

**AGENDA
REGULAR MEETING OF THE
SUISUN CITY RECREATION, PARKS, MARINA,
& ARTS COMMISSION
701 CIVIC CENTER BOULEVARD
SUISUN CITY, CALIFORNIA
7:00 P.M., WEDNESDAY, January 15, 2020**

- A. ROLL CALL**
- B. PUBLIC COMMENT**
- C. ANNOUNCEMENTS AND APPOINTMENTS**
 - 1. Park and Facilities Master Plan Committee (Lofthus)
- D. CORRESPONDENCE**
- E. PRESENTATIONS**
 - 1. RPM Annual Report (Lofthus)
 - 2. Senior Center Programming (Bugaoan-Abakan)
- F. CONSENT CALENDAR**
 - 1. Minutes of the November 6, 2019 RPMA Commission Meeting
 - 2. Minutes of the December 18, 2019 RPMA Commission Meeting
- G. GENERAL BUSINESS**
 - 1. Park Inspection Assignments (Lofthus)
- H. REPORTS**
 - 1. Directors Executive Summary
 - 2. Commissioners Report
 - 3. Chair Report
- I. ADJOURNMENT**

I, _____ of the City of Suisun do certify that this Agenda was posted by 12:00 noon, on Saturday, preceding this meeting at the following locations:

- a. Suisun City Hall, 701 Civic Center Blvd.
- b. Suisun City Fire Department, 621 Pintail Drive
- c. Joseph Nelson Community Center, 611 Village Drive
- d. Suisun City Senior Center, 318 Merganser Drive
- e. Harbormasters Office, 800 Kellogg Street

MINUTES
REGULAR MEETING OF THE
SUISUN CITY PARKS AND RECREATION COMMISSION
701 CIVIC CENTER BOULEVARD
SUISUN CITY, CALIFORNIA
7:00 P.M., WEDNESDAY, NOVEMBER 6, 2019

A. ROLL CALL

Chairperson	Dubois
Vice-Chair	Osborne
Commissioner	Meek
Commissioner	Risko
Commissioner	Burket
Commissioner	Conley

Absent

Commissioner	Hazell
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B. PUBLIC COMMENT

None.

C. PRESENTATIONS, ANNOUNCEMENTS, AND APPOINTMENTS

1. Update on Parks, Recreation, Facilities Master Plan – RPMA Director Kris Lofthus
Currently waiting on a new bid to come in; Previous bid came in too high.
2. Selection of a Member of the RPMA Commission to Join the Friends of Suisun Recreation non-profit – RPMA Director Kris Lofthus
RPMA Director Lofthus briefly explained that the non-profit is built of community members and business owners that are figuring out ways to raise funds and where to put support, as well as being the fiscal agent for the Recreation side of all donated money. Commissioner Conley volunteers her time to help the non-profit.
3. Public Art Sub-committee Meeting Coordination – RPMA Director Lofthus
Commissioner Risko is Chairperson for the sub-committee, and will establish a meeting after the RPMA meeting.

D. CORRESPONDENCE

None.

E. CONSENT CALENDAR

1. Minutes of the August 7, 2019 RPMA Commission Meeting.
Commissioner Meek moved to approve the Minutes of the August 7, 2019 RPMA Commission Meeting. Chair Dubois seconded the motion. Motion passed 6-0.

F. GENERAL BUSINESS

1. Approval of Public Art Policy Changes per City Council – RPMA Director Kris Lofthus
RPMA Director Lofthus brought the Public Art Policy back from City Council,

with the additions and changes they would like to make as follows: Addition 1: Add in that there is an annual review from both the RPMA and City Council; Change 1: Each public art piece has to have a community workshop with the community able to give their input; Addition 2: For removal of a piece that is potentially offensive, there needs to be a public petition with a minimum 100 signatures to create the need for official review; Addition 3: regarding grants, there needs to be a public and private partnership; Addition 4: To include “bike racks” under eligible mediums with enhancements of average use features. All changes were approved by RPMA – Chairperson Dubois made the motion, all agreed.

G. REPORTS

1. Staff

a. Director’s Report

- i. City Council – RPMA Director Lofthus discussed that the Recreation Department needs to find new avenues for revenue for the City, and asked that they be creative. Gave example about the dredging costs for the Marina.
- ii. Park Development Fund – expressed that there is only \$127,000 left, but reminds the Commissioners that there is a new housing development coming in with potential revenue.
- iii. Recreation
None.
- iv. Marina
Occupancy is up 5% from last year; The fuel system sold over 16,000 gallons of regular and diesel fuel combined, a total of \$12,000 in revenue and \$3,000 in launch ramp.
- v. City Park Inspection Reports
RPMA Director Lofthus explained that he can assign 2 parks to every Commissioner to grade – it helps the Department see what needs to be done in each park. Dubois remarked that he’s excited about the park inspection reports. Meek likes the idea of assigned parks.

2. Commission Members

Commissioner Osborne remarked that the Art, Wine & Chocolate Festival was a very nice and well attended event.

Commissioner Meek asked about the Lighting and Landscape Committee. RPMA Director Lofthus responded that they Committee was struggling for attendance, and that they were changing the parameters to include more.

3. Chairman

Environmental and Climate Committee meeting is scheduled for November 26, 2019. Dubois explains that it opens a door for funding for local entities, where it creates separate tax on properties to into a fund that is a separate agency from the RPMA.

H. ADJOURNMENT

There being no further business the meeting was adjourned at 7:34 pm. Motion to adjourn was made by Chairperson Dubois and seconded by Commissioner Osborne. The motion was approved on a 6 – 0 vote.

MINUTES
REGULAR MEETING OF THE
SUISUN CITY PARKS AND RECREATION COMMISSION
701 CIVIC CENTER BOULEVARD
SUISUN CITY, CALIFORNIA
7:00 P.M., WEDNESDAY, DECEMBER 18, 2019

A. ROLL CALL

Chairperson	Dubois
Vice-Chair	Osborne
Commissioner	Hazell
Commissioner	Risko
Commissioner	Conley

Absent

Commissioner	Burkett
Commissioner	Meek

B. PUBLIC COMMENT

None.

C. PRESENTATIONS, ANNOUNCEMENTS, AND APPOINTMENTS

1. Announcement – Consideration of Environment and Climate Committee Tree Replacement Policy by Chairman Dubois
Chairman Dubois presented the idea of a tree replacement policy based on a 2:1 or a 3:1 ratio – exact ratio to be determined later – throughout Suisun and surrounding communities. Dubois is currently looking for an approved species list to determine which trees get replaced and which don't, and only targeting 15 gallon tree replacements, with the chosen developer responsible of buying and replacing the trees. Conley wanted confirmation of where replacements would be applicable, to which Dubois stated that it would be any space that the city officials deemed appropriate. RPM Director Lofthus suggested a buy out program between Developer and City. Dubois stated he will be bringing slideshow/presentation in January's meeting.
2. Public Art Sub-Committee Update by Commissioner Risko
Commissioner Risko wants to know if there's a way to set up a fund and if so, how would he go about doing that, as well as stating that there's too much grey area. RPM Director Lofthus offered a meeting for the Art Sub-Committee to discuss those topics the first week of January.
3. Park and Facility Master Plan Update and Sub-Committee by RPM Director Lofthus – Pushed to January with a full Parks & Rec Board; Needs all Commissioners on board, and planning will go on for a couple months. Okayed to re-calendar item for January. Chairman Osborne is interested.
4. Future Reports – RPM Director Lofthus
RPM Director Lofthus asked the Commissioners what they would like to have reported to them from Lofthus, and vice versa. Things that would be reported would be City Council, rent reports, projects, revenue, etc. Chairman Dubois and Commissioner Osborne are both interested in items

listed. RPM Director Lofthus also stated that there will be upcoming reports from Staff regarding current activities within the Department.

D. CORRESPONDENCE

None.

E. CONSENT CALENDAR

Minutes from previous meeting on November 6, 2019 will be presented at the January 15, 2020.

F. GENERAL BUSINESS

Next meeting is scheduled for January 15, 2020, at 7:00 P.M.
No terms are coming up for Commissioners until 2021.

G. REPORTS

1. Staff

a. Director's Report

1. City Council – Three items up for debate in January: 1- Oil Spill Containments, 2- Notice of Completion regarding Dredge at Marina, 3- Dock Maintenance System contract for approval.
2. Park Development Fund
3. Recreation
4. Marina
5. City Parks Inspection Reports

2. Commission Members

Commissioner Risko remarked about the Suisun City Christmas Dinner and how much his guest and himself enjoyed it.

3. Chairman

Chairman Dubois commented about Heritage Park and asked about maintenance schedules.

H. ADJOURNMENT

There being no further business the meeting was adjourned at 8:06pm. Motion to adjourn was made by Commissioner Conley and seconded by Commissioner Hazell. The motion was approved on a 6 – 0 vote.

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