

# A G E N D A

## REGULAR MEETING OF THE GENERAL TRANSACTIONS AND USE TAX OVERSIGHT COMMITTEE

WEDNESDAY, AUGUST 28, 2019

6:00 P.M.

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ADMINISTRATIVE CONFERENCE ROOM -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

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### **ROLL CALL**

Board Members

### **ORGANIZATIONAL MATTERS**

1. Welcome Committee Members and Introduction of City Manager - (Dingman: Jdingman@suisun.com).

### **PUBLIC COMMENT**

*(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).*

### **GENERAL BUSINESS**

2. Approval of Minutes of the General Transactions and Use Tax Oversight Committee Meeting held on March 20, 2019.
3. Fiscal Year 2019-2020 Budget Overview & Recap – (Dingman: Jdingman@suisun.com).
4. Receive Measure S Update and Progress Report – (Corey: Scorey@suisun.com).

### **REPORTS:** *(Informational items only.)*

5. Discussion of Future Agenda Items, Meeting Dates and Similar Administrative Matters – (Dingman: Jdingman@suisun.com).

### **ADJOURNMENT**

A complete packet of information containing Staff Reports and exhibits related to each item is available for public review at least 72 hours prior to a Committee Meeting or, in the event that it is delivered to the Committee members less than 72 hours prior to a Committee Meeting, as soon as it is so delivered. The packet is available for review in the Suisun City Manager's Office during normal business hours.

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# MINUTES

## REGULAR MEETING OF THE GENERAL TRANSACTIONS AND USE TAX OVERSIGHT COMMITTEE

WEDNESDAY, MARCH 20, 2019

5:00 P.M.

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*ADMINISTRATIVE CONFERENCE ROOM -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA*

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### **ROLL CALL**

Board Members Present: Tamara Colden, Ruth Forney, Donald Peters, John Pierce, Barbara Pisching

Board Members Absent: None

City Staff Members Present: Administrative Services Director Joe Dingman, Accounting Services Manager Elizabeth Luna, and Senior Management Analyst Scott Corey

### **ORGANIZATIONAL MATTERS**

1. Welcome New Committee Members and Introductions – (Wilson)

**Mayor Lori Wilson provided a welcome message. Mr. Dingman read welcome letter from Councilmember Wanda Williams. Mr. Dingman introduced Ms. Luna and Mr. Corey. Committee members introduced themselves.**

2. Election of Chair and Vice Chair

**Ruth Forney was nominated as Chair on a Motion by Barbara Pisching, Seconded by Tamara Colden. Passed unanimously.**

**Barbara Pisching was nominated as Vice Chair on a motion by Tamara Colden, Seconded by Ruth Forney. Passed unanimously.**

### **PUBLIC COMMENT**

*(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).*

### **GENERAL BUSINESS**

3. Approval of Minutes of the General Transactions and Use Tax Oversight Committee Meeting held on June 7, 2018.

**Motion for Approval by Ruth Forney, Seconded by Donald Peters. Passed unanimously.**

4. Review Committee Guidelines and Duties – (Dingman)

**Mr. Dingman reviewed Ordinance 742, particularly the section pertaining to the Oversight Committee, and Resolution 2017-36, which outlines the Committee's duties and obligations. Informational item only.**

5. Receive Measure S Update and Progress Report – (Corey)

**Mr. Corey reviewed Measure S background, review trends, the projects selected by the community and the City Council to be paid with Measure S funds, and a report card on what has been completed to date. The majority of the project list developed in March 2017 has been completed. For information only.**

6. Review FY 2017-18 Measure S Audit Report – (Luna)

**Ms. Luna reviewed the Fiscal Year 2017-18 audit prepared by the independent auditor, which contained no adverse findings. For information only.**

**REPORTS:** *(Informational items only.)*

7. Next Discussion of Future Agenda Items, Meeting Dates and Similar Administrative Matters – (Dingman)

**Mr Dingman reviewed future meeting dates: June for fiscal year budget prep, November/December for mid-year budget update, and February/March for audit report update and review. The Committee agreed by consensus on meeting schedule. The Committee supported Mr. Dingman's recommendation for the Committee to present the FY17-18 Audit Report to Council as an agenda item on April 16. The Committee supported Chair Ruth Forney making the presentation.**

**ADJOURNMENT**

**Meeting adjourned by motion of Committee Member Tamara Colden, second by Committee Member John Pierce at 6:55 p.m.**

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