

**AGENDA**  
**REGULAR MEETING OF THE**  
**SUISUN CITY PARKS AND RECREATION COMMISSION**  
**701 CIVIC CENTER BOULEVARD**  
**SUISUN CITY, CALIFORNIA**  
**7:00 P.M., WEDNESDAY, JUNE 15, 2016**

**A. ROLL CALL**

**B. PUBLIC COMMENT**

**C. PRESENTATIONS, ANNOUNCEMENTS, AND APPOINTMENTS**

**D. CONSENT CALENDAR**

Consent Calendar items requiring little or no discussion and acted upon with one motion.

1. Minutes of the May 18, 2016 Parks and Recreation Commission meeting

**E. GENERAL BUSINESS**

1. Lawler Park Ribbon Cutting Ceremony
2. Healthy Parks Policy

**F. REPORTS**

1. Staff
  - a. City Council Agenda
  - b. Park Development Fund
  - c. Recreation/Community Center
  - d. Marina Report
  - e. Senior Center Report
  - f. City Parks Inspection Reports
  - g. Other
2. Commission Members
3. Chairman

**G. ADJOURNMENT**

I, \_\_\_\_\_ of the City of Suisun do certify that this Agenda was posted by 12:00 noon, on Saturday, preceding this meeting at the following locations:

- a. Suisun City Hall, 701 Civic Center Blvd.
- b. Suisun City Fire Department, 621 Pintail Drive
- c. Suisun City Senior Center, 611 Village Drive

**CITY OF SUISUN CITY  
PARKS AND RECREATION COMMISSION  
MINUTES OF MAY 18, 2016**

**A. ROLL CALL**

Present: Chairman Angel Borja, Vice-chair John Pierce, Commissioner Tom Conley, Commissioner Jan Davenport

Absent: None

Staff: Recreation and Community Services Director Kris Lofthus, Cathy Rader

Audience: Public Works Director, Tim McSorley

**B. PUBLIC COMMENT None**

**C. PRESENTATIONS, ANNOUNCEMENTS, AND APPOINTMENTS:**

**D. CONSENT CALENDAR**

Approval of Minutes:

The minutes of the April 20, 2016 meeting were approved with a 4-0 vote. Motion to approve made by Commissioner Davenport and seconded by Commissioner Conley.

**E. GENERAL BUSINESS**

1. Update on Highway 12 trash receptacles and benches: Director Lofthus reported that Amanda Dum in Public Works tried to acquire a grant to purchase trash receptacle and benches but did not succeed. Director Lofthus will check if Park Development Funds can help purchase the receptacles and benches.
2. Director Lofthus reviewed the Senior Center and Harbor Theater parking modifications approved at City Council.

**F. REPORTS**

1. Staff
  - a. City Council Agenda: Director Lofthus stated that the City Council approved the Senior Center and Harbor Theater parking modifications.
  - b. Park Development Fund: Director Lofthus reported that the Park Development Fund currently has a balance of \$515,942.00 and reported the expenditures for Lawler Ranch Park Phase II to date.
  - c. Cathy Rader discussed the Recreation Report that was included in the Commissioner's packets.
  - d. Marina Report: Director Lofthus discussed the Marina Report. Director Lofthus reported that a fee schedule study is currently being conducted comparing other marinas slip rental fees by slip size and exploring ways to increase revenue. Armor Petroleum will begin work on the fuel system next week and will take about 3 days to complete. Director Lofthus added that the Marina will be

able to sell fuel 24 hours, increasing sales and revenue, with a new system

in place. Director Lofthus stated that the broken parking machine has been fixed plus upgraded to include credit cards for approximately \$18,000. The funding was paid through the fuel fund.

- e. Senior Center Report: Director Lofthus discussed the Senior Breeze Newsletter and the newsletter will have a new format beginning in June.
  - f. City Parks Inspection Reports: Chairman Borja reported that he could not find a sign for Montebello Vista Park and that the playground bark was low. Chairman Borja also reported that McCoy Creek Park was low on playground bark and that the water fountain was not working. Director Lofthus stated that water fountains have been donated by Solano County's Healthy Community Grant and will be communicating with Public Works for placement possibilities. Chairman Borja added that the weeds at the Suisun Post Office are overgrown and wanted to know if it can be cleaned up. Public Works Director McSorley stated that the Post Master should be notified.
  - g. Other: Director Lofthus stated that the newly appointed Parks and Recreation Commissioner, Cindi Witten, will be joining them at the June meeting. Director Lofthus announced Food Truck Mania will begin May 28 by the Light House / Sheldon Park with 12 food trucks, seating and a bounce house. Food Truck Mania is scheduled every 4<sup>th</sup> Saturday of each month beginning in May and end in October from 4:00 p.m. – 8:00 p.m.
2. Commissioners: Commissioner Conley spoke about the advantages of solar lighting for Lawler Ranch Park and said that lighting can last up to 12 hours with the right lights. Chairman Borja reported that the past Director, Mick Jessop, stated that electric infrastructure is ready for lighting in the back end of the Lawler Park. Vice-chair Pierce reminded Director Lofthus about his request for the age of a neutered dog to be revised on the dog park signage.
  3. Chairman: Chairman Borja announced that the June meeting will be the third Wednesday instead of the first Wednesday.

## **G. ADJOURNMENT**

There being no further business the meeting was adjourned at 7:40 p.m. Motion to adjourn was made by Commissioner Conley and seconded by Commissioner Davenport. The motion was approved on a 4-0 vote.

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Chairman

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Recreation Program &  
Administrative Coordinator

# Lawler Ranch Park

**Saturday, June 25, 2016**

**9:00am—11:00am**

See all of the new amenities, including

- ◆ 2 dog park areas
- ◆ Picnic tables
- ◆ Shade sails
- ◆ Pathway improvements
- ◆ Basketball court
- ◆ Expanded turf area
- ◆ Playground



**\*\*Refreshments will be provided\*\***



Recreation and Community  
Services Department

**Parks  
Make  
Life  
Better!**

# Ribbon Cutting

# AGENDA TRANSMITTAL

**MEETING DATE:** June 15, 2016

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**COMMISSION AGENDA ITEM:** Healthy Parks Policy

To promote healthy activity, outdoor recreation, and community involvement, the Suisun City Recreation and Community Services Department and the Suisun City Parks and Recreation Commission will work together to ensure that all parks and park activities promote the health and well-being of residents and visitors. This document establishes a mutual agreement to consider health advantages when making decisions or planning activities for Suisun City parks.

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**FISCAL IMPACT:** None

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**BACKGROUND:** The City of Suisun City is dedicated to expanding the public's knowledge, awareness, use, enjoyment, and appreciation of how parks and recreation resources can contribute to improved health and the reduction of chronic diseases in individuals and families. Ways in which parks contribute to health include:

- Providing a safe, attractive area that promotes activity, exercise, and healthy food and beverages.
- Improving psychological and social health through access to nature and open space.
- Serving as a community gathering place that promotes involvement and resiliency.
- Contributing to childhood development through productive play and interaction.
- Improving air quality with higher densities of vegetation.

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**STAFF REPORT:** Using health as a lens through which the Recreation and Community Services Department and the Parks and Recreation Commission make decisions will contribute to the community and the parks themselves in the following ways:

- City employees and local partners and organizations are knowledgeable about and can recommend specific programs that are welcoming to new and existing users and improve physical, mental, and social health.
- City departments and commissions and the City Council work together and support each other in their goals to improve health and serve the needs of the community.
- Suisun City residents and visitors can conveniently access parks and participate in local activities offered there.
- Residents and visitors are increasingly aware of park and open space resources in the community and value those places as part of maintaining their health.

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**STAFF RECOMMENDATION:** Adopt the Healthy Parks Policy

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**ATTACHMENTS:**

- A. 1. Exhibit A: Healthy Parks Policy

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**PREPARED BY:**

Kris Lofthus, Director of Recreation and Community Services

## Exhibit “A”

### Policies

The Recreation and Community Services Department and the Parks and Recreation Commission will:

- Promote healthy outdoor activity and park use through community engagement and social media.
- Increase access to and utilization of park space through adequate bike and pedestrian infrastructure, universally designed facilities, and adequate parking and transit access.
- Implement existing City policies related to parks and health in Chapters 8 and 9 of the Suisun City General Plan.
- Develop projects, programs, or events in cooperation with other City departments and local organizations that foster public awareness and behavioral changes to increase activity and healthy food and water consumption.
- Foster and promote community involvement and volunteerism in promoting park use and in appropriate decision making.
- Provide healthy snacks and drinking water at park locations, incorporating water fountains, vending machines, and concessions.
- Work with other departments and agencies to ensure safety for all is a priority through the following methods:
  - Ensure adequate lighting at all parks and park facilities.
  - Maintain infrastructure and facilities.
  - Minimize park users’ exposure to harmful substances.
- Work with the Public Works Department to ensure facilities and amenities (e.g., vending machines, water fountains, and concession stands) are included and maintained at all City parks and recreation facilities.
- Develop specific standards for the provision of food and beverages in vending machines and concessions.