

CITY COUNCIL

Pedro "Pete" M. Sanchez, Mayor  
Mike Hudson, Mayor Pro-Tem  
Jane Day  
Michael A. Segala  
Lori Wilson



CITY COUNCIL MEETING

First and Third Tuesday  
Every Month

## A G E N D A

### REGULAR MEETING OF THE SUISUN CITY COUNCIL

SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,

AND HOUSING AUTHORITY

TUESDAY, JUNE 04, 2013

7:00 P.M.

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SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

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(Next Ord. No. – 723)

(Next City Council Res. No. 2013 – 30)

Next Suisun City Council Acting as Successor Agency Res. No. SA2013 – 02)

(Next Housing Authority Res. No. HA2013 – 03)

### **ROLL CALL**

Council / Board Members

Pledge of Allegiance

Invocation

### **PUBLIC COMMENT**

*(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).*

### **REPORTS: (Informational items only.)**

1. Mayor/Council -Chair/Boardmembers
2. City Manager/Executive Director/Staff

### **CONFLICT OF INTEREST NOTIFICATION**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)*

### **PRESENTATIONS/APPOINTMENTS**

*(Presentations, Awards, Proclamations, Appointments).*

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320

FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340

SUCCESSOR AGENCY 421-7309 FAX 421-7366

**CONSENT CALENDAR**City Council

3. Council Adoption of Resolution No. 2013-\_\_\_: Authorizing the City Manager to Enter into a Maintenance Contract on behalf of the City with New Image Landscape Company, a California Corporation, for the Suisun City Maintenance Landscape Districts for FY 2013-14 – (Kasperson).

Joint City Council / Suisun City Council Acting as Successor Agency / Housing Authority

4. Council/Agency Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on May 21, 2013 – (Hobson).

**GENERAL BUSINESS**City Council

5. Discussion and Direction Regarding the Formation of Special Sign Districts and Supporting Interests Regarding the Design of Related Signage – (Wooden).

**PUBLIC HEARINGS:**Joint City Council / Suisun City Council Acting as Successor Agency / Housing Authority

6. PUBLIC HEARING – Fiscal Year 2013-14 Annual Budget Hearing – (Anderson/Garben).
  - a. Council Adoption of Resolution No. 2013-\_\_\_: Adopting the Annual Budget for Fiscal Year 2013-14.
  - b. Agency Adoption of Resolution No. SA 2013-\_\_\_: Adopting the Annual Budget for Fiscal Year 2013-14.
  - c. Authority Adoption of Resolution No. HA 2013-\_\_\_: Adopting the Annual Budget for Fiscal Year 2013-14.
  - d. Council Adoption of Resolution No. 2013-\_\_\_: Adopting the FY 2013-14 Salary Resolution.
  - e. Council Adoption of Resolution No. 2013-\_\_\_: Adopting the FY 2013-14 Appropriations Limit.
  - f. Council Adoption of Resolution No. 2013-\_\_\_: Confirming the FY 2013-14 Master Fee Schedule.

**CLOSED SESSION**

Pursuant to California Government Code Section 54950 the Suisun City Council and Successor will hold a Closed Session for the purpose of:

City Council

7. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to Government Code Section 54956.9(b): One potential case.

Joint City Council / Suisun City Council Acting as Successor Agency

## 8. PERSONNEL MATTERS

Pursuant to California Government Code Section 54954.5 et seq. the Suisun City Council will hold a Closed Session for the purpose of Public Employee Performance Evaluation: City Manager/Executive Director.

**CONVENE OPEN SESSION**

Announcement of Actions Taken, if any, in Closed Session.

**ADJOURNMENT**

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council, are available for public review at least 72 hours prior to a Council /Agency/Authority Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The City may charge photocopying charges for requested copies of such documents. Assistive listening devices may be obtained at the meeting

**PLEASE NOTE:**

1. The City Council/Agency/Authority hopes to conclude its public business by 11:00 P.M. Ordinarily, no new items will be taken up after the 11:00 P.M. cutoff and any items remaining will be agendaized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.
2. Suisun City is committed to providing full access to these proceedings; individuals with special needs may call 421-7300.
3. Agendas are posted at least 72 hours in advance of regular meetings at Suisun City Hall, 701 Civic Center Boulevard, Suisun City, CA. Agendas may be posted at other Suisun City locations including the Suisun City Fire Station, 621 Pintail Drive, Suisun City, CA, and the Suisun City Senior Center, 318 Merganser Drive, Suisun City, CA.



## AGENDA TRANSMITTAL

**MEETING DATE:** June 4, 2013

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**CITY AGENDA ITEM:** Adoption of Council Resolution No. 2013-\_\_\_: Authorizing the City Manager to Enter into a Maintenance Contract on behalf of the City with New Image Landscape Company for the Suisun City Maintenance Landscape Districts for FY 2013-14.

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**FISCAL IMPACT:** There is no fiscal impact on the General Fund. This project would be 100% funded through the Maintenance Assessment Districts (MADs) of the City. All MAD budgets have been reviewed to ensure they can adequately support the yearly landscape contract cost.

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**BACKGROUND:** The City handles the bidding process and the awarding of the landscape contracts for the MADs. The prior contract awarded in FY 2009-10 has been extended the maximum length of time which is four years. Annual meetings with all Districts were held prior to the awarding of the new contract in order to incorporate input from residents living within the Districts.

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**STAFF REPORT:** Bids were opened on April 22, 2013, at 2:00 PM at which time two (2) bidders presented bids. The bids covered all the MADs, except for Montebello Vista, at three different levels of service A, B, and C. The City has determined what Level of Service best suits the needs of the residents and the fund availability in each of the Districts. A summary of the bid totals are presented here for comparison:

	<b>Contractor</b>	<b>Levels of Service</b>
1	New Image Landscape Company	\$178,554.00
2	Coast Landscape Maintenance, Inc.	\$213,178.36

A Statement of Qualification (SOQ) process was performed for this bidding process to ensure the Districts and the City ended up with the most qualified bidders.

Changes to the contract would include Montebello Vista's being removed from the landscape contract with New Image Landscape Company. This District has been running in the red for multiple years. The removal is a last attempt by staff to try to keep the Montebello Vista Park open. Staff is able to better monitor the needs of the District and can space out maintenance tasks more efficiently for this particular District.

Two Districts were able to support an increase in their service level: Victorian Harbor E and Victorian Harbor F both moved from a Level of Service "B" to a Level of Service "A". One District needed to have their service level decreased to keep the costs in line with their available budget. Blossom Meadows went from a Level of Service "B" to a Level of Service "C".

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**PREPARED BY:**

**REVIEWED/APPROVED BY:**

Amanda Dum, Management Analyst I  
Daniel Kasperson, Building & Public Works Director  
Suzanne Bragdon, City Manager

The new contract would begin on July 1, 2013, for a term of 12 months with the option of extending the contract for up to four years.

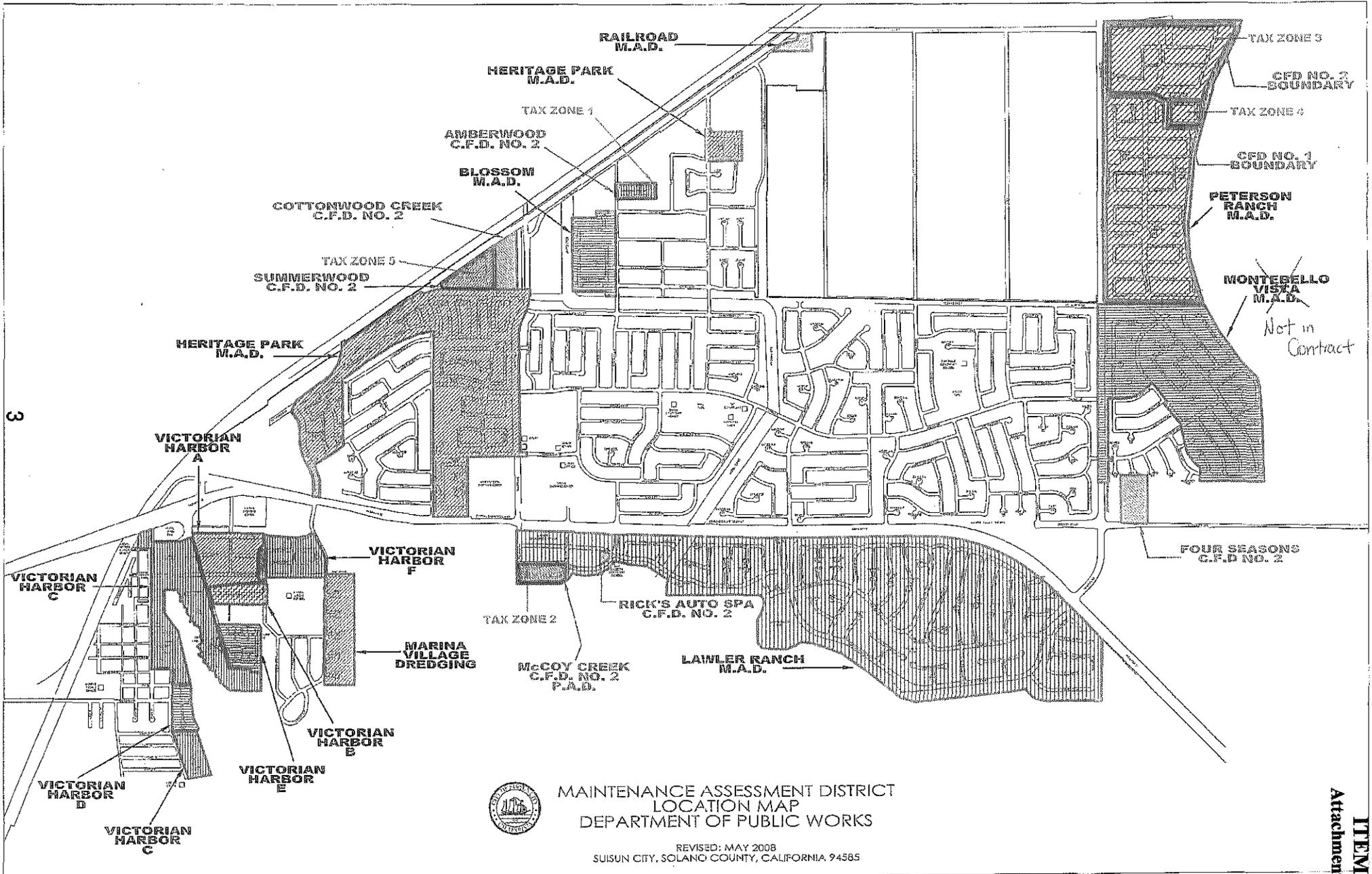
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**RECOMMENDATION:** It is recommended that the City Council adopt Resolution No. 2013-\_\_\_\_: Authorizing the City Manager to Enter into a Maintenance Contract on behalf of the City with New Image Landscape Company, a California Corporation, for the Suisun City Maintenance Landscape Districts for 2013-2014.

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**ATTACHMENTS:**

1. Citywide Maintenance Assessment District Map.
2. Resolution No. 2013-\_\_: Authorizing the City Manager to Enter into a Maintenance Contract on behalf of the City with New Image Landscape Company, a California Corporation, for the Suisun City Maintenance Landscape Districts for 2013-2014



MAINTENANCE ASSESSMENT DISTRICT  
LOCATION MAP  
DEPARTMENT OF PUBLIC WORKS

REVISED: MAY 2008  
SUISUN CITY, SOLANO COUNTY, CALIFORNIA 94585

**RESOLUTION NO. 2013- \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
AUTHORIZING THE CITY MANAGER TO ENTER INTO A MAINTENANCE  
CONTRACT ON BEHALF OF THE CITY WITH NEW IMAGE LANDSCAPE  
COMPANY FOR THE SUISUN CITY MAINTENANCE LANDSCAPE DISTRICTS  
FOR FY 2013-14**

**WHEREAS**, the City has conducted a competitive bidding process for the landscape maintenance of the Maintenance Assessment Districts (MADs), and New Image Landscape Company, a California Corporation, provided the best and lowest bid; and

**WHEREAS**, the City has conducted the annual MAD meetings with all MAD Districts and has considered the input provided by the attendees; and

**WHEREAS**, the City of Suisun City has determined that a Level of Service "A" best suits the needs of the residents and the fund availability in Victorian Harbor Zone E and Victorian Harbor Zone F, a Level of Service "B" best suits the needs of residents and the fund availability in Blossom, Lawler Ranch, Peterson Ranch, Victorian Harbor Zone A, and a Level of Service "C" best suits the needs of residents and the fund availability in Amberwood, Heritage Park, Railroad Avenue, Victorian Harbor Zone C-D. Montebello Vista has been removed from the landscape contract; and

**WHEREAS**, the best and lowest bid is \$178,544 for the selected Level of Services for the landscape maintenance for the Maintenance Assessment Districts as listed above; and

**WHEREAS**, the MAD funds are sufficient to cover the charges to the Districts and are available for this use;

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Suisun City authorizes the City Manager to enter into a Maintenance Contract on behalf of the City with New Image Landscape Company, a California Corporation, for the Suisun City Maintenance Landscape Districts 2013-2014, and to take any and all necessary and appropriate actions to implement this contract.

**PASSED AND ADOPTED** at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 4<sup>th</sup> of June 2013, by the following vote:

<b>AYES:</b>	COUNCILMEMBERS	_____
<b>NOES:</b>	COUNCILMEMBERS	_____
<b>ABSTAIN:</b>	COUNCILMEMBERS	_____
<b>ABSENT:</b>	COUNCILMEMBERS	_____

**WITNESS** my hand and the seal of the City of Suisun City this 4<sup>th</sup> of June 2013.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk

## M I N U T E S

### REGULAR MEETING OF THE SUISUN CITY COUNCIL

**SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,**

**AND HOUSING AUTHORITY**

**TUESDAY, MAY 21, 2013**

**7:00 P.M.**

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**SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA**

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(Next Ord. No. -723)

(Next City Council Res. No. 2013 - 25)

Next Suisun City Council Acting as Successor Agency Res. No. SA2013 - 02)

(Next Housing Authority Res. No. HA2013 - 03)

### **ROLL CALL**

Mayor / Chairman Sanchez called the Meeting to order at 7:00 PM.

Present: Council / Boardmembers Hudson, Segala, Wilson and Mayor Sanchez. Absent:  
Council / Boardmember Day

Pledge of Allegiance was led by special guest Emily Palmer, student at Buckingham High School in Vacaville.

Invocation was given by City Manager Bragdon.

### **PUBLIC COMMENT**

*(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).*

George Guynn commented on article in Daily Republic on Wal-Mart.

### **REPORTS: (Informational items only.)**

#### 1. Mayor/Council -Chair/Boardmembers

Council/Boardmember Wilson reported attending the following meetings and events: Filipino Heritage event at Suisun Library and St Stephens CME Church with the College of Bishops in attendance.

Mayor Sanchez commented that Maury Epps passed away recently. Maury operated Virgil's Bait Shop in Suisun City, was a volunteer fire fighter with the Suisun City Fire Department and was once an Assistant Fire Chief. Tonight's meeting will be adjourned in Memory of an outstanding citizen, business leader and a true friend of the City of Suisun City, Mr. Maury Epps.

Mayor/Chair Sanchez reported attending the following meetings and events: Revenue and Taxation Impact Fee Policy Committee, Solano Transportation Authority Board, Solano

County Water Agency, presented Mayors Proclamation to the Fil-Am Community who performed at the Suisun City Library, Solano County Music Choir presentation at the Vacaville Theater, presented Mayors Proclamations to four outstanding seniors at the "Living Legacy" event and presentations at the Fairfield Community Center, attended Local Agency Formation Commission workshop at the County, presented "Certificates of Recognition" to Suisun City students who were honored by the Fairfield-Suisun Unified School District for having a 4.0 or higher GPA.

Council/Boardmember Hudson reported attending the following meetings and events: presented Proclamation at National Train Day event, Grizzly Island Trail Project opening, "Hats off to Vets" supporting veteran's programs and benefiting homeless veterans, Twilight Rotary Club Vegas Night, and Chamber of Commerce Mixer.

Council/Boardmember Segala reported attending the following meetings and events: Master of Ceremonies at National Train Day event, Microbrew and bridal events in plaza, Fairfield-Suisun Chamber of Commerce Golf Fund Raiser, Grizzly Island Trail ribbon cutting, As Representative of American Legion Post 182, selected to escort young man attending Boys State in Sacramento in June, a one week event for 1,000+ boys to learn how state government works.

2. City Manager/Executive Director/Staff

- a. Report on 2012-2013 Alcohol, Tobacco, and Other Drugs (ATOD) Program – (Jessop).

Recreation and Community Services Director Jessop gave a presentation on the 2012-13 ATOD Program.

**CONFLICT OF INTEREST NOTIFICATION**

*(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)* **None**

**PRESENTATIONS/APPOINTMENTS**

*(Presentations, Awards, Proclamations, Appointments).*

3. Presentation of Proclamation to Public Works Department, Proclaiming May 15–21, 2013, as "Public Works Week".

**Mayor Sanchez read and Council Member Hudson presented the Proclamation to Building and Public Works Director Kasperson.**

**CONSENT CALENDAR**

City Council

4. Council Adoption of Resolution No. **2013-25**: Initiating Proceedings, Preliminarily Approving the Annual Engineer's Reports, and Declaring its Intention to Levy and Collect Assessments for the Suisun City Maintenance Assessment Districts, for Fiscal Year 2013-14 – (Kasperson).
5. Initiate and Provide Intent to the Levy and Collection of Assessments for the Parking Benefit Assessment District – (Kasperson).

- a. Adoption of Council Resolution No. 2013-26: Initiating Proceedings for the Levy and Collection of Assessments for the McCoy Creek Parking Benefit Assessment District for Fiscal Year 2013-14; and
  - b. Adoption of Council Resolution No. 2013-27: Declaring its Intention to Order Assessments for a Previously Approved Benefit Assessment District Pursuant to the Benefit Assessment Act of 1982, Preliminarily Approving an Engineer's Report in Connection with Such District and Appointing a Time and Place for Comment (Public Hearing) on the Engineer's Report for Fiscal Year 2013-14.
6. Council Approval of Resolution No. 2013-28: Endorsing the United Way of the Bay Area "Roadmap to Cut Poverty" and Authorizing the City Manager to Sign the "Partner Pledge for the Bay Area Roadmap to Cut Poverty" – (Anderson).

Joint City Council / Suisun City Council Acting as Successor Agency / Housing Authority

7. Council/Agency Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on May 7, 2013– (Hobson).

Joint City Council / Suisun City Council Acting as Successor Agency

8. Council/Agency Approval of the April 2013 Payroll Warrants in the amount of \$509,803.21. Council/Agency Approval of the April 2013 Payable Warrants in the amount of \$1,106,649.70 – (Finance).

**Motioned by Councilmember Wilson and seconded by Councilmember Hudson to approve Consent Calendar. Motion carried unanimously by members present.**

**GENERAL BUSINESS**

City Council

9. Council Discussion and Direction: Selection Process for Non-Profit Fundraising Concessions at City Events – (Jessop/O'Brien).

Recreation and Community Services Director Jessop introduced Agnes Kulhanek as one of the recipients of the "Living Legacy Awards."

Sam Derting, Dan Healy, President, Suisun City Police Officers Association, and Jim Williams spoke in support of the Police and Fire Boosters Association operating the Fourth of July Beer Garden. Dan Healy read a letter from Andrew White in support of the Boosters operating the Beer Garden

Council discussed the process and had questions and comments. Representatives from the Police and Fire Boosters Association responded to Council concerns.

Mayor Sanchez commented on the contributions of the Police and Fire Boosters donations to the City for the fire and police departments.

Council directed staff to have a formal agreement with Suisun City Police and Fire Boosters Association authorizing operation of the July 2013 Beer Garden, with 100% of proceeds donated to Police and Fire Departments, and with condition of financial statement submitted to City after event.

**8:16 pm Mayor Sanchez recessed the meeting for a five minute break**

**8:26 pm Mayor Sanchez reconvened the meeting.**

- 10. Council Adoption of Resolution No. **2013-29**: Approving an Application for a Bingo License for Blue Devils Performing Arts – (Dadisho).

After Council discussion Mayor Sanchez opened the meeting for public comment.

Robert McGee, representing the Fraternal Order of Eagles, commented on the Bingo on Sunday afternoon from 12:00-4:00 pm. and would like to reserve that time.

Bret Rios responded that the Lease Agreement has a restriction that bingo will not be operated on Sundays until after 4:00 pm, and answered Council questions.

Jacob Horn spoke in opposition to a Bingo Hall.

Claude Pellarin, owner of Marina Shopping Center, spoke in support of the Blue Devils Bingo.

**Motioned by Councilmember Wilson and seconded by Councilmember Hudson to adopt Resolution No. 2013-29. Motion carried by the following vote: .**

<b>AYES:</b>	<b>Councilmembers</b>	<b>Hudson, Wilson, Sanchez</b>
<b>NOES:</b>	<b>Councilmembers</b>	<b>Segala</b>
<b>ABSENT:</b>	<b>Councilmembers</b>	<b>Day</b>
<b>ABSTAIN:</b>	<b>Councilmembers</b>	<b>None</b>

**PUBLIC HEARINGS:**

**CLOSED SESSION**

**9:01 PM – Mayor Sanchez recessed the City Council to Closed Session.**

Pursuant to California Government Code Section 54950 the Suisun City Council and Successor will hold a Closed Session for the purpose of:

- 11. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Name of Case: David Fong v. City of Suisun City Case #: # FCS038343

- 12. PERSONNEL MATTERS

Pursuant to California Government Code Section 54954.5 et seq. the Suisun City Council will hold a Closed Session for the purpose of Public Employee Performance Evaluation: City Manager/Executive Director.

**CONVENE OPEN SESSION**

Announcement of Actions Taken, if any, in Closed Session.

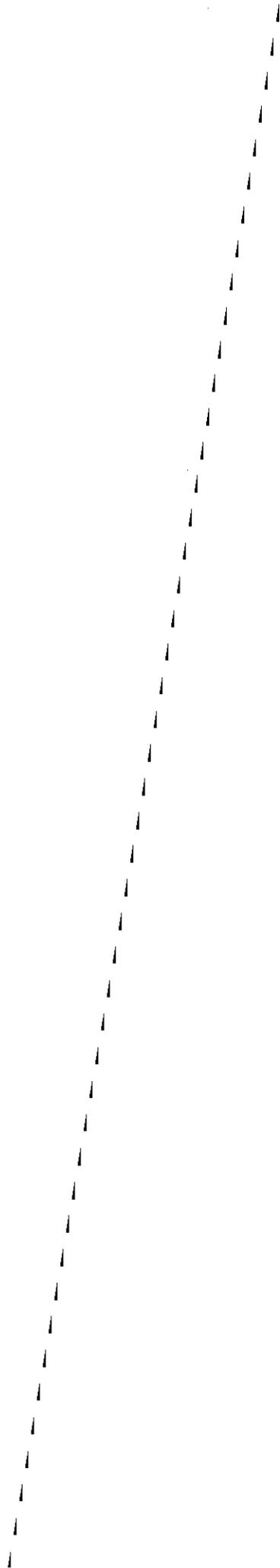
**9:20 PM – Mayor Sanchez reconvened the City Council and stated no decisions had been made in Closed Session.**

**ADJOURNMENT**

There being no further business, Mayor Sanchez adjourned the meeting at 9:20 PM in Memory of an outstanding citizen, business leader and a true friend of the City of Suisun City, Mr. Maury Epps.

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Donna Pock, CMC  
Deputy City Clerk



## AGENDA TRANSMITTAL

**MEETING DATE:** June 4, 2013

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**CITY AGENDA ITEM:** Discussion and Direction regarding the formation of Special Sign Districts and supporting interests regarding the design of related signage.

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**FISCAL IMPACT:** There would be no direct fiscal impact. It is anticipated, however, that additional highway-oriented signs could result in increased sales tax revenue to the City.

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**BACKGROUND:** City staff has become aware of the establishment of Special Sign Districts in Fairfield at Cordelia Junction along Interstate 80 and North Texas Street and Interstate 80, as well as in the City of Vacaville. Through the provisions of a Special Sign District, cities can approve the construction of signs in these locations that allow multiple businesses to advertise on one large pylon sign that would not otherwise be approved. City staff contacted staff from Fairfield to research this concept and learned that these signs seem to be generating significant additional sales tax revenue for the city. It appears that, as a result of vehicular traffic exiting Interstate 80 to utilize the businesses advertised on the pylon sign, sales are increasing, resulting in additional sales tax. Vacaville, reportedly, has had similar results.

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**STAFF REPORT:** City staff has been approached by Bruce Bishop, Monument Partners, the developer of new highway-oriented pylon signs in Fairfield on Interstate 80 at Cordelia Junction and North Texas Street, as well as highway signage in Vacaville. These signs are located in Special Sign Districts. The Special Sign District designation is provided for in the Fairfield Zoning Code and the developer received approval of an application to establish these districts.

Monument Partners has identified the northwest corner of Sunset Avenue and Highway 12 as a logical location for multiple businesses to advertise on a highway-oriented pylon sign. If the Council is interested in exploring the concept of creating an entitlement for Special Sign Districts in the Zoning Code, the specific boundaries of the Special Sign District would be worked out and processed through the Planning Commission. City staff is currently researching whether there are any Caltrans regulations that could impede the installation of a sign at the proposed location.

Benefits to the community that could potentially result from the establishment of a Special Sign District include:

- Greater visibility for local businesses.
- Opportunity to assist businesses not located in the downtown.
- Additional sales tax revenue.
- Opportunity to use the "sea captain" monument sign design prepared by Gates + Associates as part of a pylon sign.
- Removal of illegal signs within the sign district and reduction of sign blight.

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**PREPARED BY:**  
**APPROVED BY:**

April Wooden, Community Development Director  
Suzanne Bragdon, City Manager

One benefit of the proposed sign construction would be the incorporation of an artistic component into the sign. In 2008, Gates + Associates created a monument sign design that incorporated the concept of a boat and sea captain to be used as a gateway sign for Suisun City. Due to several factors, including the loss of Redevelopment revenue, the gateway signs were not constructed. However, staff has contacted Gates + Associates and the firm is agreeable to the use of its concept design in the creation of a highway-oriented pylon sign, if the Special Sign District zoning amendment and, ultimately, a Special Sign District, is approved. Monument Partners has indicated a willingness to work with this motif as part of its proposed design.

Interests relative to the design of such a sign that the Council might consider include:

- Uniqueness of the design tied to Suisun City.
- Incorporation of a nautical theme, such as the sea captain motif.
- Requiring attractive landscaping to complement the sign.
- Optimum height for visual impact.
- Complementary design to the existing architecture and design of the commercial buildings in the vicinity of Highway 12 and Sunset Avenue.

In order to move forward, staff is seeking direction from the City Council regarding creating an entitlement in the Zoning Code for Special Sign Districts that would allow the processing of an application for a Special Sign District, such as the ones Monument Partners has created in Fairfield and Vacaville. If the City Council is interested in moving forward, staff is interested in receiving feedback on the Council's interests regarding the design of such a sign near the intersection of Sunset Avenue and Highway 12.

If the City Council provides direction to staff to move forward the Planning Commission would hold a public hearing on June 25, 2013.

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**STAFF RECOMMENDATION:** Provide discussion and direction to staff regarding the formation of Special Sign Districts and supporting interests regarding the design of related signage.

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**ATTACHMENTS:**

1. City of Fairfield Zoning Code Section 25.1308, Special Sign Districts.

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**City of Fairfield, California**

**Article IX.**

**Sign Ordinance**

**SECTION 25.1300**

**SIGNS – Section 25.1308 Special Sign Districts**

**25.1308 Special Sign Districts**

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The Planning Commission or City Council may initiate the formation of special sign districts, approved by ordinance of the City Council, where it is found that special architectural and sign program considerations exist on a large number of parcels under separate ownership which may be reasonably grouped into a district for modification to the regulations and limitations of this Section. In addition, a Special Sign District may be approved for automobile and vehicle dealerships which offer more than two vehicle brands for sale, to assure adequate and equitable identification of all vehicle franchises offered for sale at the business.



## AGENDA TRANSMITTAL

MEETING DATE: June 4, 2013

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**JOINT AGENDA ITEM:** PUBLIC HEARING – Fiscal Year 2013-14 Annual Budget Hearing:

- a. **Council** Adoption of Resolution No. 2013-\_\_ : Adopting the Annual Budget for Fiscal Year 2013-14; and
- b. **Agency** Adoption of Resolution No. SA 2013-\_\_ : Adopting the Annual Budget for Fiscal Year 2013-14; and
- c. **Authority** Adoption of Resolution No. HA 2013-\_\_ : Adopting the Annual Budget for Fiscal Year 2013-14; and
- d. **Council** Adoption of Resolution No. 2013-\_\_ : Adopting the FY 2013-14 Salary Resolution; and
- e. **Council** Adoption of Resolution No. 2013-\_\_ : Adopting the FY 2013-14 Appropriations Limit; and
- f. **Council** Adoption of Resolution No. 2012-\_\_ : Confirming the FY 2013-14 Master Fee Schedule.

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**FISCAL IMPACT:** The General Fund would be balanced both structurally and fiscally, and reserves would exceed the City's adopted Financial Policies.

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**BACKGROUND:** On May 7, 2013, the City Council conducted the FY 2013-14 Annual Budget Workshop. It was a prelude to the FY 2013-14 Annual Budget Hearing. At that workshop, staff presented the Estimated FY 2012-13 Annual Budget based on three-quarters of the year, as well as a summary and overview of the Recommended FY 2013-14 Annual Budget. The Council took the opportunity to give staff feedback which basically was to direct staff to prepare and present the proposed FY 2013-14 Annual Budget based on the supporting strategy that was presented at the workshop.

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**STAFF REPORT:** The challenges that staff has faced to prepare a balanced FY 2013-14 Annual Budget have been considerably less difficult than the challenges that were faced in balancing the last four budgets. During that period, the City faced several years of a nagging recession, as well as the elimination of the Redevelopment Agency. It could not get much worse than that. Fortunately it appears that the economy has bottomed out and is headed in a positive direction. While the City is still fighting every effort by the State Department of Finance (DOF) to reallocate City resources to cover State obligations, there is not much blood left in that turnip. Accordingly, staff has been able to pull together a *status quo* budget that does not rely on any additional cuts.

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**PREPARED BY:**

Ronald C. Anderson, Jr., Assistant City Manager

**REVIEWED/APPROVED BY:**

Suzanne Bragdon, City Manager

Working closely with all departments and our employees, we have pulled together a budget that is consistent with the City Council's stated objectives including:

- Continue with the temporary salary reductions of 5% for all employees.
- Continue the policy of not raising taxes or user fees.
- Continue to analyze operational efficiencies when dealing with vacancies.
- Continue with the selective hiring freeze by requiring Council approval prior to filling any vacancy.
- Recognize that staffing levels are at the point where service levels are negatively impacted, though no major service area has been cut completely. Further staffing reductions would exacerbate this situation.

### **Frozen Positions**

The City Council imposed a hiring freeze with the adoption of the FY 2011-12 Annual Budget, but numerous positions have gone unfilled for several years. The "high-water mark" for staffing was FY 2008-09, when the City had 115.52 full-time equivalent (FTE) paid employees. Since then, a total of 22.7 FTEs (with annual savings of \$1,895,000) have been frozen, including 3.00 FTEs (with annual savings of \$146,800) in FY 2013-14. Please see Attachment 1 for the details.

### **General Fund Structural Analysis**

Attachment 2 presents an analysis of the General Fund in terms of ongoing revenues versus ongoing expenditures. This analysis evaluates the fund's ability to sustain itself over time. A couple of years ago, the City Council approved a "Bridging Strategy". That strategy is based on the use of no more than \$1.1 million per year of one-time revenues to maintain ongoing expenditures. That amount equates to the ongoing General Fund revenue that is expected to be generated by the Walmart project.

Attachment 2 indicates that the Structural Deficit in the General Fund for FY 2012-13 and FY 2013-14 would be less than \$1.1 million per year. This means that if all things remain static, when Walmart opens in the summer of 2014, we should have a structurally balanced General Fund.

### **General Fund Fiscal Analysis**

Attachment 3 presents the General Fund resources and their uses for FY 2010-11 through FY 2013-14. Two things are important to note about this analysis:

- The General Fund Emergency Reserve for FY 2013-14 would be \$2,349,500 or 25% of the Operating budget. This would exceed the Council's adopted policy of 20% by 5% or \$469,900.
- In addition an Organizational Contingency of \$161,000 is proposed to address operational needs due to reduced staffing.

### Successor Agency Annual Budget

The combined budget for the Successor Agency would be just over \$5.8 million for FY 2013-14. That represents a reduction of \$41.1 million or 88.0% for the combined FY 2009-10 annual budget for the former Redevelopment Agency. While not all of this difference represents a true cut (for example the Successor Agency does not make pass-through payments like the RDA did), this does indicate just how dramatic the fiscal changes have been as a result of the elimination of the RDA.

### Housing Authority Annual Budget

The proposed budget for the Housing Authority would be just over \$3.9 million for FY 2013-14. No significant changes are proposed in that budget compared with the current budget.

### Salary Resolution

Only one change is proposed in the Salary Resolution. It would be the creation of the job class of Recreation Program/Administrative Coordinator. The compensation would be comparable to the class of Administrative Assistant I.

### Appropriations Limit

The limit on appropriations which are proceeds of taxes would be \$14,236,690 for FY 2013-14. The budget includes recommended appropriations of \$4,051,300 which would be funded from proceeds of taxes. This represents appropriations which are only 28.5% of the limit.

### Master Fee Schedule

Consistent with City Council objectives, there are no increases are proposed to the Master Fee Schedule, however two fees are proposed for renting the kitchen in situations when no meeting room is being rented. This is actually just a cleanup as this reflects the current practice.

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**RECOMMENDATION:** It is recommended that the:

1. **Council** Adoption of Resolution No. 2013-\_\_ : Adopting the Annual Budget for Fiscal Year 2013-14; and
2. **Agency** Adoption of Resolution No. SA 2013-\_\_ : Adopting the Annual Budget for Fiscal Year 2013-14; and
3. **Authority** Adoption of Resolution No. HA 2013-\_\_ : Adopting the Annual Budget for Fiscal Year 2013-14; and
4. **Council** Adoption of Resolution No. 2013-\_\_ : Adopting the FY 2013-14 Salary Resolution; and
5. **Council** Adoption of Resolution No. 2013-\_\_ : Adopting the FY 2013-14 Appropriations Limit; and
6. **Council** Adoption of Resolution No. 2012-\_\_ : Confirming the FY 2013-14 Master Fee Schedule.

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**ATTACHMENTS:**

1. Frozen Positions.
2. General Fund Structural Analysis.
3. General Fund Fiscal Analysis.
4. Resolution No. 2013-\_\_: Adopting the Annual Budget for Fiscal Year 2013-14.
5. Resolution No. SA 2013-\_\_: Adopting the Annual Budget for Fiscal Year 2013-14.
6. Resolution No. HA 2013-\_\_: Adopting the Annual Budget for Fiscal Year 2013-14.
7. Resolution No. 2013-\_\_: Adopting the FY 2013-14 Salary Resolution.
8. Resolution No. 2013-\_\_: Adopting the FY 2013-14 Appropriations Limit.
9. Resolution No. 2013-\_\_: Confirming the FY 2013-14 Master Fee Schedule.

## FROZEN POSITIONS

## ATTACHMENT 1

Job Class by Bargaining Group	Top Step Hrly Rate	Benefits Rate	Annual Comp	Annual Avoided Costs	Percent of Total	FY 14 Frozen Positions
<u>Executive Management</u>						
PW Director/City Engineer	\$ 58.57	26.27%	\$ 153,829			
Rec & Com Svcs Director	\$ 52.22	26.27%	\$ 137,151			
				\$ 290,981	15.36%	
<u>SCMPEA</u>						
Financial Services Manager	\$ 43.51	26.27%	\$ 114,275			
Police Support Svcs Manager	\$ 41.76	26.27%	\$ 109,679			
Project Manager	\$ 38.00	26.27%	\$ 99,804			
Management Analyst I/II	\$ 36.20	26.27%	\$ 95,076			
Com. Svc. Officer I/II (SR2S)	\$ 17.60	26.27%	\$ 46,225			\$ 46,225
				\$ 465,059	24.54%	
<u>SCEA</u>						
Public Works Inspector	\$ 30.76	25.14%	\$ 80,066			
Fleet Mechanic	\$ 25.02	25.14%	\$ 65,125			
Youth Svcs Specialist	\$ 28.70	25.14%	\$ 74,704			
Recreation Supervisor	\$ 26.27	25.14%	\$ 68,378			
Maintenance Worker I/II	\$ 22.70	25.14%	\$ 59,086			
Account Clerk I/II	\$ 17.07	25.14%	\$ 44,432			\$ 44,432
Maintenance Worker I/II	\$ 21.56	25.14%	\$ 56,119			\$ 56,119
				\$ 447,909	23.64%	
<u>SCPOA</u>						
Police Officer	\$ 36.08	53.73%	\$ 115,369			
Police Officer	\$ 36.08	53.73%	\$ 115,369			
Police Officer (CHRP Grant)	\$ 36.08	53.73%	\$ 115,369			
				\$ 346,106	18.26%	
<u>Unrepresented</u>						
Consultant	\$ 65.00	7.95%	\$ 63,151			
Contract Engineer	\$ 65.00	7.95%	\$ 67,136			
Part-Time Admin Assistant I	\$ 17.87	20.87%	\$ 39,536			
Part-Time Division Chief	\$ 41.76	24.65%	\$ 33,564			
Part-Time Maint Worker I	\$ 14.80	21.49%	\$ 17,952			
Part-Time PW Employees	\$ 14.80	21.49%	\$ 83,401			
Office Assistant	\$ 21.45	0.00%	\$ 40,154			
				\$ 344,894	18.20%	
<b>TOTAL</b>				<b>\$ 1,894,950</b>	<b>100.00%</b>	<b>\$ 146,775</b>

GENERAL FUND STRUCTURAL ANALYSIS

ATTACHMENT 2

Budget Activity	Column 2	Column 4	Column 6	Column 7
	FY 2012-13 Estimated	FY 2013-14 Recommend	FY 2014-15 Projected	Comments
<b>Revenues</b>				
Rev. & Transfers In (No Beg. Bal.)	\$ 8,868,400	\$ 8,469,000	\$ 9,569,000	Assumes \$1.1 m Walmart revenues.
Less One-Time Sales Tax	\$ (199,000)	\$ -	\$ -	One-Time catch up of misallocated ST.
Less: One-Time PTAF	\$ (123,600)	\$ -	\$ -	One-Time PTAF reimbursement.
Less: Walmart Dev. Fees	\$ (60,000)	\$ -	\$ -	One-Time Walmart permit fees.
Plus: Property Tax Increase	\$ -	\$ -	\$ 37,000	Ongoing Property Tax Increase at 2.5%.
Plus: Ongoing Other Taxes	\$ -	\$ -	\$ 46,000	Ongoing Other Taxes increase at 2.0%.
Subtotal One-time Revenues	\$ (382,600)	\$ -	\$ 83,000	
Ongoing Revenues	\$ 8,485,800	\$ 8,469,000	\$ 9,652,000	
<b>Expenditures</b>				
Expenditures (No Reserves)	\$ 9,711,600	\$ 9,773,500	\$ 9,585,100	Assumes expenses stay constant
Less GP Update/Studies	\$ (5,000)	\$ (125,000)	\$ -	
Less: PC for GPU/ZOU	\$ -	\$ (4,200)	\$ -	PC one-time costs for GPU/ZOU.
Less: Operating Contingencies	\$ -	\$ (80,400)	\$ (80,400)	UB&C and Building covered by fees.
Less: One-Time RDA Liabilities	\$ (270,800)	\$ (59,200)	\$ -	
Plus: PERS/Health	\$ -	\$ -	\$ 60,000	Assumes 8% increase over FY 13.
Plus: Step Increases (& PERS)	\$ -	\$ -	\$ 20,000	Assumes normal growth.
Plus: Min. increases to ID Charges	\$ -	\$ -	\$ 85,000	Assumes normal growth.
Subtotal One-time Expenditures	\$ (275,800)	\$ (268,800)	\$ 84,600	
Ongoing Expenditures	\$ 9,435,800	\$ 9,504,700	\$ 9,669,700	
Structural Surplus/(Deficit)	\$ (950,000)	\$ (1,035,700)	\$ (17,700)	

Walmart Bridging Reserve Status				
Structural Surplus/(Deficit)	\$ (950,000)	\$ (1,035,700)	\$ (17,700)	From Table above.
Available Bridging Reserve	\$ 2,200,000	\$ 1,100,000	\$ -	Bridging Strategy.
NET of Structural Surplus	\$ 1,250,000	\$ 64,300	\$ (17,700)	Available assuming July 1, 2014 opening.

**GENERAL FUND FISCAL ANAL**

**ATTACHMENT 3**

Based on Actuals through March 31, 2013

Budget Activity	Column 2 FY 2010-11 Actual	Column 4 FY 2011-12 Actual	Column 6 FY 2012-13 Amended	Column 8 FY 2012-13 Estimated	Column 10 FY 2013-14 Recommend	Column 11 Comments
<b>RESOURCES</b>						
Beginning Balance	\$ 4,046,700	\$ 7,372,678	\$ 4,305,900	\$ 4,658,200	\$ 3,815,000	
Local Taxes						
Property Tax	\$ 1,000,436	\$ 1,157,212	\$ 1,144,000	\$ 1,096,500	\$ 1,132,300	Assessed values are coming back.
Sales Tax	\$ 859,749	\$ 1,003,761	\$ 1,358,000	\$ 1,340,500	\$ 1,242,000	\$199k one-time increase in FY 13.
TOT	\$ 194,401	\$ 205,485	\$ 220,000	\$ 212,300	\$ 222,900	Steady growth is occurring.
Other Taxes	\$ 844,941	\$ 824,947	\$ 835,800	\$ 833,900	\$ 840,900	Most Franchise Taxes with steady growth.
Subtotal Taxes	\$ 2,899,527	\$ 3,191,405	\$ 3,557,800	\$ 3,483,200	\$ 3,438,100	
Licenses & Permits	\$ 342,746	\$ 337,010	\$ 460,300	\$ 440,200	\$ 349,000	Lower FY 14 Recommend due to Walmart pmt in FY 13.
Fines/Forfeitures	\$ 231,636	\$ 265,384	\$ 215,000	\$ 233,400	\$ 235,700	
Use of Money/Interest Earnings	\$ 985,065	\$ 285,310	\$ 227,000	\$ 227,000	\$ 227,000	
Intergovernmental	\$ 2,603,689	\$ 2,457,846	\$ 2,475,900	\$ 2,305,300	\$ 2,385,900	No MVLV or State "Strike Team" revenue expected.
Charges for Services	\$ 757,357	\$ 807,112	\$ 952,200	\$ 933,300	\$ 795,300	Lower FY 14 Recommend due to Walmart pmt in FY 13.
Intragovernmental	\$ 4,984,014	\$ 1,262,847	\$ 1,079,800	\$ 1,105,500	\$ 1,023,100	PW Crew chg down due to CIP.
Misc. Revenues	\$ 703,960	\$ 281,255	\$ 19,500	\$ 140,500	\$ 14,900	County PTAF reimbursement in FY 13.
Subtotal Revenues & Transfers	\$ 13,507,994	\$ 8,888,169	\$ 8,987,500	\$ 8,868,400	\$ 8,469,000	
<b>TOTAL RESOURCES</b>	\$ 17,554,694	\$ 16,260,847	\$ 13,293,400	\$ 13,526,600	\$ 12,284,000	
<b>USE OF RESOURCES</b>						
Personnel Services						
Salaries & Wages	\$ 4,198,142	\$ 4,258,486	\$ 3,900,625	\$ 3,807,700	\$ 3,839,600	Savings due to New PERS employees.
Overtime	\$ 188,088	\$ 248,914	\$ 210,000	\$ 337,100	\$ 208,000	OT dependent upon stabilizing SCPD staffing.
Employee Benefits	\$ 2,029,198	\$ 2,166,201	\$ 2,217,300	\$ 2,111,500	\$ 2,235,100	Increase due to Health Benefits COLA.
Payroll Taxes	\$ 429,208	\$ 362,949	\$ 295,700	\$ 304,800	\$ 340,800	WC rates up to cover cost increases.
Subtotal Personnel Services	\$ 6,844,636	\$ 7,036,550	\$ 6,623,625	\$ 6,561,100	\$ 6,623,500	
Services & Supplies	\$ 1,951,836	\$ 1,936,043	\$ 1,903,638	\$ 1,832,600	\$ 1,784,400	Another year of belt-tightening.
Interdepartmental Charges	\$ 547,305	\$ 626,433	\$ 645,500	\$ 626,300	\$ 692,000	Higher liability & property insurance charges.
Non-Recurring Costs	\$ 365,857	\$ 1,701,728	\$ 403,237	\$ 165,900	\$ 378,300	Carryover of one-time studies (e.g., General Plan Update).
Subtotal Operating Expenditures	\$ 9,709,634	\$ 11,300,754	\$ 9,576,000	\$ 9,185,900	\$ 9,478,200	
Transfers Out	\$ 439,903	\$ 272,063	\$ 223,400	\$ 254,900	\$ 295,300	FY 12 includes one-time transfer out of \$1.2m RDA cash.
Major CIP	\$ 18,007	\$ -	\$ -	\$ -	\$ -	
Debt Service	\$ 14,472	\$ 29,911	\$ -	\$ -	\$ -	
RDA Liabilities	\$ -	\$ -	\$ -	\$ 270,800	\$ -	RDA-related reserves not available to GF.
Contingencies & Reserves	\$ -	\$ -	\$ 3,494,000	\$ -	\$ 2,510,500	25% of Operating & Org Contingency.
Subtotal Non-Operating Expenditures	\$ 472,382	\$ 301,974	\$ 3,717,400	\$ 525,700	\$ 2,805,800	
Ending Balance	\$ 7,372,678	\$ 4,658,119	\$ -	\$ 3,815,000	\$ -	
<b>TOTAL USE OF RESOURCES</b>	\$ 17,554,694	\$ 16,260,847	\$ 13,293,400	\$ 13,526,600	\$ 12,284,000	
<b>Reserves Recap</b>						
Emergency Reserves	\$ 2,427,409	\$ 2,825,189	\$ 2,394,000	\$ 2,296,475	\$ 2,349,500	FY 13 Recommend Emergency Reserve equals 25%.
Bridging Reserve	\$ 3,300,000	\$ 2,200,000	\$ 1,100,000	\$ 1,100,000	\$ -	FY 13 is the remaining bridge money for FY 14.
<b>Total Reserves</b>	\$ 5,727,409	\$ 5,025,189	\$ 3,494,000	\$ 3,396,475	\$ 2,349,500	
Actual (Estimated) Carryover	\$ 7,372,678	\$ 4,658,119	\$ 3,494,000	\$ 3,815,000	\$ 2,510,500	
<b>Cash Surplus (Deficit)</b>	\$ 1,645,270	\$ (367,070)	\$ -	\$ 418,525	\$ 161,000	Organizational Contingency.
Reserve as a Percent of Operating	58.99%	44.47%	36.49%	36.97%	25.00%	



**RESOLUTION NO. 2013-\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR 2013-14**

**WHEREAS**, all requisite public hearings relating to the budget have been duly held, and all necessary findings have been made.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL:**

**PART I**

**THAT** the amounts set forth for the purposes named herein shall, upon the adoption of this Resolution, become the budget for the City of Suisun City for Fiscal Year 2013-14; and

**PART II**

**THAT** the general provisions governing this Resolution shall be as follows:

**SECTION 1. APPROPRIATION OF THE FY 2013-14 ANNUAL BUDGET.** Monies are hereby appropriated from each of the several funds of the City to each department of the City in the amounts set forth herein for personnel services, supplies & services, interdepartmental charges, non-recurring costs, special activities, and capital improvements.

**SECTION 2. TRANSFERS BETWEEN APPROPRIATIONS AND INCREASE IN APPROPRIATIONS.**

- a. Consistent with the Financial Policies of the City that are contained in the City of Suisun City FY 2013-14 Annual Budget, any adjustments in the amounts appropriated for the purposes indicated herein at the department/fund level shall be made only upon the motion to amend this Resolution adopted by the affirmative votes of at least three members of the City Council. Administrative changes within the department/fund level may be made without the approval of the City Council pursuant to Section 2(d) of this Part.
- b. For accounting and auditing convenience, accounts may be established to receive transfers of appropriations from department appropriations for capital improvements and special activities in two or more different funds for the same project.
- c. Department appropriations in Internal Service Funds (ISF) may be administratively adjusted, provided no amendment to this Resolution would be required to adjust the appropriation in the department receiving the service from the ISF.
- d. Any adjustments made pursuant to Subsections (a), (b) or (c) of this Section shall be made consistent with written guidelines established by the City Manager.

**SECTION 3. TRANSFER WITHIN AN APPROPRIATION.** The funds allocated to the respective accounting object classes comprising the total appropriation for each program or department are for purposes of budgeting consideration and convenience only and are not intended to constitute separate appropriations; provided, however, that funds allocated to an object class may be expended for the purposes of any other object class if such expenditures are within the written guidelines established by the City Manager.

**SECTION 4. CONTRADICTORY PROVISIONS OF PREVIOUS RESOLUTIONS.** Any other prior Resolution or provision thereof of the City Council respecting the appropriation and administration of the FY 2013-14 Annual Budget which is in contradiction with this Resolution is hereby superseded. Notwithstanding any other provisions of this Resolution, no funds appropriated into the Reserves of the City shall be expended, transferred, obligated, used, encumbered or otherwise disposed of except as specifically authorized by previously approved bonded indebtedness or until the City Council reallocates such appropriations by amending this Resolution as provided in Section 2(a) of this Part.

**SECTION 5. ADMINISTRATION.** The City Manager or his/her designee shall maintain all changes to this Resolution and shall cause to be filed with the City Clerk and the Administrative Services Director a copy of, and subsequent amendments to, this Resolution following its adoption by the City Council.

**SECTION 6. CLERICAL CORRECTIONS.** The adoption of this Resolution implements the motions and actions of the City Council with respect to the proposed Budget, as amended by those motions and actions, if any, for the direction in drafting this Resolution. By adoption of this Resolution, the City Council hereby directs responsible City staff members to make necessary technical and clerical corrections to this Resolution to implement the intent of the City Council. Such corrections shall not alter, in any manner, the substance or intent of the City Council's adoption of this Resolution.

**PART III**

**THAT** the following amounts are appropriated to the various departments for the purpose or purposes indicated:

**SECTION 010. GENERAL FUND**

TO: CITY MANAGER City Council, City Clerk, City Treasurer, City Manager	\$428,600
TO: ADMINISTRATIVE SERVICES DEPARTMENT Administrative Services Administration, Accounting, Utility Billing & Collection	812,700
TO: POLICE DEPARTMENT Police Administration, Police Support Services, Code Enforcement, Police Operations	4,616,100
TO: FIRE DEPARTMENT Fire Operations, Emergency Preparedness	946,100
TO: BUILDING & PUBLIC WORKS DEPARTMENT Building & Public Works Administration, Building Inspection, Engineering, Landscape Maintenance, Building Maintenance	\$1,210,400
TO: COMMUNITY DEVELOPMENT DEPARTMENT Planning	\$418,500
TO: RECREATION & COMMUNITY SERVICES DEPARTMENT Recreation, Community Center, Senior Center	\$954,200
TO: ECONOMIC DEVELOPMENT DEPARTMENT Economic Development Activities	\$187,900
TO: NON-DEPARTMENTAL DEPARTMENT Non-Departmental	<u>199,000</u>
<b>SUBTOTAL OPERATING &amp; CAPITAL</b>	<b><u>\$9,773,500</u></b>
TO: NON-DEPARTMENTAL Organizational Reserve	161,000
TO: NON-DEPARTMENTAL Emergency Reserve	<u>2,349,500</u>
<b>SUBTOTAL RESERVES</b>	<b><u>\$2,510,500</u></b>
<b>TOTAL GENERAL FUND</b>	<b><u>\$12,284,000</u></b>

**SECTION 025. ASSET FORFEITURE FUND**

TO: POLICE DEPARTMENT	<u>\$13,800</u>
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Police Operations

<b>TOTAL POLICE DONATIONS FUND</b>	<b><u>\$13,800</u></b>
<b>SECTION 026. POLICE DONATIONS FUND</b>	
TO: POLICE DEPARTMENT Police Operations	<u>\$7,500</u>
<b>TOTAL POLICE DONATIONS FUND</b>	<b><u>\$7,500</u></b>
<b>SECTION 050. FOURTH OF JULY CELEBRATION FUND</b>	
TO: RECREATION & COMMUNITY SERVICES DEPARTMENT Special Events	<u>\$100,000</u>
<b>TOTAL FOURTH OF JULY CELEBRATION FUND</b>	<b><u>\$100,000</u></b>
<b>SECTION 051. CHRISTMAS EVENT FUND</b>	
TO: RECREATION & COMMUNITY SERVICES DEPARTMENT Special Events	<u>\$20,000</u>
<b>TOTAL CHRISTMAS EVENT FUND</b>	<b><u>\$20,000</u></b>
<b>SECTION 052. OTHER EVENTS FUND</b>	
TO: RECREATION & COMMUNITY SERVICES DEPARTMENT Special Events	<u>\$5,000</u>
<b>TOTAL OTHER EVENTS FUND</b>	<b><u>\$5,000</u></b>
<b>SECTION 053. FIREWORKS SALES ENFORCEMENT FUND</b>	
TO: RECREATION & COMMUNITY SERVICES DEPARTMENT Special Events	<u>\$50,500</u>
<b>TOTAL FIREWORKS SALES ENFORCEMENT FUND</b>	<b><u>\$50,500</u></b>
<b>SECTION 105. GAS TAX FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Street Maintenance	<u>\$1,280,800</u>
<b>TOTAL GAS TAX FUND</b>	<b><u>\$1,280,800</u></b>
<b>SECTION 115. TRANSPORTATION CAPITAL PROJECTS FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Capital Improvements	<u>\$1,464,700</u>
<b>TOTAL TRANSPORTATION CAPITAL FUND</b>	<b><u>\$1,464,700</u></b>
<b>SECTION 116. SSWA STREET REPAIR FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT	<u>\$105,500</u>

Capital Improvements

<b>TOTAL SSWA STREET REPAIR FUND</b>	<b><u>\$105,500</u></b>
<b>SECTION 120. OFF-SITE STREET IMPROVEMENT PROGRAM FUND</b>	
TO: ADMINISTRATIVE SERVICES DEPARTMENT Interfund Transfers	<u>\$518,200</u>
<b>TOTAL OFF-SITE STREET IMP PROGRAM FUND</b>	<b><u>\$518,200</u></b>
<b>SECTION 125. TRAFFIC SAFETY FUND</b>	
TO: ADMINISTRATIVE SERVICES DEPARTMENT Interfund Transfers	<u>\$112,700</u>
<b>TOTAL TRAFFIC SAFETY FUND</b>	<b><u>\$112,700</u></b>
<b>SECTION 130. AB 939 SOLID WASTE DIVERSION FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Waste Reduction & Recycling	<u>\$108,600</u>
<b>TOTAL AB 939 SOLID WASTE DIVERSION FUND</b>	<b><u>\$108,600</u></b>
<b>SECTION 132. RECYCLING CONTAINERS GRANT FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Waste Reduction & Recycling	<u>\$27,900</u>
<b>TOTAL RECYCLING CONTAINERS GRANT FUND</b>	<b><u>\$27,900</u></b>
<b>SECTION 134. USED OIL RECYCLING GRANT FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Waste Reduction & Recycling	<u>\$30,600</u>
<b>TOTAL USED OIL RECYCLING GRANT FUND</b>	<b><u>\$30,600</u></b>
<b>SECTION 139. HOUSEHOLD HAZARDOUS WASTE PROGRAM FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Waste Reduction & Recycling	<u>\$5,100</u>
<b>TOTAL HOUSEHOLD HAZARDOUS WASTE PROG. FUND</b>	<b><u>\$5,100</u></b>
<b>SECTION 142. BOATING SAFETY GRANT FUND</b>	
TO: POLICE DEPARTMENT Police Operations	<u>\$53,000</u>
<b>TOTAL BOATING SAFETY GRANT FUND</b>	<b><u>\$53,000</u></b>
<b>SECTION 146. OTS SOBRIERTY CHECK POINT GRANT FUND</b>	
TO: POLICE DEPARTMENT Police Operations	<u>\$12,000</u>
<b>TOTAL OTS SOBRIERTY CHECK POINT GRANT FUND</b>	<b><u>\$12,000</u></b>
<b>SECTION 147. TRAFFIC TOWING FUND</b>	

TO: ADMINISTRATIVE SERVICES DEPARTMENT Interfund Transfers	<u>\$30,900</u>
<b>TOTAL TRAFFIC TOWING FUND</b>	<b><u>\$30,900</u></b>
<b>SECTION 150. BJA SAFETY EQUIPMENT GRANT FUND</b>	
TO: POLICE DEPARTMENT Police Operations	<u>\$2,000</u>
<b>TOTAL BJA SAFETY EQUIPMENT GRANT FUND</b>	<b><u>\$2,000</u></b>
<b>SECTION 152. SCHOOL RESOURCE OFFICER GRANT FUND</b>	
TO: POLICE DEPARTMENT Police Operations	<u>\$62,000</u>
<b>TOTAL SCHOOL RESOURCE OFFICER GRANT FUND</b>	<b><u>\$62,000</u></b>
<b>SECTION 153. SUPPLEMENTAL LAW ENF. SVCS. GRANT FUND</b>	
TO: POLICE DEPARTMENT Police Operations	<u>\$100,000</u>
<b>TOTAL SUPPLEMENT LAW ENF. SVCS. GRANT FUND</b>	<b><u>\$100,000</u></b>
<b>SECTION 156. SELECTIVE TRAFFIC ENFORCEMENT PROGRAM GRANT FUND</b>	
TO: POLICE DEPARTMENT Police Operations	<u>\$25,900</u>
<b>TOTAL STEP GRANT FUND</b>	<b><u>\$25,900</u></b>
<b>SECTION 158. ALCOHOL TOBACCO &amp; OTHER DRUGS GRANT FUND</b>	
TO: RECREATION & COMMUNITY SERVICES DEPARTMENT Recreation	<u>\$47,400</u>
<b>TOTAL ALCOHOL TOBACCO &amp; OTH DRGS GRANT FUND</b>	<b><u>\$47,400</u></b>
<b>SECTION 161. FIREFIGHTER ASSISTANCE GRANT FUND</b>	
TO: FIRE DEPARTMENT Firefighter Equipment	<u>\$11,000</u>
<b>TOTAL FIGHTERFIGHTER ASSISTANCE GRANT FUND</b>	<b><u>\$11,000</u></b>
<b>SECTION 171. PROPOSITION 49 AFTER-SCHOOL PROGRAM GRANT FUND</b>	
TO: RECREATION & COMMUNITY SERVICES DEPARTMENT Recreation	<u>\$108,300</u>
<b>TOTAL PROP. 49 AFTER-SCHOOL PROG. GRANT FUND</b>	<b><u>\$108,300</u></b>
<b>SECTION 180. NUISANCE ABATEMENT FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Foreclosure Maintenance	<u>\$41,400</u>

<b>TOTAL NUISANCE ABATEMENT FUND</b>	<b><u>\$41,400</u></b>
<b>SECTION 185. SEWER MAINTENANCE FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Capital Improvements	\$217,000
TO: BUILDING & PUBLIC WORKS DEPARTMENT Sewer Maintenance	<u>\$1,655,100</u>
<b>TOTAL SEWER MAINTENANCE FUND</b>	<b><u>\$1,872,100</u></b>
<b>SECTION 190. STORM DRAIN &amp; FLOOD CHANNEL MAINT. FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Storm Drain & Flood Control Maintenance	<u>\$201,000</u>
<b>TOTAL STORM DRAIN &amp; FLD. CHANNEL MAINT. FUND</b>	<b><u>\$201,000</u></b>
<b>SECTION 210. NORTH BAY AQUEDUCT DEBT SERVICE FUND</b>	
TO: ADMINISTRATIVE SERVICES DEPARTMENT Debt Service	<u>\$76,700</u>
<b>TOTAL NORTH BAY AQUEDUCT DEBT SERVICE FUND</b>	<b><u>\$76,700</u></b>
<b>SECTION 222. VICTORIAN HARBOR II DEBT SERVICE FUND</b>	
TO: ADMINISTRATIVE SERVICES DEPARTMENT Debt Service	<u>\$53,600</u>
<b>TOTAL VICTORIAN HARBOR II DEBT SERVICE FUND</b>	<b><u>\$53,600</u></b>
<b>SECTION 225. CIVIC CENTER DEBT SERVICE FUND</b>	
TO: ADMINISTRATIVE SERVICES DEPARTMENT Debt Service	<u>\$522,900</u>
<b>TOTAL CIVIC CENTER DEBT SERVICE FUND</b>	<b><u>\$522,900</u></b>
<b>SECTION 231. HIGHWAY 12 DEBT SERVICE FUND</b>	
TO: ADMINISTRATIVE SERVICES DEPARTMENT Debt Service	<u>\$324,200</u>
<b>TOTAL HIGHWAY 12 DEBT SERVICE FUND</b>	<b><u>\$324,200</u></b>
<b>SECTION 234. FIRE LADDER TRUCK ACQUISITION FUND</b>	
TO: ADMINISTRATIVE SERVICES DEPARTMENT Debt Service	\$117,300
TO: ADMINISTRATIVE SERVICES DEPARTMENT Debt Service Reserve	<u>\$1,800</u>
<b>TOTAL FIRE LADDER TRUCK ACQUISITION FUND</b>	<b><u>\$119,100</u></b>
<b>SECTION 300. PARK DEVELOPMENT FUND</b>	

TO: ADMINISTRATIVE SERVICES DEPARTMENT Interfund Transfers	<u>\$18,000</u>
<b>TOTAL PARK DEVELOPMENT FUND</b>	<b><u>\$18,000</u></b>
<b>SECTION 320. MUNICIPAL FACILITIES IMPROVEMENT FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Capital Improvements	\$36,300
TO: ADMINISTRATIVE SERVICES DEPARTMENT Interfund Transfers	<u>\$373,500</u>
<b>TOTAL MUNICIPAL FACILITIES IMPROVEMENT FUND</b>	<b><u>\$409,800</u></b>
<b>SECTION 337. WALMART MITIGATION PROJECTS FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Capital Improvements	<u>\$666,800</u>
<b>TOTAL WALMART MITIGATION PROJECTS FUND</b>	<b><u>\$666,800</u></b>
<b>SECTION 420. LAWLER RANCH MAD FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Capital Improvements	\$20,000
TO: BUILDING & PUBLIC WORKS DEPARTMENT Public Works Maintenance	<u>\$747,100</u>
<b>TOTAL LAWLER RANCH MAD FUND</b>	<b><u>\$767,100</u></b>
<b>SECTION 422. MARINA VILLAGE DREDGING MAD FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Public Works Maintenance	<u>\$291,800</u>
<b>TOTAL MARINA VILLAGE DREDGING MAD FUND</b>	<b><u>\$291,800</u></b>
<b>SECTION 425. BLOSSOM MEADOWS MAD FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Public Works Maintenance	<u>\$22,600</u>
<b>TOTAL BLOSSOM MEADOWS MAD FUND</b>	<b><u>\$22,600</u></b>
<b>SECTION 430. HERITAGE PARK MAD FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Public Works Maintenance	<u>\$286,100</u>
<b>TOTAL HERITAGE PARK MAD FUND</b>	<b><u>\$286,100</u></b>
<b>SECTION 435. MONTEBELLO VISTA MAD FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Public Works Maintenance	<u>\$44,400</u>
<b>TOTAL MONTEBELLO VISTA MAD FUND</b>	<b><u>\$44,400</u></b>

**SECTION 445. PETERSON RANCH MAD FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$283,000  
Public Works Maintenance

**TOTAL PETERSON RANCH MAD FUND \$283,000**

**SECTION 446. PETERSON RANCH CFD NO. 1 FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$98,200  
Public Works Maintenance

**TOTAL PETERSON RANCH CFD NO. 1 FUND \$98,200**

**SECTION 448. RAILROAD AVENUE MAD FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$32,500  
Public Works Maintenance

**TOTAL RAILROAD AVENUE MAD FUND \$32,500**

**SECTION 449. VICTORIAN HARBOR DREDGING MAD FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$452,500  
Public Works Maintenance

**TOTAL VICTORIAN HARBOR DREDGING MAD FUND \$452,500**

**SECTION 453. VICTORIAN HARBOR MAD ZONE A FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$172,000  
Public Works Maintenance

**TOTAL VICTORIAN HARBOR MAD ZONE A FUND \$172,000**

**SECTION 454. VICTORIAN HARBOR MAD ZONE B FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$56,700  
Public Works Maintenance

**TOTAL VICTORIAN HARBOR MAD ZONE B FUND \$56,700**

**SECTION 455. VICTORIAN HARBOR MAD ZONES C & D FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$256,700  
Public Works Maintenance

**TOTAL VICTORIAN HARBOR MAD ZONES C & D FUND \$256,700**

**SECTION 458. VICTORIAN HARBOR MAD ZONE E FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$121,600  
Public Works Maintenance

**TOTAL VICTORIAN HARBOR MAD ZONE E FUND \$121,600**

**SECTION 459. VICTORIAN HARBOR MAD ZONE F FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$295,200

Public Works Maintenance

<b>TOTAL VICTORIAN HARBOR MAD ZONE F FUND</b>	<b><u>\$295,200</u></b>
<b>SECTION 460. HIGHWAY 12 LANDSCAPE CONTRACT FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Public Works Maintenance	<u>\$47,800</u>
<b>TOTAL HIGHWAY 12 LANDSCAPE CONTRACT FUND</b>	<b><u>\$47,800</u></b>
<b>SECTION 461. SUISUN CITY CFD NO. 2 FUND</b>	
TO: ADMINISTRATIVE SERVICES DEPARTMENT Interfund Transfers	<u>\$387,300</u>
<b>TOTAL SUISUN CITY CFD NO. 2 FUND</b>	<b><u>\$387,300</u></b>
<b>SECTION 462. CFD NO. 2 TAX ZONE 2 (MCCOY CREEK) FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Public Works Maintenance	<u>\$13,100</u>
<b>TOTAL CFD NO. 2 TAX ZONE 2 (MCCOY CREEK) FUND</b>	<b><u>\$13,100</u></b>
<b>SECTION 464. MCCOY CREEK PARKING ASSESSMENT DISTRICT FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Public Works Maintenance	<u>\$31,000</u>
<b>TOTAL MCCOY CREEK PARKING ASSESS. DIST. FUND</b>	<b><u>\$31,000</u></b>
<b>SECTION 465. CFD NO. 2 TAX ZONE 1 (AMBERWOOD) FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Public Works Maintenance	<u>\$64,800</u>
<b>TOTAL CFD NO. 2 TAX ZONE 1 (AMBERWOOD) FUND</b>	<b><u>\$64,800</u></b>
<b>SECTION 466. CFD NO. 2 TAX ZONE 3 (PETERSON RANCH) FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Public Works Maintenance	<u>\$39,800</u>
<b>TOTAL CFD NO. 2 TAX ZONE 3 (PETERSON RANCH) FUND</b>	<b><u>\$39,800</u></b>
<b>SECTION 467. CFD NO. 2 TAX ZONE 5 (SUMMERWOOD) FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Public Works Maintenance	<u>\$13,900</u>
<b>TOTAL CFD NO. 2 TAX ZONE 5 (SUMMERWOOD) FUND</b>	<b><u>\$13,900</u></b>
<b>SECTION 705. VEHICLE MAINTENANCE FUND</b>	
TO: BUILDING & PUBLIC WORKS DEPARTMENT Public Works Maintenance	<u>\$145,300</u>
<b>TOTAL VEHICLE MAINTENANCE FUND</b>	<b><u>\$145,300</u></b>

**SECTION 706. VEHICLE ACQUISITION FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$1,514,900  
Capital Improvements, Capital Replacement Reserve

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$6,100  
Public Works Maintenance

**TOTAL VEHICLE ACQUISITION FUND \$1,521,000**

**SECTION 710. COMPUTER NETWORK MAINTENANCE FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$297,700  
Information Technology, Capital Replacement Reserve

**TOTAL COMPUTER NETWORK MAINTENANCE FUND \$297,700**

**SECTION 713. PUBLIC WORKS MAINTENANCE FUND**

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$1,081,400  
Public Works Maintenance

**TOTAL PUBLIC WORKS MAINTENANCE FUND \$1,081,400**

**SECTION 715. LIABILITY SELF-INSURANCE FUND**

TO: ADMINISTRATIVE SERVICES DEPARTMENT \$563,600  
Liability Self-Insurance

**TOTAL LIABILITY SELF-INSURANCE FUND \$563,600**

**SECTION 721. RECREATION TRUST FUND**

TO: RECREATION & COMMUNITY SERVICES \$29,800  
DEPARTMENT  
Recreation

**TOTAL RECREATION TRUST FUND \$29,800**

**SECTION 750. WORKERS' COMPENSATION SELF-INSURANCE FUND**

TO: ADMINISTRATIVE SERVICES DEPARTMENT \$755,000  
Workers' Compensation Self-Insurance

**TOTAL WORKERS' COMP. SELF-INSURANCE FUND \$755,000**

**SECTION 765. UNEMPLOYMENT SELF-INSURANCE FUND**

TO: ADMINISTRATIVE SERVICES DEPARTMENT \$30,000  
Unemployment Self-Insurance

**TOTAL UNEMPLOYMENT SELF-INSURANCE FUND \$30,000**

**SECTION 908. ASSET MANAGEMENT FUND**

TO: ECONOMIC DEVELOPMENT DEPARTMENT \$46,900  
Asset Management

TO: BUILDING DEPARTMENT \$75,400  
Lawler House Maintenance, Rail Station Maintenance

**TOTAL ASSET MANAGEMENT FUND**

**\$122,300**

**SECTION 909. MARINA OPERATIONS FUND**

TO: RECREATION & COMMUNITY SERVICES  
DEPARTMENT  
Marina Operations

\$344,200

**TOTAL MARINA OPERATIONS FUND**

**\$344,200**

**SECTION 919. MARINA FUEL FUND**

TO: RECREATION & COMMUNITY SERVICES  
DEPARTMENT  
Marina Fuel

\$62,200

**TOTAL MARINA FUEL FUND**

**\$62,200**

**SECTION 974. HARBOR THEATER FUND**

TO: BUILDING DEPARTMENT  
Harbor Theater Maintenance

\$7,000

**TOTAL HARBOR THEATER FUND**

**\$7,000**

**PASSED AND ADOPTED** by the City Council of the City of Suisun City at a regular meeting thereof held on the \_\_\_\_ day of June 2013 by the following vote:

**AYES:** Councilmembers:  
**NOES:** Councilmembers:  
**ABSENT:** Councilmembers:  
**ABSTAIN:** Councilmembers:

**WITNESS** my hand and seal of the said City this \_\_\_\_ day of June 2013.

---

Donna Pock, CMC  
Deputy City Clerk



RESOLUTION NO. SA 2013-\_\_

A RESOLUTION OF THE SUISUN CITY COUNCIL ACTING AS THE SUCCESSOR AGENCY TO THE  
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY  
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR 2013-14

WHEREAS, all requisite public hearings relating to the budget have been duly held, and all necessary findings have been made.

NOW, THEREFORE, BE IT RESOLVED BY THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY

PART I

THAT pursuant to Section 33606 of the California Health & Safety Code, redevelopment agencies are required to adopt administrative and accounting procedures consistent with the city or county government with which they are associated. Accordingly the Successor Agency to the Redevelopment Agency of the City of Suisun City (hereinafter "Agency") is required to adopt and administer its Annual Budget in a manner consistent with the procedure used by the City of Suisun City (hereinafter "City").

THAT the amounts set forth for the purposes named herein shall, upon the adoption of this Resolution, become the budget for the Agency for Fiscal Year 2013-14; and,

PART II

THAT the general provisions governing this Resolution shall be as follows:

**SECTION 1. APPROPRIATION OF THE FY 2013-14 BUDGET.** Monies are hereby appropriated from each of the several funds of the Agency to each department of the Agency in the amounts set forth herein for personnel services, supplies & services, interdepartmental charges, non-recurring costs, debt service, capital improvements, and special projects. The Agency determines that funds expended from the Housing Set-Aside Fund for planning and administrative expenditures are necessary for the production, improvement and preservation of low- and moderate-income housing for FY 2013-14.

**SECTION 2. TRANSFERS BETWEEN APPROPRIATIONS AND INCREASE IN APPROPRIATIONS.**

- a. Consistent with the Financial Policies of the Agency that are contained in the City of Suisun City FY 2013-14 Annual Budget, any adjustments in the amounts appropriated for the purposes indicated herein at the department/fund level shall be made only upon the motion to amend this Resolution adopted by the affirmative votes of at least three members of a quorum of the Agency Board. Administrative changes within the department/fund level may be made without the approval of the Agency Board pursuant to Subsection (d) of this Section.
- b. For accounting and auditing convenience, accounts may be established to receive transfers of appropriations from department appropriations for capital improvements and special projects in two or more different funds for the same project.

c. Any adjustments made pursuant to Subsections (a) or (b) of this Section shall be made consistent with written guidelines established by the City Manager of the City.

**SECTION 3. TRANSFER WITHIN AN APPROPRIATION.** The funds allocated to the respective accounting object classes comprising the total appropriation for each program or department are for purposes of budgeting consideration and convenience only and are not intended to constitute separate appropriations; provided, however, that funds allocated to an object class may be expended for the purposes of any other object class if such expenditures are within the written guidelines established by the City Manager.

**SECTION 4. CONTRADICTORY PROVISIONS OF PREVIOUS RESOLUTIONS.** Any other prior Resolution or provision thereof of the Agency respecting the appropriation and administration of the FY 2013-14 Budget which is in contradiction with this Resolution is hereby superseded. Notwithstanding any other provisions of this Resolution, no funds appropriated into the Reserves of the Agency shall be expended, transferred, obligated, used, encumbered or otherwise disposed of except as specifically authorized by previously approved bonded indebtedness or until the Agency Board reallocates such appropriations by amending this Resolution as provided in Subsection 2(a) of this Part.

**SECTION 5. ADMINISTRATION.** The Executive Director or his/her designee shall maintain all changes to this Resolution and shall cause to be filed with the Agency Secretary and the Finance Officer a copy of, and subsequent amendments to, this Resolution following its adoption by the Agency Board.

**SECTION 6. CLERICAL CORRECTIONS.** The adoption of this Resolution implements the motions and actions of the Agency Board with respect to the proposed Budget, as amended by those motions and actions, if any, for the direction in drafting this Resolution. By adoption of this Resolution, the Agency Board hereby directs responsible Agency staff members to make necessary technical and clerical corrections to this Resolution to implement the intent of the Agency Board. Such corrections shall not alter, in any manner, the substance or intent of the Agency Board's adoption of this Resolution.

### **PART III**

**THAT** the following amounts are appropriated to the various departments for the purpose or purposes indicated:

**SECTION 901. SA ADMINISTRATION FUND**

TO:	ECONOMIC DEVELOPMENT DEPARTMENT Successor Agency Administration	<u>\$250,000</u>
	<b>TOTAL SA ADMINISTRATION FUND</b>	<u><b>\$250,000</b></u>

**SECTION 902. SA RECOGNIZED OBLIGATIONS FUND**

TO:	ECONOMIC DEVELOPMENT DEPARTMENT Successor Agency Recognized Obligations	<u>\$5,383,500</u>
	<b>TOTAL SA RECOGNIZED OBLIGATIONS FUND</b>	<u><b>\$5,383,500</b></u>

**SECTION 903. SA HOUSING AGENCY FUND**

TO:	ECONOMIC DEVELOPMENT DEPARTMENT	<u>\$212,800</u>
	Successor Housing Agency	
	<b>TOTAL SA RECOGNIZED OBLIGATIONS FUND</b>	<b><u>\$212,800</u></b>

**PASSED AND ADOPTED** at the Regular Meeting of the City Council Acting as the Successor Agency to the Redevelopment Agency of the City of Suisun City duly held on Tuesday, the \_\_\_th day of June 2013, by the following vote:

<b>AYES:</b>	Board Members: Derting, Hudson, Segala, Sanchez
<b>NOES:</b>	Board Members: None
<b>ABSENT:</b>	Board Members: Day
<b>ABSTAIN:</b>	Board Members: None

**WITNESS** my hand and seal of the said Agency this \_\_\_th day of June 2013.

---

Donna Pock, CMC  
Deputy City Clerk



**RESOLUTION NO. HA 2013-\_\_**

**RESOLUTION OF THE SUISUN CITY HOUSING AUTHORITY ADOPTING  
THE ANNUAL BUDGET FOR THE FISCAL YEAR 2013-14**

**WHEREAS**, all requisite public hearings relating to the budget have been duly held, and all necessary findings have been made.

**NOW, THEREFORE, BE IT RESOLVED BY THE SUISUN CITY HOUSING AUTHORITY:**

**PART I**

**THAT** in order to ensure that administrative and accounting procedures consistent with the City's practices are utilized, Suisun City Housing Authority (hereinafter "Authority") hereby adopts its Annual Budget in a manner consistent with the procedure used by the City of Suisun City (hereinafter "City").

**THAT** the amounts set forth for the purposes named herein shall, upon the adoption of this Resolution, become the budget for the Authority for Fiscal Year 2013-14; and,

**PART II**

**THAT** the general provisions governing this Resolution shall be as follows:

**SECTION 1. APPROPRIATION OF THE FY 2013-14 BUDGET.** Monies are hereby appropriated from each of the several funds of the Authority to each department of the Authority in the amounts set forth herein for personnel services, supplies & services, interdepartmental charges, non-recurring costs, debt service, capital improvements, and special projects.

**SECTION 2. TRANSFERS BETWEEN APPROPRIATIONS AND INCREASE IN APPROPRIATIONS.**

- a. Consistent with the Financial Policies of the Authority that are contained in the City of Suisun City FY 2013-14 Annual Budget, any adjustments in the amounts appropriated for the purposes indicated herein at the department/fund level shall be made only upon the motion to amend this Resolution adopted by the affirmative votes of at least three members of the Authority Board. Administrative changes within the department/fund level may be made without the approval of the Authority Board pursuant to Subsection (d) of this
- b. For accounting and auditing convenience, accounts may be established to receive transfers of appropriations from department appropriations for capital improvements & special projects in two or more different funds for the same project.

c. Any adjustments made pursuant to Subsections (a) or (b) of this Section shall be made consistent with written guidelines established by the City Manager of the City.

**SECTION 3. TRANSFER WITHIN AN APPROPRIATION.** The funds allocated to the respective accounting object classes comprising the total appropriation for each program or department are for purposes of budgeting consideration and convenience only and are not intended to constitute separate appropriations; provided, however, that funds allocated to an object class may be expended for the purposes of any other object class if such expenditures are within the written guidelines established by the City Manager.

**SECTION 4. CONTRADICTION PROVISIONS OF PREVIOUS RESOLUTIONS.** Any other prior Resolution or provision thereof of the Authority respecting the appropriation and administration of the FY 2013-14 Budget which is in contradiction with this Resolution is hereby superseded. Notwithstanding any other provisions of this Resolution, no funds appropriated into the Reserves of the Authority shall be expended, transferred, obligated, used, encumbered or otherwise disposed of except as specifically authorized by previously approved bonded indebtedness or until the Authority Board reallocates such appropriations by amending this Resolution as provided in Subsection 2(a) of this Part.

**SECTION 5. ADMINISTRATION.** The Executive Director or his/her designee shall maintain all changes to this Resolution and shall cause to be filed with the Authority Secretary and the Finance Officer a copy of, and subsequent amendments to, this Resolution following its adoption by the Authority and actions of the Authority Board with respect to the proposed Budget, as amended by those motions and actions, if any, for the direction in drafting this Resolution. By adoption of this Resolution, the Authority Board hereby directs responsible Authority staff members to make necessary technical and clerical corrections to this Resolution to implement the intent of the Authority Board. Such corrections shall not alter, in any manner, the substance or intent of the Authority Board's adoption of this Resolution.

**PART III**

**THAT** the following amounts are appropriated to the various departments for the purpose or purposes indicated:

**SECTION 907. HA ALMOND GARDENS FUND**

TO:	ECONOMIC DEVELOPMENT DEPARTMENT Affordable Housing	\$428,600
TO:	ADMINISTRATIVE SERVICES DEPARTMENT Interfund Transfers	<u>\$65,000</u>
	<b>TOTAL RDA ALMOND GARDENS FUND</b>	<b><u>\$493,600</u></b>

**SECTION 932. HA SECTION 8 OPERATING FUND**

TO: COMMUNITY DEVELOPMENT DEPARTMENT Housing	<u>\$2,531,200</u>
<b>TOTAL HA SECTION 8 OPERATING FUND</b>	<b><u>\$2,531,200</u></b>

**SECTION 937. HA HOME REHABILITATION LOAN FUND**

TO: COMMUNITY DEVELOPMENT DEPARTMENT Housing	<u>\$97,700</u>
<b>TOTAL HA HOME REHABILITATION LOAN FUND</b>	<b><u>\$97,700</u></b>

**SECTION 945. HA ADMINISTRATION FUND**

TO: COMMUNITY DEVELOPMENT DEPARTMENT Housing	\$691,500
TO: COMMUNITY DEVELOPMENT DEPARTMENT General Contingency	71,100
TO: COMMUNITY DEVELOPMENT DEPARTMENT Emergency Reserve	<u>58,800</u>
<b>TOTAL HA ADMINISTRATION FUND</b>	<b><u>\$821,400</u></b>

**PASSED AND ADOPTED** at the Regular Meeting of the Suisun City Housing Authority City duly held on Tuesday, the \_\_\_th day of June 2013, by the following vote:

**AYES:** Board Members: Derting, Hudson, Segala, Sanchez  
**NOES:** Board Members: None  
**ABSENT:** Board Members: Day  
**ABSTAIN:** Board Members: None

**WITNESS** my hand and seal of the said Housing Authority this \_\_\_th day of June 2013.

---

Donna Pock, CMC  
Deputy City Clerk



**RESOLUTION NO. 2013-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
ADOPTING THE FY 2013-14 SALARY RESOLUTION**

**WHEREAS**, on July 19, 2012, the City Council adopted Resolution No. 2012-69 that approved an 18-month MOU with the Suisun City Police Officers' Association that contained concessions that became effective July 6, 2012; and

**WHEREAS**, on July 19, 2012, the City Council adopted Resolution No. 2012-63 that approved an 18-month MOU with the Suisun City Employees' Association that contained concessions that became effective July 6, 2012; and

**WHEREAS**, on July 19, 2012, the City Council adopted Resolution No. 2012-64 that approved an 18-month MOU with the Suisun City Management & Professional Employees' Association that contained concessions that became effective July 6, 2012; and

**WHEREAS**, on July 19, 2012, the City Council adopted Resolution No. 2012-65 affecting Unrepresented Executive Management and Confidential Employees that included concessions that became effective July 6, 2012; and

**WHEREAS**, the attached Exhibit A includes the creation of the job class of Recreation Program & Administration Coordinator; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of City of Suisun City that the consolidated Salary Resolution, attached as Exhibit A, shall be and is hereby adopted and, and shall remain in effect unless or until it is amended by Resolution of the City Council of the City of Suisun City. All previously adopted Resolutions that may be in conflict with this Resolution are hereby rescinded.

**BE IT FURTHER RESOLVED** that the amounts indicated as monthly compensation are for comparison purposes only. The hourly compensation amounts indicated shall be the basis for compensation for all job classes listed in Exhibit A. Temporary employees may be compensated at the hourly rate for any applicable job class listed in Exhibit A.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Suisun City, duly held on the \_\_<sup>th</sup> day of June 2013 by the following vote:

<b>AYES:</b>	Councilmembers:	_____
<b>NOES:</b>	Councilmembers:	_____
<b>ABSENT:</b>	Councilmembers:	_____
<b>ABSTAIN:</b>	Councilmembers:	_____

**WITNESS** my hand and the seal of said City this \_\_<sup>th</sup> day of June 2013.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk

# SALARY SCHEDULE

## Exhibit A

Effective: July 6, 2012

### Section 1 - Executive Management

Job Class	Range	Starting		Ending	
		Monthly	Hourly	Ending	Hourly
City Manager*	100	\$ 9,700	\$ 55.96	\$ 13,095	\$ 75.55
Assistant City Manager/Admin. Services*	105	\$ 8,106	\$ 46.77	\$ 10,943	\$ 63.13
Building & Public Works Director*	123	\$ 7,144	\$ 41.22	\$ 9,644	\$ 55.64
Public Works Director/City Engineer*	120	\$ 7,144	\$ 41.22	\$ 9,644	\$ 55.64
Community Development Director*	130	\$ 6,370	\$ 36.75	\$ 8,599	\$ 49.61
Economic Development Director*	125	\$ 6,370	\$ 36.75	\$ 8,599	\$ 49.61
Chief Building Official*	135	\$ 6,370	\$ 36.75	\$ 8,599	\$ 49.61
Recreation & Community Services Director	140	\$ 6,370	\$ 36.75	\$ 8,599	\$ 49.61
Fire Chief*	115	\$ 6,370	\$ 36.75	\$ 8,599	\$ 49.61

\*Exempt

## SALARY SCHEDULE

### Exhibit A

Effective: January 1, 2010

### Section 2 - Police Management

Job Class	Range	Starting		Ending	
		Monthly	Hourly	Ending	Hourly
Police Chief*	110	\$ 7,144	\$ 41.22	\$ 9,644	\$ 55.64
Police Commander*	255	\$ 6,351	\$ 36.64	\$ 8,574	\$ 49.46

\*Exempt

# SALARY SCHEDULE

## Exhibit A

Effective: July 6, 2012

### Section 3 - Professional/Technical

Job Class	Range	Starting		Ending	
		Monthly	Hourly	Ending	Hourly
Assistant City Engineer*	210	\$ 6,112	\$ 35.26	\$ 8,685	\$ 50.11
Financial Services Manager*	225	\$ 5,307	\$ 30.62	\$ 7,542	\$ 43.51
Police Support Services Manager*	270	\$ 5,093	\$ 29.38	\$ 7,238	\$ 41.76
<b>Assistant/Associate Engineer- Associate*</b>	221	\$ 5,093	\$ 29.38	\$ 7,238	\$ 41.76
<b>Fire Division Chief*</b>	237	\$ 5,093	\$ 29.38	\$ 7,238	\$ 41.76
<b>Public Works Superintendent*</b>	265	\$ 5,093	\$ 29.38	\$ 7,238	\$ 41.76
<b>Project Manager*</b>	260	\$ 4,635	\$ 26.74	\$ 6,587	\$ 38.00
Senior Accountant*	205	\$ 4,635	\$ 26.74	\$ 6,587	\$ 38.00
Senior Building Inspector*	215	\$ 4,635	\$ 26.74	\$ 6,587	\$ 38.00
Assistant/Associate Engineer-Assistant*	220	\$ 4,630	\$ 26.71	\$ 6,580	\$ 37.96
<b>Assistant/Associate Planner-Associate*</b>	251	\$ 4,415	\$ 25.47	\$ 6,274	\$ 36.20
<b>Management Analyst I/II-II*</b>	236	\$ 4,415	\$ 26.28	\$ 6,274	\$ 36.20
<b>Housing Manager*</b>	230	\$ 4,244	\$ 24.48	\$ 6,031	\$ 34.79
Info. Technology Systems Administrator*	275	\$ 4,244	\$ 24.48	\$ 6,031	\$ 34.79
Marketing Manager*	245	\$ 4,030	\$ 23.25	\$ 5,727	\$ 33.04
<b>Accountant*</b>	200	\$ 4,013	\$ 23.15	\$ 5,703	\$ 32.90
Assistant/Associate Planner-Assistant*	250	\$ 4,013	\$ 23.15	\$ 5,703	\$ 32.90
Management Analyst I/II-I*	235	\$ 4,013	\$ 23.15	\$ 5,703	\$ 32.90
Marina Supervisor*	240	\$ 4,013	\$ 23.15	\$ 5,703	\$ 32.90
<b>Administrative Fire Captain*</b>	201	\$ 3,569	\$ 16.64	\$ 4,818	\$ 22.46
<b>Public Works Supervisor*</b>	222	\$ 3,569	\$ 20.59	\$ 4,818	\$ 27.80
<b>Recreation Supervisor*</b>	241	\$ 3,204	\$ 18.48	\$ 4,325	\$ 24.95

**Bold** denotes benchmark class

**\*Exempt**

**SALARY SCHEDULE**

Exhibit A

Effective: July 6, 2012

**Section 4 - Police Non-Management**

Job Class w/ Incentive &/or Assignment P	Range	A Step		B Step		C Step		D Step		E Step		F Step		G Step	
		Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly
<b>Police Officer</b>	400	\$ 4,550	\$26.25	\$4,778	\$27.56	\$5,016	\$28.94	\$5,267	\$30.39	\$5,531	\$ 31.91	N/A	N/A	N/A	N/A
Police Officer w/ POST Int. Certificate	401	\$ 4,778	\$27.56	\$5,016	\$28.94	\$5,267	\$30.39	\$5,531	\$31.91	\$5,807	\$ 33.50	N/A	N/A	N/A	N/A
Police Officer w/ POST Int. & Adv Certs	402	\$ 5,016	\$28.94	\$5,267	\$30.39	\$5,531	\$31.91	\$5,807	\$33.50	\$6,097	\$ 35.18	N/A	N/A	N/A	N/A
Senior Police Officer	410	N/A	N/A	N/A	N/A	\$5,016	\$28.94	\$5,267	\$30.39	\$5,531	\$ 31.91	\$5,807	\$33.50	N/A	N/A
Senior Police Officer w/ POST Int. Cert.	411	N/A	N/A	N/A	N/A	\$5,267	\$30.39	\$5,531	\$31.91	\$5,807	\$ 33.50	\$6,097	\$35.18	N/A	N/A
Senior Police Officer w/ POST Int. & Adv	412	N/A	N/A	N/A	N/A	\$5,531	\$31.91	\$5,807	\$33.50	\$6,097	\$ 35.18	\$6,402	\$36.94	N/A	N/A
Master Police Officer	420	N/A	N/A	N/A	N/A	\$5,145	\$29.68	\$5,402	\$31.17	\$5,672	\$ 32.73	\$5,956	\$34.36	\$6,254	\$36.08
Master Police Officer w/ POST Int. Cert.	421	N/A	N/A	N/A	N/A	\$5,402	\$31.17	\$5,672	\$32.73	\$5,956	\$ 34.36	\$6,254	\$36.08	\$6,566	\$37.88
Master Police Officer w/ POST Int. & Adv	422	N/A	N/A	N/A	N/A	\$5,672	\$32.73	\$5,956	\$34.36	\$6,254	\$ 36.08	\$6,566	\$37.88	\$6,895	\$39.78
<b>Police Sergeant</b>	<b>450</b>	\$ 5,667	\$32.69	\$5,950	\$34.33	\$6,248	\$36.05	\$6,560	\$37.85	\$6,888	\$ 39.74	N/A	N/A	N/A	N/A
Police Sergeant w/ POST Int. Certificate	451	\$ 5,950	\$34.33	\$6,248	\$36.05	\$6,560	\$37.85	\$6,888	\$39.74	\$7,233	\$ 41.73	N/A	N/A	N/A	N/A
Police Sergeant w/ POST Int. & Adv.	452	\$ 6,248	\$36.05	\$6,560	\$37.85	\$6,888	\$39.74	\$7,233	\$41.73	\$7,594	\$ 43.81	N/A	N/A	N/A	N/A
Master Police Sergeant	460	N/A	N/A	N/A	N/A	\$6,888	\$39.74	\$7,233	\$41.73	\$7,594	\$ 43.81	\$7,974	\$46.00	\$8,373	\$48.30

Bold denotes benchmark class

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**SALARY SCHEDULE**

**Exhibit A**

**Effective: October 16, 2012**

**Section 5 - General City Service**

Job Class	Range	A Step		B Step		C Step		D Step		E Step	
		Monthly	Hourly								
<b>Computer Technician</b>	545	\$4,380	\$25.27	\$4,599	\$26.53	\$4,829	\$27.86	\$5,070	\$29.25	\$5,324	\$ 30.71
<b>Building Inspector I/II-II</b>	521	\$4,167	\$24.04	\$4,375	\$25.24	\$4,594	\$26.50	\$4,824	\$27.83	\$5,065	\$ 29.22
<b>Public Works Inspector</b>	570	\$4,167	\$24.04	\$4,375	\$25.24	\$4,594	\$26.50	\$4,824	\$27.83	\$5,065	\$ 29.22
<b>Sec to City Mgr/Dep City Clerk</b>	300	\$3,909	\$22.55	\$4,104	\$23.68	\$4,310	\$24.86	\$4,525	\$26.11	\$4,751	\$ 27.41
Youth Services Specialist	590	\$3,887	\$22.43	\$4,081	\$23.55	\$4,285	\$24.72	\$4,500	\$25.96	\$4,725	\$ 27.26
Senior Com. & Rec. Technician	530	\$3,802	\$21.93	\$3,992	\$23.03	\$4,192	\$24.18	\$4,401	\$25.39	\$4,621	\$ 26.66
Building Inspector I/II-I	520	\$3,789	\$21.86	\$3,978	\$22.95	\$4,177	\$24.10	\$4,386	\$25.31	\$4,606	\$ 26.57
<b>Housing Specialist I/II-II</b>	561	\$3,544	\$20.45	\$3,721	\$21.47	\$3,907	\$22.54	\$4,103	\$23.67	\$4,308	\$ 24.85
<b>Com. &amp; Rec. Technician I/II-II</b>	526	\$3,456	\$19.94	\$3,629	\$20.94	\$3,810	\$21.98	\$4,001	\$23.08	\$4,201	\$ 24.24
Housing Specialist I/II-I	560	\$3,376	\$19.48	\$3,545	\$20.45	\$3,722	\$21.47	\$3,908	\$22.55	\$4,104	\$ 23.67
<b>Administrative Assistant II</b>	511	\$3,376	\$19.48	\$3,545	\$20.45	\$3,722	\$21.47	\$3,908	\$22.55	\$4,104	\$ 23.67
Recreation Coordinator	580	\$3,292	\$18.99	\$3,457	\$19.94	\$3,629	\$20.94	\$3,811	\$21.99	\$4,001	\$ 23.09
Senior Account Clerk	505	\$3,279	\$18.92	\$3,443	\$19.86	\$3,615	\$20.86	\$3,796	\$21.90	\$3,986	\$ 22.99
Senior Maintenance Worker	568	\$3,228	\$18.62	\$3,390	\$19.56	\$3,560	\$20.54	\$3,738	\$21.56	\$3,925	\$ 22.64
<b>Fleet Mechanic</b>	555	\$3,228	\$18.62	\$3,389	\$19.55	\$3,559	\$20.53	\$3,737	\$21.56	\$3,924	\$ 22.64
Com. & Rec. Technician I/II-I	525	\$3,228	\$18.62	\$3,389	\$19.55	\$3,559	\$20.53	\$3,737	\$21.56	\$3,924	\$ 22.64
Administrative Assistant I	510	\$3,154	\$18.20	\$3,312	\$19.11	\$3,477	\$20.06	\$3,651	\$21.06	\$3,834	\$ 22.12
Rec Program/Admin Coordinator	581	\$3,154	\$18.20	\$3,312	\$19.11	\$3,477	\$20.06	\$3,651	\$21.06	\$3,834	\$ 22.12
Maintenance Worker I/II-II	566	\$3,075	\$17.74	\$3,229	\$18.63	\$3,390	\$19.56	\$3,560	\$20.54	\$3,738	\$ 21.56
Community Services Officer I/II-II	536	\$3,045	\$17.57	\$3,197	\$18.45	\$3,357	\$19.37	\$3,525	\$20.34	\$3,701	\$ 21.35
<b>Maintenance Worker I/II-I</b>	565	\$2,939	\$16.96	\$3,086	\$17.80	\$3,240	\$18.69	\$3,402	\$19.63	\$3,572	\$ 20.61
<b>Bldg Maintenance Worker I/II-II</b>	516	\$2,796	\$16.13	\$2,936	\$16.94	\$3,083	\$17.78	\$3,237	\$18.67	\$3,399	\$ 19.61
Community Services Officer I/II-I	535	\$2,766	\$15.96	\$2,904	\$16.76	\$3,050	\$17.59	\$3,202	\$18.47	\$3,362	\$ 19.40
<b>Account Clerk I/II-II</b>	501	\$2,671	\$15.41	\$2,805	\$16.18	\$2,945	\$16.99	\$3,092	\$17.84	\$3,247	\$ 18.73
Office Assistant	509	\$2,639	\$15.23	\$2,771	\$15.99	\$2,909	\$16.79	\$3,055	\$17.62	\$3,208	\$ 18.51
Bldg Maintenance Worker I/II-I	515	\$2,541	\$14.66	\$2,668	\$15.39	\$2,801	\$16.16	\$2,942	\$16.97	\$3,089	\$ 17.82
Account Clerk I/II-I	500	\$2,428	\$14.01	\$2,549	\$14.71	\$2,677	\$15.44	\$2,811	\$16.22	\$2,951	\$ 17.03

**Bold** denotes benchmark class

**SALARY SCHEDULE**

**Exhibit A**

**Effective: July 1, 2010**

**Section 6 - Temporary/Hourly**

Job Class	Range	A	B	C	D	E
Traffic Engineer - Temp	959	\$85.00				
Economic Development Consultant	955	\$65.00				
Assistant Engineer - Temp	900	\$19.05	\$20.00	\$21.00	\$22.05	\$23.15
Police Officer - Temp	905	\$16.28	\$17.09	\$17.94	\$18.84	\$19.78
Firefighter - Temp	910	\$16.28	\$17.09	\$17.94	\$18.84	\$19.78
Maintenance Worker II - Temp	916	\$16.28	\$17.09	\$17.94	\$18.84	\$19.78
Communications & Records Tech I - Temp	920	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14
Administrative Assistant I - Temp	925	\$15.44	\$16.21	\$17.02	\$17.87	\$18.76
Community Services Officer I/II-I - Temp	930	\$14.79	\$15.53	\$16.31	\$17.13	\$17.98
Maintenance Worker I - Temp	915	\$14.79	\$15.53	\$16.31	\$17.13	\$17.98
Recreation Specialist Supervisor	939	\$13.95	\$14.65	\$15.38	\$16.15	\$16.96
Building Maintenance Worker I/II-I - Temp	914	\$13.45	\$14.12	\$14.83	\$15.57	\$16.35
Office Assistant - Temp	926	\$12.68	\$13.32	\$13.98	\$14.68	\$15.42
Recreation Specialist III	937	\$12.68	\$13.32	\$13.98	\$14.68	\$15.42
Recreation Specialist II	936	\$11.53	\$12.11	\$12.71	\$13.35	\$14.01
Financial Services Intern	951	\$11.53	\$12.11	\$12.71	\$13.35	\$14.01
Planning/Public Works Intern	945	\$11.53	\$12.11	\$12.71	\$13.35	\$14.01
Computer Systems Intern	950	\$11.53	\$12.11	\$12.71	\$13.35	\$14.01
Recreation Specialist I	935	\$10.48	\$11.00	\$11.55	\$12.13	\$12.74
Recreation Leader/Building Attendent III	943	\$9.68	\$10.16	\$10.67	\$11.21	\$11.77
Recreation Leader/Building Attendent II	942	\$8.80	\$9.24	\$9.70	\$10.19	\$10.70
Recreation Leader/Building Attendent I	941	\$8.00	\$8.40	\$8.82	\$9.26	\$9.72
Recreation Leader Trainee	940	\$7.27	\$7.64	\$8.02	\$8.42	\$8.84



**RESOLUTION NO. 2013-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
ADOPTING THE APPROPRIATIONS LIMIT FOR FY 2013-14**

**WHEREAS**, on November 6, 1979, the voters of California added Article XIII B to the State Constitution, placing limitations on the appropriations of the proceeds of taxes generated by state and local governments; and

**WHEREAS**, Article XIII B and Proposition 111 provide that the appropriations limit for the Fiscal Year 2013-14 be calculated by adjusting the base year appropriations of Fiscal Year 1978-79 for changes in the California per capita income, as well as the population percentage change for Suisun City; and

**WHEREAS**, the City of Suisun City has complied with all of the provisions of Article XIII B in determining the appropriations limit for Fiscal Year 2013-14.

**NOW, THEREFORE, BE IT RESOLVED** that the appropriations subject to limitation for the City of Suisun City shall be as follows:

Appropriation Limit Fiscal Year 2013-14	\$14,236,690
Appropriations Subject to Limit	<u>4,051,300</u>
Balance Over (Under) Available Limit	<u>(\$10,185,390)</u>

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Suisun City, duly held on the \_\_ day of June 2013 by the following vote:

**AYES:** Councilmembers: \_\_\_\_\_  
**NOES:** Councilmembers: \_\_\_\_\_  
**ABSENT:** Councilmembers: \_\_\_\_\_  
**ABSTAIN:** Councilmembers: \_\_\_\_\_

**WITNESS** my hand and the seal of said City this \_\_ day of June 2013.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk

**EXHIBIT A: Allocation of Revenues for Gann Limit Calculation**

<u>Budget Activity</u>	<u>Proceeds of Taxes</u>	<u>Non-Proceeds</u>	<u>Total</u>
Beginning Balance	\$ -	\$ 3,766,700	\$ 3,766,700
Property Taxes	\$ 2,679,900	\$ -	\$ 2,679,900
Transient Occup Tax	\$ 222,900		\$ 222,900
Sales & Use Taxes	\$ 896,000	\$ -	\$ 896,000
Property Transfer Taxes	\$ 57,500	\$ -	\$ 57,500
Business License Taxes	\$ 195,000	\$ -	\$ 195,000
Off-Highway Motor Vehicle	\$ -	\$ -	\$ -
Franchise Fees	\$ -	\$ 783,400	\$ 783,400
In Lieu Sales Tax	\$ -	\$ 346,000	\$ 346,000
Licenses & Permits	\$ -	\$ 154,000	\$ 154,000
Fines & Forfeitures	\$ -	\$ 235,700	\$ 235,700
Use of Money and Property	\$ -	\$ 227,000	\$ 227,000
Intergovernmental Revenues	\$ -	\$ 838,300	\$ 838,300
Charges for Services	\$ -	\$ 783,300	\$ 783,300
Intragovernmental Revenues	\$ -	\$ 1,030,000	\$ 1,030,000
Miscellaneous Revenues	\$ -	\$ 14,900	\$ 14,900
<b>Total Resources</b>	<b><u>\$ 4,051,300</u></b>	<b><u>\$ 8,179,300</u></b>	<b><u>\$ 12,230,600</u></b>
<b>Total Use of Resources</b>			
Operating Costs	\$ 4,051,300	\$ 5,378,500	\$ 9,429,800
Capital Costs	\$ -	\$ -	\$ -
Transfers to Other Funds	\$ -	\$ 246,000	\$ 246,000
Debt Service Costs	\$ -	\$ -	\$ -
Contingencies & Reserves	\$ -	\$ 2,357,500	\$ 2,554,800
<b>Total Use of Resources</b>	<b><u>\$ 4,051,300</u></b>	<b><u>\$ 7,982,000</u></b>	<b><u>\$ 12,230,600</u></b>

EXHIBIT B: Calculation of Gann Spending Limit

Fiscal Year	CPI/PCI	Population	Allowed Limit	Proceeds of Taxes
1985-86	1.0374	1.0222	\$ 2,444,778	\$ 1,642,502
1986-87	1.0230	1.1081	\$ 2,771,366	\$ 1,455,056
1987-88	1.0347	1.0688	\$ 3,064,819	\$ 1,548,634
1988-89	1.0466	1.0642	\$ 3,413,570	\$ 1,856,964
1989-90	1.0519	1.0949	\$ 3,931,495	\$ 2,095,784
1990-91	1.0421	1.0993	\$ 4,503,844	\$ 2,436,169
1991-92	1.0414	1.0589	\$ 4,966,562	\$ 2,413,941
1992-93	1.0162	1.0333	\$ 5,215,086	\$ 2,280,000
1993-94	1.0272	1.0245	\$ 5,488,181	\$ 2,290,000
1994-95	1.0071	1.0329	\$ 5,708,991	\$ 2,292,331
1995-96	1.0472	1.0354	\$ 6,190,092	\$ 2,385,800
1996-97	1.0467	1.0160	\$ 6,582,836	\$ 2,304,000
1997-98	1.0467	1.0163	\$ 7,002,566	\$ 2,435,010
1998-99	1.0415	1.0175	\$ 7,420,803	\$ 2,644,030
1999-00	1.0453	1.0222	\$ 7,929,170	\$ 2,782,240
2000-01	1.0491	1.0196	\$ 8,481,535	\$ 3,152,650
2001-02	1.0782	1.0099	\$ 9,235,324	\$ 3,483,510
2002-03	0.9873	1.0100	\$ 9,209,216	\$ 3,379,230
2003-04	1.0231	1.0103	\$ 9,518,995	\$ 3,189,640
2004-05	1.0328	1.0197	\$ 10,024,893	\$ 3,310,280
2005-06	1.0526	1.0085	\$ 10,641,896	\$ 4,057,440
2006-07	1.0396	1.0053	\$ 11,121,951	\$ 4,556,720
2007-08	1.0442	1.0123	\$ 11,756,387	\$ 4,490,400
2008-09	1.0429	1.0122	\$ 12,410,317	\$ 4,498,800
2009-10	1.0062	1.0294	\$ 12,854,387	\$ 4,279,800
2010-11	0.9746	1.0061	\$ 12,604,306	\$ 3,902,700
2011-12	1.0251	0.9985	\$ 12,901,293	\$ 3,957,300
2012-13	1.0377	0.9995	\$ 13,380,978	\$ 4,270,900
2013-14	1.0595	1.0042	\$ 14,236,690	\$ 4,051,300



**RESOLUTION NO. 2013-\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY  
CONFIRMING THE FY 2013-14 MASTER FEE SCHEDULE**

**WHEREAS**, the FY 2013-14 Annual Budget includes revenue assumptions based on the current Master Fee Schedule; and

**WHEREAS**, current economic conditions do not warrant an across-the-board update of the Master Fee Schedule.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Suisun City hereby adopts the Master Fee Schedule attached hereto as Exhibit A, effective immediately.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Suisun City, duly held on the \_\_\_ day of June 2013 by the following vote:

<b>AYES:</b>	Councilmembers:	_____
<b>NOES:</b>	Councilmembers:	_____
<b>ABSENT:</b>	Councilmembers:	_____
<b>ABSTAIN:</b>	Councilmembers:	_____

**WITNESS** my hand and the seal of said City this \_\_\_ day of June 2013.

\_\_\_\_\_  
Linda Hobson, CMC  
City Clerk

## MASTER FEE SCHEDULE

## Section 1: Public Safety/Police

Fee Description	Current Fee 19-Jun-12
<b>PUBLIC SAFETY</b>	
Report Photocopies 1-6 page min. - Police Dept	\$7.00
Report Photocopies 1-6 page min. - Fire Dept	\$7.00
Each additional page charge	\$1.00
Incident Printout, per page	\$0.25
Special Handling charge (mailing, etc.)	\$7.00
Videotapes	\$42.00
Video Tapes - each additional	\$21.00
Audio Tapes	\$42.00
Audio Tapes - each additional	\$11.00
Public Nuisance Abatement Posting/Mailing Fee	\$50.00
Abandoned and Distressed Properties Registration Fee	\$50.00
<b>POLICE DEPARTMENT</b>	
Abandoned Shopping Cart: Fine	\$50.00
Abandoned Shopping Cart: Administrative Fee	\$30.00
Abandoned Shopping Cart: Storage Fee Per Day	\$5.00
Alarm Response: First Call - False	\$0.00
Alarm Response: Second Call - False	\$50.00
Alarm Response: Third Call - False	\$100.00
Bingo Permit Application Fee	\$50.00
Bingo Permit Background Check Fee	\$35 per hour
Credit Check Fee	\$10 plus the Cost of Outside Services
Concealed Weapons Permit	\$68.00
Range Qualification (part of concealed weapons permit)	\$0.00
Fingerprint Per Card	\$26.00
Live Scan Fingerprint, based upon complexity (\$32 goes to Dept. of Justice)	\$42-\$76.00
Firearms Retail Sales Permit	\$95.00

MASTER FEE SCHEDULE

Section 1: Public Safety/Police

Fee Description	Current Fee 19-Jun-12
Taxi Permits	\$53.00
Alcohol Beverage Control Letter Per Request	\$26.00
Solicitor Permit	\$68.00
Weapons Reg. Voluntary	\$11.00
Each Add. Reg.@ same time	\$3.00
Clearance Letter (VISA application)	\$16.00
Tow Releases Fee	\$185.00
Repossession Fee	\$20.00
Vehicle Code Returned Check Fee	\$45.00
Vehicle/Equipment Violation Clearance Signoff	\$15.00
<b>PARKING, REGISTRATION &amp; MECHANICAL PENALTIES AND FEES</b>	<b>Current Fee 19-Jun-12</b>
<b>California Vehicle Code</b>	
4000(a)(1) Unregistered Vehicle/Expired Registration	\$83.00
5200(a) Front and rear license plates required	\$58.00
5201 License plate not securely fastened	\$58.00
5201 (f) License plate covered	\$58.00
5204(a) Current vehicle registration tab improperly attached	\$83.00
21113(a) On public grounds (must be posted)	\$68.00
21210 Bicycle on sidewalk (blocking pedestrians)	\$58.00
21211(a) Parking in bike lane	\$58.00
22500(a) Within an intersection	\$58.00
22500(b) On a crosswalk	\$58.00
22500(d) Within 15 fee of a fire station driveway	\$58.00
22500(e) In front of public/private driveway	\$58.00
22500(f) On a sidewalk	\$58.00
22500(g) As to obstruct traffic	\$58.00
22500(h) Double parking	\$58.00
22500(i) In posted or marked bus zone	\$323.00
22500(k) On a bridge	\$58.00
22500(l) In wheelchair access	\$363.00

## MASTER FEE SCHEDULE

### Section 1: Public Safety/Police

Fee Description	Current Fee 19-Jun-12
22502(a) On right within 18" of curb	\$58.00
22502(e) On left within 18" of curb (on one-way streets only)	\$58.00
22505(b) Failure to obey posted parking sign (state highway only)	\$58.00
22507.8(a) Blue/handicap zone (private property only)	\$363.00
22507.8(b) As to block access to handicap stall/space	\$363.00
22507.8(c)(1) Parking on handicap stall blue lines	\$363.00
22507.8(c)(2) Parking on crosshatched lines	\$363.00
22514 By fire hydrant	\$58.00
22515(a) Motor running and brake not set (motor vehicle)	\$68.00
22516 Parked with person locked in vehicle	\$78.00
22517 Opening door on traffic side (hazard)	\$58.00
22518 Vehicle 30+ feet parked in Park & Ride Lot	\$58.00
22521 On/about railroad tracks (within 7 1/2 feet)	\$58.00
22522 Within 3 feet of handicapped access ramp	\$363.00
22523(a) Abandoned vehicle (City streets)	\$263.00
22523(b) Abandoned vehicle (private property)	\$263.00
23333 Parking on bridge/vehicular crossing	\$68.00
<b>Suisun City Ordinances (SCO)</b>	
8.12.090.E.1 SCO No parking/all-weather material - first offense	\$73.00
8.12.090.E.2 SCO No parking/all-weather material - second offense	\$123.00
8.12.090.E.3 SCO No parking/all-weather material - third & more offenses	\$273.00
10.08.010.1 SCO Red curb (city streets only)	\$58.00
10.08.010.2 SCO White curb (city streets only)	\$58.00
10.08.010.3 SCO Yellow curb (city streets only)	\$58.00
10.08.010.4 SCO Green curb (city streets only)	\$58.00
10.08.010.5 SCO Blue/handicap zone (city streets only)	\$363.00
10.08.010.A SCO No parking (city streets only)	\$58.00
10.08.020.B SCO No parking (posted with 24 hour notice - city streets only)	\$58.00
10.08.030 SCO Two-hour parking (city streets only)	\$58.00
10.08.040 SCO No parking (narrow streets only)	\$58.00

MASTER FEE SCHEDULE

Section 1: Public Safety/Police

Fee Description	Current Fee 19-Jun-12
10.08.050.1 SCO          Parked in excess of 72 hours	\$263.00
10.08.050.2 SCO          Repairing or working on city streets	\$78.00
10.16.010.A SCO          One-way parking on Solano Street W/B only	\$58.00
10.16.010.B SCO          One-way parking on California Street E/B only	\$58.00
10.16.010.C SCO          One-way parking on Morgan Street W/B only	\$58.00
10.16.010.D SCO          One-way parking on Suisun Street S/B only	\$58.00
10.16.010.E SCO          One-way parking on West Street N/B only	\$58.00
10.22.070 SCO          Failure to obey posted sign (Private Property)	\$58.00
10.32.020 SCO          Weight limit (street must be posted)	\$263.00
10.36.180 SCO          Abatement of vehicles (private property only)	\$263.00
15.04.270 SCO          No parking fire lane (private property only)	\$78.00
18.44.270.1 SCO          No parking in front yard - first offense	\$73.00
18.44.270.2 SCO          No parking in front yard - second offense	\$123.00
18.44.270.3 SCO          No parking in front yard - third & more offense	\$273.00
All Mechanical Violations          (violations pursuant to 40610(b) CVC)	\$58.00
With Proof of Corrections          (violations pursuant to 40610(b) CVC)	\$10.00
Delinquent Fee	\$110.00

MASTER FEE SCHEDULE

Section 2: Fire

Fee Description	Current Fee 19-Jun-12
<b>FIRE DEPARTMENT</b>	
Fire Extinguish Systems	\$25 + Cost of Outside Services or \$80/hour
Halon System	
Halon Concentration Test	
Hood and Duct System	
Under 25 Heads	
25 - 99 Heads	
100+ Heads (Basic Fee)	
Additional Per Head	
Additional Per Riser	
1 & 2 Family Res. Fire Extinguish Systems	
13D Systems - plus/residence	\$ 40.00
13R Systems - plus/unit	\$ 40.00
Fireworks	
SCC Section 8.04.030 Public Display Application Fee	\$ 50.00
SCC Section 8.04.030 Public Display Permit Fee, <i>Plus:</i>	\$ 85.00
Actual costs for Services, Inspections & Standby for SCFD, SCPD, B&PW.	
SCC Section 8.04.060 Safe & Sane Application Fee	\$ 50.00
SCC Section 8.04.060 Safe & Sane Application Permit Fee, <i>Plus:</i>	\$ 85.00
Actual costs for Services, Inspections & Standby for SCFD, SCPD, B&PW.	
Underground Fire Line Test	\$25 + Cost of Outside Services or \$80/hour
Spray Bottles	
Fire Alarm Systems	
Hydrants Each	
Asphalt Kettle/Per Co. Anly	
Candles (in assembly occ)	
Fireworks Display	
Underground Tanks Install/ea.	
Insecticide Fogging/ea occur	
Open Burning Bonfires	
Tents/Air Sup Stru Anly	
Flammable Liquids/6 mos.	
Carnival/ea occur	
*1-1 and 1-2 7-99	
*1-1 and 1-2 100 or more	

MASTER FEE SCHEDULE

Section 2: Fire

Fee Description		Current Fee 19-Jun-12
Family Daycare Facility		\$ -
Preschools up to 26 E-3 (H&S 13235 Max)		\$ -
Res. Care Fac. Up to 25 res.(H&S 13235 Max)		\$ 50.00
Res. Care Fac. Over 25 res.(H&S 13235 Max)		\$ 100.00
Private Schools		\$ 150.00
Hazardous Materials Emergency = personnel costs+ equipment+ materials+admin fee 14.6%, 2 hour minimum		
Response Fee - Initial Response 2 hr minimum		\$ 396.00
Other Agency Response Additional Equipment & Manpower / per hour		Below: Hourly Rates
Fire Chief		\$ 30.25
Deputy Chief / Battalion Chief / Company Officer / Captain / Lieutenant		\$ 10.77
Firefighter		\$ 9.44
Engine - Type 1		\$ 45.00
Ladder Truck		\$ 45.00
Engine - Type 3 or type 4		\$ 24.50
Minimum charge		2 hours
Administrative fee		14.6%
Rates based on CA OES 5 party agreement 2003		

MASTER FEE SCHEDULE

Section 3: Public Works

Fee Description	Current Fee 19-Jun-12
<b>PUBLIC WORKS (Plan &amp; Review)</b>	
Encroachment Permit Application Fee, per Hour **	\$89.00
**Encroachment Permit Deposit	100% of Improvement Costs
**Minimum Deposit amount	\$250.00
Oversize load permit	\$16.00
Subdivision Application	\$525.00
Site Inspection, Hourly rate for Engineer to inspect	\$89.00
Site Improvement Plans	\$660 + 5% of 1st \$1,000,000 + 4% of 2nd \$1,000,000 + 3% thereafter
Parcel Maps	\$315 + \$350/Lot
Subdivision Maps	\$315 + \$70/Lot
Grading Plans	\$130 + \$0.0011/SF
Flood Zone Certification Letter	\$25.00
Copies of plans (24 x 36 inch) Per 1st copy / subsequent copies	\$5.00 / \$3.00

MASTER FEE SCHEDULE

Section 4: Recreation & Community Services

Fee Description	Current Fee 19-Jun-12	Proposed Fee 1-Jul-13
<b>SENIOR CENTER</b>		
<b>Large Room 2000 sq.ft. (40 x 50)</b>		
Rate per hour, (3 hour minimum)	\$ 88.00	\$ 90.00
Kitchen Fee, per hour (3 hour minimum)	\$ 17.00	\$ 20.00
Deposit	\$ 400.00	\$ 400.00
<b>Small Room, 750 sq.ft. (34 x 22) No Kitchen</b>		
Rate per hour, (3 hour minimum)	\$ 40.00	\$ 40.00
Deposit	\$ 200.00	\$ 200.00
<b>Both Rooms</b>		
Rate per hour, (3 hour minimum)	\$ 105.00	\$ 110.00
Kitchen Fee, per hour	\$ 17.00	\$ 20.00
Deposit	\$ 400.00	\$ 400.00
<b>CITY HALL COUNCIL CHAMBERS / ROTUNDA</b>		
Rate per hour, (3 hour minimum)	\$ 115.00	\$ 115.00
Deposit (No Kitchen)	\$ 300.00	\$ 300.00
<b>COURTYARD AT HARBOR SQUARE</b>		
Rate per hour, (2 hour minimum)	\$ 110.00	\$ 110.00
Includes 2 staff for 1st 50 persons, additional fee for every 50 persons, per hour, Includes use of Courtyard Restrooms	\$ 22.00	\$ 22.00
Gas Fee for any use of Fireplace 1 Hour Before Sunset, per hour	\$ 6.00	\$ 6.00
Deposit	\$ 200.00	\$ 200.00
<b>OLD TOWN PLAZA &amp; SHELDON PLAZA</b>		
Rate per hour, (2 hour minimum)	\$ 88.00	\$ 88.00
P/A System Deposit	\$ 250.00	\$ 250.00
P/A System - Rent	\$ 75.00	\$ 75.00
Includes 1 staff for 1st 100 persons, additional fee for every 50 persons	\$ 22.00	\$ 22.00
Deposit	\$ 200.00	\$ 200.00
<b>TRAIN STATION PLAZA</b>		
Rate per hour, 2 hour minimum	\$ 65.00	\$ 65.00
Deposit	\$ 200.00	\$ 200.00
Rate per hour for staff for Events requiring or requesting staff monitoring	\$ -	\$ 22.00
<b>PARK USE FEES</b>		
Rate per hour, (2 hour minimum)	\$ 30.00	\$ 30.00
Rate per hour for staff for Events requiring or requesting staff monitoring	\$ 22.00	\$ 22.00
Deposit	\$ 100.00	\$ 100.00
<b>BALLFIELD - RENTAL</b>		
Other than tournament - field only - 2 hours only	\$ 30.00	\$ 30.00
Other than tournament - field with lights-2 hours only	\$ 55.00	\$ 55.00
<b>LAMBRECHT/HERITAGE</b>		
Tournament-Per Field, Per Day	\$ 110.00	\$ 110.00
Tournament- for 2 hours only (bases included)	\$ 40.00	\$ 40.00
Site Attendant Required/Per Hour	\$ 22.00	\$ 22.00
Prep per field, per prep - required every 4 games	\$ 30.00	\$ 30.00
Light Use Fee -Per Field/Per Hour	\$ 35.00	\$ 35.00
Scoreboard Use	\$ 25.00	\$ 25.00

**MASTER FEE SCHEDULE**

**Section 4: Recreation & Community Services**

Fee Description	Current Fee 19-Jun-12	Proposed Fee 1-Jul-13
<b>LEAGUE USE</b>		
Per Hour, with attendant, (3 hour minimum)	\$ 25.00	\$ 25.00
Without attendant, (2 hour game)	\$ 12.00	\$ 12.00
Light Use Fee - w/o attendant (2 hour game)	\$ 45.00	\$ 45.00
Light Use Fee with attendant- Per Field/Per Hour	\$ 35.00	\$ 35.00
<b>MARINA</b>		
	<b>1-Sep-11</b>	<b>1-Sep-11</b>
Overnight Guest Berthing, per night (72 hour limit)	\$ 15.00	\$ 15.00
Commercial Use of Docks and Boat Launch (other than as provided by with City)	10% of Gross Receipts	10% of Gross Receipts
<b>BOAT LAUNCH</b>		
Parking fee, per 24 hours	\$ 5.00	\$ 5.00
Parking fee, annual pass	\$ 90.00	\$ 90.00
Parking fee, monthly pass	\$ 50.00	\$ 50.00
<b>MONTHLY SLIP RENTAL RATES</b>		
<b>SLIP SIZE</b>		
28 feet	\$ 160.00	\$ 160.00
34 feet	\$ 194.00	\$ 194.00
40 feet	\$ 228.00	\$ 228.00
46 feet	\$ 263.00	\$ 263.00
50 feet	\$ 285.00	\$ 285.00
<b>JOE NELSON COMMUNITY CENTER</b>		
	<b>1-Jul-11</b>	<b>Proposed Fee 7/1/2013</b>
<b>BANQUET ROOM WITHOUT KITCHEN</b>		
Weekday Rates Class A (non-profit) - per hour	\$ 120.00	\$ 120.00
Weekday Rates Class B (private & for-profit) - per hour	\$ 130.00	\$ 130.00
Weekend Rates - per hour	\$ 150.00	\$ 150.00
Deposit	\$ 400.00	\$ 400.00
<b>BANQUET ROOM WITH KITCHEN</b>		
Weekday Rates Class A (non-profit) - per hour	\$ 130.00	\$ 130.00
Weekday Rates Class B (private & for-profit) - per hour	\$ 140.00	\$ 140.00
Weekend Rates - per hour	\$ 170.00	\$ 170.00
Deposit	\$ 400.00	\$ 400.00
<b>MEETING ROOM A Deposit</b>		
Weekday Rates Class A (non-profit) - per hour	\$ 33.00	\$ 33.00
Weekday Rates Class B (private & for-profit) - per hour	\$ 55.00	\$ 55.00
Weekend Rates - per hour	\$ 83.00	\$ 83.00
Deposit	\$ 200.00	\$ 200.00
<b>MEETING ROOM B</b>		
Weekday Rates Class A (non-profit) - per hour	\$ 40.00	\$ 40.00
Weekday Rates Class B (private & for-profit) - per hour	\$ 60.00	\$ 60.00
Weekend Rates - per hour	\$ 88.00	\$ 88.00
Deposit	\$ 200.00	\$ 200.00

MASTER FEE SCHEDULE

Section 4: Recreation & Community Services

Fee Description	Current Fee 19-Jun-12	Proposed Fee 1-Jul-13
<b>MEETING ROOM C</b>	<b>1-Jul-11</b>	<b>Proposed Fee 7/1/2013</b>
Weekday Rates Class A (non-profit) - per hour	\$ 30.00	\$ 30.00
Weekday Rates Class B (private & for-profit) - per hour	\$ 50.00	\$ 50.00
Weekend Rates - per hour	\$ 70.00	\$ 70.00
Deposit	\$ 200.00	\$ 200.00
<b>MEETING ROOMS - MULTIPLE</b>		
Weekend Multi-room Rate, any 2 rooms	\$ 105.00	\$ 105.00
Weekend Multi-room Rate, any 3 rooms	\$ 125.00	\$ 125.00
Deposit	\$ 400.00	\$ 400.00
<b>CLASSROOM 1</b>		
Weekday Rates Class A (non-profit) - per hour	\$ 30.00	\$ 30.00
Weekday Rates Class B (private & for-profit) - per hour	\$ 50.00	\$ 50.00
Weekend Rates - per hour	\$ 80.00	\$ 80.00
Deposit	\$ 200.00	\$ 200.00
<b>KITCHEN (WITH MEETING ROOM) RENT</b>		
Weekday Rates Class A (non-profit) - per hour	\$ 40.00	\$ 40.00
Weekday Rates Class B (private & for-profit) - per hour	\$ 45.00	\$ 45.00
Weekend Rates - per hour	N/A	N/A
Charge to add additional tables	\$ 25.00	\$ 25.00
<b>KITCHEN (WITHOUT MEETING ROOM) RENT</b>		
Normal Business Hours - per hour	\$ -	\$ 45.00
Non-Business Hours (2 Hour Minimum) - per hour	\$ -	\$ 70.00
Deposit	\$ 200.00	\$ 200.00

## MASTER FEE SCHEDULE

## Section 5: Building

Fee Description	Adopted Fee 19-Jun-12
<b>FIRE SAFETY PLAN CHECK</b>	
Commercial/Industrial/Multi-family	25% of Building Permit
Single-Family Residence	25% of Building Permit
Maximum Amount	\$ 127.00
<b>GRADING - NEW DEVELOPMENT ONLY</b>	
Residential Lot	\$ 95.00
Multi-Family per Unit	\$ 32.00
Commercial/Industrial per 1/4 acre	\$ 254.00
Grading Plan Check	65% of Grading Permit
<b>SECURITY INSPECTION</b>	
Residential per Dwelling Unit	\$ 42.00
Multi-Family per Dwelling Unit	\$ 42.00
<b>SIGN PERMIT</b>	
Base Permit Fee	\$ -
Plus amount per Sign	\$ -
<b>ENERGY PLAN CHECK</b>	
Residential per Dwelling	\$ 44.00
Commercial /Industrial	
Base Amount	\$ 127.00
Plus per Square foot	\$ 0.03
<b>Certified Access Specialist</b>	
Consultation Fee	\$25 + Cost of Outside Services or \$80/hour
<b>Document Archival Fee</b>	
Per 8 1/2" x 14" or smaller, per sheet	\$ 0.25
Larger Sheets, per sheet	\$ 1.50
<b>Planning Department</b>	
<b>BUILDING PERMIT PLAN CHECK / INSPECTION</b>	
<b>Residential</b>	
Base Amount	25% of Building Permit
Maximum	\$ 66.00
<b>Commercial</b>	
Base Amount	5% of Building Permit
Maximum	\$ 66.00

MASTER FEE SCHEDULE

Section 6: Planning

Fee Description	Adopted Fee 19-Jun-12
Variance - Major	\$ 895.00
Variance - Minor	\$ 371.00
Use Permit - Major (Including Care Facilities)	\$ 895.00
Use Permit - Minor (Including Care Facilities)	\$ 371.00
Use Permit - Exceptions (Hr District)	\$ 74.00
Use Permit-Temp <72 Hours	\$ 31.00
Use Permit-Temp >72 Hours	\$ 124.00
Site Plan Review	\$ 744.00
Add: Per Res Dwelling Unit	\$ 15.00
Add: Per Non-Res Square Foot	\$ 0.10
Architectural Review	\$ 744.00
Add: Per Res Dwelling Unit	\$ 15.00
Add: Per Non-Res Square Foot	\$ 0.10
Tentative Parcel Map	\$ 372.00
Additional Lot	\$ 74.00
Lot Line Adjustments Processing	\$ 358.00
Tentative Subdivision Map	\$ 1,115.00
Additional Residential Lot	\$ 15.00
Additional Non-Res Lot/Sq Ft	\$ 0.10
Tentative Map Extension	\$ 372.00
Planned Unit Development	\$ 1,115.00
Additional Residential/DU	\$ 15.00
Additional Non-Res/Sq Ft	\$ 0.10
Annexations	\$ 1,484.00
Final Parcel Map	\$ 371.00
Final Subdivision Map	\$ 630.00
Appeals Planning Comm/City Council	\$ 74.00
Rezoning/Prezoning	\$ 1,484.00
Rezoning/Prezoning (Add'l Per Acre)	\$ 74.00
General Plan Amendment	\$ 1,484.00
Ordinance Amendment-Text or other	\$ 1,484.00
Design Review	\$ 74.00
Design Review New Structures/Additions	\$ 148.00
Design Review Remodeling	\$ 37.00
Design Review / Signs	\$ 37.00
Design Review/Sign Program	\$ 372.00

**MASTER FEE SCHEDULE**

**Section 6: Planning**

<b>Fee Description</b>	<b>Adopted Fee 19-Jun-12</b>
Publications/Maps	
General Plan Publication-Vol. I & II	\$ 57.00
Volume I	\$ 37.00
Volume II	\$ 24.00
Zoning Map/ General Plan Maps	\$ 15.00
Zoning Ord/General Plan Text	\$ 37.00
Downtown/W aterfront Specific Plan	\$ 37.00
Planning & Zoning Insp. -Letter of Compliance	\$ 61.00
Letter of Inspection Record,Permit Verification, not requiring on-site inspection (add'l if necessary)	\$ 14.00
Work of - Professional Staff - Director, per hour	\$ 116.00
Work of - Paraprofessional Staff - Assoc. Planner, per hour	\$ 77.00
Work of - Clerical Staff, per hour	\$ 59.00
General Planning Services-New Development	
Single Family Residence per Unit	\$ 171.00
Multi Family Residence per Unit	\$ 145.00
Commercial/Industrial per square feet	\$ 0.13
Negative Declaration	\$ 350.00
Mitigated Negative Declaration	\$ 600.00
Categorical Exemption	\$ 250.00
Public Hearing Notice	\$50 + Cost of Publication & Mailing
Water Efficient Landscaping Ordinance Compliance	\$25 + Cost of Outside Services or \$77/hour
<b>Deposits applied toward Actual Costs of Staff, Attorneys, Consultants</b>	
Development Agreement - Minimum Deposit Required	\$ 20,000.00
Environmental Impact Report (EIR), Minimum Deposit Required	\$ 20,000.00
Initial Study at Actual Cost, Minimum Deposit Required	\$ 12,000.00
Mitigation Monitoring Program, at Actual Cost - Minimum Deposit	\$ 5,000.00
Annexation into Community Facilities District #2, Min. Deposit	\$ 10,000.00

MASTER FEE SCHEDULE

Section 7: Business Tax License

Fee Description	Current Tax	
	A <sup>(1)</sup>	B <sup>(1)</sup>
<b>BUSINESS LICENSE, GROSS RECEIPTS SCHEDULE:</b>		
<b>Class A<sup>(1)</sup> - retail sales, contractors, subcontractors, restaurants, property management or leasing, rentals, personal or repair services, etc.</b>		
<b>Class B<sup>(1)</sup> - professionals such as attorneys, architects, accountants, real estate agents and brokers, appraisers, doctors, consultants, engineers, bookkeepers, investigators, developers, advertising agents, interior designers, etc.</b>		
	<b>Class</b>	
	<b>A<sup>(1)</sup></b>	<b>B<sup>(1)</sup></b>
Gross Receipts : 0 - 40,000	50.00	76.00
Gross Receipts : 40,000 - 60,000	60.00	90.00
Gross Receipts : 60,000 - 80,000	70.00	96.00
Gross Receipts : 80,000 - 100,000	80.00	120.00
Gross Receipts : 100,000 - 120,000	90.00	136.00
Gross Receipts : 120,000 - 140,000	100.00	150.00
Gross Receipts : 140,000 - 160,000	110.00	166.00
Gross Receipts : 160,000 - 180,000	120.00	180.00
Gross Receipts : 180,000 - 200,000	130.00	196.00
Gross Receipts : 200,000 - 240,000	146.00	220.00
Gross Receipts : 240,000 - 280,000	170.00	256.00
Gross Receipts : 280,000 - 320,000	190.00	286.00
Gross Receipts : 320,000 - 360,000	210.00	316.00
Gross Receipts : 360,000 - 400,000	230.00	346.00
Gross Receipts : 400,000 - 450,000	250.00	376.00
Gross Receipts : 450,000 - 500,000	270.00	406.00
Gross Receipts : 500,000 - 550,000	290.00	436.00
Gross Receipts : 550,000 - 600,000	310.00	466.00
Gross Receipts : 600,000 - 700,000	330.00	646.00
Gross Receipts : 700,000 - 800,000	350.00	766.00
Gross Receipts : 800,000 - 900,000	370.00	826.00
Gross Receipts : 900,000 - 1,000,000	390.00	886.00
For each add'l \$100,000 or fraction thereof :	15.00	15.00
<b>BUSINESS LICENSE, MISCELLANEOUS FEE SCHEDULE</b>		
Apartments, Hotels, Motels & Mobile Home Parks - per unit for fourplexes & up <sup>(1)</sup>	\$5.30	
Amusement/Vending Machines, per Gross Receipts schedule, except for:		
Billiard and Pool Rooms - for first table <sup>(1)</sup>	\$31.90	
Each additional table	\$15.90	
Circus, per Day	\$213.00	
Carnivals, per Day	\$213.00	
Night Clubs, per year <sup>(1)</sup>	\$532.50	
Dance Halls, per year <sup>(1)</sup>	\$532.50	
Mechanical Amusement, per year per machine (music mechanical or video devices)	\$21.30	

**MASTER FEE SCHEDULE**

**Section 7: Business Tax License**

<b>Fee Description</b>	<b>Current Tax</b>
Ambulance Service - per ambulance, per year	\$53.20
Auctioneer	\$53.20
Administrative Offices with No Gross Receipts <sup>(1)</sup> , the greater of:	\$50.00 or .1% of gross operating expenses
Itinerant Merchant, Peddlers (Temporary sales up to 190 days) and must post a bond	\$266.20
Principal Solicitor without a regular place of business in the City (and must post bond)	\$266.20
Additional Solicitors	\$21.30
Solicitor who is a bona fide resident of the city, applying as an individual	\$47.90
Bingo - for profit	\$53.20
Contractors and trades based outside City	\$133.10
Plus for each associate or employee working within the City	\$26.60
Service firms based outside the City	\$50.00
Plus for each associate or employee working within the City	\$25.00
Transportation & Trucking - for the first truck, per year	\$42.60
Additional truck, per year	\$21.30
<b>(1) SAFETY INSPECTION FEE</b>	
<sup>(1)</sup> In addition to the above, businesses within the city are charged a Safety inspection fee, per year	\$24.90 plus \$0.027 per square foot

**MASTER FEE SCHEDULE**

**Section 8: SSWA WATER RATES**

**ADOPTED DECEMBER 20, 2011**  
**(As Established by SSWA-JPA Resolution)**

Fee Description	Effective 2/1/2012	Effective 1/1/2013
<b>WATER DEPARTMENT</b>		
Late Charge (Late Penalty-Water Bills)	10% of balance	10% of balance
Same Day Reconnection Fee	\$35.00	\$35.00
Collection Fee	\$21.30	\$21.30
Unauthorized Turn-on Fee	\$42.60	\$42.60
Curb Stop Damage Fee	\$235.30	\$235.30
Meter Damage Fee	\$235.30	\$235.30
Meter Lock Damage Fee	\$42.60	\$42.60
Emergency Connection Fee (Outside of Reg Business Hours)	\$35.00	\$35.00
Water Deposit	\$30.00	\$30.00
Maximum Deposit	\$180.00	\$180.00
Hydrant Meter Deposit	\$700.00	\$700.00

WATER CONNECTION FEES	Effective 7/1/2011	Effective 7/1/2012
Single-Family Homes - 3/4" meter	\$5,057.00	\$5,168.00
Other Customer Classes - 3/4" meter	\$5,057.00	\$5,168.00
- 1" meter	\$8,501.00	\$8,688.00
- 1 1/2" meter	\$16,951.00	\$17,324.00
- 2" meter	\$27,134.00	\$27,731.00
- 3" meter	\$50,906.00	\$52,026.00
- 4" meter	\$84,862.00	\$86,729.00
- 6" meter	\$169,673.00	\$173,406.00

WATER METER - SET FEES	Effective 7/12011	Effective 7/1/2012
3/4 " Single-Family Residence	\$373.00	\$381.00
3/4 "	\$373.00	\$381.00
1 "	\$407.00	\$416.00
1 1/2 "	\$646.00	\$660.00
2 "	\$893.00	\$913.00
3"	\$1,675.00	\$1,712.00
4"	\$2,884.00	\$2,947.00

## MASTER FEE SCHEDULE

### Section 8: SSWA WATER RATES

**ADOPTED DECEMBER 20, 2011**  
 (As Established by SSWA-JPA Resolution)

Fee Description	Effective 2/1/2012	Effective 1/1/2013
6"	\$4,582.00	\$4,683.00
Water Construction Sites	\$20.45	\$20.45

WATER BI-MONTHLY SERVICE CHARGES	Effective 2/1/2012	Effective 1/1/2013
Single-Family Customers	\$31.81	\$33.08
3/4" Meter	\$31.81	\$33.08
1" Meter.	\$50.92	\$52.96
1 1/2" Meter	\$92.00	\$95.68
2" Meter	\$133.37	\$138.70
3" Meter	\$174.72	\$181.71
4" Meter	\$216.10	\$224.74
6" Meter	\$257.21	\$267.50

RESIDENTIAL COMMODITY RATES	Effective 2/1/2012	Effective 1/1/2013
0 to 13 CCF	\$1.09	\$1.11
14 to 32 CCF	\$1.35	\$1.37
33 to 48 CCF	\$1.69	\$1.71
49+ CCF	\$2.02	\$2.05

NON-RESIDENTIAL COMMODITY RATE		
All water usage above minimum	\$1.09	\$1.36

**MASTER FEE SCHEDULE**

**Section 9: FSSD SEWER CONNECTION FEES**

**Effective 7/1/08**

**(As Established by Fairfield-Suisun Sewer District Resolution)**

Fee Description	Current Fee
<b>SEWER CONNECTION FEES</b>	
Single-Family Dwelling	\$5,943.00
Multi-Family Dwelling-First Unit	\$5,943.00
Multi-Family Dwelling: Each Additional Unit in Same Building	\$3,566.00
Trailer Court, Mobile Home Park, Hotel, Auto Court, Motel,	
Rooming House: First Unit	\$5,943.00
Each Additional Unit	\$2,971.00

## MASTER FEE SCHEDULE

## Section 10: MISCELLANEOUS

Fee Description	Current Fee 19-Jun-12
<b>MISCELLANEOUS FEES</b>	
Copies of City Records	
Non-Public Safety Records/per sheet of 8 1/2 x 11 inch.	\$0.30
Copies/pdf's Limited by Statute	\$0.10
Audio Tape/Per Tape (Prepared by City)	\$27.00
Audio Tape/Per Tape (Prepared by Party)	\$12.00
Document Search/per hour	\$30.00
City Council Agenda Subscription (Annual)	\$53.00
City Budget /per copy	\$42.00
Videotapes and Compact Disks	\$42.00
Video Tapes and Compact Disks - each additional	\$21.00
Facsimile - local number, first page	\$1.00
each additional page	\$0.30
Facsimile - long distance number, first page	\$2.00
each additional page	\$1.00
Special Handling charge (mailing, etc.)	\$7.00
Returned Checks	\$25.00
Subordination Agreements approval/documentation/notary	\$79.00