

**AGENDA**  
**REGULAR MEETING OF THE**  
**SUISUN CITY PARKS AND RECREATION COMMISSION**  
**701 CIVIC CENTER BOULEVARD**  
**SUISUN CITY, CALIFORNIA**  
**7:00 P.M., WEDNESDAY, FEBRUARY 5, 2014**

**A. ROLL CALL**

**B. PUBLIC COMMENT**

**C. PRESENTATIONS, ANNOUNCEMENTS AND APPOINTMENTS**

1. John Kearns, Community Development: General Plan Update
2. Amanda Dum, Public Works: Bay Trail Designation

**D. CONSENT CALENDAR**

Consent Calendar items requiring little or no discussion and acted upon with one motion.

1. a. Minutes of the January 15, 2014 Parks and Recreation Commission meeting.

**E. GENERAL BUSINESS**

1. Lawler Ranch Park Master Plan Discussion
2. Get Out and Park Day Discussion
3. Suisun City Community Services Foundation Nomination

**F. REPORTS**

1. Staff
  - a. City Council Agenda
  - b. Park Development Fund
  - c. Recreation/Community Center
  - d. Marina Report
  - e. Senior Center Report
  - f. Other: 2014 Special Events

2. Commission
3. Chairman

**G. ADJOURNMENT**

I, \_\_\_\_\_ of the City of Suisun do certify that this Agenda was posted by 12:00 noon, on Saturday, preceding this meeting at the following locations:

- a. Suisun City Hall, 701 Civic Center Blvd.
- b. Suisun City Fire Department, 621 Pintail Drive
- c. Suisun City Senior Center, 611 Village Drive

**CITY OF SUISUN CITY  
PARKS AND RECREATION COMMISSION  
MINUTES OF JANUARY 15, 2014**

Mick Jessop called the meeting to order at 7:00 p.m.

**A. ROLL CALL**

Present: Chairman Angel Borja, Vice-chair John Pierce, Commissioner Roger Begley,  
Commissioner Tom Conley, Commissioner Alipio Gacosta  
Absent: None  
Staff: Mick Jessop and Cathy Rader  
Audience: None

**B. PUBLIC COMMENT: None**

**C. PRESENTATIONS, ANNOUNCEMENTS, APPOINTMENTS: None**

**D. CONSENT CALENDAR**

Approval of Minutes:  
The minutes of December 4, 2013 meeting were approved with a 5-0 vote. Motion to approve made by Commissioner Tom Conley and seconded by Commissioner Alipio Gacosta.

**E. GENERAL BUSINESS**

1. Lawler Ranch Park Master Plan: Mick Jessop reported that three firms were interviewed to work on the Lawler Ranch Master Plan. A decision will be made next week and staff is looking in two weeks to take to City Council for approval. Mick stated that there will be public meetings planned and the design will need to be reviewed by Planning Commission to recommend to be forwarded to City Council for approval to second phase to develop specs and go out to bid.
2. Montebello Park Improvement Discussion: Mick distributed two flow charts:
  1. Process to Create a CFD Including All Homes in District
  2. Re-voting Process to Forcibly Include Entire DistrictMick discussed both flow charts and he will continue to refine them. Vice-chair John Pierce requested a City wide flow chart that would set up a City wide CFD. He asked if apartment complexes pay into the Maintenance Assessment. Mick stated that the property owner also pays into the Maintenance Assessment and not just Districts and CFD residents.
3. Get Out and Park Day: After a discussion of various dates, the Commissioners decided to celebrate Get out and Park Day on May 17, 2014 at Heritage Park and will be called Get Out & Enjoy the Park Day. Chairman Angel Borja stated that he will look into hotdog donations.

## **REPORTS**

### 1. Staff

- a. City Council – Mick Jessop reported that he did not attend the City Council Meeting but will be reporting 2014 Special Events and budgets at the next City Council Meeting. Mick stated that the Suisun City Community Services Foundation has made a request for City Council to consider increasing the movies and Jazz Series from 7 last year to 9 this year starting in mid-June. Fireworks return at Christmas on the Waterfront which may cost an additional \$7,000.
- b. Park Development Fund – No report
- c. Recreation / Community Center – Cathy Rader discussed the monthly report.
- d. Marina Report – The Marina monthly report was discussed. Mick reported that the gas fuel tank needs repainting per Bay Area Air Quality and bids have been submitted between \$4,100 - \$16,000.
- e. Senior Center Report – The Newsletter and Activities Calendar were distributed.
- f. Other: Mick announced that the CPRS Awards and Installation Banquet will be held on February 22 in Windsor. Mick stated that a nomination for the Community Award is due January 30. The Commissioners quickly came to a unanimous decision who they wanted to recognize as their 2014 Community Award recipient with a 5-0 vote. This year their choice is Billy and Edith Gaither. Motion to approve made by Chairman Angel Borja and seconded by Vice-chair John Pierce.

2. Commission: Vice-chair John Pierce reported an increase of dog droppings on Pintail between the Kroc Center and Suisun Elementary School and especially in front of the Suisun Library. John asked if signs with “Pick-up After Your Dogs” can be posted. Mick stated that he will contact Public Works for the signs. John wanted to include the Community Services Foundation nomination on the next agenda. Commissioner Roger Begley was concerned about watering the parks do to the drought. Mick stated that the City is on winter schedule and watering is reduced. Mick added that Public Works will be invited to the March Parks and Recreation meeting to give a spring and summer update.

3. Chairman: None

## **G. ADJOURNMENT**

There being no further business the meeting was adjourned at 7:50p.m. Motion to adjourn was made by Vice-chair John Pierce, seconded by Commissioner Tom Conley. Vote 5-0.

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Chairman

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Recreation Program &  
Administrative Coordinator