

AGENDA
REGULAR MEETING OF THE
SUISUN CITY PARKS AND RECREATION COMMISSION
701 CIVIC CENTER BOULEVARD
SUISUN CITY, CALIFORNIA
7:00 P.M., WEDNESDAY, JANUARY 16, 2019

A. ROLL CALL

B. PUBLIC COMMENT

C. PRESENTATIONS, ANNOUNCEMENTS, AND APPOINTMENTS

1. Director Kris Lofthus: Appreciation Presentation for outgoing Chairman John Pierce

D. CONSENT CALENDAR

Consent Calendar items requiring little or no discussion and acted upon with one motion.

1. a. Minutes of the December 5, 2018 Parks and Recreation Commission meeting.

E. GENERAL BUSINESS

1. Multi -Sport Court

F. REPORTS

1. Staff
 - a. Director's Report
 - b. City Council Agenda
 - c. Park Reports; Park Development Fund
 - d. Recreation/Community Center
 - e. Marina Report
 - f. Senior Center Report
 - g. City Parks Inspection Reports
 - h. Other
2. Commission Members
3. Chairman

G. ADJOURNMENT

I, _____ of the City of Suisun do certify that this Agenda was posted by 12:00 noon, on Saturday, preceding this meeting at the following locations:

- a. Suisun City Hall, 701 Civic Center Blvd.
- b. Suisun City Fire Department, 621 Pintail Drive
- c. Suisun City Senior Center, 611 Village Drive

AGENDA TRANSMITTAL

MEETING DATE: January 16, 2019

COMMISSION AGENDA ITEM: Parks & Recreation Commission Recommendation: Recommend to City Council using \$93,400 in Park Development Funds for the Development of a Multi-Sport Court.

FISCAL IMPACT: The estimated cost of the asphalt replacement, fencing, floor treatment, various goals and nets installation, is \$84,900. With a 10% contingency of \$8,500, the total estimated cost is \$93,400.

BACKGROUND: It is a desire of the Parks and Recreation Commission (P&RC) to continue to provide recreation opportunities to the community that meet the needs and create a sense of community. At a previous meeting, the Parks and Recreation Commission asked the Recreation, Parks, and Marina Director to explore various opportunities for enhancements that could be funded by current Park Development funds.

On June 6, 2018, Director Lofthus presented several options requested by the P&RC including a splash pad, outdoor fitness area, multi-sport court, sand volleyball court, and batting cages for Lambrecht Sports Complex. At the December 5, 2018 meeting, The P&RC asked Director Lofthus to present the Multi-Sport option at the January meeting.

STAFF REPORT: The development of a multi-sport court will allow the community to participate in activities that are currently not available in Suisun City public spaces and will create a basketball court that has a proper playing surface at the appropriate level grade. The facility will allow the Recreation, Parks, and Marina Department to operate various leagues, rent the space for specific usage, and provide the opportunity for open use.

The proposed location is the existing basketball court at Heritage Park which when originally developed was not graded correctly and has a definite slope to court. Although this does not prevent community members from enjoying the court, it is less than ideal. The multi-sport court will provide the ability to play:

1. Basketball
2. Futsal
3. Tennis
4. Volleyball
5. Pickle Ball
6. Street Hockey

Removal and Replacement of Asphalt	Public Works Department	\$16,000
Sport Court Surfacing and Striping	Contract Service	\$31,000
Perimeter Fencing (cost varies by style and height)	Contract Service	\$25,000
Goals, Nets, Sports Equipment	Contract Service	\$12,900
Contingency 10%		\$8,500
	Total	\$93,400

PREPARED BY:

Kris Lofthus, Recreation, Parks, and Marina Director

STAFF RECOMMENDATION: Parks & Recreation Commission Recommendation:
Recommend to City Council using \$93,400 in Park Development Funds for the Development of a
Multi-Sport Court.

ATTACHMENTS:

1. Development Area Map

**CITY OF SUISUN CITY
PARKS AND RECREATION COMMISSION
MINUTES OF DECEMBER 5, 2018**

The meeting came to order at 7:00 p.m.

A. ROLL CALL

Present: Chairman John Pierce, Commissioner Robert Guerrero
Commissioner Purie Conley

Absent: Vice-chair Anthony Adams, Commissioner Clara Sims

Staff: Kris Lofthus, Cathy Rader

Audience: None

B. PUBLIC COMMENT: none

C. PRESENTATIONS, ANNOUNCEMENTS, AND APPOINTMENTS

1. Sport Court Discussion: Director Lofthus stated that the asphalt will cost approximately \$16,000.00 to remove and replace plus the construction cost. Director Lofthus would like to bring back the sport court discussion at the next meeting with another presentation and the commission will vote to proceed to city council.
2. Director Lofthus discussed the Measure S budget and what has been accomplished to date and future expenses. Director Lofthus added that the Police Department upgraded their video surveillance, acquired a \$250,000.00 fire engine, marina dredging, and street maintenance cape and slurry seal program. Approximately 26 streets are scheduled for maintenance with 32 streets repaired this year. Chairman Pierce stated that the streets near Canary still need to be repaired. Director Lofthus added that a universal software system for all departments will cost \$700,000.00 since the old system is so outdated and cannot be upgraded. The new Recreation software will save \$15,000.00 annually from the previous outdated system. Commissioner Conley asked who to call if there is a problem with streets and Director Lofthus to call Public Works.

D. CONSENT CALENDAR

Approval of Minutes:

The minutes of the October, 17 2018 meeting were approved with a 3 – 0 vote.

Motion to approve made by Commissioner Guerrero and seconded by Commissioner Conley. The November meeting was cancelled.

E. GENERAL BUSINESS

F. REPORTS

1. Staff

- a. Director's Report: Director Lofthus announced that Chairman Pierce and Commissioner Sims' seats will expire in January 2019. Mayor Lori Wilson will appoint new commissioners and hopefully start at the February meeting. Director Lofthus reminded the commissioners about the Suisun City Employee Holiday Appreciation party on December 7, 2018 and extended an invitation.

- b. Director Lofthus announced that a grant was acquired for an Archery Program and to purchase archery equipment and will take place at the old golf range.
 - c. City Council:
 - d. Parks Reports: The report was not available but is approximately the same balance as last reported.
 - e. Cathy Rader discussed the November Recreation Report that was included in the Commissioner's packet.
 - f. Marina Report: Director Lofthus reported that the marina slip rental occupancy is at 84%. The fire suppression is complete and a fuel system upgrade is scheduled after the holidays.
 - g. Senior Center Report: Director Lofthus discussed the Senior Center Newsletter included in the Commissioner's packets, announced that Karen Mickens retired at the end of November and Kelly Welding and Kat Shrader will be running the programs until her position is filled. Interviews are set for next week. Director Lofthus extended invitations to the commissioners to the Senior Center Holiday Party also on December 7, 2018.
 - h. City Parks Inspection Reports:
 - i. Other:
2. Commissioners: Commissioner Guerrero stated that Christmas on the Waterfront was fantastic, Halloween parade was again a success, and the paintings of the utility boxes on the waterfront was an excellent idea and beautifies the waterfront. Commissioner Conley thanked Chairman Pierce for his service with the commission.
 3. Chairman: Chairman Pierce spoke about his 8 years with the Parks & Recreation Commission. He stated that in order to serve the public, the commissioners need to think collectively and not just personal preferences.

G. ADJOURNMENT

There being no further business the meeting was adjourned at 7:40pm. Motion to adjourn was made by Commission Guerrero and seconded by Commissioner Conley. The motion was approved on a 3 – 0 vote.

Chairman

Recreation, Parks, & Marina
Administrative Assistant