

AGENDA
REGULAR MEETING OF THE
SUISUN CITY PARKS AND RECREATION COMMISSION
701 CIVIC CENTER BOULEVARD
SUISUN CITY, CALIFORNIA
7:00 P.M., WEDNESDAY, JUNE 6, 2018

A. ROLL CALL

B. PUBLIC COMMENT

C. PRESENTATIONS, ANNOUNCEMENTS, AND APPOINTMENTS

1. Appointment of Parks & Recreation Commissioner Puriiee Conley
2. Presentation on Senior Programs – Karen Mickens
3. Park Clean up with Mayor Pro-Tem Wilson

D. CONSENT CALENDAR

Consent Calendar items requiring little or no discussion and acted upon with one motion.

1. a. Minutes of the March 21, 2018 Parks and Recreation Commission meeting. April and May meetings cancelled.

E. GENERAL BUSINESS

1. Priority list for future Park Development Projects

F. REPORTS

1. Staff
 - a. Director's Report
 - b. City Council Agenda
 - c. Park Reports; Park Development Fund
 - d. Recreation/Community Center
 - e. Marina Report
 - f. Senior Center Report
 - g. City Parks Inspection Reports
 - h. Other
 1. Walking and Bike Path Discussion
2. Commission Members
3. Chairman

G. ADJOURNMENT

I, _____ of the City of Suisun do certify that this Agenda was posted by 12:00 noon, on Saturday, preceding this meeting at the following locations:

- a. Suisun City Hall, 701 Civic Center Blvd.
- b. Suisun City Fire Department, 621 Pintail Drive
- c. Suisun City Senior Center, 611 Village Drive

AGENDA TRANSMITTAL

MEETING DATE: June 6, 2018

COMMISSION AGENDA ITEM: Parks & Recreation Commission Recommendation: Develop a Priority List of Desired Park Enhancements, Utilizing the Park Development Funds

FISCAL IMPACT: There are no costs dedicated to projects at this time.

BACKGROUND: The park development funds are dedicated to the expansion and development of park and recreation areas. These funds must only be used to create new park spaces or increase the capacity of existing park infrastructure. With approximately \$150,000 currently in the fund and with future development plans moving forward, this fund will continue to grow. We are currently working on the timeline and estimated revenues to the park development fund which will enable the Commission to timeline the desired park enhancements. In the past the Parks and Recreation Commission has discussed:

- Multi-Use Sport Court
- Splash Pad
- Tennis Court – Currently none in Suisun City of Suisun
- Sand Volleyball Courts – McCoy Creek Park & Lambrecht Sports Complex
- Outdoor Fitness Equipment for Heritage Park Playground
- Portable Skate Park
- Batting Cage Install at Lambrecht Sports Complex

STAFF RECOMMENDATION: Parks & Recreation Commission Recommendation: Determine a priority list of park enhancements for staff to research and provide costs to deliver the projects.

ATTACHMENTS: None

PREPARED BY:

Kris Lofthus, Director of Recreation and Community Services

**CITY OF SUISUN CITY
PARKS AND RECREATION COMMISSION
MINUTES OF MARCH 21, 2018**

The meeting came to order at 7:00 p.m.

A. ROLL CALL

Present: Chairman John Pierce, Commission Robert Guerrero, Commissioner Clara Sims

Absent: Vice-chair Anthony Adams

Staff: Kris Lofthus, Cathy Rader, Linda Robinson

Audience: None

B. PUBLIC COMMENT

C. PRESENTATIONS, ANNOUNCEMENTS, AND APPOINTMENTS

1. Linda Robinson: Recreation & Community Services Preschool Presentation – Mrs. Robinson gave a brief narrative of her background in preschool and with the City of Suisun City. The preschool program has 3 classrooms with a total of 7 classes, and 8-10 teachers. Currently 6 of the 7 classes are full. Mrs. Robinson showed a power point presentation of the different programs and activities. Included in the power point were photos of the teachers and students celebrating Halloween, Christmas, different holidays, and birthdays. Chairman Pierce thanked Mrs. Robinson for coming to the meeting and for running an enjoyable program.

D. CONSENT CALENDAR

Approval of Minutes:

The minutes of the February 7, 2018 meeting were approved with a 3 – 0 vote. Motion to approve made by Commissioner Guerrero and seconded by Commissioner Sims.

E. GENERAL BUSINESS

F. REPORTS

1. Staff
 - a. Director Report: Director Lofthus announced that the Waterfront Events Manager recruitment be on the city website by next week. Heritage Park and the preschool playground are under construction and running behind due to the weather. Grand Opening of the new Heritage All Accessible Playground will be held on April 28, 2018 from 10:00am – 12:00pm. April is Autism Awareness Month and Director Lofthus has reached out to FSUSD to join in the celebration. The city and county continue negotiations with the Prop 56 Tobacco Grant for the next fiscal year.
 - b. City Council:
 - c. Parks Reports: The report was not available;
 - d. Cathy Rader discussed the Recreation Report that was included in the Commissioner's packets;
 - e. Marina Report: Director Lofthus discussed the Marina report included in the Commissioner's packets. Marina staff are currently

- removing boats that are behind in payments, preparing for lien sales, painting the docks, and fixing dock boxes;
- f. Senior Center Report: Director Lofthus discussed the Senior Center Newsletter included in the Commissioner's packets.
 - g. City Parks Inspection Reports:
 1. Community Park Clean-up discussion: Chairman Pierce discussed previous clean-up days and would like to see more community participation. Director Lofthus reported that Mayor Pro-tem Lori Wilson had a successful community clean-up last month and will be going forward with a monthly community clean-up. Commissioner Guerrero would like the commissioners to team up with Mayor Pro-tem Wilson's clean-up group. Director Lofthus added another clean-up site could be the Lambrecht Sports complex with volunteers from the Soccer Club parents and possible May 12 or May 19 dates. The Lambrecht schedule will have to be checked to see if there are tournaments playing on those dates. Chairman Pierce volunteered to bring hotdogs as he has in previous clean-up days. Commissioner Guerrero would like to display information about the other parks in the city and what they have to offer and Vice-chair Pierce stated that information on the dog park and the all accessible park would be a good idea to promote. Director Lofthus suggested another possibility for a clean-up day. The Fairfield-Suisun City Rotary Club and PG&E will be planting 100 trees each on Arbor Day, Friday April 27 if the commissioners wish to help with the planting. Chairman Pierce would like the final decision on the clean-up day and date set at the April meeting.
 - h. Other: Commission Guerrero would like to discuss the top 10 walking and bike paths in the area and will bring brochures at the April meeting.
 2. Commissioners:
 3. Chairman: Chairman Pierce reported that there is evidence of a transient encampment at Goepp Park plus he would like more signs out regarding picking up after your dog. Director Lofthus stated that he will have Public Works research prices on a doggie bag dispenser for Goepp Park. Chairman Pierce announced the passing of Commissioner Conley and his struggles with health issues. Commissioner Conley was willing to help at the clean-up days by being the barbeque chef since his health problems limited him from challenging activities. Tom Conley will be missed. Chairman Pierce decided to move the April meeting to the third Wednesday after a brief discussion.

G. ADJOURNMENT

There being no further business the meeting was adjourned at 7:34pm. Motion to adjourn was made by Commissioner Guerrero and seconded by Commissioner Sims. The motion was approved on a 3 – 0 vote.

Chairman

Recreation Administrative Assistant