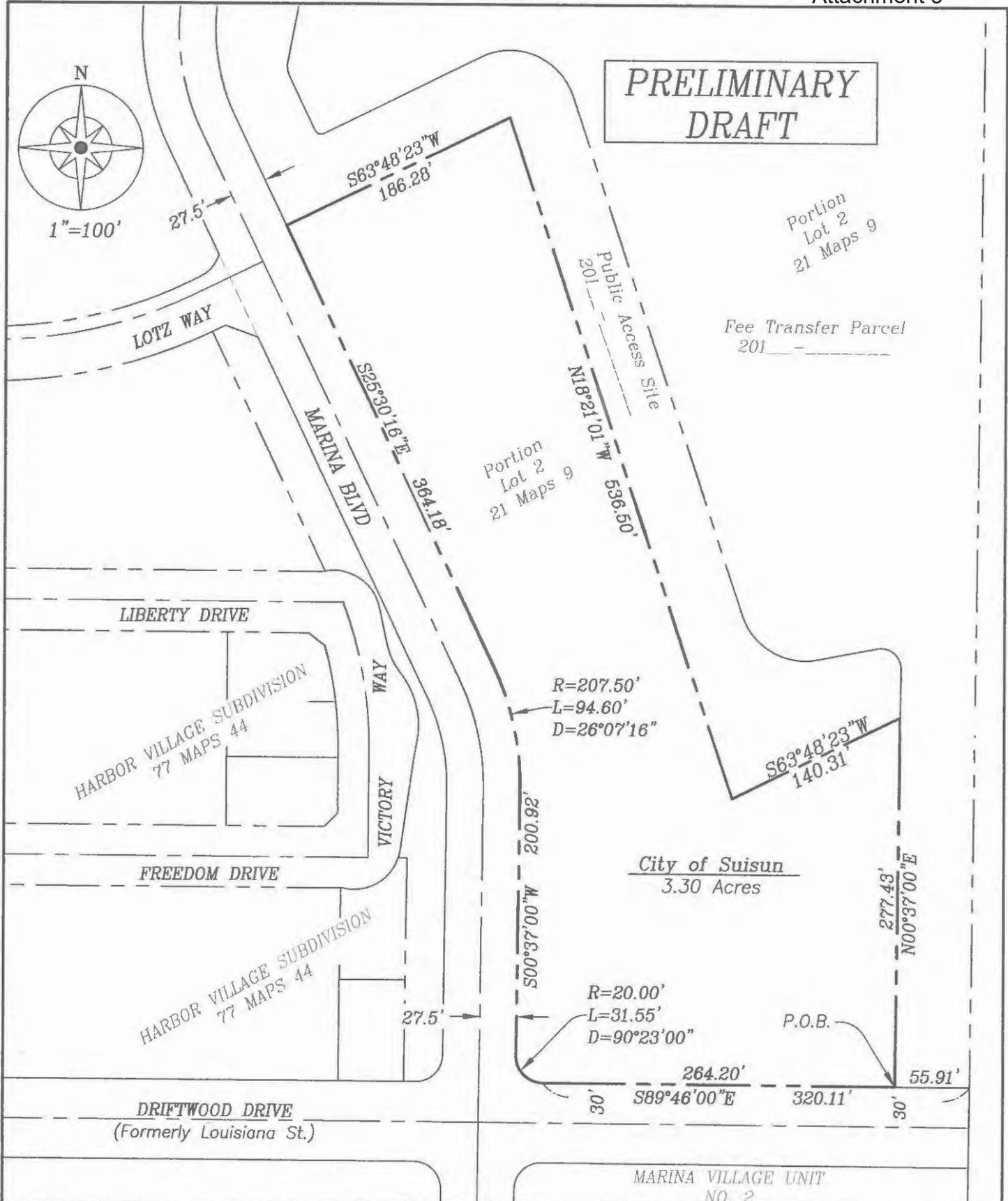
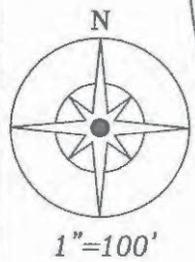
EXHIBIT “ \_\_\_ ”

All that real property situate in the City of Suisun, County of Solano, State of California, being a portion of Lot 2 as shown on the final map of “Marina Village Unit No. 1” filed for record in Book 21 of Maps, Page 9, in the office of the Solano County Recorder more particularly described as follows:

Beginning at a point on the South line of said Lot 2 being the North line of Driftwood Drive (Formerly Louisiana Street per said map) which bears North  $89^{\circ}46'00''$  West, 55.91 feet from the Southeast corner of said Lot 2; thence leaving said South line along the Westerly line of the Fee Transfer Parcel described in Instrument Number 201\_\_\_ - \_\_\_\_\_ North  $00^{\circ}37'00''$  East, 277.43 feet to a point on the Southeasterly corner of the Public Access Site described in Instrument Number 201\_\_\_ - \_\_\_\_\_; thence along the Southwesterly line of said Public Access Site South  $63^{\circ}48'23''$  West, 140.31 feet; thence North  $18^{\circ}21'01''$  West, 536.50 feet; thence South  $63^{\circ}48'23''$  West, 186.28 feet to the Easterly line of Marina Drive as shown on said final map; thence along said Easterly line South  $25^{\circ}30'16''$  East, 364.18 feet to the beginning of a tangent curve concave Southwesterly having a radius of 207.50 feet; thence Southerly along the arc of said curve a distance of 94.60 feet through a central angle of  $26^{\circ}07'16''$ ; thence South  $00^{\circ}37'00''$  West, 200.92 feet to the beginning of a tangent curve concave Northeasterly having a radius of 20.00 feet; thence Southeasterly along the arc of said curve a distance of 31.55 feet through a central angle of  $90^{\circ}46'00''$  to said North line of Driftwood drive; thence along said North line South  $89^{\circ}46'00''$  East, 264.20 feet to the point of beginning.

Containing 3.30 acres

**PRELIMINARY  
DRAFT**



Ty Hawkins LS 7973  
3636 Oak Canyon Ln.  
Vacaville CA. 95688  
Ph. 707-974-9890  
Fx. 707-447-7171

Plat of Legal Description  
Lands of City of Suisun  
A Portion of Lot 2  
Marina Village Unit No. 1  
21 Maps 9  
Solano County California

Date: 04/06/16	Scale: 1"=100'
Job #: 16028	
	Sheet 2
	of 2

## AGENDA TRANSMITTAL

**MEETING DATE:** June 21, 2016

---

**CITY AGENDA ITEM:** Conduct a Public Hearing, Approve Final Engineer's Report, and Order the Levy and Collection of Assessments for the McCoy Creek Parking Benefit Assessment District:

- a. Council Adoption of Resolution No. 2016-\_\_\_: Approving the Assessment Engineer's Report for Proceedings for the Levy of Assessments within McCoy Creek Parking Benefit Assessment District for FY 2016-17; and
- b. Council Adoption of Resolution No. 2016-\_\_\_: Ordering the Levy and Collection of Assessments within the McCoy Creek Parking Benefit Assessment District for FY 2016-17.

---

**FISCAL IMPACT:** The proposed assessment would be collected for the City by the Solano County Auditor/Controller, via the secured property tax bills of the assessable parcels within the District boundary, to fund parking improvements and ongoing maintenance within the District. The maximum assessment will be subject to an annual inflation factor based on the Annual Construction Cost Index as published in the first issue of each April of the Engineering News Record magazine. This year the annual inflation factor was 3.550%, increasing the maximum assessment for Fiscal Year (FY) 2016-17 from \$88.42 to \$91.56. This is a change of \$3.14. The total District budget would be \$6,866.92. This District provides services that benefit the properties assessed, and these services would otherwise be provided from the General Fund.

---

**BACKGROUND:** On May 17, 2016, the City Council initiated the process to: approve and levy the FY 2016-17 assessments for the McCoy Creek Parking Assessment District (PAD), to approve the Preliminary Engineer's Report for the PAD and to declare the Council's intent to levy and collect assessments for the PAD. Further, the City Council set June 21, 2016 as the date to hold a Public Hearing for the purpose of determining the final action on the Engineer's Report and the proposed levy of assessments. This Public Hearing has been noticed in the newspaper as prescribed by law.

---

**STAFF REPORT:** As a condition of approval for the McCoy Creek Development Project, the subdivision developer was required to create a Parking Assessment District to offset long-term maintenance costs associated with the on-street parking within public right-of-way and other maintenance. The City Council and the applicant agreed to the formation of a Parking Assessment District to offset the long-term maintenance of on-street parking for these purposes. The number of on-street parking spaces provided is 75. The Mixed Use portion and Commercial Development portion are required to pay for the long-term maintenance of the on-street parking, because those units are benefiting from the deviation to the City's off-street parking requirements and utilizing public right-of-way. The boundaries of the District are described as within the area bounded by McCoy Creek Way to the North, Gray Hawk Lane to the South, Crescent Elementary School to the East and Grizzly Island Road to the West.

---

**PREPARED BY:**  
**REVIEWED BY:**  
**APPROVED BY:**

Amanda Dum, Management Analyst I  
 Tim McSorley, Building & Public Works Director  
 139 Suzanne Bragdon, City Manager

The FY 2016-17 annual inflator is 3.550% according to the April *Engineering News Record's* Construction Cost Index (CCI). Please see the Engineer's Report for a detail of the assessment.

### **Levy Process**

On May 17, 2016, the Council initiated the process to approve the Preliminary Engineer's Report for the PAD and declared the intent to levy and collect assessments for the PAD.

Today, June 21, 2016, is a Public Hearing for taking final action on the Engineer's Report and ordering the levy of assessments. The Public Hearing also provides the PAD property owners the opportunity to address the Council with any questions and concerns they might have in their District. The Public Hearing has been noticed in the newspaper as prescribed by law.

### **Order the Levy of Assessment – Assessment Deadline**

By law, the City Council must order the levy of assessments for the PAD. After the Public Hearing and approval of the attached resolutions, NBS will prepare the taped Assessor Parcel Assessment Report to be sent to the County in time for the Assessor's August 1, 2016 deadline.

---

**STAFF RECOMMENDATION:** It is recommended that the City Council:

1. Conduct a Public Hearing to receive public comment; and
2. Adopt Resolution No. 2016-\_\_\_: Approving the Assessment Engineer's Report for Proceedings for the Levy of Assessments within McCoy Creek Parking Benefit Assessment District for FY 2016-17; and
3. Adopt Resolution No. 2016-\_\_\_: Ordering the Levy and Collection of Assessments within the McCoy Creek Parking Benefit Assessment District for FY 2016-17.

---

### **ATTACHMENTS:**

1. Resolution No. 2016-\_\_\_: Approving the Assessment Engineer's Report for Proceedings for the Levy of Assessments within McCoy Creek Parking Benefit Assessment District for FY 2016-17.
2. Resolution No. 2016-\_\_\_: Ordering the Levy and Collection of Assessments within the McCoy Creek Parking Benefit Assessment District for FY 2016-17.
3. Final Engineer's Report.

**RESOLUTION NO. 2016-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
APPROVING THE ASSESSMENT ENGINEER’S REPORT FOR PROCEEDINGS FOR  
THE LEVY OF ASSESSMENTS WITHIN MCCOY CREEK PARKING BENEFIT  
ASSESSMENT DISTRICT FOR FY 2016-17**

**WHEREAS**, the City Council of the City of Suisun City pursuant to the terms of the “Benefit Assessment Act of 1982”, being Division 2, Part 1 of the California Government Code of the State of California (the “1982 Act”), Article XIID of the Constitution of the State of California (“Article XIID”) and the Proposition 218 Omnibus Implementation Act (Government Code Section 53750 and following) (the “Implementation Act”) (the 1982 Act, Article XIID and the Implementation Act are referred to collectively as the “Assessment Law”), did, by previous Resolution, initiated proceedings and formed a special assessment district and ordered the preparation of an Assessment Engineer’s Report for the levy of assessments within such proposed district, such special assessment district known and designated as:

**MCCOY CREEK PARKING BENEFIT ASSESSMENT DISTRICT**

(the “Benefit Assessment District”); and

**WHEREAS**, there has now been presented to this City Council the Fiscal Year 2016-17 Assessment Engineer’s Report as required by the Assessment Law and as previously directed by Resolution; and

**WHEREAS**, this City Council has now carefully examined and reviewed the Assessment Engineer’s Report as presented, and is satisfied with each and all of the items and documents as set forth therein, and is satisfied that the assessments, on a preliminary basis, have been spread in accordance with the special benefits received from the improvements to be maintained, as set forth in the Assessment Engineer’s Report.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

**RECITALS**

**SECTION 1.** The above recitals are all true and correct.

**ASSESSMENT ENGINEER’S REPORT**

**SECTION 2.** The Assessment Engineer’s Report as presented consists of the following:

- A. Plans and specifications describing the general nature, location and extent of the improvements to be maintained and of the maintenance work;
- B. Estimate of the cost of maintenance of the improvements for the Benefit Assessment District for the Fiscal Year 2016-17;

- C. Diagram of the Benefit Assessment District, showing the area and properties proposed to be assessed;
- D. An annual assessment for Fiscal Year 2016-17 of the estimated costs of the maintenance of those improvements to be maintained during such Fiscal Year, assessing the net amount upon all assessable lots and/or parcels within the Benefit Assessment District in proportion to the special benefits received; together with a formula pursuant to which such annual assessment may be adjusted annually for inflation pursuant to the Assessment Law without the necessity for additional assessment ballot procedures.

The Assessment Engineer’s Report, as presented, is hereby approved, and is ordered to be filed in the Office of the Clerk of the City Council as a permanent record and to remain open to public inspection.

**SECTION 3.** The Clerk of the City Council shall certify to the passage and adoption of this Resolution, and the minutes of this meeting shall so reflect the presentation of the Assessment Engineer’s Report.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Suisun City held on Tuesday the 21<sup>st</sup> day of June 2016 by the following vote:

<b>AYES:</b>	Councilmembers:	_____
<b>NOES:</b>	Councilmembers:	_____
<b>ABSENT:</b>	Councilmembers:	_____
<b>ABSTAIN:</b>	Councilmembers:	_____

**WITNESS** my hand and the seal of said City on this 21<sup>st</sup> day of June 2016.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk

**RESOLUTION NO. 2016-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE  
MCCOY CREEK PARKING BENEFIT ASSESSMENT DISTRICT FOR FY 2016-17**

**WHEREAS**, the City Council of the City of Suisun City, California pursuant to the terms of the *Benefit Assessment Act of 1982, Title 5 Division 2, of the California Government Code (commencing with Section 54703)* (hereafter referred to as the “Act”) did, approve the Annual Engineer’s Report (hereafter referred to as the “Report”) as presented or amended which described the assessment against parcels of land within the maintenance district known and designated as a McCoy Creek Parking Benefit Assessment District as follows:

**MCCOY CREEK PARKING BENEFIT ASSESSMENT DISTRICT**

(hereinafter referred to as the “Maintenance District”); and, for the fiscal year commencing July 1, 2016, and ending June 30, 2017; to pay the costs and expenses of operating, maintaining and servicing the improvements located within the maintenance district; and,

**WHEREAS**, The Engineer selected by the City Council has prepared and filed with the City Clerk, and the City Clerk has presented to the City Council, a Report in connection with the proposed levy and collection upon eligible parcels of land within the Maintenance District, and the City Council did by previous Resolution approve such Report; and,

**WHEREAS**, the City Council desires to levy and collect assessments against parcels of land within the Maintenance District for the Fiscal Year commencing July 1, 2016, and ending June 30, 2017, to pay the costs and expenses of operating, maintaining, and servicing the improvements within the Maintenance District; and,

**WHEREAS**, the assessment rates within the Maintenance District are exempt from the assessment balloting procedures set forth in Section 4 SEC. 4 of Proposition 218 because the Maintenance District was formed by consent of the land owners, and the proposed assessments per lot or parcel are not proposed to increase by more than the assessment rates approved by the landowners at the time of annexation into the Maintenance District; and,

**WHEREAS**, the assessment levies are **not** based upon the assessed value of the property within the Maintenance District, but are based upon the special benefit received by the parcels within the Maintenance District from the improvements.

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

1. Following notice duly given, the City Council has held a full and fair Public Hearing regarding its Resolution Approving and or Amending the Report prepared in connection therewith; the levy and collection of assessments, and considered all oral and written statements, protests and communications made or filed by interested persons.

2. Based upon its review (and amendments, as applicable) of the Report, a copy of which has been presented to the City Council and which has been filed with the City Clerk, the City Council hereby finds and determines that:
  - a. The land within the Maintenance District will receive special benefit by the operation, maintenance, and servicing of drainage, street lighting and appurtenant facilities within the boundaries of the Maintenance District.
  - b. The Maintenance District includes all of the lands receiving such special benefit.
  - c. The net amount to be assessed upon the land within the Maintenance District in accordance with the costs for the Fiscal Year commencing July 1, 2016 and ending June 30, 2017 is apportioned by a formula and method which fairly distributes the net amount among all eligible parcels in proportion to the estimated special benefit to be received by each parcel from the improvements and services.
3. The Report and assessment as presented to the City Council and on file in the office of the City Clerk are hereby confirmed as filed.
4. The City Treasurer shall deposit all money representing assessments collected by the County of Riverside for the Maintenance District to the credit of a fund for the Maintenance District, and such money shall be expended only for the maintenance, operation and servicing of the landscaping and appurtenant facilities.
5. The adoption of this Resolution constitutes the Maintenance District levy for the Fiscal Year commencing July 1, 2016 and ending June 30, 2017.
6. A certified copy of the levy shall be filed in the office of the City Clerk and open for public inspection.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Suisun City held on Tuesday the 21<sup>st</sup> day of June 2016 by the following vote:

**AYES:** Councilmembers: \_\_\_\_\_  
**NOES:** Councilmembers: \_\_\_\_\_  
**ABSENT:** Councilmembers: \_\_\_\_\_  
**ABSTAIN:** Councilmembers: \_\_\_\_\_

**WITNESS** my hand and the seal of said City on this 21<sup>st</sup> day of June 2016.

---

Linda Hobson, CMC  
City Clerk



**City of Suisun City**

**McCoy Creek Parking Benefit Assessment District**

**Fiscal Year 2016/17 Engineer's Report**

**May 2016**

**Main Office**

32605 Temecula Parkway, Suite 100  
Temecula, CA 92592  
Toll free: 800.676.7516 Fax: 951.296.1998

**Regional Office**

870 Market Street, Suite 1223  
San Francisco, CA 94102  
Toll free: 800.434.8349 Fax: 415.391.8439

**City of Suisun City  
McCoy Creek Parking Benefit Assessment District  
701 Civic Center Blvd.  
Suisun City, California 94585  
Phone - (707) 421-7300  
Fax - (707) 421-7366**

---

**CITY COUNCIL**

Pete Sanchez, Mayor

Lori Wilson, Mayor Pro-Tem

Jane Day, Council Member

Mike Hudson, Council Member

Mike Segala, Council Member

**CITY STAFF**

Tim McSorley, Building & Public Works Director

Jeff Penrod, Public Works Superintendent

**NBS**

Danielle Wood, Client Services Director

Pablo Perez, Project Manager

Tiffany Ellis, Senior Consultant

Darrylanne Zarate, Financial Analyst

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# 1. ENGINEER’S LETTER

**WHEREAS**, the City Council of the City of Suisun City (the “City”) has previously formed the following special benefit assessment district pursuant to terms of the “Benefit Assessment Act of 1982”, Chapter 6.4, Division 2, Title 5 of the California Government Code (commencing with Section 54703) (hereafter referred to as the “Act”). The district is known and designated as the McCoy Creek Parking Benefit Assessment District (the “District”);

**WHEREAS**, on May 17, 2016, the City Council under the Act, adopted its Resolution Initiating Proceedings for the Annual Levy of Assessments and Ordering the Preparation of an Engineer’s Report for the District;

**WHEREAS**, the Resolution of Initiation directed NBS to prepare and file a report presenting plans and specifications describing the general nature, location and extent of the improvements to be maintained, an estimate of the costs of the maintenance, operations, and servicing of the improvements for the District for the referenced fiscal year, a diagram for the District, showing the boundaries of the District and properties to be assessed, and an assessment of the estimated costs of the maintenance, operations, and servicing the improvements, assessing the net amount upon all assessable lots and/or parcels within the District in proportion to the special benefit received;

**NOW THEREFORE**, the following assessment is proposed to be authorized in order to pay for the estimated costs of maintenance, operation, and servicing of improvements to be paid by the assessable real property within the boundaries of the District in proportion to the special benefit received.

**SUMMARY OF ASSESSMENT**

Description	Estimated for Fiscal Year 2016/17
Estimated Fiscal Year 2016/17 Levy*	\$6,866.92
Total District Equivalent Dwelling Units	75.00
Fiscal Year 2016/17 Assessment Per EDU	\$91.56

\*Assessment for each parcel rounded down to nearest even cent for County tax roll purposes.

## **2. PLANS AND SPECIFICATIONS**

### ***DESCRIPTION OF THE BOUNDARIES OF THE DISTRICT***

---

The boundaries of the District are described as the area bounded by McCoy Creek Way to the north, Gray Hawk Lane to the south, Crescent Elementary School to the east, and Grizzly Island Road to the west. The District consists of mixed-use parcel types and is proposed to include 75 on-street parking spaces at build-out for Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 13.

### ***DESCRIPTION OF IMPROVEMENTS AND SERVICES***

---

In accordance with the Act, the improvements are the construction, operation, maintenance, and servicing of parking facilities including, but not limited to, maintenance, replacement, repair, materials, personnel, contracting services, and other items necessary for the satisfactory operation of these services.

Reference is made to the plans and specifications for the improvements, which are on file with the City. The table below lists specific improvements within the District:

<p style="text-align: center;"><b>Parking Areas and Facilities:</b></p> <p>75 on-street parking spaces benefiting Lots 1 through 10 and Lot 13, located on the south side of McCoy Creek Way, west of Crescent Elementary School, east of Grizzly Island Road, and north of Gray Hawk Lane.</p>
---

### **3. ESTIMATE OF COSTS**

The following page shows the estimate of costs related to the District.

**CITY OF SUISUN CITY FY 2016-17 ESTIMATED ANNUAL BUDGET  
CASH POSITION SUMMARIES**

<b>Fund Title:</b>	<b>Fund Type:</b>		<b>Fund No.</b>		
McCoy Creek Parking Assessment District Fund	Assessment Fund		464		
<b>Fund Description:</b>					
This fund accounts for property tax assessments collected and expended for the construction, operation, maintenance					
<b><u>Budget Activity</u></b>	<b><u>FY 13/14 Actual</u></b>	<b><u>FY 14/15 Actual</u></b>	<b><u>FY 15/16 Amended</u></b>	<b><u>FY 15/16 Estimated</u></b>	<b><u>FY 16/17 Recommend</u></b>
<b>RESOURCES</b>					
Beginning Balance	\$ 26,280	\$ 28,215	\$ 32,736	\$ 32,736	\$ (364)
Local Taxes	\$ 6,163	\$ 6,671	\$ 6,600	\$ 6,600	\$ 6,765
Licenses & Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Use of Money & Property	\$ 165	\$ 199	\$ 200	\$ 200	\$ 200
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Service	\$ -	\$ -	\$ -	\$ -	\$ -
Intragovernmental/Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 6,327	\$ 6,870	\$ 6,800	\$ 6,800	\$ 6,965
<b>TOTAL F</b>	<b>\$ 32,607</b>	<b>\$ 35,085</b>	<b>\$ 39,536</b>	<b>\$ 39,536</b>	<b>\$ 6,601</b>
<b>USE OF RESOURCES</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Services & Supplies	\$ 3,279	\$ 1,235	\$ 4,300	\$ 600	\$ 4,300
Interdepartmental Charges	\$ 614	\$ 614	\$ 600	\$ 500	\$ 600
Non-Recurring Charges	\$ -	\$ -	\$ 34,500	\$ 6,200	\$ 1,201
Subtotal:	\$ 3,892	\$ 1,849	\$ 39,400	\$ 7,300	\$ 6,101
Transfers To Other Funds or Agenc	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Major Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Reserves & Contingencies	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ 28,215	\$ 32,736	\$ (364)	\$ 31,736	\$ -
<b>TOTAL U</b>	<b>\$ 32,607</b>	<b>\$ 35,085</b>	<b>\$ 39,536</b>	<b>\$ 39,536</b>	<b>\$ 6,601</b>

*Notes: This CPS sheet was created prior to the creation of a draft FY17 budget and prior to the release of the FY16/17 CCI number (3.553% est. CCI is used). Please refer to the final and adopted FY16/17 budget for actual numbers.*

## 4. ASSESSMENTS

The amount of the assessment for Fiscal Year 2016/17 apportioned to each parcel as shown on the latest equalized roll at the Solano County Assessor’s office are listed in Section 6 of this Engineer’s Report. The description of each lot or parcel is part of the records of the County Assessor and such records are, by reference, made part of this Engineer’s Report.

### ***METHOD OF APPORTIONMENT***

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Pursuant to the Act and Article XIII D of the Constitution of the State of California, all parcels that have special benefit conferred upon them as a result of the maintenance and operation of improvements shall be identified and the proportionate special benefit derived by each identified parcel shall be determined in relationship to the entire cost of the maintenance and operation of the improvements. Only parcels that receive direct special benefit are assessed, and each parcel is assessed in proportion to the estimated benefit received. An Equivalent Dwelling Unit (EDU) of benefit per parcel/unit type is equal to the on-street parking spaces benefiting the parcel.

The District consists of three development types: Single-Family Attached parcels – (Retail Space) (“SFA”); Residential/Commercial parcels – (Carriage Unit over Retail) – (Live-Work or “L-W”); and Commercial parcels (“COM”), subject to this assessment. For any fiscal year, the Estimated Costs are apportioned as follows: each SFA parcel is deemed to receive 3.30 EDUs of benefit per parcel/unit type; each L-W parcel is deemed to receive 4.30 EDUs of benefit per each parcel/unit type; and each COM parcel is deemed to receive 1 EDU per 250 square feet of building area. The total EDU count for the District is 75.00 EDUs. Please refer to Section 7 of the Original Engineer’s Report for a full description and breakdown of the actual EDU calculations for the District.

The annual assessment for each parcel is calculated first by dividing the total District Estimated Costs by the total EDU count, thus yielding an assessment rate per EDU; second, multiplying the quotient from the first step by a given parcel’s individual EDU value. (Note: the actual annual assessment per EDU cannot exceed the Maximum Assessment described in this section without appropriate proceedings being conducted by the City.)

The District costs are spread to each of the 75 EDUs within the District as follows:

Estimated Fiscal Year 2016/17 Levy*	\$6,866.92
Total District Equivalent Dwelling Units	75.00
Fiscal Year 2016/17 Assessment Per EDU	\$91.56

\*Assessment for each parcel rounded down to nearest even cent for County tax roll purposes.

## ***PROPOSITION 218 REQUIREMENTS***

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This rate is to automatically increase in future years based on the Annual Construction Cost Index for San Francisco as published in the first issue of each April of the Engineering News Record magazine (“April Construction Cost Index”). The confirmed assessment per EDU for Fiscal Year 2006/07 sets the initial maximum assessment. If the actual assessment in any succeeding year increases by a percentage no greater than the April Construction Cost Index, the assessment shall not be considered an increase. The table below shows the April Construction Cost Index history and the authorized assessment related to the increase.

<b>Fiscal Year</b>	<b>Percentage Increase</b>	<b>Maximum Assessment</b>	<b>Actual Assessment</b>
2006/07	N/A	\$66.74	\$66.74
2007/08	7.76%	71.93	71.92
2008/09	0.58%	72.36	72.36
2009/10	6.56%	77.07	77.07
2010/11*	(0.26%)	77.07	77.07
2011/12	4.42%	80.48	80.48
2012/13	2.07%	82.15	82.15
2013/14	0.02%	82.17	82.17
2014/15	5.03%	86.30	86.30
2015/16	2.46%	88.42	88.42
2016/17	3.55%	91.56	91.56

\*The 2010/11 percentage increase in the annual April Construction Cost Index is -0.26%, and as such the maximum assessment rate for 2010/11 remains the same as the prior year.

## **5. ASSESSMENT DIAGRAM**

An Assessment Diagram for the District has been submitted to the City in the format required under the provisions of the Act. The lines and dimensions shown on maps of the County Assessor for the current year are incorporated by reference herein and made part of this Engineer's Report.



## 6. ASSESSMENT ROLL

The following is a detailed listing within the District that will be assessed for Fiscal Year 2016/17.

APN	Parcel Type	EDUs	Fiscal Year 2016/17 Assessment*
0173-811-010	SFA	3.30	\$302.14
0173-811-020	L-W	4.30	393.70
0173-811-030	COM	37.00	3,387.72
0173-811-060	L-W	4.30	393.70
0173-811-070	L-W	4.30	393.70
0173-811-080	SFA	3.30	302.14
0173-811-090	SFA	3.30	302.14
0173-811-100	SFA	3.30	302.14
0173-811-110	L-W	4.30	393.70
0173-811-120	L-W	4.30	393.70
0173-812-180	SFA	3.30	302.14
<b>Totals:</b>		<b>75.00</b>	<b>\$6,866.92</b>

\*Assessment for each parcel rounded down to nearest even cent for County tax roll purposes

## AGENDA TRANSMITTAL

**MEETING DATE:** June 21, 2016

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**CITY AGENDA ITEM:** Conduct a Public Hearing, Approve Final Engineer's Report, and Order the Levy and Collection of Assessments for Maintenance Assessment Districts (MADs):

- a. Council Adoption of Resolution No. 2016-\_\_: Amending and/or Approving the Final Engineer's Annual Levy Reports for the Suisun City Maintenance Assessment Districts for FY 2016-17; and
- b. Council Adoption of Resolution No. 2016-\_\_: Ordering the Levy and Collection of Assessments within the Suisun City Maintenance Assessment Districts for FY 2016-17.

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**FISCAL IMPACT:** There is a proposed 3.550% increase in the annual levy assessments for the Maintenance Assessment Districts (MADs) for Fiscal Year (FY) 2016-17. This increase is according to the *Engineering News Record's* Construction Cost Index (CCI). This is a minimal increase in the District's levy amounts with the increase ranging between \$5.34 and \$119.90. Rates can be seen in Attachment 1 – Summary Table. MADs are important components of the City's landscape and lighting maintenance program. Together the MADs generate over \$1,000,000 annually in assessments (Non-General Fund) used to maintain and improve the various MAD neighborhoods and MAD neighborhood parks that could otherwise be liabilities of the General Fund.

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**BACKGROUND:** On May 17, 2016, the City Council initiated the process to: approve and levy the FY 2016-17 assessments for the City's eight MADs, approve the Preliminary Engineer's Reports for all MADs, and to declare the Council's intent to levy and collect assessments for all MADs. Further, the City Council set June 21, 2016, as the date to hold a Public Hearing for the purpose of determining the final action on the Engineer's Reports and the proposed levy of assessments. This Public Hearing has been noticed in the newspaper as prescribed by law.

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**STAFF REPORT:** This annual Public Hearing is the final step in the City's process to approve and levy the FY 2016-17 assessments for the eight MADs in the City: Blossom, Heritage Park, Lawler Ranch, Marina Village, Montebello Vista, Peterson Ranch, Railroad Avenue and Victorian Harbor Maintenance Assessment Districts. As shown in the Summary of Proposed District Assessments Table (Attachment 1), assessments for FY 2016-17 would be 3.550% higher than those for FY 2016-17.

Both the Montebello Vista and Heritage Park Districts will have negative balances by the end of Fiscal Year 2016-17. The accelerated deficit rate is partly due to the increase in water costs due to the ongoing drought. No inflator in their annual assessment continues to be a contributor to their accelerated deficit rate. Budgets for both Districts reflect reductions in water usage. The budget for Montebello Vista in particular is also cutting Field Supplies from \$3,500 to \$1,500, as well as staff time from \$16,100 to \$12,000. Their water will drop from \$16,000 to \$8,300. The park in this District, Montebello Vista Park, is already starting to see the ramifications of the

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**PREPARED BY:**

Amanda Dum, Management Analyst I

**REVIEWED/APPROVED BY:**

Tim McSorley, Building & Public Works Director

Suzanne Bragdon, City Manager

reduced budget and staff time. The proposed budget for Montebello Vista will allow the District to begin to make payments on the District's debt. The payoff estimate is approximately 10 years. Heritage Park will see a budget reduction for Water from \$48,000 to \$30,000. Staff will closely monitor this budget over the coming Fiscal Year.

### **Levy Process**

On May 17, 2016, the Council initiated the process and approved the Preliminary Engineer's Reports for all Districts and declared the intent to levy and collect assessments for all Districts. Today, June 21, 2016, is a Public Hearing for determining the final action on the Engineer's Reports and approving and ordering the levy of the assessments. The Public Hearing also provides the MAD property owners the opportunity to address the Council with questions or concerns regarding their District. The Public Hearing has been noticed in the newspaper as prescribed by law.

### **Order the Levy of Assessment – Assessment Deadline**

By law, the City Council must order the levy of assessments for the Districts. After the Public Hearing and approval of the attached resolutions, NBS will prepare the taped Assessor Parcel Assessment Report to be sent to the County in time for the Assessor's August 1, 2016 deadline.

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**RECOMMENDATION:** It is recommended that the City Council:

1. Receive the staff report; and
2. Open the Public Hearing; and
3. Conduct a Public Hearing to receive public comment; and
4. Close the Public Hearing; and
5. Adopt Resolution No. 2016-\_\_: Amending and/or Approving the Final Engineer's Annual Levy Reports for the Suisun City Maintenance Assessment Districts for FY 2016-17; and
6. Adopt Resolution No. 2015-\_\_: Ordering the Levy and Collection of Assessments within the Suisun City Maintenance Assessment Districts for FY 2016-17.

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**ATTACHMENTS:**

1. Summary Table of District Final Assessments for FY 2016-17.
2. Resolution No. 2016-\_\_: Amending and/or Approving the Final Engineer's Annual Levy Reports for the Suisun City Maintenance Assessment Districts for FY 2016-17.
3. Resolution No. 2016-\_\_: Ordering the Levy and Collection of Assessments within the Suisun City Maintenance Assessment Districts for FY 2016-17.
4. Final Engineer's Report (Due to size, these are available in the City Clerk's Office).
5. Cash Position Summaries for All Maintenance Assessment Districts.

## ATTACHMENT NO. 1

## Summary of Proposed District Assessments - Fiscal Year 2016-17

District	# of Parcels & EDU's	NEW PROPOSED LEVY - FY 2016-17 Assessment per Unit	FY 2015-16 Assessment per Unit	ENR CCI (3.553%) Increase FY 2016-17	Year First Assessed
Blossom Meadows	113	\$ 155.88	\$ 150.54	\$ 5.34	92/93
Heritage Park	759	\$ 192.64	\$ 192.64	\$ -	92/93
Lawler Ranch	1,304.30	\$ 242.28	\$ 233.96	\$ 8.32	90/91
Marina Village	42	\$ 1,199.92	\$ 1,199.92	\$ -	95/96
Montebello Vista	486	\$ 75.00	\$ 75.00	\$ -	89/90
Peterson Ranch	546	\$ 332.64	\$ 321.22	\$ 11.42	02/03
Railroad Avenue	2	\$ 3,494.79	\$ 3,374.89	\$ 119.90	91/92
Victorian Harbor A - Dredging	94	\$ 259.14	\$ 250.25	\$ 8.89	94/95
Victorian Harbor A - Maintenance	94	\$ 718.51	\$ 693.86	\$ 24.65	94/95
Victorian Harbor B - Dredging	20.95	\$ 259.14	\$ 250.25	\$ 8.89	94/95
Victorian Harbor B - Maintenance	20.95	\$ 718.51	\$ 693.86	\$ 24.65	94/95
Victorian Harbor C-D - Dredging	125.15	\$ 259.14	\$ 250.25	\$ 8.89	94/95
Victorian Harbor C-D - Maintenance	119.99	\$ 1,078.11	\$ 1,041.12	\$ 36.99	94/95
Victorian Harbor E - Dredging	55	\$ 259.14	\$ 250.25	\$ 8.89	94/95
Victorian Harbor E - Maintenance	55	\$ 718.51	\$ 693.86	\$ 24.65	94/95
Victorian Harbor F - Dredging	89	\$ 259.14	\$ 250.25	\$ 8.89	94/95
Victorian Harbor F - Maintenance	89	\$ 718.51	\$ 693.86	\$ 24.65	94/95

EDU = Equivalent Dwelling Unit

ENR CCI = Adjusted annual inflator produced by the Engineer's News Record Construction Cost Index.

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**RESOLUTION NO. 2016 - \_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
AMENDING AND/OR APPROVING THE FINAL ENGINEER’S ANNUAL LEVY  
REPORTS FOR THE MAINTENANCE ASSESSMENT DISTRICTS FOR FY 2016-17**

**WHEREAS**, the City Council, pursuant to the provisions of the *Landscape and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500)* and the *Municipal Improvement Act of 1913, Division 12 of the California Streets and Highways Code (commencing with Section 10000)* (hereafter referred to as the “Acts”) did by previous Resolution, order NBS Government Finance Group, to prepare and file reports in accordance with *Chapter 1 Article 4 of the Act, commencing with Section 22565*, in connection with the proposed levy and collection of assessments for the **Blossom Maintenance Assessment District, Heritage Park Maintenance Assessment District, Lawler Ranch Maintenance Assessment District, Marina Village Channel Improvement District, Montebello Vista Maintenance Assessment District, Railroad Avenue Maintenance Assessment District, Peterson Ranch Maintenance Assessment District, and the Victorian Harbor Maintenance Assessment District** (hereafter referred to as the “Districts”), for the Fiscal Year commencing July 1, 2016 and ending June 30, 2017; and

**WHEREAS**, the Engineer has prepared and filed with the City Clerk of the City of Suisun City and the City Clerk has presented to the City Council said reports; and

**WHEREAS**, the City Council has carefully examined and reviewed each Report as presented, and is satisfied with each and all of the items and documents as set forth therein, and finds that the levy has been spread in accordance with the special benefits received from the improvements, operation, maintenance and services to be performed, as set forth in said Reports.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE CITY COUNCIL FOR THE DISTRICTS AS FOLLOWS:**

**Section 1** The Reports, as presented, are hereby approved, and ordered to be filed in the Office of the City Clerk as a permanent record to remain open to public inspection.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Suisun City held on Tuesday the 21<sup>st</sup> day of June 2016 by the following vote:

**AYES:** Councilmembers: \_\_\_\_\_  
**NOES:** Councilmembers: \_\_\_\_\_  
**ABSENT:** Councilmembers: \_\_\_\_\_  
**ABSTAIN:** Councilmembers: \_\_\_\_\_

**WITNESS** my hand and the seal of said City this 21<sup>st</sup> day of June 2016.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk

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**RESOLUTION NO. 2016-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN  
THE SUISUN CITY MAINTENANCE ASSESSMENT DISTRICTS FOR FY 2016-17**

**WHEREAS**, the City Council has, by previous Resolutions initiated proceedings, and approved the Final Engineer's Reports (hereafter referred to as the "Reports") as presented or amended which described the assessments against parcels of land within the **Blossom Maintenance Assessment District, Heritage Park Maintenance Assessment District, Lawler Ranch Maintenance Assessment District, Marina Village Channel Assessment District, Montebello Vista Maintenance Assessment District, Peterson Ranch Maintenance Assessment District, Railroad Avenue Maintenance Assessment District and the Victorian Harbor Maintenance Assessment District** (hereafter referred to as the "Districts"), for the fiscal year commencing July 1, 2016 and ending June 30, 2017 pursuant to the provisions of the *Landscape and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500)* and the *Municipal Improvement Act of 1913, Division 12 of the California Streets and Highways Code (commencing with Section 10000)* (hereafter referred to as the "Acts") to pay the costs and expenses of operating, maintaining and servicing the improvements located within the Districts; and

**WHEREAS**, the Engineer selected by the City Council has prepared and filed with the City Clerk, and the City Clerk has presented to the City Council, Reports in connection with the proposed levy and collection upon eligible parcels of land within the Districts, and the City Council did by previous Resolution approve said Reports; and

**WHEREAS**, the City Council desires to levy and collect assessments against parcels of land within the Districts for the fiscal year commencing July 1, 2016 and ending June 30, 2017, to pay the costs and expenses of operating, maintaining and servicing the improvements within the Districts; and

**WHEREAS**, the City and its legal counsel have reviewed Proposition 218 and found that these assessments comply with applicable provisions of Section XIII D of the California State Constitution; and

**WHEREAS**, the assessments are in compliance with all laws pertaining to the levy of the maintenance district assessments, and the assessments are levied without regard to property valuation.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE CITY COUNCIL FOR THE DISTRICT AS FOLLOWS:**

**Section 1** Following notice duly given, the City Council has held a full and fair Public Hearing regarding its Resolution Approving and or Amending the Final Engineer's Reports prepared in connection therewith; the levy and collection of assessments, and considered all oral and written statements, protests and communications made or filed by interested persons.

**Section 2** Based upon its review (and amendments, as applicable) of the Final Engineer's Reports, a copy of which has been presented to the City Council and which has been filed with the City Clerk, the City Council hereby finds and determines that:

- i) The land within the District will receive special benefit by the operation, maintenance, and servicing of landscaping, street lighting, channel maintenance, parks, median island landscaping, alleyway landscaping, hardscape, sound walls, and appurtenant facilities within the boundaries of the Districts.
- ii) The District includes all of the lands receiving such special benefit.
- iii) The net amount to be assessed upon the lands within the District in accordance with the costs for the fiscal year commencing July 1, 2016 and ending June 30, 2017 is apportioned by a formula and method which fairly distributes the net amount among all eligible parcels in proportion to the estimated special benefit to be received by each parcel from the improvements and services.

**Section 3** The Reports and assessments as presented to the City Council and on file in the office of the City Clerk are hereby confirmed as filed.

**Section 4** The City Council hereby orders the proposed improvements to be made, which improvements are fully outlined in the Annual Engineer's Reports, which provide details of all improvements. Services provided include all necessary service, operations, administration and maintenance required to keep the improvements in a healthy, vigorous and satisfactory condition.

**Section 5** The maintenance, operation and servicing of the landscaping, street lighting, channels, and appurtenant facilities shall be performed pursuant to the Act and the County Auditor of the County of Solano shall enter on the County Assessment Roll opposite each parcel of land the amount of levy, and such levies shall be collected at the same time and in the same manner as the County taxes are collected. After collection by the County, the net amount of the levy shall be paid to the City Treasurer.

**Section 6** The City Treasurer shall deposit all money representing assessments collected by the County of Solano for the District to the credit of a fund for each Maintenance Assessment District, and such money shall be expended only for the maintenance, operation and servicing of the landscaping, lighting and appurtenant facilities as described in Section 4.

**Section 7** The adoption of this Resolution constitutes the District levy for the Fiscal Year commencing July 1, 2016, and ending June 30, 2017.

**Section 8** The City Clerk is hereby authorized and directed to file the levy with the County Auditor upon adoption of this Resolution.

**Section 9** A certified copy of the levy shall be filed in the office of the City Clerk and open for public inspection.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Suisun City held on Tuesday the 21<sup>st</sup> day of June 2016, by the following vote:

**AYES:** Councilmembers: \_\_\_\_\_  
**NOES:** Councilmembers: \_\_\_\_\_  
**ABSENT:** Councilmembers: \_\_\_\_\_  
**ABSTAIN:** Councilmembers: \_\_\_\_\_

**WITNESS** my hand and the seal of said City on this 21<sup>st</sup> day of June 2016.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk

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## **ATTACHMENT NO. 5**

### **Cash Position Summary for All Maintenance Assessment Districts:**

- Lawler Ranch
- Marina Village
- Blossom Meadows
- Heritage Park
- Montebello Vista
- Peterson Ranch
- Railroad Avenue
- Victorian Harbor Dredging
- Victorian Harbor A
- Victorian Harbor B
- Victorian Harbor C-D
- Victorian Harbor E
- Victorian Harbor F

**June 21<sup>st</sup> Council Meeting**

**CITY OF SUISUN CITY FY 2016-17 ESTIMATED ANNUAL BUDGET  
CASH POSITION SUMMARIES**

<b>Fund Title:</b> Lawler Ranch MAD Fund	<b>Fund Type:</b> Assessment Fund	<b>Fund No.:</b> 420
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**Fund Description:**  
The fund accounts for property tax assessments collected and expended for three parks within the district, the Grizzly Island Wildlife Center, and public streetlighting, median island and curbside landscaping through the Landscaping and Lighting Act of 1972.

<u>Budget Activity</u>	<u>FY 13/14 Actual</u>	<u>FY 14/15 Actual</u>	<u>FY 15/16 Amended</u>	<u>FY 15/16 Estimated</u>	<u>FY 16/17 Recommend</u>
<b>RESOURCES</b>					
Beginning Balance	\$ 485,627	\$ 554,700	\$ 624,100	\$ 639,000	\$ 702,800
Local Taxes	\$ 283,559	\$ 297,802	\$ 305,100	\$ 305,100	\$ 316,000
Licenses & Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Use of Money & Property	\$ 2,868	\$ 3,716	\$ 3,000	\$ 3,000	\$ 3,000
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Service	\$ -	\$ -	\$ -	\$ -	\$ -
Governmental/Transfers In	\$ 2,700	\$ 2,700	\$ 2,700	\$ 2,700	\$ 2,700
Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 289,127	\$ 304,218	\$ 310,800	\$ 310,800	\$ 321,700
<b>TOTAL F</b>	<b>\$ 774,754</b>	<b>\$ 858,918</b>	<b>\$ 934,900</b>	<b>\$ 949,800</b>	<b>\$ 1,024,500</b>
<b>USE OF RESOURCES</b>					
Personnel Services	\$ -	\$ -	\$ 1,300	\$ 1,200	\$ 1,400
Services & Supplies	\$ 141,249	\$ 142,077	\$ 194,700	\$ 169,600	\$ 201,200
Interdepartmental Charges	\$ 39,792	\$ 41,362	\$ 42,700	\$ 42,700	\$ 41,900
Non-Recurring Charges	\$ 8,466	\$ 9,997	\$ 665,700	\$ 5,000	\$ 747,200
Subtotal:	\$ 189,506	\$ 193,436	\$ 904,400	\$ 218,500	\$ 991,700
Transfers To Other Funds or Agency	\$ 28,500	\$ 28,500	\$ 28,500	\$ 28,500	\$ 28,500
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Major Capital	\$ -	\$ -	\$ 2,500	\$ -	\$ 2,000
Subtotal:	\$ 28,500	\$ 28,500	\$ 31,000	\$ 28,500	\$ 30,500
Reserves & Contingencies	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ 556,748	\$ 636,982	\$ (500)	\$ 702,800	\$ 2,300
<b>TOTAL U</b>	<b>\$ 774,754</b>	<b>\$ 858,918</b>	<b>\$ 934,900</b>	<b>\$ 949,800</b>	<b>\$ 1,024,500</b>

*Notes: This CPS sheet was created prior to the creation of a draft FY17 budget and prior to the release of the FY16/17 CCI number (3.553% est. CCI is used). Please refer to the final and adopted FY16/17 budget for actual numbers.*

CITY OF SUISUN CITY FY 2016-17 ESTIMATED ANNUAL BUDGET CASH POSITION SUMMARIES					
<b>Fund Title:</b>	<b>Fund Type:</b>		<b>Fund No.</b>		
Marina Village Dredging MAD Fund	Assessment Fund		422		
<b>Fund Description:</b>					
This fund accounts for property tax assessments collected and expended for maintaining dredging of the channel that					
<b>Budget Activity</b>	<b>FY 13/14 Actual</b>	<b>FY 14/15 Actual</b>	<b>FY 15/16 Amended</b>	<b>FY 15/16 Estimated</b>	<b>FY 16/17 Recommend</b>
<b>RESOURCES</b>					
Beginning Balance	\$ 235,185	\$ 286,903	\$ 338,500	\$ 339,000	\$ -
Local Taxes	\$ 52,079	\$ 52,079	\$ 52,100	\$ 52,100	\$ 52,100
Licenses & Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Use of Money & Property	\$ 1,574	\$ 2,037	\$ 1,500	\$ 1,500	\$ 1,500
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Service	\$ -	\$ -	\$ -	\$ -	\$ -
Intragovernmental/Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 53,653	\$ 54,116	\$ 53,600	\$ 53,600	\$ 53,600
<b>TOTAL F</b>	<b>\$ 288,838</b>	<b>\$ 341,019</b>	<b>\$ 392,100</b>	<b>\$ 392,600</b>	<b>\$ 53,600</b>
<b>USE OF RESOURCES</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Services & Supplies	\$ 935	\$ 1,049	\$ 1,000	\$ 1,000	\$ 1,000
Interdepartmental Charges	\$ -	\$ -	\$ -	\$ -	\$ -
Non-Recurring Charges	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 935	\$ 1,049	\$ 1,000	\$ 1,000	\$ 1,000
Transfers To Other Funds or Agenc	\$ 1,000	\$ 1,000	\$ 391,100	\$ 391,100	\$ 51,100
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Major Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 1,000	\$ 1,000	\$ 391,100	\$ 391,100	\$ 51,100
Reserves & Contingencies	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ 286,903	\$ 338,970	\$ -	\$ 500	\$ 1,500
<b>TOTAL U</b>	<b>\$ 288,838</b>	<b>\$ 341,019</b>	<b>\$ 392,100</b>	<b>\$ 392,600</b>	<b>\$ 53,600</b>
<i>Notes: This CPS sheet was created prior to the creation of a draft FY17 budget and prior to the release of the FY16/17 CCI number (3.553% est. CCI is used). Please refer to the final and adopted FY16/17 budget for actual numbers.</i>					

CITY OF SUISUN CITY FY 2016-17 ESTIMATED ANNUAL BUDGET CASH POSITION SUMMARIES					
<b>Fund Title:</b>			<b>Fund Type:</b>		
Blossom Meadows MAD Fund			Assessment Fund		
<b>Fund No.</b>					
425					
<b>Fund Description:</b>					
This fund accounts for property tax assessments collected and expended for streetlighting, median island and					
<b>Budget Activity</b>	<b>FY 13/14 Actual</b>	<b>FY 14/15 Actual</b>	<b>FY 15/16 Amended</b>	<b>FY 15/16 Estimated</b>	<b>FY 16/17 Recommend</b>
<b>RESOURCES</b>					
Beginning Balance	\$ 1,619	\$ 1,044	\$ 1,900	\$ 2,100	\$ 5,200
Local Taxes	\$ 15,806	\$ 16,602	\$ 17,000	\$ 17,000	\$ 17,600
Licenses & Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Use of Money & Property	\$ (12)	\$ 1	\$ 100	\$ 100	\$ 100
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Service	\$ -	\$ -	\$ -	\$ -	\$ -
Intragovernmental/Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 15,794	\$ 16,603	\$ 17,100	\$ 17,100	\$ 17,700
<b>TOTAL F</b>	<b>\$ 17,413</b>	<b>\$ 17,647</b>	<b>\$ 19,000</b>	<b>\$ 19,200</b>	<b>\$ 22,900</b>
<b>USE OF RESOURCES</b>					
Personnel Services	\$ -	\$ -	\$ 100	\$ 100	\$ 100
Services & Supplies	\$ 10,064	\$ 9,129	\$ 10,800	\$ 8,900	\$ 11,200
Interdepartmental Charges	\$ 4,705	\$ 4,817	\$ 3,400	\$ 3,400	\$ 3,500
Non-Recurring Charges	\$ -	\$ -	\$ 3,100	\$ -	\$ 6,500
Subtotal:	\$ 14,769	\$ 13,946	\$ 17,400	\$ 12,400	\$ 21,300
Transfers To Other Funds or Agenc	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Major Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600
Reserves & Contingencies	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ 1,044	\$ 2,101	\$ -	\$ 5,200	\$ -
<b>TOTAL U</b>	<b>\$ 17,413</b>	<b>\$ 17,647</b>	<b>\$ 19,000</b>	<b>\$ 19,200</b>	<b>\$ 22,900</b>
<i>Notes: This CPS sheet was created prior to the creation of a draft FY17 budget and prior to the release of the FY16/17 CCI number (3.553% est. CCI is used). Please refer to the final and adopted FY16/17 budget for actual numbers.</i>					

CITY OF SUISUN CITY FY 2016-17 ESTIMATED ANNUAL BUDGET CASH POSITION SUMMARIES					
<b>Fund Title:</b>	<b>Fund Type:</b>		<b>Fund No.</b>		
Heritage Park MAD Fund	Assessment Fund		430		
<b>Fund Description:</b>					
This fund accounts for property tax assessments collected and expended for streetlighting, median island and					
<b>Budget Activity</b>	<b>FY 13/14 Actual</b>	<b>FY 14/15 Actual</b>	<b>FY 15/16 Amended</b>	<b>FY 15/16 Estimated</b>	<b>FY 16/17 Recommend</b>
<b>RESOURCES</b>					
Beginning Balance	\$ 101,708	\$ 50,639	\$ 11,100	\$ 6,800	\$ (8,800)
Local Taxes	\$ 146,214	\$ 146,214	\$ 146,200	\$ 146,200	\$ 146,200
Licenses & Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Use of Money & Property	\$ 153	\$ (21)	\$ 800	\$ 800	\$ 800
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Service	\$ -	\$ -	\$ -	\$ -	\$ -
Intragovernmental/Transfers In	\$ 27,900	\$ 27,900	\$ 27,900	\$ 27,900	\$ 27,900
Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 174,267	\$ 174,093	\$ 174,900	\$ 174,900	\$ 174,900
<b>TOTAL F</b>	<b>\$ 275,975</b>	<b>\$ 224,732</b>	<b>\$ 186,000</b>	<b>\$ 181,700</b>	<b>\$ 166,100</b>
<b>USE OF RESOURCES</b>					
Personnel Services	\$ -	\$ -	\$ 600	\$ 600	\$ 700
Services & Supplies	\$ 119,321	\$ 118,301	\$ 100,200	\$ 96,700	\$ 84,400
Interdepartmental Charges	\$ 81,424	\$ 84,715	\$ 78,300	\$ 78,300	\$ 78,600
Non-Recurring Charges	\$ 9,690	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 210,436	\$ 203,016	\$ 179,100	\$ 175,600	\$ 163,700
Transfers To Other Funds or Agenc	\$ 14,900	\$ 14,900	\$ 14,900	\$ 14,900	\$ 14,900
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Major Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 14,900	\$ 14,900	\$ 14,900	\$ 14,900	\$ 14,900
Reserves & Contingencies	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ 50,639	\$ 6,816	\$ (8,000)	\$ (8,800)	\$ (12,500)
<b>TOTAL U</b>	<b>\$ 275,975</b>	<b>\$ 224,732</b>	<b>\$ 186,000</b>	<b>\$ 181,700</b>	<b>\$ 166,100</b>

Notes: This CPS sheet was created prior to the creation of a draft FY17 budget and prior to the release of the FY16/17 CCI number (3.553% est. CCI is used). Please refer to the final and adopted FY16/17 budget for actual numbers.

CITY OF SUISUN CITY FY 2016-17 ESTIMATED ANNUAL BUDGET CASH POSITION SUMMARIES					
<b>Fund Title:</b> Montebello Vista MAD Fund	<b>Fund Type:</b> Assessment Fund		<b>Fund No.</b> 435		
<b>Fund Description:</b> This fund accounts for property tax assessments collected and expended for streetlighting, median island and					
<b>Budget Activity</b>	<b>FY 13/14 Actual</b>	<b>FY 14/15 Actual</b>	<b>FY 15/16 Amended</b>	<b>FY 15/16 Estimated</b>	<b>FY 16/17 Recommend</b>
<b>RESOURCES</b>					
Beginning Balance	\$ (13,965)	\$ (22,356)	\$ (64,300)	\$ (60,400)	\$ (63,800)
Local Taxes	\$ 36,450	\$ 36,450	\$ 36,500	\$ 36,500	\$ 36,500
Licenses & Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Use of Money & Property	\$ (188)	\$ (281)	\$ (100)	\$ (100)	\$ (100)
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Service	\$ -	\$ -	\$ -	\$ -	\$ -
Intragovernmental/Transfers In	\$ 5,900	\$ 5,900	\$ 5,900	\$ 5,900	\$ 5,900
Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 42,162	\$ 42,069	\$ 42,300	\$ 42,300	\$ 42,300
<b>TOTAL F</b>	<b>\$ 28,197</b>	<b>\$ 19,713</b>	<b>\$ (22,000)</b>	<b>\$ (18,100)</b>	<b>\$ (21,500)</b>
<b>USE OF RESOURCES</b>					
Personnel Services	\$ -	\$ -	\$ 200	\$ 100	\$ 200
Services & Supplies	\$ 32,253	\$ 61,231	\$ 27,600	\$ 25,700	\$ 26,000
Interdepartmental Charges	\$ 14,500	\$ 15,079	\$ 16,100	\$ 16,100	\$ 12,000
Non-Recurring Charges	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 46,753	\$ 76,310	\$ 43,900	\$ 41,900	\$ 38,200
Transfers To Other Funds or Agenc	\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Major Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800
Reserves & Contingencies	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ (22,356)	\$ (60,397)	\$ (69,700)	\$ (63,800)	\$ (63,500)
<b>TOTAL U</b>	<b>\$ 28,197</b>	<b>\$ 19,713</b>	<b>\$ (22,000)</b>	<b>\$ (18,100)</b>	<b>\$ (21,500)</b>

Notes: This CPS sheet was created prior to the creation of a draft FY17 budget and prior to the release of the FY16/17 CCI number (3.553% est. CCI is used). Please refer to the final and adopted FY16/17 budget for actual numbers.

CITY OF SUISUN CITY FY 2016-17 ESTIMATED ANNUAL BUDGET CASH POSITION SUMMARIES					
<b>Fund Title:</b> Peterson Ranch MAD Fund	<b>Fund Type:</b> Assessment Fund		<b>Fund No.</b> 445		
<b>Fund Description:</b> This fund accounts for property tax assessments collected and expended for streetlighting, median island and					
<b>Budget Activity</b>	<b>FY 13/14</b> <u>Actual</u>	<b>FY 14/15</b> <u>Actual</u>	<b>FY 15/16</b> <u>Amended</u>	<b>FY 15/16</b> <u>Estimated</u>	<b>FY 16/17</b> <u>Recommend</u>
<b>RESOURCES</b>					
Beginning Balance	\$ 101,468	\$ 33,686	\$ (17,700)	\$ (17,700)	\$ (20,900)
Local Taxes	\$ 162,981	\$ 171,182	\$ 175,400	\$ 175,400	\$ 181,600
Licenses & Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Use of Money & Property	\$ 137	\$ (111)	\$ 1,500	\$ -	\$ -
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Service	\$ -	\$ -	\$ -	\$ -	\$ -
Intragovernmental/Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 163,118	\$ 171,071	\$ 176,900	\$ 175,400	\$ 181,600
<b>TOTAL F</b>	<u>\$ 264,586</u>	<u>\$ 204,757</u>	<u>\$ 159,200</u>	<u>\$ 157,700</u>	<u>\$ 160,700</u>
<b>USE OF RESOURCES</b>					
Personnel Services	\$ -	\$ -	\$ 800	\$ 700	\$ 800
Services & Supplies	\$ 184,669	\$ 174,061	\$ 158,600	\$ 137,400	\$ 137,900
Interdepartmental Charges	\$ 22,223	\$ 23,037	\$ 24,100	\$ 24,100	\$ 9,900
Non-Recurring Charges	\$ 7,608	\$ 8,998	\$ -	\$ -	\$ -
Subtotal:	\$ 214,500	\$ 206,096	\$ 183,500	\$ 162,200	\$ 148,600
Transfers To Other Funds or Agenc	\$ 16,400	\$ 16,400	\$ 16,400	\$ 16,400	\$ 16,400
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Major Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 16,400	\$ 16,400	\$ 16,400	\$ 16,400	\$ 16,400
Reserves & Contingencies	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ 33,686	\$ (17,739)	\$ (40,700)	\$ (20,900)	\$ (4,300)
<b>TOTAL U</b>	<u>\$ 264,586</u>	<u>\$ 204,757</u>	<u>\$ 159,200</u>	<u>\$ 157,700</u>	<u>\$ 160,700</u>
<i>Notes: This CPS sheet was created prior to the creation of a draft FY17 budget and prior to the release of the FY16/17 CCI number (3.553% est. CCI is used). Please refer to the final and adopted FY16/17 budget for actual numbers.</i>					

CITY OF SUISUN CITY FY 2016-17 ESTIMATED ANNUAL BUDGET CASH POSITION SUMMARIES					
<b>Fund Title:</b>	<b>Fund Type:</b>		<b>Fund No.</b>		
Railroad Avenue MAD Fund	Assessment Fund		448		
<b>Fund Description:</b>					
This fund accounts for property tax assessments collected and expended for streetlighting, median island and					
<b>Budget Activity</b>	<b>FY 13/14 Actual</b>	<b>FY 14/15 Actual</b>	<b>FY 15/16 Amended</b>	<b>FY 15/16 Estimated</b>	<b>FY 16/17 Recommend</b>
<b>RESOURCES</b>					
Beginning Balance	\$ 25,464	\$ 27,672	\$ 29,800	\$ 30,000	\$ 32,000
Local Taxes	\$ 6,273	\$ 6,588	\$ 6,700	\$ 6,700	\$ 7,000.00
Licenses & Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Use of Money & Property	\$ 157	\$ 183	\$ 200	\$ 100	\$ 100
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Service	\$ -	\$ -	\$ -	\$ -	\$ -
Intragovernmental/Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 6,429	\$ 6,771	\$ 6,900	\$ 6,800	\$ 7,100
<b>TOTAL F</b>	<b>\$ 31,893</b>	<b>\$ 34,443</b>	<b>\$ 36,700</b>	<b>\$ 36,800</b>	<b>\$ 39,100</b>
<b>USE OF RESOURCES</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Services & Supplies	\$ 913	\$ 1,019	\$ 1,200	\$ 1,200	\$ 1,200
Interdepartmental Charges	\$ 2,609	\$ 2,723	\$ 2,900	\$ 2,900	\$ 3,500
Non-Recurring Charges	\$ -	\$ -	\$ 31,900	\$ -	\$ 33,700
Subtotal:	\$ 3,521	\$ 3,742	\$ 36,000	\$ 4,100	\$ 38,400
Transfers To Other Funds or Agenc	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Major Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700
Reserves & Contingencies	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ 27,672	\$ 30,001	\$ -	\$ 32,000	\$ -
<b>TOTAL U</b>	<b>\$ 31,893</b>	<b>\$ 34,443</b>	<b>\$ 36,700</b>	<b>\$ 36,800</b>	<b>\$ 39,100</b>

Notes: This CPS sheet was created prior to the creation of a draft FY17 budget and prior to the release of the FY16/17 CCI number (3.553% est. CCI is used). Please refer to the final and adopted FY16/17 budget for actual numbers.

**CITY OF SUISUN CITY FY 2016-17 ESTIMATED ANNUAL BUDGET  
CASH POSITION SUMMARIES**

<b>Fund Title:</b> Victorian Harbor Dredging MAD Fund	<b>Fund Type:</b> Assessment Fund	<b>Fund No.</b> 449
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**Fund Description:**  
This fund accounts for property tax assessments collected and expended for channel dredging through the Municipal

<u>Budget Activity</u>	<u>FY 13/14</u> <u>Actual</u>	<u>FY 14/15</u> <u>Actual</u>	<u>FY 15/16</u> <u>Amended</u>	<u>FY 15/16</u> <u>Estimated</u>	<u>FY 16/17</u> <u>Recommend</u>
<b>RESOURCES</b>					
Beginning Balance	\$ 358,635	\$ 447,288	\$ 540,000	\$ 499,800	\$ -
Local Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses & Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Use of Money & Property	\$ 2,430	\$ 3,226	\$ (2,300)	\$ 2,000	\$ 500
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Service	\$ -	\$ -	\$ -	\$ -	\$ -
Intragovernmental/Transfers In	\$ 89,326	\$ 93,814	\$ 96,200	\$ 96,200	\$ 98,400
Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	<u>\$ 91,756</u>	<u>\$ 97,040</u>	<u>\$ 93,900</u>	<u>\$ 98,200</u>	<u>\$ 98,900</u>
<b>TOTAL F</b>	<u><b>\$ 450,391</b></u>	<u><b>\$ 544,328</b></u>	<u><b>\$ 633,900</b></u>	<u><b>\$ 598,000</b></u>	<u><b>\$ 98,900</b></u>
<b>USE OF RESOURCES</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Services & Supplies	\$ 1,303	\$ 42,721	\$ 1,300	\$ 1,500	\$ 1,300
Interdepartmental Charges	\$ -	\$ -	\$ -	\$ -	\$ -
Non-Recurring Charges	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	<u>\$ 1,303</u>	<u>\$ 42,721</u>	<u>\$ 1,300</u>	<u>\$ 1,500</u>	<u>\$ 1,300</u>
Transfers To Other Funds or Agenc	\$ 1,800	\$ 1,800	\$ 632,600	\$ 596,500	\$ 97,600
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Major Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	<u>\$ 1,800</u>	<u>\$ 1,800</u>	<u>\$ 632,600</u>	<u>\$ 596,500</u>	<u>\$ 97,600</u>
Reserves & Contingencies	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Balance	<u>\$ 447,288</u>	<u>\$ 499,807</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL U</b>	<u><b>\$ 450,391</b></u>	<u><b>\$ 544,328</b></u>	<u><b>\$ 633,900</b></u>	<u><b>\$ 598,000</b></u>	<u><b>\$ 98,900</b></u>

*Notes: This CPS sheet was created prior to the creation of a draft FY17 budget and prior to the release of the FY16/17 CCI number (3.553% est. CCI is used). Please refer to the final and adopted FY16/17 budget for actual numbers.*

CITY OF SUISUN CITY FY 2016-17 ESTIMATED ANNUAL BUDGET CASH POSITION SUMMARIES					
<b>Fund Title:</b> Victorian Harbor MAD Zone A Fund	<b>Fund Type:</b> Assessment Fund		<b>Fund No.</b> 453		
<b>Fund Description:</b> This fund accounts for property tax assessments collected and expended for maintaining alleys, right of way, street					
<b>Budget Activity</b>	<b>FY 13/14 Actual</b>	<b>FY 14/15 Actual</b>	<b>FY 15/16 Amended</b>	<b>FY 15/16 Estimated</b>	<b>FY 16/17 Recommend</b>
<b>RESOURCES</b>					
Beginning Balance	\$ 66,018	\$ 63,698	\$ 58,800	\$ 63,200	\$ 71,100
Local Taxes	\$ 82,472	\$ 86,618	\$ 88,800	\$ 88,800	\$ 91,600
Licenses & Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Use of Money & Property	\$ 328	\$ 361	\$ 700	\$ 200	\$ 200
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Service	\$ -	\$ -	\$ -	\$ -	\$ -
Intragovernmental/Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 82,800	\$ 86,979	\$ 89,500	\$ 89,000	\$ 91,800
<b>TOTAL F</b>	<b>\$ 148,818</b>	<b>\$ 150,677</b>	<b>\$ 148,300</b>	<b>\$ 152,200</b>	<b>\$ 162,900</b>
<b>USE OF RESOURCES</b>					
Personnel Services	\$ -	\$ -	\$ 300	\$ 300	\$ 300
Services & Supplies	\$ 50,996	\$ 52,040	\$ 52,800	\$ 44,500	\$ 53,600
Interdepartmental Charges	\$ 6,163	\$ 6,388	\$ 6,900	\$ 6,900	\$ 7,500
Non-Recurring Charges	\$ -	\$ -	\$ 58,900	\$ -	\$ 71,200
Subtotal:	\$ 57,159	\$ 58,428	\$ 118,900	\$ 51,700	\$ 132,600
Transfers To Other Funds or Agenc	\$ 27,961	\$ 29,059	\$ 29,400	\$ 29,400	\$ 30,200
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Major Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 27,961	\$ 29,059	\$ 29,400	\$ 29,400	\$ 30,200
Reserves & Contingencies	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ 63,698	\$ 63,190	\$ -	\$ 71,100	\$ 100
<b>TOTAL U</b>	<b>\$ 148,818</b>	<b>\$ 150,677</b>	<b>\$ 148,300</b>	<b>\$ 152,200</b>	<b>\$ 162,900</b>

Notes: This CPS sheet was created prior to the creation of a draft FY17 budget and prior to the release of the FY16/17 CCI number (3.553% est. CCI is used). Please refer to the final and adopted FY16/17 budget for actual numbers.

CITY OF SUISUN CITY FY 2016-17 ESTIMATED ANNUAL BUDGET CASH POSITION SUMMARIES					
<b>Fund Title:</b> Victorian Harbor MAD Zone B Fund	<b>Fund Type:</b> Assessment Fund		<b>Fund No.</b> 454		
<b>Fund Description:</b> This fund accounts for property tax assessments collected and expended for maintaining alleys, right of way, street					
<b>Budget Activity</b>	<b>FY 13/14 Actual</b>	<b>FY 14/15 Actual</b>	<b>FY 15/16 Amended</b>	<b>FY 15/16 Estimated</b>	<b>FY 16/17 Recommend</b>
<b>RESOURCES</b>					
Beginning Balance	\$ 28,845	\$ 31,318	\$ 28,800	\$ 27,100	\$ 30,600
Local Taxes	\$ 18,381	\$ 19,305	\$ 19,800	\$ 19,800	\$ 20,500
Licenses & Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Use of Money & Property	\$ 193	\$ 207	\$ 300	\$ 100	\$ 100
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Service	\$ -	\$ -	\$ -	\$ -	\$ -
Intragovernmental/Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Revenues	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,800
Subtotal:	\$ 26,074	\$ 27,012	\$ 27,600	\$ 27,400	\$ 28,400
TOTAL F	\$ 54,919	\$ 58,330	\$ 56,400	\$ 54,500	\$ 59,000
<b>USE OF RESOURCES</b>					
Personnel Services	\$ -	\$ -	\$ 100	\$ 100	\$ 100
Services & Supplies	\$ 13,406	\$ 16,585	\$ 14,100	\$ 11,600	\$ 13,700
Interdepartmental Charges	\$ 3,222	\$ 3,246	\$ 4,900	\$ 4,900	\$ 5,100
Non-Recurring Charges	\$ -	\$ 4,189	\$ 30,000	\$ -	\$ 32,800
Subtotal:	\$ 16,629	\$ 24,020	\$ 49,100	\$ 16,600	\$ 51,700
Transfers To Other Funds or Agenc	\$ 6,972	\$ 7,217	\$ 7,300	\$ 7,300	\$ 7,300
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Major Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 6,972	\$ 7,217	\$ 7,300	\$ 7,300	\$ 7,300
Reserves & Contingencies	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ 31,318	\$ 27,093	\$ -	\$ 30,600	\$ -
TOTAL U	\$ 54,919	\$ 58,330	\$ 56,400	\$ 54,500	\$ 59,000
<i>Notes: This CPS sheet was created prior to the creation of a draft FY17 budget and prior to the release of the FY16/17 CCI number (3.553% est. CCI is used). Please refer to the final and adopted FY16/17 budget for actual numbers.</i>					

CITY OF SUISUN CITY FY 2016-17 ESTIMATED ANNUAL BUDGET CASH POSITION SUMMARIES					
<b>Fund Title:</b>	<b>Fund Type:</b>		<b>Fund No.</b>		
Victorian Harbor MAD Zones C & D Fund	Assessment Fund		455		
<b>Fund Description:</b>					
This fund accounts for the Victorian Harbor Zone C and (since FY 2009-10) Zone D. The General Fund contributes					
<b>Budget Activity</b>	<b>FY 13/14 Actual</b>	<b>FY 14/15 Actual</b>	<b>FY 15/16 Amended</b>	<b>FY 15/16 Estimated</b>	<b>FY 16/17 Recommend</b>
<b>RESOURCES</b>					
Beginning Balance	\$ (5,711)	\$ (15,766)	\$ (10,300)	\$ (900)	\$ (900)
Local Taxes	\$ 145,196	\$ 152,495	\$ 156,200	\$ 156,200	\$ 161,500
Licenses & Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Use of Money & Property	\$ (135)	\$ (125)	\$ -	\$ -	\$ -
Intergovernmental	\$ 1,160	\$ -	\$ -	\$ -	\$ -
Charges for Service	\$ -	\$ -	\$ -	\$ -	\$ -
Intragovernmental/Transfers In	\$ 97,600	\$ 97,600	\$ 97,600	\$ 97,600	\$ 86,700
Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 243,821	\$ 249,970	\$ 253,800	\$ 253,800	\$ 248,200
TOTAL F	\$ 238,110	\$ 234,204	\$ 243,500	\$ 252,900	\$ 247,300
<b>USE OF RESOURCES</b>					
Personnel Services	\$ -	\$ -	\$ 500	\$ 500	\$ 600
Services & Supplies	\$ 90,451	\$ 86,580	\$ 97,000	\$ 87,000	\$ 95,800
Interdepartmental Charges	\$ 127,021	\$ 110,684	\$ 128,000	\$ 128,000	\$ 114,400
Non-Recurring Charges	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 217,472	\$ 197,264	\$ 225,500	\$ 215,500	\$ 210,800
Transfers To Other Funds or Agenc	\$ 36,405	\$ 37,868	\$ 38,300	\$ 38,300	\$ 38,300
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Major Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 36,405	\$ 37,868	\$ 38,300	\$ 38,300	\$ 38,300
Reserves & Contingencies	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ (15,766)	\$ (928)	\$ (20,300)	\$ (900)	\$ (1,800)
TOTAL U	\$ 238,110	\$ 234,204	\$ 243,500	\$ 252,900	\$ 247,300
<i>Notes: This CPS sheet was created prior to the creation of a draft FY17 budget and prior to the release of the FY16/17 CCI number (3.553% est. CCI is used). Please refer to the final and adopted FY16/17 budget for actual numbers.</i>					

CITY OF SUISUN CITY FY 2016-17 ESTIMATED ANNUAL BUDGET CASH POSITION SUMMARIES					
<b>Fund Title:</b>	<b>Fund Type:</b>		<b>Fund No.</b>		
Victorian Harbor MAD Zone E Fund	Assessment Fund		458		
<b>Fund Description:</b>					
This fund accounts for property tax assessments collected and expended for maintaining alleys, right of way, street					
<b>Budget Activity</b>	<b>FY 13/14 Actual</b>	<b>FY 14/15 Actual</b>	<b>FY 15/16 Amended</b>	<b>FY 15/16 Estimated</b>	<b>FY 16/17 Recommend</b>
<b>RESOURCES</b>					
Beginning Balance	\$ 70,424	\$ 64,671	\$ 60,000	\$ 60,600	\$ 52,500
Local Taxes	\$ 48,255	\$ 50,680	\$ 51,900	\$ 51,500	\$ 53,700
Licenses & Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Use of Money & Property	\$ 352	\$ 377	\$ 800	\$ 200	\$ 200
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Service	\$ -	\$ -	\$ -	\$ -	\$ -
Intragovernmental/Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 48,607	\$ 51,057	\$ 52,700	\$ 51,700	\$ 53,900
<b>TOTAL F</b>	<b>\$ 119,031</b>	<b>\$ 115,728</b>	<b>\$ 112,700</b>	<b>\$ 112,300</b>	<b>\$ 106,400</b>
<b>USE OF RESOURCES</b>					
Personnel Services	\$ -	\$ -	\$ 200	\$ 200	\$ 200
Services & Supplies	\$ 33,603	\$ 33,610	\$ 37,400	\$ 38,800	\$ 38,300
Interdepartmental Charges	\$ 4,066	\$ 4,189	\$ 4,400	\$ 4,400	\$ 4,400
Non-Recurring Charges	\$ -	\$ -	\$ 53,200	\$ -	\$ 44,100
Subtotal:	\$ 37,670	\$ 37,799	\$ 95,200	\$ 43,400	\$ 87,000
Transfers To Other Funds or Agenc	\$ 16,691	\$ 17,333	\$ 17,500	\$ 17,500	\$ 18,100
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Major Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 16,691	\$ 17,333	\$ 17,500	\$ 17,500	\$ 18,100
Reserves & Contingencies	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ 64,671	\$ 60,596	\$ -	\$ 51,400	\$ 1,300
<b>TOTAL U</b>	<b>\$ 119,031</b>	<b>\$ 115,728</b>	<b>\$ 112,700</b>	<b>\$ 112,300</b>	<b>\$ 106,400</b>
<i>Notes: This CPS sheet was created prior to the creation of a draft FY17 budget and prior to the release of the FY16/17 CCI number (3.553% est. CCI is used). Please refer to the final and adopted FY16/17 budget for actual numbers.</i>					

CITY OF SUISUN CITY FY 2016-17 ESTIMATED ANNUAL BUDGET CASH POSITION SUMMARIES					
<b>Fund Title:</b> Victorian Harbor MAD Zone F Fund	<b>Fund Type:</b> Assessment Fund			<b>Fund No.</b> 459	
<b>Fund Description:</b> This fund accounts for property tax assessments collected and expended for maintaining alleys, right of way, street					
<b>Budget Activity</b>	<b>FY 13/14 Actual</b>	<b>FY 14/15 Actual</b>	<b>FY 15/16 Amended</b>	<b>FY 15/16 Estimated</b>	<b>FY 16/17 Recommend</b>
<b>RESOURCES</b>					
Beginning Balance	\$ 200,262	\$ 223,958	\$ 226,100	\$ 223,700	\$ 237,300
Local Taxes	\$ 78,085	\$ 82,010	\$ 84,000	\$ 84,000	\$ 87,800
Licenses & Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Use of Money & Property	\$ 1,230	\$ 1,401	\$ 1,800	\$ 1,000	\$ 1,000
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Service	\$ -	\$ -	\$ -	\$ -	\$ -
Intragovernmental/Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 79,315	\$ 83,411	\$ 85,800	\$ 85,000	\$ 88,800
<b>TOTAL F</b>	<b>\$ 249,735</b>	<b>\$ 307,369</b>	<b>\$ 311,900</b>	<b>\$ 308,700</b>	<b>\$ 326,100</b>
<b>USE OF RESOURCES</b>					
Personnel Services	\$ -	\$ -	\$ -	\$ 200	\$ 300
Services & Supplies	\$ 25,864	\$ 37,368	\$ 40,300	\$ 28,800	\$ 41,200
Interdepartmental Charges	\$ 3,657	\$ 3,770	\$ 3,900	\$ 3,900	\$ 4,600
Non-Recurring Charges	\$ -	\$ 15,431	\$ 239,200	\$ 10,000	\$ 230,700
Subtotal:	\$ 29,521	\$ 56,569	\$ 283,400	\$ 42,900	\$ 276,800
Transfers To Other Funds or Agenc	\$ 26,098	\$ 27,137	\$ 28,500	\$ 28,500	\$ 49,300
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Major Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 26,098	\$ 27,137	\$ 28,500	\$ 28,500	\$ 49,300
Reserves & Contingencies	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ 223,958	\$ 223,663	\$ -	\$ 237,300	\$ -
<b>TOTAL U</b>	<b>\$ 249,735</b>	<b>\$ 307,369</b>	<b>\$ 311,900</b>	<b>\$ 308,700</b>	<b>\$ 326,100</b>
<i>Notes: This CPS sheet was created prior to the creation of a draft FY17 budget and prior to the release of the FY16/17 CCI number (3.553% est. CCI is used). Please refer to the final and adopted FY16/17 budget for actual numbers.</i>					

## AGENDA TRANSMITTAL

**MEETING DATE:** June 21, 2016

**CITY AGENDA ITEM:** Council Consideration of, Waive Reading and Introduction of Ordinance No. \_\_\_: Amending Title 1, Title 5, Title 13 And Title 15 of the Suisun City Code Relating to Penalties and Designating Arrest And Citation Authority Through Resolution.

**FISCAL IMPACT:** None.

**BACKGROUND:** The Suisun City Code (SCC) provides citation authority to certain employees pursuant to California Penal Code section 836.5. The authority is granted in three different chapters of the SCC and one section allows additional designated by the City Manager for enforcement of a particular chapter.

Staff is requesting consolidation of citation authority into a single section of the SCC and approval of particular classifications of employees for citation authority to be by resolution. Additionally, staff is requesting the approval of “wobbler” language to reduce misdemeanor citations to infractions in appropriate cases and increase the penalty amounts for infractions to correspond with the California Government Code.

**STAFF REPORT:** California Penal Code section 836.5 permits an employee of the City, when authorized by ordinance, to arrest and issue a citation to a person when they have reasonable cause to believe the person arrested has committed a misdemeanor or infraction violation of a law they have a duty to enforce. When an employee acts pursuant to this authority, they are provided certain immunities against suit for false arrest when acting within the course and scope of their employment.

Title 5 (Business Taxes, Licenses and Regulations), Title 13 (Public Services) and Title 15 (Buildings and Construction) grant citation authority to certain city officers and employees for enforcing those titles. Additionally, Title 15 grants the authority for the City Manager to designate additional officers and employees to enforce that Title.

The Police Department is in the process of being awarded a grant for a School Safety Traffic Officer. One of their duties is enforcing parking violations and the mandatory bicycle helmet law. There is no provision in the SCC to grant them citation authority.

In order to streamline the designation of citation authority, we are requesting to consolidate the citation authority into a new section of Title 1, Chapter 1.08. The proposed ordinance accomplishes this consolidation and provides that designation of the officers and employees will occur via City Council resolution. The new citation authority section adds a violation for a person falsely identifying their self to an employee who is exercising citation authority pursuant the new section. This will deter violators from providing false information when being issued a citation.

**PREPARED BY:**  
**REVIEWED BY:**  
**APPROVED BY:**

Andrew White, Police Commander  
 Tim Mattos, Police Chief  
 Suzanne Bragdon, City Manager

“Wobbler” Language for Misdemeanor Violations

The City Code does not provide flexibility to reduce misdemeanor charges to infractions. Misdemeanor violations of the code can necessitate a jury trial and are difficult to prosecute based upon competing demands of the judicial system for more serious violations. They also require additional clerical processing work from records staff within the Police Department. Infraction citations are directly filed with the court and do not involve a jury trial. The “wobbler” language provides greater flexibility in prosecuting minor or first-time offenses so that resources can be dedicated to addressing more serious and repeat violations.

Infraction and Misdemeanor Penalties

Pursuant to California Government Code Section 36900, the violation of a city ordinance is a misdemeanor unless by ordinance it is made an infraction. Every violation determined to be an infraction is punishable by a fine not exceeding \$100 for the first violation, \$200 for the second violation of the same ordinance within one year and \$500 for each additional violation of the same ordinance within one year. Misdemeanor violations are punishable by imprisonment, fine or both. The fine shall not exceed \$1,000.

The City Code currently provides for the following fine amounts for infractions: a fine not exceeding \$50 for the first violation, \$100 for the second violation of the same ordinance within one year and \$250 for each additional violation of the same ordinance within one year. The penalty amounts were last updated in 1983. Staff is recommending increasing the penalty amounts to reflect the amounts set forth in the Government Code.

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**STAFF RECOMMENDATION:** It is recommended that the City Council consider, introduce and waive first reading of Ordinance No. \_\_: Amending Title 1, Title 5, Title 13 And Title 15 of the Suisun City Code Relating to Penalties and Designating Arrest And Citation Authority Through Resolution.

**ATTACHMENTS:**

1. Ordinance No. \_\_: Amending Title 1, Title 5, Title 13 And Title 15 of the Suisun City Code Relating to Penalties and Designating Arrest And Citation Authority Through Resolution.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY,  
CALIFORNIA, AMENDING TITLE 1, TITLE 5, TITLE 13 AND TITLE 15 OF THE  
SUISUN CITY CODE RELATING TO PENALTIES AND DESIGNATING ARREST  
AND CITATION AUTHORITY THROUGH RESOLUTION**

**WHEREAS**, California Penal Code section 836.5 permits an employee of the City, when authorized by ordinance, to arrest and issue a citation to a person when they have reasonable cause to believe the person arrested has committed a misdemeanor or infraction violation of a law they have a duty to enforce; and

**WHEREAS**, the Suisun City Code (SCC) provides citation authority to certain employees in three different chapters of the SCC; and

**WHEREAS**, consolidation of the designation of citation authority, into a single section of Title 1, Chapter 1 and approval of particular classifications of employees for citation authority by resolution would streamline the process.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
DOES ORDAIN AS FOLLOWS:**

**SECTION 1.** Title 1, Chapter 1.08 of the Suisun City Code “General Penalty” is hereby amended as follows:

**AMEND**

**Section 1.08.010 – Misdemeanors and infractions.**

- A.** Any person violating any of the provisions or failing to comply with any of the mandatory requirements of the ordinances of the city is guilty of a misdemeanor, unless the violation is made an infraction by ordinance.
- B.** Notwithstanding subsection A, a violation shall be deemed an infraction if it is deemed an infraction by any other provision of this code; if a citation is issued specifying the violation is an infraction; if a complaint is filed in the Superior Court specifying that the offense is an infraction; or, if the District Attorney or City Attorney makes a motion to reduce a misdemeanor charge to an infraction prior to trial on the matter.

**SECTION 2.** Title 1, Chapter 1.08 of the Suisun City Code “General Penalty” is hereby amended as follows:

**AMEND**

**Section 1.08.030 – Infraction penalty.**

Any person convicted of an infraction for violation of an ordinance of the city is punishable by:

- A. A fine not exceeding ~~five~~ one-hundred dollars for a first violation;
- B. A fine not exceeding ~~one~~ two hundred dollars for a second violation of the same ordinance within one year;
- C. A fine not exceeding ~~two~~ five hundred ~~five~~ dollars for each additional violation of the same ordinance within one year.

**AMEND**

**Section 1.08.020 – Misdemeanor penalty.**

Except in cases where a different punishment is prescribed by any ordinance of the city, any person convicted of a misdemeanor for violation of an ordinance of the city is punishable by a fine of not more than ~~five-hundred~~ one thousand dollars, or by imprisonment not to exceed six months, or by both such fine and imprisonment.

**ADD**

**Section 1.08.060 – Arrest and citation authority.**

- A. Pursuant to California Penal Code Section 836.5, or as the same may be hereinafter amended, authorized officers or employees of the city may arrest a person without a warrant whenever the officer or employee has reasonable cause to believe that the person to be arrested has committed a misdemeanor or infraction in the presence of the officer or employee that is a violation of a statute or ordinance that the officer or employee has the duty to enforce, and may issue citations for misdemeanors and infractions for said violations pursuant to California Penal Code Title 3, Chapter 5C (commencing with Section 853.5).
- B. It is the intent of the City Council that the immunities prescribed in Section 836.5, and other applicable immunities, be applicable to public officers or employees acting in the course and scope of employment pursuant to this section.
- C. Except as otherwise provided, the City Council shall designate by resolution the authorized officers or employees of the city who may exercise the arrest and citation authority pursuant to this section. From and after adoption of such a resolution, the officers or employees so designated shall have the authority to make arrests and issue citations for violations they have a duty to enforce, as determined by the City Manager or, for non-peace officer members of the police department, the Chief of Police.
- D. No person shall falsely represent or identify himself or herself as another person or as a fictitious person to any public officer or employee designated pursuant to this section upon lawful detention or arrest of the person, either to evade the process of the court, or

to evade the proper identification of the person by the public officer or employee when (1) the false information is given while the officer or employee is engaged in the performance of his or her duties as an officer or employee, and (2) the person providing the false information knows or should have known that the person receiving the information is a public officer or employee.

- E. Notwithstanding subsection C, a violation of the Suisun City Code may be enforced by a peace officer in any manner authorized by law.

**SECTION 3.** Title 5, Chapter 5.04, Article VII of the Suisun City Code “Enforcement” is hereby amended as follows:

AMEND

**Section 5.04.470 – Enforcement duty and inspections.**

- ~~A. Pursuant to Section 836.5 of the California Penal Code, the collector is authorized to enforce the provisions of this title and to arrest or issue citations to violators thereof.~~
- BA. The collector, in the exercise of the duties imposed upon him under this chapter shall require inspections, made by various city departments, for all places of business in the city to ascertain if all provisions of this chapter and all other applicable ordinances of the city have been complied with prior to the issuance of such a permit.

**SECTION 4.** Title 13, Chapter 13.10 of the Suisun City Code “STORMWATER MANAGEMENT AND DISCHARGE CONTROL” is hereby amended as follows:

DELETE

**Section 13.10.250 – Authority to arrest or issue citations.**

- ~~A. Authorized enforcement officials shall have and are vested with the authority to arrest or cite any person who violates any section of this chapter in the manner provided and as authorized by the California Penal Code for the arrest or release on citation of misdemeanor offenses as prescribed by Chapter 5, 5c, and 5d of Title 3, Part 2 of the Penal Code or as the same may be hereinafter amended.~~
- ~~B. Such authorized enforcement officials or employees may issue a citation and notice to appear in the manner prescribed by Chapter 5c of Title 3, Part 2 of the Penal Code, including Section 853.6 or as the same may hereafter be amended. It is the intent of the city council that the immunities prescribed in Section 836.5 of the Penal Code (and other applicable immunities) be applicable to public officers or employees acting in the course and scope of employment pursuant to this chapter.~~

**SECTION 5.** Title 15, Chapter 15.04 of the Suisun City Code “Enforcement” is hereby amended as follows:

*DELETE*

**Section 15.04.095 – Enforcement.**

- A. Pursuant to Section 836.5 of the California Penal Code, the chief building official, any deputy or assistant building official, agent or other employee of the building department of the city is authorized to enforce the provisions of this chapter and to arrest or issue citations to violators thereof.
- B. The city manager shall have the power to designate by written order that particular officers and other individuals shall be authorized to enforce particular provisions of this chapter as described in subsection A. in addition to those persons set forth therein.

**SECTION 3. SEVERABILITY.**

If any section, clause, phrase or portion of this chapter is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this chapter. The City Council of the City of Suisun City hereby declares that it would have adopted this chapter and each section, subsection, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, clauses, phrases or portions be declared in valid or unconstitutional.

**SECTION 4. EFFECTIVE DATE.**

This ordinance shall take effect thirty (30) days after passage thereof.

**SECTION 5. NOTICE OF PUBLICATION.**

This ordinance shall be posted in three (3) public places within the City prescribed by ordinance within fifteen (15) days after its passage, there being no newspaper of general circulation printed and published within the City.

Introduced at a regular meeting of the City Council of the City of Suisun City held on this \_\_\_ day of \_\_\_ 2016, and adopted as an ordinance of the City of Suisun City at a regular meeting of the City Council held on this \_\_\_ day of \_\_\_ 2016.

\_\_\_\_\_  
Pete Sanchez  
Mayor

**CERTIFICATION**

Ordinance \_\_\_\_\_  
Adopted \_\_\_\_\_ 2016  
Page 4

I, Linda Hobson, City Clerk of the City of Suisun City, California, do hereby certify that the above and foregoing Ordinance was regularly introduced at a meeting of the said City Council held on Tuesday, \_\_\_\_\_, 2016 and passed, approved and adopted by the City Council of the City of Suisun City at a regular meeting held on Tuesday, \_\_\_\_\_, 2016 by the following vote:

**AYES:** Councilmembers: \_\_\_\_\_  
**NOES:** Councilmembers: \_\_\_\_\_  
**ABSENT:** Councilmembers: \_\_\_\_\_  
**ABSTAIN:** Councilmembers: \_\_\_\_\_

**WITNESS** my hand and the seal of said City this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk

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## AGENDA TRANSMITTAL

**MEETING DATE:** June 21, 2016

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**AUTHORITY AGENDA ITEM:** Authority Adoption of Resolution No. HA 2016-\_\_\_: Approving Submittal of the Housing Streamlined Five-Year Plan for 2015-19 and the Annual Plan for Fiscal Year 2015-16, and Authorizing the Executive Director to Execute Certification.

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**FISCAL IMPACT:** None.

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**BACKGROUND:** The Suisun City Housing Authority (SCHA) is required to submit a Streamlined Five-Year Plan every five years according to Federal Regulations Chapter 14 §903. This is the eleventh year of submission, however in 2015, a plan was not required due to internal changes at the federal level. The purpose of these plans are to provide a framework for local accountability and an easily identifiable source by which participants in the tenant-based assistance program and other members of the public may locate basic housing authority policies, rules and requirements concerning its operations programs and services.

The information items required by HUD in the Five-Year Plan that pertain to the Suisun City Housing Authority are:

- Public Housing Agency (PHA) Statement of Consistency with the State of California Consolidated Plan.
- Supporting Documents Available for Review for Streamlined Five-Year PHA Plans.
- Mission
- Goals and Objectives
- Progress Report
- Violence Against Women Act (VAWA) Goals
- Significant Amendments or Modifications to Previous Plan
- Resident Advisory Board Comments
- Form HUD 50077-SL, Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan,

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**STAFF REPORT:** No significant changes have been made compared to the previous plan. The SCHA exists to serve the citizens of Suisun City by providing rental assistance to very low and low-income eligible households. SCHA will encourage and assist in the development of additional affordable housing as well as market rate rental housing in Suisun City. SCHA has conducted outreach efforts to potential landlords by offering no cost fair housing training, conducting one-on-one briefings and mailing out program brochures.

A Tenant Advisory committee was selected in March 2016 to review the draft plans. The committee had neither comments nor objections to the proposed plans. The Public Notice was published May 5, 2016, and staff has not received any requests to review the plans, and no comments have been submitted.

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**PREPARED BY:**  
**REVIEWED**  
**APPROVED BY:**

Kathy Lawton, Housing Manager  
 Jason Garben, Development Services Director  
 Suzanne Bragdon, Executive Director

Staff has compiled all the necessary information, compared it with other jurisdictions in Solano County, and found it to be consistent with other jurisdictions.

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**RECOMMENDATION:** It is recommended that the Authority adopt Resolution No. HA 2016-\_\_\_: Approving the Submittal of the Section 8 Housing Streamlined Five-Year Plan for 2014-2019 to the California Department of Housing and Community Development for Certification.

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**ATTACHMENTS:**

1. Suisun City Housing Authority 5-Year PHA Plan.
2. Suisun City Housing Authority Annual Plan.
3. Resolution No. HA 2016-\_\_\_: Approving the Submittal of the Section 8 Housing Streamlined Five-Year Plan for 2015-2019 and an Annual Plan for 2016 to the U.S. Department of Housing and Urban Development.

<b>5-Year PHA Plan (for All PHAs)</b>	<b>U.S. Department of Housing and Urban Development Office of Public and Indian Housing</b>	<b>OMB No. 2577-0226 Expires: 02/29/2016</b>
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**Purpose.** The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

**Applicability.** Form HUD-50075-5Y is to be completed once every 5 PHA fiscal years by all PHAs.

<b>A.</b>	<b>PHA Information.</b>																																
A.1	<p>PHA Name: <u>Suisun City Housing Authority</u> PHA Code: <u>CA066</u></p> <p>PHA Plan for Fiscal Year Beginning: (MM/YYYY): <u>07/2015</u>          PHA Plan Submission Type: <input checked="" type="checkbox"/> 5-Year Plan Submission <input type="checkbox"/> Revised 5-Year Plan Submission</p> <p><b>Availability of Information.</b> In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information on the PHA policies contained in the standard Annual Plan, but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official websites. PHAs are also encouraged to provide each resident council a copy of their PHA Plans.</p> <p><input type="checkbox"/> PHA Consortia: (Check box if submitting a Joint PHA Plan and complete table below)</p> <table border="1" data-bbox="191 989 1446 1623"> <thead> <tr> <th rowspan="2">Participating PHAs</th> <th rowspan="2">PHA Code</th> <th rowspan="2">Program(s) in the Consortia</th> <th rowspan="2">Program(s) not in the Consortia</th> <th colspan="2">No. of Units in Each Program</th> </tr> <tr> <th>PH</th> <th>HCV</th> </tr> </thead> <tbody> <tr> <td>Lead PHA:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program		PH	HCV	Lead PHA:																							
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		PH	HCV																														
Lead PHA:																																	
<b>B.</b>	<b>5-Year Plan.</b> Required for <u>all</u> PHAs completing this form.																																
B.1	<p><b>Mission.</b> State the PHA's mission for serving the needs of low- income, very low- income, and extremely low- income families in the PHA's jurisdiction for the next five years.</p> <p>The SCHA exists to serve the citizens of Suisun City by providing rental assistance to very low and low-income eligible households in a fair, cost effective, and timely manner that assures housing is safe and of quality meeting Housing Quality Standards, local building codes as well as health and safety codes. SCHA is also committed to promoting participant self-sufficiency to provide families the opportunity to make the transition from subsidized to non-subsidized housing.</p>																																

<p><b>B.2</b></p>	<p><b>Goals and Objectives.</b> Identify the PHA’s quantifiable goals and objectives that will enable the PHA to serve the needs of low- income, very low-income, and extremely low- income families for the next five years.</p> <p>Suisun City Housing Authority (SCHA) plans to continue with the training of staff on any changes pertaining to regulations, policies or procedures that directly affects the family’s assistance. SCHA will encourage and assist in the development of additional affordable housing in Suisun City.</p> <p>SCHA strives to maintain a 95% to 100% lease up; however, with the present vacancy rate of approximately 1% that will continue to be a challenge.</p> <p>SCHA will strive to achieve the “High Performer” rating under HUD’s SEMAP certification program annually. SCHA intends to continue to provide exemplary customer service by continuing to offer extended office hours of closing at 6:00 pm on Mondays, Wednesdays and Thursdays as well as closing at 7:00 pm on Tuesdays to enable working clients to have appointments without having to take off time from work as well as to afford them an opportunity to walk in for services after their working hours.</p> <p>The Suisun City Housing Authority will continue to seek out and apply for additional Section 8 vouchers when vouchers are made available and for which SCHA qualifies to apply for in order to afford more low-income residents and opportunity to have income affordable rent.</p>
<p><b>B.3</b></p>	<p><b>Progress Report.</b> Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.</p> <p>Suisun City Housing Authority (SCHA) continued to have wait list open and outreached to the community to find qualified applicants to receive the assistance.</p> <p>SCHA continued with its training of staff on any changes pertaining to regulations, policies or procedures that directly affects the family’s assistance. SCHA encouraged the development of additional affordable housing in Suisun City; however, with the elimination of the City’s Redevelopment Agency (RDA), the City’s capability to provide incentive funding to housing developers was eliminated.</p> <p>SCHA maintained a 95% or better 50058 submissions to HUD.</p> <p>SCHA has achieved “High Performer” ratings under HUD’s SEMAP certification program each year during this reporting period.</p> <p>SCHA has continued with its increased customer service by offering extended office hours by closing at 6:00 pm on Mondays, Wednesdays and Thursdays as well as closing at 7:00 pm on Tuesdays to enable working clients to have appointments without having to take off time from work as well as to afford them an opportunity to walk in for services after their working hours.</p> <p>SCHA has conducted outreach efforts to potential landlords by offering no cost fair housing training, conducting one-on-one briefings and mailing out program brochures. Increased voucher payment standards/rents yearly and adjust as necessary. SCHA’s independent audit resulted with no findings pertaining to the Section 8 Housing Choice Vouchers Program during the reporting period.</p>
<p><b>B.4</b></p>	<p><b>Violence Against Women Act (VAWA) Goals.</b> Provide a statement of the PHA’s goals, activities objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking.</p> <p>SCHA adheres to VAWA policies by protecting qualified tenants, participants, applicants, and affiliated individuals, who are victims of domestic violence, dating violence, sexual assault, or stalking from being denied housing assistance, evicted, or terminated from housing assistance based on acts of such violence against them. SCHA advising all new participant households of their VAWA rights prior to admission to the program and affords them every available opportunity to request VAWA protection when their housing is at risk.</p>
<p><b>B.5</b></p>	<p><b>Significant Amendment or Modification.</b> Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan.</p> <p>SCHA does not consider any modification to the 5-Year Plan to be significant as the mission of the agency has not and will not change - to serve the citizens of Suisun City by providing rental assistance to very low and low-income eligible households . . . .</p>

<b>B.6</b>	<p><b>Resident Advisory Board (RAB) Comments.</b></p> <p>(a) Did the RAB(s) provide comments to the 5-Year PHA Plan?</p> <p>Y    N  <input type="checkbox"/> <input checked="" type="checkbox"/></p> <p>(b) If yes, comments must be submitted by the PHA as an attachment to the 5-Year PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.</p>
<b>B.7</b>	<p><b>Certification by State or Local Officials.</b></p> <p><a href="#">Form HUD 50077-SL</a>, <i>Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan.</p>

## Instructions for Preparation of Form HUD-50075-5Y 5-Year PHA Plan for All PHAs

### A. PHA Information [24 CFR §903.23\(4\)\(e\)](#)

**A.1** Include the full **PHA Name**, **PHA Code**, **PHA Fiscal Year Beginning** (MM/YYYY), **PHA Plan Submission Type**, and the **Availability of Information**, specific location(s) of all information relevant to the hearing and proposed PHA Plan.

**PHA Consortia:** Check box if submitting a Joint PHA Plan and complete the table.

### B. 5-Year Plan.

**B.1 Mission.** State the PHA's mission for serving the needs of low- income, very low- income, and extremely low- income families in the PHA's jurisdiction for the next five years. ([24 CFR §903.6\(a\)\(1\)](#))

**B.2 Goals and Objectives.** Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low- income, very low- income, and extremely low- income families for the next five years. ([24 CFR §903.6\(b\)\(1\)](#)) For Qualified PHAs only, if at any time a PHA proposes to take units offline for modernization, then that action requires a significant amendment to the PHA's 5-Year Plan.

**B.3 Progress Report.** Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. ([24 CFR §903.6\(b\)\(2\)](#))

**B.4 Violence Against Women Act (VAWA) Goals.** Provide a statement of the PHA's goals, activities objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking. ([24 CFR §903.6\(a\)\(3\)](#))

**B.5 Significant Amendment or Modification.** Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan.

#### B.6 Resident Advisory Board (RAB) comments.

(a) Did the public or RAB provide comments?

(b) If yes, submit comments as an attachment to the Plan and describe the analysis of the comments and the PHA's decision made on these recommendations. ([24 CFR §903.17\(a\)](#), [24 CFR §903.19](#))

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This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the 5-Year PHA Plan. The 5-Year PHA Plan provides the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families and the progress made in meeting the goals and objectives described in the previous 5-Year Plan.

Public reporting burden for this information collection is estimated to average .76 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

**Privacy Act Notice.** The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

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<b>Streamlined Annual PHA Plan</b> <i>(HCV Only PHAs)</i>	<b>U.S. Department of Housing and Urban Development</b> <b>Office of Public and Indian Housing</b>	<b>OMB No. 2577-0226</b> <b>Expires 02/29/2016</b>
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**Purpose.** The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

**Applicability.** Form HUD-50075-HCV is to be completed annually by **HCV-Only PHAs**. PHAs that meet the definition of a Standard PHA, Troubled PHA, High Performer PHA, Small PHA, or Qualified PHA do not need to submit this form. Where applicable, separate Annual PHA Plan forms are available for each of these types of PHAs.

**Definitions.**

- (1) **High-Performer PHA** – A PHA that owns or manages more than 550 combined public housing units and housing choice vouchers, and was designated as a high performer on both of the most recent Public Housing Assessment System (PHAS) and Section Eight Management Assessment Program (SEMAP) assessments if administering both programs, or PHAS if only administering public housing.
- (2) **Small PHA** - A PHA that is not designated as PHAS or SEMAP troubled, or at risk of being designated as troubled, that owns or manages less than 250 public housing units and any number of vouchers where the total combined units exceeds 550.
- (3) **Housing Choice Voucher (HCV) Only PHA** - A PHA that administers more than 550 HCVs, was not designated as troubled in its most recent SEMAP assessment, and does not own or manage public housing.
- (4) **Standard PHA** - A PHA that owns or manages 250 or more public housing units and any number of vouchers where the total combined units exceeds 550, and that was designated as a standard performer in the most recent PHAS and SEMAP assessments.
- (5) **Troubled PHA** - A PHA that achieves an overall PHAS or SEMAP score of less than 60 percent.
- (6) **Qualified PHA** - A PHA with 550 or fewer public housing dwelling units and/or housing choice vouchers combined, and is not PHAS or SEMAP troubled.

A.	PHA Information.																																			
A.1	<p>PHA Name: <u>Suisun City Housing Authority</u> PHA Code: <u>CA066</u></p> <p>PHA Plan for Fiscal Year Beginning: (MM/YYYY): <u>07/2015</u></p> <p>PHA Inventory (Based on Annual Contributions Contract (ACC) units at time of FY beginning, above)</p> <p>Number of Housing Choice Vouchers (HCVs) <u>318</u></p> <p>PHA Plan Submission Type: <input checked="" type="checkbox"/> Annual Submission <input type="checkbox"/> Revised Annual Submission</p> <p><b>Availability of Information.</b> In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information of the PHA policies contained in the standard Annual Plan, but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at the main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official website.</p> <p><input type="checkbox"/> <b>PHA Consortia:</b> (Check box if submitting a joint Plan and complete table below)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Participating PHAs</th> <th style="width: 10%;">PHA Code</th> <th style="width: 25%;">Program(s) in the Consortia</th> <th style="width: 20%;">Program(s) not in the Consortia</th> <th style="width: 20%;">No. of Units in Each Program</th> </tr> </thead> <tbody> <tr> <td>Lead HA:</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program	Lead HA:																													
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<b>B.</b>	<b>Annual Plan.</b>
<b>B.1</b>	<p><b>Revision of PHA Plan Elements.</b></p> <p>(a) Have the following PHA Plan elements been revised by the PHA since its last Annual Plan submission?</p> <p>Y N</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Housing Needs and Strategy for Addressing Housing Needs.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Financial Resources.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Rent Determination.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Operation and Management.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Informal Review and Hearing Procedures.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Homeownership Programs.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Self Sufficiency Programs and Treatment of Income Changes Resulting from Welfare Program Requirements.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Substantial Deviation.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Significant Amendment/Modification.</p> <p>(b) If the PHA answered yes for any element, describe the revisions for each element(s):</p>
<b>B.2</b>	<p><b>New Activities</b></p> <p>(a) Does the PHA intend to undertake any new activities related to the following in the PHA's current Fiscal Year?</p> <p>Y N</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Project Based Vouchers.</p> <p>(b) If this activity is planned for the current Fiscal Year, describe the activities. Provide the projected number of project-based units and general locations, and describe how project-basing would be consistent with the PHA Plan.</p>
<b>B.3</b>	<p><b>Most Recent Fiscal Year Audit.</b></p> <p>(a) Were there any findings in the most recent FY Audit?</p> <p>Y N N/A</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/></p> <p>(b) If yes, please describe:</p>
<b>B.4</b>	<p><b>Civil Rights Certification</b></p> <p><a href="#">Form HUD-50077</a>, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan.</p>
<b>B.5</b>	<p><b>Certification by State or Local Officials.</b></p> <p><a href="#">Form HUD 50077-SL</a>, <i>Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan.</p>
<b>B.6</b>	<p><b>Progress Report.</b></p> <p>Provide a description of the PHA's progress in meeting its Mission and Goals described in its 5-Year PHA Plan.</p> <p>The Agency has met with a substantially negative impact of the local rental housing vacancy rate of approximately 1% which has caused the agency to be under leased. The Agency otherwise was able to meet the previously established goals.</p>

<b>B.7</b>	<p><b>Resident Advisory Board (RAB) Comments.</b></p> <p>(a) Did the RAB(s) provide comments to the PHA Plan?</p> <p>Y    N  <input type="checkbox"/>   <input checked="" type="checkbox"/></p> <p>(a) If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.</p>
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## Instructions for Preparation of Form HUD-50075-HCV Annual PHA Plan for HCV Only PHAs

**A. PHA Information.** All PHAs must complete this section. ([24 CFR §903.23\(4\)\(e\)](#))

**A.1** Include the full **PHA Name, PHA Code, PHA Type, PHA Fiscal Year Beginning** (MM/YYYY), **Number of Housing Choice Vouchers (HCVs), PHA Plan Submission Type,** and the **Availability of Information,** specific location(s) of all information relevant to the public hearing and proposed PHA Plan.

**PHA Consortia:** Check box if submitting a Joint PHA Plan and complete the table. ([24 CFR §943.128\(a\)](#))

**B. Annual Plan.** All PHAs must complete this section. ([24 CFR §903.11\(c\)\(3\)](#))

**B.1 Revision of PHA Plan Elements.** PHAs must:

Identify specifically which plan elements listed below that have been revised by the PHA. To specify which elements have been revised, mark the “yes” box. If an element has not been revised, mark “no.”

**Housing Needs and Strategy for Addressing Housing Needs.** Provide a statement addressing the housing needs of low-income, very low-income families who reside in the PHA’s jurisdiction and other families who are on the Section 8 tenant-based waiting list. The statement must identify the housing needs of (i) families with incomes below 30 percent of area median income (extremely low-income), (ii) elderly families and families with disabilities, and (iii) households of various races and ethnic groups residing in the jurisdiction or on the waiting list based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. ([24 CFR §903.7\(a\)\(1\)](#) and [24 CFR §903.7\(a\)\(2\)\(i\)](#)). Provide a description of the PHA’s strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. [24 CFR §903.7\(a\)\(2\)\(ii\)](#)

**Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions.** A statement of the PHA’s policies that govern resident or tenant eligibility, selection and admission including admission preferences for HCV. ([24 CFR §903.7\(b\)](#))

**Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA’s anticipated resources, such as PHA HCV funding and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources. ([24 CFR §903.7\(c\)](#))

**Rent Determination.** A statement of the policies of the PHA governing rental contributions of families receiving tenant-based assistance, discretionary minimum tenant rents, and payment standard policies. ([24 CFR §903.7\(d\)](#))

**Operation and Management.** A statement that includes a description of PHA management organization, and a listing of the programs administered by the PHA. ([24 CFR §903.7\(e\)\(3\)\(4\)](#)).

**Informal Review and Hearing Procedures.** A description of the informal hearing and review procedures that the PHA makes available to its applicants. ([24 CFR §903.7\(f\)](#))

**Homeownership Programs.** A statement describing any homeownership programs (including project number and unit count) administered by the agency under section 8y of the 1937 Act, or for which the PHA has applied or will apply for approval. ([24 CFR §903.7\(k\)](#))

**Self Sufficiency Programs and Treatment of Income Changes Resulting from Welfare Program Requirements.** A description of any PHA programs relating to services and amenities coordinated, promoted, or provided by the PHA for assisted families, including those resulting from the PHA’s partnership with other entities, for the enhancement of the economic and social self-sufficiency of assisted families, including programs provided or offered as a result of the PHA’s partnerships with other entities, and activities under section 3 of the Housing and Community Development Act of 1968 and under requirements for the Family Self-Sufficiency Program and others. Include the program’s size (including required and actual size of the FSS program) and means of allocating assistance to households. ([24 CFR §903.7\(l\)\(i\)](#)) Describe how the PHA will comply with the requirements of section 12(c) and (d) of the 1937 Act that relate to treatment of income changes resulting from welfare program requirements. ([24 CFR §903.7\(l\)\(iii\)](#)).

**Substantial Deviation.** PHA must provide its criteria for determining a “substantial deviation” to its 5-Year Plan. ([24 CFR §903.7\(r\)\(2\)\(i\)](#))

**Significant Amendment/Modification.** PHA must provide its criteria for determining a “Significant Amendment or Modification” to its 5-Year and Annual Plan. Should the PHA fail to define ‘significant amendment/modification’, HUD will consider the following to be ‘significant amendments or modifications’: a) changes to rent or admissions policies or organization of the waiting list; or b) any change with regard to homeownership programs. See guidance on HUD’s website at: [Notice PIH 1999-51](#). ([24 CFR §903.7\(r\)\(2\)\(ii\)](#))

If any boxes are marked “yes”, describe the revision(s) to those element(s) in the space provided.

**B.2 New Activity.** If the PHA intends to undertake new activity using Housing Choice Vouchers (HCVs) for new Project-Based Vouchers (PBVs) in the current Fiscal Year, mark “yes” for this element, and describe the activities to be undertaken in the space provided. If the PHA does not plan to undertake this activity, mark “no.” ([24 CFR §983.57\(b\)\(1\)](#) and Section 8(13)(C) of the United States Housing Act of 1937.

**Project-Based Vouchers (PBV).** Describe any plans to use HCVs for new project-based vouchers. If using PBVs, provide the projected number of project-based units and general locations, and describe how project-basing would be consistent with the PHA Plan.

**B.3 Most Recent Fiscal Year Audit.** If the results of the most recent fiscal year audit for the PHA included any findings, mark “yes” and describe those findings in the space provided. ([24 CFR §903.11\(c\)\(3\)](#), [24 CFR §903.7\(p\)](#))

**B.4 Civil Rights Certification.** Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulation*, must be submitted by the PHA as an electronic attachment to the PHA Plan. This includes all certifications relating to Civil Rights and related regulations. A PHA will be considered in compliance with the AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction’s initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction. ([24 CFR §903.7\(o\)](#))

**B.5 Certification by State or Local Officials.** Form HUD-50077-SL, *Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan*, including the manner in which the applicable plan contents are consistent with the Consolidated Plans, must be submitted by the PHA as an electronic attachment to the PHA Plan. ([24 CFR §903.15](#))

**B.6 Progress Report.** For all Annual Plans following submission of the first Annual Plan, a PHA must include a brief statement of the PHA’s progress in meeting the mission and goals described in the 5-Year PHA Plan. ([24 CFR §903.11\(c\)\(3\)](#), [24 CFR §903.7\(r\)\(1\)](#))

**B.7 Resident Advisory Board (RAB) comments.** If the RAB provided comments to the annual plan, mark “yes,” submit the comments as an attachment to the Plan and describe the analysis of the comments and the PHA’s decision made on these recommendations. ([24 CFR §903.13\(c\)](#), [24 CFR §903.19](#))

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This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the Annual PHA Plan. The Annual PHA Plan provides a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA’s operations, programs, and services, and informs HUD, families served by the PHA, and members of the public for serving the needs of low- income, very low- income, and extremely low- income families.

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**RESOLUTION NO. HA 2016-\_\_**

**A RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF SUISUN CITY APPROVING SUBMITTAL OF THE HOUSING STREAMLINED FIVE-YEAR PLAN FOR 2015-19 AND THE ANNUAL PLAN FOR FISCAL YEAR 2015-16, AND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE CERTIFICATION**

**WHEREAS**, Section 511 of the Quality Housing and Work Responsibility Act of 1998 (QHWRA) created the public housing agency plans; and

**WHEREAS**, the Annual Plan provides details about the agency’s immediate operations, program participants, programs and services, and the agency’s strategy for handling operational concerns, residents’ concerns and needs, programs and services for the upcoming fiscal year; and

**WHEREAS**, the Tenant Advisory Committee approved the Plan; and

**WHEREAS**, staff consulted with nearby Housing Authorities to maximize uniformity where possible; and

**WHEREAS**, as required by HUD, a Public Hearing was held to adopt the above Plan.

**NOW, THEREFORE, BE IT RESOLVED** that Authority hereby approves the Suisun City Housing Authority Streamlined Five-Year Plan and the Annual Plan for Fiscal Year 2016 as shown in Exhibit A and authorizes the Executive Director to execute the Certification.

**PASSED AND ADOPTED** at a Regular Meeting of the Housing Authority of Suisun City, duly held on the 21<sup>st</sup> day of June, 2016, by the following vote:

<b>AYES:</b>	COMMISSIONERS	_____
<b>NOES:</b>	COMMISSIONERS	_____
<b>ABSENT:</b>	COMMISSIONERS	_____
<b>ABSTAIN:</b>	COMMISSIONERS	_____

**WITNESS** my hand and seal of said Housing Authority this 21<sup>st</sup> day of June, 2016.

\_\_\_\_\_  
Linda Hobson, CMC  
Secretary