

CITY COUNCIL
Lori Wilson, Mayor
Wanda Williams, Mayor Pro-Tem
Jane Day
Alma Hernandez
Michael J. Hudson



CITY COUNCIL MEETING

First and Third Tuesday
Every Month

A G E N D A

REGULAR MEETING OF THE SUISUN CITY COUNCIL

**SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,**

AND HOUSING AUTHORITY

TUESDAY, FEBRUARY 16, 2021

6:30 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), and Executive Order released on March 12, 2020, the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by: Council/Board Members Jane Day, Alma Hernandez, Michael Hudson, Mayor Pro Tem Wanda Williams, and Mayor Lori Wilson. Teleconference locations are on file at City Hall, 701 Civic Center Blvd., Suisun City, CA 94585.

PER CITY POLICY, MEMBERS OF THE PUBLIC ARE REQUIRED TO WEAR FACE MASKS WHILE IN CITY FACILITIES. IF YOU DO NOT HAVE A FACE MASK, ONE WILL BE PROVIDED FOR YOU.

AS OF FEBRUARY 16, 2021, THE CITY COUNCIL WILL RESUME IN-PERSON MEETINGS IN ADDITION TO ZOOM. A LIMITED NUMBER OF SEATS ARE AVAILABLE, TO RESERVE A SEAT PLEASE CONTACT THE CITY CLERK AT clerk@suisun.com OR 707 421-7302.

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 879 5258 9701

CALL IN PHONE NUMBER: (707) 438-1720

TO VIEW TONIGHT'S MEETING ON SUISUN WEBSITE, LIVESTREAM

(URL: <https://www.suisun.com/government/meeting-video/>)

REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING

BY EMAILING CLERK@SUISUN.COM (PRIOR TO 6pm) OR

VIA WEBSITE OR PHONE APPLICATION, ZOOM

*(If attending the meeting via phone press *9 to raise your hand and *6 to unmute/mute for public comment.)*

(Next Ord. No. – 781)

(Next City Council Res. No. 2021 – 14)

Next Suisun City Council Acting as Successor Agency Res. No. SA2021 - 01)

(Next Housing Authority Res. No. HA2021 – 01)

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320

FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340

SUCCESSOR AGENCY 421-7309 FAX 421-7366

ROLL CALL

Council / Board Members

Pledge of Allegiance

Invocation

PUBLIC COMMENT

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

REPORTS: (Informational items only.)

1. COVID-19 Update – (Folsom: gfolson@suisun.com).

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

City Council

2. City Council Appointments to the Economic Pandemic Impact Citizen's Advisory Committee – (Wilson: lwilson@suisun.com).

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

Joint City Council / Suisun City Council Acting as Successor Agency

3. Council/Agency Approval of January 2021 Payroll Warrants in the Amount of \$655,922.32, and Council/Agency Approval of the January 2021 Accounts Payable Warrants in the Amount of \$1,198,242.37 – (Finance).

PUBLIC HEARINGS:**City Council**

4. Council Adoption of Resolution No. 2021-____: Approving an Update of the Master Fee Schedule – (Folsom: gfolson@suisun.com).

GENERAL BUSINESS**City Council**

5. FY 2020-21 Mid-Year Fiscal Review:

Council Adoption of Resolution No. 2021-____: Adopting the 2nd Amendment to the Annual Appropriation Resolution No. 2020-82 to Appropriate Mid-Year Budget Adjustments for Additional Costs in Various Accounts Organization Wide – (Folsom: gfolson@suisun.com).

REPORTS: (Informational items only.)

6. a. Council/Boardmembers
b. Mayor/Chair
7. City Manager/Executive Director/Staff

ADJOURNMENT

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council, are available for public review at least 72 hours prior to a Council /Agency/Authority Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The City may charge photocopying charges for requested copies of such documents. Assistive listening devices may be obtained at the meeting

PLEASE NOTE:

1. The City Council/Agency/Authority hopes to conclude its public business by 10:00 P.M. Ordinarily, no new items will be taken up after the 10:00 P.M. cutoff and any items remaining will be agendaized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.
2. Suisun City is committed to providing full access to these proceedings; individuals with special needs may call 421-7300.
3. Agendas are posted at least 72 hours in advance of regular meetings at Suisun City Hall, 701 Civic Center Boulevard, Suisun City, CA. Agendas may be posted at other Suisun City locations including:
 - Suisun City Fire Station, 621 Pintail Drive, Suisun City, CA;
 - Suisun City Senior Center, 318 Merganser Drive, Suisun City, CA;
 - Joe Nelson Center, 611 Village Drive, Suisun City, CA;
 - Harbor Master Office, 800 Kellogg Street, Suisun City, CA.

I, Donna Pock, Deputy City Clerk for the City of Suisun City, declare under penalty of perjury that the above agenda for the meeting of February 16, 2021 was posted and available for review, in compliance with the Brown Act.

THIS PAGE INTENTIONALLY LEFT BLANK

AGENDA TRANSMITTAL

MEETING DATE: February 16, 2021

CITY AGENDA ITEM: Public Hearing and Council Adoption of Resolution No. 2021-__: Approving an Update of the Master Fee Schedule.

FISCAL IMPACT: Updating the City’s Master Fee Schedule would address the gap between current recovery levels and full-cost recovery, as well as ensure the City is not charging more than “costs reasonably borne,” which would constitute a tax under the State Constitution.

STRATEGIC PLAN GOALS: Ensure Fiscal Solvency

BACKGROUND: In September 2016, the Council approved a comprehensive update to the City’s Master Fee Schedule based upon a User Fee Study prepared by Matrix Consulting Group (Matrix). The previous such study was conducted in 1986, and the previous fee adjustment was in 2012. The purpose of the User Fee Study was to identify the full direct and indirect costs associated with providing services to individuals or businesses in the City. These fees have been updated periodically to account for inflation.

The update to the Master Fee Schedule proposed by Staff is a periodic update of existing fees. In this instance, Recreation programs related fees and Electronic payment processing related fees are proposed to be updated.

Legal Parameters

Article XIII of the State Constitution (Proposition 13) provides that local governments may charge “costs reasonably borne” when providing services to individuals, developers, or businesses. These are the types of fees that are listed in the Master Fee Schedule. If the City sets the fee above the actual costs (direct and indirect), then the difference would be a “tax” that must receive voter approval or not be imposed. If the City sets a fee below its full-cost recovery, then the taxpayers of the City are subsidizing the provision of those services that only benefit individuals, developers or businesses. Choosing whether to set fees at full-cost recovery rates is a policy decision for the City Council to make.

STAFF REPORT:

Fee Schedule Highlights

Below are summaries of the proposed changes by department:

Recreation Department - Joe Nelson Community Center:

The City is adding new fees for the Patio rental. Community will have the option to rent the Patio space based on an hourly rate. Also, under the Administration and Miscellaneous

PREPARED BY:

REVIEWED AND APPROVED BY:

Lakhwinder Deol, Finance Director
Greg Folsom, City Manager

seccion, the City is adding Special Event Permit fees. The Summary of the fees is provided in Exhibit A.

Electronic Payment Processing:

Due to the COVID-19 pandemic, the City Hall has been closed to the public. During this time, a lot of utility customers paid their bills online. To provide more options for our customers, the City started using PayPal processing and credit card processing more frequently than before. To avoid convenience fees cost burden to the City, the City is passing this cost to the customer for electronic payment processing convenience fees. The fee summary is provided in Exhibit A.

RECOMMENDATION: It is recommended that the City Council:

1. Open the Public Hearing and take testimony, if any; and
2. Close the Public Hearing; and
3. Adopt Resolution No. 2021-__: Approving an Update of the Master Fee Schedule

ATTACHMENTS:

1. Resolution No. 2021-__: Approving an Update of the Master Fee Schedule.
2. Exhibit A: Updated Master Fee Schedule (Recreation & Finance Department)

RESOLUTION NO. 2021-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
APPROVING AN UPDATE OF THE MASTER FEE SCHEDULE**

WHEREAS, pursuant to Article XIIB of the Constitution of the State of California, it is the intent of the Suisun City Council to ascertain and recover costs reasonably borne from fees and charges levied therefore in providing certain City regulation, products or services; and

WHEREAS, in 2016, the City retained Matrix Consulting Group, under appropriate competitive bidding procedures, to conduct the Cost of Services (User Fee) Study that identifies the full cost of services and products provided to the public, which study the City Council considered and approved on July 26, 2016; and

WHEREAS, the City Council directed staff to prepare a comprehensive update of the Master Fee Schedule utilizing the findings of the study, and that update was adopted on September 6, 2018; and

WHEREAS, the study recommended incremental annual increases in user fees utilizing a published economic factor and/or the City's own labor costs; and

WHEREAS, the City Council has duly noticed, called and held a Public Hearing on the proposed update to the Master Fee Schedule.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Suisun City hereby amends and updates the Master Fee Schedule as reflected in Exhibit A hereto to become effective sixty (60) days after adoption, as provided in California Government Code section 66000 *et seq.*; and

FURTHER RESOLVES that Staff may update fees listed on the Master Fee Schedule that are set by statute from time-to-time to reflect changes to those fees due to amendment of the underlying statute over which the City has no jurisdiction or control.

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City held on Tuesday the 16th day of February 2021 by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 16th day of February 2021.

Donna Pock, CMC
Deputy City Clerk

THIS PAGE INTENTIONALLY LEFT BLANK



MASTER FEE SCHEDULE

Section 4: Recreation & Community Services

Fee Description	Current Fee June 2020	Proposed February 2021	\$ Change	% Change
JOE NELSON COMMUNITY CENTER				
PATIO ONLY (2 Hour minimum)		Adopted February 2021		
Weekday Rates Class A (non-profit) - per hour		\$39		
Weekday Rates Class B (private & for-profit) - per hour		\$59		
Weekend Rates - per hour		\$74		
Deposit		\$200		
ADMINISTRATION & MISCELLANEOUS				
Staff cost hourly rate	\$25	\$28	\$3	12%
Fee Waiver Application		\$199		
Special Event Permit Application - Approved Partnership		\$25		
Special Event Permit Application - Non-Profit		\$50		
Special Event Permit Application - Resident		\$100		
Special Event Permit Application - Non-Resident		\$200		
Special Event Security Deposit - Less than 100 people		\$200		
Special Event Security Deposit - 101-250 people		\$500		
Special Event Security Deposit - 251-500 people		\$750		
Special Event Security Deposit - 501 or more people		\$1,000		



MASTER FEE SCHEDULE

Section 10: MISCELLANEOUS

Fee Description	Current Fee	Proposed Feb. 2021		
			\$ Change	% Change
MISCELLANEOUS FEES				
Paypal Processing Fees		3.2% of amount		
Credit Card Convenience Fees for over \$500 charges		1.69%		

AGENDA TRANSMITTAL

MEETING DATE: February 16, 2021

CITY AGENDA ITEM: FY 2020-21 Mid-Year Fiscal Review:

Council Adoption of Resolution No. 2021-___: Adopting the 2nd Amendment to the Annual Appropriation Resolution No. 2020-82 to Appropriate Mid-Year Budget Adjustments for Additional Costs in Various Accounts Organization Wide.

FISCAL IMPACT: This is an informational report regarding the financial condition of the City's General Fund and Other Funds, as such, has no net fiscal impact. The corresponding Amendment to the Annual Appropriations Resolution (AAR) will appropriate and reallocate available FY 2020-21 fund balances and various other revenues and expenditure accounts based on current projections of the City's financial status.

STRATEGIC PLAN IMPACT: Provide Good Governance, Section 4.1 – Review and update required planning and financial documents as needed. Ensure Fiscal Solvency, Section 5.9 – Commit to a balanced budget and prepare for recession.

BACKGROUND: The City's Financial Policies require a Mid-Year Budget Review each February to provide a trend analysis for General Fund revenues and expenses that compares projections made when the budget was adopted with actual figures from the first six months of the fiscal year. The update also includes recommended appropriations changes to address unforeseen budget developments, such as a new staffing need, a project timeline that has shifted, or an urgent capital improvement need that was identified. The Mid-Year update also provides a snapshot of current fiscal year trends to serve as a foundation to prepare the subsequent fiscal year budget, in this case FY 2021-22.

The City entered Fiscal Year 2020-21 with significant challenges related to COVID-19 pandemic, appropriate public safety staffing, limited ongoing revenue expansion and a backlog of infrastructure needs. By using limited duration Measure S funds and utilizing some reimbursement funds from the Recognized Obligations Payment Schedule (ROPS), the City Council adopted a balanced FY 2020-21 budget.

The City Manager and Finance Director met with the City Council Budget Ad Hoc Committee on January 28, 2021 and February 1, 2021, for a comprehensive budget review. The Ad Hoc Committee approved the Departmental budget adjustments contained in this report, except the Type 5, Wildland Fire Engine purchase, and recommended that the Mid-Year Fiscal Review be placed on the City Council's consent calendar for the meeting of February 16, 2021 for approval and adoption.

At the time of the ad hoc meetings, Chief Vincent was not available to discuss the pros and cons of the purchase. The Proposed Type 5 vehicle could be purchased with cash or with a 10-year lease. If the vehicle is ordered in this current fiscal year, the fire department will take delivery of the vehicle in next fiscal year. The current fiscal year will not have any fiscal impact from the lease payment. If direction is given to move forward with this purchase, then it will come back to Council as a separate purchase decision.

PREPARED BY:

REVIEWED & APPROVED BY:

The Measure S Committee met on February 10, 2021 to discuss the mid-year budget and potentially make recommendations. After a comprehensive discussion, the Committee recommended that Council approve the cost of equipment and up-fitting of the Type 5 vehicle and approve the transfer of \$500,000 to the Transportation CIP Fund for the Street Rehabilitation Improvement project.

STAFF REPORT: At Mid-Year, detailed revenue and expenditures are being refined but broad trends based upon actual expenditures over the first six months of the fiscal year can be identified.

Staff primarily analyzed three elements in assessing the General Fund's performance:

1. The amount carried over from the prior fiscal year, also called the Beginning Balance;
2. Projected revenues; and
3. Projected expenditures.

Based on revised projections, the General Fund Ending Balance is at 19% of the projected revised General Fund Revenues. The Emergency Reserve level should be at 20% to comply with the City adopted Financial Policies. The program changes recommended in this report and implemented with the Amendment to the Annual Appropriations Resolution, including re-appropriation of previously committed funds, are not expected to significantly alter the Ending Balance forecast. After the proposed mid-year budget review adjustments, the City will have the ending balance of \$3,410,000 including the Emergency Reserve in the City's Stabilization Fund.

The overall revenue projections for the General Fund have improved. Revised revenues for the General Fund have increased by \$459,223. Significant areas of increase are:

- Redevelopment Agency (RDA) Residual property tax revenues increased by \$395,419
- Sales tax revenues increased by \$220,347
- Other Miscellaneous revenues by \$133,665

The City has recognized new revenue sources by signing an agreement with the Solano County Emergency Medical Services Cooperative for Advanced Life Support (ALS) services, leading to an agreement with Medic Ambulance to receive Public Private Partnership (PPP) revenues, and initiating an agreement with the State for Strike Team assistance. The City is projecting to receive \$66,712 in PPP (ALS) revenue and \$198,880 in Strike Team revenues during the current fiscal year. Strike Team revenues have been billed at \$483,246 before the latest strike team deployment to Los Angeles, but staff has taken a conservative estimate of revenues in this fiscal year until we have more experience in how long it takes to receive revenue. Due to the COVID-19 pandemic, the City has lost about \$502,800 in revenue from various city offered Recreation Programs and rental income from city facilities, such as the Community Center.

The expenditure projections for the General Fund have increased by \$294,443. Significant areas of increase are:

- Police Department Salaries and Benefits adjustments of \$475,610
- Human Resources department contract for HR services of \$90,000
- Unemployment Insurance costs increased by \$60,000
- Non-Departmental department is adding \$60,000 to upgrade the City's website based on the October Council direction.

Additional expenditures for Strike Team costs of \$198,500 and COVID-19 expenditures of \$80,100 are included. Both the Strike Teams and the COVID expenditures are expected to be reimbursed from the State and the Federal Governments respectively. Since, due to Covid-19, the

City was unable to offer the majority of the recreation programs, the expenditures from that department are reduced by \$419,272.

Overall, the General Fund (F10) mid-year budget review has a revenue increase of 2% and expenditures increase of 1% in comparison with the adopted budget. As a result, staff expects to deliver a balanced General Fund budget to end FY 2020-21 with a surplus of \$264,227. However, the current fiscal year is balanced with one-time funding from the Measure S fund and from the Recognized Obligations Payment Schedule (ROPS) funds. The City will need to continue to develop additional revenues in order to continue the level of services currently provided to city residents.

DISCUSSION ITEMS: Staff would like the City Council to discuss and provide direction on the following items:

1. Review and approval of the Significant Mid-Year Budget Review Adjustments included in Exhibit A. The City Council Budget Ad Hoc Committee recommended the approval and adoptions of those items.
2. Transfer of \$500,000 from Measure S to the Transportation CIP fund for the Street Improvement project. This transfer will not increase the Measure S fund expenditures because the \$500,000 was included in the adopted budget under the Operating Contingency account. If approved, staff would transfer funds from the Operating Contingency to the Transportation CIP fund to use for the Street Improvement project. The Measure S Committee and the City Council Ad Hoc Budget Committee recommended the approval and adoption of this item.
3. Purchase of Type 5 Vehicle (Wildland Fire Engine) for the Fire Department. The total purchase price for this vehicle is \$384,000. If approved, vehicle can be ordered in current fiscal year and lease payment will start next fiscal year. If acquired by lease, there will not be any fiscal impact on the General Fund for the current fiscal year. If approved, vehicle lease payment will be included in the next fiscal year budget under the Vehicle Replacement Fund (Fund 706). Fund 706 is an Internal Services Fund where money will be indirectly allocated from the General Fund to pay the lease payment. The Fire Department believes that the revenue generated from the Strike Teams should be able to off-set the annual lease payments for this vehicle. The Measure S Committee has recommended the purchase of the equipment and up-fitting cost can be paid through the Measure S fund. Since Chief Vincent was not available at the time of the Budget Ad Hoc Committee meetings (due to deployment on a strike team) the City Council Budget Ad Hoc Committee did not recommend the purchase of this vehicle and advised staff to bring this item back for full Council discussion and direction.

RECOMMENDATION: It is recommended that the Council:

1. Council Adoption of Resolution No. 2021-____: Adopting the 2nd Amendment to the Annual Appropriation Resolution No. 2020-82 to Appropriate Mid-Year Budget Adjustments for Additional Costs in Various Accounts Organization Wide.
-

ATTACHMENTS:

1. Council Resolution No. 2021-___: Adopting the 2nd Amendment to the Annual Appropriation Resolution No. 2020-82 to Appropriate Mid-Year Budget Adjustments for Additional Costs in Various Accounts Organization Wide.
2. Exhibit A: Proposed Budget Review Adjustments.
3. Mid-Year Budget Presentation
 - a. Type 5 Engine
 - b. Proposed CIP Project
4. Summary of Significant items for the mid-year budget review adjustments.
5. FY 2020-21 Mid-Year Budget Review Summary by Fund.
6. General Fund and Measure S Funds Fiscal Analysis

RESOLUTION NO. 2021-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
ADOPTING THE 2nd AMENDMENT TO THE ANNUAL APPROPRIATION
RESOLUTION NO. 2020-82 TO APPROPRIATE MID-YEAR BUDGET
ADJUSTMENTS FOR ADDITIONAL COSTS IN VARIOUS ACCOUNTS
ORGANIZATION WIDE**

WHEREAS, the City of Suisun City Annual Budget for Fiscal Year 2020-21 was adopted by the City Council and the Successor Agency to the Former Suisun City Redevelopment Agency on June 30, 2020; and

WHEREAS, further review of projected revenue, expenditures and transfers for each City fund indicates the need to amend the approved budget; and

WHEREAS, the City Manager has submitted to the City Council of the Suisun City, and the Successor Agency of the former Suisun City Redevelopment Agency proposed amendments to the Fiscal Year 2020-21 Budget; and

WHEREAS, the City Council Ad Hoc Budget Committee reviewed the proposed budget amendments on January 28, 2021 and February 01, 2021; and

WHEREAS, it is the intention of the City Council of the Suisun City and Successor Agency to the Former Suisun City Redevelopment Agency, to adopt the proposed budget amendments as submitted by the City Manager.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Suisun City and Successor Agency to the Former Suisun City Redevelopment Agency do hereby amend the Fiscal Year 2020-21 Budget as outlined in the attached Exhibit A.

APPROVED AND ADOPTED at a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 16th day of February 2021, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 16th day of February 2021.

Donna Pock, CMC
Deputy City Clerk

THIS PAGE INTENTIONALLY LEFT BLANK

City of Suisun City
Fiscal Year 2020-21 Mid-Year Budget Review
Proposed Budget Review Adjustments

Fund	Description	Revenue	Expenditures
<u>General Fund (Fund 010)</u>			
	<u>City Council Department</u>		
	- Salaries and Benefits costs - revised projections		11,471
	<u>City Clerk & Citizen Government Departments</u>		
	- Salaries and Benefits costs - revised projections		(33,237)
	- Donations - revised projections	1,000	
	<u>City Manager Department</u>		
	- Salaries and Benefits costs - revised projections		3,078
	<u>Human Resources Department</u>		
	- Salaries and Benefits costs - revised projections		(2,500)
	- Other Professional Services - Professional HR Services		90,000
	<u>Finance Department</u>		
	- Travel & Training - revised projections		(11,000)
	<u>Non-Departmental Department</u>		
	- Property Tax - RDA Residual	395,419	
	- Sales Tax - revised projections	220,347	
	- Cannabis Sales Tax - revised projections	(200,000)	
	- Misc. revenue (elections)	3,000	
	- Misc. revenue (Engie Solar rebate)	80,800	
	- Misc. revenue (Transfer from 4th July fund)	31,842	
	- Misc. revenue (Transfer from Christmas fund)	15,523	
	- Misc. revenue (Building)	2,500	
	- Unemployment cost - revised projections		60,000
	- Other Professional Services - Cost Allocation study		10,000
	- LAFCO Expense - revised projections		2,700
	- Software/Service Agreement - City Website project		60,000
	- Advertising & Permits - revised projections		1,700
	<u>Police Department</u>		
	- Admin. Citations - revised projections	2,700	
	- Salaries and Benefits costs - revised projections		475,610
	- Computer Equipment/Software - revised projections		18,000
	<u>Fire Department</u>		
	- Advanced Life Support (ALS) agreement - new services	66,712	
	- Salaries and Benefits costs - revised projections		
	- Other Contract Services - revised projections		(75,000)
	- Travel & Training - revised projections		(28,087)
	<u>COVID-19 Department</u>		
	- Salaries and Benefits costs - revised projections		64,100
	- Operating expenses - revised projections		16,000

Fire Strike Teams & Fire Incident Departments

- Fire Strike teams - revised projections	198,880	
- Salaries and Benefits costs - revised projections		198,500

Building Department

- Building Permit Fees - revised projections	107,900	
- Temp Agency wages - revised projections		10,000
- Travel & Training - revised projections		(2,200)
- Other Contract Services - revised projections for WC3 contract		17,000
- Operating expenses - revised projections		(900)

Building Maintenance Department

- Salaries and Benefits costs - revised projections		(20,520)
- Other Contract Services - revised projections for HVAC contract		5,000
- Major Facilities Repairs - revised projections		(175,000)

Planning & Economic Development Department

- Plan Check Fees - revised projections	35,400	
- Other Contract Services - temporary part-time help		12,000
- Operating expenses - revised projections		(6,000)

Public Works Department

- Adopt-A-Street - new program		12,000
- Salaries and Benefits costs - revised projections		1,000

Recreation Department

- Recreation Programs - revised projections	(502,800)	
- Operating expenses - revised projections		(419,272)

TOTAL GENERAL FUND ADJUSTMENTS

459,223 294,443

Measure S Fund (Fund 012)

- Sales Tax (T&U) - revised projections from HDL Companies	622,122	
- To purchase equipment & to up-fitting Type 5 Wildland Fire Engine		21,000

Special Events Fund (Fund 050)

- Concession - revised projections	45,000	
- Rents/Royalties and Sponsors - revised projections	(13,000)	
- Operating expenses - revised projections		(52,450)

Christmas Event Fund (Fund 051)

- Other Events - revised projections	(13,700)	
- Rents/Royalties and Sponsors - revised projections	(3,500)	
- Operating expenses - revised projections		(30,500)

Events - Others Fund (Fund 052)

- Donations - revised projections	(7,000)	
- Rents/Royalties and Sponsors - revised projections	(3,000)	
- Operating expenses - revised projections		(31,500)

Fireworks Enforcement Fund (Fund 053)

- Admin Citations - revised projections	26,000	
-----------------------------------------	--------	--

- Operating expenes - revised projections		37,000
<u>Transportation CIP Fund (Fund 115)</u>		
- Traffic Grant - revised projections	26,700	
- Transfer from Measure S - revised projections	510,300	
- Operating expenes - revised projections		49,800
<u>Used Oil Recycling Fund (Fund 134)</u>		
- Program Income - revised projections	(4,100)	
<u>Office of Traffic Safety Grant Fund (Fund 156)</u>		
- Traffic Grant - revised projections	37,000	
- Vehicle & Equipment - revised projections		37,000
<u>Fire Assistance Fund (Fund 161)</u>		
- Field Equipment - revised projections		715
<u>CARES ACT Fund (Fund 168)</u>		
- CARES ACT Reimbursement - revised projections	359,536	
- CARES ACT Expenditures - revised projections		359,536
<u>RIMS Police Fund (Fund 203)</u>		
- Transfer from Measure S - revised projections	60,342	
- Operating expenes - revised projections		60,342
<u>Lawler-Maintenance Fund (Fund 420)</u>		
- Other Contract Services - revised projections		82,900
- Water/Sewer Charges - revised projections		15,000
- Major Facilities Repairs - revised projections		72,676
<u>Blossom Mad Fund (Fund 425)</u>		
- Other Contract Services - revised projections		4,000
<u>Heritage Mad Fund (Fund 430)</u>		
- Other Contract Services - revised projections		6,300
- Water/Sewer Charges - revised projections		19,000
<u>Peterson-Maintenance Fund (Fund 445)</u>		
- Other Contract Services - revised projections		37,300
<u>Vic. Har. Zone-A Fund (Fund 453)</u>		
- Other Contract Services - revised projections		40,000
<u>Vic. Har. Zone-B Fund (Fund 454)</u>		
- Other Contract Services - revised projections		2,600
<u>Vic. Har. Zone-C Fund (Fund 455)</u>		

- Other Contract Services - revised projections		10,000
<u>Vic. Har. Zone-E Fund (Fund 458)</u>		
- Other Contract Services - revised projections		12,000
<u>Vic. Har. Zone-F Fund (Fund 459)</u>		
- Other Contract Services - revised projections		27,000
<u>Marina Fund (Fund 909)</u>		
- Travel & Training - revised projections		(1,000)
<u>HUD-CARES Administration Fund (Fund 946)</u>		
- HUD/Admin Fees - Housing Element update project	60,000	
- Operating expenses - revised projections		7,450
TOTAL OTHER FUNDS ADJUSTMENTS	1,702,700	786,169
<u>Dispatch Police Support Services Fund (Fund 712)</u>		
- Salaries and Benefits costs - revised projections		99,757
<u>Public Works Support Services Fund (Fund 713)</u>		
- Other Government Payments - revised projections	16,000	
- Salaries and Benefits costs - revised projections		10,436
<u>Unemployment Self Insurance Fund (Fund 765)</u>		
- Unemployment Insurance Expense - revised projections		60,000
<u>Network Maintenance Fund (Fund 710)</u>		
- Salaries and Benefits costs - revised projections		(62,812)
- Software/Services agreement - Adobe Pro DC, and Social Archive		14,500
TOTAL INTERNAL SERVICES FUNDS	16,000	121,881
<u>Success Agency Fund (Fund 901)</u>		
- Operating expenses - revised projections		(36,200)
<u>Success Agency-Housing Fund (Fund 903)</u>		
- Other Contract Services - Housing Element update project		100,000
TOTAL SUCCESSOR AGENCY FUNDS	-	63,800

FY 2021 Mid-Year Budget Review

CITY COUNCIL MEETING

FEBRUARY 16, 2021



General Fund Mid-
year Budget

Significant
Adjustments

Financial Analysis

Discussion Items

Staff
Recommendation

Questions/Comments

Agenda

General Fund Summary

FUND:010	Name :GENERAL FUND	
Revised Revenue		
Adopted		17,680,436
Mid-Year Adjustments		459,223
Beginning Balance adj		(260,460)
Revised Revenue		17,879,199
Revised Expenditures		
Adopted		17,680,065
Mid-Year Adjustments		294,443
CARES ACT expenditures		(359,536)
Revised Expenditures		17,614,972
Surplus/(Shortfall)		264,227

Revenues:

- RDA Residual Revenue is \$395,419 higher than budgeted.
- General Sales Tax Revenue is \$220,347 higher than budgeted.
- Cannabis Sales Revenue is eliminated by **(\$200,000)**.
- Other Miscellaneous Revenue is \$80,800 higher than budgeted due to Engie Energy Savings Rebate Program.
- PPP Agreement with the County for Advanced Life Support (ALS) - Fire is \$66,712 new revenue added.
- Strike Teams Revenue of \$198,880 is new revenue.
- Building Permit Fee Revenue is \$107,900 higher than budgeted.
- Recreation Programs (various) Revenue is reduced by **(\$502,800)** due to COVID-19.
- Measure S Sales Tax Revenue is \$622,122 higher than budgeted.
- *Street Improvement Rehab project (CIP) for \$500,000 is being added to Transportation CIP Fund (Fund 115) transfer from Measure S.

20

Expenditures:

- COVID-19 Expenditures of \$154,800 are higher than budgeted.
- Strike Teams and Fire Incident Expenditures of \$198,500 are new expenditures added.
- *Type 5 (Wildland Fire Engine) equipment and up-fitting Expenditure of \$21,000 is new added expense under Measure S (Fund 12) Fund.
- Recreation Programs (various) Expenditures of **(\$419,000)** are reduced.
- Dispatch Expenditures of \$334,305 are higher than budgeted.
- Unemployment Expenditures of \$60,000 are higher than budgeted due to COVID-19.

* Items are being proposed for discussion.

Mid-Year Budget Review

Summary of Significant Items

City of Suisun City

GENERAL FUND AND MEASURE S FUNDS FISCAL ANALYSIS

FY 2018 Actual Through FY 2021 Mid-Year Budget Review Adjustments

BUDGET ACTIVITIES	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ACTUAL	FY 21 BUDGET	FY 21 YEAR-TO-DATE	FY21 AMENDED
Beginning Balance	3,862,307	3,941,933	7,156,568	4,029,103	3,662,962	3,662,962
Total Revenues	14,817,668	16,766,802	18,014,158	19,497,611	9,300,055	20,578,978
TOTAL RESOURCES	18,679,975	20,708,735	25,170,726	23,526,714	12,963,017	24,241,940
Total Expenditures	14,738,042	13,552,167	21,141,623	23,526,365	10,300,595	23,841,808
Ending Balance	3,941,933	7,156,568	4,029,103	349	2,662,422	400,132

21

Financial Analysis



Discussion Items

- Review and approval of the Significant Mid-Year Budget Review Adjustments included in Exhibit A.
- Transfer of \$500,000 from Measure S to the Transportation CIP fund for the Street Improvement project.
- Purchase of Type 5 Vehicle (Wildland Fire Engine) for the Fire Department. The total purchase price for this vehicle is \$384,000.



Recommendations

- ❖ The Ad Hoc Committee approved the Departmental budget adjustments contained in this report, including the transfer of \$500,000 to the Transportation CIP fund for the Street Rehabilitation Improvement Project and recommended that the Mid-Year Fiscal Review be placed on the City Council agenda for the meeting of February 16, 2021 for approval and adoption. The Ad Hoc recommended that the full Council review the potential Type 5 vehicle purchase since Chief Vincent was not available to explain the request.
- ❖ The Measure S Committee recommended that Council approve the cost of equipment and up-fitting of the Type 5 vehicle and approve the transfer of \$500,000 to the Transportation CIP Fund for the Street Rehabilitation Improvement project.



Staff Recommendation

- Council Adoption of Resolution No. 2021-___: Adopting the 2nd Amendment to the Annual Appropriation Resolution No. 2020-82 to Appropriate Mid-Year Budget Adjustments for Additional Costs in Various Accounts Organization Wide.



Questions/Comments

Thank you!

THIS PAGE INTENTIONALLY LEFT BLANK

Type 5 Engine

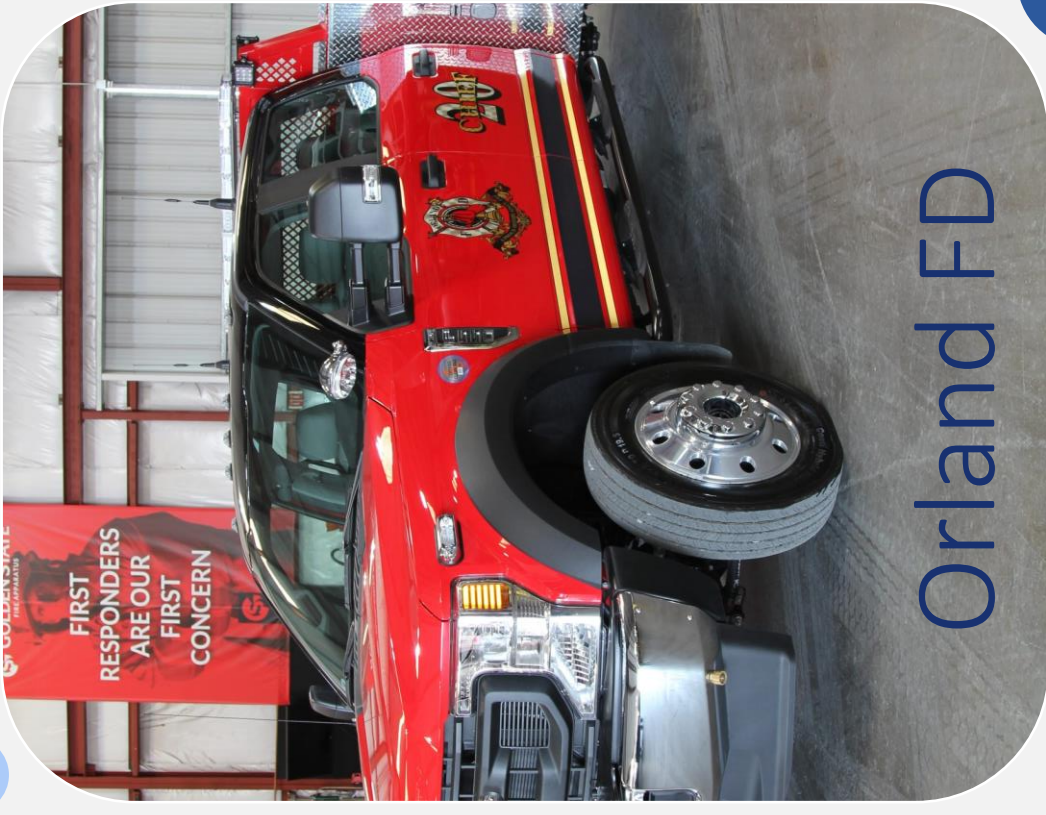


City Council Meeting

February 16, 2021

What is a Type 5

Type 5 fire engines have a much smaller configuration than a typical Type 3 or 1 engine. The smaller body still allows the department to carry up to 400 gallons of water with the maneuverability and accessibility that you don't have in a Type 3 or 1. Types 5 are used heavily for initial attack and typically are built on a Ford F550 Chassis. This wildland apparatus is designed for a crew of up to 4 personnel and has the ability to access off road areas that larger apparatus cannot due to height and weight restrictions. In Suisun City this is primarily along the canal banks, area surrounding Old Town Suisun, and the 34-acre lot at Highway 12 and Marina.



Benefits of a Type 5 Engine

- Ease of access to confined areas.
- Strike Team deployment opportunities.
- Lower maintenance cost.
- Class-C Drivers License.
- Can be utilized for medical calls in the city.





Palo Alto FD Type 5

Status of Current Type 5 Engine

- Body and pump are rusting.
- Water tank and pipes are delaminating.
- Fuel Pump is unreliable.
- Transmission is broken.
- Head gasket is blown.
- Extensive electrical issues.









Engine
PULL OUT
TO START
PUSH IN
TO RUN

FAIRCHILD-COMMUNICATIONS-SUPPLY



Reasons for Replacing the Vehicle

- Well beyond the useful life of 15 years the current unit is a 2003 Ford.
 - NFPA defines the useful life as: 10 years as a Frontline unit and 5 years as a Reserve unit.
- Repair costs are increasing as the unit breaks down more often.
- Loss of revenue: turned down 2 strike team deployments due to mechanical issues.
- Firefighter safety: Unreliable pump and engine operations place firefighters in harms way.

36



Skeeter Demo Unit





Cost

Vehicle: \$328,217.30
Equipment: \$20,702.10
Total \$383,464.89

Leasing Option

10 Year – Lease: \$38,034.61 annually

Payment Offset

Measure S - \$20,702 for equipment to upfit the unit.
Strike team reimbursement to cover annual lease cost.

Type 5	
Hourly Rate	\$120.00
Deployment (2-weeks x 16 hrs. per day)	224
Total	\$26,880.00



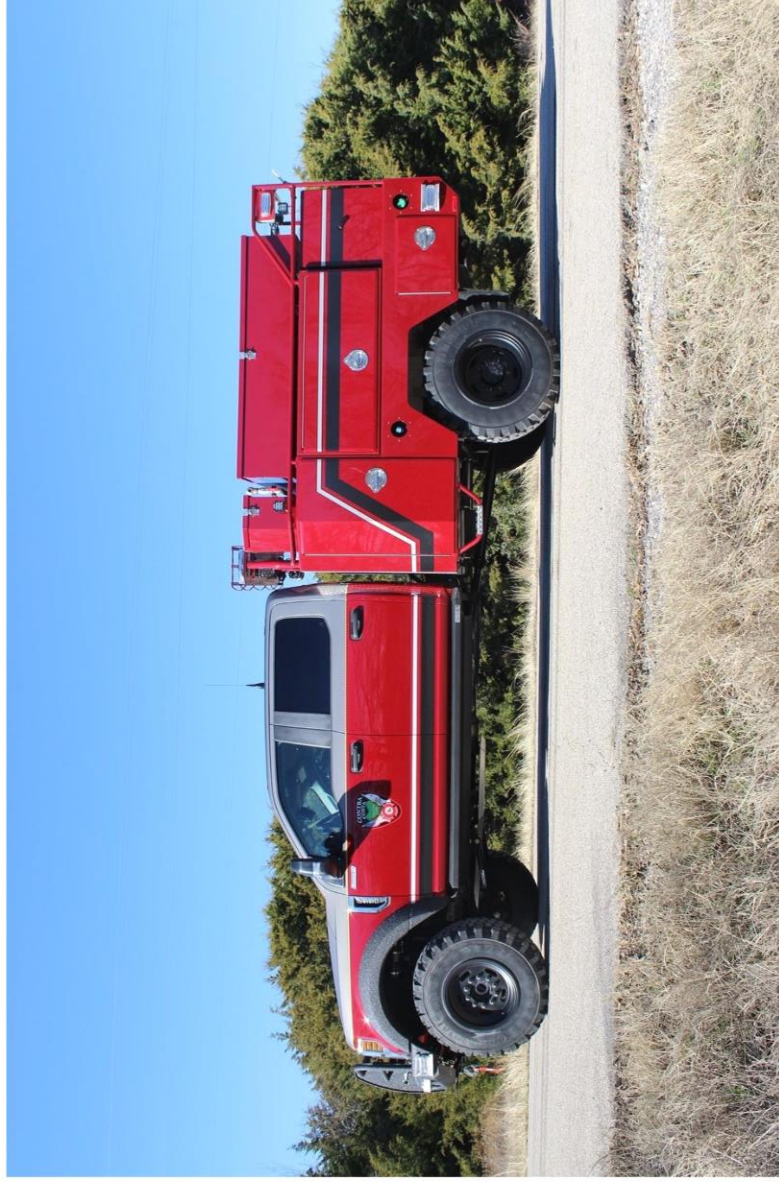
2020 Type 5 Strike Team Deployments

Incident	Vehicle Reimbursement
Quail Fire	\$1,920.00
LNU South	\$1,920.00
LNU Lightning	\$33,540.00
Total	\$37,380.00



Conclusion

Fire Department requests that the City Council fund the replacement of this critical fire apparatus in the midyear budget for FY 20/21.



PROPOSED CIP PROJECT

Project Scope/Location

The project scope includes providing an asphalt rubber cape seal treatment on the following street segments: 1) Village Drive from Highway 12 to Railroad Avenue, and 2) Whispering Bay Lane from Josiah Circle to Francisco Drive. The work scope also includes curb ramp upgrades, pavement striping, and road signage. On Whispering Bay Lane, the work also includes traffic calming improvements fronting Crystal Middle School that will be paid for by Transportation Fund for Clean Air (TFCA) funds we received from the Solano Transportation Authority (STA).

(We received a total TFCA allocation of \$99,500 for design, construction, and City staff time charges. See attached TFCA agreement. Our contract with the design consultant is \$22,700, and I approximate I will charge \$3,000 for this design phase in reviewing the consultant's plans, specifications and cost estimates, as well as my time in preparing the front-end specifications. This will leave us with \$73,800 in TFCA monies for construction related to the traffic calming improvements, which include rectangular rapid flashing beacons, concrete curb extension, curb ramp upgrades, high visibility crosswalk, and some paving.)

Tentative Schedule

Advertise Construction Documents: April 5, 2021

Bid Opening: April 29, 2021

Contract Award, City Council Approval of: May 18, 2021.

Begin Construction: Possibly June 21, 2021

End Construction: By end of September 2021.

Total Project Cost

- Consultant's Cost Estimate for Construction: \$458,135. Adding 15% contingency (\$6,720) results in a total construction contract of \$526,855.
- Design Consultant's Contracts: \$22,700 (TFCA traffic calming improvements) + \$55,034 (for paving) = \$77,734.
- Nick's Charges = Approximately \$3,000 in design phase and approximately \$5,000 in construction phase = \$8,000.

THIS PAGE INTENTIONALLY LEFT BLANK

City of Suisun City
Fiscal Year 2020-21 Mid-Year Budget Review
Summary of Significant Items

Revenues:

- RDA Residual Revenue is \$395,419 higher than budgeted.
- General Sales Tax Revenue is \$220,347 higher than budgeted.
- Cannabis Sales Revenue is eliminated by **(\$200,000)**.
- Other Miscellaneous Revenue is \$80,800 higher than budgeted due to Engie Energy Savings Rebate Program.
- PPP Agreement with the County for Advanced Life Support (ALS) - Fire is \$66,712 new revenue added.
- Strike Teams Revenue of \$198,880 is new revenue.
- Building Permit Fee Revenue is \$107,900 higher than budgeted.
- Recreation Programs (various) Revenue is reduced by **(\$502,800)** due to COVID-19.
- Measure S Sales Tax Revenue is \$622,122 higher than budgeted.
- Street Improvement Rehab project (CIP) for \$500,000 is being added to Transportation CIP Fund (Fund 115) transfer from Measure S.

Expenditures:

- COVID-19 Expenditures of \$154,800 are higher than budgeted.
- Strike Teams and Fire Incident Expenditures of \$198,500 are new expenditures added.
- Type 5 (Wildland Fire Engine) equipment and up-fitting Expenditure of \$21,000 is new added expense under Measure S (Fund 12) Fund.
- Recreation Programs (various) Expenditures of **(\$419,000)** are reduced.
- Dispatch Expenditures of \$334,305 are higher than budgeted.
- Unemployment Expenditures of \$60,000 are higher than budgeted due to COVID-19.

THIS PAGE INTENTIONALLY LEFT BLANK

City of Suisun City
Fiscal Year 2020-21 Mid-Year Budget Review
Budget Review Summary by Fund

FUND:010 Name :GENERAL FUND

Revised Revenue	
Adopted	17,680,436
Mid-Year Adjustments	459,223
Beginning Balance adj	(260,460)
Revised Revenue	17,879,199
Revised Expenditures	
Adopted	17,680,065
Mid-Year Adjustments	294,443
CARES ACT expenditures	(359,536)
Revised Expenditures	17,614,972
Surplus/(Shortfall)	264,227

FUND:012 Name :MEASURE S

Revised Revenue	
Adopted	5,846,278
Mid-Year Adjustments	622,122
Beginning Balance adj	(105,681)
Revised Revenue	6,362,719
Revised Expenditures	
Adopted	5,846,300
Mid-Year Adjustments	21,000
Revised Expenditures	5,867,300
Surplus/(Shortfall)	495,419

For Type 5 Wildland Fire Engine equipment and up-fitting costs.

FUND:050 Name :Special Events

Revised Revenue	
Adopted	78,900
Mid-Year Adjustments	32,000
Beginning Balance adj	7,942
Revised Revenue	118,842
Revised Expenditures	
Adopted	70,300
Mid-Year Adjustments	(52,450)
Revised Expenditures	17,850
Surplus/(Shortfall)	100,992

FUND:051 Name :CHRISTMAS EVENT

Revised Revenue	
Adopted	32,000
Mid-Year Adjustments	(17,200)
Beginning Balance adj	11,723
Revised Revenue	26,523
Revised Expenditures	
Adopted	33,900
Mid-Year Adjustments	(30,500)
Revised Expenditures	3,400
Surplus/(Shortfall)	23,123

FUND:052 Name :EVENTS-OTHERS

Revised Revenue	
Adopted	38,900
Mid-Year Adjustments	(10,000)
Beginning Balance adj	14,100
Revised Revenue	43,000
Revised Expenditures	
Adopted	91,650
Mid-Year Adjustments	(31,500)
Revised Expenditures	60,150
Surplus/(Shortfall)	(17,150) No Fund Balance available.

FUND:053 Name :FIREWORKS-ENF

Revised Revenue	
Adopted	24,400
Mid-Year Adjustments	26,000
Beginning Balance adj	19,245
Revised Revenue	69,645
Revised Expenditures	
Adopted	37,900
Mid-Year Adjustments	37,000
Revised Expenditures	74,900
Surplus/(Shortfall)	(5,255) There is \$22,000 Fund Balance available.

FUND:115 Name :TRANS.CIP FUNDS

Revised Revenue	
Adopted	3,493,100
Mid-Year Adjustments	537,000 Street Improvement Rehab Project.
Beginning Balance adj	(27,034)
Revised Revenue	4,003,066
Revised Expenditures	
Adopted	4,722,826
Mid-Year Adjustments	49,800
Revised Expenditures	4,772,626
Surplus/(Shortfall)	(769,560) according to available Measure S funding.

FUND:134 Name :USED OIL RECYCL

Revised Revenue	
Adopted	16,300
Mid-Year Adjustments	(4,100)
Beginning Balance adj	271
Revised Revenue	12,471
Revised Expenditures	
Adopted	-
Mid-Year Adjustments	-
Revised Expenditures	-
Surplus/(Shortfall)	12,471

FUND:156 Name :Office of Traffic Safety Grant Fund

Revised Revenue	
Adopted	-
Mid-Year Adjustments	37,000
Revised Revenue	37,000
Revised Expenditures	
Adopted	-
Mid-Year Adjustments	37,000
Revised Expenditures	37,000
Surplus/(Shortfall)	-

FUND:161 Name :FIRE ASSISTANCE

Revised Revenue	
Adopted	-
Mid-Year Adjustments	-
Revised Revenue	<u>-</u>
Revised Expenditures	
Adopted	-
Mid-Year Adjustments	715
Revised Expenditures	<u>715</u>
Surplus/(Shortfall)	<u>(715)</u>

FUND:168 Name :CARES ACT

Revised Revenue	
Adopted	-
Mid-Year Adjustments	359,536
Revised Revenue	<u>359,536</u>
Revised Expenditures	
Adopted	-
Mid-Year Adjustments	359,536
Revised Expenditures	<u>359,536</u>
Surplus/(Shortfall)	<u>-</u>

FUND:203 Name :RIMS POLICE

Revised Revenue	
Adopted	-
Mid-Year Adjustments	60,342
Revised Revenue	<u>60,342</u>
Revised Expenditures	
Adopted	-
Mid-Year Adjustments	60,342
Revised Expenditures	<u>60,342</u>
Surplus/(Shortfall)	<u>(0)</u>

FUND:420 Name :LAWLER-MAINT

Revised Revenue	
Adopted	882,900
Mid-Year Adjustments	-
Beginning Balance adj	228,051
Revised Revenue	1,110,951

Revised Expenditures	
Adopted	882,900
Mid-Year Adjustments	170,576
Revised Expenditures	1,053,476

Surplus/(Shortfall)	57,475
---------------------	---------------

FUND:425 Name :BLOSSOM MAD

Revised Revenue	
Adopted	37,900
Mid-Year Adjustments	-
Beginning Balance adj	174
Revised Revenue	38,074

Revised Expenditures	
Adopted	20,700
Mid-Year Adjustments	4,000
Revised Expenditures	24,700

Surplus/(Shortfall)	13,374
---------------------	---------------

FUND:430 Name :HERITAGE MAD

Revised Revenue	
Adopted	116,700
Mid-Year Adjustments	-
Beginning Balance adj	(25,310)
Revised Revenue	91,390

Revised Expenditures	
Adopted	186,900
Mid-Year Adjustments	25,300
Revised Expenditures	212,200

Surplus/(Shortfall)	(120,810)	Service level analysis should be considered.
---------------------	------------------	----------------------------------------------

FUND:445 Name :PETERSON-MAINT

Revised Revenue	
Adopted	269,000
Mid-Year Adjustments	-
Beginning Balance adj	(52,771)
Revised Revenue	216,229

Revised Expenditures	
Adopted	269,000
Mid-Year Adjustments	37,300
Revised Expenditures	306,300

Surplus/(Shortfall)	(90,071)	Service level analysis should be considered.
---------------------	-----------------	----------------------------------------------

FUND:453 Name :VIC.HAR.ZONE-A

Revised Revenue	
Adopted	218,300
Mid-Year Adjustments	-
Beginning Balance adj	15,814
Revised Revenue	234,114

Revised Expenditures	
Adopted	218,300
Mid-Year Adjustments	40,000
Revised Expenditures	258,300

Surplus/(Shortfall)	(24,186)	Service level analysis should be considered.
---------------------	-----------------	----------------------------------------------

FUND:454 Name :VIC.HAR.ZONE-B

Revised Revenue	
Adopted	39,400
Mid-Year Adjustments	-
Beginning Balance adj	6,580
Revised Revenue	45,980

Revised Expenditures	
Adopted	43,100
Mid-Year Adjustments	2,600
Revised Expenditures	45,700

Surplus/(Shortfall)	280
---------------------	------------

FUND:455 Name :VIC.HAR.ZONE-C

Revised Revenue	
Adopted	331,300
Mid-Year Adjustments	-
Beginning Balance adj	10,912
Revised Revenue	342,212

Revised Expenditures	
Adopted	331,300
Mid-Year Adjustments	10,000
Revised Expenditures	341,300

Surplus/(Shortfall)	912
---------------------	------------

FUND:458 Name :VIC HAR-ZONE E

Revised Revenue	
Adopted	118,900
Mid-Year Adjustments	-
Beginning Balance adj	(1,303)
Revised Revenue	117,597

Revised Expenditures	
Adopted	118,900
Mid-Year Adjustments	12,000
Revised Expenditures	130,900

Surplus/(Shortfall)	(13,303)	Service level analysis should be considered.
---------------------	-----------------	----------------------------------------------

FUND:459 Name :VIC HAR-ZONE F

Revised Revenue	
Adopted	483,300
Mid-Year Adjustments	-
Beginning Balance adj	10,516
Revised Revenue	493,816

Revised Expenditures	
Adopted	483,300
Mid-Year Adjustments	27,000
Revised Expenditures	510,300

Surplus/(Shortfall)	(16,484)	Service level analysis should be considered.
---------------------	-----------------	----------------------------------------------

FUND:465 Name :AMBERWOOD TZ1

Revised Revenue

Adopted	67,400
Mid-Year Adjustments	-
Beginning Balance adj	373

Revised Revenue 67,773

Revised Expenditures

Adopted	67,400
Mid-Year Adjustments	1,000

Revised Expenditures 68,400

Surplus/(Shortfall) (627) Service level analysis should be considered.

FUND:467 Name :SUMMERWOOD TZ5

Revised Revenue

Adopted	47,600
Mid-Year Adjustments	-
Beginning Balance adj	5,590

Revised Revenue 53,190

Revised Expenditures

Adopted	47,600
Mid-Year Adjustments	12,000

Revised Expenditures 59,600

Surplus/(Shortfall) (6,410) Service level analysis should be considered.

FUND:468 Name :WALMART TZ6

Revised Revenue

Adopted	50,400
Mid-Year Adjustments	-
Beginning Balance adj	2,799

Revised Revenue 53,199

Revised Expenditures

Adopted	50,400
Mid-Year Adjustments	10,000

Revised Expenditures 60,400

Surplus/(Shortfall) (7,201) Service level analysis should be considered.

FUND:710 Name :NETWORK MAINT.

Revised Revenue	
Adopted	636,100
Mid-Year Adjustments	-
Beginning Balance adj	(36,069)
Revised Revenue	600,031

Revised Expenditures	
Adopted	636,100
Mid-Year Adjustments	(48,312)
Revised Expenditures	587,788

Surplus/(Shortfall)	12,243
---------------------	---------------

FUND:712 Name :DISPATCH -P/S

Revised Revenue	
Adopted	1,015,400
Mid-Year Adjustments	-
Beginning Balance adj	(45,048)
Revised Revenue	970,352

Revised Expenditures	
Adopted	1,204,900
Mid-Year Adjustments	99,757
Revised Expenditures	1,304,657

Surplus/(Shortfall)	(334,305) Shortfall is added to the General Fund.
---------------------	----------------------------------------------------------

FUND:713 Name :PW MAINT-I.S.

Revised Revenue	
Adopted	1,133,600
Mid-Year Adjustments	16,000
Revised Revenue	1,149,600

Revised Expenditures	
Adopted	758,600
Mid-Year Adjustments	10,439
Revised Expenditures	769,039

Surplus/(Shortfall)	380,561
---------------------	----------------

FUND:765 Name :UNEMP SELF INS

Revised Revenue

Adopted	30,400
Mid-Year Adjustments	-
Beginning Balance adj	(989)

Revised Revenue 29,411

Revised Expenditures

Adopted	31,100
Mid-Year Adjustments	60,000

Revised Expenditures 91,100

Surplus/(Shortfall) (61,689) Shortfall is added to the General Fund.

FUND:901 Name :SA/Admin Fund

Revised Revenue

Adopted	250,000
Mid-Year Adjustments	-
Beginning Balance adj	131,939

Revised Revenue 381,939

Revised Expenditures

Adopted	286,200
Mid-Year Adjustments	(36,200)

Revised Expenditures 250,000

Surplus/(Shortfall) 131,939 FY 2021

FUND:903 Name :SA-HOUSING

Revised Revenue

Adopted	1,507,600
Mid-Year Adjustments	-
Beginning Balance adj	671,641

Revised Revenue 2,179,241

Revised Expenditures

Adopted	340,650
Mid-Year Adjustments	100,000

Revised Expenditures 440,650

Surplus/(Shortfall) 1,738,591

FUND:909 Name :MARINA

Revised Revenue	
Adopted	971,180
Mid-Year Adjustments	-
Beginning Balance adj	8,969
Revised Revenue	980,149
Revised Expenditures	
Adopted	971,180
Mid-Year Adjustments	(1,000)
Revised Expenditures	970,180
Surplus/(Shortfall)	9,969

FUND:946 Name :HUD-CARES ADMIN

Revised Revenue	
Adopted	-
Mid-Year Adjustments	60,000
Beginning Balance adj	(24,860)
Revised Revenue	35,140
Revised Expenditures	
Adopted	-
Mid-Year Adjustments	7,450
Revised Expenditures	7,450
Surplus/(Shortfall)	27,690

THIS PAGE INTENTIONALLY LEFT BLANK

GENERAL FUND AND MEASURE S FUNDS FISCAL ANALYSIS
FY 2018 Actual Through FY 2021 Mid-Year Budget Review Adjustments

BUDGET ACTIVITIES	FY 18 ACTUAL	FY 19 ACTUAL	FY20 ACTUAL	FY 21 BUDGET	FY 21 YEAR-TO-DATE	FY21 AMENDED
RESOURCES						
Beginning Balance	3,862,307	3,941,933	7,156,568	4,029,103	3,662,962	3,662,962
Local Taxes						
Property Taxes	1,471,445	1,572,452	1,529,165	1,796,200	888,646	1,796,200
RDA Residual Property Tax	937,544	746,290	613,796	295,878	691,297	691,319
Sales Taxes	1,748,217	1,896,993	1,835,765	1,710,100	742,291	1,930,447
Cannabis Tax	-	-	-	200,000	-	-
Measure S (Revenue)	2,501,763	2,573,674	2,652,616	2,189,878	1,103,248	2,812,000
Other Taxes (TOT & Franch. Fees)	1,303,427	1,269,866	1,145,629	1,246,967	429,308	1,246,967
Subtotal Local Taxes	7,962,396	8,059,275	7,776,971	7,439,023	3,854,790	8,476,933
Licenses & Permits	538,107	481,646	602,972	382,188	330,199	382,188
Fines & Forfeitures	459,668	463,443	330,532	390,800	66,748	393,500
Use of Money	19,206	254,689	134,107	20,000	-	20,000
Intergovernmental	3,081,589	3,339,560	2,563,000	2,539,100	1,376,059	2,804,692
Charges for Services	1,293,026	1,497,994	2,548,305	2,784,600	1,080,405	2,427,600
Intragovernmental	480,307	562,135	-	91,000	-	91,000
Misc Revenues	56,439	128,174	619,215	44,300	102,780	176,465
Transfers In	926,930	1,979,886	3,439,056	5,806,600	2,489,074	5,806,600
Subtotal Revenues	14,817,668	16,766,802	18,014,158	19,497,611	9,300,055	20,578,978
TOTAL RESOURCES	18,679,975	20,708,735	25,170,726	23,526,714	12,963,017	24,241,940
USE OF RESOURCES						
Salaries & Wages	4,776,417	5,058,494	5,897,253	6,039,655	3,425,661	6,195,059
Payroll Benefits & Taxes	3,375,984	3,687,305	4,880,372	4,381,400	2,039,427	4,262,334
Subtotal Personnel Services	8,152,401	8,745,799	10,777,625	10,421,055	5,465,088	10,457,393
Services & Supplies	2,340,397	2,469,821	2,561,228	3,973,110	1,607,534	3,983,910
Interdepartmental Charges	1,240,871	923,713	1,371,343	1,437,700	684,041	1,772,005
Non-Recurring Charges	364,926	430,463	475,372	750,600	197,267	578,600
Subtotal Operating	3,946,194	3,823,997	4,407,943	6,161,410	2,488,842	6,334,515
Transfers Out	2,470,108	805,557	5,786,716	6,233,400	2,146,638	6,314,400
Major Capital	-	7,475	-	31,000	30,688	531,000
Debt Service	169,339	169,339	169,339	169,300	169,339	169,300
Contingencies & Reserves	-	-	-	510,200	-	35,200
Subtotal Non-Operating	2,639,447	982,371	5,956,055	6,943,900	2,346,665	7,049,900
TOTAL USE OF RESOURCES	14,738,042	13,552,167	21,141,623	23,526,365	10,300,595	23,841,808
Ending Balance	3,941,933	7,156,568	4,029,103	349	2,662,422	400,132