

AGENDA
REGULAR MEETING OF THE
SUISUN CITY PARKS AND RECREATION COMMISSION
701 CIVIC CENTER BOULEVARD
SUISUN CITY, CALIFORNIA
7:00 P.M., WEDNESDAY, SEPTEMBER 7, 2016

A. ROLL CALL

B. PUBLIC COMMENT

C. PRESENTATIONS, ANNOUNCEMENTS, AND APPOINTMENTS

D. CONSENT CALENDAR

Consent Calendar items requiring little or no discussion and acted upon with one motion.

1. a. Minutes of the June 15, 2016 Parks and Recreation Commission meeting.

E. GENERAL BUSINESS

1. Discussion regarding park play structures
2. Update Recreation Supervisor
3. Drinking Fountain Park Locations
4. Update on Highway 12 benches and trash containers

F. REPORTS

1. Staff
 - a. City Council Agenda
 - b. Park Development Fund
 - c. Recreation/Community Center
 - d. Marina Report
 - e. Senior Center Report
 - f. City Parks Inspection Reports
 - g. Other
2. Commission Members
3. Chairman

G. ADJOURNMENT

I, _____ of the City of Suisun do certify that this Agenda was posted by 12:00 noon, on Saturday, preceding this meeting at the following locations:

- a. Suisun City Hall, 701 Civic Center Blvd.
- b. Suisun City Fire Department, 621 Pintail Drive
- c. Suisun City Senior Center, 611 Village Drive

**CITY OF SUISUN CITY
PARKS AND RECREATION COMMISSION
MINUTES OF JUNE 15, 2016**

Chairman Angel Borja called the meeting to order at 7:00 p.m.

A. ROLL CALL

Present: Chairman Angel Borja, Vice-chair John Pierce, Commissioner Tom Conley, Commissioner Jan Davenport, Commissioner Cindi Witten

Absent: None

Staff: Kris Lofthus, Cathy Rader

Audience: None

B. PUBLIC COMMENT None

C. PRESENTATIONS, ANNOUNCEMENTS, AND APPOINTMENTS:

D. CONSENT CALENDAR

Approval of Minutes:

The minutes of the May 18, 2016 meeting were approved with a 5-0 vote. Motion to approve made by Commissioner Conley and seconded by Commissioner Davenport.

E. GENERAL BUSINESS

1. Wendy Loomas with Solano County Public Health informed the Commissioners about the Healthy Parks Policy. Wendy reported that Suisun City Council adopted smoke free parks during City events and the community would like to see 100% smoke free parks and not just at City events. The County purchased new water fountains and have been designated to specific parks already. Commissioner Davenport asked who would maintain the drinking fountains and Director Lofthus stated that Public Works would maintain them.
2. Lawler Park Ribbon Cutting Ceremony: Director Lofthus distributed flyers and reminded the Commissioners about the ribbon cutting ceremony. Refreshments will be available and requested Chairman Borja or Vice-chair Pierce speak at the ceremony.

F. REPORTS

1. Staff
 - a. City Council Agenda: Director Lofthus stated that the City budget was discussed at the last City Council meeting. The Harbor Master office will begin some upgrades starting with the floors for a more professional look.
 - b. Park Development Fund: Director Lofthus reported that the Park Development Fund currently has a balance of \$430,934 and have \$411,542 available.

- c. Cathy Rader discussed the Recreation Report that was included in the Commissioner's packets.
 - d. Marina Report: Director Lofthus discussed the Marina Report and the fuel system is back on line.
 - e. Senior Center Report: Director Lofthus discussed the new and improved Senior Breeze Newsletter.
 - f. City Parks Inspection Reports. Director of Public Works, Tim McSorley reported that Lawler Ranch Park is complete and open to the public. A grant was submitted for McCoy Creek Path to build a path 2.5 mile for pedestrians, bicycles, and equestrian. Cleaning Lawler Falls Park will cost approximately \$5,000.00 and Public Works is researching less expensive companies. Chairman Angel Borja suggested that Director McSorley check with the City of Fairfield to see how they keep their pond clean. Commissioner Conley asked about Solar Lighting and Director McSorley stated that it will cost about \$2,800.00 per light and will last about 5 – 10 years. Commissioner Davenport discussed her Inspection Report: Lawler Falls Park has an overgrowth of algae and suggested Algaecide would be helpful. Lawler Ranch Park looks nice but the Butterfly bushes by the umbrellas are dead or dying. Chairman Borja reported that Goepp Parks looks good but the trees and bushes need trimming. Vice-chair Pierce stated that the west side of Goepp Park has 7' - 9' weeds and suckers are still growing around the trees. Vice-chair Pierce stated this is his 3rd report on the overgrowth. Both Directors Lofthus and McSorley will take a look at Lawler Falls and Goepp Parks. Also reported was a broken branch at Mike Day Park.
 - g. Other: Director Lofthus introduced the new Parks & Recreation Commissioner Cindi Witten. Cindi spoke about her background and the Commissioners welcomed her. Chairman Borja asked about the lack of landscaping at the post office. Director Lofthus stated that he would draft a letter to the Post Master to take care of the landscaping issues.
2. Commissioners: Vice-chair Pierce would like the Highway 12 benches and trash cans included in the next agenda.
 3. Chairman: Chairman Borja asked that the July meeting be scheduled the 3rd week on July 20.

G. ADJOURNMENT

There being no further business the meeting was adjourned at 7:40p.m. Motion to adjourn was made by Commissioner Witten and seconded by Commissioner Conley. The motion was approved on a 5-0 vote.

Chairman

Recreation Program &

