

RECREATION COMMISSION
Eddrick Osborne, Chair
Loraine Meek, Vice Chair
David Anderson
Michelle Chavez
Princess Washington
Tyler Wilson
Vacant



RECREATION, PARKS,
MARINA AND ARTS
COMMISSION MEETING

First Wednesday of
Every Month

A G E N D A

REGULAR MEETING OF THE CITY OF SUISUN CITY RECREATION, PARKS, MARINA AND ARTS COMMISSION

WEDNESDAY, OCTOBER 20, 2021

6:00 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), and Executive Order released on March 12, 2020, the following Recreation Commission meeting may include teleconference participation by: Commissioners David Anderson, Michelle Chavez, Loraine Meek, Eddrick Osborne, Shawn Lee Risko, Princess Washington, and Tyler Wilson. Teleconference locations are on file at City Hall, 701 Civic Center Blvd., Suisun City, CA 94585.

PER CITY POLICY, MEMBERS OF THE PUBLIC ARE REQUIRED TO WEAR FACE MASKS WHILE IN CITY FACILITIES. IF YOU DO NOT HAVE A FACE MASK, ONE WILL BE PROVIDED FOR YOU.

THE RECREATION COMMISSION HAS RESUMED IN-PERSON MEETINGS IN ADDITION TO ZOOM. A LIMITED NUMBER OF SEATS ARE AVAILABLE, TO RESERVE A SEAT PLEASE CONTACT THE CITY CLERK AT clerk@suisun.com OR 707 421-7302.

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 945 8932 1561

CALL IN PHONE NUMBER: (707) 438-1720

REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE RECREATION, PARKS, MARINA, AND ARTS COMMISSION MEETING BY EMAILING THE CITY CLERK AT CLERK@SUISUN.COM (PRIOR TO 5:30 pm) OR VIA WEBSITE OR PHONE APPLICATION, ZOOM.

ROLL CALL

RPMA Commissioners

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Commissioner should be identified at this time.)

REPORTS: (Informational items only.)

- 1) Department Director/ Staff

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments)

- 2) Rose Garden – Commissioner Wilson

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

- 3) Approval of the Minutes of the Regular Meeting of the Recreation, Parks, Marina, and Arts Commission held on September 15, 2021

PUBLIC COMMENTS

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 5 minutes unless allowable by the Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

GENERAL BUSINESS

- 4) Naming Policy for Public Facilities, Parks, Streets, Donated Benches, and Donated Trees
- 5) Prioritize Art Projects

REPORTS: (Informational items only.)

- 6)
 - a. Budget Ad Hoc
 - b. Parks and Facilities Master Plan Ad Hoc
 - c. Art Ad Hoc
 - d. Community Garden Ad Hoc
 - e. Community Clean-Up Ad Hoc
 - g. Park Inspection Reports
 - h. Directors Executive Summary
 - i. Commissioners Report
 - j. Chair Report

ADJOURNMENT

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council/Commissions, are available for public review at least 72 hours prior to a Council /Agency/Authority/Commission Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority/Commission meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The City may charge photocopying charges for requested copies of such documents. Assistive listening devices may be obtained at the meeting

PLEASE NOTE:

1. The City Council/Agency/Authority/Commission hopes to conclude its public business by 10:00 P.M. Ordinarily, no new items will be taken up after the 10:00 P.M. cutoff and any items remaining will be agendaized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.
2. Suisun City is committed to providing full access to these proceedings; individuals with special needs may call 421-7300.
3. Agendas are posted at least 72 hours in advance of regular meetings at Suisun City Hall, 701 Civic Center Boulevard, Suisun City, CA. Agendas may be posted at other Suisun City locations including:
 - Suisun City Fire Station, 621 Pintail Drive, Suisun City, CA;
 - Suisun City Senior Center, 318 Merganser Drive, Suisun City, CA;
 - Joe Nelson Center, 611 Village Drive, Suisun City, CA;
 - Harbor Master Office, 800 Kellogg Street, Suisun City, CA.

I, Kathleen Shrader, Administrative Assistant for the Recreation Department for the City of Suisun City, declare under penalty of perjury that the above agenda for the meeting of October 20, 2021 was posted and available for review, in compliance with the Brown Act.

RECREATION COMMISSION
Eddrick Osborne, Chair
Loraine Meek, Vice Chair
David Anderson
Michelle Chavez
Shawn Lee Risko
Princess Washington
Tyler Wilson



RECREATION, PARKS,
MARINA AND ARTS
COMMISSION MEETING

First Wednesday of
Every Month

MINUTES

REGULAR MEETING OF THE CITY OF SUISUN CITY RECREATION, PARKS, MARINA AND ARTS COMMISSION

WEDNESDAY, September 15, 2021

6:00 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

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ROLL CALL

Chairman Osborne called the meeting to order at 6:00 pm.

The following Commissioners were present: Osborne, Anderson, Chavez, Washington, Wilson

Absent Commissioners: Meek, Risko

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Commissioner should be identified at this time.)

No noted conflicts of interest at this time.

REPORTS: (Informational items only.)

1) Department Director/ Staff

RPMA Director Kris Lofthus reports that we were able to renew the SAVE grant for the Marina – this grant allows the Department to pull out unsafe/sinking/sunk vessels from the waterways. The Department was also approved for the Prop 68 Per Capita contract – this allows the Department to move forward with the play structure replacement at Montebello Vista Park, as well as the turf rehabilitation and bathroom rehab at Heritage Park. The Department is looking at a potential January 2022 install for the playground. The Department was also awarded the NRPA Park Enhancement Grant – this allows the Department to implement a mobile, pop up skate park. The Department also just signed for the First Five Grant through Solano County, which allows us to purchase 300 licenses for literacy with preschool and younger.

RPMA Director Lofthus also reminds us about the Christmas at the Waterfront, and subsequently, the Winter Art Gala. With the Christmas at the Waterfront, the STA will be unveiling the art pieces for in front of their building.

There is also a Car Cruise coming up on October 8, with a Car Show to follow on October 9, both in downtown Suisun.

2) Winter Art Gala

Chairman Osborne reports that the Winter Art Gala is on track. The Committee is looking for artists to contribute to the auction. Tickets will be available soon, and will be on sale through Eventbrite.

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments)

3) Introduction of the new Public Works Director, Nouae Vue

RPMA Director Kris Lofthus invites Nouae Vue to speak. Mr Vue introduced himself, gave a quick background, and expressed his excitement for the job and his happiness at working here in Suisun.

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

4) Approval of the Minutes of the Regular Meeting of the Recreation, Parks, Marina, and Arts Commission held on August 4, 2021

Commissioner Wilson made a motion to accept the minutes as read. Chairman Osborne seconded.

Ayes: Osborne, Anderson, Chavez, Washington, Wilson

Absent: Meek, Risko

PUBLIC COMMENTS

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 5 minutes unless allowable by the Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the Clerk.)

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No public comments submitted for this meeting.

GENERAL BUSINESS

5) ARPA Funding

Ms Lahkwinder Deol, Suisun City Finance Director, presented the ARPA Funding Presentation. The RPMA Department has roughly \$2.6 million on the wish list, and Ms Deol asks the Commission to help narrow down what they feel that the Department should focus on, up to \$1 million.

Wish List Items include:

- Kitchen HVAC at Joseph Nelson Community Center - \$15,000
- Preschool floors at Joseph Nelson Community Center – either polished concrete or matching vinyl in the hallways - \$50,000
- Back-up Generator – Joseph Nelson Community Center - \$250,000
- Extension of pre-existing parking lot - Lambrecht Sports Complex - \$35,000
- Play structure at Goepp Park - \$75,000
- Fencing and outdoor break space, which creates a rentable space – City Hall Park - \$100,000
- Multisport Court – Heritage Park - \$190,000
- Better park enhancements – Montebello Vista Park - \$50,000
- Funding for the Community Garden - \$375,000
- New basketball court – Joseph Nelson Community Center - \$450,000
- Recreation restoration programs – ARPA funding allows us to reinstate programs to pre-pandemic levels - \$623,000
- Median lot fill – fixes weeds in the median and bulbouts of the parking lot - Joseph Nelson Community Center - \$35,000
- Repairs to the bathrooms, electrical, floors and roofing – Harbor Theater - \$345,000

Greg Folsom, City Manager, explains the reasoning for the priority list – ARPA funding may only be the half that the City has already received, and that there is other departments that have needs to be met, too.

Chairman Osborne remarks that reinstatement funds, safety, and the harbor theater are the places that should be looked at it. The HVAC at Nelson for the kitchen is also a point of concern.

Commissioner Wilson remarks that parks, especially the ones that need to be replaced

or are unsafe, should be taken into consideration, the Nelson kitchen HVAC – for the comfort of the renters, and the backup generator should really be thought about.

Commissioner Washington said that safety and parks should be first, with additional rentable space second.

Commissioner Chavez chimed in with the Community Garden and the grant for Goepf should definitely be focused on, and that we should hold off on the courts at Nelson.

RPMA Director Lofthus reminded the Commission that there is grants that are possible for some of these items, and that we should prioritize the needed right now. Lofthus also explained the current backup generator and the 5 year agreement with PG&E.

Chairman Osborne inquires about the number for the Community Garden.

RPMA Director Lofthus replies that the number listed for the Community Garden is a soft number. Lofthus also goes on to explain that there will be a wrought iron grate, and passkeys will be given to the participants, to protect the area from the outside people who would otherwise create damage in the area.

Commissioner Washington wants to bring people to Suisun, to create a community here, through enhancements. Washington goes on to say that her top three would be the Harbor Theater, the backup generator, and the HVAC at Nelson.

Commissioner Wilson thinks that the preschool floors should also be addressed since they could be presented as a hazard for the children.

Chairman Osborne suggests striking things from the list. Osborne asks for consensus on striking items out. Struck off the list are as follows – Backup generator, multisport court at Heritage, and basketball court at Nelson. Saved for a second round would be as follows – Goepf Park play structure, and better park enhancements for Montebello Vista Park. All other items are wish listed.

RPMA Director Lofthus suggests to not look at the numbers, and asks the Commission to put forward what they would like to see. Lofthus also said that the smaller monetary projects can most times be put into place from allocated monies towards the end of the year, and suggests to redirect the Commissioners to larger items and think of the projects, not necessarily the monetary value behind it.

Commissioner Washington asked if the Harbor Theater was in any condition to still be used as is.

RPMA Director Lofthus responded that it isn't unusable, but that it would be a hard point to sell. Lofthus goes on to say that investing the money into the theater would be an attraction for those who would potentially use it.

Chairman Osborne asks which item is the most impactful.

RPMA Director Lofthus responds that the Restoration funds would be the most impactful for the Department and the City.

Chairman Osborne suggest the priorities for now should be the Restoration funds, the Community Garden, and the Harbor Theater.

Commissioner Wilson made a motion to prioritize the Restoration funds, the

Community Garden, and the Harbor Theater.

Commissioner Anderson seconded.

Ayes: Osborne, Anderson, Chavez, Washington, Wilson

Absent: Meek, Risko

REPORTS: (Informational items only.)

- 6) a. Parks and Facilities Master Plan Ad Hoc
Chairman Osborne reports that the Ad Hoc needs to regroup and reproach the Community aspect to engage and gather input.
- b. Art Ad Hoc
Commissioner Wilson reported that the Ad Hoc talked over their projects, talked about the Percent for the Arts, and talked about the sound wall idea.
- c. Community Garden Ad Hoc
Commissioner Anderson reported that they were unable to meet.
- d. Park Inspection Reports
Chairman Osborne reminded the Commissioners to turn in their park inspection assignments to the department.
- e. Directors Executive Summary
RPMA Director Lofthus reports that the Department needs more staff, and that there has been hardships in trying to find staff.
- f. Commissioners Report
Commissioner Washington was excited to share that the City Council passed the Percent for the Arts Policy.
- g. Chair Report
Chairman Osborne reports that Commissioner Risko has resigned from the Commission, effective as of this meeting.

ADJOURNMENT

Commissioner Anderson made a motion to adjourn the meeting. Commissioner Wilson seconded. All in favor.

The meeting was concluded at 7:23 pm.