

CITY COUNCIL
Lori Wilson, Mayor
Wanda Williams, Mayor Pro-Tem
Anthony Adams
Jane Day
Michael A. Segala



CITY COUNCIL MEETING
First and Third Tuesday
Every Month

A G E N D A

**REGULAR MEETING OF THE
SUISUN CITY COUNCIL
SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,
AND HOUSING AUTHORITY
TUESDAY, JUNE 30, 2020
6:30 P.M.**

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), and Executive Order released on March 12, 2020, the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by: Council/Board Members Anthony Adams, Jane Day, Michael A. Segala, and Mayor Pro Tem Wanda Williams. Teleconference locations are on file at City Hall, 701 Civic Center Blvd., Suisun City, CA 94585.

*DUE TO CORONAVIRUS COVID-19 RESIDENTS ARE ENCOURAGED
TO ATTEND THE CITY COUNCIL MEETING VIA THE APPLICATION, ZOOM.*

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID 882 8697 1770

CALL IN PHONE NUMBER: (707) 438-1720

*TO VIEW TONIGHT'S MEETING ON SUISUN WEBSITE, LIVESTREAM
(URL: <https://www.suisun.com/government/meeting-video/>)*

*REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING
BY EMAILING CLERK@SUISUN.COM (PRIOR TO 6pm) OR
VIA WEBSITE OR PHONE APPLICATION, ZOOM*

(Next Ord. No. – 774)

(Next City Council Res. No. 2020 – 81)

Next Suisun City Council Acting as Successor Agency Res. No. SA2020 - 02)

(Next Housing Authority Res. No. HA2020 – 01)

ROLL CALL

Council / Board Members
Pledge of Allegiance
Invocation

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320
FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340
SUCCESSOR AGENCY 421-7309 FAX 421-7366

PUBLIC COMMENT

(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda.)

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

REPORTS: (Informational items only.)**PRESENTATIONS/APPOINTMENTS**

(Presentations, Awards, Proclamations, Appointments).

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

City Council

1. Council Adoption of Resolution 2020-___: Acknowledging Receipt of a Report Made by the Fire Marshal of the Suisun City Fire Department Regarding the State Mandated Inspections of Specific Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code – (Vincent: jvincent@suisun.com).

PUBLIC HEARINGS**Joint City Council / Suisun City Council Acting as Successor Agency/Housing Authority**

2. PUBLIC HEARING (CONTINUED FROM JUNE 23, 2020)
Adoption of the Fiscal Year 2020-21 Annual Budget - (Deol/Corey: ideol@suisun.com, scorey@suisun.com).
 - a. Council Adoption of Resolution No. 2020-___: Adopting the Annual Budget for Fiscal Year 2020-21; and
 - b. Agency Adoption of Resolution No. SA 2020-___: Adopting the Annual Budget for Fiscal Year 2020-21; and
 - c. Authority Adoption of Resolution No. HA 2020-___: Adopting the Annual Budget for Fiscal Year 2020-21; and
 - d. Council Adoption of Resolution No. 2020-___: Adopting the Appropriations Limit for Fiscal Year 2020-21.
 - e. Council Adoption of Resolution No. 2020-___: Approving an Annual Update of the Master Fee Schedule.

GENERAL BUSINESS

REPORTS: (Informational items only.)

3. a. Council/Boardmembers
b. Mayor/Chair
4. City Manager/Executive Director/Staff

PUBLIC COMMENT

(Additional time for request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda limited to no more than 3 minutes.)

ADJOURNMENT

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council, are available for public review at least 72 hours prior to a Council /Agency/Authority Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The City may charge photocopying charges for requested copies of such documents. Assistive listening devices may be obtained at the meeting

PLEASE NOTE:

1. The City Council/Agency/Authority hopes to conclude its public business by 10:00 P.M. Ordinarily, no new items will be taken up after the 10:00 P.M. cutoff and any items remaining will be agendaized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.
2. Suisun City is committed to providing full access to these proceedings; individuals with special needs may call 421-7300.
3. Agendas are posted at least 72 hours in advance of regular meetings at Suisun City Hall, 701 Civic Center Boulevard, Suisun City, CA. Agendas may be posted at other Suisun City locations including:
 - Suisun City Fire Station, 621 Pintail Drive, Suisun City, CA;
 - Suisun City Senior Center, 318 Merganser Drive, Suisun City, CA;
 - Joe Nelson Center, 611 Village Drive, Suisun City, CA;
 - Harbor Master Office, 800 Kellogg Street, Suisun City, CA.

I, Donna Pock, Deputy City Clerk for the City of Suisun City, declare under penalty of perjury that the above agenda for the meeting of June 30, 2020 was posted and available for review, in compliance with the Brown Act.

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AGENDA TRANSMITTAL

MEETING DATE: June 30, 2020

CITY AGENDA ITEM: Council Adoption of Resolution 2020-___: Acknowledging Receipt of a Report Made by the Fire Marshal of the Suisun City Fire Department Regarding the State Mandated Inspections of Specific Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code.

FISCAL IMPACT: There is no fiscal impact in accepting this report.

BACKGROUND: Existing state law requires California fire departments to enforce the fire code as adopted. Additionally, fire departments are required to perform mandated annual inspections of every building used as a public or private school, as well as all apartment houses, hotels, motels, lodging houses, and jails for compliance with adopted state fire codes.

On December 2, 2016, the deadly Ghost Ship Fire occurred in Oakland, California. Thirty-six (36) people lost their lives in a warehouse that was converted into living quarters (dwelling) and used as an artist collective - people worked and lived in the warehouse. Investigative articles and editorials revealed that many of the required life and fire safety inspections were not being performed by the local fire department. In order to provide assurance that fire departments are performing the annual inspection duties, Senate Bill 1205 (SB 1205) was authored mandating the reporting of certain inspections. Local jurisdictions now must report to their governing authority certain inspection statistics as well as reporting the same information to the State Fire Marshal.

With the signing of SB 1205 (Hill) on September 27, 2018 by Governor Brown, the California Health and Safety Code was amended by adding Section 13146.4 requiring that all fire departments perform annual inspections pursuant to Sections 13146.2 and 13146.3 and shall report annually to its administrating authority on its compliance with Sections 13146.2 and 13146.3. These sections mandate that annual inspections of all public and private schools, hotels, motels, lodging houses, and apartment buildings be performed by the fire department or their authorized representative.

The Fire Department has completed all initial annual fire inspections of these facilities for the 2019-2020 fiscal year. Pursuant to SB 1205, the Fire Department is submitting this report demonstrating compliance with California Health and Safety Code Sections 13146.2 and 13146.3.

STAFF REPORT: Annually, the City of Suisun City Fire Department is required to conduct inspections of all public and private schools, hotels, motels, lodging houses, apartments of two dwellings or more, and other residential occupancies used as residential care facilities. The purpose of annual fire prevention inspections and code enforcement is to ensure compliance with adopted codes and standards, to mitigate known hazards, and reduce risk to the community.

Last year, the City contracted with an outside agency, Interwest Consulting Group, to complete the mandated inspections as the authorized representative of the Fire Chief. The annual inspection of all mandated buildings that are included within the mandate fell short of the actual number of those buildings in Suisun City. This year, 2019/2020, the fire prevention bureau consisting of the

PREPARED BY:

Carmen Maio, Suisun City Fire Marshal

REVIEWED/APPROVED BY:

Greg Folsom, City Manager

Fire Marshal and Fire Inspector, has been able to properly identify the buildings that require mandatory inspecting.

- California Health and Safety Code Section 13146.3 mandates that the local fire department inspect all public and private Schools once annually. The Fire Department has inspected seven (7) school facilities that total seven (7) buildings within these facilities.
- California Health and Safety Code Section 13146.2 mandates that the local fire department inspect all hotels, motels and lodging houses once annually. The Fire Department has inspected one (1) hotel that totals one (1) total building within these facilities.
- California Health and Safety Code Section 13146.2 mandates that the local fire department inspect all apartment houses. The California Fire Code specifies an apartment shall consist of sleeping units or more than two dwelling units. The Fire Department has inspected thirty-one (31) apartment / condominium buildings that total thirty-one (31) total buildings within these facilities.
- California Health and Safety Code Section 13146.2 mandates that the local fire department inspect residential occupancies used as residential care facilities. Residential care facilities have a number of different sub-classifications, and they may contain residents or clients that have a range of needs, including those related to custodial care, mobility impairments, and cognitive disabilities. They may be non-ambulatory or bed ridden. The Fire Department has inspected twenty-five (25) Group R-2.1 occupancies that total twenty-five (25) total buildings within these facilities.

Occupancy Type	Example	Quantity	Completed	Compliance
Educational (E)	Schools (Public & Private)	7	7	
Institutional (I)	Hospitals, Jails, Detention	0	0	
Residential (R-1)	Hotel, Motel	1	1	
Residential (R-2)	Apartment, Vacation Timeshare	31	31	
Residential (R-2.1)	Supervised Residential Providing Care	25	25	
		64	64	100%

The City's investment into the fire department and more specifically the fire prevention bureau, has shown dividends in the form of a more complete and more thorough process. Last year, Interwest Consulting Group, the contracted inspection agency, performed the state mandated inspections and only provided twenty-seven (27) mandatory inspections. This year, the fire prevention bureau has been able to properly identify over 37 more mandatory inspections, a 137% increase from what Interwest Consulting Group identified and performed. Improperly interpreted occupancies including apartment complexes and residential care facilities accounted for the difference in total inspections.

In total, sixty-four (64) mandated annual inspections of all known buildings and structures required to be inspected within the California Health and Safety Code mandate have been completed during the 2019-2020 fiscal year. Further, the acceptance of this compliance report and the recommended Resolution fulfill the statutory requirements contained in California Health and Safety Code Section 13146.2, 13146.3 and 13146.4, as amended by Senate Bill 1205.

RECOMMENDATION: Adopt Resolution 2020-___: Acknowledging Receipt of a Report Made by the Fire Chief of the Suisun City Fire Department Regarding the Inspection of Certain Occupancies Pursuant to Sections 13146.2 And 13146.3 of the California Health and Safety Code.

ATTACHMENTS:

1. City Council Resolution 2020-___: Acknowledging Receipt of a Report Made by the Fire Chief of the Suisun City Fire Department Regarding the Inspection of Certain Occupancies Pursuant to Sections 13146.2 And 13146.3 of the California Health and Safety Code.

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RESOLUTION NO. 2020-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY, CALIFORNIA ACKNOWLEDGING RECEIPT OF A REPORT MADE BY THE FIRE CHIEF OF THE SUISUN CITY FIRE DEPARTMENT REGARDING THE INSPECTION OF CERTAIN OCCUPANCIES REQUIRED TO PERFORM ANNUAL INSPECTIONS IN SUCH OCCUPANCIES PURSUANT TO SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE.

WHEREAS, California Health & Safety Code Section 13146.4 was added in 2018, and became effective on September 27, 2018; and,

WHEREAS, California Health & Safety Code Sections 13146.2 and 13146.3 requires all fire departments, including the Suisun City Fire Department, that provide fire protection services to perform annual inspections in every building used as a public or private school, hotel, motel, lodging house, apartment house, and certain residential care facilities for compliance with building standards, as provided and,

WHEREAS, California Health & Safety Code Section 13146.2 requires all fire departments, including the Suisun City Fire Department, that provide fire protection services to report annually to its administering authority on its compliance with Sections 13146.2 and 13146.3 and,

WHEREAS, the City Council of the City of Suisun City intends this Resolution to fulfill the requirements of the California Health & Safety Code regarding acknowledgment of the Suisun City Fire Department's compliance with California Health and Safety Code Sections 13146.2 and 13146.3.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Suisun City that said Council expressly acknowledges the measure of compliance of the Suisun City Fire Department with California Health and Safety Code Sections 13146.2 and 13146.3 in the area encompassed by the City of Suisun City, as follows:

A. EDUCATIONAL GROUP E OCCUPANCIES:

Educational Group E occupancies are generally those public and private schools, used by more than six persons at any one time for educational purposes through the 12th grade. Within the City of Suisun City, there lie seven (7) Group E occupancies, buildings, structures and/or facilities.

1 During fiscal year 2019/2020, the Suisun City Fire Department completed the annual
2 inspection of seven (7) Group E occupancies, buildings, structures and/or facilities. This is a
3 compliance rate of 100 % for this reporting period.

4 Additional items of note regarding this compliance rate can be found in the
5 accompanying staff report for this resolution.

6 **B. RESIDENTIAL GROUP R OCCUPANCIES:**

7 Residential Group R occupancies, for the purposes of this resolution, are generally those
8 occupancies containing sleeping units, and include hotels, motels, apartments (two units or
9 more), etc. as well as other residential occupancies (including residential care facilities). These
10 residential care facilities have a number of different sub-classifications, and they may contain
11 residents or clients that have a range of needs, including those related to custodial care, mobility
12 impairments, cognitive disabilities, etc. The residents may also be non-ambulatory or
13 bedridden. Within the City of Suisun City, there lie fifty-seven (57) Group R (and their
14 associated sub-categories) occupancies of this nature.

15 During fiscal year 2019/2020, the Suisun City Fire Department completed the annual
16 inspection of fifty-seven (57) Group R occupancies, buildings, structures and/or facilities. This
17 is a compliance rate of 100 % for this reporting period.

18 Additional items of note regarding this compliance rate can be found in the
19 accompanying staff report for this resolution.

20 **PASSED AND ADOPTED** at a Regular Meeting of the City Council of the City of
21 Suisun City held on Tuesday the 30th day of June 2020 by the following vote:

22 **AYES:** Councilmembers: _____
23 **NOES:** Councilmembers: _____
24 **ABSENT:** Councilmembers: _____
25 **ABSTAIN:** Councilmembers: _____

26 **WITNESS** my hand and the seal of said City this 30th day of June 2020.

27 _____
28 Donna Pock, CMC
Deputy City Clerk

AGENDA TRANSMITTAL

MEETING DATE: June 30, 2020

JOINT AGENDA ITEM: PUBLIC HEARING – Adoption of the Fiscal Year 2020-21 Annual Budget:

- a. Council Adoption of Resolution No. 2020-__: Adopting the Annual Budget for Fiscal Year 2020-21; and
- b. Agency Adoption of Resolution No. SA 2020-__: Adopting the Annual Budget for Fiscal Year 2020-21; and
- c. Authority Adoption of Resolution No. HA 2020-__: Adopting the Annual Budget for Fiscal Year 2020-21; and
- d. Council Adoption of Resolution No. 2020-__: Adopting the Appropriations Limit for Fiscal Year 2020-21.
- e. Council Adoption of Resolution No. 2020-__: Adopting the Master Fee Schedule for Fiscal Year 2020-21.

The FY 2020-21 Annual Budget is available for inspection or purchase at the City Manager's Office and can also be found online at the City's website.

FISCAL IMPACT: The General Fund is balanced fiscally and includes \$4.6 million in Measure S monies for FY 2020-21. To balance the General Fund budget, funds are transferred from Measure S and Fund 320, which accounts for an RDA asset management reimbursement.

BACKGROUND: City Staff conducted three Ad Hoc Committee meetings to discuss various issues in regard to budget through May and June 2020. City Staff and Ad Hoc Committee members analyzed the City's Public Safety needs and reviewed other City Departments to analyze Citywide operating budget.

Staff has prepared the resolutions for the formal adoption of the FY 2020-21 budget for Council's adoption. Staff also has produced an updated budget document, and distributed it to the City Council. Included as Section I of the budget and attached herein are the budget resolutions that support the Council's action of approving the FY2020-21 Budget.

The City is required by State law to annually adopt a balance budget by June 30.

STAFF REPORT: The FY 2020-21 budget document that has been prepared and submitted for Council consideration reflects the updated priorities expressed by the Council with particular emphasis on cost reduction and to balance the budget due to the economic downturn. The City has lost revenues from many sources due to the COVID-19 pandemic and economic shutdown.

To facilitate review, the budget document itself provides all the detail behind the work program proposed for FY 2020-21, including revenue and expenditure trends by Fund; staffing levels; and Department/Division work plans and service level changes. Key components of the budget document are presented below.

PREPARED BY:

**Lakhwinder Deol, Finance Director and
Scott Corey, Sr. Management Analyst – Budget & HR**

REVIEWED/APPROVED BY:

Greg Folsom, City Manager

FY 2020-21 Budget Document: The Essentials

City Manager Budget Message

The City Manager's message puts the budget in perspective while highlighting major investments, initiatives, challenges and issues.

Strategic Plan

The Strategic Plan was developed by the City Council with assistance from consultant Regional Government Services to better position the City to prioritize the goals of the Council in a fiscally viable manner to align fiscal and human resources to achieve the City's short and long-term goals.

Section A – Budget Guidelines

This section outlines all 10 sections of the budget document and what's contained in each.

Section B – Budget Overview

An Executive Summary of the 2020-21 Annual Budget with an emphasis on the General Fund. A comprehensive summary of revenue and expenditure trends is presented.

Section C - Department Operating Budgets

Includes program and staffing organization charts; departmental accomplishments, goals, work programs and service refinements; and supporting expenditure, staffing and funding data.

Section D – Major Capital Improvement Program

Includes a listing of major capital improvement projects for the City, the same listing of projects cross-sorted by funding source and project category, and a more detailed description and timing schedule for each individual project.

Section E – Other Activities

Includes internal service funded activities; debt service; contingencies; and transfers to other funds.

Section F – Revenue and Expenditure Detail

Provides the line-item revenue and expenditure detail, organized by fund.

Section G – Staffing Detail

Provides information about the staffing of the various programs, division and departments of the City, Agency and Authority. Information is presented in "staff years" defined as one full-time position for one year.

Section H – Chart of Accounts

Provides a description of the City’s accounting and budget structure. The accounting classifications are designed to describe the City’s financial transactions consistently throughout the organization.

The final section of the budget, Section I, provides a placeholder for the resolutions that must be approved by Council/Agency/Authority to adopt the proposed budget as outlined in this report.

FISCAL YEAR 2020-21 BUDGET

This section of the report will address the budget balancing strategy for the FY 2020-21 General Fund, as well as selected other funds. This section of the report is organized as follows:

- General Fund Resources
- General Fund Use of Resources
- General Fund Structural Analysis
- Discussion of Other Funds

General Fund Resources

The FY 2020-21 General Fund Budget (including Measure S) is summarized in Budget Document under the Budget Overview (Section B). The General Fund Resources are a combination of the Beginning Balance (which is a one-time resource), transfers from the Measure S Fund (F012) and ongoing revenues. The General Fund Resources assumptions include the following:

Beginning Balance

- FY 2019-20 has carryover from prior year with the amount of \$3,146,000 which was moved to Stabilization Fund as Emergency Reserves. City is not using any reserve amount to balance FY 2020-21 General Fund budget.

Revenues

The economic shutdown due to COVID-19 has significantly impacted Suisun City by artificially depressing retail sales tax revenues and transient occupancy tax revenues in particular, as well as many user fees generated through rentals and programs. Normally staff is able to project revenues fairly well, but this year revenues will be highly dependent upon how quickly the economy comes out of “shutdown” mode and if there is a second wave of infections in the fall. Nobody knows for certain how long this economic impact will last, but we are certainly feeling it in our actual revenues collected over the last few months. Consistent with City Financial Policies revenues have been conservatively estimated, but not so conservatively as to unnecessarily constrict the budget. Staff incorporated the following assumptions in the budget concept:

- Property Taxes, which are comprised of eight component revenues, are expected to increase about 1%, or \$26,278 in comparison to FY 2019-20 Estimated budget.
- Other Local taxes include sales and use taxes, property tax in-lieu of sales taxes, franchise taxes, transient occupancy taxes, and cannabis taxes. As a combined revenue category, these revenues are projected to increase by about 21.7% in comparison to FY

2019-20 Estimated budget. Increased tax projections are related to new revenue source of cannabis taxes which City is anticipating to collect \$200,000 during next fiscal year.

- Licenses & Permits are anticipated to decrease by about 44% from the FY 2019-20 Estimated budget due primarily to the economic downturn due to the COVID-19 pandemic.
- Fines and Forfeitures are anticipated to increase by 15% compared with the FY 2019-20 Estimated figures, after seeing an increase due to processing parking tickets for outside agencies and additional Code Enforcement activity.
- Use of Money & Property is expected to decrease significantly due to the economic downturn from the FY 2018-19 Estimated level as earnings continue to decline and one-time disposal of obsolete property is not expected to recur in the FY 2020-21 budget year.
- Intergovernmental Revenue, which includes the Vehicle License Fee (VLF), Property Tax In-Lieu of VLF, and payments from the Suisun-Solano Water Agency, is anticipated to decrease by about 2% compared to the FY 2019-20.
- Charges for Services are expected to increase about 15% from the FY 2019-20 Estimated. These changes are attributed primarily to increased service demand and activity, as well as a more consistent focus on cost recovery.
- Intragovernmental Revenues are projected to remain unchanged compared with the FY 2019-20 Estimated figures.
- Miscellaneous Revenues are expected to be approximately \$20,300 in FY 2020-21. This revenue has both a historically small base and can fluctuate widely from year to year in an unpredictable pattern.

Overall, revenues (exclusive of the beginning balance) are expected to decrease by \$1,679,800 over the FY 2019-20 amended budget, primarily driven by the current economic conditions.

General Fund Use of Resources

The General Fund Use of Resources is a combination of the Operating Budget, the Non-Operating Budget, and the Ending Balance. The General Fund Use of Resources assumptions are presented below:

Operating Budget

- Personnel Services costs would increase only by \$115,556, or 1% from the FY 2019-20 Estimated. The recommended budget anticipates approximately \$506,800 in savings from layoffs and employee concessions from non-public safety employees. These savings are subject to meet and confer processes with Employee groups, which have been initiated.
- Services & Supplies are anticipated to decrease by 10.8% from the FY 2019-20 Estimated. Staff is considering every option to reduce operating costs to maximize taxpayers' investment in local government and community services they receive.

- Interdepartmental Charges are expected to increase by roughly \$1,053,400, or about 77% when compared to the FY 2019-20 Estimate. The increase is primarily a result of moving Dispatch services out from Police Department to a separate fund to allocate the cost to Police, Fire, and Public Works accordingly.
- Non-Recurring Costs, which include monies for one-time costs such as equipment purchases, one-time studies, litigation, and operating contingencies, is budgeted at an increase of \$123,800 from the FY 2019-20 Estimated.

Overall, the Operating Budget would see a decrease of 1.5%, or \$255,900, most of which are ongoing costs.

Non-Operating Budget

- Transfers Out totaling \$897,300 includes \$349,000 for solar panel financing, \$220,000 for lease payments on current Police fleet and \$146,100 to offset City expenses within Lighting and Landscaping Districts.

Ending Balance

The ending balance is forecast to be \$0, indicating a balanced full-appropriated General Fund.

Emergency Reserve

For the FY 2020-21 Budget, Staff has reactivated the Stabilization Fund (Fund 015) as a sub-fund of the General Fund to account more clearly for the City’s Emergency Reserve, which will be \$3,419,000, or 20% of General Fund Operating Expenses as set by the Financial Policies.

General Fund Structural Analysis

The structural analysis compares ongoing revenues against ongoing expenditures. To minimize reductions in service levels, short-term limited structural operating deficits can be acceptable when future *new* ongoing revenues are anticipated to cover the resulting shortfall. The FY 2020-21 Budget makes use of a significant one-time revenue (beginning balance of Measure S) and limited term revenue (\$2.2 million from Measure S, which sunsets in FY 2026-27). The FY2020-21 is also including \$200,000 in cannabis taxes revenue (new revenue).

A measure of the General Fund structural status is to compare revenue projections (exclusive of beginning balance or interfund transfers) against operating expenditure forecasts.

	<u>FY 2019-20</u>	<u>FY 2020-21</u>
Revenues w/o Transfers	\$11,190,700	\$11,503,200
Operating Expenditures	\$16,838,400	\$16,582,500
Surplus/Deficit	\$ (5,647,700)	\$ (5,079,200)

The primary cause of the projected FY 2020-21 structural deficit is the downturn of economy and increased operating costs in prior years.

Significant Changes & Service Enhancements - FY 2020-21 Budget

This section highlights significant changes to staffing and resources incorporated into the proposed budget to continue to address service needs in the City. These changes are organized as follows:

- Staffing
- Service Enhancements

Staffing

The requested budget leaves the following authorized full-time permanent positions vacant:

- Development Services Director
- Public Works Supervisor
- Public Works Maintenance Worker (2)

The requested budget eliminates the following full-time permanent positions:

- Assistant Planner
- Recreation Coordinator
- Office Assistant
- Police Officer (2 vacant)

Service Enhancements

The requested budget includes the following General Fund service enhancements:

- Citywide user fee study, including potential first responder fee (\$25,000)

Funding from Measure S would assist with the following:

- Contribution to Public Safety Communications Project (Year 3) (\$385,000)
- Storm Drain Repair Under Highway 12 (\$250,000)

Other Funds – Non-General Fund sources would fund the following key assessments that could provide a basis for making future operational decisions and considering increases to Development Impact Fees:

- ADA Transition Plan and Facility Upgrades (\$160,700 from Fund 320 – Municipal Facilities Improvement Fund)
- Roofing repairs at Nelson Center, Fire Station, Harbor Theater, and the flat roof portions of City Hall and the Police Station.

Unfunded Service Enhancements

Due to limited ongoing funding, several programs are not included in the requested FY 2020-21 Budget. These include:

- Future marina dredging
- Street repairs exceeding State Road Maintenance and Rehabilitation Program funds

Measure S – A Summary

Measure S monies, by law, accrue to the General Fund and can be used for any general purpose deemed appropriate by the City Council. To ensure accountability and transparency to the public, however, the table on the following two pages summarizes how Measure S monies were programmed in FY2019-20 and are programmed for FY2020-21. An additional \$1,442,600 is proposed to be transferred to the General Fund to support operating expenses that will require specific programming.

FY 2018-21 Measure S					
Budget Activity by Department	Actual FY17/18	Actual FY 18/19	Budgeted FY 19/20	Estimated FY 19/20	Requested FY 20/21
ONGOING MEASURE S FUNDED ACTIVITIES BY DEPARTMENT					
POLICE ONGOING					
Police Officer	\$ 68,508	\$ 114,700	\$ 107,000	\$ -	\$ 114,000
Police Officer	\$ 92,943	\$ -	\$ 107,000	\$ -	\$ 114,000
Patrol Vehicle	\$ 25,500	\$ 14,600	\$ 14,700	\$ 14,700	\$ -
Dispatcher	\$ 52,065	\$ 78,200	\$ 66,000	\$ 66,000	\$ 66,000
Dispatcher	\$ -	\$ 67,900	\$ 76,000	\$ 78,700	\$ 76,000
Police Sergeant / Commander	\$ -	\$ 131,500	\$ 172,000	\$ 172,000	\$ 172,000
CAD/RMS Lease (7 years)	\$ -	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
Axon Body Worn Camera/Taser Lease	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Subtotal Police Ongoing	\$ 239,016	\$ 486,900	\$ 622,700	\$ 411,400	\$ 622,000
FIRE ONGOING					
Fire Division Chief	\$ -	\$ -	\$ 185,200	\$ 50,200	\$ 185,200
Fire Division Chief	\$ -	\$ -	\$ 185,200	\$ 29,200	\$ 185,200
Administrative Fire Captain	\$ 53,809	\$ 93,200	\$ -	\$ -	\$ -
Fire Captain	\$ -	\$ -	\$ 129,400	\$ 135,100	\$ 129,400
Convert Admin Fire Captain to Fire Capt (2)	\$ -	\$ -	\$ 92,000	\$ -	\$ -
Fire Engineer	\$ -	\$ -	\$ 122,200	\$ 90,100	\$ 122,200
Fire Engineer	\$ -	\$ -	\$ 122,200	\$ 92,800	\$ 122,200
Fire Engineer	\$ -	\$ -	\$ 122,200	\$ 90,100	\$ 122,200
Fire Inspector (PT Contract)	\$ -	\$ -	\$ 60,000	\$ 40,000	\$ 60,000
Fire Training/Structure Fires	\$ -	\$ 20,000	\$ 80,000	\$ 80,000	\$ 80,000
Fire Turn-Outs (\$85,000 / 4 years)	\$ -	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000
Subtotal Fire Ongoing	\$ 53,809	\$ 135,200	\$ 1,120,400	\$ 629,500	\$ 1,028,400
DEVELOPMENT SERVICES ONGOING					
Econ Dev Specialist (50% Fund 901)	\$ 32,763	\$ 44,300	\$ -	\$ -	\$ -
Subtotal Dev Svcs Ongoing	\$ 32,763	\$ 44,300	\$ -	\$ -	\$ -
PUBLIC WORKS ONGOING					
Maintenance Worker I/II-I	\$ 70,200	\$ 46,700	\$ 80,600	\$ 62,000	\$ 87,000
Maintenance Worker I/II-I	\$ -	\$ 50,200	\$ 80,600	\$ 45,700	\$ 87,000
Gas Tax Fund Backfill/Street Maintenance	\$ -	\$ -	\$ 96,600	\$ 96,600	\$ 96,600
Subtotal PW Ongoing	\$ 70,200	\$ 96,900	\$ 257,800	\$ 204,300	\$ 270,600
REC & COM SVCS ONGOING					
Rec Supervisor (See below)	\$ 22,658	\$ 47,400	\$ 76,400	\$ 42,300	\$ 76,400
Subtotal R&CS Ongoing	\$ 22,658	\$ 47,400	\$ 76,400	\$ 42,300	\$ 76,400

FY 2018-21 Measure S					
Budget Activity by Department	Actual FY17/18	Actual FY 18/19	Budgeted FY 19/20	Estimated FY 19/20	Requested FY 20/21
CITY ADMINISTRATION ONGOING					
Administrative Assistant II	\$ -	\$ -	\$ 87,700	\$ 42,200	\$ 87,700
Subtotal Admin Svcs Ongoing	\$ -	\$ -	\$ 87,700	\$ 42,200	\$ 87,700
NON-DEPARTMENTAL ONGOING					
Keep Suisun Clean Program	\$ -	\$ 14,100	\$ -	\$ -	\$ -
Subtotal Non-Dept Ongoing	\$ -	\$ 14,100	\$ -	\$ -	\$ -
TOTAL MEASURE S ONGOING	\$ 418,446	\$ 824,800	\$ 2,077,300	\$ 1,287,500	\$ 2,085,100
ONE-TIME MEASURE S ACTIVITIES BY DEPARTMENT					
POLICE ONE-TIME					
Video surveillance cameras	\$ 40,000	\$ -	\$ -	\$ -	\$ -
Public Safety Communications	\$ 229,000	\$ 22,700	\$ 450,000	\$ 450,000	\$ 450,000
Police Officer 50% Overfill	\$ -	\$ -	\$ 62,900	\$ -	\$ 62,900
Subtotal Police One-Time	\$ 269,000	\$ 22,700	\$ 512,900	\$ 450,000	\$ 512,900
FIRE ONE-TIME					
Type 1 Engine w/ tools	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Subtotal Fire One-Time	\$ 250,000	\$ -	\$ -	\$ -	\$ -
BLDG & PUBLIC WORKS					
Marina Dredging	\$ 213,000	\$ -	\$ -	\$ -	\$ -
Storm Drain Repairs	\$ 431,262	\$ -	\$ 220,000	\$ -	\$ 220,000
Street Maintenance (See below)	\$ 328,500	\$ 10,200	\$ -	\$ -	\$ 10,200
Landscaping Special Projects Contract	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000
Roof Repairs to Multiple Facilities	\$ -	\$ -	\$ 540,100	\$ -	\$ -
Civic Center Fire Alarm Panel	\$ -	\$ -	\$ 70,000	\$ 70,000	\$ 70,000
Subtotal B&PW One-Time	\$ 972,762	\$ 10,200	\$ 860,100	\$ 100,000	\$ 330,200
ADMIN SERVICES ONE-TIME					
Enterprise Resource Planning (See below)	\$ 224,000	\$ 47,400	\$ 150,000	\$ 50,000	\$ 150,000
Citywide Strategic Plan	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
Public Outreach Tools (website, Nixle)	\$ -	\$ -	\$ 65,000	\$ 65,000	\$ 65,000
Subtotal Admin Svcs One-Time	\$ 224,000	\$ 47,400	\$ 240,000	\$ 140,000	\$ 240,000
REC & COM SVCS ONGOING					
Nelson Center Roof Drain Repairs	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000
Subtotal R&CS One-Time	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000
TOTAL MEASURE S ONE-TIME	\$ 1,715,762	\$ 80,300	\$ 1,613,000	\$ 690,000	\$ 1,113,100
TOTAL MEASURE S	\$ 2,134,208	\$ 905,100	\$3,690,300	\$1,977,500	\$3,198,200

FY 2018-21 Measure S					
Budget Activity by Department	Actual FY17/18	Actual FY 18/19	Budgeted FY 19/20	Estimated FY 19/20	Requested FY 20/21
OTHER FUNDING SOURCES					
Marina Dredging (010 & 320)	\$ 307,800	\$ -	\$ -	\$ -	\$ -
North Basin Dredging (320)	\$ 65,000	\$ -	\$ -	\$ -	\$ -
Enterprise Resource Planning (SSWA)	\$ -	\$ 200,000	\$ 182,500	\$ -	\$ -
Economic Development Specialist (901)	\$ 46,400	\$ 46,400	\$ -	\$ -	\$ -
Rec Supervisor (grant funding)	\$ 43,200	\$ 43,200	\$ -	\$ -	\$ -
Type 1 Engine w/ tools (706)	\$ 350,000	\$ -	\$ -	\$ -	\$ -
Type 3 Engine (706)	\$ -	\$ 480,000	\$ -	\$ -	\$ -
Video Surveillance Cameras (ROPS)	\$ -	\$ 78,000	\$ -	\$ -	\$ -
Street Maintenance (110 RMRA)	\$ 167,800	\$ 500,000	\$ 512,700	\$ 512,700	\$ 512,700
Total Other Funds	\$ 980,200	\$ 1,347,600	\$ 695,200	\$ 512,700	\$ 512,700

Master Fee Schedule

The fee adjustments reflect current costs identified in the FY2020-21 Adopted Budget generally varying between 1% and 4%. Projected revenue increases are dependent on the types and numbers of permits and services provided. Revenue increases were not forecast in the FY21 Budget.

Fee Schedule Highlights

Attached to this report is the complete updated fee schedule. Below are summaries of the proposed changes by department:

Police Department

Fees charged by the Police Department fall under three primary categories:

- Direct fees for service – A CPI factor rounded to the nearest dollar was applied resulting in small increases between \$1 and \$9 in a host of routine services, such as ABC Letters, fingerprints and LiveScans, and solicitors and second-hand dealer permits.
- California Vehicle Code fines – There are no changes recommended at this time.
- Suisun City Code violations – There are no changes recommended at this time.

Because the majority of the Police Department fees are set by statute, Staff would recommend the Council provide Staff authorization to update the Master Fee Schedule for fees that are determined by independent statute over which the City has no discretion between annual updates.

Fire Department

The Fire Department administers very few fee programs that are not proscribed in City Code. No changes to Fire Department fees are proposed.

Public Works Engineering

Five fees are listed under Public Works, as well as an hourly rate for services that do not neatly fit within one of the identified fees. All were adjusted by the 3.6% CCCI factor rounded to the nearest whole dollar.

Recreation, Parks & Marina

Unlike fees charged in Departments, most charges in the Recreation, Parks and Marina Department are rental fees, not charges for services, and are essentially market-driven activities. Accordingly, the RPM Director recommended across-the-board increases of approximately 5% to reflect similar market charges. Programming charges are not established through the Master Fee Schedule.

Building

For FY 2020-21, Building Fees are fiscally unchanged. The recent changes to California Senate Bill No. 13, prohibits charging impact fees for ADUs under 750 square feet. For ADUs over 750 square feet, impact fees may be charged proportionately in relation to the primary dwelling unit square footage. ADU's are classified as multifamily and are charged under the existing multifamily rate in the master fee schedule.

In 2016, the City converted from a valuation to a square-footage calculation for building inspection fees supplemented by per unit charges for specific mechanical, plumbing and electrical applications, as well as common home improvement or basic remodeling activities.

In 2018, the number of permit categories was reduced by more than 50 by combining similar fee categories that required similar levels of work.

Implementation

Supporting resolutions for Council action to formally adopt the FY 2020-21 Budget are included. Five resolutions are attached which, taken together, represent the formal actions needed to adopt the FY 2020-21 Annual Budget for the City, Agency, and Authority. These resolutions include the following:

- **City Annual Appropriation Resolution** – This resolution appropriates City resources to departments within Funds.
- **Agency Annual Appropriation Resolution** – This resolution appropriates Agency resources to departments within Funds.
- **Authority Annual Appropriation Resolution** – This resolution appropriates Authority resources to departments within Funds.
- **Salary Resolution** – This resolution establishes salary ranges for all Permanent job classes, as well as all Temporary job classes.
- **Gann Limit Resolution** – This resolution is required by the State Constitution to set the annual appropriations limit for FY2020-21.

These resolutions are consistent with the budget that was presented.

RECOMMENDATION: It is recommended that the Council/Agency/Authority:

1. Receive a staff presentation on the FY 2020-21 Annual Budget; and
2. Open the Public Hearing on the Annual Budget and Master Fee Schedule; and
3. Receive testimony; and
4. Close the Public Hearing; and
5. Approve the FY 2020-21 Annual Budget and resolutions as presented.
 - a. **Council** Adopt Resolution No. 2020-__: Adopting the Annual Budget for Fiscal Year 2020-21; and
 - b. **Agency** Adopt Resolution No. SA 2020-__: Adopting the Annual Budget for Fiscal Year 2020-21; and
 - c. **Authority** Adopt Resolution No. HA 2020-__: Adopting the Annual Budget for Fiscal Year 2020-21; and
 - d. **Council** Adopt Resolution No. 2020-__: Adopting the Appropriations Limit for Fiscal Year 2020-21.
 - e. **Council** Adopt Resolution No. 2020-__: Adopting the Master Fee Schedule for Fiscal Year 2020-21.

ATTACHMENTS:

1. Resolution No. 2020-__: Adopting the Annual Budget for Fiscal Year 2020-21.
2. Resolution No. SA 2020-__: Adopting the Annual Budget for Fiscal Year 2020-21.
3. Resolution No. HA 2020-__: Adopting the Annual Budget for Fiscal Year 2020-21.
4. Adopting the Annual Budget for Fiscal Year 2020-21 (provided under separate cover).
5. Resolution No. 2020-__: Adopting the Appropriations Limit for Fiscal Year 2020-21 (This will be presented at a future meeting).
6. Resolution No. 2020-__: Adopting the Master Fee Schedule for Fiscal Year 2020-21.
7. PowerPoint Presentation

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RESOLUTION NO. 2020-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR 2020-21**

WHEREAS, all requisite public hearings relating to the budget have been duly held, and all necessary findings have been made.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL:

PART I

THAT the amounts set forth for the purposes described in the Annual Budget Business and Financial Plan for Fiscal Year 2020-2021 City of Suisun City, California, presented for City Council review and attached hereto shall, upon the adoption of this Resolution, become the budget for the City of Suisun City for Fiscal Year 2020-21; and

PART II

THAT the general provisions governing this Resolution shall be as follows:

SECTION 1. APPROPRIATION OF THE FY 2020-21 ANNUAL BUDGET.

Monies are hereby appropriated from each of the several funds of the City to each department of the City in the amounts set forth herein for personnel services, supplies & services, interdepartmental charges, non-recurring costs, special activities, and capital improvements.

SECTION 2. TRANSFERS BETWEEN APPROPRIATIONS AND INCREASE IN APPROPRIATIONS.

- a) Consistent with the Financial Policies of the City that are contained in the City of Suisun City FY 2020-21 Annual Budget, any adjustments in the amounts appropriated for the purposes indicated herein at the department/fund level shall be made only upon the motion to amend this Resolution adopted by the affirmative votes of at least three members of the City Council. Administrative changes within the department/fund level may be made without the approval of the City Council pursuant to Section 2(d) of this Part.
- b) For accounting and auditing convenience, accounts may be administratively established to receive transfers of appropriations from department appropriations for capital improvements and special activities in two or more different funds for the same project.
- c) Department appropriations in Internal Service Funds (ISF) may be administratively adjusted, provided no amendment to this Resolution would be required to adjust the appropriation in the department receiving the service from the ISF.
- d) Any adjustments made pursuant to Subsections (a), (b) or (c) of this Section shall be made consistent with written guidelines established by the City Manager.

SECTION 3. TRANSFER WITHIN AN APPROPRIATION. The funds allocated to the respective accounting object classes comprising the total appropriation for each program or department are for purposes of budgeting consideration and convenience only and are not intended to constitute separate appropriations; provided, however, that

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funds allocated to an object class may be expended for the purposes of any other object class if such expenditures are within the written guidelines established by the City Manager.

SECTION 4. CONTRADICTORY PROVISIONS OF PREVIOUS RESOLUTIONS. Any other prior Resolution or provision thereof of the City Council respecting the appropriation and administration of the FY 2020-21 Annual Budget which is in contradiction with this Resolution is hereby superseded. Notwithstanding any other provisions of this Resolution, no funds appropriated into the Reserves of the City shall be expended, transferred, obligated, used, encumbered or otherwise disposed of except as specifically authorized by previously approved bonded indebtedness or until the City Council reallocates such appropriations by amending this Resolution as provided in Section 2(a) of this Part.

SECTION 5. ADMINISTRATION. The City Manager or his/her designee shall maintain all changes to this Resolution and shall cause to be filed with the City Clerk and the Finance Director a copy of, and subsequent amendments to, this Resolution following its adoption by the City Council.

SECTION 6. CLERICAL CORRECTIONS. The adoption of this Resolution implements the motions and actions of the City Council with respect to the proposed Budget, as amended by those motions and actions, if any, for the direction in drafting this Resolution. By adoption of this Resolution, the City Council hereby directs responsible City staff members to make necessary technical and clerical corrections to this Resolution and attachments to implement the intent of the City Council. Such corrections shall not alter, in any manner, the substance or intent of the City Council's adoption of this Resolution.

PART III

THAT pursuant to City Code Section 2.40.130 - Layoff and Re-employment, the City Council hereby finds that it is necessary to reduce the workforce in the interest of economy or because the necessity of the positions no longer exists and abolishes the following positions: Assistant/Associate Planner - Assistant, Office Assistant, Recreation Coordinator - Senior Center. The Council further ratifies layoff notices served on Employees in the effected positions on or about June 18 consistent with provisions of Administrative Directive 7 - Personnel Rules and Regulations Section 13.2 0 Layoffs and Re-employment. The City Manager is hereby authorized to take all steps necessary to implement these reductions.

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City held on Tuesday the 30th day of June 2020 by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 30th day of June 2020.

Donna Pock, CMC, Deputy City Clerk

RESOLUTION NO. SA 2020-

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A RESOLUTION OF THE SUISUN CITY COUNCIL ACTING AS THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR 2020-21

WHEREAS, all requisite public hearings relating to the budget have been duly held, and all necessary findings have been made.

NOW, THEREFORE, BE IT RESOLVED BY THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY:

PART I

THAT pursuant to Section 33606 of the California Health & Safety Code, redevelopment agencies are required to adopt administrative and accounting procedures consistent with the city or county government with which they are associated. Accordingly, the Successor Agency to the Redevelopment Agency of the City of Suisun City (hereinafter “Agency”) is required to adopt and administer its Annual Budget in a manner consistent with the procedure used by the City of Suisun City (hereinafter “City”).

THAT the amounts set forth for the purposes described in the Annual Budget Business and Financial Plan for Fiscal Year 2020-2021 City of Suisun City, California, presented for Agency Board review and attached hereto shall, upon the adoption of this Resolution, become the budget for the Agency for Fiscal Year 2020-21; and

PART II

THAT the general provisions governing this Resolution shall be as follows:

SECTION 1. APPROPRIATION OF THE FY 2020-21 ANNUAL BUDGET.

Monies are hereby appropriated from each of the several funds of the Agency to each department of the Agency in the amounts set forth herein for personnel services, supplies & services, interdepartmental charges, non-recurring costs, debt service, capital improvements, and special projects. The Agency determines that funds expended from the Housing Set-Aside Fund for planning and administrative expenditures are necessary for the production, improvement and preservation of low- and moderate-income housing for FY 2020-21.

SECTION 2. TRANSFERS BETWEEN APPROPRIATIONS AND INCREASE IN APPROPRIATIONS.

- a) Consistent with the Financial Policies of the City that are contained in the City of Suisun City FY 2020-21 Annual Budget, any adjustments in the amounts appropriated for the purposes indicated herein at the department/fund level shall be made only upon the motion to amend this Resolution adopted by the affirmative votes of at least three members of the Agency Board. Administrative changes within the department/fund level may be made without the approval of the Agency Board pursuant to Section 2(d) of this Part.
- b) For accounting and auditing convenience, accounts may be administratively established to receive transfers of appropriations from department

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appropriations for capital improvements and special activities in two or more different funds for the same project.

c) Any adjustments made pursuant to Subsections (a) or (b) of this Section shall be made consistent with written guidelines established by the City Manager.

SECTION 3. TRANSFER WITHIN AN APPROPRIATION. The funds allocated to the respective accounting object classes comprising the total appropriation for each program or department are for purposes of budgeting consideration and convenience only and are not intended to constitute separate appropriations; provided, however, that funds allocated to an object class may be expended for the purposes of any other object class if such expenditures are within the written guidelines established by the Executive Director.

SECTION 4. CONTRADICTORY PROVISIONS OF PREVIOUS RESOLUTIONS. Any other prior Resolution or provision thereof of the Agency respecting the appropriation and administration of the FY 2020-21 Annual Budget which is in contradiction with this Resolution is hereby superseded. Notwithstanding any other provisions of this Resolution, no funds appropriated into the Reserves of the Agency shall be expended, transferred, obligated, used, encumbered or otherwise disposed of except as specifically authorized by previously approved bonded indebtedness or until the Agency reallocates such appropriations by amending this Resolution as provided in Section 2(a) of this Part.

SECTION 5. ADMINISTRATION. The Executive Director or his/her designee shall maintain all changes to this Resolution and shall cause to be filed with the City Clerk and the Finance Director a copy of, and subsequent amendments to, this Resolution following its adoption by the City Council.

SECTION 6. CLERICAL CORRECTIONS. The adoption of this Resolution implements the motions and actions of the City Council with respect to the proposed Budget, as amended by those motions and actions, if any, for the direction in drafting this Resolution. By adoption of this Resolution, the City Council hereby directs responsible City staff members to make necessary technical and clerical corrections to this Resolution and attachments to implement the intent of the City Council. Such corrections shall not alter, in any manner, the substance or intent of the City Council's adoption of this Resolution.

PASSED AND ADOPTED at a Regular Meeting of the City Council Acting as the Successor Agency to the Redevelopment Agency of the City of Suisun City held on Tuesday the 30th day of June 2020 by the following vote:

AYES:	Board Members:	_____
NOES:	Board Members:	_____
ABSENT:	Board Members:	_____
ABSTAIN:	Board Members:	_____

WITNESS my hand and the seal of said Agency this 30th day of June 2020.

Donna Pock, CMC, Deputy City Clerk

RESOLUTION NO. HA 2020-

**RESOLUTION OF THE SUISUN CITY HOUSING AUTHORITY ADOPTING
THE ANNUAL BUDGET FOR THE FISCAL YEAR 2020-21**

WHEREAS, all requisite public hearings relating to the budget have been duly held, and all necessary findings have been made.

NOW, THEREFORE, BE IT RESOLVED BY THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY:

PART I

THAT pursuant to Section 33606 of the California Health & Safety Code, redevelopment agencies are required to adopt administrative and accounting procedures consistent with the city or county government with which they are associated. Accordingly, the Successor Agency to the Redevelopment Agency of the City of Suisun City (hereinafter “Agency”) is required to adopt and administer its Annual Budget in a manner consistent with the procedure used by the City of Suisun City (hereinafter “City”).

THAT the amounts set forth for the purposes described in the Annual Budget Business and Financial Plan for Fiscal Year 2020-2021 City of Suisun City, California, presented for Authority Board review and attached hereto shall, upon the adoption of this Resolution, become the budget for the Authority for Fiscal Year 2020-21; and

PART II

THAT the general provisions governing this Resolution shall be as follows:

SECTION 1. APPROPRIATION OF THE FY 2020-21 ANNUAL BUDGET.

Monies are hereby appropriated from each of the several funds of the Authority to each department of the Authority in the amounts set forth herein for personnel services, supplies & services, interdepartmental charges, non-recurring costs, debt service, capital improvements, and special projects.

SECTION 2. TRANSFERS BETWEEN APPROPRIATIONS AND INCREASE IN APPROPRIATIONS.

- a) Consistent with the Financial Policies of the City that are contained in the City of Suisun City FY 2020-21 Annual Budget, any adjustments in the amounts appropriated for the purposes indicated herein at the department/fund level shall be made only upon the motion to amend this Resolution adopted by the affirmative votes of at least three members of the Authority Board. Administrative changes within the department/fund level may be made without the approval of the Authority Board pursuant to Section 2(d) of this Part.
- b) For accounting and auditing convenience, accounts may be administratively established to receive transfers of appropriations from department appropriations for capital improvements and special activities in two or more different funds for the same project.
- c) Any adjustments made pursuant to Subsections (a) or (b) of this Section shall be made consistent with written guidelines established by the City Manager.

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SECTION 3. TRANSFER WITHIN AN APPROPRIATION. The funds allocated to the respective accounting object classes comprising the total appropriation for each program or department are for purposes of budgeting consideration and convenience only and are not intended to constitute separate appropriations; provided, however, that funds allocated to an object class may be expended for the purposes of any other object class if such expenditures are within the written guidelines established by the Executive Director.

SECTION 4. CONTRADICTORY PROVISIONS OF PREVIOUS RESOLUTIONS. Any other prior Resolution or provision thereof of the Authority respecting the appropriation and administration of the FY 2020-21 Annual Budget which is in contradiction with this Resolution is hereby superseded. Notwithstanding any other provisions of this Resolution, no funds appropriated into the Reserves of the Authority shall be expended, transferred, obligated, used, encumbered or otherwise disposed of except as specifically authorized by previously approved bonded indebtedness or until the Authority reallocates such appropriations by amending this Resolution as provided in Section 2(a) of this Part.

SECTION 5. ADMINISTRATION. The Executive Director or his/her designee shall maintain all changes to this Resolution and shall cause to be filed with the City Clerk and the Finance Director a copy of, and subsequent amendments to, this Resolution following its adoption by the City Council.

SECTION 6. CLERICAL CORRECTIONS. The adoption of this Resolution implements the motions and actions of the City Council with respect to the proposed Budget, as amended by those motions and actions, if any, for the direction in drafting this Resolution. By adoption of this Resolution, the City Council hereby directs responsible City staff members to make necessary technical and clerical corrections to this Resolution and attachments to implement the intent of the City Council. Such corrections shall not alter, in any manner, the substance or intent of the City Council's adoption of this Resolution.

PASSED AND ADOPTED at a Regular Meeting of the Housing Authority of the City of Suisun City held on Tuesday the 30th day of June 2020 by the following vote:

AYES:	Board Members:	_____
NOES:	Board Members:	_____
ABSENT:	Board Members:	_____
ABSTAIN:	Board Members:	_____

WITNESS my hand and the seal of said Authority this 30th day of June 2020.

Donna Pock, CMC
Deputy City Clerk

RESOLUTION NO. 2020-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
APPROVING AN ANNUAL UPDATE OF THE MASTER FEE SCHEDULE**

WHEREAS, pursuant to Article XIIB of the Constitution of the State of California, it is the intent of the Suisun City Council to ascertain and recover costs reasonably borne from fees and charges levied therefore in providing certain City regulation, products or services; and

WHEREAS, in 2016, the City retained Matrix Consulting Group, under appropriate competitive bidding procedures, to conduct the Cost of Services (User Fee) Study that identifies the full cost of services and products provided to the public, which study the City Council considered and approved on July 26, 2016; and

WHEREAS, the City Council directed staff to prepare a comprehensive update of the Master Fee Schedule utilizing the findings of the study, and that update was adopted on September 6, 2018; and

WHEREAS, the study recommended incremental annual increases in user fees utilizing a published economic factor and/or the City’s own labor costs; and

WHEREAS, the City Council has duly noticed, called and held a Public Hearing on the proposed annual update to the Master Fee Schedule, including the Development Impact Fees.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Suisun City hereby amends and updates the Master Fee Schedule as reflected in Exhibit A hereto to become effective sixty (60) days after adoption, as provided in California Government Code section 66000 *et seq.*; and

FURTHER RESOLVES that Staff may update fees listed on the Master Fee Schedule that are set by statute from time-to-time to reflect changes to those fees due to amendment of the underlying statute over which the City has no jurisdiction or control.

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City held on Tuesday the 30th day of June 2020 by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 30th day of June 2020.

Donna Pock, CMC
Deputy City Clerk

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MASTER FEE SCHEDULE

Section 1: Public Safety/Police

Fee Description	Current Fee July 2019	Adopted July 2020		
			\$ Change	% Change
PUBLIC SAFETY				
Report Photocopies	\$ 0.10	\$ 0.10	\$ -	0%
Incident Printout, per page	\$ 0.10	\$ 0.10	\$ -	0%
Videotapes	\$ 41	\$ 42	\$ 1.00	2%
Video Tapes - each additional	\$ 22	\$ 23	\$ 1.00	5%
Audio Tapes	\$ 41	\$ 42	\$ 1.00	2%
Audio Tapes - each additional	\$ 22	\$ 23	\$ 1.00	5%
Public Nuisance Abatement Posting/Mailing Fee	\$ 58	\$ 60	\$ 2.00	3%
POLICE DEPARTMENT				
Abandoned Shopping Cart: Fine	\$ -	\$ -		
Abandoned Shopping Cart: Administrative Fee	\$ 55	\$ 57	\$ 2.00	4%
Abandoned Shopping Cart: Storage Fee Per Day	\$ 6	\$ 6	\$ -	0%
Alarm Registration Fee	\$ 37	\$ 38	\$ 1.00	3%
Alarm Response: First Call - False	\$ -	\$ -	\$ -	0%
Alarm Response: Second Call - False	\$ 50	\$ 50	\$ -	0%
Alarm Response: Third Call - False	\$ 100	\$ 100	\$ -	0%
Alarm Registration/Response Late Fine	\$ 110	\$ 110	\$ -	0%
Bingo Permit Application Fee	\$ 50	\$ 50	\$ -	0%
Bingo Permit Background Check Fee	\$ 50	\$ 50	\$ -	0%
Concealed Weapons Permit	\$ 100	\$ 100	\$ -	0%
Concealed Weapons Permit - Renewal	\$ 25	\$ 25	\$ -	0%
Concealed Weapons Permit - Amendment	\$ 10	\$ 10	\$ -	0%
Fingerprint Per Card	\$ 32	\$ 33	\$ 1.00	3%
Live Scan Fingerprint (+ DOJ fee)	\$ 54	\$ 56	\$ 2.00	4%
Criminal History Local Review	\$ 41	\$ 42	\$ 1.00	2%
Firearms Retail Sales Permit	\$ 103	\$ 107	\$ 4.00	4%
Taxi Permits	\$ 77	\$ 80	\$ 3.00	4%
Alcohol Beverage Control Letter Per Request	\$ 27	\$ 28	\$ 1.00	4%
Solicitor Permit	\$ 107	\$ 111	\$ 4.00	4%
Secondhand Dealer Permit - New	\$ 362	\$ 675	\$ 313.00	86%
Secondhand Dealer Permit - Renewal	\$ 362	\$ 675	\$ 313.00	86%
Clearance Letter (VISA application)	\$ 31	\$ 32	\$ 1.00	3%
Tow Releases Fee	\$ 143	\$ 148	\$ 5.00	3%
Tow Releases Fee 22651 H&P and DUI 23109	\$ 239	\$ 248	\$ 9.00	4%
Repossession Fee	\$ 15	\$ 15	\$ -	0%
Civil Subpoena (Deposit)	\$ 293	\$ 304	\$ 11.00	4%
VIN Verification	\$ 24	\$ 25	\$ 1.00	4%
Dangerous Animal Hearing	\$ 174	\$ 180	\$ 6.00	3%
Firearms Storage Fee (per case)	\$ 63	\$ 63	\$ -	0%
Firearms Storage Fee (per day)	\$ 6	\$ 6	\$ -	0%



MASTER FEE SCHEDULE

Section 1: Public Safety/Police

Fee Description	Current Fee July 2019	Adopted July 2020		
			\$ Change	% Change
PUBLIC SAFETY				
Administrative Citation Late Fine	\$ 41	\$ 42	\$ 1.00	2%
Vehicle/Equipment Violation Clearance Signoff	\$ 24	\$ 25	\$ 1.00	4%
PARKING, REGISTRATION & MECHANICAL PENALTIES AND FEES				
California Vehicle Code				
4000(a)(1) Unregistered Vehicle/Expired Registration	\$ 85	\$ 85	\$ -	0%
5200(a) Front and rear license plates required	\$ 60	\$ 60	\$ -	0%
5201 License plate not securely fastened	\$ 60	\$ 60	\$ -	0%
5201 (f) License plate covered	\$ 60	\$ 60	\$ -	0%
5204(a) Current vehicle registration tab improperly attached	\$ 85	\$ 85	\$ -	0%
21113(a) On public grounds (must be posted)	\$ 70	\$ 70	\$ -	0%
21210 Bicycle on sidewalk (blocking pedestrians)	\$ 60	\$ 60	\$ -	0%
21211(a) Parking in bike lane	\$ 60	\$ 60	\$ -	0%
22500(a) Within an intersection	\$ 60	\$ 60	\$ -	0%
22500(b) On a crosswalk	\$ 60	\$ 60	\$ -	0%
22500(d) Within 15 feet of a fire station driveway	\$ 60	\$ 60	\$ -	0%
22500(e) In front of public/private driveway	\$ 60	\$ 60	\$ -	0%
22500(f) On a sidewalk	\$ 60	\$ 60	\$ -	0%
22500(g) As to obstruct traffic	\$ 60	\$ 60	\$ -	0%
22500(h) Double parking	\$ 60	\$ 60	\$ -	0%
22500(i) In posted or marked bus zone	\$ 325	\$ 325	\$ -	0%
22500(k) On a bridge	\$ 60	\$ 60	\$ -	0%
22500(l) In wheelchair access	\$ 365	\$ 365	\$ -	0%
22502(a) On right within 18" of curb	\$ 60	\$ 60	\$ -	0%
22502(e) On left within 18" of curb (on one-way streets only)	\$ 60	\$ 60	\$ -	0%
22505(b) Failure to obey posted parking sign (state highway only)	\$ 60	\$ 60	\$ -	0%
22507.8(a) Blue/handicap zone (private property only)	\$ 365	\$ 365	\$ -	0%
22507.8(b) As to block access to handicap stall/space	\$ 365	\$ 365	\$ -	0%
22507.8(c)(1) Parking on handicap stall blue lines	\$ 365	\$ 365	\$ -	0%
22507.8(c)(2) Parking on crosshatched lines	\$ 365	\$ 365	\$ -	0%
22514 By fire hydrant	\$ 60	\$ 60	\$ -	0%
22515(a) Motor running and brake not set (motor vehicle)	\$ 70	\$ 70	\$ -	0%
22516 Parked with person locked in vehicle	\$ 70	\$ 70	\$ -	0%
22517 Opening door on traffic side (hazard)	\$ 60	\$ 60	\$ -	0%
22518 Vehicle 30+ feet parked in Park & Ride Lot	\$ 60	\$ 60	\$ -	0%
22521 On/about railroad tracks (within 71/2 feet)	\$ 60	\$ 60	\$ -	0%
22522 Within 3 feet of handicapped access ramp	\$ 365	\$ 365	\$ -	0%
22523(a) Abandoned vehicle (City streets)	\$ 265	\$ 265	\$ -	0%
22523(b) Abandoned vehicle (private property)	\$ 265	\$ 265	\$ -	0%
23333 Parking on bridge/vehicular crossing	\$ 70	\$ 70	\$ -	0%



MASTER FEE SCHEDULE

Section 1: Public Safety/Police

Fee Description		Current Fee July 2019	Adopted July 2020		
				\$ Change	% Change
PUBLIC SAFETY					
SUISUN CITY ORDINANCES (SCO)					
8.12.090.E.1 SCO	No parking/all-weather material - first offense	\$ 75	\$ 75	\$ -	0%
8.12.090.E.2 SCO	No parking/all-weather material - second offense	\$ 125	\$ 125	\$ -	0%
8.12.090.E.3 SCO	No parking/all-weather material - third & more offenses	\$ 275	\$ 275	\$ -	0%
10.08.010.1 SCO	Red curb (city streets only)	\$ 60	\$ 60	\$ -	0%
10.08.010.2 SCO	White curb (city streets only)	\$ 60	\$ 60	\$ -	0%
10.08.010.3 SCO	Yellow curb (city streets only)	\$ 60	\$ 60	\$ -	0%
10.08.010.4 SCO	Green curb (city streets only)	\$ 60	\$ 60	\$ -	0%
10.08.010.5 SCO	Blue/handicap zone (city streets only)	\$ 365	\$ 365	\$ -	0%
10.08.010.A SCO	No parking (city streets only)	\$ 60	\$ 60	\$ -	0%
10.08.020.B SCO	No parking (posted with 24 hour notice - city streets only)	\$ 60	\$ 60	\$ -	0%
10.08.030 SCO	Two-hour parking (city streets only)	\$ 60	\$ 60	\$ -	0%
10.08.040 SCO	No parking (narrow streets only)	\$ 60	\$ 60	\$ -	0%
10.08.050.1 SCO	Parked in excess of 72 hours	\$ 265	\$ 265	\$ -	0%
10.08.050.2 SCO	Repairing or working on city streets	\$ 80	\$ 80	\$ -	0%
10.16.010.A SCO	One-way parking on Solano Street W/B only	\$ 60	\$ 60	\$ -	0%
10.16.010.B SCO	One-way parking on California Street E/B only	\$ 60	\$ 60	\$ -	0%
10.16.010.C SCO	One-way parking on Morgan Street W/B only	\$ 60	\$ 60	\$ -	0%
10.16.010.D SCO	One-way parking on Suisun Street S/B only	\$ 60	\$ 60	\$ -	0%
10.16.010.E SCO	One-way parking on West Street N/B only	\$ 60	\$ 60	\$ -	0%
10.22.070 SCO	Failure to obey posted sign (Private Property)	\$ 60	\$ 60	\$ -	0%
10.32.020 SCO	Weight limit (street must be posted)	\$ 265	\$ 265	\$ -	0%
10.36.180 SCO	Abatement of vehicles (private property only)	\$ 265	\$ 265	\$ -	0%
15.04.270 SCO	No parking fire lane (private property only)	\$ 80	\$ 80	\$ -	0%
18.44.270.1 SCO	No parking in front yard - first offense	\$ 75	\$ 75	\$ -	0%
18.44.270.2 SCO	No parking in front yard - second offense	\$ 125	\$ 125	\$ -	0%
18.44.270.3 SCO	No parking in front yard - third & more offense	\$ 275	\$ 275	\$ -	0%
All Mechanical Violations	(violations pursuant to 40610(b) CVC)	\$ 64	\$ 66	\$ 2.00	3%
With Proof of Corrections	(violations pursuant to 40610(b) CVC)	\$ 64	\$ 66	\$ 2.00	3%
Delinquent Fee		\$ -	\$ -	\$ -	0%



MASTER FEE SCHEDULE

Section 2: Fire

Fee Description	Current Fee July 2019	Adopted July 2019		
			\$ Change	% Change
FIRE DEPARTMENT				
Incident Printout, per page	\$ 0.10	\$ 0.10	\$ -	0%
Fireworks				
SCC Section 8.04.030 Public Display Application Fee	\$ 50	\$ 50	\$ -	0%
SCC Section 8.04.030 Public Display Permit Fee, <i>Plus:</i>	\$ 85	\$ 85	\$ -	0%
Actual costs for Services, Inspections & Standby for SCFD, SCPD, B&PW.				
SCC Section 8.04.060 Safe & Sane Application Fee	\$ 50	\$ 50	\$ -	0%
SCC Section 8.04.060 Safe & Sane Application Permit Fee, <i>Plus:</i>	\$ 85	\$ 85	\$ -	0%
Actual costs for Services, Inspections & Standby for SCFD, SCPD, B&PW.				
Asphalt Kettle/Per Co. Only	\$ 64	\$ 66	\$ 2	3%
Candles (in assembly occ)	\$ 64	\$ 66	\$ 2	3%
<i>For services listed below, actual rate will be as listed on current California Fire Assistance Agreement for the California Fire Service and Rescue Emergency Mutual Aid System by type of personnel and apparatus/equipment required.</i>				
Hazardous Materials Emergency				
Other Agency Response Additional Equipment & Manpower				
Standby Response of Equipment & Manpower				
Minimum charge				2 hours
Administrative fee				14.6%



MASTER FEE SCHEDULE

Section 3: Public Works Engineering

Fee Description	Current Fee July 2019	Adopted July 2019		
			\$ Change	% Change
PUBLIC WORKS (Plan & Review)				
Encroachment Permit Application Fee, per Hour **	\$ 108	\$ 112	\$ 4.00	4%
Site Inspection (Minimum 3 inspections)	\$ 306	\$ 317	\$ 11.00	4%
Flood Zone Certification Letter	\$ 28	\$ 29	\$ 1.00	4%
Block Party Permit	\$ 54	\$ 56	\$ 2.00	4%
Hourly Rate	\$ 143	\$ 148	\$ 5.00	3%



MASTER FEE SCHEDULE

Section 4: Recreation & Community Services

Fee Description	Current Fee July 2019	Adopted June 2020	\$ Change	% Change
SENIOR CENTER				
Large Room 2000 sq.ft. (40 x 50)				
Rate per hour, (3 hour minimum)	\$97	\$102	\$5	5%
Deposit	\$400	\$400	\$0	0%
Kitchen Fee, per hour (3 hour minimum)	\$32	\$35	\$4	11%
Small Room, 750 sq.ft. (34 x 22) No Kitchen				
Rate per hour, (3 hour minimum)	\$58	\$61	\$3	6%
Deposit	\$200	\$200	\$0	0%
Both Rooms				
Rate per hour, (3 hour minimum)	\$116	\$122	\$6	6%
Deposit	\$400	\$400	\$0	0%
CITY HALL COUNCIL CHAMBERS / ROTUNDA				
Rate per hour, (3 hour minimum)	\$119	\$125	\$6	5%
Deposit (No Kitchen)	\$300	\$300	\$0	0%
COURTYARD AT HARBOR SQUARE				
Rate per hour, (2 hour minimum) [Includes use of Courtyard Restrooms]	\$116	\$122	\$6	5%
Gas Fee for any use of Fireplace 1 Hour Before Sunset, per hour	\$6	\$10	\$4	67%
Deposit	\$200	\$200	\$0	0%
OLD TOWN PLAZA & SHELDON PLAZA				
Rate per hour, (2 hour minimum)	\$92	\$97	\$5	5%
Deposit	\$200	\$200	\$0	0%
TRAIN DEPOT PLAZA				
Rate per hour, 2 hour minimum	\$69	\$72	\$3	4%
Deposit	\$200	\$200	\$0	0%
PARK USE FEES (ANY PARK NOT LISTED SPECIFICALLY)				
Rate per hour, (2 hour minimum)	\$39	\$41	\$2	5%
Deposit	\$100	\$100	\$0	0%
Reserved Organized Sports Use Rate per hour (4-hour maximum) + \$200 Deposit	\$39	\$41	\$2	5%
Reserved Picnic Facility Rate per hour (4-hour maximum) + \$100 Deposit	\$75	\$75	\$0	0%
SPORTS FIELD - RENTAL				
Other than tournament - field only - 2 hours only	\$30	\$30	\$0	0%
Other than tournament - field with lights - 2 hours only	\$55	\$55	\$0	0%
SPORTS COURT - RENTAL (PER HOUR)				
McCoy Creek Sand Volleyball Court	\$10	\$10	\$0	0%
Lawler Ranch Basketball Court	\$10	\$10	\$0	0%
Patriot Park Basketball Court	\$10	\$10	\$0	0%
Geopp Park Basketball Court	\$10	\$10	\$0	0%
Heritage Park Basketball Court	\$10	\$10	\$0	0%
HERITAGE PARK				
Sports Field No Lights, per hour (4-hour maximum) + \$200 Deposit	\$27	\$29	\$2	7%
Sports Field With Lights, per hour (4-hour maximum) + \$200 Deposit	\$47	\$49	\$2	4%
Heritage Park Restrooms, per day + 100 Deposit	\$30	\$30	\$0	0%
LAMBRECHT SPORTS COMPLEX				
Sports Field No Lights, per hour (4-hour maximum) + \$200 Deposit	\$33	\$35	\$2	6%
Sports Field With Lights, per hour (4-hour maximum) + \$200 Deposit	\$53	\$56	\$3	6%
Tournament-Per Field, Per Day + \$400 Deposit	\$215	\$225	\$10	5%
Tournament- for 2 hours only (bases included)	\$65	\$68	\$3	5%
Site Attendant Required/Per Hour	\$25	\$27	\$2	8%
Prep per field, per prep - required every 4 games	\$30	\$32	\$2	7%
Light Use Fee -Per Field/Per Hour	\$0	\$0	\$0	0%
Scoreboard Use	\$25	\$25	\$0	0%
Club House, per hour (4-hour maximum) + \$200 Deposit	\$50	\$50	\$0	0%
MARINA				
Side Tie Vessel in Water	\$0	\$95 per month		
Kayak Storage	\$0	\$55 per month		
Annual Lunch Pass	\$0	\$125 per year		
Overnight Guest Berthing, per night (72 hour limit), per foot-length of vessel	\$0.90 per ft.	\$1.00 per ft.	\$0	10%
<i>Commercial Use of Marina, Docks, and Boat Launch (other than as provided in separate agreement with City, or when the business is renting a slip and paying business license tax in lieu of this fee.)</i>	<i>10% of Gross Receipts</i>			
<i>Commercial Use of Marina, Docks, and Boat Launch when a business is renting a slip.</i>	<i>No additional fee</i>			
<i>Commercial Use of Marina, Docks, and Boat Launch as provided in a separate agreement.</i>	<i>See agreement.</i>			
BOAT LAUNCH				
Parking fee, per 24 hours	\$5	\$10	\$5	100%
Parking fee, annual pass	\$94	\$125	\$31	33%
Parking fee, monthly pass	\$53			



MASTER FEE SCHEDULE
Section 4: Recreation & Community Services

Fee Description	Current Fee July 2019	Adopted June 2020	\$ Change	% Change
MONTHLY SLIP RENTAL RATES				
SLIP SIZE	Per Ft	Per Ft		
28 feet	\$6.40	\$6.70	\$0.30	5%
34 feet	\$6.40	\$6.70	\$0.30	5%
40 feet	\$6.40	\$6.70	\$0.30	5%
46 feet	\$6.40	\$6.70	\$0.30	5%
50 feet	\$6.40	\$6.70	\$0.30	5%
JOE NELSON COMMUNITY CENTER				
BANQUET ROOM WITHOUT KITCHEN				
Weekday Rates Class A (non-profit) - per hour	\$125	\$131	\$6	5%
Weekday Rates Class B (private & for-profit) - per hour	\$140	\$147	\$7	5%
Weekend Rates - per hour	\$160	\$168	\$8	5%
Deposit	\$400	\$400	\$0	0%
BANQUET ROOM WITH KITCHEN				
Weekday Rates Class A (non-profit) - per hour	\$135	\$142	\$7	5%
Weekday Rates Class B (private & for-profit) - per hour	\$150	\$158	\$8	5%
Weekend Rates - per hour	\$195	\$205	\$10	5%
Deposit	\$400	\$400	\$0	0%
MEETING ROOM A				
Weekday Rates Class A (non-profit) - per hour	\$43	\$43	\$0	0%
Weekday Rates Class B (private & for-profit) - per hour	\$66	\$66	\$0	0%
Weekend Rates - per hour	\$87	\$87	\$0	0%
Deposit	\$200	\$200	\$0	0%
MEETING ROOM B				
Weekday Rates Class A (non-profit) - per hour	\$48	\$48	\$0	0%
Weekday Rates Class B (private & for-profit) - per hour	\$71	\$71	\$0	0%
Weekend Rates - per hour	\$93	\$93	\$0	0%
Deposit	\$200	\$200	\$0	0%
MEETING ROOM C				
Weekday Rates Class A (non-profit) - per hour	\$39	\$39	\$0	0%
Weekday Rates Class B (private & for-profit) - per hour	\$59	\$59	\$0	0%
Weekend Rates - per hour	\$74	\$74	\$0	0%
Deposit	\$200	\$200	\$0	0%
MEETING ROOMS - MULTIPLE				
Weekend Multi-room Rate, any 2 rooms	\$121	\$127	\$6	5%
Weekend Multi-room Rate, any 3 rooms	\$144	\$151	\$7	5%
Deposit	\$400	\$400	\$0	0%
CLASSROOM 1				
Weekday Rates Class A (non-profit) - per hour	\$32	\$32	\$0	0%
Weekday Rates Class B (private & for-profit) - per hour	\$53	\$53	\$0	0%
Weekend Rates - per hour	\$84	\$84	\$0	0%
Deposit	\$200	\$200	\$0	0%
KITCHEN (WITH MEETING ROOM) RENT				
Weekday Rates Class A (non-profit) - per hour	\$42	\$44	\$2	5%
Weekday Rates Class B (private & for-profit) - per hour	\$48	\$50	\$2	4%
Charge to add additional tables	\$25	\$26	\$1	4%
KITCHEN (WITHOUT MEETING ROOM) RENT				
Normal Business Hours - per hour	\$53	\$56	\$3	6%
Non-Business Hours (2 Hour Minimum) - per hour	\$84	\$88	\$4	5%
Deposit	\$200	\$200	\$0	0%
ADMINISTRATION & MISCELLANEOUS				
Staff cost hourly rate	\$25	\$28	\$3	12%



MASTER FEE SCHEDULE

Section 5: Building

New Construction Fee Schedule - Inspections

IBC Class	IBC Occupancy Type	Project Size Threshold	Construction Type IA, IB		Construction Type IIA, IIB, IIIA, IIIB, IV		Construction Type VA, VB		\$ Change	% Change
			Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *		
A-1	Assembly—Fixed Seating - Theater, Concert Hall	1,500	\$2,438	\$9,0269	\$2,032	\$7,5224	\$1,626	\$6,0179	\$485	25%
		7,500	\$2,980	\$9,6354	\$2,483	\$8,0295	\$1,987	\$6,4236	\$667	29%
		15,000	\$3,703	\$12,6452	\$3,086	\$10,5377	\$2,468	\$8,4301	\$820	28%
		30,000	\$5,599	\$7,3528	\$4,666	\$6,1273	\$3,733	\$4,9019	\$1,903	52%
		75,000	\$8,908	\$5,5348	\$7,424	\$4,6123	\$5,939	\$3,6899	\$4,528	103%
A-2	Assembly—Food & Drink - Restaurant, Night Club, Bar	1,000	\$3,355	\$18,6459	\$2,796	\$15,5382	\$2,237	\$12,4306	\$415	14%
		5,000	\$4,101	\$19,8768	\$3,418	\$16,5640	\$2,734	\$13,2512	\$619	18%
		10,000	\$5,095	\$26,1035	\$4,246	\$21,7529	\$3,397	\$17,4023	\$754	17%
		20,000	\$7,705	\$15,1955	\$6,421	\$12,6629	\$5,137	\$10,1303	\$2,143	39%
		50,000	\$12,264	\$11,4383	\$10,220	\$9,5319	\$8,176	\$7,6255	\$5,664	86%
A-3	Assembly—Worship, Amusement - Arcade, Church, Community Hall	1,200	\$3,627	\$16,7900	\$3,023	\$13,9917	\$2,418	\$11,1933	\$965	36%
		6,000	\$4,433	\$17,9225	\$3,694	\$14,9354	\$2,955	\$11,9483	\$1,280	41%
		12,000	\$5,509	\$23,5128	\$4,590	\$19,5940	\$3,672	\$15,6752	\$1,577	40%
		24,000	\$8,330	\$13,6754	\$6,942	\$11,3962	\$5,553	\$9,1169	\$3,294	65%
		60,000	\$13,253	\$10,3020	\$11,044	\$8,5850	\$8,835	\$6,8680	\$7,277	122%
A-4	Assembly—Indoor Sport Viewing - Arena, Skating Rink, Tennis Court	500	\$2,297	\$25,5308	\$1,914	\$21,2757	\$1,532	\$17,0205	\$90	4%
		2,500	\$2,808	\$27,2336	\$2,340	\$22,6947	\$1,872	\$18,1558	\$194	7%
		5,000	\$3,489	\$35,7419	\$2,907	\$29,7849	\$2,326	\$23,8279	\$231	7%
		10,000	\$5,276	\$20,8020	\$4,397	\$17,3350	\$3,517	\$13,8680	\$1,101	26%
		25,000	\$8,396	\$15,6469	\$6,997	\$13,0391	\$5,597	\$10,4313	\$3,443	70%
A-5	Assembly—Outdoor Activities - Amusement Park, Bleacher, Stadium	1,500	\$2,509	\$9,2983	\$2,091	\$7,7486	\$1,673	\$6,1989	\$70	3%
		7,500	\$3,067	\$9,8930	\$2,556	\$8,2441	\$2,044	\$6,5953	\$178	6%
		15,000	\$3,809	\$13,0290	\$3,174	\$10,8575	\$2,539	\$8,6860	\$209	6%
		30,000	\$5,763	\$7,5700	\$4,803	\$6,3083	\$3,842	\$5,0466	\$1,151	25%
		75,000	\$9,170	\$5,7116	\$7,641	\$4,7596	\$6,113	\$3,8077	\$3,691	67%
A	A Occupancy Tenant Improvements	1,000	\$2,267	\$12,5972	\$1,889	\$10,4977	\$1,511	\$8,3982	\$910	67%
		5,000	\$2,771	\$13,4229	\$2,309	\$11,1858	\$1,847	\$8,9486	\$1,163	72%
		10,000	\$3,442	\$17,6346	\$2,868	\$14,6955	\$2,295	\$11,7564	\$1,437	72%
		20,000	\$5,206	\$10,2717	\$4,338	\$8,5598	\$3,470	\$6,8478	\$2,638	103%
		50,000	\$8,287	\$7,7265	\$6,906	\$6,4388	\$5,525	\$5,1510	\$5,238	172%
B	Business—Animal Hospital	500	\$3,083	\$34,2504	\$2,569	\$28,5420	\$2,055	\$22,8336	\$740	32%
		2,500	\$3,768	\$36,5570	\$3,140	\$30,4641	\$2,512	\$24,3713	\$993	36%
		5,000	\$4,682	\$47,9498	\$3,902	\$39,9581	\$3,121	\$31,9665	\$1,223	35%
		10,000	\$7,080	\$27,9215	\$5,900	\$23,2679	\$4,720	\$18,6143	\$2,647	60%
		25,000	\$11,268	\$21,0131	\$9,390	\$17,5109	\$7,512	\$14,0087	\$6,010	114%
B	Business—Bank	400	\$3,174	\$44,0903	\$2,645	\$36,7419	\$2,116	\$29,3935	\$1,172	59%
		2,000	\$3,879	\$47,0105	\$3,233	\$39,1754	\$2,586	\$31,3403	\$1,508	64%
		4,000	\$4,820	\$61,7060	\$4,016	\$51,4216	\$3,213	\$41,1373	\$1,864	63%
		8,000	\$7,288	\$35,9257	\$6,073	\$29,9381	\$4,859	\$23,9505	\$3,501	92%
		20,000	\$11,599	\$27,0276	\$9,666	\$22,5230	\$7,733	\$18,0184	\$7,108	158%
B	Business—Barber Shop/Beauty Shop	200	\$3,083	\$85,6505	\$2,569	\$71,3754	\$2,055	\$57,1004	\$1,017	49%
		1,000	\$3,768	\$91,3545	\$3,140	\$76,1287	\$2,512	\$60,9030	\$1,322	54%
		2,000	\$4,682	\$119,8971	\$3,902	\$99,9143	\$3,121	\$79,9314	\$1,632	54%
		4,000	\$7,080	\$69,7860	\$5,900	\$58,1550	\$4,720	\$46,5240	\$3,172	81%
		10,000	\$11,267	\$52,5251	\$9,389	\$43,7709	\$7,511	\$35,0167	\$6,632	143%
B	Business—Car Wash	800	\$2,370	\$16,4650	\$1,975	\$13,7209	\$1,580	\$10,9767	\$631	36%
		4,000	\$2,897	\$17,5376	\$2,414	\$14,6147	\$1,931	\$11,6918	\$838	41%
		8,000	\$3,598	\$23,0401	\$2,998	\$19,2001	\$2,399	\$15,3601	\$1,031	40%
		16,000	\$5,441	\$13,4047	\$4,534	\$11,1706	\$3,628	\$8,9365	\$2,152	65%
		40,000	\$8,659	\$10,1081	\$7,215	\$8,4234	\$5,772	\$6,7387	\$4,756	122%
B	Business—Clinic, Outpatient	500	\$3,295	\$36,6024	\$2,746	\$30,5020	\$2,197	\$24,4016	\$898	37%
		2,500	\$4,027	\$39,0567	\$3,356	\$32,5473	\$2,685	\$26,0378	\$1,188	42%
		5,000	\$5,003	\$51,2525	\$4,169	\$42,7104	\$3,336	\$34,1683	\$1,465	41%
		10,000	\$7,566	\$29,8304	\$6,305	\$24,8586	\$5,044	\$19,8869	\$3,031	67%
		25,000	\$12,040	\$22,4675	\$10,034	\$18,7229	\$8,027	\$14,9783	\$6,663	124%
B	Business—Dry Cleaning	200	\$2,751	\$76,4052	\$2,292	\$63,6710	\$1,834	\$50,9368	\$556	25%
		1,000	\$3,362	\$81,4919	\$2,802	\$67,9099	\$2,241	\$54,3279	\$763	29%
		2,000	\$4,177	\$106,9742	\$3,481	\$89,1451	\$2,785	\$71,3161	\$937	29%
		4,000	\$6,316	\$62,2615	\$5,264	\$51,8845	\$4,211	\$41,5076	\$2,164	52%
		10,000	\$10,052	\$46,8590	\$8,377	\$39,0491	\$6,701	\$31,2393	\$5,126	104%
B	Business—Laboratory	500	\$2,418	\$26,8640	\$2,015	\$22,3867	\$1,612	\$17,9093	\$620	35%
		2,500	\$2,955	\$28,6759	\$2,463	\$23,8966	\$1,970	\$19,1173	\$826	39%
		5,000	\$3,672	\$37,6205	\$3,060	\$31,3504	\$2,448	\$25,0803	\$1,018	38%
		10,000	\$5,553	\$21,8806	\$4,628	\$18,2339	\$3,702	\$14,5871	\$2,153	63%
		25,000	\$8,835	\$16,4832	\$7,363	\$13,7360	\$5,890	\$10,9888	\$4,800	119%



MASTER FEE SCHEDULE

Section 5: Building

New Construction Fee Schedule - Inspections

IBC Class	IBC Occupancy Type	Project Size Threshold	Construction Type IA, IB		Construction Type IIA, IIB, IIIA, IIIB, IV		Construction Type VA, VB		\$ Change	% Change
			Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *		
-	-	50,000	\$12,956	\$25,912	\$10,797	\$21,593	\$8,638	\$17,275	\$8,054	164%
B	Business—Motor Vehicle Showroom	500	\$2,720	\$30,228	\$2,267	\$25,190	\$1,814	\$20,152	\$675	33%
-	-	2,500	\$3,325	\$32,254	\$2,771	\$26,878	\$2,217	\$21,509	\$903	37%
-	-	5,000	\$4,131	\$42,298	\$3,443	\$35,249	\$2,754	\$28,192	\$1,112	37%
-	-	10,000	\$6,246	\$24,639	\$5,205	\$20,532	\$4,164	\$16,426	\$2,378	61%
-	-	25,000	\$9,942	\$18,528	\$8,285	\$15,440	\$6,628	\$12,352	\$5,352	117%
-	-	50,000	\$14,574	\$29,148	\$12,145	\$24,295	\$9,716	\$19,432	\$9,002	162%
B	Business—Professional Office	1,000	\$3,718	\$20,657	\$3,098	\$17,214	\$2,479	\$13,771	\$810	28%
-	-	5,000	\$4,544	\$22,043	\$3,787	\$18,369	\$3,029	\$14,695	\$1,100	32%
-	-	10,000	\$5,646	\$28,914	\$4,705	\$24,101	\$3,764	\$19,289	\$1,353	32%
-	-	20,000	\$8,539	\$16,836	\$7,115	\$14,036	\$5,692	\$11,224	\$3,037	55%
-	-	50,000	\$13,590	\$12,665	\$11,325	\$10,554	\$9,060	\$8,446	\$7,065	108%
-	-	100,000	\$19,922	\$19,923	\$16,602	\$16,609	\$13,282	\$13,281	\$12,002	152%
B	Business—High Rise Office	20,000	\$8,403	\$6,072	\$7,003	\$5,065	\$5,602	\$4,048	\$843	11%
-	-	100,000	\$13,261	\$6,817	\$11,051	\$5,681	\$8,841	\$4,540	\$4,491	51%
-	-	200,000	\$20,079	\$2,320	\$16,732	\$1,938	\$13,386	\$1,548	\$10,079	101%
-	-	400,000	\$24,725	\$2,254	\$20,604	\$1,854	\$16,483	\$1,486	\$12,645	105%
-	-	1,000,000	\$38,077	\$1,521	\$31,731	\$1,279	\$25,385	\$1,017	\$23,377	159%
-	-	2,000,000	\$53,328	\$2,664	\$44,440	\$2,220	\$35,552	\$1,776	\$33,928	175%
B	B Occupancy Tenant Improvements	1,000	\$3,234	\$17,975	\$2,695	\$14,976	\$2,156	\$11,983	\$2,037	170%
-	-	5,000	\$3,953	\$19,168	\$3,294	\$15,976	\$2,636	\$12,765	\$2,535	179%
-	-	10,000	\$4,912	\$25,149	\$4,093	\$20,975	\$3,274	\$16,766	\$3,144	178%
-	-	20,000	\$7,427	\$14,634	\$6,189	\$12,198	\$4,951	\$9,756	\$5,161	228%
-	-	50,000	\$11,817	\$11,029	\$9,848	\$9,190	\$7,878	\$7,352	\$9,128	339%
-	-	100,000	\$17,332	\$17,316	\$14,443	\$14,440	\$11,554	\$11,544	\$14,069	431%
E	Educational—Group Occupancy	1,000	\$3,899	\$21,672	\$3,249	\$18,061	\$2,600	\$14,448	\$1,940	99%
-	6+ persons, up to the 12th Grade	5,000	\$4,766	\$23,086	\$3,972	\$19,240	\$3,177	\$15,392	\$2,446	105%
-	-	10,000	\$5,921	\$30,330	\$4,934	\$25,275	\$3,947	\$20,220	\$3,027	105%
-	-	20,000	\$8,954	\$17,649	\$7,461	\$14,708	\$5,969	\$11,765	\$5,246	141%
-	-	50,000	\$14,249	\$13,286	\$11,874	\$11,072	\$9,499	\$8,857	\$9,854	224%
-	-	100,000	\$20,892	\$20,819	\$17,410	\$17,409	\$13,928	\$13,929	\$15,552	291%
E	Educational—Day Care	500	\$2,720	\$30,228	\$2,267	\$25,190	\$1,814	\$20,152	\$986	57%
-	5+ children, older than 2 1/2 yrs	2,500	\$3,325	\$32,254	\$2,771	\$26,878	\$2,217	\$21,509	\$1,271	62%
-	-	5,000	\$4,131	\$42,298	\$3,443	\$35,249	\$2,754	\$28,192	\$1,570	61%
-	-	10,000	\$6,246	\$24,639	\$5,205	\$20,532	\$4,164	\$16,426	\$2,964	90%
-	-	25,000	\$9,942	\$18,528	\$8,285	\$15,440	\$6,628	\$12,352	\$6,050	155%
-	-	50,000	\$14,574	\$29,148	\$12,145	\$24,295	\$9,716	\$19,432	\$9,849	208%
E	E Occupancy Tenant Improvements	1,000	\$2,962	\$16,463	\$2,469	\$13,720	\$1,975	\$10,972	\$1,668	129%
-	-	5,000	\$3,621	\$17,547	\$3,017	\$14,619	\$2,414	\$11,698	\$2,088	136%
-	-	10,000	\$4,498	\$23,043	\$3,748	\$19,202	\$2,999	\$15,362	\$2,588	135%
-	-	20,000	\$6,802	\$13,407	\$5,669	\$11,173	\$4,535	\$8,938	\$4,354	178%
-	-	50,000	\$10,825	\$10,105	\$9,021	\$8,409	\$7,216	\$6,736	\$7,922	273%
-	-	100,000	\$15,877	\$15,872	\$13,231	\$13,230	\$10,585	\$10,584	\$12,345	349%
F-1	Factory Industrial—Moderate Hazard	4,000	\$3,305	\$11,932	\$2,754	\$9,943	\$2,203	\$7,958	\$1,080	49%
-	-	20,000	\$5,214	\$13,392	\$4,345	\$11,165	\$3,476	\$8,924	\$2,632	102%
-	-	40,000	\$7,893	\$4,605	\$6,577	\$3,830	\$5,262	\$3,070	\$4,950	168%
-	-	80,000	\$9,735	\$4,373	\$8,112	\$3,642	\$6,490	\$2,914	\$6,183	174%
-	-	200,000	\$14,980	\$2,981	\$12,484	\$2,484	\$9,987	\$1,987	\$10,636	245%
-	-	400,000	\$20,943	\$5,235	\$17,453	\$4,362	\$13,962	\$3,496	\$15,183	264%
F-2	Factory Industrial—Low Hazard	3,000	\$4,201	\$7,787	\$3,501	\$6,489	\$2,801	\$5,194	\$2,050	95%
-	-	15,000	\$5,136	\$8,302	\$4,280	\$6,918	\$3,424	\$5,538	\$2,589	102%
-	-	30,000	\$6,381	\$10,877	\$5,318	\$9,068	\$4,254	\$7,258	\$3,204	101%
-	-	60,000	\$9,644	\$6,352	\$8,037	\$5,294	\$6,430	\$4,235	\$5,576	137%
-	-	150,000	\$15,362	\$4,757	\$12,802	\$3,963	\$10,241	\$3,174	\$10,525	218%
-	-	300,000	\$22,498	\$7,499	\$18,748	\$6,249	\$14,999	\$4,995	\$16,648	285%
F	F Occupancy Tenant Improvements	2,000	\$2,684	\$7,459	\$2,237	\$6,216	\$1,789	\$4,972	\$1,585	144%
-	-	10,000	\$3,281	\$7,962	\$2,734	\$6,635	\$2,187	\$5,308	\$1,979	152%
-	-	20,000	\$4,077	\$10,423	\$3,398	\$8,686	\$2,718	\$6,948	\$2,455	151%
-	-	40,000	\$6,162	\$6,072	\$5,135	\$5,060	\$4,108	\$4,081	\$4,081	196%
-	-	100,000	\$9,805	\$4,569	\$8,171	\$3,807	\$6,537	\$3,046	\$7,339	298%
-	-	200,000	\$14,374	\$7,182	\$11,979	\$5,989	\$9,583	\$4,794	\$11,386	381%
H-1	High Hazard Group H-1	1,000	\$2,156	\$11,983	\$1,797	\$9,986	\$1,437	\$7,989	\$742	53%
-	Pose a detonation hazard	5,000	\$2,636	\$12,765	\$2,196	\$10,647	\$1,757	\$8,517	\$961	57%
-	-	10,000	\$3,274	\$16,766	\$2,729	\$13,971	\$2,183	\$11,173	\$1,187	57%
-	-	20,000	\$4,951	\$9,756	\$4,126	\$8,130	\$3,301	\$6,504	\$2,277	85%
-	-	50,000	\$7,878	\$7,352	\$6,565	\$6,123	\$5,252	\$4,909	\$4,703	148%
-	-	100,000	\$11,554	\$11,544	\$9,629	\$9,628	\$7,703	\$7,702	\$7,704	200%
H-2	High Hazard Group H-2	2,000	\$3,095	\$8,593	\$2,579	\$7,169	\$2,063	\$5,728	\$1,296	72%
-	Pose a deflagration hazard	10,000	\$3,783	\$9,178	\$3,152	\$7,647	\$2,522	\$6,166	\$1,653	78%
-	-	20,000	\$4,700	\$12,032	\$3,917	\$10,029	\$3,133	\$8,024	\$2,043	77%
-	-	40,000	\$7,107	\$7,001	\$5,923	\$5,834	\$4,738	\$4,665	\$3,704	109%
-	-	100,000	\$11,308	\$5,272	\$9,423	\$4,395	\$7,539	\$3,518	\$7,276	180%
-	-	200,000	\$16,580	\$8,290	\$13,817	\$6,908	\$11,053	\$5,526	\$11,684	239%
H-3	High Hazard Group H-3	1,000	\$3,476	\$19,313	\$2,897	\$16,099	\$2,317	\$12,875	\$1,228	55%
-	Readily support combustion	5,000	\$4,249	\$20,589	\$3,541	\$17,157	\$2,833	\$13,725	\$1,586	60%
-	-	10,000	\$5,278	\$27,027	\$4,399	\$22,520	\$3,519	\$18,018	\$1,959	59%
-	-	20,000	\$7,981	\$15,749	\$6,651	\$13,174	\$5,321	\$10,493	\$3,727	88%



MASTER FEE SCHEDULE

Section 5: Building

New Construction Fee Schedule - Inspections

IBC Class	IBC Occupancy Type	Project Size Threshold	Construction Type IA, IB		Construction Type IIA, IIB, IIIA, IIIB, IV		Construction Type VA, VB		\$ Change	% Change
			Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *		
-	-	50,000	\$12,703	\$11,8322	\$10,586	\$9,8601	\$8,469	\$7,8881	\$7,656	152%
-	-	100,000	\$18,619	\$18,6194	\$15,516	\$15,5161	\$12,413	\$12,4129	\$12,484	203%
H-4	High Hazard Group H-4	1,000	\$2,878	\$15,9893	\$2,398	\$13,3244	\$1,918	\$10,6595	\$1,079	60%
-	Pose health hazards	5,000	\$3,517	\$17,0407	\$2,931	\$14,2006	\$2,345	\$11,3605	\$1,387	65%
-	-	10,000	\$4,369	\$22,3856	\$3,641	\$18,6547	\$2,913	\$14,9238	\$1,714	65%
-	-	20,000	\$6,608	\$13,0209	\$5,507	\$10,8508	\$4,405	\$8,6806	\$3,205	94%
-	-	50,000	\$10,514	\$9,8051	\$8,762	\$8,1709	\$7,009	\$6,5367	\$6,476	160%
-	-	100,000	\$15,417	\$15,4166	\$12,847	\$12,8472	\$10,278	\$10,2778	\$10,509	214%
H-5	High Hazard Group H-5	1,000	\$2,854	\$15,8499	\$2,378	\$13,2083	\$1,902	\$10,5666	\$1,055	59%
-	Semiconductor Fabrication, R&D	5,000	\$3,488	\$16,9074	\$2,906	\$14,0895	\$2,325	\$11,2716	\$1,357	64%
-	-	10,000	\$4,333	\$22,1917	\$3,611	\$18,4931	\$2,889	\$14,7945	\$1,677	63%
-	-	20,000	\$6,552	\$12,9240	\$5,460	\$10,7700	\$4,368	\$8,6160	\$3,149	93%
-	-	50,000	\$10,429	\$9,7081	\$8,691	\$8,0901	\$6,953	\$6,4721	\$6,391	158%
-	-	100,000	\$15,283	\$15,2833	\$12,736	\$12,7361	\$10,189	\$10,1889	\$10,375	211%
H	H Occupancy Tenant Improvements	1,000	\$1,935	\$10,7504	\$1,612	\$8,9587	\$1,290	\$7,1670	\$829	75%
-	-	5,000	\$2,365	\$11,4655	\$1,971	\$9,5546	\$1,576	\$7,6437	\$1,056	81%
-	-	10,000	\$2,938	\$15,0530	\$2,448	\$12,5442	\$1,959	\$10,0354	\$1,306	80%
-	-	20,000	\$4,443	\$8,7628	\$3,703	\$7,3023	\$2,962	\$5,8418	\$2,352	112%
-	-	50,000	\$7,072	\$6,5812	\$5,893	\$5,4843	\$4,715	\$4,3874	\$4,593	185%
-	-	100,000	\$10,363	\$10,3626	\$8,636	\$8,6355	\$6,908	\$6,9084	\$7,348	244%
I-1	Institutional—7+ persons, ambulatory	2,000	\$3,144	\$8,7294	\$2,620	\$7,2745	\$2,096	\$5,8196	\$1,201	62%
-	-	10,000	\$3,842	\$9,3082	\$3,202	\$7,7568	\$2,561	\$6,2054	\$1,540	67%
-	-	20,000	\$4,773	\$12,2291	\$3,977	\$10,1909	\$3,182	\$8,1527	\$1,905	66%
-	-	40,000	\$7,219	\$7,1185	\$6,016	\$5,9321	\$4,812	\$4,7457	\$3,542	96%
-	-	100,000	\$11,490	\$5,3570	\$9,575	\$4,4642	\$7,660	\$3,5714	\$7,134	164%
-	-	200,000	\$16,847	\$8,4234	\$14,039	\$7,0195	\$11,231	\$5,6156	\$11,543	218%
I-2	Institutional—6+ persons, non-ambulatory	2,000	\$3,930	\$10,9118	\$3,275	\$9,0932	\$2,620	\$7,2745	\$1,501	62%
-	-	10,000	\$4,803	\$11,6352	\$4,002	\$9,6960	\$3,202	\$7,7568	\$1,926	67%
-	-	20,000	\$5,966	\$15,2864	\$4,972	\$12,7386	\$3,977	\$10,1909	\$2,381	66%
-	-	40,000	\$9,023	\$8,8981	\$7,519	\$7,4151	\$6,016	\$5,9321	\$4,427	96%
-	-	100,000	\$14,362	\$6,6963	\$11,969	\$5,5803	\$9,575	\$4,4642	\$8,917	164%
-	-	200,000	\$21,059	\$10,5293	\$17,549	\$8,7744	\$14,039	\$7,0195	\$14,429	218%
I-3	Institutional—6+ persons, restrained	2,000	\$3,930	\$10,9118	\$3,275	\$9,0932	\$2,620	\$7,2745	\$1,501	62%
-	-	10,000	\$4,803	\$11,6352	\$4,002	\$9,6960	\$3,202	\$7,7568	\$1,926	67%
-	-	20,000	\$5,966	\$15,2864	\$4,972	\$12,7386	\$3,977	\$10,1909	\$2,381	66%
-	-	40,000	\$9,023	\$8,8981	\$7,519	\$7,4151	\$6,016	\$5,9321	\$4,427	96%
-	-	100,000	\$14,362	\$6,6963	\$11,969	\$5,5803	\$9,575	\$4,4642	\$8,917	164%
-	-	200,000	\$21,059	\$10,5293	\$17,549	\$8,7744	\$14,039	\$7,0195	\$14,429	218%
I-4	Institutional—6+ persons, day care	1,000	\$3,930	\$21,8236	\$3,275	\$18,1863	\$2,620	\$14,5491	\$1,501	62%
-	-	5,000	\$4,803	\$23,3007	\$4,002	\$19,4173	\$3,202	\$15,5338	\$1,926	67%
-	-	10,000	\$5,968	\$30,5576	\$4,973	\$25,4646	\$3,978	\$20,3717	\$2,383	66%
-	-	20,000	\$9,023	\$17,7962	\$7,519	\$14,8302	\$6,016	\$11,8641	\$4,430	96%
-	-	50,000	\$14,362	\$13,3926	\$11,969	\$11,1605	\$9,575	\$8,9284	\$8,910	163%
-	-	100,000	\$21,059	\$21,0585	\$17,549	\$17,5488	\$14,039	\$14,0390	\$14,444	218%
I	I Occupancy Tenant Improvements	1,000	\$2,636	\$14,6410	\$2,197	\$12,2008	\$1,757	\$9,7606	\$1,473	127%
-	-	5,000	\$3,221	\$15,6106	\$2,685	\$13,0088	\$2,148	\$10,4070	\$1,844	134%
-	-	10,000	\$4,002	\$20,5070	\$3,335	\$17,0892	\$2,668	\$13,6714	\$2,286	133%
-	-	20,000	\$6,053	\$11,9220	\$5,044	\$9,9350	\$4,035	\$7,9480	\$3,853	175%
-	-	50,000	\$9,629	\$8,9809	\$8,024	\$7,4841	\$6,420	\$5,9873	\$7,019	269%
-	-	100,000	\$14,120	\$14,1198	\$11,767	\$11,7665	\$9,413	\$9,4132	\$10,952	346%
L	Labs (California ONLY)	2,000	\$3,192	\$8,8688	\$2,660	\$7,3907	\$2,128	\$5,9125	\$1,223	62%
-	-	10,000	\$3,901	\$9,4657	\$3,251	\$7,8881	\$2,601	\$6,3105	\$1,570	67%
-	-	20,000	\$4,848	\$12,4109	\$4,040	\$10,3424	\$3,232	\$8,2739	\$1,942	67%
-	-	40,000	\$7,330	\$7,2154	\$6,108	\$6,0129	\$4,887	\$4,8103	\$3,605	97%
-	-	100,000	\$11,659	\$5,4540	\$9,716	\$4,5450	\$7,773	\$3,6360	\$7,243	164%
-	-	200,000	\$17,113	\$8,5567	\$14,261	\$7,1306	\$11,409	\$5,7045	\$11,737	218%
M	Mercantile—Department & Drug Store	1,000	\$3,355	\$18,6459	\$2,796	\$15,5382	\$2,237	\$12,4306	\$1,064	46%
-	-	5,000	\$4,101	\$19,8768	\$3,418	\$16,5640	\$2,734	\$13,2512	\$1,388	51%
-	-	10,000	\$5,095	\$26,1035	\$4,246	\$21,7529	\$3,397	\$17,4023	\$1,712	51%
-	-	20,000	\$7,705	\$15,1955	\$6,421	\$12,6629	\$5,137	\$10,1303	\$3,373	78%
-	-	50,000	\$12,264	\$11,4383	\$10,220	\$9,5319	\$8,176	\$7,6255	\$7,126	139%
-	-	100,000	\$17,983	\$17,9831	\$14,986	\$14,9859	\$11,989	\$11,9887	\$11,743	188%
M	Mercantile—Market	2,000	\$3,748	\$10,4156	\$3,123	\$8,6797	\$2,499	\$6,9438	\$1,457	64%
-	-	10,000	\$4,581	\$11,0898	\$3,818	\$9,2415	\$3,054	\$7,3932	\$1,868	69%
-	-	20,000	\$5,690	\$14,5743	\$4,742	\$12,1453	\$3,794	\$9,7162	\$2,309	68%
-	-	40,000	\$8,605	\$8,4840	\$7,171	\$7,0700	\$5,737	\$5,6560	\$4,273	99%
-	-	100,000	\$13,696	\$6,3933	\$11,413	\$5,3278	\$9,130	\$4,2622	\$8,551	166%
-	-	200,000	\$20,089	\$10,0445	\$16,741	\$8,3704	\$13,393	\$6,6963	\$13,849	222%
M	Mercantile—Motor fuel-dispensing	400	\$2,690	\$37,3713	\$2,242	\$31,1427	\$1,793	\$24,9142	\$3,799	16%
-	-	2,000	\$3,288	\$39,8445	\$2,740	\$33,2038	\$2,192	\$26,5630	\$551	20%
-	-	4,000	\$4,085	\$25,3130	\$3,404	\$43,5941	\$2,723	\$34,8753	\$673	20%
-	-	8,000	\$6,178	\$30,4566	\$5,148	\$25,3805	\$4,118	\$20,3044	\$1,806	41%
-	-	20,000	\$9,832	\$22,9220	\$8,194	\$19,1016	\$6,555	\$15,2813	\$4,645	90%
-	-	40,000	\$14,417	\$36,0419	\$12,014	\$30,0349	\$9,611	\$24,0279	\$8,117	129%
M	Mercantile—Retail or wholesale store	1,000	\$3,174	\$17,6308	\$2,645	\$14,6923	\$2,116	\$11,7539	\$266	9%
-	-	5,000	\$3,879	\$18,8012	\$3,233	\$15,6676	\$2,586	\$12,5341	\$435	13%
-	-	10,000	\$4,819	\$24,6794	\$4,016	\$20,5661	\$3,213	\$16,4529	\$526	12%



MASTER FEE SCHEDULE

Section 5: Building

New Construction Fee Schedule - Inspections

IBC Class	IBC Occupancy Type	Project Size Threshold	Construction Type IA, IB		Construction Type IIA, IIB, IIIA, IIIB, IV		Construction Type VA, VB		\$ Change	% Change
			Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *		
-	-	10,000	\$3,994	\$20,4525	\$3,328	\$17,0438	\$2,662	\$13,6350	\$676	20%
-	-	20,000	\$6,039	\$11,9130	\$5,032	\$9,9275	\$4,026	\$7,9420	\$1,788	42%
-	-	50,000	\$9,613	\$8,9537	\$8,011	\$7,4614	\$6,408	\$5,9691	\$4,573	91%
-	-	100,000	\$14,090	\$14,0895	\$11,741	\$11,7413	\$9,393	\$9,3930	\$7,970	130%
S-2	Storage—Low Hazard, Parking Garages	1,000	\$2,201	\$12,2230	\$1,834	\$10,1859	\$1,467	\$8,1487	\$267	14%
-	Open or Enclosed	5,000	\$2,689	\$13,0411	\$2,241	\$10,8676	\$1,793	\$8,6941	\$399	17%
-	-	10,000	\$3,341	\$17,1256	\$2,785	\$14,2713	\$2,228	\$11,4170	\$487	17%
-	-	20,000	\$5,054	\$9,9586	\$4,212	\$8,2988	\$3,369	\$6,6391	\$1,396	38%
-	-	50,000	\$8,042	\$7,5023	\$6,701	\$6,2519	\$5,361	\$5,0015	\$3,704	85%
-	-	100,000	\$11,793	\$11,7928	\$9,827	\$9,8273	\$7,862	\$7,8618	\$6,525	124%
S	S Occupancy Tenant Improvements	1,000	\$2,116	\$11,7564	\$1,763	\$9,7970	\$1,411	\$7,8376	\$878	71%
-	-	5,000	\$2,586	\$12,5442	\$2,155	\$10,4535	\$1,724	\$8,3628	\$1,120	76%
-	-	10,000	\$3,213	\$16,4681	\$2,678	\$13,7234	\$2,142	\$10,9787	\$1,386	76%
-	-	20,000	\$4,860	\$9,5799	\$4,050	\$7,9832	\$3,240	\$6,3866	\$2,518	107%
-	-	50,000	\$7,734	\$7,1963	\$6,445	\$5,9969	\$5,156	\$4,7975	\$4,955	178%
-	-	100,000	\$11,332	\$11,3322	\$9,444	\$9,4435	\$7,555	\$7,5548	\$7,957	236%
U	Accessory—Barn or Shed	200	\$1,511	\$41,9844	\$1,259	\$34,9870	\$1,008	\$27,9896	-\$75	-5%
-	-	1,000	\$1,847	\$44,7683	\$1,539	\$37,3069	\$1,231	\$29,8455	-\$32	-2%
-	-	2,000	\$2,295	\$58,7820	\$1,912	\$48,9850	\$1,530	\$39,1880	-\$47	-2%
-	-	4,000	\$3,471	\$34,2188	\$2,892	\$28,5157	\$2,314	\$22,8125	\$470	16%
-	-	10,000	\$5,524	\$25,7550	\$4,603	\$21,4625	\$3,682	\$17,1700	\$1,964	55%
-	-	20,000	\$8,099	\$40,4960	\$6,749	\$33,7466	\$5,399	\$26,9973	\$3,776	87%
U	Accessory—Private Garage	200	\$1,028	\$28,5426	\$856	\$23,7855	\$685	\$19,0284	-\$559	-35%
-	-	1,000	\$1,256	\$30,4667	\$1,047	\$25,3889	\$837	\$20,3111	-\$623	-33%
-	-	2,000	\$1,561	\$39,9506	\$1,301	\$33,2921	\$1,041	\$26,6337	-\$781	-33%
-	-	4,000	\$2,360	\$23,2654	\$1,966	\$19,3878	\$1,573	\$15,5102	-\$641	-21%
-	-	10,000	\$3,756	\$17,4983	\$3,130	\$14,5819	\$2,504	\$11,6655	\$196	6%
-	-	20,000	\$5,506	\$27,5276	\$4,588	\$22,9396	\$3,670	\$18,3517	\$1,183	27%
U	Accessory—Other	1,000	\$2,237	\$12,4230	\$1,864	\$10,3525	\$1,491	\$8,2820	\$181	9%
-	-	5,000	\$2,734	\$13,2563	\$2,278	\$11,0469	\$1,823	\$8,8375	\$299	12%
-	-	10,000	\$3,397	\$17,3922	\$2,831	\$14,4935	\$2,264	\$11,5948	\$362	12%
-	-	20,000	\$5,136	\$10,1253	\$4,280	\$8,4377	\$3,424	\$6,7502	\$1,248	32%
-	-	50,000	\$8,173	\$7,6205	\$6,811	\$6,3504	\$5,449	\$5,0803	\$3,561	77%
-	-	100,000	\$11,984	\$11,9837	\$9,986	\$9,9864	\$7,989	\$7,9891	\$6,389	114%
-	Other Tenant Improvements	1,000	\$2,358	\$13,0934	\$1,965	\$10,9112	\$1,572	\$8,7289	\$792	51%
-	-	5,000	\$2,882	\$13,9683	\$2,401	\$11,6403	\$1,921	\$9,3122	\$1,028	55%
-	-	10,000	\$3,580	\$18,3467	\$2,983	\$15,2889	\$2,387	\$12,2311	\$1,268	55%
-	-	20,000	\$5,415	\$10,6606	\$4,512	\$8,8838	\$3,610	\$7,1070	\$2,454	83%
-	-	50,000	\$8,613	\$8,0447	\$7,177	\$6,7039	\$5,742	\$5,3631	\$5,097	145%
-	-	100,000	\$12,635	\$12,6351	\$10,529	\$10,5293	\$8,423	\$8,4234	\$8,371	196%
R-3	Residential Room Addition	50	\$1,687	\$94,7595	\$1,405	\$78,9662	\$1,124	\$63,1730	\$290	21%
-	-	250	\$1,876	\$75,7954	\$1,563	\$63,1629	\$1,251	\$50,5303	\$466	33%
-	-	500	\$2,066	\$30,3303	\$1,721	\$25,2753	\$1,377	\$20,2202	\$574	38%
-	-	1,000	\$2,217	\$22,7250	\$1,848	\$18,9375	\$1,478	\$15,1500	\$657	42%
-	-	2,500	\$2,558	\$17,4528	\$2,132	\$14,5440	\$1,705	\$11,6352	\$837	49%
-	-	5,000	\$2,994	\$59,8880	\$2,495	\$49,9066	\$1,996	\$39,9253	\$1,178	65%
SHELL BUILDINGS									\$0	#DIV/0!
-	All Shell Buildings	1,000	\$1,726	\$7,9500	\$1,439	\$6,6250	\$1,151	\$5,3000	\$0	#DIV/0!
-	-	5,000	\$2,044	\$10,0920	\$1,704	\$8,4100	\$1,363	\$6,7280	\$0	0%
-	-	10,000	\$2,549	\$7,1760	\$2,124	\$5,9800	\$1,699	\$4,7840	\$0	0%
-	-	20,000	\$3,266	\$2,0320	\$2,722	\$1,6933	\$2,178	\$1,3547	\$0	0%
-	-	50,000	\$3,876	\$1,6560	\$3,230	\$1,3800	\$2,584	\$1,1040	\$0	0%
-	-	100,000	\$4,704	\$4,7040	\$3,920	\$3,9200	\$3,136	\$3,1360	\$0	0%
A-2	Shell: Assembly—Food & Drink	1,000	\$1,726	\$7,9500	\$1,439	\$6,6250	\$1,151	\$5,3000	\$0	0%
-	-	5,000	\$2,044	\$10,0920	\$1,704	\$8,4100	\$1,363	\$6,7280	\$0	0%
-	-	10,000	\$2,549	\$7,1760	\$2,124	\$5,9800	\$1,699	\$4,7840	\$0	0%
-	-	20,000	\$3,266	\$2,0320	\$2,722	\$1,6933	\$2,178	\$1,3547	\$0	0%
-	-	50,000	\$3,876	\$1,6560	\$3,230	\$1,3800	\$2,584	\$1,1040	\$0	0%
-	-	100,000	\$4,704	\$4,7040	\$3,920	\$3,9200	\$3,136	\$3,1360	\$0	0%
B	Shell: Business—Clinic, Outpatient	1,000	\$2,158	\$9,9375	\$1,798	\$8,2813	\$1,439	\$6,6250	\$0	0%
-	-	5,000	\$2,555	\$12,6150	\$2,129	\$10,5125	\$1,704	\$8,4100	\$0	0%
-	-	10,000	\$3,186	\$8,9700	\$2,655	\$7,4750	\$2,124	\$5,9800	\$0	0%
-	-	20,000	\$4,083	\$2,5400	\$3,403	\$2,1167	\$2,722	\$1,6933	\$0	0%
-	-	50,000	\$4,845	\$2,0700	\$4,038	\$1,7250	\$3,230	\$1,3800	\$0	0%
-	-	100,000	\$5,880	\$5,8800	\$4,900	\$4,9000	\$3,920	\$3,9200	\$0	0%
B	Shell: Business—Professional Office	1,000	\$2,158	\$9,9375	\$1,798	\$8,2813	\$1,439	\$6,6250	\$0	0%
-	-	5,000	\$2,555	\$12,6150	\$2,129	\$10,5125	\$1,704	\$8,4100	\$0	0%
-	-	10,000	\$3,186	\$8,9700	\$2,655	\$7,4750	\$2,124	\$5,9800	\$0	0%
-	-	20,000	\$4,083	\$2,5400	\$3,403	\$2,1167	\$2,722	\$1,6933	\$0	0%
-	-	50,000	\$4,845	\$2,0700	\$4,038	\$1,7250	\$3,230	\$1,3800	\$0	0%
-	-	100,000	\$5,880	\$5,8800	\$4,900	\$4,9000	\$3,920	\$3,9200	\$0	0%
M	Shell: Mercantile—Department & Drug Store	1,000	\$2,158	\$9,9375	\$1,798	\$8,2813	\$1,439	\$6,6250	\$0	0%
-	-	5,000	\$2,555	\$12,6150	\$2,129	\$10,5125	\$1,704	\$8,4100	\$0	0%
-	-	10,000	\$3,186	\$8,9700	\$2,655	\$7,4750	\$2,124	\$5,9800	\$0	0%
-	-	20,000	\$4,083	\$2,5400	\$3,403	\$2,1167	\$2,722	\$1,6933	\$0	0%
-	-	50,000	\$4,845	\$2,0700	\$4,038	\$1,7250	\$3,230	\$1,3800	\$0	0%



MASTER FEE SCHEDULE

Section 5: Building

New Construction Fee Schedule - Inspections

IBC Class	IBC Occupancy Type	Project Size Threshold	Construction Type IA, IB		Construction Type IIA, IIB, IIIA, IIIB, IV		Construction Type VA, VB		\$ Change	% Change
			Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *		
-		100,000	\$5,880	\$5,8800	\$4,900	\$4,9000	\$3,920	\$3,9200	\$0	0%
-	Other Shell Building	1,000	\$2,158	\$9,9375	\$1,798	\$8,2813	\$1,439	\$6,6250	\$0	0%
-		5,000	\$2,555	\$12,6150	\$2,129	\$10,5125	\$1,704	\$8,4100	\$0	0%
-		10,000	\$3,186	\$8,9700	\$2,655	\$7,4750	\$2,124	\$5,9800	\$0	0%
-		20,000	\$4,083	\$2,5400	\$3,403	\$2,1167	\$2,722	\$1,6933	\$0	0%
-		50,000	\$4,845	\$2,0700	\$4,038	\$1,7250	\$3,230	\$1,3800	\$0	0%
-		100,000	\$5,880	\$5,8800	\$4,900	\$4,9000	\$3,920	\$3,9200	\$0	0%

COMPLEX PROJECTS

For projects requiring services that exceed usual City staffing, retention of outside consultants may be required. The City will maintain a list of such firms from which applicants may choose. Fees for required services will be paid by applicant directly to the consultant firm in an amount agreed upon by the parties for services required by the City, in addition to City administrative fees. Typical situations involve plan checking of complex projects, specialized inspection services or particularly large projects.

* Each additional 100 square feet, or portion thereof, up to the next highest project size threshold.



MASTER FEE SCHEDULE

Section 5: Building

Mechanical, Plumbing & Electrical

FEE TYPES	Current Fee July 2019	Adopted June 2020	\$ Change	% Change
ADMINISTRATIVE AND MISC. FEES				
Travel and Documentation Fees:				
Simple Project (1 trip)	\$ -	\$ -	\$ -	0%
Moderate Project (2 trips)	\$ -	\$ -	\$ -	0%
Complex Project (3 trips)	\$ -	\$ -	\$ -	0%
Permit Issuance	\$ 98	\$ 98	\$ -	0%
Supplemental Permit Issuance	\$ 98	\$ 98	\$ -	0%
MECHANICAL PERMIT FEES				
UNIT FEES:				
A/C, Residential (each)	\$ 196	\$ 196	\$ -	0%
Furnace (F.A.U., Floor)	\$ 196	\$ 196	\$ -	0%
Heater (Wall)	\$ 196	\$ 196	\$ -	0%
Appliance Vent/Chimney (only)				
Air Handler	\$ 196	\$ 196	\$ -	0%
Duct Work (only)	\$ 196	\$ 196	\$ -	0%
Evaporative Cooler	\$ 196	\$ 196	\$ -	0%
Moisture Exhaust Duct (Clothes Dryer)	\$ 196	\$ 196	\$ -	0%
Vent Fan, Single Duct (each)	\$ 196	\$ 196	\$ -	0%
Vent System	\$ 196	\$ 196	\$ -	0%
Exhaust Hood and Duct (Residential)	\$ 196	\$ 196	\$ -	0%
Non-Residential Incinerator	\$ 387	\$ 387	\$ -	0%
Appliance or piece of equipment not classed in other appliance categories, or for which no other fee is listed (each)	\$ 196	\$ 196	\$ -	0%
OTHER FEES:				
Other Mechanical Inspections (per hour)	\$ 130	\$ 130	\$ -	0%
PLUMBING/GAS PERMIT FEES				
UNIT FEES:				
Fixtures (each)	\$ 196	\$ 196	\$ -	0%
Gas Line	\$ 196	\$ 196	\$ -	0%
Building Sewer	\$ 325	\$ 325	\$ -	0%
Grease Trap	\$ 196	\$ 196	\$ -	0%
Backflow Preventer				
First 5	\$ 196	\$ 196	\$ -	0%
Each after the First 5	\$ 196	\$ 196	\$ -	0%
Roof Drain—Rainwater System	\$ 196	\$ 196	\$ -	0%
Water Heater				
First Heater	\$ 196	\$ 196	\$ -	0%
Each Additional Heater	\$ 130	\$ 130	\$ -	0%
Water Pipe Repair/Replacement (ea. Outlet)	\$ 175	\$ 175	\$ -	0%
Drain-Vent Repair/Alterations	\$ 175	\$ 175	\$ -	0%
Drinking Fountain	\$ 175	\$ 175	\$ -	0%
Solar Water System Fixtures (solar panels, tanks, water treatment equipment)	\$ 309	\$ 309	\$ -	0%
Medical Gas System (Each Outlet)	\$ 619	\$ 619	\$ -	0%
OTHER FEES:				
Other Plumbing and Gas Inspections (per hour)	\$ 130	\$ 130	\$ -	0%
ELECTRICAL PERMIT FEES				
SYSTEM FEES:				
Private, Residential, In-ground Swimming Pools	\$ 130	\$ 130	\$ -	0%
Temporary Service (each)	\$ 196	\$ 196	\$ -	0%
Temporary Pole (each)	\$ 196	\$ 196	\$ -	0%
Generator Installation	\$ 196	\$ 196	\$ -	0%



MASTER FEE SCHEDULE

Section 5: Building

Mechanical, Plumbing & Electrical

FEE TYPES	Current Fee July 2019	Adopted June 2020	\$ Change	% Change
Lighting Fixtures				
Lighting Fixtures, sockets, or other lamp-holding devices (first 10)	\$ 130	\$ 130	\$ -	0%
Each additional 10	\$ 130	\$ 130	\$ -	0%
Pole or platform-mounted lighting fixtures (each)	\$ 258	\$ 258	\$ -	0%
Theatrical-type lighting fixtures or assemblies (each)	\$ 433	\$ 433	\$ -	0%
Residential Appliances				
Fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens; counter mounted cooking tops; electric ranges; self-contained room console or through-wall air conditioners; space heaters; food waste grinders; dishwashers; washing machines; water heaters; clothes dryers; or other motor-operated appliances (each) not exceeding one horsepower (HP) in rating (each)	\$ 196	\$ 196	\$ -	0%
(For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus)				
Nonresidential Appliances				
Residential appliances and self-contained factory-wired, nonresidential appliances not exceeding one horsepower (HP), kilowatt (kW), or kilovolt-ampere (kVA) in rating, including medical and dental devices; food, beverage, and ice cream cabinets; illuminated show cases; drinking fountains; vending machines; laundry machines; or other similar types of equipment (each)	\$ 227	\$ 227	\$ -	0%
(For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus)				
Services				
Services of 600 volts or less, up to 200 amperes in rating (each)	\$ 258	\$ 258	\$ -	0%
Services of 600 volts or less, 201 to 1000 amperes in rating (each)	\$ 258	\$ 258	\$ -	0%
Services over 600 volts or over 1000 amperes in rating (each)	\$ 454	\$ 454	\$ -	0%
Miscellaneous Apparatus, Conduits, and Conductors				
Electrical apparatus, conduits, and conductors for which a permit is required, but for which no fee is herein set forth	\$ 196	\$ 196	\$ -	0%
(This fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs, or other equipment)				
Photovoltaic Systems Residential (each)	\$ 196	\$ 196	\$ -	0%
OTHER FEES:				
Other Electrical Inspections (per hour)	\$ 130	\$ 130	\$ -	0%
OTHER INSPECTIONS AND FEES				
Inspections outside of normal business hours, 0-2 hours (minimum charge)	\$ 258	\$ 258	\$ -	0%
Each additional hour or portion thereof	\$ 130	\$ 130	\$ -	0%
Reinspection Fee (per hour)	\$ 130	\$ 130	\$ -	0%
Inspections for which no fee is specifically indicated, per hour (minimum charge = 1 hour)	\$ 130	\$ 130	\$ -	0%
Additional Plan Review required by changes, additions, or revisions to approved plans, per hour (minimum charge = 1 hour)	\$ 130	\$ 130	\$ -	0%

Note: This table would be used if, for example, someone wants a permit for just a water heater or electrical panel.



MASTER FEE SCHEDULE

Section 5: Building

Miscellaneous Building

Work Item	Unit	Current Fee July 2019	Adopted June 2020	\$ Change	% Change
Administrative & Miscellaneous					
Duplicate/Replacement Job Card	each	\$ 66	\$ 68	\$ 2	3%
General Plan Fee	per permit	\$ 10	\$ 10	\$ -	0%
Standard Hourly Rate		\$ 130	\$ 130		
Antenna—Telecom Facility					
Radio	each	\$ 596	\$ 617	\$ 21	4%
Cellular/Mobile Phone, free-standing	each	\$ 596	\$ 617	\$ 21	4%
Cellular/Mobile Phone, attached to building	each	\$ 596	\$ 617	\$ 21	4%
Demolition (up to 3,000 sf)					
Commercial	each	\$ 394	\$ 408	\$ 14	4%
Residential	each	\$ 394	\$ 408	\$ 14	4%
Fireplace					
Masonry	each	\$ 596	\$ 617	\$ 21	4%
Pre-Fabricated/Metal	each	\$ 517	\$ 536	\$ 19	4%
Chimney Repair	each	\$ 240	\$ 249	\$ 9	4%
Patios, Porches and Sheds					
Covered or Enclosed Patio or Porch	each	\$ 261	\$ 270	\$ 9	3%
Deck (wood)	each	\$ 162	\$ 168	\$ 6	4%
Deck w/ Railing (wood)	each	\$ 188	\$ 195	\$ 7	4%
Shed	each	\$ 261	\$ 270	\$ 9	3%
Photovoltaic Commercial System					
Commercial, up to 4 kilowatts	up to 4 kW	\$ 230	\$ 238	\$ 8	3%
Commercial, each additional 1 kilowatt	each 1 kW	\$ 84	\$ 87	\$ 3	4%
Remodel—Residential					
Less than 300 sf	up to 300 sf	\$ 523	\$ 542	\$ 19	4%
Kitchen	up to 300 sf	\$ 627	\$ 650	\$ 23	4%
Bath	up to 300 sf	\$ 627	\$ 650	\$ 23	4%
Additional remodel	each 300 sf	\$ 245	\$ 254	\$ 9	4%
Re-roof					
Residential		\$ 214	\$ 222	\$ 8	4%
Multi-Family Dwelling	up to 500 sf	\$ 329	\$ 341	\$ 12	4%
Commercial	up to 500 sf	\$ 329	\$ 341	\$ 12	4%
Siding & Stucco					
Siding & Stucco Applications	up to 400 sf	\$ 237	\$ 246	\$ 9	4%
Additional siding or stucco	over 400 sf	\$ 130	\$ 135	\$ 5	4%
Signs					
Directional	each	\$ 298	\$ 309	\$ 11	4%
Ground/Roof/Projecting Signs	each	\$ 256	\$ 265	\$ 9	4%
Other Non-Electric Sign	each	\$ 177	\$ 183	\$ 6	3%
Wall/Awning, Electric	each	\$ 282	\$ 292	\$ 10	4%
Storage Racks					
0-8' high (up to 100 lf)	first 100 lf	\$ 193	\$ 200	\$ 7	4%
each additional 100 lf	each 100 lf	\$ 157	\$ 163	\$ 6	4%
over 8' high (up to 100 lf)	first 100 lf	\$ 233	\$ 241	\$ 8	3%
each additional 100 lf	each 100 lf	\$ 154	\$ 160	\$ 6	4%
Supplemental Inspection Fee					
First hour	each	\$ 130	\$ 135	\$ 5	4%
Each Additional Half Hour	per hour	\$ 65	\$ 67	\$ 2	3%
Swimming Pool/Spa					
Vinyl-lined (up to 800 sf)	each	\$ 676	\$ 700	\$ 24	4%
Fiberglass	each	\$ 676	\$ 700	\$ 24	4%
Gumite (up to 800 sf)	each	\$ 676	\$ 700	\$ 24	4%
Additional pool (over 800 sf)	each 100 sf	\$ 347	\$ 359	\$ 12	3%
Commercial pool (up to 800 sf)	each	\$ 742	\$ 769	\$ 27	4%
Commercial pool (over 800 sf)	each	\$ 742	\$ 769	\$ 27	4%
Spa or Hot Tub (Pre-fabricated)	each	\$ 322	\$ 334	\$ 12	4%
Window or Sliding Glass Door					
Replacement		\$ 214	\$ 222	\$ 8	4%
New Window (non structural) (up to 5)	each	\$ 240	\$ 249	\$ 9	4%
New window (structural shear wall/masonry) (up to 5)	each	\$ 413	\$ 428	\$ 15	4%
FIRE PLAN CHECK & INSPECTION					
Hood and Duct System (Commercial)	each	\$ 526	\$ 545	\$ 19	4%
1 & 2 Family Res. Fire Extinguish Systems (includes 13D and 13R systems)		\$ 657	\$ 681	\$ 24	4%
Spray Booth	each	\$ 657	\$ 681	\$ 24	4%



MASTER FEE SCHEDULE

Section 6: Planning

Fee Description		Current Fee July 2019	Adopted June 2020	\$ Change	% Change
Variance		\$ 1,318	\$ 1,318	\$ -	0%
Use Permits					
Conditional Use Permit		\$ 1,501	\$ 1,501	\$ -	0%
Temporary Use Permit		\$ 385	\$ 385	\$ -	0%
Exceptions (Historic Residential District)		\$ 390	\$ 404	\$ 14	4%
Home Day Care		\$ 390	\$ 404	\$ 14	4%
Site Plan / Architectural Review					
0-1 Acre		\$ 3,303	\$ 3,303	\$ -	0%
1-10 Acres		\$ 5,007	\$ 5,007	\$ -	0%
10+ Acres (Minimum Deposit Required)		\$ 10,000	\$ 10,000	\$ -	0%
Site Plan / Architectural Review (Non-Residential)					
0-1 Acre	Up to	\$ 3,303	\$ 3,303	\$ -	0%
1-10 Acres		\$ 5,007	\$ 5,007	\$ -	0%
10+ Acres (Minimum Deposit Required)		\$ 10,000	\$ 10,000	\$ -	0%
Tentative Parcel Map (0-4 Lots)		\$ 1,098	\$ 1,098	\$ -	0%
Lot Line Adjustments / Merger Processing		\$ 411	\$ 411	\$ -	0%
Tentative Subdivision Map					
5-100 Units	Up to	\$ 6,108	\$ 6,108	\$ -	0%
100+ Units (Minimum Deposit Required)		\$ 10,000	\$ 10,000	\$ -	0%
Condo Map		\$ 4,404	\$ 4,404	\$ -	0%
Tentative Map Extension		\$ 666	\$ 666	\$ -	0%
Planned Unit Development					
0-5 Acres		\$ 6,678	\$ 6,678	\$ -	0%
5+ Acres (Minimum Deposit Required)		\$ 10,000	\$ 10,000	\$ -	0%
Annexations		\$ 4,597	\$ 4,597	\$ -	0%
Final Parcel Map		\$ 495	\$ 495	\$ -	0%
Final Subdivision Map		\$ 495	\$ 495	\$ -	0%
Appeals Planning Comm/City Council		\$ 416	\$ 416	\$ -	0%
Rezoning/Prezoning					
0-10 Acres		\$ 4,339	\$ 4,339	\$ -	0%
10+ Acres (Minimum Deposit Required)		\$ 10,000	\$ 10,000	\$ -	0%
General Plan Amendment					
0-10 Acres		\$ 4,339	\$ 4,339	\$ -	0%
10+ Acres (Minimum Deposit Required)		\$ 10,000	\$ 10,000	\$ -	0%



MASTER FEE SCHEDULE

Section 6: Planning

Fee Description	Current Fee July 2019	Adopted June 2020	\$ Change	% Change
Specific Plan Amendment				
0-10 Acres	\$ 4,339	\$ 4,339	\$ -	0%
10+ Acres (Minimum Deposit Required)	\$ 10,000	\$ 10,000	\$ -	0%
Custom Homes	\$ 853	\$ 853	\$ -	0%
Demolition Permit (Historic District Resource Assessment)	\$ 346	\$ 346	\$ -	0%
Ordinance Amendment-Text or other	\$ 3,357	\$ 3,357	\$ -	0%
Design Review	\$ 267	\$ 267	\$ -	0%
Planning & Zoning Insp. -Letter of Compliance	\$ 134	\$ 134	\$ -	0%
Work of - Professional Staff - Director, per hour	\$ 177	\$ 177	\$ -	0%
Work of - Professional Staff - Senior Planner, per hour	\$ 138	\$ 138	\$ -	0%
Work of - Professional Staff - Assistant Planner Staff, per hour	\$ 109	\$ 109	\$ -	0%
Public Hearing Notice	\$ 212	\$ 212	\$ -	0%
Water Efficient Landscaping Ordinance Compliance	\$ 63	\$ 63	\$ -	0%
Deposits applied toward Actual Costs of Staff, Attorneys, Consultants				
Development Agreement - Minimum Deposit Required	\$ 20,000	\$ 20,000	\$ -	0%
Environmental Impact Report (EIR), Minimum Deposit Required	\$ 20,000	\$ 20,000	\$ -	0%
Categorical Exemption	\$ 250	\$ 250	\$ -	0%
Initial Study / Environmental Determination at Actual Cost, Min. Deposit Required	\$ 12,000	\$ 12,000	\$ -	0%
Mitigation Monitoring Program, at Actual Cost - Minimum Deposit	\$ 5,000	\$ 5,000	\$ -	0%
Annexation into Community Facilities District #2, Min. Deposit	\$ 10,000	\$ 10,000	\$ -	0%



MASTER FEE SCHEDULE
Section 7: Business Tax License

Fee Description	1992 Fee	1993 % Increase 6.50%	Current Tax
BUSINESS LICENSE, GROSS RECEIPTS SCHEDULE:			
Class A ⁽¹⁾ - retail sales, contractors, subcontractors, restaurants, property management or leasing, rentals, personal or repair services, etc.			
Class B ⁽¹⁾ -professionals such as attorneys, architects, accountants, real estate agents and brokers, appraisers, doctors, consultants, engineers, bookkeepers, investigators, developers, advertising agents, interior designers, etc.			
			Class
			A ⁽¹⁾ B ⁽¹⁾
Gross Receipts : 0 - 40,000			50.00 76.00
Gross Receipts : 40,000 - 60,000			60.00 90.00
Gross Receipts : 60,000 - 80,000			70.00 96.00
Gross Receipts : 80,000 - 100,000			80.00 120.00
Gross Receipts : 100,000 - 120,000			90.00 136.00
Gross Receipts : 120,000 - 140,000			100.00 150.00
Gross Receipts : 140,000 - 160,000			110.00 166.00
Gross Receipts : 160,000 - 180,000			120.00 180.00
Gross Receipts : 180,000 - 200,000			130.00 196.00
Gross Receipts : 200,000 - 240,000			146.00 220.00
Gross Receipts : 240,000 - 280,000			170.00 256.00
Gross Receipts : 280,000 - 320,000			190.00 286.00
Gross Receipts : 320,000 - 360,000			210.00 316.00
Gross Receipts : 360,000 - 400,000			230.00 346.00
Gross Receipts : 400,000 - 450,000			250.00 376.00
Gross Receipts : 450,000 - 500,000			270.00 406.00
Gross Receipts : 500,000 - 550,000			290.00 436.00
Gross Receipts : 550,000 - 600,000			310.00 466.00
Gross Receipts : 600,000 - 700,000			330.00 646.00
Gross Receipts : 700,000 - 800,000			350.00 766.00
Gross Receipts : 800,000 - 900,000			370.00 826.00
Gross Receipts : 900,000 - 1,000,000			390.00 886.00
For each add'l \$100,000 or fraction thereof :			15.00 15.00
BUSINESS LICENSE, MISCELLANEOUS FEE SCHEDULE			
Apartments, Hotels, Motels & Mobile Home Parks - per unit for fourplexes & up ⁽¹⁾	\$5.00	\$0.33	\$5.30
Amusement/Vending Machines, per Gross Receipts schedule, except for:			
Billiard and Pool Rooms - for first table ⁽¹⁾	\$30.00	\$1.95	\$31.90
Each additional table	\$15.00	\$0.98	\$15.90
Circus, per Day	\$200.00	\$13.00	\$213.00
Carnivals, per Day	\$200.00	\$13.00	\$213.00
Night Clubs, per year ⁽¹⁾	\$500.00	\$32.50	\$532.50
Dance Halls, per year ⁽¹⁾	\$500.00	\$32.50	\$532.50
Mechanical Amusement, per year per machine (music mechanical or video devices)			\$21.30
Ambulance Service - per ambulance, per year	\$50.00	\$3.25	\$53.20
Auctioneer	\$50.00	\$3.25	\$53.20
Administrative Offices with No Gross Receipts ⁽¹⁾ , the greater of:			\$50.00 or .1% of gross operating expenses
Itinerant Merchant, Peddlers (Temporary sales up to 190 days) and must post a bond	\$250.00	\$16.25	\$266.20
Principal Solicitor without a regular place of business in the City (and must post bond)	\$50.00	\$3.25	\$266.20
Additional Solicitors			\$21.30
Solicitor who is a bona fide resident of the city, applying as an individual			\$47.90
Bingo - for profit	\$50.00	\$3.25	\$53.20
Contractors and trades based outside City			\$133.10
Plus for each associate or employee working within the City			\$26.60
Service firms based outside the City			\$50.00
Plus for each associate or employee working within the City			\$25.00
Transportation & Trucking - for the first truck, per year			\$42.60
Additional truck, per year			\$21.30
(1) SAFETY INSPECTION FEE			
⁽¹⁾ In addition to the above, businesses within the city are charged a Safety inspection fee, per year			\$24.90 plus \$0.027 per square foot



MASTER FEE SCHEDULE

Section 8: SSWA WATER RATES

ADOPTED APRIL 13, 2015
(As Established by SSWA-JPA Resolution)

Fee Description	Effective 7/1/2019	Effective 7/1/2020
WATER DEPARTMENT		
Late Charge (Late Penalty-Water Bills)	10% of balance	10% of balance
Same Day Reconnection Fee	\$35.00	\$35.00
Collection Fee	\$21.30	\$21.30
Unauthorized Turn-on Fee	\$42.60	\$42.60
Curb Stop Damage Fee	\$235.30	\$235.30
Meter Lock Damage Fee	\$42.60	\$42.60
Emergency Connection Fee (Outside of Reg Business Hours)	\$35.00	\$35.00
Water Deposit	\$30.00	\$30.00
Maximum Deposit	\$180.00	\$180.00
Hydrant Meter Deposit	\$750.00	\$750.00
WATER CONNECTION FEES		
	Effective 7/1/2019	Effective 7/1/2020
Single-Family Homes - 3/4" meter	\$6,075.00	\$6,075.00
Other Customer Classes - 3/4" meter	\$6,075.00	\$6,075.00
- 1" meter	\$10,213.00	\$10,213.00
- 1 1/2" meter	\$20,364.00	\$20,364.00
- 2" meter	\$32,596.00	\$32,596.00
- 3" meter	\$61,154.00	\$61,154.00
- 4" meter	\$101,948.00	\$101,948.00
- 6" meter	\$203,832.00	\$203,832.00
WATER METER - SET FEES		
	Effective 7/1/2019	Effective 7/1/2020
3/4 " Single-Family Residence	\$368.00	\$368.00
3/4 "	\$368.00	\$368.00
1 "	\$407.00	\$407.00
1 1/2 "	\$896.00	\$896.00
2 "	\$1,080.00	\$1,080.00
3"	\$2,061.00	\$2,061.00
4"	\$3,547.00	\$3,547.00
6"	\$5,635.00	\$5,635.00
Water Construction Sites	\$20.45	\$20.45



MASTER FEE SCHEDULE

Section 8: SSWA WATER RATES

ADOPTED APRIL 13, 2015
(As Established by SSWA-JPA Resolution)

Fee Description	Effective 7/1/2019	Effective 7/1/2020
WATER BI-MONTHLY SERVICE CHARGES	Effective 7/1/2019	Effective 7/1/2020
Single-Family Customers	\$55.15	\$55.15
3/4" Meter	\$55.15	\$55.15
1" Meter.	\$87.55	\$87.55
1 1/2" Meter	\$109.15	\$109.15
2" Meter	\$217.14	\$217.14
3" Meter	\$325.13	\$325.13
4" Meter	\$433.12	\$433.12
6" Meter	\$1,081.06	\$1,081.06
RESIDENTIAL COMMODITY RATES	Effective 7/1/2019	Effective 7/1/2020
0 to 13 CCF	\$2.49	\$2.49
14 to 32 CCF	\$2.49	\$2.49
33 to 48 CCF	\$2.49	\$2.49
49+ CCF	\$2.49	\$2.49
NON-RESIDENTIAL COMMODITY RATE		
All water usage above minimum	\$2.49	\$2.49



MASTER FEE SCHEDULE

Section 9: FSSD SEWER CONNECTION FEES

**Effective 7/1/20
(As Established by Fairfield-Suisun Sewer District Resolution)**

Fee Description	Current Fee	Effective 7/1/2020
SEWER CONNECTION FEES		
Single-Family Dwelling	\$6,281.00	\$6,281.00
Multi-Family Dwelling-First Unit	\$6,281.00	\$6,281.00
Multi-Family Dwelling: Each Additional Unit in Same Building	\$3,768.60	\$3,768.60
Trailer Court, Mobile Home Park, Hotel, Auto Court, Motel,		
Rooming House: First Unit	\$6,281.00	\$6,281.00
Each Additional Unit	\$3,140.50	\$3,140.50



MASTER FEE SCHEDULE

Section 10: MISCELLANEOUS

Fee Description	Current Fee July 2019	Adopted June 2020		
			\$ Change	% Change
MISCELLANEOUS FEES				
Copies of City Records				
Copies/pdfs Limited by Statute (per page)	\$ 0.10	\$ 0.10	\$ -	0%
Document Search (per hour)	\$ 67	\$ 69	\$ 2	3%
City Council Agenda Subscription (Annual)	\$ 133	\$ 138	\$ 5	4%
Large-Scale Prints or Copies (36-inch plans)				
Full Color first page	\$ 13	\$ 13	\$ -	0%
Full Color per additional page	\$ 6	\$ 6	\$ -	0%
Black & White or Single Spot Color first page	\$ 12	\$ 12	\$ -	0%
Black & White or Single Spot Color per additional page	\$ 5	\$ 5	\$ -	0%
Document Archiving / Technology				
Up to 8.5" x 14" per sheet	\$ 0.25	\$ 0.25	\$ -	0%
Larger than 8.5" x 14" per sheet	\$ 1.50	\$ 1.50	\$ -	0%
Returned Checks	\$ 30	\$ 31	\$ 1	3%
Check Reissue (requires stop payment request)	\$ 57	\$ 59	\$ 2	4%
Express Check Request	\$ 30	\$ 31	\$ 1	3%
Suisun-Solano Water Authority Right-of-Way Lease	\$ 350,628	\$ 350,628	\$ -	0%



MASTER FEE SCHEDULE

Section 11: DEVELOPMENT IMPACT FEES

Current

2019

CCCI 1.3%

Fee Description	Fire Facilities & Equipment	Municipal Facilities & Equipment	OSSIP	Park Improvement	Police Facilities & Equipment
Single Family (per unit)	\$ 789	\$ 85	\$ 2,645	\$ 7,302	\$ 707
Multi-Family (per unit)	\$ 654	\$ 70	\$ 2,021	\$ 6,049	\$ 585
	\$ -	\$ -	\$ -	\$ -	\$ -
Industrial (per 1,000 square feet or portion thereof)	\$ 1,222	\$ 108	\$ 807	\$ -	\$ 397
Retail/Restaurant (per 1,000 square feet or portion thereof)	\$ 1,059	\$ 93	\$ 3,041	\$ -	\$ 1,657
Office/Industrial (per 1,000 square feet or portion thereof)	\$ 1,759	\$ 155	\$ 1,278	\$ -	\$ 629
Hotel/Motel (per room)	\$ 233	\$ 21	\$ 652	\$ -	\$ 321

2020

CCCI 3.6%

Fee Description	Fire Facilities & Equipment	Municipal Facilities & Equipment	OSSIP	Park Improvement	Police Facilities & Equipment
Single Family (per unit)	\$ 818	\$ 88	\$ 2,740	\$ 7,565	\$ 732
Multi-Family (per unit)	\$ 678	\$ 73	\$ 2,094	\$ 6,266	\$ 606
	\$ -	\$ -	\$ -	\$ -	\$ -
Industrial (per 1,000 square feet or portion thereof)	\$ 1,267	\$ 112	\$ 836	\$ -	\$ 412
Retail/Restaurant (per 1,000 square feet or portion thereof)	\$ 1,097	\$ 97	\$ 3,150	\$ -	\$ 1,716
Office/Industrial (per 1,000 square feet or portion thereof)	\$ 1,823	\$ 161	\$ 1,324	\$ -	\$ 652
Hotel/Motel (per room)	\$ 241	\$ 22	\$ 676	\$ -	\$ 332

Note: It is prohibited to charge impact fees for Accessory Dwelling Units under 750 square feet



City of Suisun City

City Council Meeting

FY 2020-21 Budget Adoption



Agenda

General Fund Revenues

GF Transfer-In from other funds

General Fund Overview

Measure S Overview

Assumptions

Potential Salary Savings

Major Expenses Included



General Fund Overview



General Fund Revenues

- Local Taxes
- Licenses & Permits
- Fines/Forfeits
- Use of Money
 - Interest income
- Intergovernmental
 - Payments from other Governmental agencies
- Service Charges
- Intragovernmental
 - Allocations within City funds
- Misc. Revenues
 - One-time revenues
- Transfers-In
 - Transfer from other City funds



General Fund Revenues

Fund	Object/Sub-Object	FY18ACT	FY19ACT	FY20BUD	FY20EST	FY21 REQ
		FY18ACT	FY19ACT	FY20BUD	Projected	FY21REQ
10	REV					
	+ Local Taxes	(\$7,962,397)	(\$8,059,275)	(\$4,694,400)	\$ (4,643,200)	(\$5,249,148)
	+ Licenses & Permits	(\$538,107)	(\$481,646)	(\$525,700)	\$ (496,400)	(\$278,300)
	+ Fines/Forfeits	(\$459,668)	(\$463,443)	(\$368,000)	\$ (338,900)	(\$390,800)
	+ Use of Money	(\$19,206)	(\$254,689)	(\$131,000)	\$ (574,500)	(\$31,000)
	+ Intergovernmental	(\$3,081,589)	(\$3,339,560)	(\$3,357,900)	\$ (3,561,700)	(\$3,491,300)
	+ Service Charges	(\$1,293,026)	(\$1,497,994)	(\$1,558,700)	\$ (1,283,700)	(\$1,486,088)
	+ Intragovernmental	(\$480,307)	(\$562,135)	(\$533,300)	\$ (550,800)	(\$556,300)
	+ Misc. Revenues	(\$56,439)	(\$128,174)	(\$21,700)	\$ (12,500)	(\$20,300)
	+ Transfers In	(\$926,930)	(\$1,979,886)	(\$6,356,300)	\$ (4,126,800)	(\$4,364,000)
	REV Total	(\$14,817,669)	(\$16,766,800)	(\$17,547,000)	\$ (15,588,500)	(\$15,867,236)



General Fund Transfer-In

• From Measure S	\$3,463,000
• From RDA/Almond Gard	\$65,000
• From Suisun City CFD #1	\$110,900
• From Suisun City CFD #2	\$557,200
• From Suisun City CFD #3	\$62,500
• From Suisun City LLDs	\$96,400
• From Gas Tax	\$6,000
• From Cal Recycle Grant	\$3,000
Total	\$4,364,000

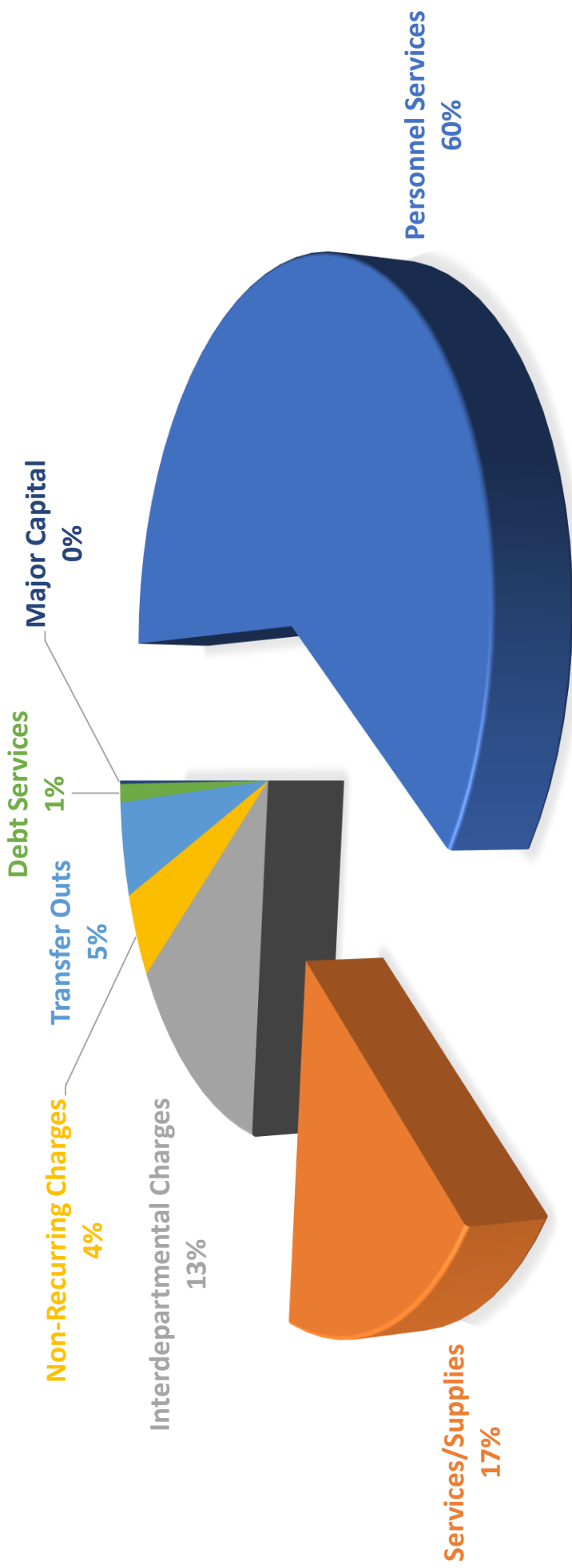


General Fund Expenditures

Fund	Object/Sub-Object	FY18ACT	FY19ACT	FY20BUD	FY20EST	FY21REQ
		FY18ACT	FY19ACT	FY20BUD	Projected	FY21REQ
	EXP					
	⊕ Personnel Services	\$8,152,400	\$8,745,799	\$11,501,600	\$ 10,324,000	\$10,439,556
	⊕ Services/Supplies	\$2,340,397	\$2,469,821	\$2,814,100	\$ 2,705,700	\$2,998,010
	⊕ Interdept'al Charges	\$1,240,871	\$923,713	\$1,365,900	\$ 1,365,900	\$2,419,300
	⊕ Non-Recurring Charges	\$364,926	\$430,463	\$1,156,800	\$ 601,800	\$725,600
	⊕ Other Expenditures	\$0	\$0	\$0	\$ -	\$0
	⊕ Transfers Out	\$2,470,108	\$805,557	\$944,300	\$ 7,177,200	\$897,300
	⊕ Debt Service	\$169,339	\$169,339	\$169,300	\$ 169,300	\$169,300
	⊕ Major Capital	\$0	\$7,475	\$31,000	\$ 31,000	\$31,000
	⊕ Reserves	\$0	\$0	\$0	\$ -	\$0
	EXP Total	\$14,738,042	\$13,552,167	\$17,983,000	\$ 22,374,900	\$17,680,066

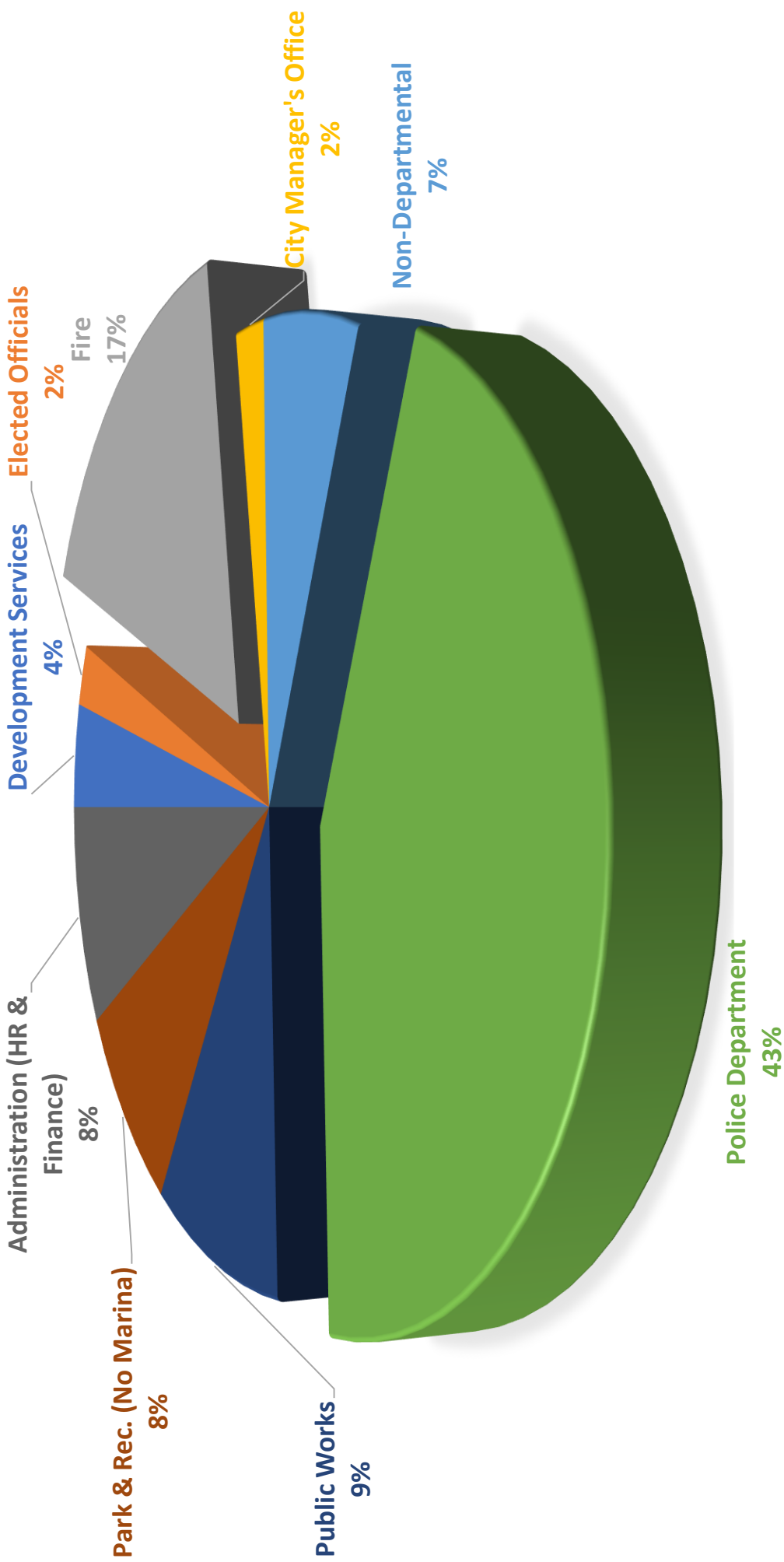


Expenditures by Category





GF Expenditures





Measure S Overview

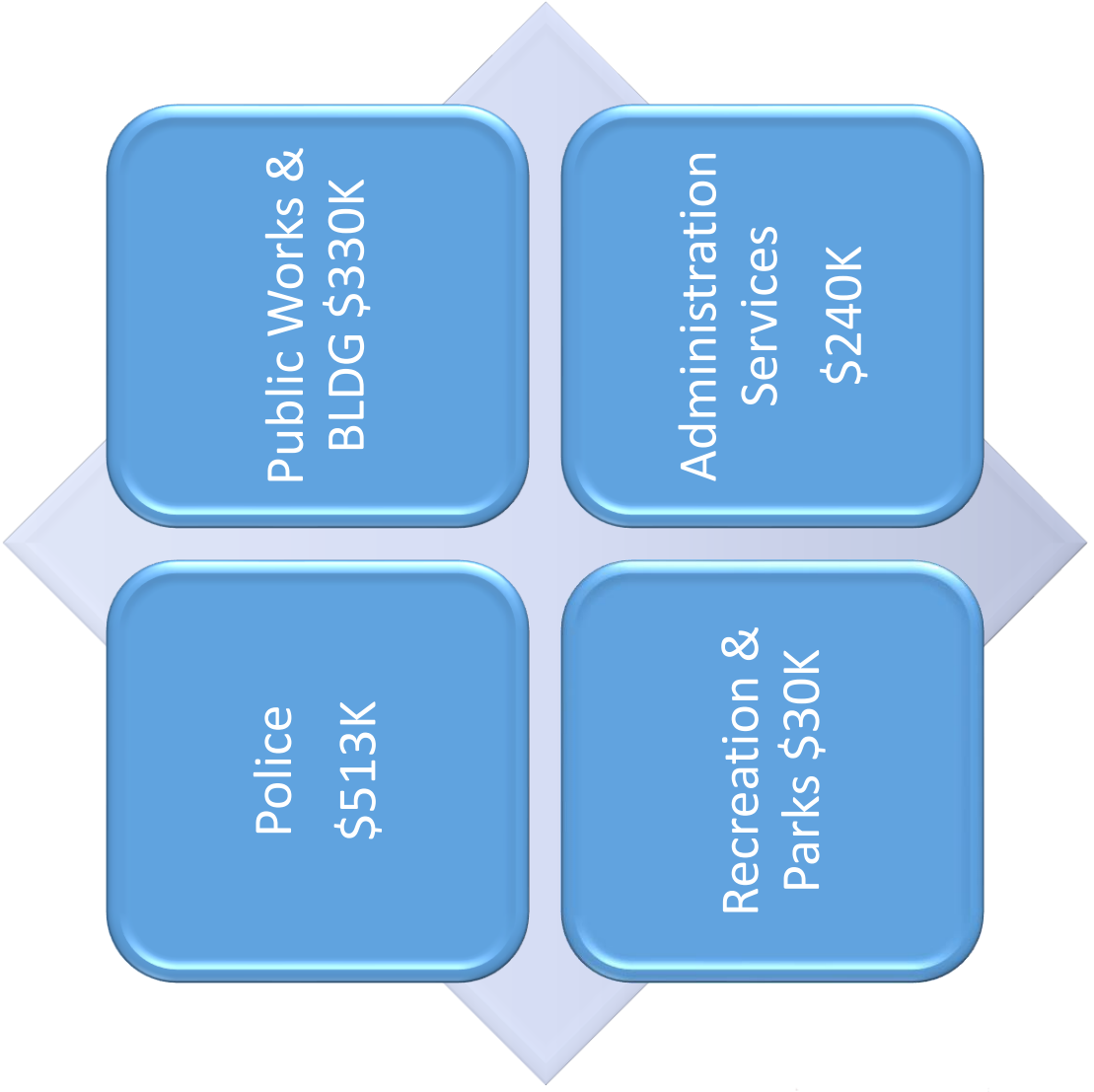
Use of Funds



On-Going Activities by Department



One-Time Activities by Department





Assumptions



NO CIP PROJECTS FROM
GENERAL FUND



PURCHASING NEW LIGHT
AND AIR TRUCK FROM
VEHICLE REPLACEMENT
FUND (\$470K COULD BE
FINANCED OVER 7 YEARS)



NO NEW MAJOR
EQUIPMENT PURCHASE
FROM GF (E.G. FIRE TRUCK)



NO CITY EVENTS



NO DREDGING



NO ADDITIONAL STAFF OR
COLA INCREASES



\$200,000 NEW REVENUE
FROM CANNABIS



ROOF REPAIRS



Potential Salary Savings

- Hiring Freeze for Non-Safety
- NO COLAS
- No Reclasses
- Appointed City Clerk (\$20K)
 - Subject to voters' approval
- Reduce payroll costs through furlough and layoffs (\$506K)
 - Savings are subject to meet & confer and union negotiations
- Un-fund 2 vacant Police Officer positions (\$229K)



Major Expenses Included

Public Safety Radio
Program (\$385K
Measure S)

Facility Roof
(\$550K RDA Asset
Mgmt.)

ADA Transitions
Plan & PD
Restroom (\$161K)

Fire Duty Chief Pay
(\$91K)

Police & Dispatch
Retention 6%
(\$239K)



Questions & Comments

Thank You!