



## **Firefighter**

### **Volunteer**

**Uncompensated Appointment**

**Open / Continuous Recruitment**



#### **COMMUNITY**

Located nearly halfway between the metropolitan powerhouses of San Francisco and the state's capital, Sacramento, Suisun City is hidden gem of the Bay Area. Suisun City is accessible from Interstate 80 via Highway 12 and Amtrak's Capitol Corridor commuter rail service right to the heart of the City's historic Waterfront District, making it a prime location for job seekers as well as homeowners. The community is a unique destination for a Bay Area day trip, an overnight getaway or even a place to work, particularly with its reverse commute for inner Bay Area residents. The Waterfront Promenade offers beautiful views and serves as an ideal setting for the myriad of outdoor activities, dining choices and lunch hour strolls.

#### **THE DEPARTMENT**

The City's volunteer Fire Department is older than the City itself, founded as a volunteer corps in 1861 to replace a U.S. Army fire brigade. Today, it is the largest volunteer urban Fire Department in California staffed 24/7 with volunteer firefighters, engineers and command staff. The only paid staff are the Fire Chief, 3 Administrative Fire Captains and an Administrative Assistant. Dispatch is staffed through the Public Safety Dispatch Center attached to the Police Department. Ambulance services are handled through a county-wide contract. The Department runs fire, emergency and medical calls, as well as attaching units to wildland strike teams, when possible. All volunteers are members of the Suisun City Firefighters Association, which manages payment of shift stipends and other matters.

#### **THE POSITION**

The ideal candidate will be a team-oriented problem-solver with a focus on public service. Recruits enter a training program to develop skills necessary to demonstrate abilities to respond to emergency fire and medical alarms, to protect life and property, to participate in fire suppression training and emergency medical training, to assist with station, apparatus and equipment maintenance, and to do related work as required. Upon satisfactory completion of probationary period, Recruits are promoted to the rank of Firefighter, with all benefits entitled.

#### **ESSENTIAL JOB FUNCTIONS**

*The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.*

Under supervision, performs general firefighter duties including, but not limited to: response to alarms; fire suppression; lifesaving and rescue; vehicle extrications; salvage operations; hazardous materials; emergency medical care; mutual aid assistance; maintenance / inspection / testing of fire fighting equipment; maintenance of fire station and grounds; participates in required training programs; fire prevention and public education programs; participation in support of the Fire Departments' various programs provided to residents of Suisun City.

## QUALIFICATIONS

**Education and Experience Guidelines** - *The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties. Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

Education/Training: Equivalent to the completion of the twelfth grade and;

- 1) National Registry EMT, CPR for the Healthcare Provider, and Firefighter I Certification. Successful completion of a Fire Academy will satisfy the Firefighter I requirement.

OR

- 2) Resident of Suisun City, Fairfield or Travis Air Force Base; CPR for the Healthcare Provider. Acceptable proof of residency will be required.

Experience: Any experience as a firefighter or work experience with the general public. Experience in first aid or related medical training is preferred but not required. Must be at least 18 years of age at the time of appointment.

### **License or Certificate**

Applicants must possess a clean and current California Class "C" Driver's License or equivalent by the time of application process completion.

## PHYSICAL DEMANDS AND WORKING ENVIRONMENT

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

**Environment:** Indoor / outdoor environment; exposure to noise, dust, grease cleaning agents, and IDLH atmospheres.

**Physical:** Primary functions may require maintaining physical condition necessary for sufficient mobility to walk and stand for prolonged periods of time; occasionally stoop, bend, kneel, crouch, crawl, climb ladders, reach and twist; push / pull heavy hoses, lift, and /or carry heavy objects while wearing heavy equipment. Volunteer firefighter employees shall comply with ANSI and CALOSHA requirements on Practices for Respiratory Protection.

## BENEFITS

**This is an uncompensated volunteer appointment that does not offer wages.** Volunteer Firefighters are entitled to participate in the City's Employee Assistance Program, are covered by the City's life insurance program, and are covered by Workers' Compensation, consistent with California state law.

## APPLICATION / SELECTION PROCEDURE

The City of Suisun City utilizes CalOpps.org to accept and process employment applications. To access the online application, please go to <https://www.suisun.com/careers> and select the appropriate link. Resumes will not be accepted in lieu of the City's online application, but should accompany it. All applications and resumes will be reviewed to select those applicants whose qualifications appear to most closely match the requirements of the position. A limited number of qualified applicants may be invited to participate in the subsequent phase(s) of the recruitment process which may include one or more of the following: written examination, performance examination, assessment exercises(s), oral interviews, medical examination, urinalysis, and complete background checks. Meeting the minimum qualifications does not guarantee selection or advancement in the recruitment process. All documentation must be completed in full and returned according to the instructions provided for the application to be further considered.

**COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT (ADA):** With prior notice to the Personnel Department regarding testing or job performance modifications, the City will make reasonable accommodations for qualified applicants and employees with disabilities. Disabled individuals requiring accommodation during the application/hiring process should notify the personnel office.

**IMMIGRATION REFORM & CONTROL ACT:** In accordance with the Immigration Reform and Control Act of 1986, all potential employees will be required to provide proof of United States Citizenship or authorization to work in the United States. The provisions of this bulletin do not constitute an expressed or implied contract. Any provision contained in this bulletin may be modified or revoked without notice.