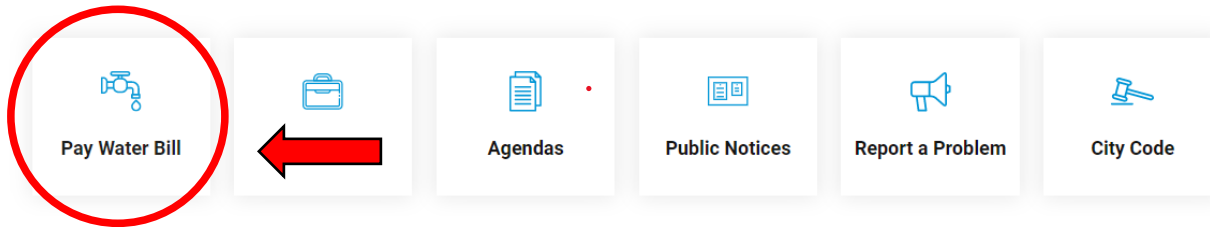
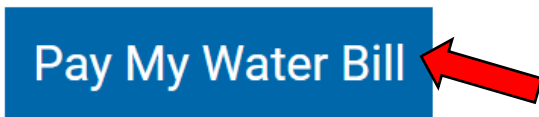


SETTING UP AN ONLINE ACCOUNT

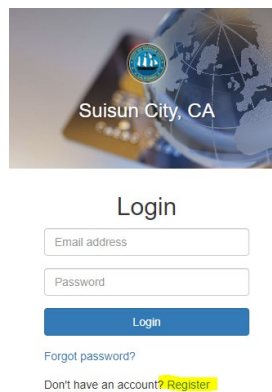
1. Go to: www.suisun.com
2. On the Home Screen, scroll down and you will see the selection below. Click “Pay Water Bill”



3. Click “Pay My Water Bill,” as it shows below.



4. You will be redirected to a brand-new page, called *municipalonlinepayments.com/suisuncityca*
5. On the top right of the page, Click “Sign in / Register.”



6. Click [Don't have an account? "Register"](#)
7. Enter the required information. *Note: Use a valid email because you will have to use your email and verify your new account.
8. Once your account is verified, you can log in and add the account. Click “Add Account.”
9. Enter your **Account Number** – Can be found on the top right of your bill, also known as ACCOUNT NUMBER. The account number will be in this format **000-0000-000**.
10. For the Last Payment Amount, enter in the last payment that you have made.
 - a. If this is a new account, the last payment amount is going to be **\$0.00**.

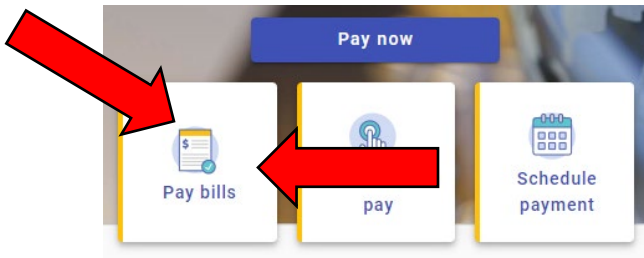
For Account and Last Payment Information, please call **(707) 421-7320** for assistance.



YOU'VE OFFICIALLY MADE YOUR ACCOUNT!



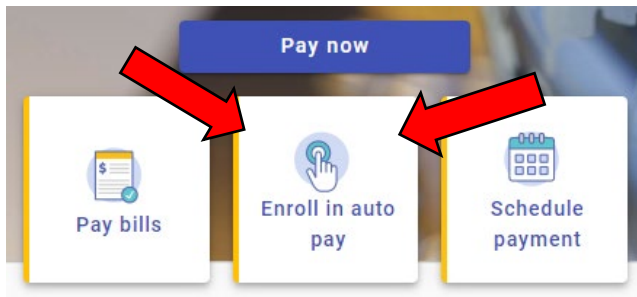
ONE TIME PAY-BILL



Technology Service Fee of \$1.25 for all credit card online transactions.

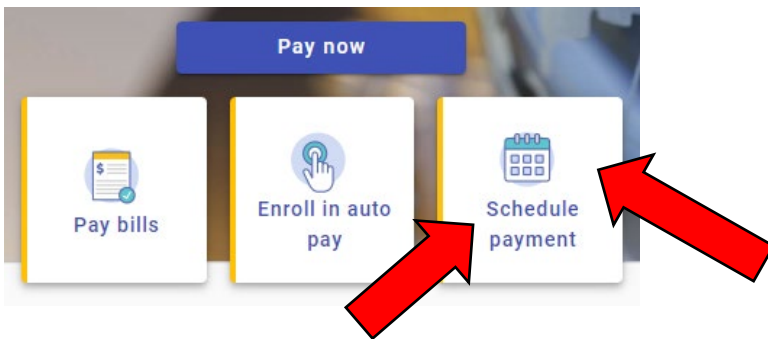
There are no fees when paying over the phone, in the office, or by mail.

SETTING UP AUTO PAY/MAKING ONE-TIME PAYMENT ONLINE



1. Click **Enroll**
2. There is a selection of payment days on the **19th** and the **20th** of the month.
3. Enter the Payment Method and Enroll now.

SCHEDULE PAYMENTS



1. Press **Continue**.
2. You can schedule the **selected date** that you would like to have the bill paid.
3. Click **Submit Payment** once done.