PLANNING COMMISSION Anthony Adams, Chair Angel Borja Albert Enault Jessie Pooni Vinay Tewari



PLANNING COMMISSION MEETING

Second and Fourth Tuesday Every Month

AGENDA

REGULAR MEETING OF THE CITY OF SUISUN CITY PLANNING COMMISSION TUESDAY, MAY 10, 2022

6:30 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

Pursuant to Government Code Section 54953, subdivision (b), and in accordance with the provisions of SB 361 (2021), the following Planning Commission meeting includes teleconference participation by Commissioners Angel Borja, Albert Enault, Jessie Pooni, Vinay Tewari and Chair Anthony Adams. Teleconference locations are on file at City Hall, 701 Civic Center Blvd., Suisun City, CA 94585

FACE MASKS ARE RECOMMENDED WHILE IN CITY FACILITIES IF NOT FULLY VACCINATED. IF YOU DO NOT HAVE A FACE MASK, ONE WILL BE PROVIDED FOR YOU.

THE PLANNING COMMISSION HAS RESUMED IN-PERSON MEETINGS IN ADDITION TO ZOOM. A LIMITED NUMBER OF SEATS ARE AVAILABLE, TO RESERVE A SEAT PLEASE CONTACT THE CITY CLERK AT <u>clerk@suisun.com</u> OR 707 421-7302.

> ZOOM MEETING INFORMATION: WEBSITE: https://zoom.us/join MEETING ID: 834 2556 2844

CALL IN PHONE NUMBER: (707) 438-1720

TO VIEW TONIGHT'S MEETING ON SUISUN WEBSITE, LIVESTREAM (URL: https://www.suisun.com/government/meeting-video/)

REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE PLANNING COMMISSION MEETING BY EMAILING CLERK@SUISUN.COM (PRIOR TO 6 pm) OR VIA WEBSITE OR PHONE APPLICATION, ZOOM

(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)

(Next Resolution No. PC 22–02)

<u>ROLL CALL</u> Planning Commissioners Pledge of Allegiance Invocation

DEPARTMENTS: AREA CODE (707) ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320 FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340 SUCCESSOR AGENCY 421-7309 FAX 421-7366

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Commissioners should be identified at this time.)

REPORTS: (Informational items only.)

1. City Manager/Staff

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

2. Planning Commission Approval of the Minutes of the Regular Meeting of the Suisun City Planning Commission held on March 8, 2022 - (Pock: <u>dpock@suisun.com</u>).

PUBLIC COMMENTS

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

PUBLIC HEARING: NONE

GENERAL BUSINESS

- 3. Informational Report: Meridian West Subdivision Street Names (Kearns: jkearns@suisun.com).
- Commission Adoption of Resolution PC22-___: Approval of Site Plan/Architectural Review (SP/AR 20/1-002) and Conditional Use Permit (CUP 21/22-001) to Construct a 1,717 Square Foot Oil Change Business Located at the Northeast Corner of Highway 12 and Walters Road (Assessor's Parcel Number 0173-830-070) – (Kearns: jkearns@suisun.com).

<u>REPORTS:</u> (Informational items only.)

- 5. a. Commission Members
 - b. Commission Chairperson

ADJOURNMENT

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council/Commissions, are available for public review at least 72 hours prior to a Council /Agency/Authority/Commission Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority/Commission meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The City may charge photocopying charges for requested copies of such documents. Assistive listening devices may be obtained at the meeting

- 1. The City Council/Agency/Authority/Commission hopes to conclude its public business by 10:00 P.M. Ordinarily, no new items will be taken up after the 10:00 P.M. cutoff and any items remaining will be agendized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.
- 2. Suisun City is committed to providing full access to these proceedings; individuals with special needs may call 421-7300.
- 3. Agendas are posted at least 72 hours in advance of regular meetings at Suisun City Hall, 701 Civic Center Boulevard, Suisun City, CA. Agendas may be posted at other Suisun City locations including:
 - Suisun City Fire Station, 621 Pintail Drive, Suisun City, CA;
 - Suisun City Senior Center, 318 Merganser Drive, Suisun City, CA;
 - Joe Nelson Center, 611 Village Drive, Suisun City, CA;
 - Harbor Master Office, 800 Kellogg Street, Suisun City, CA.

I, Donna Pock, Deputy City Clerk for the City of Suisun City, declare under penalty of perjury that the above agenda for the meeting of May 10, 2022 was posted and available for review, in compliance with the Brown Act.

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Item 2

PLANNING COMMISSION Anthony Adams, Chair Angel Borja Albert Enault Jessie Pooni Vinay Tewari



PLANNING COMMISSION MEETING

Second and Fourth Tuesday Every Month

MINUTES

REGULAR MEETING OF THE CITY OF SUISUN CITY PLANNING COMMISSION TUESDAY, MARCH 8, 2022

6:30 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

Pursuant to Government Code Section 54953, subdivision (b), and in accordance with the provisions of SB 361 (2021), the following Planning Commission meeting includes teleconference participation by Commissioners Angel Borja, Albert Enault, Jessie Pooni, Vinay Tewari and Chair Anthony Adams. Teleconference locations are on file at City Hall, 701 Civic Center Blvd., Suisun City, CA 94585

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(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)

(Next Resolution No. PC 22–01)

ROLL CALL

Chairperson Adams called the meeting to order at 6:30 p.m. with the following Planning Commissioners present:

Present: Commissioners: Borja, Enault, Pooni, Adams Absent: Commissioners: Tewari

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320 FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340 SUCCESSOR AGENCY 421-7309 FAX 421-7366 Pledge of Allegiance was led by Commissioner Borja.

Invocation was given by Senior Planner Kearns.

CONFLICT OF INTEREST NOTIFICATION NONE

(Any items on this agenda that might be a conflict of interest to any Commissioners should be identified at this time.)

REPORTS: (Informational items only.)

1. City Manager/Staff

City Manager Folsom introduced Suisun City's new Development Services Director, Jim Bermudez. City Manager Folsom provided an update on the Railroad Avenue Rehabilitation Project that includes the following scope of work: eastbound Railroad Avenue from Village Drive to Sunset Avenue, base failure repairs are being fixed; asphalt grinding and overlay; as well as upgrading the curb ramps to ADA compliance within the eastbound segment. Eastbound Railroad Avenue from Birchwood Court to Village Drive, includes base failure repairs and upgrading the existing bicycle lanes to buffered bicycle lanes on both sides of Railroad Avenue from Marina Blvd to Sunset Avenue. Also, the State of our City video is on our website, it was produced locally by Suisun City residents Tom Gachis and Aaron Sencil. The video discusses our accomplishments, upcoming projects, and current challenges.

Commissioner Tewari arrived at 6:34 pm

PRESENTATIONS/APPOINTMENTS

2. Election of Chairperson and Vice-Chairperson

Motioned by Commissioner Borja and Seconded by Commissioner Tewari to nominate Commissioner Adams as Chairperson. Motion carried by the following roll call vote:

Present: Commissioners: Borja, Enault, Pooni, Tewari, Adams Absent: Commissioners: None

Motioned by Commissioner Borja and Seconded by Chairperson Adams to nominate Commissioner Enault as Vice Chairperson. Motion carried by the following roll call vote:

Present:	Commissioners:	Borja, Enault, Pooni, Tewari, Adams
Absent:	Commissioners:	None

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

3. Planning Commission Approval of the Minutes of the Regular Meeting of the Suisun City Planning Commission held on January 11, 2022 - (Pock: <u>dpock@suisun.com</u>).

Motioned by Commissioner Enault and Seconded by Commissioner Tewari to approve the Consent Calendar. Motion carried by the following roll call vote:

Present:	Commissioners:	Borja, Enault, Pooni, Tewari, Adams
Absent:	Commissioners:	None

PUBLIC COMMENTS

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Steve Olry commented on the project on Railroad Avenue, would like to see an upgrade in some of our school crossings as well. Suisun City is not one of the safest communities in America, this reflects neglect and proper alignment of priorities plus a huge deficit of revenue. Giving land to nonprofits who have tax exempt status is lost revenue, we cannot afford more low-income housing.

George Guynn welcomed Community Development Director Bermudez. Commented we should follow the lead of Auburn, make it illegal for homeless encampments near the County office building. We should pursue the same to protect the water tank and other properties from the homeless.

PUBLIC HEARING

4. Request to Establish a Retail Cannabis Dispensary and Delivery Business at 300 Railroad Avenue (APN: 0037-160-100) – (Kearns: jkearns@suisun.com).

Resolution No. PC22-01, A Resolution of the Planning Commission of the City of Suisun City Recommending City Council Approval of a Development Agreement, Commercial Cannabis Business Permit, and Cannabis Business Zone for a Retail Cannabis Dispensary and Delivery Business at 300 Railroad Avenue (APN: 0037-160-100).

Presentation was given by Senior Planner Kearns with applicant present on zoom

Commission clarifying questions included:

- Phase 1 landscaping improvements for the project on Railroad Avenue and Sunset Avenue.
- Were there any requests for exemptions on any of the Exhibit C Conditions of Approval or did they accept them all?
- There is a crosswalk at Railroad Avenue, is there any consideration of foot traffic? Are they going to extend the sidewalk from the egress path to the building?

Applicant representatives, Christopher Bloom, Casey Snell and Kevin Carstons commented on the community meeting and addressed questions from the Commission and the public.

Chairperson Adams opened the Public Hearing

Steve Olry asked:

- Who will pay for the sidewalks?
- Are they going to provide their own security or are we going to put extra demand on Police Department?
- Dispensaries are experiencing a meltdown with economy compared to street service, will they come back to the city?

Chief Roth responded to demand on Police Department, calls for service and security in the area.

The Commission asked if this is consistent with other businesses in the city and what is the security plan in Suisun City?

Applicant and staff responded to Commission Questions.

Chairperson Adams closed the Public Hearing

The Commission recommend two additional Conditions of Approval:

- 1. Landscaping: enhanced landscaping to include shrubs, trees, and ground cover, (expands landscaping condition, PW30).
- 2. Security detail for the first three months with a three-month review by the Chief of Police. If meets satisfactory conditions then security detail only during business operating hours, then will be reviewed annually.

Motioned by Commissioner Borja to approve Resolution PC22-01 with two condition amendments. Amended Motion by Commissioner Enault based on the revised Findings provided by staff and Seconded by Commissioner Tewari to approve Resolution PC22-01 with two condition amendments. Motion carried by the following roll call vote:

Present:	Commissioners:	Borja, Enault, Pooni, Tewari, Adams
Absent:	Commissioners:	None

GENERAL BUSINESS

5. Accept 2021 Annual Progress Report Suisun City General Plan/Housing Element – (Kearns: jkearns@suisun.com).

Motioned by Commissioner Tewari and Seconded by Commissioner Tewari to accept 2021 Annual Progress Report. Motion carried by the following roll call vote:

Present: Commissioners: Borja, Enault, Pooni, Tewari, Adams Absent: Commissioners: None

REPORTS: (Informational items only.)

6. a. Commission Members – No Reports
b. Commission Chairperson – No Reports

ADJOURNMENT

There being no further business the meeting was adjourned at 7:56 pm.

Donna Pock, CMC Deputy City Clerk



Planning Commission Agenda Report Meeting Date 05/10/2022

DATE:	05/10/2022	Files:
TO:	PLANNING COMMISSION	
FROM:	John Kearns, Principal Planner (707.421.7335, jkearns@suisun.com)	
RE:	Informational Report: Meridian West Subdivision Street Names	

SUMMARY/REQUEST

The builder, Century Communities, of the approved residential project located on the former Crystal School property (now named "Meridian West") has requested City approval of the street names for the project consistent with Section 17.08.110 "New Street Names" of the City Code. The following names were provided to staff, which follow the theme of sea creatures, to assure there were no issues from a public safety/emergency response standpoint:

Seahorse Starfish Jellyfish Mantatee Flounder Clownfish Octopus Sea Angel

The proposed names were provided to the City's public safety and emergency response teams and determined to not be a concern. Please note that the draft Final Map (Attachment 1) does not include the proposed street names, but instead identifies the streets generically as a placeholder.

The city has determined the proposed street names to be appropriate as there are no existing streets with the same name. Staff is now asking for a concurrence from the Planning Commission which will allow the builder to complete its Final Map submittal.

ATTACHMENTS

1. Draft Final Map, Meridian West Subdivision "Formerly Crystal School"

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date: File Number: _

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DATE

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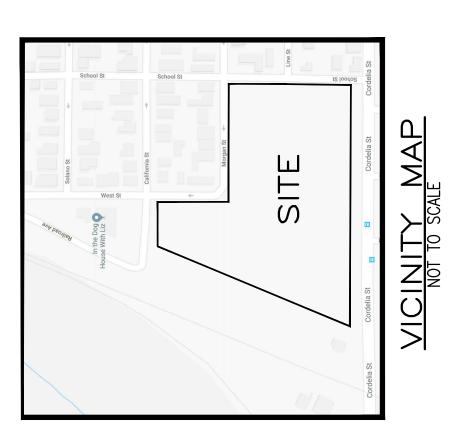
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Z PARCEL OF RECORDED LAND DESCRIBED IN GRANT DEED RECORDEI UNDER DOCUMENT NUMBER 2021-00104389 OF SUISUN CITY, SOLANO COUNTY, CALIFORNIA FEBRUARY 2022 COUNTY 36. ళ SOLANO LOCATED IN SECTIONS 35 & T.5N., R.2W., M.D.B.M. OFFICIAL CITY ∢

94520 Associates, CONCORD, CA. STE. 100 య 2290 DIAMOND BLVD., Bellecci



SURVEYOR'S STATEMENT THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE THAT THE REQUEST OF CENTURY COMMUNITIES OF CALIFORNIA, LLC, A DELAWARE LIMITED LIABILITY COMPANY ON APRIL 2021. I HEREBY STATE THAT ALL THE MONUMENTS ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED OR THAT THEY WILL BE SET IN THOSE POSITIONS ON OR BEFORE OCTOBER 2024, AND THAT THE MONUMENTS ARE, OR WILL BE, SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED, AND THAT THIS MAP SUBSTANTIALLY CONFORMS TO THE CONDITIONALLY APPROVED TENTATIVE MAP.

DATED:



ALEXANDER VICTORIO FONG P.L.S. #9252

SOILS REPORT A SOILS REPORT HAS BEEN PREPARED BY STEVENS, FERRONE & BAILEY ENGINEERING COMPANY, INC., DATED JULY 2, 2021 PROJECT NO. 631–23 SIGNED BY TAIMING CHEN, PE, GE–2924 AND KENNETH C. FERRONE, PE, GE–2513, CEG–2070, A COPY OF SAID REPORT IS ON FILE IN THE OFFICE OF THE CITY ENGINEER OF THE CITY OF SUISUN CITY.

STATEMENT RECORDER'S

FILED THIS _____ DAY OF _____, 20 ____, AT _____ M IN BOOK ______ OF MAPS, AT PAGE _____ AT THE REQUEST OF FIRST AMERICAN TITLE COMPANY, IN THE OFFICE OF THE COUNTY RECORDER OF THE COUNTY OF SOLANO, STATE OF CALIFORNIA.

<u>MARC C. TONNESEN</u> ASSESSOR / RECORDER COUNTY OF SOLANO, STATE OF CALIFORNIA

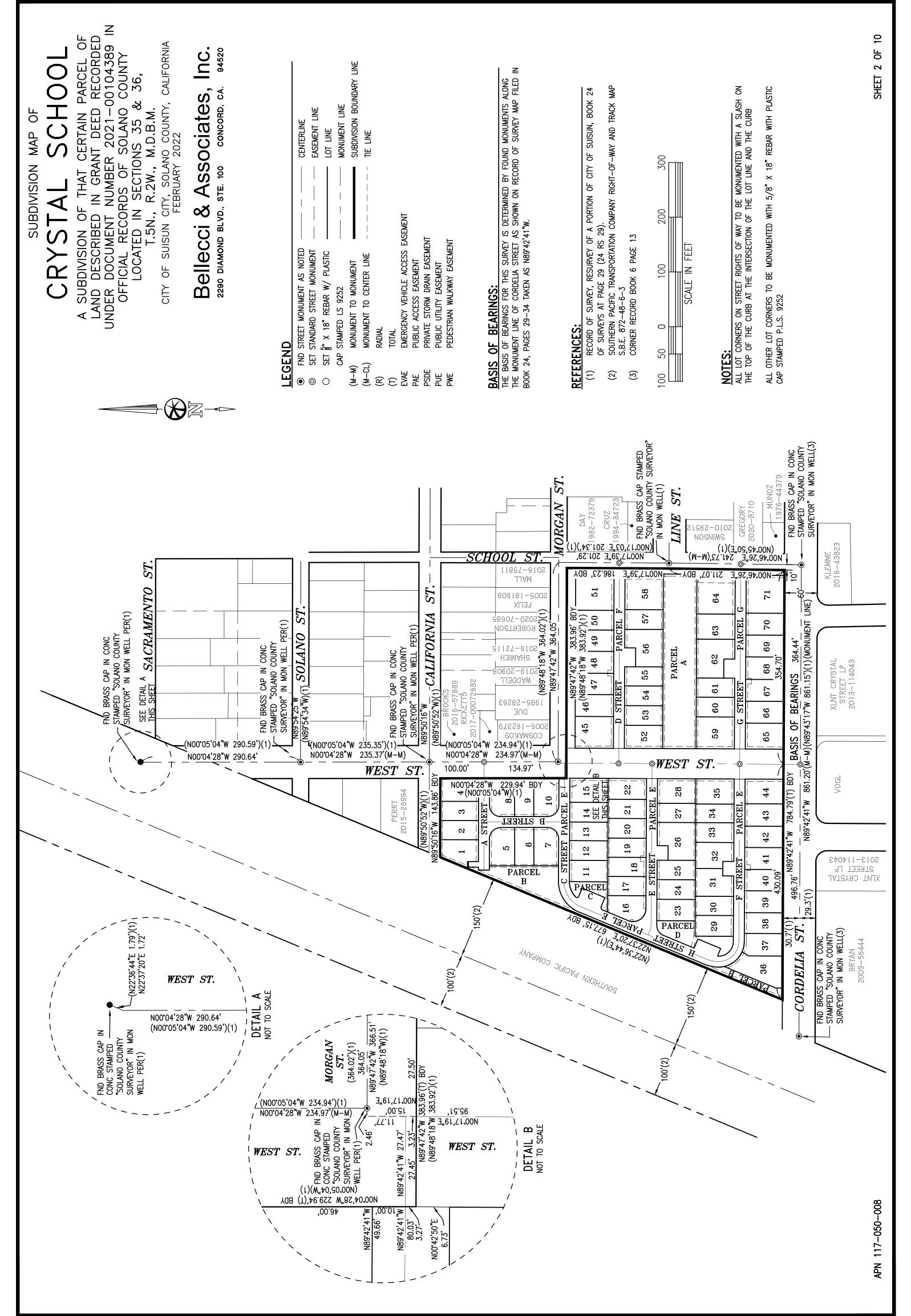
DEPUTY COUNTY RECORDER ВҮ:

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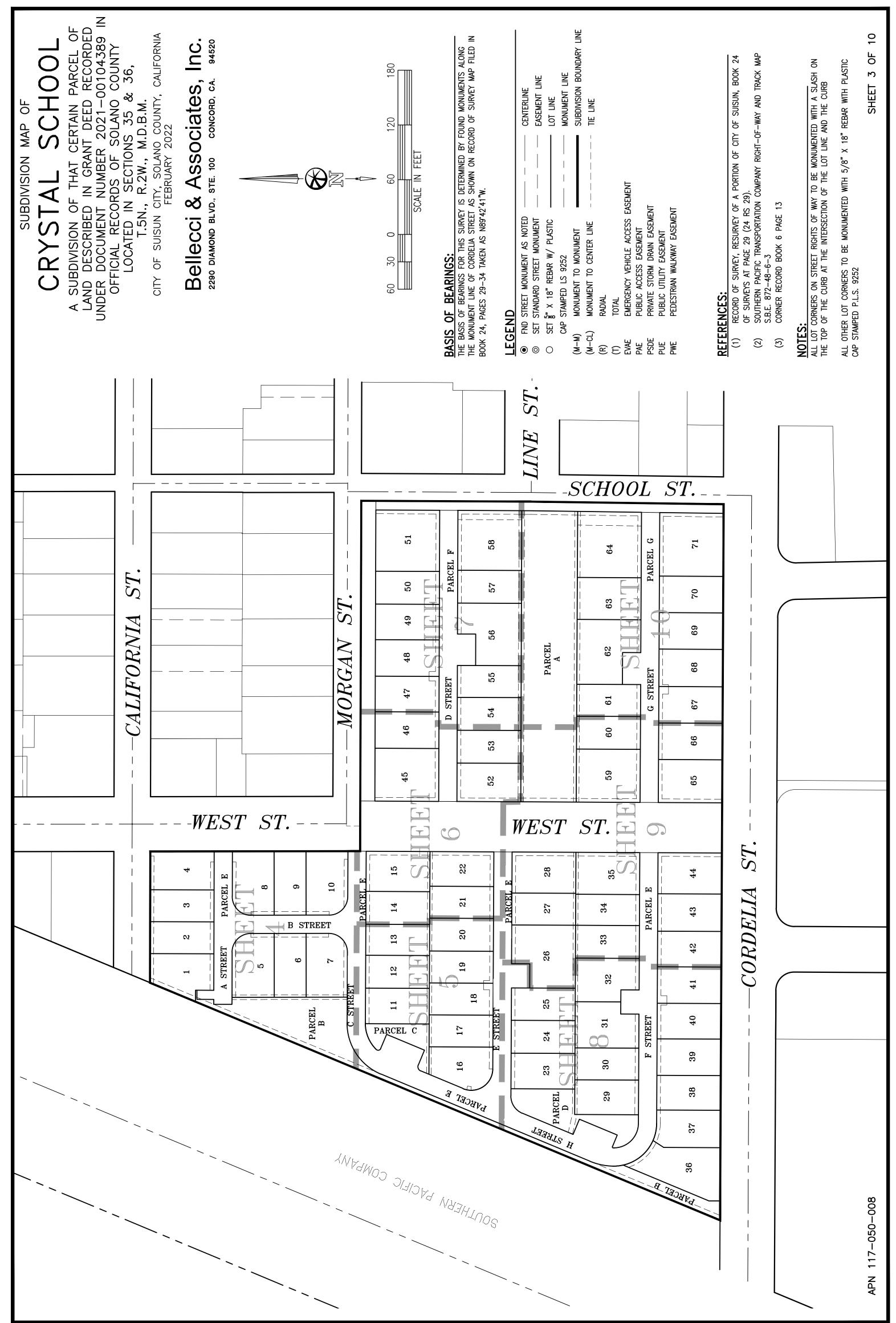
OWNER'S STATEMENT: The UNDERSIGNED DO HEREBY STATE THAT THEY ARE THE ONLY PARTIES HAVING RECORD TITLE INTEREST IN THE REAL PROPERTY EMBRACED WITHIN THE DISTINCTIVE BORDER UPON SHEET 2 OF 10 OF THE HEREIN MAP ENTITLED "CRYSTAL SCHOOL", CITY OF SUISUN CITY, SOLANO COUNTY, CALIFORNIA; THIS STATEMENT BEING ON SHEET 1 OF 10 OF SAID MAP; THAT THEY CONSENT TO THE PREPARATION	CERTIFICATE OF DEDICATION OWNER: CENTURY COMMUNITIES OF CALIFORNIA, LLC, A DELAWARE
and filing of said map, that said map particularly sets forth the dimensions of all parcels intended for sale; and that each parcel is designated thereon by a number. The same undersigned hereby dedicate to the city of suisun city in fee, the parcels of land designated as "10' street dedication", "16' street dedication" and "55' street dedication" for street right-of-way purposes.	THAT CERTAIN PARCEL OF LAND, BOUNDED ON THE WEST BY THE RAILROAD COMPANY RIGHT OF WAY; ON THE NORTH BY THE SOUT SOUTH LINE OF MORGAN STREET, AS SAID STREETS NOW EXIST; (STREET AND THE WEST LINE OF SCHOOL STREET ALSO KNOWN AS NOW EXIST; AND ON THE SOUTH BY THE NORTHERLY LINE OF CC FXISTS.
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Authority (SSWA) for Public Use the Easements designated as "Pue" (Public Utility Easement) and all incidental thereto including access to and the right to make connections therewith from any adjoining properties. The following designated areas are to be privately owned and maintained, and are to be conveyed by separate instrument to the homeowner's association concurrent to the filing of this map as set forth in the declaration of covenants, conditions, and restrictions, the co&r's will be recorded by separate instrument:	CITY ENGINEER'S STATEMENT I HEREBY STATE THAT I HAVE EXAMINED THIS MAP AND HAVE FO HEREON IS SUBSTANTIALLY THE SAME AS IT APPEARED ON THE ALTERATIONS THEREOF; THAT THE MAP CONFORMS TO CHAPTER THAT THE MAP COMPLIES WITH LOCAL ORDINANCES APPLICABLE , TENTATIVE MAP.
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BY:	DATE:
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OWNER'S ACKNOWLEDGMENT	I ALSO STATE THAT A GOOD AND SUFFICIENT BOND, TO THE BEN BEEN FILED WITH THIS OFFICE IN THE SUM OF \$ ESTIMATED BY THE ASSESSOR OF THE COUNTY OF SOLANO AS B TAXES AND SPECIAL ASSESSMENTS AGAINST THE LAND CONSTITU CERTIFICATES REQUIRED UNDER THE PROVISIONS OF SECTION 669 HAVE BEEN FILED. THIS CERTIFICATE VOID AFTER
	CHARLES LOMELI, TAX COLLECTOR OF SOLANO COUNTY, STATE OF CALIFORNIA
Dr 20	CITY CLERK'S STATEMENT I, ANITA SKINNER, CITY CLERK AND CLERK OF THE CITY COUNCIL DO HEREBY STATE THAT THIS MAP CONSISTING OF TEN (10) SHE
THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSI HE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/TH IS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/TH TRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH TED THE INSTRUMENT.	PRESENTED TO THE COUNCIL OF THE CITY OF SUISUN CITY AT TI DAY OF 20 AND BY ITS RESOLUTION: BEHALF OF THE CITY, ALL PROPERTY AND EASEMENTS OFFERED DISTINCTIVE BORDER OF THIS MAP. IN WITNESS WHEREOF, I HAVE HEREWITH SET MY HAND THIS DAY OF DAY OF 20
I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT. WITNESS MY HAND: SIGNATURE OF NOTARY:	ANITA SKINNER CITY CLERK, CITY OF SUISUN CITY SOLANO COUNTY, STATE OF CALIFORNIA
NAME (PRINTED):	CITY PLANNING STATEMENT 1, JOHN KEARNS, HEREBY CERTIFY THAT THE CITY OF SUISUN CIT #2017-59, ADOPTED AUGUST 8, 2017, HAS APPROVED THE TENT WHICH THIS FINAL MAP IS BASED.
MY COMMISSION EXPIRES:	JOHN KEARNS SENIOR PLANNER, CITY OF SUISUN CITY SOLANO COUNTY, STATE OF CALIFORNIA

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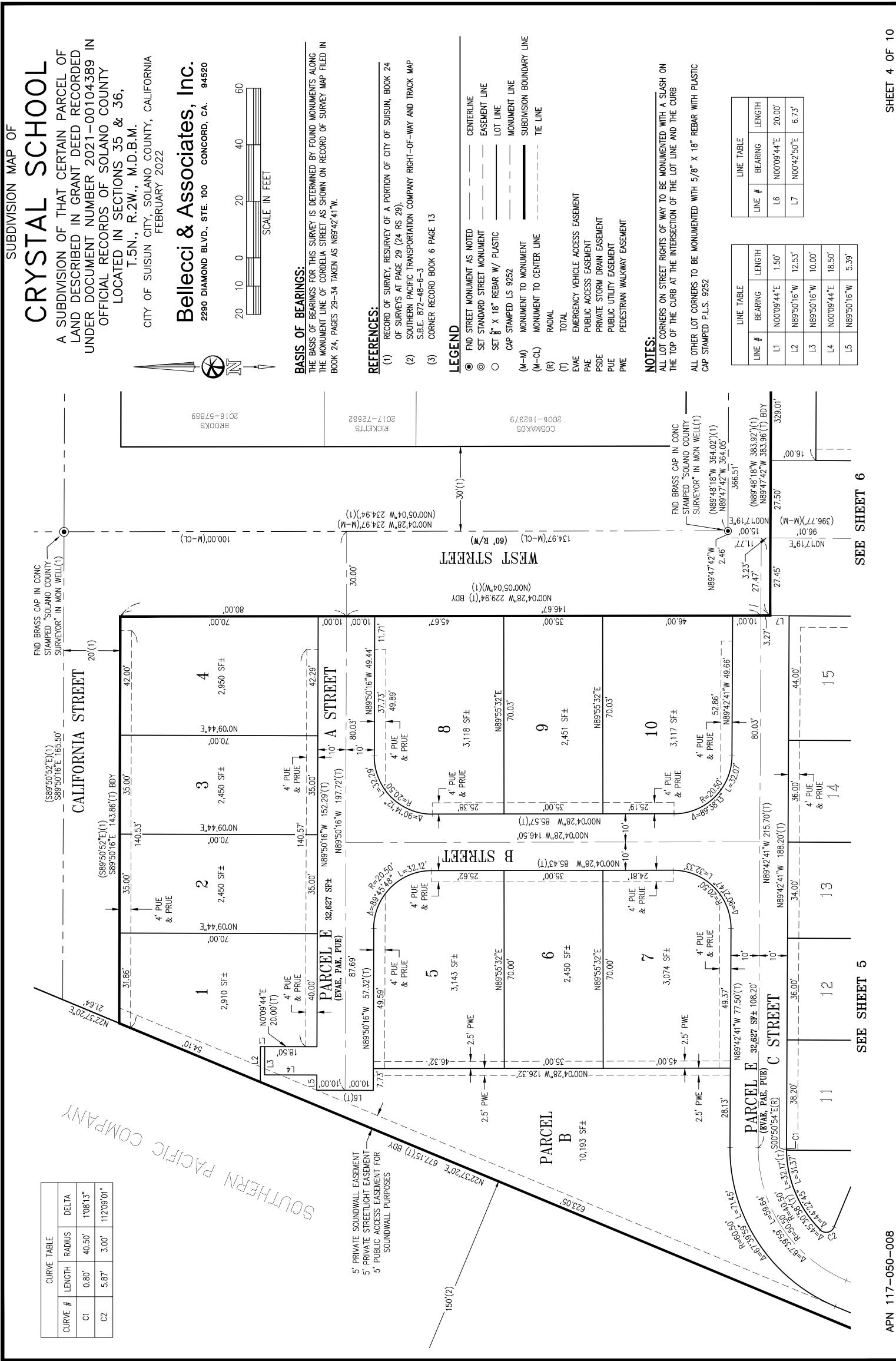




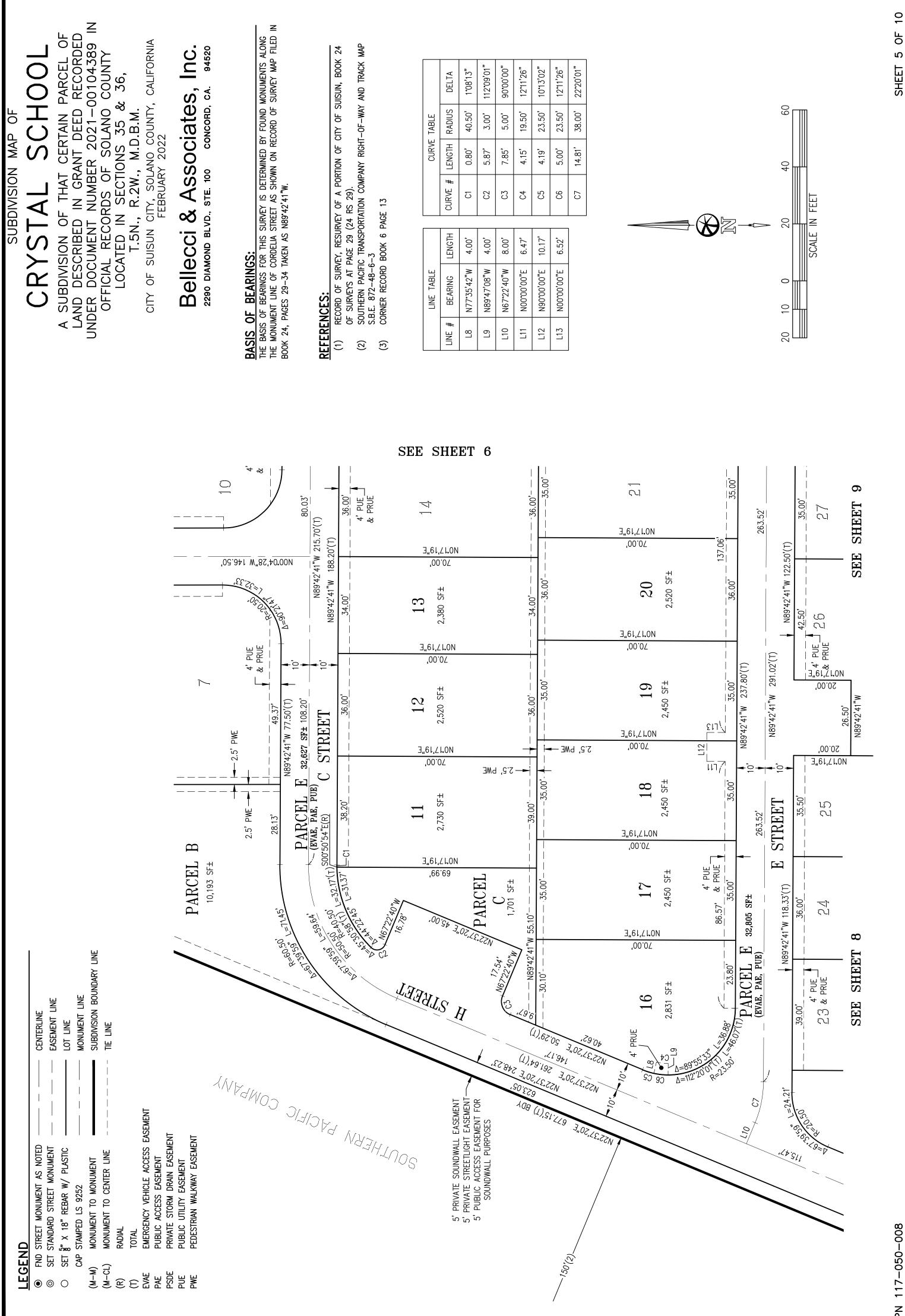












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Item 3 Attachment 2

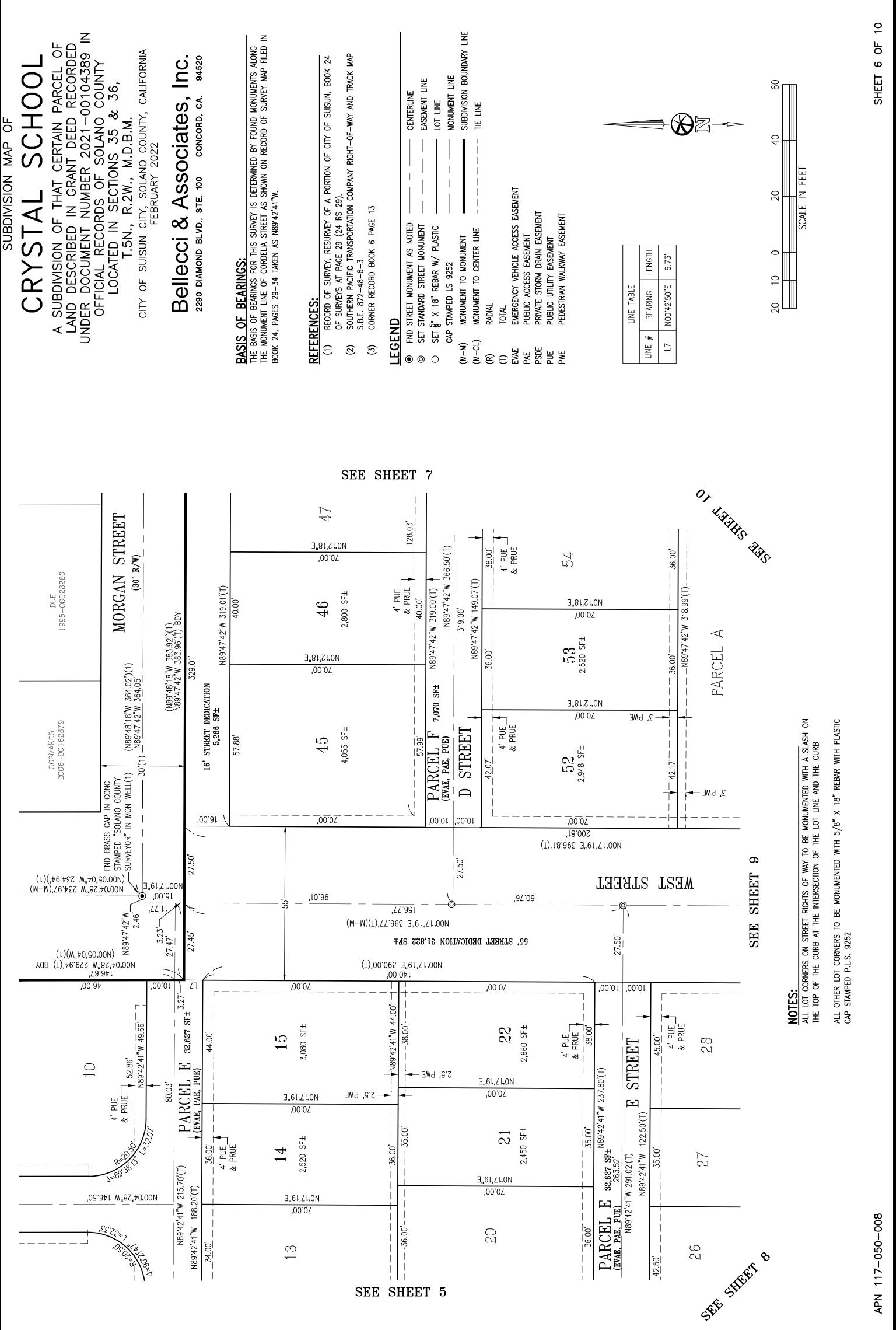
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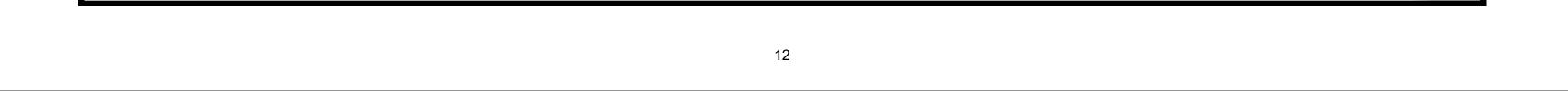
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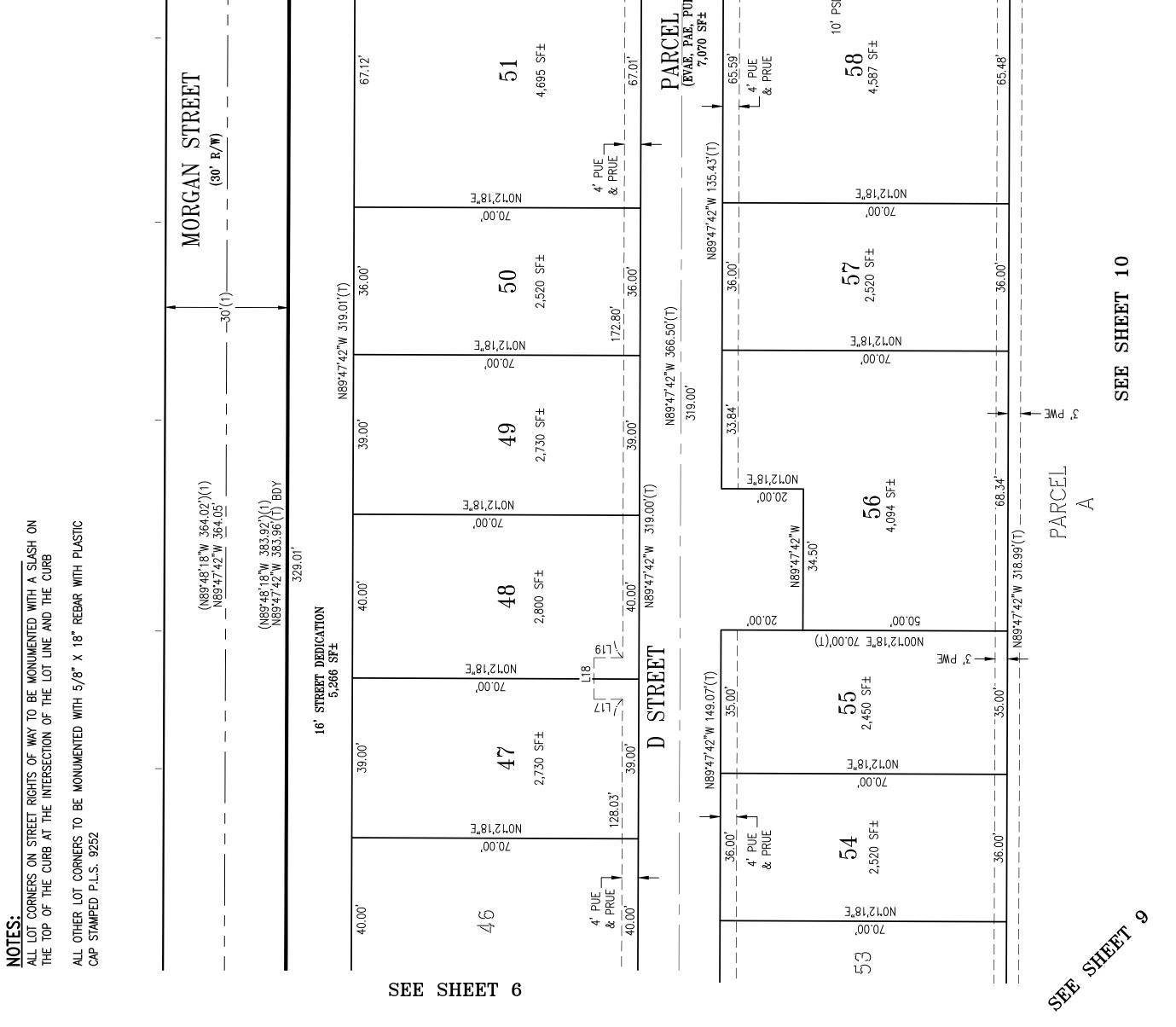




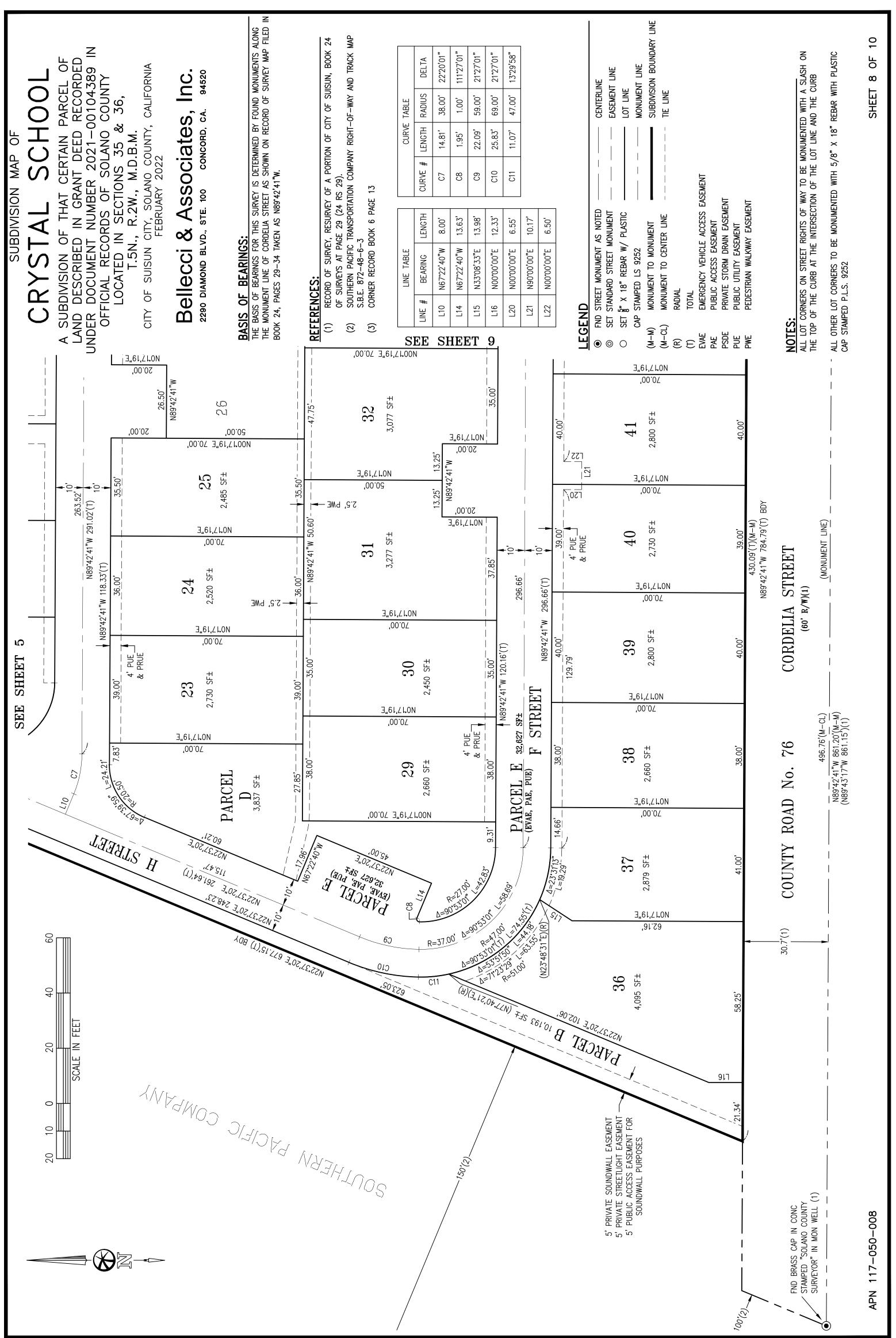


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	-	Bellecci & Associates, Inc. 2290 DIAMOND BLVD., STE. 100 CONCORD, CA. 94520
, 10.00' 10'(1) 30'		BASIS OF BEARINGS: The basis of bearings for this survey is determined by found monuments along the monument line of cordelia street as shown on record of survey map filed in book 24, pages 29–34 taken as N89'42'41"W.
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APN 117-050-008

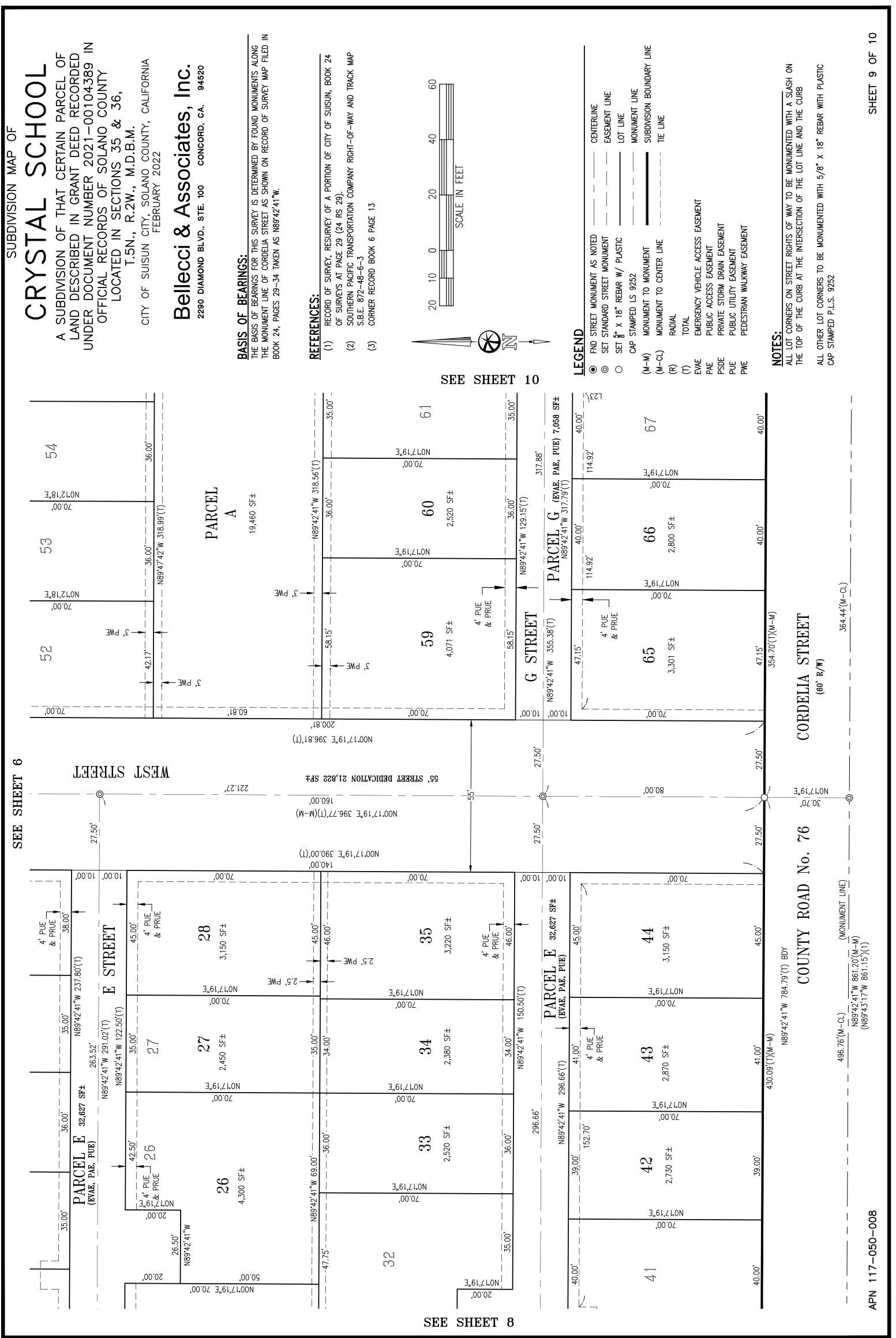






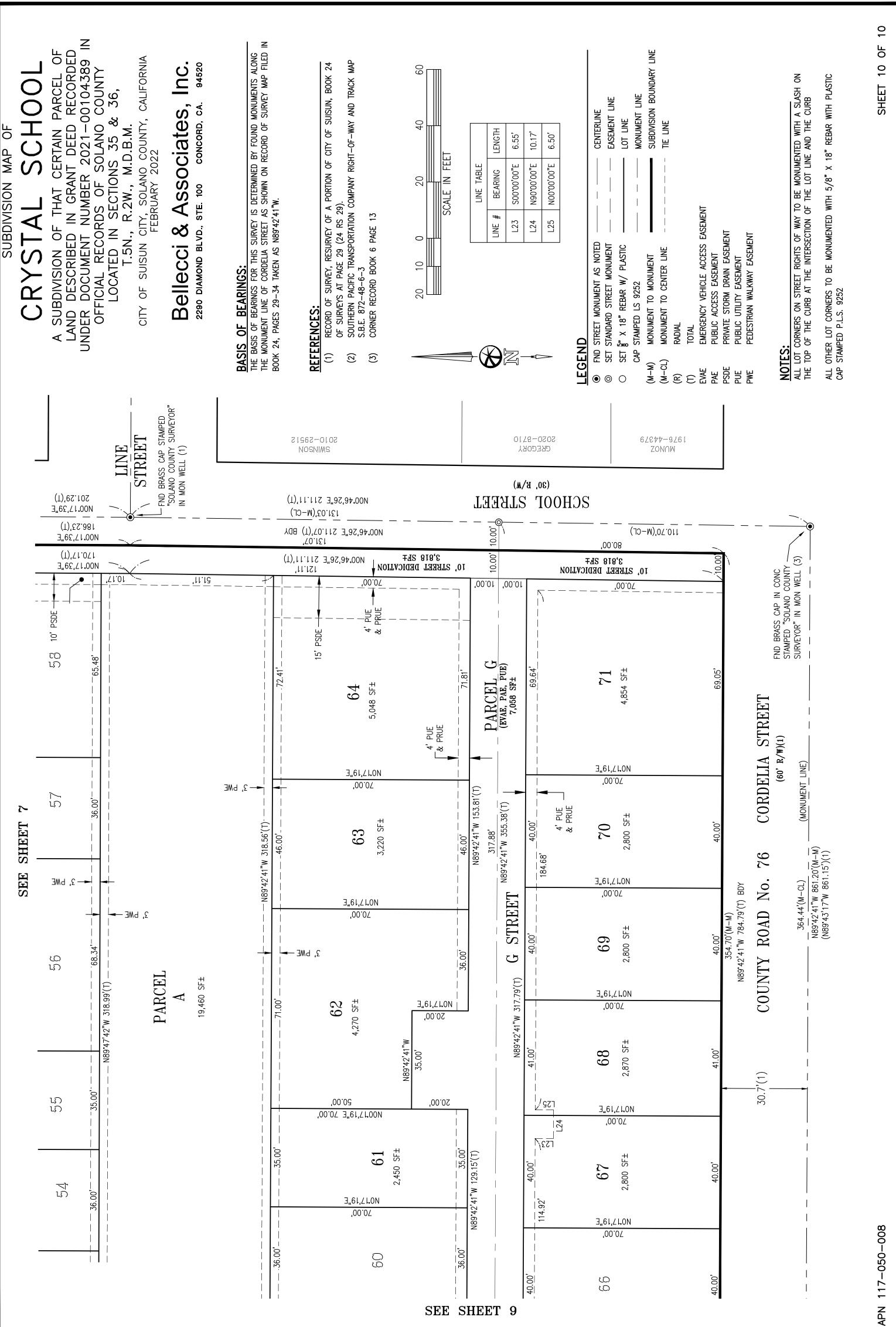
Item 3 Attachment 2





Item 3 Attachment 2





Item 3 Attachment 2







Planning Commission Agenda Report Meeting Date 05/10/2022

DATE:	05/10/2022	Files: SP/AR 21/22- 001; CUP 21/22-001
TO:	PLANNING COMMISSION	
FROM:	John Kearns, Principal Planner (707.421.7335, jkearns@suisun.com)	
RE:	Take 5 Oil Change: Request to Construct a 1,717 Square Foot Building for an Oi Change Business Located at the Northeast Corner of Highway 12 and Walters Road (Assessor's Parcel Number 0173-830-070).	

SUMMARY

Before the Planning Commission is a request for Site Plan/Architectural Review for the proposed Take 5 Oil Change business (1,717 square foot building) to be located on 0.80 acres at the northeast corner of Highway 12 and Walters Road.

<u>Recommendation</u>: Planning staff recommends that the Commission adopt Resolution PC22-____; Approval of Site Plan/Architectural Review (SP/AR 20/1-002) and Conditional Use Permit (CUP 21/22-001) to Construct a 1,717 Square Foot Oil Change Business Located at the Northeast Corner of Highway 12 and Walters Road (Assessor's Parcel Number 0173-830-070).

Proposed Motion: I move that the Planning Commission adopt Resolution PC22-___; Approval of Site Plan/Architectural Review (SP/AR 20/1-002) and Conditional Use Permit (CUP 21/22-001) to Construct a 1,717 Square Foot Oil Change Business Located at the Northeast Corner of Highway 12 and Walters Road (Assessor's Parcel Number 0173-830-070).

OWNER

John E. McNellis 419 Waverly Street Palo Alto, CA 94301

APPLICANT

Suisun Automotive, LLC 6700 Via Austi Parkway, Suite A Las Vegas, NV 89119

BACKGROUND

Existing Setting and Surrounding Land Uses

The proposed project is located east of Walters Road and north of Highway 12 adjacent to the eastern city limits. The proposed project is immediately north of the newly constructed 7-Eleven and across Walters Road from the existing Walmart Supercenter. East of the proposed project is lands within unincorporated Solano County.

DISCUSSION/ANALYSIS

Project Description

The proposed project includes the construction of an express oil change facility with three services bays. Access would be provided to the Take 5 Oil Change via a driveway from Walters Road. This driveway is accessible to drivers traveling both north and south along Walters Road. Key project details include:

- The Take 5 Oil Change business is tailored around quick turnaround with a stated 10minute turnaround in which the customer remains inside their vehicle during service.
- The proposed hours of operation are Monday through Friday: 7:00AM thru 7:00PM and weekends 18 hours (total between Saturday and Sunday).
- There will be twelve employees with three to eight working at any given time.
- The applicant expects there to be 30-40 cars per day with a maximum of six at one time.
- No work services will be performed outside of the building.
- Materials will be stored in above ground tanks, Rhino Tuff Tanks, containers or jugs and extracted or transferred by way of evacuation pumps, hoses, or subsurface pipes.
- New oil is stored in the shop in Rhino Tuff Tank gravity feed systems.

A complete project description, submitted by the applicant, can be found in Attachment 2 of the staff report.

Site Design

The project proposes a 1,717 square foot building on a 0.80-acre site. The building includes three service bays and nine parking spaces. The site plan shows bio-retention areas to the north and southeast of the site. Additionally, the applicant is proposing a monument sign along Walters Road and if the adopted, a sidewalk running east-west on the south side of the property for access (see Condition PW-40).

Below is the submitted color legend for the building.

COLOR LEGEND P1- MATCH SW COLOR #7693, STONEBRIAR P2- MATCH SW COLOR #7678, COTTAGE CREAM P3- MATCH SW COLOR #6697, STURDY BROWN P4- MATCH SW COLOR #6671, POSITIVE RED STOREFRONT WINDOW SHALL BE PRE-FINISHED ANODIZED DARK BRONZE ALUMINUM W/ 1' TINTED INSULATED LOW-E GLASS STANDING SEAM PRE-FINISHED METAL ROOF - ATAS DUTCH SEAM OR BERRIDGE, DEEP VEE PANELS AND 2 INCH BATTEN CAPS; PANELS TO BE 24 GA. GALVALUME WITH KYNAR 500, 2.0 MILS THICK FLUOROCARBON FINISH.

Findings

To approve this project, the Planning Commission needs to make the following findings (also contained in the draft resolution – Attachment 1):

Finding 1: That the proposed project is consistent with the Goals, Policies and Objectives of the Commercial designation of the Land Use Element of the Suisun City General Plan:

Analysis: The intensity provided in the General Plan for the Commercial Mixed Use Land Use Designation provides a Floor Area Ratio (FAR). The Project falls below the maximum FAR. Further, the proposed project does not deviate from the alignment of roadways or other public improvements as shown in the General Plan.

Finding 2: That the proposed project is consistent with the Goals, Policies and Objectives of Title 18 "Zoning" of the Suisun City Municipal Code including meeting all applicable development standards.

Analysis: The proposed project is consistent with the Commercial Retail (CR) Zoning District which allows for a Floor Area Ratio not to exceed 1.0. All applicable development standards, including: setbacks, parking, and building height, of the Suisun City Zoning Code are met with this proposed project including items identified as conditions of project approval (Exhibit A). The applicable allowable use table can be found in Section 18.20.070 of the Suisun City Code. Further, the applicable development standards can be found in Section 18.32.010 of the Suisun City Code.

Finding 3: That Project will not, under the circumstances of the particular case, constitute a nuisance or be detrimental to the health, safety, peace, morals, comfort or general welfare of persons residing or working in or passing through the neighborhood of such proposed use, or be detrimental or injurious to property and improvements in the neighborhood or to the general welfare of the city, provided that if any proposed building or use is necessary for the public health, safety or general welfare, the finding shall be to that effect.

Analysis: The project proponent has consulted with the applicable public safety agencies to design a project which meets their needs of serving the project. Each of those agencies was provided an opportunity to review and comment on the project. These comments have been provided as conditions of approval which can be found as Exhibit A.

Finding 4: That adequate utilities, access roads, pedestrian and bicycle access, drainage, parking, and/or other necessary facilities have been or are being provided.

Analysis: The proposed project takes into consideration current existing circulation in and around the site as well as future access and utility improvements. Further, the applicant provided a focused traffic study for the project which shows no safety-related issues regarding the use of the project.

Finding 5: That the proposed use conforms with all relevant federal, state, and local laws and regulations.

Analysis: The proposed project is requesting the subject entitlements. Further, the project proponent will apply for all applicable permits through the City, County, and any other regulatory agency prior to commencing construction on-site. The City will not issue any permit until proper actions have been taken with the other relevant agencies.

General Plan Consistency

The project site is designated as "Commercial Mixed Use" within the General Plan. As described in Table 3-1 "Land Use Designations, Allowable Land Use, Density, and Intensity," Allowable land use is identified as *retail and service commercial operations*; *research, assembly, fabrication, storage, distribution, and processing uses; professional offices; public services and facilities; and other compatible uses, such as higher-density dwelling units.*

Per the Land Use Element of the General Plan, the construction of a project like the Take 5 Oil Change operator on this property would be consistent with the provisions of the General Plan.

Zoning Consistency

The project site is located within the Commercial Retail (CR) Zoning District. *The commercial retail (CR) zoning district is applicable to parcels where the sale of goods and services is the primary intended use. This includes large format retail establishments, as well as <u>smaller commercial businesses scaled to neighborhood-serving goods and services meeting the density and intensity standards defined in Section 18.20.060.* Per Table 18.20.02 "Allowable Uses in Commercial Zones" of the Suisun City Zoning Code, the "Auto Repair and Service" is classified as a Conditional Use in the CR zone and thus requires a Conditional Use Permit.</u>

Focused Traffic Study

In December 2021, W-Trans submitted a focused traffic study for the project on behalf of the applicant. Below are the conclusions of the study (the full study is contained within Attachment 3 of this staff report):

- The proposed project includes an express oil change shop with three service bays. The shop would generate an average of 120 trips per day, including twelve A.M. peak hour and fifteen P.M. peak hour trips.
- Traffic volumes on Walters Road for 2021 were estimated using 2016 data with growth rates from the 2035 Fairfield Traffic Forecast Model applied, and estimated traffic volumes from the adjacent 7-Eleven and proposed Starbucks projects added to develop the volumes used for analysis purposes.
- It is estimated that the maximum queue for the southbound left-turn lane on Walters Road in the project site would be three vehicles during both peak hours, without or with the addition of project traffic anticipated upon construction of the express oil change shop. This would translate to a queue of 75 feet, which is shorter than the turn lane storage capacity of 100 feet.
- The northbound right-turn stacking distance would be zero feet without or with project traffic as northbound traffic turning right would have right-of-way over southbound traffic turning left and would not have to stop at a stop sign or traffic signal.
- A stacking capacity of three total vehicles (one vehicle per bay) should be provided on the Take 5 parcel for the entry to the service bays as this would accommodate the anticipated 95th percentile queue length for the service bays. There would be a one-percent chance that this capacity is exceeded. If storage for six vehicles (two per service bay) was provided, there would be a negligible change that capacity is exceeded.
- The project would be classified as local-serving retail for the purpose of assessing VMT impacts, and therefore would screen from further analysis.

Conditions of Approval

As with all discretionary entitlement approvals, staff has prepared recommended conditions of approval for the consideration of the Planning Commission. These conditions are a culmination of input from the Fire Department, Development Services Department, and Public Works Department. Additionally, the Solano Irrigation District (SID) and Fairfield Suisun Sewer District (FSSD) have also provided conditions of approval. The conditions can be found in Attachment 1, Exhibit B of this staff report.

The Project's developer has reviewed and agreed to the conditions of approval.

Project Plans

The submitted plans (Attachment 2) include site plans, elevations, floor plans, landscape plans, and preliminary grading, utility, and photometric plans. All of these will be included and discussed in staff's presentation.

CEQA REVIEW

Subsequent to the filing of the Project Applications, the City performed an environmental assessment pursuant to the requirements of the California Environmental Quality Act (California Public Resources Code section 21000, *et seq.*) and the Guidelines thereunder (14 California Code of Regulations section 15000, *et seq.*) (collectively, "CEQA"), and determined the Project Approvals were subject to exemptions pursuant to CEQA Guidelines Section 15303 (New Construction or Conversion of Small Structures).

<u>Next Steps</u>

As stated previously, the Planning Commission is the approving body for the project's entitlements. Once the Planning Commission has taken action, there is a 10-day appeal period. If an appeal has been filed, the City Council must hear the appeal within 60 days of its filing. Alternatively, a Call for Review (per Section 18.84.060) can be filed by two Councilmembers within 10-days of the Commission's decision. Again, the City Council would need to take action within 60 days of its filing.

PUBLIC CONTACT

The agenda was posted on the Suisun City website. As of the date of this report, no additional inquiries regarding this item had been received by City staff.

DISTRIBUTION

Internal

- PC Distribution
- City Manager Greg Folsom
- Senior Planner John Kearns

<u>External</u>

• City Website <u>https://www.suisun.com/planning-commission/</u>

ATTACHMENTS

- 1. Resolution PC22-___; Approval of Site Plan/Architectural Review (SP/AR 20/1-002) and Conditional Use Permit (CUP 21/22-001) to Construct a 1,717 Square Foot Oil Change Business Located at the Northeast Corner of Highway 12 and Walters Road (Assessor's Parcel Number 0173-830-070).
- 2. Project Plans
- 3. Focused Traffic Study for the Take 5 Oil Change Project, W-Trans

RESOLUTION NO. 2022-

APPROVAL OF SITE PLAN/ARCHITECTURAL REVIEW (SP/AR 21/22-001) AND CONDITIONAL USE PERMIT (CUP 21/22-001) TO CONSTRUCT A 1,717 SQUARE FOOT OIL CHANGE BUSINESS AT THE NORTHEAST CORNER OF HIGHWAY 12 AND WALTERS ROAD (ASSESSOR'S PARCEL NUMBERS 0173-830-070)

WHEREAS, the Planning Commission held a Public Hearing on Tuesday May 10, 2022, took public comment; and

WHEREAS, notices for the public hearing were published in the Daily Republic on April 27, 2022 for the Planning Commission public hearing, and notices were mailed to individual property owners within 600 feet on April 25, 2022; and

WHEREAS, the Planning Commission of the City of Suisun City made findings approving Site Plan/Architectural Review (SP/AR 21/2-001); and Conditional Use Permit (CUP 21/22-001); and

WHEREAS, the proposed project has been found exempt from the California Environmental Quality Act per Section 15303; and

WHEREAS, the Planning Commission of the City of Suisun City hereby makes the following findings:

Finding 1: That the proposed project is consistent with the Goals, Policies and Objectives of the Commercial designation of the Land Use Element of the Suisun City General Plan:

Analysis: The intensity provided in the General Plan for the Commercial Mixed Use Land Use Designation provides a Floor Area Ratio (FAR). The Project falls below the maximum FAR. Further, the proposed project does not deviate from the alignment of roadways or other public improvements as shown in the General Plan.

Finding 2: That the proposed project is consistent with the Goals, Policies and Objectives of Title 18 "Zoning" of the Suisun City Municipal Code including meeting all applicable development standards.

Analysis: The proposed project is consistent with the Commercial Retail (CR) Zoning District which allows for a Floor Area Ratio not to exceed 1.0. All applicable development standards, including: setbacks, parking, and building height, of the Suisun City Zoning Code are met with this proposed project including items identified as conditions of project approval (Exhibit A). The applicable allowable use table can be found in Section 18.20.070 of the Suisun City Code. Further, the applicable development standards can be found in Section 18.32.010 of the Suisun City Code.

Finding 3: That Project will not, under the circumstances of the particular case, constitute a nuisance or be detrimental to the health, safety, peace, morals, comfort or general welfare of persons residing or working in or passing through the neighborhood of

such proposed use, or be detrimental or injurious to property and improvements in the neighborhood or to the general welfare of the city, provided that if any proposed building or use is necessary for the public health, safety or general welfare, the finding shall be to that effect.

Analysis: The project proponent has consulted with the applicable public safety agencies to design a project which meets their needs of serving the project. Each of those agencies was provided an opportunity to review and comment on the project. These comments have been provided as conditions of approval which can be found as Exhibit A.

Finding 4: That adequate utilities, access roads, pedestrian and bicycle access, drainage, parking, and/or other necessary facilities have been or are being provided.

Analysis: The proposed project takes into consideration current existing circulation in and around the site as well as future access and utility improvements. Further, the applicant provided a focused traffic study for the project which shows no safety-related issues regarding the use of the project.

Finding 5: That the proposed use conforms with all relevant federal, state, and local laws and regulations.

Analysis: The proposed project is requesting the subject entitlements. Further, the project proponent will apply for all applicable permits through the City, County, and any other regulatory agency prior to commencing construction on-site. The City will not issue any permit until proper actions have been taken with the other relevant agencies.

Now, Therefore, Be It Resolved that the Planning Commission of the City of Suisun City hereby approves the Site Plan/Architectural Review and Conditional Use Permit Applications subject to Exhibit A - Conditions of Approval, attached hereto and by this reference incorporated herein.

The foregoing motion was made by Commissioner _____ and seconded by Commissioner _____ and carried by the following vote:

AYES:	Commissioners:
NOES:	Commissioners:
ABSENT:	Commissioners:
ABSTAIN:	Commissioners:

WITNESS my hand and the seal of said City this 10th day of May 2022

Donna Pock Commission Secretary

TAKE 5 OIL CHANGE Conditions of Approval

FAIRFIELD-SUISUN SEWER DISTRICT (FSSD)

- FSSD-1 Sewer capacity fees are required to be paid upon issuance of a building permit.
- FSSD-2 The drain associated with the air compressor shall be connected to the sewer upstream of the proposed oil interceptor.
- FSSD-3 A site utility plan and building plumbing plans, conforming to City of Suisun and FSSD standards, shall be submitted for review and approval prior to issuance of a building permit.

FIRE DEPARTMENT

- FD-1 Per the 2019 California Fire Code, including local code amendments, a fire sprinkler system for this building's use and/or occupancy classification is not required. If applicant chooses to continue with fire sprinkler system installation, then initial comment and applicant response stands as acceptable.
- FD-2 If applicant chooses to continue with fire sprinkler system installation, then fire hydrant shall be installed within 50 feet of FDC (Fire Department Connection). Final FDC and hydrant locations are subject to approval upon improvement plan submittal and review. If fire sprinkler system will not be installed, then public fire hydrant will be required in the area between enter and exit driveways or just to the east of entrance driveway. Final FDC and hydrant locations are subject to approval upon improvement plan submittal and review.
- FD-3 Fire Alarm (fire sprinkler monitoring system) is only required if applicant chooses to continue with fire sprinkler system installation. This item could be eliminated if applicant chooses *not* install fire sprinkler system. Otherwise, initial comment and applicant response stands as acceptable.

GENERAL

- G-1 The applicant or applicants successor in interest shall indemnify, defend and hold harmless the City of Suisun City it's agents, officers, and employees from any and all claims, actions or proceedings against the City of Suisun City, its agents, officers, and employees to attach, set aside, void or annul, any approval by the City of Suisun City and its advisory agency, appeal board, or legislative body concerning this application which action is brought within applicable statutes of limitations. The City of Suisun City shall promptly notify the applicant or applicant's successor in interest of any claim or proceedings and shall cooperate fully in the defense. If the City fails to do so, the applicant or applicant's successor in interest shall not thereafter be responsible to defend, indemnify or hold the City harmless. This condition may be placed on any plans, or other documents pertaining to this application.
- G-2 The use shall be constructed in accordance with the information presented (except as otherwise identified in the Conditions of Approval) and shall conform to all requirements of the City of Suisun City Code including but not limited to the Uniform Building Code as adopted by the City of Suisun City.

Attachment 1 - Exhibit A

- G-3 Approval of this permit will be effective, provided no appeals are received within 10 calendar days of the Planning Commission meeting date of ______ and that the property owner and the applicant signatures are obtained affirming that they have read and understand the Conditions of Approval for the Site Plan/Architectural Review Permit No. AR21/22-002, and Conditional Use Permit No. CUP21/22-001 and agree to comply with the conditions.
- G-4 The applicant shall comply with all applicable Federal, State, and local codes including, but not limited to, the Uniform Building Code, Fire Code and County Health Department guidelines as interpreted by the County Health Inspectors.
- G-5 All the proposed improvements, including landscape installation shall be completed prior to issuance of any business license or Certificate of Occupancy.
- G-6 New development shall pay development impact fees set forth in Resolution 2017-02.

PLANNING

- P-1 A sign permit is to be submitted to and approved by the Development Services Department prior to installation of any signage on the property.
- P-2 The applicant is to provide a final landscape plan for the review and approval of the Development Services Director (or his/her designee).
- P-3 Transformers, telephone switching boxes, utility poles, fire valves, trash enclosures, service areas as well as other utility or service functions shall be screened with landscape. The emphasis shall be on reducing or eliminating negative visual impacts on major public areas, high priority buildings, prominent architecture elements, and along primary roadways.
- P-4 The final color scheme and materials are to be approved by Development Services Director (or his/her designee).
- P-5 Final architectural plans, responding to any comments raised at the ______ Planning Commission meeting, need to be submitted and approved by the Development Services Director (or his/her designee).
- P-6 A final photometric/lighting plan shall be submitted and approved by the Development Services Director (or his/her designee) prior to building permit issuance.
- P-7 All exterior lighting shall be downcast.
- P-8 A minimum of ten percent of the total off-street parking area shall be landscaped. Landscaping shall consist of a minimum of irrigation systems, groundcover (mulch or decomposed granite), and a tree program with the approval of the development services director. Trees shall be a minimum of 15-gallon size tree. The development services director and the chief of police, in considering the landscape plans, shall review for safety and security of pedestrian movement within the parking lot. The area shall be computed by adding the areas used for access drives, aisles, stalls, maneuvering, and landscaping within that portion of the premises that is devoted to vehicular parking and circulation.
- P-9 Planter required every other row of parking stalls of at least three feet in width.
- P-10 Such planters to contain approved trees on 20-foot centers or as permitted by the standards below.
- P-11 Each unenclosed parking facility shall provide a perimeter landscaped strip at least five feet wide (inside dimension) where the facility adjoins a side property line, unless specifically waived by the development services director. The perimeter landscaped strip

Attachment 1 - Exhibit A

may include any landscaped yard or landscaped area otherwise required, and shall be continuous, except for required access to the site or to the parking facility.

- P-12 Planters shall be separated from maneuvering and parking areas by a six-inch raised curb or equivalent barriers. The innermost two feet of each parking space (between the curb and planter, sidewalk, or bumper) may remain unpaved and planted with low groundcover to expand the planting area and reduce impervious surface area.
- P-13 Islands of a minimum area of 60 square feet shall be established at an average separation of ten continuous parking stalls. The islands shall be landscaped with groundcovers and at least one 15-gallon tree planted with each. Alternatively landscaped tree wells, of a minimum 25 square feet, may be provided with an average separation of five continuous parking stalls.
- P-14 Construction of the project and use of the property shall be in substantial conformance with the approved plans including the project description. Any deviation will need to be submitted to the Development Services Director to determine whether further Planning Commission consideration is necessary.

PUBLIC WORKS

- PW-1 All work performed shall conform to these conditions as well as to all City ordinances, rules, standard specifications and details, design standards, and any special requirements imposed by the City Engineer. The Public Works Department will provide inspection to ensure conformance. Any deviation from the aforementioned documents shall require review and written approval by the City Engineer. Deviations or exceptions to the design requirements in the listed documents for private improvements must be identified in the design guidelines, or submitted to the City Engineer for approval.
- PW-2 The City Engineer may approve and/or negotiate minor changes or exceptions to Public Works Department conditions of approval.
- PW-3 The Applicant shall designate a design professional as the main point of contact in submitting plans, reports and other documents to the City during the design and plan review phase. Submittals from any other person will not be accepted by the City.
- PW-4 The Improvement Plans shall include a General Note that: any revisions to the approved Improvement Plans and/or City Standards, including those due to field conditions, shall require review and written approval by the City Engineer. The Applicant shall have the revised plans prepared by the Project Professional Designer and shall have the revised plans submitted for review and approval by the City Engineer. Any revisions to the Improvement Plans resulting from these or other conditions contained herein shall be subject to written approval of the City Engineer.
- PW-5 The Improvement Plans shall include a Site Improvement Plan prepared by a registered Civil Engineer and shall comply with the requirements of the soils report for the project.
- PW-6 The Improvement Plans shall include and demonstrate successful turning movements for all City fire trucks and commercial trucks.
- PW-7 Building foundations shall comply with Suisun City's Ordinance No. 729 and the most current Building Code.
- PW-8 The Applicant shall pay all Public Works fees, including plan review and inspection fees, as established by the City Public Works Fee Schedule at the time of submittal of Improvement Plans.

Attachment 1 - Exhibit A

- PW-9 The Applicant shall pay Suisun-Solano Water Authority (SSWA) plan check and inspection fees within 30 calendar days upon receipt of invoice from the Solano Irrigation District (SID). The invoice will be for actual expenses incurred by SSWA for providing plan checking and inspection services for the project.
- PW-10 Developer shall submit his Faithful Performance Bond and Labor & Materials Bond prior to the approval of Improvement Plans. Developer shall submit his One-Year Warranty Bond prior to the City's acceptance of the improvements. The amounts of the Faithful Performance Bond and Labor & Materials Bond shall each be 100% the cost estimate of the civil and landscape improvements, while the amount of the One-Year Warranty Bond shall be 20% of the cost estimate of the civil and landscape improvements.
- PW-11 The Applicant shall obtain all necessary permits from all applicable agencies prior to start of construction.
- PW-12 The Applicant shall dedicate any required right-of-way by Final Map or approved instrument prior to start of construction.
- PW-13 The Applicant shall dedicate, as required, on-site easements for new public utilities by Final Map or approved instrument prior to start of construction.
- PW-14 If not already existing, the Applicant shall dedicate a ten-foot (10') minimum utility service easements along the road frontages by Final map or approved instrument prior to construction.
- PW-15 Dumpsters for use during construction shall be dumpsters supplied by Republic Services. This is pursuant to the agreement between the City and Republic Services for all areas within Suisun City. Dumpsters shall be screened from public view by a City-approved method and shall be always covered after work hours.
- PW-16 All work within the public right-of-way, which is to be performed by the Applicant, the general contractor, and all subcontractors shall be included within a single City Encroachment Permit issued by the City Public Works Department. Issuance of the Encroachment Permit and payment of all appropriate fees shall be completed prior to commencement of work, and all work under the permit shall be completed prior to issuance of occupancy permit.
- PW-17 The Applicant shall always have a superintendent present at the job site. Superintendent shall provide the quality control for the Applicant; respond to the City's concerns; coordinate inspections with the City Inspector; make construction decisions on behalf of the Applicant; and coordinate work of the Applicant's subcontractors.
- PW-18 A sign shall be posted on the property in a manner consistent with the public hearing sign requirements, which shall identify the address and phone number of the Applicant and/or Applicant's representative for the purposes of responding to questions and complaints during the construction period. Said sign shall also indicate the hours of permissible construction work.
- PW-19 Prior to start of construction, a security fence, the height of which shall be the maximum permitted by the Zoning Ordinance, shall be installed and maintained around the perimeter of the lot. The lot shall be kept clear of all trash, weeds, and unusable construction material throughout the construction activity.
- PW-20 Unless otherwise approved by the City Engineer, all existing sidewalks shall be kept clear and passable during all phases of the project.

Attachment 1 - Exhibit A

- PW-21 Any existing wells shall be abandoned per County of Solano Health Department standards prior to development of the property. Owner shall submit documentation to the Public Works Director that this condition has been satisfied prior to any construction on this project.
- PW-22 If any archaeological resources are found during the grading of the site or during performance of any work, work shall be halted, the City Engineer shall be notified, and a certified archaeological firm shall be consulted for advice at Applicant's expense.
- PW-23 Any relocation or modification of any existing facilities necessary to accommodate subject project shall be at the Applicant's expense. It shall be the responsibility of the Applicant to coordinate all necessary utility relocations with the appropriate utility company.
- PW-24 Any existing frontage, or street, improvements, which in the opinion of the City Engineer, are currently damaged or become damaged as a part of the work shall be removed and replaced as required to the current City Standards, or as directed. Prior to start of construction, Developer shall perform a walk-through with the Public Works Department staff and take date-stamped photos of existing conditions.
- PW-25 Visual obstructions over three feet in height will not be allowed within the driver's sight triangle near driveways and corners in order to allow an unobstructed view of oncoming traffic. Improvements at driveways and corners are subject to the review and approval of the City Engineer.
- PW-26 The project shall comply with the requirements of the most current Municipal Regional Permit (MRP) issued to the Fairfield-Suisun Urban Runoff Management Program and to the City's Stormwater C.3 Guidebook. This includes, but is not limited to, construction and post-construction Best Management Practices (BMPS); obtaining all necessary permits for storm water discharges; entering into a Stormwater Treatment Measures Maintenance Agreement (attached); preparing a long-term maintenance plan for the Applicant's maintenance of the post-construction stormwater facilities; and contracting with a Qualified SWPPP Practitioner (QSP) to inspect and to ensure the implementation of all elements of the Storm Water Pollution Prevention Plan (SWPPP), including non-stormwater and stormwater visual observations, sampling, and analysis and preparation of Rain Event Action Plans (REAP). As part of the improvement plans, the ponding depths, pipe sizing, time of release, and storage for the bioretention facilities shall be calculated. The project shall not introduce any ponding nuisance and shall eliminate the possibility of flooding in the bioretention facilities.
- PW-27 The proposed trash enclosures are to comply with Detail SW-3 of the City's Stormwater C.3 Guidebook. Additionally, trash enclosures serving food service facilities, the drain shall be connected to a properly sized grease removal device and/or treatment devices prior to discharging to the sanitary sewer.
- PW-28 The project shall install full capture trash devices within the proposed on-site drain inlets. These full trash capture trash devices shall be monitored and maintained by the Applicant or Property Owner.
- PW-29 All on-site drain inlets and catch basins along the project frontage shall be marked with "No Dumping Flows to Bay" or equivalent information.
- PW-30 The maximum allowable slope in landscape areas shall be 3:1, or as approved by City Engineer. Slopes steeper than the allowable slope would require the installation of retaining wall.

Attachment 1 - Exhibit A

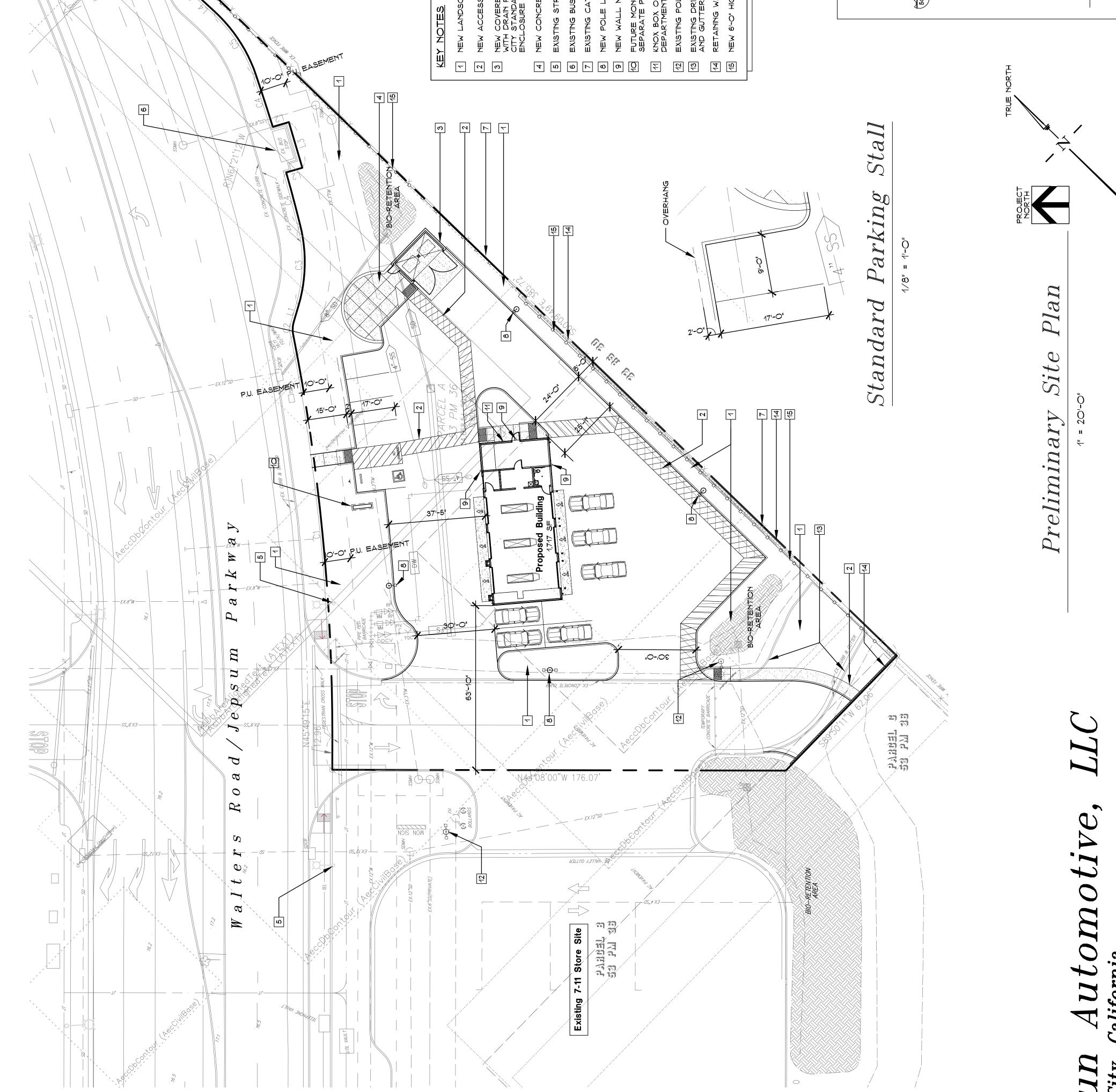
- PW-31 Dust control shall be in conformance with City Standards and Ordinances. Vehicles hauling dirt or other construction debris from the site shall cover any open load with a tarpaulin or other secure covering to minimize dust emissions.
- PW-32 Street sweeping shall be regularly performed such that no evidence of tracking dirt shall be present on the public street
- PW-33 All relocated facilities shall meet state and local separation standards. Separation between proposed water and sanitary sewer pipes shall meet the latest Suisun-Solano Water Authority (SSWA) Design Standards, Standard Specifications, and Standard Drawings.
- PW-34 Direct tapping of City or SSWA water mains is not permitted. Applicant shall install the required fittings in the existing or new main lines to accommodate the proposed water system. No existing water mains shall be shut down without specific permission of the City Engineer and the Solano Irrigation District.
- PW-35 The landscaping and irrigation shall comply with the City's water efficient landscaping ordinance. The irrigation plans shall include Model Water Efficient Landscape Ordinance (MWELO) calculations.
- PW-36 No structures such as trees, buildings, and concrete foundations shall be installed within utility easements. Civil and landscape plan sheets shall show the utility easements and all other easements.
- PW-37 Trees shall not be planted within bioretention areas.
- PW-38 Project improvements shall comply with ADA requirements.
- PW-39 The project shall provide accessible on-site walk path connections to all buildings.
- PW-40 The project shall install a sidewalk along the southerly perimeter of the project site. The sidewalk shall connect to the existing sidewalk along Walters Road as well as to adjacent property (APN: 0173-830-070) along the northerly perimeter of the project site.
- PW-41 The project shall remove the short segment of paved drive aisle at the southeast corner of the project site, and replace the area with curb, sidewalk and landscaping.
- PW-42 The project shall install a 6-foot tall metal fence along the northeast perimeter of the project site.
- PW-43 The project shall install onsite street lighting that complies with the City's standard illumination requirements. Moreover, the project shall provide a photometric analysis for the following areas: a) common driveway shared with 7-Eleven, and b) all areas within the project site.
- PW-44 All exit driveways shall be controlled by STOP signs, bars and legends.
- PW-45 Runoff shall not drain onto the adjacent private parcel to the east.
- PW-46 All on-site storm drain pipelines and facilities shall be private and maintained by the Property Owner.
- PW-47 All on-site sanitary sewer pipelines and facilities shall be private and maintained by the Property Owner.
- PW-48 Maintenance of on-site lighting, landscaping, paving, utilities and other on-site improvements shall be the responsibility of the Property Owner.
- PW-49 Prior to the issuance of Certificate of Occupancy, the Applicant shall submit to the Public Works Department "as-built" Improvement Plans in PDF format.

SOLANO IRRIGATION DISTRICT (SID)

- SID-1 The proposed development will require connections onto the existing domestic water stubs.
- SID-2 Improvement plans must show all existing facilities located within the project site, along with all proposed modifications that will be required to serve the property.
- SID-3 Any waterlines or public water facilities not installed within a public right-of-way will require an easement granted to SSWA for the operations and maintenance of the public facilities.
- SID-4 Per the SSWA Cross-Connection Control Resolution No. 99-01, all types of commercial buildings and landscape irrigation services are required to include an approved backflow prevention assembly, at the developer's expense. The desired location, service size and flow-rate for the backflow prevention assembly must be submitted for approval. Based on the proposed commercial use, a Reduced Pressure Principle (RPP) Assembly will be required on each of the domestic water services.
- SID-5 The developer is required to provide and install freeze protection for all RPBFP's and DCDC's at the developer's expense
- SID-6 At the time the Building Permit is issued, the developer will be required to pay the appropriate SSWA Connection Fee and Meter Installation Fee at the City of Suisun City. These fees are determined by the size of meter requested. All domestic water services will be metered.
- SID-7 We require that the District (on behalf of SSWA) review, approve and sign all Final and/or Parcel Maps, and that SSWA review, approve and sign the Improvement Plans of this development.
- SID-8 The SSWA Plan Review Fee applies and is due upon submittal of the maps and plans for review.
- SID-9 SSWA's General Notes must be included in the Improvement Plans and all proposed water system appurtenances and waterlines shall be constructed per the latest SSWA Design Standards and Specification and Details.
- SID-10 Electronic AutoCAD files and .pdf files are required upon the completion of the project showing "as-builts" for electronic archiving.

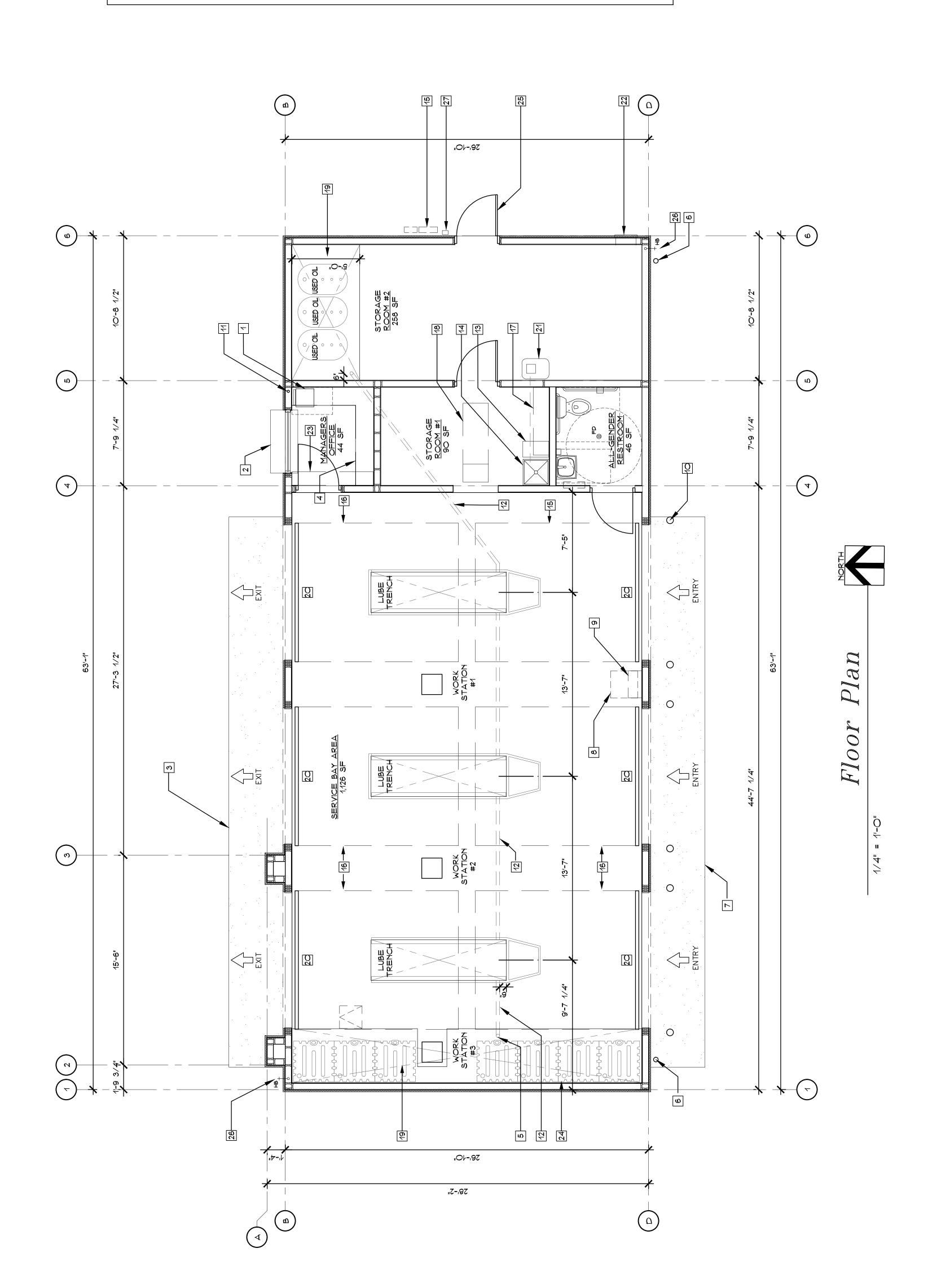
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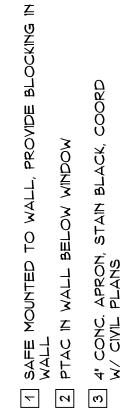
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California Suisun City,

Item 4





KEY NOTES

COORD 16" DEEP COUNTER W/ 4" SPLASH AND SHELVING MOUNTED TO WALL ABOVE. 4 ω

5 STUB PVC FROM UNDER SLAB UP 1"

DOWNSPOUT FROM SCUPPER BOX ABOVE Q

ORD W/ 4" CONC. APRON, STAIN BLACK, CO CIVIL PLANS Г

REFRIGERATOR ON PLATFORM FRAME

SHELVES ABOVE REFRIGERATOR

6"4 PIPE BOLLARDS TYPICAL FOR 6 @ @ Q \Z

WATER RISER

4

3" DIA. PVC. IN SLAB BELOW FINISH FLOOR USE WIDE SWEEPS AT TURNS. OIL INTERCEPTOR (RECESSED) SEE MECH. PLANS

24"X24" UTILITY SINK

ELECTRICAL EQUIPMENT

SECTIONAL DOOR OVERHEAD IN OPEN POSITION é

WIRE RACK SHELVES 17

PULL DOWN LADDER TO ATTIC ABOVE

2" DEPRESSED SLAB

10'-O"X11'-6" SECTIONAL ROLL-UP DOOR WITH CENTER SECTIONS TO BE CLEAR GLASS

AIR COMPRESSOR AND DRAIN.

THRU-WALL FAN. 24 23 22

12" DEEP SHELVING.

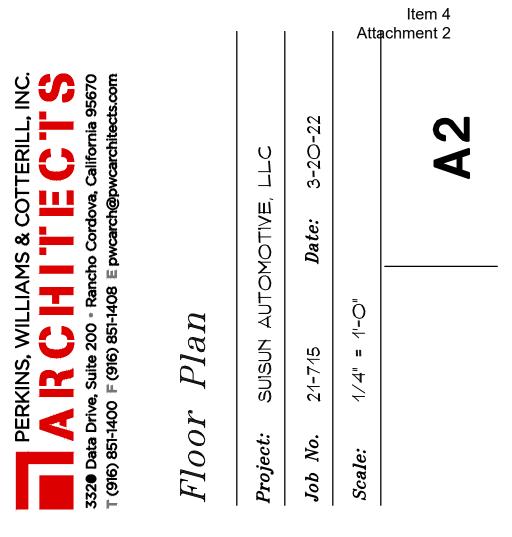
U G A L G A L G **0** 0 POLY, NEW OIL TANKS - 36" X 36" GAL., AND 180 GAL.

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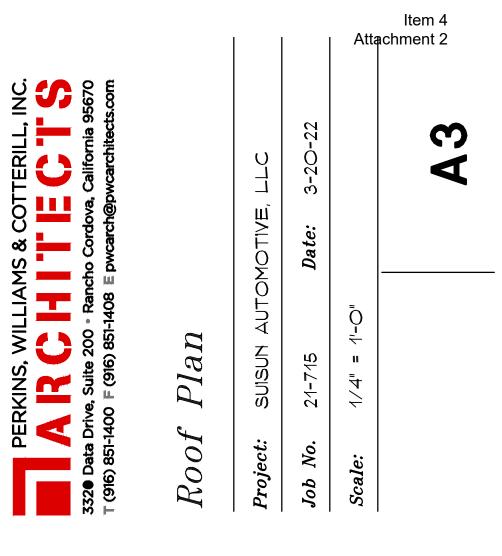
25 DOOR WITH VIEWPORT. 26 HOSE BIBB IN WALL.

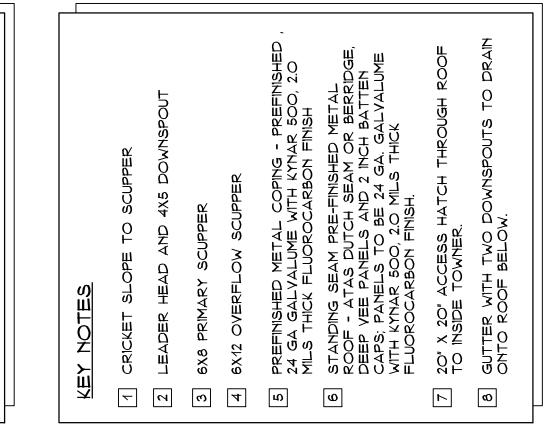
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KNOX BOX ON WALL PER FIRE DEPARTMENT REQUIREMENTS.



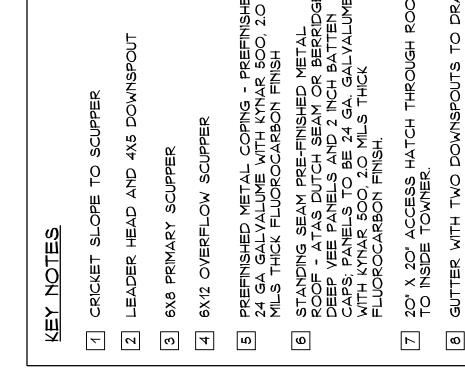
Automotive,California City, Suisun Suisun



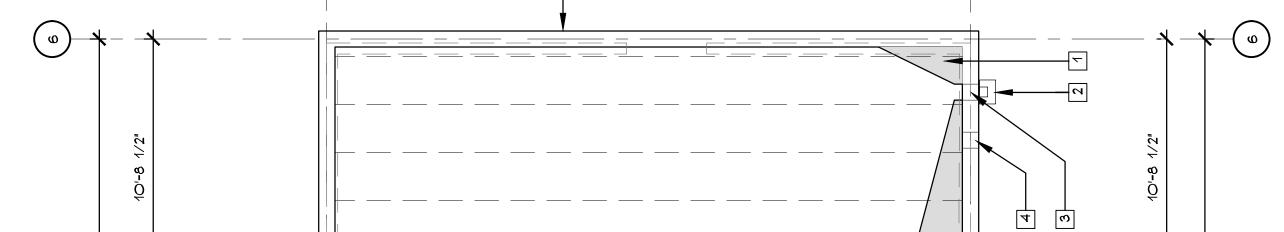


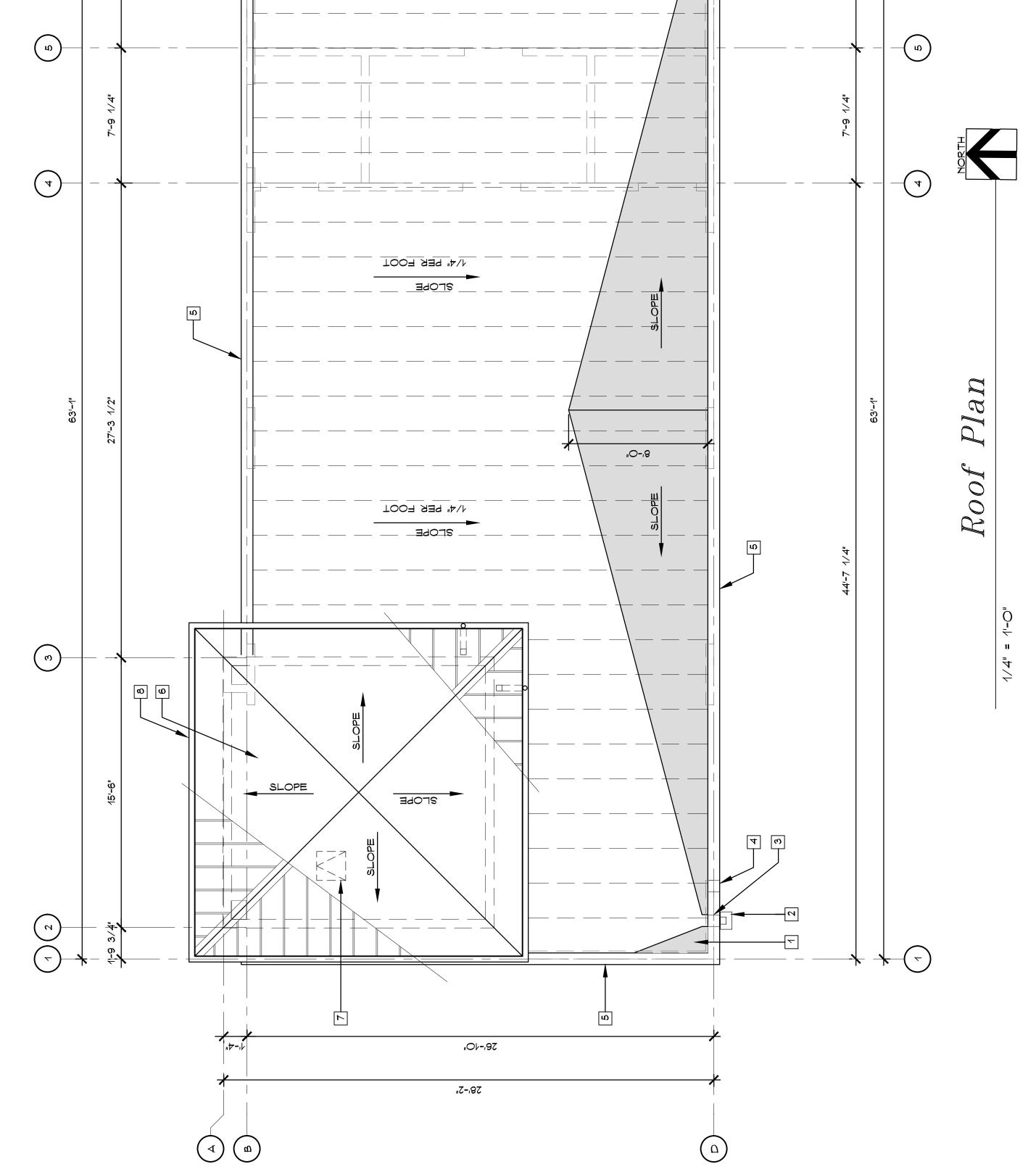


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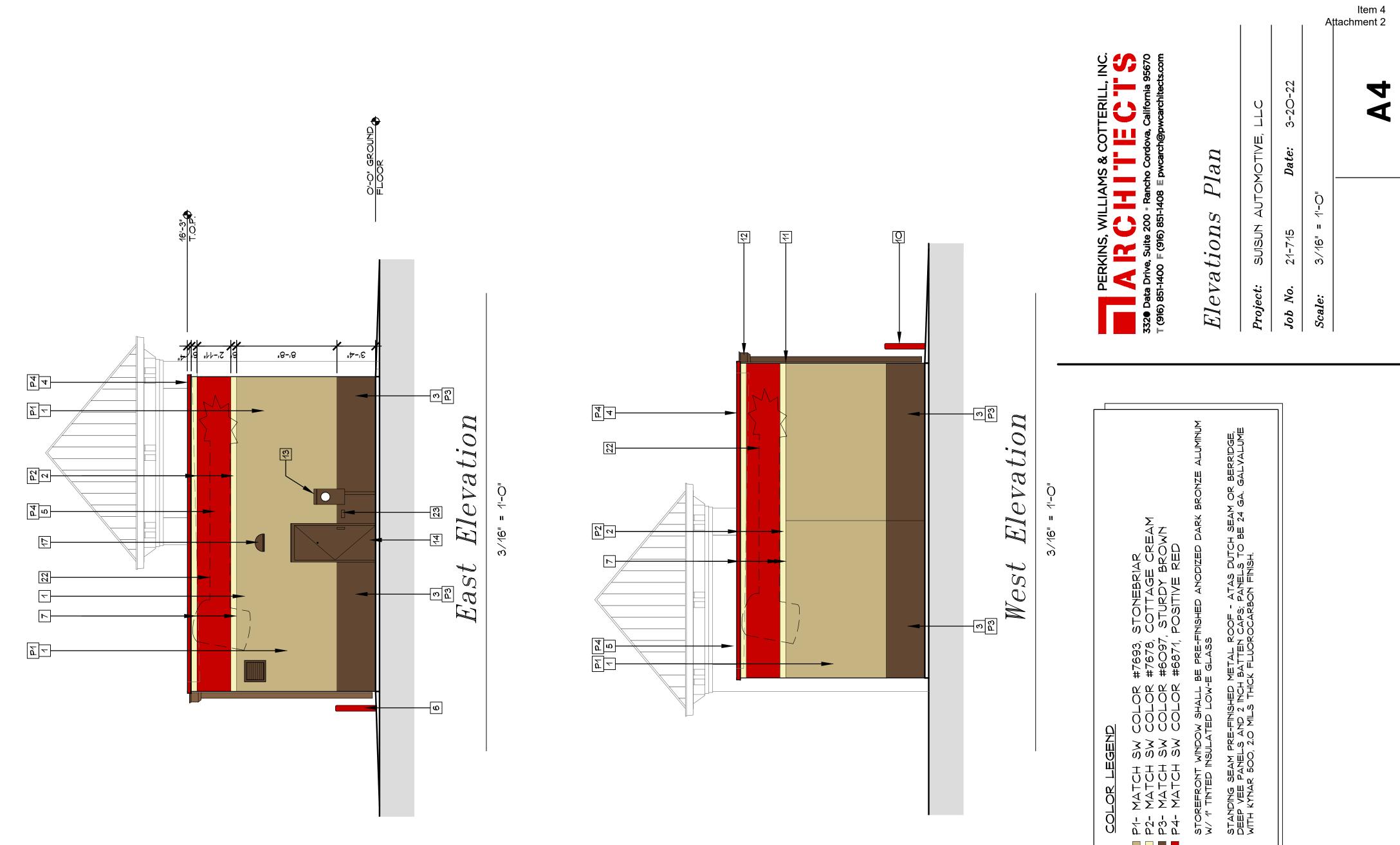


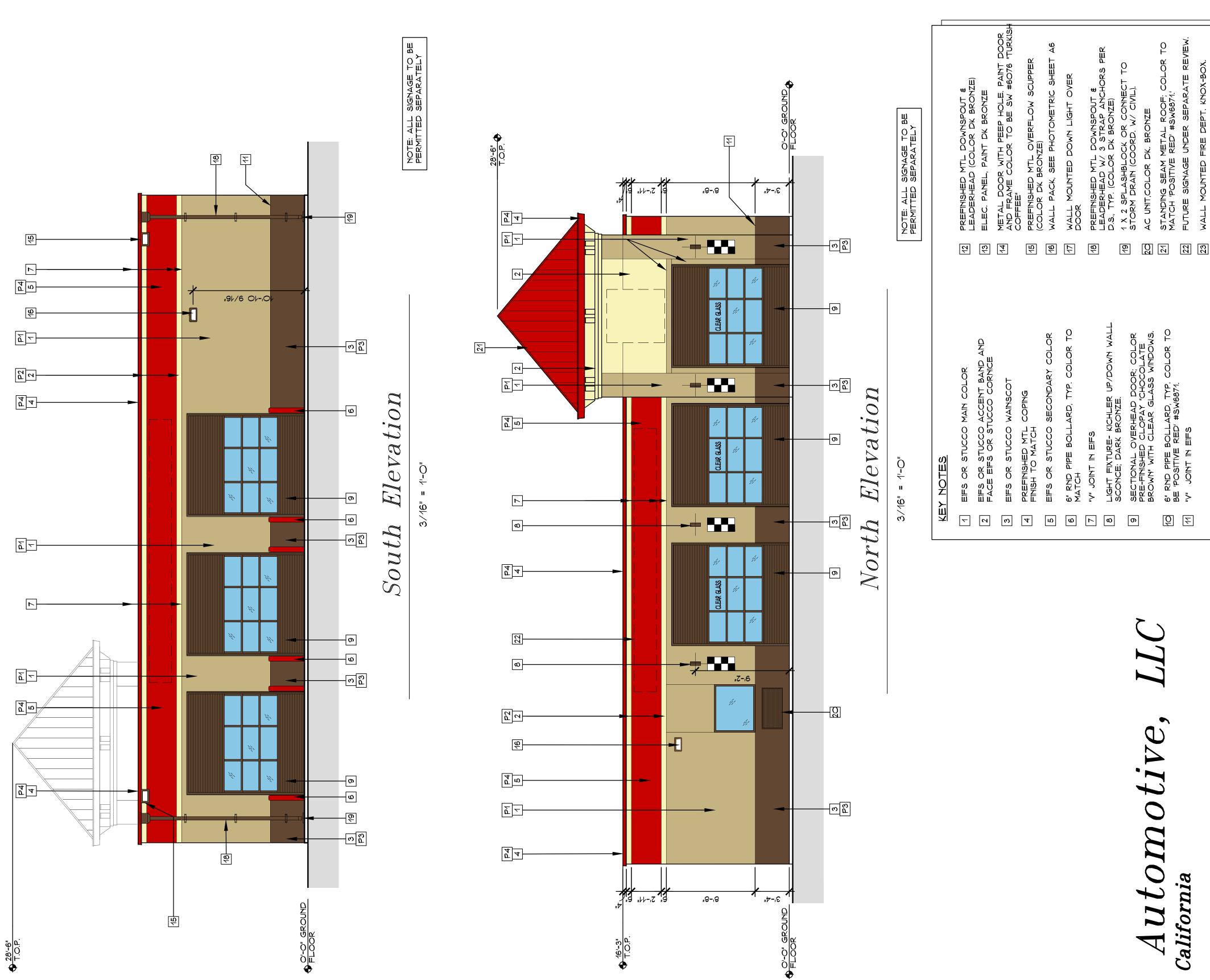






LI Automotive, ^{california} Suisun City, City,





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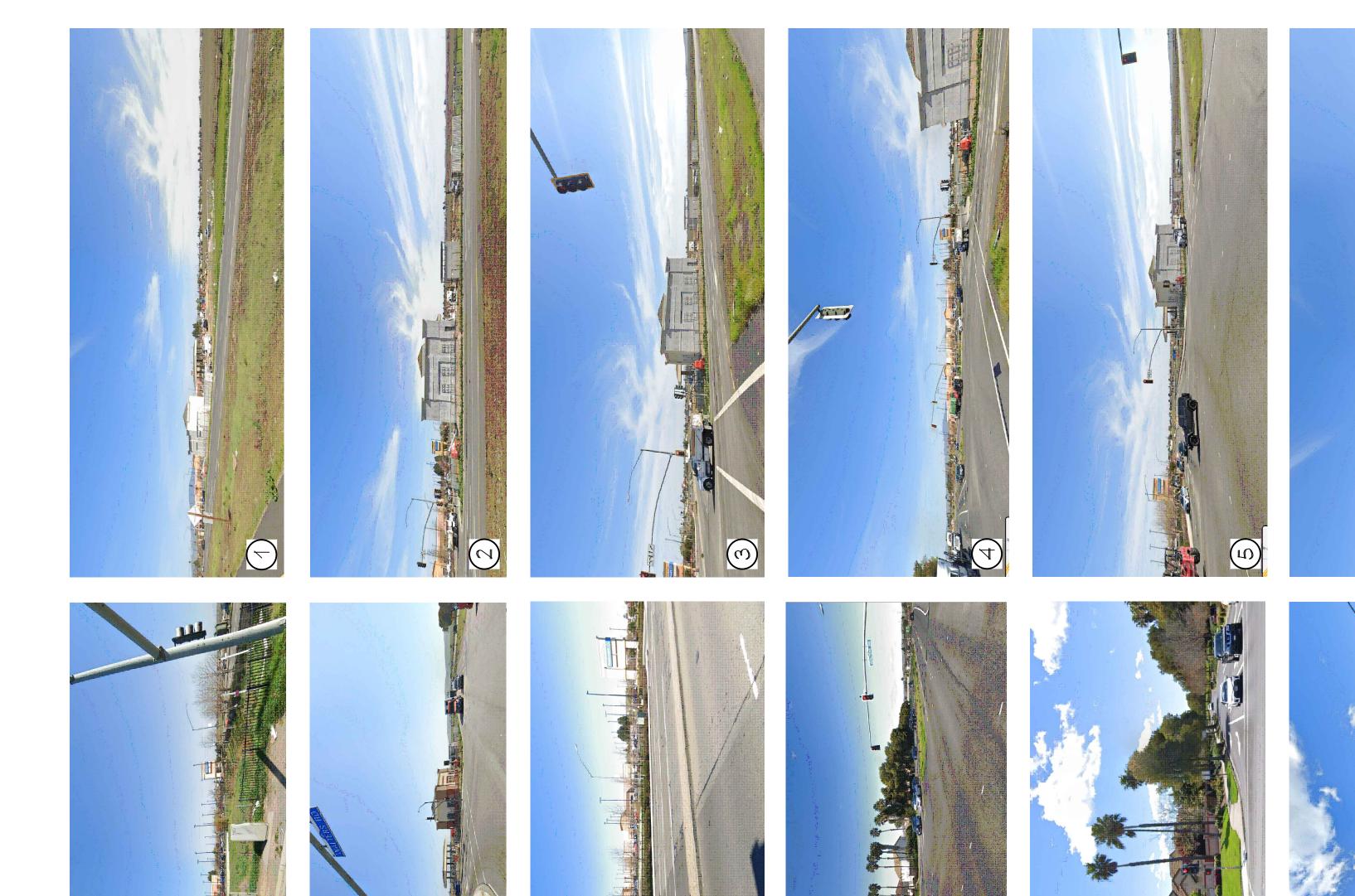


WALL MOUNTED FIRE DEPT. KNOX-BOX.



3-20-22 SUISUN AUTOMOTIVE, LLC Date: **1**−0 21-715 1/4" = Project: Job No. Scale:

A5



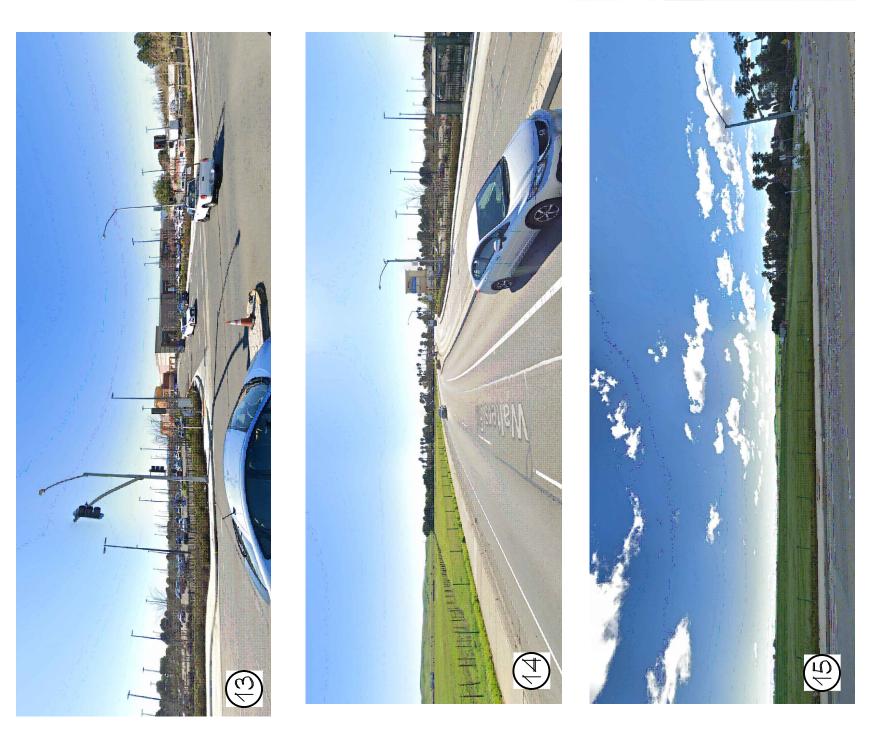
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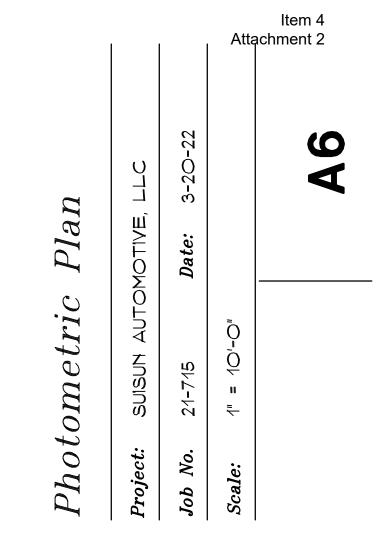


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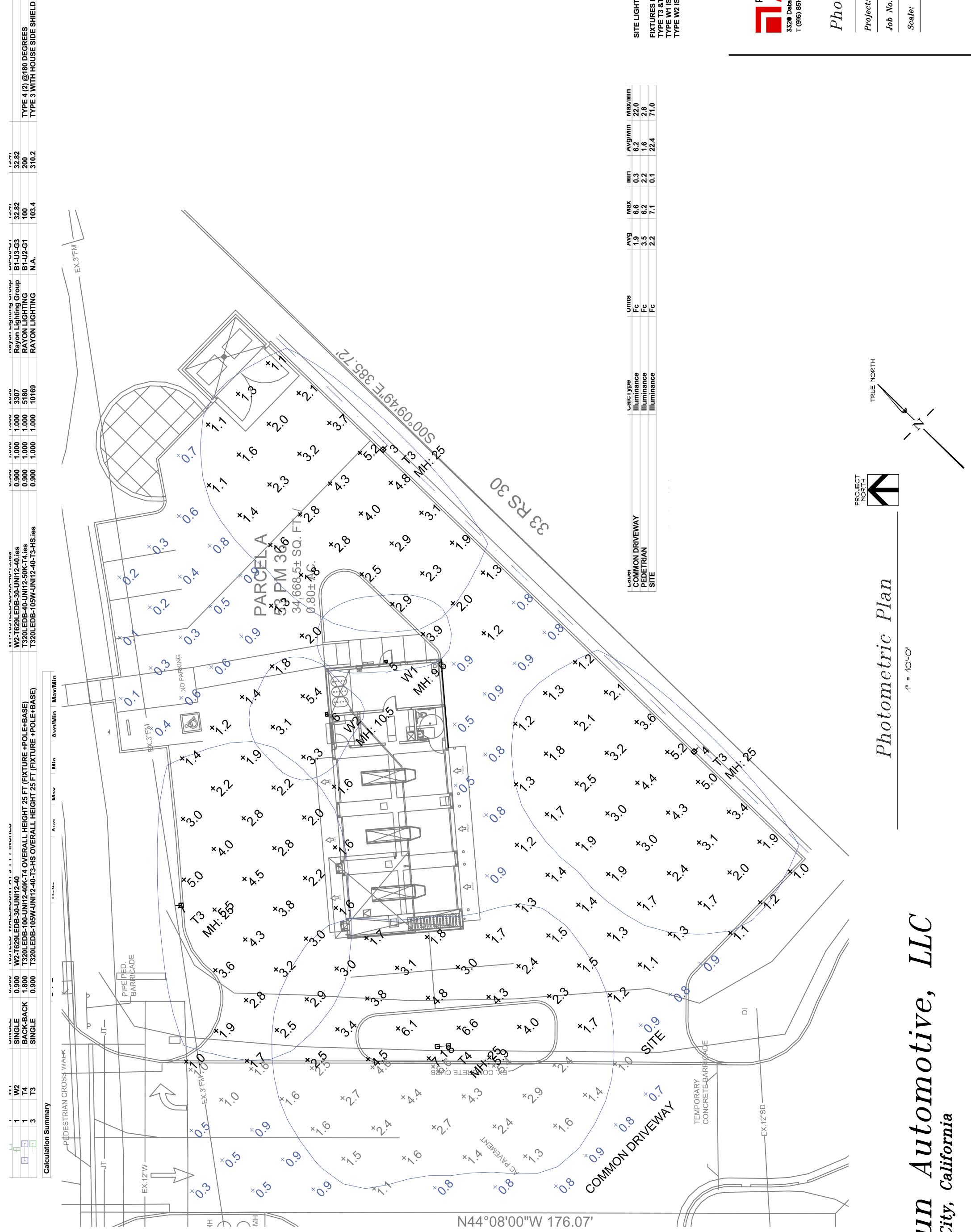




, California 95670 pwcarchitects.com A R C H I T E C T S 3320 Data Drive, Suite 200 • Rancho Cordova, T (916) 851-1400 F (916) 851-1408 E pwcarch@p

FIXTURES MOUNTING HEIGI TYPE T3 &T4 IS 25'-0" (POI TYPE W1 IS WALLMOUNT A' TYPE W2 IS WALLMOUNT A'

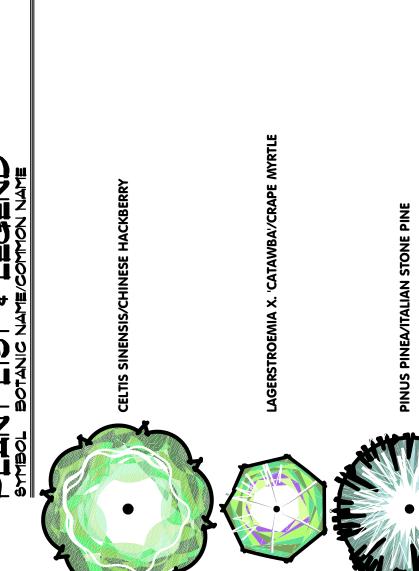
SITE LIGHTING



Suisun City, Suisun



914



15 GALLON

15 GALLON

15 GALLON

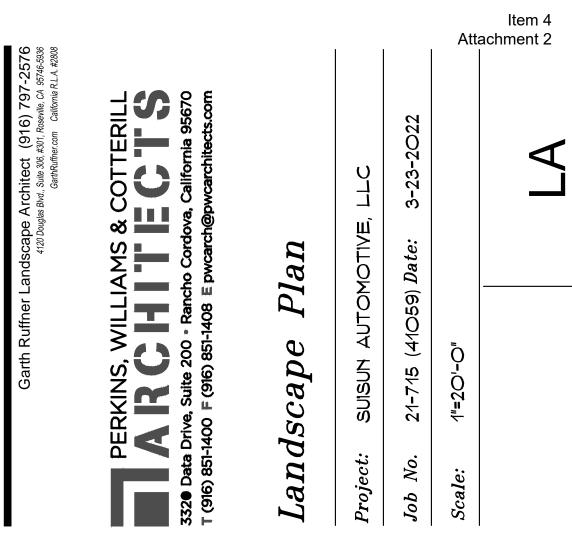
	~	
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Callistemon V. 'Little John'/DWF. Bottle Brush	: BOTTLE BRUSH	5 GALLON
CAREX DIVULSA/EURASIAN GRAY SEDGE*	:DGE*	1 GALLON
DIETES BICOLOR		1 GALLON
Heteromeles Arbutifolia/Toyon*	*_	5 GALLON
JUNCUS PATENS "CARMAN GRAY"/GRAY RUSH*	SRAY RUSH*	1 GALLON
Lomandra Longifolia 'Lomlon'/Lime Tuff Mat Rush	VLIME TUFF MAT RUSH	1 GALLON
MUHLENBERGIA RIGENS/DEER GRASS*	SS*	1 GALLON
NERIUM O. 'PETITE SALMON'/COMPACT PINK OLEANDER	ACT PINK OLEANDER	5 GALLON
PUNICA GRANATUM "NANA"/DWF. POMEGRANATE	POMEGRANATE	5 GALLON
rhaphiolepis I. "Jack evans"/pink indian hawthorn	ik Indian Hawthorn	5 GALLON
rosmarinus officinalis 'Irene'/Prostrate Rosemary	PROSTRATE ROSEMARY	1 GALLON
ROSEMARINUS O. "TUSCAN BLUE"/ROSEMARY	ROSEMARY	5 GALLON
BIO-RETENTION PLANTER (SEE PLANTS MARKED "*" ABOVE)	e plants marked "*" above)	

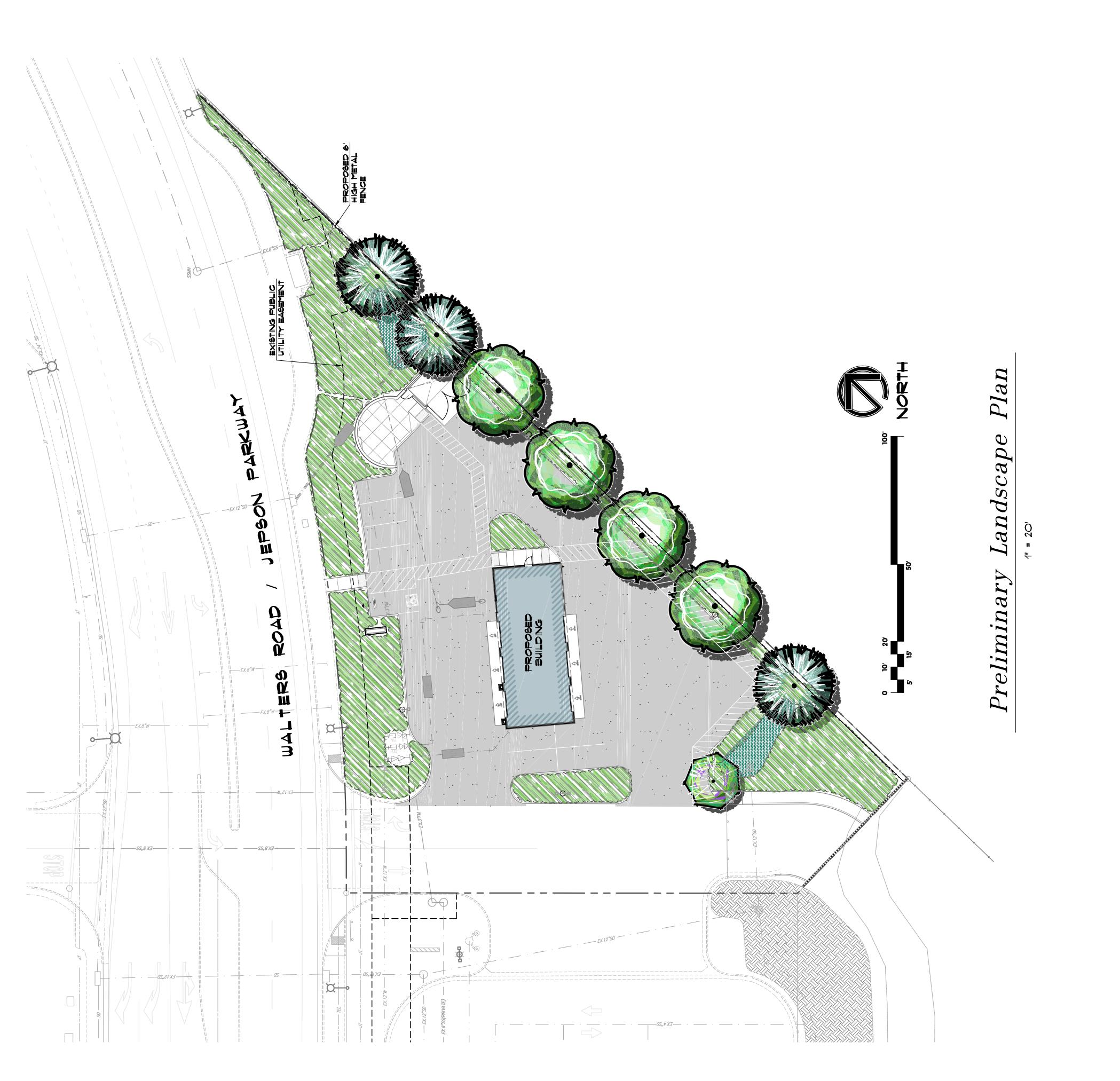
DEGIGN CONCEPT & NOTEG

NOTE: ALL PROPOSED PLANTS EXCEPT PLATANUS A. ARE LISTED AS "Low" or "Very Low" water Users in the state of California's wu.c.o.l.s. iv database.

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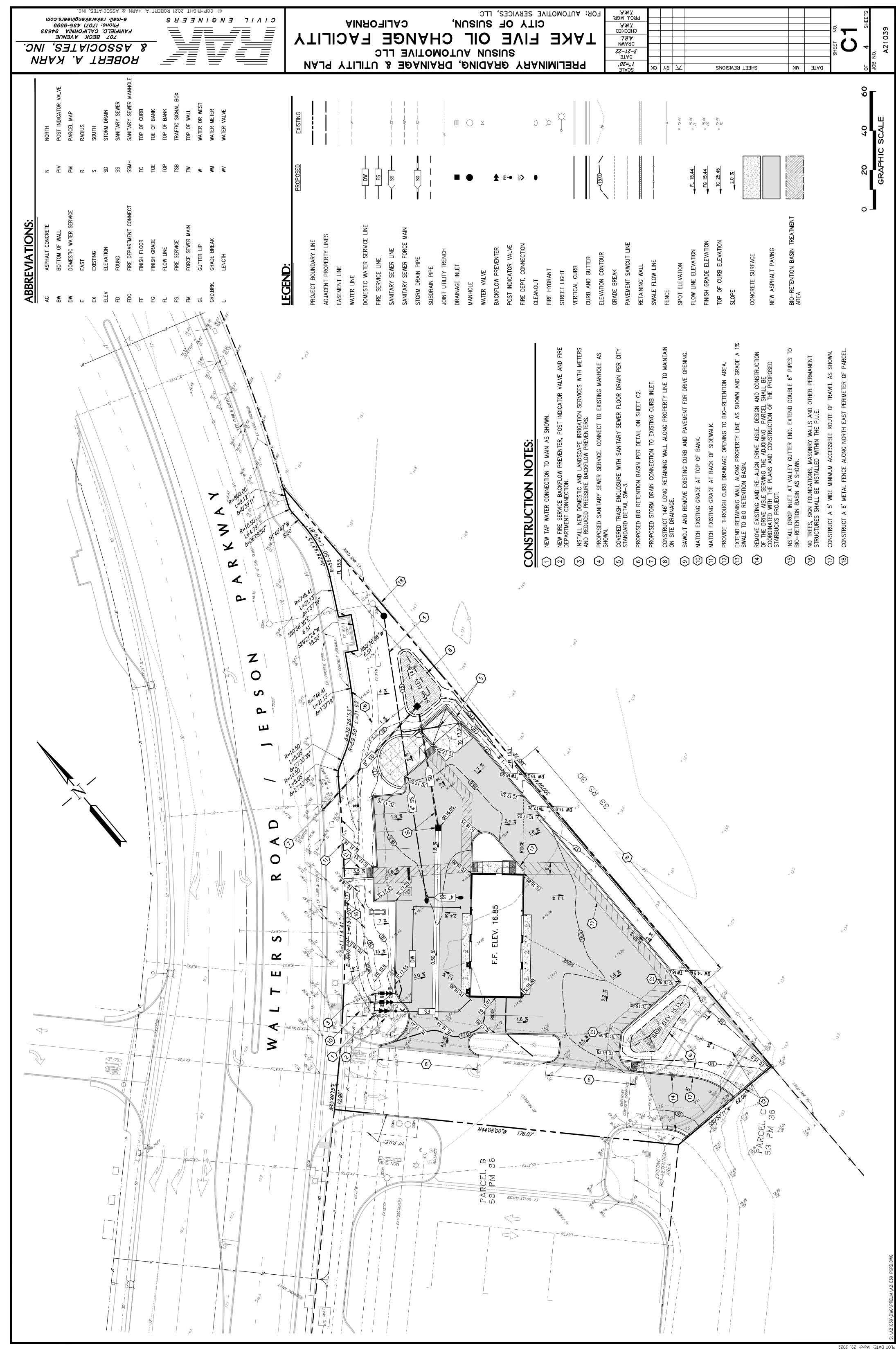
- LOW WATER USE (AS DESIGNATED BY WUCOLS IV) SHRUBS, PERENNIALS & GROUNDCOVERS WILL BE UTILIZED (3' MAX. HEIGHT EXCEPT WHERE USED FOR SCREENING).
 THE EXISTING M.W.E.L.O. COMPLIANT CONTROL SYSTEM & IRRIGATION WATER SUPPLY WILL BE UTILIZED FOR THIS WORK.
 IRRIGATION WILL BE PROVIDED USING A LONG-TERM (20 YEAR +) DRIP GRID SYSTEM WITH A PROJECTED EFFICIENCY RATE OF 80%.
 TREES WILL BE IRRIGATED WITH A SUPPLEMENTAL OVERHEAD SYSTEM THAT CAN BE EASILY EXPANDED AS THE ROOTING AREA GROWS.
 NO MOUNDING IS PROPOSED. SEE CIVIL DRAWINGS FOR GRADES.
 TOTAL PROPOSED LANDSCAPE AREA IS 9,307 SQUARE FEET IN SIZE.
 TOTAL PROPOSED LANDSCAPE AREA IS 9,307 SQUARE FEET IN SIZE.
 TOP DRESSING WILL BE VEOVIDED TO A 3" MINIMUM DEPTH. WELL-AGED COMPOST WILL BE USED IN BIO-RETENTION BASINS & MEDIUM FIR MULCH IN ALL OTHER PLANTING AREAS.
 NO TREES, SIGN FOUNDATIONS, MASONRY WALLS AND OTHER PERMANENT STRUCTURES SHALL BE INSTALLED WITHIN THE P.U.E. ••••

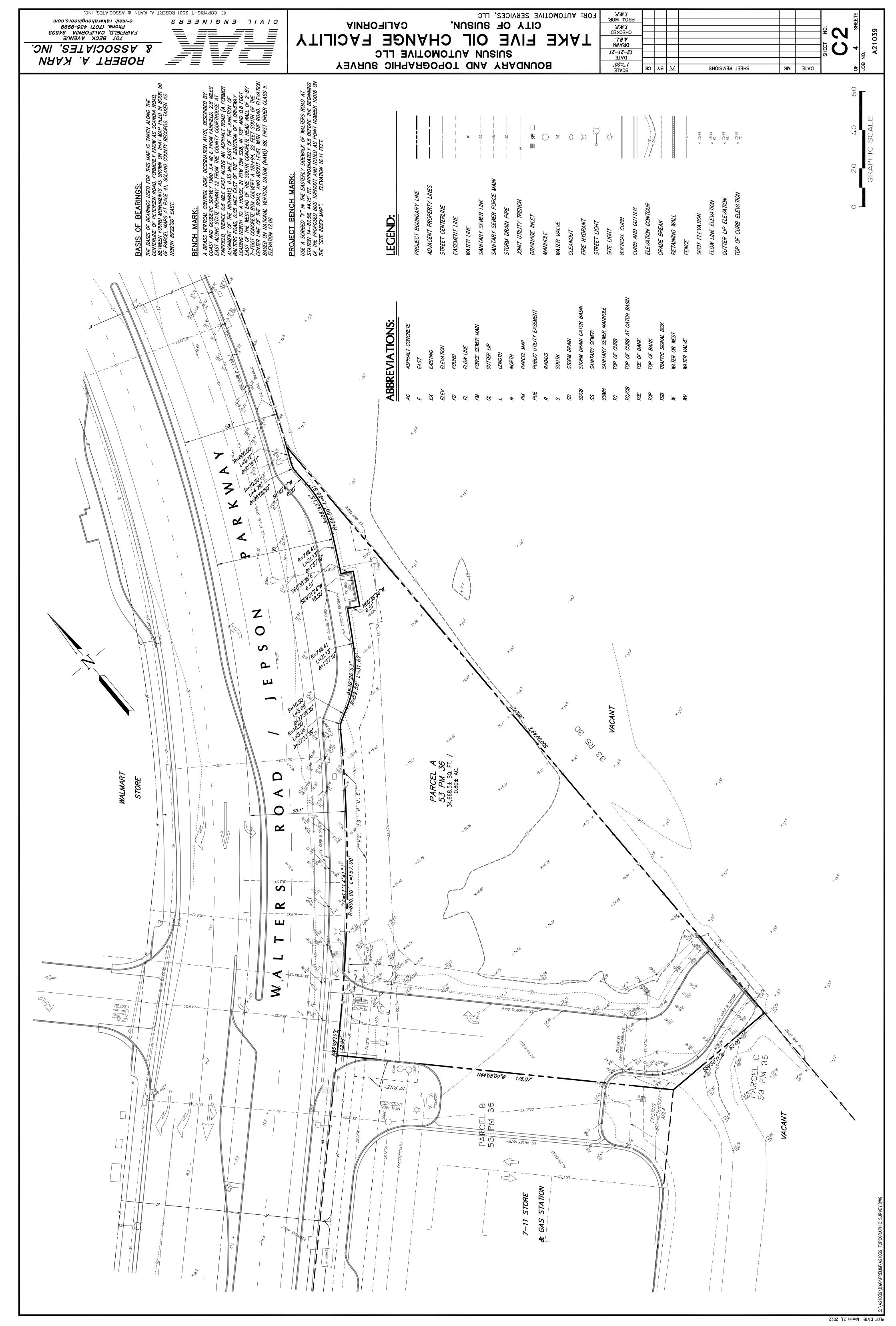


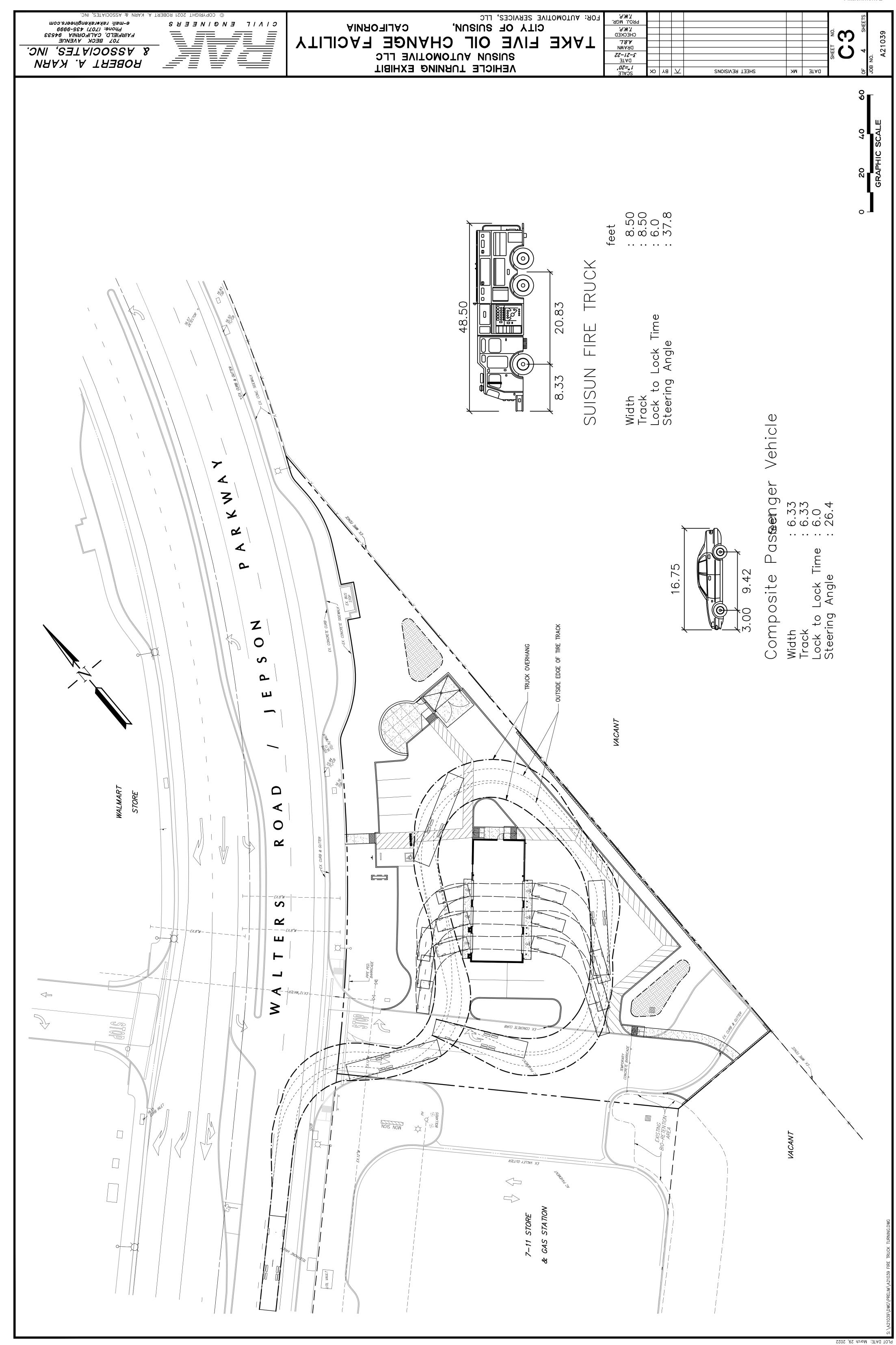


Automotive,California Suisun City,

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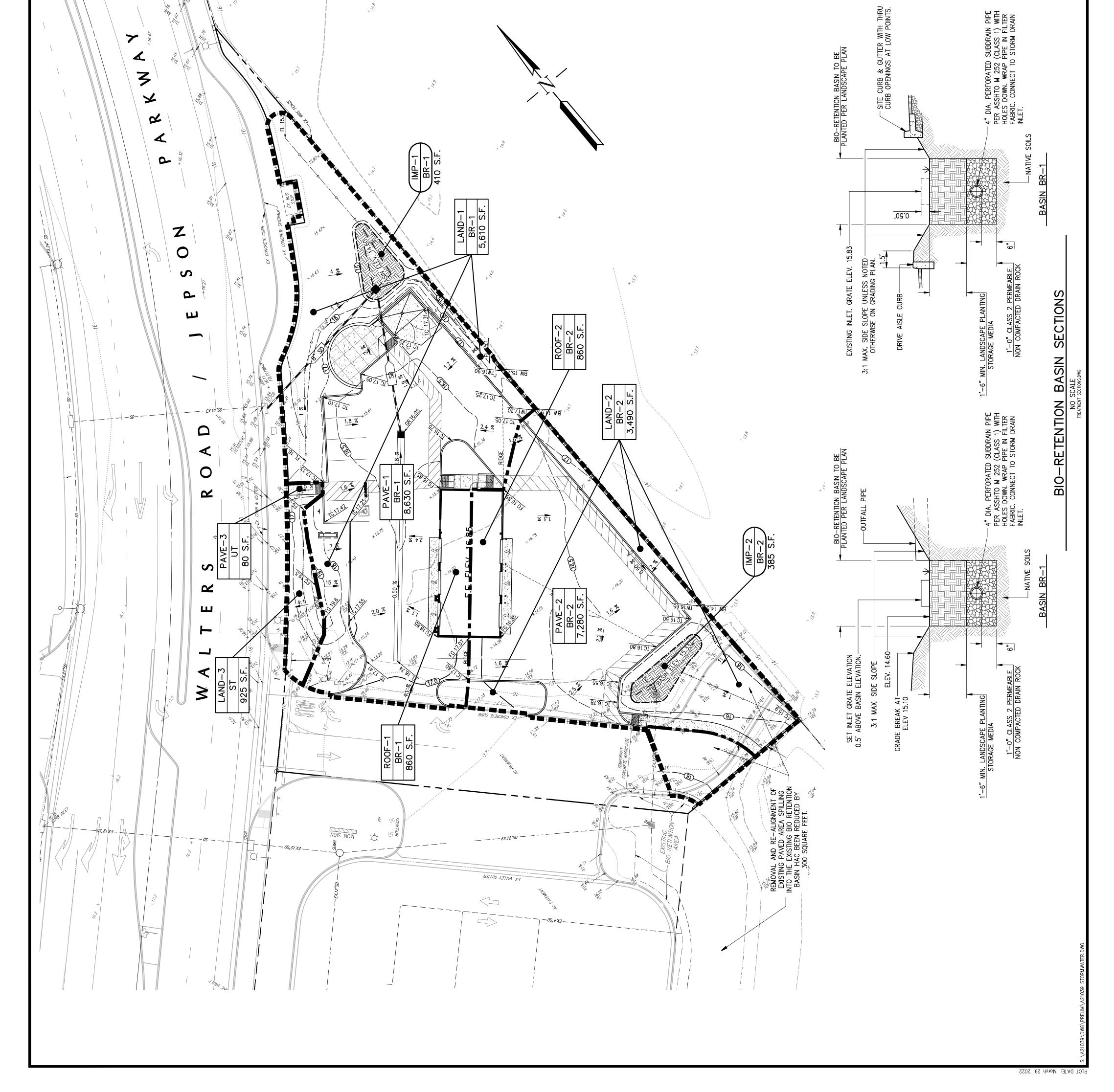




© COPYRIGHT 2021 ROBERT A. KARN & ASSOCIATES, INC. РКОЛ. МGR. FOR: AUTOMOTIVE SERVICES, LLC G-W3||: L3K€L3KGUGUUGEL2COW Phong: (707) 435-9999 FAIRFIELD, CALIFORNIA 94533 707 BECK AVENUE 707 BECK AVENUE CIVIL ENGINEERS CALIFORNIA CITY OF SUISUN, L'M'L CHECKED A21039 4 **FIVE OIL FACILITY** CHANGE TAKE '7**'8'∀** C NWAAD S ASSOCIATES, INC. SUISUN AUTOMOTIVE LLC 2-51-55 ROBERT A. KARN DATE PRELIMINARY STORMWATER CONTROL PLAN **1 "=30,** 2CVFE V BA CK DATE | MK SHEET REVISIONS Minim Proposed um Area Area Proposed Area ° 9∎ 410 385 SED IMP-1 BR-1 sq.ft. Ш ROOF-BR-1 sq.ft. Min. Area **EXISTING** PROP09 SCAL 340 402 40 STORMWATER PLAN LEGEND: ß 20 Rain Adjust. Factor Rain Adjust. Factor 1.000 1.000 GRAPHIC 20 **PROPOSED** IMP Sizing Factor IMP Sizing Factor 0.04 (IMP) 0.04 15.5 ≙ Project Name: TAKE 5 Oil Change Facility Location Walters Road, Suisun, California APN: 0173-830-050 AREA (DMA) INTEGRATED MANAGEMENT PRACTICE DMA Area X Runoff Factor ₀ _ DMA Area X Runoff Factor LIMIT OF NEW IMPROVEMENTS 860 8,630 561 10,051 DRAINAGE AREA BOUNDARY 860 7,280 349 8,489 DRAINAGE MANAGEMENT IREATMENT DEVICE ID BIO-RETENTION (BR) BIO-RETENTION (BR) UNTREATED (UT) SELF TREATING (ST) STORM DRAIN PIPE FLOW LINE SWALE TREATMENT AREA CURB & GUTTER DRAINAGE INLET BOUNDARY LINE CURB **Area (SF)** 80 **Area (SF)** 925 GRADE BREAK DMA Runoff Factor DMA Runoff Factor 1.00 1.00 0.10 Total 1.00 1.00 0.10 Total CONTOUR VERTICAL IMP Type: <u>Bioretention Facility</u>

 DMA Name
 DMA Area
 Post-Project Surface

 (SF)
 Type
 MP Type: <u>Bioretention Facility</u>
DMA Name DMA Area Post-Project Surface
(SF) Type Concrete/Asphalt Mean Annual Precipitation: <u>21 inches</u> Soil Group: <u>Type D</u> C.3. Compliance Required?: <u>YES</u> Concrete/Asphalt Landscaping Landscaping Roof Roof DMA Name PAVE-3 DMA Name LAND-3 Project Type: Treatment Only Drainage Area: 26,640 sq.ft. + 5. 860 8,630 860 7,280 3,490 IMP Name: IMP1 (BR-1) IMP Name: IMP2 (BR-2) 55 5,610 Self-Treating Areas: 6.69 Un-Treated Area: ROOF+-2 ROOF-1 PAVE-1 + '?' 2 0 L-UND-1 PAVE-LAND-



These Written Statements contain responses to the information required for a use permit and the comments contained in your letter dated September 20, 2021, which was in reply to the Take 5 Oil Change pre-application.

The Brand:	Take 5 Oil Change is the fastest growing quick lube chain in the country. Serving customers for more than 35 years, Take 5 is the market leader in speed and quality.
Locations:	As of this letter, there are 648 Take 5 Oil Change locations in 24 states and four provinces in Canada.
Proposed Product and Services Offered:	Oil change Engine air filters and cabin filters Coolant exchanges Windshield wiper blades
Building Design:	Stay in your car 3-bay drive-through design Building structure 1,717 square feet Minimal car stacking Limited parking needs No underground basements No underground storage tanks Unique shallow pit design
Operations:	Take 5 Oil Change is home of the 10-minute oil change, where you stay in your car and leave the rest to us! Our expert technicians will have you in the bay for your oil change in minutes, where we will change your oil and filter, along with replenishing vital under-hood fluids and checking your air filters and wiper blades.
	Our mission at Take 5 Oil Change is to set service standards that exceed every customer's expectation by maintaining the highest possible level of employee training and development.
	Through decades of experience, we have perfected the oil change into a finely tuned, highly efficient process. A team of friendly, knowledgeable technicians perform choreographed tasks, following institutionalized procedures that enable efficiency and speed. Our focus on speed, quality of work, and customer care at each specific service point optimizes customer experience. Our oil changes are completed in 10 minutes or less!

Las Vegas, NV 89119

	At Take 5 Oil Change, we pride ourselves on speed of service. We'll have you back on the road from your oil change in no time. The queue line is closely monitored by the Take 5 Oil Change staff to ensure there is no stacking of cars. As the oil changes only take 10 minutes, the queue line is minimal. We offer a variety of oils, including Castrol, Mobil 1 and Shell Rotella, so we can complete the best oil change for your vehicle. A quick oil change can be a cheap oil change, too! We always have discounts available, including offers for military and rideshare drivers.
Hours of Operation:	Monday through Friday: 7:00AM – 7:00PM Weekend hours: 18 hours between Saturday and Sunday
Number of Employees:	There will be twelve employees, with three to eight working at any given time.
Number of Customers:	We expect there to be 30 to 40 cars per day. The most customers at any one time are expected to be six, including one in each of the three service bays and one car stacked behind each service bay.
Traffic Study:	See <u>Exhibit A</u> for the Focused Traffic Study for the project prepared by W-Trans.
Outdoor Activities including Work, Storage, Display and Services:	No work or services will be performed outside of the building. The only outdoor storage will be in the trash enclosure. There will be signs displayed on the exterior of the building and we expect those signs to be permitted separately.
Odors, Noise, Dust or Glare Produced:	None
Low Impact:	No hydraulic lifts or jacks No pneumatic impact wrenches No extensive maintenance or repair
Hazardous or Volatile Materials or Chemicals Involved:	Used and new motor oil; compressor oil; transmission fluid; power steering fluid; coolant; degreaser; washer fluid, all of which may be stored in above ground drums, Rhino Tuff Tanks, containers, or jugs and extracted or transferred by way of evacuation pumps, hoses, or subsurface pipes.
Storing of New Oil:	New oil is stored in the shop in Rhino Tuff Tank gravity feed systems. The shop will be able to hold up to 16 new oil containers that will provide a maximum capacity of up to 2,220

gallons of new oil. These systems have no pumps or pressure, are approved by OSHA and DOT, and are located within the service bay area to minimize travel distance. Take 5 also carries a minimum amount of retail bottled oils for specialty vehicles as necessary. The types of lubricants being stored in approved tanks or containers are Class IIIB lubricants.

Collection of Used The used oil collection system consists of a drain pan in each Oil: bay, three steel tanks, and a transfer pump. A Take 5 technician directs and guides the customer over a shallow trench in the bay. The used oil is drained into a rolling drain pan that is positioned under the vehicle. The oil filter is also changed above the drain pan. When necessary, the drain pans are emptied to designated oil tanks via a 3/4" gasoline-rated hose, routed through chases to the storage room. The hoses are connected via a vacuum diaphragm pump, so the system is completely non-pressurized. 100% of Take 5's used oil and oil filters are reclaimed and recycled by OSHA Certified used oil recycling companies. The used oil tanks are above ground and are made of steel. The three used oil tanks each hold 330 gallons of used oil for a total of 990 gallons in volume.

Take 5 does not incorporate drains inside the service bay area, in the fully contained recessed trenches, or in storage areas.

Off-Hauling and
Recycling of UsedPeriodically or as needed, OSHA certified used oil recycling
companies reclaim and recycle 100% of Take 5's used oil and
oil filters. Additionally, used coolant drums are picked up by the
oil delivery company.

Oil Containment: New oil is stored in Rhino Tuff Tanks that are mounted on stands. In order to contain any leak or spillage from the tanks, the mounting stands are placed inside a two-inch recessed floor space that is plumbed to drain into the first fully contained recessed trench. Should the first trench fill with oil, it is plumbed to drain into the second trench, which in turn is plumbed to drain into the third trench. All three trenches are also plumbed to three used oil containers. There are no drains in any of the trenches.

The total capacity of the new oil containers is 2,220 gallons, and the total capacity of the containment spaces is 2,795 gallons. The calculation breakdown is provided in the chart below:

NEW OIL CONTAINERS	CAPACITY (g)	OIL CONTAINMENT	CAPACITY (g)
Rhino Tuff Tank #1	120	Trench #1	561
Rhino Tuff Tank #2	120	Trench #2	561
Rhino Tuff Tank #3	120	Trench #3	561
Rhino Tuff Tank #4	120	Used Oil Container #1	333
Rhino Tuff Tank #5	120	Used Oil Container #2	333
Rhino Tuff Tank #6	120	Used Oil Container #3	333
Rhino Tuff Tank #7	120	Recessed floor	113
Rhino Tuff Tank #8	120		
Rhino Tuff Tank #9	120		
Rhino Tuff Tank #10	225		
Rhino Tuff Tank #11	225		
Rhino Tuff Tank #12	225		
Rhino Tuff Tank #13	225		
Rhino Tuff Tank #14	80		
Rhino Tuff Tank #15	80		
Rhino Tuff Tank #16	80		
TOTAL	2,220		2,795

The shop is also equipped with a 10-gallon spill kit. One complete spill kit is always kept in the shop. The kit includes pads, socks, pillow, disposal bags & ties, nitrile gloves, safety goggles, labels, and seals.

For small spills, we remove containers from the spill area, absorb the liquid with an inert material and place in an appropriate waste disposal container. It is disposed via a licensed waste disposal contractor.

For large spills, we remove containers from the spill area to prevent entry into sewers, water courses and confined areas. With non-combustible, absorbent material (e.g., sand earth, vermiculite, diatomaceous earth), we contain and collect the spillage and place in a container for disposal according to local regulations via a licensed waste disposal contractor.

Type of Traffic Involved During Means of Access, Available Parking, Drop-Off/Pick-Up, Truck Deliveries, Refuse Pick-Up, etc.:

There will be cars, trucks, vans, SUVs, and other similar commuter and commercial vehicles being serviced in our service bays. We expect shipments and vehicles from traditional delivery companies such as, UPS, FedEx, USPS, Amazon, etc. A waste disposal company's truck, Republic Services, will access our site to remove waste from our trash enclosure. Additionally, new and used oil company trucks will access our site to drop off new oil and reclaim and recycle used oil.

Description of Lease Controls or Other Private Provisions Affecting the Proposed Use:	Our lease provides us the exclusive use as an automotive service center providing oil changes and other vehicular maintenance, as well as any other purpose permitted for the premises under the Reciprocal Easements and Maintenance Agreement ("REA"); provided, however, that we may not sell gasoline, diesel or other automotive fuel, nor may we provide car washes, nor may we operate the premises for any use that may be in violation of any exclusive use restrictions set forth in the REA. See Exhibit B for the REA.
Brief Description of Prior Use of Property:	The property is vacant and there is no prior use. For more details about the project site, see <u>Exhibit C</u> for the Geotechnical Exploration Report.

EXHIBITS

- A Focused Traffic Study
- B Reciprocal Easements and Maintenance Agreement
- C Geotechnical Exploration Report



December 20, 2021

Mr. Chad Warner Automotive Service Holdings, LLC 6700 Via Austi Parkway, Suite A Las Vegas, NV 89119

Final Focused Traffic Study for the Take 5 Oil Change Project

Dear Mr. Warner;

As requested, W-Trans has prepared a focused traffic study to evaluate the potential effects of traffic associated with the Take 5 Oil Change project to be located at the northeast corner of SR-12/Walters Road in the City of Suisun City. The purpose of this letter is to provide the estimated trip generation of the project, as well as the potential impacts associated with queuing and vehicle miles traveled.

Project Description

The proposed project is the construction of an express oil change facility with three service bays and a turnover rate of ten minutes per bay. The project would be constructed on the northern corner of the parcel on the northeast corner of SR-12/Walters Road, with a 7-Eleven under construction on the western corner of the parcel and a Starbucks with drive-through proposed for the eastern corner. Access would be provided to the Take 5 Oil Change, 7-Eleven, and Starbucks via one driveway on Walters Road. This driveway would be accessible to drivers approaching from both directions on Walters Road, though drivers leaving the site would only be able to turn right and travel northbound on Walters Road. Drivers wishing to access Walters Road southbound towards SR-12 would need to depart to the north then complete a U-turn. It is noted that the nearest intersection north of the driveway currently has a northbound U-turn prohibition, though U-turns are permitted at the next intersection further to the north (second intersection after leaving the project site).

There is a raised median on Walters Road with a 100-foot southbound left-turn lane for inbound movements to the 7-Eleven that would also provide access to the Starbucks and Take 5 Oil Change from southbound Walters Road.

A copy of the site plan is enclosed.

Trip Generation and Distribution

The anticipated trip generation for the proposed project was estimated using standard rates published by the Institute of Transportation Engineers (ITE) in *Trip Generation Manual*, 11th Edition, 2021 for "Quick Lubrication Vehicle Shop" (ITE LU 941). Trip generation data collected at other Take 5 Oil Change locations with three service bays was considered, though it is noted that the ITE rates were higher for the weekday and p.m. peak hour periods. To provide a more conservative analysis, the higher rate between the Take 5 Oil Change data and ITE data was used for each time period.

The expected trip generation potential for the proposed project is indicated in Table 1. The proposed project is expected to generate an average of 120 trips per day, including 12 trips during the a.m. peak hour and 15 during the p.m. peak hour.

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Mr. Chad Warner			Here and the	Page 2	PERSONAL PROPERTY AND						20, 2021
Table 1 – Trip G	The State of the Local Distance	A PLANT STATE	1. The second	T			Contraction of the second				
Source	Units	Units Daily			AM Peak Hour				PM Peak	Hour	
		Rate	Trips	Rate	Trips	In	Out	Rate	Trips	In	Out

		nate	Tuba	nate	TTPS		Out	nate	TTP3		out
ITE	3 sp	40.00	120	3.00	9	6	3	4.85	15	8	7
Take 5 locations	3 sp	-	80	-	12	6	б	-	14	8	6
Applied Values			120		12	6	6		15	8	7

Note: sp = service positions

Sources: Trip Generation Manual, 11th Edition, Institute of Transportation Engineers, 2021; Take 5 Oil Change count data

The pattern used to allocate new project trips to the street network was based on the existing volumes on Walters Road between the Walmart Main Driveway and SR-12. The applied distribution assumptions and resulting trips are shown in Table 2.

Table 2 – Trip Distribution Assumptions												
Route	Percent	Daily Trips	AM Trips	PM Trips								
SR-12 west of Walters Rd	35%	42	4	5								
Walters Rd north of Walmart Main Driveway	30%	36	3	4								
SR-12 east of Walters Rd	25%	30	3	4								
Lawler Ranch Pkwy south of SR-12	5%	6	1	1								
Walmart Main Driveway	5%	6	1	1								
TOTAL	100%	120	12	15								

Queuing

Derivation of Volumes

The COVID-19 pandemic affected traffic volumes throughout the region; therefore, traffic counts are still lower than what were previously considered typical volumes as residents continue to work from home. As such, historical traffic count data was applied based on vehicle turning movement counts collected on Walters Road in early November 2016 while area schools were still in session and not during holidays. Conditions during the morning and evening peak periods were evaluated to capture the highest potential impacts of the proposed project as well as the highest volumes on the local transportation network. The morning peak-hour typically occurs between 7:00 a.m. and 9:00 a.m. and reflects conditions during the home to work or school commute, while the afternoon peak-hour occurs between 4:00 p.m. and 6:00 p.m. and typically reflects the highest level of congestion during the homeward bound commute. To project the expected traffic volume change between 2016 and 2021, the 2035 Fairfield travel forecast model was reviewed to establish annual traffic growth rates.

These volumes were then augmented with the anticipated trip generation of the 7-Eleven and Starbucks. The 7-Eleven includes 3,060 square feet of retail space with 12 fueling positions, for which "Convenience Store/Gas Station" (ITE LU 945) rates were used for the land use category of 2,000 to 4,000 square feet of gross floor area. The 7-Eleven project also includes 8,500 square feet of general retail space; "Strip Retail Plaza (<40k)" (ITE LU 822) rates were used. For the proposed Starbucks project, rates were used for "Coffee/Donut Shop with Drive-Through Window" (ITE LU 937). The trip generation of these adjacent uses is detailed in Table 3, along with the Take 5 trip generation to show the anticipated volumes into and out of the project driveway on Walters Road.

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Table 3 – Trip Generation Summary for Adjacent Uses													
Units	Da	ily	ŀ	M Peak	Hour		F	PM Peak	Hour				
	Rate	Trips	Rate	Trips	In	Out	Rate	Trips	In	Out			
12 vfp	265.12	3,181	16.06	193	96	97	18.42	221	111	110			
8.5 ksf	54.45	463	2.36	20	12	8	6.59	56	28	28			
2.2 ksf	533.57	1,174	85.88	189	96	93	38.99	86	43	43			
		4,818		402	204	198		363	182	181			
3 sp	-	120	-	12	6	6	-	15	8	7			
		4,938		414	210	204		378	190	188			
	Units 12 vfp 8.5 ksf 2.2 ksf	Units Date Rate 12 vfp 265.12 8.5 ksf 54.45 533.57 2.2 ksf 533.57 5445	Units Daily Rate Trips 12 vfp 265.12 3,181 8.5 ksf 54.45 463 2.2 ksf 533.57 1,174 3 sp - 120	Units Daily Rate Rate Trips Rate 12 vfp 265.12 3,181 16.06 8.5 ksf 54.45 463 2.36 2.2 ksf 533.57 1,174 85.88 3 sp - 120 -	Non Summary for Adjacent Uses Units Daily AM Peak Rate Trips Rate Trips 12 vfp 265.12 3,181 16.06 193 8.5 ksf 54.45 463 2.36 20 2.2 ksf 533.57 1,174 85.88 189 4,818 402 3 sp - 120 - 12	Non Summary for Adjacent Uses AM Peak Hour Rate Trips Rate Trips In 12 vfp 265.12 3,181 16.06 193 96 8.5 ksf 54.45 463 2.36 20 12 2.2 ksf 533.57 1,174 85.88 189 96 4,818 402 204 3 sp - 120 - 12 6	Junits AM Peak Hour Mate Trips AM Peak Hour Rate Trips Rate Trips In Out 12 vfp 265.12 3,181 16.06 193 96 97 8.5 ksf 54.45 463 2.36 20 12 8 2.2 ksf 533.57 1,174 85.88 189 96 93 4.4818 402 204 198 3 sp - 120 - 12 6 6	Numery for Adjacent Uses AM Peak Hour Daily AM Peak Hour Rate Rate Trips Rate Trips In Out Rate 12 vfp 265.12 3,181 16.06 193 96 97 18.42 8.5 ksf 54.45 463 2.36 20 12 8 6.59 2.2 ksf 533.57 1,174 85.88 189 96 93 38.99 4,818 402 204 198 3 sp - 120 - 12 6 6 -	Name of Summary for Adjacent Uses AM Peak Hour PM Peak Rate Trips Rate Trips In Out Rate Trips 12 vfp 265.12 3,181 16.06 193 96 97 18.42 221 8.5 ksf 54.45 463 2.36 20 12 8 6.59 56 2.2 ksf 533.57 1,174 85.88 189 96 93 38.99 86 4,818 402 204 198 363 3 sp - 120 - 12 6 6 - 15	Negative Systems In Summary for Adjacent Uses Units PM Peak Hour Rate Trips Rate Trips In Out Rate Trips In 12 vfp 265.12 3,181 16.06 193 96 97 18.42 221 111 8.5 ksf 54.45 463 2.36 20 12 8 6.59 56 28 2.2 ksf 533.57 1,174 85.88 189 96 93 38.99 86 43 3 sp - 120 - 12 6 6 - 15 8			

Note: vfp = vehicle fueling positions; ksf = thousand square feet; sp = service positions

The volumes anticipated for the 7-Eleven and Starbucks developments were distributed using the same assumptions applied in Table 2, as demonstrated in Table 4 for the a.m. and p.m. peak hours. The vehicle volume for the southbound left-turn lane on Walters Road into the project site would include inbound traffic from Walters Road north of the Walmart Main Driveway, and from the Walmart Main Driveway, resulting in an a.m. peak hour volume of 71 vehicles and a volume during the p.m. peak hour of 64 vehicles.

Table 4 – Trip Distribution Assumptions for the Southbound Left-Turn Lane without Project													
Route	Percent		AM Trips	5	PM Trips								
		Total	In	Out	Total	In	Out						
SR-12 west of Walters Rd	35%	141	72	69	127	63	64						
Walters Rd north of Walmart Main Driveway*	30%	120	61*	59	109	55*	54						
SR-12 east of Walters Rd	25%	101	51	50	91	46	45						
Lawler Ranch Pkwy south of SR-12	5%	20	10	10	18	9	9						
Walmart Main Driveway*	5%	20	10*	10	18	9*	9						
Total	100%	402	204	198	363	182	181						
*Southbound Left-Turn Lane Subtotal			71			64							

With project trips added, the morning peak hour volume in the southbound left-turn lane on Walters Road would include 73 vehicles, and the evening peak hour turn lane volume would include 67 vehicles, as shown in Table 5.

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Table 5 – Trip Distribution Assumptions for the Southbound Left-Turn Lane with Project														
Percent	cent AM Trips				PM Trips									
	Total	In	Out	Total	In	Out								
35%	144	73	71	132	66	66								
30%	124	62*	62	113	57*	56								
25%	104	53	51	95	47	48								
5%	21	11	10	19	10	9								
5%	21	11*	10	19	10*	9								
	the South Percent 35% 30% 25% 5%	Percent Total 35% 144 30% 124 25% 104 5% 21	the Southbound Left-Turn Percent AM Trips Total In 35% 144 73 30% 124 62* 25% 104 53 5% 21 11	the Southbound Left-Turn Lane wit Percent AM Trips Total In Out 35% 144 73 71 30% 124 62* 62 25% 104 53 51 5% 21 11 10	the Southbound Left-Turn Lane with Project Percent AM Trips Image: Colspan="3">Image: Colspan="3" Colspan="3">Image: Colspan="3" Colspan="3" Colspan="3">Image: Colspan="3" Colsp	the Southbound Left-Turn Lane with Project Percent AM Trips PM Trips Total In Out Total In 35% 144 73 71 132 66 30% 124 62* 62 113 57* 25% 104 53 51 95 47 5% 21 11 10 19 10								

The driveway trips for the 7-Eleven and Starbucks, as well as these two uses plus the Take 5 Oil Change, were added to the estimated 2021 traffic volumes on Walters Road. It is noted that the outbound trips distributed towards SR-12 and Lawler Ranch Parkway were assigned turning right out of the site to travel north on Walters Road, then assumed to complete a U-turn movement somewhere north of the project site, so were added to the southbound traffic adjacent to the project site.

414

210

73

204

378

190

67

188

100%

Queuing on Walters Road

*Southbound Left-Turn Lane Subtotal

Total

Southbound left-turn queuing was determined using a methodology contained in "Estimating Maximum Queue Length at Unsignalized Intersections," John T. Gard, *ITE Journal*, November 2001. This methodology prescribes the following equation to estimate the left-turn stacking distance as a function of left-turn volume for movements with fewer than 100 vehicles: Maximum Queue in Vehicles = -2.042+1.167*ln(Left-Turn Volume). Based on the addition of 7-Eleven and Starbucks traffic to the estimated 2021 volumes on Walters Road, the maximum queue was determined to be three vehicles for both the a.m. and p.m. peak hours (-2.042+1.167*ln(71) = 3 for a.m. and -2.042+1.167*ln(64) = 3 for p.m.). With the addition of project traffic to these volumes, the maximum queue was determined to still be three vehicles for each peak hour (-2.042+1.167*ln(73) = 3 for a.m. and -2.042+1.167*ln(67) = 3 for p.m.). It is typical to assume 25 feet per vehicle, which accounts for the standard length of a passenger vehicle as well as the gap between consecutive vehicles. Therefore, the maximum queue is estimated to be 75 feet, which is within the 100-foot length of the left-turn lane.

It is understood that the City has requested analysis of the northbound through lane adjacent to the project site for right-turn queue lengths into the project site. However, it is noted that this approach would be uncontrolled and northbound drivers turning right would have priority over southbound drivers turning left, meaning that drivers would be able to turn into the site without stopping for a stop sign, traffic signal, or cross traffic. Therefore, the stacking distance is theoretically zero as drivers would not typically stop and wait to enter the project site. It is noted that northbound drivers turning right would need to yield to pedestrians crossing the driveway; however, there were no pedestrians observed in the 2016 counts during the peak hours along the stretch of sidewalk that would be converted into a driveway and therefore it is assumed that pedestrian volumes would have a negligible effect on turning traffic.

A copy of the queue length calculations for Walters Road is enclosed.

Finding – The southbound left-turn stacking distance is estimated to be three vehicles (75 feet) without or with the addition of project traffic to the 7-Eleven and Starbucks volumes anticipated for the project site. As this is shorter than the 100-foot capacity of the southbound left-turn lane, the capacity would be adequate, and queuing

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would not be anticipated to stack into the southbound through lane. The northbound right-turn stacking distance is theoretically assumed to be zero.

Queuing at the Service Bays

The 95th-percentile queue is generally applied as the acceptable limit for on-site circulation impacts. To assess the potential queuing for the site, factors such as the storage capacity, arrival rate and service rate were considered. The arrival rate is defined as the number of patrons arriving at the facility per hour. Similarly, the service rate is defined as the number of patrons arriving at the facility per hour.

Standard queuing theory was used together with an arrival rate of eight vehicles per hour (the inbound volume during the p.m. peak hour, conservatively assuming all inbound vehicles are to be serviced) and the provided service rate of ten minutes per vehicle. The 95th-percentile queue was determined to be three vehicles for the proposed express oil change shop, which translates to one queuing vehicle per service bay. Therefore, stacking capacity for three vehicles should be provided. There would be a one-percent chance that the queue would exceed three vehicles (one per service bay), and a negligible chance (less than 0.1 percent) that the queue would exceed six vehicles (two per service bay). The service bay queuing calculation worksheets are enclosed for reference.

Finding – The 95th-percentile queue for the express oil change shop is estimated to be three vehicles, with a onepercent chance for the queue to exceed three vehicles and negligible likelihood of exceeding six vehicles. This translates to one and two vehicles per each of the three service bays, respectively.

Recommendation – Stacking capacity should be provided for at least three vehicles total (one vehicle per service bay), as this would represent the 95th-percentile queue for the service bays.

Vehicle Miles Traveled

Senate Bill (SB) 743 established the increase in vehicle-miles-travelled (VMT) as a result of a project as the basis for determining environmental impacts. In the technical memorandum *Suisun City SB 743 Implementation Summary of Findings and Recommendations for VMT-Based CEQA Thresholds*, City of Suisun City, July 2020, standards of significance for evaluating VMT were adopted from guidance provided by the California Governor's Office of Planning and Research (OPR) in the publication *Transportation Impacts (SB 743) CEQA Guidelines Update and Technical Advisory*, 2018. OPR's guidance for retail land uses, which the proposed express oil change facility would be classified as, were applied.

The OPR Technical Advisory indicates that retail projects should generally be analyzed by examining total VMT, with an increase in total regional VMT being considered a significant impact. In the Technical Advisory section outlining project screening, OPR indicates that *local-serving* retail may generally be presumed to have a less-than-significant VMT impact and can generally be screened from further VMT analysis. OPR based this presumption on substantial research demonstrating that adding local-serving retail uses typically improves destination accessibility to customers, often reducing trip distances (i.e., the, "miles" in vehicle miles traveled) since customers need to travel shorter distances than they previously did. The total demand for retail in a region also tends to hold steady; adding new local-serving retail typically shifts trips away from another use rather than adding entirely new shopping trips to the region.

OPR cites a size of 50,000 square feet or greater as being a potential indicator of regional-serving retail (versus local-serving), though it is noted that square footage may not be an appropriate measure of land use intensity for the proposed project as express oil change shop trip generation is primarily driven by the number of service bays, not square footage of the shop building. The 50,000 square feet cited by OPR would translate to approximately 4,725 daily trips when applied to "Shopping Plaza (40-150k)" (ITE LU 821), which is greater than the 120 daily trips

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anticipated to be generated by the proposed project. Based on this finding, and consistent with OPR's guidance on local-serving retail, the project is expected to have a less-than-significant VMT impact.

Finding – Per guidance developed by OPR and adopted by the City of Suisun City, this project would have a lessthan-significant impact to VMT based on its classification as local-serving retail, and therefore would screen from further VMT analysis.

Conclusions and Recommendations

- The proposed project includes an express oil change shop with three service bays. The shop would generate an average of 120 trips per day, including 12 a.m. peak hour and 15 p.m. peak hour trips.
- Traffic volumes on Walters Road for 2021 were estimated using 2016 data with growth rates from the 2035
 Fairfield travel forecast model applied, and estimated traffic volumes from the adjacent 7-Eleven and
 proposed Starbucks projects added to develop the volumes used for analysis purposes.
- It is estimated that the maximum queue for the southbound left-turn lane on Walters Road into the project site would be three vehicles during both peak hours, without or with the addition of project traffic anticipated upon construction of the express oil change shop. This would translate to a queue of 75 feet, which is shorter than the turn lane storage capacity of 100 feet.
- The northbound right-turn stacking distance would be zero feet without or with project traffic as northbound traffic turning right would have right-of-way over southbound traffic turning left and would not have to stop at a stop sign or traffic signal.
- A stacking capacity of three total vehicles (one vehicle per bay) should be provided on the Take 5 parcel for entry to the service bays as this would accommodate the anticipated 95th-percentile queue length for the service bays. There would be a one-percent chance that this capacity is exceeded. If storage for six vehicles (two per service bay) was provided, there would be a negligible chance that capacity is exceeded.
- The project would be classified as local-serving retail for the purpose of assessing VMT impacts, and therefore would be assumed to have a less-than-significant impact to VMT.

Thank you for giving W-Trans the opportunity to provide these services. Please call if you have any questions.

Sincerely,

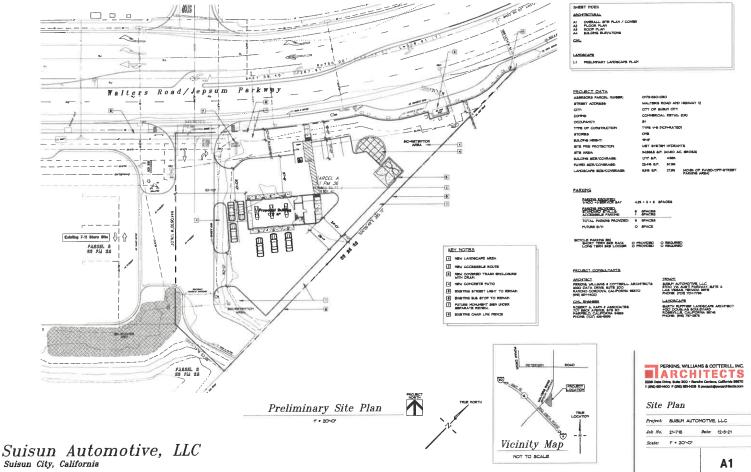
Kevin Carstens, PE, TE Associate Engineer

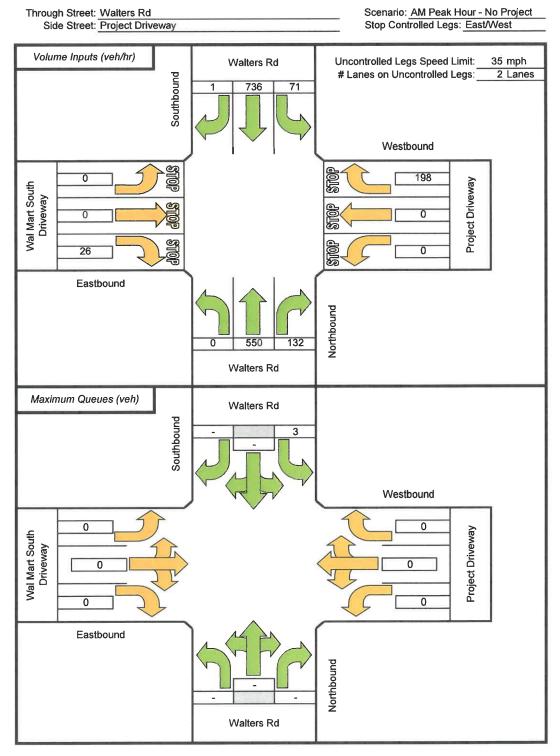
Mark Spencer, PE Senior Principal

MES/krc/SCI010.L1

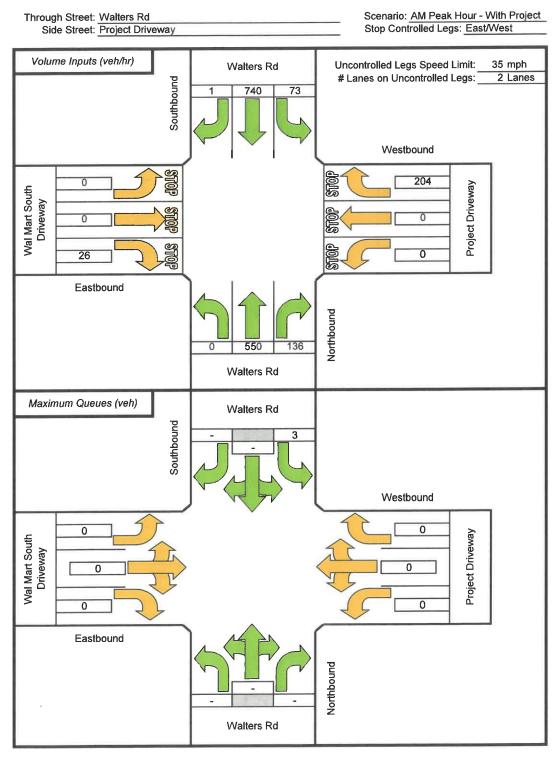
TROO1737

Enclosures: Site Plan, Walters Road Queue Length Worksheets, Service Bay Queue Length Worksheets

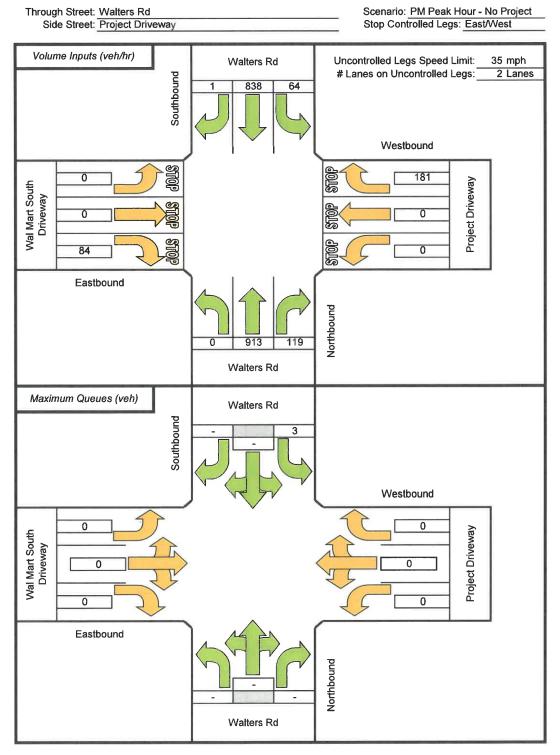




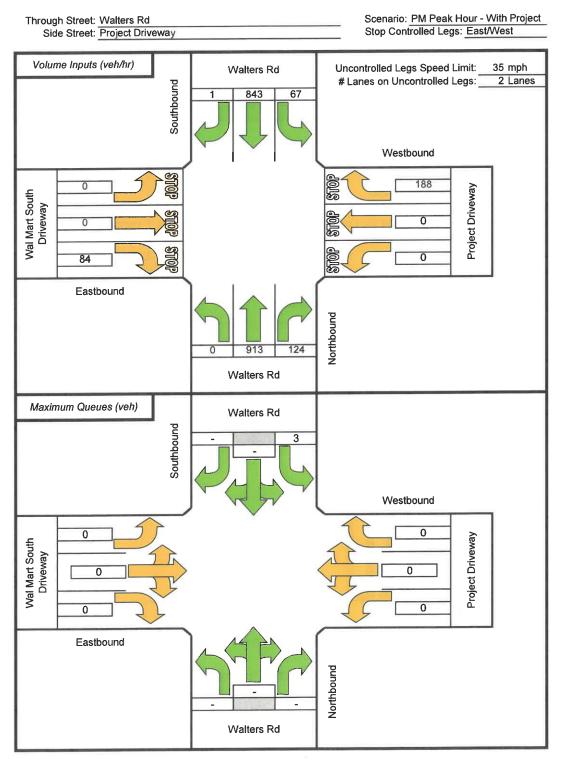
Source: John T. Gard, ITE Journal, November 2001, "Estimating Maximum Queue Length at Unsignalized Intersections"



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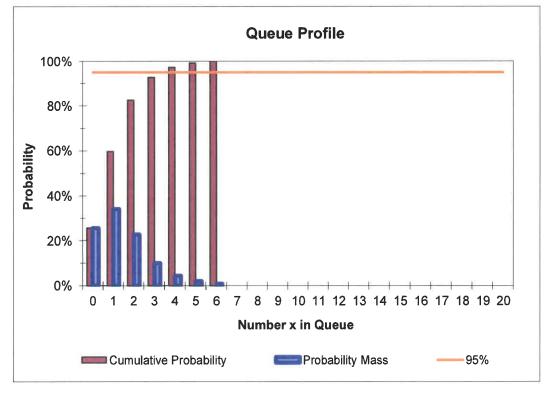


Source: John T. Gard, ITE Journal, November 2001, "Estimating Maximum Queue Length at Unsignalized Intersections"

Drive Through Queuing Evaluation Worksheet

Project: Take 5 Oil Change - Capacity for 3 Project No: SCI010		B By: KRC Date: 11/1/2021		
Arrival Rate (veh/hr): Service Rate (veh/hr):	8	No. of Service Points: Queuing Capacity (veh):		3 3
Probability the System is Empty Probability the System is Full Probability That Customer Waits		26% 1% 17%		

	17.70
Average Time Customer Waits	10.8 minutes
Average Time Customer Waits To Get To Service Point	< 1 minute
Probability That a Customer Elects Not to Enter the Queue	1%
Average In System	1.4 vehicles
Average Total Length of Vehicles in System	36 feet
95th Percentile in System	3 vehicles
95th Percentile Total Length of Vehicles in System	75 feet



Drive Through Queuing Evaluation Worksheet

Project: Take 5 Oil Change - 0 ject No: SCI010	Capacity for 6		KRC 11/1/2021
Arrival Rate (veh/hr):	8	No. of Service Points:	3
Service Rate (veh/hr):	6	Queuing Capacity (veh):	6

Probability the System is Empty	25%
Probability the System is Full	0%
Probability That Customer Waits	18%
Average Time Customer Waits	11.0 minutes
Average Time Customer Waits To Get To Service Point	1.0 minutes
Probability That a Customer Elects Not to Enter the Queue	0%
Average In System	1.5 vehicles
Average Total Length of Vehicles in System	37 feet
95th Percentile in System	3 vehicles
95th Percentile Total Length of Vehicles in System	75 feet

