

AGENDA
REGULAR MEETING OF THE
SUISUN CITY PARKS AND RECREATION COMMISSION
701 CIVIC CENTER BOULEVARD
SUISUN CITY, CALIFORNIA
7:00 P.M., WEDNESDAY, JANUARY 17, 2018

A. ROLL CALL

B. PUBLIC COMMENT

C. PRESENTATIONS, ANNOUNCEMENTS, AND APPOINTMENTS:

1. Newly Appointed Parks and Recreation Commissioners
2. Vice-chair Position Discussion
3. 2017 Accomplishments
4. 2018 Goal Setting
5. Montebello Vista Park

D. CONSENT CALENDAR

Consent Calendar items requiring little or no discussion and acted upon with one motion.

1. a. Minutes of the November 15, 2017 Parks and Recreation Commission meeting.

E. GENERAL BUSINESS

1. Parks & Recreation Commission Recommendation: Recommend City Council to Proceed with Suisun City's Utility Box Art Program: Out of the Box

F. REPORTS

1. Staff
 - a. City Council Agenda
 - b. Park Reports
 - c. Recreation/Community Center
 - d. Marina Report
 - e. Senior Center Report
 - f. City Parks Inspection Reports
 - g. Other
2. Commission Members
3. Chairman

G. ADJOURNMENT

I, _____ of the City of Suisun do certify that this Agenda was posted by 12:00 noon, on Saturday, preceding this meeting at the following locations:

- a. Suisun City Hall, 701 Civic Center Blvd.
- b. Suisun City Fire Department, 621 Pintail Drive
- c. Suisun City Senior Center, 611 Village Drive

**CITY OF SUISUN CITY
PARKS AND RECREATION COMMISSION
MINUTES OF NOVEMBER 15, 2017**

The meeting came to order at 7:00 p.m.

A. ROLL CALL

Present: Chairman John Pierce, Commissioner Anthony Adams,
Commissioner Tom Conley,

Absent:

Staff: Kris Lofthus, Cathy Rader, Vernice Haddix, Nick Lozano

Audience: None

B. PUBLIC COMMENT

Don Prosser, a 30+ year Suisun City resident, spoke about his concerns and the condition of Montebello Vista Park. Mr. Prosser stated that the park has been fairly well groomed compared to last year but still has some sprinklers that do not work, is littered with trash, dead bushes need to be removed, there are homeless sheltered in the north perimeter and has turned into a teen hangout. Mr. Prosser understands there is a lack of funds and would like to organize a volunteer group to pick up trash, weed, sidewalk edging, etc. once a week. Residents should take pride of their park and do what they can to enhance Montebello Vista Park. Director Lofthus stated that he is not opposed to volunteers and will contact Mr. Prosser in the near future.

C. PRESENTATIONS, ANNOUNCEMENTS, AND APPOINTMENTS

Director Lofthus announced that Commissioners Davenport and Whitten have resigned and the commission has 2 vacancies that have been advertised and Mayor Sanchez will appoint. Commissioner Adams stated that the vacancies could be advertised to local residents on Next Door.

D. CONSENT CALENDAR

Approval of Minutes:

The minutes of the September 20, 2017 meeting were approved with a 3 – 0 vote. Motion to approve made by Commissioner Conley and seconded by Commissioner Adams.

E. GENERAL BUSINESS

1. Heritage Park Play Space for All and Preschool Renovation Project:

Director Lofthus showed a power point presentation on the Heritage Park Play Space for All and reported that the purchase and removal of the current playground equipment and purchase of rubberized fall for the Heritage Park renovation will cost approximately \$294,000.00 plus \$4,000.00 to extend the preschool playground fence. Commissioner Pierce inquired about the basketball court and Director Lofthus stated that he is looking at a multi sports court in Phase II of the project and that the Park Development fund has a balance of \$500,000.00. Commissioner Adams inquired about the adult work out area that was proposed earlier and Director Lofthus stated that it was replaced by a challenge course available to all ages. Director Lofthus is currently investigating grants for outdoor fitness equipment. The Commission voted to move forward to City Council with a 3 – 0 vote, motion to approve made by Commissioner Conley and seconded by Commissioner Adams.

2. McCoy Creek Trail Phase 2 Project: Nick Lozano spoke about expanding the McCoy Creek trail from Pintail to Blossom and requested the commission if \$75,000.00 can be used from the Park Development fund to expand the .75-mile trail. Commissioner Adams would like Public Works to look at expanding to the right of Emperor and STA could help with the project. Mr. Lozano will be meeting with Cal Trans in a month or two for requirements and environmental paperwork. Chairman Pierce requested that this agenda item be moved to a future meeting when the 2 new Commission members can vote. Director Lofthus stated that the Park Development fund may be able to fund the \$75,000.00 and staff is currently exploring other funding sources. The Commission voted to move forward to City Council with a 2 – 0 vote, motion to approve made by Commissioner Conley and seconded by Commissioner Adams.

F. REPORTS

1. Staff

- a. City Council Agenda: Director Lofthus discussed the items in the last City Council meeting.
 - b. Parks Reports: Director Lofthus discussed the Parks Development Fund.
 - c. Cathy Rader discussed the Recreation Report that was included in the Commissioner's packets.
 - d. Marina Report: Director Lofthus reported that the occupancy rate is 86% with the larger slips full, smaller slips available, and could be expanded with a possible grant. The fire suppression system will be updated in the next 3 weeks.
 - e. Senior Center Report: Director Lofthus discussed the Senior Breeze Newsletter and their upcoming Thanksgiving and Christmas Event.
 - f. City Parks Inspection Reports: Commissioners turned in their inspection reports.
 - g. Other: Director Lofthus announced that the Employee Appreciation and Holiday Dinner will be on December 8, recognizing City Staff and Officials with their years of service. An invitation will be sent to the Commissioners.
2. Commissioners: Commissioner Adams inquired about adult sports and Director Lofthus updated sports league rentals at Lambrecht Sports Complex. In addition, Adult Softball will begin in March at Lambrecht and Adult Basketball will also be offered. Commissioner Adams would like the Tree Plan added to the next agenda
 3. Chairman: Chairman Pierce stated that there have been vast improvements with the condition of the parks especially Montebello Vista and Goepf Parks. Chairman Pierce would like goals for 2018 and accomplishments added to the next agenda and Montebello Vista Park with a discussion regarding an outside gym and waterless landscaping for less maintenance.

G. ADJOURNMENT

There being no further business the meeting was adjourned at 7:40 p.m. Motion to adjourn was made by Chairman Pierce and seconded by Commissioner Conley. The motion was approved on a 3-0 vote.

Chairman

Recreation Program & Admin. Coord.

AGENDA TRANSMITTAL

MEETING DATE: January 17, 2018

COMMISSION AGENDA ITEM: Parks & Recreation Commission Recommendation: Recommend City Council to Proceed with Suisun City's Utility Box Art Program: Out of the Box

FISCAL IMPACT: The minimal cost of this program, estimated to be \$2,500, would be funded from the Keep Suisun Clean Program budget which currently has \$71,500. Artists will be reimbursed for the cost of paint and supplies not to exceed \$250 per utility box and there are a total of 8 city-owned boxes plus \$500 for contingency funds.

BACKGROUND: The newly conceived program "Keep Suisun City Clean" was incorporated in the FY 2017-2018 budget with the intention of enhancing our City's maintenance, upkeep, and beautification. As part of the Keep Suisun City Clean initiative, the Utility Box Art Program titled "Out of the Box" would contribute in beautifying Downtown, activating the sidewalks, deterring graffiti, and bringing wonderful art to the City. This program will not only build a sense of community pride, but also have an indirect impact on new development and investment.

STAFF REPORT: The Out of the Box Utility Box Art Program is designed to enhance the Waterfront area by adding works of art to the streetscapes on surfaces that are frequently tainted with graffiti. This program will beautify the Waterfront area and celebrate local artwork. Artwork on unconventional urban spaces such as utility boxes enhance the sidewalk appeal and creates safe and inclusive environments.

The City has selected 8 utility boxes to be canvased for the Out of the Box Program, which will be grant-based. Artists are eligible for up to \$250 per utility box. Out of the Box will be advertised on the City website, newspaper, and outreached to local artists. General application requirements include original artwork with a waterfront theme, material descriptions, and implementation timeline.

Applications received by the deadline will be evaluated by the review committee consisting of Parks and Recreation staff, Business Improvement District members, and local artists. The criteria for the selection of artists will include artist excellence, content appropriateness, and experience. Both artist groups and individual artists will be encouraged to apply. Out of the Box will be advertised and outreached in Spring 2018 and implemented by Summer 2018.

STAFF RECOMMENDATION: Parks & Recreation Commission Recommendation: Recommend City Council to Proceed with Suisun City's Utility Box Art Program: Out of the Box

ATTACHMENTS:

1. Location of City-Owned Utility Boxes for the Out of the Box Program

PREPARED BY:

Sajuti Rahman, Economic Development Analyst

APPROVED BY:

Kris Lofthus, Director of Recreation and Community Services

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