

**AGENDA  
REGULAR MEETING OF THE  
SUISUN CITY RECREATION, PARKS, MARINA  
& ARTS COMMISSION  
701 CIVIC CENTER BOULEVARD  
SUISUN CITY, CALIFORNIA  
7:00 P.M., WEDNESDAY, January 6, 2021**

**NOTICE**

*Pursuant to Government Code Section 54953, Subdivision (b), and Executive Order released on March 12, 2020, the following Recreation, Parks, Marina and Arts Commission meeting includes teleconference participation by: Commission Members Dave Anderson, Puriie Conley, Tristan Dubois, Loraine Meek, Eddrick Osborne, Shawn Lee Risko, and Tyler Wilson. Teleconference locations are on file at City Hall, 701 Civic Center Blvd., Suisun City, CA 94585.*

*DUE TO CORONAVIRUS COVID-19 RESIDENTS ARE ENCOURAGED TO ATTEND THE  
RECREATION, PARKS, MARINA AND ARTS COMMISSION MEETING VIA THE APPLICATION, ZOOM.*

*ZOOM MEETING INFORMATION:*

*WEBSITE: <https://zoom.us/join>*

**WEBINAR ID 827 6320 1016**

*CALL IN PHONE NUMBER: (707) 438-1720*

*TO VIEW TONIGHT'S MEETING ON SUISUN WEBSITE, LIVESTREAM  
(URL: <https://www.suisun.com/government/meeting-video/>)*

*REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING  
BY EMAILING [CLERK@SUISUN.COM](mailto:CLERK@SUISUN.COM) (PRIOR TO 6pm) OR  
VIA WEBSITE OR PHONE APPLICATION, ZOOM*

- A. ROLL CALL**
- B. PUBLIC COMMENT**
- C. ANNOUNCEMENTS AND APPOINTMENTS**
- D. CORRESPONDENCE**
- E. PRESENTATIONS**
- F. CONSENT CALENDAR**
  - 1. Minutes of the November 4, 2020 RPMA Commission Meeting
  - 2. Harbor Theatre Second Lease Agreement
- G. GENERAL BUSINESS**
- H. REPORTS**
  - 1. Park Inspection Reports
  - 2. Directors Executive Summary
    - 1. Public Works Maintenance Challenges
  - 3. Commissioners Report
  - 4. Chair Report
- I. ADJOURNMENT**

I, \_\_\_\_\_ of the City of Suisun do certify that this Agenda was posted by 12:00 noon, on Saturday, preceding this meeting at the following locations:

- a. Suisun City Hall, 701 Civic Center Blvd.
- b. Suisun City Fire Department, 621 Pintail Drive
- c. Joseph Nelson Community Center, 611 Village Drive
- d. Suisun City Senior Center, 318 Merganser Drive
- e. Harbormasters Office, 800 Kellogg Street

**Minutes  
REGULAR MEETING OF THE  
SUISUN CITY RECREATION, PARKS, MARINA  
& ARTS COMMISSION  
701 CIVIC CENTER BOULEVARD  
SUISUN CITY, CALIFORNIA  
7:00 P.M., WEDNESDAY, November 4, 2020**

The meeting was called to order at 7:00 p.m.

**A. ROLL CALL**

|              |                 |
|--------------|-----------------|
| Chairperson  | Tristan Dubois  |
| Co-Chair     | Eddrick Osborne |
| Commissioner | Dave Anderson   |
| Commissioner | Loraine Meek    |
| Commissioner | Shawn Lee Risko |
| Commissioner | Tyler Wilson    |

Absent: Commissioner Conley

**B. PUBLIC COMMENT**

None.

**C. ANNOUNCEMENTS AND APPOINTMENTS**

None.

**D. CORRESPONDENCE**

None.

**E. PRESENTATIONS**

None.

**F. CONSENT CALENDAR**

**1. Minutes of the October 7, 2020 RPMA Commission Meeting**

Co-Chair Osborne made a motion to accept the minutes as read.

Chairperson Dubois seconded.

Verbal Ayes: Anderson, Dubois, Meek, Osborne, Risko, Wilson

Absent: Conley

**2. Prop 68 Per Capita Plan – moved to General Business**

**3. McCoy Creek Park Play Structure Replacement**

Chairperson Dubois made a motion to accept the McCoy Creek Park Play Structure Replacement as read.

Commissioner Risko seconded.

Verbal Ayes: Anderson, Dubois, Meek, Osborne, Risko, Wilson

Absent: Conley

**G. GENERAL BUSINESS**

**~~1. Replacement of Previous Art Sub-Committee Commissioner~~**

~~Held off – will revisit in January~~

**2. Prop 68 Per Capita Plan**

RPMA Director Kris Lofthus gave a brief overview of the Prop 68 Per Capita plan, and introduced the estimated budget for review. The Prop 68 Per Capita Plan was revised to reflect that this would just be affecting the Montebello Vista Play Structure and the Heritage Park Sports Field, as addressed on the

proposed budget.

Commissioner Meek asked about the Concession trailer Purchase. RPMA Director Lofthus responded that it was an idea that has been thrown around for a while, and it could bring in a lot of profit with being utilized at more than just one location.

Commissioner Anderson commented that it was a great idea for soccer fields. Commissioner Wilson asked about the bleachers at Heritage Park regarding what was wrong with them and where they would go.

RPMA Director Lofthus responded that the bleachers are half wood, so they need to be inspected for stability. After that, they're not sure if they'll fit with the implementation of two soccer fields, so they may stay at Heritage if they can be fit in with the layout of the fields, or moved to Lambrecht where we consequently need two more sets of bleachers.

Chairperson Dubois commented that he likes this idea a lot more than the previous one.

Commissioner Meek made the motion to accept the Plan as is.

Chairperson Dubois seconded.

Verbal Ayes: Anderson, Dubois, Meek, Osborne, Risko, Wilson

Absent: Conley

### **3. *New Proposed Start Time of RPMA Commission Meeting***

RPMA Director Lofthus gave a brief overview of the current start time of 7:00 pm versus a start time of 6:00 pm. Lofthus also went on to compare surrounding cities Commission times varying between 6:00 pm, 6:30 pm and 7:00 pm.

Most Commissioners are flexible and okay with a start time of 6:00 pm.

Commissioner Wilson asked about other Commission start times in the City, to which RPMA Director Lofthus says that it varies between the three, but that Council has recently moved to 6:30 pm.

Commissioner Wilson then asked that if there's an earlier start time, if the Commission thinks that there would be more community involvement.

RPMA Director Lofthus responded that it's a possibility that it would attract more involvement.

Chairperson Dubois proposed 6:00 pm, starting a motion.

Co-Chair Osborne seconded.

Verbal Ayes: Anderson, Dubois, Meek, Osborne, Risko, Wilson

Absent: Conley

### **4. *Percent for the Arts Proposal – Discussion***

RPMA Director Lofthus brought a proposed policy to the RPMA. Lofthus stressed that there is no rush, and to take time to discuss with fellow Commissioners.

Co-chair Osborne asked if the potential developer would install art, would they need to be appraised.

RPMA Director Lofthus said yes, they would need to follow the policy, which means that there would need to be a price associated, and it would need to be approved through the RPMA and City Council.

Chairperson Dubois says he is not in favor of the 'eliminate' in the in lieu fee.

Commissioner Meek agrees, and proposed to use 'negotiate' instead of 'eliminate'.

Commissioner Osborne remarked that you could be limited on the artworks you could bring to the City.

RPMA Director Lofthus suggested that the phrase be reworded to "...prerogative to negotiate the fee..."

Commissioner Risko says that he likes that better, because everyone needs to contribute.

Chairperson Dubois commented that he didn't know if he liked the idea of separate accounts for maintenance.

RPMA Director Lofthus said that he would need to ask the Attorney's opinion of

how to proceed with the maintenance funds.

Commissioner Meek suggested to keep everything separate and dedicated to each fund, in case of specific needs per individual piece.

Co-chair Osborne suggested promoting local artists.

RPMA Director Lofthus mentioned that the 'local' would need to be defined.

Commissioner Meek responded that if the local was Suisun, the same artist, or handful of artists would be making similar pieces.

Commissioner Risko suggested using Solano County, instead of Suisun, to avoid being locked in.

RPMA Director Lofthus asked what kind of incentive the RPMA wants to attach to this for garnering local artists.

Co-chair Osborne suggested just saying there is a preference of local artists.

Commissioner Wilson suggests that starting out, we shouldn't have preferences, until this gets adopted.

Chairperson Dubois asks if there should be a stipulation for new development with no cap.

Commissioner Anderson asked if the City has any art requirements included with developer fees, to which RPMA Director Lofthus replied that it does not.

Commissioner Meek responds that she likes the 1%, with the maintenance fee attached, and that this would be an improvement, regardless of what they decide.

Commissioner Wilson asked if there was a stipulation that they could add for the Commission to reassess the Policy.

RPMA Director Lofthus reminded the Commission that proposed, we are changing eliminating to negotiating, and adding a line about a preferred Solano County resident.

Commissioner Wilson asked about multi-family homes and adding them to the Art Policy, to which Lofthus responded that those multi-family homes already pay into park redevelopment funds.

Chairperson Dubois asked if there was any issue about staff managing the extra accounts for the Art Policy, to which Lofthus responded that there was not.

Commissioner Osborne makes a motion to move the Policy forward with the proposed changes of: changing reduce to negotiate and adding in a preference for a Solano County Artist.

Commissioner Wilson seconded the motion.

Verbal Ayes: Anderson, Dubois, Meek, Osborne, Risko

Absent: Conley

#### **5. *Play Structure Re-Openings from COVID-19 – Discussion***

RPMA Director Lofthus gave a brief overview of reopening parks with cleaning schedules, and also mentioned that there is some wordage needed for signs to be posted at Parks with modifications. As things progress more, we will open programming as we are able to, and per CDC standards.

## **H. REPORTS**

### **1. *Park Inspection Reports***

Commissioner Risko reported that McCoy Creek Park has barbecue's missing, the sign is gone, and the sand pit has some deep holes.

Commissioner Meek asked about Lawler Ranch Park being fixed. RPMA Director Lofthus said the replacement pieces are ordered, and should be in a couple of weeks. Some of the items were still under warranty, so there was not a surplus of additional payments.

### **2. *Directors Executive Summary***

None.

### **3. *Commissioners Report***

Commissioner Wilson presented a Community Garden plan to promote health and nutrition. He mentioned that the surplus of food can be donated or given to

the homeless, as well as promote community oneness. A possible location can be by Marina and Lotz, or another vacant lot that can be available.

Commissioner Anderson thanks him for bringing the idea to the Commission.

Chairperson Dubois thinks it's a good idea and wants to put it on the future agenda.

Commissioner Meek agrees and wants to see logistics and planned times, as well as concerns with staff time.

RPMA Director Lofthus agrees with Commissioner Meek, but with staff cuts, we need volunteers to be able to run it properly.

Commissioner Anderson asked if there was any lots with water already available.

RPMA Director Lofthus said the corner on Lotz and Civic Center was a previous site for the Community Garden.

#### **4. *Chair Report***

None.

### **I. ADJOURNMENT**

Chairperson Dubois made a motion to adjourn the meeting.

Commissioner Meek seconded.

The meeting adjourned at 8:21 p.m.