

**AGENDA
REGULAR MEETING OF THE
SUISUN CITY RECREATION, PARKS, MARINA
& ARTS COMMISSION
701 CIVIC CENTER BOULEVARD
SUISUN CITY, CALIFORNIA
7:00 P.M., WEDNESDAY, September 2, 2020**

NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), and Executive Order released on March 12, 2020, the following Recreation, Parks, Marina and Arts Commission meeting includes teleconference participation by: Commission Members Puriie Conley, Tristan Dubois, Keith Hazell, Loraine Meek, Eddrick Osborne, Shawn Lee Risko. Teleconference locations are on file at City Hall, 701 Civic Center Blvd., Suisun City, CA 94585.

*DUE TO CORONAVIRUS COVID-19 RESIDENTS ARE ENCOURAGED TO ATTEND THE
RECREATION, PARKS, MARINA AND ARTS COMMISSION MEETING VIA THE APPLICATION, ZOOM.*

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

WEBINAR ID 898 5093 2240

CALL IN PHONE NUMBER: (707) 438-1720

*TO VIEW TONIGHT'S MEETING ON SUISUN WEBSITE, LIVESTREAM
(URL: <https://www.suisun.com/government/meeting-video/>)*

*REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING
BY EMAILING CLERK@SUISUN.COM (PRIOR TO 6pm) OR
VIA WEBSITE OR PHONE APPLICATION, ZOOM*

- A. ROLL CALL**
- B. PUBLIC COMMENT**
 - 1. Online Submission(s)
- C. ANNOUNCEMENTS AND APPOINTMENTS**
- D. CORRESPONDENCE**
- E. PRESENTATIONS**
 - 1. Update on Prop 68 Funding Per Capita Grant
 - 2. Update on Distance Learning at Joseph Nelson Community Center
 - 3. Percent for the Arts
- F. CONSENT CALENDAR**
 - 1. Minutes of the August 5, 2020 RPMA Commission Meeting
- G. GENERAL BUSINESS**
- H. REPORTS**
 - 1. Park Inspection Reports
 - 2. Directors Executive Summary
 - 3. Commissioners Report

4. Chair Report

I. ADJOURNMENT

I, _____ of the City of Suisun do certify that this Agenda was posted by 12:00 noon, on Saturday, preceding this meeting at the following locations:

- a. Suisun City Hall, 701 Civic Center Blvd.
- b. Suisun City Fire Department, 621 Pintail Drive
- c. Joseph Nelson Community Center, 611 Village Drive
- d. Suisun City Senior Center, 318 Merganser Drive
- e. Harbormasters Office, 800 Kellogg Street

**MINUTES
REGULAR MEETING OF THE
SUISUN CITY RECREATION, PARKS, MARINA
& ARTS COMMISSION
701 CIVIC CENTER BOULEVARD
SUISUN CITY, CALIFORNIA
7:00 P.M., WEDNESDAY, August 5, 2020**

The meeting was called to order at 7:00 P.M.

A. ROLL CALL

Chairperson	Tristan Dubois
Commissioner	Puriie Conley
Commissioner	Loraine Meek
Commissioner	Shawn Lee Risko

Absent: Co-Chair Eddrick Osborne
Commissioner Keith Hazell

B. PUBLIC COMMENT

A public comment was made regarding the uncleanliness of the downtown Marina and event area, specifically about when the bushes and surrounding foliage get trimmed, how all the trash is exposed but not necessarily picked up. This commenter asked why there was not an automatic trash service that goes around cleaning everything out. RPMA Director Lofthus explained that normally, we wouldn't comment back on the public comments, but Lofthus wants the Commissioners to know that there are a lot more people utilizing the downtown Marina and event area, that winds are well known in the area, and therefore trash blows back out of receptacles. Lofthus also explains that the City is down a couple public works employees, and states that it is not an excuse, but just a reason, and that the public works department is doing their best. Commissioner Risko asked RPMA Director Lofthus if the City was down staff because of personal reasons or budget cuts. RPMA Director Lofthus responded that it is due to budget cuts, and that the City is also currently in a hiring freeze.

C. ANNOUNCEMENTS AND APPOINTMENTS

None.

D. CORRESPONDENCE

None.

E. PRESENTATIONS

None.

F. CONSENT CALENDAR

1. *Special Event Application*

Commissioner Meek asked to pull the Special Event Application. Meek then goes on to ask what exactly the Special Event Application is.

RPMA Director Lofthus explained that it is an all-in-one application for a group or organization to hold special events in Suisun, such as car shows, walks for specific groups, bike races, etc. The Special Event Application creates a single packet with everything included that an organization would need to host a special event, including fees and deposits for the event itself, insurance requirements and cost as well as other additional fees such as if you're denied and continue to have your event,

Commissioner Conley asked if, once the application is submitted, if the RPMA Director would bring it before the Commission. RPMA Director Lofthus said that they would not, that there is a separate internal group that approves or disapproves all applicants or groups.

Chairperson Dubois made a motion to accept the Special Event Application as read.

Commissioner Meek seconded.

Verbal Ayes: Conley, Dubois, Meek, Risko

2. Minutes of the July 1, 2020 RPMA Commission Meeting

Commissioner Dubois made a motion to accept the minutes as read.

Commissioner Conley seconded.

Verbal Ayes: Conley, Dubois, Meek, Risko

G. GENERAL BUSINESS

1. Prop 64 Youth Community Access Grant – Recommendation to City Council

RPMA Director Lofthus explained the Prop 64 grant. A basic overview is that it is for the youth (aged 18 to 26) to lead the younger youth (aged 12 to 18) into healthy and more secure choices through outdoor activities (including field trips) and workshops in a stable setting. Prop 64 is geared towards the underserved communities such as LGTBQIA, African American, Latin American, fostered youth, etc.

Chairperson Dubois made a motion for Prop 64 to be recommended for City Council.

Commissioner Meek seconded.

Verbal Ayes: Conley, Dubois, Meek, Risko

2. Percent for Arts – Discussion and Direction

RPMA Director Lofthus presented the program, Percent for Arts, to the Commission. The program creates a developer impact art fee for any downtown developing projects. Once a fee has been decided, what developments would be in this category?

Commissioner Risko asked about the federal level percent for arts, if it was 1% for any federal building. Commissioner Risko also does not want to focus on home development, but rather commercial development. He also wants to know how to proceed for the application.

RPMA Director Lofthus agreed with Commissioner Risko to focus on commercial development. Lofthus also said that he could bring back synopses and cost analysis to the next meeting.

Commissioner Risko says that .5% sounds reasonable.

Chairperson Dubois made a motion for the Percent For Arts to be brought back on the next agenda.

Commissioner Risko seconded, with all in.

Verbal Ayes: Conley, Dubois, Meek, Risko

Commissioner Conley asked RPMA Director Lofthus about the STA

Commission. Commissioner Risko added that the STA Sub-Committee hasn't heard anything from them. RPMA Director Lofthus said he would follow up with STA and let the Commissioners know.

H. REPORTS

1. Park Inspection Reports

Commissioner Meek asked if RPMA Director Lofthus had received her email earlier regarding exposed wires. Lofthus responded that he had, and that it's already been addressed with the Public Works Director.

Commissioner Conley asked about the advertisement of the open Commission seat. Lofthus responded that the advertisement would be out tomorrow by

closing time (8/6/2020).

2. Directors Executive Summary

RPMA Director Lofthus reported that there were 20 kids in summer camp, despite the coronavirus, to which protocols are followed and sanitation is a top priority; that Rec Department would most likely utilize the Nelson Community Center for distance learning, and described it as an all-day summer camp with 4 hours of distance learning. Lofthus also reported that the department was hoping for a January 1, 2021 soft reopening, and that the department is continuing to build on programs for when the building does reopen. Lofthus also goes on to explain that the tax measure that City Council would have needed to pass to go on the ballot did not make it due to two dissenting Council members, so consequentially, the City is in a serious financial shortfall. Through rewriting some of the budget, they were able to close the gap from a \$5 million deficit to a \$2 million deficit, and that currently, Lofthus is in the process of writing 6 different grants for the Rec Department to take to City Council for approval. Chairperson Dubois and Commissioner Meek thanked RPMA Director Lofthus for giving the update of the building and the budget.

3. Commissioners Report

None.

4. Chair Report

None.

I. ADJOURNMENT

Commissioner Meek made a motion for the meeting to be adjourned.

Commissioner Conley seconded.

Verbal Ayes: Conley, Dubois, Meek, Risko

The meeting was adjourned at 7:51 P.M.