



CITY COUNCIL  
Lori Wilson, Mayor  
Michael A. Segala, Mayor Pro-Tem  
Anthony Adams  
Jane Day  
Wanda Williams

CITY COUNCIL MEETING

First and Third Tuesday  
Every Month

## A G E N D A

### REGULAR MEETING OF THE SUISUN CITY COUNCIL

### SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,

### AND HOUSING AUTHORITY

TUESDAY, MARCH 12, 2019

7:00 P.M.

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SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

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#### **NOTICE**

*Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by:  
Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585.*

(Next Ord. No. – 755)

(Next City Council Res. No. 2019 – 21)

Next Suisun City Council Acting as Successor Agency Res. No. SA2019 - 02)

(Next Housing Authority Res. No. HA2019 – 02)

#### **ROLL CALL**

Council / Board Members

Pledge of Allegiance

Invocation

#### **PUBLIC COMMENT**

*(Request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3. Comments are limited to no more than 3 minutes unless allowable by the Mayor/Chair. Speaker cards are available on the table near the entry of the meeting room and should be given to the City Clerk. By law, no prolonged discussion or action may be taken on any item raised during the public comment period, although informational answers to questions may be given and matters may be referred for placement on a future agenda. An additional opportunity for public comment will occur at the end of the agenda.)*

#### **CONFLICT OF INTEREST NOTIFICATION**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320

FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340

SUCCESSOR AGENCY 421-7309 FAX 421-7366

**REPORTS: (Informational items only.)**

1. a. Council/Boardmembers  
b. Mayor/Chair
2. City Manager/Executive Director/Staff

**PRESENTATIONS/APPOINTMENTS**

*(Presentations, Awards, Proclamations, Appointments).*

**CONSENT CALENDAR**

*Consent calendar items requiring little or no discussion may be acted upon with one motion.*

**Suisun City Council Acting as Successor Agency/Housing Authority**

3. Successor Agency Adoption of Resolution No. SA 2019\_\_\_: Approving the Repayment Schedule for the Low and Moderate Income Housing Funds for Purposes of the Supplemental Educational Revenue Augmentation Fund (SERAF) as part of the Recognized Obligation Payment Schedule 19/20 (ROPS) for the Period of July 1, 2019 through June 30, 2020 – (Rahman/Luna).

**PUBLIC HEARINGS****GENERAL BUSINESS****City Council**

4. Discussion and City Manager Authorization: Fire Marshal/Inspection Services for Suisun City and Compliance with Senate Bill (SB) 1205 - (Vincent).

**Joint City Council / Suisun City Council Acting as Successor Agency/Housing Authority**

5. Fiscal Year 2018-19 Mid-Year Fiscal Review – (Dingman/Corey).
  - a. Presentation of the Financial Position of the City through the FY 2018-19 Mid-Year Budget Update; and
  - b. Adoption of Budget Amendment Resolutions:
    1. Council Adoption of Resolution No. 2019-\_\_\_: Adopting the 3<sup>rd</sup> Amendment to the Annual Appropriation Resolution No. 2018-68 to Appropriate Mid-Year Budget Adjustments for Additional Costs in Various Accounts Organization Wide.
    2. Agency Adoption of Resolution No. SA 2019-\_\_: Adopting the 1st Amendment to Resolution No. SA 2018-01 to Appropriate Mid-Year Budget Adjustments Related to Employee Memorandum of Understanding Implementation.
    3. Authority Adoption of Resolution No. HA 2019-\_\_: Adopting the 1st Amendment to Resolution No. HA 2018-02 to Appropriate Mid-Year Budget Adjustments Related to Employee Memorandum of Understanding Implementation.
  - c. Council Adoption of Resolution No. 2019-\_\_\_: Amending Salary Resolution No. 2019-05 to Implement Primary Financial provisions of memorandum of Understanding and City Manager Employment Agreement.

**PUBLIC COMMENT**

*(Additional time for request by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda limited to no more than 3 minutes.)*

**ADJOURNMENT**

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council, are available for public review at least 72 hours prior to a Council /Agency/Authority Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The City may charge photocopying charges for requested copies of such documents. Assistive listening devices may be obtained at the meeting

***PLEASE NOTE:***

1. The City Council/Agency/Authority hopes to conclude its public business by 11:00 P.M. Ordinarily, no new items will be taken up after the 11:00 P.M. cutoff and any items remaining will be agendized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.
2. Suisun City is committed to providing full access to these proceedings; individuals with special needs may call 421-7300.
3. Agendas are posted at least 72 hours in advance of regular meetings at Suisun City Hall, 701 Civic Center Boulevard, Suisun City, CA. Agendas may be posted at other Suisun City locations including the Suisun City Fire Station, 621 Pintail Drive, Suisun City, CA, and the Suisun City Senior Center, 318 Merganser Drive, Suisun City, CA.

I, Donna Pock, Deputy City Clerk for the City of Suisun City, declare under penalty of perjury that the above agenda for the meeting of March 12, 2019 was posted and available for review, in compliance with the Brown Act.  
the Brown Act.

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## AGENDA TRANSMITTAL

**MEETING DATE:** March 12, 2019

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**SUCCESSOR AGENCY AGENDA ITEM:** A Resolution of the Successor Agency to the Redevelopment Agency of the City of Suisun City Adopting Resolution No. SA 2019-\_\_\_: Approving the Repayment Schedule for the Low and Moderate Income Housing Funds for Purposes of the Supplemental Educational Revenue Augmentation Fund (SERAF) as part of the Recognized Obligation Payment Schedule 19/20 (ROPS) for the Period of July 1, 2019 through June 30, 2020.

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**FISCAL IMPACT:** There will be a positive fiscal impact on the Low and Moderate Income Housing Funds with ten annual payments of \$690,150 for a total of \$6,901,505. There will be no impact on the City's General Fund.

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**BACKGROUND:**

In 2009, the California State Legislature enacted ABx4-26 that added Sections 33690 and 33690.5 to the Community Redevelopment Law (Health and Safety Code Section 33000 et seq.) requiring Redevelopment Agencies ("RDA") to make certain payments to its County Supplemental Educational Revenue Augmentation Fund ("SERAF") in FY 2009-10 and FY 2010-11. Health and Safety Code Section 33690 (c) permitted the Agency to borrow from the Agency's Low and Moderate Income Housing Fund ("LMIHF") if necessary to satisfy the SERAF payment obligations.

Staff concluded the RDA had insufficient funds available for the SERAF payment as use of such money would severely impair the ability of the Agency to carry out programs and projects necessary to implement the Redevelopment Plan. This resulted in the RDA borrowing from the LMIHF to fulfill its SERAF payment obligations. Specifically, the Agency borrowed \$5,723,200 on May 2010 for the FY 2009-10 and \$1,178,305 on May 2011 for the FY 2010-11 SERAF payments.

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**STAFF REPORT:** Pursuant to Health and Safety Code section 34171 (d)(1)(G), loans issued from the City to the former RDA may be listed on the ROPS as enforceable obligations provided that the repayment of this loan is approved by the Oversight Board. In 2018 pursuant to SB 107, Solano County formed a consolidated County Wide Oversight Board (SCOB). The SERAF loan payment from the Successor Agency to the RDA of the City of Suisun City ("Successor Agency") to the LMIHF was listed as part of the Recognized Obligation Payment Schedule ("ROPS") FY 2019-20. The ROPS was approved by the Successor Agency on December 11, 2019 and the SCOB on January 10, 2019.

The State of California Department of Finance ("DOF") requires that the Successor Agency request the SCOB to approve the payment schedule and submit to the DOF to review before requesting the loan repayment. If the Successor Agency approves the repayment of this SERAF loan, the Low and Moderate Income Housing Fund will receive \$690,150 annually for a total of \$6,901,505 after ten years. Additionally, if the Successor Agency approves, this item will be presented to the SCOB on April 11, 2019 and then resubmitted to the DOF thereafter for further review and approval.

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**PREPARED BY:**

Sajuti Rahman, Economic Development Analyst  
Elizabeth Luna, Account Services Manager

**REVIEWED/APPROVED BY:**

Joe Dingman, Administrative Services Director

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**RECOMMENDATION:** Staff recommends that Successor Agency Approve the Repayment Schedules for the Low and Moderate Income Housing Funds for Purposes of the Supplemental Educational Revenue Augmentation Fund (SERAF) as part of the Recognized Obligation Payment Schedule 19/20 (ROPS) for the Period of July 1, 2019 through June 30, 2020.

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**ATTACHMENTS:**

1. A Resolution of the Successor Agency to the Redevelopment Agency of the City of Suisun City Approving the Repayment Schedule for the Low and Moderate Income Housing Loans for Purposes of the Supplemental Educational Revenue Augmentation Fund (SERAF) as part of the Recognized Obligation Payment Schedule 19/20 (ROPS) for the Period of July 1, 2019 through June 30, 2020.
2. Repayment Schedule for Funds Borrowed from the Low and Moderate Income Housing Funds for the Supplemental Education Revenue Augmentation Payments

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**RESOLUTION NO. SA 2019 - \_\_\_\_**

**A RESOLUTION OF THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY APPROVING THE REPAYMENT SCHEDULE FOR THE LOW AND MODERATE INCOME HOUSING FUNDS FOR PURPOSES OF THE SUPPLEMENTAL EDUCATIONAL REVENUE AUGMENTATION FUND (SERAF) AS PART OF THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE 19/20 (ROPS) FOR THE PERIOD OF JULY 1, 2019 THROUGH JUNE 30, 2020.**

**WHEREAS**, Pursuant to the California Health and Safety Code sections 33690 and 33690.5, the former Suisun City Redevelopment Agency (“RDA”) borrowed \$6,901,505 from its Low and Moderate Income Housing Fund (LMIHF) in order to make its Supplemental Education Revenue Augmentation Fund (SERAF) payments to the State in fiscal years 2010 and 2011; and

**WHEREAS**, the RDA Resolution adopted on May 4, 2010 states the funds borrowed for the SERAF payments must be repaid to the LMIHF by June 30, 2015; and

**WHEREAS**, Pursuant to the dissolution laws, the Successor Agency to the Redevelopment Agency of the City of Suisun City (the “Successor Agency”) is required to prepare a proposed Recognized Obligation Payment Schedule (ROPS 19-20) before each one-year fiscal period from July 1, 2019 to June 30, 2020 which included the SERAF loan amount repayment schedule; and

**WHEREAS**, the ROPS 19-20 was received and accepted by the Successor Agency December 11, 2018 and by the Solano County Oversight Board (the “SCOB) January 10, 2019; and

**WHEREAS**, Pursuant to Health and Safety Code section 34171 (d)(1)(G), loans issued from the City to the former RDA such as the SERAF loan may be listed on the ROPS as enforceable obligations provided that the repayment of this loan is approved by the SCOB; and

**WHEREAS**, The California Department of Finance requests a Resolution of the SCOB approving the repayment of the SERAF loans that were listed in the ROPS 19-20.





## AGENDA TRANSMITTAL

**MEETING DATE:** March 5, 2019

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**CITY AGENDA ITEM:** Fire Marshal/Inspection Services for Suisun City and Compliance with Senate Bill (SB) 1205.

Staff recommends that Council authorize the City Manager to seek Requests for Proposals from public and private agencies for services to comply with Health and Safety Code (HS) Code 13146 and SB 1205. Once the costs are known for contracting fire inspection services and creating the Office of Fire Marshall to comply with state mandates, staff will return to the City Council with findings and recommendations.

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**FISCAL IMPACT:** Only order of magnitude costs are known at this time and are partially reviewed in the body of this staff report. Until all financial impacts are known, it would be premature to offer an estimate beyond that described later in this report.

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**BACKGROUND:** In 1986, the City of Suisun City Fire Department transferred fire and life safety inspections to the Building Division. At the time, the Building Division was already doing some traditional Fire Marshal duties, specifically: fire code building plan check. Because the Building Department had certified fire inspection staff, and the volume of required state mandated fire inspections was small, the Building Division took over fire inspections; another traditional Fire Marshal responsibility.

All things related to Fire Marshal/Inspection functions changed with SB 1205 (Attachment 1). SB 1205 set into motion major reporting and inspection changes to deal with the 2016 “Ghost Ship” fire tragedy in Oakland, CA. Due to several factors, 36 people lost their lives, in part because of a less than vigorous fire inspection protocol. Compounding the problem was a Bay Area News Group Report which found most of the Bay Area Fire Departments failed to meet the minimum inspections mandated by the State of California. On September 27, 2018 the Governor of California signed into law Senate Bill 1205. SB 1205 requires the Fire Chief to annually report compliance to City Council that the mandated inspections are completed.

SB 1205 goes into full force and effect July 1, 2019. The bill requires fire departments to report annually their compliance with safety building inspection requirements to administering agents, such as the City Council.

This matter is coming before the City Council at the March 5<sup>th</sup> City Council for general discussion.

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**PREPARED BY:**

Justin Vincent, Fire Chief

**REVIEWED/APPROVED BY:**

Richard Ramirez, Interim City Manager

**STAFF REPORT:** Suisun City has approximately 250 businesses and occupancies subject to California’s Health and Safety Code Section 13146 that require annual fire inspections, e.g., hotels, restaurants, apartments, fire alarms, etc. (Attachment 2). Considering the volume of inspections, we are in the process of drilling down how many hours will be required to fully comply with California State mandates. Compounding the compliance requirements of SB 1205 is the anticipation of an increase in population, along with 911 call volume, with limited fire department personnel.

Given available resources and SB 1205 being effective July 1, 2019, like many other cities, Suisun City will not be able comply with SB 1205 unless it modifies its practices. **To that end, we are evaluating two means to meet current and new State mandates:**

**Option 1:** Hire a full-time, FLSA Exempt, management position, Fire Marshal, to bring Suisun City into compliance with state mandates, limit legal liability, and create a safer community through community risk reduction (Attachment 3). The Fire Marshal will establish and maintain an effective and efficient fire prevention and community risk reduction program in conformity with SB 1205. Should the position be created, it would encompass fire and life safety inspections, permitting, weed abatement, fire code enforcement, fire investigations, community preparedness, CERT and other duties and programs as assigned. A second benefit of this option is the Fire Marshal will also have secondary fire suppression responsibilities. The Fire Marshal’s presence would increase available fire personnel responding to fires in Suisun City during business hours; a period that fire suppression and medical aid coverage is challenged.

Note: Suisun City averages approximately 14 fire suppression and 1500 medical aid calls per year.

**Option 2:** The City could contract with an outside fire agency or private company to perform inspections within the City of Suisun City related to HS Code 13146 and SB 1205. The contracted agency or company would inspect all businesses annually but would not provide for community risk reduction, emergency preparedness, CERT, or provide fire suppression assistance; albeit some of these functions may be carried out by the new Public Safety Committee. Weed abatement may be undertaken by the contracting agency under Option 2.

What might these cost look like for either option?

**Option 1:** If the City Council were to go in the direction of retaining in-house Fire Marshall services, there would be both onetime costs (estimated at \$132,000) and reoccurring costs (estimated at \$160,000) . Onetime costs will consist of the following: the purchase of vehicle, software and equipment needed to preform inspections, and office equipment. An office remodel will need to take place to “house” the new position. Finally, fire investigation equipment such as heat imaging will need to purchase. The reoccurring costs are salary/benefits, operating costs (uniforms), and yearly subscription to prevention software. Some of the expenses could be recouped through a revision in fire inspection fees, subject to a sensitivity analysis. In other words, how much of the cost for service could be covered by the new fee based on a number of factors such as economies of scale, General Fund subsidy, etc. Currently, the City charges \$24.90 per year for inspection services.

As an order of magnitude, at **full cost-recovery** (having the fee cover the cost for the Office of Fire Marshall) the current fee would need to be significantly increased on the 250 businesses subject to state inspections. The current flat fee would go from 24.90 to \$768.00. Under this hypothetical scenario, startup cost would be recouped over two years and the fee would be reduced to under \$675.00, solely to cover staffing the Office of Fire Marshal. Attached as Exhibit A is an example of what our Sister City Fairfield charges to provide Fire Marshal inspections (See Exhibit A).

**Option 2:** Seeking Fire Marshall Inspection Services solely to comply with HS 13146 and SB 1205, via contract would significantly reduce the City's out of pocket startup cost. Likewise, the contracting may be more cost effective on the short term, given the relatively manageable number of business subject to State mandated inspections. A "contracted" cost for services is unknown currently. A determination will be subject to a Request for Proposal (Exhibit B). Like Option 1, expenses could be recouped through a revision in the City's fire inspection fee. The fee to cover only compliance with State mandates may be lower than the order of magnitude fee in Option 1. Nevertheless, like Option 1, the fee under Option 2 will still be subject to a sensitivity analysis as to how much of the cost for service could be covered by the new fee.

Option 2 to has a limited scope. The City would not realize the other common services provided by the Office of Fire Marshall, nor would business hours fire suppression capacity be augmented.

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**STAFF RECOMMENDATION:** In order for the City Council to decide based on the two options, authorize the City Manager to seek Requests for Proposals from public and private agencies for services to comply with HS Code 13146 and SB 1205. Once the costs are known for contracting for services to comply with state mandates, staff will return to the City Council with findings and recommendations.

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**ATTACHMENTS:**

1. Senate Bill 1205
2. Health and Safety Code Section 13146
3. Draft Flier on SCFD Fire Marshal Position
4. Start Up and Operating Costs: In-house Fire Marshal Services

**EXHIBITS**

- A. Fairfield Fire Prevention Inspection Fees
- B. Draft Request for Proposal (RFP)

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**Senate Bill No. 1205**

**CHAPTER 854**

An act to add Section 13146.4 to the Health and Safety Code, relating to fire protection.

[ Approved by Governor- September 27, 2018. Filed with Secretary of State: September 27, 2018. ]

**LEGISLATIVE COUNSEL'S DIGEST**

SB 1205, Hill. Fire protection services: inspections: compliance reporting.

Existing law requires the chief of any city or county fire department or district providing fire protection services and his or her authorized representatives to inspect every building used as a public or private school within his or her jurisdiction, for the purpose of enforcing specified building standards, not less than once each year, as provided. Existing law requires every city or county fire department or district providing fire protection services that is required to enforce specified building standards to annually inspect certain structures, including hotels, motels, lodging houses, and apartment houses, for compliance with building standards, as provided.

This bill would require every city or county fire department, city and county fire department, or district required to perform the above-described inspections to report annually to its administering authority, as defined, on the department's or district's compliance with the above-described inspection requirements, as provided. The bill would require the administering authority to acknowledge receipt of the report in a resolution or a similar formal document. To the extent this bill would expand the responsibility of a local agency, the bill would create a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

**Bill Text:**

The people of the State of California do enact as follows:

SECTION 1. Section 13146.4 is added to the Health and Safety Code, to read:

13146.4. (a) Every city or county fire department, city and county fire department, or district required to perform an annual inspection pursuant to Sections 13146.2 and 13146.3 shall report annually to its administering authority on its compliance with Sections 13146.2 and 13146.3.

(b) The report made pursuant to subdivision (a) shall occur when the administering authority discusses its annual budget, or at another time determined by the administering authority.

(c) The administering authority shall acknowledge receipt of the report made pursuant to subdivision (a) in a resolution or a similar formal document.

(d) For purposes of this section, "administering authority" means a city council, county board of supervisors, or district board, as the case may be.

SEC. 2. If the Commission on State Mandates determines that this act contains costs mandated by the state, reimbursement to local agencies and school districts for those costs shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.

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# California Health and Safety Code Section 13146

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CA Health & Safety Code § 13146 (2017)

The responsibility for enforcement of building standards adopted by the State Fire Marshal and published in the California Building Standards Code relating to fire and panic safety and other regulations of the State Fire Marshal shall be as follows:

(a) The city, county, or city and county with jurisdiction in the area affected by the standard or regulation shall delegate the enforcement of the building standards relating to fire and panic safety and other regulations of the State Fire Marshal as they relate to R-3 dwellings, as described in Section 310.5 of Part 2 of the California Building Standards Code, to either of the following:

(1) The chief of the fire authority of the city, county, or city and county, or his or her authorized representative.

(2) The chief building official of the city, county, or city and county, or his or her authorized representative.

(b) The chief of any city, county, or city and county fire department or of any fire protection district, and their authorized representatives, shall enforce within its jurisdiction the building standards and other regulations of the State Fire Marshal, except those described in subdivision (a) or (d).

(c) The State Fire Marshal shall have authority to enforce the building standards and other regulations of the State Fire Marshal in areas outside of corporate cities and districts providing fire protection services.

(d) The State Fire Marshal shall have authority to enforce the building standards and other regulations of the State Fire Marshal in corporate cities and districts providing fire protection services upon request of the chief fire official or the governing body.

(e) The State Fire Marshal shall enforce the building standards and other regulations of the State Fire Marshal on all University of California campuses and properties administered or occupied by the University of California and on all California State University campuses and properties administered or occupied by the California State University. For each university campus or property the State Fire Marshal may delegate that responsibility to the person of his or her choice who shall be known as the Designated Campus Fire Marshal.

(f) Any fee charged pursuant to the enforcement authority of this section shall not exceed the estimated reasonable cost of providing the service for which the fee is charged, pursuant to Section 66014 of the Government Code.

*(Amended by Stats. 2014, Ch. 34, Sec. 36. (SB 860) Effective June 20, 2014.)*

[Previous](#) [13143.9](#) [13144](#) [13144.1](#) [13144.2](#) [13144.3](#) [13144.4](#) [13144.5](#) [13145](#) [13146](#) [13146.1](#) [13146.2](#) [13146.3](#) [13](#)

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# Suisun City Fire Prevention Division

Out of the Ghost Ship Fire tragedy, Senate Bill 1205 was born.

SB 1205 holds Fire Chiefs accountable for their jurisdictions fire inspections requiring an annual report to be presented and adopted by resolution to their City Councils.

The Health and Safety codes cited in SB 1205, state that jails or places of detention, buildings used as public or private schools, hotels, motels, lodging houses, apartment houses, and buildings with an occupancy above 50 people require inspections.

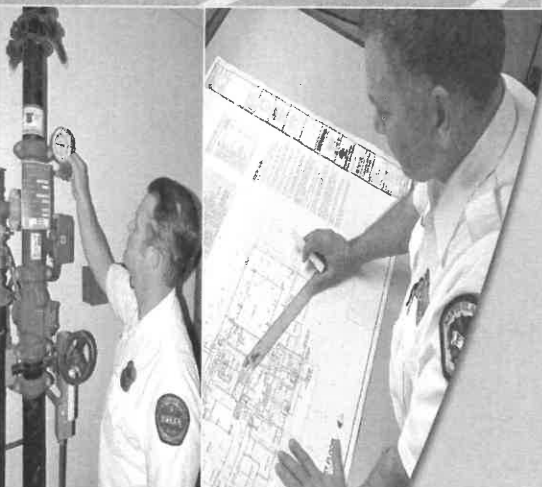
Suisun City Fire Department has not completed the required annual inspections since 1986.

*HNS Sections 13146.1, 13146.2, 13146.3, and 17921*

Suisun City has approximately 250\* businesses.

Amount	Type
18	Apartments
1	Nightclub
10	Contractor
4	Financial
31	Professional
104	Retail
83	Service
1	Wholesale

\*As of July 2018



# Fire Marshall and Prevention Division Responsibilities

## Role of the Fire Marshall

Under the general direction of the Fire Chief, the Fire Marshal would oversee the Fire Prevention Division including the development, implementation, and administration of the City's first Community Risk Reduction Program.

This would be the first Fire Prevention Division for the City of Suisun City. The Fire Marshal would be tasked with building the Division from scratch.

The Fire Marshal would be responsible for a variety of highly technical and specialized fire, life safety, and prevention functions and would provide the technical expertise and leadership necessary for successful execution of the City's Community Risk Reduction Program.

- Confers with and advises architects, engineers, attorneys, developers, and the public regarding the Fire Code and related ordinances and resolutions concerning fire prevention and weed abatement.
- Compiles information and prepares regular and special reports on inspections; identifies any actions taken with respect to fire prevention.
- Conducts inspections of residential, industrial and commercial structures.
- Conducts state, county and city licensing inspections as needed.

- Prepares compliance or correction notices for code violations; conducts follow-up inspections to ensure corrections have been made.
- Issues citations when necessary.
- Makes court appearances and participates in other legal proceedings as needed for fire investigations and code enforcement activities.
- Conducts research, analyzes data, and develops/enhances programs, regulations, and codes pertaining to the prevention of fire and protection of lives and property.
- Participates in the land use entitlement and environmental review processes for development within or around the City as needed.
- Conducts cause and origin investigations including those involving suspected arson and coordinates cause/origin investigations performed by other staff.
- Conducts interviews of witnesses and suspects; maintains investigation logs, files, and reports.
- Coordinates the City Emergency Operations Center (EOC)/Department Operations Center.
- Develops and maintains the City Emergency Operations Plan.
- Coordinates the City CERT Program.
- Directs, trains, supervises and evaluates the work of assigned staff.
- Makes recommendations as to hiring, promotion, discipline or termination.



On Dec. 2<sup>nd</sup>, 2016 thirty-six people lost their lives in the Ghost Ship Fire. There were no sprinklers, smoke detectors, or clear emergency exits. After the fire, the City of Oakland discovered the building had not been inspected for 30 years. There had been complaints about debris on the street, but the inspectors were not able to make contact with the owner and gain access the property.

**Start up costs**

<b>Item</b>	<b>projected cost</b>
Fire Marshal Vehicle	\$ 75,000
Fire Inspection software	\$ 35,000
Office space	\$ 4,500
Computer and equipment	\$ 2,200
Desk	\$ 1,000
Ipad	\$ 850
Inspection forms	\$ 350
Complete NFPA and ICC code (alternating years)	\$ 2,500
Fire Investigation Equipment	\$ 4,000
Turnouts and PPE	\$ 7,000.00
<b>Total</b>	<b>\$ 132,400</b>

Reoccurring Fire Marshal Salary and Benfits

165,000.00 +/-

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**FAIRFIELD FIRE DEPARTMENT**  
**Fire Prevention Division**



City of Fairfield  
**RESOLUTION**  
**2017 - 207**  
Date of Adoption  
**10/03/2017**

**Building Plan Review:** The fee for plan checking and inspection services performed by the Fire Prevention Division in connection with all work requiring a building permit, excluding one (1) and two (2) unit dwellings and minor residential remodels, shall be one-fourth (1/4) of the building permit fee.

All fees shall be adjusted annually effective July 1, starting July 2018, by the percent change in the Consumer Price Index. "Consumer Price Index" means the average of the percent change in Consumer Price Index for Urban Clerical and Wage Earners, as reported by the Bureau of Labor Statistics or successor agency, from the December of the preceding calendar over the preceding December, for the San Francisco Bay Area, the Western Urban region, and the U.S. Cities indices.

011-55-003-7060

PLAN REVIEW & CONSTRUCTION INSPECTIONS		
Number	Includes initial plan review, one (1) resubmittal, and normal field inspections <i>Excessive resubmittals/inspections shall be billed at the established hourly rate (1 Hour Minimum)</i>	Fee
<b>Fire Sprinkler Systems</b>		
1	<b>Fire Hydrant(s) Flow Test (per site)</b>	\$691
2	<b>Fire Sprinkler System - NFPA 13</b>	
2.1	Up to 7,000 sq ft (First 25 Heads)	\$1,570
2.2	> 7,000 sq ft (Each Additional or Portion of 25 Heads)	\$126
2.3	Fire Pump (per pump)	\$1,382
3	<b>Modification to Sprinkler System - NFPA 13</b>	
3.1	0 - 7,000 sq ft	\$565
3.2	> 7,000 sq ft per each additional 7,000 sq ft	\$126
4	<b>Residential Sprinkler System</b>	
4.1	Subdivision Model Homes - 13D (per unit)	\$691
4.2	Subdivision Production Homes - 13D (per unit)	\$226
4.3	Non-Subdivision Home Base Fee	\$879
4.4	Residential Sprinkler System - 13R (per complex)	\$2,261
4.5	Inspection Fee - 13R (per unit)	\$188
5	<b>Fire Alarm Systems</b>	
5.1	New Fire Alarm Systems < 25 devices	\$1,005
5.2	New Fire Alarm Systems > 25 - 75 devices	\$1,507
5.3	New Fire Alarm System > 75 devices	\$2,010
5.4	TI Fire Alarm System < 25 devices	\$879
5.5	TI Fire Alarm System > 25 devices	\$1,382
5.6	Dedicated Function Fire Alarm System (sprinkler monitoring, elevator recall, etc.)	\$502
6	<b>Underground</b>	
6.1	1 - 4 Hydrant/Riser	\$1,131
6.2	5 - 10 Hydrant/Riser	\$1,759
6.3	11 or More Hydrant/Riser	\$2,198

011-55-003-7060

011-55-003-7062

PLAN REVIEW & CONSTRUCTION INSPECTIONS		
Number	Includes initial plan review, one (1) resubmittal, and normal field inspections <i>Excessive resubmittals/reinspections shall be billed at the established hourly rate (1 Hour Minimum)</i>	Fee
<b>7</b>	<b>Special Systems</b>	
7.1	Refrigeration System < 500 lb.	\$440
7.2	Refrigeration System ≥ 500 lb.	\$565
7.3	Spray Booth	\$377
7.4	Emergency Responder Radio Coverage	\$377
7.5	Smoke Evacuation	\$691
7.6	Solar Photovoltaic Systems (Commercial)	\$691
7.7	Solar Photovoltaic Systems (Residential)	\$440
7.8	Solar Photovoltaic Systems (Ground)	\$754
7.9	Clean Agent Extinguishing System or Equal (clean agent/industrial dry chemical systems)	\$1,005
<b>8</b>	<b>Hood &amp; Duct System (per system)</b>	
8.1	1 - 11 Flow Points	\$691
8.2	12 - 22 Flow Points	\$942
8.3	Each Additional 11 Flow Points	\$188
<b>9</b>	<b>Tanks/HazMat</b>	
9.1	HazMat Tank Installation/Removal (Underground)	\$879
9.2	HazMat Tank Installation/Removal (Aboveground)	\$628
9.3	Propane Tank Installation/Removal (Aboveground)	\$502
9.4	Propane Tank Installation/Removal (Underground)	\$628
ANNUAL FIRE AND LIFE SAFETY INSPECTIONS		
Number	Includes initial inspection plus one (1) reinspection <i>Excessive reinspections shall be billed at the established hourly rate (1 Hour Minimum)</i>	Fee
Occupany Types		
<b>10</b>	<b>A Occupancy - Assembly</b>	
10.1	0 - 5,000 sq ft	\$126
10.2	5,001 - 10,000 sq ft	\$126
10.3	10,001 - 20,000 sq ft	\$251
10.4	20,001 - 40,000 sq ft	\$314
10.5	40,001 - 80,000 sq ft	\$377
10.6	80,001 - 120,000 sq ft	\$440
10.7	120,001 - 150,000 sq ft	\$565
10.8	150,000 sq ft or more	\$691
<b>11</b>	<b>B/M/U Occupancy - Business/Mercantile/Utility (ie Garage/Carport)</b>	
11.1	0 - 5,000 sq ft	\$126
11.2	5,001 - 10,000 sq ft	\$126
11.3	10,001 - 20,000 sq ft	\$251
11.4	20,001 - 40,000 sq ft	\$314
11.5	40,001 - 80,000 sq ft	\$377
11.6	80,001 - 120,000 sq ft	\$440
11.7	120,001 - 150,000 sq ft	\$565
11.8	150,000 sq ft or more	\$691

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<b>ANNUAL FIRE AND LIFE SAFETY INSPECTIONS</b>		
Number	Includes initial inspection plus one (1) reinspection <i>Excessive reinspections shall be billed at the established hourly rate (1 Hour Minimum)</i>	Fee
12	<b>Schools</b>	
12.1	1 - 99 Students	\$440
12.2	100 - 199 Students	\$502
12.3	200 or More Students	\$691
13	<b>Commercial Day Care E3/Adult Day Car I4</b>	
13.1	7 to 49 Persons	\$502
13.2	50 - 149 Persons	\$565
13.3	150 Persons or More	\$628
14	<b>F &amp; H Occupancies - Industrial/Manufacturing</b>	
14.1	0 - 5,000 sq ft	\$251
14.2	5,001 - 10,000 sq ft	\$314
14.3	10,001 - 20,000 sq ft	\$377
14.4	20,001 - 40,000 sq ft	\$440
14.5	40,001 - 80,000 sq ft	\$502
14.6	80,001 - 120,000 sq ft	\$565
14.7	120,001 - 150,000 sq ft	\$691
14.8	150,000 sq ft or more	\$817
15	<b>I - Hospitals &amp; Detention Facilities</b>	\$1,193
16	<b>R1/R2 Occupancy - Residential</b>	
16.1	1 - 4 Units	\$314
16.2	5 - 25 Units	\$377
16.3	26 - 100 Units	\$440
16.4	101 - 300 Units	\$502
16.5	301 and More Units	\$565
17	<b>Residential Day Care</b>	
17.1	Large Family Day Care R3 Annual: 7 - 14 persons	\$314
17.2	Family Day Care License Pre-Inspection	\$377
18	<b>Residential Care Facility</b>	
18.1	State License Pre-Inspection Request	\$502
18.2	1 - 6 Units	\$440
18.3	7 - 25 Units	\$565
18.4	26 - 100 Units	\$691
18.5	101 - 300 Units	\$817
18.6	301 and More Units	\$1,068
19	<b>Skilled Nursing Facility</b>	
19.1	7 - 25 Units	\$440
19.2	26 - 100 Units	\$502
19.3	101 - 300 Units	\$565
19.4	301 and More Units	\$691

011-55-003-7062

011-55-003-6205

**ANNUAL FIRE AND LIFE SAFETY INSPECTIONS**  
Includes initial inspection plus one (1) reinspection  
*Excessive reinspections shall be billed at the established hourly rate (1 Hour Minimum)*

Number		Fee
20	<b>S Occupancies - Warehouse/Storage Facility/Repair Garages</b>	
20.1	0 - 5,000 sq ft	\$251
20.2	5,001 - 10,000 sq ft	\$314
20.3	10,001 - 20,000 sq ft	\$377
20.4	20,001 - 40,000 sq ft	\$440
20.5	40,001 - 80,000 sq ft	\$502
20.6	80,001 - 120,000 sq ft	\$565
20.7	120,001 - 150,000 sq ft	\$691
20.8	150,000 sq ft or more	\$754
21	<b>Mid-Rise Inspection (4 - 6 stories)</b>	\$691

**FIRE CODE PERMITS**  
Includes review and inspection for each permit type

Number		Fee
22	<b>Places of Assembly</b>	
22.1	50 - 99 Persons	\$502
22.2	100 - 299 Persons	\$565
22.3	300 or More Persons	\$691
23	<b>Aerosol Products (per 500 lbs)</b>	\$565
24	<b>Amusement Buildings</b>	\$628
25	<b>Carnivals, Fairs, and Special Events</b>	\$879
26	<b>Combustible Dust Producing Operations</b>	\$628
27	<b>Combustible Fibers</b>	\$440
28	<b>Compressed Gases</b>	\$440
29	<b>Covered Malls</b>	\$1,382
30	<b>Cryogenic Fluids</b>	\$565
31	<b>Cutting and Welding</b>	\$377
32	<b>Dry Cleaning Plants</b>	\$565
33	<b>Exhibit and Trade Shows</b>	\$628
34	<b>Explosives or Blasting Agents</b>	\$879
35	<b>Flammable and Combustible Liquids</b>	\$440
36	<b>Fumigation and Insecticidal Fogging</b>	\$314
37	<b>Hazardous Materials</b>	\$565
38	<b>High Piled Storage</b>	
38.1	1 - 10,001 sq ft	\$440
38.2	10,001 - 20,000 sq ft	\$565
38.3	20,001 - 50,000 sq ft	\$754
38.4	> 50,000 sq ft area -	\$879
38.5	Each Additional 10,000 sq ft	\$63
39	<b>HPM Facilities</b>	\$942
40	<b>Hot Work Operations/Cutting &amp; Welding</b>	\$314
41	<b>Industrial Ovens</b>	\$565
42	<b>LP Gas Storage/Exchange</b>	\$377



011-55-003-6205  
 011-55-003-7063

**Number** **FIRE CODE PERMITS** **Fee**  
Includes review and inspection for each permit type

43	Liquid/Compressed Gases - Hazardous		\$502
44	Liquid/Compressed Gases - Medical		\$314
45	Lumber Yards & Woodworking Plants		\$628
46	Miscellaneous Combustible Storage		\$377
47	Open Flames & Candles		\$251
48	Organic Coatings		\$628
49	Private Hydrants		\$377
50	Proxylin Plastics		\$628
51	Pyrotechnic Special Effects		\$628
52	Refrigeration Equipment		\$628
53	Repair Garage or Motor Fuel Dispensing		\$314
54	Spraying or Dipping		\$377
55	Storage of Scrap Tires		\$628
56	Waste Handling		\$628
57	Additional Permits as Authorized by Fire Code - Hourly Rate (1 Hour Minimum)		\$251
58	Temporary Membrane Structures/Tents		
58.1		400 - 3,000 sq ft	\$314
58.2		3,001 - 10,000 sq ft	\$377
58.3		10,000 or more sq ft	\$502
59	Wood Products		\$502
60	Open Burning (as approved)		\$314
61	Holiday Tree Lots		\$378
62	Fireworks		\$817

**Number** **MISCELLANEOUS FEES, REVIEWS, AND INSPECTIONS** **Fee**

63	Alternative Method Request/Deferred Submittal Request		\$440
64	Cell Tower (outside roof, pole, etc)		\$251
65	Design Review/Consultation Meeting - Hourly Rate (1/2 Hour Minimum)		\$126
66	Evacuation Plan Review/Fire Drill Monitoring		\$251
67	File Search (providing research, etc)		\$188
68	New Business Inspection		\$314
69	Haunted House		\$502
70	Perimeter Fencing/Gates Plan Review		\$565
71	Hydrants Review		\$377
72	Single Family Dwelling Review		\$314
73	Public Schools Site Review		\$314
74	County Projects Review		\$314
75	Over-the-Counter Plan Review - Hourly Rate (1 Hour Minimum - Small Projects When Approved)		\$251
76	Overtime Inspection/Review - After Normal Office Hours (2 Hour Minimum)		\$502

011-55-003-7063

Number		MISCELLANEOUS FEES, REVIEWS, AND INSPECTIONS	Fee
77	Plan Rerechecks - Hourly Rate (1 Hour Minimum) <i>Includes as built's and excessive plan resubmittals/field inspections</i>		\$251
78	Expedited Plan Review <i>In addition to normal fee</i>		\$565
79	Special Requests or Uncategorized - Hourly Rate (1 Hour Minimum)		\$251
80	Investigation of Construction without a Permit (2 Hour Minimum)		\$502
81	Weed Abatement - Hourly Rate (1 Hour Minimum)		\$251
Number		ADMINISTRATIVE FEES	Fee
82	Per Page Fee (per California Public Records Act)		\$0.10
83	File Review - Hourly Rate (to be prorated to the nearest quarter hour)		\$251
84	Fire Prevention Personnel - Hourly Rate (to be prorated to the nearest quarter hour)		\$251
Number		ADMINISTRATIVE CITATION PROGRAM	Fee
85	1st Citation		\$110
86	2nd Citation		\$220
87	3rd Citation		\$550
88	Administration - Hourly Rate (Non-Compliance Administrative Action)		\$251



**FAIRFIELD FIRE DEPARTMENT**  
**Fire Prevention Division**



City of Fairfield  
**RESOLUTION**  
**2017 - 227**  
Date of Adoption  
**10/03/2017**

**Building Plan Review:** The fee for plan checking and inspection services performed by the Fire Prevention Division in connection with all work requiring a building permit, excluding one (1) and two (2) unit dwellings and minor residential remodels, shall be one-fourth (1/4) of the building permit fee.

All fees shall be adjusted annually effective July 1, starting July 2018, by the percent change in the Consumer Price Index. "Consumer Price Index" means the average of the percent change in Consumer Price Index for Urban Clerical and Wage Earners, as reported by the Bureau of Labor Statistics or successor agency, from the December of the preceding calendar over the preceding December, for the San Francisco Bay Area, the Western Urban region, and the U.S. Cities indices.

011-55-003-7060

PLAN REVIEW & CONSTRUCTION INSPECTIONS		
Number	Includes initial plan review, one (1) resubmittal, and normal field inspections <i>Excessive resubmittals/inspections shall be billed at the established hourly rate (1 Hour Minimum)</i>	Fee
<b>Fire Sprinkler Systems</b>		
1	<b>Fire Hydrant(s) Flow Test (per site)</b>	\$691
2	<b>Fire Sprinkler System - NFPA 13</b>	
2.1	Up to 7,000 sq ft (First 25 Heads)	\$1,570
2.2	> 7,000 sq ft (Each Additional or Portion of 25 Heads)	\$126
2.3	Fire Pump (per pump)	\$1,382
3	<b>Modification to Sprinkler System - NFPA 13</b>	
3.1	0 - 7,000 sq ft	\$565
3.2	> 7,000 sq ft per each additional 7,000 sq ft	\$126
4	<b>Residential Sprinkler System</b>	
4.1	Subdivision Model Homes - 13D (per unit)	\$691
4.2	Subdivision Production Homes - 13D (per unit)	\$226
4.3	Non-Subdivision Home Base Fee	\$879
4.4	Residential Sprinkler System - 13R (per complex)	\$2,261
4.5	Inspection Fee - 13R (per unit)	\$188
5	<b>Fire Alarm Systems</b>	
5.1	New Fire Alarm Systems < 25 devices	\$1,005
5.2	New Fire Alarm Systems > 25 - 75 devices	\$1,507
5.3	New Fire Alarm System > 75 devices	\$2,010
5.4	TI Fire Alarm System < 25 devices	\$879
5.5	TI Fire Alarm System > 25 devices	\$1,382
5.6	Dedicated Function Fire Alarm System (sprinkler monitoring, elevator recall, etc.)	\$502
6	<b>Underground</b>	
6.1	1 - 4 Hydrant/Riser	\$1,131
6.2	5 - 10 Hydrant/Riser	\$1,759
6.3	11 or More Hydrant/Riser	\$2,198

011-55-003-7060

011-55-003-7062

**PLAN REVIEW & CONSTRUCTION INSPECTIONS**

Number Includes initial plan review, one (1) resubmittal, and normal field inspections Fee  
*Excessive resubmittals/reinspections shall be billed at the established hourly rate (1 Hour Minimum)*

7	<b>Special Systems</b>		
7.1		Refrigeration System < 500 lb.	\$440
7.2		Refrigeration System ≥ 500 lb.	\$565
7.3		Spray Booth	\$377
7.4		Emergency Responder Radio Coverage	\$377
7.5		Smoke Evacuation	\$691
7.6		Solar Photovoltaic Systems (Commercial)	\$691
7.7		Solar Photovoltaic Systems (Residential)	\$440
7.8		Solar Photovoltaic Systems (Ground)	\$754
7.9		Clean Agent Extinguishing System or Equal (clean agent/industrial dry chemical systems)	\$1,005
8	<b>Hood &amp; Duct System (per system)</b>		
8.1		1 - 11 Flow Points	\$691
8.2		12 - 22 Flow Points	\$942
8.3		Each Additional 11 Flow Points	\$188
9	<b>Tanks/HazMat</b>		
9.1		HazMat Tank Installation/Removal (Underground)	\$879
9.2		HazMat Tank Installation/Removal (Aboveground)	\$628
9.3		Propane Tank Installation/Removal (Aboveground)	\$502
9.4		Propane Tank Installation/Removal (Underground)	\$628

**ANNUAL FIRE AND LIFE SAFETY INSPECTIONS**

Number Includes initial inspection plus one (1) reinspection Fee  
*Excessive reinspections shall be billed at the established hourly rate (1 Hour Minimum)*

<b>Occupancy Types</b>			
10	<b>A Occupancy - Assembly</b>		
10.1		0 - 5,000 sq ft	\$126
10.2		5,001 - 10,000 sq ft	\$126
10.3		10,001 - 20,000 sq ft	\$251
10.4		20,001 - 40,000 sq ft	\$314
10.5		40,001 - 80,000 sq ft	\$377
10.6		80,001 - 120,000 sq ft	\$440
10.7		120,001 - 150,000 sq ft	\$565
10.8		150,000 sq ft or more	\$691
11	<b>B/M/U Occupancy - Business/Mercantile/Utility (ie Garage/Carport)</b>		
11.1		0 - 5,000 sq ft	\$126
11.2		5,001 - 10,000 sq ft	\$126
11.3		10,001 - 20,000 sq ft	\$251
11.4		20,001 - 40,000 sq ft	\$314
11.5		40,001 - 80,000 sq ft	\$377
11.6		80,001 - 120,000 sq ft	\$440
11.7		120,001 - 150,000 sq ft	\$565
11.8		150,000 sq ft or more	\$691

011-55-003-7062

<b>ANNUAL FIRE AND LIFE SAFETY INSPECTIONS</b>		Fee
<i>Includes initial inspection plus one (1) reinspection Excessive reinspections shall be billed at the established hourly rate (1 Hour Minimum)</i>		
Number		
12	<b>Schools</b>	
12.1	1 - 99 Students	\$440
12.2	100 - 199 Students	\$502
12.3	200 or More Students	\$691
13	<b>Commercial Day Care E3/Adult Day Car I4</b>	
13.1	7 to 49 Persons	\$502
13.2	50 - 149 Persons	\$565
13.3	150 Persons or More	\$628
14	<b>F &amp; H Occupancies - Industrial/Manufacturing</b>	
14.1	0 - 5,000 sq ft	\$251
14.2	5,001 - 10,000 sq ft	\$314
14.3	10,001 - 20,000 sq ft	\$377
14.4	20,001 - 40,000 sq ft	\$440
14.5	40,001 - 80,000 sq ft	\$502
14.6	80,001 - 120,000 sq ft	\$565
14.7	120,001 - 150,000 sq ft	\$691
14.8	150,000 sq ft or more	\$817
15	<b>I - Hospitals &amp; Detention Facilities</b>	\$1,193
16	<b>R1/R2 Occupancy - Residential</b>	
16.1	1 - 4 Units	\$314
16.2	5 - 25 Units	\$377
16.3	26 - 100 Units	\$440
16.4	101 - 300 Units	\$502
16.5	301 and More Units	\$565
17	<b>Residential Day Care</b>	
17.1	Large Family Day Care R3 Annual: 7 - 14 persons	\$314
17.2	Family Day Care License Pre-Inspection	\$377
18	<b>Residential Care Facility</b>	
18.1	State License Pre-Inspection Request	\$502
18.2	1 - 6 Units	\$440
18.3	7 - 25 Units	\$565
18.4	26 - 100 Units	\$691
18.5	101 - 300 Units	\$817
18.6	301 and More Units	\$1,068
19	<b>Skilled Nursing Facility</b>	
19.1	7 - 25 Units	\$440
19.2	26 - 100 Units	\$502
19.3	101 - 300 Units	\$565
19.4	301 and More Units	\$691

011-55-003-7062

011-55-003-6205

**ANNUAL FIRE AND LIFE SAFETY INSPECTIONS**  
Includes initial inspection plus one (1) reinspection  
*Excessive reinspections shall be billed at the established hourly rate (1 Hour Minimum)*

Number		Fee
20	<b>S Occupancies - Warehouse/Storage Facility/Repair Garages</b>	
20.1	0 - 5,000 sq ft	\$251
20.2	5,001 - 10,000 sq ft	\$314
20.3	10,001 - 20,000 sq ft	\$377
20.4	20,001 - 40,000 sq ft	\$440
20.5	40,001 - 80,000 sq ft	\$502
20.6	80,001 - 120,000 sq ft	\$565
20.7	120,001 - 150,000 sq ft	\$691
20.8	150,000 sq ft or more	\$754
21	<b>Mid-Rise Inspection (4 - 6 stories)</b>	\$691

**FIRE CODE PERMITS**  
Includes review and inspection for each permit type

Number		Fee
22	<b>Places of Assembly</b>	
22.1	50 - 99 Persons	\$502
22.2	100 - 299 Persons	\$565
22.3	300 or More Persons	\$691
23	<b>Aerosol Products (per 500 lbs)</b>	\$565
24	<b>Amusement Buildings</b>	\$628
25	<b>Carnivals, Fairs, and Special Events</b>	\$879
26	<b>Combustible Dust Producing Operations</b>	\$628
27	<b>Combustible Fibers</b>	\$440
28	<b>Compressed Gases</b>	\$440
29	<b>Covered Malls</b>	\$1,382
30	<b>Cryogenic Fluids</b>	\$565
31	<b>Cutting and Welding</b>	\$377
32	<b>Dry Cleaning Plants</b>	\$565
33	<b>Exhibit and Trade Shows</b>	\$628
34	<b>Explosives or Blasting Agents</b>	\$879
35	<b>Flammable and Combustible Liquids</b>	\$440
36	<b>Fumigation and Insecticidal Fogging</b>	\$314
37	<b>Hazardous Materials</b>	\$565
38	<b>High Piled Storage</b>	
38.1	1 - 10,001 sq ft	\$440
38.2	10,001 - 20,000 sq ft	\$565
38.3	20,001 - 50,000 sq ft	\$754
38.4	> 50,000 sq ft area -	\$879
38.5	Each Additional 10,000 sq ft	\$63
39	<b>HPM Facilities</b>	\$942
40	<b>Hot Work Operations/Cutting &amp; Welding</b>	\$314
41	<b>Industrial Ovens</b>	\$565
42	<b>LP Gas Storage/Exchange</b>	\$377

011-55-003-6205  
 011-55-003-7063

**FIRE CODE PERMITS**  
Includes review and inspection for each permit type

Number		Fee
43	Liquid/Compressed Gases - Hazardous	\$502
44	Liquid/Compressed Gases - Medical	\$314
45	Lumber Yards & Woodworking Plants	\$628
46	Miscellaneous Combustible Storage	\$377
47	Open Flames & Candles	\$251
48	Organic Coatings	\$628
49	Private Hydrants	\$377
50	Proxilin Plastics	\$628
51	Pyrotechnic Special Effects	\$628
52	Refrigeration Equipment	\$628
53	Repair Garage or Motor Fuel Dispensing	\$314
54	Spraying or Dipping	\$377
55	Storage of Scrap Tires	\$628
56	Waste Handling	\$628
57	Additional Permits as Authorized by Fire Code - Hourly Rate (1 Hour Minimum)	\$251
58	Temporary Membrane Structures/Tents	
58.1	400 - 3,000 sq ft	\$314
58.2	3,001 - 10,000 sq ft	\$377
58.3	10,000 or more sq ft	\$502
59	Wood Products	\$502
60	Open Burning (as approved)	\$314
61	Holiday Tree Lots	\$378
62	Fireworks	\$817

**MISCELLANEOUS FEES, REVIEWS, AND INSPECTIONS**

Number		Fee
63	Alternative Method Request/Deferred Submittal Request	\$440
64	Cell Tower (outside roof, pole, etc)	\$251
65	Design Review/Consultation Meeting - Hourly Rate (1/2 Hour Minimum)	\$126
66	Evacuation Plan Review/Fire Drill Monitoring	\$251
67	File Search (providing research, etc)	\$188
68	New Business Inspection	\$314
69	Haunted House	\$502
70	Perimeter Fencing/Gates Plan Review	\$565
71	Hydrants Review	\$377
72	Single Family Dwelling Review	\$314
73	Public Schools Site Review	\$314
74	County Projects Review	\$314
75	Over-the-Counter Plan Review - Hourly Rate (1 Hour Minimum - Small Projects When Approved)	\$251
76	Overtime Inspection/Review - After Normal Office Hours (2 Hour Minimum)	\$502

011-55-003-7063

Number		MISCELLANEOUS FEES, REVIEWS, AND INSPECTIONS	Fee
77	Plan Rechecks - Hourly Rate (1 Hour Minimum) <i>Includes as built and excessive plan resubmittals/field inspections</i>		\$251
78	Expedited Plan Review <i>In addition to normal fee</i>		\$565
79	Special Requests or Uncategorized - Hourly Rate (1 Hour Minimum)		\$251
80	Investigation of Construction without a Permit (2 Hour Minimum)		\$502
81	Weed Abatement - Hourly Rate (1 Hour Minimum)		\$251
Number		ADMINISTRATIVE FEES	Fee
82	Per Page Fee (per California Public Records Act)		\$0.10
83	File Review - Hourly Rate (to be prorated to the nearest quarter hour)		\$251
84	Fire Prevention Personnel - Hourly Rate (to be prorated to the nearest quarter hour)		\$251
Number		ADMINISTRATIVE CITATION PROGRAM	Fee
85	1st Citation		\$110
86	2nd Citation		\$220
87	3rd Citation		\$550
88	Administration - Hourly Rate (Non-Compliance Administrative Action)		\$251



## Draft Request for Proposal

### Inspections and or Fire Marshal Services for compliance with State Mandated Inspections and Reports under Health and Safety Code and Senate Bill 1205

#### Preface

The City is seeking proposals from qualified contractors or public agencies to bring Suisun City into full compliance with recently passed legislation and inspections mandated by the Health and Safety Code.

The successful proposer will have experienced and certified personnel to undertake the subject inspections and file timely reports as provided for SB 1205.

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#### Background

In 1986, the City of Suisun City Fire Department transferred fire and life safety inspections to the Building Division. At the time, the Building Division was already doing some traditional Fire Marshal duties, specifically: fire code building plan check. Because the Building Division had certified fire inspection staff, and the volume of required state mandated fire inspections was small, the Building Division took over fire inspections; another traditional Fire Marshal responsibility.

Due to a number of factors, the Building Division is no longer providing inspection services to comply with California's Health and Safety related to mandated fire inspections. Likewise, the City needs to have the annual fire inspections codified into a report in compliance to SB 1205.

#### Inspection Volume

Suisun City has approximately 250 businesses and occupancies subject to California's Health and Safety Code Section 13146 requiring annual fire inspections, e.g., hotels, restaurants, apartments, fire alarms, schools, etc.

#### Contract Option I

The service the City is seeking under this option is solely for inspection services and report preparations as provided for in SB 1205. Option I will provide one annual inspection, prepare the SB 1205 report, and conduct one follow up inspection to ascertain compliance with the initial inspections that discovered violations.

Enforcement for failing to correct and comply with noted violations will be the responsibility of Suisun City.

Court appearances or mediation would be billed on an established hourly basis of the selected proposer

### Option II

Option II will provide the same level of services under Option I but will also require the selected proposer to draft for the City Council review and consideration an Annual Weed Abatement Program. The program will be in compliance to Ordinance 706 (See Attachment A)

Option III will include all of the services in Option II but will provide weed abatement inspection services as detailed in Ordinance 706 See Attachment A. There are fewer than 300 vacant parcels in Suisun City.

### Option IV

Under Option IV the City is seeking to establish a Contract Office of Fire Marshal.

Amount	Type
18	Apartments
1	Nightclub
10	Contractor
4	Financial
31	Professional
104	Retail
83	Service
1	Wholesale

The Fire Marshal will establish and maintain an effective and efficient fire prevention and community risk reduction program in addition to State mandated fire inspections. The contract would encompass fire and life safety inspections, permitting, weed abatement, fire code enforcement, fire investigations, community preparedness, establishment and support to Citizen Emergency Response Teams.

*\*As of July 2018*

### Role of the Contract Fire Marshal

Under the general direction of the Fire Chief, the contract Fire Marshal would oversee the Fire Prevention Division including the development, implementation, and administration of the City's first Community Risk Reduction Program. This would be the dedicated Fire Prevention mission for Suisun City. The contract Fire Marshal would be tasked with building the Division from scratch.

The Fire Marshal would be responsible for a variety of highly technical and specialized fire, life safety, and prevention functions and would provide the technical expertise and leadership necessary for successful execution of the City's Community Risk Reduction Program.

- Confers with and advises architects, engineers, attorneys, developers, and the public regarding the Fire Code and related ordinances and resolutions concerning fire prevention and weed abatement.
- Compiles information and prepares regular and special reports on inspections; identifies any actions taken with respect to fire prevention.
- Conducts inspections of residential, industrial and commercial structures.
- Conducts state, county and city licensing inspections as needed.
- Prepares compliance or correction notices for code violations; conducts follow-up inspections to ensure corrections have been made.
- Makes court appearances and participates in other legal proceedings as needed for fire investigations and code enforcement activities.
- Conducts research, analyzes data, and develops/enhances programs, regulations, and codes pertaining to the prevention of fire and protection of lives and property.
- Participates in the land use entitlement and environmental review processes for development within or around the City as needed (but not Building Plan Check).
- Conducts cause and origin investigations including those involving suspected arson and coordinates cause/origin investigations performed by other staff.
- Conducts interviews of witnesses and suspects; maintains investigation logs, files, and reports.
- Coordinates the City Emergency Operations Center (EOC)/Department Operations Center.

- Develops and maintains the City Emergency Operations Plan.
- Coordinates the City CERT Program.
- Directs, trains, supervises and evaluates the work of assigned staff.

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**ORDINANCE NO. 706**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY,  
CALIFORNIA, AMENDING TITLE 8 (HEALTH & SAFETY) OF THE SUISUN  
CITY CODE BY REPEALING CHAPTER 8.20 WEEDS AND RUBBISH AND  
REVISING CHAPTER 8.12 PUBLIC NUISANCES**

**WHEREAS**, pursuant to the police power granted to the City of Suisun City ("City") under the California Constitution, the City may adopt rules and regulations to serve and protect the health, safety and welfare of the public; and

**WHEREAS**, the current estimates indicate that about 400 properties within the City at any time have existing public nuisances; and

**WHEREAS**, the lack of security and maintenance of such properties result in detrimental effects on the community including creating unsightly appearances of and blighted residential neighborhoods, contributes to lower property values, discourages potential buyers from purchasing homes in, adjacent to, or in the neighborhood with distressed residences, endangers children unprotected from unsecured pools and other attractive nuisances and endangers neighborhoods affected by the resulting squatting, vandalism, burglaries and other crimes; and

**WHEREAS**, the City Council finds that the City has a substantial interest in protecting its citizens and protecting the aesthetic attractiveness of the City and that the revision of Chapter 8.12 Public Nuisance is necessary to protect its residents from detrimental effects posing risks to the public peace, safety and welfare; and

**WHEREAS**, the City Council finds that the elements of Chapter 8.20 Weeds and Rubbish of the Suisun City Municipal Code should be incorporated into Chapter 8.12 Public Nuisances to insure a consistent approach to correction of these concerns; and

**WHEREAS**, pursuant to the City's police powers, authorized in Article XI, Section 7 of the California Constitution, as well as under the Suisun City Code and other provisions of California law, including, but not limited to California Government Code Section 38771, the City has the power through its City Council to declare action and activities that constitute a public nuisance; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUISUN CITY DOES HEREBY ORDAIN AS FOLLOWS:**

**SECTION 1.** Amendment of Code: Title 8 (Health & Safety) of the Suisun City Code is hereby amended by repealing Chapter 8.20 Weeds and Rubbish, and revising Chapter 8.12, entitled "Public Nuisances" to read in its entirety as follows:

**CHAPTER 8.12 PUBLIC NUISANCES**

**8.12.010 Purpose of Chapter.**

A. It is the intent of the City of Suisun City Council in adopting this chapter to provide a comprehensive method for the identification and abatement of certain public nuisances within the city.

B. Provisions of this chapter are to be supplementary and complimentary to all of the provisions of the city code, state law and any law cognizable at common law or in equity, and

1 nothing herein shall be read, interpreted or construed in any manner so as to limit any existing  
right or power of the city to abate any and all nuisances. (Ord. 588(part), 1991.)

2 **8.12.020 Application.**

3 The provisions of this chapter shall apply generally to all property throughout the city, except  
4 for abandoned property as defined in Chapter 8.13, "Abandoned and Distressed Residential  
5 Properties Registration," wherein any of the conditions, hereinafter specified, are found to  
6 exist; provided that any condition which would constitute a violation of this chapter, but  
7 which is duly authorized under any city, state or federal law, shall not be deemed to violate  
8 this chapter. (Ord. 588(part), 1991.)

7 **8.12.030 Authority-Department Head Defined.**

8 A. The head of any city department or the health officer of the county, hereinafter  
9 referred to as "department head," is authorized and directed to use the provisions of this  
chapter for the purpose of abating those nuisances which exist as the result of violation of  
those ordinances for which the department has primary enforcement responsibility.

10 B. As used in this chapter, the term "department head" shall include the authorized  
11 representative of such department head, including but not limited to the code enforcement  
specialist. (Ord. 588(part), 1991.)

12 **8.12.040 Right of Entry-Department Head To Inspect Premises.**

13 A. Whenever necessary to make an inspection of any premises to enforce the provisions  
14 of this chapter, the department head may enter on such premises at all reasonable times to  
inspect the same or to perform any duty imposed upon the department head by this chapter, in  
15 such manner as allowed by law.

16 B. Whenever practicable, the department head shall contact the occupant of such  
17 premises and inform him of the reasons for such entry onto such property, and if the occupant  
is other than the owner, he shall, if practicable, contact the owner.

18 C. If entry onto any premises is interfered with by the owner or occupant of such  
19 premises, or by any third party, the department head shall have recourse to every remedy  
provided by law to secure his peaceable entry on such premises to perform the duties required  
20 by this code, including the obtaining of an inspection warrant pursuant to California Code of  
Civil Procedure Sections 1822.50-1822.60. (Ord. 588(part), 1991.)

21 **8.12.050 Responsibility for Property Maintenance.**

22 A. Every owner of real property within the city is required to maintain such property in a  
23 manner so as not to violate the provisions of this chapter and such owner remains liable for  
violation thereof regardless of any contract or agreement with any third party regarding such  
property.

24 B. Every occupant, lessee or holder of any interest in property other than as owner  
25 thereof is required to maintain such property in the same manner as is required of the owner  
26 thereof, and the duty imposed by this section on the owner thereof shall in no instance relieve  
those persons herein referred to from the similar duty. (Ord. 588(part), 1991.)

27 **8.12.060 Appointment of Hearing Board for Appeals.**



1 In order to hear appeals on a notice of violation given under this chapter, the city manager  
2 shall appoint one or more hearing examiners who shall serve at the pleasure of the city  
manager as the hearing board. (Ord. 588(part), 1991.)

3 **8.12.070** Generally-Definitions.

4 For the purposes of this chapter, the following words shall have the following specified  
meanings:

5 "Junk" means any cast-off, damaged, discarded, junked, obsolete, salvage, scrapped,  
6 unusable, worn-out or wrecked object, thing or material composed in whole or in part  
of asphalt, brick, carbon, cement, plastic or other synthetic substance, fiber, glass,  
7 metal, paper, plaster, plaster of Paris, rubber, terra cotta, wool, cotton, cloth, canvas,  
organic matter or other substance.

8 "Junk yard" means any premises from or on which any junk is abandoned, bailed,  
9 bartered, bought, brought, bundled, dissembled, disposed of, exchanged, handled,  
packed, processed, shipped, sold, stored or transported, regardless of whether or not  
such activity is done for profit.

10 "Owner" means owner of record of real property, occupant, lessee, or interest holder  
11 in same, as the case may be.

12 "Premises" means any real property, or improvements thereon, as the case may be.

13 "Property" means premises. (Ord. 588(part), 1991.)

14 **8.12.080** Generally-Acts Declared to be Nuisances.

15 It is declared a public nuisance for any person owning, leasing, occupying or having a charge  
16 or possession of any premises in this city, whether commercial, industrial or residential, to  
maintain such premises in such a manner that any one, or more of the conditions or activities  
described in the following subsections are found to exist:

17 A. Lumber, junk, garbage, trash, debris, salvage materials visible from public or private  
18 property or otherwise in violation of this chapter. Junk consists of any cast-off, damaged,  
discarded, junked, obsolete, salvaged, scrapped, unusable, worn-out or wrecked object, thing  
19 or material composed in whole or in part of asphalt, brick, carbon, cement, plastic or other  
synthetic substance, fiber, glass, metal, paper, plaster, plaster of Paris, rubber, terra cotta,  
20 wool, cotton, cloth, canvas, organic matter or other substance, except while excavation,  
construction or demolition is in progress at the site under a current city-issued building  
21 permit;

22 B. Abandoned, discarded or unused furniture, appliances, sinks, toilets, cabinets or other  
fixtures or equipment stored in a place visible from public or private property;

23 C. Construction equipment or machinery parked or stored on noncommercial property  
24 and readily visible to the general public, except while excavation, construction or demolition  
is in progress at the site under a current city-issued building permit;

25 D. Presence of abandoned, dismantled, wrecked or inoperable motor vehicles,  
26 motorcycles, recreational vehicles, trailers, campers, boats, conveyances or parts thereof  
(hereinafter "vehicles"), except:

- 1 1. When such vehicles are completely enclosed within a building in a lawful manner  
2 where they are not visible from the street or other public or private property, or
- 3 2. When stored or parked in a lawful manner on private property behind a fully screened  
4 fence in connection with the business of a licensed dismantler, licensed vehicle  
5 dealer, a junk dealer, or when such storage or parking is necessary to the operation  
6 of a lawfully conducted business or commercial enterprise;
- 7 E. Parking of a vehicle, trailer, camper or storage of other personal property on private  
8 property on other than a surface of asphalt, concrete or other similar all-weather material;
- 9 F. Obstruction or encroachment of any public property, including but not limited to any  
10 public street, highway, right-of-way, park or building
- 11 G. An attractive nuisance to children, including but not limited to unprotected equipment,  
12 machinery, swimming pools whether full of liquid or drained, pools with water where the  
13 bottom or bottom drain can not be seen, ponds or excavations.;
- 14 H. A building or structure which, because of obsolescence, dilapidated condition,  
15 deterioration, damage, electrical wiring, gas connections or other cause, is in a condition as to  
16 constitute a fire hazard;
- 17 I. A building exterior, wall, fence, driveway, sidewalk or walkway which is so defective,  
18 unsightly or deteriorated that it causes depreciation of the value of surrounding properties, is  
19 otherwise materially detrimental to nearby properties, or poses a hazard;
- 20 J. A building or structure having dry rot, warping or termite infestation or an exterior  
21 surface which has become so deteriorated as to permit decay, excessive checking, cracking,  
22 peeling, chalking, dry rot, warping or termite or vermin infestation as to render the building or  
23 structure unsightly and in a state of disrepair;
- 24 K. A building or structure which is structurally unsafe, partially destroyed, in an  
25 unreasonable state of partial construction, a fire hazard or otherwise dangerous or not in  
26 compliance with current building codes. An "unreasonable state of partial construction"  
27 exists if the building has been under construction for more than one year and the appearance  
28 and other conditions substantially detract from the appearance of the immediate neighborhood  
or reduces the property values in the immediate neighborhood;
- L. Building or structure that is marked or defaced with spray paint, dye or like substance  
in a manner commonly described as graffiti, visible from a public street, for an unreasonable  
period time;
- M. Buildings which are abandoned, boarded up, partially destroyed, or left in a state of  
partial construction for an unreasonable period of time and such buildings which are  
unpainted or where the paint on the building exterior is worn off;
- N. Dead, decayed, diseased or hazardous trees, weeds or tall grass more than eight inches  
tall, except ornamental grasses used as landscape or overgrown vegetation which is a fire  
hazard or is likely to harbor rats, vermin or other pests, constitutes an unsightly appearance, is  
detrimental to neighboring properties or property values, or protrudes over or across a city  
street or sidewalk so as to substantially obstruct the clear passage of vehicles or pedestrians.;
- O. Maintenance of any premises in any manner which is unsightly or unsanitary because  
of the presence of animal excrement;

1 P. Vacant open land not maintained with weed control or firebreaks. In lieu of ordering  
2 complete abatement, the department head may order the preparation of firebreaks around  
3 parcels of property where combustible weeds or brush are present. The department head shall  
4 determine the width for the firebreak and the accessibility to the property for fire protection  
5 equipment.

6 Q. Burning Garbage, Non-Seasoned Wood, or Certain Materials.

7 No person shall cause or allow any of the following materials to be burned in a wood burning  
8 device: garbage, treated wood, non-seasoned wood, used or contaminated wood pallets,  
9 plastic products, rubber products, waste petroleum products, paints and paint solvents, coal,  
10 animal carcasses, glossy or colored paper, salt water driftwood, particle board, and any  
11 material not intended by a manufacturer for use as a fuel in a wood burning devise. Visible  
12 smoke emissions are allowed from the startup of a new fire for a period of twenty (20)  
13 consecutive minutes in any consecutive four (4) hour period.

14 Approved wood burning devices include: installed fireplaces and wood stoves, bar-b-ques,  
15 small meat smokers, small wood fired ovens used for cooking, patio fire pits, rings, or  
16 chimineas. These wood burning devices must be equipped with a spark arrestor screen or lid  
17 to prevent the spread of burning embers. *Reference:* Bay Area Air Quality Management  
18 District Regulation 6 - Particulate Matter and Visible Emissions Rule 3 - Wood-Burning  
19 Devices.

20 R. Any condition recognized in law or in equity as constituting a public nuisance.  
21 (Ord. 588(part), 1991.)

22 **8.12.90 Commencement of Abatement Proceeding.**

23 Whenever the department head has inspected or caused to be inspected any premises and has  
24 found and determined that such premises are in violation of this chapter, the department head  
25 shall commence proceedings to cause abatement of the nuisance as provided herein.  
26 Residential and light commercial parcels shall have fifteen (15) days to comply with a  
27 violation notice and abatement order Vacant lots and large field properties within city limits  
28 shall have thirty (30) days to comply with a violation notice and abatement order. One  
abatement order per property parcel in violation for each calendar year shall be posted and/or  
mailed. If a property owner or occupant fails to correct any violation within the time allotted,  
the fire official shall take all necessary steps to obtain an abatement order and such other  
orders necessary to enter upon the property and abate the property at owners' expense. (Ord.  
588(part), 1991.)

**8.12.100 Violation Notice.**

A. Except as otherwise provided herein, the department head shall issue a violation notice  
to the owner and occupant of the premises. The notice shall contain:

1. The street address and such other description as is required to identify the premises;
2. A statement that the department head has found the premises to be a public nuisance,  
as specified in this chapter, with a specific citation to the applicable section hereof,  
and to other sections of the city code where applicable;
3. An order to abate the nuisance and a date for the abatement to be completed. The date  
for compliance shall be no less than fifteen (15) calendar days from the date of

1 issuance for residential and light commercial parcels, and thirty (30) calendar days for  
2 vacant and large field properties;

- 3 4. A statement requesting the owner, within a specified number of calendar days  
4 determined by and at the discretion of the department head, to meet with or  
5 communicate with the department head to provide proof of abatement.

6 B. The violation notice shall be posted on the property and delivered by U.S. mail to the  
7 property owner listed on the county's tax roll. The failure of any owner to receive the  
8 violation notice shall not affect in any manner the validity of any proceeding thereafter taken.  
9 A follow-up inspection may be conducted by the department head to determine compliance  
10 with the violation notice. (Ord. 588(part), 1991.)

11 **8.12.110 Appeal of the Abatement Order.**

12 A written appeal to an abatement order may be filed with the department head. The appeal  
13 must be received five business days prior to the abatement order hearing date. If an appeal is  
14 timely received, a hearing officer shall hear and consider all objections to the abatement  
15 order. All property owners and occupants shall be given the opportunity to have their  
16 objections heard and given due consideration. At the conclusion of the hearing, the hearing  
17 officer shall allow or overrule the proposed abatement order. If owners or occupants do not  
18 attend the appeal hearing, the hearing officer may order abatement of the property without  
19 further notice or proceeding.

20 If an owner or occupant is aggrieved by the hearing officer's decision concerning the appeal, a  
21 written appeal to the hearing officer's decision may be filed with the City Manager within five  
22 working days after the conclusion of the first appeal hearing. The City Manager shall hear  
23 and consider all objections to the abatement order. The property owner and occupants shall  
24 be given the opportunity to have their objections heard and given due consideration. At the  
25 conclusion of the hearing, the City Manger shall allow or overrule the proposed abatement  
26 order. The City Manager's decision shall be final.

27 **8.12.120 Contract Award.**

28 If an owner or occupant fails to comply with the abatement order, the department head shall  
have abatement work done under a contract let to a responsive and responsible bidder, as  
those terms are applied under the California Public Contract Code. A contract may include  
work on more than one parcel.

**8.12.130 Abatement.**

Pursuant to California Code of Civil Procedure section 731, the City Attorney, shall pursue  
all legal means to obtain a civil or criminal judgment and order to abate that shall specifically  
indicate the time and manner of abatement.

**8.12.140 Violation Penalties, Cost Assessments, and Fines.**

Any person who causes or permits any weeds or rubbish to accumulate or remain on any  
property within city limits after the allotted days of the abatement notice, shall be guilty of an  
infraction and shall be liable for costs and expenses to abate the property..

**8.12.150 Fines.**

Any person who is guilty of an infraction under this chapter shall incur fine(s) as follows:

1. All posting and mailing abatement notices shall incur a fifty (\$50.00) dollar fee. If owners or occupants comply with the abatement order within the allotted days, the fifty (\$50.00) dollar fee shall be waived. Every violation determined to be an infraction is punishable by (1) a fine not exceeding one hundred dollars (\$100) for a first violation; (2) a fine not exceeding two hundred dollars (\$200) for a second violation of the provisions of this ordinance within one year; (3) a fine not exceeding five hundred dollars (\$500) for each additional violation of this ordinance within one year. Notwithstanding any other provision of law, a violation of the City's building and safety codes determined to be an infraction is punishable by (1) a fine not exceeding one hundred dollars (\$100) for a first violation; (2) a fine not exceeding five hundred dollars (\$500) for a second violation of this ordinance within one year; (3) a fine not exceeding one thousand dollars (\$1,000) for each additional violation of this ordinance within one year of the first violation. All fees set forth in this section are initial amounts and are presented here for reference only. Actual fees shall be those set forth in the City's Master Fee Schedule, which may be adjusted from time to time by Resolution of the City Council.
2. In addition to the penalties, any additional violation within the one (1) year period may be charged as a misdemeanor punishable as provided in Chapter 1.08 of this code.

**8.12.160 Fire Suppression Costs.**

If there exists upon the lands of any person in violation of this chapter, a fire involving the burning of any vegetation or rubbish, the fire department shall go upon the lands and perform its regular duties to extinguish such fire or combustion. Any costs incurred by the fire department in fighting the fire and for the cost of providing rescue and emergency medical services shall be charged to the property owner consistent with the applicable charges set forth in the City's Master Fee Schedule.

**8.12.170 Assessment of Costs-Entering on Tax Roll.**

A certified copy of the report detailing the costs of abatement shall be filed with the county auditor and such parcels reported shall be described by their descriptions in the county assessor's map books for the current year, and it shall thereupon be the duty of the county auditor to enter each assessment as so reported on the county tax roll opposite the parcel of land. (Ord. 588(part), 1991)

**8.12.180 Assessment of Costs-Collection.**

The amount of the assessment shall be collected with, at the same time and in the same manner as ordinary municipal taxes, by the county tax collector, and if delinquent shall be subject to the same penalties and procedure of foreclosure and sale provided for ordinary municipal taxes. All laws relating to the levy, collection and enforcement of county taxes shall apply to such special assessment taxes. (Ord. 588(part), 1991)

**8.12.190 Private Removal Unimpaired.**

Nothing contained in this chapter shall be construed to prevent a property owner from removing a public nuisance before the date of abatement, or to pay to the city, the amount due on any assessment prior to the said assessment being delivered to the county auditor. (Ord. 588(part), 1991)

**8.12.200 Recovery Of Attorney Fees For Nuisance Abatement Actions Or Proceedings.**

1 In any action, administrative proceeding, or special proceeding initiated by the city to abate a  
2 nuisance, the prevailing party may recover attorneys' fees. Recovery of attorneys' fees by the  
3 prevailing party is limited to those individual actions or proceedings in which the city elects,  
4 at the initiation of that individual action or proceeding, to seek recovery of its own attorneys'  
5 fees. The award of attorneys' fees to the prevailing party shall in no circumstances exceed the  
6 amount of reasonable attorneys' fees incurred by the city in the action or proceeding. (Ord.  
7 674 (part), 2004)

8 **8.12.210 Recovery of Treble Damages.**

9 Upon entry of a second or subsequent civil or criminal judgment within a two-year period  
10 finding that a property owner is responsible for a condition which may be abated as a  
11 nuisance, the court may order the property owner to pay treble (three times) the cost of  
12 abatement. This section shall not apply to conditions abated pursuant to section 17980 of the  
13 California Health and Safety Code. (Ord. 674 (part), 2004.)

14 **SECTION 2. Severability.** Should any provision, section, paragraph, sentence or word  
15 of this Ordinance, or any part thereof, is for any reason found to be unconstitutional, invalid  
16 or beyond the authority of the City of Suisun City by a court of competent jurisdiction,  
17 such decisions shall not affect the validity or effectiveness of remaining portions of this  
18 Ordinance.

19 **SECTION 3.** In accordance with California Government Code § 36937, this Ordinance  
20 shall take effect and be in force on the thirty-first (31<sup>st</sup>) day after adoption.

21 **SECTION 4.** The Mayor shall sign and the City Clerk shall certify to the passage and  
22 adoption of this Ordinance. The City Clerk shall post this Ordinance within the time and  
23 manner prescribed by law.


24   
Pete Sanchez, Mayor

25 **CERTIFICATION**

26 I, Linda Hobson, City Clerk of the City of Suisun City and ex-officio Clerk of the City  
27 Council of said City, do hereby certify that the above and foregoing ordinance was introduced  
28 at a regular meeting of the said City Council held on Tuesday, March 3, 2009, and regularly  
passed and adopted at a regular meeting of said City Council held on Tuesday, March 17,  
2009, by the following vote:

29 **AYES:** Councilmembers: Day, Derting, Hudson, Segala, Sanchez  
30 **NOES:** Councilmembers: None  
31 **ABSENT:** Councilmembers: None  
32 **ABSTAIN:** Councilmembers: None

33 **WITNESS** my hand and the seal of said City this 17<sup>th</sup> day of March 2009.

34   
Linda Hobson, CMC  
35 City Clerk

## AGENDA TRANSMITTAL

**MEETING DATE:** March 12, 2019

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**CITY AGENDA ITEM:** FY 2018-19 Mid-Year Fiscal Review:

- a. Presentation of the Financial Position of the City through the FY 2018-19 Mid-Year Budget Update; and
- b. Adoption of Budget Amendment Resolutions:
  1. Council Adoption of Resolution No. 2019-\_\_: Adopting the 3<sup>rd</sup> Amendment to the Annual Appropriation Resolution No. 2018-68 to Appropriate Mid-Year Budget Adjustments for Additional Costs in Various Accounts Organization Wide.
  2. Agency Adoption of Resolution No. SA 2019-\_\_: Adopting the 1<sup>st</sup> Amendment to Resolution No. SA 2018-01 to Appropriate Mid-Year Budget Adjustments Related to Employee Memorandum of Understanding Implementation.
  3. Authority Adoption of Resolution No. HA 2019-\_\_: Adopting the 1<sup>st</sup> Amendment to Resolution No. HA 2018-02 to Appropriate Mid-Year Budget Adjustments Related to Employee Memorandum of Understanding Implementation.
- c. Council Adoption of Resolution No. 2019-\_\_: Amending Salary Resolution No. 2019-05 to Implement Primary Financial Provisions of Memorandum of Understanding and City Manager Employment Agreement.

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**FISCAL IMPACT:** This is an informational report regarding the financial condition of the City's General Fund and, as such, has no fiscal impact. The corresponding Amendments to the Annual Appropriations resolutions will appropriate available money for FY 2018-19 in the amount of \$663,500.

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**BACKGROUND:** Each year, in late February or early March, staff presents a Mid-Year Fiscal Review to the City Council to provide a trend analysis for General Fund revenues and expenses that compares assumptions made when the budget was adopted with actual figures from the first six months of the fiscal year. The update also includes recommended appropriations changes to address unforeseen budget developments, such as a new staffing need has developed or a project timeline has shifted. The Mid-Year update also provides a snapshot of current fiscal year trends to serve as a foundation to prepare the subsequent fiscal year budget, in this case FY 2019-20.

The City entered Fiscal Year 2018-19 with significant projects and anticipated personnel changes in the works. Conservative estimates of increased property tax revenues and expectations of higher Sales Tax and Measure S revenue, allowed the City to adopt a balanced FY 2018-19 budget with funding dedicated to dredge the marina, upgrade Citywide software and computer systems, replace essential Fire Department equipment, and improve City infrastructure.

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**STAFF REPORT:** At Mid-Year, detailed revenue and expenditure figures are being refined but broad trends based upon actual experience over the first six months of the fiscal year can be identified.

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**PREPARED BY:**  
**REVIEWED BY:**  
**APPROVED BY:**

Scott Corey, Senior Management Analyst  
 Joe Dingman, Administrative Services Director  
 Richard Ramirez, Interim City Manager

Staff primarily analyzed three elements in assessing the General Fund's performance:

1. The amount carried over from the prior fiscal year, also called the Beginning Balance,
2. Projected revenues, and
3. Projected expenses.

The revised Beginning Balance for FY 2018-19 was \$189,200 more than expected. Revenues are projected to perform approximately 4% higher than projected. Operating Expenses are trending approximately 5% lower than expected. Based on current projections, the General Fund ending balance would exceed the City Council's adopted 20% reserve level by approximately \$1.2 million.

As we look at the component details:

- The Ending Balance from FY 2017-18 was \$189,200 more than the assumption used for the FY 2018-19 Beginning Balance. Thus, the estimated beginning balance for FY 2018-19 has been revised to \$3,941,900, which represents a 5% increase over the adopted budget amount of \$3,752,700.
- Total General Fund resources are projected to be \$19,294,000, or approximately \$782,500 more than budgeted due to sales tax, Measure S, service charge, fine & forfeiture receipts exceeding expectations combined with the higher Beginning Balance.
- FY 2018-19 Operating Expenses are trending about \$673,600 less than expected, primarily due to year-to-date savings in personnel services and services and supplies accounts that may be impacted by dynamic changes in the second half of the fiscal year.

Based on current projections, the General Fund ending balance would exceed the City Council's adopted 20% reserve level by approximately \$1.2 million.

As a result, Staff expects to deliver a balanced and healthy General Fund to end FY 2018-19.

### **City Manager Recommended Mid-Year Budget Adjustments**

The following proposed adjustments surfaced during the first six months of operation this year due to unexpected events and budgetary corrections. Resources are available to accomplish the following budget modifications:

- Fire Inspections Pursuant to State Mandates – Add capacity to increase the proficiency of our Annual Fire Inspection program that degraded through Building Division staff departures. Approximate FY 2018-19 cost: \$50,000.
- Enterprise Resource Planning Project Support – Add a Management Analyst I-level position to the Administrative Services Department to provide additional staff support for the implementation phase of the Enterprise Resource Management Project and support various fiscal services. In May 2018, Staff provided a project update to the Council that included a forecasted need for two part-time employees to backfill current City employees during project implementation. Approximate FY 2018-19 cost: \$50,000.
- Administration Office Staff Reorganization – Add an Administrative Assistant to provide additional support to the Secretary to the City Manager / Deputy City Clerk as the Human Resources Technician is refocused to support staff development needs. Approximate FY 2018-19 cost: \$40,000.
- Community Development Support – Appropriate additional funds to support two Community Development designed to improve neighborhoods and business corridors, and bolster property values:



- \$15,000 for Neighborhood Reinvestment Program, and
- \$15,000 for Façade Improvement Grant for Suisun Businesses Program.
- Police Officer Trainee & Academy – Recruitment of Police Officers has been increasingly difficult given the broad shift of public attitudes regarding the profession and changes larger departments have made to bolster their recruitment needs. Staff would like to add an additional recruitment tool that would enable the City to hire Police Officer Trainees paid a non-benefitted wage to attend and graduate police academy. While this program is mostly funded by salary savings from vacant Police Officer positions, a small amount in the current year is requested to launch this new approach and be able to monitor its effectiveness. Approximate FY 2018-19 cost: \$20,000.

The Amended Appropriations Resolution before the Council this evening assumes funding for the Recommended Adjustments. The resolution can be amended to reflect Council decisions on specific items.

### **Requested Adjustments Not Recommended**

The following adjustments requested by Departments are not recommended at this time for two primary reasons: Additional staff work is required to determine these expenses exceed Departmental appropriations or a more detailed understanding of the overall project is required. These requests are expected to be included in developing the FY 2019-20 budget.

- Police Protective Equipment – Recent audit of the Police Department’s ballistic helmets and shields determined they are outdated and in need of replacement. Approximate one-time cost \$15,000.
- Property and Evidence Audit – An informal internal assessment of the Police Department Property and Evident Division by the former Police Commander revealed the need for operational adjustments. With the recent changes at the Chief and Command levels, an outside audit of this function is indicated. Approximate one-time cost \$7,500
- Accident Scene Equipment Update – Review of equipment used to investigate vehicle collisions concluded that a software update and staff training is required. Approximate one-time cost \$10,000.
- Police Field Radios – Replace existing radios with equipment compatible with new radio system. Approximate one-time cost \$12,000. Paid from current year appropriations.
- RIMS System Component – Add two components to the new RIMS Dispatch System to add functionality to support Fire Department paging and report writing. Approximate one-time cost \$10,000. Paid from current year appropriations.

### **FISCAL YEAR 2019-20**

The Mid-Year Update also traditionally serves to launch the process to develop the subsequent budget, in this case for Fiscal Year 2019-20.

Staff is aware of several significant areas to highlight headed into FY 2019-20:

- Economic Conditions – Economists have predicted a general economic slowdown, some initial signs of which may be appearing in areas such as interest in home buying and in sales tax projections. The significance of this risk remains unknown, but the City’s reliance on economy-based revenues, such as property tax, sales taxes and fees for services, raises this as a potential concern.

- State Housing Policy – Construction of affordable housing has been identified by Governor Gavin Newsom as a policy priority. The State is in the process of developing both incentives and penalties designed to encourage local communities to achieve their affordable housing goals. The timing and mixture of the incentives and penalties, and their effect on Suisun City will be a keen issue to monitor into next summer.
- Marina Dredging – Staff believes sufficient funds are allocated for the Marina Dredging Project, particularly given advantageous bids received and initial results of wildlife surveys. When the dredging episode concludes in Fiscal Year 2019-20, it is possible some General Fund resources could be returned. At a minimum, the transfer required to support this project in the current fiscal year is not expected to recur in the next fiscal year.
- Prioritize Employee Development – The Council has expressed interest in addressing employee compensation as it relates to the City’s local market, and will experience a \$1 increase in the minimum wage starting in January 2020. Compensation, deferred staff training and volunteer firefighting equipment are important staff development issues that require attention.
- Enterprise Resource Planning and Public Safety Communications – Significant commitments to upgrading business and communications systems were made in FY 2017-18 and FY 2018-19. Some additional resources may be required in FY 2019-20 to conclude these upgrades.
- Fire Apparatus Replacement – The City has invested in recent years in the replacement of several major pieces of Fire Apparatus, particularly a ladder truck, engines and command vehicles. In FY 2019-20, staff will increase funding set aside to replace these apparatuses and vehicles when they reach end of life.

Staff is in the very early stages of developing the business plan for FY 2019-20. Departmental requests are due to the budget team shortly, with meetings with the City Manager and Administrative Services Director in Mid-April. The budget team will meet with the Fiscal Review Committee in the end of April/beginning of May. All leading to a review of the budget concept with the full Council in the latter part of May and a public hearing on the budget for adoption in the middle of June.

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**RECOMMENDATION:** It is recommended that the Council:

1. Receive the staff’s presentation.
2. Adopt of Budget Amendment Resolutions:
  - a. Council Adoption of Resolution No. 2019-\_\_\_: Adopting the 3rd Amendment to the Annual Appropriation Resolution No. 2018-68 to Appropriate Mid-Year Budget Adjustments for Additional Costs in Various Accounts Organization Wide.
  - b. Agency Adoption of Resolution No. SA 2019-\_\_\_: Adopting the 1st Amendment to Resolution No. SA 2018-01 to Appropriate Mid-Year Budget Adjustments Related to Employee Memorandum of Understanding Implementation.
  - c. Authority Adoption of Resolution No. HA 2019-\_\_\_: Adopting the 1st Amendment to Resolution No. HA 2018-02 to Appropriate Mid-Year Budget Adjustments Related to Employee Memorandum of Understanding Implementation.

3. Adopt Council Resolution No. 2019-\_\_: Amending Salary Resolution No. 2019-05 to Implement Primary Financial Provisions of Memorandum of Understanding and City Manager Employment Agreement.
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**ATTACHMENTS:**

1. Presentation slides.
2. Council Resolution No. 2019-\_\_: Adopting the 3rd Amendment to the Annual Appropriation Resolution No. 2018-68 to Appropriate Mid-Year Budget Adjustments for Additional Costs in Various Accounts Organization Wide.
3. Agency Resolution No. SA 2019-\_\_: Adopting the 1st Amendment to Resolution No. SA 2018-01 to Appropriate Mid-Year Budget Adjustments Related to Employee Memorandum of Understanding Implementation.
4. Authority Resolution No. HA 2019-\_\_: Adopting the 1st Amendment to Resolution No. HA 2018-02 to Appropriate Mid-Year Budget Adjustments Related to Employee Memorandum of Understanding Implementation.
5. Council Resolution No. 2019-\_\_: Amending Salary Resolution No. 2019-05 to Implement Primary Financial Provisions of Memorandum of Understanding and City Manager Employment Agreement.

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# FY 2018-19 Mid-Year Fiscal Review

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DATE: MARCH 5, 2019



# Overview

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- ❑ Balanced General Fund Based on Expectations
- ❑ Major Projects (FY18-19)
- ❑ Leadership Team Transition
- ❑ Positioned Well for 2019-20



# Major Projects FY18-19

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- Dispatch Center / Public Safety Communications
- Marina Dredging
- Enterprise Resource Planning Project
- ENGIE Energy Services Project
- Type 3 Fire Engine



# FY 18-19 General Fund Overview

Budget Item	FY19 Amended	FY19 Estimated	Amended Vs. Estimated	Percent Change
Beginning Balance	\$ 3,752,700	\$ 3,941,900	\$ 189,200	5%
Revenues	14,758,800	15,352,100	593,300	4%
Operating Expenditures	13,425,600	12,752,000	(673,600)	- 5%
Non-Operating Expenditures	<u>2,907,500</u>	<u>2,916,000</u>	<u>7,500</u>	<u>&lt;1%</u>
<b>Ending Balance</b>	<b>2,382,700</b>	<b>3,627,000</b>	<b>1,244,300</b>	<b>34%</b>
<b>Reserve</b>	<b>17.8%</b>	<b>28.4%</b>		<b>10.6%</b>





# FY 18-19 Major Revenues

- Revenues - **\$593,300** More than Anticipated
- Property Tax Revenues - **-\$11,000** Decrease
- Sales Tax - **\$58,900** Increase
- Transactions & Use Tax (Measure S) - **\$193,000** Increase
- Transient Occupancy Tax & Other Taxes - **-\$64,100** Decrease
- Licenses & Permits – **-\$45,700** Decrease
- Fines & Forfeitures - **\$67,300** Increase
- Use of Money - **\$60,500** Increase
- Intergovernmental - **\$237,600** Increase
- Charges for Service - **\$73,100** Increase



# FY 18-19 Major Expenses

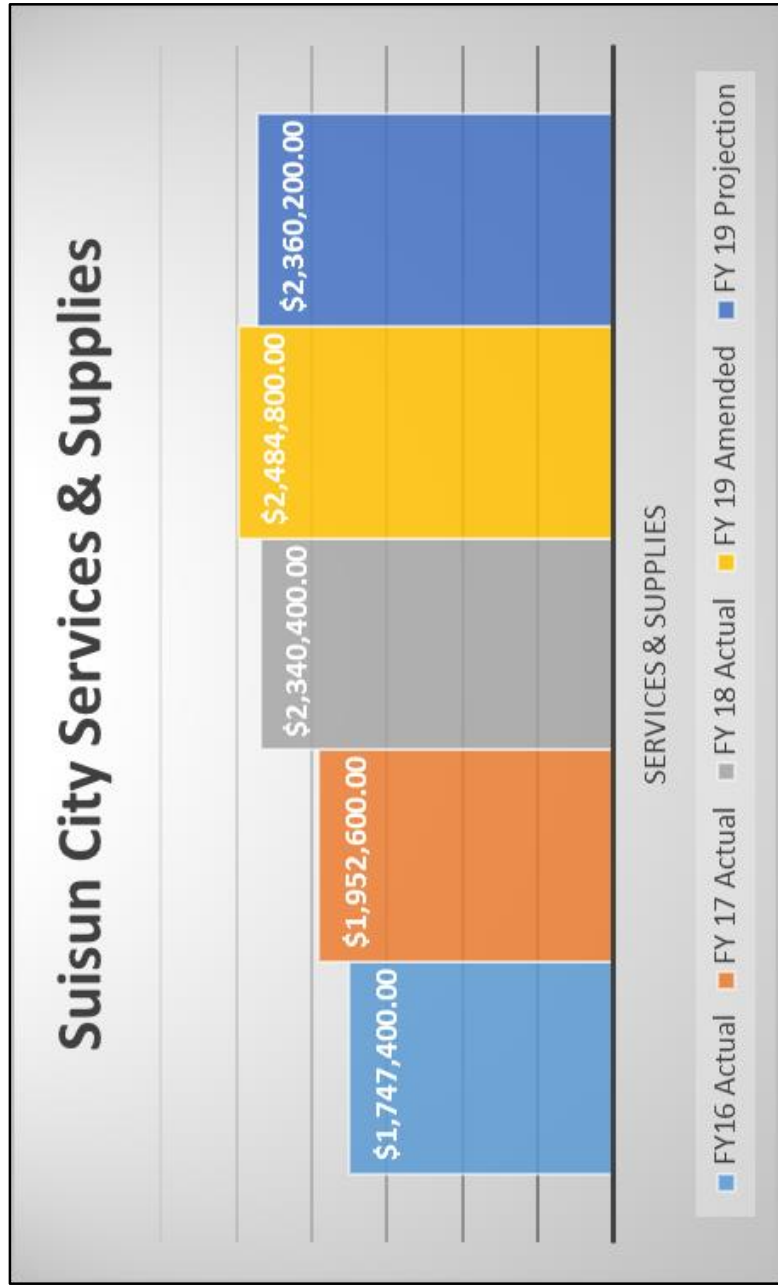
- ☐ FY 18-19 Expenses that changed more than expected
- ☐ Personnel Services - **\$547,200** Decrease





# FY 18-19 Major Expenses

☐ Services & Supplies - **\$124,600** Decrease





# FY 18-19 Mid-Year Adjustments

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## Recommended Modifications

### **General Fund**

- Enterprise Resource Planning Support - \$50,000
- Fire Inspections Pursuant to State Mandates - \$50,000
- Reorganization of Front Office Support - \$40,000
- Neighborhood & Façade Grants - \$30,000
- Police Officer Trainee & Academy - \$20,000
- Total: \$190,000**



# FY 19-20 Fiscal Forecast

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- Economic Softening
  - Housing Market (Suisun City down **-5.49%** in 2018 Q4)
  - 1.2% Sales Tax Growth (3.2% in FY19)
- State Housing Policies
- Local Development Projects
- Prioritizing Staff Development



# Staff Recommendation

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- Adopt Appropriations Amendment Resolutions to Implement Mid-Year Budget Adjustments.
- Adopt Updated Salary Resolutions to Reflect Employee Contracts Approved on March 5, 2019.



# Questions?

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**RESOLUTION NO. 2019-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
ADOPTING THE 3rd AMENDMENT TO THE ANNUAL APPROPRIATION RESOLUTION  
NO. 2018-68 TO APPROPRIATE MID-YEAR BUDGET ADJUSTMENTS FOR ADDITIONAL  
COSTS IN VARIOUS ACCOUNTS ORGANIZATION WIDE**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUISUN CITY:**

**THAT** Section 010 of Part III of the Annual Appropriation Resolution No. 2018-68 be and is hereby amended as follows:

	<u>Increase/ (Decrease)</u>
TO: CITY MANAGER City Council, City Clerk, City Treasurer, City Manager	\$ 118,200
TO: ADMINISTRATIVE SERVICES DEPARTMENT Administrative Services Administration, Accounting, Utility Billing & Collection	\$ 47,400
TO: POLICE DEPARTMENT Police Administration, Police Support Services, Code Enforcement, Police Operations	\$ 163,200
TO: FIRE DEPARTMENT Fire Operations, Emergency Preparedness	\$ 77,000
TO: BUILDING & PUBLIC WORKS DEPARTMENT Building & Public Works Administration, Building Inspection, Engineering, Landscape Maintenance, Building Maintenance	\$ 57,900
TO: DEVELOPMENT SERVICES DEPARTMENT Economic Development, Planning	\$ 40,500
TO: RECREATION & COMMUNITY SERVICES DEPARTMENT Recreation, Community Center, Senior Center	\$ 21,700
SUBTOTAL OPERATING & CAPITAL	<u>\$ 525,900</u>
TO: NON-DEPARTMENTAL Emergency Reserve	\$ 269,000
SUBTOTAL RESERVES	<u>\$ 269,000</u>
TOTAL Section 010	<u>\$ 794,900</u>

**THAT** Section 105 of Part III of the Annual Appropriation Resolution No. 2018-68 be and is hereby amended as follows:

Item 5  
Attachment 2

		<u>Increase/ (Decrease)</u>
TO:	BUILDING & PUBLIC WORKS DEPARTMENT	\$ 5,400
	Street Maintenance	
	TOTAL Section 105	<u>\$ 5,400</u>

**THAT** Section 130 of Part III of the Annual Appropriation Resolution No. 2018-68 be and is hereby amended as follows:

		<u>Increase/ (Decrease)</u>
TO:	BUILDING & PUBLIC WORKS DEPARTMENT	\$ 200
	Waste Reduction & Recycling	
	TOTAL Section 130	<u>\$ 200</u>

**THAT** Section 152 of Part III of the Annual Appropriation Resolution No. 2018-68 be and is hereby amended as follows:

TO:	POLICE DEPARTMENT	\$ 1,900
	Police Operations	
	TOTAL Section 152	<u>\$ 1,900</u>

**THAT** Section 158 of Part III of the Annual Appropriation Resolution No. 2018-68 be and is hereby amended as follows:

TO:	RECREATION & COMMUNITY SERVICES DEPARTMENT	\$ 1,400
	Recreation	
	TOTAL Section 158	<u>\$ 1,400</u>

**THAT** Section 171 of Part III of the Annual Appropriation Resolution No. 2018-68 be and is hereby amended as follows:

TO:	RECREATION & COMMUNITY SERVICES DEPARTMENT	\$ 400
	Recreation	
	TOTAL Section 171	<u>\$ 400</u>

**THAT** Section 185 of Part III of the Annual Appropriation Resolution No. 2018-68 be and is hereby amended as follows:

TO:	BUILDING & PUBLIC WORKS DEPARTMENT	\$ 6,000
	Sewer Maintenance	
	TOTAL Section 185	<u>\$ 6,000</u>

**THAT** Section 190 of Part III of the Annual Appropriation Resolution No. 2018-68 be and is hereby amended as follows:

TO:	BUILDING & PUBLIC WORKS DEPARTMENT	\$ 16,000
	Storm Drain & Flood Control Maintenance	

TOTAL Section 190 \$ 16,000

**THAT** Section 320 of Part III of the Annual Appropriation Resolution No. 2018-68 be and is hereby amended as follows:

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$ (269,000)  
Capital Improvements

TOTAL Section 320 \$ (269,000)

**THAT** Section 705 of Part III of the Annual Appropriation Resolution No. 2018-68 be and is hereby amended as follows:

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$ 1,500  
Public Works Maintenance

TOTAL Section 705 \$ 1,500

**THAT** Section 710 of Part III of the Annual Appropriation Resolution No. 2018-68 be and is hereby amended as follows:

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$ 13,500  
Information Technology, Capital Replacement Reserve

TOTAL Section 710 \$ 13,500

**THAT** Section 713 of Part III of the Annual Appropriation Resolution No. 2018-68 be and is hereby amended as follows:

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$ 46,400  
Public Works Maintenance

TOTAL Section 713 \$ 46,400

**THAT** Section 715 of Part III of the Annual Appropriation Resolution No. 2018-68 be and is hereby amended as follows:

TO: ADMINISTRATIVE SERVICES DEPARTMENT \$ 4,700  
Liability Self-Insurance

TOTAL Section 715 \$ 4,700

**THAT** Section 750 of Part III of the Annual Appropriation Resolution No. 2018-68 be and is hereby amended as follows:

TO: ADMINISTRATIVE SERVICES DEPARTMENT \$ 6,400  
Workers' Compensation Self-Insurance

TOTAL Section 750 \$ 6,400

**THAT** Section 909 of Part III of the Annual Appropriation Resolution No. 2018-68 be and is hereby amended as follows:

TO: RECREATION & COMMUNITY SERVICES DEPARTMENT \$ 4,000  
Marina Operations

TOTAL Section 909 \$ 4,000

**THAT** Section 919 of Part III of the Annual Appropriation Resolution No. 2018-68 be and is hereby amended as follows:

TO:	RECREATION & COMMUNITY SERVICES DEPARTMENT	\$ 3,300
	Marina Fuel	
	TOTAL Section 909	<u>\$ 3,300</u>

THAT account titles and numbers requiring adjustment by this Resolution are as follows:

<u>General Fund</u>		<u>Sources</u>	<u>Uses</u>
Revenues:			
A/C No. 010-70101-0000	Unappropriate Beginning Balance	\$ 189,200	\$ -
A/C No. 010-93410-1910	Operating Contingency	\$ 230,000	\$ -
A/C No. 010-98200-1990	Emergency Reserve	\$ 71,800	
A/C No. 010-77110-3363	Admininstration fee	\$ 3,800	
A/C No. 010-77670-3363	Trash Downtown Enclosures	\$ 31,100	
A/C No. 320-90160-9886	Salary Transfers	\$ 2,000	
A/C No. 320-96210-9886	Capital Design	\$ 7,000	
A/C No. 320-96310-9886	Capital Construction	\$ 260,000	
Appropriations:			
A/C No. 010-90110-1020	Regular Salary	\$	1,000
A/C No. 010-90350-1020	Other Employee Benefits	\$	800
A/C No. 010-90110-1030	Regular Salary	\$	100
A/C No. 010-90110-1710	Regular Salary	\$	24,800
A/C No. 010-90350-1710	Other Employee Benefits	\$	1,500
A/C No. 010-90999-1710	Payroll Contingency	\$	90,000
A/C No. 010-90110-1750	Regular Salary	\$	1,500
A/C No. 010-90350-1750	Other Employee Benefits	\$	1,500
A/C No. 010-90110-1810	Regular Salary	\$	900
A/C No. 010-90350-1810	Other Employee Benefits	\$	900
A/C No. 010-90110-1815	Regular Salary	\$	200
A/C No. 010-90350-1815	Other Employee Benefits	\$	200
A/C No. 010-90110-1820	Regular Salary	\$	5,100
A/C No. 010-90350-1820	Other Employee Benefits	\$	5,100
A/C No. 010-90110-1830	Regular Salary	\$	21,300
A/C No. 010-90350-1830	Other Employee Benefits	\$	10,700
A/C No. 010-90110-2310	Regular Salary	\$	7,600
A/C No. 010-90350-2310	Other Employee Benefits	\$	2,200
A/C No. 010-93410-2310	Operating Contingency	\$	20,000
A/C No. 010-90110-2320	Regular Salary	\$	19,900
A/C No. 010-90350-2320	Other Employee Benefits	\$	18,000
A/C No. 010-90110-2326	Regular Salary	\$	4,000
A/C No. 010-90350-2326	Other Employee Benefits	\$	5,000
A/C No. 010-90110-2350	Regular Salary	\$	75,700
A/C No. 010-90350-2350	Other Employee Benefits	\$	10,800
A/C No. 010-90110-2610	Regular Salary	\$	13,300
A/C No. 010-90350-2610	Other Employee Benefits	\$	13,700
A/C No. 010-91431-2610	Contract Services Other	\$	50,000
A/C No. 010-91520-3363	Garbage Fees	\$	22,700
A/C No. 010-91425-3363	Contract Services/Janitorial	\$	3,200
A/C No. 010-90160-3363	Salary Transfer	\$	3,800

Item 5  
Attachment 2

A/C No. 010-90110-3410	Regular Salary	\$ 5,700	
A/C No. 010-90350-3410	Other Employee Benefits	\$ 5,200	
A/C No. 010-90110-3505	Regular Salary	\$ 26,600	
A/C No. 010-90350-3505	Other Employee Benefits	\$ 3,000	
A/C No. 010-90110-3310	Regular Salary	\$ 2,100	
A/C No. 010-90350-3310	Other Employee Benefits	\$ 2,000	
A/C No. 010-90110-3350	Regular Salary	\$ 2,000	
A/C No. 010-90350-3350	Other Employee Benefits	\$ 2,200	
A/C No. 010-90110-6005	Regular Salary	\$ 2,400	
A/C No. 010-90350-6005	Other Employee Benefits	\$ 2,500	
A/C No. 010-90110-6007	Regular Salary	\$ 2,500	
A/C No. 010-90350-6007	Other Employee Benefits	\$ 2,200	
A/C No. 010-90110-6010	Regular Salary	\$ 2,300	
A/C No. 010-90350-6010	Other Employee Benefits	\$ 2,800	
A/C No. 010-90110-8610	Regular Salary	\$ 3,100	
A/C No. 010-90350-8610	Other Employee Benefits	\$ 3,600	
A/C No. 010-90110-8680	Regular Salary	\$ 800	
A/C No. 010-90350-8680	Other Employee Benefits	\$ 800	
A/C No. 010-90110-8750	Regular Salary	\$ 4,200	
A/C No. 010-90350-8750	Other Employee Benefits	\$ 5,000	
A/C No. 010-90110-8760	Regular Salary	\$ 3,200	
A/C No. 010-90350-8760	Other Employee Benefits	\$ 1,000	
A/C No. 010-98200-1990	Emergency Reserve	\$ 269,000	
	Total 010 Fund	<u>\$ 794,900</u>	<u>\$ 789,700</u>

Sources                      Uses

Gas Tax Fund

Revenues:

A/C No. 105-70101	Fund Balance	\$ 5,400	\$ -
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Appropriations:

A/C No. 105-90110-8760	Regular Salary	\$ -	\$ 2,800
A/C No. 105-90350-8760	Other Employee Benefits	<u>\$ -</u>	<u>\$ 2,600</u>

	Total 105 Fund	<u>\$ 5,400</u>	<u>\$ 5,400</u>
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Sources                      Uses

AB939 Solid Waste Diversion Fund

Revenues:

A/C No. 130-70101	Fund Balance	\$ 200	\$ -
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Appropriations:

A/C No. 130-90110-8760	Regular Salary	\$ -	\$ 100
A/C No. 130-90350-8760	Other Employee Benefits	<u>\$ -</u>	<u>\$ 100</u>

	Total 130 Fund	<u>\$ 200</u>	<u>\$ 200</u>
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Sources                      Uses

School Resource Officer Grant Fund

Revenues:

Item 5  
Attachment 2

A/C No. 152-70101	Fund Balance	\$ 1,900	\$ -
Appropriations:			
A/C No. 152-90110-8760	Regular Salary	\$ -	\$ 1,900
	Total 152 Fund	<u>\$ 1,900</u>	<u>\$ 1,900</u>

**Sources**                      **Uses**

Alcohol Tobacco & Other Drugs Grant Fund

Revenues:			
A/C No. 158-70101	Fund Balance	\$ 1,400	\$ -
Appropriations:			
A/C No. 158-90110-8619	Regular Salary		\$ 700
A/C No. 158-90350-8619	Other Employee Benefits	<u>\$ -</u>	<u>\$ 700</u>
	Total 158 Fund	<u>\$ 1,400</u>	<u>\$ 1,400</u>

**Sources**                      **Uses**

Prop. 49 After-School Program Grant Fund

Revenues:			
A/C No. 171-70101	Fund Balance	\$ 400	\$ -
Appropriations:			
A/C No. 171-90110-8650	Regular Salary		\$ 200
A/C No. 171-90350-8650	Other Employee Benefits	<u>\$ -</u>	<u>\$ 200</u>
	Total 171 Fund	<u>\$ 400</u>	<u>\$ 400</u>

**Sources**                      **Uses**

Sewer Maintenance Fund

Revenues:			
A/C No. 185-70101	Fund Balance	\$ 6,100	\$ -
Appropriations:			
A/C No. 185-90110-6310	Regular Salary		\$ 3,300
A/C No. 185-90350-6310	Other Employee Benefits	<u>\$ -</u>	<u>\$ 2,800</u>
	Total 185 Fund	<u>\$ 6,100</u>	<u>\$ 6,100</u>

**Sources**                      **Uses**

Storm Drain & Flood Channel Maintenance Fund

Revenues:			
A/C No. 190-70101	Fund Balance	\$ 1,600	\$ -
Appropriations:			
A/C No. 190-90110-6315	Regular Salary		\$ 800
A/C No. 190-90350-6315	Other Employee Benefits	<u>\$ -</u>	<u>\$ 800</u>

	Total 190 Fund	\$ 1,600	\$ 1,600
		<u>Sources</u>	<u>Uses</u>
<u>Municipal Facilities &amp; Equipment Fund</u>			
Revenues:			
A/C No. 320-70101	Fund Balance	\$ 30,000	\$ -
Appropriations:			
A/C No. 320-96900-3525	CIP Contingency		\$ 15,000
A/C No. 320-96900-3526	CIP Contingency	\$ -	\$ 15,000
	Total 320 Fund	<u>\$ 30,000</u>	<u>\$ 30,000</u>
		<u>Sources</u>	<u>Uses</u>
<u>Storm Drain &amp; Flood Channel Maintenance Fund</u>			
Revenues:			
A/C No. 705-70101	Fund Balance	\$ 1,500	\$ -
Appropriations:			
A/C No. 705-90110-6380	Regular Salary		\$ 900
A/C No. 705-90350-6380	Other Employee Benefits	\$ -	\$ 600
	Total 705 Fund	<u>\$ 1,500</u>	<u>\$ 1,500</u>
		<u>Sources</u>	<u>Uses</u>
<u>Computer Network Maintenance Fund</u>			
Revenues:			
A/C No. 710-70101	Fund Balance	\$ 13,400	\$ -
Appropriations:			
A/C No. 710-90110-3320	Regular Salary		\$ 6,900
A/C No. 710-90350-3320	Other Employee Benefits	\$ -	\$ 6,500
	Total 710 Fund	<u>\$ 13,400</u>	<u>\$ 13,400</u>
		<u>Sources</u>	<u>Uses</u>
<u>Public Works Maintenance Fund</u>			
Revenues:			
A/C No. 713-70101	Fund Balance	\$ 46,400	\$ -
Appropriations:			
A/C No. 713-90110-6395	Regular Salary		\$ 22,000
A/C No. 713-90350-6395	Other Employee Benefits	\$ -	\$ 24,400
	Total 713 Fund	<u>\$ 46,400</u>	<u>\$ 46,400</u>
		<u>Sources</u>	<u>Uses</u>

Liability Self-Insurance Fund

Revenues:				
A/C No. 715-70101	Fund Balance	\$	4,700	\$ -
Appropriations:				
A/C No. 715-90110-1770	Regular Salary			\$ 2,400
A/C No. 715-90350-1770	Other Employee Benefits	\$	-	\$ 2,300
	Total 715 Fund	\$	4,700	\$ 4,700

**Sources**                      **Uses**

Workers' Compensation Self-Insurance Fund

Revenues:				
A/C No. 750-70101	Fund Balance	\$	6,400	\$ -
Appropriations:				
A/C No. 750-90110-1780	Regular Salary			\$ 3,200
A/C No. 750-90350-1780	Other Employee Benefits	\$	-	\$ 3,200
	Total 750 Fund	\$	6,400	\$ 6,400

**Sources**                      **Uses**

Marina Operations Fund

Revenues:				
A/C No. 909-70101	Fund Balance	\$	4,000	\$ -
Appropriations:				
A/C No. 909-90110-8910	Regular Salary			\$ 3,200
A/C No. 909-90350-8910	Other Employee Benefits	\$	-	\$ 800
	Total 909 Fund	\$	4,000	\$ 4,000

**Sources**                      **Uses**

Marina Fuel Fund

Revenues:				
A/C No. 919-70101	Fund Balance	\$	3,300	\$ -
Appropriations:				
A/C No. 919-90110-8920	Regular Salary			\$ 400
A/C No. 919-90350-8920	Other Employee Benefits	\$	-	\$ 2,900
	Total 919 Fund	\$	3,300	\$ 3,300

**Sources**                      **Uses**

Asset Management Fund

Revenues:				
A/C No. 908-81010	From General Fund	\$	50,000	\$ -



Appropriations:

A/C No. 908-93310-3518	Professional Services	\$	-	\$	50,000
	Total 908 Fund	\$	50,000	\$	50,000

**THAT** the purpose is to appropriate funds to make mid-year budget adjustments for additional costs in various citywide accounts.

**ADOPTED AND PASSED** at a regular meeting of the City Council of the City of Suisun City duly held on the 12th day of March, 2019 by the following vote:

**AYES:** COUNCILMEMBERS  
**NOES:** COUNCILMEMBERS  
**ABSENT:** COUNCILMEMBERS  
**ABSTAIN:** COUNCILMEMBERS

**WITNESS** my hand and seal of the said City this 12th day of March 2019.

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Linda Hobson, CMC  
City Clerk

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**RESOLUTION NO. SA 2019-\_\_**

**A RESOLUTION OF THE SUISUN CITY CITY COUNCIL ACTING AS THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY ADOPTING THE 1ST AMENDMENT TO RESOLUTION NO. SA 2018-01 TO APPROPRIATE MID-YEAR BUDGET ADJUSTMENTS RELATED TO EMPLOYEE MEMORANDUM OF UNDERSTANDING IMPLEMENTATION**

**BE IT RESOLVED BY THE SUISUN CITY SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY:**

**THAT** Section 901 of Part III of the Annual Appropriation Resolution No. SA 2018-01 be and is hereby amended as follows:

	<u>Increase/ (Decrease)</u>
TO: DEVELOPMENT SERVICES DEPARTMENT Successor Agency Administration	\$ <u>18,300</u>
TOTAL Section 901	\$ <u><u>18,300</u></u>

**THAT** Section 903 of Part III of the Annual Appropriation Resolution No. SA 2018-01 be and is hereby amended as follows:

	<u>Increase/ (Decrease)</u>
TO: DEVELOPMENT SERVICES DEPARTMENT Successor Housing Agency	\$ <u>16,700</u>
TOTAL Section 901	\$ <u><u>16,700</u></u>

**THAT** account titles and numbers requiring adjustment by this Resolution are as follows:

		<u>Sources</u>	<u>Uses</u>
<u>SA Administration Fund</u>			
Revenues:			
A/C No. 901-70101	Fund Balance	\$ 18,300	\$ -
Appropriations:			
A/C No. 901-90110-3511	Regular Salaries		\$ 14,700
A/C No. 901-90350-3511	Other Employee Benefits	\$ -	\$ 3,600
	Total SA Administration Fund	\$ <u><u>18,300</u></u>	\$ <u><u>18,300</u></u>

<u>SA Housing Fund</u>		<u>Sources</u>	<u>Uses</u>
Revenues:			
A/C No. 903-70101	Fund Balance	\$ 16,700	\$ -
Appropriations:			
A/C No. 903-90110-3514	Regular Salaries		\$ 12,200
A/C No. 903-90350-3514	Other Employee Benefits	<u>\$ -</u>	<u>\$ 4,500</u>
	Total SA Housing Fund	<u>\$ 16,700</u>	<u>\$ 16,700</u>

**THAT** the purpose is to appropriate retained earnings for supplemental administrative support.

**ADOPTED AND PASSED** at a regular meeting of the Suisun City Housing Authority duly held on the 12th day of March, 2019 by the following vote:

<b>AYES:</b>	BOARDMEMBERS
<b>NOES:</b>	BOARDMEMBERS
<b>ABSENT:</b>	BOARDMEMBERS
<b>ABSTAIN:</b>	BOARDMEMBERS

**WITNESS** my hand and seal of the said Housing Authority this 12th day of March 2019.

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Linda Hobson, CMC  
City Clerk

**RESOLUTION NO. HA 2019-\_\_**

**A RESOLUTION OF THE SUISUN CITY HOUSING AUTHORITY ADOPTING THE 1ST AMENDMENT TO THE ANNUAL APPROPRIATION RESOLUTION NO. HA 2018-02 TO APPROPRIATE MID-YEAR BUDGET ADJUSTMENTS RELATED TO EMPLOYEE MEMORANDUM OF UNDERSTANDING IMPLEMENTATION**

**BE IT RESOLVED BY THE SUISUN CITY HOUSING AUTHORITY:**

**THAT** Section 945 of Part III of the Annual Appropriation Resolution No. HA 2018-02 be and is hereby amended as follows:

	<u>Increase/ (Decrease)</u>
TO: DEVELOPMENT SERVICES DEPARTMENT	\$ 9,500
Housing	
TOTAL Section 945	<u>\$ 9,500</u>

**THAT** account titles and numbers requiring adjustment by this Resolution are as follows:

	<u>Sources</u>	<u>Uses</u>
<u>Housing Administration Fund</u>		
Revenues:		
A/C No. 945-70101 Fund Balance	\$ 9,500	\$ -
Appropriations:		
A/C No. 945-90110-3490 Regular Salaries		\$ 4,800
A/C No. 945-90350-3450 Other Employee Benefits	<u>\$ -</u>	<u>\$ 4,700</u>
Total HA Administration Fund	<u>\$ 9,500</u>	<u>\$ 9,500</u>

**THAT** the purpose is to appropriate retained earnings for supplemental administrative support.

**ADOPTED AND PASSED** at a regular meeting of the Suisun City Housing Authority duly held on the 12th day of March, 2019 by the following vote:

**AYES:** BOARDMEMBERS  
**NOES:** BOARDMEMBERS  
**ABSENT:** BOARDMEMBERS  
**ABSTAIN:** BOARDMEMBERS

**WITNESS** my hand and seal of the said Housing Authority this 12th day of March 2019.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk

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**RESOLUTION NO. 2019-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
AMENDING SALARY RESOLUTION NO. 2019-05 TO IMPLEMENT PRIMARY  
FINANCIAL PROVISIONS OF MEMORANDUM OF UNDERSTANDING AND CITY  
MANAGER EMPLOYMENT AGREEMENT**

**WHEREAS**, the City met and conferred in good faith with Suisun City Police Officers’ Association (SCPOA) consistent with the Employee-Employer Relations Resolution (Reso. 74-33); and

**WHEREAS**, the City and SCPOA agreed to various Tentative Agreements for a Memorandum of Understanding (MOUs) for the period from December 28, 2018, through December 31, 2020, and the City Council adopted Resolution No. 2019-17 to authorize immediate implementation of the primary financial provisions of the various Tentative Agreements while the MOU is finalized by the City Manager; and

**WHEREAS**, the City Council adopted Resolution No. 2019-18 to approve the City of Suisun City Schedule of Salary and Benefits for Executive Management and Confidential Employees (Schedule of Salary and Benefits); and

**WHEREAS**, the City Council adopted Resolution No. 2019-20 to appoint Mr. Greg Folsom as City Manager and approve his Employment Agreement; and

**WHEREAS**, the City Council desires to create the part-time, temporary Job Classification of Police Officer Trainee to assist with the recruitment of Police Officers.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Suisun City hereby rescinds Salary Resolution No. 2019-05, and adopts the updated Salary Schedule attached hereto as Exhibit A to implement the primary financial provisions of the SCPOA MOU, the Schedule of Salary and Benefits, the City Manager’s contract and to establish the Police Officer Trainee Job Classification.

1           **PASSED AND ADOPTED** at a Regular Meeting of said City Council of the City of  
2 Suisun City duly held on Tuesday, the 12<sup>th</sup> day of March 2019, by the following vote:

3 **AYES:**           Councilmembers: \_\_\_\_\_  
4 **NOES:**           Councilmembers:       None  
5 **ABSENT:**       Councilmembers:       None  
6 **ABSTAIN:**      Councilmembers:       None

7           **WITNESS** my hand and the seal of said City this 12<sup>th</sup> day of March 2019.

8 \_\_\_\_\_  
9 Donna Pock, CMC  
10 Deputy City Clerk

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**EXHIBIT A**

**Section No. 1: Executive Management Salary Schedule**

Effective: March 5, 2019

Job Class	Range	Starting		Ending	
		Monthly	Hourly	Monthly	Hourly
City Manager*	100	\$ 12,655	\$ 73.01	\$ 17,084	\$ 98.56
Administrative Services Director*	108	\$ 8,465	\$ 48.84	\$ 11,428	\$ 65.93
Development Services Director*	128	\$ 8,465	\$ 48.84	\$ 11,428	\$ 65.93
Fire Chief*	115	\$ 8,465	\$ 48.84	\$ 11,428	\$ 65.93
Police Chief*	110	\$ 8,465	\$ 48.84	\$ 11,428	\$ 65.93
Pub. Wks. & Bldg. Director/City Engineer*	123	\$ 8,465	\$ 48.84	\$ 11,428	\$ 65.93
Recreation, Parks & Marina Director*	140	\$ 8,465	\$ 48.84	\$ 11,428	\$ 65.93
Community Development Director*	130	\$ 7,548	\$ 43.54	\$ 10,189	\$ 58.78
Economic Development Director*	125	\$ 7,548	\$ 43.54	\$ 10,189	\$ 58.78
Chief Building Official*	135	\$ 7,548	\$ 43.54	\$ 10,189	\$ 58.78

\*Exempt

**EXHIBIT A**

**Section No. 1: Executive Management Salary Schedule**

**Effective: December 27, 2019**

Job Class	Range	Starting		Ending	
		Monthly	Hourly	Monthly	Hourly
City Manager*	100	\$ 13,148	\$ 75.85	\$ 17,750	\$ 102.40
Administrative Services Director*	108	\$ 8,795	\$ 50.74	\$ 11,873	\$ 68.50
Development Services Director*	128	\$ 8,795	\$ 50.74	\$ 11,873	\$ 68.50
Fire Chief*	115	\$ 8,795	\$ 50.74	\$ 11,873	\$ 68.50
Police Chief*	110	\$ 8,795	\$ 50.74	\$ 11,873	\$ 68.50
Pub. Wks. & Bldg. Director/City Engineer*	123	\$ 8,795	\$ 50.74	\$ 11,873	\$ 68.50
Recreation, Parks & Marina Director*	140	\$ 8,795	\$ 50.74	\$ 11,873	\$ 68.50
Community Development Director*	130	\$ 7,842	\$ 45.24	\$ 10,587	\$ 61.08
Economic Development Director*	125	\$ 7,842	\$ 45.24	\$ 10,587	\$ 61.08
Chief Building Official*	135	\$ 7,842	\$ 45.24	\$ 10,587	\$ 61.08

**\*Exempt**

**EXHIBIT A**

**Section No. 2: Police Management Salary Schedule**

**Effective: December 28, 2018**

Job Class	Range	Starting		Ending	
		Monthly	Hourly	Monthly	Hourly
Police Chief*	110	\$ 8,465	\$ 48.84	\$ 11,428	\$ 65.93
Police Commander*	255	\$ 7,525	\$ 43.42	\$ 10,159	\$ 58.61

**\*Exempt**

**EXHIBIT A**

**Section No. 2: Police Management Salary Schedule**

**Effective: December 27, 2019**

<b>Job Class</b>	<b>Range</b>	<b>Starting</b>		<b>Ending</b>	
		<b>Monthly</b>	<b>Hourly</b>	<b>Monthly</b>	<b>Hourly</b>
Police Chief*	110	\$ 8,795	\$ 50.74	\$ 11,873	\$ 68.50
Police Commander*	255	\$ 7,819	\$ 45.11	\$ 10,555	\$ 60.90

**\*Exempt**

**EXHIBIT A**

**Section No. 3: Professional/Technical Salary Schedule**

Effective: December 28, 2018

Job Class	Range	Starting		Ending	
		Monthly	Hourly	Monthly	Hourly
<b>City Engineer*</b>	267	\$ 7,547	\$ 43.54	\$10,189	\$ 58.78
Police Commander*	255	\$ 7,525	\$ 43.42	\$10,159	\$ 58.61
<b>Public Works Superintendent*</b>	265	\$ 6,849	\$ 39.51	\$ 9,246	\$ 53.34
Financial Services Manager*	225	\$ 6,288	\$ 36.28	\$ 8,489	\$ 48.98
Accounting Services Manager*	207	\$ 6,035	\$ 34.82	\$ 8,148	\$ 47.01
Building Inspection Services Manager*	216	\$ 6,035	\$ 34.82	\$ 8,148	\$ 47.01
IT Services Manager*	276	\$ 6,035	\$ 34.82	\$ 8,148	\$ 47.01
Police Support Services Manager*	270	\$ 6,035	\$ 34.82	\$ 8,148	\$ 47.01
<b>Assistant/Associate Engineer-Associate*</b>	221	\$ 6,035	\$ 34.82	\$ 8,148	\$ 47.01
<b>Fire Division Chief*</b>	237	\$ 6,035	\$ 34.82	\$ 8,148	\$ 47.01
Senior Management Analyst*	238	\$ 5,754	\$ 33.20	\$ 7,768	\$ 44.82
Senior Planner*	239	\$ 5,754	\$ 33.20	\$ 7,768	\$ 44.82
<b>Project Manager*</b>	260	\$ 5,492	\$ 31.69	\$ 7,415	\$ 42.78
Senior Accountant*	205	\$ 5,492	\$ 31.69	\$ 7,415	\$ 42.78
Senior Building Inspector*	215	\$ 5,492	\$ 31.69	\$ 7,415	\$ 42.78
Assistant/Associate Engineer-Assistant*	220	\$ 5,486	\$ 31.65	\$ 7,406	\$ 42.73
<b>Assistant/Associate Planner-Associate*</b>	251	\$ 5,231	\$ 30.18	\$ 7,062	\$ 40.74
<b>Management Analyst I/II-II*</b>	236	\$ 5,231	\$ 30.18	\$ 7,062	\$ 40.74
Marina & Waterfront Events Manager*	240	\$ 5,231	\$ 30.18	\$ 7,062	\$ 40.74
<b>Housing Manager*</b>	230	\$ 5,029	\$ 29.01	\$ 6,789	\$ 39.17
Marketing Manager*	245	\$ 4,775	\$ 27.55	\$ 6,446	\$ 37.19
<b>Accountant*</b>	200	\$ 4,755	\$ 27.43	\$ 6,420	\$ 37.04
Assistant/Associate Planner-Assistant*	250	\$ 4,755	\$ 27.43	\$ 6,420	\$ 37.04
Management Analyst I/II-I*	235	\$ 4,755	\$ 27.43	\$ 6,420	\$ 37.04
<b>Dispatch/Records Supervisor*</b>	223	\$ 4,462	\$ 25.74	\$ 6,023	\$ 34.75
<b>Public Works Supervisor*</b>	222	\$ 4,440	\$ 25.62	\$ 5,994	\$ 34.58
<b>Administrative Fire Captain</b>	201	\$ 4,229	\$ 18.41	\$ 5,709	\$ 24.86
<b>Sec to City Mgr/Dep City Clerk*</b>	300	\$ 4,171	\$ 24.06	\$ 5,630	\$ 32.48
<b>Recreation Supervisor*</b>	241	\$ 3,796	\$ 21.90	\$ 5,125	\$ 29.57

**Bold** denotes benchmark class

\***Exempt**

**EXHIBIT A**

**Section No. 3: Professional/Technical Salary Schedule**

Effective: December 27, 2019

Job Class	Range	Starting		Ending	
		Monthly	Hourly	Monthly	Hourly
<b>City Engineer*</b>	267	\$ 7,842	\$ 45.24	\$10,586	\$ 61.07
Police Commander*	255	\$ 7,819	\$ 45.11	\$10,555	\$ 60.90
<b>Public Works Superintendent*</b>	265	\$ 7,116	\$ 41.05	\$ 9,606	\$ 55.42
Financial Services Manager*	225	\$ 6,534	\$ 37.69	\$ 8,820	\$ 50.89
Accounting Services Manager*	207	\$ 6,271	\$ 36.18	\$ 8,465	\$ 48.84
Building Inspection Services Manager*	216	\$ 6,271	\$ 36.18	\$ 8,465	\$ 48.84
IT Services Manager*	276	\$ 6,271	\$ 36.18	\$ 8,465	\$ 48.84
Police Support Services Manager*	270	\$ 6,271	\$ 36.18	\$ 8,465	\$ 48.84
<b>Assistant/Associate Engineer-Associate*</b>	221	\$ 6,271	\$ 36.18	\$ 8,465	\$ 48.84
<b>Fire Division Chief*</b>	237	\$ 6,271	\$ 36.18	\$ 8,465	\$ 48.84
Senior Management Analyst*	238	\$ 5,979	\$ 34.49	\$ 8,071	\$ 46.57
Senior Planner*	239	\$ 5,979	\$ 34.49	\$ 8,071	\$ 46.57
<b>Project Manager*</b>	260	\$ 5,707	\$ 32.92	\$ 7,704	\$ 44.45
Senior Accountant*	205	\$ 5,707	\$ 32.92	\$ 7,704	\$ 44.45
Senior Building Inspector*	215	\$ 5,707	\$ 32.92	\$ 7,704	\$ 44.45
Assistant/Associate Engineer-Assistant*	220	\$ 5,700	\$ 32.89	\$ 7,695	\$ 44.39
<b>Assistant/Associate Planner-Associate*</b>	251	\$ 5,435	\$ 31.36	\$ 7,338	\$ 42.33
<b>Management Analyst I/II-II*</b>	236	\$ 5,435	\$ 31.36	\$ 7,338	\$ 42.33
Marina & Waterfront Events Manager*	240	\$ 5,435	\$ 31.36	\$ 7,338	\$ 42.33
<b>Housing Manager*</b>	230	\$ 5,225	\$ 30.15	\$ 7,054	\$ 40.70
Marketing Manager*	245	\$ 4,961	\$ 28.62	\$ 6,698	\$ 38.64
<b>Accountant*</b>	200	\$ 4,941	\$ 28.50	\$ 6,670	\$ 38.48
Assistant/Associate Planner-Assistant*	250	\$ 4,941	\$ 28.50	\$ 6,670	\$ 38.48
Management Analyst I/II-I*	235	\$ 4,941	\$ 28.50	\$ 6,670	\$ 38.48
<b>Dispatch/Records Supervisor*</b>	223	\$ 4,636	\$ 26.74	\$ 6,258	\$ 36.11
<b>Public Works Supervisor*</b>	222	\$ 4,613	\$ 26.62	\$ 6,228	\$ 35.93
<b>Administrative Fire Captain</b>	201	\$ 4,394	\$ 19.13	\$ 5,932	\$ 25.83
<b>Sec to City Mgr/Dep City Clerk*</b>	300	\$ 4,333	\$ 25.00	\$ 5,850	\$ 33.75
<b>Recreation Supervisor*</b>	241	\$ 3,944	\$ 22.75	\$ 5,324	\$ 30.72

**Bold** denotes benchmark class

\***Exempt**

**EXHIBIT A**

**Section No. 4: Police Non-Management Salary Schedule**

Effective: December 28, 2018

Job Class w/ Incentive &/or Assignment Pay	Range	A Step		B Step		C Step		D Step		E Step		F Step		G Step	
		Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly
<b>Police Officer</b>	400	\$5,253	\$30.31	\$5,516	\$31.82	\$5,792	\$33.41	\$6,081	\$35.08	\$6,385	\$36.84	N/A	N/A	N/A	N/A
Police Officer w/ POST Basic Certificate	403	\$5,306	\$30.61	\$5,571	\$32.14	\$5,850	\$33.75	\$6,142	\$35.43	\$6,449	\$37.21	N/A	N/A	N/A	N/A
Police Officer w/ POST Int. Certificate	401	\$5,571	\$32.14	\$5,850	\$33.75	\$6,142	\$35.43	\$6,449	\$37.21	\$6,772	\$39.07	N/A	N/A	N/A	N/A
Police Officer w/ POST Int. & Adv Certs	402	\$5,850	\$33.75	\$6,142	\$35.43	\$6,449	\$37.21	\$6,772	\$39.07	\$7,110	\$41.02	N/A	N/A	N/A	N/A
Police Corporal	415	N/A	N/A	N/A	N/A	\$5,850	\$33.75	\$6,142	\$35.43	\$6,449	\$37.21	\$6,772	\$39.07	N/A	N/A
Police Corporal w/ POST Int. Cert.	416	N/A	N/A	N/A	N/A	\$6,142	\$35.43	\$6,449	\$37.21	\$6,772	\$39.07	\$7,110	\$41.02	N/A	N/A
Police Corporal w/ POST Int. & Adv.	417	N/A	N/A	N/A	N/A	\$6,449	\$37.21	\$6,772	\$39.07	\$7,110	\$41.02	\$7,466	\$43.07	N/A	N/A
<b>Police Sergeant</b>	450	\$6,603	\$38.09	\$6,933	\$40.00	\$7,279	\$42.00	\$7,643	\$44.10	\$8,026	\$46.30	N/A	N/A	N/A	N/A
Police Sergeant w/ POST Int. Certificate	451	\$6,933	\$40.00	\$7,279	\$42.00	\$7,643	\$44.10	\$8,026	\$46.30	\$8,427	\$48.62	N/A	N/A	N/A	N/A
Police Sergeant w/ POST Int. & Adv.	452	\$7,279	\$42.00	\$7,643	\$44.10	\$8,026	\$46.30	\$8,427	\$48.62	\$8,848	\$51.05	N/A	N/A	N/A	N/A

**Bold** denotes benchmark class

**EXHIBIT A**

**Section No. 4: Police Non-Management Salary Schedule**

Effective: December 27, 2019

Job Class w/ Incentive &/or Assignment Pay	Range	A Step		B Step		C Step		D Step		E Step		F Step		G Step	
		Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly
<b>Police Officer</b>	400	\$5,458	\$31.49	\$5,731	\$33.06	\$6,017	\$34.72	\$6,318	\$36.45	\$6,634	\$38.27	N/A	N/A	N/A	N/A
<b>Police Officer w/ POST Basic Certificate</b>	403	\$5,306	\$30.61	\$5,571	\$32.14	\$5,850	\$33.75	\$6,142	\$35.43	\$6,449	\$38.66	N/A	N/A	N/A	N/A
Police Officer w/ POST Int. Certificate	401	\$5,788	\$33.39	\$6,078	\$35.06	\$6,382	\$36.82	\$6,701	\$38.66	\$7,036	\$40.59	N/A	N/A	N/A	N/A
Police Officer w/ POST Int. & Adv Certs	402	\$6,078	\$35.06	\$6,382	\$36.82	\$6,701	\$38.66	\$7,036	\$40.59	\$7,387	\$42.62	N/A	N/A	N/A	N/A
Police Corporal	415	N/A	N/A	N/A	N/A	\$6,078	\$35.06	\$6,382	\$36.82	\$6,701	\$38.66	\$7,036	\$40.59	N/A	N/A
Police Corporal w/ POST Int. Cert.	416	N/A	N/A	N/A	N/A	\$6,382	\$36.82	\$6,701	\$38.66	\$7,036	\$40.59	\$7,387	\$42.62	N/A	N/A
Police Corporal w/ POST Int. & Adv.	417	N/A	N/A	N/A	N/A	\$6,701	\$38.66	\$7,036	\$40.59	\$7,387	\$42.62	\$7,757	\$44.75	N/A	N/A
<b>Police Sergeant</b>	450	\$6,860	\$39.58	\$7,203	\$41.56	\$7,563	\$43.63	\$7,941	\$45.82	\$8,339	\$48.11	N/A	N/A	N/A	N/A
Police Sergeant w/ POST Int. Certificate	451	\$7,203	\$41.56	\$7,563	\$43.63	\$7,941	\$45.82	\$8,339	\$48.11	\$8,755	\$50.51	N/A	N/A	N/A	N/A
Police Sergeant w/ POST Int. & Adv.	452	\$7,563	\$43.63	\$7,941	\$45.82	\$8,339	\$48.11	\$8,755	\$50.51	\$9,193	\$53.04	N/A	N/A	N/A	N/A

**Bold** denotes benchmark class



**EXHIBIT A**

**Section No. 5: General City Service**

**Effective: December 28, 2018**

Job Class	Range	A Step		B Step		C Step		D Step		E Step	
		Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly
<b>Computer Technician</b>	545	\$5,190	\$29.94	\$5,449	\$31.44	\$5,722	\$33.01	\$ 6,008	\$34.66	\$6,308	\$36.39
<b>Building Inspector I/II-II</b>	521	\$4,937	\$28.48	\$5,184	\$29.91	\$5,443	\$31.40	\$ 5,715	\$32.97	\$6,001	\$34.62
<b>Public Works Inspector</b>	570	\$5,189	\$29.94	\$5,449	\$31.44	\$5,721	\$33.01	\$ 6,007	\$34.66	\$6,308	\$36.39
Youth Services Specialist	590	\$4,606	\$26.57	\$4,836	\$27.90	\$5,078	\$29.30	\$ 5,332	\$30.76	\$5,599	\$32.30
Senior Public Safety Dispatcher	530	\$4,504	\$25.99	\$4,730	\$27.29	\$4,966	\$28.65	\$ 5,214	\$30.08	\$5,475	\$31.59
Building Inspector I/II-I	520	\$4,489	\$25.90	\$4,714	\$27.20	\$4,950	\$28.56	\$ 5,197	\$29.98	\$5,457	\$31.48
Human Resources Technician	519	\$4,401	\$25.39	\$4,621	\$26.66	\$4,853	\$28.00	\$ 5,095	\$29.40	\$5,350	\$30.87
Permit Technician	518	\$4,401	\$25.39	\$4,621	\$26.66	\$4,853	\$28.00	\$ 5,095	\$29.40	\$5,350	\$30.87
<b>Housing Specialist I/II-II</b>	561	\$4,200	\$24.23	\$4,410	\$25.44	\$4,631	\$26.72	\$ 4,862	\$28.05	\$5,105	\$29.45
<b>Public Safety Dispatcher I/II-II</b>	526	\$4,095	\$23.63	\$4,300	\$24.81	\$4,515	\$26.05	\$ 4,741	\$27.35	\$4,978	\$28.72
Housing Specialist I/II-I	560	\$4,001	\$23.08	\$4,201	\$24.24	\$4,411	\$25.45	\$ 4,632	\$26.72	\$4,863	\$28.06
<b>Administrative Assistant II</b>	511	\$4,001	\$23.08	\$4,201	\$24.24	\$4,411	\$25.45	\$ 4,632	\$26.72	\$4,863	\$28.06
Recreation Coordinator	580	\$3,900	\$22.50	\$4,095	\$23.63	\$4,300	\$24.81	\$ 4,515	\$26.05	\$4,741	\$27.35
Accounting Technician	508	\$3,885	\$22.41	\$4,080	\$23.54	\$4,283	\$24.71	\$ 4,498	\$25.95	\$4,723	\$27.25
Senior Account Clerk	505	\$3,885	\$22.41	\$4,080	\$23.54	\$4,283	\$24.71	\$ 4,498	\$25.95	\$4,723	\$27.25
Senior Maintenance Worker	568	\$3,825	\$22.07	\$4,017	\$23.17	\$4,217	\$24.33	\$ 4,428	\$25.55	\$4,650	\$26.82
<b>Fleet Mechanic</b>	555	\$3,825	\$22.07	\$4,017	\$23.17	\$4,217	\$24.33	\$ 4,428	\$25.55	\$4,650	\$26.82
Public Safety Dispatcher I/II-I	525	\$3,825	\$22.07	\$4,017	\$23.17	\$4,217	\$24.33	\$ 4,428	\$25.55	\$4,650	\$26.82
Administrative Assistant I	510	\$3,737	\$21.56	\$3,924	\$22.64	\$4,121	\$23.77	\$ 4,327	\$24.96	\$4,543	\$26.21
Rec. Prog. & Admin. Coordinator	581	\$3,737	\$21.56	\$3,924	\$22.64	\$4,121	\$23.77	\$ 4,327	\$24.96	\$4,543	\$26.21
Maintenance Worker I/II-II	566	\$3,644	\$21.02	\$3,826	\$22.08	\$4,018	\$23.18	\$ 4,219	\$24.34	\$4,430	\$25.56
Community Services Officer I/II-II	536	\$3,608	\$20.81	\$3,788	\$21.85	\$3,978	\$22.95	\$ 4,176	\$24.10	\$4,385	\$25.30
Account Clerk III	503	\$3,481	\$20.09	\$3,655	\$21.09	\$3,838	\$22.14	\$ 4,030	\$23.25	\$4,232	\$24.41
<b>Maintenance Worker I/II-I</b>	565	\$3,313	\$19.11	\$3,479	\$20.07	\$3,653	\$21.07	\$ 3,835	\$22.13	\$4,027	\$23.23
<b>Bldg Maintenance Worker I/II-II</b>	516	\$3,313	\$19.11	\$3,479	\$20.07	\$3,653	\$21.07	\$ 3,835	\$22.13	\$4,027	\$23.23
Community Services Officer I/II-I	535	\$3,278	\$18.91	\$3,442	\$19.86	\$3,614	\$20.85	\$ 3,795	\$21.89	\$3,984	\$22.99
<b>Account Clerk I/II-II</b>	501	\$3,165	\$18.26	\$3,324	\$19.17	\$3,490	\$20.13	\$ 3,664	\$21.14	\$3,848	\$22.20
Office Assistant	509	\$3,127	\$18.04	\$3,283	\$18.94	\$3,447	\$19.89	\$ 3,620	\$20.88	\$3,801	\$21.93
Bldg Maintenance Worker I/II-I	515	\$3,011	\$17.37	\$3,162	\$18.24	\$3,320	\$19.15	\$ 3,486	\$20.11	\$3,660	\$21.12
Account Clerk I/II-I	500	\$2,877	\$16.60	\$3,021	\$17.43	\$3,172	\$18.30	\$ 3,331	\$19.22	\$3,497	\$20.18

**Bold** denotes benchmark class

**\*Exempt**

**EXHIBIT A**

**Section No. 5: General City Service**

**Effective: December 27, 2019**

Job Class	Range	A Step		B Step		C Step		D Step		E Step	
		Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly
<b>Computer Technician</b>	545	\$5,392	\$31.11	\$5,662	\$32.67	\$5,945	\$34.30	\$ 6,242	\$36.01	\$6,554	\$37.81
<b>Building Inspector I/II-II</b>	521	\$5,130	\$29.59	\$5,386	\$31.07	\$5,656	\$32.63	\$ 5,938	\$34.26	\$6,235	\$35.97
<b>Public Works Inspector</b>	570	\$5,189	\$29.94	\$5,449	\$31.44	\$5,721	\$33.01	\$ 6,007	\$34.66	\$6,308	\$36.39
Youth Services Specialist	590	\$4,786	\$27.61	\$5,025	\$28.99	\$5,276	\$30.44	\$ 5,540	\$31.96	\$5,817	\$33.56
Senior Public Safety Dispatcher	530	\$4,680	\$27.00	\$4,914	\$28.35	\$5,160	\$29.77	\$ 5,418	\$31.26	\$5,689	\$32.82
Building Inspector I/II-I	520	\$4,664	\$26.91	\$4,898	\$28.26	\$5,143	\$29.67	\$ 5,400	\$31.15	\$5,670	\$32.71
Human Resources Technician	519	\$4,573	\$26.38	\$4,802	\$27.70	\$5,042	\$29.09	\$ 5,294	\$30.54	\$5,559	\$32.07
Permit Technician	518	\$4,573	\$26.38	\$4,802	\$27.70	\$5,042	\$29.09	\$ 5,294	\$30.54	\$5,559	\$32.07
<b>Housing Specialist I/II-II</b>	561	\$4,364	\$25.18	\$4,582	\$26.44	\$4,811	\$27.76	\$ 5,052	\$29.15	\$5,304	\$30.60
<b>Public Safety Dispatcher I/II-II</b>	526	\$4,255	\$24.55	\$4,468	\$25.77	\$4,691	\$27.06	\$ 4,926	\$28.42	\$5,172	\$29.84
Housing Specialist I/II-I	560	\$4,157	\$23.98	\$4,365	\$25.18	\$4,583	\$26.44	\$ 4,812	\$27.76	\$5,053	\$29.15
<b>Administrative Assistant II</b>	511	\$4,157	\$23.98	\$4,365	\$25.18	\$4,583	\$26.44	\$ 4,812	\$27.76	\$5,053	\$29.15
Recreation Coordinator	580	\$4,052	\$23.38	\$4,255	\$24.55	\$4,468	\$25.78	\$ 4,691	\$27.06	\$4,926	\$28.42
Accounting Technician	508	\$4,037	\$23.29	\$4,239	\$24.45	\$4,451	\$25.68	\$ 4,673	\$26.96	\$4,907	\$28.31
Senior Account Clerk	505	\$4,037	\$23.29	\$4,239	\$24.45	\$4,451	\$25.68	\$ 4,673	\$26.96	\$4,907	\$28.31
Senior Maintenance Worker	568	\$3,974	\$22.93	\$4,173	\$24.08	\$4,382	\$25.28	\$ 4,601	\$26.54	\$4,831	\$27.87
<b>Fleet Mechanic</b>	555	\$3,974	\$22.93	\$4,173	\$24.08	\$4,382	\$25.28	\$ 4,601	\$26.54	\$4,831	\$27.87
Public Safety Dispatcher I/II-I	525	\$3,974	\$22.93	\$4,173	\$24.08	\$4,382	\$25.28	\$ 4,601	\$26.54	\$4,831	\$27.87
Administrative Assistant I	510	\$3,883	\$22.40	\$4,077	\$23.52	\$4,281	\$24.70	\$ 4,495	\$25.93	\$4,720	\$27.23
Rec. Prog. & Admin. Coordinator	581	\$3,883	\$22.40	\$4,077	\$23.52	\$4,281	\$24.70	\$ 4,495	\$25.93	\$4,720	\$27.23
Maintenance Worker I/II-II	566	\$3,786	\$21.84	\$3,976	\$22.94	\$4,174	\$24.08	\$ 4,383	\$25.29	\$4,602	\$26.55
Community Services Officer I/II-II	536	\$3,749	\$21.63	\$3,936	\$22.71	\$4,133	\$23.84	\$ 4,339	\$25.03	\$4,556	\$26.29
Account Clerk III	503	\$3,617	\$20.87	\$3,798	\$21.91	\$3,988	\$23.01	\$ 4,187	\$24.16	\$4,397	\$25.37
<b>Maintenance Worker I/II-I</b>	565	\$3,442	\$19.86	\$3,615	\$20.85	\$3,795	\$21.90	\$ 3,985	\$22.99	\$4,184	\$24.14
<b>Bldg Maintenance Worker I/II-II</b>	516	\$3,442	\$19.86	\$3,615	\$20.85	\$3,795	\$21.90	\$ 3,985	\$22.99	\$4,184	\$24.14
Community Services Officer I/II-I	535	\$3,406	\$19.65	\$3,576	\$20.63	\$3,755	\$21.66	\$ 3,943	\$22.75	\$4,140	\$23.88
<b>Account Clerk I/II-II</b>	501	\$3,289	\$18.97	\$3,453	\$19.92	\$3,626	\$20.92	\$ 3,807	\$21.96	\$3,998	\$23.06
Office Assistant	509	\$3,249	\$18.74	\$3,411	\$19.68	\$3,582	\$20.66	\$ 3,761	\$21.70	\$3,949	\$22.78
Bldg Maintenance Worker I/II-I	515	\$3,129	\$18.05	\$3,285	\$18.95	\$3,449	\$19.90	\$ 3,622	\$20.89	\$3,803	\$21.94
Account Clerk I/II-I	500	\$2,989	\$17.25	\$3,139	\$18.11	\$3,296	\$19.01	\$ 3,461	\$19.97	\$3,634	\$20.96

**Bold** denotes benchmark class

**\*Exempt**

**Exhibit A: Temporary/Hourly Employees**

Effective: December 28, 2018

Minimum \$ 12.00

Job Class	Range	A	B	C	D	E
Traffic Engineer - Temp	959	\$85.00				
Economic Development Consultant	956	\$65.00				
Background Investigator	955	\$49.92				
Police Officer Trainee	906	\$27.55	\$28.93			
Engineering Technician - Temp	900	\$20.50	\$21.53	\$22.60	\$23.73	\$24.92
Maintenance Worker II - Temp	916	\$17.77	\$18.66	\$19.59	\$20.57	\$21.60
Police Officer - Temp	905	\$17.52	\$18.39	\$19.31	\$20.28	\$21.29
Firefighter - Temp	910	\$17.52	\$18.39	\$19.31	\$20.28	\$21.29
Computer Systems Specialist	917	\$16.95	\$17.80	\$18.69	\$19.63	\$20.61
Financial Services Specialist	918	\$16.95	\$17.80	\$18.69	\$19.63	\$20.61
Planning Specialist	919	\$16.95	\$17.80	\$18.69	\$19.63	\$20.61
Public Works Specialist	914	\$16.95	\$17.80	\$18.69	\$19.63	\$20.61
Communications & Records Tech I - Temp	920	\$16.95	\$17.80	\$18.69	\$19.63	\$20.61
Administrative Assistant I - Temp	925	\$16.61	\$17.44	\$18.32	\$19.23	\$20.19
Community Services Officer I/II-I - Temp	930	\$15.92	\$16.72	\$17.56	\$18.43	\$19.36
Maintenance Worker I - Temp	915	\$16.16	\$16.96	\$17.81	\$18.70	\$19.64
Building Maintenance Worker I/II-I - Temp	914	\$15.23	\$16.00	\$16.80	\$17.64	\$18.52
Office Assistant - Temp	926	\$14.37	\$15.09	\$15.85	\$16.64	\$17.47
Recreation Specialist Supervisor	939	\$15.81	\$16.60	\$17.43	\$18.30	\$19.22
Recreation Specialist III	937	\$14.37	\$15.09	\$15.85	\$16.64	\$17.47
Recreation Specialist II	936	\$13.07	\$13.72	\$14.41	\$15.13	\$15.88
Recreation Specialist I	935		\$12.47	\$13.10	\$13.75	\$14.44

**Exhibit A: Temporary/Hourly Employees**

**Effective: December 27, 2019**

**Minimum \$ 13.00**

<b>Job Class</b>	<b>Range</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
Traffic Engineer - Temp	959	\$85.00				
Economic Development Consultant	956	\$65.00				
Background Investigator	955	\$49.92				
Police Officer Trainee	906	\$28.63	\$30.06			
Engineering Technician - Temp	900	\$21.32	\$22.39	\$23.51	\$24.68	\$25.92
Maintenance Worker II - Temp	916	\$18.66	\$19.59	\$20.57	\$21.60	\$22.68
Police Officer - Temp	905	\$18.22	\$19.13	\$20.09	\$21.09	\$22.15
Firefighter - Temp	910	\$18.22	\$19.13	\$20.09	\$21.09	\$22.15
Computer Systems Specialist	917	\$17.63	\$18.51	\$19.44	\$20.41	\$21.43
Financial Services Specialist	918	\$17.63	\$18.51	\$19.44	\$20.41	\$21.43
Planning Specialist	919	\$17.63	\$18.51	\$19.44	\$20.41	\$21.43
Public Works Specialist	921	\$17.63	\$18.51	\$19.44	\$20.41	\$21.43
Communications & Records Tech I - Temp	920	\$17.63	\$18.51	\$19.44	\$20.41	\$21.43
Administrative Assistant I - Temp	925	\$17.28	\$18.14	\$19.05	\$20.00	\$21.00
Community Services Officer I/II-I - Temp	930	\$16.56	\$17.39	\$18.26	\$19.17	\$20.13
Maintenance Worker I - Temp	915	\$16.96	\$17.81	\$18.70	\$19.64	\$20.62
Building Maintenance Worker I/II-I - Temp	914	\$16.00	\$16.80	\$17.64	\$18.52	\$19.44
Office Assistant - Temp	926	\$15.38	\$16.15	\$16.96	\$17.81	\$18.70
Recreation Specialist Supervisor	939	\$16.92	\$17.77	\$18.65	\$19.59	\$20.57
Recreation Specialist III	937	\$15.38	\$16.15	\$16.96	\$17.81	\$18.70
Recreation Specialist II	936	\$13.98	\$14.68	\$15.42	\$16.19	\$17.00
Recreation Specialist I	935		\$13.35	\$14.01	\$14.72	\$15.45

**Exhibit A: Temporary/Hourly Employees**

**Effective: December 25, 2020**

**Minimum \$ 14.00**

<b>Job Class</b>	<b>Range</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
Traffic Engineer - Temp	959	\$85.00				
Economic Development Consultant	956	\$65.00				
Background Investigator	955	\$49.92				
Police Officer Trainee	906	\$28.63	\$30.06			
Engineering Technician - Temp	900	\$22.18	\$23.28	\$24.45	\$25.67	\$26.95
Maintenance Worker II - Temp	916	\$19.59	\$20.57	\$21.60	\$22.68	\$23.82
Police Officer - Temp	905	\$18.95	\$19.90	\$20.89	\$21.93	\$23.03
Firefighter - Temp	910	\$18.95	\$19.90	\$20.89	\$21.93	\$23.03
Computer Systems Specialist	917	\$18.34	\$19.25	\$20.22	\$21.23	\$22.29
Financial Services Specialist	918	\$18.34	\$19.25	\$20.22	\$21.23	\$22.29
Planning Specialist	919	\$18.34	\$19.25	\$20.22	\$21.23	\$22.29
Public Works Specialist	921	\$18.34	\$19.25	\$20.22	\$21.23	\$22.29
Communications & Records Tech I - Temp	920	\$18.34	\$19.25	\$20.22	\$21.23	\$22.29
Administrative Assistant I - Temp	925	\$17.97	\$18.87	\$19.81	\$20.80	\$21.84
Community Services Officer I/II-I - Temp	930	\$17.22	\$18.09	\$18.99	\$19.94	\$20.94
Maintenance Worker I - Temp	915	\$17.81	\$18.70	\$19.64	\$20.62	\$21.65
Building Maintenance Worker I/II-I - Temp	914	\$16.80	\$17.64	\$18.52	\$19.44	\$20.42
Office Assistant - Temp	926	\$16.46	\$17.28	\$18.14	\$19.05	\$20.00
Recreation Specialist Supervisor	939	\$18.10	\$19.01	\$19.96	\$20.96	\$22.00
Recreation Specialist III	937	\$16.46	\$17.28	\$18.14	\$19.05	\$20.00
Recreation Specialist II	936	\$14.96	\$15.71	\$16.50	\$17.32	\$18.19
Recreation Specialist I	935		\$14.28	\$15.00	\$15.75	\$16.53

**Exhibit A: Temporary/Hourly Employees**

**Effective: December 24, 2021**

**Minimum \$ 15.00**

<b>Job Class</b>	<b>Range</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
Traffic Engineer - Temp	959	\$85.00				
Economic Development Consultant	956	\$65.00				
Background Investigator	955	\$49.92				
Police Officer Trainee	906	\$28.63	\$30.06			
Engineering Technician - Temp	900	\$23.06	\$24.22	\$25.43	\$26.70	\$28.03
Maintenance Worker II - Temp	916	\$20.57	\$21.60	\$22.68	\$23.82	\$25.01
Police Officer - Temp	905	\$19.71	\$20.69	\$21.73	\$22.81	\$23.95
Firefighter - Temp	910	\$19.71	\$20.69	\$21.73	\$22.81	\$23.95
Computer Systems Specialist	917	\$19.07	\$20.02	\$21.02	\$22.08	\$23.18
Financial Services Specialist	918	\$19.07	\$20.02	\$21.02	\$22.08	\$23.18
Planning Specialist	919	\$19.07	\$20.02	\$21.02	\$22.08	\$23.18
Public Works Specialist	921	\$19.07	\$20.02	\$21.02	\$22.08	\$23.18
Communications & Records Tech I - Temp	920	\$19.07	\$20.02	\$21.02	\$22.08	\$23.18
Administrative Assistant I - Temp	925	\$18.69	\$19.62	\$20.60	\$21.63	\$22.72
Community Services Officer I/II-I - Temp	930	\$17.91	\$18.81	\$19.75	\$20.74	\$21.77
Maintenance Worker I - Temp	915	\$18.70	\$19.64	\$20.62	\$21.65	\$22.73
Building Maintenance Worker I/II-I - Temp	914	\$17.64	\$18.52	\$19.44	\$20.42	\$21.44
Office Assistant - Temp	926	\$17.61	\$18.49	\$19.41	\$20.39	\$21.40
Recreation Specialist Supervisor	939	\$19.37	\$20.34	\$21.36	\$22.42	\$23.55
Recreation Specialist III	937	\$17.61	\$18.49	\$19.41	\$20.39	\$21.40
Recreation Specialist II	936	\$16.01	\$16.81	\$17.65	\$18.53	\$19.46
Recreation Specialist I	935		\$15.28	\$16.05	\$16.85	\$17.69