

AGENDA
REGULAR MEETING OF THE
SUISUN CITY PARKS AND RECREATION COMMISSION
701 CIVIC CENTER BOULEVARD
SUISUN CITY, CALIFORNIA
7:00 P.M., WEDNESDAY, APRIL 20, 2016

A. ROLL CALL

B. PUBLIC COMMENT

C. PRESENTATIONS, ANNOUNCEMENTS, AND APPOINTMENTS

1. Tim McSorely: Lawler Ranch Park Phase II Update

D. CONSENT CALENDAR

Consent Calendar items requiring little or no discussion and acted upon with one motion.

1. a. Minutes of the March 16, 2016 Parks and Recreation Commission meeting

E. GENERAL BUSINESS

1. Discussion and finalize details regarding the May 21, 2016 Parks and Recreation Commission's Annual Park Clean-up Day

F. REPORTS

1. Staff
 - a. City Council Agenda
 - b. Park Development Fund
 - c. Recreation/Community Center
 - d. Marina Report
 - e. Senior Center Report
 - f. City Parks Inspection Reports
 - g. Other
2. Commission Members
3. Chairman

G. ADJOURNMENT

I, _____ of the City of Suisun do certify that this Agenda was posted by 12:00 noon, on Saturday, preceding this meeting at the following locations:

- a. Suisun City Hall, 701 Civic Center Blvd.
- b. Suisun City Fire Department, 621 Pintail Drive
- c. Suisun City Senior Center, 611 Village Drive

**CITY OF SUISUN CITY
PARKS AND RECREATION COMMISSION
MINUTES OF MARCH 16, 2016**

Vice-chair John Pierce called the meeting to order at 7:00 p.m.

A. ROLL CALL

Present: Vice-chair John Pierce, Commissioner Tom Conley, Commissioner Jan Davenport
Absent: Chairman Angel Borja
Staff: Kris Lofthus, Cathy Rader, Tim McSorely
Audience:

B. PUBLIC COMMENT None

C. PRESENTATIONS, ANNOUNCEMENTS, AND APPOINTMENTS

Cathy Rader introduced Kris Lofthus, the new Recreation and Community Services Director. Director Lofthus informed the Commissioners of his Recreation background with the City of Vacaville and as the Recreation Manager in the City of Richmond.

D. CONSENT CALENDAR

Approval of Minutes:

The minutes of the February 3, 2016 meeting were approved with a 3-0 vote. Motion to approve made by Commissioner Conley and seconded by Commissioner Davenport.

E. GENERAL BUSINESS

Parks and Recreation Commission's Annual Park Clean-Up Day: Vice-chair Pierce reported that the Commission had decided at a previous meeting that the Park Clean-up day will be scheduled on May 21, 2016 at Montebello Vista Park. Vice-chair Pierce stated that more communication needs to be utilized to get the word out to the community. Cathy Rader said she will create a flyer and get the Commissioners' approval at the April meeting and also contact the Daily Republic to promote the clean-up day. Vice-chair Pierce asked that Pete Dominguez with Public Works be contacted since he helped with the supplies at the first two clean-up days and for him to pick-up the barbeque grill. Commissioner Conley volunteered to bring sodas, Commissioner Davenport will bring chips, Vice-chair Pierce will bring hot dog buns and is hoping Chairman Borja will bring hot dogs like in the previous years, Director Lofthus will bring water and Cathy Rader will bring the cooler and ice. Vice-chair Pierce would like to finalize the clean-up day at the April meeting.

F. REPORTS

1. Staff

- a. City Council Agenda: Director Lofthus reported that the Marina fuel tanks are not compliant and gave details of what needs to be repaired or replaced. Bids are currently being accepted until Friday. The first bid came in at \$35,000.00.

- b. Park Development Fund: Director Lofthus discussed the Park Development Fund. The Lawler Ranch Park Phase 2 payments are currently at \$567,638.00. Available funds are currently at \$598,00.00
- c. Recreation Report: Cathy Rader discussed the Recreation Report.
- d. Marina Report: Director Lofthus discussed the Marina report.
- e. Senior Center Report: Director Lofthus discussed the Senior Breeze Newsletter.
- f. City Parks Inspection Reports: Commissioner Davenport provided reports and included that a mattress and boat are littering McCoy Creek Park. Commissioner Davenport also reported there was trash in the water at Lawler Falls Park and would like to explore having a net to scoop up trash. Lawler Ranch Park: Commissioner Davenport reported that the new shade umbrellas are not over the picnic tables and asked if they were planned that way. Vice-chair Pierce asked if there was an update for Lawler Ranch Park Phase 2. Public Works Director Tim McSorely gave a brief update and the Commission would like the Lawler Ranch Park Phase 2 included in the April Agenda and invited Director McSorley back again.
- g. Other:

2. Commission Members: None

3. Chairman: Vice-chair Pierce requested that the final version of the Dog Park Rules be emailed to the Commissioners and also to include the May clean-up day to finalize details at the April meeting. Commissioner Davenport would like a large sign that states "No Aggressive Dogs."

G. ADJOURNMENT

There being no further business the meeting was adjourned at 8:42 p.m. Motion to adjourn was made by Commissioner Davenport and seconded by Vice-chair Pierce. The motion was approved on a 3-0 vote.

Chairman

Recreation Program &
Administrative Coordinator

AGENDA TRANSMITTAL

MEETING DATE: April 20, 2016

PARKS AND RECREATION COMMISSION AGENDA ITEM: General Business 1. Discussion and finalize details regarding the Parks and Recreation Commission's community park clean-up day.

BACKGROUND: For the last two years, the Parks and Recreation Commission has planned and coordinated a park or trail clean-up day. On May 17, 2014, the event was called "Suisun City's Get Out and Enjoy the Park Day" and focused on Heritage Park clean-up, large debris disposal, weeding and dead plant removal. Last year the event's name was changed to "National Kids to Parks Day". On May 16, 2015, the clean-up focused on the Highway 12 Bike Path between Wal-Mart and Pintail ending at Hall Park with a barbeque. At the Commission's June 17, 2015 meeting, it was reported that Commissioners and volunteers picked up debris and filled up 20 large garbage bags at last year's event.

Kids to Parks Day is a nation-wide day of outdoor play organized by National Park Trust in cooperation with a host of local and national collaborators. This year's Kid's To Park Day will be held on Saturday May 21, 2016, the week before the official start of summer. The focus of Kids to Parks Day is to encourage children across the country to explore their neighborhood parks and discover science, history, nature, and adventure.

The Parks and Recreation Commission discussed "Suisun City's Get Out and Enjoy the Park Day"/ National Kids to Parks Day" vs. a community park clean-up day at the February 3, 2016 meeting. Chairman Borja stated that there appeared to be a consensus to name the event as a community park clean-up day and that Montebello Vista Park was a good choice to have the event.

The Parks and Recreation Commission discussed the Community Park Clean-up Day at the March 16, 2016 meeting and will finalize the details at the April 20, 2016 meeting.

STAFF REPORT:

Vice-chair Pierce requested that the community park clean-up day be added to the April agenda so that the logistics related to the event can be discussed.

STAFF RECOMMENDATION: It is recommended that the Commission discuss and make decisions related to the community park clean-up day.

ATTACHMENTS: None

PREPARED BY:

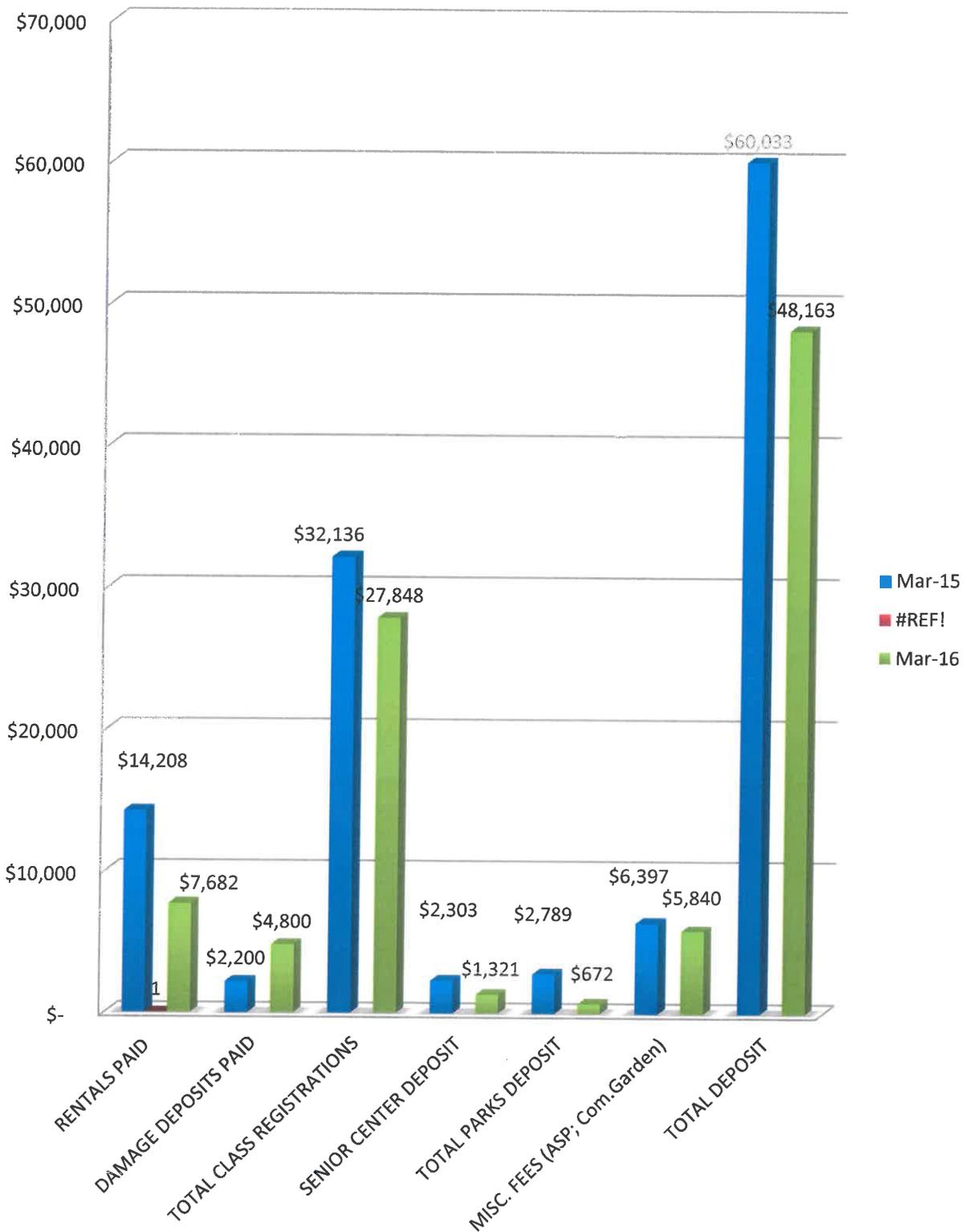
**Kris Lofthus, Recreation and
Community Services Director**

RECREATION MONTHLY REPORT MARCH 2016

COMMUNITY CENTER RENTALS

WEEKDAY RENTALS	Mar-15	Mar-16
Banquet Room	4	3
Meeting Room A	4	3
Meeting Room B	0	0
Meeting Room C	31	23
Classroom 1	2	0
Room Combo	2	4
WEEKEND RENTALS		
Banquet Room	0	4
Meeting Room A	3	0
Meeting Room B	2	3
Meeting Room C	12	5 (Only 1 church)
Room Combó	6	5
CONTRACTED CLASSES		
Banquet Room	38	30 (Inst. Resigned)
Meeting Room A	11	8
Meeting Room B	12	12
Meeting Room C	0	0
Classroom 1	2	2
Room Combo	0	3
Senior Center Classes	34	34
Senior Center Rentals	5	5
HERITAGE PARK RENTALS	45	24
OTHER PARKS / PLAZA	1	1
LAMBRECHT COMPLEX (Rentals)	7	0 (No Lambrecht)
	Mar-15	Mar-16
RENTALS PAID	\$ 14,208	\$ 7,682
DAMAGE DEPOSITS PAID	\$ 2,200	\$ 4,800
TOTAL CLASS REGISTRATIONS	\$ 32,136	\$ 27,848
SENIOR CENTER DEPOSIT	\$ 2,303	\$ 1,321
TOTAL PARKS DEPOSIT	\$ 2,789	\$ 672
MISC. FEES (ASP; Com.Garden)	\$ 6,397	\$ 5,840
TOTAL DEPOSIT	\$ 60,033	\$ 48,163

Recreation Monthly Report March 2015 vs. 2016



**SUISUN CITY MARINA – MONTHLY REPORT
MARCH 2016**

Reported by Justin Houde, Marina Supervisor

MARINA OCCUPANCY (Based on Paid Monthly Tenancy)

DATE	TENANTS	NEW TENANTS	VACATED	2015 OCCUPANCY RATE	2016 OCCUPANCY RATE
MARCH 2016	124 TENANTS 125 SLIPS & BACK TIES	6	3	N/A	79%

Reasons for vacating:

SIZE	28'	34'	40'	41'	46'	50'	TOTAL
TOTAL	42	84	20	1	6	1	155* plus 6 back ties = 160
OCCUPIED	41	64	7	1	6	1	120 plus 5 back ties = 125

*2 Slips occupied by Law Enforcement & Marina

Slips 445 & 446 are 1 slip – 50'

Slip 100 is gas dock

Slip 101 is pump out station

GUEST BERTHING

TYPE OF USE	# OF BOATS	# OF DAYS	# AT GUEST DOCK	# AT BERTHS	AMOUNT RECEIVED
OVERNIGHT	3	34	6	0	\$205.00
CRUISE INS	4	3	8	0	\$0
SOLANO YACHT CLUB EVENT	1	0	0	0	\$0
GROUP BERTHING	0	0	0	0	\$0

FUEL/MISC. SALES

FUEL SALES	Unleaded Fuel	Diesel Fuel
Gallons Sold	0	0

BOAT LAUNCH PARKING REVENUE (Incl. year passes)	\$1,876.00
DELTA MAP SALES - # SOLD: 10	\$30.00
MISC. SALES:	\$0



SENIOR BREEZE

Live with intention

Listen walk to the Edge
hard Practice

Play with abandon wellness

LAUGH

Choose with no regrets

continue to Learn

appreciate your Friends

LOVE do what you Love

as if this is all there is...

ACTIVITY GUIDE

SUISUN CITY SENIOR CENTER

APRIL 2016

318 Merganser Dr. 707.421.7203

Karen Mickens, Coordinator



Suisun City, CA
Discover the Experience

April 2016

Monday	Tuesday	Wednesday	Thursday	Friday
				<u>1</u> 8:00 Cards 9:00 Crafts 10:00 Legal Hour 10:00 Jam Session 11:30 Lunch 1:00 Bingo 1:00 Stepping On
<u>4</u> 8:00 Cards 9:00 Crafts 11:30 Lunch 1:00 Bingo 1:00 Wii Gaming	<u>5</u> 8:00 Cards 8:30 Exercise 9:00 Crafts 9:00 Tai Chi @ JNC 10:00 Brain Flexors 11:30 Lunch 1:00 Color It Group	<u>6</u> 8:00 Cards 10:00 Line Dance 11:30 Lunch 1:00 Bingo 1:00 Art Class 2:30 Bible Study	<u>7</u> 8:00 Cards 8:30 Exercise 9:00 AARP Taxes 9:00 Tai Chi @ JNC 10:00 Brain Flexors 11:30 Lunch 1:00 Billiards & More	<u>8</u> 8:00 Cards 9:00 Crafts 10:00 Jam Session 11:30 Lunch 1:00 Bingo 1:00 Stepping On
<u>11</u> 8:00 Cards 9:00 Crafts 11:30 Lunch 1:00 Bingo 1:00 Wii Gaming	<u>12</u> 8:00 Cards 8:30 Exercise 9:00 Crafts 9:00 Tai Chi @ JNC 10:00 Brain Flexors 11:30 Lunch 1:00 Color It Group	<u>13</u> 8:00 Cards 10:00 Line Dance 11:30 Lunch 1:00 Bingo 1:00 Art Class 2:30 Bible Study	<u>14</u> 8:00 Cards 8:30 Exercise 9:00 AARP Taxes 9:00 Tai Chi @ JNC 9:45 Senior Partner Meeting 10:00 Brain Flexors 11:30 Lunch 1:00 Billiards & More	<u>15</u> 8:00 Cards 9:00 Crafts 10:00 Jam Session 11:30 Lunch 1:00 Bingo 1:00 Stepping On
<u>18</u> 8:00 Cards 9:00 Crafts 11:30 Lunch 1:00 Bingo 1:00 Wii Gaming	<u>19</u> 8:00 Cards 8:30 Exercise 9:00 Crafts 9:00 Tai Chi @ JNC 10:00 Brain Flexors 11:30 Lunch 1:00 Color It Group	<u>20</u> 8:00 Cards 10:00 Line Dance 11:30 Lunch 1:00 Bingo 1:00 Art Class 2:30 Bible Study	<u>21</u> 8:00 Cards 8:30 Exercise 9:00 Tai Chi @ JNC 9:30 Book Club Meeting 10:00 Brain Flexors 11:30 Lunch 1:00 Billiards & More	<u>22</u> 8:00 Cards 9:00 Crafts 10:00 Jam Session 11:30 Lunch 1:00 Bingo
<u>25</u> 8:00 Cards 9:00 Crafts 11:30 Lunch 1:00 Bingo 1:00 Wii Gaming	<u>26</u> 8:00 Cards 8:30 Exercise 9:00 Crafts 9:00 Tai Chi @ JNC 10:00 Brain Flexors 11:30 Lunch 1:00 Color It Group	<u>27</u> 8:00 Cards 10:00 Line Dance 11:30 Lunch 1:00 Bingo 1:00 Art Class 2:30 Bible Study	<u>28</u> 8:00 Cards 8:30 Exercise 9:00 Tai Chi @ JNC 10:00 Brain Flexors 11:30 Lunch 1:00 Billiards & More 6:00 Dinner Dance	<u>29</u> 8:00 Cards 9:00 Crafts 10:00 Jam Session 11:30 Lunch 1:00 Bingo

Programs, Services & Information Section:

Suisun City Senior Center welcomes you! A place for recreation, socialization and resource to those 50 years of age or older.

The Senior Center is now on Face Book!
www.Facebook.com/suisunseniorcenter

****THE SUISUN SENIOR PARTNERS:**

The Senior Partners are a tax-exempt 501C non-profit organization dedicated to the support and promotion of the Senior Center. All seniors are welcome to become Partner supporters and/or members and are encouraged to become active in the Senior Center activities and programs. Meetings are held at the Center the 2nd Thursday of every month at 9:45 am.

.....

****DINNER DANCE :
April 28th**

**Tickets: \$8 in ADVANCE OR
\$10 at the door**

Doors open 5:30pm; Dinner @ 6pm.

****LUNCH PROGRAM:**

Meals on Wheels sponsors' lunch served at the Center Monday through Friday. A donation of \$3.00 per meal is suggested and appreciated. Advanced reservations required; Please call (707) 426-3079.

****BINGO:** 5 cents per card, per game; 10 card maximum.
Monday's, Wednesday's & Friday's, 1pm.

****LEGAL RESOURCE DAY:**

David W. Knight, Attorney at Law
Certified Senior Advisor (CSA),
visits the Senior center for FREE legal consultations.

Appointment Required – See Office.
1st Friday of every month.

.....

****ADULT FITNESS:**

Tai-Chi – Learn these slow moving sets of exercises that help with balance, flexibility and posture. Wear comfortable clothing and soft-soled shoes.

Cost: \$2 per session. Class meets on Tuesday's and Thursday's @ 9 am at the Joseph Nelson Community Center.

Line Dance – Perfect way to stay fit and active by dancing. Dance segments include the cha-cha, rumba, swing, mambo, waltzes and more.

Cost: \$2 per class.

*Every Wednesday @ 10am

Video Chair Exercise – Perfect for all mobility levels. **Cost: \$1 per person, per class.**
Tuesday's and Thursday's 8:30am

Needle Works & More – Knit, crochet or simply work any craft project you wish. You bring supplies for your own project.

*Monday's, Tuesday's & Friday's
9 A.M – Noon. **Cost: \$1.00 per person, per class.**

Color It Group – A free group to express your creativity through coloring and other crafts. Come and be creative with us!
Meets Tuesday afternoons, from 1 to 3 p.m.

Brain Flexors: A memory class designed to help Seniors improve mental, physical and emotional health. Meets Tuesdays and Thursdays from 10 – 2.

Wii Gaming: A class designed for easy movements and good competition. Meets Monday afternoons at 1 p.m. **No cost.**

Billiards & More: A free group to come play billiards, air hockey or table tennis, and other board and card games. Thursday afternoons from 1 p.m to 3 p.m. No cost.

****Deborah Hamel Art Studio****

This is a free art class that allows individuals to experiment in art. Bring your own projects for focused arts. This class is **free**. Class meets every Wednesday at 1pm.

****Pinochle – Daily**

Meals on Wheels Lunch Menu, April 2016

*Donation Reminder: **Suggested Donation \$3.00 per meal**

*Guests under 60 years - **\$7.00/meal**

Your meals from Meals on Wheels Solano County is made possible by the generous support of volunteers, Area Agency on Aging, federal funds and donations from the community. If you are unable to contribute the entire \$3.00, please consider contributing whatever you can. No one will be denied a meal if unable to contribute. Every donation helps Meals on Wheels of Solano County continue to serve seniors in our community.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				1 Rosemary Chicken Brown Rice Broccoli Dinner Roll Fresh Fruit
4 Whole Wheat Spaghetti With Zesty Meat Sauce Italian Green Beans Garlic Bread Fruit	5 Minestrone Soup Chef's Salad with Tomatoes Wheat Roll Pineapple Tidbits	6 Sweet and Sour Chicken Fried Rice Oriental Blend Vegetables Mandarin Oranges	7 Roast Turkey w/ Gravy Herbed Mashed Potatoes Peas and Carrots Wheat Bread Cookie	8 Honey Lemon Chicken Steamed Brown Rice Lemony Broccoli Biscuit Fresh Fruit
11 Italian Sausage Pasta w/ Tomato Sauce Italian Vegetables Fruit Cup	12 Breaded Fish AuGratin Potatoes Coleslaw w/ pineapple Whole Wheat Bread Fresh Fruit	13 Pasta Bake Herbed Green Beans Romaine Salad Cinnamon Apple Slices	14 Chicken Chow Mein Chow Mein Noodles Broccoli Fruit Fortune Cookie	15 Sloppy Joe on Wheat Bun Baked Beans Chuckwagon Corn Fresh Melon
18 Beef Stew w/ Veggies Noodles Tossed Salad Wheat Roll Lemon Pudding	19 Tarragon Turkey Sandwich on Bun Potato Salad Sliced Tomatoes Cookie	20 Tamale Pie Spanish Rice Romaine Salad Fresh Fruit	21 Chicken Nuggets Steak Fries Green Salad Dinner Roll Fresh Melon	22 Baked Tilapia Sweet Potatoes Coleslaw Wheat Bread Apple Crisp
25 Swedish Meatballs Noodles Mixed Vegetables Romaine Salad Orange Juice	26 Navy Bean Soup Chicken Salad On Roll Spiced Peaches	27 Tuna Noodle Casserole Broccoli Carrot/Raisin Salad Fresh Berries	28 Meatloaf Roasted Potatoes Beet/Onion Salad Wheat Roll Fruit	29 Baked Chicken w/ Dressing and Gravy Garden Vegetables Fresh Fruit

Menu is subject to change without notice. Low fat milk is provided with each meal. Bold means the meal has an entrée high in sodium. Meals Partially Funded Under the Older Americans Act. No leftover food is allowed to leave the site for health and food safety reasons, except for wrapped breads, baked goods, and fresh fruit. Please only sign up when you are sure you can make it to minimize food waste. We always appreciate your comments and feedback anytime; Just tell your site host or send us a note in the Donation Box.

Super Thursday ***& Silent Gift Raffle***

May 20, 2016
10 a.m. to 2 p.m.

BINGO! LUNCH! RAFFLE!

*Sponsored by the Suisun City Senior Partners, just
for you!*

All proceeds go back to the Partners.
\$4 in advance, \$6 at the door

**Lunch will be: Chicken Salad, Macaroni
Salad, Green Salad, and Banana Pudding for
desert.**

Silent Gift Card Raffle

Tickets are \$1 for 1 ticket, \$5 for 6 tickets
*Ticket sales will be on the day of the event, and will
be sold by the Partners.*

Dinner Dance Quilt Raffle

Come purchase tickets to have the opportunity to win a beautiful handmade quilt by Edith Gaither!

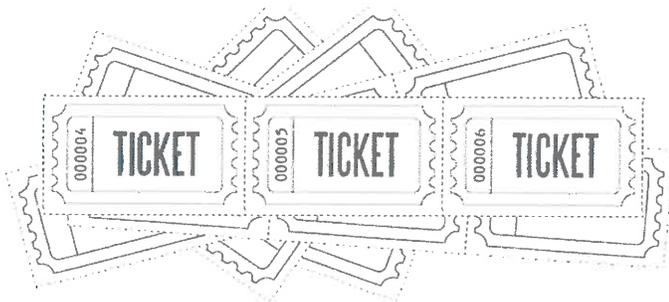
Tickets will be able to be purchased through to July's Dinner Dance.

Prices are 1 ticket for \$1, or 6 tickets for \$5. You do not need to be present to win!

All proceeds go to benefit the Dinner Dance program. It helps off set food costs and any other costs we incur for the program.

Please come support us!

To purchase tickets or to see the quilt in person, please come to the office and see either Karen or Kathleen.





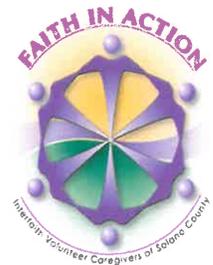
Caring and Sharing
"Because growing older ain't easy!"
Discussion Group, make new friends, share ideas and resources about:

- Adapting to change
- Living a happy, fulfilling life
- Coping with loneliness, loss, and illness
- Creating a caring support network

Wednesdays 10:00 - 11:00 AM
Begins: March 23, 2016

Refreshments

No Cost group



Suisun Senior Center
318 Merganser Dr. Suisun
Register at Senior Center office or with Faith in Action
Sponsored by Faith in Action of Solano County

www.faithinactionsolano.org

For more information, or to register call Faith in Action 707- 469-6675