

RECREATION COMMISSION
Eddrick Osborne, Chair
Loraine Meek, Vice Chair
David Anderson
Michelle Chavez
Shawn Lee Risko
Princess Washington
Tyler Wilson



RECREATION, PARKS,
MARINA AND ARTS
COMMISSION MEETING

First Wednesday of
Every Month

A G E N D A

**REGULAR MEETING OF THE CITY OF SUISUN CITY
RECREATION, PARKS, MARINA AND ARTS COMMISSION
WEDNESDAY, JUNE 2, 2021
6:00 P.M.**

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), and Executive Order released on March 12, 2020, the following Recreation Commission meeting may include teleconference participation by: Commissioners David Anderson, Michelle Chavez, Loraine Meek, Eddrick Osborne, Shawn Lee Risko, Princess Washington, and Tyler Wilson. Teleconference locations are on file at City Hall, 701 Civic Center Blvd., Suisun City, CA 94585.

PER CITY POLICY, MEMBERS OF THE PUBLIC ARE REQUIRED TO WEAR FACE MASKS WHILE IN CITY FACILITIES. IF YOU DO NOT HAVE A FACE MASK, ONE WILL BE PROVIDED FOR YOU.

THE RECREATION COMMISSION HAS RESUMED IN-PERSON MEETINGS IN ADDITION TO ZOOM. A LIMITED NUMBER OF SEATS ARE AVAILABLE, TO RESERVE A SEAT PLEASE CONTACT THE CITY CLERK AT clerk@suisun.com OR 707 421-7302.

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 989 3256 1288

CALL IN PHONE NUMBER: (707) 438-1720

REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE RECREATION, PARKS, MARINA, AND ARTS COMMISSION MEETING BY EMAILING THE CITY CLERK AT CLERK@SUISUN.COM (PRIOR TO 5:30 pm) OR VIA WEBSITE OR PHONE APPLICATION, ZOOM.

ROLL CALL

RPMA Commissioners

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Commissioner should be identified at this time.)

REPORTS: (Informational items only.)

- 1) Department Director/ Staff

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments)

- 2) Community Garden Update – Kris Lofthus, RPM Director
- 3) McCoy Creek Bikeway Extension – Nick Lozano, Associate Engineer

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

- 4) Approval of the Minutes of the Regular Meeting of the Recreation, Parks, Marina, and Arts Commission held on April 21, 2021
- 5) Approval of the Minutes of the Special Meeting of the Recreation, Parks, Marina, and Arts Commission held on May 5, 2021

PUBLIC COMMENTS

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 5 minutes unless allowable by the Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

GENERAL BUSINESS

- 6) Winter Gala Event– Kris Lofthus, RPM Director

REPORTS: (Informational items only.)

- 7)
 - a. Budget Ad Hoc
 - b. Parks and Facilities Master Plan Ad Hoc
 - c. Art Ad Hoc
 - d. Community Garden Ad Hoc
 - e. Community Clean-Up Ad Hoc
 - g. Park Inspection Reports
 - h. Directors Executive Summary
 - i. Commissioners Report
 - j. Chair Report

ADJOURNMENT

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council/Commissions, are available for public review at least 72 hours prior to a Council /Agency/Authority/Commission Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority/Commission meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The City may charge photocopying charges for requested copies of such documents. Assistive listening devices may be obtained at the meeting

PLEASE NOTE:

1. The City Council/Agency/Authority/Commission hopes to conclude its public business by 10:00 P.M. Ordinarily, no new items will be taken up after the 10:00 P.M. cutoff and any items remaining will be agendaized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.
2. Suisun City is committed to providing full access to these proceedings; individuals with special needs may call 421-7300.
3. Agendas are posted at least 72 hours in advance of regular meetings at Suisun City Hall, 701 Civic Center Boulevard, Suisun City, CA. Agendas may be posted at other Suisun City locations including:
 - Suisun City Fire Station, 621 Pintail Drive, Suisun City, CA;
 - Suisun City Senior Center, 318 Merganser Drive, Suisun City, CA;
 - Joe Nelson Center, 611 Village Drive, Suisun City, CA;
 - Harbor Master Office, 800 Kellogg Street, Suisun City, CA.

I, Kathleen Shrader, Administrative Assistant for the Recreation Department for the City of Suisun City, declare under penalty of perjury that the above agenda for the meeting of June 2, 2021 was posted and available for review, in compliance with the Brown Act.

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MINUTES

REGULAR MEETING OF THE CITY OF SUISUN CITY RECREATION, PARKS, MARINA AND ARTS COMMISSION

WEDNESDAY, APRIL 21, 2021

6:00 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

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ROLL CALL

Chairman Osborne called the meeting to order at 6:01 p.m.

The following Commissioners were present: Osborne, Meek, Anderson, Wilson.

Absent or Late Commissioners: Risko, Chavez, Washington.

CONFLICT OF INTEREST NOTIFICATION None.

(Any items on this agenda that might be a conflict of interest to any Commissioner should be identified at this time.)

REPORTS: (Informational items only.)

- 1) Department Director/ Staff
None.

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments)

- 2) Ad Hoc/Committee Expectations – Presentation by Chairman Osborne
Chairman Osborne wanted to provide a few reminders for the Ad Hoc and Project groups. He reminded the Commission that they, as a whole, are advisory boards and that they, as a group, do not create policies. Chairman Osborne also reminded the Commission that the Chair and Vice-Chair are here to help out however they can, and to ask them the questions and to be respectful of the City staff's times and priorities.

Commissioner Risko is marked as attending the meeting – Risko came in during the Chairman's presentation.

CONSENT CALENDAR

(Consent calendar items requiring little or no discussion may be acted upon with one motion.)

- 3) Approval of the Minutes of the Regular Meeting of the Recreation, Parks, Marina, and Arts Commission held on March 3, 2021

Vice-Chair Meek made a motion to accept the minutes as read, and the motion was seconded by Commissioner Wilson. Motion carried with the following vote:

AYES: Osborne, Meek, Anderson, Wilson, Risko

NOES: None.

LATE/ABSENT: Washington, Chavez

PUBLIC COMMENTS None.

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GENERAL BUSINESS

- 4) Discussion and Recommendation to City Council - Percent for the Arts Policy

RPMA Director Lofthus went over the changes that the Art Ad Hoc wanted to bring back to the full Commission, reading over the proposed changes. Chairman Osborne asked if this would be retroactive, to which Director Lofthus replied that it would not.

Commissioner Wilson made a motion to accept the changes proposed by the Art Ad Hoc and take the Recommendation to City Council, seconded by Commissioner

Risko.

AYES: Osborne, Meek, Anderson, Wilson, Risko

NOES: None

LATE/ABSENT: Washington, Chavez

5) Discussion and Recommendation to City Council – Public Arts Programs

Commissioner Washington is marked as attending the meeting – Washington came in during the accepting of the minutes.

RPMA Director Lofthus went over the proposed Public Art Programs – Sound Wall Art, Pop Up Art, and Basketball Backboard Art. The Sound Wall Art Program would be on the sound wall on HWY 12 between Marina Drive, and Village Drive, and would be 10 panels spread out along that portion of the sound wall(or other specified number); The Pop Up Art Program would mimic the Pop-Up Eggs from the VNA Giny House’s Easter event created from the RPMA Department and painted by the Distance Learning kids; The Basketball Backboard Art would be simply painted the back boards at basketball courts throughout Suisun City.

Vice-Chair Meek brought up the point that the sound wall art could be construed as graffiti depending on what was painted there, or murals that reflect the City’s natural beauty, while Chairman Osborne brought up showcasing children’s art, would be acceptable. Commissioner Washington is not fond of the sound wall art, and instead wants to focus smaller and more in the residential, to be more personal.

Commissioner Washington remarked that the sound wall art can be offensive to many people, and the mural can dirty up the City if not done correctly. Commissioner Meek agreed, and felt that the park benches idea, or the backboard idea, or the pop up art are great ideas, and much cheaper. Commissioner Risko agrees that focusing on the kids and having them participate in the art is a good idea.

Commissioner Meek suggested that the walkways and pathways are a great place to put art, because people find them and post them from their walks, so that other people can go find them. Chairman Osborne redirected to conversation to hopefully pass a motion to get any of the items motioned. Osborne suggested to the Commission that we want to move forward with the Pop Up Art and the Basketball Backboard Art.

Commissioner Wilson made the motion to move forward with the Pop Up Art and the Basketball Backboard Art Programs, with Commissioner Risko seconding. The motion is carried by the following vote:

AYES: Osborne, Meek, Anderson, Washington, Wilson, Risko

NOES: None

LATE/ABSENT: Chavez**6) REPORTS: (Informational items only.)***a. Budget Ad Hoc*

RPMA Director Lofthus has remarked that they do not meet until the second or third week of May, and will have something to report back for the meeting in June.

b. Parks and Facilities Master Plan Ad Hoc

Vice-Chair Meek reported that there was a meeting right before this one for the Master Plan Ad Hoc, in which they discussed the table of contents for the Master Plan, as well as that they're looking at starting to put the Master Plan together in December or January. The Master Plan will be reviewed every 5 years, and there will be a Community Event happening soon that will be asked the general public for their opinions.

c. Art Ad Hoc

Commissioner Wilson remarked that they talked about the Percent for the Arts Policy, the Public Arts Program, and started to talk about potentially having an Arts Competition.

d. Community Garden Ad Hoc

Commissioner Washington remarked that although we didn't get the grant they were going for, Commissioner Wilson is still moving forward with mapping everything out to see how many plots they can map out, and Commissioner Anderson is facilitating the conversation with Sustainable Solano.

e. Community Clean-Up Ad Hoc

None to report.

f. Park Inspection Reports

None to report.

g. Directors Executive Summary

RPMA Director Lofthus announced that the Joseph Nelson Community Center is opening back up on May 3, with classes being planned to start in the beginning of summer. The past couple of weeks, the Department has also hosted two different modified tournaments at the Lambrecht Sports Complex, with safe Covid practices and social distancing being enforced. The Recreation Department is also expanding the summer camp program – they have partnered with the Fairfield-Suisun Unified School District to implement a reading program, which enables children to stay or get to the suggested reading level, and with teachers present to help the children who need help.

h. Commissioners Report

None to report.

i. Chair Report

None to report.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:55 p.m.

Kathleen Shrader, Administration Assistant

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MINUTES

SPECIAL MEETING OF THE CITY OF SUISUN CITY RECREATION, PARKS, MARINA AND ARTS COMMISSION WEDNESDAY, MAY 5, 2021

6:00 P.M.

Various Locations Listed Under Presentations -- SUISUN CITY, CALIFORNIA

NOTICE

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WE ENCOURAGE THE PUBLIC TO JOIN US ON THE LISTED FACILITIES AND PARKS TOUR.

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ROLL CALL

The meeting was called to order at 6:03 p.m.

The following Commissioners were present: Osborne, Meek, Anderson, Chavez, Washington and Wilson.

Absent Commissioners: Risko.

CONFLICT OF INTEREST NOTIFICATION

None.

(Any items on this agenda that might be a conflict of interest to any Commissioner should be identified at this time.)

REPORTS: (Informational items only.)

- 1) *Department Director/ Staff*
None.

PRESENTATIONS/APPOINTMENTS*(Presentations, Awards, Proclamations, Appointments)**1) Recreation, Parks, Marina, & Arts Commission Park and Facilities Tour**a) Joseph Nelson Community Center, 611 Village Drive*

Arrived at 6:05 p.m. RPMA Director Lofthus began the tour of the facility with a quick background of the building, answering questions about the facility and the budget.

b) Heritage Park, parking lot of Joseph Nelson Community Center

Arrived at 6:20 p.m. RPMA Director Lofthus began this walk through with a quick background of the park, the recent upgrades to the play structure and the addition of the challenge course. Lofthus briefly went over the monetary costs associated to the implementation of the project.

c) Harbor Arts Theatre, 720 Main Street

Arrived at 6:40 p.m. RPMA Director Lofthus gave a brief overview of the lease contract with Harbor Arts Collective. Lofthus also explained that they're on a month to month lease right now due to Covid-19, and will revisit the lease after Covid clears. Lofthus also goes on to explain that there is a coffee bar in the theater to help with some of the costs, but there are too many repairs that need to be made that the City is not willing to fund. Lofthus answered what he could of question, as well as any budgetary questions during the tour of the facility.

d) Suisun Senior Center, 318 Merganser Drive

Arrived at 7:35 pm. RPMA Director Lofthus gave a brief overview of the budget and the building before the tour, and explained the issues that the building has as well as what it would take to fix them. Lofthus answered all questions that arose.

e) Lambrecht Sports Complex, 4479 Petersen Road

Did not make it to this facility before dark.

f) Montebello Vista Park, Capistrano Drive and Bella Vista Drive

Did not make it to this facility before dark.

CONSENT CALENDAR

None.

*(Consent calendar items requiring little or no discussion may be acted upon with one motion.)***PUBLIC COMMENTS**

None.

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GENERAL BUSINESS

None.

REPORTS: (Informational items only.)*2) a. Budget Ad Hoc*

None.

b. Parks and Facilities Master Plan Ad Hoc

None.

c. Art Ad Hoc

None.

d. Community Garden Ad Hoc

- None.
- e. Community Clean-Up Ad Hoc*
None.
- g. Park Inspection Reports*
None.
- h. Directors Executive Summary*
None.
- i. Commissioners Report*
None.
- j. Chair Report*
None.

ADJOURNMENT

Commissioner Washington made the motion to adjourn, with Commissioner Wilson seconding. All were in favor.

There being no further business, the meeting was adjourned at 8:04 p.m.

Kathleen Shrader, Administration Assistant

AGENDA TRANSMITTAL

MEETING DATE: June 2, 2021

COMMISSION AGENDA ITEM: Recreation, Parks, Marina, & Arts Commission
Recommendation: Winter Gala Event

FISCAL IMPACT: Positive fiscal impact

BACKGROUND: Due to the COVID 19 pandemic, all community events were shelved for the last 15 months. This has had a negative effect on the community as a whole and there is a need for community gathering. Although some smaller community events will be back this summer, the first major community event will be Christmas on the Waterfront, which will include a synthetic ice skating rink from December 4-12.

STAFF REPORT:

As a post COVID-19 pandemic celebration, the Recreation, Parks, Marina, and Arts Commission would work in conjunction with the Friends of Suisun City Recreation on a Winter Gala, Friday, December 3. The gala will be a fundraising event benefiting Suisun City Public Art and will consist of a served dinner, bar, silent auction, live auction and various art displays from area artists that will be available for sale.

RECOMMENDATION: Recreation, Parks, Marina, and Arts Commission Recommend the Winter Gala Event

ATTACHMENTS:

PREPARED BY:

Kris Lofthus, Recreation, Parks, and Marina Director