



SENIOR MAINTENANCE WORKER

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

DEFINITION

Under general supervision, leads and performs a variety of skilled maintenance, repair and construction work in the completion of maintenance and construction activities and operations of assigned division including streets, traffic signals, street lights, recreation/parks facilities, landscape areas, collection systems, and other public facility maintenance; operates maintenance and construction tools and equipment; performs a variety of maintenance tasks relative to assigned area of responsibility.

IDENTIFYING CHARACTERISTICS

Senior Maintenance Worker – This is the advanced journey-level class in the Maintenance Worker series. This class is distinguished from the Maintenance Worker II by responsibility for leading a crew of maintenance staff and acting in the absence of supervisory staff. Employees in this class perform the most complex public works and facilities maintenance duties including specialized areas of assignment.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Performs the most complex public works maintenance and construction duties including specialized areas of assignment; acts in the absence of supervisory staff.
2. Leads and performs a variety of maintenance and repair work on various City facilities and structures including streets, landscape areas, recreation facilities, sewer, storm drains, traffic signals, and other public facilities.
3. Leads and operates construction and maintenance equipment and power tools such as the dump truck, front-end loader, backhoe, tractors, overlay machines, jetters, compressor, jack hammer, paint sprayer, and concrete saw; maintains hand tools and assigned equipment; performs preventive maintenance on equipment.
4. Oversees traffic control when working in high traffic areas of the City; installs street barricades and cones prior to the performance of maintenance or repair activities; directs and controls traffic around work sites.
5. Performs various street maintenance functions; identifies and repairs pothole areas; repairs or replaces cracked, raised, sunken, or otherwise damaged sidewalks, curbs, and gutters; removes any roadway hazards; identifies all areas needing striping and/or painting; maintain, clean, and repair collection systems.
6. Maintains, installs, and repairs traffic signal systems; maintain and repair street lighting systems, program controllers.
7. Prepares, installs, repairs, and replaces City signposts and signs; cleans and maintains existing signs; trims vegetation that presents safety hazards, clears walkways of trash and debris; removes graffiti.

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8. Maintains assessment districts and landscape areas including parkways, open space areas, and medians including weed abatement, pesticide applications; installs and maintains irrigation systems to ensure proper operating efficiency; maintain, trim, and remove trees.
9. Utilizes proper safety precautions related to all work performed.
10. Clear, maintain, and dispose of trash from public areas; oversee the work of contract staff; performs special projects as required.
11. Provides courteous customer service; responds to questions and inquiries from the general public regarding various maintenance projects; resolves customer problems or complaints.
12. Trains lower-level staff as assigned.
13. Performs related duties as required.

QUALIFICATIONS

Knowledge of:

Principles of lead and project supervision.

Methods and techniques of general construction, maintenance and repair related to the area of work assigned.

Operational characteristics of maintenance and construction equipment and tools used in the area of work assigned.

Methods and techniques used in the maintenance and repair of streets, sidewalks, and collection systems.

Methods and techniques of landscape maintenance including pesticide, herbicide, and fertilizer application.

Methods and techniques of repairing sidewalks, curbs, and related maintenance areas.

Practices and procedures of traffic control.

Basic techniques of electrical maintenance and repair involved in street lighting and traffic signal systems.

Basic methods and techniques of irrigation systems installation and maintenance.

Tree care, pruning and maintenance.

Principles and practices of record keeping.

Occupational hazards and standard safety practices.

Ability to:

Lead the work of maintenance crews.

Work independently.

Direct and train others engaged in the area of specialization.

Perform the most complex maintenance and construction tasks in the area of assignment.

Perform a variety of maintenance, construction, and repair work in the area of work assigned.

Ensure safety around work areas in high traffic.

Perform a variety of tasks for extended periods of time and in unfavorable weather conditions.

Perform heavy manual labor.

Patch, repair, and maintain City streets and sidewalks.

Maintain and repair a variety of tools and equipment.

Repair and replace City signs.

Plant, transplant and maintain trees, shrubs, and plants.

Install and maintain irrigation systems.

Maintain and repair collection systems.

Read maps, blueprints, and diagrams.

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Ensure adherence to safe work practices and procedures.
Work independently in the absence of supervision.
Understand and carry out oral and written instructions.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience Guidelines

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training

Equivalent to the completion of the twelfth grade.

Experience

Three years of experience in public works and facilities maintenance or repair related to area of assignment.

License or Certificate

Possession of a valid California Class C Driver's License.

May be required to obtain a valid California Class B Driver's License.

May be required to obtain a valid California Class A Driver's License.

May be required to obtain a Qualified Applicator Certificate.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform these essential job functions.

Environment: Work is performed in a field environment with travel from site to site; the employee frequently works outside in all weather conditions and is occasionally exposed to fumes or airborne particles, risk of electrical shock and low levels of radiation, toxic or caustic chemicals, and vibration.

Physical: Primary functions may require maintaining physical condition necessary for sufficient mobility to walk, stand and sit for prolonged periods of time; frequently stoop, bend, kneel, crouch, climb, reach and twist; push, pull, lift, and/or carry moderate to heavy weights; requires a sense of touch, finger dexterity, and gripping with hands and fingers; ability to speak and hear to exchange information; ability to operate a vehicle.

Vision: See in the normal visual range with or without correction.

Hearing: Hear in the normal audio range with or without correction.

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