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RESOLUTION NO. 2018-69

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AMENDING THE SALARY RESOLUTION TO CREATE THE JOB CLASSES
OF PERMIT TECHNICIAN, HUMAN RESOURCES TECHNICIAN, IT SERVICES
MANAGER, AND RECREATION, PARKS AND MARINA DIRECTOR AS
PROPOSED IN THE FY 2018-19 ANNUAL BUDGET**

WHEREAS, four City Employees have assumed significant job responsibilities that fall outside their current classifications; and

WHEREAS, it is appropriate to reclassify these Employees to higher job classes that do not currently exist; and

WHEREAS, these changes in job classes also involve changes in compensation; and

WHEREAS, these reclasses have been assumed in the FY 2018-19 Annual Budget approved in concept by the City Council on May 29, 2018; and

WHEREAS, the City Council is desirous of making changes to the Salary Resolution, so that these critical management and clerical functions may continue to be performed to ensure the delivery of high-quality public services.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby approves the modifications to the Salary Resolution attached as Exhibit A, and indicated by green highlights.

PASSED AND ADOPTED at a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 19th day of June 2018, by the following vote:

AYES:	Councilmembers:	<u>Day, Hudson, Sanchez</u>
NOES:	Councilmembers:	<u>Segala, Wilson</u>
ABSENT:	Councilmembers:	<u>None</u>
ABSTAIN:	Councilmembers:	<u>None</u>

WITNESS my hand and the seal of said City this 19th day of June 2018.



Donna Pock, CMC
Deputy City Clerk

EXHIBIT A

Section No. 1: Executive Management Salary Schedule

Effective: July 1, 2019

Job Class	Range	Starting		Ending	
		Monthly	Hourly	Monthly	Hourly
City Manager*	100	\$ 11,052	\$ 63.76	\$ 14,920	\$ 86.07
Administrative Services Director*	108	\$ 8,139	\$ 46.96	\$ 10,988	\$ 63.39
Development Services Director*	128	\$ 8,139	\$ 46.96	\$ 10,988	\$ 63.39
Police Chief*	110	\$ 8,139	\$ 46.96	\$ 10,988	\$ 63.39
Pub. Wks. & Bldg. Director/City Engineer*	123	\$ 8,139	\$ 46.96	\$ 10,988	\$ 63.39
Recreation, Parks & Marina Director*	140	\$ 8,139	\$ 46.96	\$ 10,988	\$ 63.39
Community Development Director*	130	\$ 7,257	\$ 41.87	\$ 9,797	\$ 56.52
Economic Development Director*	125	\$ 7,257	\$ 41.87	\$ 9,797	\$ 56.52
Chief Building Official*	135	\$ 7,257	\$ 41.87	\$ 9,797	\$ 56.52
Fire Chief*	115	\$ 7,257	\$ 41.87	\$ 9,797	\$ 56.52

***Exempt**

EXHIBIT A

Section No. 2: Police Management Salary Schedule

Effective: December 29, 2017

Job Class	Range	Starting		Ending	
		Monthly	Hourly	Monthly	Hourly
Police Chief*	110	\$ 8,139	\$ 46.96	\$ 10,988	\$ 63.39
Police Commander*	255	\$ 7,236	\$ 41.75	\$ 9,768	\$ 56.36

*Exempt

EXHIBIT A

Section No. 4: Police Non-Management Salary Schedule

Effective: December 29, 2017

Job Class w/ Incentive &/or Assignment Pay	Range	A Step		B Step		C Step		D Step		E Step		F Step		G Step	
		Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly
Police Officer	400	\$5,051	\$29.14	\$5,304	\$30.60	\$5,569	\$32.13	\$5,847	\$33.73	\$6,140	\$35.42	N/A	N/A	N/A	N/A
Police Officer w/ POST Int. Certificate	401	\$5,303	\$30.60	\$5,569	\$32.13	\$5,847	\$33.73	\$6,139	\$35.42	\$6,446	\$37.19	N/A	N/A	N/A	N/A
Police Officer w/ POST Int. & Adv Certs	402	\$5,569	\$32.13	\$5,848	\$33.74	\$6,140	\$35.42	\$6,447	\$37.19	\$6,769	\$39.05	N/A	N/A	N/A	N/A
Police Corporal	415	N/A	N/A	N/A	N/A	\$5,569	\$32.13	\$5,847	\$33.73	\$6,140	\$35.42	\$6,447	\$37.19	N/A	N/A
Police Corporal w/ POST Int. Cert.	416	N/A	N/A	N/A	N/A	\$5,847	\$33.73	\$6,139	\$35.42	\$6,446	\$37.19	\$6,769	\$39.05	N/A	N/A
Police Corporal w/ POST Int. & Adv.	417	N/A	N/A	N/A	N/A	\$6,140	\$35.42	\$6,447	\$37.19	\$6,769	\$39.05	\$7,108	\$41.01	N/A	N/A
Police Sergeant	450	\$6,290	\$36.29	\$6,605	\$38.10	\$6,935	\$40.01	\$7,282	\$42.01	\$7,646	\$44.11	N/A	N/A	N/A	N/A
Police Sergeant w/ POST Int. Certificate	451	\$6,605	\$38.11	\$6,936	\$40.01	\$7,282	\$42.01	\$7,647	\$44.11	\$8,029	\$46.32	N/A	N/A	N/A	N/A
Police Sergeant w/ POST Int. & Adv.	452	\$6,935	\$40.01	\$7,282	\$42.01	\$7,646	\$44.11	\$8,028	\$46.32	\$8,430	\$48.63	N/A	N/A	N/A	N/A

Bold denotes benchmark class

EXHIBIT A

Section No. 3: Professional/Technical Salary Schedule

Effective: July 1, 2019

Job Class	Range	Starting		Ending	
		Monthly	Hourly	Monthly	Hourly
Police Commander*	255	\$ 7,236	\$ 41.75	\$ 9,769	\$ 56.36
Assistant City Engineer*	210	\$ 6,963	\$ 40.17	\$ 9,400	\$ 54.23
Financial Services Manager*	225	\$ 6,046	\$ 34.88	\$ 8,163	\$ 47.09
Accounting Services Manager*	207	\$ 5,803	\$ 33.48	\$ 7,834	\$ 45.20
Building Inspection Services Manager*	216	\$ 5,803	\$ 33.48	\$ 7,834	\$ 45.20
IT Services Manager*	276	\$ 5,803	\$ 33.48	\$ 7,834	\$ 45.20
Police Support Services Manager*	270	\$ 5,803	\$ 33.48	\$ 7,834	\$ 45.20
Assistant/Associate Engineer-Associate*	221	\$ 5,803	\$ 33.48	\$ 7,834	\$ 45.20
Fire Division Chief*	237	\$ 5,803	\$ 33.48	\$ 7,834	\$ 45.20
Public Works Superintendent*	265	\$ 5,803	\$ 33.48	\$ 7,834	\$ 45.20
Senior Management Analyst*	238	\$ 5,533	\$ 31.92	\$ 7,470	\$ 43.09
Senior Planner*	239	\$ 5,533	\$ 31.92	\$ 7,470	\$ 43.09
Project Manager*	260	\$ 5,281	\$ 30.47	\$ 7,130	\$ 41.13
Senior Accountant*	205	\$ 5,281	\$ 30.47	\$ 7,130	\$ 41.13
Senior Building Inspector*	215	\$ 5,281	\$ 30.47	\$ 7,130	\$ 41.13
Assistant/Associate Engineer-Assistant*	220	\$ 5,275	\$ 30.43	\$ 7,121	\$ 41.09
Assistant/Associate Planner-Associate*	251	\$ 5,030	\$ 29.02	\$ 6,791	\$ 39.18
Management Analyst I/II-II*	236	\$ 5,030	\$ 26.28	\$ 6,791	\$ 39.18
Marina & Waterfront Events Manager*	240	\$ 5,030	\$ 26.28	\$ 6,791	\$ 39.18
Housing Manager*	230	\$ 4,836	\$ 27.90	\$ 6,528	\$ 37.66
Marketing Manager*	245	\$ 4,592	\$ 26.49	\$ 6,199	\$ 35.76
Accountant*	200	\$ 4,572	\$ 26.38	\$ 6,173	\$ 35.61
Assistant/Associate Planner-Assistant*	250	\$ 4,572	\$ 26.38	\$ 6,173	\$ 35.61
Management Analyst I/II-I*	235	\$ 4,572	\$ 26.38	\$ 6,173	\$ 35.61
Dispatch/Records Supervisor*	223	\$ 4,290	\$ 24.75	\$ 5,792	\$ 33.41
Public Works Supervisor*	222	\$ 4,270	\$ 24.63	\$ 5,764	\$ 33.25
Administrative Fire Captain*	201	\$ 4,067	\$ 18.96	\$ 5,490	\$ 25.59
Sec to City Mgr/Dep City Clerk*	300	\$ 4,010	\$ 23.14	\$ 5,414	\$ 31.23
Recreation Supervisor*	241	\$ 3,650	\$ 21.06	\$ 4,928	\$ 28.43

Bold denotes benchmark class

*Exempt

EXHIBIT A

Section No. 5: General City Service

Effective: July 1, 2019

Job Class	Range	A Step		B Step		C Step		D Step		E Step	
		Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly
Computer Technician	545	\$4,990	\$28.79	\$5,240	\$30.23	\$5,502	\$31.74	\$ 5,777	\$33.33	\$6,066	\$35.00
Building Inspector I/II-II	521	\$4,747	\$27.39	\$4,985	\$28.76	\$5,234	\$30.20	\$ 5,496	\$31.71	\$5,770	\$33.29
Public Works Inspector	570	\$4,747	\$27.39	\$4,985	\$28.76	\$5,234	\$30.20	\$ 5,496	\$31.71	\$5,770	\$33.29
Youth Services Specialist	590	\$4,429	\$25.55	\$4,650	\$26.83	\$4,883	\$28.17	\$ 5,127	\$29.58	\$5,383	\$31.06
Senior Public Safety Dispatcher	530	\$4,331	\$24.99	\$4,548	\$26.24	\$4,775	\$27.55	\$ 5,014	\$28.93	\$5,265	\$30.37
Building Inspector I/II-I	520	\$4,317	\$24.90	\$4,533	\$26.15	\$4,759	\$27.46	\$ 4,997	\$28.83	\$5,247	\$30.27
Human Resources Technician	519	\$4,232	\$24.42	\$4,444	\$25.64	\$4,666	\$26.92	\$ 4,899	\$28.26	\$5,144	\$29.68
Permit Technician	518	\$4,232	\$24.42	\$4,444	\$25.64	\$4,666	\$26.92	\$ 4,899	\$28.26	\$5,144	\$29.68
Housing Specialist I/II-II	561	\$4,039	\$23.30	\$4,241	\$24.46	\$4,453	\$25.69	\$ 4,675	\$26.97	\$4,909	\$28.32
Public Safety Dispatcher I/II-II	526	\$3,938	\$22.72	\$4,135	\$23.85	\$4,341	\$25.05	\$ 4,558	\$26.30	\$4,786	\$27.61
Housing Specialist I/II-I	560	\$3,847	\$22.19	\$4,039	\$23.30	\$4,241	\$24.47	\$ 4,453	\$25.69	\$4,676	\$26.98
Administrative Assistant II	511	\$3,847	\$22.19	\$4,039	\$23.30	\$4,241	\$24.47	\$ 4,453	\$25.69	\$4,676	\$26.98
Recreation Coordinator	580	\$3,750	\$21.64	\$3,938	\$22.72	\$4,135	\$23.85	\$ 4,341	\$25.05	\$4,558	\$26.30
Accounting Technician	508	\$3,736	\$21.55	\$3,923	\$22.63	\$4,119	\$23.76	\$ 4,325	\$24.95	\$4,541	\$26.20
Senior Account Clerk	505	\$3,736	\$21.55	\$3,923	\$22.63	\$4,119	\$23.76	\$ 4,325	\$24.95	\$4,541	\$26.20
Senior Maintenance Worker	568	\$3,678	\$21.23	\$3,862	\$22.28	\$4,055	\$23.40	\$ 4,258	\$24.56	\$4,471	\$25.79
Fleet Mechanic	555	\$3,678	\$21.22	\$3,862	\$22.28	\$4,055	\$23.40	\$ 4,258	\$24.56	\$4,471	\$25.79
Public Safety Dispatcher I/II-I	525	\$3,678	\$21.22	\$3,862	\$22.28	\$4,055	\$23.40	\$ 4,258	\$24.56	\$4,471	\$25.79
Administrative Assistant I	510	\$3,594	\$20.73	\$3,773	\$21.77	\$3,962	\$22.86	\$ 4,160	\$24.00	\$4,368	\$25.20
Rec. Prog. & Admin. Coordinator	581	\$3,594	\$20.73	\$3,773	\$21.77	\$3,962	\$22.86	\$ 4,160	\$24.00	\$4,368	\$25.20
Maintenance Worker I/II-II	566	\$3,504	\$20.22	\$3,679	\$21.23	\$3,863	\$22.29	\$ 4,056	\$23.40	\$4,259	\$24.57
Community Services Officer I/II-II	536	\$3,469	\$20.01	\$3,642	\$21.01	\$3,825	\$22.07	\$ 4,016	\$23.17	\$4,217	\$24.33
Account Clerk III	503	\$3,348	\$19.31	\$3,515	\$20.28	\$3,691	\$21.29	\$ 3,875	\$22.36	\$4,069	\$23.47
Maintenance Worker I/II-I	565	\$3,186	\$18.38	\$3,345	\$19.30	\$3,512	\$20.26	\$ 3,688	\$21.28	\$3,872	\$22.34
Bldg Maintenance Worker I/II-II	516	\$3,186	\$18.38	\$3,345	\$19.30	\$3,512	\$20.26	\$ 3,688	\$21.28	\$3,872	\$22.34
Community Services Officer I/II-I	535	\$3,152	\$18.18	\$3,309	\$19.09	\$3,475	\$20.05	\$ 3,649	\$21.05	\$3,831	\$22.10
Account Clerk I/II-II	501	\$3,044	\$17.56	\$3,196	\$18.44	\$3,356	\$19.36	\$ 3,523	\$20.33	\$3,700	\$21.34
Office Assistant	509	\$3,007	\$17.35	\$3,157	\$18.21	\$3,315	\$19.12	\$ 3,480	\$20.08	\$3,655	\$21.08
Bldg Maintenance Worker I/II-I	515	\$2,895	\$16.70	\$3,040	\$17.54	\$3,192	\$18.42	\$ 3,352	\$19.34	\$3,519	\$20.30
Account Clerk I/II-I	500	\$2,767	\$15.96	\$2,905	\$16.76	\$3,050	\$17.60	\$ 3,203	\$18.48	\$3,363	\$19.40

Bold denotes benchmark class

***Exempt**

EXHIBIT A**Section No. 6: Temporary/Hourly Employees**

Effective: December 29, 2017

Minimum \$ 11.00

Job Class	Range	A	B	C	D	E
Traffic Engineer - Temp	959	\$85.00				
Economic Development Consultant	956	\$65.00				
Background Investigator	955	\$49.92				
Engineering Technician - Temp	900	\$19.71	\$20.70	\$21.73	\$22.82	\$23.96
Maintenance Worker II - Temp	916	\$16.93	\$17.77	\$18.66	\$19.59	\$20.57
Police Officer - Temp	905	\$16.84	\$17.69	\$18.57	\$19.50	\$20.47
Firefighter - Temp	910	\$16.84	\$17.69	\$18.57	\$19.50	\$20.47
Computer Systems Specialist	917	\$16.30	\$17.12	\$17.97	\$18.87	\$19.81
Financial Services Specialist	918	\$16.30	\$17.12	\$17.97	\$18.87	\$19.81
Planning Specialist	919	\$16.30	\$17.12	\$17.97	\$18.87	\$19.81
Public Works Specialist	914	\$16.30	\$17.12	\$17.97	\$18.87	\$19.81
Communications & Records Tech I - Temp	920	\$16.30	\$17.12	\$17.97	\$18.87	\$19.81
Administrative Assistant I - Temp	925	\$15.98	\$16.77	\$17.61	\$18.49	\$19.42
Community Services Officer I/II-I - Temp	930	\$15.31	\$16.08	\$16.88	\$17.73	\$18.61
Maintenance Worker I - Temp	915	\$15.39	\$16.16	\$16.96	\$17.81	\$18.70
Building Maintenance Worker I/II-I - Temp	914	\$14.51	\$15.23	\$16.00	\$16.80	\$17.64
Office Assistant - Temp	926	\$13.31	\$13.98	\$14.67	\$15.41	\$16.18
Financial Services Intern	951	\$12.10	\$12.71	\$13.34	\$14.01	\$14.71
Planning Intern	945	\$12.10	\$12.71	\$13.34	\$14.01	\$14.71
Public Works Intern	949	\$12.10	\$12.71	\$13.34	\$14.01	\$14.71
Computer Systems Intern	950	\$12.10	\$12.71	\$13.34	\$14.01	\$14.71
Recreation Specialist Supervisor	939	\$14.64	\$15.37	\$16.14	\$16.95	\$17.80
Recreation Specialist III	937	\$13.31	\$13.98	\$14.67	\$15.41	\$16.18
Recreation Specialist II	936	\$12.10	\$12.71	\$13.34	\$14.01	\$14.71
Recreation Specialist I	935	\$11.00	\$11.55	\$12.13	\$12.73	\$13.37