

AGENDA
REGULAR MEETING OF THE
SUISUN CITY PARKS AND RECREATION COMMISSION
701 CIVIC CENTER BOULEVARD
SUISUN CITY, CALIFORNIA
7:00 P.M., WEDNESDAY, SEPTEMBER 4, 2019

A. ROLL CALL

B. PUBLIC COMMENT

C. PRESENTATIONS, ANNOUNCEMENTS, AND APPOINTMENTS

1. Presentation by Public Works Department, Park Maintenance Division
2. Presentation – RFP seeking consultant to develop Park, Recreation, and Facilities Master Plan

D. CONSENT CALENDAR

Consent Calendar items requiring little or no discussion and acted upon with one motion.

1. Minutes of the August 7, 2019 RPMA Commission Meeting.

E. GENERAL BUSINESS

1. Discuss and Recommend to City Council, Design Elements Appropriate for Staff to Complete a Grant Application Seeking Proposition 68 Funding Per Capita Funding

F. REPORTS

1. Staff
 - a. Director's Report
 1. City Council
 2. Park Development Fund
 3. Park Maintenance Report
 - b. Recreation/Community Center Report
 - c. Marina Report
 - d. Senior Center Report
 - e. City Parks Inspection Reports
 - f. Other
2. Commission Members
3. Chairman

G. ADJOURNMENT

I, _____ of the City of Suisun do certify that this Agenda was posted by 12:00 noon, on Saturday, preceding this meeting at the following locations:

- a. Suisun City Hall, 701 Civic Center Blvd.
- b. Suisun City Fire Department, 621 Pintail Drive
- c. Suisun City Senior Center, 611 Village Drive

**CITY OF SUISUN CITY
PARKS AND RECREATION COMMISSION
MINUTES OF AUGUST 7, 2019**

The meeting came to order at 7:00 p.m.

A. ROLL CALL

Present: Chairman Tristan Dubois
Vice-chair Eddrick Osborne
Commissioner George Burket
Commissioner Puriiee Conley
Commissioner Keith Hazel
Commissioner Loraine Meek
Commissioner Shawn Risko

Absent: None

Staff: Jane Hull: RPM Manager
Cathy Rader: Administrative Assistant

Audience:

B. PUBLIC COMMENT: none

C. PRESENTATIONS, ANNOUNCEMENTS, AND APPOINTMENTS

D. CONSENT CALENDAR

Approval of Minutes:

The minutes of the July 17, 2019 meeting were approved with a 7 – 0 vote with a one item to be revised. Minutes of June 19, 2019 will be changed to July 17, 2019. Motion to approve made by Chairman Dubois and seconded by Commissioner Conley.

E. GENERAL BUSINESS

1. Selection of 3 RPMA Commission Members to serve as Public Art Sub-Committee to determine possible public art locations and acceptable mediums. After a brief discussion about the sub-committee:

- Commissioner Risko volunteered to serve on the Public Art Sub-Committee and approved with a 6-0 vote, motion to approve by Commissioner Meek, seconded by Chairman Dubois.
- Chairman Dubois volunteered to serve on the Public Art Sub-Committee and approved with a 6-0 vote, motion to approve by Commissioner Risko, seconded by Commissioner Burket.
- Commissioner Hazel volunteered to serve on the Public Art Sub-Committee and approved with a 6-0 vote, motion to approve by Commissioner Burket, seconded by Commissioner Conley.

RPM Manager Hull stated that a Chairman will need to be chosen from the 3 volunteers. Chairman Dubois motioned Commissioner Risko for the Public Art Sub-Committee Chairman, seconded by Vice-chair Osborne, and approved with a 6-0 vote.

2. Discussion and Direction to recommend Public Art Policy to the City Council of Suisun City: After a brief discussion, the RPMA Commission voted to recommend the Public Art Policy to the City Council of Suisun City with a 7-0 vote, motion to approve by Commissioner Conley, seconded by Chairman Dubois.
3. Selection of no more than 3 members of the RPMA Commission to serve as volunteers to assist with the coordination of Celebrate Suisun City! RPM Manager Hull stated that the 3 positions will be responsible for Entertainment; Marketing & Volunteer Recruitment; and Finance. After a brief discussion of the responsibilities of the coordinators,
 - Commissioner Meek volunteered to help coordinate the entertainment.
 - Chairman Dubois volunteered to help coordinate Marketing and Finance. Commissioner Meek stated that she can also help Chairman Dubois with Marketing and Finance. Motion to approve by Commissioner Burket, seconded by Commissioner Risko, with a 7-0 vote.

F. REPORTS

1. Staff
 - a. Director's Report
 1. City Council
 2. Parks Reports
 3. Park Maintenance Report: RPM Manager Hull announced that Matt Medill, Public Works Director, will be available for questions at the September RPMA meeting.
 - b. Recreation: Cathy Rader discussed the July RPM Report that was included in the Commissioner's packets.
 - c. Marina Report: RPM Manager Hull reported that the marina slip rental occupancy is at 83% and reviewed the Marina Monthly Report.
 - d. Senior Center Report: RPM Manager Hull discussed the Senior Center Newsletter included in the Commissioner's packets.
 - e. City Parks Inspection Reports: Commissioner Hazel submitted a Parks & Facilities Inspection Report for Goepp Park and will be forwarded to park maintenance staff.
2. Commissioners: No comments
3. Chairman: No comments

G. ADJOURNMENT

There being no further business the meeting was adjourned at 7:34pm. Motion to adjourn was made by Commissioner Burket and seconded by Commissioner Conley. The motion was approved on a 7 – 0 vote.

Chairman

Recreation, Parks, & Marina
Administrative Assistant