



CITY COUNCIL
Lori Wilson, Mayor
Wanda Williams, Mayor Pro-Tem
Jane Day
Alma Hernandez
Michael J. Hudson

CITY COUNCIL MEETING

First and Third Tuesday
Every Month

A G E N D A

REGULAR MEETING OF THE SUISUN CITY COUNCIL

**SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,**

AND HOUSING AUTHORITY

TUESDAY, MARCH 2, 2021

6:30 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), and Executive Order released on March 12, 2020, the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by: Council/Board Members Jane Day, Alma Hernandez, Michael Hudson, Mayor Pro Tem Wanda Williams, and Mayor Lori Wilson. Teleconference locations are on file at City Hall, 701 Civic Center Blvd., Suisun City, CA 94585.

PER CITY POLICY, MEMBERS OF THE PUBLIC ARE REQUIRED TO WEAR FACE MASKS WHILE IN CITY FACILITIES. IF YOU DO NOT HAVE A FACE MASK, ONE WILL BE PROVIDED FOR YOU.

THE CITY COUNCIL HAS RESUMED IN-PERSON MEETINGS IN ADDITION TO ZOOM. A LIMITED NUMBER OF SEATS ARE AVAILABLE, TO RESERVE A SEAT PLEASE CONTACT THE CITY CLERK AT clerk@suisun.com OR 707 421-7302.

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 895 3522 4156

CALL IN PHONE NUMBER: (707) 438-1720

TO VIEW TONIGHT'S MEETING ON SUISUN WEBSITE, LIVESTREAM

(URL: <https://www.suisun.com/government/meeting-video/>)

REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING

BY EMAILING CLERK@SUISUN.COM (PRIOR TO 6pm) OR

VIA WEBSITE OR PHONE APPLICATION, ZOOM

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

(Next Ord. No. – 781)

(Next City Council Res. No. 2021 – 16)

Next Suisun City Council Acting as Successor Agency Res. No. SA2021 - 01)

(Next Housing Authority Res. No. HA2021 – 01)

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320

FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340

SUCCESSOR AGENCY 421-7309 FAX 421-7366

ROLL CALL

(6:30 p.m.)

Council / Board Members
Pledge of Allegiance
Invocation

PUBLIC COMMENT

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

REPORTS: (Informational items only.)

1. COVID-19 Update – (Folsom: gfolson@suisun.com).

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

(6:30- 6:45 p.m.)

City Council

2. Presentation of Plaque to Fire Division Chief Carmen Maio, retiring after 27 Years of Service with the Suisun City Fire Department – (Vincent: jvincent@suisun.com).
3. Proclamation Not Presented:
Proclamation Proclaiming February 27, 2021, as “Tri-City NAACP Black Family: Representation, Identity, and Diversity Day” (Wilson: lwilson@suisun.com).
4. City Council Appointments to the Economic Pandemic Impact Citizen’s Advisory Committee – (Wilson: lwilson@suisun.com).

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

(6:45- 6:50 p.m.)

Joint City Council / Suisun City Council Acting as Successor Agency/Housing Authority

5. Council/Agency/Authority Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on January 5, 2021 and January 19, 2021 – (Skinner: askinner@suisun.com).

HEARINGS:**City Council**

6. PUBLIC HEARING: (Continued to March 16, 2021)
Council Introduce and Waive Reading of Ordinance No. ____: Amending Chapter 12 Streets, Sidewalks, and Public Places of the Suisun City Code to add section 12.32 Special Events Permitting – (Lofthus: klofthus@suisun.com).

GENERAL BUSINESS**City Council**

7. Discussion and Direction: Solano County Transportation Network Presentation – (Daryl Halls, Executive Director, Solano Transportation Authority)
(6:50- 7:20 p.m.)
8. Strategic Plan Achievements – (Folsom: gfolson@suisun.com).
(7:20- 7:35 p.m.)
9. Internet Survey - Resident Satisfaction and Priorities – (Folsom: gfolson@suisun.com).
(7:35- 7:55 p.m.)
10. Strategic Plan Review of Goals and Strategies – (Folsom: gfolson@suisun.com).
(7:55- 8:40 p.m.)

REPORTS: (Informational items only.)

(8:40- 8:45 p.m.)

11. a. Council/Boardmembers
b. Mayor/Chair
12. City Manager/Executive Director/Staff

ADJOURNMENT

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council, are available for public review at least 72 hours prior to a Council /Agency/Authority Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The City may charge photocopying charges for requested copies of such documents. Assistive listening devices may be obtained at the meeting

PLEASE NOTE:

1. The City Council/Agency/Authority hopes to conclude its public business by 10:00 P.M. Ordinarily, no new items will be taken up after the 10:00 P.M. cutoff and any items remaining will be agendized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.
2. Suisun City is committed to providing full access to these proceedings; individuals with special needs may call 421-7300.
3. Agendas are posted at least 72 hours in advance of regular meetings at Suisun City Hall, 701 Civic Center Boulevard, Suisun City, CA. Agendas may be posted at other Suisun City locations including:
 - Suisun City Fire Station, 621 Pintail Drive, Suisun City, CA;
 - Suisun City Senior Center, 318 Merganser Drive, Suisun City, CA;
 - Joe Nelson Center, 611 Village Drive, Suisun City, CA;
 - Harbor Master Office, 800 Kellogg Street, Suisun City, CA.

I, Donna Pock, Deputy City Clerk for the City of Suisun City, declare under penalty of perjury that the above agenda for the meeting of March 2, 2021 was posted and available for review, in compliance with the Brown Act.

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Office of the Mayor
Suisun City, California

Proclamation



WHEREAS, the National Association for the Advancement of Colored People (NAACP) serves as premier advocates for civil rights by conducting voter mobilization, civic engagement, addressing health & education disparities, and monitoring equal opportunity in both the public and private sectors; and

WHEREAS, the NAACP's vision is to ensure a society in which all individuals have equal rights without discrimination based on race. One objective is to ensure the political, educational, social, and economic equality of all citizens and the NAACP's *New Call* for 21st Century advocacy is to address the major areas of inequality facing African Americans specifically in those areas; and

WHEREAS, in March 1976 the Tri-City Branch of the National Association for the Advancement of Color People (NAACP) was formed to advocate for the people of Fairfield, Vacaville, and Suisun City; and

WHEREAS, on September 26, 2020 the Tri-City NAACP partnered with Vice Mayor Wanda Williams and Mount Calvary Baptist Church to host a Census Outreach and Voter Registration Pop-Up Event in Suisun City where 100 Food Boxes and SWAG Bags filled with school supplies, personal hygiene items and personal protective equipment (PPE) were distributed; and

WHEREAS, on January 7, 2021 the Tri-City NAACP partnered with the Center for Volunteer & Nonprofit Leadership (CVNL), the Ray & Joan Kroc Center Suisun City, and the Red Cross for the MLK Day Blood Drive in Suisun City; and

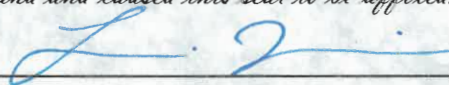
WHEREAS, in honor of Black History Month, Tri-City NAACP will host a virtual Black History Month Celebration beginning February 24, 2021 and concluding February 27, 2021 with the theme "Black Family: Representation, Identity, and Diversity." The celebration would not be possible without the partnership of Vice Mayor Wanda Williams, Suisun City Waterfront Holiday Inn Express & Suites, and Suisun City Popeyes.

NOW, THEREFORE, I, Lori D. Wilson, Mayor of the City of Suisun City, do hereby proclaim in the City of Suisun City, Saturday, February 27, 2021 as


"Tri-City NAACP Black Family: Representation, Identity, and Diversity Day"

and encourage all residents of Suisun City to celebrate the contributions of Black Families to our community and recognize the contributions of Tri-City NAACP over the past 45 years..

*In witness whereof I have hereunto set my
hand and caused this seal to be affixed.*



Lori D. Wilson, Mayor

ATTEST: 

DATE: February 18, 2021



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MINUTES

SPECIAL MEETING OF THE SUISUN CITY COUNCIL

TUESDAY, JANUARY 5, 2021

5:45 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

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DUE TO CORONAVIRUS COVID-19 CITY HALL IS CLOSED TO THE PUBLIC, RESIDENTS MAY ATTEND THE CITY COUNCIL MEETING VIA THE APPLICATION, ZOOM.

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 879 1960 0186

CALL IN PHONE NUMBER: (707) 438-1720

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ROLL CALL

Mayor Wilson called the meeting to order at 5:45 pm with the following Council/Board Members present: Day, Hernandez, Hudson, Williams, Wilson.

PUBLIC COMMENT

None

CONFLICT OF INTEREST NOTIFICATION

None

CLOSED SESSION

Pursuant to California Government Code Section 54950 the Suisun City Council will hold a Closed

Session for the purpose of:

1. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

Agency negotiator: City Manager

Employee organizations:

Unrepresented Employees;

SCEA (Suisun City Employees' Association);

SCMPEA (Suisun City Management and Professional Employees' Association);

SCPOA (Suisun City Police Officers Association).

CONVENE OPEN SESSION

Closed session convened at 5:48pm and ended at 6:05pm to be continued at the end of the Regular Meeting of the City Council.

ADJOURNMENT

There being no announcements following closed session the meeting adjourned at 8:46 p.m.

Anita Skinner, City Clerk

MINUTES

**REGULAR MEETING OF THE
SUISUN CITY COUNCIL**

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MEETING ID: 828 4048 6039

CALL IN PHONE NUMBER: (707) 438-1720

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(Next Ord. No. – 781)

(Next City Council Res. No. 2021 – 01)

Next Suisun City Council Acting as Successor Agency Res. No. SA2021 - 01)

(Next Housing Authority Res. No. HA2021 – 01)

ROLL CALL

Mayor Wilson called the meeting to order at 6:33pm with the following Council/Board Members present: Day, Hernandez, Hudson, Williams, Wilson.

Pledge of Allegiance was led by Council Member Hernandez.

Invocation was led by City Manager, Greg Folsom.

PUBLIC COMMENT

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

City Clerk Skinner read an email from Mark Langdon. He stated that a previous established curbside recycling program and a buyback recycling program is no longer available to seniors and asks that special rates be researched as to why they were not included in the continued contracts with Solano Garbage Company and successor owners.

George Guynn stated that he was unable to access the 5:45pm meeting. He stated that the City has over spent and don't need to give pay raises. He attended the Board of Supervisors meeting in person and feels the City should be able to do the same as not everyone has a computer. He also feels the City should do everything it can to help small businesses during COVID 19.

Steve Orly indicated he was not able to access earlier meeting. He feels that it appears the City is not going to stop spending or giving raises until the check start bouncing or we run out of special allocated revenue funds to raid. He further commented was Police Chief Roth willing to sacrifice 6 officers to get a pay raise and that it continues to fall on the citizens of Suisun and that we are suppose to be able to trust Council to act in the citizens best interest.

Mayor Wilson explained that members of the public did in fact join the meeting but the Council had already moved into closed session. She reminded the public that the beginning of the meetings are very short before the closed session and if anyone wishes to make a public comment they need to join on time.

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

None

REPORTS: (Informational items only.)

1. COVID-19 Update – (Folsom: gfolson@suisun.com).

Mr. Folsom stated that the Fire Department had received the vaccination. The Department has sent a 2-member team to Los Angeles County to help with their COVID crisis. City Hall remains closed to the public except by appointment.

Mayor Wilson noted that Council Member Day dropped call at 6:45pm.

Both Council Members Hernandez and Williams encouraged the public to stay vigilante, stay safe and wear masks.

Mayor Wilson explained that keeping City Hall and public meetings closed is to protect the citizens and staff and keep everyone safe. She also stated that the new President Elect being sworn in on January 20th is hosting a memorial for those lost to COVID 19 on Tuesday, January 19th at 5:30pm. They are asking cities and town to illuminate buildings and ring bells. We will

be doing that in Suisun City and encourage people to turn on their lights and to ring bells if you have them as a way to remember those lost.

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

2. Police Department 100 Year Anniversary Presentation – (Roth: aroth@suisun.com).

Chief Roth gave a brief background on the Departments 100 years. He stated that anniversary 7-point gold badges had been purchased and a celebration would be held when allowed.

Council Members congratulated Chief Roth and the Department on 100 years.

3. Fairfield and Suisun Transit Short Range Transit Plan Update – (Transportation Manager, City of Fairfield).

Diane Feinstein, Transportation Manager, City of Fairfield presented the Short Range Transit Plan. She explained that the STRP is a 10-year plan that is updated every 4 years. She further explained that by the year 2029 all buses must be electric.

Council Members thanked Ms. Feinstein for her report.

4. Mayoral Appointments to Council Committees and Ad Hocs – (Wilson: lwilson@suisun.com).

Mayor Wilson made the following appointments which will expire the first meeting July 2021.

- Suisun City/FSUSD Joint Advisory Committee: Council Member Hernandez/Vice-Mayor Williams
- STA Board: Alternate – Vice-Mayor Williams
- 30 Acre Parcel Hwy 12/Marina Mixed Use: Mayor Wilson/Council Member Hernandez
- Main Street West DDA: Mayor Wilson/Vice-Mayor Williams
- FY 2020-21 Budget: Vice-Mayor Williams
- Cannabis: Vice-Mayor Williams/Council Member Hernandez
- Republic Services Contract Review: Vice-Mayor Williams/Council Member Hernandez
- City Manager Evaluation: Mayor Wilson/Vice-Mayor Williams

Mayor Wilson noted that Vice Mayor should be included on the list of appointments and that Vice Mayor Williams would continue to serve as Vice Mayor until the appointments in July.

Mayor Wilson moved to approve the Council Committees an Ad Hocs seconded by Vice-Mayor Williams. Motion carried by the following vote:

AYES: Hernandez, Williams, Wilson

NOES: Day, Hudson

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

City Council

5. Council Adoption of Ordinance No. 777: Amending Section 2.16.070 of the Suisun City Code to Update Recreation, Parks, Marina, & Arts Commission Start Time of the Monthly Commission Meetings (Introduced and Reading Waived on December 15, 2020) – (Lofthus:

klofthus@suisun.com).

6. Council Adoption of Ordinance No. 778: Repealing and Replacing Section 3.40.050 (Establishment of Benefit Assessment) of Chapter 3.40 (Main Street-Waterfront Business Improvement District) of Title 3 (Revenue and Finance) of the Suisun City Code (Introduced and Reading Waived on December 15, 2020) – (Folsom: gfolson@suisun.com).
7. Shryne Group Inc. Cannabis Business Zone, and Development Agreement – (Kearns: jkearns@suisun.com).
 - a. Council Adoption of Ordinance No. 779: An Ordinance of the City Council of the City of Suisun City, California Amending the Suisun City Zoning Map to Establish a Cannabis Business Zone for Assessor's Parcel Number: 0037-080-060 (Introduced and Reading Waived on December 15, 2020).
 - b. Council Adoption of Ordinance No. 780: An Ordinance of the City Council of the City of Suisun City, California Approving a Development Agreement for with SGI Suisun LLC dba Authentic 707 at 521 Railroad Avenue (Introduced and Reading Waived on December 15, 2020).
8. Suisun City Local Early Action Planning (LEAP) Grant – (Kearns: jkearns@suisun.com).
 - a. Council Adoption of Resolution No. 2021-01: Adopting the 2nd Amendment of the Annual Appropriation Resolution No. 2020-82 to Accept a Grant from the Department of Housing and Community Development (HCD).
 - b. Council Adoption of Resolution No. 2021-02: Authorizing the City Manager to Execute a Professional Services Agreement on the City's Behalf with Accela to Provide Community Development Software, Data Migration and Support.
9. Council Adoption of Resolution No. 2021-03: Authorizing the City Manager to Execute a Professional Services Agreement on the City's Behalf with AECOM Technical Services Inc. to Provide SB 2 Grant Programs Implementation – (Kearns: jkearns@suisun.com).

Mayor Wilson pulled Item #9.

Council Member Hudson pulled Items #7 & #8.

Anthony Taylor, City Attorney read Titles for Ordinance No. 777 and Ordinance No. 778.

Mayor Wilson moved to adopt Ordinance No. 777 and Ordinance No. 778 and seconded by Vice-Mayor Williams. Motion carried by the following vote:

Ordinance No. 777

AYES: Day, Hernandez, Hudson, Wilson

NOES: Williams

Ordinance No. 778

AYES: Hernandez, Hudson, Williams, Wilson

NOES: Day

Item #7

Anthony Taylor read title for Ordinance No. 779 and Ordinance No. 780.

Public Comment:

David Garcia voiced concerns at the December 8, 2020 meeting with concerns of the proximity of this project to his property. He spoke with the Shryne Company, who have addressed his concerns, however, he still has issues with the no left turn onto Railroad Avenue and access to the warehouse.

Donna LeBlanc voiced concern that PW8 listed no specifications or size of the 9 trees to be placed as buffer between the project and private property and should type and size be listed. PW37 listed no parking on Railroad and Worley and is that permanent or just during construction.

John Kearns, Senior Planner, explained that speed, location of stop signs are reviewed and it was deemed safe by the City Engineer. He further stated that the warehouse is not accessible to the public and is secured by staff and security that will be on sight. Mr. Kearns stated the tree species were not specified but they would be 24" box size.

Police Chief Roth stated that the department did review the security plan for the project.

Mayor Wilson asked that Public Work Director, Matt Medill follow-up with Council and Mr. Garcia's concerns.

Vice-Mayor Williams moved to adopt Ordinance No. 779 and Ordinance No. 780 and seconded by Council Member Hernandez. Motion carried unanimously by the following vote:

AYES: Day, Hernandez, Hudson, Williams, Wilson

Item #8

Council Member Hudson asked if formal training would be done with the new software program.

Mr. Kearns stated that training would be virtual.

IT Manager, Rowland Roberts confirmed the virtual training which will allow for multiple participants. He stated that he would be working with Accela during the installation of the program.

Council Member Hernandez moved to adopt Resolution No. 2021-01 and Resolution No. 2021-02 and seconded by Vice-Mayor Williams. Motion carried unanimously by the following vote:

AYES: Day, Hernandez, Hudson, Williams, Wilson

Item #9

Mayor Wilson explained she pulled this item to clarify under the Scope of Work that public participation would be incorporated as the 30-acre site is the last largest piece of property within the City to be developed.

Mr. Kearns stated that AECOM is committed to public outreach.

City Clerk Skinner read public comment from Michael Zeiss. Mr. Zeiss recommends services contract agreement include presentation of draft of each deliverable to the Planning Commission to allow for clarifying questions and AECOM should then include the answers in final version of each deliverable.

Vice-Mayor Williams moved to adopt Resolution No. 2021-03 with staff direction for public meetings and seconded by Council Member Hernandez. Motion carried by the following vote:

AYES: Hernandez, Hudson, Williams, Wilson

NOES: Day

PUBLIC HEARINGS: None

GENERAL BUSINESS None

REPORTS: (Informational items only.)

10. a. Council/Boardmembers

Council Member Day indicated that the warrants for approval have not been included in the packets.

Mayor Wilson explained they have been there. Mr. Folsom explained the Finance Department was one month behind and he would have Donna follow-up.

Council Member Hudson wished everyone a Happy New Year and that this was going to be a great year.

Council Member Hernandez encouraged the community to support small businesses. She stated that small business grant applications had been extended to January 15th.

Vice-Mayor Williams wished everyone a Happy New Year and the city is moving forward and encouraged citizens to continue to shop locally. Sustainable Solano has grant funding available and are looking for Suisun residents that wish to do sustainable backyards. She is honored to receive for the second year the Presidential appointment to the League of California Cities to represent Suisun City on the Community Services Policy Committee. She is honored to continue to serve as Vice-Mayor.

b. Mayor/Chair

Mayor Wilson wished everyone a Happy New Year. She asked Mr. Medill to repost on the City website about dumping as there has been an increase in illegal dumping on city streets. The 1st Saturday in February will be the second State of the City address. Stay safe.

11. City Manager/Executive Director/Staff

Mr. Folsom confirmed the Workshop on Homelessness on January 26th. Follow-up with the small business grant website is careliefgrant.com.

ADJOURNMENT

The meeting adjourned to Closed Session at 8:31pm.

Anita Skinner, City Clerk

MINUTES

SPECIAL MEETING OF THE SUISUN CITY COUNCIL, SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,

TUESDAY, JANUARY 19, 2021

5:30 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

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ROLL CALL

Mayor Wilson called the meeting to order at 5:32pm with the following Council/Board Members present: Day, Hernandez, Hudson, Williams, Wilson.

PUBLIC COMMENT

None

CONFLICT OF INTEREST NOTIFICATION

None

CLOSED SESSION

Pursuant to California Government Code Section 54950 the Suisun City Council and Successor Agency will hold a Closed Session for the purpose of:

City Council

1. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

Agency negotiator: City Manager

Employee organizations:

Unrepresented Employees;

SCEA (Suisun City Employees' Association);

SCMPEA (Suisun City Management and Professional Employees' Association);

SCPOA (Suisun City Police Officers Association).

Successor Agency

2. Conference with Legal Counsel - Significant Exposure to Litigation (1 potential case)

Pursuant to Government Code Section 54956.9(d)(2)

CONVENE OPEN SESSION

Closed Session convened at 5:38pm and ended at 6:35 pm with no announcements.

ADJOURNMENT

There being no further business the meeting ended at 6:35pm.

Anita Skinner, City Clerk

MINUTES

**REGULAR MEETING OF THE
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**SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,**

AND HOUSING AUTHORITY

TUESDAY, JANUARY 19, 2021

6:30 P.M.

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NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), and Executive Order released on March 12, 2020, the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by: Council/Board Members Jane Day, Alma Hernandez, Michael Hudson, Mayor Pro Tem Wanda Williams, and Mayor Lori Wilson. Teleconference locations are on file at City Hall, 701 Civic Center Blvd., Suisun City, CA 94585.

PER CITY POLICY, MEMBERS OF THE PUBLIC ARE REQUIRED TO WEAR FACE MASKS WHILE IN CITY FACILITIES. IF YOU DO NOT HAVE A FACE MASK, ONE WILL BE PROVIDED FOR YOU.

DUE TO CORONAVIRUS COVID-19 CITY HALL IS CLOSED TO THE PUBLIC, RESIDENTS MAY ATTEND THE CITY COUNCIL MEETING VIA THE APPLICATION, ZOOM.

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 812 2155 7991

CALL IN PHONE NUMBER: (707) 438-1720

TO VIEW TONIGHT'S MEETING ON SUISUN WEBSITE

(URL: <https://www.suisun.com/government/meeting-video/>)

REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING

BY EMAILING CLERK@SUISUN.COM (PRIOR TO 6pm) OR

VIA WEBSITE OR PHONE APPLICATION, ZOOM

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

(Next Ord. No. – 780)

(Next City Council Res. No. 2021 – 04)

Next Suisun City Council Acting as Successor Agency Res. No. SA2021 - 01)

(Next Housing Authority Res. No. HA2021 – 01)

ROLL CALL

Mayor Wilson called the meeting to order at 6:40pm with the following Council/Board Members present: Day, Hernandez, Hudson, Williams, Wilson

Pledge of Allegiance was led by Vice-Mayor Williams.

Invocation was given by Greg Folsom.

PUBLIC COMMENT

Anita Skinner, City Clerk read email comment from Wayne Day. Mr. Day stated he has noticed sharp increase in the last year and the severity of the calls; he equates this to the lack of officers on the beat, preventative maintenance works well in all forms; spending money at a higher level and not having it to hire new recruits is a grave mistake; Measure “S” monies was to go to this very item and a committee was set up to monitor that the money was properly pent according to the people’s vote; why were these funds not spent properly; the voters of Suisun would like a clear answer.

Steve Orly stated at the previous meeting committees were set up and the same two Council were selected; with Council Member Hudson’s previous experience why the exclusion. For at least the previous 6 months all the Council meetings have been presided over with a varying degree of belligerence on several occasions; public comments have been met with interruptions, dismissal and infringement at times; rarely interfered with before but lately there have been many questionable and objectionable moves; our 3 minutes are our only opportunity to question perceived injustice; even fellow Council Members have been badgered and rudely cut off; last meeting while discussing community development software issues Councilman Hudson had began asking exploratory questions and was abruptly shut down; this is his expertise and should have granted him a couple more minutes; so far the last six months has been anything but democracy at work.

George Guynn – ditto to previous speaker; Daily Republic news article on the fire department’s number of calls shows that most are medical calls and the fire department should not be in the medical business that is something reserved for medic ambulance; reason city is having finance problems is too money is going to the fire department and not enough to the police department or other things like roads that Measure “S” was to take care of; the City needs to open its doors; other agencies are able to have open meeting and there is no reason the city can’t; government is supposed to serve the people.

CONFLICT OF INTEREST NOTIFICATION

None

REPORTS: (Informational items only.)

1. COVID-19 Update – (Folsom: gfolson@suisun.com).

Solano County Public Health will be holding a Town Hall Public Meeting at 3:30pm on Friday, January 22, 2021 to discuss the COVID 19 vaccine distribution and roll out.

Police Chief Roth gave an update on 2 recent shootings. On January 14th there were no victims but damage to homes and vehicles. On January 18th there was one victim, multiple firearms and specific target. Anyone with information can contact Detective Snyder at the Police Department.

PUBLIC COMMENT:

Donna LeBlanc stated that the incident occurred on her street and she wished to thank all the officers that responded for keeping things calm and restoring order.

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

City Council

2. Informational Update on the Traffic Safety Committee Accomplishments and On-going Work in the Second Half of 2020 – (Medill: mmedill@suisun.com).

Senior Engineer Nick Lozano gave a detailed update on Traffic Committee Reports, Capital Improvement Projects and Grant application submittals.

PUBLIC COMMENT:

Mike Zeiss asked if traffic cameras would be an option at the intersections of Pennsylvania Ave/Highway 12 and Main Street/Lotz Way.

Steve Orly thanked staff for the detailed report and stated that traffic tickets was the most obvious.

Mayor Wilson referred the question on cameras to the Traffic Committee and asked Chief Roth and Commander Healy to take into consideration the public comment on traffic tickets.

3. Mayoral Appointments of Commissions and Committees – (Wilson: lwilson@suisun.com).

Mayor Wilson briefly explained her application review process and made the following appointments:

Solano County Library Advisory Board – Ariel Ortega

Environment & Climate Committee – Chairperson – Council Member Alma Hernandez

Planning Commission, 4-year Term – Anthony Adams, Michael Zeiss, K.Emi Theriault, Vinay Tewari

Planning Commission, 2-year Term – Jesse Pooni

Mayor Wilson moved to approve the appointments and seconded by Council Member Hernandez. Motion carried unanimously by the following vote: Day, Hernandez, Hudson, Williams, Wilson

RPMA Ad Hoc members Vice-Mayor Williams and Council Member Hernandez explained their application review process. They made the following recommendations for appointment to the RPMA Commission: Princess Washington, Michelle Chavez and Tyler Wilson.

Council Member Hernandez moved to approve the appoints and seconded by Vice-Mayor Williams. Motion carried by the following vote:

AYES: Day, Hernandez, Williams, Wilson

NOES: Hudson

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

City Council

4. Council Adoption of Resolution 2021-04: Authorizing the Police Chief to Execute a Contract to Receive and Administer funding through the Solano County Transportation Authority, Safe Routes to School Public Safety Education Grant – (Roth: aroth@suisun.com)
5. Council Adoption of Resolution 2021-05: Accepting the Electrical Vehicle Charging Station

Project as Completed and Authorizing the City Manager to Record the Notice of Completion for the Project – (Medill: mmedill@suisun.com).

6. Council Adoption of Resolution 2021-06: Authorizing the City Manager to Pay the State of California Water Resources Control Board's Invoice for the Discharges Associated with the Volume of Material Dredged as Part of the 2019 Suisun Marina Dredging Project – (Medill: mmedill@suisun.com).
7. Council Adoption of Resolution 2021-07: Create Human Resources Administrator Job Classification, delete the Senior Management Analyst, reallocate the Human Resources Technician, and authorize City Manager to begin recruitment– (Folsom: gfolson@suisun.com).
8. Council Adoption Resolution No. 2021-08: Authorizing 10% Additional Duty Pay for Department Directors Who Serve as Acting Director of Another Department During a Vacancy.– (Folsom: gfolson@suisun.com).

City Council / Suisun City Council Acting as Successor Agency

9. Council/Agency Approval of November 2020 Payroll Warrants in the Amount of \$442,354.32, and Council/Agency Approval of the November 2020 Accounts Payable Warrants in the Amount of \$1,209,536.32 – (Finance).
10. Council/Agency Approval of December 2020 Payroll Warrants in the Amount of \$534,699.10, and Council/Agency Approval of the December 2020 Accounts Payable Warrants in the Amount of \$889,911.89 – (Finance).

Council Member Hudson pulled Items #6 & #8

Vice-Mayor Williams moved to approve Consent Calendar Items 4, 5, 7, 9 & 10 seconded by Council Member Hernandez. Motion carried unanimously by the following vote:

AYES: Day, Hernandez, Hudson, Williams, Wilson

Item #6

Council Member Hudson asked if the funding for the Marina Dredging Project was coming from ROPS. Mr. Lozano stated that it was a one-time fee and Mr. Folsom stated that funds were not from ROPS. Council Member Hudson was also concerned about the amount of dredge spoils being placed on Pierce Island. Mr. Lozano stated that it did come close to the allotted percentage.

Vice-Mayor Williams moved to adopt Resolution No. 2021-06 seconded by Council Member Hernandez. Motion carried by the following vote:

AYES: Hernandez, Hudson, Williams, Wilson

NOES: Day

Item #8

Council Member Hudson asked if there would be cross-training for anyone stepping into another position. Mr. Folsom stated that individuals would need to meet requirements for the positions.

PUBLIC COMMENT:

Steve Orly commented another bonus; another pay increase; where is the 10% coming from; another take on Measure “S”; we don’t have any money; we are upside down.

George Guynn stated his concern about the 10%; hopes this will be explored more than it sees to be at this time.

Mr. Folsom explained the 10% is temporary and it would be a salary savings; no Measure “S” funds would be used.

City Attorney, Elena Gerli stated that this was a privacy issue and not appropriate to discuss in an open meeting.

Council Member Hernandez moved to adopt Resolution No. 2021-08 and seconded by Vice-Mayor Williams. Motion carried unanimously by the following vote:

AYES: Day, Hernandez, Hudson, Williams, Wilson

PUBLIC HEARINGS:**City Council**

11. PUBLIC HEARING: Council Introduce and Waive Reading of Ordinance No. 780: Amending Chapter 12 Streets, Sidewalks, and Public Places of the Suisun City Code to add section 12.32 Special Events Permitting – (Lofthus: klofthus@suisun.com).

Kris Lofthus, RPMA Director, explained with the adoption of the Special Event Policy and Application there was a need to amend Chapter 12, Streets, Sidewalks, and Public Places of the Suisun City Code and to include Section 12.32 titled Special Event Permitting with strict guidelines for those individuals, groups or organizations not following special event policies.

Mayor Wilson opened the Public Hearing.

Donna LeBlanc referenced 12.32.020 stating that it could be perceived as a religious type of event; how would the public know they need to apply for a permit to avoid being fined; is there a list of guidelines to be sent out to the citizens of Suisun that “I’m planning a birthday party with my church, do I need a permit”.

Hearing no further comments Mayor Wilson closed the Public Hearing.

The Council voiced concerns on the amount of fines to be assessed, broad language, rights to assemble, religious services, amplified sound and continuance of the item.

Ms. Gerli explained that no re-noticing of the Ordinance is necessary if continued to a specific date.

Council Member Hernandez moved to continue Item #11 to March 2, 2021 seconded by Council Member Hudson. Motion passed unanimously by the following vote:

AYES: Day, Hernandez, Hudson, Williams, Wilson

GENERAL BUSINESS**City Council**

12. Council Discussion and Direction Regarding the Percent for the Arts Program Recommended by the Recreation, Parks, Marina, and Arts Commission – (Lofthus: klofthus@suisun.com).

Kris Lofthus gave a brief background and the following recommendations for Council consideration:

- A 1% fee to any new or redeveloped non-residential project over \$250,000 to be paid when the building permit is issued with a maximum payment of \$100,000.
- 10% of the 1% collected will be set aside for future maintenance of the approved art display.
- Have an in-lieu option, allowing the potential developer to petition the City Council to accept an art piece, reducing or eliminating the 1% fee. Maintenance fees would need to be collected.
- City Council will have the prerogative to reduce or eliminate the fee at their discretion.

The projected results from the Percent for Arts Policy would be:

- A creative and culturally diverse art culture that participates in arts throughout the community that emphasizes cultural identity and a sense of belonging;
- Art throughout the City of Suisun City to be more aesthetically pleasing to the community and visiting people;
- More economic growth brought to downtown Suisun City to benefit the surrounding businesses, and potentially bring in more business, tourists and tax revenue.

Mayor Wilson reminded Council about being respectful to others during the meeting.

PUBLIC COMMENT:

Donna LeBlanc felt the 1% was to low; the fee for maintenance would only cover maybe one year; clearer language on the Council being able to eliminate the fee and art should be spread across the city to include locations like the Nelson Center and Library.

Steve Orly felt the 1% was to low; development fees are the wrong way to go as those monies are for infrastructure improvements; art is subjective, would like to see murals.

After a discussion consensus from the Council included:

- Higher than 1% fee on any new or redeveloped non-residential
- Higher than 10% of the 1% for future maintenance
- Collecting maintenance fees
- Consider collecting a permit fee for residential development if large enough to require a park

REPORTS: (Informational items only.)

13. a. Council/Boardmembers

Council Member Day asked that signage on Cordelia Road indicating slowing down be placed in

both directions not just leaving the city.

Council Member Hudson commented on the violent protests in the last two weeks and was saddened to see what happened at Vacaville's Police Department and the Capitol building.

Council Member Hernandez reminded everyone that this was restaurant week and to visit suisunwaterfront.com for participating restaurants. She also stated that she would be starting training at the League of California Cities.

Vice-Mayor Williams wished everyone a wonderful week; enjoy the inauguration; attended League of California meeting as Suisun City's representative on the Community Services Policy Committee focusing this year on seniors and park and rec.

b. Mayor/Chair

Mayor Wilson commented on the attack on Vacaville Police Department and City Hall as well as the attack on the Capitol stating that violence is never okay; we stand in solidarity with the City of Vacaville; encourage everyone to watch the inauguration and the peaceful transfer of power; appreciated and thanked the Fire Department for ringing the bell at 3:30pm in honor of all those that have died from COVID 19; Clean Team, Saturday, January 30th at 8:30am to clean Grizzly Island Trail, meeting at the trail entrance on Marina Blvd.; Budget Workshop the seconded meeting in February in preparation for the 2021-22 budget meetings that take place late spring; State of the City on the 1st Saturday in February where new Commissioners will be introduced, say "farewell" to outgoing Commissioners, staff that left and staff that did an amazing job.

14. City Manager/Executive Director/Staff

Mr. Folsom stated there was a survey currently on line for the RPMA; survey going on line the 20th for budget priorities and encouraged everyone to participate in this survey, it is very important that the community speak out on what they feel is important to them and how city funds should be spent; thanked the Police Department for grant funding of \$68,000 for two beds at Shelter Solano that will help with working with the homeless.

Mr. Folsom announced the resignation of Public Works Director, Matt Medill. Matt has been with City for 2 years, congratulated him on the accomplishments here, thanked him for obtaining grant monies for many projects and wished him well.

Mr. Medill stated that it was with a heavy heart that he would be leaving. Through the hard work of staff, we accomplished a lot during his time with the city and will continue to provide any support he can. He felt very appreciated, respected and supported during his time here.

Mayor Wilson also reminded everyone of the Homeless Workshop on Tuesday, January 26th. This workshop will focus on encampments.

ADJOURNMENT

There being no further business the meeting was adjourned at 10:09 pm.

Anita Skinner, City Clerk

AGENDA TRANSMITTAL

MEETING DATE: March 2, 2021

CITY AGENDA ITEM: Discussion and Direction: Solano County Transportation Network Presentation

FISCAL IMPACT: Discussion and Direction only. No Fiscal Impact.

STAFF REPORT: Daryl Halls, Executive Director, Solano Transportation Authority (STA), will provide a presentation on the Solano County Transportation Network

RECOMMENDATION: It is recommended that the City Council hear the presentation, discuss, and provide direction, if any, to staff.

ATTACHMENTS:

1. Powerpoint Presentation

PREPARED BY:
REVIEWED AND APPROVED BY:

Justin Vincent, Fire Chief
Greg Folsom, City Manager

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1

OVERVIEW

- **Background of STA and its Programs to support Suisun City**
 - STA's role at the County and Regional Level
 - Solano Mobility programs supporting various audiences
 - Current plans to support active transportation and community engagement - Community Based Transportation Plan (CBTP)
- **Transit/Transportation in Suisun City**
 - SolanoExpress, Capital Corridor, FAST Local
 - Potential for MicroTransit and First/Last Mile Program
- **Suisun City's role as an Investor in Transportation**
 - Transit funding
 - TDA

2

WHO IS THE STA?



WHAT DOES THE STA DO?

PLANNING

Responsible for preparing and implementing a wide variety of short- and long-range transportation and coordinate land use plans w/ Suisun City and all other cities

PROJECTS

Coordinates with federal, state, regional, and local agencies to identify transportation needs, seek funding and deliver projects

PROGRAMS

Provides programs such as Solano Mobility Programs, Safe Routes to School Programs, MicroTransit and First/Last Mile to support clean air and active transportation in Suisun City and throughout the County

3

STA SOLANO MOBILITY STAFF



Ron Grassi, Director of Programs
Lloyd Nadal, Program Services Division Manager
Debbie McQuilkin, Transit Mobility Coordinator
Brandon Thomson, Transit Mobility Coordinator
Katelyn Costa, Program Coordinator II
Amy Antunano, Program Coordinator II, Call Center
Daryl Halls, Executive Director



4

SOLANO MOBILITY OLDER ADULT AND DISABLED PROGRAMS

ADA In-Person Eligibility Program:

- ▶ In Person Interviews
- ▶ **163 Eligible Suisun City residents**



Travel Training Program:

- ▶ Individual, Group, Classroom and Fieldtrip Trainings



Intercity Taxi Card Program:

- ▶ Subsidized Program
- ▶ For rides within Solano County for residents
- ▶ **3,019 rides in Fairfield/Suisun City from 2018-current**



Medical Trip Concierge Program:

- ▶ Subsidized Program
- ▶ Rides to and from Medical Appointments within Solano County
- ▶ **76 Registered Applicants from Suisun City**
- ▶ **562 Rides taken from Suisun – Average 6 miles/ride**

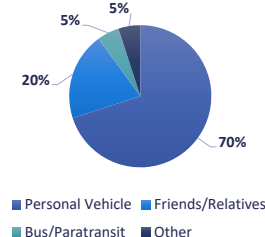
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PREVIOUS COMMUNITY ENGAGEMENT IN SUISUN CITY

Solano Mobility Summit for Older Adults and People with Disabilities

- June 1, 2017 in Suisun City
- 36 Community Members Attended - 240 Surveys Completed
- Majority of respondents drive and own smart phones
- Top Mobility Challenges for Older Adults and People with Disabilities (in priority order)
 - Traveling to Medical Appointments Traveling to Daily Activities
 - Traveling Beyond Fairfield/Suisun Area
 - Improve Bus Service
 - Traveling Beyond Solano County
 - Need more information about various Mobility Services

Primary Method of Travel
in Suisun



6

COMMUNITY BASED TRANSPORTATION PLAN (CBTP) IN SUISUN CITY

- CBTP last developed in Suisun City in 2009.
- Suisun City scheduled to be 2nd city in Solano County to go through this process in 2021-2022. (Vallejo updated their CBTP plan in 2019).
- Connected Mobility Implementation Plan will be incorporated to improve transportation/transit needs countywide.



7

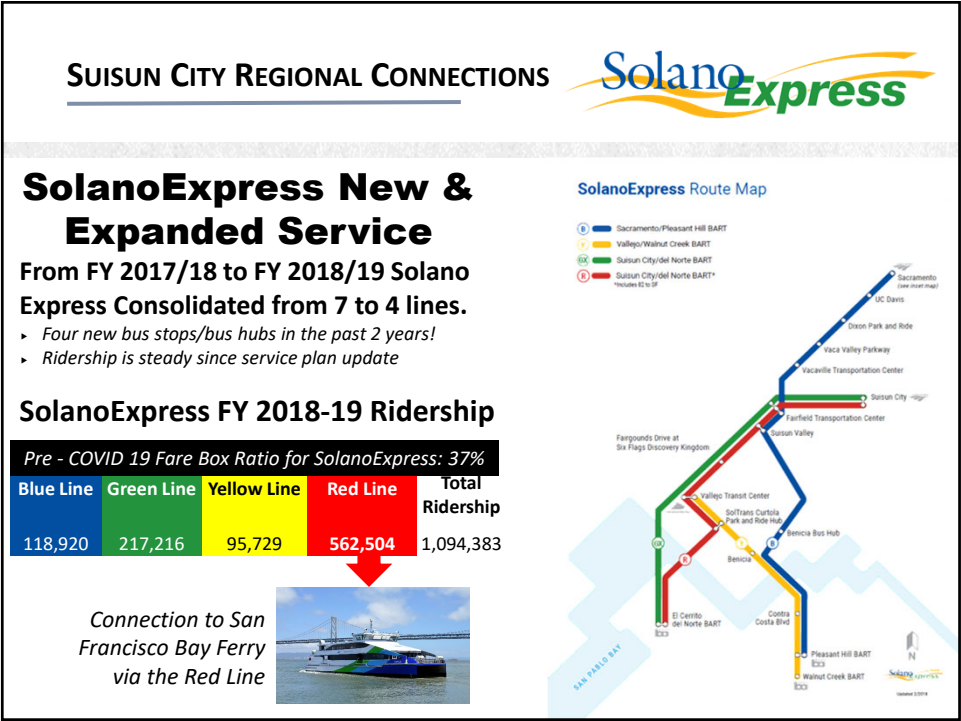
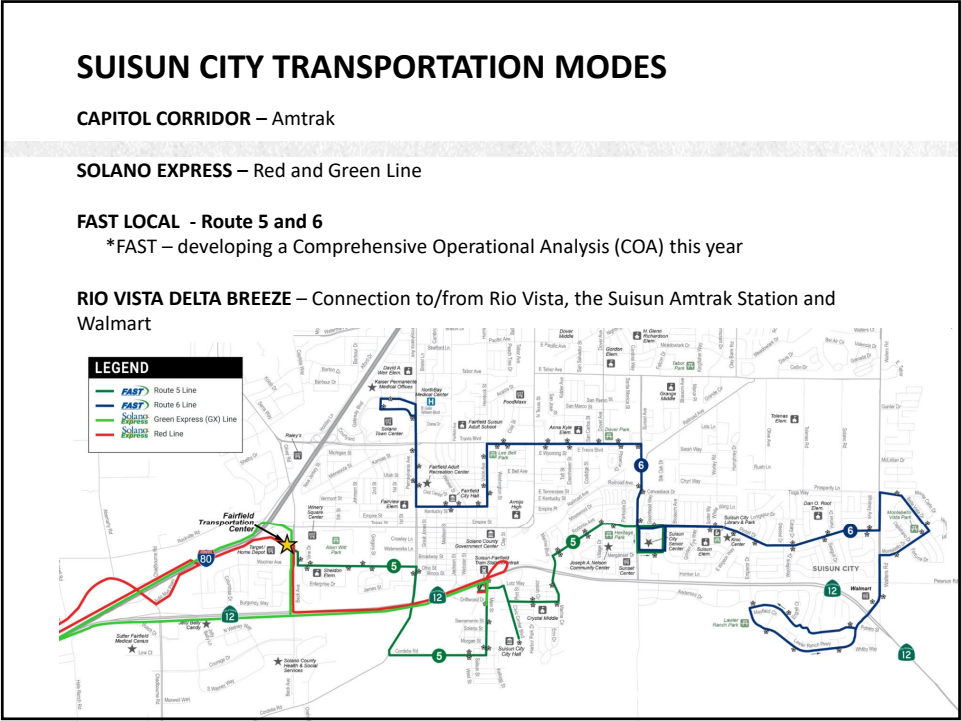
STA FUNDED PLANNING ACTIVITIES IN & AROUND SUISUN CITY


Suisun Train Depot

- ▶ The 2018 State Rail Plan by Caltrans identified the Suisun Train Depot as a potential hub for increased rail travel – particularly as it relates to Capitol Corridor service between Sacramento and Oakland and Suisun City and San Francisco.
- ▶ This opened up potential for other rail services, such as SMART service from Novato.
- ▶ STA is currently working on a SMART Station Feasibility study to explore bringing expanded rail service to the Suisun Train Depot.




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NEW MOBILITY IN SOLANO COUNTY

- MicroTransit pilot with Rio Vista Delta Breeze and U B E R
- Current Programs with 


Benicia Subsidized Lyft Program

Replacement of Dial-a-Ride, this program is offered to older adults, disabled and military Benicia residents in partnership with SolTrans (25 users to date)




First/Last Mile Program

Subsidized rides to transit centers/stops countywide (4 recently added in Fairfield to replace eliminated routes and support essential workers) (220 user to date)



Commuter Incentive Program – provides special incentives for those essential workers who still need to commute to their jobs in healthcare, emergency, and essential services

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PROGRAM DATA

Current Programs with

Benicia Subsidized Lyft Program


September 2019- December 2020

	Trips Taken
Benicia Program Lyft Rides	572
Benicia Program Taxi Rides	584
Mare Island Code	148
Carquinez Heights Code	79
Cost Comparison	Over a 6-month period
Original Dial-a-Ride System	\$180,000
Benicia Lyft Program (Taxi & Lyft)	\$9,268

First/Last Mile Program

September 2019 - December 2020

	Total
# of Individual Rides	1,893
Total Registered People	220
Total Cost	\$26,500
Total Service Hours	304
Total Cost per Hour	\$67



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MICRO TRANSIT SERVICE OPTIONS

Software as a Service (SaaS) vs Mobility as a Service (MaaS)

Service Options

- ▶ Vendors have the infrastructure (i.e. Uber/Lyft)
- ▶ Can handle dispatching and operations and get up and running quickly
- ▶ Branding, customer service level and data received controlled by vendor
- ▶ Need supplementary program for ADA compliance



Software Options

- ▶ Planning help and program flexibility but dispatching, operations and lead time needed
- ▶ Opportunity for integration with local fare system
- ▶ Options for unbanked and those without smartphones
- ▶ Control over branding, customer service and data



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SUISUN CITY INVESTS IN TRANSPORTATION AND TRANSIT

- ▶ **5307** – Federal Transit Funding for urbanized areas claimed by FAST with oversight by MTC
- ▶ **Transportation Development Act Funds (TDA)** - Derived from a ¼ cent sales tax collected statewide. FY 2020-21 allocation for the City of Suisun City is **\$1,047,669** (25% reduction from FY 2019-20)
Current TDA Fund Investments by Suisun City:
 - ▶ \$33,246 – Suisun City contribution to STA
 - ▶ \$50,000 - Suisun Train Depot Maintenance and Operations
 - ▶ \$119,507 – Contribution to Solano Express
 - ▶ \$844,916 – Local Fixed Route Transit and Paratransit service provided by FAST
- ▶ STA partnered with the City of Suisun City to fund a Maintenance Worker assigned to the Suisun Train Depot at a cost of \$80,000 for a period of 2 years.



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CURRENT TIMELINE

- Suisun City Council Meeting - March 2nd
- Connected Mobility Implementation Plan – May/June 2021
- STA Board to determine Solano Express service level changes – May/June 2021
- TDA Claims Due - June 2021
- Community Based Transportation Plan Update Begins – June/July 2021
- Microtransit Pilot in Rio Vista – Phase 1 – June 2021
- Microtransit Pilot – Phase 2 - TBD
- Solano Rail Project Study Report (PSR) - June/July 2021
- Suisun City assumes full responsibility of the Amtrak station – July 2021

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THANK YOU!



QUESTIONS for DISCUSSION

- What are the transit/mobility priorities in Suisun City?
- Is there interest in other transportation service models in Suisun City such as Microtransit or First/Last Mile?
 - Can the Community Based Transportation Plan (CBTP) and FAST's Comprehensive Operational Analysis help with that?

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AGENDA TRANSMITTAL

MEETING DATE: March 2, 2021

CITY AGENDA ITEM: Strategic Plan Achievements

FISCAL IMPACT: Discussion and Direction only. No Fiscal Impact.

STAFF REPORT: Suisun City approved a Strategic Plan for the first time in 2019. This presentation will focus on City achievements relative to the goals and strategies of the Strategic Plan. The complete report is attached and the presentation represents the highlights from the report.

RECOMMENDATION: It is recommended that the City Council hear the presentation, discuss, and provide direction, if any, to staff.

ATTACHMENTS:

1. Strategic Plan Achievements Report
2. Powerpoint Presentation

PREPARED BY:
REVIEWED AND APPROVED BY:

Justin Vincent, Fire Chief
Greg Folsom, City Manager

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SUISUN CITY STRATEGIC PLAN ACHIEVEMENTS

- Revitalize Downtown Waterfront District
 - a. Improve the Downtown District and historic areas.
 - b. Explore viable tax-enhancing mechanisms to improve infrastructure.
 - c. Quantify desired districts and business types in Downtown.
 - d. Explore and enhance partnerships for business development and education.
 - e. Promote better utilization of waterways.
 - f. Maintain a clean and attractive Downtown area.
 - g. Rezone areas around the train depot to allow for more housing opportunities.
- Develop Sustainable Economy
 - a. Promote sustainable economic growth by attracting small and medium-sized businesses and creating jobs.
 - b. Increase eco-tourism opportunities through better utilization of ecological assets.
 - c. Determine the economic viability of specific land uses.
 - d. Be business friendly and provide excellent customer service.
 - e. Perform a detailed inventory of underutilized land in the city and develop a plan to activate the property over a ten-year period.
- Ensure Public Safety
 - a. Establish an acceptable staffing level for police and fire services to maintain public safety and identify funding mechanisms.
 - b. Improve the quality of local streets, roads, and sidewalks to promote safety for all modes of travel including vehicles, pedestrians and bicycles.
 - c. Develop a program to keep all public spaces, parks, medians, and neighborhood gateways clean and well maintained.
 - d. Ensure vacant landowner code compliance.
 - e. Optimize the use of technology to drive efficiency, productivity and customer service.
 - f. Develop and implement emergency preparation, response and recovery plans across the organization in collaboration with other community efforts.
 - g. Pursue cost recovery for first-responders medical calls (insurance policy).
 - h. Develop an Emergency Operation Center (EOC).
 - i. Elevate the level of EMS care (Paramedic).
 - j. Create a coordinated team to address issues not just symptoms by partnering with social services to connect unsheltered residents with resources and housing.
- Provide Good Governance
 - a. Review and update required planning and financial documents as needed.

- b. Develop a community partnership plan to increase community engagement at all levels of the city in events, volunteer opportunity and commission/committee involvement.
 - c. Develop partnerships with education, governmental and other agencies to deliver services and/or support efforts on behalf of the City.
 - d. Update the resource management plan.
 - e. Create diversity in staffing that is representative of the community.
 - f. Apply appropriate training technology and tools for staff efficiency.
 - g. Improve productivity, efficiency, effectiveness, customer service and citizen satisfaction in all areas of the municipal organization.
 - h. Continuously improve the City's governance process.
 - i. Seek balance between property rights and social responsibility.
 - j. Develop a web site that is easy to use/navigate.
 - k. Promote proactive public education through multiple channels including social media and traditional efforts to maximize public participation.
 - l. Develop a succession plan for staff.
- Ensure Fiscal Solvency
- a. Identify new revenue options for consideration by Council.
 - b. Leverage existing resources appropriately.
 - c. Initiate an asset management program.
 - d. Explore privatization or contract opportunities.
 - e. Maximize grant opportunities.
 - f. Develop a succession plan for staff.
 - g. Develop a long-term fiscal policy and asset management plan for all departments.
 - h. Apply performance based and data driven budgeting.
 - i. Commit to a balanced budget and prepare for recession.
- Enhance Environment
- a. Improve walkability of the entire City.
 - b. Improve tree inventory and plant more trees.
 - c. Maintain a clean City.
 - d. Partner with agencies including Solano County, California Department of Fish and Wildlife and conservation groups to improve and protect wildlife habitat and ecosystems of Grizzly Island and the inland Delta waterways.
 - e. Explore alternatives to dredging.
 - f. Engage citizens in ways to educate and change behavior toward more sustainable living principles.
 - g. Promote community and neighborhood livability.
 - h. Enhance community connections.

Goal - Revitalize Downtown Waterfront District

Strategy - Improve the Downtown District and historic areas.

Achievements:

- Worked with SSWA to replace water line in Civic Center Blvd, from Lotz Way to Driftwood Drive.
- Repaved a portion of Civic Center Blvd in front of new hotel, from Lotz Way to Driftwood Drive
- Installed dual-paddle electric vehicle charging stations:
 - Park-n-Ride lot
 - The North Basin parking lot
 - The Driftwood Drive parking lot located west of Civic Center Boulevard
 - City Hall, parking lot behind the police station
- Coordinated with local restaurants to allow outdoor dining in public spaces in response to COVID-19 restrictions
- Worked with developer on Settlement Agreement to get out of a detrimental DDA that has been holding up development downtown
- Worked with developer and facilitated development of new hotel
- Worked with STA on siting and developing new office building on Main Street
- Retrofitted public street lights throughout the City with LED lamps

In Process:

- Working with STA and Fairfield on plan to collaborate with state to redevelop and expand the Suisun City train depot to a multi-track platform
- Working with developer on “expansion” of Marina Shopping Center – self storage/retail
- Working with developer to build affordable housing on empty lot at Marina/Buena Vista
- Working with developer to build market rate SFR housing at former Crystal School site
- Working with developer to redevelop Almond Gardens apartments
- Working with developer to build market rate apartments at the old sewer plant property at the end of Civic Center Blvd.
- Design work is underway for the repavement of Whispering Bay from Josiah Circle to Francisco Drive, including safe crossing/traffic calming improvements fronting Crystal Middle School
- Design work is underway for the slurry sealing of Main Street from the train depot to Cordelia street, including safe crosswalk improvements and bicycle pavement markings

Strategy - Explore viable tax-enhancing mechanisms to improve infrastructure.

Achievements:

- Applied for and received designation for downtown as a Priority Development Area (PDA) making area eligible for future infrastructure grant opportunities
- Designated Marina/Buena Vista as high priority corridor for future grant funding through STA

In Process:

- Working with STA to apply for a grant to improve train depot platform

Strategy - Quantify desired districts and business types in Downtown.

Achievements:

- Received a grant and hired a consultant to review Waterfront District Specific Plan and suggest amendments and to review “30-acre” site for future housing

Strategy - Explore and enhance partnerships for business development and education.

Achievements:

- Worked with BID Board and concerned membership to avoid disestablishing the District
- Provided support to BID to provide better communication for members
- Partnered with BID to update bylaws and fee ordinance
- Partnered with STA for funding of building maintenance position at train depot for two years - \$80,000/yr
- Partnered with Harbor Arts theater group for use of Harbor Theater and began monthly meetings to keep on track (until Covid derailed)

Strategy - Promote better utilization of waterways.

Achievements:

- Replaced dockside gas pumps and gas storage tank
- Provided credit card access for gas pumps
- Replaced potable waterline at docks
- Repaired docks
- Dredged the harbor and waterways

Strategy - Maintain a clean and attractive Downtown area.

Achievements:

- Encouraged BID to contract for regular trash pickup on Main Street

Strategy - Rezone areas around the train depot to allow for more housing opportunities.

In Process:

- Grant funded consultant to review Waterfront Specific Plan and suggest amendments and to review “30-acre” site for future housing
- Working with developer for affordable housing at Marina/Buena Vista

Goal - Develop Sustainable Economy

Strategy - Promote sustainable economic growth by attracting small and medium-sized businesses and creating jobs.

Achievements:

- In contract to sell Housing Authority owned property at Hwy 12 and Post Office for retail shopping center
- Entitled 7-11 project at Hwy 12 and Walters Road
- Entitled Lawler Mixed Use development project
- Entitled first cannabis retailer
- Facilitated development of Holiday Inn Express Hotel
- Facilitated the development of the 76 gas station, convenience store and commercial units

In Process:

- Working with two other cannabis retailers on entitlements
- Working with developer to create industrial park on east side of town
- Working with developer to create industrial park on west side of town
- Working with property owner to expand the Marina Shopping Center to the east to include mini-storage and retail

Strategy - Increase eco-tourism opportunities through better utilization of ecological assets.

Status:

- Nothing pending

Strategy - Determine the economic viability of specific land uses.

In Process:

- Hired consultant to review 30-acre site

Strategy - Be business friendly and provide excellent customer service.

In Process:

- Reviewing building permit software to streamline permitting

Strategy - Perform a detailed inventory of underutilized land in the city and develop a plan to activate the property over a ten-year period.

Status:

- Nothing pending.

Ensure Public Safety

Strategy - Establish an acceptable staffing level for police and fire services to maintain public safety and identify funding mechanisms.

Achievements:

- Increased staffing from 5 paid fire personnel to 9.5 paid fire personnel
- Approved Duty Officer pay for Fire and Retention pay for Police Department officers and dispatchers
- Sent Fire Dept strike teams for wildfires and Covid generating significant revenues back to city
- Upgraded staffing to Paramedic level and joined Public Private Partnership program with Medic Ambulance that will generate over \$200K per fiscal year for the next several years.
- Completed Fire Department “Needs Assessment”
- Full staffing in Dispatch achieved (8 FT, trained staff)

In Process:

- Continuous recruitment and hiring of police officers
- Police Department “Needs Assessment” being conducted

Strategy - Improve the quality of local streets, roads, and sidewalks to promote safety for all modes of travel including vehicles, pedestrians and bicycles.

Achievements:

- Repaved a portion of Civic Center Blvd in front of new hotel, from Lotz Way to Driftwood Drive (*This is also listed on page 3, Strategy - Improve the Downtown District and historic areas.*)
- Retrofitted the public street lights throughout the City with LED lamps (*This is also listed on page 3, Strategy – Improve the Downtown District and historic areas.*)
- Installed advance warning devices on eastbound Highway 12 from Civic Center Boulevard off ramp to Marina Boulevard
- Secured grant funding and in the process of receiving additional grant funding to provide safe crossing/traffic calming improvements at three locations fronting Dan O. Root Elementary and Suisun Elementary
- Received at the Solano Transportation Authority’s 2020 award event the Safety Project of the Year award for the grant-funded Sunset Avenue and Walters Road Improvements Project

In Process:

- Design work is underway for the re-pavement of eastbound Railroad Avenue from Village Drive to Sunset Avenue, including the installation of buffered bicycles lanes on both side of Railroad Avenue from Marina Boulevard to Sunset Avenue

- Design work is underway for the re-pavement of Village Drive from Railroad Avenue to Highway 12, including the installation of buffered bicycle lanes
- Design work is underway to replace the existing in-roadway lighted crossway system with rectangular rapid flashing beacons at two locations, as well as to install a high visibility crosswalk with rectangular rapid flashing beacons at a third location
- Design work is underway for the re-pavement of Whispering Bay from Josiah Circle to Francisco Drive, including traffic calming improvements fronting Crystal Middle School (*This is also listed on page 3, Strategy – Improve the Downtown District and historic areas.*)
- Design work is underway for the slurry sealing of Main Street from the train depot to Cordelia street, including safe crosswalk improvements and bicycle pavement markings (*This is also listed on page 3, Strategy – Improve the Downtown District and historic areas.*)

Strategy - Develop a program to keep all public spaces, parks, medians, and neighborhood gateways clean and well maintained.

Achievements:

- Adopt-a-Street Program

Strategy - Ensure vacant landowner code compliance.

Achievements:

- Community Service Officers in direct contact with vacant land owners – trespass letters obtained, working with community members to assist clean ups, etc.

Strategy - Optimize the use of technology to drive efficiency, productivity and customer service.
GOOD GOVERNANCE?

In Process:

- Finalizing implementation of Qwestica for financial transparency
- Finalizing selection of website vendors
- Finalizing selection of agenda preparation software
- Finalizing selection of building permit software

Strategy - Develop and implement emergency preparation, response and recovery plans across the organization in collaboration with other community efforts.

Achievements:

- Updated Emergency Operations Plan
- Created Emergency Operations Center plan

In Process:

- Working with County on Hazard Mitigation Plan

Strategy - Pursue cost recovery for first-responders' medical calls (insurance policy).

In Process:

- Working on first responder fee study now.

Strategy - Develop an Emergency Operation Center (EOC). COMPLETED

Achievements:

- Created Emergency Operations Center plan
- Renovated Burdick Center as Emergency Operations Center

Strategy - Elevate the level of EMS care (Paramedic). COMPLETED

Achievements:

- Hired paramedic trained personnel and was approved for ALS through the Solano County Emergency Medical Services Cooperative (SCEMSC)

Strategy - Create a coordinated team to address issues not just symptoms by partnering with social services to connect unsheltered residents with resources and housing. COMPLETED

Accomplishments:

- Created a homeless encampment cleanup team comprised of PW, PD, County, and Resource providers to connect unsheltered residents with resources and housing while PW cleans up the encampment sites
- Received funding through CDBG CV for two shelter beds for those encountered during homeless encampment cleanups
- Through CAP Solano JPA, worked to provide financial resources to service providers and received grant funding for Project Roomkey to help house the homeless

Provide Good Governance

Strategy - Review and update required planning and financial documents as needed.

Achievements:

- Received Excellence in Financial Reporting awarded by GFOA for the past 15 years.

In Process:

- Reviewing proposals for update of Housing Element
- Contracted for review of Waterfront District Specific Plan

Strategy - Develop a community partnership plan to increase community engagement at all levels of the city in events, volunteer opportunity and commission/committee involvement.

Achievements:

- Created sponsorship program
- Created adopt a neighborhood program

Strategy - Develop partnerships with education, governmental and other agencies to deliver services and/or support efforts on behalf of the City.

Status:

- Nothing pending

Strategy - Update the resource management plan.

Status:

- Nothing pending

Strategy - Create diversity in staffing that is representative of the community.

Achievements:

- Hired female Department Head

Strategy - Apply appropriate training technology and tools for staff efficiency.

Achievements:

- Migrated from TriTech to RIMS
- Installed card key lock system at PD, CH, FD, and Marina
- ALPR in the police cars and other cameras around the City
- Rapid deployment of laptops and VPN in response to COVID-19
- Professional Service Agreement to enhance IT Services with the Computer Logistics
- Built webpage for “Adopt a Street Program”
- Signed up with Archive Social services to archive all social media interactions and meetings
- Moved to Zoom platform for on-line meetings

Strategy - Improve productivity, efficiency, effectiveness, customer service and citizen satisfaction in all areas of the municipal organization.

Achievements:

- Completing audit of Communications System to eliminate unused phone lines to reduce costs

Strategy - Continuously improve the City’s governance process.

Status:

- Nothing pending

Strategy - Seek balance between property rights and social responsibility.

Achievements:

- Adopted Noise Ordinance
- Adopted Accessory Dwelling Unit Ordinance
- Adopted Parking and Paving Ordinance

Strategy - Develop a web site that is easy to use/navigate.

In Process:

- Allocated \$60k in budget and currently reviewing proposals

Strategy - Promote proactive public education through multiple channels including social media and traditional efforts to maximize public participation.

Achievements:

- CM prepared 37 press releases in 2020

Strategy - Develop a succession plan for staff.

In process:

- Updated staffing plan to be discussed with FY 21/22 budget

Ensure Fiscal Solvency

Strategy - Identify new revenue options for consideration by Council.

Accomplishments:

- Tax measure option brought to Council but failed 4/5ths vote
- Cannabis tax rates set and retailers identified

In Process:

- Waste hauler franchise fee increase will be brought to Council this calendar year
- Updated Development Impact Fees will be brought to Council this calendar year
- New First Responder fee will be brought to Council this calendar year
- New Fire Prevention fees will be brought to Council this calendar year
- New fees for Technology, General Plan Update, Housing Element Update and others will be brought to Council this calendar year
- Installation of two (2) new ChargePoint Electrical Vehicle (EV) Station charging units in the Park N Ride Parking Lot, replacing the existing two (2) units
- Multiple development projects in process

Strategy - Leverage existing resources appropriately.

Achievements:

- \$84,617 rebate for the LED lighting upgrades to street lights citywide and to interior and exterior lighting at public facilities, including for the the installation of solar power panels on top of shade canopies at city parking lots
- Electric cost savings related to the above upgrades

Strategy - Initiate an asset management program.

Status:

- Nothing pending

Strategy - Explore privatization or contract opportunities.

Achievements:

- Contracted for after-hours, weekends, and help desk IT assistance

Strategy - Maximize grant opportunities.

Achievements:

- LEAP grant for \$150K
- SB 2 grant for \$160K
- Office of Traffic Safety Grant – Jaws of Life
- Fire House Subs Public Safety Foundation Grant - \$30,687.66 grant to purchase Zodiac inflatable boat, 50 HP motor, and double-stack trailer
- FEMA Assistance to Firefighter Grant - \$36,102.35 grant to purchase PPE
- CARES Act Funding - \$361K
- CDBG CV grant for two shelter beds - \$68,400
- CDBG CV grant to support distance learning program and upgrades to the Nelson Community Center
- Transportation Fund for Clean Air grant in the amount of \$45,950 for safe crossing improvements at three locations fronting Dan O. Root Elementary School and Suisun Elementary School
- Transportation Development Act (TDA) Article 3 grant in the amount of \$50,000 for pedestrian crossing and bicycle striping improvements on Main Street
- Transportation Development Act (TDA) Article 3 grant in the amount of \$124,675 for updating the bicycle lanes with buffered bicycle lanes on Railroad Avenue from Marina Boulevard to Sunset Avenue

In Process:

- REAP Grant for \$20K
- REAP Grant for \$100K
- Prop 68 per capita funding for \$179,000
- Highway Safety Improvement Program (HSIP) grant in the amount of \$249,800 for safe crossing/traffic calming improvements at three locations fronting Dan O. Root Elementary School and Suisun Elementary School *(This HSIP grant will leverage the above-mentioned secured TFCA grant for these three locations.)*
- Highway Safety Improvement Program (HSIP) grant in the amount of \$1,683,700 to upgrade traffic signal hardware and update traffic signal timing at the City's eleven (11) signalized intersections

Strategy - Develop a succession plan for staff. REDUNDANT WITH GOOD GOVERNANCE

Status:

- NA

Strategy - Develop a long-term fiscal policy and asset management plan for all departments.
PARTIALLY REDUNDANT

Achievements:

- Created long-term fiscal model

Strategy - Apply performance based and data driven budgeting.

In Process:

- Close to finalizing the implementation of Questica as a budget transparency tool for Council, staff, and the public's use

Strategy - Commit to a balanced budget (STATE LAW) and prepare for recession.

Achievements:

- Staff always prepares a balanced budget

Enhance Environment

Strategy - Improve walkability of the entire City.

In Process:

- Contracted for ADA transition plan
- Design work is underway for the McCoy Creek Trail – Phase 2 Project

Strategy - Improve tree inventory and plant more trees.

Achievements:

- PW planted trees along Grizzly Island Trail/Hwy 12

Strategy - Maintain a clean City.

Achievements:

- PW does monthly clean ups of homeless encampments
- PW does weekly pickups of illegal dump sites
- PW performs quarterly trash clean ups on Highway 12
- Hired a Maintenance Worker for train depot using STA grant funding
- Supported creation of Adopt a Street Program

Strategy - Partner with agencies including Solano County, California Department of Fish and Wildlife and conservation groups to improve and protect wildlife habitat and ecosystems of Grizzly Island and the inland Delta waterways.

Achievements:

- Staff has met and established relationships with Solano Land Trust and BCDC

Strategy - Explore alternatives to dredging.

Status:

- Nothing pending

Strategy - Engage citizens in ways to educate and change behavior toward more sustainable living principles.

Status:

- Nothing pending

Strategy - Promote community and neighborhood livability.

Achievements:

- Supported creation of Adopt a Street Program

In Process:

- Preparing a comprehensive plan for organic waste collection (Senate Bill 1383) and for other new State mandated recycling requirements

Strategy - Enhance community connections.

Achievements:

- Supported creation of Adopt a Street Program

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1



Strategic Plan Goals

- Revitalize Downtown Waterfront District
- Develop Sustainable Economy
- Ensure Public Safety
- Provide Good Governance
- Ensure Fiscal Solvency
- Enhance Environment

2



Goal #1: Revitalize Downtown Waterfront District

Strategy - Improve the Downtown District and historic areas.

Achievements:

- Worked with SSWA to replace water line in Civic Center Blvd, from Lotz Way to Driftwood Drive.
- Repaved a portion of Civic Center Blvd in front of new hotel, from Lotz Way to Driftwood Drive
- Installed dual-paddle electric vehicle charging stations in four locations downtown
- Coordinated with local restaurants to allow outdoor dining in public spaces in response to COVID-19 restrictions
- Worked with developer on Settlement Agreement to get out of a detrimental DDA that has been holding up development downtown (pending)
- Worked with developer and facilitated development of new hotel
- Worked with STA on siting and developing new office building on Main Street
- Retrofitted public street lights throughout the City with LED lamps

3



Goal #1: Revitalize Downtown Waterfront District

Strategy - Improve the Downtown District and historic areas.

In Process:

- Working with STA and Fairfield on plan to collaborate with state to redevelop and expand the Suisun City train depot to a multi-track platform
- Developed relationships with developers leading to potential projects downtown including:
 - “Expansion” of Marina Shopping Center – Self Storage/Retail
 - Marina Village Apartments - affordable housing on empty lot at Marina/Buena Vista
 - 73 units of market rate SFR housing at former Crystal School site
 - Redevelopment of Almond Gardens apartments
 - “West Wind” market rate apartments at the old sewer plant property at the end of Civic Center Blvd.

4



Goal #1: Revitalize Downtown Waterfront District

Strategy - Explore viable tax-enhancing mechanisms to improve infrastructure.

Achievements:

- Applied for and received designation for downtown as a Priority Development Area (PDA) making area eligible for future infrastructure grant opportunities
- Designated Marina/Buena Vista as high priority corridor for future grant funding through STA

Strategy - Quantify desired districts and business types in Downtown.

Achievements:

- Received a grant and hired a consultant to review Waterfront District Specific Plan and suggest amendments and to review "30-acre" site for future housing

5



Goal #1: Revitalize Downtown Waterfront District

Strategy - Explore and enhance partnerships for business development and education.

Achievements:

- Worked with BID Board and concerned membership to avoid disestablishing the District
- Provided support to BID to provide better communication for members
- Partnered with BID to update bylaws and fee ordinance
- Partnered with STA for funding of building maintenance position at train depot for two years - \$80,000/yr
- Partnered with Harbor Arts theater group for use of Harbor Theater and began monthly meetings to keep on track (until Covid derailed)

6



Goal #1: Revitalize Downtown Waterfront District

Strategy - Promote better utilization of waterways.

Achievements:

- Replaced dockside gas pumps and gas storage tank
- Provided credit card access for gas pumps
- Replaced potable waterline at docks
- Repaired docks
- Dredged the harbor and waterways

7



Goal #1: Revitalize Downtown Waterfront District

Strategy - Maintain a clean and attractive Downtown area.

Achievements:

- Encouraged BID to contract for regular trash pickup on Main Street

Strategy - Rezone areas around the train depot to allow for more housing opportunities.

In Process:

- Grant funded consultant to review Waterfront Specific Plan and suggest amendments and to review "30-acre" site for future housing
- Working with developer for affordable housing at Marina/Buena Vista

8



Goal #2: Develop Sustainable Economy

Strategy - Promote sustainable economic growth by attracting small and medium-sized businesses and creating jobs.

Achievements:

- In contract to sell Housing Authority owned property at Hwy 12 and Post Office for retail shopping center
- Entitled 7-11 project at Hwy 12 and Walters Road
- Entitled Lawler Mixed Use development project
- Entitled first cannabis retailer
- Facilitated development of Holiday Inn Express Hotel
- Facilitated the development of the 76 gas station, convenience store and commercial units

9



Goal #2: Develop Sustainable Economy

Strategy - Promote sustainable economic growth by attracting small and medium-sized businesses and creating jobs.

In Process:

- Working with two other cannabis retailers on entitlements
- Working with developer to create industrial park on east side of town
- Working with developer to create industrial park on west side of town
- Working with property owner to expand the Marina Shopping Center to the east to include mini-storage and retail

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Goal #3: Ensure Public Safety

Strategy - Establish an acceptable staffing level for police and fire services to maintain public safety and identify funding mechanisms.

Achievements:

- Increased staffing from 5 paid fire personnel to 9.5 paid fire personnel
- Approved Duty Officer pay for Fire and Retention pay for Police Department officers and dispatchers
- Sent Fire Dept strike teams for wildfires and Covid generating significant revenues back to city
- Upgraded staffing to Paramedic level and joined Public Private Partnership program with Medic Ambulance that will generate over \$200K per fiscal year for the next several years.
- Completed Fire Department "Needs Assessment"
- Full staffing in Dispatch achieved (8 FT, trained staff)

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Goal #3: Ensure Public Safety

Strategy - Improve the quality of local streets, roads, and sidewalks to promote safety for all modes of travel including vehicles, pedestrians and bicycles.

Achievements:

- Installed advance warning devices on eastbound Highway 12 from Civic Center Boulevard off ramp to Marina Boulevard
- Secured grant funding and in the process of receiving additional grant funding to provide safe crossing/traffic calming improvements at three locations fronting Dan O. Root Elementary and Suisun Elementary
- Received at the Solano Transportation Authority's 2020 award event the Safety Project of the Year award for the grant-funded Sunset Avenue and Walters Road Improvements Project
- Repaved a portion of Civic Center Blvd in front of new hotel, from Lotz Way to Driftwood Drive
- Retrofitted the public street lights throughout the City with LED lamps

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Goal #3: Ensure Public Safety

Strategy - Improve the quality of local streets, roads, and sidewalks to promote safety for all modes of travel including vehicles, pedestrians and bicycles.

In Process:

- Design work is underway for:
 - Repavement of eastbound Railroad Avenue from Village Drive to Sunset Avenue, including the installation of buffered bicycles lanes on both side of Railroad Avenue from Marina Boulevard to Sunset Avenue
 - Repavement of Village Drive from Railroad Avenue to Highway 12, including the installation of buffered bicycle lanes
 - Replacement of the existing in-roadway lighted crossway system with rectangular rapid flashing beacons at two locations, as well as to install a high visibility crosswalk with rectangular rapid flashing beacons at a third location
 - Repavement of Whispering Bay from Josiah Circle to Francisco Drive, including traffic calming improvements fronting Crystal Middle School
 - Slurry sealing of Main Street from the train depot to Cordelia street, including safe crosswalk improvements and bicycle pavement markings

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Goal #3: Ensure Public Safety

Strategy - Develop a program to keep all public spaces, parks, medians, and neighborhood gateways clean and well maintained.

Achievements:

- Adopt-a-Street Program

Strategy - Ensure vacant landowner code compliance.

Achievements:

- Community Service Officers in direct contact with vacant land owners – trespass letters obtained, working with community members to assist clean ups, etc.

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Goal #3: Ensure Public Safety

Strategy - Develop and implement emergency preparation, response and recovery plans across the organization in collaboration with other community efforts.

Achievements:

- Updated Emergency Operations Plan
- Created Emergency Operations Center plan

Strategy - Develop an Emergency Operation Center (EOC). COMPLETED

Achievements:

- Created Emergency Operations Center plan
- Renovated Burdick Center as Emergency Operations Center

Strategy - Elevate the level of EMS care (Paramedic). COMPLETED

Achievements:

- Hired paramedic trained personnel and was approved for ALS through the Solano County Emergency Medical Services Cooperative (SCEMSC)

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Goal #3: Ensure Public Safety

Strategy - Create a coordinated team to address issues not just symptoms by partnering with social services to connect unsheltered residents with resources and housing. COMPLETED

Accomplishments:

- Created a homeless encampment cleanup team comprised of PW, PD, County, and Resource providers to connect unsheltered residents with resources and housing while PW cleans up the encampment sites
- Received funding through CDBG CV for two shelter beds for those encountered during homeless encampment cleanups
- Through CAP Solano JPA, worked to provide financial resources to service providers and received grant funding for Project Roomkey to help house the homeless

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Goal #4: Provide Good Governance

Strategy - Review and update required planning and financial documents as needed.

Achievements:

- Received Excellence in Financial Reporting awarded by GFOA for the past 15 years.

Strategy - Develop a community partnership plan to increase community engagement at all levels of the city in events, volunteer opportunity and commission/committee involvement.

Achievements:

- Created sponsorship program
- Created adopt a neighborhood program

Strategy - Create diversity in staffing that is representative of the community.

Achievements:

- Hired female Department Head

17



Goal #4: Provide Good Governance

Strategy - Apply appropriate training technology and tools for staff efficiency.

Achievements:

- Migrated from TriTech to RIMS
- Installed card key lock system at PD, CH, FD, and Marina
- ALPR in the police cars and other cameras around the City
- Rapid deployment of laptops and VPN in response to COVID-19
- Professional Service Agreement to enhance IT Services with the Computer Logistics
- Built webpage for "Adopt a Street Program"
- Signed up with Archive Social services to archive all social media interactions and meetings
- Moved to Zoom platform for on-line meetings

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Goal #4: Provide Good Governance

Strategy - Seek balance between property rights and social responsibility.

Achievements:

- Adopted Noise Ordinance
- Adopted Accessory Dwelling Unit Ordinance
- Adopted Parking and Paving Ordinance

Strategy - Promote proactive public education through multiple channels including social media and traditional efforts to maximize public participation.

Achievements:

- PIO prepared 37 press releases in 2020

19



Goal #5: Ensure Fiscal Solvency

Strategy - Identify new revenue options for consideration by Council.

Accomplishments:

- Cannabis tax rates set and retailers identified

In Process:

- Waste hauler franchise fee increase will be brought to Council this calendar year
- Updated Development Impact Fees will be brought to Council this calendar year
- New First Responder fee will be brought to Council this calendar year
- New Fire Prevention fees will be brought to Council this calendar year
- New fees for Technology, General Plan Update, Housing Element Update and others will be brought to Council this calendar year
- Installation of two (2) new ChargePoint Electrical Vehicle (EV) Station charging units in the Park N Ride Parking Lot, replacing the existing two (2) units
- Multiple development projects in process

20



Goal #5: Ensure Fiscal Solvency

Strategy - Leverage existing resources appropriately.

Achievements:

- \$84,617 rebate for the LED lighting upgrades to street lights citywide and to interior and exterior lighting at public facilities, including solar power panels on top of shade canopies at city parking lots
- Electric cost savings related to the above upgrades

Strategy - Explore privatization or contract opportunities.

Achievements:

- Contracted for after-hours, weekends, and help desk IT assistance

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Goal #5: Ensure Fiscal Solvency

Strategy - Maximize grant opportunities.

Achievements:

- LEAP grant for \$150K
- SB 2 grant for \$160K
- Office of Traffic Safety Grant – Jaws of Life
- Fire House Subs Public Safety Foundation Grant - \$30,687.66 grant to purchase Zodiac inflatable boat, 50 HP motor, and double-stack trailer
- FEMA Assistance to Firefighter Grant - \$36,102.35 grant to purchase PPE

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Goal #5: Ensure Fiscal Solvency

Strategy - Maximize grant opportunities.

Achievements:

- CARES Act Funding - \$361K
- CDBG CV grant for two shelter beds - \$68,400
- CDBG CV grant to support distance learning program and upgrades to the Nelson Community Center
- Transportation Fund for Clean Air grant in the amount of \$45,950 for safe crossing improvements at three locations fronting Dan O. Root Elementary School and Suisun Elementary School
- Transportation Development Act (TDA) Article 3 grant in the amount of \$50,000 for pedestrian crossing and bicycle striping improvements on Main Street
- Transportation Development Act (TDA) Article 3 grant in the amount of \$124,675 for updating the bicycle lanes with buffered bicycle lanes on Railroad Avenue from Marina Boulevard to Sunset Avenue

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Goal #5: Ensure Fiscal Solvency

Strategy - Develop a long-term fiscal policy and asset management plan for all departments.

Achievements:

- Created long-term fiscal model

Strategy - Apply performance based and data driven budgeting.

In Process:

- Close to finalizing the implementation of Qwestica as a budget transparency tool for Council, staff, and the public's use

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Goal #6: Enhance Environment

Strategy - Improve walkability of the entire City.

In Process:

- Contracted for ADA transition plan
- McCoy Creek Trail – Phase 2 Project

Strategy - Improve tree inventory and plant more trees.

Achievements:

- PW planted trees along Grizzly Island Trail/Hwy 12

Strategy - Maintain a clean City.

Achievements:

- PW does monthly clean ups of homeless encampments
- PW does weekly pickups of illegal dump sites
- PW performs quarterly trash clean ups on Highway 12
- Hired a Maintenance Worker for train depot using STA grant funding
- Supported creation of Adopt a Street Program

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Questions??

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AGENDA TRANSMITTAL

MEETING DATE: March 2, 2021

CITY AGENDA ITEM: Internet Survey - Resident Satisfaction and Priorities

FISCAL IMPACT: Discussion and Direction only. No Fiscal Impact.

STAFF REPORT: From January 22 through February 14, the city surveyed Suisun City residents to determine resident satisfaction with city services and identify resident priorities regarding the provision of city services. The survey included 61 closed-end questions and 11 open-ended questions and had an excellent response from 379 residents. The report provides the full survey results, including demographics of respondents. The presentation is still being prepared but will show highlights from the survey.

In general, Suisun City residents are satisfied with the services provided. Their favorite and least favorite things about Suisun City are consistent with a similar type of survey from 2019 naming the “Small town feel” as the favorite thing and “Homelessness” as the least favorite thing.

The top three priorities of the residents who responded were as follows:

- | | | |
|----|--|------------|
| 1. | Overall cleanliness in the city | 72% |
| 2. | Public safety | 58% |
| 3. | The downtown and attracting new business | 57% |

The three highest rated areas were:

- | | | |
|----|-----------------------|--------------|
| 1. | Feeling of safety | 3.3/5 |
| 2. | Public transportation | 3.3/5 |
| 3. | Parks and recreation | 3.1/5 |

The top three concerns were:

- | | |
|----|---------------------------------|
| 1. | Overall cleanliness in the City |
| 2. | Business and job opportunities |
| 3. | Feeling part of the community |

Public Safety Highlights (3.3/5):

- High satisfaction with fire and medical services.
- Satisfaction with police services is lower and residents would like more police presence across the city, particularly downtown and by the waterfront.
- Homelessness contributes to the lower sense of safety after dark, downtown, and in the parks.

PREPARED BY:

Greg Folsom, City Manager

Transportation Highlights (3.3/5):

- Private vehicles are the primary mode of transportation by a lot.
- Most respondents say they walk regularly.
- Many respondents say they use a bicycle regularly.
- Very few respondents feel parking is a problem.

Parks and Recreation (3.1/5):

- Respondents expressed high satisfaction with maintenance of community centers and accessibility of parks and their facilities.
- Quality and maintenance of parks and biking/walking trails is controversial. Many are satisfied but many others are concerned about the homeless and litter issues.
- More programs and recreational activities were requested.

Communication (3.0/5):

- Satisfaction exceeded dissatisfaction across all areas of communication with the city, but it is mixed and can be improved.
- City Facebook pages and website are primary sources for getting city information.

Housing (2.9/5):

- Conflicting opinions on housing with no clear consensus. Many respondents do not want more housing. Many respondents want more affordable housing. Many respondents want other types of housing.

Community Life (2.7/5):

- Many respondents have visited a park.
- Few respondents have participated in recreational activities and programs.
- Most respondents have indicated they were more engaged in city and community life before the pandemic.

Economic Development (2.5/5):

- Respondents are dissatisfied with economic/job opportunities.
- Respondents are dissatisfied with shopping opportunities, culture and entertainment options, and dining options.
- Respondents prefer having businesses downtown and some complained about too many gas stations and fast food restaurants.

Cleanliness, Sanitation, and Appearance (2.4/5):

- Respondents are generally dissatisfied with the city's appearance and level of cleanliness.
- Litter and illegal dumping are top concerns.
- Respondents are generally dissatisfied with street repair and code enforcement.

RECOMMENDATION: It is recommended that the City Council hear the presentation, discuss, and provide direction, if any, to staff.

ATTACHMENTS:

1. Survey Results

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Community Survey Report



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Data Analyst

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Introduction

The following report provides resident feedback regarding city services and overall performance, revealing insights into resident priorities as well as areas of satisfaction and dissatisfaction. The report analyzes resident responses to a community survey designed by Zencity and deployed online by Suisun City.

The survey was conducted between January 22-February 14, 2021, and received 379 resident responses. The questionnaire included 61 closed-ended questions and 11 open-ended questions.

The analysis in this report includes an overview of respondents' priorities and ratings regarding life in Suisun City, followed by an in depth analysis of the feedback about different services and City areas of responsibility.

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3.4/5

Overall quality of life in Suisun City

Favorite 

2020 **Small Town Feel**

2019 Small Town Feel

Least favorite 

2020 **Homelessness**

2019 Homelessness

3.2/5

Overall quality of services provided by the City

TOP 3 Priorities

1. Overall Cleanliness in the City
2. Public Safety
3. The Downtown and Attracting New Businesses

TOP 3 Highest Ratings

- 1 Feeling of Safety
- 2 Public Transportation
- 3 Parks and Recreation

TOP 3 Concerns

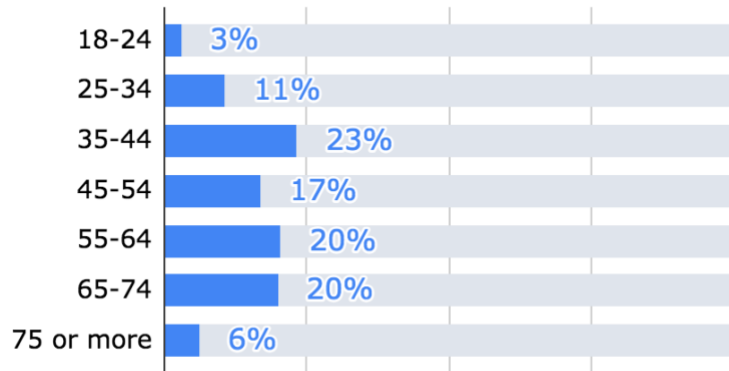
1. Overall Cleanliness in the City
2. Business and Job Opportunities
3. Feeling Part of a Community



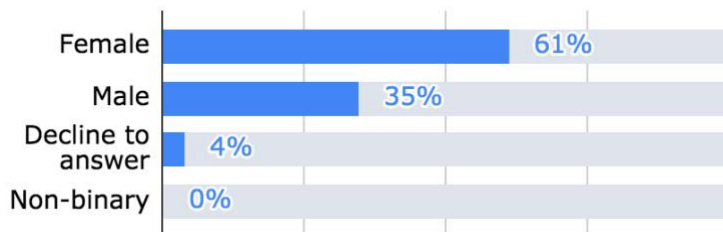
1 Demographics

407 respondents answered the survey, 93% of which were Suisun City residents. Respondents' demographics are presented in this section. The following analysis only considers responses by residents (379 overall).

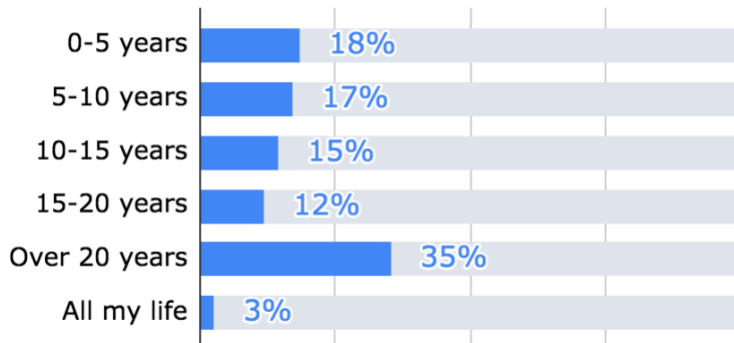
Age-group distribution



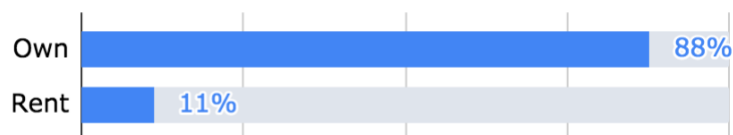
Gender distribution



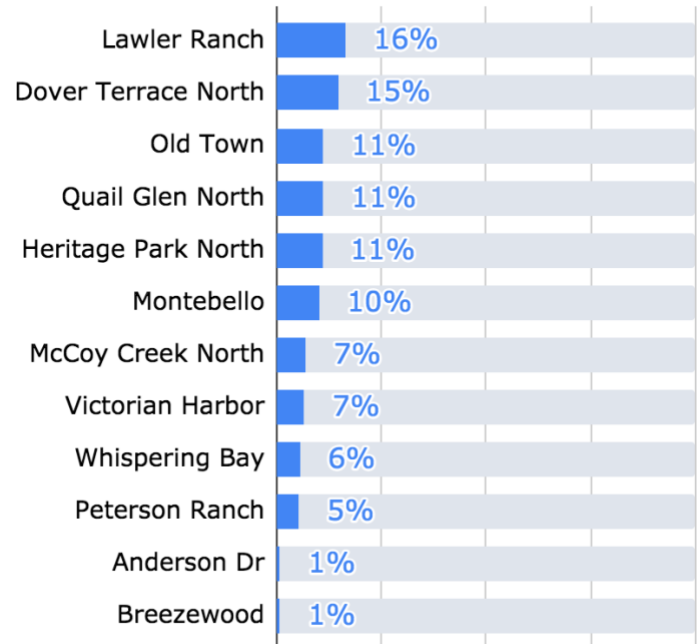
Years living in the city distribution



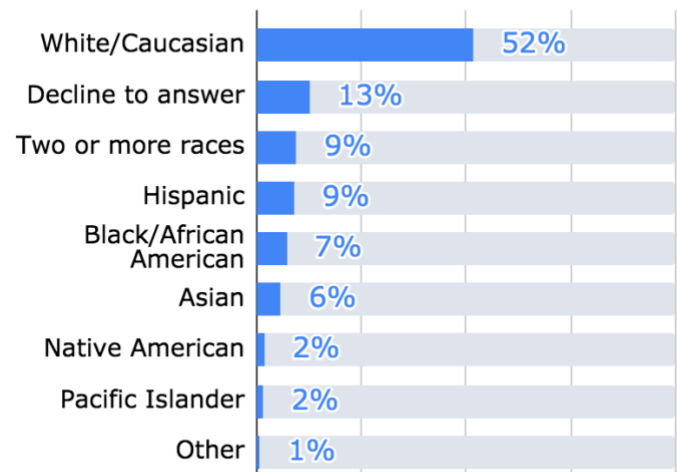
Distribution of home owners and renters



Neighborhood distribution



Race/ethnicity distribution





2 Results Analysis

The following section reviews the survey results regarding each area of responsibility. Topics are presented in descending order by satisfaction ratings.



POLICE LINE - DO NOT CROSS

PUBLIC SAFETY

3.3/5

Overall sense of safety in Suisun City

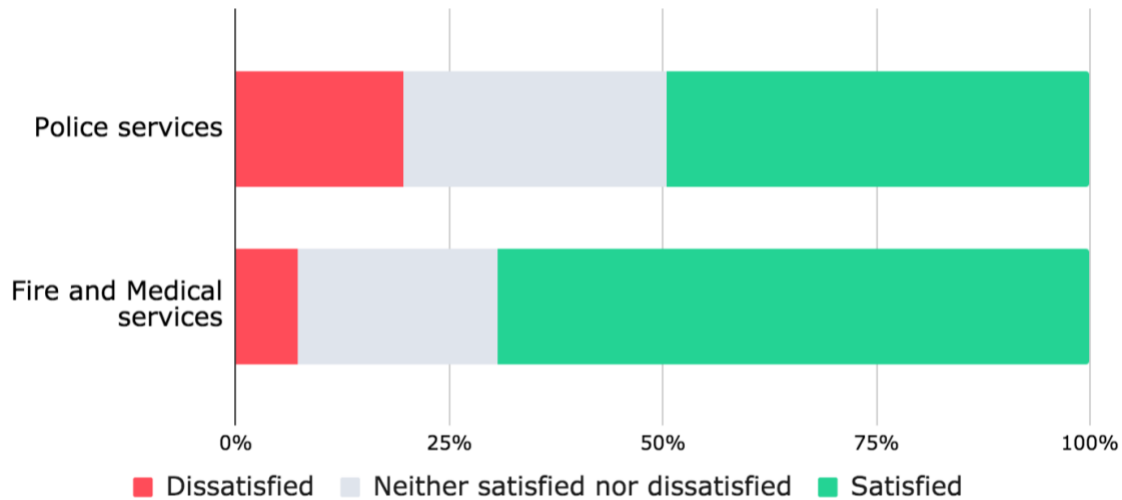
Respondents show high satisfaction regarding fire and medical services.

Satisfaction with police services is lower, as residents call for more police presence across the city, especially downtown and by the waterfront.

Homelessness in the City is driving concern and a lower sense of safety after dark – particularly in the Downtown/Waterfront District and in parks.

1

Satisfaction with Public Safety Services

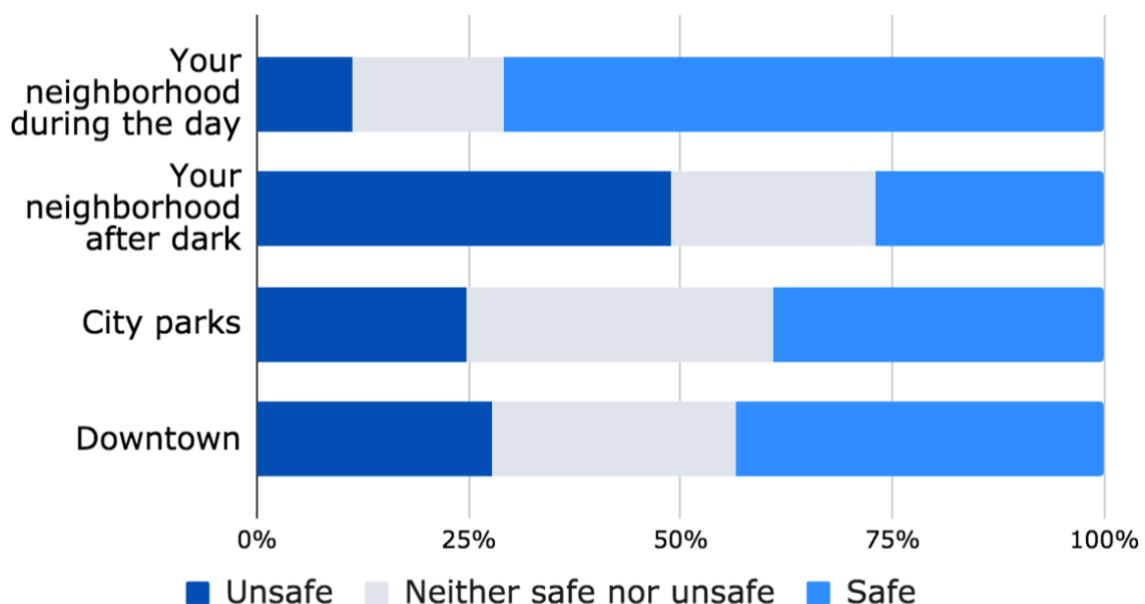


Respondents express high satisfaction with Suisun City's fire and medical services (satisfaction is 10X higher than dissatisfaction). This conclusion is consistent with social media trends - Zencity's discourse analysis of recent fires in the City shows consistent appreciation towards the local fire department (see insights from [October 28](#) and [August 24](#), 2020).

Respondents also seem **content with police services, yet considerably less satisfied compared to fire and medical services** (satisfaction is only 2X higher than dissatisfaction).

2

Sense of Safety



Respondents indicate that they **mainly feel safe walking around their neighborhood during the day** (71%). **Nevertheless, residents' sense of safety seems to fall considerably after dark**, as nearly half of respondents indicated that they feel unsafe during these hours (49%).

Less than half of respondents indicated that they feel safe walking in city parks and downtown (39% and 44%, respectively). This suggests **a relatively low sense of safety in these areas**.

3

Resident Comments



Among the 235 [comments](#) on the issue of public safety, the following key concerns emerged:

- **The visibility of those experiencing homelessness in the City is a central theme.** Respondents requested more police presence and enforcement. Many mentioned the Downtown/Waterfront District as especially unsafe.
- Others called for **more policing in general**: including increased hiring, ensuring that officers are highly qualified, and increased patrols and police presence in certain neighborhoods and downtown.
- Several comments expressed specific concern with **recurring fires** at homeless camps and claimed the City needs more firefighters.
- A few commenters also expressed **support and appreciation** for local officers and firefighters.



TRANSPORTATION

3.3/5

Overall satisfaction with public transportation

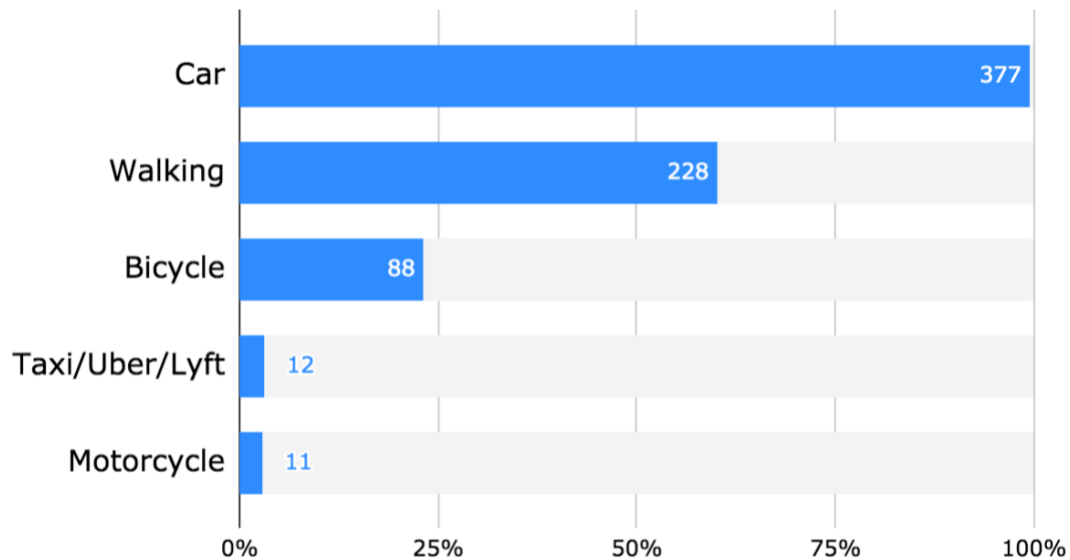
Responses indicate that private vehicles are the primary mode of transportation amongst residents, followed by walking.

Residents feel safer driving than walking or biking around the City, yet congestion surfaces as a pain point.

Respondents offered to invest in the following options to increase the use of public transportation: bus lines, biking and walking paths, BART, Amtrak.

1

Habits: Regularly Used Modes of Transportation



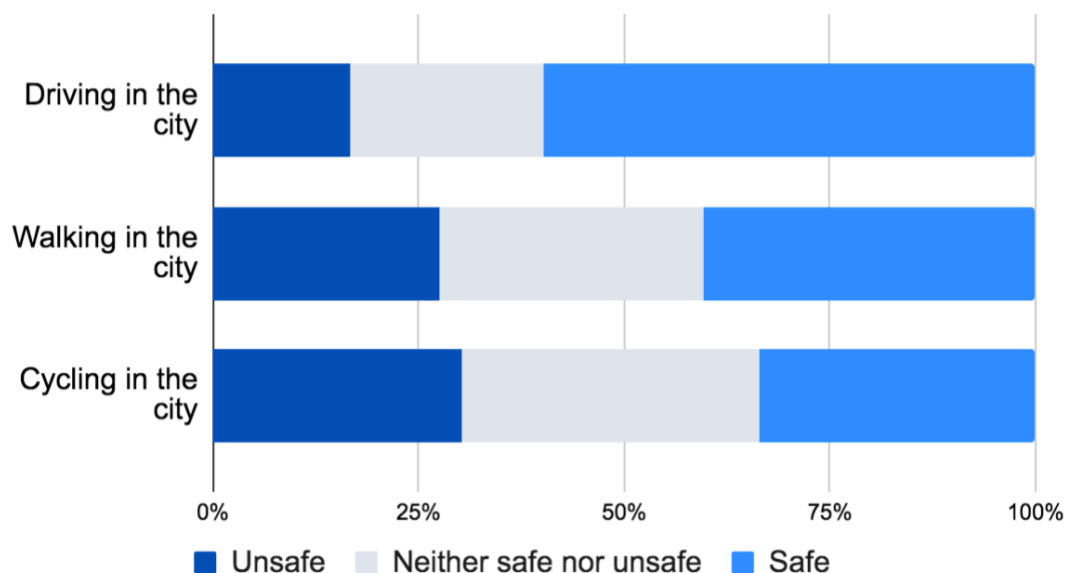
Virtually all respondents indicated that they use a car on a weekly basis (99.5%), revealing **private vehicles as residents' primary mode of transportation**.

Walking is also a prominent mode of transportation, with the majority of respondents replying that they walk regularly (60%).

23% of respondents cycle regularly, while private commercial transport and motorcycles appear to be of limited use only (3% of respondents, each).

2

Sense of Safety While Traveling



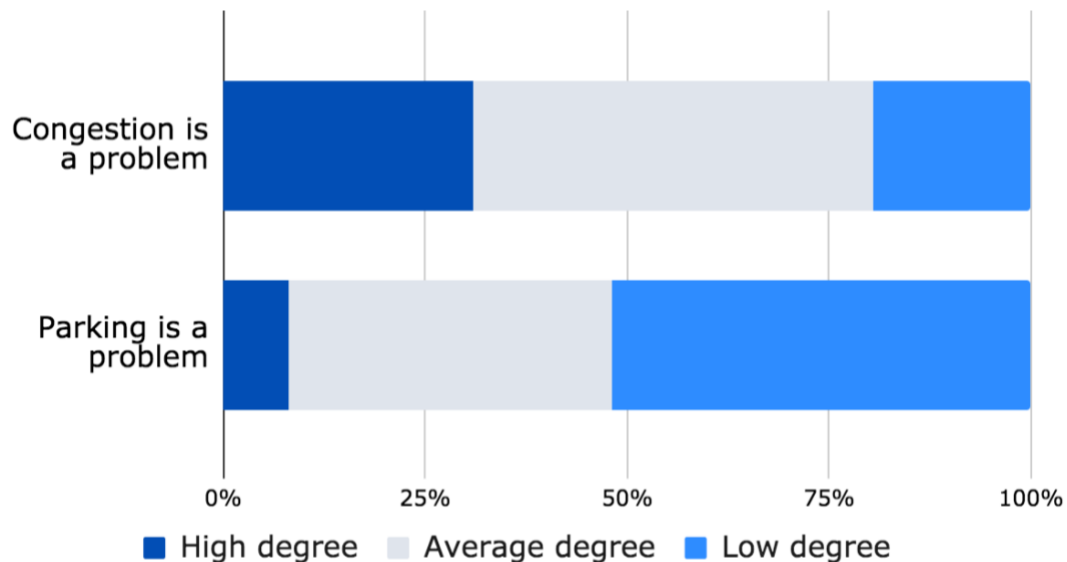
Driving in the city is perceived as the safest mode of transport (60% of respondents indicated that they feel safe driving). Walking and cycling are perceived as less safe (40% and 33% indicated that they feel safe, respectively).

3

Transportation-Related Pain Points

Residents were asked to what degree they perceive the following issues as problematic in Suisun City:

- Congestion
- Parking



It appears that **parking is not perceived as a pain point**. Only 8% of respondents answered “to a high degree.” However, regarding whether or not congestion is problematic, “to a high degree” responses were 1.6X higher than “to a low degree,” **indicating that traffic is a pain point**.

4

Resident Comments



Respondents were asked how to increase the use of non-private transportation. 139 [comments](#) surfaced the following suggestions:

- **Buses** - Most respondents suggested **increasing available bus routes, bus frequency, and broadening operating hours**. Residents also would like to see the **riding experience** improved, complaining about unkind drivers, feeling unsafe, bus cleanliness, and malfunctions.
- **Bike and Walking Paths** - Respondents called **to add paths and better maintain existing ones**. Some suggested placing **bike racks** across the city to help prevent bike thefts.
- **BART** - Suggestions to **increase accessibility** by raising bus line frequency, building dedicated bike lanes, adding more parking near the station, or adding an additional station in the City.
- **Amtrak** - Respondents indicated that they **would use the service more often if prices were lower or the station felt safer after dark**. Some also suggested that the City could raise awareness as to Amtrak availability.
- Notably, a limited number of commenters suggested that there is no need to increase the use of non-private transportation.



PARKS AND RECREATION

3.1/5

Overall rating of parks and recreation services

Respondents expressed relatively high satisfaction with the maintenance of community centers and the accessibility of parks and their facilities.

The quality and maintenance of parks and biking/walking trails is controversial. While many indicated satisfaction, others are concerned that unhoused individuals litter in those areas and make them unsafe.

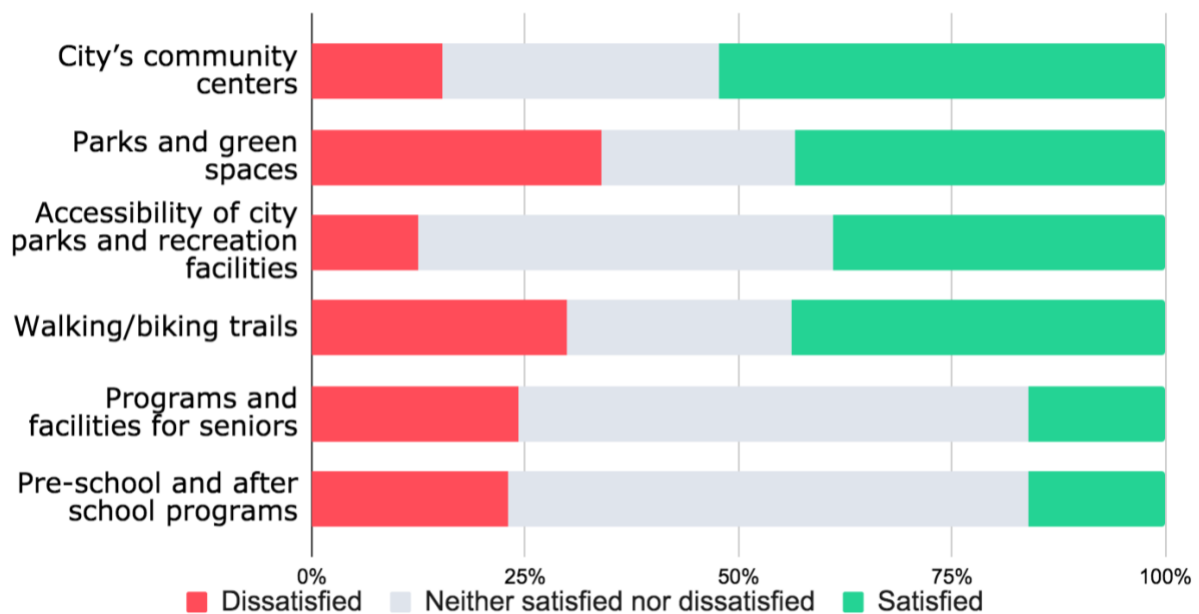
Respondents requested more programs and recreational activities for youth.

1

Satisfaction with Different Services

Respondents rated their satisfaction with the following parks and recreation services:

- The maintenance and appearance of the **City's community centers**
- The maintenance and appearance of **parks and green spaces**
- **Accessibility** of city parks and recreation facilities to people with special needs and disabilities
- Availability and quality of **walking/biking trails**
- The quality of recreation **programs and facilities for seniors**
- The quality of **pre-school and after school programs**



Respondents are most satisfied with the maintenance and appearance of community centers, and how accessible city parks and facilities are (satisfaction is 3X higher than dissatisfaction regarding each issue).

Nonetheless, respondents are **split regarding the maintenance and appearance of parks and the quality of walking/biking trails** (satisfaction is relatively high, yet dissatisfaction is considerable as well).

Finally, respondents **seem quite unsatisfied with the quality of recreation opportunities for seniors, pre-schoolers, and after school programs** (dissatisfaction exceeds satisfaction).

2

Resident Comments



108 respondents [commented](#) on parks and recreation services-related questions, surfacing the following key issues:

- Park Maintenance - a few commenters expressed satisfaction on this issue. However, most respondents called for more maintenance, including cleaning, installing lights, improving the sense of safety, and replacing old equipment. Many attributed these issues to homeless individuals and encampments.

Lawler Ranch was repeatedly mentioned in the context of park maintenance, suggesting that it is an **especially valued park**.

- Biking/Walking Trails - Respondents requested **more trails, especially further away from Highway 12**. They were also unsatisfied with the maintenance of current trails, complaining about **visible litter, sharp thorns, and aggressive homeless individuals**.
- Programming and Recreational Activities - Respondents requested **more opportunities for kids and teens in the City**. Programs for seniors, disabled, and on the topic of diversity were also mentioned.



COMMUNICATION BETWEEN THE CITY AND ITS RESIDENTS

3.0/5

Overall satisfaction with communications

Respondents mainly rely on city channels to stay informed about happenings in the City.

Overall, respondents are content regarding the different aspects of communication with the City, primarily the City website and City's efforts to obtain feedback from its residents.

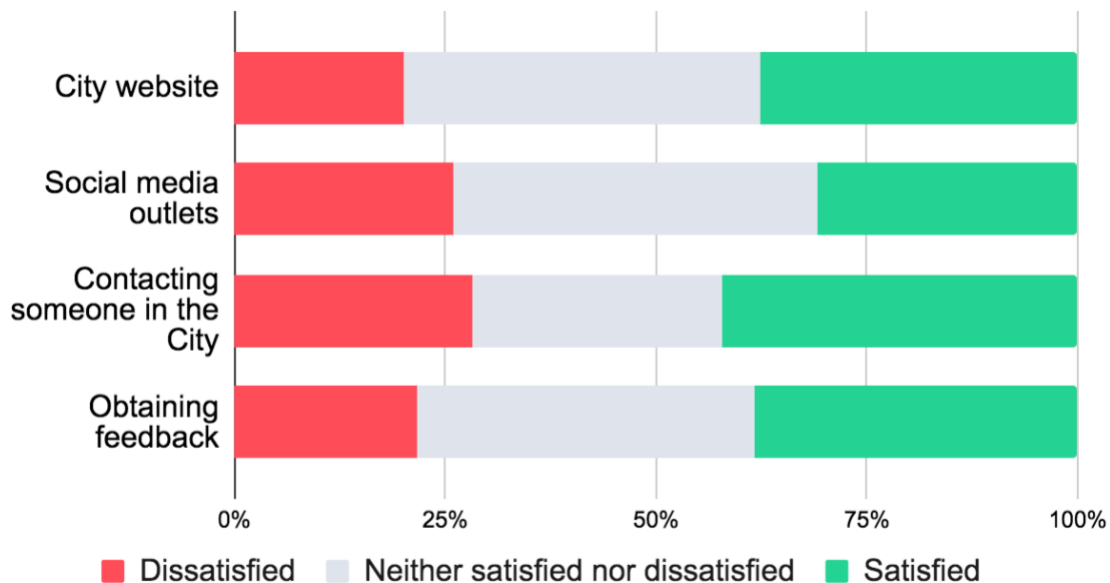
Respondents' comments suggest that residents would like to be involved in city happenings and decision-making processes.

1

Satisfaction with Different Aspects of Communication with the City

Respondents rated their satisfaction with the following methods of communication with the City:

- Quality of the City website
- Quality of the City’s social media accounts
- Experience contacting a city official for assistance or information
- Obtaining feedback from residents

**Satisfaction exceeded dissatisfaction across all areas of communication with the City.**

Respondents were mainly satisfied with the quality of the City website and public input processes (“satisfied” answers were nearly 2X higher than “dissatisfied”).

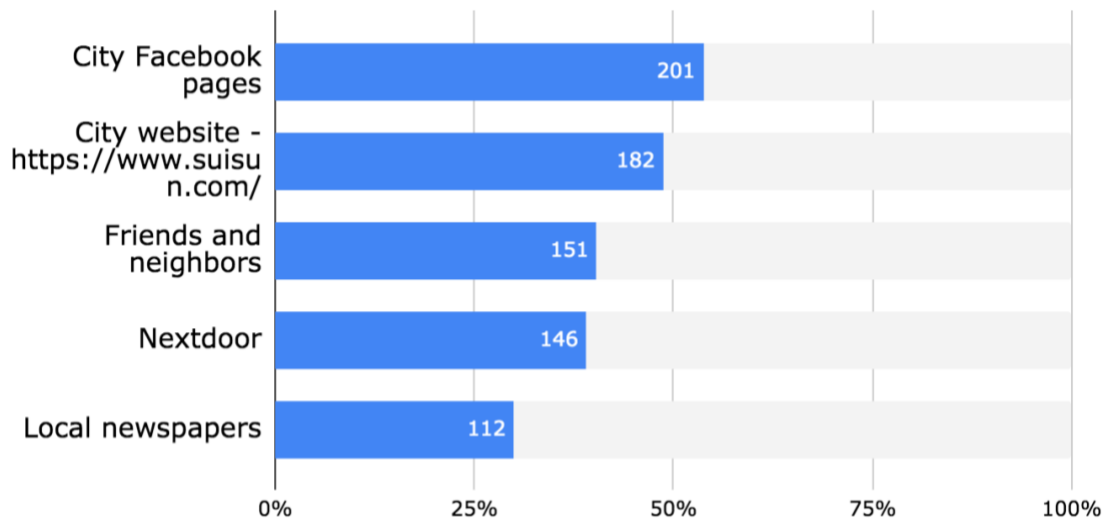
Respondents were **split regarding contacting city employees or officials**, with both satisfaction and dissatisfaction relatively high (the former 1.5X higher than the latter).

Satisfaction with the City’s social media outlets was only 1.2X higher than dissatisfaction.

2

Top Sources that Residents Use to Stay Informed

Respondents were asked to indicate which sources they usually use to get city information. The following are the top 5 channels:

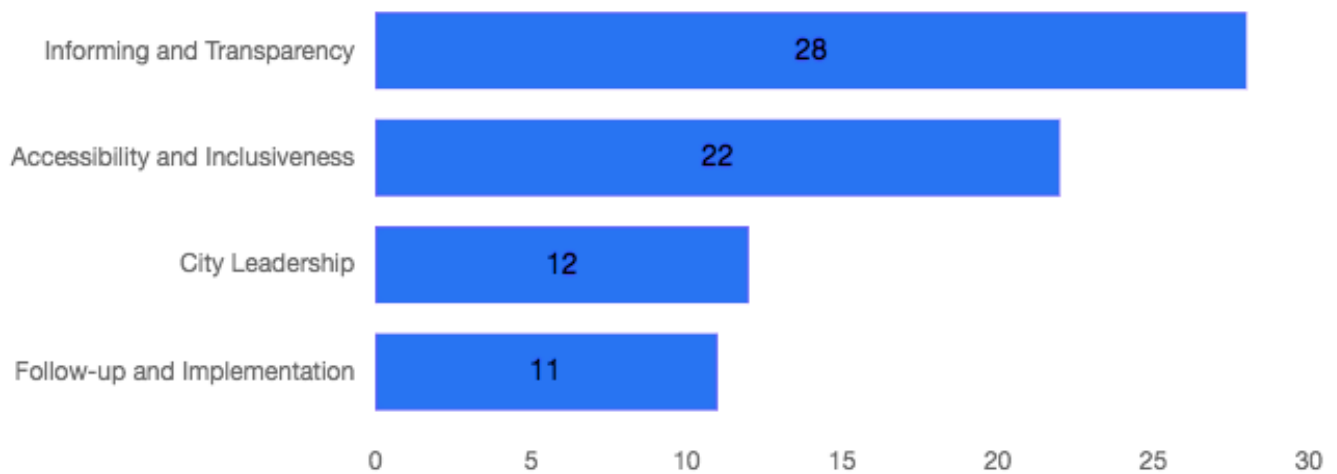


City Facebook pages and the City website are the most frequently referenced information sources according to respondents (54% and 49%, respectively), indicating **high reliance on the City to stay informed**.

Many also rely on friends and neighbors to stay informed, an indication of a strong sense of community (40%). Nextdoor and local newspapers are also quite popular (39% and 30%, respectively).

3

Resident Comments (Key Issues)



101 respondents [commented](#) on communication with the City, surfacing the following key issues:

- **[Information and Transparency \(28 interactions\)](#)** | Requests to update the City website more often, share public meeting transcripts with residents, offer Nixle updates and alerts (especially for emergencies), and to post more on social media were all reoccurring requests. A few respondents specifically expressed interest in information about events.
- **[Accessibility and Inclusiveness \(22 interactions\)](#)** | Respondents suggested that live, online meetings are not sufficiently inclusive (resident live comments are not taken into account), and called on the City to use a variety of channels to keep all residents informed (including, more presence on social media, sharing emails and newsletters, offering Nixle alerts).
- **[City Leadership \(12 interactions\)](#)** | Some suggested that the Mayor and councilmembers should improve outreach to residents in various neighborhoods by regularly visiting neighborhoods, or via small neighborhood meetings.
- **[Follow-Up and Implementation \(11 interactions\)](#)** | Respondents asked for more interactive involvement on social media and speedier replies when contacting the City. Assurance that resident engagement is taken into account in decision making and that decisions are reported back to residents were also mentioned.

Overall, these comments suggest that **residents are keen on being more involved in city happenings and decision-making processes.**



HOUSING

2.9/5

Overall rating of building permit services

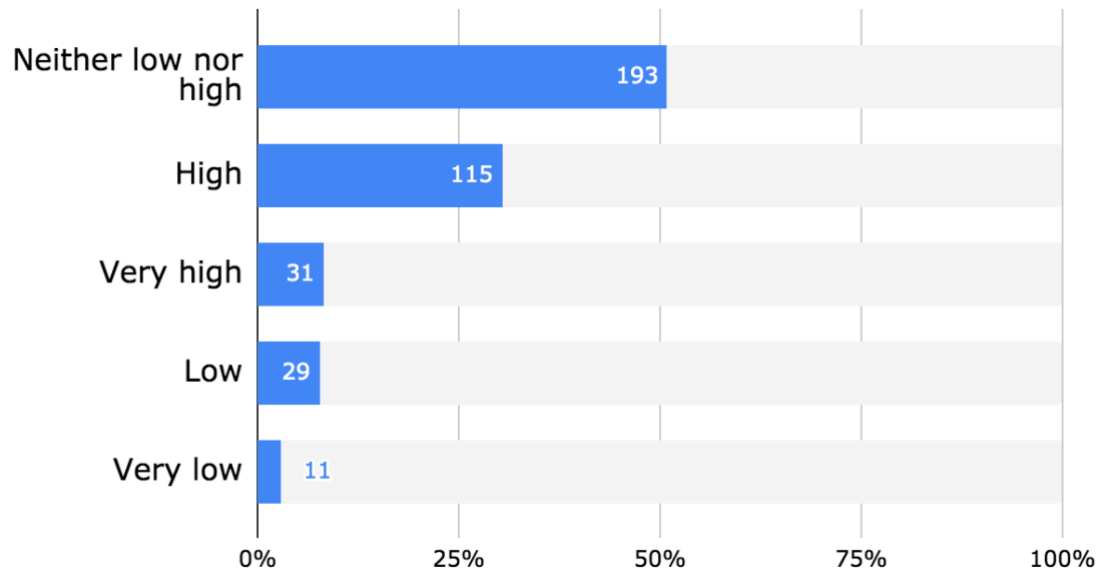
Most respondents view the cost of housing in Suisun City as standard or high.

Respondents would like to see overdevelopment limited but also additional affordable housing. The former is driven by a priority to maintain the City's "small town" feel.

Respondents are split on their views of low-income housing, but attracting families, making sure that rentals are affordable, and developing a variety of housing types are all very important to residents.

1

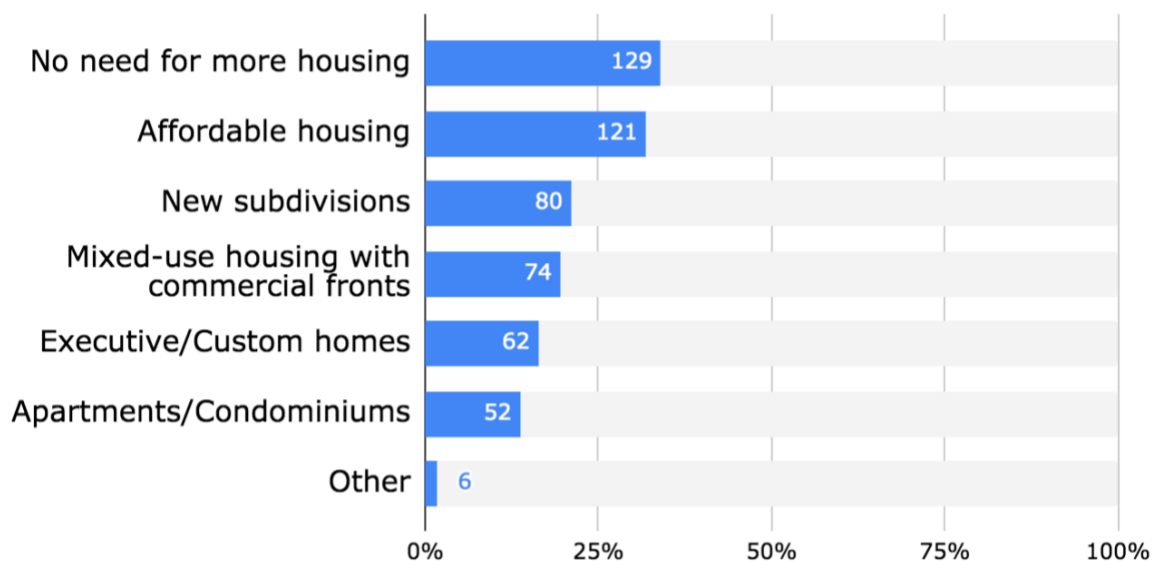
Cost of Housing in Suisun City



Most respondents view the cost of housing in Suisun City as **average or high** (51% and 39% respectively).

2

Housing Needs



In terms of housing needs, **the view that Suisun City does not require more housing is most popular, followed closely by the need for investment in affordable housing** (34% and 32%, respectively).

New subdivisions and mixed-use housing with commercial fronts also received substantial shares of responses (21% and 20% of answers, respectively). **The least preferred options were executive/custom homes and apartments/condominiums** (16% and 14% of responses, respectively).

3

Resident Comments



111 respondents [commented](#) on housing, surfacing the following key issues:

- **Low income housing was mainly discussed, yet respondents expressed conflicting opinions.** Some objected to low-income housing projects, concerned that it will negatively impact the City's income and deteriorate services. Others called for more low-income housing, especially for those experiencing homelessness.
- Similar to the previous point, **some called for an end to development in order to maintain the City's small town.**
- A few additional preferences were raised - attracting families, affordable rentals, and investing in a variety of housing types (including upper-middle income options).



COMMUNITY LIFE

2.7/5

Overall rating of feeling part of the community

Respondents indicated a relatively low level of participation across the different areas of community life.

Most respondents also suggested that they have been less engaged with the City and the community since the beginning of the pandemic, which may explain the relatively low level of participation.

Visiting parks and city facilities were respondent's most frequent activities over the past year.

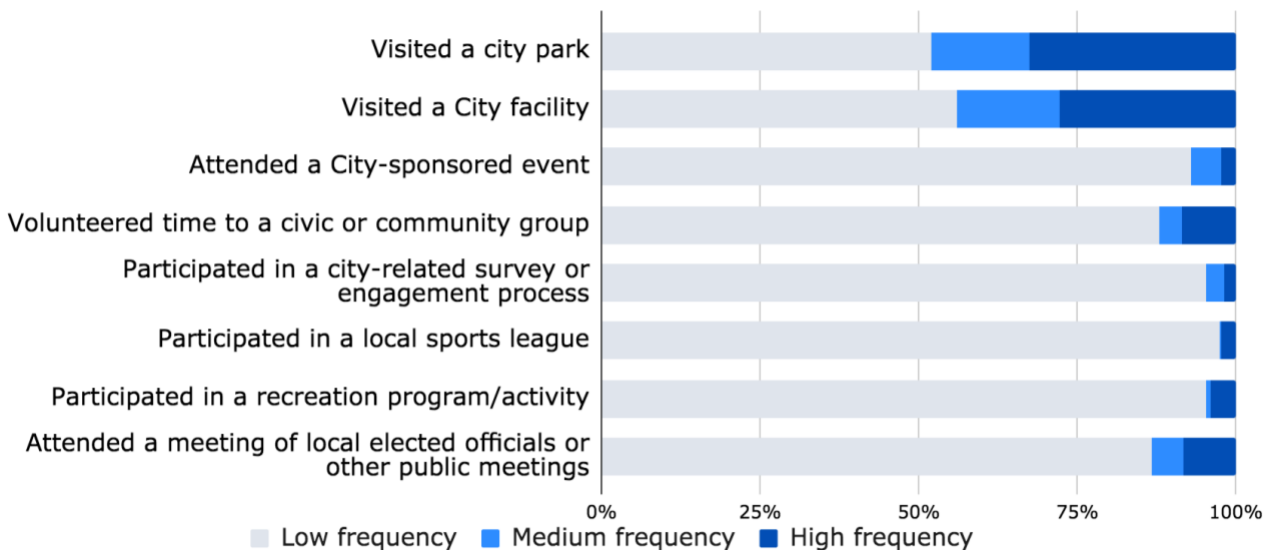
1

Frequency of Participation in Different Activities

Respondents indicated frequency of their participation in the following areas of community life over the past year:

- Visiting a city park
- Visiting a city facility - city hall, the rec center, the marina, etc.
- Attending a city-sponsored community event
- Volunteering in a civic or community group
- Participating in a city-related survey or engagement process
- Participating in a local sports league
- Participating in a recreation program/activity
- Attending a meeting of local elected officials or other public meetings (in-person or virtual)

High frequency reflects participation of more than 10 times over the past year. Medium frequency reflects 6-10 times, while low frequency reflects participation of less than 5 times over the past year.



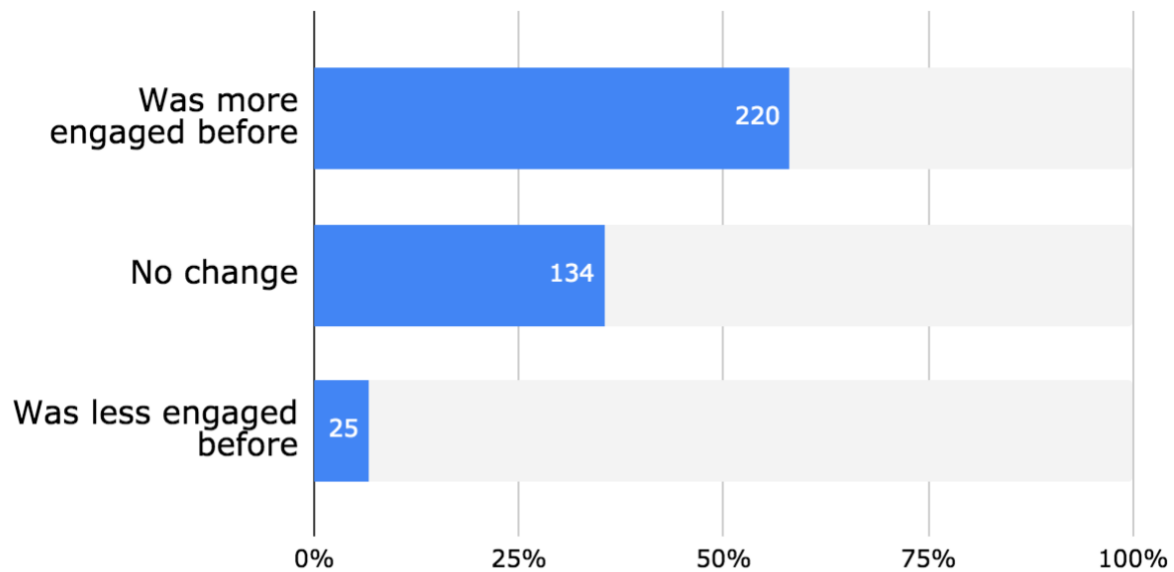
Respondents indicated that they visited city parks and facilities quite often over the past year (48% and 44% high-medium frequency of visits, respectively). This was followed by attending public **meetings, volunteering**, and attending city-sponsored **events** (13%, 12%, and 7% medium-high frequency, respectively).

Participation in city-related **engagement processes, recreational activities and programs**, and local **sports leagues** were the least frequent (5%, 5% and 3% medium-high participation, respectively).

Overall, low participation frequency exceeds 50% across all questions. This may suggest a **relatively limited level of participation in community life among residents over the past year**. Given responses to the next question - **limited participation may be attributed to COVID-19**.

2

Changes in the Level of Resident Engagement in Community Life due to COVID-19



It appears **that COVID-19 and related restrictions have had a considerable effect on community life in Suisun City**. The majority of respondents indicate that they were more engaged in city and community life before the pandemic (58%).



ECONOMIC DEVELOPMENT

2.5/5

Overall rating of business and job opportunities

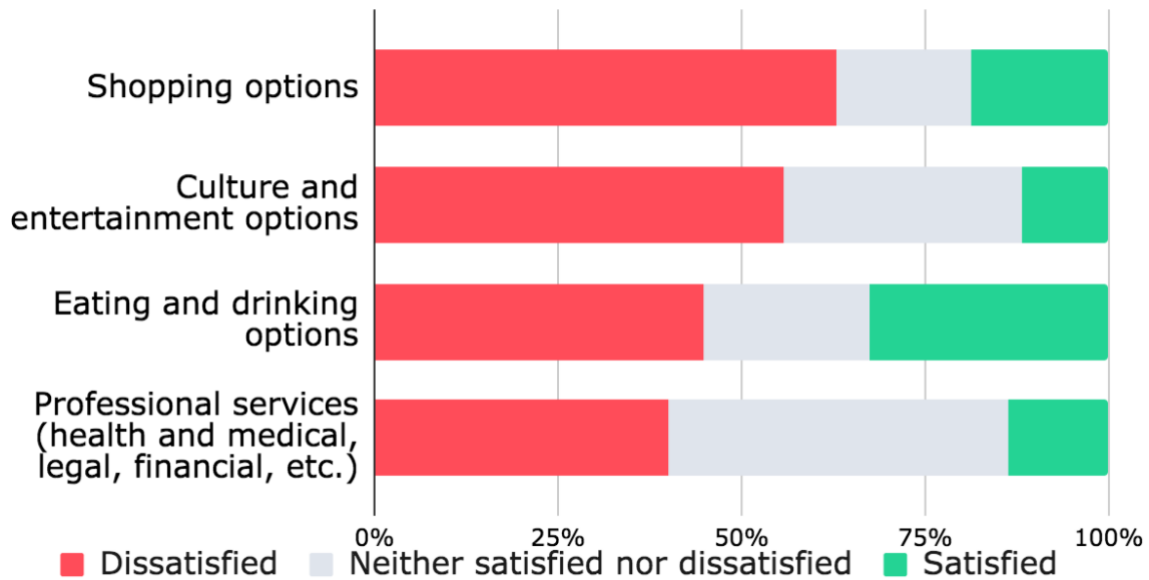
Respondents are relatively dissatisfied with the availability of economic opportunities in the City in terms of employment and businesses, as well as the availability of different services for consumption.

Respondents are least satisfied with the quality and variety of shopping opportunities, culture and entertainment options, and dining options (in descending order).

The commentary reveals that Downtown is the preferred location for businesses, and that residents resent the proliferation of gas stations and fast-food restaurants.

1

Satisfaction with the Quality and Variety of Services



Overall, respondents **are dissatisfied with the quality and variety of businesses in Suisun City**. Shopping, culture and entertainment options elicited the highest dissatisfaction (63% and 53%, respectively). Nearly half of respondents are also unsatisfied with dining and drinking options in Suisun City (45%).

2

Resident Comments



148 respondents [commented](#) on economic development, surfacing the following key demands:

1. The city should work to **attract more businesses**:

- Comments expressed preferences for more dining, cultural institutions, and varied shopping experiences. They also complained about the proliferation of gas stations and fast-food restaurants.
- Many called to invest in businesses **in the downtown area**.
- Some would like to see **more diverse business owners**.
- Respondents suggested the following options to attract businesses: invest in **city cleanliness and safety**, create **events downtown** to draw visitors, ease **regulatory burdens**.

2. Some also called on the City to **assist businesses struggling due to the pandemic**.



CLEANLINESS, SANITATION, AND APPEARANCE

2.4/5

Overall rating of cleanliness

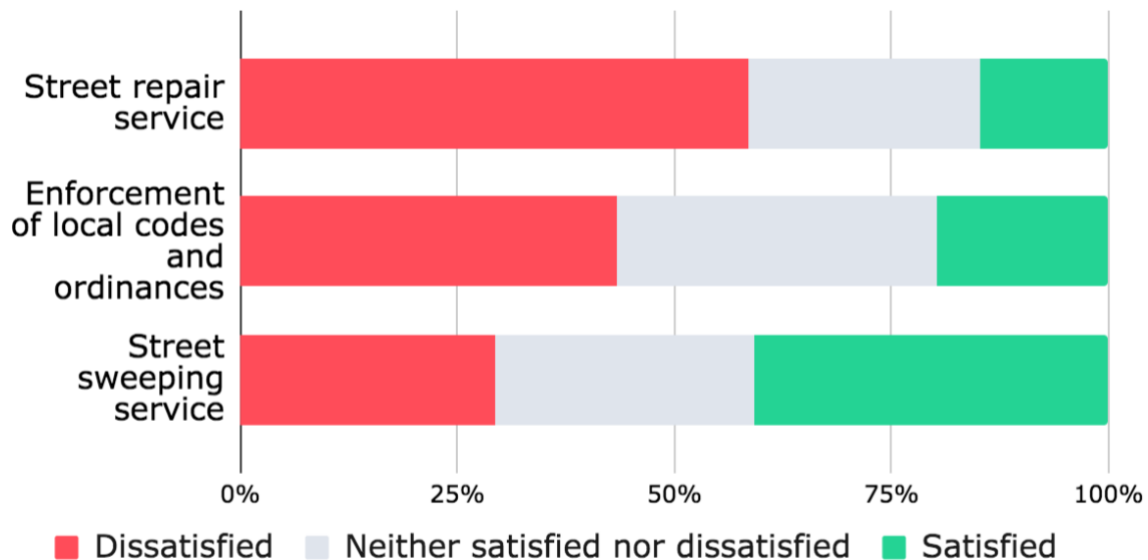
Respondents are relatively dissatisfied with the City's appearance and level of cleanliness.

Litter and illegal dumping in public spaces are top concerns, especially on sidewalks and bike lanes. Respondents attribute these issues to homeless individuals, calling on the City to clear out encampments.

Respondents are mainly dissatisfied with street repair and code enforcement services. Many would like to see expanded sanitation services.

1

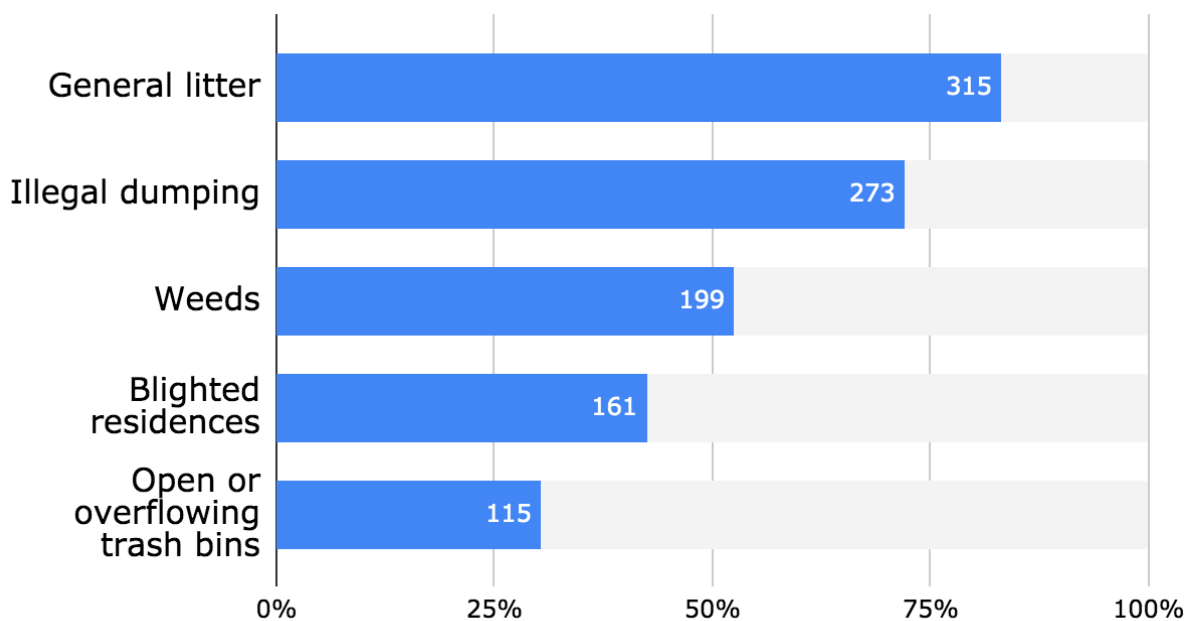
Satisfaction with Cleaning Services



Respondents **are highly dissatisfied with street repair services and enforcement of local codes and ordinances** (59% and 43%, respectively). Regarding street sweeping, responses are split as both satisfaction and dissatisfaction are relatively high (41% and 30%, respectively).

2

Top Concerns Regarding Cleanliness



ADDITIONAL COMMENTS

215 respondents offered additional [input](#), surfacing the following key issues:



- Similar to most comment sections in this survey, [homelessness](#) surfaced as a key issue of concern. Respondents complained about the increasing visibility of homeless camps in the City and called the City to be more proactive in finding solutions.
- Respondents also indicated that improving the [Police Department](#) is a top priority, calling for more manpower, shorter response times, and increased patrols and enforcement. Some explicitly mentioned that their sense of safety has deteriorated over time.
- Comments also indicate that [sidewalk and road maintenance](#) is a considerable concern – specifically, street repair and sanitation.
- Respondents reiterated the importance of [attracting new businesses](#) and developing the downtown. Some highlighted their preference for more dining, shopping and entertainment options, while others focused on small businesses as a revenue source for the City.
- Finally, respondents raised concerns about a growing use of [illegal fireworks and recurring fires](#) in the City, calling for increased staffing in the Fire Department.



3 Conclusions and Recommendations

Strengths and Threats

The survey results indicate that residents' favorite and least favorite things about Suisun City have not changed since last year: **The City's small-town feel is still its main strength, while homelessness is the issue of greatest concern.**

The visibility of encampments and unhoused individuals in the City surfaces in respondents' comments across most of the open-ended-questions. This suggests that **homelessness is a cross-issue concern, which impacts how residents rate their quality of life in Suisun City.**

Priority Issues

Respondents indicated that the City's level of **cleanliness** and its **economic development** are both the highest priority issues for residents and the topics with which they are least satisfied.

This intersection positions sanitation services, street repair, code enforcement, attracting new businesses, and revitalizing the Downtown District as the most pressing issues for improvement.

Public safety also emerged as a priority, yet with relatively high satisfaction (reflected both in residents' sense of safety and satisfaction with fire and police services). Nonetheless, there is opportunity to bolster residents' sense of safety after dark, and in the Downtown District.

The city ought to maintain the quality of its current fire and police services. Further police presence after dark and in the Downtown District may help strengthen residents' sense of safety.

Additional Opportunities

Respondents are relatively satisfied with public transportation in the City, yet private vehicles are residents' primary mode of transportation. Walking and cycling are also prominent modes of transportation.

The prevalence of walking and cycling in respondents' travel habits suggests that residents may be open to a shift in their preferred transportation modes. The City can be a catalyst for this shift by investing in biker and pedestrian-centered infrastructure across the City.

While walking is a prominent mode of transportation, residents report feeling less safe walking and cycling compared to driving, especially downtown and in parks. A few pain points surfaced regarding walking and biking paths:

- Some paths are too close to Highway 12 and expose walkers to vehicle exhaust
- Unhoused individuals make pedestrians/cyclists feel unsafe
- Paths are not well maintained – litter and sharp thorns are prevalent

Improving walking conditions may help increase residents' sense of safety and minimize private car dependencies. Improvements can include lighting, maintenance, street repair, and crosswalks.

Respondents show medium-high satisfaction with the **City's communications**, and high reliance on the City's Facebook page and website to stay informed. Nevertheless, residents want to receive more information from the City and expect communications to be more inclusive.

Further sharing information on the City's Facebook page can help residents feel more informed. Expanding the City's reach on other social media platforms, and its communication via emails, Nixle alerts, and leadership tours in neighborhoods can help residents feel more included.

The survey suggests that **community life** has been negatively affected by the COVID-19 pandemic and subsequent mitigation measures. Over the past year, parks and facilities were most frequently used, whereas the level of participation in other activities was quite low.

As long as COVID-19 mitigation measures remain in place, it is important to invest in the availability and quality of city parks and facilities. There is also an opportunity to grow participation in virtual public meetings by modifying meetings' hours and including comments left by residents online during virtual meetings in the discussion.

In the aftermath of the pandemic, there is an opportunity to re-engage citizens in civic life.

Respondents were split in their preferences regarding housing. Maintaining the City's small-town atmosphere, attracting families, and the availability of various housing types are all important to residents.



4 Appendix – Survey Results

2. How would you rate the overall quality of life in Suisun City?						
1	2	3	4	5	Grand Total	
10	31	168	147	23	379	
3%	8%	44%	39%	6%	100%	
5. How would you rate the overall quality of services provided by the City of Suisun City?						
1	2	3	4	5	Grand Total	
17	55	164	110	33	379	
4%	15%	43%	29%	9%	100%	
6. Choose the top 5 issues that you would like the City to prioritize in the next 5 years:						
Building Permit processes	15	4%				
Communications between city and residents	107	28%				
Community events	102	27%				
Condition of Parks	111	29%				
Enforcement of local codes and ordinances	189	50%				
Fire and medical response	57	15%				
Overall Cleanliness of City	274	72%				
Parking conditions	23	6%				
Pre-school/after school programs	50	13%				
Public safety	219	58%				
Recreational programming	53	14%				
Services for seniors	54	14%				
Street Condition	172	45%				

The Downtown and attracting new businesses	216	57%				
Traffic conditions	51	13%				
Other	5	1%				
N=	379	100%				
7. How satisfied are you with the *Police service* in Suisun City?						
Dissatisfied	Irrelevant to me	Neither satisfied nor dissatisfied	Satisfied	Very dissatisfied	Very satisfied	Grand Total
48	2	116	129	26	58	379
13%	1%	31%	34%	7%	15%	100%
8. How satisfied are you with the *Fire and Medical response* in Suisun City?						
Dissatisfied	Irrelevant to me	Neither satisfied nor dissatisfied	Satisfied	Very dissatisfied	Very satisfied	Grand Total
10	11	86	135	17	120	379
3%	3%	23%	36%	4%	32%	100%
9. What is your *overall feeling of safety* in Suisun City?						
Neither safe nor unsafe	100	26%				
Safe	170	45%				
Unsafe	85	22%				
Very safe	15	4%				
Very unsafe	9	2%				
Grand Total	379	100%				
10. How safe do you feel when *walking in your neighborhood during the day?*						

Neither safe nor unsafe	Safe	Unsafe	Very safe	Very unsafe	Grand Total	
67	204	32	65	11	379	
18%	54%	8%	17%	3%	100%	
11. How safe do you feel when *walking in your neighborhood after dark?*						
Neither safe nor unsafe	Safe	Unsafe	Very safe	Very unsafe	Grand Total	
92	91	127	11	58	379	
24%	24%	34%	3%	15%	100%	
12. How safe do you feel when* walking in city parks?*						
Neither safe nor unsafe	Safe	Unsafe	Very safe	Very unsafe	Grand Total	
137	128	75	20	19	379	
36%	34%	20%	5%	5%	100%	
13. How safe do you feel when* walking downtown?*						
Neither safe nor unsafe	Safe	Unsafe	Very safe	Very unsafe	Grand Total	
109	144	89	21	16	379	
29%	38%	23%	6%	4%	100%	
15. How satisfied are you with the *overall quality of parks and recreation services* in Suisun City?						
Dissatisfied	65	17%				
Irrelevant to me	13	3%				
Neither satisfied nor dissatisfied	131	35%				
Satisfied	142	37%				
Very dissatisfied	20	5%				
Very satisfied	8	2%				

Grand Total	379	100%					
54. In your opinion, the cost of housing in Suisun City is...							
High	115	30%					
Low	29	8%					
Neither low nor high	193	51%					
Very high	31	8%					
Very low	11	3%					
Grand Total	379	100%					
55. What type of housing does Suisun City need more of?							
		Mixed-use housing with commercial fronts	New subdivisions	Executive/Custom homes	No need for more housing	Other	Grand Total
Affordable housing	121	52	74	80	62	129	6
	32%	14%	20%	21%	16%	34%	2%
56. How satisfied are you with the service and processes of building permits in Suisun City?							
Dissatisfied	25	7%					
Irrelevant to me	168	44%					
Neither satisfied nor dissatisfied	135	36%					
Satisfied	30	8%					
Very dissatisfied	16	4%					
Very satisfied	5	1%					
Grand Total	379	100%					
58. How Satisfied are you with the communications between the city and residents about city							

services, activities and local issues?							
Dissatisfied	77	20%					
Irrelevant to me	15	4%					
Neither satisfied nor dissatisfied	146	39%					
Satisfied	86	23%					
Very dissatisfied	27	7%					
Very satisfied	28	7%					
Grand Total	379	100%					
59. Overall, how satisfied were you with your experience contacting someone in the City for assistance or information over the last 12 months?							
I have not been in contact with anyone in the City over the last 12 months	Neither Satisfied nor Unsatisfied	Satisfied	Unsatisfie d	Very Satisfied	Very Unsatisfie d	Gran d Total	
95	84	95	42	25	38	379	
25%	22%	25%	11%	7%	10%	1	
60. How would you rate Suisun City in terms of *obtaining feedback from residents* through community meetings, events, social media or other means?							
1	2	3	4	5	Grand Total		
20	62	152	105	40	379		
5%	16%	40%	28%	11%	100%		
61. How would you rate the *quality of the city website*?							
1	2	3	4	5	Grand Total		
19	57	160	100	43	379		

5%	15%	42%	26%	11%	100%		
62. How would you rate the *quality of the city social media outlets* (Facebook, Twitter, YouTube, etc.)?							
1	2	3	4	5	Grand Total		
39	59	164	85	32	379		
10%	16%	43%	22%	8%	100%		
63. From which of the following sources do you usually get information about what is happening in the City? [Check all that apply]							
Local newspapers	112	30%					
City website - https://www.suisun.com/	182	49%					
Radio	21	6%					
TV news channels	41	11%					
City Facebook pages	201	54%					
Twitter	16	4%					
YouTube	5	1%					
Nextdoor	146	39%					
Friends and neighbors	151	40%					
Print brochures, flyers	71	19%					
Online Town Hall	58	16%					
City Calendar	38	10%					
Parks/Rec Publications	42	11%					
Other	3	1%					
Grand Total	374	100%					

AGENDA TRANSMITTAL

MEETING DATE: March 2, 2021

CITY AGENDA ITEM: Strategic Plan Review of Goals and Strategies

FISCAL IMPACT: Discussion and Direction only. No Fiscal Impact.

STAFF REPORT: Suisun City approved the first five year Strategic Plan in 2019. Council's intention was to review the plan every two years for minor tweaks with a comprehensive update every five years. Based upon the previous presentations on the achievements of the existing strategic plan and the results of the resident survey, this is the opportunity for Council to review the existing strategic plan goals and strategies and provide direction to staff regarding Council priorities.

RECOMMENDATION: It is recommended that the City Council hear the presentation, discuss, and provide direction, if any, to staff.

ATTACHMENTS:

1. Pages 10-17 of the existing Strategic Plan
2. Powerpoint Presentation

PREPARED BY:
REVIEWED AND APPROVED BY:

Justin Vincent, Fire Chief
Greg Folsom, City Manager

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2020-2025 Strategic Plan

Our Mission

Suisun City's mission is to provide a safe, healthy, inclusive community resulting in an exceptional quality of life where our residents and businesses prosper, and visitors feel welcome.

Our Vision

Suisun City is an active, inclusive, sustainable and flourishing community committed to maintaining harmony between its urban and rural areas, supporting its history, arts and natural environment; and its thriving waterfront district, fostering opportunities for current and future generations.

Our Values

Integrity
Transparency
Innovation
Inclusivity
Diversity
Service
Sustainability
Community



Goals

STRATEGIC PLAN

2020-2025 Strategic Plan Goals

QUALITY OF LIFE





Revitalize Downtown Waterfront District

Strategies

1. Improve the Downtown District and historic areas.
2. Explore viable tax-enhancing mechanisms to improve infrastructure.
3. Quantify desired districts and business types in Downtown.
4. Explore and enhance partnerships for business development and education.
5. Promote better utilization of waterways.
6. Maintain a clean and attractive Downtown area.
7. Rezone areas around the train depot to allow for more housing opportunities.



Develop Sustainable Economy

Strategies

1. Promote sustainable economic growth by attracting small and medium-sized businesses and creating jobs.
2. Increase eco-tourism opportunities through better utilization of ecological assets.
3. Determine the economic viability of specific land uses.
4. Be business friendly and provide excellent customer service.
5. Perform a detailed inventory of underutilized land in the city and develop a plan to activate the property over a ten-year period.



Ensure Public Safety

Item 10
Attachment 1

Strategies

1. Establish an acceptable staffing level for police and fire services to maintain public safety and identify funding mechanisms.
2. Improve the quality of local streets, roads, and sidewalks to promote safety for all modes of travel including vehicles, pedestrians and bicycles.
3. Develop a program to keep all public spaces, parks, medians, and neighborhood gateways clean and well maintained.
4. Ensure vacant landowner code compliance.
5. Optimize the use of technology to drive efficiency, productivity and customer service.
6. Develop and implement emergency preparation, response and recovery plans across the organization in collaboration with other community efforts.
7. Pursue cost recovery for first-responders medical calls (insurance policy).
8. Develop an Emergency Operation Center (EOC).
9. Elevate the level of EMS care (Paramedic).
10. Create a coordinated team to address issues not just symptoms by partnering with social services to connect unsheltered residents with resources and housing.



Provide Good Governance

Strategies

1. Review and update required planning and financial documents as needed.
2. Develop a community partnership plan to increase community engagement at all levels of the city in events, volunteer opportunity and commission/committee involvement.
3. Develop partnerships with education, governmental and other agencies to deliver services and/or support efforts on behalf of the City.
4. Update the resource management plan.
5. Create diversity in staffing that is representative of the community.
6. Apply appropriate training technology and tools for staff efficiency.
7. Improve productivity, efficiency, effectiveness, customer service and citizen satisfaction in all areas of the municipal organization.
8. Continuously improve the City's governance process.
9. Seek balance between property rights and social responsibility.
10. Develop a web site that is easy to use/navigate.
11. Promote proactive public education through multiple channels including social media and traditional efforts to maximize public participation.
12. Develop a succession plan for staff.



Ensure Fiscal Solvency

Strategies

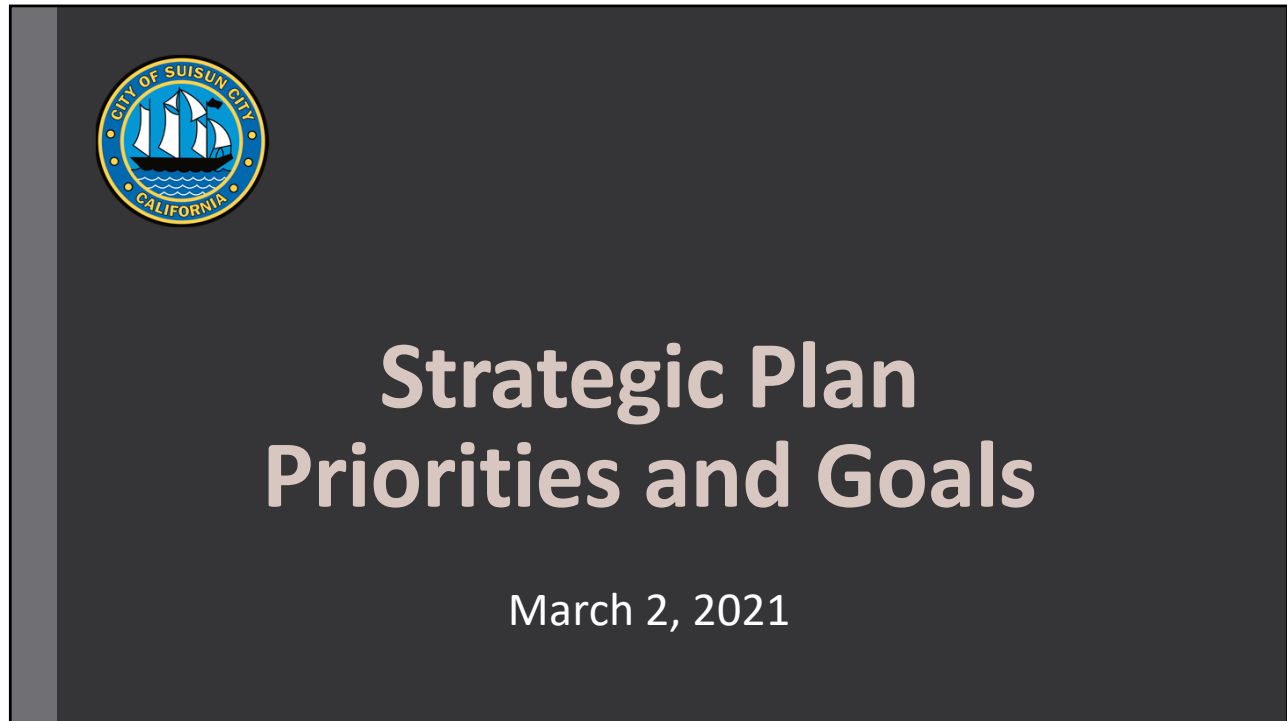
1. Identify new revenue options for consideration by Council.
2. Leverage existing resources appropriately.
3. Initiate an asset management program.
4. Explore privatization or contract opportunities.
5. Maximize grant opportunities.
6. Develop a succession plan for staff.
7. Develop a long-term fiscal policy and asset management plan for all departments.
8. Apply performance based and data driven budgeting.
9. Commit to a balanced budget and prepare for recession.



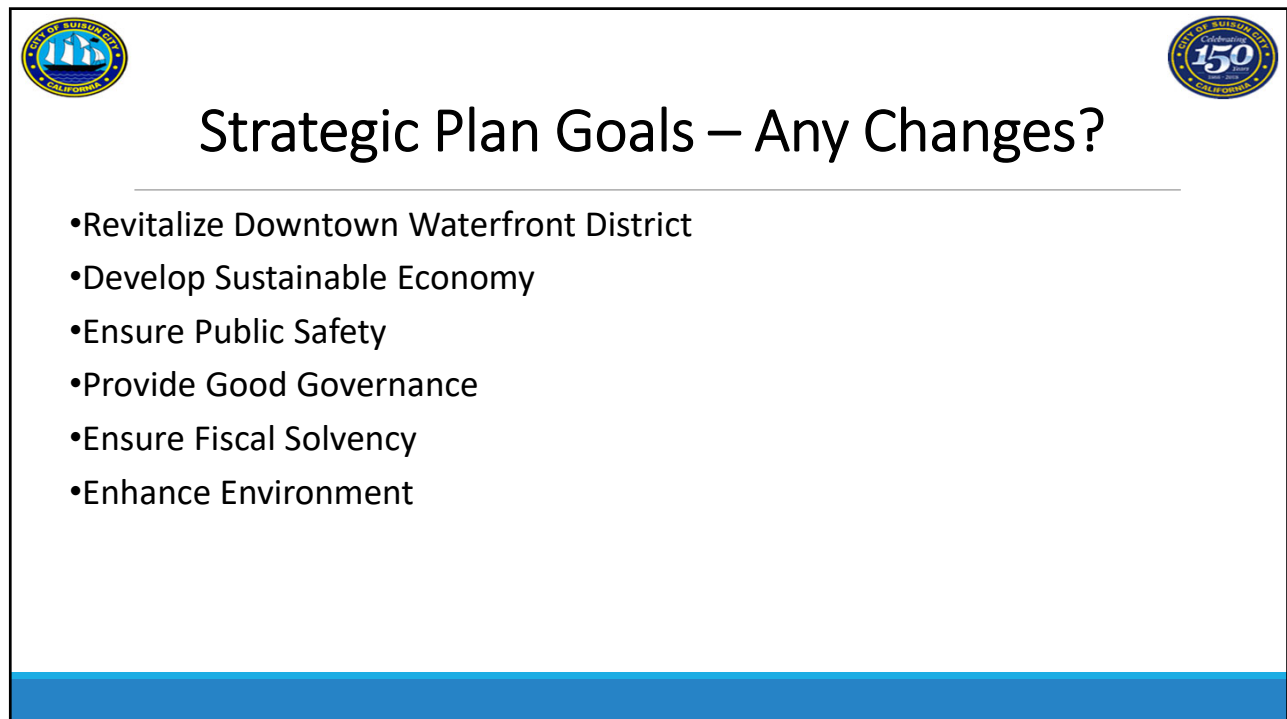
Enhance Environment

Strategies

1. Improve walkability of the entire City.
2. Improve tree inventory and plant more trees.
3. Maintain a clean City.
4. Partner with agencies including Solano County, California Department of Fish and Wildlife and conservation groups to improve and protect wildlife habitat and ecosystems of Grizzly Island and the inland Delta waterways.
5. Explore alternatives to dredging.
6. Engage citizens in ways to educate and change behavior toward more sustainable living principles.
7. Promote community and neighborhood livability.
8. Enhance community connections.



1



2



Revitalize Downtown Waterfront District Any Changes? Two Priorities

Strategies:

- Improve the Downtown District and historic areas.
- Explore viable tax-enhancing mechanisms to improve infrastructure.
- Quantify desired districts and business types in Downtown.
- Explore and enhance partnerships for business development and education.
- Promote better utilization of waterways.
- Maintain a clean and attractive Downtown area.
- Rezone areas around the train depot to allow for more housing opportunities.

3



Develop Sustainable Economy Any Changes? Two Priorities

Strategies:

- Promote sustainable economic growth by attracting small and medium-sized businesses and creating jobs.
- Increase eco-tourism opportunities through better utilization of ecological assets.
- Determine the economic viability of specific land uses.
- Be business friendly and provide excellent customer service.
- Perform a detailed inventory of underutilized land in the city and develop a plan to activate the property over a ten-year period.

4



Ensure Public Safety (pt 1) Any Changes? Two Priorities

Strategies:

- Establish an acceptable staffing level for police and fire services to maintain public safety and identify funding mechanisms.
- Improve the quality of local streets, roads, and sidewalks to promote safety for all modes of travel including vehicles, pedestrians and bicycles.
- Develop a program to keep all public spaces, parks, medians, and neighborhood gateways clean and well maintained.
- Ensure vacant landowner code compliance.
- Optimize the use of technology to drive efficiency, productivity and customer service.

5



Ensure Public Safety (pt 2) Any Changes? Two Priorities

Strategies:

- Develop and implement emergency preparation, response and recovery plans across the organization in collaboration with other community efforts.
- Pursue cost recovery for first-responders medical calls (insurance policy).
- Develop an Emergency Operation Center (EOC). **COMPLETED**
- Elevate the level of EMS care (Paramedic). **COMPLETED**
- Create a coordinated team to address issues not just symptoms by partnering with social services to connect unsheltered residents with resources and housing. **COMPLETED**

6



Provide Good Governance (pt 1) Any Changes? Two Priorities

Strategies:

- Review and update required planning and financial documents as needed.
- Develop a community partnership plan to increase community engagement at all levels of the city in events, volunteer opportunity and commission/committee involvement.
- Develop partnerships with education, governmental and other agencies to deliver services and/or support efforts on behalf of the City.
- Update the resource management plan.
- Create diversity in staffing that is representative of the community.
- Apply appropriate training technology and tools for staff efficiency.

7



Provide Good Governance (pt 2) Any Changes? Two Priorities

Strategies:

- Improve productivity, efficiency, effectiveness, customer service and citizen satisfaction in all areas of the municipal organization.
- Continuously improve the City's governance process.
- Seek balance between property rights and social responsibility.
- Develop a web site that is easy to use/navigate.
- Promote proactive public education through multiple channels including social media and traditional efforts to maximize public participation.
- Develop a succession plan for staff.

8



Ensure Fiscal Solvency Any Changes? Two Priorities

Strategies:

- Identify new revenue options for consideration by Council.
- Leverage existing resources appropriately.
- Initiate an asset management program.
- Explore privatization or contract opportunities.
- Maximize grant opportunities.
- Develop a succession plan for staff. **(REDUNDANT IN GOOD GOVERNANCE)**
- Develop a long-term fiscal policy and asset management plan for all departments. **(PARTIALLY REDUNDANT)**
- Apply performance based and data driven budgeting.
- Commit to a balanced budget **(ALREADY STATE LAW)** and prepare for recession.

9



Enhance Environment Any Changes? Two Priorities

Strategies:

- Improve walkability of the entire City.
- Improve tree inventory and plant more trees.
- Maintain a clean City.
- Partner with agencies including Solano County, California Department of Fish and Wildlife and conservation groups to improve and protect wildlife habitat and ecosystems of Grizzly Island and the inland Delta waterways.
- Explore alternatives to dredging.
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- Promote community and neighborhood livability.
- Enhance community connections.

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