

Lori Wilson, Mayor
 Michael A. Segala, Mayor Pro-Tem
 Jane Day
 Wanda Wilson
 Vacant



First and Third Tuesday
 Every Month

CITY OF SUISUN CITY

701 Civic Center Blvd.
 Suisun City, California 94585
 Incorporated October 9, 1868

**APPLICATION FOR PERMIT TO SELL
SAFE AND SANE FIREWORKS 2019
 IN ACCORDANCE WITH ORDINANCE NO. 722
 AND THE CALIFORNIA HEALTH AND SAFETY CODE**

Please, completely fill out the application. Incomplete applications will be disqualified from the lottery drawing and permit. See requirements and signature block below.

Applications will be accepted from January 3rd, 2019 through February 6th, 2019 until 5:00 pm. Applications may be submitted or mailed to the City Clerk at Suisun City Hall, 701 Civic Center Blvd, Suisun City, CA 94585. If needed, the lottery drawing will be held on February 15th, 2019 at 10:00 am in the Suisun City Council Chambers.

Date of Application		Date Received	
Date Qualified		Qualified By	
ORGANIZATION			
Name			
Address			
City		ST	ZIP
EMAIL			
Phone		Cell Phone	
Contact Person Name		Title	
Address			
City		ST	ZIP
EMAIL			
Phone		Cell Phone	
FED Employer Tax ID #			
Type of IRS Non Profit 501 (c)			
CA State Non Profit # C-		Type	

SUISUN CITY FIREWORKS SELLERS APPLICATION

Other Organized Non Profit Type			
Previous Suisun FW Sellers Permit	Yes No	Year of permit	Was required information submitted (see requirements below)
			Yes No
Describe Groups Direct Community benefit to the Residents of the City			
Groups Principal and Permanent Meeting Place			
<p>The group or organization shall be organized primarily for veterans, patriotic, welfare, civic betterment; religious, athletic, educational, youth development or charitable purposes or an organization affiliated with and officially recognized by an elementary, junior high and/or high school and/or school district that serves, in whole or in part, the residents of Suisun City.</p>			
Describe the Groups Affiliations , if any			
Do you have an agreement with the Suisun City Community Services Foundation			Yes No
Date Organization Established		Length of Continual Existence	
Is this a Joint Application	Yes No	Is There a Signed agreement between organizations	Yes No
If so, Name other Applicant Organizations			
Name			
Address			
City	ST	ZIP	
EMAIL			
Phone	Cell Phone		
Contact Person Name			
Address			
City	ST	ZIP	
EMAIL			
Phone	Cell Phone		
If so, Name other Applicant Organizations			
Name			
Address			
City	ST	ZIP	
EMAIL			
Phone	Cell Phone		
Contact Person Name			
Address			
City	ST	ZIP	

SUISUN CITY FIREWORKS SELLERS APPLICATION

EMAIL				
Phone		Cell Phone		
If so, Name other Applicant Organizations				
Name				
Address				
City		ST		ZIP
EMAIL				
Phone		Cell Phone		
Contact Person Name			Title	
Address				
City		ST		ZIP
EMAIL				
Phone		Cell Phone		

Permittee Selection Process. The process for selection of permittees to hold and use Fireworks Sales Permits shall be consistent with the following policy directives:

- a. Only Qualified Applicants, as that term is defined in section 8.04.010 of the Municipal Code, shall be eligible to submit an application for a permit. Applicants are qualified on the basis of the following criteria:
 - i. Organizations that have proved they are qualified by documentation of charitable nonprofit status with the State and IRS 501 3c. the organization Bylaws or Articles of Incorporation shall state organized for a charitable, educational, religious, or scientific purposes, and, a nonprofit organization.
 - ii. Charitable organizations “Primarily Serving Suisun City Residents and Businesses,” as that phrase is defined in the Municipal Code, and are organized primarily to benefit youth, schools, veterans, or local businesses in Suisun City shall be given preference in the first lottery drawing.
 - iii. The organization has at least 10 members that will staff the booth and a plan to keep the booth open for the full sales period.
 - iv. Organizations with less than 10 members shall produce an agreement with another nonprofit organization for a joint application.

REQUIREMENTS

Successful Applicants will be notified they have been awarded a Sellers Permit. Before the permit is issued, Qualified Nonprofit Organization shall agree to comply with all of the following in order for a permit to be issued:

- (a) Provide to the City a copy of the retail sales permit issued by the Office of the California State Fire Marshal;
- (b) Payment to the City of the permit/license fees at the amount established by resolution of the City Council and as set forth in the Master Fee Schedule;
- (c) Provide to the City a copy of the permittee’s California State Board of Equalization Temporary Sales Tax Permit.

SUISUN CITY FIREWORKS SELLERS APPLICATION

- (d) Provide evidence of valid insurance policies in a form and amount, and with coverage types required by the City. Such policies shall name the City, its officers, officials, agents, and employees as additional insured. Such policies shall be paid for and maintained in full force and effect by the permittee throughout the term a fireworks sales permit. NOTE: ALL INSURANCE CERTIFICATES MUST BE IN A FORM ACCEPTABLE TO THE CITY RISK MANAGER,
- (e) Provide evidence of a valid contract with a fireworks wholesaler.
- (f) Provide to the City a written plan that indicates hours of operation of the stand, number of staff on duty and a budget to show reasonable expenses.
- (g) The continued validity of any City Fireworks sellers Permit issued shall be subject to the requirement that at least one or more representatives of each nonprofit organization shall attend a "Safe and Sane Fireworks" stand operator safety seminar supervised by the Fire Department and conducted by each licensed fireworks wholesaler that is supplying "Safe and Sane Fireworks" to the Nonprofit Organization. The failure of a Nonprofit Organization to comply with this provision shall result in the revocation of its permit to sell "Safe and Sane Fireworks."
- (h) On or before November 1st of any year authorized pursuant to a permit, the permittee shall submit to the City Clerk a financial statement by the treasurer or financial officer of the permittee setting forth the total gross receipts from the fireworks stand operated by the permittee; all expenses incurred and paid in connection with the purchase of fireworks and the sale thereof; and to whom and for what purpose the net proceeds were or will be disbursed, along with the most recent report filed by the permittee to the State Board of Equalization. **The filing of such statement shall be a condition precedent to the granting of any subsequent permit.**

I HEREBY CERTIFY THAT I HAVE READ AND AM FAMILIAR WITH THE TERMS OF THE SUISUN FIREWORKS ORDINANCE AND AGREE TO COMPLY STRICTLY WITH THE TERMS AND CONDITIONS CONTAINED THEREIN AND ALL REGULATIONS SET FORTH BY THE SUISUN CITY FIRE DEPARTMENT. I FURTHER CERTIFY THAT I HAVE READ AND AM FAMILIAR WITH THE "STATE FIREWORKS LAW" DEALING WITH THE RETAIL SALE OF SAFE AND SANE FIREWORKS, AND AGREE TO COMPLY WITH THE RULES AND REGULATIONS CONTAINED THEREIN.

Signature: _____ **Date:** _____

Printed Name: _____ **Title:** _____