



CITY OF SUISUN CITY

COMMUNITY DEVELOPMENT DEPARTMENT

701 Civic Center Boulevard • Suisun City, CA 94585

Phone 707-421-7335 • FAX 707-429-3758

E-mail planning@suisun.com

PLANNING APPLICATION FORM

This application form is required as part of any request to process the planning applications listed below. Other required items are indicated on the accompanying instruction materials. **It is the applicant's responsibility to insure that application packages are complete and accurate.**

APPLICATION REQUESTED

- | | | |
|---|--|---|
| <input type="checkbox"/> General Plan Amendment | <input type="checkbox"/> Tentative Subdivision Map | <input type="checkbox"/> Use Permit |
| <input type="checkbox"/> Planned Unit Development | <input type="checkbox"/> Tentative Parcel Map | <input type="checkbox"/> Temporary Use Permit |
| <input type="checkbox"/> Development Agreement | <input type="checkbox"/> Lot Line Adjustment | <input type="checkbox"/> Site Plan/Architectural Review |
| <input type="checkbox"/> Rezone | <input type="checkbox"/> Lot Merger | <input type="checkbox"/> Appeal |
| <input type="checkbox"/> Variance | <input type="checkbox"/> Sign | <input type="checkbox"/> Other _____ |

PROJECT DESCRIPTION

Project Name _____ Street Address _____
 Assessor's Parcel No. _____ Project Size _____ (Net) _____ (Gross)
 Summary Project Description _____

 _____ (Attach additional sheets as needed.)

PROPERTY OWNER/APPLICANT

Owner _____	Applicant _____
Address _____	Address _____
Phone _____	Phone _____
Developer _____	Architect/Engineer _____
Address _____	Address _____
Phone _____	Phone _____

I hereby certify that the above information and accompanying documents are true and accurate to the best of my knowledge and acknowledge that the processing of this application may require additional fees and expenses for the preparation of necessary environmental documentation and planning studies. I certify that I have reviewed the current Hazardous Waste and Substances Site List developed pursuant to AB 3750 and found that my project is not on the list is on the list. A copy of the list is on file at the Community Development Department.

APPLICATIONS WILL NOT BE ACCEPTED WITHOUT SIGNATURE OF LEGAL OWNER OR OFFICIAL AGENT.

Property Owner Signature _____ Date _____
 Applicant Signature _____ Date _____

DEPARTMENT USE ONLY

Application No. _____ Fee _____
 Received by _____ Date _____



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SIGN

GENERAL INFORMATION

Project Title _____ Date Submitted _____

Project Address _____

Project Phone Number _____ Assessor's Parcel No. _____

Applicant _____

Address _____ Phone Number _____

Zoning District _____

SIGN PLAN SUBMITTAL

A. Attach three (3) copies of complete plans with one (1) copy accurately identifying sign and structural support colors.

B. Complete plans shall consist of:

1. Plot Plan showing:

- Property lines
- Building setback lines
- Outline of all existing and proposed structures on this site.
- Location of all proposed signs.
- Location of all existing signs.

2. Elevations of Building showing:

- Major dimensions of exterior walls.
- Placement of signs on the building.
- The relationship of freestanding sign(s) to the building (if such a sign is proposed).
- Indicate colors of buildings (if located in Downtown/Waterfront Zone).

3. Sign Elevation showing:
 - Exterior dimensions and total area of sign(s) (compute sign area per sign regulations).
 - Dimension, height and width of all sign frames, letters, figures, logos, etc. and the depth of sign canisters, letters and logos to be raised from the overall mounting surface or main sign surface.
 - Accurate graphic representation (drawings) of all copy styles to be used.
 - Indicate colors and materials to be used (one accurate colored elevation of each sign is required).
 - All ground mounted or freestanding signs, in addition to the above information, shall indicate the type and dimension of the supporting structure and signs indicating overall height, distance from property lines and buildings or structures.
 - Any proposed illumination and magnitude of all illumination.
4. Photographs of existing conditions on and adjacent to the site may be used as a supplement.
5. Planters and/or landscaping areas which are required or proposed at the base of all freestanding or ground mounted signs shall be graphically described by height, width, length, material and location on the site and shall include plant material by name, size and quantity.

PETITIONER
(Agent for Owner)

I hereby acknowledge that any inaccuracies in the information submitted shall, at the option of the City, result in automatic invalidation of action based thereon and that final approval is dependent on compliance with all City requirements.

Printed Name	Mailing Address	Telephone
Signature		Title