

CITY COUNCIL
Alma Hernandez, Mayor
Princess Washington, Mayor Pro Tem
Michael J Hudson, Member
Jenalee Dawson, Member
Amit Pal, Member



CITY COUNCIL MEETING

A G E N D A
REGULAR MEETING OF THE SUISUN CITY COUNCIL,
SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,
AND HOUSING AUTHORITY
TUESDAY, FEBRUARY 21, 2023
6:30 PM

Suisun City Council Chambers - 701 Civic Center Boulevard - Suisun City, California

NOTICE

The following Council/Successor Agency/Housing Authority meeting may include teleconference participation by: Council/Board Members Michael Hudson, Jenalee Dawson, Amit Pal, Mayor Pro Tem Princess Washington, and Mayor Alma Hernandez, in accordance with subdivisions (b), (e), or (f) of Section 54953 of the Government Code, as applicable.

FACE MASKS ARE RECOMMENDED FOR MEMBERS OF THE PUBLIC WHILE IN CITY FACILITIES IF NOT FULLY VACCINATED. IF YOU DO NOT HAVE A FACE MASK, ONE WILL BE PROVIDED FOR YOU.

THE CITY COUNCIL HAS RESUMED IN-PERSON MEETINGS IN ADDITION TO ZOOM. A LIMITED NUMBER OF SEATS ARE AVAILABLE, TO RESERVE A SEAT PLEASE CONTACT THE CITY CLERK AT clerk@suisun.com OR 707 421-7302.

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 849 6639 2028

CALL IN PHONE NUMBER: (707) 438-1720

REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING BY EMAILING CLERK@SUISUN.COM (PRIOR TO 6 PM), VIA WEBSITE, OR ZOOM CALL IN PHONE NUMBER (707) 438-1720

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

(Next Ord. No. – 799)

(Next City Council Res. No. 2023 – 17)

Next Suisun City Council Acting as Successor Agency Res. No. SA2022 - 01)

(Next Housing Authority Res. No. HA2022 – 02)

ROLL CALL

Council /Board Members
Pledge of Allegiance
Invocation

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

REPORTS (Informational items only.)

- 1 City Manager Update – (Folsom: gfolson@suisun.com).

PRESENTATION/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

- 2 Resignation and Presentation of Award to Council Member Hudson for Serving as a Suisun City Council Member - (Hernandez: ahernandez@suisun.com).
- 3 Presentation of Proclamation Proclaiming the Month of February 2023 as "Black History Month" in the City of Suisun City - (Hernandez: ahernandez@suisun.com).
- 4 Mayoral Appointments of Commissions and Committees – (Hernandez: ahernandez@suisun.com).

PUBLIC COMMENT

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

COUNCIL COMMENTS

- 5 Council/Board Member Updates.

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

City Council

- 6 Council Adoption of Resolution No. 2023-___: Authorizing the City Manager to Enter into a Construction Contract on the City's Behalf with Marina Landscape, Inc. for the State Route 12 Landscape Improvements Project - (Vue: nvue@suisun.com).
- 7 Council Adoption of Resolution No. 2023-___: Authorizing the City Manager to Execute Amendment Number Two (2) of the Agreement with the State of California for Maintenance of State Highways in the City of Suisun City - (Vue: nvue@suisun.com).
- 8 Council Adoption of Resolution No. 2023-___: Accepting the Asphalt Rubber Cape Seal and Traffic Calming Project as Complete, and Authorizing the City Manager to Record the Notice of Completion for the Project - (Vue: nvue@suisun.com).

- 9 Council/Agency/Authority Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on October 27, 2022, November 15, 2022, and February 7, 2023 – (Skinner: clerk@suisun.com).

Joint City Council / Suisun City Council Acting as Successor Agency

- 10 Council/Agency Approval of January 2023 Payroll Warrants in the Amount of \$764,340.52 and Council/Agency Approval of the January 2023 Accounts Payable Warrants in the Amount of \$1,036,919.36 - (Finance).

PUBLIC HEARING NONE

GENERAL BUSINESS

City Council

- 11 HEARING:
Council Adoption of Resolution No. 2023-___: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California - (Deol: ldeol@suisun.com).
- 12 Council Adoption of Resolution No. 2023-___: Adopting the 3rd Amendment to the Annual Appropriation Resolution No. 2022-90 to Appropriate Mid-Year Budget Adjustments for Additional Costs in Various Accounts Organization Wide - (Deol: ldeol@suisun.com).
- 13 Provide direction to City Manager and City Attorney relating to filling the councilmember vacancy pursuant to one of the following, or at the Council's discretion: - (City Attorney)
 - a. Return at the March 7, 2023 City Council meeting with the appropriate documentation to call a special election for November 7, 2023.
 - b. Return at the March 7, 2023 City Council meeting with the appropriate documentation for adoption of application and interview procedures relating to the filling a vacancy on the City Council.
 - c. Return at the March 7, 2023 City Council meeting with the appropriate documentation to adopt procedures to consider and appoint an individual from the applicants to Mayor Hernandez's vacated seat.
 - d. Return at the March 7, 2023 City Council meeting with the appropriate documentation to appoint a specific individual of the City Council's choosing.
 - e. Provide the City Attorney with other direction.

REPORTS: (Informational items only)

- 14 Non-Discussion Items

ADJOURNMENT

Public Access To Agenda Documents

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council, are available for public review at least 72 hours prior to a Council /Agency/Authority Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The city may charge photocopying charges for requested copies of such documents. To the extent feasible, the agenda packet is available for online public viewing on the City's website: www.suisun.com/government/city-council/city-council

The City Council/Agency/Authority hopes to conclude its public business by 10:00 p.m. No new items will be taken up after 10:00 p.m., unless so moved by a majority of the City Council, and any items remaining will be agendaized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.

Accommodations

If you require an accommodation to participate in this meeting, please contact the City Clerk at (707) 421-7302 or clerk@suisun.com. The City's reasonable accommodation policy is available for review on the City's website at www.suisun.com/government/city-council/, you may request an electronic copy or have a copy mailed to you. Please note that for accommodations that are not readily available, you must make your request as soon as you can prior to the time of the meeting.

Decorum

All participants are expected to conduct themselves with mutual respect. Conduct that disrupts meetings will be addressed in accordance with Section 54957.95 of the Government Code.

Ordinances

Ordinances are city laws contained in the Suisun City Municipal Code. Enacting a new city law or changing an existing one is a two-step process. Government Code 36934 provides, except when, after reading the title, further reading is waived by regular motion adopted by majority vote all ordinances shall be read in full either at the time of introduction or passage; provided, however, that a reading of the title or ordinance shall not be required if the title is included on the published agenda and a copy of the full ordinance is made available to the public online and in print at the meeting prior to the introduction or passage.

Certification Of Posting

Agendas are posted at least 72 hours in advance of regular meetings at Suisun City Hall, 701 Civic Center Boulevard, Suisun City, CA. Agendas may be posted at other Suisun City locations including:

- Suisun City Fire Station, 621 Pintail Drive, Suisun City, CA;
- Suisun City Senior Center, 318 Merganser Drive, Suisun City, CA;
- Joe Nelson Center, 611 Village Drive, Suisun City, CA;
- Harbor Master Office, 800 Kellogg Street, Suisun City, CA.

I, Donna Pock, Deputy City Clerk for the City of Suisun City, declare under penalty of perjury that the above agenda was posted and available for review, in compliance with the Brown Act.

AGENDA TRANSMITTAL

MEETING DATE: February 21, 2023

CITY AGENDA ITEM: Council Adoption of Resolution No. 2023-___: Authorizing the City Manager to Enter into a Construction Contract on the City's Behalf with Marina Landscape, Inc. for the State Route 12 Landscape Improvements Project.

FISCAL IMPACT: The construction of the State Route 12 Landscape Improvements Project (Project) would have no fiscal impact on the General Fund. The Project was awarded Caltrans' portion of the Clean California grant funding in the amount of \$2.15M for construction.

STRATEGIC PLAN: Provide Good Governance and Enhance the Environment.

BACKGROUND: This Project was brought to Council on November 2, 2021, as a Discussion and Direction item. On February 1, 2022, this item was brought back to Council for approval to execute the agreement with the Solano Transportation Authority (STA) to administer the design contract for the preparation of plans, specifications, and cost estimate (PS&E, and also known as construction bid documents). On July 19, 2022, the results of the outreach survey and the 90% design were presented to the public and the City Council.

The initial plan was reviewed at the July 19th Council meeting. The direction at that meeting was for City staff and the design consultant to bring back to the City Council alternative improvement options, along with their associated costs and maintenance effort. On August 3, 2022, staff brought back to Council alternative improvement options. Council directed staff to move forward with options that consist of the work scope detailed below. Since that time, the construction bid documents have been completed based on the direction provided at the Council meeting.

STAFF REPORT: The construction bid documents for the Project were advertised in the Daily Republic newspaper on the following days: a) October 21, 2022, b) October 28, 2022, and c) November 4, 2022.

Bids were due on November 16, 2022, at 2:00 PM. Three (3) bids were received and read aloud immediately following the submittal deadline. Prior to the bid opening, it was announced to the contractors that the contract award will be based on a budget of \$1,954,000. That dollar amount leaves enough in the construction budget for a 10% contingency. It was also clarified in the construction bid documents and at the bid opening that in the event that bids received for the base bid plus all four additive alternates exceed the City's construction budget, as many additive alternates will be included in the award as possible in the order in which they appear in the construction bid documents.

The bid submitted by Marina Landscape, Inc. represents the lowest bid received for the Project and was determined by staff to be a responsive bid. The three bids received for the Project are as shown in Attachment No. 3, which provides bids for the base project and for the four additive alternates.

The base bid project generally includes landscaping the triangular area at the eastbound State Route 12 on ramp and off ramp at Civic Center Boulevard; landscaping the medians with oleanders between

Marina Boulevard and Walters Road; repairing damaged chain link fence panels from Marina Boulevard to Walters Road; installing paved maintenance vehicle pullouts for irrigating the new plants; irrigation; water pollution control; traffic control; and 2-year maintenance by the contractor.

In addition to the base bid project, there are four (4) additive alternate items, which are as follows:

- Add Alt. #1 – Replacing existing fence with wood/wire mesh fence on the north side of State Route 12 between Marina Boulevard and Village Drive.
- Add Alt. #2 – Painting guardrails at McCoy Creek crossing.
- Add Alt. #3 – Replacing existing fence with decorative wood/wire mesh fence on the north side of State Route 12 between Village Drive and Sunset Avenue.
- Add Alt. #4 – Landscaping on the north side of State Route 12 between Marina Boulevard and Village Drive, between curb and soundwall.

Marina Landscape, Inc. is the lowest responsible and responsive bidder.

The grant allocation of \$2.15M for construction will be enough to cover the construction contract for this Project without any need for City funds. Therefore, staff recommends awarding the construction contract in the amount of \$1,478,594.50 to Marina Landscape, Inc. for the base bid (\$1,134,454.50) and for the four (4) additive alternative bid items (\$344,140.00). This represents a remaining balance of \$671,405.50 in the construction budget. Caltrans has approved the utilization of this remaining balance to provide additional improvements on this project.

Staff also recommends including a contingency in the amount of the remaining balance of \$671,405.50 towards in-house inspections, in-house construction management, addressing unforeseen items, and additional improvements that could include replacing existing fences with wood/wire mesh or vinyl clad chain link fence; power washing and/or painting the soundwall at the State Route 12 on ramp at Civic Center Boulevard; and placing decomposed granite (or rocked blanket) and/or landscaping within undeveloped strips on either the north side or south side of State Route 12.

STAFF RECOMMENDATION: Adopt Resolution No. 2023-___: Authorizing the City Manager to Enter into a Construction Contract on the City's Behalf with Marina Landscape, Inc. for the State Route 12 Landscape Improvements Project.

DOCUMENTS ATTACHED:

1. Resolution No. 2023-___: Authorizing the City Manager to Enter into a Construction Contract on the City's Behalf with Marina Landscape, Inc. for the State Route 12 Landscape Improvements Project.
2. Project Location Map.
3. Bids Received.

PREPARED BY:

Nick Lozano, Sr. Associate Engineer

REVIEWED BY:

Nouae Vue, Public Works Director

APPROVED BY:

Greg Folsom, City Manager

ATTACHMENTS:

[1 Resolution 2023-___ Enter into a Construction Contract for the State Route 12 Landscape Improvements Project.pdf](#)

2 Project Location Map.pdf

3 Bids Received.pdf

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WHEREAS, the City's State Route 12 Landscape Improvements Project (Project) has been awarded Caltrans's portion of the Clean California grant in the amount of \$2.15M for construction; and

WHEREAS, the grant allocation covers construction of the Project, including City staff charges and other associated construction costs; and

WHEREAS, the base project will include landscaping the triangular area at the eastbound State Route 12 on ramp and off ramp at Civic Center Boulevard; landscaping the medians with oleanders between Marina Boulevard and Walters Road; repairing damaged chain link fence panels from Marina Boulevard to Walters Road; installing paved maintenance vehicle pullouts for irrigating the new plants; irrigation; water pollution control; traffic control; and 2-year maintenance by the contractor; and

WHEREAS, the four (4) additive alternates include replacing existing fence with wood/wire mesh fence on the north side of State Route 12 between Marina Boulevard and Village Drive; painting guardrails at McCoy Creek crossing; replacing existing fence with decorative wood/wire mesh fence on the north side of State Route 12 between Village Drive and Sunset Avenue; landscaping on the north side of State Route 12 between Marina Boulevard and Village Drive, between curb and soundwall; and

WHEREAS, the construction bid documents for the Project were advertised on October 21, 2022, October 28, 2022, and November 4, 2022; and

WHEREAS, the City received three (3) bids for the Project on November 16, 2022, by 2:00 pm, at which time the bids were opened and read aloud; and

WHEREAS, it was also announced to the contractors at the bid opening that the contract award will be based on a budget of \$1,954,000; and

WHEREAS, the City Public Works Department has reviewed the three bids, and determined that Marina Landscape, Inc. provided the lowest responsive bid of \$1,478,594.50 for the base project and the four additive alternates.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City authorizes the City Manager to enter into a construction contract on behalf of the City with Marina Landscape, Inc. for the State Route 12 Landscape Improvements Project in the amount of \$1,478,594.50, including a contingency in the amount of the remaining balance of \$671,405.50 in the construction budget towards in-house inspections, in-house construction management, addressing unforeseen items, and additional improvements, and to take any and all necessary and appropriate actions to implement this contract.

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 21st day of February 2023, by the following vote:

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AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 21st day of February 2023.

Anita Skinner
City Clerk

Location Map

State Route 12 Landscape Improvements Project



State Route 12 Landscape Improvements Project

Bids Received on November 16, 2022

Company	Base Bid	Additive Alternate #1	Additive Alternate #2	Additive Alternate #3	Additive Alternate #4	TOTAL
<i>Engineer's Estimate</i>	<i>\$1,717,079.00</i>	<i>\$205,200.00</i>	<i>\$10,000.00</i>	<i>\$139,200.00</i>	<i>\$220,000.00</i>	<i>\$2,291,479.00</i>
Marina Landscape, Inc.	\$1,134,454.50	\$123,120.00	\$8,500.00	\$83,520.00	\$129,000.00	\$1,478,594.50
WABO Landscape & Construction, Inc.	\$1,561,185.00	\$121,410.00	\$7,100.00	\$82,360.00	\$145,000.00	1,917,055.00
Odyssey Companies	\$1,850,254.74	\$106,686.90	\$13,500.00	\$63,684.00	\$112,015.00	\$2,146,140.64

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AGENDA TRANSMITTAL

MEETING DATE: February 21, 2023

CITY AGENDA ITEM: Council Adoption of Resolution No. 2023-__: Authorizing the City Manager to Execute Amendment Number Two (2) of the Agreement with the State of California for Maintenance of State Highways in the City of Suisun City.

FISCAL IMPACT: There is no impact to the General Fund. Maintenance of Highway 12 (State Route 12) is primarily funded by Caltrans' annual financial contribution. The original Agreement with Caltrans was formalized in 1997 and provided the City with \$14,000 per year for maintenance of Highway 12. Subsequently, Amendment No. 1 to the Agreement increased the amount the City received per year by an additional \$14,000 for a total contribution from Caltrans of \$28,000 per year commencing January 1, 2020. Amendment No. 2 adds the maintenance of the new improvements to be completed as part of the State Route 12 Landscape Improvements Project, and is required to be executed in order for the City to secure a Caltrans encroachment permit to enable construction of the State Route 12 Landscape Improvements Project to begin.

STRATEGIC PLAN: Provide Good Governance and Enhance the Environment.

BACKGROUND: The Agreement for Maintenance of State Highways in the City of Suisun City (Agreement), as provided for in Section 130 of the Streets and Highways Code, was executed by Suisun City and by Caltrans in 1997. Through this Agreement, the City is responsible for maintenance of the 3.5 miles of Highway 12 that fall within City limits. Maintenance tasks include: weed control; pruning/thinning removing/replacing plants, shrubs and trees; irrigation; and litter pickup. The Agreement included a financial contribution by the State to the City of \$28,000 per year.

STAFF REPORT: Tonight, on February 21, 2023, staff's recommendation to award the State Route 12 Landscape Improvements construction contract is being brought in front of the City Council. The City and the contractor will be required to secure a Caltrans encroachment permit to commence construction activities on Highway 12. The City has already applied for the Caltrans encroachment permit, which Caltrans has approved and will issue upon the execution of Amendment No. 2 of the maintenance agreement. Amendment No. 2 adds the maintenance of the improvements proposed to be constructed on the State Route 12 Landscape Improvements Project.

Moreover, City staff has made Caltrans aware of its desire to increase the frequency and level of maintenance service on Highway 12. Discussions between City staff and the Caltrans staff will continue in the following weeks and may result in Amendment No. 3 to the maintenance agreement to increase Caltrans' annual financial contribution for the City's maintenance of Highway 12.

STAFF RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2023-__: Authorizing the City Manager to Execute Amendment Number Two (2) of the Agreement with the State of California for Maintenance of State Highways in the City of Suisun City.

DOCUMENTS ATTACHED:

1. Resolution No. 2023-__ : Authorizing the City Manager to Execute Amendment Number Two (2) of the Agreement with the State of California for Maintenance of State Highways in the City of Suisun City.
2. Amendment Number 2 Agreement of Maintenance of State Highways in the City of Suisun City
3. Amendment Number 1 Agreement of Maintenance of State Highways in the City of Suisun City
4. Agreement for Maintenance of State Highways in the City of Suisun City dated July 1, 1997

PREPARED BY:

Nick Lozano, Sr. Associate Engineer

REVIEWED BY:

Nouae Vue, Public Works Director

APPROVED BY:

Greg Folsom, City Manager

ATTACHMENTS:

1 Resolution 2023-__ Execute Amendment Number Two of the Agreement with the State of California for Maintenance of State Highways in the City of Suisun City.pdf

2 Amendment No. 2 Agreement Maintenance of State Highways in the City of Suisun City.pdf

3 Amendment No. 1 Agreement of Maintenance of State Highways in the City of Suisun City.pdf

4 Agreement for Maintenance of State Highways in the City of Suisun City Dated July 1, 1997.pdf

RESOLUTION NO. 2023-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NUMBER
TWO (2) OF THE AGREEMENT WITH THE STATE OF CALIFORNIA FOR
MAINTENANCE OF STATE HIGHWAYS IN THE CITY OF SUISUN CITY**

WHEREAS, an Agreement for Maintenance of California State Highways in the City of Suisun City, hereinafter referred to as “AGREEMENT”, as provided for in Section 130 of the Streets and Highways Code, was executed by the City on October 14, 1997, and by the State on November 7, 1997; and

WHEREAS, the AGREEMENT by its terms provides that it may be modified or amended at any time upon mutual consent of both parties; and

WHEREAS, Amendment Number 1 to the AGREEMENT increased the State’s annual financial contribution for the City’s maintenance of Highway 12 (State Route 12), commencing on January 1, 2020; and

WHEREAS, the City has recently received Clean California grant funding in the amount of \$2.15M for construction of the proposed improvements on the State Route 12 Landscape Improvements Project; and

WHEREAS, the City desires to continue to perform specific maintenance functions delegated to the City on Highway 12 within the City limits of the City of Suisun City in Solano County, including the new improvements to be constructed as part of the State Route 12 Landscape Improvements Project; and

WHEREAS, this Amendment Number 2 to the AGREEMENT delegates to the City the maintenance of the proposed improvements on the State Route 12 Landscape Improvements Project; and

WHEREAS, in order to secure a Caltrans encroachment permit to enable construction on the State Route 12 Landscape Improvements Project to commence, this Amendment Number 2 will first need to be executed by the City and the State; and

WHEREAS, the parties hereto now desire that AGREEMENT be amended.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City authorizes the City Manager to execute Amendment Number 2 of the Agreement for Maintenance of State Highways in the City of Suisun City.

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PASSED AND ADOPTED at a Regular Meeting of said City Council of the City of
Suisun City duly held on Tuesday, the 21st day of February 2023, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 21st day of February 2023.

Anita Skinner
City Clerk

**AMENDMENT No. 2
TO AGREEMENT FOR MAINTENANCE
OF STATE HIGHWAYS IN THE CITY OF
SUISUN CITY**

This AMENDMENT Number 2 to the Maintenance Agreement hereafter referred to as "AMENDMENT No. 2", is effective on _____, and is entered into by and between the State of California, acting by and through the Department of Transportation, hereinafter referred to as "STATE", and the City of Suisun City, hereinafter referred to as "CITY". CITY and STATE together are hereafter referred to as "PARTIES".

WITNESSETH:

WHEREAS, an Agreement for Maintenance of State Highways in the City of Suisun City, herein after referred to as "AGREEMENT", was executed by CITY on October 14, 1997 and by STATE on November 7, 1997; and

WHEREAS, AGREEMENT by its terms provides that it may be modified or amended at any time upon mutual consent of the PARTIES; and

WHEREAS, the AGREEMENT was amended by the parties on December 11, 2019, with an effective date of January 1, 2020 (Amendment No. 1); and

WHEREAS, the PARTIES mutually desire to identify the maintenance responsibilities of CITY for newly constructed and/or revised improvements within STATE's right of way by Encroachment Permit _____; and

WHEREAS, the PARTIES hereto now desire to amend the AGREEMENT as provided herein.

NOW, THEREFORE, the PARTIES agree to amend AGREEMENT as follows:

1. EXHIBIT A of AGREEMENT is hereby modified to read as shown on the attached "Effective September 14, 2022, Amendment No. 2" EXHIBIT A, numbered page 1 of 3, which shall be substituted for EXHIBIT A, numbered page 1 of 3 (as modified by Amendment No. 1) and shall cancel and supersede such like numbered page, becoming a part of AGREEMENT for all purposes.
2. EXHIBIT A of AGREEMENT is hereby modified to read as shown on the attached "Effective September 14, 2022, Amendment No. 2" EXHIBIT A, numbered page 2 of 3, which shall be substituted for the like named page exhibit in AGREEMENT and shall cancel and supersede such like numbered page, becoming a part of AGREEMENT for all purposes.

3. The attached EXHIBIT A-1, labeled "LANDSCAPE MAINTENANCE", shall be added to the end of EXHIBIT A in AGREEMENT and shall become a part of AGREEMENT for all purposes.
4. AMENDMENT No. 2 is hereby deemed to be included and made a part of AGREEMENT and shall remain in full force and effect until amended or terminated. In all other respects, AGREEMENT shall remain in full force and effect.

IN WITNESS WHEREOF, the PARTIES hereto have set their hands and seals the day and year first above written.

CITY OF SUISUN CITY

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

By: _____
City Manager

By: _____
LEAH BUDU,
Deputy District Director
Maintenance Division, District 04

Attest: _____
City Clerk

Approved as to form:

City Attorney

EXHIBIT AEffective September 14, 2022,
Amendment No. 2**DELEGATION OF MAINTENANCE**

The specific maintenance function indicated below is hereby delegated to the CITY. This delegation of maintenance function set forth herein does not include the control and maintenance areas and functions which rest with the CITY under the terms of executed Freeway Agreements and/or Freeway Maintenance Agreements.

<u>Route No.</u>	<u>Length Miles</u>	<u>Description of Routing</u>	<u>Program Delegated</u>	<u>Maximum Annual Authorized Expenditure</u>
12(a)	0.72	Expressway: from west city limits approximately 360 feet west of the Webster Street Undercrossing to the end of the expressway approximately 100 feet west of Marina Boulevard, a length of 0.72 mile for this section.	HM2C	\$ 14,000.00
Total Authorized Route 12(a)				<u>\$14,000.00</u>
12(b)	2.48	Rio Vista Road: from end of expressway approximately 100 feet west of Marina Boulevard to east city limits approximately 640 feet east of Lawler Ranch Parkway/Walter Road, a length of 2.48 miles for this section.	HM2C	\$14,000.00
Total Authorized Route 12(b)				<u>\$14,000.00</u>
12(c)	2.64	Rio Vista Road (see EXHIBIT A-1): <ul style="list-style-type: none"> ○ From West city limits, approximately 360 feet west of Webster St UC, to Webster St. undercrossing, a length of 0.07 miles for this section; and ○ From 250 feet west of Rio Vista Rd/Civic Center Blvd to 225 feet east Rio Vista Rd/Civic Center Blvd. a length of 0.09 miles for this section; and ○ From end of expressway approximately 100 feet west of Marina Boulevard to east city limits approximately 640 feet east of Lawler Ranch Parkway/Walter Road, a length of 2.48 miles for this section. 	HM2E	\$0.00
Total Authorized Route 12(c)				<u>\$0.00</u>
Total Authorized Expenditure:				<u>\$28,000.00</u>

EXHIBIT A

MAINTENANCE PROGRAM FUNCTIONS:

HM2C SLOPES/DRAINAGE/VEGETATION

This provides for cleaning, maintaining, and repairing culverts, ditches, drains, structures, fences, curbs, sidewalks and other appurtenances between the roadbed and the outer highway right-of-way boundary line (the roadside area between the face of curb and the right-of-way line, or where there is no curb, the roadside area between the edge of pavement and the right-of-way line). It also includes weed and brush control by chemical, biological or mechanical methods, trimming and removal of trees and pest control. The scope of work for CITY under this program function shall only include the following:

1. Nonlandscaped Weed Control
2. Nonlandscaped Tree/Bush/Vegetation
3. Litter Pickup

In accordance with Cooperative Agreement No. 10-885, STATE shall maintain the wetlands mitigation area located between Marina Boulevard and Grizzly Island Road.

HM2E LANDSCAPING

This provides for watering, fertilizing, removal of shrubs, and control of weeds in planted areas, as shown on EXHIBIT A-1. It also includes trimming, removal, and spraying of trees, replacement of plants, shrubs, and trees, and pest control in planted areas, as shown on EXHIBIT A-1. The following tasks are included:

1. Weed Control
2. Pruning/Thinning/Removing/Replacing
3. Irrigation
4. Litter/debris removal.
5. Miscellaneous

CITY, at CITY expense, is solely responsible for all permitted improvements, including but not limited to plants (shrubs and trees), mulch, maintenance vehicle pullout (including structural adequacy), decomposed granite paving (including structural adequacy), fences, and basin type I as shown/delineated on EXHIBIT A-1.

In accordance with Cooperative Agreement No. 10-885, CITY shall also maintain the closed storm drain system in the median.

**AMENDMENT NUMBER 1
AGREEMENT FOR MAINTENANCE OF STATE HIGHWAYS
IN THE CITY OF SUISUN CITY**

This Amendment No. 1 to the Agreement for Maintenance of State Highways in the City of Suisun City is made and entered into by and between the State of California, acting by and through the Department of Transportation, hereinafter referred to as "STATE", and the City of Suisun City, hereinafter referred to as "CITY."

WITNESSETH:

WHEREAS, an Agreement for Maintenance of State Highways in the City of Suisun City, hereinafter referred to as "AGREEMENT", as provided for in Section 130 of the Streets and Highways Code, was executed by CITY on October 14, 1997, and by STATE on November 7, 1997; and

WHEREAS, AGREEMENT by its terms provides that it may be modified or amended at any time upon mutual consent of the parties; and

WHEREAS, CITY desires to continue to perform specific maintenance functions delegated to the CITY on State Route 12 (SR 12) within the city limits of the City of Suisun City in Solano County; and

WHEREAS, CITY requested an increase in authorized expenditures to perform specific maintenance functions delegated to the CITY on SR 12 and STATE agrees to increase authorized expenditures; and

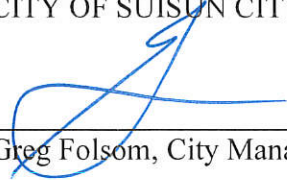
WHEREAS, the parties hereto now desire that AGREEMENT be amended.

NOW, THEREFORE, the parties agree to amend AGREEMENT as follows:

1. The attached page dated "Effective January 1, 2020" Exhibit A of AGREEMENT, and numbered page 1 of 3 shall be substituted for like numbered page in AGREEMENT, and shall cancel and supersede such like numbered page, becoming a part of AGREEMENT for all purposes.

2. This Amendment No. 1 to AGREEMENT shall become effective on January 1, 2020 and shall remain in full force and effect until amended or terminated as provided for in Article XIII of AGREEMENT. In all other respects, AGREEMENT shall remain in full force and effect.

CITY OF SUISUN CITY



Greg Folsom, City Manager

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION


TOKS OMISHAKIN
Director of Transportation

Attest



Linda Hanson
City Clerk

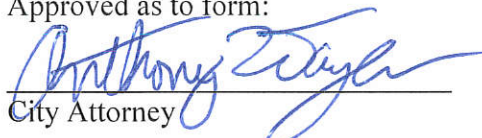
By



DAVID AMBUEHL
Deputy District Director
Maintenance

Date

Approved as to form:



Anthony Taylor
City Attorney

EXHIBIT A

Amendment No. 1
Effective January 1, 2020

DELEGATION OF MAINTENANCE

The specific maintenance function indicated below is hereby delegated to the CITY. This delegation of maintenance function set forth herein does not include the control and maintenance areas and functions which rest with the CITY under the terms of executed Freeway Agreements and/or Freeway Maintenance Agreements.

<u>Route No.</u>	<u>Length Miles</u>	<u>Description of Routing</u>	<u>Program Delegated</u>	<u>Maximum Annual Authorized Expenditure</u>
12(a)	0.72	Expressway: from west city limits approximately 360 feet west of the Webster Street Undercrossing to the end of the expressway approximately 100 feet west of Marina Boulevard, a length of 0.72 mile for this section.	HM2C	\$ 14,000.00
Total Authorized Route 12(a)				<u>\$ 14,000.00</u>
12(b)	2.48	Rio Vista Road: from end of expressway approximately 100 feet west of Marina Boulevard to east city limits approximately 640 feet east of Lawler Ranch Parkway/Walter Road, a length of 2.48 miles for this section.	HM2C	\$ 14,000.00
			HM2E	\$ 0.00
Total Authorized Route 12(b)				<u>\$ 14,000.00</u>
Total Authorized Expenditure:				<u>\$28,000.00</u>

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RESOLUTION NO. 2019-110

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NUMBER
ONE (1) OF THE AGREEMENT WITH THE STATE OF CALIFORNIA FOR
MAINTENANCE OF STATE HIGHWAYS IN THE CITY OF SUISUN CITY**

WHEREAS, an Agreement for Maintenance of California State Highways in the City of Suisun City, hereinafter referred to as "AGREEMENT", as provided for in Section 130 of the Streets and Highways Code, was executed by CITY on October 14, 1997, and by STATE on November 7, 1997; and

WHEREAS, the AGREEMENT by its terms provides that it may be modified or amended at any time upon mutual consent of both parties; and

WHEREAS, the CITY desires to continue to perform specific maintenance functions delegated to the CITY on State Route 12 (SR 12) within the City limits of the City of Suisun City in Solano County and these maintenance functions require an increase in contribution from the STATE; and

WHEREAS, the CITY requested an increase in authorized expenditures to perform specific maintenance functions delegated to the CITY on SR 12 and STATE agrees to increase authorized expenditures; and

WHEREAS, This Amendment No. 1 to the AGREEMENT shall become effective on January 1, 2020 and shall remain in full force and effect until amended or terminated as provided for in Article XIII of AGREEMENT. In all other respects, AGREEMENT shall remain in full force and effect; and

WHEREAS, the parties hereto now desire that AGREEMENT be amended.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City authorizes the City Manager to execute Amendment Number 1 Agreement for Maintenance of State Highways in the City of Suisun City.

PASSED AND ADOPTED at a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 5th day of November 2019, by the following vote:

AYES:	Councilmembers:	<u>Adams, Day, Williams, Wilson</u>
NOES:	Councilmembers:	<u>None</u>
ABSENT:	Councilmembers:	<u>Segala</u>
ABSTAIN:	Councilmembers:	<u>None</u>

WITNESS my hand and the seal of said City this 5th day of November 2019.

THIS DOCUMENT IS A TRUE AND CORRECT
COPY OF THE ORIGINAL ON FILE IN THIS
OFFICE

ATTEST:

DONNA POCK, Deputy
In and for the said City

By:

Donna Pock Deputy

Donna Pock
Donna Pock, CMC
Deputy City Clerk

**AGREEMENT FOR MAINTENANCE OF STATE HIGHWAYS
IN THE CITY OF SUISUN CITY**

This AGREEMENT is made effective this 1st day of July, 1997,
by and between the State of California, acting by and through the Department of
Transportation, hereinafter referred to as "STATE", and the City of Suisun City,
hereinafter referred to as "CITY".

- I. The parties desire to provide that CITY perform particular maintenance functions on the State highways within the CITY as authorized in Section 130 of the Streets and Highways Code.
- II. This Agreement shall supersede any previous Agreement for Maintenance of State Highways in the City of Suisun City and/or amendments thereto with the CITY.
- III. The CITY shall perform such maintenance work as is specifically delegated to it, on the identified State highway routes, or portions thereof, all as hereinafter described under Exhibit A hereof or as said Exhibit may be subsequently modified with the consent of the parties hereto acting by and through their authorized representatives.
- IV. The degree or extent of maintenance work to be performed, and the standards therefore, shall be in accordance with the provisions of Section 27 of the Streets and Highways Code and the then current edition of the State Maintenance Manual (a copy of which has been provided to the CITY), or as may be prescribed from time to time by the District Director. "District Director", as used herein, means the District Director of the Department of Transportation assigned to the territory in which CITY is located, or an authorized representative.

The STATE reserves the option to inspect at random all areas of State highways maintained by the CITY. However, such random inspection does not preempt the CITY's maintenance responsibilities as specified in this Agreement.

An encroachment permit will be required for third parties when maintenance work is re-delegated. Such re-delegated work shall be performed at the same levels of service as specified herein and will be subject to the same random inspections as provided for work performed directly by CITY forces.

- V. The functions and levels of maintenance service delegated to the CITY in the attached Exhibit A, "Delegation of Maintenance", has been considered in setting authorized total dollar amounts. The CITY may perform additional

work if desired, but the STATE will not reimburse the CITY for any work in excess of the authorized dollar limits established herein.

- VI. A. The STATE will reimburse the CITY for the actual cost of all routine maintenance work performed by the CITY as delegated under Exhibit A to this Agreement. It is agreed that during any fiscal year, the maximum expenditure on any route shall not exceed the amount shown in Exhibit A to this Agreement unless such expenditure is revised by an amended Agreement or otherwise adjusted or modified as hereinafter provided for.

The cost of operating and maintaining lighting at the intersection of any State highway route and any CITY street/road shall be shared as shown in Exhibit A.

- B. The expenditure per route for routine maintenance work, as referred to above, may be increased or decreased, redistributed between routes, or additional expenditures for specific projects may be made, when such adjustment of expenditures for routine maintenance or such specific work is authorized in writing by the District Director or his authorized representative and accepted by CITY in writing as an amendment to Exhibit A.
- C. Additional expenditures, or an adjustment of expenditures, once authorized shall apply during the fiscal year designated therein and shall not be deemed to permanently modify or change the basic maximum expenditure per route as hereinafter specified. An adjustment of any said maximum expenditure, either an increase or decrease, shall not affect other terms of the Agreement.
- VII. A new Exhibit A, "DELEGATION OF MAINTENANCE", will be provided annually by the STATE for the ensuing fiscal year, if necessary, to ensure an equitable annual cost allocation.
- VIII. A. The CITY will submit bills in a consistent periodic sequence (monthly, quarterly, semiannually, or annually). Bills less than \$500 shall not be submitted more than once each quarter. Bills must be submitted promptly following the close of STATE's fiscal year on each June 30 and should be coded according to the Caltrans HM Program Code as outlined in this Agreement. Bills submitted for periods prior to the last fiscal year will be deemed waived and will not be honored.
- B. Maintenance services provided by contract or on a unit-rate basis with overhead costs included shall not have these above-mentioned charges

added again. An actual handling charge by the CITY for the direct cost of processing this type of bill will be allowed.

- IX. Nothing in the provisions of this Agreement is intended to create duties or obligations to or rights in third parties not parties to this contract or to affect the legal liability of either party to the contract by imposing any standard of care respecting the maintenance of State highways different from the standard of care imposed by law.
- X. It is understood and agreed that neither the STATE nor any officer or employee thereof is responsible for any damage or liability occurring by reason of anything done or omitted to be done by the CITY under or in connection with any work, authority or jurisdiction delegated to the CITY under this Agreement. It is understood and agreed that pursuant to Government Code Section 895.4 CITY shall defend, indemnify and save harmless the State of California, all officers and employees from all claims, suits or actions of every name, kind and description brought for or in account of injuries to or death of any person or damage to property resulting from anything done or omitted to be done by the CITY under or in connection with any work, authority or jurisdiction delegated to the CITY under this agreement.
- XI. It is understood and agreed that neither the CITY nor any officer or employee thereof is responsible for any damage or liability occurring by reason of anything done or omitted to be done by the STATE under or in connection with any work, authority or jurisdiction delegated to the STATE under this Agreement. It is understood and agreed that pursuant to Government Code Section 895.4 STATE shall defend, indemnify and save harmless the CITY, all officers and employees from all claims, suits or actions of every name, kind and description brought for or in account of injuries to or death of any person or damage to property resulting from anything done or omitted to be done by the STATE under or in connection with any work, authority or jurisdiction delegated to the STATE under this agreement.
- XII. STATE costs and expenses assumed under the terms of this Agreement are conditioned upon the passage of the annual State of California Budget by the Legislature, the allocation of funding by the California Transportation Commission as appropriate, and the encumbrance of funding to the District Office of STATE to pay the billings by CITY.
- XIII. This Agreement shall remain in full force and effect until amended by the mutual consent of the parties thereto or terminated by either party upon thirty (30) days notice to the other parties.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

CITY OF SUISUN CITY

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

Camran Najoomi *10/14/97*
CAMRAN NAJOOMI Date
City Manager

JAMES W. VAN LOBEN SELS
Director of Transportation

Attest:

By

City Clerk Date

Glenn E. Behm *11/7/97*
GLENN E. BEHM Date
District Division Chief
Maintenance

Approved as to form:

City Attorney Date

EXHIBIT ADELEGATION OF MAINTENANCE

The specific maintenance function indicated below is hereby delegated to the CITY. This delegation of maintenance function set forth herein does not include the areas and functions of which the control and maintenance rest with the CITY under the terms of Freeway Agreements and/or Freeway Maintenance Agreements.

Route No.	Length Miles	Description of Routing	Program Delegated	Maximum Annual Authorized Expenditure
12(a)	0.72	Expressway: from west city limits approximately 360 feet west of the Webster Street Undercrossing to the end of the expressway approximately 100 feet west of Marina Boulevard, a length of 0.72 mile for this section.	HM2C	\$ 7,000.00
Total Authorized Route 12(a)				\$ 7,000.00
12(b)	2.48	Rio Vista Road: from end of expressway approximately 100 feet west of Marina Boulevard to east city limits approximately 640 feet east of Lawler Ranch Parkway/Walters Road, a length of 2.48 miles for this section.	HM2C	\$ 7,000.00
			HM2E	\$ 0.00
Total Authorized Route 12(b)				\$ 7,000.00
TOTAL AUTHORIZED AMOUNT				\$ 14,000.00

EXHIBIT A**MAINTNENANCE PROGRAM FUNCTIONS:****HM2C SLOPES/DRAINAGE/VEGETATION**

This provides for cleaning, maintaining, and repairing culverts, ditches, drains, structures, fences, curbs, sidewalks and other appurtenances between the roadbed and the outer highway right-of-way boundary line (the roadside area between the face of curb and the right-of-way line, or where there is no curb, the roadside area between the edge of pavement and the right-of-way line). It also includes weed and brush control by chemical, biological or mechanical methods, trimming and removal of trees and pest control. The scope of work for CITY under this program function shall only include the following:

1. Nonlandscaped Weed Control
2. Nonlandscaped Tree/Bush/Vegetation
3. Litter Pickup

In accordance with Cooperative Agreement No. 10-885, STATE shall maintain the wetlands mitigation area located between Marina Boulevard and Grizzly Island Road.

HM2E LANDSCAPING

This provides for watering, fertilizing, removal of shrubs, and control of weeds in planted areas within the median. It also includes trimming, removal, and spraying of trees, replacement of plants, shrubs, and trees, and pest control in planted areas within the median. The following tasks are included:

1. Weed Control
2. Pruning/Thinning/Removing/Replacing
3. Irrigation
4. Miscellaneous

In accordance with Cooperative Agreement No. 10-885, CITY shall also maintain the closed storm drain system in the median.

EXHIBIT A**HM4K ELECTRICAL**

This includes maintenance work performed on highway electrical facilities including flashing beacons, traffic signals, traffic-signal systems, safety lighting and sign lighting. It also includes the electrical energy for these items.

Timing sequence of traffic signals shall be determined after consultation with the CITY; however, the decision of the District Director shall be final. For traffic signals delegated to the CITY, maintenance of the designed timing shall be the responsibility of the CITY. Timing records shall be kept in both CITY Maintenance and Traffic branches.

COST SHARING OF ELECTRICAL FACILITIES

The STATE will not pay for the maintenance, installation, repair, servicing, nor power for ordinary street lighting; however, lighting at intersections, which qualify as safety lighting under warrants approved/accepted by the STATE, will be paid for when approved and specifically authorized by the District Director. Where such lighting has been specifically authorized, the maintenance and operating costs thereof shall be shared between the STATE and the CITY on a pro rata basis in the same ratio as the number of legs in the intersection under each jurisdiction bears to the total number of legs.

The cost of maintaining traffic signals or other electrically operated traffic control devices now in place or those which may hereafter be installed at the intersection of any STATE highway route and any CITY street/road shall be shared between the STATE and the CITY on a pro rata basis in the same ratio as the number of legs in the intersection under each jurisdiction bears to the total number of legs. The same principle of cost distribution shall apply to freeway interchanges. The participation ratio shall be based on the ratio of the number of legs of the respective agencies to the total number of legs of the intersection.

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RESOLUTION NO. 97-73

**A RESOLUTION OF THE SUISUN CITY COUNCIL AUTHORIZING THE
CITY MANAGER TO ENTER INTO A MAINTENANCE AGREEMENT
BETWEEN THE STATE OF CALIFORNIA AND THE CITY OF SUISUN
CITY FOR MAINTENANCE OF STATE HIGHWAY 12**

WHEREAS, the City of Suisun City entered into Cooperative Agreement No. 10-885 with the State of California for the widening of Highway 12, executed on December 20, 1993; and

WHEREAS, the Cooperative Agreement specifies the maintenance of the highway after completion of the construction; and

WHEREAS, both parties desire that the City perform particular maintenance functions on the State Highway within the City as authorized in Section 130 of the Streets and Highways Code; and

WHEREAS, a Highway Maintenance Agreement separating out the areas to be maintained by the State, as well as the areas to be maintained by the City is required.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Suisun City does hereby authorize the City Manager to enter into a Highway Maintenance Agreement with the State for maintenance of Highway 12 in the City of Suisun City.

PASSED AND ADOPTED at the Regular Meeting of the City Council of the City of Suisun City, duly held on the 7th day of October 1997, by the following vote:

AYES: COUNCILMEMBERS: Day, Rundlett, Sanchez, Segala, Spering

NOES: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: None

ABSTAIN: COUNCILMEMBERS: None

WITNESS my hand and seal of the said City this 7th day of October, 1997.

Sharon Ventura

Sharon Ventura, CMC, City Clerk

THIS DOCUMENT IS A TRUE AND CORRECT
COPY OF THE ORIGINAL ON FILE IN THIS
OFFICE.

ATTEST:

10-10-97
SHARON M. VENTURA, City Clerk
and ex-officio Clerk of the Suisun City
Council in and for the said City.

By: *Sharon Ventura* City Clerk

AGREEMENT FOR MAINTENANCE OF STATE HIGHWAYS IN THE CITY OF SUISUN CITY

This AGREEMENT is made effective this 1st day of July, 1997, by and between the State of California, acting by and through the Department of Transportation, hereinafter referred to as "STATE", and the City of Suisun City, hereinafter referred to as "CITY".

- I. The parties desire to provide that CITY perform particular maintenance functions on the State highways within the CITY as authorized in Section 130 of the Streets and Highways Code.
- II. This Agreement shall supersede any previous Agreement for Maintenance of State Highways in the City of Suisun City and/or amendments thereto with the CITY.
- III. The CITY shall perform such maintenance work as is specifically delegated to it, on the identified State highway routes, or portions thereof, all as hereinafter described under Exhibit A hereof or as said Exhibit may be subsequently modified with the consent of the parties hereto acting by and through their authorized representatives.
- IV. The degree or extent of maintenance work to be performed, and the standards therefore, shall be in accordance with the provisions of Section 27 of the Streets and Highways Code and the then current edition of the State Maintenance Manual (a copy of which has been provided to the CITY), or as may be prescribed from time to time by the District Director. "District Director", as used herein, means the District Director of the Department of Transportation assigned to the territory in which CITY is located, or an authorized representative.

The STATE reserves the option to inspect at random all areas of State highways maintained by the CITY. However, such random inspection does not preempt the CITY's maintenance responsibilities as specified in this Agreement.

An encroachment permit will be required for third parties when maintenance work is re-delegated. Such re-delegated work shall be performed at the same levels of service as specified herein and will be subject to the same random inspections as provided for work performed directly by CITY forces.

- V. The functions and levels of maintenance service delegated to the CITY in the attached Exhibit A, "Delegation of Maintenance", has been considered in setting authorized total dollar amounts. The CITY may perform additional

work if desired, but the STATE will not reimburse the CITY for any work in excess of the authorized dollar limits established herein.

- VI. A. The STATE will reimburse the CITY for the actual cost of all routine maintenance work performed by the CITY as delegated under Exhibit A to this Agreement. It is agreed that during any fiscal year, the maximum expenditure on any route shall not exceed the amount shown in Exhibit A to this Agreement unless such expenditure is revised by an amended Agreement or otherwise adjusted or modified as hereinafter provided for.

The cost of operating and maintaining lighting at the intersection of any State highway route and any CITY street/road shall be shared as shown in Exhibit A.

- B. The expenditure per route for routine maintenance work, as referred to above, may be increased or decreased, redistributed between routes, or additional expenditures for specific projects may be made, when such adjustment of expenditures for routine maintenance or such specific work is authorized in writing by the District Director or his authorized representative and accepted by CITY in writing as an amendment to Exhibit A.
- C. Additional expenditures, or an adjustment of expenditures, once authorized shall apply during the fiscal year designated therein and shall not be deemed to permanently modify or change the basic maximum expenditure per route as hereinafter specified. An adjustment of any said maximum expenditure, either an increase or decrease, shall not affect other terms of the Agreement.
- VII. A new Exhibit A, "DELEGATION OF MAINTENANCE", will be provided annually by the STATE for the ensuing fiscal year, if necessary, to ensure an equitable annual cost allocation.
- VIII. A. The CITY will submit bills in a consistent periodic sequence (monthly, quarterly, semiannually, or annually). Bills less than \$500 shall not be submitted more than once each quarter. Bills must be submitted promptly following the close of STATE's fiscal year on each June 30 and should be coded according to the Caltrans HM Program Code as outlined in this Agreement. Bills submitted for periods prior to the last fiscal year will be deemed waived and will not be honored.
- B. Maintenance services provided by contract or on a unit-rate basis with overhead costs included shall not have these above-mentioned charges

added again. An actual handling charge by the CITY for the direct cost of processing this type of bill will be allowed.

- IX. Nothing in the provisions of this Agreement is intended to create duties or obligations to or rights in third parties not parties to this contract or to affect the legal liability of either party to the contract by imposing any standard of care respecting the maintenance of State highways different from the standard of care imposed by law.
- X. It is understood and agreed that neither the STATE nor any officer or employee thereof is responsible for any damage or liability occurring by reason of anything done or omitted to be done by the CITY under or in connection with any work, authority or jurisdiction delegated to the CITY under this Agreement. It is understood and agreed that pursuant to Government Code Section 895.4 CITY shall defend, indemnify and save harmless the State of California, all officers and employees from all claims, suits or actions of every name, kind and description brought for or in account of injuries to or death of any person or damage to property resulting from anything done or omitted to be done by the CITY under or in connection with any work, authority or jurisdiction delegated to the CITY under this agreement.
- XI. It is understood and agreed that neither the CITY nor any officer or employee thereof is responsible for any damage or liability occurring by reason of anything done or omitted to be done by the STATE under or in connection with any work, authority or jurisdiction delegated to the STATE under this Agreement. It is understood and agreed that pursuant to Government Code Section 895.4 STATE shall defend, indemnify and save harmless the CITY, all officers and employees from all claims, suits or actions of every name, kind and description brought for or in account of injuries to or death of any person or damage to property resulting from anything done or omitted to be done by the STATE under or in connection with any work, authority or jurisdiction delegated to the STATE under this agreement.
- XII. STATE costs and expenses assumed under the terms of this Agreement are conditioned upon the passage of the annual State of California Budget by the Legislature, the allocation of funding by the California Transportation Commission as appropriate, and the encumbrance of funding to the District Office of STATE to pay the billings by CITY.
- XIII. This Agreement shall remain in full force and effect until amended by the mutual consent of the parties thereto or terminated by either party upon thirty (30) days notice to the other parties.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

CITY OF SUISUN CITY

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

Camran Najoomi 10/14/97
CAMRAN NAJOOMI Date
City Manager

JAMES W. VAN LOBEN SELS
Director of Transportation

Attest:

By

City Clerk Date

Glenn E. Behm 11/2/97
GLENN E. BEHM Date
District Division Chief
Maintenance

Approved as to form:

City Attorney Date

Effective: 7/1/97EXHIBIT ADELEGATION OF MAINTENANCE

The specific maintenance function indicated below is hereby delegated to the CITY. This delegation of maintenance function set forth herein does not include the areas and functions of which the control and maintenance rest with the CITY under the terms of Freeway Agreements and/or Freeway Maintenance Agreements.

Route No.	Length Miles	Description of Routing	Program Delegated	Maximum Annual Authorized Expenditure
12(a)	0.72	Expressway: from west city limits approximately 360 feet west of the Webster Street Undercrossing to the end of the expressway approximately 100 feet west of Marina Boulevard, a length of 0.72 mile for this section.	HM2C	\$ 7,000.00
Total Authorized Route 12(a)				\$ 7,000.00
12(b)	2.48	Rio Vista Road: from end of expressway approximately 100 feet west of Marina Boulevard to east city limits approximately 640 feet east of Lawler Ranch Parkway/Walters Road, a length of 2.48 miles for this section.	HM2C	\$ 7,000.00
			HM2E	\$ 0.00
Total Authorized Route 12(b)				\$ 7,000.00
TOTAL AUTHORIZED AMOUNT				\$ 14,000.00

EXHIBIT AMAINTNENANCE PROGRAM FUNCTIONS:**HM2C SLOPES/DRAINAGE/VEGETATION**

This provides for cleaning, maintaining, and repairing culverts, ditches, drains, structures, fences, curbs, sidewalks and other appurtenances between the roadbed and the outer highway right-of-way boundary line (the roadside area between the face of curb and the right-of-way line, or where there is no curb, the roadside area between the edge of pavement and the right-of-way line). It also includes weed and brush control by chemical, biological or mechanical methods, trimming and removal of trees and pest control. The scope of work for CITY under this program function shall only include the following:

1. Nonlandscaped Weed Control
2. Nonlandscaped Tree/Bush/Vegetation
3. Litter Pickup

In accordance with Cooperative Agreement No. 10-885, STATE shall maintain the wetlands mitigation area located between Marina Boulevard and Grizzly Island Road.

HM2E LANDSCAPING

This provides for watering, fertilizing, removal of shrubs, and control of weeds in planted areas within the median. It also includes trimming, removal, and spraying of trees, replacement of plants, shrubs, and trees, and pest control in planted areas within the median. The following tasks are included:

1. Weed Control
2. Pruning/Thinning/Removing/Replacing
3. Irrigation
4. Miscellaneous

In accordance with Cooperative Agreement No. 10-885, CITY shall also maintain the closed storm drain system in the median.

EXHIBIT A

HM4K ELECTRICAL

This includes maintenance work performed on highway electrical facilities including flashing beacons, traffic signals, traffic-signal systems, safety lighting and sign lighting. It also includes the electrical energy for these items.

Timing sequence of traffic signals shall be determined after consultation with the CITY; however, the decision of the District Director shall be final. For traffic signals delegated to the CITY, maintenance of the designed timing shall be the responsibility of the CITY. Timing records shall be kept in both CITY Maintenance and Traffic branches.

COST SHARING OF ELECTRICAL FACILITIES

The STATE will not pay for the maintenance, installation, repair, servicing, nor power for ordinary street lighting; however, lighting at intersections, which qualify as safety lighting under warrants approved/accepted by the STATE, will be paid for when approved and specifically authorized by the District Director. Where such lighting has been specifically authorized, the maintenance and operating costs thereof shall be shared between the STATE and the CITY on a pro rata basis in the same ratio as the number of legs in the intersection under each jurisdiction bears to the total number of legs.

The cost of maintaining traffic signals or other electrically operated traffic control devices now in place or those which may hereafter be installed at the intersection of any STATE highway route and any CITY street/road shall be shared between the STATE and the CITY on a pro rata basis in the same ratio as the number of legs in the intersection under each jurisdiction bears to the total number of legs. The same principle of cost distribution shall apply to freeway interchanges. The participation ratio shall be based on the ratio of the number of legs of the respective agencies to the total number of legs of the intersection.

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AGENDA TRANSMITTAL

MEETING DATE: February 21, 2023

CITY AGENDA ITEM: Council Adoption of Resolution No. 2023-___: Accepting the Asphalt Rubber Cape Seal and Traffic Calming Project as Complete, and Authorizing the City Manager to Record the Notice of Completion for the Project.

FISCAL IMPACT: There is no impact to the General Fund. The pavement portion of the Asphalt Rubber Cape Seal and Traffic Calming Project (Project) is funded with Senate Bill 1 (SB1) allocation (available SB1 fund of \$993,648 in FY 2021-22) and the traffic calming portion of the Project is funded with Transportation Funds for Clean Air (TFCA) allocations (\$80,920). No local match is required from either program.

STRATEGIC PLAN: Provide Good Governance, Ensure Public Safety, and Enhance the Environment.

BACKGROUND: On December 21, 2021, the City Council awarded the construction contract for the Project to VSS International, Inc. (Contractor) in the amount of \$736,436, including a 10% contingency (\$73,644) for a maximum construction cost of \$810,080.

STAFF REPORT: The Contractor has completed the work under the construction contract. Project completed the following:

- Digout repairs and asphalt rubber cape seal on Village Drive, as well as on Whispering Bay Lane from Josiah Circle to Francisco Drive. This work also includes surface preparation streets, removal, and replacement of curb ramps to meet accessibility requirements, protection of existing utilities and pavement delineation.
- Restriping the project street segments, including buffered bicycle lanes on Village Drive.
- Traffic calming improvements (rectangular rapid flashing beacons, high visibility crosswalk, concrete curb bulbout, and curb ramp upgrades) at the existing pedestrian/student crossing on Whispering Bay Lane fronting Crystal Middle School.

The City has received, reviewed and approved the Contractor's final invoice for this contract. The final construction contract is \$800,121.05, which is \$9,958.95 less than the approved maximum construction cost of \$810,080.

VSS International, Inc. has completed the Project in an acceptable satisfactory manner, and it is now appropriate to file the Notice of Completion (NOC) with the County for the work completed. Staff recommends accepting the project as complete and authorizing the City Manager to file and record the NOC with the County, which will then start the one-year warranty period on the completed improvements.

STAFF RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2023-___: Accepting the Asphalt Rubber Cape Seal and Traffic Calming Project as Complete, and

Authorizing the City Manager to Record the Notice of Completion for the Project.

DOCUMENTS ATTACHED:

1. Resolution No. 2023-__ : Accepting the Asphalt Rubber Cape Seal and Traffic Calming Project as Complete, and Authorizing the City Manager to Record the Notice of Completion for the Project.
2. Project Location Map.
3. Notice of Completion.
4. Photos.

PREPARED BY:

Nick Lozano, Sr. Associate Engineer

REVIEWED BY:

Nouae Vue, Public Works Director

APPROVED BY:

Greg Folsom, City Manager

ATTACHMENTS:

- 1 [Resolution 2023-__ Accepting the Asphalt Rubber Cape Seal and Traffic Calming Project as Complete, and Authorizing the City Manager to Record the Notice of Completion.pdf](#)
- 2 [Project Location Map - Asphalt Rubber Cape Seal and Traffic Calming Project.pdf](#)
- 3 [Notice of Completion.pdf](#)
- 4 [Photos - Asphalt Rubber Cape Seal and Traffic Calming Project.pdf](#)

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RESOLUTION NO. 2023-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
ACCEPTING THE ASPHALT RUBBER CAPE SEAL AND TRAFFIC CALMING
PROJECT AS COMPLETE, AND AUTHORIZING THE CITY MANAGER TO
RECORD THE NOTICE OF COMPLETION FOR THE PROJECT**

WHEREAS, the City has received a Senate Bill 1 (SB1) allocation, specifically available SB1 fund of \$993,648 in FY 2021-22, for the construction of the Asphalt Rubber Cape Seal and Traffic Calming Project (Project); and

WHEREAS, the City has also been awarded Transportation Funds for Clean Air (TFCA) allocation in the amount of \$99,500 from the Solano Transportation Authority (STA), of which \$80,920 is for the construction of traffic calming improvements on Whispering Bay Lane fronting Crystal Middle School; and

WHEREAS, on December 21, 2021, the City Council awarded the construction contract of \$736,436, plus 10% for contingencies (\$73,644), for the Project to VSS International, Inc.; and

WHEREAS, the construction contract includes performing digout repairs, asphalt rubber cape seal, and restriping on Village Drive as well as on Whispering Bay Lane from Josiah Circle to Francisco Drive, including buffered bicycle lanes on Village Drive and traffic calming improvements on Whispering Bay Lane fronting Crystal Middle School; and

WHEREAS, VSS International, Inc. has completed all work under the contract for the Project, submitted a final invoice for a total project cost of \$800,121.05, and is ready to receive a Notice of Completion.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City does hereby accept the improvements on the Asphalt Rubber Cape Seal and Traffic Calming Project as completed, and authorizes the City Manager to take such measures as necessary to execute and record the Notice of Completion.

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 21st day of February 2023, by the following vote:

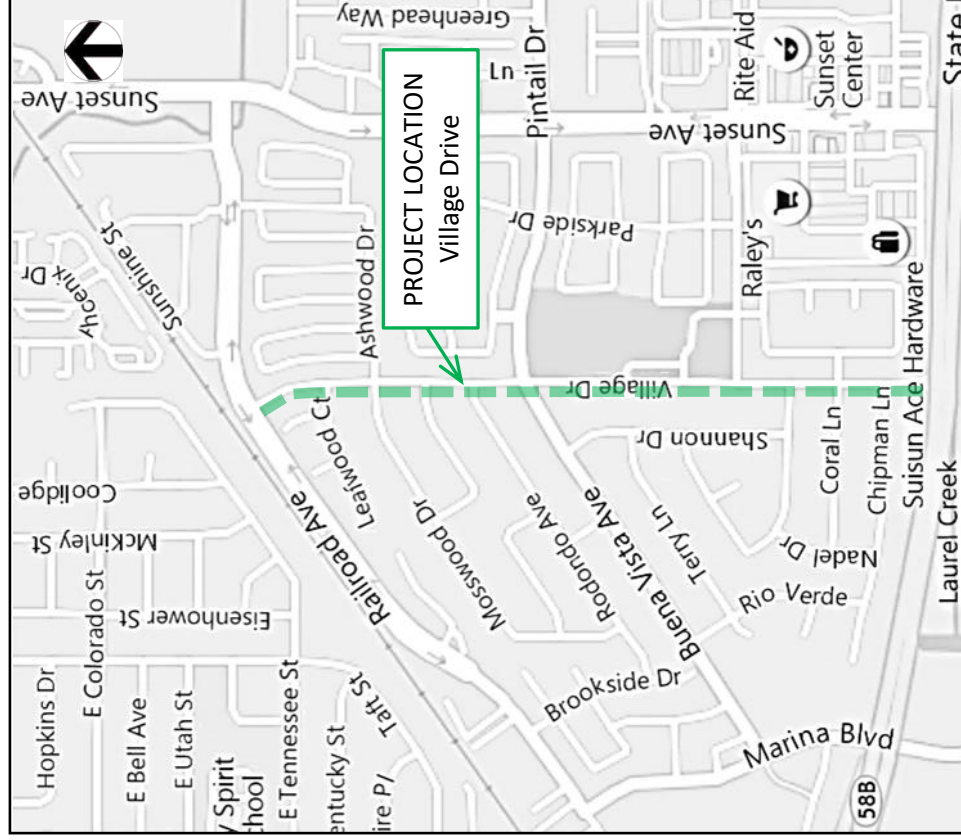
AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 21th day of February 2023.

Anita Skinner
City Clerk

Location Map

Asphalt Rubber Cape Seal and Traffic Calming Project
Village Drive and Whispering Bay Lane



WHEN RECORDED MAIL TO:

Name Public Works Department
Street CITY OF SUISUN CITY
Address 701 CIVIC CENTER BLVD.
City & SUISUN CITY, CA 94585
State, Zip

SPACE ABOVE THIS LINE FOR RECORDER'S USE

No Fee, per code 27283

NOTICE OF COMPLETION

A.P.N. _____

Notice is hereby given that:

1. The undersigned is owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the undersigned is City of Suisun City
3. The full address of the undersigned is 701 Civic Center Blvd.
Suisun City, CA 94585
4. The nature of the title of the undersigned is: In fee. N/A
(If other than fee, strike "In fee" and insert, for example, "purchaser under contract of purchase," or "lessee.")
5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are: **NONE**

NAMES

ADDRESSES

6. The names of the predecessors in the interest of the undersigned, if the property was transferred subsequent to the commencement of the work of improvement herein referred to: **NONE**

NAMES

ADDRESSES

(If no transfer made, insert "none.")

7. A work of improvement on the property hereinafter described was completed on: February 21, 2023
8. The name of the contractor, if any, for such work of improvement was VSS International, Inc.

(If no contractor for work of improvement as a whole, insert "none.")

9. The property on which said work of improvement was completed is in the City of Suisun City,
County of Solano, State of California, and is described as follows:
Asphalt Rubber Cape Seal and Traffic Calming Project

10. The street address of said property is Village Drive and Whispering Bay Lane (from Josiah Circle to Francisco Drive)

11. I declare under penalty of perjury the foregoing is true and correct.

Signature of

owner named

in paragraph 2

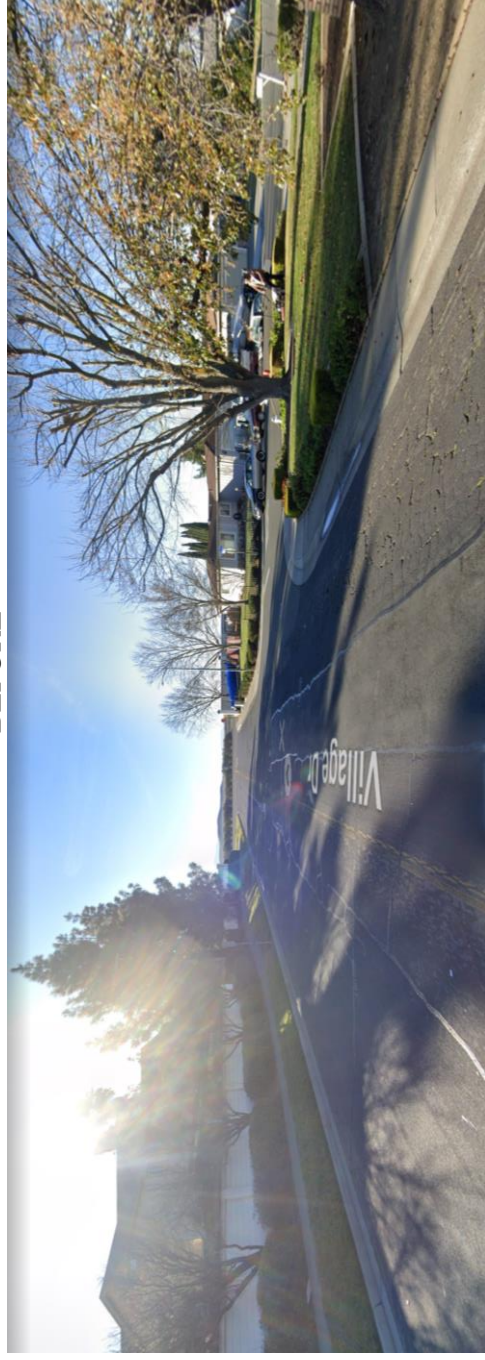
Dated: _____

By Greg Folsom, City Manager

Photos
Asphalt Rubber Cape Seal and Traffic Calming Project
Village Drive and Whispering Bay Lane
Page 1 of 3

Village Drive between Highway 12 and Coral Lane:

BEFORE



AFTER



Photos
Asphalt Rubber Cape Seal and Traffic Calming Project
Village Drive and Whispering Bay Lane
Page 2 of 3

Village Drive between Pintail Drive and Railroad Avenue:

BEFORE



AFTER



Photos
 Asphalt Rubber Cape Seal and Traffic Calming Project
 Village Drive and Whispering Bay Lane
 Page 3 of 3

Whispering Bay Lane fronting Crystal Middle School:

BEFORE



AFTER



AGENDA TRANSMITTAL

MEETING DATE: February 21, 2023

CITY AGENDA ITEM: Council/Agency/Authority Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on held on October 27, 2022, November 15, 2022, and February 7, 2023.

FISCAL IMPACT: None

STRATEGIC PLAN: Provide Good Governance.

BACKGROUND: Pursuant to Government Code 40801, the City Clerk shall keep an accurate record of the proceedings of the City Council meetings. City Council minutes are prepared in a manner consistent with the intent of the Government Code. Minutes provide a record of when and where the meeting took place, type of meeting, and report any action taken, including the vote of each member of the City Council.

STAFF REPORT: The minutes of the City Council, Suisun City Council Acting as Successor Agency, and Housing Authority meetings held on October 27, 2022, November 15, 2022, and February 7, 2023 are submitted for City Council review and approval.

STAFF RECOMMENDATION: Council/Agency/Authority Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on held on October 27, 2022, November 15, 2022, and February 7, 2023.

DOCUMENTS ATTACHED:

1. Minutes - October 27, 2022 Special Closed Session Meeting
 2. Minutes - November 15, 2022 Special Closed Session Meeting
 3. Minutes - February 3, 2023 Special Closed Session Meeting
 4. Minutes - February 3, 2023 Regular Council/Successor Agency/Housing Authority Meeting
-

PREPARED BY:

Anita Skinner, City Clerk

REVIEWED BY:

Greg Folsom, City Manager

APPROVED BY:

Greg Folsom, City Manager

ATTACHMENTS:

- 1 [October 27 2022 Minutes Special City Council Meeting 530 pm.pdf](#)
- 2 [November 15 2022 Minutes Special Closed Session Meeting 530 pm.pdf](#)
- 3 [February 7 2023 Minutes Special Closed Session Meeting 530 pm.pdf](#)
- 4 [February 7 2023 Minutes Regular Meeting 630 pm.pdf](#)

CITY COUNCIL
Mayor
Alma Hernandez, Mayor Pro-Tem
Jane Day
Michael J. Hudson
Wanda Williams



CITY COUNCIL MEETING

First and Third Tuesday
Every Month

MINUTES

SPECIAL MEETING OF THE SUISUN CITY COUNCIL

THURSDAY, OCTOBER 27, 2022

5:30 P.M. VIA ZOOM

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

Pursuant to Government Code Section 54953, subdivision (b), and in accordance with the provisions of SB 361 (2021), the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by: Council/Board Members Jane Day, Michael Hudson, Wanda Williams, Mayor Pro Tem Alma Hernandez. Teleconference locations are on file at City Hall, 701 Civic Center Blvd., Suisun City, CA 94585.

FACE MASKS ARE RECOMMENDED FOR MEMBERS OF THE PUBLIC WHILE IN CITY FACILITIES IF NOT FULLY VACCINATED. IF YOU DO NOT HAVE A FACE MASK, ONE WILL BE PROVIDED FOR YOU.

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 893 8364 2774

CALL IN PHONE NUMBER: (707) 438-1720

REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING
BY EMAILING CLERK@SUISUN.COM (PRIOR TO 4pm) OR
VIA WEBSITE OR PHONE APPLICATION, ZOOM

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

ROLL CALL

Vice Mayor Hernandez called the meeting to order at 5:32 pm with the following Council Members present:

PRESENT: Day, Hernandez, Hudson, Williams

ABSENT: None

CONFLICT OF INTEREST NOTIFICATION NONE

(Any items on this agenda that might be a conflict of interest to any Councilmembers should be identified at this time.)

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320
FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340
SUCCESSOR AGENCY 421-7309 FAX 421-7366

PUBLIC COMMENT NONE

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

CLOSED SESSION

Pursuant to California Government Code Section 54950 the Suisun City Council will hold a Closed Session for the purpose of:

2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Name of case: Louisa Pickering and Michael Pickering (Plaintiffs) v. City of Suisun City (Defendants), et al - Case # FCS055707

Council entered into Closed Session at 5:34pm.

CONVENE OPEN SESSION

There were no announcements following Closed Session.

ADJOURNMENT

There being no further business the meeting was adjourned at

Anita Skinner, City Clerk



CITY COUNCIL
Mayor
Alma Hernandez, Mayor Pro-Tem
Jane Day
Michael J. Hudson
Wanda Williams

CITY COUNCIL MEETING

First and Third Tuesday
Every Month

MINUTES

SPECIAL MEETING OF THE SUISUN CITY COUNCIL

TUESDAY, NOVEMBER 15, 2022

5:30 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

Pursuant to Government Code Section 54953, subdivision (b), and in accordance with the provisions of SB 361 (2021), the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by: Council/Board Members Jane Day, Michael Hudson, Wanda Williams, Mayor Pro Tem Alma Hernandez. Teleconference locations are on file at City Hall, 701 Civic Center Blvd., Suisun City, CA 94585.

FACE MASKS ARE RECOMMENDED FOR MEMBERS OF THE PUBLIC WHILE IN CITY FACILITIES IF NOT FULLY VACCINATED. IF YOU DO NOT HAVE A FACE MASK, ONE WILL BE PROVIDED FOR YOU.

THE CITY COUNCIL HAS RESUMED IN-PERSON MEETINGS IN ADDITION TO ZOOM. A LIMITED NUMBER OF SEATS ARE AVAILABLE, TO RESERVE A SEAT PLEASE CONTACT THE CITY CLERK AT clerk@suisun.com OR 707 421-7302.

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 874 2632 4682

CALL IN PHONE NUMBER: (707) 438-1720

*REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING
BY EMAILING CLERK@SUISUN.COM (PRIOR TO 4pm) OR
VIA WEBSITE OR PHONE APPLICATION, ZOOM*

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

ROLL CALL

Vice Mayor Hernandez called the meeting to order at 5:34pm with the following Council Members present:

PRESENT: Day, Hernandez, Hudson

ABSENT: Williams

CONFLICT OF INTEREST NOTIFICATION None

(Any items on this agenda that might be a conflict of interest to any Councilmembers should be identified at this time.)

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320
FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340
SUCCESSOR AGENCY 421-7309 FAX 421-7366

PUBLIC COMMENT None

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

CLOSED SESSION

Pursuant to California Government Code Section 54950 the Suisun City Council will hold a Closed Session for the purpose of:

City Council

1. Conference with Legal Counsel - Existing Litigation

Name of case: Louisa Pickering and Michael Pickering (Plaintiffs) v. City of Suisun City (Defendants), et al - Case # FCS055707

Council entered into Closed Session at 5:37pm.

CONVENE OPEN SESSION

Conference call with Legal Counsel. Pickering terms not accepted by Council.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:00 pm.

Anita Skinner, City Clerk

CITY COUNCIL
Alma Hernandez, Mayor
Princess Washington, Mayor Pro Tem
Michael J Hudson, Member
Jenalee Dawson, Member
Amit Pal, Member



CITY COUNCIL MEETING

MINUTES
SPECIAL MEETING OF THE SUISUN CITY COUNCIL
AND
SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY
TUESDAY, FEBRUARY 7, 2023
5:30 PM

Suisun City Council Chambers - 701 Civic Center Boulevard - Suisun City, California

NOTICE

The following Council/Successor Agency/Housing Authority meeting may include teleconference participation by: Council/Board Members Michael Hudson, Jenalee Dawson, Amit Pal, Mayor Pro Tem Princess Washington, and Mayor Alma Hernandez, in accordance with subdivisions (b), (e), or (f) of Section 54953 of the Government Code, as applicable.

FACE MASKS ARE RECOMMENDED FOR MEMBERS OF THE PUBLIC WHILE IN CITY FACILITIES IF NOT FULLY VACCINATED. IF YOU DO NOT HAVE A FACE MASK, ONE WILL BE PROVIDED FOR YOU.

THE CITY COUNCIL HAS RESUMED IN-PERSON MEETINGS IN ADDITION TO ZOOM. A LIMITED NUMBER OF SEATS ARE AVAILABLE, TO RESERVE A SEAT PLEASE CONTACT THE CITY CLERK AT clerk@suisun.com OR 707 421-7302.

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 842 8982 8510

CALL IN PHONE NUMBER: (707) 438-1720

REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING BY EMAILING CLERK@SUISUN.COM (PRIOR TO 6 PM), VIA WEBSITE, OR ZOOM CALL IN PHONE NUMBER (707) 438-1720

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

ROLL CALL

Mayor Hernandez called the meeting to order at 5:31pm with the following Council Members present:
PRESENT: Dawson, Hernandez, Hudson, Washington
ABSENT: Pal (arrived at 5:35pm)

CONFLICT OF INTEREST NOTIFICATION None

(Any items on this agenda that might be a conflict of interest to any Councilmembers/Boardmembers should be identified at this time.)

PUBLIC COMMENT None

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

CLOSED SESSION

Pursuant to California Government Code Section 54950 the Suisun City Council and Suisun City Council Acting as Successor Agency will hold a Closed Session for the Purpose of:

City Council

- 1 CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION
Discussion of potential significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) (1 potential case).
- 2 CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
Name of Case: Giddens v. City of Suisun City Case No. 2:14-cv-00943
- 3 CONFERENCE WITH LEGAL COUNSEL-- EXISTING LITIGATION
Name of Case: Moore v. City of Suisun City Case No. FCS058262

Council entered into Closed Session at 5:35pm.

CONVENE OPEN SESSION

ADJOURNMENT

There being no further business the meeting was adjourned at 6:33pm.

Anita Skinner, City Clerk

CITY COUNCIL

Alma Hernandez, Mayor
Princess Washington, Mayor Pro Tem
Michael J Hudson, Member
Jenalee Dawson, Member
Amit Pal, Member



CITY COUNCIL MEETING

MINUTES

**REGULAR MEETING OF THE SUISUN CITY COUNCIL,
SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,
AND HOUSING AUTHORITY
TUESDAY, FEBRUARY 7, 2023
6:30 PM**

Suisun City Council Chambers - 701 Civic Center Boulevard - Suisun City, California

NOTICE

The following Council/Successor Agency/Housing Authority meeting may include teleconference participation by: Council/Board Members Michael Hudson, Jenalee Dawson, Amit Pal, Mayor Pro Tem Princess Washington, and Mayor Alma Hernandez, in accordance with subdivisions (b), (e), or (f) of Section 54953 of the Government Code, as applicable.

FACE MASKS ARE RECOMMENDED FOR MEMBERS OF THE PUBLIC WHILE IN CITY FACILITIES IF NOT FULLY VACCINATED. IF YOU DO NOT HAVE A FACE MASK, ONE WILL BE PROVIDED FOR YOU.

THE CITY COUNCIL HAS RESUMED IN-PERSON MEETINGS IN ADDITION TO ZOOM. A LIMITED NUMBER OF SEATS ARE AVAILABLE, TO RESERVE A SEAT PLEASE CONTACT THE CITY CLERK AT clerk@suisun.com OR 707 421-7302.

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 860 6249 2012

CALL IN PHONE NUMBER: (707) 438-1720

REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING BY EMAILING CLERK@SUISUN.COM (PRIOR TO 6 PM), VIA WEBSITE, OR ZOOM CALL IN PHONE NUMBER (707) 438-1720

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

(Next Ord. No. – 799)

(Next City Council Res. No. 2023 – 10)

Next Suisun City Council Acting as Successor Agency Res. No. SA2023 - 01)

(Next Housing Authority Res. No. HA2023 – 01)

City Attorney Gerli reported Item #2 from the 5:30pm Closed Session reached a settlement agreement and was unanimously approved by the Council.

ROLL CALL

Mayor Hernandez called the meeting to order at 6:44pm with the following Council Members present:

PRESENT: Dawson, Hernandez, Hudson, Pal, Washington

ABSENT: None

Pledge of Allegiance was led by Vice Mayor Washington.

Invocation was given by City Manager Greg Folsom.

CONFLICT OF INTEREST NOTIFICATION None

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

REPORTS (Informational items only.)

- 1 City Manager Update – (Folsom: gfolson@suisun.com).
 - Monthly update out tomorrow and highlights 2022 achievements
 - Attended the Fire Department Badge pinning on 1/27/23
 - Attended the Marina Village topping out ceremony today where they put the top beam on the apartments
 - Attended the League of Womens Voters to educate kids on civics and how city council meetings work
 - Reminder that Monday, 2/20 is President’s Day and City Hall will be closed.
- 2 Microtransit Presentation – (Solano Transportation Authority).
Brandon Thompson gave the presentation. He recognized Executive Director Daryl Halls, and Director of Programs Ron Grassi who were in attendance, and on-line Debbie and Lorraine. A quarterly report will be given in April. Microtransit reservation phone number is 707-673-2129.

Council Members commented and asked clarifying questions. Mr. Thompson responded

PUBLIC COMMENT

Donna LeBlanc thanked Brandon for being receptive on her questions and seeing that children get to school safely.

- 3 Public Safety Committee – (Folsom: gfolson@suisun.com).
Terry West, Committee Chairperson presented the report.
Council thanked Mr. West for the presentation.

PRESENTATION/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

- 4 Mayoral Appointments of Commissions and Committees – (Hernandez: ahernandez@suisun.com).
Mosquito Abatement –
Mayor Hernandez reappointed Marlon Osum.

Motion by Mayor Hernandez to approve appointment and seconded by Council Member Hudson. Motion passed by the following vote:

AYES: Dawson, Hernandez, Hudson, Pal, Washington

NOES: None

ABSENT: None

Recreation, Parks, Marina and Arts Commission Appointments –
Mayor Hernandez reappointed Eddrick Osborne and Aaron Sencil and appointed Essex Cook, Lilia Dardon, Jonathan Faria, John Harter and Donna LeBlanc.

Motion by Mayor Hernandez to approve appointments and seconded by Vice Mayor Washington. Motion passed by the following vote:

AYES: Dawson, Hernandez, Hudson, Pal, Washington

NOES: None

ABSENT: None

Several appointees thanked council for the appointment to the Commission.

PUBLIC COMMENT

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

James Berg addressed concerns on City Ordinance 790 regarding the Planning Commission terms of appointment.

Shannon Hacker

Clerk Skinner read email comment regarding RFP for 1240 Kellogg Street and asked when a formal response will be given and when will the item be on an agenda.

Terry West commented February is Civil Grand Jury month; and gave a brief explanation of the grand jury.

Mike Wright, Grand Jury member, supplied applications for members of the public.

Jeremy Snyder, Police Officers Association President, voiced concerns about the department being short staffed and the city's rise in crime as a result.

George Gynn commented he was glad members of the Grand Jury spoke; attended Board of Supervisors meeting today were they voted to require 4/5th votes to pass items and suggested the city consider doing the same on some items; consider getting a new auditor, comments regarding dredging.

Steve Olry gave a salute to newly appointed volunteers; commented on city needing to focus on getting revenue; commented on ethics of personal matters being aired on Facebook and Next Door by some of the new council members.

James Berg voiced concerns about the RFP process on 1240 Kellogg and possible discrimination; thanked Lito Santo for his help in moving the homeless person from Grizzly Island Road.

Michael Anthony commended on 1240 Kellogg Street; requested copies of minutes but have not received them; property empty for 4 years, city is losing rent, property taxes and building is deteriorating rapidly.

Michelle Chavez thanked Public Works for cleaning up Hwy 12 and Grizzly Island Rd; voiced concerns about safety and liability of individuals acting on their own in this matter.

Donna LeBlanc commented the library will be closed for the upcoming Washington/Lincoln holidays; when will the Hwy 12 grant be brought back to council, plans must be completed before June, 2023 or we will lose the \$2.1mil; asked for a follow-up Pete Dominguez memorial bench.

Brian Ferraro congratulated new council members; Hwy 12 upgrade progress; thank you to Lito Santos; trash is destroying our habitat; asked about an update on tractor supply property.

Joe Joyce congratulated newest Council member; glad Grizzly Island site was cleaned up; commented on the way the urgency was created, Next Door campaign to rid the person from Grizzly Island/Hwy 12 comments were unfounded.

COUNCIL COMMENTS

5 Council/Board Member Updates.

Council Member Dawson reported that she and Council Member Hudson have been working together on the illegal trash and dumping ad hoc have been making headway on resolutions; a formal update later this month.

Council Member Hudson commented they have been working on requirements for businesses to have dumpsters; public nuisance abatement; possible ways to collect fees; code updates to make them more enforceable; spoke with Debbie Ferguson, there may be some credits with ENG that may be available and is waiting for a response to help with solar lighting and solar cameras.

Council Member Pal commented as a new member has been meeting staff and working with Mr. Folsom on some ideas that may be coming forward in the next month; attended the Fire Department badge pinning; attended Rotary meeting as guest of Vice Mayor Washington.

Council Member Washington welcomed the new members of the Fire Department; attended a celebration for Black History Month at Marina Lounge; accompanied the F-S Chamber of Commerce as they engaged local businesses and encouraged the use of the new Shop Where You Live app; thanked Public Work Department and happy birthday to Jim Herrod who spearheaded the clean up on Grizzly Island; thank you to the public for wanting to see our city be beautiful and your commentaries; Mr. Herrod plans a cleanup on Feb 14 and invites council to attend;

Mayor Hernandez extend gratitude to council for their assistance in this matter; legalities involved as this was not city property; she along with Council Members Dawson, Washington attended new council member conference; past weekend City Hall was the site for a Solano Youth Coalition event; appointed to Capitol Corridor Joint Powers Authority; next week onboarded on LAFCO; member of the joint committee with FS Unified School District and met last week and reporting out for School Tripper there were 600 trips for students in the month of January, reported complaints concerning congestion around Dan O'Root; Super Summer Academy taking place at Dan O'Root, Crescent and Suisun Elementaries;

BIT Bridge program taking place at Crystal Middle School beginning June 13th and special education summer programs. Additional information can be found at www.fsusd.org.

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

City Council

- 6 Council Consideration and possible action to adopt Resolution No. 2023-11: A Resolution of the City Council of the City of Suisun City proclaiming a local emergency persists and authorizing the use of remote teleconference meeting procedures by the City's legislative bodies, as authorized by government code section 54953(e) et seq., through no later than March 8, 2023 - (Folsom: gfolson@suisun.com).
- 7 Council Adoption of Resolution No. 2023-12: Approving an Application for Funding and the Execution of a Grant Agreement and Any Amendments Thereto from the 2020 Community Development Block Grant Program Coronavirus Round 1 (CDBG-CV1) Notice of Funding Availability (NOFA) Dated June 5, 2020 – (Lofthus: klofthus@suisun.com).
- 8 Council Adoption of Resolutions Amending the Citywide Classification and Compensation Plans as Follows: - (Penland: cpenland@suisun.com).
 - a. Resolution No. 2023-13: Retitling the Housing Manager Classification to Housing Programs Manager and Amending the Class Specification; and
 - b. Resolution No. 2023-14: Amending the Citywide Salary Schedule to Update the Job Title and Salary for the Housing Programs Manager Classification.
- 9 Council Adoption of Resolution No. 2023 -15: Amend the Community Services Officer Class Specifications – (Penland: cpenland@suisun.com).

Joint City Council / Housing Authority

- 10 Fiscal Year 2021-22 Year End Budget Amendments: - (Deol: ldol@suisun.com).
 - a. Council Adoption of Resolution No. 2023-16: Adopting the 9th Amendment to the Annual Appropriation Resolution No. 2021-57 to Appropriate Funding in Various [Programs Citywide to Meet Actual Fiscal Year 2021-22 Obligations Pursuant to Audit Determinations](#).
 - b. Housing Authority Board Adoption of Resolution No. HA 2023-01: Adopting the 1st Amendment to the Annual Appropriation Resolution No. HA 2021-01 to Appropriate Additional Funding to Meet Actual Fiscal Year 2021-22 Obligations Pursuant to Audit Determinations.

Joint City Council / Suisun City Council Acting as Successor Agency / Housing Authority

- 11 Council/Agency/Authority Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on January 3, 2023, January 17, 2023, and January 24, 2023 – (Skinner: clerk@suisun.com).

Item #8

Dan Healy, SCMPEA President

Clerk read email comment: SCMPEA represents the vacant Housing Manager position and opposes the reclassification of this position as implemented. The city recommends a 24% salary increase; meanwhile other current employees are awaiting their reclassification process. The city has demonstrated a priority to pay appropriately for this vacant position rather than paying appropriately for current staff. Please take the step of delaying this reclassification until the currently staffed reclassifications are completed.

Item 10

Donna LeBlanc asked clarifying questions on Page 45 & 46 regarding the taking of funds from certain accounts to pay for budget shortfalls for 2021-22; asked what are “field supplies”, government permit taxes and SLESF.

Finance Director Deol gave a brief response to her questions.

Motion by Council Member Hudson to approve Consent Calendar and seconded by Council Member Dawson. Motion passed by the following vote:

AYES: Dawson, Hernandez, Hudson, Pal, Washington

NOES: None

ABSENT: None

PUBLIC HEARING NONE

GENERAL BUSINESS

12. Presentation and discussion on maintenance and beautification of City-wide medians. – (Vue: nvue@suisun.com).

Public Works Director Vue presented the report.

Council asked clarifying questions.

Director Vue responded to council questions and concerns.

Council discussion suggesting joint meeting with the Planning Commission.

Special meeting to get public involved.

Consensus for no external consultant to create a master plan.

No consensus for removal of medians.

PUBLIC COMMENT

Donna LeBlanc commented liked getting public involved, maybe a survey; asked if standards change would it affect anything already in process; non-main medians to do concrete; major two arteries (Sunset/Walters) maintain with drought tolerant plants.

REPORTS: (Informational items only)

13 Non-Discussion Items

ADJOURNMENT

There being no further business the meeting was adjourned at 8:51pm.

Anita Skinner, City Clerk

AGENDA TRANSMITTAL

MEETING DATE: February 21, 2023

CITY AGENDA ITEM: HEARING:

Council Adoption of Resolution No. 2023-___: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California.

FISCAL IMPACT: Republic Services, Inc. is requesting that the City Council place liens on 256 delinquent solid waste accounts representing approximately \$100,905.87 in uncollected solid waste collection service charges. The City's General Fund will receive twenty dollars per lien and 1.0 percent of the total levy amount to be used as the recording fee and to offset the administrative costs associated with the lien and levy process. Through the lien and levy process, the City will collect on outstanding franchise fees totaling 13.0 percent of the uncollected solid waste service charges when the money actually is received.

STRATEGIC PLAN: Provide Good Governance, Ensure Fiscal Solvency.

BACKGROUND: Republic Services, Inc. provides solid waste collection service for properties located in the City of Suisun City. The Suisun City Code (SCC) Section 8.08.015 requires subscribers to pay the collection charge directly to Republic Services, Inc. In the event that a customer does not pay the collection charges, Republic Services, Inc. must prepare delinquent notices to notify each customer that the account is delinquent and could be subject to a lien/levy process whereby charges would be recorded against the property.

Republic Services, Inc. began actively pursuing collection of delinquent accounts in December 2001. Republic Services, Inc. will request hearings three times per year in order for the Suisun City Council to consider enforcing the lien/levy process for delinquent waste charges

STAFF REPORT: Republic Services, Inc. customers were compared with the owners of record to the parcel information database obtained from Solano County property records. Notification letters were mailed to all known property owners advising them of the lien and levy process. The letters informed the property owners that they could present their reasons for disputing the waste collection charges by either attending the hearing, or by sending letters to the Council prior to the hearing.

Republic Services, Inc. is asking that the City enforce SCC Section 8.08.170 by placing a special assessment/levying a lien on the properties that have delinquent charges. Republic Services, Inc. will verify accounts for payments prior to recording the special assessments

STAFF RECOMMENDATION: It is recommended that the City Council:

1. Conduct a Hearing on the proposed liens; and
 2. Adopt Resolution No. 2023-___: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California.
-

DOCUMENTS ATTACHED:

1. Resolution No. 2023-____: Placing Liens for Unpaid Waste Collection Service Charges on Certain Lands Situated in the City of Suisun City, County of Solano, State of California.
2. Exhibit A provides a listing of delinquent accounts, as compiled by Republic Services, Inc., and it will be updated and made available to the City Council in advance of the meeting.

PREPARED BY:

Lakhwinder Deol, Finance Director

REVIEWED BY:

Greg Folsom, City Manager

APPROVED BY:Greg Folsom, City Manager

ATTACHMENTS:[1 Resolution 2023-____ Placing Liens for Unpaid Waste Collection Service Charges.pdf](#)[2 Exhibit A Preliminary Lien List 2-14-23.pdf](#)

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EXHIBIT A

PARCEL	Owners Name	Billing Address	Billing Address	Number	Service Address	Thru	Charges	Charge	Solano County Lien Release Fee	Total
17418210	WILLIAMS JAMES M/WILLIAMS JAMES R	501 ACAPULCO CT	SUISUN CITY CA 94585	501	ACAPULCO COURT	22/09	549.30	25.00	20.00	594.30
3210144	MAKIN JOHN/MAKIN SOLEIL	706-A ALMOND ST	SUISUN CITY CA 94585	706	ALMOND STREET	22/10	328.13	25.00	20.00	373.13
17321411	REY MICHAEL JT	1319 AMADOR WY	SUISUN CITY CA 94585	1319	AMADOR WAY	22/09	317.92	25.00	20.00	362.92
3735214	MYLES DEIRDRE L & BRYAN JT	1305 AMBER DR	SUISUN CITY CA 94585	1305	AMBER DRIVE	22/11	337.14	25.00	20.00	382.14
17438109	EVANS FREDDIE J & TERESA JT	1760 ANDREWS CR	SUISUN CITY CA 94585	1760	ANDREWS CIRCLE	22/09	317.92	25.00	20.00	362.92
17438212	GOMEZ ADRIAN V	1777 ANDREWS CR	SUISUN CITY CA 94585	1777	ANDREWS CIRCLE	22/09	152.38	25.00	20.00	197.38
17346109	MARTINEZ DAVID JT	1011 ARMSBY WY	SUISUN CITY CA 94585	1011	ARMSBY WAY	22/12	346.15	25.00	20.00	391.15
3723411	THOMPSON WAYNE L JR JT	510 AVALON WAY	SUISUN CITY CA 94585	510	AVALON WAY	22/09	612.32	25.00	20.00	657.32
17335413	SALINAS JOSEPH M & F J JT	1031 BARROWS DR	SUISUN CITY CA 94585	1031	BARROWS DRIVE	22/10	328.13	25.00	20.00	373.13
17350204	PRATER NICOLE/REYES MISTY	947 BEECHWOOD CIR	SUISUN CITY CA 94585	947	BEECHWOOD CIR	22/10	328.13	25.00	20.00	373.13
17350308	AYMAR PATRICK M	942 BEECHWOOD CIR	SUISUN CITY CA 94585	942	BEECHWOOD CIR	22/12	346.15	25.00	20.00	391.15
17423308	PEPPERS MICHAEL & BRANDI L JT	534 BELLA VISTA DR	SUISUN CITY CA 94585	534	BELLA VISTA DR	22/09	317.92	25.00	20.00	362.92
17430516	COLONY STARWOOD HOMES	8665 E HATFORD DR. #200	SCOTTS DALE AZ 85255	801	BELLA VISTA DR	22/11	171.67	25.00	20.00	216.67
17429205	HIGHFILL KEVIN S & E A JT	1510 BELLA VISTA DR	SUISUN CITY CA 94585	1510	BELLA VISTA DR	22/11	220.55	25.00	20.00	265.55
3208103	FENNIE DANA	5221 LONGVIEW LANE	GREENWOOD CA 95635	241	BENTON COURT	22/11	181.68	25.00	20.00	226.68
17337514	JOHNSTON MICHAEL/AGUILAR-JOHNSTON M	817 BERING WY	SUISUN CITY CA 94585	817	BERING WAY	22/12	346.15	25.00	20.00	391.15
3239137	LUCAS LINETTE	127 BIRCHWOOD CT	SUISUN CITY CA 94585	127	BIRCHWOOD CT	22/11	344.17	25.00	20.00	389.17
17349602	FINLEY MAURICE/FINLEY RAMONA	1203 BITTERN WY	SUISUN CITY CA 94585	1203	BITTERN WAY	22/12	341.84	25.00	20.00	386.84
17337413	MCCLINTON ROOSEVELT JR JT	1005 BLACKSPUR CT	SUISUN CITY CA 94585	1005	BLACKSPUR COURT	22/09	418.33	25.00	20.00	463.33
17337405	CASTANON LINA	PO BOX 15	SUISUN CITY CA 94585	811	BLACKSPUR DRIVE	22/09	317.92	25.00	20.00	362.92
17302901	MARIA OTERO	823 BLOSSOM AVE	SUISUN CITY CA 94585	823	BLOSSOM AVENUE	22/10	314.00	25.00	20.00	359.00
17304607	BORLEK MICHAEL R & CHARITY A	813 BLOSSOM AVE	SUISUN CITY CA 94585	813	BLOSSOM AVENUE	22/09	317.92	25.00	20.00	362.92
17309204	HUEY WILLIE JT	507 BLUE WING DR	SUISUN CITY CA 94585	507	BLUE WING DRIVE	22/10	328.13	25.00	20.00	373.13
17314116	GAVGAVIAN BOGHOS & WILMA JT	522 BLUE WING DR	SUISUN CITY CA 94585	522	BLUE WING DR	22/10	328.13	25.00	20.00	373.13
17349319	OLIVER JOYCE V	1002 BLUEJAY DR.	SUISUN CITY CA 94585	1002	BLUEJAY DR	22/11	337.14	25.00	20.00	382.14
17349418	GWEN WOOD	1021 BLUEJAY DR.	SUISUN CITY CA 94585	1021	BLUEJAY DR	22/09	337.51	25.00	20.00	382.51
3247220	VU CUONG & JULIE	718 BREAKWATER CR	SUISUN CITY CA 94585	718	BREAKWATER CIR	22/10	328.13	25.00	20.00	373.13
3247305	SOSSAMAN JERAMY & SHARON	719 BREAKWATER CR	SUISUN CITY CA 94585	719	BREAKWATER CIR	22/11	484.64	25.00	20.00	529.64
17356102	CRATER THOMAS & LATWAN A JT	223 BRIDGEWATER CR	SUISUN CITY CA 94585	223	BRIDGEWATER CIRC	22/10	328.13	25.00	20.00	373.13
3236216	GONZALEZ DAVID	75 BUENA VISTA AVE	SUISUN CITY CA 94585	75	BUENA VISTA AVENUE	22/10	328.13	25.00	20.00	373.13
3215117	CRATZ ANTHONY L TR	215 CALIFORNIA ST	SUISUN CITY CA 94585	215	CALIFORNIA STREE	22/10	328.13	25.00	20.00	373.13
3731221	BARKER STEVEN KENT	PO BOX 802	HEALDSBURG CA 95448	1150	CAMELLIA LANE	22/10	299.96	25.00	20.00	344.96
17330107	SMITH CHERYL D	910 CANADA GOOSE DR	SUISUN CITY CA 94585	910	CANADA GOOSE DR	22/10	328.13	25.00	20.00	373.13
17317204	MELGOZA SERGIO/MELGOZA ALICIA	1110 CANARY DR	SUISUN CITY CA 94585	1110	CANARY DRIVE	22/12	346.15	25.00	20.00	391.15
17317215	CUNNINGHAM ADAM M	816 CANARY DR	SUISUN CITY CA 94585	816	CANARY DRIVE	22/12	208.24	25.00	20.00	253.24
17303102	DESARMES MARIE L	516 CANVASBACK DR	SUISUN CITY CA 94585	516	CANVASBACK DRIVE	22/10	253.97	25.00	20.00	298.97
17422411	JOSEPH TOMLINSON	710 CAPISTRANO DR	SUISUN CITY CA 94585	710	CAPISTRANO DRIVE	22/12	337.12	25.00	20.00	382.12
17429502	MUELA NICHOLAS A	807 CAPISTRANO DR	SUISUN CITY CA 94585	807	CAPISTRANO DRIVE	22/11	337.14	25.00	20.00	382.14
17449122	KELLEY ELIZABETH	1776 CARSWELL CT	SUISUN CITY CA 94585	1776	CARSWELL COURT	22/09	317.92	25.00	20.00	362.92
17449208	RUSSELL EWAN C	1700 CARSWELL LN	SUISUN CITY CA 94585	1700	CARSWELL LANE	22/11	483.73	25.00	20.00	528.73
3247205	BUIE SAMUEL & ALANA JT	711 CATALINA CR	SUISUN CITY CA 94585	711	CATALINA CIRCLE	22/10	328.13	25.00	20.00	373.13

17357208	FULLEN STEVE/FULLEN CRISTINA	311 CHILDS CT	SUISUN CITY CA 94585	311	CHILDS COURT	22/12	346.15	25.00	20.00	391.15
3234319	KHUU TUAN ANH TR	508 KINGS WAY	SUISUN CITY CA 94585	88	CHIPMAN LANE	22/10	328.13	25.00	20.00	373.13
3723211	LOVELAND ESTHER G	412 CHYRL WY	SUISUN CITY CA 94585	412	CHYRL WAY	22/12	337.12	25.00	20.00	382.12
17355223	BROWN MIKEL R	202 CLEARBROOK CT	SUISUN CITY CA 94585	202	CLEARBROOK COURT	22/11	266.00	25.00	20.00	311.00
17373107	RAMOND & M E WILLIS III	224 CLOVERLEAF CIR	SUISUN CITY CA 94585	224	CLOVERLEAF CIRCL	22/12	346.15	25.00	20.00	391.15
17373313	SAUCEDO MANUEL/SAUCEDO REGINA	251 CLOVERLEAF CR	SUISUN CITY CA 94585	251	CLOVERLEAF CIRCL	22/10	328.13	25.00	20.00	373.13
17373318	MCLEOD SHALANDA N/HAMILTON RICKY L	231 CLOVERLEAF CR	SUISUN CITY CA 94585	231	CLOVERLEAF CIRCL	22/11	190.17	25.00	20.00	235.17
17374307	WATSON DANIELLE	268 CLOVERLEAF CR	SUISUN CITY CA 94585	268	CLOVERLEAF CIRCL	22/12	346.15	25.00	20.00	391.15
17310319	JACK ANNIE M	537 COOT LN	SUISUN CITY CA 94585	537	COOT LANE	22/10	272.57	25.00	20.00	317.57
3216401	NAGRA PARDEEP S & SARJEET JT	501 CORDELIA ST	SUISUN CITY CA 94585	501	CORDELIA STREET	22/10	290.52	25.00	20.00	335.52
17319302	CRINER WILLIAM R & JULIE A JT	707 CRANE DR	SUISUN CITY CA 94585	707	CRANE DRIVE	22/11	446.64	25.00	20.00	491.64
17355105	RIO WAYNE I JR	949 CRAVEN DR	SUISUN CITY CA 94585	949	CRAVEN DR	22/12	346.15	25.00	20.00	391.15
17355206	PERKINS SMITH ELAINE YVONNE	914 CRAVEN DR	SUISUN CITY CA 94585	914	CRAVEN DRIVE	22/09	317.92	25.00	20.00	362.92
17355209	KIRK ARTHUR A & SUSIE V	920 CRAVEN DR	SUISUN CITY CA 94585	920	CRAVEN DRIVE	22/10	431.84	25.00	20.00	476.84
17355309	MORALES JEANINE S	931 CRAVEN DR	SUISUN CITY CA 94585	931	CRAVEN DRIVE	22/11	535.62	25.00	20.00	580.62
174210030	DELGADILLO MARIA GUADALUPE TR	2011 OLIVE AV	ST. HELENA CA 94574	5059	CREED ROAD	22/11	234.31	25.00	20.00	279.31
17336702	MCCLARTY LAWRENCE CHRISTOPHER	803 CRESTED DR.	SUISUN CITY CA 94585	803	CRESTED DRIVE	22/12	412.21	25.00	20.00	457.21
17337531	CARROLL LOLITA A	806 CRESTED DR	SUISUN CITY CA 94585	806	CRESTED DRIVE	22/10	328.13	25.00	20.00	373.13
17353211	MEZA ELIAS	406 DICKEY CT	SUISUN CITY CA 94585	406	DICKEY COURT	22/09	317.92	25.00	20.00	362.92
17347502	ROJAS VERONICA	429 DONALDSON CT	SUISUN CITY CA 94585	429	DONALDSON COURT	22/12	346.15	25.00	20.00	391.15
17439308	WILLIAMS OZNIESHA C	1756 DOVER CR	SUISUN CITY CA 94585	1756	DOVER CIRCLE	22/09	418.33	25.00	20.00	463.33
3229310	JACKSON PARIS C	1018 DRIFTWOOD DR	SUISUN CITY CA 94585	1018	DRIFTWOOD DRIVE	22/11	351.78	25.00	20.00	396.78
3229615	PAVAGEAU CAROLYN	902 DRIFTWOOD DR	SUISUN CITY CA 94585	902	DRIFTWOOD DRIVE	22/09	217.92	25.00	20.00	262.92
17313202	GORBY LINDA L	577 E WIGEON WY	SUISUN CITY CA 94585	577	EAST WIGEON WAY	22/10	328.13	25.00	20.00	373.13
17314312	THPI ACQUISITION HOLDINGS LLC	1292 LINCOLN AVE	SAN RAFAEL CA 94901	544	EAST WIGEON WAY	22/10	328.13	25.00	20.00	373.13
17314402	2012-C PROPERTY HOLDINGS LLC	1292 LINCOLN AVE	SAN RAFAEL CA 94901	551	EAST WIGEON WAY	22/10	665.68	25.00	20.00	710.68
17351206	KRUMMES MICHAEL S	928 EDGEWOOD CR	SUISUN CITY CA 94585	928	EDGEWOOD CIRCLE	22/09	317.92	25.00	20.00	362.92
17351207	ELLINGSON DARLA	926 EDGEWOOD CR	SUISUN CITY CA 94585	926	EDGEWOOD CIRCLE	22/10	328.13	25.00	20.00	373.13
17355313	CASTRO RESTITUTO T & T W TR	1304 REEVES CT	SUISUN CITY CA 94585	507	EDWARDS COURT	22/10	335.08	25.00	20.00	380.08
17418245	PUCCI JOSEPH P & DEBRA JT	518 EL MAR CT	SUISUN CITY CA 94585	518	EL MAR COURT	22/11	196.11	25.00	20.00	241.11
17418254	DAVENPORT ADOLPHUS L SR & P A	501 EL MAR CT	SUISUN CITY CA 94585	501	EL MAR COURT	22/11	621.32	25.00	20.00	666.32
17422422	ROCKY RAQUEDAN	1502 EL PRADO LANE	SUISUN CITY CA 94585	1502	EL PRADO LANE	22/11	340.27	25.00	20.00	385.27
17344208	WOODRUFF CORY M	904 EMPEROR DR	SUISUN CITY CA 94585	904	EMPEROR DRIVE	22/11	205.38	25.00	20.00	250.38
17344329	ARMANDO LOPEZ	911 EMPEROR DR.	SUISUN CITY CA 94585	911	EMPEROR DRIVE	22/12	346.15	25.00	20.00	391.15
17344331	ZHAO BINGYAN	1312 TULANE DR	DAVIS CA 95616	915	EMPEROR DRIVE	22/12	411.49	25.00	20.00	456.49
3231411	ROBERTS JODI LYNN	503 ERIN DR	SUISUN CITY CA 94585	503	ERIN DRIVE	22/10	328.13	25.00	20.00	373.13
17365112	GATRELL MICHAEL R	3232 ECCLESTON AVE	WALNUT CREEK CA 94597	208	FAIRBROOK COURT	22/12	346.15	25.00	20.00	391.15
17358205	ALLEN RAHSAAN	1059 FENNIE CT	SUISUN CITY CA 94585	1059	FENNIE COURT	22/11	402.60	25.00	20.00	447.60
17375109	NICHOLS CHRISTOPHER & JESSICA	2960 QUAIL HOLLOW DR.	FAIRFIELD CA 94534-8301	366	FLAGSTONE CIRCLE	22/11	492.82	25.00	20.00	537.82
17375116	THORNTON CAROL & BERNARD JT	350 FLAGSTONE CR	SUISUN CITY CA 94585	350	FLAGSTONE CIRCLE	22/10	328.13	25.00	20.00	373.13
17375205	MISTICA MATTHEW T	8941 GAYLORD DR #210	HOUSTON TX 77024	381	FLAGSTONE CIRCLE	22/09	317.92	25.00	20.00	362.92
17440205	ROHDE RONALD & RACHELLE JT	1700 FORT ORD CT	SUISUN CITY CA 94585	1700	FORT ORD COURT	22/09	418.33	25.00	20.00	463.33
17418402	FIGUEROA RAMON	517 FORTUNA DR	SUISUN CITY CA 94585	517	FORTUNA DRIVE	22/09	317.92	25.00	20.00	362.92
17418405	TORRES VERONICA L	511 FORTUNA DR	SUISUN CITY CA 94585	511	FORTUNA DRIVE	22/12	346.15	25.00	20.00	391.15
3231104	WHITE CARLTON C & JOYCE M JT	916 FRANCISCO DR	SUISUN CITY CA 94585	916	FRANCISCO DRIVE	22/11	126.66	25.00	20.00	171.66
3719245	GALLARDO JAVIER & LETICIA JT	603 FREIDA DR	SUISUN CITY CA 94585	603	FRIEDA DRIVE	22/10	328.13	25.00	20.00	373.13

17303223	WILLIAMS ANTHONY F & W L JT	504 GADWALL DR	SUISUN CITY CA 94585	504	GADWALL DRIVE	22/10	328.13	25.00	20.00	373.13
17353203	ANGELA STEVENS	409 GOODAIR CT	SUISUN CITY CA 94585	409	GOODAIR COURT	22/10	208.13	25.00	20.00	253.13
17381209	WALKER VALENTINO	1237 GRAY HAWK LANE	SUISUN CITY CA 94585	1237	GRAY HAWK LANE	22/12	346.15	25.00	20.00	391.15
17381213	HARBOR PARK LLC	8850 BELLA TERRA PL	GRANITE BAY CA 95746	1221	GRAY HAWK LANE	22/09	317.92	25.00	20.00	362.92
173811100	POUSTINCHIAN MOHAMAD T	10 INDIAN WAY	ALAMO CA 94507	1268	GRAYHAWK LN	22/09	263.30	25.00	20.00	308.30
17304103	FROST PAULINE A	818 GREENHEAD WY	SUISUN CITY CA 94585	818	GREENHEAD WAY	22/10	431.84	25.00	20.00	476.84
17304401	MONROY ILLUMINADA JT	8675 FALMOUTH AVE #312	PLAYA DEL REY CA 90293	801	GREENHEAD WAY	22/10	328.13	25.00	20.00	373.13
17423103	STROUD KEARIN	512 HACIENDA LN	SUISUN CITY CA 94585	512	HACIENDA LANE	22/12	346.15	25.00	20.00	391.15
3206102	KUMAR HOTELS INC	545 N HUMBOLDT AVE	WILLOWS CA 95988	2	HARBOR CENTER DRIV	22/09	563.20	25.00	20.00	608.20
17329117	FUQUAY LESLIE G & V C JT	927 HARLEQUIN WY	SUISUN CITY CA 94585	927	HARLEQUIN WAY	22/11	337.14	25.00	20.00	382.14
17450208	BARRETT JOHN N JR & D E JT	1628 HARRISBURG LN	SUISUN CITY CA 94585	1628	HARRISBURG LANE	22/12	346.15	25.00	20.00	391.15
17317402	DUTT VINEETA A	826 HERON DR	SUISUN CITY CA 94585	826	HERON DRIVE	22/09	317.92	25.00	20.00	362.92
17318502	BLANCO ALONZO N	808 HERON DR	SUISUN CITY CA 94585	808	HERON DRIVE	22/10	328.13	25.00	20.00	373.13
17318610	NARANJO ANGELICA	1207 HERON DR.	SUISUN CITY CA 94585	1207	HERON DRIVE	22/12	408.67	25.00	20.00	453.67
17436204	HEARD CHARLES & TAMYRA JT	1685 HICKAM CR	SUISUN CITY CA 94585	1685	HICKAM CIRCLE	22/10	328.13	25.00	20.00	373.13
17361222	WORSHAM JEANETTE	789 HILLBORN CT	SUISUN CITY CA 94585	789	HILLBORN COURT	22/10	328.13	25.00	20.00	373.13
17310337	SWAY 2014-1 BORROWER LLC	8665 E HARTFORD DR #200	SCOTTSDALE AZ 85255	414	HONKER LANE	22/09	317.92	25.00	20.00	362.92
17310343	WYDERMYER BILLY R JR	402 HONKER LANE	SUISUN CITY CA 94585	402	HONKER LANE	22/12	412.43	25.00	20.00	457.43
17353507	HURTADO ALEJANDRO	303 HOYT CT	SUISUN CITY CA 94585	303	HOYT COURT	22/11	328.54	25.00	20.00	373.54
3719313	SALAS ROLAND V	1301 HUMPHREY DR	SUISUN CITY CA 94585	1301	HUMPHREY DRIVE	22/11	330.23	25.00	20.00	375.23
3731214	CHILTON VIVIAN D	351 JACARANDA DR	SUISUN CITY CA 94585	351	JACARANDA DRIVE	22/12	280.72	25.00	20.00	325.72
3731309	MALDONADO LOURDES	390 JACARANDA DR	SUISUN CITY CA 94585	390	JACARANDA DRIVE	22/11	337.14	25.00	20.00	382.14
17338212	JACKSON DEBORAH	727 PLYMOUTH AVE	SAN FRANCISCO CA 94112	908	JAVAN WAY	22/09	191.14	25.00	20.00	236.14
3724126	AQUINO, RUBEN	1101 JEANNE CT	SUISUN CITY CA 94585	1101	JEANNE COURT	22/11	328.54	25.00	20.00	373.54
3229123	MANZANERO EDUARDO & ROSA I JT	1926 FLORIDA ST	VALLEJO CA 94590	206	JOSIAH CIRCLE	22/10	363.24	25.00	20.00	408.24
17440223	PALACIOS DANIEL/PALACIOS ADRIANA G	1716 KEESLER CR	SUISUN CITY CA 94585	1716	KEESLER CIRCLE	22/09	229.39	25.00	20.00	274.39
17440314	GALLEGOS LEROY/GALLEGOS PERSEVERAND	1769 WHITEMAN CT	SUISUN CITY CA 94585	1725	KEESLER CIRCLE	22/09	363.11	25.00	20.00	408.11
32172160	COOPER GINA	1124 KELLOGG ST	SUISUN CITY CA 94585	1124	KELLOGG	22/12	346.15	25.00	20.00	391.15
17360306	MORALES CARLOS/MORALES KIMBERLY L	320 KEYES CT	SUISUN CITY CA 94585	320	KEYES COURT	22/11	337.14	25.00	20.00	382.14
17348217	VICTOR SHIRLEY	1315 KIMBERLY CT	SUISUN CITY CA 94585	1315	KIMBERLY COURT	22/09	317.92	25.00	20.00	362.92
3718072	GOMEZ MIGUEL A & SANDRA	408 KINGS WY	SUISUN CITY CA 94585	408	KINGS WAY	22/11	337.14	25.00	20.00	382.14
17322103	FONTAINE HILARY P	602 KLAMATH DR	SUISUN CITY CA 94585	602	KLAMATH DRIVE	22/11	443.75	25.00	20.00	488.75
17326204	MENDEZ JUAN R/G/TAPIA ADALBERTO P	1405 KLAMATH DR	SUISUN CITY CA 94585	1405	KLAMATH DRIVE	22/11	337.14	25.00	20.00	382.14
17331214	TILLMAN ALEXSIS E	633 KLAMATH DR	SUISUN CITY CA 94585	633	KLAMATH DRIVE	22/09	356.52	25.00	20.00	401.52
17329225	SPRENGELMEYER R J & JAN L JT	907 LABRADOR WY	SUISUN CITY CA 94585	907	LABRADOR WAY	22/10	328.13	25.00	20.00	373.13
17329311	PERRILLIAT EARLINE	507 LABRADOR WY	SUISUN CITY CA 94585	507	LABRADOR WAY	22/10	335.42	25.00	20.00	380.42
17329312	CHAVARRIA GREGORIO	509 LABRADOR WY	SUISUN CITY CA 94585	509	LABRADOR WAY	22/11	401.14	25.00	20.00	446.14
17330206	GUINASSO LAURA A	904 LABRADOR WAY	SUISUN CITY CA 94585	904	LABRADOR WAY	22/10	328.13	25.00	20.00	373.13
173612170	TORRES, CARLOS & YOLANDA	1232 LAWLER RANCH PKWY	SUISUN CITY CA 94585	1232	LAWLER RANCH PKWY	22/09	263.74	25.00	20.00	308.74
3243121	ALMY DERRICK D/WESLEY GENNY	222 LEAFWOOD CT	SUISUN CITY CA 94585	222	LEAFWOOD COURT	22/09	311.38	25.00	20.00	356.38
3229323	YOUNG WILLIAM T & ALICE V JT	1014 LIBERTY DR	SUISUN CITY CA 94585	1014	LIBERTY DRIVE	22/10	328.13	25.00	20.00	373.13
17439207	COVINGTON JERMAINE A JT	1655 LITTLE ROCK CR	SUISUN CITY CA 94585	1655	LITTLE ROCK CIR	22/11	623.66	25.00	20.00	668.66
3730215	MUYA EDNA	1341 LOIS LN	SUISUN CITY CA 94585	1341	LOIS LANE	22/12	346.15	25.00	20.00	391.15
3224220	HARDIN SAMUEL C III	208 LONG ST	SUISUN CITY CA 94585	208	LONG STREET	22/10	391.98	25.00	20.00	436.98
3224312	BENDER OSCAR	245 LONG ST	SUISUN CITY CA 94585	245	LONG STREET	22/10	322.40	25.00	20.00	367.40
17338503	PILLAY CHANDRA & MOHINI	1015 LONGSPUR DR	SUISUN CITY CA 94585	1015	LONGSPUR DRIVE	22/10	328.13	25.00	20.00	373.13

3207316	MICHAEL RUIZ	827 LOTZ WAY	SUISUN CITY CA 94585	827	LOTZ WAY	22/09	317.92	25.00	20.00	362.92
3207418	DARBY DERWIN & GLORIA JT	731 LOTZ WY	SUISUN CITY CA 94585	731	LOTZ WAY	22/09	375.26	25.00	20.00	420.26
3217112	SALAZAR JESSE G/BLANDINO YOLANDA I	1008 MAIN ST	SUISUN CITY CA 94585	1008	MAIN STREET	22/09	156.00	25.00	20.00	201.00
17380321	SINGH SUZI	429 MALONEY CT	SUISUN CITY CA 94585	429	MALONEY COURT	22/10	128.13	25.00	20.00	173.13
3224418	MARTINEZ JOSE A	224 MAPLE ST.	SUISUN CITY CA 94585	224	MAPLE STREET	22/12	288.46	25.00	20.00	333.46
3224509	KRIPATIS MICHAEL J	233 MAPLE ST	SUISUN CITY CA 94585	233	MAPLE STREET	22/12	340.24	25.00	20.00	385.24
32301120	ESGEM LLC	PO BOX 806	NOVATO CA 94948	423	MARINA BLVD	22/12	346.15	25.00	20.00	391.15
17440507	SORIANO VALENTIN R & H M JT	1621 MAXWELL LN	SUISUN CITY CA 94585	1621	MAXWELL LANE	22/11	337.14	25.00	20.00	382.14
17440603	JONES ERIC & MASHON JT	1608 MAXWELL LN	SUISUN CITY CA 94585	1608	MAXWELL LANE	22/11	343.64	25.00	20.00	388.64
17360111	TINSLEY ACACIA J & DANIEL D JT	304 MAYFIELD CIR	SUISUN CITY CA 94585	304	MAYFIELD CIRCLE	22/11	337.14	25.00	20.00	382.14
17381106	CHENIER JOSEPH J JR	PO BOX 1853	TRAVIS AFB CA 94535	1239	MCCOY CREEK WAY	22/12	346.15	25.00	20.00	391.15
17440401	DOMINGUEZ REALYN D & KEVIN/DOMINGUE	1600 MCGUIRE CIR	SUISUN CITY CA 94585	1600	MCGUIRE CIRCLE	22/11	356.57	25.00	20.00	401.57
17443209	MAXIE RUSSELL D/MAXIE SINAMIR	1665 MCGUIRE CR	SUISUN CITY CA 94585	1665	MCGUIRE CIRCLE	22/12	346.15	25.00	20.00	391.15
17443216	TOBOLA IRENE & EUGENIO P JT	1617 MCGUIRE CR	SUISUN CITY CA 94585	1617	MCGUIRE CIRCLE	22/09	208.99	25.00	20.00	253.99
17380306	WILLIE TURNER	430 MEEHAN CT	SUISUN CITY CA 94585	430	MEEHAN COURT	22/09	317.92	25.00	20.00	362.92
3719219	ENAUPT WILLIAM W & DOLORES JT	1203 MICHAEL CT	SUISUN CITY CA 94585	1203	MICHAEL COURT	22/11	179.56	25.00	20.00	224.56
17342315	HUBBARD M L & HANNELORE JT	1449 MONITOR AV	SUISUN CITY CA 94585	1449	MONITOR AVENUE	22/11	180.68	25.00	20.00	225.68
17430322	SHANNON RUSSELL	722 MONTE CARLO DR	SUISUN CITY CA 94585	722	MONTE CARLO DRIV	22/09	317.92	25.00	20.00	362.92
3215112	WADDELL ANEKKA	210 MORGAN ST	SUISUN CITY CA 94585	210	MORGAN STREET	22/11	280.81	25.00	20.00	325.81
3215607	WEISS DIANNE	2428 N HUMBOLDT BLVD	MILWAUKEE WI 53212	406	MORGAN STREET	22/09	317.92	25.00	20.00	362.92
3239121	TAH 2017-1 BORROWER LLC	1508 BROOKHOLLOW DR.	SANTA ANA CA 92705	58	MOSSWOOD DRIVE	22/09	317.92	25.00	20.00	362.92
3240102	BRANDON SPHAR	50 MOSSWOOD DR.	SUISUN CITY CA 94585	50	MOSSWOOD DRIVE	22/10	328.13	25.00	20.00	373.13
17317607	CORTES JOSE LUIS GODINEZ JT	570 CLOVER DR	TURLOCK CA 95380	902	MURRE WAY	22/10	328.13	25.00	20.00	373.13
3234106	WELCH NANCY & JIM JT	508 NADEL DR	SUISUN CITY CA 94585	508	NADEL DRIVE	22/10	328.13	25.00	20.00	373.13
3239201	PHIPPS KEVIN M	114 CORRINNE CT	SAN RAMON CA 94583	98	NEWPORT WAY	22/10	391.98	25.00	20.00	436.98
3239202	CHUATAKON RYAN	96 NEWPORT WY	SUISUN CITY CA 94585	96	NEWPORT WAY	22/12	307.72	25.00	20.00	352.72
17345509	RUBIO JOHN T & SUSY JT	823 OSPREY WY	SUISUN CITY CA 94585	823	OSPREY WAY	22/12	346.15	25.00	20.00	391.15
17431401	CADDELL DALE JAMES JR	730 PALERMO DR	SUISUN CITY CA 94585	730	PALERMO DRIVE	22/10	328.13	25.00	20.00	373.13
17431412	GIBSON RONALD L	700 PALERMO DR	SUISUN CITY CA 94585	700	PALERMO DRIVE	22/12	317.04	25.00	20.00	362.04
17380510	DAVID MILLER	425 PEARCE CT	SUISUN CITY CA 94585	425	PEARCE COURT	22/09	317.92	25.00	20.00	362.92
17326229	JOSE PALMA	1412 PELICAN WY	SUISUN CITY CA 94585	1412	PELICAN WAY	22/11	337.14	25.00	20.00	382.14
17362145	WILLIAMS LOUISE TR	607 PEYTONIA CT	SUISUN CITY CA 94585	607	PEYTONIA COURT	22/12	346.15	25.00	20.00	391.15
17323205	VALLEJO REYES D & V K JT	1116 PHEASANT DR	SUISUN CITY CA 94585	1116	PHEASANT DRIVE	22/09	317.92	25.00	20.00	362.92
3733111	JACKSON MELVORA	736 MORISSETTE WAY	VACAVILLE CA 95687	1343	PHILIP WAY	22/11	168.57	25.00	20.00	213.57
37331090	TODD HOGLUND	1339 PHILLIP WAY	SUISUN CITY CA 94585	1339	PHILLIP WAY	22/11	363.80	25.00	20.00	408.80
173062080	JACKSON-MCCLAIR KIRSTEN	343 PINTAIL DR	SUISUN CITY CA 94585	343	PINTAIL DR.	22/09	376.46	25.00	20.00	421.46
17304438	JOVIAN COLBERT	318 PINTAIL DR	SUISUN CITY CA 94585	318	PINTAIL DRIVE	22/12	346.15	25.00	20.00	391.15
17318720	GONZALEZ JOSE/GONZALEZ SANDRA	1117 PINTAIL DR	SUISUN CITY CA 94585	1117	PINTAIL DRIVE	22/11	176.46	25.00	20.00	221.46
17331224	JOSE SANCHEZ	1405 PINTAIL DR	SUISUN CITY CA 94585	1405	PINTAIL DRIVE	22/10	328.13	25.00	20.00	373.13
17341230	GREER VIRGINIA	3275 QUAIL HOLLOW DR.	FAIRFIELD CA 94534	1425	PLUMAS DRIVE	22/12	337.12	25.00	20.00	382.12
17313303	BERDAK, SALVATORE D	813 POCHARD WAY	SUISUN CITY CA 94585	813	POCHARD WAY	22/10	328.13	25.00	20.00	373.13
17371204	WELLS FARGO BK NA 2006-1	260 POTRERO ST	SUISUN CITY CA 94585	260	POTRERO STREET	22/11	158.93	25.00	20.00	203.93
17335432	KAREN MILES	1022 PRAIRIE DR	SUISUN CITY CA 94585	1022	PRAIRIE DR	22/11	212.34	25.00	20.00	257.34
17335435	EVANS KAYLE & ANN JT	1016 PRAIRIE DR	SUISUN CITY CA 94585	1016	PRAIRIE DR	22/09	191.92	25.00	20.00	236.92
17335512	MCELROY PATRICK H & JAN M JT	1013 PRAIRIE DR	SUISUN CITY CA 94585	1013	PRAIRIE DR	22/10	328.13	25.00	20.00	373.13
17341208	JACKSON ERNEST N & BETTY A JT	1418 PROSPECT WY	SUISUN CITY CA 94585	1418	PROSPECT WAY	22/11	337.14	25.00	20.00	382.14

17341209	COTTRILL CECILIA J & J A TR	1416 PROSPECT WY	SUISUN CITY CA 94585	1416	PROSPECT WAY	22/12	373.26	25.00	20.00	418.26
17341215	DARDEN BEVERLY	1404 PROSPECT WY	SUISUN CITY CA 94585	1404	PROSPECT WAY	22/09	317.92	25.00	20.00	362.92
17341216	CARLINO YETSEMANITH C/CARRASCO AGUS	1402 PROSPECT WAY	SUISUN CITY CA 94585	1402	PROSPECT WAY	22/12	339.83	25.00	20.00	384.83
17304303	TAH 20174 BORROWER LLC	1508 BROOKHOLLOW DR.	SANTA ANA CA 92705	815	REDHEAD WAY	22/11	492.82	25.00	20.00	537.82
17374318	RODGERS TRUSTS	228 REDSTONE CIR	SUISUN CITY CA 94585	228	REDSTONE CIR	22/09	211.45	25.00	20.00	256.45
17374217	CRAIG KEVIN C	277 RESTONE CR	SUISUN CITY CA 94585	277	REDSTONE CIR	22/11	315.97	25.00	20.00	360.97
17374219	HOLMES RHONDA	269 REDSTONE CR	SUISUN CITY CA 94585	269	REDSTONE CIR	22/10	328.13	25.00	20.00	373.13
17374320	NAZARENO BRYAN J/NAZARENO M P	236 REDSTONE CR	SUISUN CITY CA 94585	236	REDSTONE CIR	22/12	227.40	25.00	20.00	272.40
17365205	STEWART DEBRA J & GLENN K JT	328 RIDGECREST CIRCLE	SUISUN CITY CA 94585	328	RIDGECREST CIR	22/10	328.13	25.00	20.00	373.13
17364503	VIDRIO MARIO	471 CARNATION DR	FAIRFIELD CA 94533	345	RIDGECREST CIR	22/11	337.14	25.00	20.00	382.14
17308408	TUBBS TEANETA	700 RING NECK LN	SUISUN CITY CA 94585	700	RING NECK LANE	22/10	328.13	25.00	20.00	373.13
17308417	SIMS CLARA ELIZABETH TR	PO BOX 1185	SUISUN CITY CA 94585	600	RING NECK LANE	22/10	328.13	25.00	20.00	373.13
3240508	ABAD RAFAEL G & KIKU O JT	85 RODONDO AV	SUISUN CITY CA 94585	85	RODONDO AVE	22/10	328.13	25.00	20.00	373.13
3211302	BRYAN JAY M & GAIL E TR	PO BX 18304	SOUTH LAKE TAHOE CA 96151	205	SACRAMENTO ST	22/12	1038.44	25.00	20.00	1083.44
3212110	SCHETTLER ERNEST B	PO BOX 20112	PORTLAND OR 97294	303	SACRAMENTO ST	22/09	317.92	25.00	20.00	362.92
3212113	SMITH LORELENE J	305 SACRAMENTO ST #B	SUISUN CITY CA 94585	305	SACRAMENTO ST	22/09	317.92	25.00	20.00	362.92
3718027	RUTTENBERG JOSEPH A & J L JT	409 SARAH WY	SUISUN CITY CA 94585	409	SARAH WAY	22/12	346.15	25.00	20.00	391.15
17303503	TAYLOR ROBERT J & PAULINE M JT	827 SCAUP LN	SUISUN CITY CA 94585	827	SCAUP LANE	22/10	328.13	25.00	20.00	373.13
3212108	TRAHAN VALERIE T	612 SCHOOL ST.	SUISUN CITY CA 94585	612	SCHOOL ST	22/09	317.92	25.00	20.00	362.92
3215406	CRUZ RUTH L	912 SCHOOL ST	SUISUN CITY CA 94585	912	SCHOOL ST	22/10	328.13	25.00	20.00	373.13
17303802	ARZADON LEILA C & JESUS C	825 SCOTER WAY	SUISUN CITY CA 94585	825	SCOTER WAY	22/09	226.37	25.00	20.00	271.37
17364526	PURVIS LA TAMEINIA JANEAN	940 SHADYWOOD CR	SUISUN CITY CA 94585	940	SHADYWOOD CIR	22/11	337.14	25.00	20.00	382.14
17322524	DEBORAH HUNTER	1408 SHASTA ST	SUISUN CITY CA 94585	1408	SHASTA ST	22/12	346.15	25.00	20.00	391.15
17306311	MOORE YONE	403 SHOVELLER DR	SUISUN CITY CA 94585	403	SHOVELLER DR	22/11	337.14	25.00	20.00	382.14
3732207	FORTIN CHRIS D	369 SILK OAK DR	SUISUN CITY CA 94585	369	SILK OAK DRIVE	22/11	337.14	25.00	20.00	382.14
17320411	HOLMES SANDRA F & WILLIAM R JT	608 SKYLARK DR	SUISUN CITY CA 94585	608	SKYLARK DRIVE	22/11	337.14	25.00	20.00	382.14
17320413	RUVALCABA MARCO A JR/RUVALCABA MARC	604 SKYLARK DR.	SUISUN CITY CA 94585	604	SKYLARK DRIVE	22/11	337.14	25.00	20.00	382.14
17320501	RYAN FENNIE	605 SKYLARK DR	SUISUN CITY CA 94585	605	SKYLARK DRIVE	22/10	328.13	25.00	20.00	373.13
17320505	WALLER MICHAEL E II	613 SKYLARK DR	SUISUN CITY CA 94585	613	SKYLARK DRIVE	22/12	346.15	25.00	20.00	391.15
32113120	CAMPOS DANIEL RUEDA	177 MOLINA ST	VALLEJO CA 94591	206	SOLANO ST	22/12	434.09	25.00	20.00	479.09
3211307	HALL STEPHEN E	224 SOLANO ST	SUISUN CITY CA 94585	224	SOLANO STREET	22/11	337.14	25.00	20.00	382.14
17358135	ROSE JAMES N	201 SPINNEY WAY	SUISUN CITY CA 94585	201	SPINNEY WAY	22/11	337.14	25.00	20.00	382.14
17302303	BOBOSHOSKY JOSEPH E/BOBOSHOSKYLINDSI	318 SPOONBILL LN	SUISUN CITY CA 94585	318	SPOONBILL LANE	22/11	328.54	25.00	20.00	373.54
17304430	NYLA HECKNANN	800 SPOONBILL	SUISUN CITY CA 94585	800	SPOONBILL LANE	22/10	328.13	25.00	20.00	373.13
17338123	JOHN A & NANCY K FORD	916 STELLER WY	SUISUN CA 94585	916	STELLER WAY	22/10	328.13	25.00	20.00	373.13
17338126	PRUITT HAILEY S	910 STELLER WY	SUISUN CITY CA 94585	910	STELLER WAY	22/09	311.38	25.00	20.00	356.38
17338127	ALEMU DEREJE	908 STELLER WY	SUISUN CITY CA 94585	908	STELLER WAY	22/12	346.15	25.00	20.00	391.15
17338130	INGRAM JENNIFER/INGRAM MICHAEL	902 STELLER WY	SUISUN CITY CA 94585	902	STELLER WAY	22/12	346.15	25.00	20.00	391.15
174513040	DAVID KNOTT	1702 STONEMAN	SUISUN CITY CA 94585	1702	STONEMAN	22/12	361.97	25.00	20.00	406.97
174514070	NATI ROBERTO R/NATI GIZELLE	1782 STONEMAN DR	SUISUN CITY CA 94585	1782	STONEMAN DR	22/12	195.60	25.00	20.00	240.60
3738025	PERION BRIAN & KAMMY	1161 STRAWBERRY LANE	SUISUN CITY CA 94585	1161	STRAWBERRY LANE	22/12	334.72	25.00	20.00	379.72
17301006	MCCLOSKEY REGINA TR	PO BOX 711	DALLAS TX 75221	801	SUNSET AVENUE	22/10	4725.61	25.00	20.00	4770.61
17320310	BALANDRAN ADRIANA G	408 CHYRL WAY	SUISUN CITY CA 94585	603	SWALLOW COURT	22/09	317.92	25.00	20.00	362.92
17325501	MOZQUEDA LETICIA/VELAZQUEZ ROBERTO	1401 SWIFT CT	SUISUN CITY CA 94585	1401	SWIFT COURT	22/11	206.34	25.00	20.00	251.34
17376208	KEETON TAROYL T & ZENOBIA N JT	275 TAMARISK CR	SUISUN CITY CA 94585	275	TAMARISK CIRCLE	22/10	328.13	25.00	20.00	373.13
3246303	ELLIOTT JAY W	40 TEA ROSE WY	SUISUN CITY CA 94585	40	TEA ROSE WAY	22/09	442.20	25.00	20.00	487.20

3730301	POWERS EUGENE C & LINDA E JT	1436 LANGLEY WY	SUISUN CITY CA 94585	500	THOMAS CIRCLE	22/12	346.15	25.00	20.00	391.15
3730306	OLVERA MIGUEL A	518 THOMAS CR	SUISUN CITY CA 94585	518	THOMAS CIRCLE	22/10	128.13	25.00	20.00	173.13
17370101	MARRERO CHERISE L	1407 TILLMAN ST	SUISUN CITY CA 94585	1407	TILLMAN STREET	22/09	317.92	25.00	20.00	362.92
17329216	COLBERT TAMARA J	908 TRUMPETER CT	SUISUN CITY CA 94585	908	TRUMPETER CT	22/12	307.72	25.00	20.00	352.72
17447305	ANTHONY EDDIE & ATRESE	516 SKYLARK DR.	SUISUN CITY CA 94585	1616	TUCSON CIRCLE	22/12	346.15	25.00	20.00	391.15
17343502	DENISE YAP	831 TULARE CR	SUISUN CITY CA 94585	831	TULARE CIRCLE	22/12	346.15	25.00	20.00	391.15
17437209	JOSEPH LOVELY	1647 VANDENBURG CR	SUISUN CITY CA 94585	1647	VANDENBERG CIR	22/10	253.13	25.00	20.00	298.13
17424522	MATTHEWS KAREN LYNNIE	1734 VENTURA WY	SUISUN CITY CA 94585	1734	VENTURA WAY	22/12	346.15	25.00	20.00	391.15
17425410	SMITH JOE R & EUNICE M	1714 VENTURA WY	SUISUN CITY CA 94585	1714	VENTURA WAY	22/10	328.13	25.00	20.00	373.13
3243110	MONTELONGO KENNETH D & N R JT	935 KING RICHARDS CT	EL DORADO HILLS CA 95672	402	VINEWOOD COURT	22/12	310.71	25.00	20.00	355.71
17320227	GUTIERREZ SARED	1201 WAXWING LN	SUISUN CITY CA 94585	1201	WAXWING LANE	22/11	723.85	25.00	20.00	768.85
17344406	JASON PENA	1010 WESTWIND WY	SUISUN CITY CA 94585	1010	WESTWIND WAY	22/09	317.92	25.00	20.00	362.92
17344412	LOFTON MARTEL/LOFTON MELISSA	1022 WESTWIND WY	SUISUN CITY CA 94585	1022	WESTWIND WAY	22/11	492.82	25.00	20.00	537.82
17320202	ARIENIZ RAYGOZA	1118 WHIPPORWILL WY	SUISUN CITY CA 94585	1118	WHIPPORWILL WAY	22/09	317.92	25.00	20.00	362.92
17320204	HUKILL WILLIAM M	1114 WHIPPORWILL WY	SUISUN CITY CA 94585	1114	WHIPPORWILL WAY	22/12	346.15	25.00	20.00	391.15
3232303	MORGAN VALENTINA	722 WHISPERING BAY LN	SUISUN CITY CA 94585	722	WHISPERING BAY LN	22/12	346.15	25.00	20.00	391.15
3232302	HAWES PETER J TR	39764 SHARON AVE	DAVIS CA 95616	720	WHISPERING BAY LN	22/11	366.30	25.00	20.00	411.30
17335210	SCHMALTZ ROY E & JULIA M JT	1020 WHISTLER DR	SUISUN CA 94585	1020	WHISTLER DRIVE	22/10	195.83	25.00	20.00	240.83
17312304	MENDOZA MILTON & MARIBEL JT	607 WHITE WING CT	SUISUN CITY CA 94585	607	WHITE WING CT	22/10	225.50	25.00	20.00	270.50
17336521	STEWART SHARON/STEWART JOHN T	1030 WHOOPER WY	SUISUN CITY CA 94585	1030	WHOOPER WAY	22/12	377.90	25.00	20.00	422.90
17308201	ROSALES JORGE R C/ARANGO NATHALIE M	626 WIGEON WY	SUISUN CITY CA 94585	626	WIGEON WAY	22/10	319.96	25.00	20.00	364.96
17344301	BROWN GREGORY S & SAWOI JT	1010 WINTERS WY	SUISUN CA 94585	1010	WINTERS WAY	22/10	328.13	25.00	20.00	373.13
17313102	WAKEFIELD REGINA	536 WOOD DUCK DR	SUISUN CITY CA 94585	536	WOOD DUCK DRIVE	22/10	328.13	25.00	20.00	373.13
17318204	GIVENS, GREGORY R	704 WOODLARK DR	SUISUN CITY CA 94585	704	WOODLARK DRIVE	22/10	328.13	25.00	20.00	373.13
17323213	TOWNSEND KENNETH D & SUSAN JT	3525 VALLEY VIEW CT	FAIRFIELD CA 94534	515	WOODLARK DRIVE	22/12	346.15	25.00	20.00	391.15
3719110	CHURCHWELL NICKOLAUS A	1301 WORLEY RD	SUISUN CITY CA 94585	1301	WORLEY ROAD	22/12	346.15	25.00	20.00	391.15
3719241	ORENIA LIBERTY	1213 WORLEY RD	SUISUN CITY CA 94585	1213	WORLEY ROAD	22/10	110.45	25.00	20.00	155.45
3719242	SCHULT GLORIA L	1215 WORLEY WY	SUISUN CA 94585	1215	WORLEY ROAD	22/12	346.15	25.00	20.00	391.15
17376213	DILES CALVIN & ROBYN JT	201 YARROW CT	SUISUN CITY CA 94585	201	YARROW COURT	22/12	195.60	25.00	20.00	240.60
17345502	VARGAS-DURAN ELIAS	830 YOSEMITE WY	SUISUN CITY CA 94585	830	YOSEMITE WAY	22/09	317.92	25.00	20.00	362.92
17326224	SMITH BENJAMIN/SMITH CAMILLA	6300 FACTOR AVE	SUISUN CITY CA 94585	505	YUBA COURT	22/12	346.15	25.00	20.00	391.15

CONTROL TOTALS ...

256 Records

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AGENDA TRANSMITTAL

MEETING DATE: February 21, 2023

CITY AGENDA ITEM: Council Adoption of Resolution No. 2023-___: Adopting the 3rd Amendment to the Annual Appropriation Resolution No. 2022-90 to Appropriate Mid-Year Budget Adjustments for Additional Costs in Various Accounts Organization Wide.

FISCAL IMPACT: This is an informational report regarding the financial condition of the City's General Fund and Other Funds, as such, has no actual fiscal impact. The proposed mid-year adjustments have increased the projected revenues by \$1,854,533 and increased projected expenditures by \$160,858 for General Fund. The corresponding Amendment to the Annual Appropriations Resolution (AAR) will appropriate and reallocate available FY 2022-23 fund balances and various other revenues and expenditure accounts based on current projections of the City's financial status.

STRATEGIC PLAN: Provide Good Governance, Section 4.1 – Review and update required planning and financial documents as needed. Ensure Fiscal Solvency, Section 5.9 – Commit to a balanced budget and prepare for recession.

BACKGROUND: The City's Financial Policies require a Mid-Year Budget Review each February to provide a trend analysis for General Fund revenues and expenses that compares projections made when the budget was adopted with actual figures from the first six months of the fiscal year. The update also includes recommended appropriations changes to address unforeseen budget developments, such as a new staffing needs, a project timeline that has shifted, or an urgent capital improvement need that was identified. The Mid-Year update also provides a snapshot of current fiscal year trends to serve as a foundation to prepare the subsequent fiscal year budget, in this case FY 2023-24.

The City entered Fiscal Year 2022-23 with significant challenges related to the COVID-19 pandemic, appropriate public safety staffing, limited ongoing revenue expansion, and a backlog of infrastructure needs. By using limited duration Measure S funds and utilizing some reimbursement funds from the Recognized Obligations Payment Schedule (ROPS), the City Council adopted a balanced FY 2022-23 budget.

The Measure S Committee met on February 10, 2023, to discuss the mid-year budget and potentially make recommendations. After a comprehensive discussion, the Committee recommended that Council approve the proposed mid-year adjustments to accommodate the correction of Fire Engineers (3 positions) funding source, roll-forward the uplifting cost of Type 5 Fire Engine, appropriate funds for Street Repairs project and Questica subscription cost, and the transfer of \$215,000 to the Transportation CIP Fund for the SR12 Hwy Beautification project.

STAFF REPORT: At Mid-Year, detailed revenue and expenditures are being refined but broad trends based upon actual expenditures over the first six months of the fiscal year can be identified.

Staff primarily analyzed three elements in assessing the General Fund's performance:

1. The amount carried over from the prior fiscal year, also called the Beginning Balance

2. Projected revenues
3. Projected expenditures.

The program changes recommended in this report and implemented with the Amendment to the Annual Appropriations Resolution, including re-appropriation of previously committed funds, are not expected to significantly alter the Ending Balance forecast. After the proposed mid-year budget review adjustments, the City will have the ending balance of \$1,693,667.

The overall revenue projections for the General Fund have improved. Revised revenues for the General Fund have increased by \$1,854,533 including transfer ins. Significant areas of increase are:

- Beginning Balance \$2,266,708
- Sales Tax \$105,663
- Transfer In from CFD#2 \$87,900

The expenditure projections for the General Fund have increased by \$160,868. Significant areas of increase are:

- Zen City and Strategic Plan update \$65,000
- Temp agency costs (HR & PW) \$88,000
- Professional Services (HR) \$80,000
- Utilities \$33,000
- Gas/Diesel/Oil \$30,000

Staff has recognized a need to upgrade the Fire Station Bathroom. The adopted budget has \$165,000 allocated to this project, but the preliminary engineer's estimates came out significantly higher to complete this project. Staff will bring this project to the City Council for discussion in the near future.

Overall, the General Fund (F10) mid-year budget review has a revenue increase of 7% and an expenditure increase of 1% in comparison with the adopted budget. As a result, staff expects to deliver a balanced General Fund budget to end FY 2022-23 with a surplus of \$1,693,665. The City will need to continue to develop additional revenues in order to continue the level of services currently provided to city residents.

STAFF RECOMMENDATION: It is recommended that the Council:

1. Council Adoption of Resolution No. 2023-___: Adopting the 3rd Amendment to the Annual Appropriation Resolution No. 2022-90 to Appropriate Mid-Year Budget Adjustments for Additional Costs in Various Accounts Organization Wide.

DOCUMENTS ATTACHED:

1. Council Resolution No. 2023-___: Adopting the 3rd Amendment to the Annual Appropriation Resolution No. 2022-90 to Appropriate Mid-Year Budget Adjustments for Additional Costs in Various Accounts Organization Wide.
2. Exhibit A: Proposed Budget Review Adjustments.
3. Mid-Year Budget Informational Slides.

PREPARED BY:
REVIEWED BY:

Lakhwinder Deol, Finance Director
Greg Folsom, City Manager

APPROVED BY:

Greg Folsom, City Manager

ATTACHMENTS:

1 Adopting the 3rd Amendment to the Annual Appropriation Resolution No. 2022-90 to Appropriate Mid-Year Budget Adjustments for Additional Costs in Various Accounts Organization Wide.pdf

2 Exhibit A - Proposed Budget Review Adjustments.pdf

3 Mid-Year Budget Informational Slides.pdf

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RESOLUTION NO. 2023-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
ADOPTING THE 3rd AMENDMENT TO THE ANNUAL APPROPRIATION
RESOLUTION NO. 2022-90 TO APPROPRIATE MID-YEAR BUDGET
ADJUSTMENTS FOR ADDITIONAL COSTS IN VARIOUS ACCOUNTS
ORGANIZATION WIDE**

WHEREAS, the City of Suisun City Annual Budget for Fiscal Year 2022-23 was adopted by the City Council and the Successor Agency to the Former Suisun City Redevelopment Agency on June 28, 2022; and

WHEREAS, further review of projected revenue, expenditures and transfers for each City fund indicates the need to amend the approved budget; and

WHEREAS, the City Manager has submitted to the City Council of the Suisun City, and the Successor Agency of the former Suisun City Redevelopment Agency proposed amendments to the Fiscal Year 2022-23 Budget; and

WHEREAS, it is the intention of the City Council of the Suisun City and Successor Agency to the Former Suisun City Redevelopment Agency, to adopt the proposed budget amendments as submitted by the City Manager.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Suisun City and Successor Agency to the Former Suisun City Redevelopment Agency do hereby amend the Fiscal Year 2022-23 Budget as outlined in the attached Exhibit A.

PASSED AND ADOPTED at a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 21st day of February 2023, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 21st day of February 2023.

Anita Skinner
Deputy

Fund Display Name		Program Number	GL Account Type	GL Account Number	FY 2022-23 Actual	FY 2022-23 Budget	FY 2022-23 Mid-Year Review	Difference	Comments
010 - GENERAL FUND		1910 - Non-Departmental	Revenues / Funding Source	71250-Other Taxes (Franchise fee, TOT)	588,262.54	2,020,877.00	1,520,877	(500,000)	Updated revenue projections
010 - GENERAL FUND		1910 - Non-Departmental	Revenues / Funding Source	71210-Sls Tx-Gen Use	808,193.05	2,359,950.00	2,465,613	105,663	Updated revenue projections
010 - GENERAL FUND		1910 - Non-Departmental	Revenues / Funding Source	70101-Beginning Balance	-	2,546,395.00	4,813,103	2,266,708	
010 - GENERAL FUND		2350 - Police Operations	Revenues / Funding Source	81469-From CFD No.3	31,003.00	53,148.00	49,976	(3,172)	Updated amount to reflect revenue
010 - GENERAL FUND		2350 - Police Operations	Revenues / Funding Source	81461-Suisun CFD #2	270,248.87	459,468.00	527,151	67,683	Updated amount to reflect revenue
010 - GENERAL FUND		2610 - Fire Operations	Revenues / Funding Source	81469-From CFD No.3	5,636.75	9,663.00	9,086	(577)	Updated amount to reflect revenue
010 - GENERAL FUND		2610 - Fire Operations	Revenues / Funding Source	81461-Suisun CFD #2	42,618.10	83,539.59	95,846	12,306	Updated amount to reflect revenue
010 - GENERAL FUND		2610 - Fire Operations	Revenues / Funding Source	81167-From American Rescue Plan	41,425.50	655,544.00	222,144	(433,400)	Corrected funding source for Fire Engineer positions (3)
010 - GENERAL FUND		2610 - Fire Operations	Revenues / Funding Source	81012-FROM MEASURE S	-	741,340.00	1,174,740	433,400	Corrected funding source for Fire Engineer positions (3)
010 - GENERAL FUND		6330 - Landscape Maintenance	Revenues / Funding Source	81469-From CFD No.3	3,623.69	6,212.00	5,841	(371)	Updated amount to reflect revenue
010 - GENERAL FUND		6330 - Landscape Maintenance	Revenues / Funding Source	81461-Suisun CFD #2	29,689.41	53,704.00	61,615	7,911	Updated amount to reflect revenue
010 - GENERAL FUND		8610 - Recreation	Revenues / Funding Source	75225-Prk Concessions	3,433.50	40,000.00	5,000	(35,000)	Fields not leasable
010 - GENERAL FUND		8610 - Recreation	Revenues / Funding Source	77510-Rec Progrm Fees	19,586.12	85,000.00	45,000	(40,000)	Updated revenue projections
010 - GENERAL FUND		8615 - Dan O Root II After School	Revenues / Funding Source	77510-Rec Progrm Fees	21,902.00	72,618.00	60,000	(12,618)	PT staff challenges
010 - GENERAL FUND		8670 - Youth Camps	Revenues / Funding Source	77510-Rec Progrm Fees	108,577.14	250,000.00	150,000	(100,000)	FSUSD changed contract after budget submission
010 - GENERAL FUND		8680 - Lambrecht Sports Complex A	Revenues / Funding Source	75225-Prk Concessions	15,411.09	15,000.00	25,000	10,000	added tournaments
010 - GENERAL FUND		8680 - Lambrecht Sports Complex A	Revenues / Funding Source	77520-Tournament Fees	22,641.00	25,000.00	37,000	12,000	added tournaments
010 - GENERAL FUND		8750 - Community Center Operations	Revenues / Funding Source	75220-Room Rents/Rec	162,179.00	190,000.00	260,000	70,000	Updated revenue projections
010 - GENERAL FUND		8760 - Senior Center Operations	Revenues / Funding Source	77510-Rec Progrm Fees	40.00	7,000.00	1,000	(6,000)	new programs at no cost to seniors
Total Revenues					2,174,471	9,674,459	11,528,992	1,854,533	
010 - GENERAL FUND		1710 - City Manager's Office	Expenses / Expenditure	91140-Othr Prof. Svc	1,750.00	10,000.00	75,000	65,000	Zen City and Strategic Plan update
010 - GENERAL FUND		1750 - Human Resources	Expenses / Expenditure	91435-Field Supplies	266.95	-	600	600	Shred box
010 - GENERAL FUND		1750 - Human Resources	Expenses / Expenditure	91300-Office Supplies	1,171.45	300.00	2,500	2,200	Badge Entry cards, etc.
010 - GENERAL FUND		1750 - Human Resources	Expenses / Expenditure	93220-Membership/Dues	-	4,000.00	5,000	1,000	CalOps software subscription
010 - GENERAL FUND		1750 - Human Resources	Expenses / Expenditure	90125-Temp Agency	24,515.08	-	63,000	63,000	HR temp. help
010 - GENERAL FUND		1750 - Human Resources	Expenses / Expenditure	91140-Othr Prof. Svc	7,179.00	-	80,000	80,000	HR Investigations
010 - GENERAL FUND		2310 - Police Chief Office	Expenses / Expenditure	90220-Standby Pay	-	4,000.00	-	(4,000)	
010 - GENERAL FUND		2310 - Police Chief Office	Expenses / Expenditure	93220-Membership/Dues	1,624.95	1,000.00	2,000	1,000	Updated projections
010 - GENERAL FUND		2310 - Police Chief Office	Expenses / Expenditure	90430-Worker's Comp	12,051.54	-	25,000	25,000	
010 - GENERAL FUND		2310 - Police Chief Office	Expenses / Expenditure	91445-Gas/Diesel/Oil	64,343.34	80,000.00	110,000	30,000	Updated projections
010 - GENERAL FUND		2326 - Code Enforcement Program	Expenses / Expenditure	91455-Unif/Cloth/Sfty	-	1,000.00	-	(1,000)	updated amount
010 - GENERAL FUND		2326 - Code Enforcement Program	Expenses / Expenditure	91310-Phone Svc/Intrn	40.42	-	250	250	Updated amount
010 - GENERAL FUND		2326 - Code Enforcement Program	Expenses / Expenditure	91445-Gas/Diesel/Oil	166.57	-	500	500	updated amount
010 - GENERAL FUND		2326 - Code Enforcement Program	Expenses / Expenditure	93105-E-GADGETS OTHER	694.26	-	700	700	updated amount
010 - GENERAL FUND		2350 - Police Operations	Expenses / Expenditure	92315-Veh/Eqp Rental	95,328.00	235,000.00	278,900	43,900	Updated projections
010 - GENERAL FUND		2350 - Police Operations	Expenses / Expenditure	90200-Overtime	284,296.38	451,191.51	470,000	18,808	Updated projections
010 - GENERAL FUND		2350 - Police Operations	Expenses / Expenditure	90314-UAL-PERS	859,153.71	956,492.00	888,716	(67,776)	Unfunded Liability allocation correction
010 - GENERAL FUND		2600 - Fire Administration	Expenses / Expenditure	93310-Prof.Studies	-	3,500.00	-	(3,500)	Updated projections
010 - GENERAL FUND		2600 - Fire Administration	Expenses / Expenditure	93110-Ofc Furnishings	478.57	-	1,500	1,500	Updated projections
010 - GENERAL FUND		2600 - Fire Administration	Expenses / Expenditure	93330-Mktg & Promos	200.68	6,000.00	2,000	(4,000)	Updated projections
010 - GENERAL FUND		2600 - Fire Administration	Expenses / Expenditure	91310-Phone Svc/Intrn	9,469.25	9,000.00	22,000	13,000	Updated projections
010 - GENERAL FUND		2600 - Fire Administration	Expenses / Expenditure	92315-Veh/Eqp Rental	26,352.00	52,705.00	71,705	19,000	Updated projections
010 - GENERAL FUND		2610 - Fire Operations	Expenses / Expenditure	91310-Phone Svc/Intrn	-	1,000.00	-	(1,000)	Updated projections
010 - GENERAL FUND		2610 - Fire Operations	Expenses / Expenditure	93420-Special Cont.	-	30,000.00	-	(30,000)	Updated projections
010 - GENERAL FUND		2610 - Fire Operations	Expenses / Expenditure	93105-E-GADGETS OTHER	1,267.48	1,000.00	5,000	4,000	Updated projections
010 - GENERAL FUND		2610 - Fire Operations	Expenses / Expenditure	91435-Field Supplies	30,147.52	52,000.00	50,000	(2,000)	Updated projections
010 - GENERAL FUND		2610 - Fire Operations	Expenses / Expenditure	91430-Cntrct Svc/Eqpt	70,683.98	87,000.00	117,000	30,000	Updated projections

010 - GENERAL FUND	2610 - Fire Operations	Expenses / Expenditure	91455-Unif/Cloth/Sfty	96,178.45	160,000.00	151,500	(8,500)	Updated projections
010 - GENERAL FUND	2610 - Fire Operations	Expenses / Expenditure	92315-Veh/Eqp Rental	115,084.29	261,317.00	211,317	(50,000)	Updated projections
010 - GENERAL FUND	2610 - Fire Operations	Expenses / Expenditure	90200-Overtime	128,440.47	160,000.00	260,000	100,000	Updated projections
010 - GENERAL FUND	2610 - Fire Operations	Expenses / Expenditure	90110-Regular Salary	398,774.02	1,128,322.86	1,028,323	(100,000)	Transfer to OT account
010 - GENERAL FUND	3350 - Building Maintenance	Expenses / Expenditure	91431-Othr Cntrct Svc	16,773.76	28,000.00	39,000	11,000	Facility Ventilation and COVID Filter
010 - GENERAL FUND	6010 - Engineering Services	Expenses / Expenditure	91140-Othr Prof. Svc	24,715.22	45,000.00	5,000	(40,000)	
010 - GENERAL FUND	6010 - Engineering Services	Expenses / Expenditure	90125-Temp Agency	-	-	25,000	25,000	
010 - GENERAL FUND	6330 - Landscape Maintenance	Expenses / Expenditure	91420-Cntrct Svc/Grnd	9,528.00	28,000.00	32,000	4,000	updated amount
010 - GENERAL FUND	6330 - Landscape Maintenance	Expenses / Expenditure	91435-Field Supplies	23,948.54	30,300.00	35,300	5,000	updated amount
010 - GENERAL FUND	6330 - Landscape Maintenance	Expenses / Expenditure	91525-Water/Sewer Chg	32,344.94	47,900.00	64,690	16,790	Updated amount
010 - GENERAL FUND	6330 - Landscape Maintenance	Expenses / Expenditure	92420-PW Crew Supp/Fx	59,050.36	197,124.09	118,101	(79,023)	Updated amount
010 - GENERAL FUND	8610 - Recreation	Expenses / Expenditure	91140-Othr Prof. Svc	13,031.00	60,000.00	30,000	(30,000)	Updated projections
010 - GENERAL FUND	8610 - Recreation	Expenses / Expenditure	90120-Temporary Wages	29,356.50	45,641.00	60,000	14,359	Updated projections
010 - GENERAL FUND	8615 - Dan O Root II After School	Expenses / Expenditure	90120-Temporary Wages	18,339.96	63,632.00	48,000	(15,632)	PT staff challenges
010 - GENERAL FUND	8617 - Crescent Elementary PM	Expenses / Expenditure	90120-Temporary Wages	17,598.51	64,292.00	54,000	(10,292)	PT staff challenges
010 - GENERAL FUND	8670 - Youth Camps	Expenses / Expenditure	91140-Othr Prof. Svc	9,091.57	6,000.00	12,000	6,000	Field trips for camps
010 - GENERAL FUND	8670 - Youth Camps	Expenses / Expenditure	90120-Temporary Wages	28,846.44	86,116.00	50,000	(36,116)	
010 - GENERAL FUND	8680 - Lambrecht Sports Complex Ai	Expenses / Expenditure	91435-Field Supplies	10,604.41	15,000.00	20,000	5,000	added tournaments
010 - GENERAL FUND	8680 - Lambrecht Sports Complex Ai	Expenses / Expenditure	91510-PG&E/Gas & Elec	19,008.14	7,000.00	40,000	33,000	Higher PG&E bill
010 - GENERAL FUND	8732 - Library Maintenance	Expenses / Expenditure	91525-Water/Sewer Chg	1,855.51	2,400.00	7,000	4,600	Updated amount
010 - GENERAL FUND	8750 - Community Center Operation	Expenses / Expenditure	91425-Cntrct Svc/Jant	-	10,000.00	14,000	4,000	bid higher than estimated
010 - GENERAL FUND	8750 - Community Center Operation	Expenses / Expenditure	91435-Field Supplies	8,374.19	12,500.00	16,000	3,500	Added Rentals
010 - GENERAL FUND	8750 - Community Center Operation	Expenses / Expenditure	91140-Othr Prof. Svc	16,150.71	18,000.00	30,000	12,000	Added Rentals and new higher cost security contract
Total Expenditures				2,568,276	4,461,733	4,622,602	160,868	
012 - MEASURE S	1912 - Measure S	Revenues / Funding Source	70101-Beginning Balance	-	165,000.00	682,844	517,844	
012 - MEASURE S	1912 - Measure S	Revenues / Funding Source	71240-T&U-MEASURE S	1,208,182.41	3,573,350.00	3,773,433	200,083	Updated revenue projections
Total Revenues				1,208,182	3,738,350	4,456,277	717,927	
012 - MEASURE S	1912 - Measure S	Expenses / Expenditure	85314-TO MUNI/VEHICLE	-	50,000	70,000	20,000	Questica payment
012 - MEASURE S	1912 - Measure S	Expenses / Expenditure	96415-Veh/Eq. Acq.	-	-	123,000	123,000	Type 5 Fire Wildland Truck uplifting equipment
012 - MEASURE S	1912 - Measure S	Expenses / Expenditure	85115-To Trans CIP	-	-	215,000	215,000	SR12 Hwy Beautification CA Grant Project
012 - MEASURE S	1912 - Measure S	Expenses / Expenditure	85010-To General Fund	-	-	433,400	433,400	Corrected funding source for Fire Engineer positions (3)
012 - MEASURE S	1912 - Measure S	Expenses / Expenditure	85115-To Trans CIP	-	578,547.00	616,000	37,453	Add for the Street Repair project
012 - MEASURE S	1912 - Measure S	Expenses / Expenditure	85010-To General Fund	-	2,271,787.00	2,160,860	(110,927)	adjusted allocations to GF
Total Expenditures				-	2,900,334	3,618,260	717,926	
050 - Special Events Fund-Ju 8815 - 4th of July Event		Revenues / Funding Source	75245-EVENT SPONSOR	3,500.00	-	3,500	3,500	
050 - Special Events Fund-Ju 8815 - 4th of July Event		Revenues / Funding Source	75235-CONCESSION	74,172.08	87,000.00	75,000	(12,000)	Fireworks sales were lower
050 - Special Events Fund-Ju 8815 - 4th of July Event		Revenues / Funding Source	70101-Beginning Balance	-	136,605.00	157,804	21,199	
Total Revenues				77,672	223,605	236,304	12,699	
050 - Special Events Fund-Ju 8815 - 4th of July Event		Expenses / Expenditure	90200-Overtime	382	7,000	500	(6,500)	
050 - Special Events Fund-Ju 8815 - 4th of July Event		Expenses / Expenditure	91435-Field Supplies	783	2,500	1,500	(1,000)	
050 - Special Events Fund-Ju 8815 - 4th of July Event		Expenses / Expenditure	91465-Leases/Rentals	3,401	4,400	3,500	(900)	
050 - Special Events Fund-Ju 8815 - 4th of July Event		Expenses / Expenditure	90160-Salary Transfrs	8,520	-	8,520	8,520	
050 - Special Events Fund-Ju 8815 - 4th of July Event		Expenses / Expenditure	92130-Risk Mgt ID Chg	13,589	23,295	14,000	(9,295)	
050 - Special Events Fund-Ju 8815 - 4th of July Event		Expenses / Expenditure	91140-Othr Prof. Svc	25,455	22,500	25,500	3,000	
Total Expenditures				52,130	59,695	53,520	(6,175)	
051 - CHRISTMAS EVENT	8816 - Christmas Event	Revenues / Funding Source	70101-Beginning Balance	-	-	2,533	2,533	

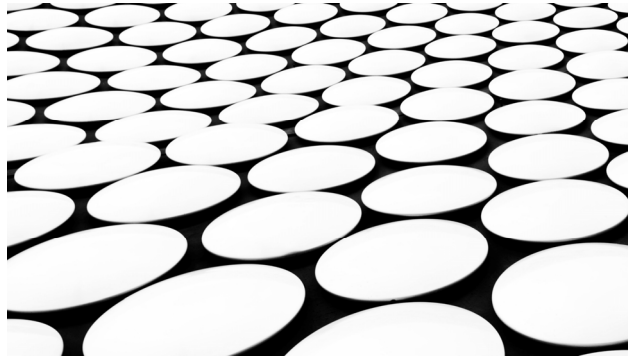
051 - CHRISTMAS EVENT	8816 - Christmas Event	Expenses / Expenditure	91140-Othr Prof. Svc	6,613.64	9,500.00	6,700	(2,800)
051 - CHRISTMAS EVENT	8816 - Christmas Event	Expenses / Expenditure	91435-Field Supplies	17,270.77	25,000.00	18,000	(7,000)
		Total Expenditures		23,884	34,500	24,700	(9,800)
052 - EVENTS-OTHERS	8817 - Other Special Events & Progr	Revenues / Funding Source	77526-EVENT MERCHANDI	1,150.00	-	1,150.00	1,150
052 - EVENTS-OTHERS	8817 - Other Special Events & Progr	Revenues / Funding Source	70101-Beginning Balance	-	21,450.00	17,401	(4,049)
052 - EVENTS-OTHERS	8817 - Other Special Events & Progr	Revenues / Funding Source	75210-Rents/Royalties	18,030.00	5,500.00	18,100.00	12,600
		Total Revenues		19,180	26,950	36,651	9,701
052 - EVENTS-OTHERS	8817 - Other Special Events & Progr	Expenses / Expenditure	91360-Govt Permit/Tax	636.16	3,100.00	1,500.00	(1,600)
052 - EVENTS-OTHERS	8817 - Other Special Events & Progr	Expenses / Expenditure	90120-Temporary Wages	652.31	6,000.00	2,000.00	(4,000)
052 - EVENTS-OTHERS	8817 - Other Special Events & Progr	Expenses / Expenditure	91435-Field Supplies	874.84	3,000.00	2,000.00	(1,000)
052 - EVENTS-OTHERS	8817 - Other Special Events & Progr	Expenses / Expenditure	91330-Advertising	613.10	5,000.00	2,500.00	(2,500)
052 - EVENTS-OTHERS	8817 - Other Special Events & Progr	Expenses / Expenditure	91431-Othr Cntrct Svc	4,629.74	8,000.00	6,000.00	(2,000)
052 - EVENTS-OTHERS	8817 - Other Special Events & Progr	Expenses / Expenditure	91140-Othr Prof. Svc	14,639.00	19,600.00	17,500.00	(2,100)
		Total Expenditures		22,045	44,700	31,500	(13,200)
105 - ALL GAS TAX FUNDS	6320 - Street Maintenance	Revenues / Funding Source	70101-Beginning Balance	-	100,000.00	(74,426)	(174,426)
105 - ALL GAS TAX FUNDS	6320 - Street Maintenance	Expenses / Expenditure	93220-Membership/Dues	21,503.27	20,800.00	21,500	700 Updated amount
115 - TRANSPORTATION PW 9889 - Electric Vehicle Charging Stat		Revenues / Funding Source	70101-Beginning Balance	-	2,500.00	2,500	0
115 - TRANSPORTATION PW 9900 - SR12 Clean CA		Revenues / Funding Source	81012-FROM MEASURE S	-	-	215,000	SR12 Hwy Beautification CA Grant Project
115 - TRANSPORTATION PW 9906 - Annual Street Repair Program		Revenues / Funding Source	70101-Beginning Balance	-	33,104.00	33,104	0
115 - TRANSPORTATION PW 9906 - Annual Street Repair Program		Revenues / Funding Source	81012-FROM MEASURE S	-	578,547.00	616,000	37,453 Add for the Street Repair project
115 - TRANSPORTATION PW 9907 - Driftwood SR25		Revenues / Funding Source	70101-Beginning Balance	-	16.00	16	0
		Total Revenues		-	614,167	866,620	252,453
115 - TRANSPORTATION PW 9906 - Annual Street Repair Program		Expenses / Expenditure	96310-CIP	426,379.86	1,076,400.00	2,076,400	1,000,000 Budget corretion for CIP
129 - SB 1383 ORGANIC WA\6029 - SB 1383 Organic Waste		Expenses / Expenditure	91325-Prntng/Copy Exp	-	5,000.00	900	(4,100) Updated amount
129 - SB 1383 ORGANIC WA\6029 - SB 1383 Organic Waste		Expenses / Expenditure	85130 - To REFUSE COLLECTION/AB939	-	-	4,200	4,200 New Revenue T/I from Fund 130
129 - SB 1383 ORGANIC WA\6029 - SB 1383 Organic Waste		Expenses / Expenditure	91435-Field Supplies	-	8,111.00	8,000	(111) Updated amount
129 - SB 1383 ORGANIC WA\6029 - SB 1383 Organic Waste		Expenses / Expenditure	91330-Advertising	4,140.00	15,000.00	10,900	(4,100) Updated amount
129 - SB 1383 ORGANIC WA\6029 - SB 1383 Organic Waste		Expenses / Expenditure	90160-Salary Transfrs	-	10,600.00	12,800	2,200 Updated amount
		Total Expenditures		4,140	38,711	36,800	(1,911)
130 - REFUSE COLLECTION/\#6030 - Solid Waste Division		Revenues / Funding Source	70101-Beginning Balance	-	(14,967.00)	(49,190)	(34,223)
130 - REFUSE COLLECTION/\#6030 - Solid Waste Division		Revenues / Funding Source	81129-SB 1383 ORGANIC WASTE	-	-	4,200	4,200 New Revenue T/I from Fund 129
		Total Revenues		-	(14,967)	(44,990)	(30,023)
130 - REFUSE COLLECTION/\#6030 - Solid Waste Division		Expenses / Expenditure	90430-Worker's Comp	102	-	102	102 Add budget
130 - REFUSE COLLECTION/\#6030 - Solid Waste Division		Expenses / Expenditure	91110-Legal Services	10,062	-	10,062	10,062 Add budget
		Total Expenditures		10,164	-	10,164	10,164
132 - RECYCLING CONTAINER\6032 - Recycling		Revenues / Funding Source	75410-Program Income	-	8,000.00	7,500	(500)
132 - RECYCLING CONTAINER\6032 - Recycling		Revenues / Funding Source	70101-Beginning Balance	-	9,431.00	17,959	8,528
		Total Revenues		-	17,431	25,459	8,028
132 - RECYCLING CONTAINER\6032 - Recycling		Expenses / Expenditure	93410-Oper. Contingcy	-	6,485.00	4,000	(2,485) Updated amount

132 - RECYCLING CONTAINER	6032 - Recycling	90501-TRAVEL TRAINING	2,359.41	2,500.00	5,000	2,500	Additional \$2,500 for CRRRA Conference
		Expenses / Expenditure	2,359	8,985	9,000	15	
		Total Expenditures					
134 - USED OIL RECYCLING	6034 - Used Oil Recycling	70101-Beginning Balance	-	2,745.00	2,988	243	
134 - USED OIL RECYCLING	6034 - Used Oil Recycling	75410-Program Income	-	4,000.00	4,872	872	Updated amount
		Expenses / Expenditure	-	6,745	7,860	1,115	
		Total Revenues					
134 - USED OIL RECYCLING	6034 - Used Oil Recycling	90501-TRAVEL TRAINING	-	-	1,200	1,200	Updated amount
134 - USED OIL RECYCLING	6034 - Used Oil Recycling	93410-Oper. Contingcy	-	2,500.00	1,300	(1,200)	Updated amount
134 - USED OIL RECYCLING	6034 - Used Oil Recycling	91431-Othr Cntrct Svc	-	4,000.00	4,900	900	Updated amount
		Expenses / Expenditure	-	6,500	7,400	900	
		Total Expenditures					
159 - OTS-AL0462-OFFICE OI	2410 - OTS Grant Traffic	76210-Traffic Grant	7,225.00	-	10,000	10,000	Added budget
		Revenues / Funding Source					
159 - OTS-AL0462-OFFICE OI	2410 - OTS Grant Traffic	91305-Sftwre/Srv Agre	7,225.00	-	10,000	10,000	Added budget
		Expenses / Expenditure					
167 - American Rescue Plan	1917 - Citywide ARPA	70101-Beginning Balance	-	203,600.00	1,090,402	886,802	
		Revenues / Funding Source					
167 - American Rescue Plan	1817 - Finance Department ARPA	91305-Sftwre/Srv Agre	5,299.36	-	7,000	7,000	Business Licences Software
167 - American Rescue Plan	1917 - Citywide ARPA	91305-Sftwre/Srv Agre	21,829.39	25,000.00	50,000	25,000	Granicus Agenda package project
167 - American Rescue Plan	2627 - Fire Department ARPA	85010-To General Fund	-	433,400.00	-	(433,400)	
167 - American Rescue Plan	6017 - Public Works Department AR	85190 - Storm Drainage Fund	-	-	375,900	375,900	Storm Drainage Project
		Expenses / Expenditure					
		Total Expenditures	27,129	458,400	432,900	(25,500)	
171 - PROP 49 GRANT-AFTEI	8650 - Prop49/After School	77510-Rec Progrm Fees	10,253.88	18,500.00	15,000	(3,500)	lower enrollment
171 - PROP 49 GRANT-AFTEI	8650 - Prop49/After School	70101-Beginning Balance	-	88,331.00	88,226	(105)	
		Revenues / Funding Source					
		Total Revenues	10,254	106,831	103,226	(3,605)	
175 - POLICE GRANTS	2427 - BSCC Officer Wellness Grant	76231-Grant Revenue	-	-	20,000	20,000	BSCC Officer Wellness Grant
		Revenues / Funding Source					
175 - POLICE GRANTS	2427 - BSCC Officer Wellness Grant	91140-Othr Prof. Srvc	-	-	20,000	20,000	BSCC Officer Wellness Grant
		Expenses / Expenditure					
185 - SEWER MAINTENANCE	6310 - Sewer Maintenance	70101-Beginning Balance	-	1,482,491.00	2,466,862	984,371	\$230K for Vac. Truck
		Revenues / Funding Source					
185 - SEWER MAINTENANCE	6310 - Sewer Maintenance	93121-Field Equip >5k	-	270,000.00	500,000	230,000	To purchase Vac. Truck
		Expenses / Expenditure					
188 - SEWER R & R	6311 - Sewer R&R Rehab & Replace	75110 - Grant Revenue	-	-	685,000	685,000	Sewer R & R project
		Revenues / Funding Source					
188 - SEWER R & R	6311 - Sewer R&R-Rehab/Replacem	96310-CIP	-	-	685,000	685,000	Sewer R & R project
		Expenses / Expenditure					
190 - DRAINAGE MAINTENA	6315 - Storm Drain & Flood Mainten	70101-Beginning Balance	-	9,140.00	167,618	158,478	
190 - DRAINAGE MAINTENA	9924 - Storm Drainage System Repai	81167 - From ARPA Fund	-	-	375,900	375,900	Storm Drainage Project
		Revenues / Funding Source					
		Total Revenues	-	9,140	543,518	534,378	
190 - DRAINAGE MAINTENA	6315 - Storm Drain & Flood Mainten	91360-Govt Permit/Tax	21,119.00	19,900.00	21,100	1,200	Updated amount
190 - DRAINAGE MAINTENA	9924 - Storm Drainage System Repai	96315-CIP/In-hse Labr	616.00	-	10,000	10,000	Storm Drainage Project
190 - DRAINAGE MAINTENA	9924 - Storm Drainage System Repai	96320-CIP/Constr Mgmt	-	-	365,900	365,900	Storm Drainage Project
		Expenses / Expenditure					
		Total Expenditures	21,735	19,900	397,000	377,100	
320 - CAPITAL IMPROVEMEN	6510 - Municipal Facility Improve	70101-Beginning Balance	-	90,000.00	99,571	9,571	Beginning Bal update
		Revenues / Funding Source					

320 - CAPITAL IMPROVEMENTS	6510 - Municipal Facility Improvement	Expenses / Expenditure	96420-CIP/BLDG REPAIR	1,014.49	87,000.00	196,347	109,347	Roll-over budget from last FY
320 - CAPITAL IMPROVEMENTS	6510 - Municipal Facility Improvement	Expenses / Expenditure	93310-Prof.Studies	9,347.40	120,700.00	233,900	113,200	Roll-over budget from last FY
Total Expenditures				10,362	207,700	430,247	222,547	
420 - LAWLER RANCH MAIN	6425 - Lawler Ranch LLD	Revenues / Funding Source	70101-Beginning Balance	-	217,165.00	222,281	5,116	
420 - LAWLER RANCH MAIN	6425 - Lawler Ranch LLD	Expenses / Expenditure	91515-PG&E/St Lights	7,870.82	12,400.00	13,900	1,500	Updated amount
445 - PETERSON-MAINTENA	6445 - Peterson Ranch LLD	Revenues / Funding Source	70101-Beginning Balance	-	(50,681.00)	9,438	60,119	
445 - PETERSON-MAINTENA	6445 - Peterson Ranch LLD	Expenses / Expenditure	91510-PG&E/Gas & Elec	3,323.39	3,800.00	5,700	1,900	Updated amount
446 - PETERSON RANCH-COI	6446 - Peterson Ranch CFD No. 1	Revenues / Funding Source	70101-Beginning Balance	-	214.00	794	580	
446 - PETERSON RANCH-COI	6446 - Peterson Ranch CFD No. 1	Expenses / Expenditure	91357-Prop Tx Adm Fee	1,175.93	1,700.00	2,300	600	Updated amount
449 - VIC HAR-DREDGING M	6449 - Victorian Harbor Dredging LLI	Revenues / Funding Source	70101-Beginning Balance	-	212,789.00	214,017	1,228	
449 - VIC HAR-DREDGING M	6449 - Victorian Harbor Dredging LLI	Expenses / Expenditure	91140-Othr Prof. Srvc	131.40	172.00	600	428	Updated amount
453 - VICTORIAN HARBOR -	6453 - Victorian Harbor LLD Zone A	Revenues / Funding Source	70101-Beginning Balance	-	155,006.00	164,571	9,565	
453 - VICTORIAN HARBOR -	6453 - Victorian Harbor LLD Zone A	Expenses / Expenditure	91515-PG&E/St Lights	1,545.59	3,500.00	3,700	200	Updated amount
454 - VICTORIAN HARBOR -	6454 - Victorian Harbor LLD Zone B	Revenues / Funding Source	70101-Beginning Balance	-	16,445.00	31,773	15,328	
454 - VICTORIAN HARBOR -	6454 - Victorian Harbor LLD Zone B	Expenses / Expenditure	91515-PG&E/St Lights	1,404.89	2,700.00	3,000	300	Updated amount
458 - VICTORIAN HARBOR -	6458 - Victorian Harbor LLD Zone E	Revenues / Funding Source	70101-Beginning Balance	-	36,895	41,970	5,075	
458 - VICTORIAN HARBOR -	6458 - Victorian Harbor LLD Zone E	Expenses / Expenditure	91525-Water/Sewer Chg	9,747	8,400	15,000	6,600	Updated amount
461 - SUISUN CITY CFD #2	6461 - Suisun City CFD #2	Revenues / Funding Source	70101-Beginning Balance	-	62	(6,231)	(6,293)	
461 - SUISUN CITY CFD #2	6461 - Suisun City CFD #2	Revenues / Funding Source	72110-MAD/PAD/CFD	358,135	650,000	716,273	66,273	Updated Revenue
Total Revenues				358,135	650,062	710,042	59,980	
461 - SUISUN CITY CFD #2	6461 - Suisun City CFD #2	Expenses / Expenditure	85010-To General Fund	342,556.38	596,711.00	681,600	84,889	Updated amount
462 - MCCOY CREEK TAX ZO	6462 - McCoy Creek Tax Zone 2	Revenues / Funding Source	72110-MAD/PAD/CFD	4,810	41,400	9,620	(31,780)	Updated amount
462 - MCCOY CREEK TAX ZO	6462 - McCoy Creek Tax Zone 2	Revenues / Funding Source	70101-Beginning Balance	-	24,416	24,361	(55)	
Total Revenues				4,810	65,816	33,981	(31,835)	
462 - MCCOY CREEK TAX ZO	6462 - McCoy Creek Tax Zone 2	Expenses / Expenditure	93410-Oper. Contingcy	-	50,000	-	(50,000)	Updated amount
462 - MCCOY CREEK TAX ZO	6462 - McCoy Creek Tax Zone 2	Expenses / Expenditure	91357-Prop Tx Adm Fee	299	300	800	500	Updated amount
462 - MCCOY CREEK TAX ZO	6462 - McCoy Creek Tax Zone 2	Expenses / Expenditure	91140-Othr Prof. Srvc	359	206	1,800	1,594	Updated amount
Total Expenditures				658	50,506	2,600	(47,906)	
466 - PETERSON TAX ZONE	6466 - Peterson Ranch Tax Zone 3	Revenues / Funding Source	70101-Beginning Balance	-	44,514.00	42,534	(1,980)	
466 - PETERSON TAX ZONE	6466 - Peterson Ranch Tax Zone 3	Expenses / Expenditure	91357-Prop Tx Adm Fee	304	300	800	500	update amount
466 - PETERSON TAX ZONE	6466 - Peterson Ranch Tax Zone 3	Expenses / Expenditure	91140-Othr Prof. Srvc	133	206	1,800	1,594	update amount

466 - PETERSON TAX ZONE 3	6466 - Peterson Ranch Tax Zone 3	Expenses / Expenditure	91431-Othr Cntrct Svc	-	2,700	5,500	2,800	update amount
466 - PETERSON TAX ZONE 3	6466 - Peterson Ranch Tax Zone 3	Expenses / Expenditure	93410-Oper. Contingcy	-	31,500	27,000	(4,500)	updated amount
		Total Expenditures		436	34,706	35,100	394	
469 - SUISUN CFD NO.3	6469 - Suisun City CFD No. 3	Revenues / Funding Source	70101-Beginning Balance	-	1,545.00	1,345	(200)	
469 - SUISUN CFD NO.3	6469 - Suisun City CFD No. 3	Expenses / Expenditure	91140-Othr Prof. Srvc	570.08	2,300.00	2,100	(200)	updated amount
469 - SUISUN CFD NO.3	6469 - Suisun City CFD No. 3	Expenses / Expenditure	91357-Prop Tx Adm Fee	1,490.08	700.00	3,000	2,300	updated amount
469 - SUISUN CFD NO.3	6469 - Suisun City CFD No. 3	Expenses / Expenditure	85010-To General Fund	40,263.44	69,023.00	64,903	(4,120)	Updated Revenue
		Total Expenditures		42,324	72,023	70,003	(2,020)	
706 - VEH/EQUIP REPLACEMENT	6385 - Vehicle & Equipment Acquisition	Revenues / Funding Source	78220-Veh/Equip Replc	302,794	682,671	787,571	104,900	Updated projections
706 - VEH/EQUIP REPLACEMENT	6385 - Vehicle & Equipment Acquisition	Revenues / Funding Source	70101-Beginning Balance	-	1,700,000	1,716,074	16,074	
		Total Revenues		302,794	2,382,671	2,503,645	120,974	
712 - Dispatch - P/S	2312 - Dispatch-IDC	Revenues / Funding Source	70101-Beginning Balance	-	-	30,383	30,383	
712 - Dispatch - P/S	2312 - Dispatch-IDC	Expenses / Expenditure	90500-PHY/BACKGROUNDS	11,989	10,000	21,200	11,200	Updated projections
712 - Dispatch - P/S	2312 - Dispatch-IDC	Expenses / Expenditure	90314-UAL-PERS	65,521	-	67,776	67,776	Unfunded Liability allocation correction
		Total Expenditures		77,510	10,000	88,976	78,976	
713 - PW MAINTENANCE-IN	6395 - Public Works Crew Costs	Revenues / Funding Source	78410-PW Crew Support	631,481.80	2,190,267.69	2,207,668	17,400	New phones for PW
713 - PW MAINTENANCE-IN	6395 - Public Works Crew Costs	Expenses / Expenditure	91310-Phone Svc/Intrn	2,486	5,000	22,400	17,400	New phones for PW
713 - PW MAINTENANCE-IN	6395 - Public Works Crew Costs	Expenses / Expenditure	92315-Veh/Eqp Rental	37,884	72,094	114,094	42,000	Updated projections
		Total Expenditures		40,370	77,094	136,494	59,400	
715 - LIABILITY INSURANCE	11770 - Liability Self Insurance Admin	Revenues / Funding Source	70101-Beginning Balance	-	250,937.00	492,275	241,338	
715 - LIABILITY INSURANCE	11770 - Liability Self Insurance Admin	Expenses / Expenditure	91435-Field Supplies	-	1,500	3,000	1,500	Ergo desk & chair
715 - LIABILITY INSURANCE	11770 - Liability Self Insurance Admin	Expenses / Expenditure	91431-Othr Cntrct Svc	1,676	30,000	110,000	80,000	HR Investigations
		Total Expenditures		1,676	31,500	113,000	81,500	
750 - WORKERS COMP SELF	1780 - Workers Compensation Admi	Revenues / Funding Source	70101-Beginning Balance	-	-	801,802	801,802	
750 - WORKERS COMP SELF	1780 - Workers Compensation Admi	Expenses / Expenditure	91360-Govt Permit/Tax	25,800	-	26,000	26,000	OSHA penalty
750 - WORKERS COMP SELF	1780 - Workers Compensation Admi	Expenses / Expenditure	91345-Insurance Exp.	159,835	108,100	160,000	51,900	LAWCX premium payment
750 - WORKERS COMP SELF	1780 - Workers Compensation Admi	Expenses / Expenditure	90160-Salary Transfrs	86,704	-	270,000	270,000	Claims payments
		Total Expenditures		272,338	108,100	456,000	347,900	
909 - MARINA	8910 - Marina Operations Program	Revenues / Funding Source	70101-Beginning Balance	0	0	(144,879)	(144,879)	
909 - MARINA	8910 - Marina Operations Program	Revenues / Funding Source	75210-Rents/Royalties	98,334	275,000	250,000	(25,000)	Updated projections
909 - MARINA	8910 - Marina Operations Program	Revenues / Funding Source	81919 - From Marina Fuel	0	0	545,000	545,000	ROPS denied reimbursement from DOF
909 - MARINA	9983 - Marina Refurbishment/Repai	Revenues / Funding Source	70101-Beginning Balance	0	0	(606,682)	(606,682)	
		Total Revenues		98,334	275,000	43,439	(231,561)	
909 - MARINA	8910 - Marina Operations Program	Expenses / Expenditure	90120-Temporary Wages	19,349.86	46,325.00	42,000	(4,325)	Updated projections
919 - MARINA FUEL	8920 - Marina Fuel	Revenues / Funding Source	70101-Beginning Balance	-	-	103,465	103,465	
919 - MARINA FUEL	8920 - Marina Fuel	Expenses / Expenditure	85909 - To Marina	-	-	545,000	545,000	ROPS denied reimbursement from DOF

945 - HOUSING AUTHORITY	3490 - HA Housing Authority Admini Revenues / Funding Source	70101-Beginning Balance	-	118,810	(18,925)	(137,735)
945 - HOUSING AUTHORITY	3490 - HA Housing Authority Admini Expenses / Expenditure	92315-Veh/Eqp Rental	798	3,200	1,600	(1,600)



FY 2022-23 MID-YEAR BUDGET REVIEW

CITY COUNCIL MEETING: FEBRUARY 21, 2023

1

1

AGENDA

FY 2021-22 Fiscal Overview

FY 2022-23 Mid-Year Adjustments Summary

FY 2022-23 Mid-Year Budget Review

Recommendation

Questions/Comments

2

2

FY 2021-22 FISCAL OVERVIEW

3

3

FY 2021-22 GENERAL FUND OVERVIEW

Category	Budgeted	Actuals	Difference
Revenues <small>(including Beginning Balance)</small>	\$23,494,951	\$23,765,510	\$270,559
Expenditures	\$20,948,556	\$18,952,407	\$(1,996,149)
Ending Balance	\$2,546,395	\$4,813,103	

4

4

FY 2021-22 MEASURE S OVERVIEW

Category	Budgeted	Actuals	Difference
Revenues <small>(including Beginning Balance)</small>	\$5,235,535	\$5,393,906	\$158,371
Expenditures	\$5,235,535	\$4,711,063	\$(524,472)
Ending Balance	\$0	\$682,843	

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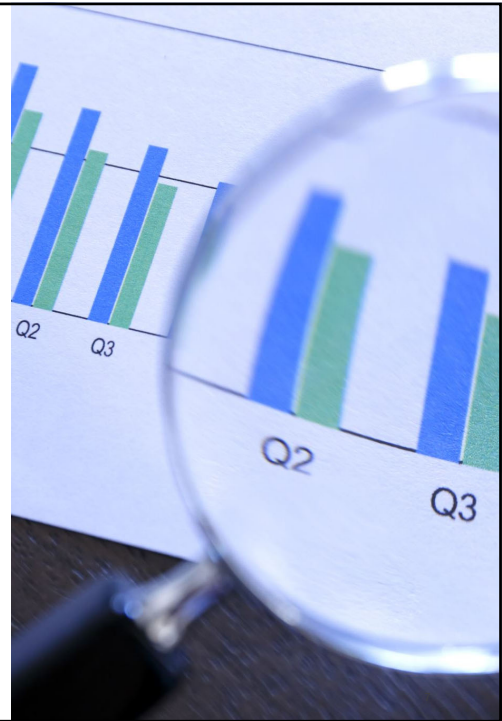
FY 2022-23 MID-YEAR BUDGET REVIEW

6

6

MID-YEAR ADJUSTMENTS SUMMARY

- Revenue projections
- Beginning Balances
- CIP projects updates
- Professional Services



7

FY 2022-23 GENERAL FUND (GF) ADJUSTMENTS SUMMARY

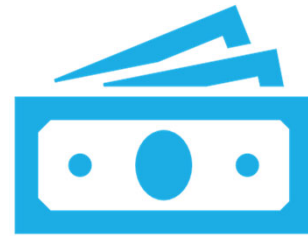
Adopted Budget		Amended Budget	
Revenues:	\$25,272,349	Revenues:	\$27,126,882
Expenditures:	\$25,272,349	Expenditures:	\$25,433,217
Surplus:	\$0	Surplus:	\$1,693,665

8

8

GF ADJUSTMENTS: REVENUES

■ Beginning Balance	\$2,266,708
■ Sales Tax	\$105,663
■ Other Taxes	\$(500,000)
■ Recreation Programs	\$(101,618)
■ Transfer In from CFD#2	\$87,900
■ Transfer In from CFD#3	\$(4,120)
■ Total	\$1,854,533



9

GF ADJUSTMENTS: EXPENDITURES

■ Temp agency costs (HR & PW)	\$88,000
■ Professional Services (HR)	\$80,000
■ Strategic Plan and Zen City update	\$65,000
■ Utilities	\$33,000
■ Gas/Diesel/Oil	\$30,000
■ Various reductions	\$(135,132)

Total \$160,868

10

10

MEASURE S ADJUSTMENTS

Revenues:

- | | |
|---------------------|-----------|
| • Beginning Balance | \$517,844 |
| • Sales Tax | \$200,083 |

Total
\$717,927

11

11

MEASURE S ADJUSTMENTS

Expenditures:

- | | |
|---------------------------------|-------------|
| • Fire Engineers (3) correction | \$433,400 |
| • Hwy 12 Beautification project | \$215,000 |
| • Type 5 uplifting (Fire) | \$123,000 |
| • Street Repairs project | \$37,453 |
| • Questica payment | \$20,000 |
| • Transfer out | \$(110,927) |

Total \$717,926

12

12

RECOMMENDATION

- Council Adoption of Resolution No. 2023-____: Adopting the 3rd Amendment to the Annual Appropriation Resolution No. 2022-90 to Appropriate Mid-Year Budget Adjustments for Additional Costs in Various Accounts Organization Wide.

13

13

QUESTIONS/COMMENTS

Thank You!

14

14

AGENDA TRANSMITTAL

MEETING DATE: February 21, 2023

CITY AGENDA ITEM: Provide direction to City Manager and City Attorney relating to filling the councilmember vacancy pursuant to one of the following, or at the Council's discretion:

- a. Return at the March 7, 2023 City Council meeting with the appropriate documentation to call a special election for November 7, 2023.
- b. Return at the March 7, 2023 City Council meeting with the appropriate documentation for adoption of application and interview procedures relating to the filling a vacancy on the City Council.
- c. Return at the March 7, 2023 City Council meeting with the appropriate documentation to adopt procedures to consider and appoint an individual from the applicants to Mayor Hernandez's vacated seat.
- d. Return at the March 7, 2023 City Council meeting with the appropriate documentation to appoint a specific individual of the City Council's choosing.
- e. Provide the City Attorney with other direction.

FISCAL IMPACT: None.

STRATEGIC PLAN: Provide Good Governance.

BACKGROUND: Councilmember Mike Hudson tendered his resignation effective today. The result is that there is a vacancy on the City Council, which must be filled. The term of the vacated office runs through the end of 2024.

Suisun Municipal Code Section 2.04.040 and Government Code Section 36512 generally govern the process by which vacancies in the elected offices of city council members are filled. Specifically, Section 36512 provides that a city council shall, within 60 days of the date of vacancy, fill such vacancy by appointment, or call a special election to fill the vacancy for the remainder of the vacated term.

However, Section 36512 primarily deals with circumstances in which a special election is required to be called if the council fails to appoint a councilmember, or after a vacancy is filled pursuant to appointment. It does not govern the manner in which the City Council determines who to appoint to fill a vacancy.

Section 2.3, Filling of a Council Vacancy, of the Suisun City Council Rules and Procedures, provides:

- In the event of a vacancy of office or the death or resignation of any Council Member, the Mayor shall appoint a new Council Member, with the consent of the Council, within sixty (60) days after a vacancy or death or resignation becomes effective in compliance with the California Elections Code, unless the Council, by resolution, decides to instead call a special election. In the event of appointment, the Mayor, with the consent of the Council, shall determine by resolution the

process for appointment prior to the application process and in accordance with State law.

Very recently, the Council has had occasion to appoint Councilmember Pal, and set up a procedure to do that ensured that the entire council would consider all the candidates. The Council may choose to repeat the process, to modify the process, to choose another individual who applied (if they are still interested), or call a special election for November of 2023 (the approximate cost of which is likely to be upwards of \$165,000).

STAFF REPORT: It should be noted that the Council must appoint someone or call the special election no later than April 21, 2023, which is the date 60 days following February 21, 2023, the date the council seat was vacated (60 days falls on Saturday, April 22, 2023).

Option 1: Calling a Special Election

In the event the council is not able to appoint someone and calls a special election, “the special election shall be held on the next regularly established election date not less than 114 days from the call of the special election.” Gov. Code, § 36512(b)(1).

Established elections in odd-numbered years occur either the “first Tuesday after the first Monday in March of each odd-numbered year,” and the “first Tuesday after the first Monday in November of each year.” Elec. Code § 1000(b), (e). The established election dates for 2023 are March 7 and November 7. However, because a special election must occur no less than 114 days from the call of the special election, even if the special election is called today, it could occur no earlier than June 15, 2023. Therefore, the earliest the special election to fill the council seat could occur is the next established election date, which is November 7, 2023.

A special election in November of 2023 could cost the City upward of \$165,000. Per information provided by the County Registrar of Voters, the cost (through June 2023) for a special election is \$10/registered voter. The City has 16,568 registered voters. A special election could cost the City about \$165,000, and more if the county registrar raises its rates in June, or less if another jurisdiction also needs to hold a special election.

Option 2: Appointment of councilmember following an application and interview process

A second option for the Council is accept applications and conduct interviews to fill the vacancy, as was done to fill the vacancy created when Mayor Hernandez was elected as Mayor. The following is the same process the Council adopted most recently when last there was a vacancy, and it is replicated here with updated dates. The attached resolution proposes the following timeline/procedures for selecting an individual to fill the vacant council seat. The Council is free to follow this procedure or amend it as the Council sees fit.

1. Application submittal period begins on March 10, 2023 at start of business, and will close on March 24, 2023 at 5:00 p.m. Early and late applications will not be accepted.
2. Applicants must be registered voters and residents of the City.
3. Applications must include the applicant’s full name, address, statement stating that applicant is a registered voter of the City, and a statement of qualifications.
4. All applications are a public record pursuant to the California Public Records Act (and also subject to the same exemptions).
5. The City Council will interview applicants on April 4, 2023, during a publicly noticed “town hall”-

style public meeting.

- The entire Council will review and consider all properly submitted applications and will interview such applicants on April 4, 2023, at 6:30 p.m.
 - After the interviews, the Council will deliberate and narrow the number of applicants to be considered for appointment at its regular meeting on April 18, 2023, to a maximum of seven.
 - Any applicant who was a candidate for a seat on the Council in the November 8, 2022 election will be included in the number of applicants to be considered for appointment at the regular meeting of the Council on April 18, 2023.
 - The Council will meet at its regular meeting on April 18, 2023, to choose one of the seven candidates and appoint that candidate to the vacant seat.
6. At its regular meeting on April 18, 2023 (or at a later meeting of the Council's choosing), the City Council will meet for the purpose of appointing an applicant to the City Council. The process will be as follows:
- a. Discussion of applicants by Mayor and Council.
 - b. The Mayor shall make the appointment subject to the ratification by the full City Council.
 - c. Ratification of an appointment shall require three affirmative votes of the City Council. The Mayor may also vote and be counted.
7. The failure to strictly adhere to these guidelines will not affect the legality and effectiveness of any appointment made.
8. These procedures and timelines will no longer be effective upon an individual being appointed to fill the vacancy.

Option 3: Appointment from the previous list of interested applicants

As mentioned under Option 2, earlier this year, the Council previously accepted applications and conducted interviews to fill the vacancy created when Mayor Hernandez was elected as Mayor. To avoid going through the same process again, the Mayor and Council can also choose to limit the applicant pool to those who were either previously on the list of applicants on January 10, 2023 or from the narrowed down list of January 17, 2023, depending upon if they are still interested.

Alternatively, the Council can direct that the applications from all applicants from the last vacancy who are still interested will not need to submit new applications (but may do so if they wish), and only additional applicants will be required to submit applications.

Option 4: Specify the appointment of a specific individual

The Mayor and Council can also choose an individual who is willing to serve at this current meeting and direct the City Attorney to return at the next meeting with a resolution memorializing their choice. At that time, the individual would be sworn into office and would immediately begin serving.

How long a council member fills a vacant seat serves depends on how the seat is filled

- If the councilmember fills the vacant seat following a special election, they will fill that seat until the expiration of the vacant seat's term.
- If the councilmember is appointed:
 - (A) If the vacancy occurs in the first half of a term of office and at least 130 days prior to the next general municipal election, the person appointed to fill the vacancy shall hold office until the next general municipal election that is scheduled 130 or more days after the date the council is notified of the vacancy, and thereafter until the person who is elected at that election to fill the vacancy has been qualified. The person elected to fill the vacancy shall hold office for the unexpired balance of the term

of office.

- (B) If the vacancy occurs in the first half of a term of office, but less than 130 days prior to the next general municipal election, or if the vacancy occurs in the second half of a term of office, the person appointed to fill the vacancy shall hold office for the unexpired term of the former incumbent.

Here, the appointed councilmember will hold office for the unexpired balance of the vacated seat's term, as the vacancy occurred in the second half of the former incumbent's term. Accordingly, the appointed council member's term would terminate at the end of 2024.

STAFF RECOMMENDATION: Provide direction to City Manager and City Attorney relating to filling the councilmember vacancy pursuant to one of the following, or at the Council's discretion:

- a. Return at the March 7, 2023 City Council meeting with the appropriate documentation to call a special election for November 7, 2023.
- b. Return at the March 7, 2023 City Council meeting with the appropriate documentation for adoption of application and interview procedures relating to the filling a vacancy on the City Council.
- c. Return at the March 7, 2023 City Council meeting with the appropriate documentation to adopt procedures to consider and appoint an individual from the applicants to Mayor Hernandez's vacated seat.
- d. Return at the March 7, 2023 City Council meeting with the appropriate documentation to appoint a specific individual of the City Council's choosing.
- e. Provide the City Attorney with other direction.

DOCUMENTS ATTACHED:

1. PowerPoint Presentation.

PREPARED BY:

Bianca Vasquez, Admin Assistant

REVIEWED BY:

Greg Folsom, City Manager

APPROVED BY:

Greg Folsom, City Manager

ATTACHMENTS:

[1 PowerPoint Presentation - Filling Council Vacancy.pdf](#)



**ALESHIRE &
WYNDER** LLP
ATTORNEYS AT LAW

Filling a Vacancy on Council

Elena Q. Gerli, City Attorney

Council vacancy

1

COUNCIL VACANCY

- ❖ Upon Councilmember Hudson's resignation, his council seat will automatically be vacated
- ❖ Councilmember Hudson's term terminates at the end of 2024
- ❖ Council can appoint a councilmember to fill the vacancy or call a special election



2

2

APPLICABLE LAW

- ❖ Gov't Code 36512: provides authority for council to appoint, or to call a special election.
 - ❖ Must either appoint or call the special election within 60 days of vacancy
 - ❖ April 21, 2023
- ❖ SCMC 2.04.040 (refers back to Gov't Code)
- ❖ Rule 2.3, Council Norms and Procedures (Reso No. 2022-108): Mayor appoints, with Council's consent

Seat will be filled for the remainder of the term



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3

OPTIONS

1. Call a special election for the next available election, to be held no earlier than 114 days.
2. Adopt an application process to appoint someone.
3. Choose from the applicants from the Mayor's former seat.
4. Appoint a specific individual, at Council direction.
5. Provide other direction



4

4

CALLING A SPECIAL ELECTION

- ❖ Call a special election for the next established election date
- ❖ Requirement: cannot be earlier than 114 days from the date the special election is called
- ❖ Established election dates in 2023: March 7, 2023 and November 7, 2023
- ❖ Cost: \$165,000
 - ❖ \$10/registered voter (FY 2022-23 Registrar fees)
 - ❖ 16,568 voters
 - ❖ If fees increase for FY 2023-24, cost could be higher
 - ❖ If other jurisdictions run special elections, could be lower



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APPOINTMENT AFTER APPLICATIONS

- ❖ No statutory requirements re process (must be 18, resident of City)
- ❖ Template process from last council vacancy
 - ❖ Applications + statement of qualifications
 - ❖ Council holds town hall style interview process and narrows down the number of applicants
 - ❖ Next regular CC meeting Council makes the appointment
 - ❖ If CC cannot agree on an appointment → special election



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6

APPOINTMENT FROM PRIOR APPLICANTS

- ❖ Council can choose an individual from the list of applicants to Mayor's former seat, either from full list or from 4 candidates that made it to the second round
- ❖ Can conduct new interviews and/or go straight into deliberation and appoint a 5th Councilmember



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OTHER OPTIONS

- ❖ Hybrid of applicants from last vacancy and new applicants
- ❖ Mayor, with Council consent, can appoint a specific individual
- ❖ Provide other direction on the appointment process



8

8