

**AGENDA
REGULAR MEETING OF THE
SUISUN CITY RECREATION, PARKS, MARINA
& ARTS COMMISSION
701 CIVIC CENTER BOULEVARD
SUISUN CITY, CALIFORNIA
6:00 P.M., WEDNESDAY, MARCH 3, 2021**

NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), and Executive Order released on March 12, 2020, the following Recreation, Parks, Marina and Arts Commission meeting includes teleconference participation by: Commission Members Dave Anderson, Michelle Chavez, Loraine Meek, Eddrick Osborne, Shawn Lee Risko, Princess Washington, and Tyler Wilson. Teleconference locations are on file at City Hall, 701 Civic Center Blvd., Suisun City, CA 94585.

*DUE TO CORONAVIRUS COVID-19 RESIDENTS ARE ENCOURAGED TO ATTEND THE
RECREATION, PARKS, MARINA AND ARTS COMMISSION MEETING VIA THE APPLICATION, ZOOM.*

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

WEBINAR ID 838 0617 4264

CALL IN PHONE NUMBER: (707) 438-1720

*TO VIEW TONIGHT'S MEETING ON SUISUN WEBSITE, LIVESTREAM
(URL: <https://www.suisun.com/government/meeting-video/>)*

*REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING
BY EMAILING CLERK@SUISUN.COM (PRIOR TO 6pm) OR
VIA WEBSITE OR PHONE APPLICATION, ZOOM*

- A. ROLL CALL**
- B. PUBLIC COMMENT**
- C. ANNOUNCEMENTS AND APPOINTMENTS**
 - 1. Establishment of Budget Ad Hoc
- D. CORRESPONDENCE**
- E. PRESENTATIONS (No Action Required)**
 - 1. COVID-19 Tiered Operations Plan
 - 2. Mid-Year Budget Review
- F. CONSENT CALENDAR**
 - 1. Minutes of the February 3, 2021 Meeting
- G. GENERAL BUSINESS**
 - 1. Utility Box Art Program with Solano Community College
 - 2. Community Events Calendar
 - 3. Percent for the Arts

H. REPORTS

1. Park and Facilities Master Plan Ad Hoc
2. Art Ad Hoc
3. Community Garden Ad Hoc
4. Community Clean-up Ad Hoc
5. Park Inspection Reports
6. Directors Executive Summary
7. Commissioners Reports
8. Chair Report

I. ADJOURNMENT

I, _____ of the City of Suisun do certify that this Agenda was posted by 12:00 noon, on Saturday, preceding this meeting at the following locations:

- a. Suisun City Hall, 701 Civic Center Blvd.
- b. Suisun City Fire Department, 621 Pintail Drive
- c. Joseph Nelson Community Center, 611 Village Drive
- d. Suisun City Senior Center, 318 Merganser Drive
- e. Harbormasters Office, 800 Kellogg Street

MINUTES

**REGULAR MEETING OF THE
SUISUN CITY RECREATION, PARKS, MARINA
& ARTS COMMISSION
701 CIVIC CENTER BOULEVARD
SUISUN CITY, CALIFORNIA
7:00 P.M., WEDNESDAY, FEBRUARY 3, 2021**

The meeting was called to order at 7:00 PM.

A. ROLL CALL

Co-Chair	Eddrick Osborne
Commissioner	Michelle Chavez
Commissioner	Loraine Meek
Commissioner	Shawn Risko
Commissioner	Princess Washington
Commissioner	Tyler Wilson

Absent/Late: Commissioner Anderson

B. PUBLIC COMMENT

None.

Commissioner Anderson had technical difficulties, but is present for the meeting.

C. ANNOUNCEMENTS AND APPOINTMENTS

1. *Introduction of New Commissioners*

a) *Princess Washington*

Commissioner Washington has a background in art, and has a want to preserve the nature and the city for the future.

b) *Michelle Chavez*

Commissioner Chavez is excited about being involved and being behind the scenes to implement change.

2. *Presentation- Mayor Wilson*

Mayor Wilson gave a brief welcome to the new Commissioners, and encouraged them to be a part of the team.

D. CORRESPONDENCE

None.

E. PRESENTATIONS

1. *Roles, Responsibilities, & Practices of RPMA Commissioners (Lofthus)*

RPMA Director Lofthus went over the following:

- Department Structure, which showed the information about the Department staff;
- Roles of the Commissioner, which gave an overview of what is expected of the Commissioners;
- Role Clarification, which touched on Agenda items, questions in the department, the Brown Act, Ad Hoc's, etc.;

- Brought new, and relatively newer, Commissioners up to speed on the various grants and projects currently going on within the Department.
- Co-Chair Osborne asks about amending the Agenda for the appointment of a new Chair.
Commissioner Meek made a motion to accept the Agenda change.
Commissioner Wilson seconded.
Verbal Ayes: Anderson, Chavez, Meek, Osborne, Risko, Washington, Wilson
Absent/Late: None.
- 2. Appointment of New Chair, Possible Co-Chair**
Co-Chair Osborne opened up the floor for nominations
Commissioner Meek nominated Commissioner Osborne as the RPMA Chairperson.
Verbal Ayes: Anderson, Chavez, Meek, Risko, Washington, Wilson
Verbal Noes: None
Abstain: Osborne
Nomination Carries; Co-Chairman Osborne is now Chairman Osborne.
Newly appointed Chairperson Osborne opened the floor for Co-Chairperson nominations.
Commissioner Washington nominated herself for Co-Chairwoman.
Commissioner Meek also nominated herself for Co-Chairwoman.
Commissioner Washington rescinded her nomination for Co-Chairwoman, feeling that someone more seasoned would be better as Co-Chair.
Verbal Ayes: Anderson, Chavez, Osborne, Risko, Washington, Wilson.
Verbal Noes: None.
Abstains: Meek
Nomination Carries; Commissioner Meek is now Co-Chairwoman Meek.

F. CONSENT CALENDAR

1. Minutes of the February 3, 2021 RPMA Commission Meeting (Chair)

Co-Chairwoman Meek made a motion to accept the minutes as read.
Commissioner Chavez seconds.
Verbal Ayes: Anderson, Chavez, Meek, Osborne, Risko, Washington, Wilson
Verbal Noes: None.

G. GENERAL BUSINESS

1. Amending and Creating Various Ad Hoc Committees

a) Art Ad Hoc Replacement, 2 members (Chair)

Commissioners Washington and Wilson volunteered for the Ad-Hoc Committee.

b) Community Garden (Lofthus)

Commissioners Anderson, Washington and Wilson volunteered for the Community Garden Committee.

c) Community Clean-up Project Ad-Hoc (Lofthus)

Commissioners Anderson and Chavez volunteered for the Community Clean-Up Project Ad-Hoc.

Chairperson Osborne made a motion to accept the volunteers as nominated.
Commissioner Washington seconded.

Verbal Ayes: Anderson, Chavez, Meek, Osborne, Risko, Washington, Wilson
Verbal Noes: None.

H. REPORTS

1. *Park Inspection Reports*

Commissioner Anderson remarked that there seemed to be a lot of broken glass downtown and was curious to know if we had a street sweeper with the City.

RPMA Director Lofthus responded that there isn't, and that the old street sweeper machine had been down, waiting to be repaired, and that he would look into it.

2. *Directors Executive Summary*

RPMA Director Lofthus reports that there will be a management level department meeting in the morning to discuss reopening plans for the buildings and for special events, and that they will focus on rebuilding the base with community health in mind.

Co-Chairwoman Meek asked while putting the plans together, are we keeping in mind the need for social distancing and constant monitoring of the situation to prevent hotspots?

Lofthus responded that they're putting it together, but will be definitely be keeping in mind all of the coronavirus restrictions. Lofthus also reports that some classes and programs will be coming back.

Commissioner Washington asked about smaller events with coronavirus restrictions in mind.

RPMA Director Lofthus replied that yes, the department is, but to what extent does the department go to?

Commissioner Wilson asked about the legal ramifications if a hot spot were to happen.

RPMA Director Lofthus responded that he would run everything by the City Attorney first and use Covid-19 waivers.

Co-Chairwoman Meek thanks the Department for all their hard work.

3. *Commissioners Report*

None.

4. *Chair Report*

Commissioner Osborne wants to welcome the newly appointed Commissioners to the Recreation, Parks, Marina and Arts Commission.

I. ADJOURNMENT

Commissioner Risko made the motion to adjourn.

Commissioner Anderson seconded.

Meeting adjourned at 8:25 pm.