

**AGENDA**  
**REGULAR MEETING OF THE**  
**SUISUN CITY RECREATION, PARKS, MARINA**  
**& ARTS COMMISSION**  
**701 CIVIC CENTER BOULEVARD**  
**SUISUN CITY, CALIFORNIA**  
**7:00 P.M., WEDNESDAY, July 1, 2020**

**NOTICE**

*Pursuant to Government Code Section 54953, Subdivision (b), and Executive Order released on March 12, 2020, the following Recreation, Parks, Marina and Arts Commission meeting includes teleconference participation by: Commission Members George Burkett, Purie Conley, Tristan Dubois, Keith Hazell, Loraine Meek, Eddrick Osborne, Shawn Lee Risko. Teleconference locations are on file at City Hall, 701 Civic Center Blvd., Suisun City, CA 94585.*

**DUE TO CORONAVIRUS COVID-19 RESIDENTS ARE ENCOURAGED TO ATTEND THE  
RECREATION, PARKS, MARINA AND ARTS COMMISSION MEETING VIA THE APPLICATION, ZOOM.**

**ZOOM MEETING INFORMATION:**

**WEBSITE: <https://zoom.us/join>**

**WEBINAR ID 851 8648 0450**

**CALL IN PHONE NUMBER: (707) 438-1720**

**TO VIEW TONIGHT'S MEETING ON SUISUN WEBSITE, LIVESTREAM  
(URL: <https://www.suisun.com/government/meeting-video/>)**

**REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE CITY COUNCIL MEETING  
BY EMAILING CLERK@SUISUN.COM (PRIOR TO 6pm) OR  
VIA WEBSITE OR PHONE APPLICATION, ZOOM**

- A. ROLL CALL**
- B. PUBLIC COMMENT**
- C. ANNOUNCEMENTS AND APPOINTMENTS**
  - 1. Appoint 2 Commissioners to the Solano Transportation Authority Art Design Committee
- D. CORRESPONDENCE**
- E. PRESENTATIONS**
  - 1. Development of an Art District in Suisun City
- F. CONSENT CALENDAR**
  - 1. Minutes of the May 6, 2020 RPMA Commission Meeting
  - 2. Minutes of the June 3, 2020 RPMA Commission Meeting
- G. GENERAL BUSINESS**
- H. REPORTS**
  - 1. Park Inspection Reports
  - 2. Directors Executive Summary
  - 3. Commissioners Report

#### 4. Chair Report

##### I. ADJOURNMENT

I, \_\_\_\_\_ of the City of Suisun do certify that this Agenda was posted by 12:00 noon, on Saturday, preceding this meeting at the following locations:

- a. Suisun City Hall, 701 Civic Center Blvd.
- b. Suisun City Fire Department, 621 Pintail Drive
- c. Joseph Nelson Community Center, 611 Village Drive
- d. Suisun City Senior Center, 318 Merganser Drive
- e. Harbormasters Office, 800 Kellogg Street

**MINUTES  
REGULAR MEETING OF THE  
SUISUN CITY RECREATION, PARKS, MARINA  
& ARTS COMMISSION  
701 CIVIC CENTER BOULEVARD  
SUISUN CITY, CALIFORNIA  
7:00 P.M., WEDNESDAY, May 6, 2020**

The meeting was called to order at 7:00 P.M.

**A. ROLL CALL**

Chairperson	Tristan Dubois
Vice-Chair	Eddrick Osborne
Commissioner	Lorraine Meek
Commissioner	Keith Hazell
Commissioner	Puriie Conley
Commissioner	Shawn Lee Risko

Absent:                   Commissioner George Burkett

**B. PUBLIC COMMENT**

None.

**C. ANNOUNCEMENTS AND APPOINTMENTS**

**1. *Community Events 2020***

RPMA Director Kris Lofthus reports that the near future does not look well for the Department. Most cities in the surrounding area are not doing concerts, venues or celebrations of any kind in large capacities until 2021, and that we, as a City, are following suit with that decision as to not create a hot spot for a possible outbreak. Lofthus also reports that we may be able to do Jazz or Movies in the Park with social distancing, and that the Department is exploring other options to accommodate the social distancing orders set by the County. As of this meeting, Christmas at the Waterfront still has a tentative go ahead.

Commissioner Meek reported that she had a Suisun City resident ask her about Movies in the Park with a drive-in style adopted, if it was possible.

RPMA Director Lofthus responded that the Department has talked about it, and are trying to figure out which method is more cost effective and user friendly. Lofthus also mentioned that the Department is talking about using a field chalker or painter to block out personal squares for groups of families, or individuals participating.

**2. *Financial Impact of COVID-19***

RPMA Director Kris Lofthus reports that the Department has lost about \$45,000 since the middle of March.

Chairperson Dubois asked if cutting the events helped the Department. RPMA Director Lofthus responded that it did help, but when we get back into the full swing of things is when the Department is worried. Lofthus also stated that the Department would see a large rebound, but it will take time.

**3. *Update on Programming***

RPMA Director Lofthus says there are 80 new programs online, and that the Department is trying to roll out a new one every week during the Covid-19 crisis. Lofthus also introduced the "Cruisin' Suisun" car cruise set for May 15, with an 11.89 mile loop. The Senior Division is calling and checking on up to 30 seniors per week, to see if they need any resources, or supplies,

and for general well-being.

Chairperson Dubois commended the Department for being creative during this time of need.

Vice-Chair Osborne asked about plans for play structures for cleaning and usage, to which Lofthus responded that he would know more by the end of the week.

#### D. CORRESPONDENCE

1. ***Mateya Dagdagan*** thanks the Department for the mobile egg hunt;
2. ***The Roque-Nido family*** thanked the Department for a family event that was Covid-19 friendly, and that they had a blast participating;
3. ***Skye Shurill*** thanked us for being creative with the mobile egg hunt;
4. ***Emma Rouse and family*** said thank you, and thanks for the family fun. RPMA Direct Lofthus also made the general comment that the overwhelming response about the mobile Easter egg hunt was so well received that the Department is going to make it an annual event.

#### E. PRESENTATIONS

None.

#### F. CONSENT CALENDAR

1. ***Minutes of the February 4, 2020 RPMA Commission Meeting – correction, should be the March 4, 2020 minutes.***  
Chairperson Dubois made a motion to accept the corrected minutes.  
Vice-Chair Osborne seconded the motion.  
Verbal Ayes: Conley, Dubois, Hazell, Meek, Osborne, Risko.

#### G. GENERAL BUSINESS

None.

#### H. REPORTS

##### 1. ***Park Inspection Reports***

Commissioner Meek – Yes, all looked well at her assigned parks.

Commissioner Hazell – Signage was taken down at Goepp Park.

Commissioner Risko – Yes, noticed hoops were back up at Lawler, McCoy signage was repainted, and the playground was pressure washed.

Commissioner Conley – Yes, the parks looked well take care of, but noted that the grass was starting to brown and might need to be watered a little longer. Conley also noted that the patrons were asking her for a hoop at Independence Park.

##### 2. ***Directors Executive Summary***

RPMA Director Kris Lofthus reported that before closure in February, the revenue was at \$45,000; since closure, the Marina is booming with launches (40-60 per day). A boat sunk the previous week and is already taken care of, and the Marina currently has a boat that is abandoned and partially sunk.

Chairperson Dubois shared that he rented kayaks from a local Suisun rental business and that it was a very pleasant ride through the slough, and also mentioned that there are also paddleboats for rent.

Commissioner Meek asked about fishing off the dock and if it was normal.

RPMA Director Lofthus said that Meek was talking about the transient boat dock in the marina, and that there typically is no fishing off that dock but it is also not heavily enforced right now. Lofthus also stated that people are more than welcome to fish off of the dock south of the boat launch.

**3. *Commissioners Report***

None.

**4. *Chair Report***

None, but Chairperson Dubois does ask if there does need to be a second meeting this month regarding openings of buildings throughout the City as the shelter-at-home order is slowly lifted.

RPMA Director Lofthus said that if it's necessary, there will be.

**I. ADJOURNMENT**

Chairperson Dubois made a motion to adjourn.

Commissioner Hazell seconded the motion.

Verbal Ayes: Conley, Dubois, Hazell, Meek, Osborne, Risko.

The meeting was called to adjourn at 7:42 P.M.

**MINUTES  
REGULAR MEETING OF THE  
SUISUN CITY RECREATION, PARKS, MARINA  
& ARTS COMMISSION  
701 CIVIC CENTER BOULEVARD  
SUISUN CITY, CALIFORNIA  
7:00 P.M., WEDNESDAY, June 3, 2020**

The meeting was called to order at 7:15 P.M.

**A. ROLL CALL**

Chairperson	Tristan Dubois
Vice-Chair	Eddrick Osborne
Commissioner	Puriie Conley
Commissioner	Keith Hazell
Commissioner	Lorraine Meek
Commissioner	Shawn Lee Risko

Absent:                   Commissioner George Burket

**B. PUBLIC COMMENT**

RPMA Director Lofthus read back an email from a Suisun resident, paraphrased, the residents' questions were 1 – why is there an overabundance of cockroaches along the Heritage Park walkways, and 2 – why is Public Works replacing stop signs around the city when the other ones were seemingly fine and wasting the City's' money. Lofthus answered that with the temperatures rising, the cockroaches tend to come out, and that there is additional scheduled preventative spraying from the contracted pest company. Lofthus also explained that the stop signs that are being replaced have lost their reflectivity, and that those stop signs in question pose as a driving hazard, and the stop signs are being replaced as needed.

**C. ANNOUNCEMENTS AND APPOINTMENTS**

**1. *Reopening Plan***

RPMA Director Lofthus stated that the Department is working with County and City guidelines, as well as State and National guidelines for a reopening plan, and that the best plan for moving forward would be a fluid one. Church services are back into action, starting back up on the 7<sup>th</sup>, as per the Mayors' orders, with protocols in place. In any hallways, lobbies or restrooms, they must have a face mask on. Summer camp starts back on June 15, accommodating up to 50 kids and is following the guidelines set forth; 10 kids per group, and they stay within that group; staff will stay with their assigned groups, no rotations allowed; constant cleaning and sanitizing. Protocols are also in place for if any staff or participants get sick. Parents have been notified that the program can be shut down immediately if an issue arises. Temperatures will be taken as soon as a child enters the building, and all children must wear a mask the entire time, as well as social distancing. Bathrooms will be sanitized every three hours by staff. Lofthus goes on to state that we are looking into enrichment groups, as well as jazz and movies to reopen for the community. The senior center will not reopen yet, and will not reopen until stage 4. Stage 3 is preschool programs, which will be similar to the operations of summer camp. Providing schools open for the 2020-2021 school year, the Departments' After School Program will reopen, but will likely only be at 50% due to available space and capacity. All of the special

events scheduled for 2020 have been cancelled, the only exception being Christmas at the Waterfront, and that is providing the County is at stage 4 in reopening – no stage 4 operations means no Christmas on the Waterfront. Lofthus continues to explain that all of these decisions are based off the CDC, State and County recommendations. There are also a couple of new weekly programs online - bingo and trivia, hosted by a Programs Supervisor, and the Senior Center Coordinator.

Commissioner Meek asked if the kids participating in summer camp will be inside or outside with the heat concerns and face masks usage. RPMA Director Lofthus responded that the kids will mostly be inside, and that there are some outdoor activities scheduled, but mostly will be in the morning, or when it's cooler. They will adjust the schedule as needed.

Commissioner Conley asked when they were going to bring Line Dancing back. RPMA Director Lofthus responded that it would be the end of June, barring any changes with the reopening plan.

Commissioner Osborne asked if there would be masks provided at summer camp. RPMA Director Lofthus responded that yes, for the staff and for the kids, masks will be provided if they come without one, and that they are doing temperature checks for both the kids and the staff. Any kid with a 100 degree temperature or more will be asked to wait in the car with their parent for 10 minutes, and can then come back and get rescanned. If their temp is still higher than 100 degrees by then, they will not be allowed to enter the facility.

#### D. CORRESPONDENCE

##### 1. *Cruisin' Suisun*

RPMA Director Lofthus stated that there was over 200 cars participating, and that he's, so far, received 8-10 emails about when the Department will do another one. The overall response from everyone was that they really enjoyed it, and the Department is working on making it an annual event.

#### E. PRESENTATIONS

None.

#### F. CONSENT CALENDAR

##### 1. *Minutes of the May 6, 2020 RPMA Commission Meeting* *No minutes prepared – moved to next month.*

#### G. GENERAL BUSINESS

None.

#### H. REPORTS

##### 1. *Park Inspection Reports*

Commissioner Risko stated that he's never noticed the cockroaches at Heritage Park. RPMA Director Lofthus responded that he never had either, but that the area had already been sprayed by the contracted pest company. Commissioner Risko also asked about continuing public art pieces during the Covid-19 pandemic, and if he could make a proposal regarding said topic. RPMA Director Lofthus responded that the Art Sub-Committee needs to schedule a meeting for a new project, and to do so in the next two weeks to discuss said old and new projects.

##### 2. *Directors Executive Summary*

RPMA Director Lofthus opens with the fact that the Department has lost a lot of money, that we're still cancelling rentals, and we're still closed, all of which is not good business for the Department. Lofthus went on to say that

he does still want to keep other projects going, and both Sub-Committees as well.

Chairperson Dubois asked if the Department's fee schedule will change this year. RPMA Director Lofthus responded that the budget is coming up, and the Master Fee Schedule will be update for a 3% - 5% increase. He then explains that programs are separate and charged by the cost recovery model.

Chairperson Dubois thinks the 3% - 5% increase is fair.

**3. *Commissioners Report***

Commissioner Meek inquired about the Suisun Wildlife Center, and if we had the ability to help.

RPMA Director Lofthus responded that it is state land, and that we have no way to help, nor have they asked.

Commissioner Conley suggested that the Commissioners take a field trip to the Marina. RPMA Director Lofthus said it depends on if we go in smaller groups or if we have the entire Commission go so we can determine if we need to announce a special meeting. Lofthus also said he would work with Chairperson Dubois to see if the entire Commission needs to go.

**4. *Chair Report***

None.

**I. ADJOURNMENT**

Commissioner Conley called for the meeting to adjourn.

Commissioner Meek seconded the motion.

Verbal Ayes: Conley, Dubois, Hazell, Meek, Osborne, Risko

The meeting was called to adjourn at 8:00 P.M.