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RESOLUTION NO. 2018-42

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AMENDING THE SALARY SCHEDULE TO INCLUDE A SALARY RANGE FOR
THE PREVIOUSLY APPROVED JOB CLASS OF ADMINISTRATIVE SERVICES
DIRECTOR**

WHEREAS, on December 5, 2017, the City Council approved the creation of a new job class of Administrative Services Director to replace the former class of Assistant City Manager/Administrative Services Director; and

WHEREAS, it was determined at that time that the salary range for the new job class would be determined through the recruitment process; and

WHEREAS, the recruitment for this position has been underway since the first of the year, resulting in two qualified candidates; and

WHEREAS, in order to proceed with negotiations and a formal job offer, the salary range for this job class needs to be finalized; and

WHEREAS, recognizing the importance of this position to the organization, and the associated responsibilities and level of decision-making, it is recommended that the salary for this class be set at the Tier 1 level for department heads, resulting in a salary range of \$8,139 to \$10,988.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City hereby amends the Salary Schedule accordingly as attached as Exhibit A.

PASSED AND ADOPTED at a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 1st day of May 2018, by the following vote:

AYES:	Councilmembers:	<u>Day, Hudson, Wilson, Sanchez</u>
NOES:	Councilmembers:	<u>Segala</u>
ABSENT:	Councilmembers:	<u>None</u>
ABSTAIN:	Councilmembers:	<u>None</u>

WITNESS my hand and the seal of said City this 1st day of May 2018.

Donna Pock, CMC
Deputy City Clerk

EXHIBIT A

Section No. 1: Executive Management Salary Schedule

Effective: December 29, 2017

Job Class	Range	Starting		Ending	
		Monthly	Hourly	Monthly	Hourly
City Manager*	100	\$ 11,052	\$ 63.76	\$ 14,920	\$ 86.07
Assistant City Manager*	105	\$ 9,236	\$ 53.28	\$ 12,468	\$ 71.93
Administrative Services Director*	108	\$ 8,139	\$ 46.96	\$ 10,988	\$ 63.39
Police Chief*	110	\$ 8,139	\$ 46.96	\$ 10,988	\$ 63.39
Pub. Wks. & Bldg. Director/City Engineer*	123	\$ 8,139	\$ 46.96	\$ 10,988	\$ 63.39
Community Development Director*	130	\$ 7,257	\$ 41.87	\$ 9,797	\$ 56.52
Development Services Director*	128	\$ 7,257	\$ 41.87	\$ 9,797	\$ 56.52
Economic Development Director*	125	\$ 7,257	\$ 41.87	\$ 9,797	\$ 56.52
Chief Building Official*	135	\$ 7,257	\$ 41.87	\$ 9,797	\$ 56.52
Recreation & Community Services Director*	140	\$ 7,257	\$ 41.87	\$ 9,797	\$ 56.52
Fire Chief*	115	\$ 7,257	\$ 41.87	\$ 9,797	\$ 56.52

***Exempt**