



CITY OF SUISUN CITY

CITY COUNCIL VACANCY 2023

Date Received

REQUEST FOR CONSIDERATION FOR APPOINTMENT TO CITY COUNCIL VACANCY

Please type or print clearly.

Name: _____ Date: _____

Are you a registered voter? Yes No City Clerk will verify voter registration.

Are you a resident of Suisun City? Yes No

How long have you lived in Suisun City? _____

NOTE: This application is a public record and will be included with the applicable City Council materials, posted on the City's website, and made available to the press and public. Personal data will be redacted.

This application is to fill a vacancy on the Council in the City of Suisun City. Only voters registered in Suisun City who have submitted a complete application packet by the deadline will be considered for appointment.

When submitting please include: Application Statement of Qualifications Questionnaire

**A COMPLETED AND SIGNED APPLICATION MUST BE FILED WITH THE CITY CLERK BY:
THURSDAY, MARCH 10, 2023 at 5:00 PM**

BECOMING A MEMBER OF THE CITY COUNCIL

Private Versus Public: Becoming a candidate for public office means that information about you will become a matter of public record immediately. With a few exceptions, this includes any and all documents submitted to the City during the course of the application period. As such, these documents must, by law, be available to the public for inspection and/or copying. Redacted copies of submitted applications will be available on the City website.

Interview Process: Interviews will take place in two rounds as follows: the Mayor will interview no more than 8 applicants, chosen from the totality of the applications submitted for this round and the prior appointment. The Mayor will select no more than 3 applicants, who will be interviewed by the City Council at the regular City Council meeting to be held on March 21, 2023 at 6:30 p.m. Applicant attendance in person (or by Zoom for just cause) is required.

Term of Office: The term of this office will be from the day of appointment and will expire in December 2024.

City Council:

Suisun City operates under the Council/Manager form of governance in which the electorate chooses members of the City Council and the City Council hires the City Manager to implement City Council policy and run day-to-day affairs.

The Mayor and City Council are elected independently in non-partisan elections to serve four-year terms in office.
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The Mayor Pro Tem is appointed by the Mayor from among its members. Suisun City has no term limits.

Duties:

- Attend all City Council meetings as an appointed member.
- Attend all special meetings, work sessions and other meetings as scheduled.
- Actively participate and serve on various outside agency liaisons, committees and commissions as assigned.
- Council Members are required, by law, to complete and file a Form 700 Statement of Economic Interests disclosing various financial interests.

Meetings: The City Council holds regular meetings on the 1st and 3rd Tuesdays of the month in the City Council Chamber in City Hall at 701 Civic Center Blvd, Suisun City, California, although a regular meeting may be held on any Tuesday.

More information can be found on the Suisun City website:

<https://www.suisun.com/government/city-council/>

Civic service is both a privilege and responsibility of every American citizen. The value and importance of engagement by Suisun City residents cannot be measured. Your interest in serving on the City Council of the City of Suisun City is greatly appreciated.



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APPLICATION

Please type or print clearly. Attach additional sheets as necessary.

PERSONAL DATA			
Name:			
Address:	City:	State:	Zip:
Home Phone:	Cell Phone:		
Email Address:			

EMPLOYMENT DATA		
Employer:		
City:	Industry:	Dates:
Employer:		
City:	Industry:	Dates:

EDUCATION DATA			
College/Universities Attended (Name/Location)	Major	Degree	Year Completed
Licenses or Special Certificates Held:			

EDUCATION DATA		
Prior or Current Civic Experience (Include Membership in Professional, charitable, or community organizations)	Office Held (if any)	Dates of Service/Membership



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STATEMENT OF QUALIFICATIONS

Attach a separate sheet of paper to this statement with your responses.

Instructions to the Applicant:

- This statement may include your name, age, occupation, and a brief description of your education and qualifications
- Prepare statement according to the following guidelines:
 - Statements are limited to no more than 200 words. (See attached Word Count Guidelines)
 - Statements must be in PARAGRAPH BLOCK FORM.
 - Statements must be in UPPER and LOWER CASE.
 - You are limited to a recitation of your own personal background and qualifications and shall not in any way make reference to another person’s qualifications, character, or activities.
- Statements which do not conform to the above guidelines may be rejected by the Mayor.
- Check carefully for errors in spelling, punctuation, and grammar before filing.
- After the statement has been filed, it will be distributed exactly as submitted.

My Name is: _____

My Age is (optional): _____

My Occupation is: _____

Statement and word count begin below:

I have reviewed the above statement, I understand no corrections or changes are allowed after it has been filed, and it will be printed as filed with the City Clerk. I hereby certify that the statement submitted is true and correct to the best of my knowledge and belief.

Applicant’s Signature

Date



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QUESTIONNAIRE FOR CITY COUNCIL APPOINTMENT PLEASE ANSWER THE FOLLOWING QUESTIONS.

Attach a separate sheet of paper to this questionnaire with your responses.

1. What are your top 3 priorities for Suisun City? Why do you think these are most important?
2. What are the key issues you see facing our community? Why do you think these are the key issues and what might be the solutions?
3. What is your vision for Suisun City and how would you like the City to look in 10 years?
4. Please describe how your qualifications, education, and/or work experience/training would be relevant in your role as a Councilmember.
5. What has your previous involvement with the City of Suisun City been? Please include any service organizations or community engagement specific to Suisun City you have participated in and what your role was.
6. The City Council regularly meets on the 1st and 3rd Tuesdays of each month at 7:00 p.m., and may meet on any Tuesday as City business dictates, and periodically has additional special meetings and study sessions. Councilmembers also serve on a number of subcommittees, commissions, and outside agency boards. Please describe any time constraints or limitations/obligations that might limit your availability for regular meetings, special meetings, or community events.
7. Are you aware of the time commitment and the responsibilities associated with serving as a Councilmember and are you prepared to serve without reservation? Yes / No

I hereby certify that all statements made in this application are true and complete. I legally reside in the City of Suisun City. I am 18 years of age or older, and I am a registered voter in the City of Suisun City. In compliance with State law, I understand that I will be required to file a Statement of Economic Interests upon appointment to office and annually thereafter. I understand that my application and materials will be considered a public record and thus will be available for public inspection and copying.

Applicant's Signature

Date