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RESOLUTION NO. 2022-104

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY AMENDING THE CITYWIDE COMPENSATION PLAN AND SALARY SCHEDULE AS FOLLOWS: ESTABLISH COMPENSATION FOR DIVISION FIRE CHIEF; AMEND COMPENSATION FOR CITY MANAGER AND CITY ENGINEER; AND CONVERT THE UNREPRESENTED DEPARTMENT HEADS AND HUMAN RESOURCES ADMINISTRATOR TO A FIVE-STEP PAY SCALE.

WHEREAS, on April 19, 2022, the City Council approved the current Salary Schedule which addressed the City Manager’s salary in accordance with the Second Amendment of the City Manager’s Employment Agreement, Resolution 2022-61; and

WHEREAS, the City Manager’s Employment Agreement provides an adjustment to the City Manager’s base salary, effective July 1st of every year, in accordance with any increase in the All Urban Consumer Price Index for the San Francisco-Oakland-Hayward Area (“CPI”), but will not be decreased in the event there is any year-to-year or cumulative decrease in the CPI during the Term of this Agreement. Any increase in the base salary as a result of an increase to the CPI will be rounded up to the nearest dollar. Any changes in the Employee’s base Salary shall be based on the April year-to-year change; and

WHEREAS, the April 2022 CPI shows an increase of 5.0 percent in the CPI-U San Francisco Area resulting in an increase to the City Manger’s base salary to \$21,870.00 monthly; and

WHEREAS, the City Manager has authorized the creation of the job classification and salary for Division Fire Chief with an approximate top step monthly salary of \$10,403; and

WHEREAS, the City Manager has authorized establishing a 5-step pay scale for all unrepresented Department Head classifications and the Human Resources Administrator, consistent with the rest of the City’s Compensation Plan, which also results in a 0.01 percent, or less than one cent, adjustment to the City Engineer classification; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City hereby approves the established salary for Division Fire Chief, and amended salaries for City Manager, City Engineer and the Unrepresented Department Heads and Human Resources Administrator.

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 19th day of July 2022, by the following vote:

AYES:	Council Members:	<u>Day, Hudson, Williams, Hernandez</u>
NOES:	Council Members:	<u>None</u>
ABSENT:	Council Members:	<u>None</u>
ABSTAIN:	Council Members:	<u>None</u>

WITNESS my hand and the seal of said City this 19th day of July 2022.



Donna Pock, CMC
Deputy City Clerk



City of Suisun City
Salary Schedule
Resolution Date: 7/19/2022

Job Class	Range	Hourly					Monthly		Effective Date B.U.	FLSA
		Step A	Step B	Step C	Step D	Step E	Starting	Ending		
Account Clerk I	500	\$18.54	\$19.47	\$20.44	\$21.46	\$22.54	\$3,214	\$3,907	10/01/21	SCEA
Account Clerk II*	501	\$20.40	\$21.42	\$22.49	\$23.61	\$24.80	\$3,536	\$4,298	10/01/21	SCEA
Account Clerk III	503	\$22.43	\$23.56	\$24.73	\$25.97	\$27.27	\$3,889	\$4,727	10/01/21	SCEA
Accountant*	235	\$34.03	\$35.73	\$37.52	\$39.40	\$41.37	\$5,899	\$7,170	10/01/21	SCMPEA
Accounting Services Manager	207	\$43.19	\$45.35	\$47.62	\$50.00	\$52.50	\$7,486	\$9,100	10/01/21	SCMPEA
Accounting Technician	508	\$25.04	\$26.29	\$27.60	\$28.98	\$30.43	\$4,340	\$5,275	10/01/21	SCEA
Administrative Assistant I	510	\$24.08	\$25.29	\$26.55	\$27.88	\$29.27	\$4,174	\$5,074	10/01/21	SCEA
Administrative Assistant II*	560	\$25.78	\$27.07	\$28.42	\$29.85	\$31.34	\$4,469	\$5,432	10/01/21	SCEA
Assistant Engineer	220	\$39.26	\$41.23	\$43.29	\$45.45	\$47.72	\$6,805	\$8,272	10/01/21	SCMPEA
Assistant Planner	235	\$34.03	\$35.73	\$37.52	\$39.40	\$41.37	\$5,899	\$7,170	10/01/21	SCMPEA
Associate Engineer*	270	\$43.19	\$45.35	\$47.62	\$50.00	\$52.50	\$7,486	\$9,100	10/01/21	SCMPEA
Associate Planner*	236	\$37.44	\$39.31	\$41.28	\$43.34	\$45.51	\$6,490	\$7,888	10/01/21	SCMPEA
Background Investigator	955	-	-	-	-	\$49.92	-	-	12/24/21	Temp/PT
Battalion Chief (2912 annual hours)	232	\$33.18	\$34.84	\$36.58	\$38.41	\$40.33	\$8,267	\$10,048	04/05/22	Unrep
Building Inspection Services Manager*	270	\$43.19	\$45.35	\$47.62	\$50.00	\$52.50	\$7,486	\$9,100	10/01/21	SCMPEA
Building Inspector I	520	\$28.93	\$30.38	\$31.90	\$33.49	\$35.16	\$5,015	\$6,095	10/01/21	SCEA
Building Inspector II*	521	\$31.81	\$33.40	\$35.07	\$36.83	\$38.67	\$5,514	\$6,703	10/01/21	SCEA
Building Maintenance Worker I	565	\$21.35	\$22.42	\$23.54	\$24.71	\$25.95	\$3,700	\$4,498	10/01/21	SCEA
Building Maintenance Worker II*	566	\$23.48	\$24.66	\$25.89	\$27.18	\$28.54	\$4,070	\$4,947	10/01/21	SCEA
Chief Building Official*	267	\$54.02	\$56.72	\$59.56	\$62.53	\$65.66	\$8,430	\$11,381	07/19/22	Unrep
City Engineer*	267	\$54.02	\$56.72	\$59.56	\$62.53	\$65.66	\$8,430	\$11,381	07/19/22	SCMPEA
City Manager**	100	-	-	-	-	\$126.17	-	\$21,870	07/01/22	Unrep
Community Services Officer I	535	\$21.12	\$22.18	\$23.29	\$24.45	\$25.68	\$3,661	\$4,451	10/01/21	SCEA
Community Services Officer II	536	\$23.25	\$24.41	\$25.63	\$26.91	\$28.26	\$4,029	\$4,898	10/01/21	SCEA
Computer Systems Specialist	917	\$19.07	\$20.02	\$21.02	\$22.08	\$23.18	-	-	12/24/21	Temp/PT
Computer Technician*	545	\$33.44	\$35.11	\$36.87	\$38.71	\$40.65	\$5,796	\$7,046	10/01/21	SCEA
Deputy Fire Chief	255	\$56.74	\$59.57	\$62.55	\$65.68	\$68.96	\$9,834	\$11,954	04/01/22	SCMPEA
Development Services Director*	140	\$62.40	\$65.52	\$68.79	\$72.23	\$75.84	\$9,738	\$13,146	07/19/22	Unrep
Dispatch/Records Supervisor*	223	\$31.93	\$33.53	\$35.20	\$36.96	\$38.81	\$5,535	\$6,727	10/01/21	SCMPEA
Division Fire Chief	237	\$49.38	\$51.84	\$54.44	\$57.16	\$60.02	\$8,558	\$10,403	07/19/22	SCMPEA
Economic Development Consultant	956	-	-	-	-	\$65.00	-	-	12/24/21	Temp/PT
Finance Director*	140	\$62.40	\$65.52	\$68.79	\$72.23	\$75.84	\$9,738	\$13,146	07/19/22	Unrep
Financial Services Manager	225	\$45.00	\$47.25	\$49.62	\$52.10	\$54.70	\$7,800	\$9,482	10/01/21	SCMPEA
Financial Services Specialist	917	\$19.07	\$20.02	\$21.02	\$22.08	\$23.18	-	-	12/24/21	Temp/PT
Fire Captain (2,912 annual hours)	202	\$28.85	\$30.29	\$31.81	\$33.40	\$35.07	\$7,189	\$8,738	10/01/21	IAFF
Fire Chief*	110	\$70.92	\$74.47	\$78.19	\$82.10	\$86.20	\$11,068	\$14,942	07/19/22	Unrep
Fire Engineer (2912 annual hours)	203	\$26.45	\$27.77	\$29.16	\$30.62	\$32.15	\$6,590	\$8,010	10/01/21	IAFF
Fire Marshal*	237	\$49.38	\$51.84	\$54.44	\$57.16	\$60.02	\$8,558	\$10,403	10/01/21	SCMPEA

(C) Denotes Confidential Class

* Denotes Benchmark Class

** City Manager's Salary is set by Contract

Job Class	Range	Hourly					Monthly		Effective Date B.U.	FLSA
		Step A	Step B	Step C	Step D	Step E	Starting	Ending		
Firefighter	910	\$19.70	\$20.69	\$21.72	\$22.81	\$23.95	-	-	12/24/21	Temp/PT
Fleet Mechanic*	525	\$24.65	\$25.88	\$27.18	\$28.53	\$29.96	\$4,273	\$5,193	10/01/21	SCEA
Housing Manager*	230	\$35.99	\$37.79	\$39.68	\$41.67	\$43.75	\$6,239	\$7,583	10/01/21	SCMPEA
Housing Specialist I	560	\$25.78	\$27.07	\$28.42	\$29.85	\$31.34	\$4,469	\$5,432	10/01/21	SCEA
Housing Specialist II*	561	\$27.06	\$28.42	\$29.84	\$31.33	\$32.90	\$4,691	\$5,702	10/01/21	SCEA
Human Resources Administrator*	242	\$50.13	\$52.64	\$55.27	\$58.03	\$60.93	\$7,824	\$10,562	07/19/22	Unrep
Human Resources Technician (C)	519	\$28.36	\$29.78	\$31.27	\$32.83	\$34.48	\$4,916	\$5,976	10/01/21	SCEA
IT Services Manager	270	\$43.19	\$45.35	\$47.62	\$50.00	\$52.50	\$7,486	\$9,100	10/01/21	SCMPEA
Maintenance Worker I	565	\$21.35	\$22.42	\$23.54	\$24.71	\$25.95	\$3,700	\$4,498	10/01/21	SCEA
Maintenance Worker II*	566	\$23.48	\$24.66	\$25.89	\$27.18	\$28.54	\$4,070	\$4,947	10/01/21	SCEA
Management Analyst I	235	\$34.03	\$35.73	\$37.52	\$39.40	\$41.37	\$5,899	\$7,170	10/01/21	SCMPEA
Management Analyst II*	236	\$37.44	\$39.31	\$41.28	\$43.34	\$45.51	\$6,490	\$7,888	10/01/21	SCMPEA
Marina & Waterfront Events Manager	236	\$37.44	\$39.31	\$41.28	\$43.34	\$45.51	\$6,490	\$7,888	10/01/21	SCMPEA
Marketing Manager	245	\$34.18	\$35.88	\$37.68	\$39.56	\$41.54	\$5,924	\$7,200	10/01/21	SCMPEA
Office Assistant	509	\$20.15	\$21.16	\$22.21	\$23.33	\$24.49	\$3,493	\$4,245	10/01/21	SCEA
Permit Technician	519	\$28.36	\$29.78	\$31.27	\$32.83	\$34.48	\$4,916	\$5,976	10/01/21	SCEA
Planning Specialist	917	\$19.07	\$20.02	\$21.02	\$22.08	\$23.18	-	-	12/24/21	Temp/PT
Police Chief*	110	\$70.92	\$74.47	\$78.19	\$82.10	\$86.20	\$11,068	\$14,942	07/19/22	Unrep
Police Commander	255	\$56.74	\$59.57	\$62.55	\$65.68	\$68.96	\$9,834	\$11,954	04/01/22	SCMPEA
Police Evidence and Property Technician I	535	\$21.12	\$22.18	\$23.29	\$24.45	\$25.68	\$3,661	\$4,451	10/01/21	SCEA
Police Evidence and Property Technician II	536	\$23.25	\$24.41	\$25.63	\$26.91	\$28.26	\$4,029	\$4,898	10/01/21	SCEA
Police Officer Trainee	906	-	-	-	\$28.63	\$30.06	-	-	12/24/21	Temp/PT
Police Officer*	400	\$33.22	\$34.88	\$36.62	\$38.46	\$40.38	\$5,758	\$6,999	10/01/21	SCPOA
Police Sergeant*	450	\$43.64	\$45.83	\$48.12	\$50.52	\$53.05	\$7,565	\$9,195	04/01/22	SCPOA
Police Support Services Manager	270	\$43.19	\$45.35	\$47.62	\$50.00	\$52.50	\$7,486	\$9,100	10/01/21	SCMPEA
Principal Planner	266	\$49.42	\$51.89	\$54.48	\$57.21	\$60.07	\$8,566	\$10,412	04/01/22	SCMPEA
Project Manager*	220	\$39.31	\$41.27	\$43.34	\$45.50	\$47.78	\$6,813	\$8,282	10/01/21	SCEA
Public Safety Dispatcher I	525	\$24.65	\$25.88	\$27.18	\$28.53	\$29.96	\$4,273	\$5,193	10/01/21	SCEA
Public Safety Dispatcher II*	526	\$26.39	\$27.71	\$29.09	\$30.55	\$32.08	\$4,574	\$5,560	10/01/21	SCEA
Public Works & Building Director/City Engineer*	140	\$62.40	\$65.52	\$68.79	\$72.23	\$75.84	\$9,738	\$13,146	07/19/22	Unrep
Public Works Inspector*	570	\$32.19	\$33.79	\$35.48	\$37.26	\$39.12	\$5,579	\$6,781	10/01/21	SCEA
Public Works Specialist	917	\$19.07	\$20.02	\$21.02	\$22.08	\$23.18	-	-	12/24/21	Temp/PT
Public Works Superintendent*	265	\$49.01	\$51.46	\$54.04	\$56.74	\$59.58	\$8,496	\$10,326	10/01/21	SCMPEA
Public Works Supervisor*	222	\$31.78	\$33.37	\$35.03	\$36.79	\$38.63	\$5,508	\$6,695	10/01/21	SCMPEA
Recreation Coordinator	580	\$25.13	\$26.39	\$27.71	\$29.10	\$30.55	\$4,357	\$5,295	10/01/21	SCEA
Recreation Program Administrative Coordinator	510	\$24.08	\$25.29	\$26.55	\$27.88	\$29.27	\$4,174	\$5,074	10/01/21	SCEA
Recreation Specialist I	935	-	\$15.28	\$16.05	\$16.85	\$17.69	-	-	12/24/21	Temp/PT
Recreation Specialist II	936	\$16.01	\$16.81	\$17.65	\$18.53	\$19.46	-	-	12/24/21	Temp/PT
Recreation Specialist III	937	\$17.61	\$18.49	\$19.41	\$20.38	\$21.40	-	-	12/24/21	Temp/PT
Recreation Specialist Supervisor	939	\$19.37	\$20.34	\$21.36	\$22.43	\$23.55	-	-	12/24/21	Temp/PT
Recreation Supervisor*	241	\$27.65	\$29.03	\$30.48	\$32.01	\$33.61	\$4,792	\$5,825	04/01/22	SCMPEA
Recreation, Parks & Marina Director*	140	\$62.40	\$65.52	\$68.79	\$72.23	\$75.84	\$9,738	\$13,146	07/19/22	Unrep

(C) Denotes Confidential Class

* Denotes Benchmark Class

** City Manager's Salary is set by Contract

Job Class	Range	Hourly					Monthly		Effective Date B.U.	FLSA	
		Step A	Step B	Step C	Step D	Step E	Starting	Ending			
Secretary to City Manager/Deputy City Clerk (C)*	300	\$29.85	\$31.34	\$32.91	\$34.55	\$36.28	\$5,174	\$6,289	10/01/21	SCMPEA	Exempt
Senior Account Clerk	508	\$25.04	\$26.29	\$27.60	\$28.98	\$30.43	\$4,340	\$5,275	10/01/21	SCEA	Exempt
Senior Accountant	220	\$39.31	\$41.27	\$43.34	\$45.50	\$47.78	\$6,813	\$8,282	10/01/21	SCMPEA	Exempt
Senior Associate Engineer	231	\$47.51	\$49.89	\$52.38	\$55.00	\$57.75	\$8,235	\$10,010	04/01/22	SCMPEA	Exempt
Senior Building Inspector	220	\$39.31	\$41.27	\$43.34	\$45.50	\$47.78	\$6,813	\$8,282	10/01/21	SCMPEA	Exempt
Senior Maintenance Worker	525	\$24.65	\$25.88	\$27.18	\$28.53	\$29.96	\$4,273	\$5,193	10/01/21	SCEA	Exempt
Senior Management Analyst	238	\$41.18	\$43.24	\$45.40	\$47.67	\$50.06	\$7,138	\$8,676	10/01/21	SCMPEA	Exempt
Senior Planner	238	\$41.18	\$43.24	\$45.40	\$47.67	\$50.06	\$7,138	\$8,676	10/01/21	SCMPEA	Exempt
Senior Public Safety Dispatcher	530	\$29.03	\$30.48	\$32.00	\$33.60	\$35.28	\$5,031	\$6,116	10/01/21	SCMPEA	Exempt
Youth Services Specialist	590	\$29.68	\$31.16	\$32.72	\$34.36	\$36.08	\$5,145	\$6,253	10/01/21	SCEA	Exempt

(C) Denotes Confidential Class

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