



AGENDA

REGULAR MEETING OF THE SUISUN CITY HISTORIC WATERFRONT BUSINESS IMPROVEMENT DISTRICT BOARD OF DIRECTORS

Thursday, October 22, 2020

5:00 PM

**Suisun City Council Chamber Via Zoom
701 Civic Center Blvd.
Suisun City, CA 94585**

NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), and Executive Order released on March 12, 2020, the following Suisun City Historic Waterfront Business Improvement District Meeting includes participation by teleconference. The public may attend the meeting via the Application, Zoom.

*DUE TO CORONAVIRUS COVID-19 THE HISTORIC WATERFRONT BUSINESS
IMPROVEMENT DISTRICT MEETING WILL BE HELD VIA THE APPLICATION, ZOOM*

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

WEBINAR ID: 827 8422 8580

CALL IN PHONE NUMBER: (707) 438-1720

*REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE MEETING
BY EMAILING CLERK@SUISUN.COM (PRIOR TO 4pm) OR
VIA WEBSITE OR PHONE APPLICATION, ZOOM*

- 1. Call Meeting to Order**
- 2. Introductions**
 - i. Greg Folsom, City Manager for Suisun City
 - ii. Business Representatives
 - iii. Guests
- 3. Public Comment**
- 4. Board Comment**
- 5. Approve Minutes of July 23, 2020, September 17, and September 24, 2020 meetings**
- 6. City Update**



7. New Business

- A. Board of Directors terms – draw straws/cards to determine terms
- B. Media & Marketing Plan – Committee Report
- C. Smoking in front of businesses
- D. Visits for businesses/packets for new businesses
- E. Resignation from Bookkeeping – Luann Johns – finding new bookkeeper
- F. Storage – inventory/keys
- G. Insurance Review

8. Old Business

- A. Updates on billboard signs, website, Facebook logins, Constant Contact login still needed
- B. BID Hearings Update
- C. Bank Signature cards

9. Items for Future Agenda

10. Date and Time of Next BID Board Meeting:

November 19, 2020 – 5:00 PM – Suisun City Hall/Zoom

Resignation from BID bookkeeping services

From: Luanne Johns (italladdsup@sbcglobal.net)

To: lauracolerowe@yahoo.com; wineandfoodsmith@gmail.com

Date: Wednesday, October 14, 2020, 4:46 PM PDT

October 13, 2020

Re: Termination of professional services

Dear Suisun City Historic Waterfront District,

As businesses grow and evolve, there are times when difficult decisions must be made. This is one of those decisions. Effective October 13, 2020 It All Add\$ Up will no longer be able to continue rendering bookkeeping services to you.

We have enjoyed working with Suisun City Historic Waterfront District and we wish you every continued success in the future. If you have any questions during the transition period, please contact us.

We do not keep any original records; therefore, you should have all the records in your possession necessary to change to a new professional. Any original documents pertaining to your business which are still in our possession will be returned to you by recorded delivery forthwith.

I am attaching the list I kept for Michael Hudson on progress of the existing problems when I started. Since the COVID and the shut down of all government offices and the backlog of unopened mail it is possible there will be required follow up.

Also, I am attaching the final financials including the general journal.

Sincerely,

Luanne Johns, EA

Luanne Johns, EA

PO Box 1218

TAFB, CA 94535

office#707-421-2665

fax# 888-775-2810

italladdsup@sbcglobal.net

2 attachments



BIDFINALFINANCIALSOCT132020.xlsx
39.6kB



Notes to Mike regarding BID bookkeeping2.docx
12.4kB