



Pedro "Pete" M. Sanchez, Mayor
Lori Wilson, Mayor Pro-Tem
Jane Day
Michael J. Hudson
Michael A. Segala

First and Third Tuesday
Every Month

A G E N D A

SPECIAL MEETING OF THE SUISUN CITY COUNCIL

TUESDAY, JUNE 10, 2014

5:30 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

TELECONFERENCE NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting will include teleconference participation by Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585. This Notice and Agenda will be posted at the teleconference location.

ROLL CALL

Council/Board Members

PUBLIC COMMENT

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

CLOSED SESSION

Pursuant to California Government Code section 54954.5 the City Council and Successor Agency will hold a Closed Session for the purpose of:

City Council

1. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code Section 54956.9(b): One potential case.
2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Pursuant to California Government Code Section 54956.8., the Suisun City Council will hold a Closed Session for the purpose of Conference with Real Property Negotiator.
Property Under Negotiation: 1240 Kellogg Street, Suisun City, CA 94585
Agency Negotiator: Suzanne Bragdon, City Manager, Ronald C. Anderson, Jr, Assistant City Manager/Administrative Services, Jason Garben, Economic Development Director
Negotiating Parties: California Marine Sports
Under Negotiations: Terms and payment

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320
FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340
SUCCESSOR AGENCY 421-7309 FAX 421-7366

CONVENE OPEN SESSION

Announcement of Actions Taken, if any, in Closed Session.

ADJOURNMENT

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council, are available for public review at least 72 hours prior to a Council /Agency/Authority Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The City may charge photocopying charges for requested copies of such documents. Assistive listening devices may be obtained at the meeting

PLEASE NOTE:

1. The City Council/Agency/Authority hopes to conclude its public business by 11:00 P.M. Ordinarily, no new items will be taken up after the 11:00 P.M. cutoff and any items remaining will be agendized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.
2. Suisun City is committed to providing full access to these proceedings; individuals with special needs may call 421-7300.
3. Agendas are posted at least 72 hours in advance of regular meetings at Suisun City Hall, 701 Civic Center Boulevard, Suisun City, CA. Agendas may be posted at other Suisun City locations including the Suisun City Fire Station, 621 Pintail Drive, Suisun City, CA, and the Suisun City Senior Center, 318 Merganser Drive, Suisun City, CA.

CITY COUNCIL

Pedro "Pete" M. Sanchez, Mayor
Lori Wilson, Mayor Pro-Tem
Jane Day
Michael J. Hudson
Michael A. Segala



CITY COUNCIL MEETING

First and Third Tuesday
Every Month

A G E N D A

REGULAR MEETING OF THE SUISUN CITY COUNCIL

SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,

AND HOUSING AUTHORITY

TUESDAY, JUNE 10, 2014

7:00 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

TELECONFERENCE NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting will include teleconference participation by Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585. This Notice and Agenda will be posted at the teleconference location.

(Next Ord. No. – 726)

(Next City Council Res. No. 2014 – 37)

Next Suisun City Council Acting as Successor Agency Res. No. SA2014 – 02)

(Next Housing Authority Res. No. HA2014 – 02)

ROLL CALL

Council / Board Members

Pledge of Allegiance

Invocation

PUBLIC COMMENT

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

REPORTS: (Informational items only.)

1. Mayor/Council -Chair/Boardmembers
2. City Manager/Executive Director/Staff

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320
FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340
SUCCESSOR AGENCY 421-7309 FAX 421-7366

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

CONSENT CALENDAR**City Council**

3. Council Adoption of Resolution No. 2014-___: Designating the City of Suisun City as a Purple Heart City – (Anderson).
4. Council Adoption of Resolution No. 2014-___: Adopting the Ninth Amendment to the Annual Appropriation Resolution No. 2013-31 to Appropriate Funding in Various Programs Citywide to Meet Actual Obligations – (Garben).
5. Resolutions Calling for and Requesting Consolidation of November 4, 2014 General Municipal Election:
 - a. Council Adoption of Resolution No. 2014-___: Giving Notice and Calling for the Holding of a General Municipal Election to be Held on Tuesday, November 4, 2014, for the Election of Certain Municipal Officers as Required by the Provisions of the Laws of the State of California Relating to General Law Cities; and
 - b. Council Adoption of Resolution No. 2014-___: Requesting the Board of Supervisors of the County of Solano to Consolidate a General Municipal Election to be Held on Tuesday, November 4, 2014, with the Statewide General Election to be Held on the Date Pursuant to Section 10403 of the Elections Code; and
 - c. Council Adoption of Resolution No. 2014-___: Adopting Regulations for Candidates for Elective Office Pertaining to Candidates Statements Submitted to the Voters at an Election to be Held on Tuesday, November 4, 2014.

Suisun City Council Acting as Successor Agency

6. Agency Adoption of Resolution No. SA 2014-___: Authorizing the Executive Director to Extend the Term of the Main Street West Disposition and Development Agreement (DDA) – (Garben).

Joint City Council / Suisun City Council Acting as Successor Agency / Housing Authority

7. Council/Agency/Authority Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on May 20, 2014 – (Hobson).

GENERAL BUSINESS**PUBLIC HEARINGS****City Council**

8. PUBLIC HEARING
Conduct a Public Hearing, Approve Final Engineer's Report, and Order the Levy and Collection of Assessments for Maintenance Assessment Districts (MADs) Assessments and:– (Kasperson).

- a. Council Adoption of Resolution No. 2014-__: Amending and/or Approving the Final Engineer's Annual Levy Reports for the Suisun City Maintenance Assessment Districts for FY 2014-15.
 - b. Council Adoption of Resolution No. 2014-__: Ordering the Levy and Collection of Assessments within the Suisun City Maintenance Assessment Districts for FY 2014-15.
9. PUBLIC HEARING
- Conduct a Public Hearing, Approve Final Engineer's Report, and Order the Levy and Collection of Assessments for the McCoy Creek Parking Benefit Assessment District – (Kasperson).
- a. Council Adoption of Resolution No. 2014-__: Approving the Assessment Engineer's Report for Proceedings for the Levy of Assessments within McCoy Creek Parking Benefit Assessment District for FY 2014-15.
 - b. Council Adoption of Resolution No. 2014-__: Ordering the Levy and Collection of Assessments within the Special Parking Benefit District for FY 2014-15.

Joint City Council / Suisun City Council Acting as Successor Agency / Housing Authority

10. PUBLIC HEARING – Fiscal Year 2014-15 Annual Budget Hearing – (Anderson/Garben).
- a. Council Adoption of Resolution No. 2014-__: Adopting the Annual Budget for Fiscal Year 2014-15.
 - b. Agency Adoption of Resolution No. SA 2014-__: Adopting the Annual Budget for Fiscal Year 2014-15.
 - c. Authority Adoption of Resolution No. HA 2014-__: Adopting the Annual Budget for Fiscal Year 2014-15.
 - d. Council Adoption of Resolution No. 2014-__: Adopting the FY 2014-15 Appropriations Limit.

ADJOURNMENT

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council, are available for public review at least 72 hours prior to a Council /Agency/Authority Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The City may charge photocopying charges for requested copies of such documents. Assistive listening devices may be obtained at the meeting

PLEASE NOTE:

1. The City Council/Agency/Authority hopes to conclude its public business by 11:00 P.M. Ordinarily, no new items will be taken up after the 11:00 P.M. cutoff and any items remaining will be agendaized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.
2. Suisun City is committed to providing full access to these proceedings; individuals with special needs may call 421-7300.
3. Agendas are posted at least 72 hours in advance of regular meetings at Suisun City Hall, 701 Civic Center Boulevard, Suisun City, CA. Agendas may be posted at other Suisun City locations including the Suisun City Fire Station, 621 Pintail Drive, Suisun City, CA, and the Suisun City Senior Center, 318 Merganser Drive, Suisun City, CA.

AGENDA TRANSMITTAL

MEETING DATE: June 10, 2014

CITY AGENDA ITEM: Council Adoption of Resolution No. 2014-___: Designating the City of Suisun City as a Purple Heart City.

FISCAL IMPACT: There would be no fiscal impact.

BACKGROUND: Chartered by Congress in 1958, the Purple Heart is awarded to members of the armed forces of the U.S. who are wounded by an instrument of war in the hands of the enemy and posthumously to the next of kin in the name of those who are killed in action or die of wounds received in action. It is specifically a combat decoration.

The organization now known as the "Military Order of the Purple Heart," was formed in 1932 for the protection and mutual interest of all who have received the decoration. Composed exclusively of Purple Heart recipients, it is the only veterans service organization comprised strictly of "combat" veterans.

STAFF REPORT: On April 12, 2012, the State of California became the first state to designate itself a "Purple Heart State" in recognition of the sacrifices of California veterans, especially those who were wounded or killed in the line of duty. By individually adopting the designation, California cities and counties can reemphasize their own support. The Solano County Board of Supervisors adopted a resolution designating Solano County a "Purple Heart County" on April 22, 2014.

By adopting the designation, the City of Suisun City would be symbolically supporting the history and meaning of the "Purple Heart" and the mission of the Military Order of the Purple Heart which is to foster an environment of goodwill among the combat-wounded veteran members and their families, promote patriotism, support legislative initiatives, and ensure that "we never forget".

RECOMMENDATION: It is recommended that the City Council Adopt Resolution No. 2014-___: Designating the City of Suisun City as a Purple Heart City.

ATTACHMENTS:

1. Council Resolution No. 2014-___: Designating the City of Suisun City as a Purple Heart City

PREPARED BY:

REVIEWED/APPROVED BY:


 Ronald C. Anderson, Jr.
 Suzanne Bragdon, City Manager

RESOLUTION NO. 2014-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
DESIGNATING THE CITY OF SUISUN CITY AS A "PURPLE HEART CITY"**

1
2
3
4 **WHEREAS**, the citizens of Suisun City, California, have great admiration and the
5 utmost gratitude for all the men and women who have served their country, and this
6 community in the Armed Forces; and

7 **WHEREAS**, many veterans have suffered injury or death to secure the freedom of our
8 nation for future generations; and

9 **WHEREAS**, in 1782, the Purple Heart was first established by George Washington,
10 then General and Commander-in-Chief of the Continental Army, as the Badge of Military
11 Merit to be awarded to any soldier, regardless of rank, who performed a singularly
12 meritorious action; and

13
14 **WHEREAS**, in 1932, upon the 200th anniversary of George Washington's birth, the
15 Purple Heart was revived as a medal recognizing American soldiers wounded or killed in the
16 line of duty and was emblazoned with George Washington's profile and coat of arms; and

17 **WHEREAS**, on April 12, 2012, the State of California became the first state to
18 designate itself a "Purple Heart State", in recognition of the sacrifices of Californian veterans,
19 especially those who were wounded or killed in the line of duty; and

20 **WHEREAS**, Solano County is home to more than 40,000 veterans, and more than
21 300 living recipients of the Purple Heart Medal; and

22 **WHEREAS**, the City of Suisun City and its citizens wish to honor and thank the
23 County's veterans who have been wounded, and recognize those who have been killed in the
24 line of duty, for their selfless sacrifice to the United States of America, the State of California,
25 the County of Solano and the City of Suisun City; and
26
27
28

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City does hereby declare the City of Suisun City, California, to be a "Purple Heart City" and supports the County declaration of the month of April as "Purple Heart Month".

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Suisun City duly held on Tuesday, the 10th day of June 2014, by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

WITNESS my hand and the seal of said City this 10th day of June 2014.

Donna Pock, CMC
Deputy City Clerk

AGENDA TRANSMITTAL

MEETING DATE: June 10, 2014

CITY AGENDA ITEM: Council Adoption of Resolution No. 2014-__: Adopting the Ninth Amendment to the Annual Appropriation Resolution No. 2013-31 to Appropriate Funding in Various Programs Citywide to Meet Actual Obligations

FISCAL IMPACT: No impact to the General Fund as all increased appropriations are offset by an increase in revenues fees, drawing down on retained earnings (non-General Fund), or other revenue sources.

BACKGROUND: There are several funds that have incurred or expect to incur expenses that were not anticipated in the adopted budget. Thus, amending the Annual Appropriations Resolution is necessary to update the budget to reflect the actual department operations.

STAFF REPORT: The following summarizes the proposed adjustments by fund:

010 General Fund

Recreation & Community Services Department [\$13,600] – This amendment would reallocate salary transfers and revenues associated with the Crystal Middle School After-School Program, which were originally budgeted as part of Fund 158 (ATOD), to Fund 010. The change was necessary to allow for a clear delineation of funds associated with the ATOD Program and the Crystal Middle School After-School Program.

The source of funding for this adjustment would be program fees paid for by participants.

26 Police Donations Fund

Police Department [\$8,900] – This fund received a donation of \$8,900 from the Police and Fire Boosters for the acquisition of new radios.

137 BAYREN ABAG Grant Fund

Community Development Department [\$58,900] – This grant was initiated near the end of FY 2012-13, and City costs were incurred that will be reimbursed by the grant.

150 BJA Safety Equipment Grant

Police Department [\$700] – The department was able to utilize funds from a class-action settlement associated with ballistic vest previously purchased as part of this grant to purchase additional vests.

PREPARED BY:

Jason Garben, Economic Development Director
Suzanne Bragdon, City Manager

REVIEWED/APPROVED BY:

176 Safe Routes To Schools

Police Department [\$900] – The department was able to utilize retained earnings to close out this grant.

Neighborhood Stabilization Program

Community Development Department [\$229,600] – This appropriation was inadvertently left out of last year's AAR. Funds are available in retained earnings.

RECOMMENDATION: It is recommended that the City Council Adopt Resolution No. 2014-__ : Adopting the Ninth Amendment to the Annual Appropriation Resolution No. 2013-39 to Appropriate Funding in Various Programs Citywide to Meet Actual Obligations.

ATTACHMENTS:

1. Resolution No. 2013-__ : Adopting the Ninth Amendment to the Annual Appropriation Resolution No. 2013-39 to Appropriate Funding in Various Programs Citywide to Meet Actual Obligations.

RESOLUTION NO. 2014-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
ADOPTING THE 9TH AMENDMENT TO THE ANNUAL APPROPRIATION RESOLUTION NO.
2013-39 TO APPROPRIATE FUNDING IN VARIOUS PROGRAMS CITYWIDE TO MEET
ACTUAL OBLIGATIONS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUISUN CITY:

THAT Section 010 of Part III of the Annual Appropriation Resolution No. 2013-31 be and is hereby amended as follows:

	<u>Increase/ (Decrease)</u>
TO: RECREATION & COMMUNITY SERVICES DEPARTMENT Recreation, Community Center, Senior Center	\$ <u>13,600</u>
TOTAL Section 010	\$ <u>13,600</u>

THAT Section 26 of Part III of the Annual Appropriation Resolution No. 2013-31 be and is hereby amended as follows:

	<u>Increase/ (Decrease)</u>
TO: POLICE DEPARTMENT Police Operations	\$ <u>8,900</u>
TOTAL Section 26	\$ <u>8,900</u>

THAT Section 137 of Part III of the Annual Appropriation Resolution No. 2013-31 be and is hereby amended as follows:

	<u>Increase/ (Decrease)</u>
TO: COMMUNITY DEVELOPMENT DEPARTMENT BAYREN ABAG Grant Administration	\$ <u>58,900</u>
TOTAL Section 137	\$ <u>58,900</u>

THAT Section 150 of Part III of the Annual Appropriation Resolution No. 2013-312 be and is hereby amended as follows:

	<u>Increase/ (Decrease)</u>
TO: POLICE DEPARTMENT Police Operations	\$ <u>700</u>
TOTAL Section 150	\$ <u>700</u>

THAT Section 176 of Part III of the Annual Appropriation Resolution No. 2013-31 be and is hereby amended as follows:

	<u>Increase/ (Decrease)</u>
TO: POLICE DEPARTMENT Police Operations	\$ <u>900</u>
TOTAL Section 176	\$ <u>900</u>

THAT Section 181 of Part III of the Annual Appropriation Resolution No. 2013-31 be and is hereby amended as follows:

		<u>Increase/ (Decrease)</u>
TO:	COMMUNITY DEVELOPMENT DEPARTMENT	\$ 229,600
	Housing Division	
	TOTAL Section 181	<u>\$ 229,600</u>

THAT account titles and numbers requiring adjustment by this Resolution are as follows:

		<u>Sources</u>	<u>Uses</u>
<u>General Fund</u>			
Revenues:			
A/C No. 010-77510-8613	Rec Program Fees	\$ 13,600	\$ -
Appropriations:			
A/C No. 010-90160-8613	Salary Transfers	<u>\$ -</u>	<u>\$ 13,600</u>
	Total General Fund	<u>\$ 13,600</u>	<u>\$ 13,600</u>
<u>Police Donations Fund</u>			
Revenues:			
A/C No. 026-79100-2368	Donations	\$ 8,900	\$ -
Appropriations:			
A/C No. 026-93120-2368	Field Equipment under \$5,000	<u>\$ -</u>	<u>\$ 8,900</u>
	Total BAYREN ABAG Grant Fund	<u>\$ 8,900</u>	<u>\$ 8,900</u>
<u>BAYREN Grant Fund</u>			
Revenues:			
A/C No. 137-76950-3472	Grants/Other	\$ 58,900	\$ -
Appropriations:			
A/C No. 137-90160-3472	Salary Transfers	\$ -	\$ 20,900
A/C No. 137-93310-3472	Professional Studies/Other	<u>\$ -</u>	<u>\$ 38,000</u>
	Total BJA Safety Equipment Fund	<u>\$ 58,900</u>	<u>\$ 58,900</u>
<u>BJA Safety Equipment Grant Fund</u>			
Revenues:			
A/C No. 150-79410-2407	Other Misc Revenues	\$ 700	\$ -
Appropriations:			
A/C No. 150-93120-2407	Field Equipment under \$5,000	<u>\$ -</u>	<u>\$ 700</u>
	Total BJA Safety Equip Grant Fund	<u>\$ 700</u>	<u>\$ 700</u>

Safe Routes to Schools Grant Fund

Revenues:

A/C No. 176-70101-2417	Retained Earnings	\$	900	\$	-
------------------------	-------------------	----	-----	----	---

Appropriations:

A/C No. 176-90160-2417	Salary Transfers	\$	-	\$	900
------------------------	------------------	----	---	----	-----

Total Prop. 49 After-Sch. Prog. Grant Fund		\$	900	\$	900
--	--	----	-----	----	-----

Neighborhood Stabilization Program Fund

Revenues:

A/C No. 181-70101-3481	Retained Earnings	\$	229,600	\$	-
------------------------	-------------------	----	---------	----	---

Appropriations:

A/C No. 181-85903-3481	Transfer Out			\$	48,700
------------------------	--------------	--	--	----	--------

A/C No. 181-91235-3481	CIP Construction	\$	-	\$	180,900
------------------------	------------------	----	---	----	---------

Total Neighborhood Stabilization Prog. Fund		\$	229,600	\$	229,600
---	--	----	---------	----	---------

THAT the purpose is to appropriate funds to provide funding for actual obligations.

ADOPTED AND PASSED at a regular meeting of the City Council of the City of Suisun City duly held on the 10th day of June, 2014 by the following vote:

AYES:	COUNCILMEMBERS
NOES:	COUNCILMEMBERS
ABSENT:	COUNCILMEMBERS
ABSTAIN:	COUNCILMEMBERS

WITNESS my hand and seal of the said City this 10th day of June 2014.

Linda Hobson, CMC
City Clerk

AGENDA TRANSMITTAL

MEETING DATE: May 20, 2014

CITY AGENDA ITEM: Resolutions Calling for and Requesting Consolidation of November 4, 2014 General Municipal Election:

- a. Adoption of Council Resolution No. 2014-___: Giving Notice and Calling for the Holding of a General Municipal Election to be Held on Tuesday, November 4, 2014, for the Election of Certain Municipal Officers as Required by the Provisions of the Laws of the State of California Relating to General Law Cities; and
- b. Adoption of Council Resolution No. 2014-___: Requesting the Board of Supervisors of the County of Solano to Consolidate a General Municipal Election to be Held on Tuesday, November 4, 2014, with the Statewide General Election to be Held on the Date Pursuant to Section 10403 of the Elections Code; and
- c. Adoption of Council Resolution No. 2014-___: Adopting Regulations for Candidates for Elective Office Pertaining to Candidates Statements Submitted to the Voters at an Election to be Held on Tuesday, November 4, 2014.

FISCAL IMPACT: With approximately 13,500 registered voters, the estimated cost of the November 4, 2014 election is \$49,700. This estimate depends upon the size of the ballot and the degree of consolidation with other regularly scheduled statewide general elections. Funding for this expenditure is included in the proposed FY 2014-15 Annual Budget.

BACKGROUND: Pursuant to the Elections Code, it is necessary to adopt certain Resolutions for conducting an election. The required Resolutions call and give notice of the November 4, 2014 General Municipal Election, request the Solano County Board of Supervisors to consolidate the General Municipal Election with the Statewide General Election, and adopt regulations for candidates for elective office pertaining to candidates statements in conjunction with the General Municipal Election. The Solano County Elections Department will perform certain election duties for the City, with expenses for these services billed after the election.

STAFF REPORT: Once the election process has been initiated with the adoption of the attached Resolutions, the next steps are the public noticing of the election and the opening of the nomination period. The nomination period is July 14 through August 8, 2014. If an incumbent does not file nomination papers by 5:00 p.m. on August 8, 2014, the filing period is extended until August 13, 2014 at 5:00 p.m. No incumbent may file during the extension period. Any person wishing to submit nomination papers must be a registered voter at the time nomination papers are issued.

The Resolution calling and giving notice of the election sets the election for November 4, 2014, for the purpose of electing a Mayor for the full term of four years and two Members of the City

PREPARED BY:

REVIEWED/APPROVED BY:

Linda Hobson, City Clerk
Suzanne Bragdon, City Manager

Council for the full term of four years. The Resolution requesting consolidation with Solano County authorizes the County Elections Department to consolidate the General Municipal Election with the Statewide General Election, to conduct the election and canvass the returns of the election. The City agrees to reimburse the County for the costs of the election services provided to the City for its portion of the consolidated election.

At every local election, a candidate is given the opportunity to place his/her "Statement of Qualifications" in the Sample Ballot. The Solano County Elections Department has estimated the cost for filing a candidate's Statement of Qualifications printed in English is \$300.16. This year candidates have the option of having the candidate's Statement of Qualifications printed in Spanish, Chinese and Tagalog. There is an additional cost of \$339.16 to have the statement translated and printed in Spanish, \$389.16 for Chinese, and \$389.16 for Tagalog. Each translated statement is in addition to the cost of the English statement. This year Solano County is requesting that all Candidates' Statements be submitted on a disk (CD) or by email. If a candidate submits a Candidate's Statement typed there will be an additional fee for the County to retype and prepare the statement for the printer.

The cost for the candidate statement is an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the number of candidates filing statements and printing costs. Accordingly, the election official may, on a pro rata basis, bill candidates for additional actual expenses or refund any excess paid depending on the final actual cost.

If two or more persons receive an equal and the highest number of votes for an office the California Elections Code provides for two methods for the resolution of a tie vote: a) by lot, or b) by special runoff election held not less than 40 nor more than 125 days after the certification of the election which resulted in a tie vote. The determination to conduct a special runoff election must be formally adopted by resolution prior to the election itself. The cost of a special runoff election could be \$10 - \$15 per registered voter; Suisun City has over 13,500 registered voters.

RECOMMENDATION: It is recommended that the City Council Adopt:

1. Resolution No. 2014-___: Giving Notice and Calling for the Holding of a General Municipal Election to be Held on Tuesday, November 4, 2014, for the Election of Certain Municipal Officers as Required by the Provisions of the Laws of the State of California Relating to General Law Cities; and
2. Resolution No. 2014-___: Requesting the Board of Supervisors of the County of Solano to Consolidate a General Municipal Election to be Held on Tuesday, November 4, 2014, with the Statewide General Election to be Held on the Date Pursuant to Section 10403 of the Elections Code; and
3. Resolution No. 2014-___: Adopting Regulations for Candidates for Elective Office Pertaining to Candidates Statements Submitted to the Voters at an Election to be Held on Tuesday, November 4, 2014.

ATTACHMENTS:

1. Resolution No. 2014-___: Giving Notice and Calling for the Holding of a General Municipal Election to be Held on Tuesday, November 4, 2014, for the Election of Certain Municipal Officers as Required by the Provisions of the Laws of the State of California Relating to General Law Cities; and
2. Resolution No. 2014-___: Requesting the Board of Supervisors of the County of Solano to Consolidate a General Municipal Election to be Held on Tuesday, November 4, 2014, with the Statewide General Election to be Held on the Date Pursuant to Section 10403 of the Elections Code; and
3. Resolution No. 2014-___: Adopting Regulations for Candidates for Elective Office Pertaining to Candidates Statements Submitted to the Voters at an Election to be Held on Tuesday, November 4, 2014.

RESOLUTION NO. 2014-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY, CALIFORNIA, GIVING NOTICE AND CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 4, 2014, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

WHEREAS, under the provisions of the laws relating to general law cities in the State of California a General Municipal Election shall be held on Tuesday, November 4, 2014, for the election of Municipal Officers.

NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF SUISUN CITY, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the laws of the State of California relating to General Law Cities there is called and ordered to be held in the City of Suisun City, California, on Tuesday, November 4, 2014 a General Municipal Election for the purpose of electing a Mayor for the full term of four years and two Members of the City Council for the full term of four years.

SECTION 2. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 3. That the City Clerk is authorized, instructed and directed to coordinate with the County of Solano Registrar of Voters to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Election Code Section 10242, except as provided in Section 14401 of the Elections Code of the State of California.

SECTION 5. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 6. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election, in time, form, and manner as required by law.

SECTION 7. That in the event of a tie vote, if any two or more persons receive an equal and the highest number of votes for an office, as certified by the County of Solano Registrar of Voters, in accordance with Election Code §15651(a), requires that tie votes shall be determined by lot and that a special runoff election shall be held only if the City Council chooses to adopt the provisions of Elections Code Section 15651 (b) prior to the conduct of the election resulting in the tie vote.

SECTION 8. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Suisun City, duly held on the 10th day of June 2014 by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

WITNESS my hand and the seal of said City this 10th day of June 2014.

Linda Hobson, CMC
City Clerk

RESOLUTION NO. 2014-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF SOLANO TO
CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY,
NOVEMBER 4, 2014 WITH THE STATEWIDE GENERAL ELECTION TO BE HELD
ON THE DATE PURSUANT TO § 10403 OF THE ELECTIONS CODE**

WHEREAS, the City Council of the City of Suisun City called a General Municipal Election to be held on November 4, 2014, for the purpose of the election of a Mayor and two Members of the City Council for the full term of four years; and

WHEREAS, it is desirable that the General Municipal Election be consolidated with the Statewide General Election to be held on the same date and that within the city the precincts, polling places and election officers of the two elections be the same, and that the county election department of the County of Solano canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election.

NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF SUISUN CITY DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of §10403 of the Elections Code, the Board of Supervisors of the County of Solano is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Statewide General Election on Tuesday, November 4, 2014, for the purpose of the election of a Mayor and two Members of the City Council for the full term of four years.

SECTION 2. That the County Election Department is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used. The election will be held and conducted in accordance with the provisions of law regulating the statewide election.

SECTION 3. That the Board of Supervisors is requested to issue instructions to the County Election Department to take any and all steps necessary for the holding of the consolidated election.

SECTION 4. That the City of Suisun City recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs.

SECTION 5. That the City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the County Election Department of the County of Solano.

SECTION 6. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Suisun City, duly held on the 10th day of June 2014 by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 10th day of June 2014.

Linda Hobson, CMC
City Clerk

RESOLUTION NO. 2014-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 4, 2014

WHEREAS, §13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidates statements.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Suisun City, California, does hereby resolve, declare, determine, and order as follows:

SECTION 1. GENERAL PROVISIONS.

That pursuant to §13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Suisun City on November 4, 2014, may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age, and occupation of the candidate and a brief description of no more than two hundred (200) words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

SECTION 2. FOREIGN LANGUAGE POLICY

Pursuant to the Federal Voting Rights Act, the county shall have translated, at the candidate's expense, the candidates' statements of those candidates who request translation into Spanish, Chinese and/or Tagalog. The County will print and mail sample ballots and candidates statements to all voters, and shall print the translation in the voter pamphlet at the candidate's expense.

SECTION 3. PAYMENT

A. Translations

1. The candidate shall be required to pay for the cost of translating the candidates statement into any requested foreign language as specified in Section 2 above pursuant to Federal and/or State law.

B. Printing

1. The City Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. The estimated payment are just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment,

the clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

- a. The candidate at the time of filing their candidate statement shall be required to pay for the estimated cost of printing, handling, and mailing his or her candidate's statement of qualifications in English in the main voter pamphlet in the amount of \$300.16.
- b. The candidate at the time of filing their candidate statement shall be required to pay for the estimated cost of printing, handling, and mailing his or her candidate's statement of qualifications in Spanish in the main voter pamphlet in the amount of \$339.16.
- c. The candidate at the time of filing their candidate statement shall be required to pay for the estimated cost of printing, handling, and mailing his or her candidate's statement of qualifications in Chinese in the main voter pamphlet in the amount of \$389.16.
- d. The candidate at the time of filing their candidate statement shall be required to pay for the estimated cost of printing, handling, and mailing his or her candidate's statement of qualifications in Tagalog in the main voter pamphlet in the amount of \$389.16.

SECTION 4. ADDITIONAL MATERIALS

No candidate will be permitted to include additional materials in the sample ballot package.

SECTION 5.

That the City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

SECTION 6.

That all previous resolutions establishing Council policy on payment for candidates' statements are repealed.

SECTION 7.

That this resolution shall apply only to the election to be held on November 4, 2014, and shall then be repealed.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Suisun City, duly held on the 10th day of June 2014 by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 10th day of June 2014.

 Linda Hobson, CMC
 City Clerk

AGENDA TRANSMITTAL

MEETING DATE: June 10, 2014

SUCCESSOR AGENCY AGENDA ITEM: Agency Adoption of Resolution No. SA 2014 - __: Authorizing the Executive Director to Extend the Term of the Main Street West Disposition and Development Agreement (DDA).

FISCAL IMPACT: None. There are no proposed changes to fiscal components of the DDA

BACKGROUND: In mid-2005, Main Street West Partners, LLC was selected as the master developer of the Main Street West Project, which initially consisted of 13 Agency-owned properties in the Waterfront District amounting to approximately 8.4 acres. A DDA was executed in April, 2006. In July 2006, the Agency approved the First Amendment to the DDA, which added a 7.44-acre property (the former Crystal Middle School site) to the Project. In September 2007, the Second Amendment to the DDA was approved, which updated the Schedule of Performance. In January 2009, the Third Amendment to the DDA was approved, which allowed the former Agency to acquire property from MSW Partners, and provide an advance of developer reinvestment funds in the form of a loan, and to amend the Schedule of Performance.

In January 2014, the Successor Agency approved a 120-day extension of the term of the DDA, which was also approved by the Oversight Board, and ultimately approved by the Department of Finance that allowed for more time to negotiate an update to the existing DDA.

STAFF REPORT: On February 11, 2014, Main Street West Partners filed a complaint with the Solano County Superior Court for Validation under Code of Civil Procedure Section 863 and for Declaratory Relief to ask the court to validate the continued enforceability of the DDA and modifications to allow for the completion of the performance of the requirements of the DDA.

Health & Safety Code Section 34173(g), includes in pertinent part that: “[a] successor agency has its own name, can be sued, and can sue. All litigation involving a redevelopment agency shall automatically be transferred to the successor agency. . .”

Health & Safety Code Section 34167(d)(4) provides that “[j]udgments or settlements entered by a competent court of law or binding arbitration decisions against the former redevelopment agency, other than pass-through payments that are made by the county auditor-controller pursuant to Section 34183” are enforceable obligations. (emphasis added) “Along with the successor agency, the oversight board shall have the authority and standing to appeal any judgment or to set aside any settlement or arbitration decision.” (*Id.*)

Based on the applicable law, staff has continued to work in good faith with Main Street West Partners to update the DDA and to carry the project forward since the previous extension was granted. However, in April 2014, the California Department of Finance appeared in the lawsuit filed by Main Street West Partners and sought to change the venue of the lawsuit from Solano County to Sacramento Superior Court. These court proceedings have caused further delays and uncertainty.

PREPARED BY:

Jason Garben, Economic Development Director

REVIEWED/APPROVED BY:

Suzanne Bragdon, Executive Director

Recently, on May 22, 2014, the Court granted a change of venue that moved the case to the Sacramento Superior Court and the Solano County Superior Court ordered the Sacramento Superior Court to schedule an expedited case management conference. As of this writing, no date has been set for the case management conference. Thus, as a result of the delay in court proceedings, the updates necessary to complete performance of the existing DDA cannot be submitted to the Court for approval.

Since the project is subject to a pending court process and now it is unlikely that the Court will resolve the case by the end of the 120-day extension currently in place through June 19, 2014, it would be prudent to extend the term of the DDA by 60 days.

Pursuant to Part Two, Article 3.04(C) of the original DDA, the Executive Director may extend times of performance in writing by mutual agreement of the Developer and the Executive Director, unless the Executive Director refers the matter of extension to the Agency Board. Further, pursuant to Part Two, Article 3.23 of the original DDA, Agency staff is authorized to execute changes to the DDA that would not substantially alter the basic business terms of the DDA. Although no changes to the business terms of the DDA are proposed, in light of the dissolution process, Agency Legal Counsel has recommended the extension be considered by the Successor Agency, and reviewed by the Oversight Board.

The parties are also allowed additional time to perform and to make the necessary updates within the existing DDA structure per the “governmental restrictions” clause in Section 3.04 of the DDA and based on other circumstances beyond their control, as provided in that same section. The change in redevelopment dissolution laws was unexpected when the original DDA was entered into and updates are required so that the parties can perform under the DDA. Additional delays have been caused by the motion to change venue as explained above.

RECOMMENDATION: It is recommended that the Agency adopt Resolution No. SA 2014 - __: Authorizing the Executive Director to Extend the Term of the Main Street West Disposition and Development Agreement (DDA).

ATTACHMENTS:

1. Resolution No. SA 2014 - __: Authorizing the Executive Director to Extend the Term of the Main Street West Disposition and Development Agreement (DDA).

RESOLUTION NO. SA 2014 - __

A RESOLUTION OF THE CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXTEND THE TERM OF THE MAIN STREET WEST DISPOSITION AND DEVELOPMENT AGREEMENT (DDA)

WHEREAS, the Redevelopment Agency of the City of Suisun City entered into a Disposition and Development Agreement (DDA) with Main Street West Partners (the Developer) dated April 17, 2006; and

WHEREAS, said DDA has been revised from time to time by Amendments Nos. 1 – 3; and

WHEREAS, on February 1, 2012, the Redevelopment Agency of the City of Suisun City was replaced by the City Council Acting as Successor Agency to the Redevelopment Agency of the City of Suisun City (the Agency); and

WHEREAS, on January 7, 2014, the Successor Agency adopted a resolution extending the term of the DDA 120 days through June 19, 2014, which was subsequently approved by the Oversight Board and the Department of Finance; and

WHEREAS, on February 11, 2014, Main Street West Partners filed a complaint with the Solano County Superior Court for Validation under Code of Civil Procedure Section 863 and for Declaratory Relief to ask the court to validate the continued enforceability of the DDA and modifications to allow for the completion of the performance of the requirements of the DDA; and

WHEREAS, on February 11, 2014, Main Street West Partners filed a complaint with the Solano County Superior Court for Validation under Code of Civil Procedure Section 863 and for Declaratory Relief to ask the court to validate the continued enforceability of the DDA and modifications to allow for the completion of the performance of the requirements of the DDA; and

WHEREAS, in April 2014, the California Department of Finance appeared in the lawsuit filed by Main Street West Partners and sought to change the venue of the lawsuit from Solano County to Sacramento Superior Court. These court proceedings have caused further delays and uncertainty; and

WHEREAS, since the project is subject to a pending court process and now it is unlikely that the Court will resolve the case by the end of the 120-day extension currently in place through June 19, 2014, it would be prudent to extend the term of the DDA by 60 days; and

WHEREAS, pursuant to Part Two, Article 3.04 of the DDA, the Developer and Agency wish to extend the term of the DDA for 60 days beyond the current expiration including all obligations and conditions contained therein; and

WHEREAS, other than extending the time for performance under the current DDA, said extension would not alter or amend any business terms of the DDA or any of its amendments; and

NOW, THEREFORE, BE IT RESOLVED that the City Council Acting as Successor Agency to the Redevelopment Agency of the City of Suisun City hereby authorizes the Executive Director or her designee to execute an extension of 60 days to all terms, conditions, and obligations set forth in the DDA.

PASSED AND ADOPTED at a regular meeting of the City Council Acting as Successor Agency to the Redevelopment Agency of the City of Suisun City duly held on Tuesday, the 10th day of June 2014, by the following vote:

AYES:	Boardmembers:	_____
NOES:	Boardmembers:	_____
ABSENT:	Boardmembers:	_____
ABSTAIN:	Boardmembers:	_____

WITNESS my hand and the seal of said City this 10th day of June 2014.

Linda Hobson, CMC
Secretary

MINUTES

SPECIAL MEETING OF THE SUISUN CITY COUNCIL

AND

SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY

TUESDAY, MAY 20, 2014

5:30 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

TELECONFERENCE NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting will include teleconference participation by Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585. This Notice and Agenda will be posted at the teleconference location.

ROLL CALL

Mayor Sanchez called the meeting to order at 5:30 PM with the following Council / Board Members present: Day, Hudson, Segala, and Sanchez. Council / Board Member Wilson was absent.

PUBLIC COMMENT - None

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

Council / Board Member Day reported a conflict with Item 2 and requested Item 3 be heard before 2.

CLOSED SESSION

Pursuant to California Government Code section 54954.5 the City Council and Successor Agency will hold a Closed Session for the purpose of:

City Council

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Pursuant to California Government Code Section 54956.8., the City Council of the City of Suisun City will hold a Closed Session for the purpose of Conference with Real Property Negotiator.

Property Under Negotiation: APN 0174-160-070

Agency Negotiator: Suzanne Bragdon, City Manager, Ronald C. Anderson, Jr,
 Assistant City Manager/Administrative Services, Jason Garben, Economic
 Development Director
 Negotiating Parties: Pacific Infinity/Cepeda Baseball
 Under Negotiations: Real property terms and payment

Joint City Council/Suisun City Council Acting as Successor Agency

2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

Name of case: Main Street West v. Suisun City Council Acting as Successor Agency to
 the Redevelopment Agency of the City of Suisun City Case # FCS043017

City Council

3. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(b): One
 potential case.

5:31 PM – Mayor Sanchez recessed the meeting to Closed Session.

CONVENE OPEN SESSION

Announcement of Actions Taken, if any, in Closed Session.

**7:47 PM – Mayor Sanchez reconvened the meeting and announced no decisions were made
 in Closed Session.**

ADJOURNMENT

There being no further business, Mayor Sanchez adjourned the meeting at 7:47 PM.

Linda Hobson, CMC
 City Clerk

M I N U T E S

REGULAR MEETING OF THE SUISUN CITY COUNCIL

SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY, AND HOUSING AUTHORITY

TUESDAY, MAY 20, 2014

7:00 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

TELECONFERENCE NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting will include teleconference participation by Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585. This Notice and Agenda will be posted at the teleconference location.

ROLL CALL

Mayor / Chairman Sanchez called the meeting to order at 7:48 PM with the following Council / Board Members present: Segala, Hudson, Day, Wilson, Sanchez.

Pledge of Allegiance was led by Mayor Pro Tem Wilson.

Invocation was given by Assistant City Manager Anderson.

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

3. Presentation of a Proclamation to Teresa Castanares, 2014 General Chair, Philippine Cultural Committee, Recognizing the Month of June 2014 as "Philippine Cultural Month" in the City of Suisun City.

Mayor Sanchez read and Council Member Wilson presented the proclamation to the Philippine Cultural Committee. Jess Malgapo, Vallejo Council Member and representing the Committee, invited everyone to the festival on June 7 at the Vallejo waterfront.

4. Presentation of Proclamation to Building Department, Proclaiming May 2014, as "Building Safety Month".
5. **Mayor Sanchez read and Council Member Segala presented the Proclamation to Kevin Moirano, Senior Building Inspector.**
6. Presentation of Proclamation to Public Works Department Proclaiming the week of May 18 - 24, 2014 as "Public Works Week" – (Kasperson).

Mayor Sanchez read and Council Member Hudson presented the Proclamation to Kevin Moirano, Senior Building Inspector.

PUBLIC COMMENT

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

Victor Bordallo requested the City help him get his business restarted.

REPORTS: (Informational items only.)

1. Mayor/Council -Chair/Boardmembers

Council Member Segala stated Memorial Day event on May 26, 4:00 PM had been moved to Suisun City waterfront, June 14 American Legion Flag Day on the waterfront, and suggested staff ensure all flags are in good condition.

Council Member Hudson reported attending ad hoc committee for homeless vets and thanked all veterans for their service.

Council Member Day encouraged citizens to attend the Philippine festival, encouraged everyone to honor on veterans on Memorial Day, and complimented staff for doing a great job.

Council Member Wilson reported attending on May 19 Travis Regional Armed Forces where the new C5M has come to Travis, announced the new and expanded Fisher House dedication is on May 30, attended the Fairfield- Suisun School District meeting honoring outstanding students and reported May is Mental Health Month, and encouraged people to practice water safety on Memorial weekend.

Mayor Sanchez reported attending the following meetings: 5/8 Oversight Board workshop, 5/8 Solano Water Agency, 5/10 taste of the Philippine event at the library, 5/14 Icon Aircraft Manufacturer event in Vacaville, 5/14 Solano Transportation Authority including some eminent domain hearings, 5/15 gave one of the welcome remarks at the Fairfield-Suisun Unified School District for the 2014 Highest Honors Award for Academy of Arts event, 5/19 LAFCO discussing municipal service reviews and sphere of influence for Dixon and Vacaville and LAFCO is working with Suisun City on the municipal service review and sphere of influence update, 5/19 Fairfield- Suisun Sewer District Executive Board meeting, and 5/20 Kaiser Permanente at Paradise Golf discussing the investments pouring into Napa and Solano counties, and will be attending the Memorial Services at the Dixon Veterans Cemetery at 9:00 AM.

2. City Manager/Executive Director/Staff

City Manager Bragdon reported WalMart was moving full speed ahead and reported political walkers stopped Kathy Chandler, Code Enforcement Officer, to congratulate code enforcement for doing such a good job and stated they could see a big difference between Fairfield and Suisun City.

CONFLICT OF INTEREST NOTIFICATION - None

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

CONSENT CALENDAR

City Council

7. Council Adoption of Resolution No. 2014-33: Initiating Proceedings, Preliminarily Approving the Annual Engineer's Reports, and Declaring Its Intention to Levy and Collect Assessments for the Suisun City Maintenance Assessment Districts for Fiscal Year 2014-15 – (Kasperson).
8. Initiate and Provide Intent to the Levy and Collection of Assessments for the Parking Benefit Assessment District – (Kasperson).
 - a Council Adoption of Resolution No. 2014-34: Initiating Proceedings for the Levy and Collection of Assessments for the McCoy Creek Parking Benefit Assessment District for Fiscal Year 2014-15; and
 - b Council Adoption of Resolution No. 2014-35: Declaring Its Intention to Order Assessments for a Previously Approved Benefit Assessment District Pursuant to the Benefit Assessment Act of 1982, Preliminary Approving an Engineer's Report in Connection with Such District and Appointing a Time and Place for the Comment (Public Hearing) on the Engineer's Report for Fiscal Year 2014-15
9. Council Adoption of Resolution No. 2014-36: Authorizing the City Manager to Execute a Funding Agreement with the Solano Transportation Authority for One Bay Area Grant (OBAG) Funding for the Driftwood Drive (SR2S) Improvement Project – (Kasperson).

Joint City Council / Suisun City Council Acting as Successor Agency

10. Council/Agency Approval of the April 2014 Payroll Warrants in the amount of \$377,399.06. Council/Agency Approval of the April 2014 Payable Warrants in the amount of \$378,999,40 – (Finance).

Joint City Council / Suisun City Council Acting as Successor Agency / Housing Authority

11. Council/Agency/Authority Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on May 7, 2014 – (Hobson).

Motioned by Council / Board Member Day and seconded by Council / Board Member Hudson to approve the Consent Calendar Motion carried unanimously with following roll call vote:

AYES: Council / Board Members Segala, Hudson, Day, Wilson, Sanchez

GENERAL BUSINESS

12. Fiscal Year 2014-15 Annual Budget Workshop – (Anderson/Garben).

Heather Gray commented on Monte Bello Park suggesting Mello-Roose be raised, fees collected for the use of the park, and looking at another maintenance contract for less money.

Stacy Lynn and Kristine Seder requested a \$20,000 loan to educate neighbors in Monte Bello to get a vote to include everyone in subdivision to pay into MAD.

George Guynn spoke in opposition of people being forced the pay into MAD and expressed concern about Walmart's predicted tax numbers in budget, balanced budget, and funding pensions.

Discussion was held and Council directed staff to amend budget to restore 2.5% of the 5% deferred income to employees.

PUBLIC HEARINGS - None

ADJOURNMENT

There being no further business, Mayor Sanchez adjourned the meeting at 9:49 PM.

Linda Hobson, CMC
City Clerk

AGENDA TRANSMITTAL

MEETING DATE: June 10, 2014

CITY AGENDA ITEM: Conduct a Public Hearing, Approve Final Engineer's Report, and Order the Levy and Collection of Assessments for Maintenance Assessment Districts (MADs) Assessments and:

- a. Council Adoption of Resolution No. 2014-__: Amending and/or Approving the Final Engineer's Annual Levy Reports for the Suisun City Maintenance Assessment Districts for FY 2014-15; and
- b. Council Adoption of Resolution No. 2014-__: Ordering the Levy and Collection of Assessments within the Suisun City Maintenance Assessment Districts for FY 2014-15.

FISCAL IMPACT: There is a proposed 5.027% increase in the annual levy assessments for the Maintenance Assessment Districts (MADs) for FY 2014-15. This increase is according to the *Engineering News Record's* Construction Cost Index (CCI). This is a minimal increase in the District's levy amounts with the increase ranging between \$7.03 and \$157.67. Rates can be seen in Attachment 1 – Summary Table. These MADs are important components of the City's landscape and lighting maintenance program. Together they generate over \$1,000,000 annually in assessments (Non-General Fund) to maintain and improve the various MAD neighborhoods and neighborhood parks that could otherwise be liabilities of the General Fund.

The proposed FY 2014-15 budget includes an appropriation of \$20,000 to cover the costs of a district-wide vote in the Montebello Vista District. The election costs will be recovered from future levies.

BACKGROUND: On May 20, 2014, the City Council initiated the process to approve and levy the 2014-15 assessments for the City's eight MADs approving the Preliminary Engineer's Reports for all MADs and declaring the Councils intent to levy and collect assessments for all MADs. Further, the City Council set June 10, 2014, as the date to hold a Public Hearing for the purpose of determining the final action on the Engineer's Reports and the proposed levy of assessments. This Public Hearing has been noticed in the newspaper as prescribed by law.

The Montebello Vista District has been running in the red for several years. Staff has attempted several different remedies to try to help the District pull out of a negative balance. None have been successful enough to pull the District out of its continued negative balance.

STAFF REPORT: This annual Public Hearing is the final step in the City's process to approve and levy the FY 2014-15 assessments for the eight MADs in the City: Blossom, Heritage Park, Lawler Ranch, Marina Village, Montebello Vista, Peterson Ranch, Railroad Avenue and Victorian Harbor Maintenance Assessment Districts. As shown in the District Table attached, assessments for FY 2014-15 would be 5.027% higher than those for FY 2013-14.

PREPARED BY:

REVIEWED/APPROVED BY:

Amanda Dum, Management Analyst 
Daniel Kasperson, Building & Public Works Director
Suzanne Bragdon, City Manager 

Except for Montebello Vista, all MAD budgets are balanced. Noteworthy District expenses include things like replacing the lighting along the walking path in Peterson Ranch, purchasing new SMART irrigation controllers for water savings and covering water cost overages due to the lack of rain fall this past winter.

As directed by the City Council on May 20, 2014, \$20,000 has been included in the District budget so that district-wide vote can be conducted. The purpose of the vote is to accomplish the assessment of a levy revenue that is equal to the regular and standard maintenance tasks for the District. Some of the homes within the District do not currently pay into the MAD but enjoy the benefits of what the MAD pays for. Out of the 684 homes/equivalent dwelling units (EDUs), 486 currently pay into the District while 198 (29%) do not pay in. At the current rate even with the inclusion of the 198 EDUs not currently paying into the District, this would still not be enough income to cover the necessary expenses. The levy amount must be increased. The goal of the vote is one or more of the following: include all the equivalent dwelling units (EDU) within the District in the levy process, increase the levy amount and/or include an annual inflator in the levy.

The majority of the revenue for this District goes to cover maintenance of the neighborhood park. This is a very heavily used park by the District residents and by City residents in general. Without this vote, the District will most likely be forced to allow the park to go brown and be closed to public use. This would have a negative impact on the City as a whole and on property values of those within the District.

Levy Process

On May 20, 2014, the Council initiated the process and approved the Preliminary Engineer's Reports for all Districts, declared the intent to levy and collect assessments for all Districts.

Today, June 10, 2014, is a special Public Hearing for the determining of the final action on the Engineer's Reports and ordering the levy of assessments. The Public Hearing would also provide the property owners the opportunity to address the Council concerning their District. The Public Hearing has been noticed in the newspaper as prescribed by law.

Order the Levy of Assessment – Assessment Deadline

By law, City Council must order the levy of assessments for the Districts. After the Public Hearing and approval of the attached resolutions, NBS will prepare the taped Assessor Parcel Assessment Report to be sent to the County in time for the Assessor's August 1, 2014 deadline.

RECOMMENDATION: It is recommended that the City Council:

1. Conduct a Public Hearing to receive public comment; and
2. Adopt Resolution No. 2014-__ : Amending and/or Approving the Final Engineer's Annual Levy Reports for the Suisun City Maintenance Assessment Districts for FY 2014-15; and
3. Adopt Resolution No. 2014-__ : Ordering the Levy and Collection of Assessments within the Suisun City Maintenance Assessment Districts for FY 2014-15.

ATTACHMENTS:

1. Summary Table of District Final Assessments for FY 2014-15.
2. Resolution No. 2014-__: Amending and/or Approving the Final Engineer's Annual Levy Reports for the Suisun City Maintenance Assessment Districts for FY 2014-15.
3. Resolution No. 2014-__: Ordering the Levy and Collection of Assessments within the Suisun City Maintenance Assessment Districts for FY 2014-15.
4. Final Engineer's Report (Due to size, these are available in the City Clerk's Office).

District	# of Parcels & EDU's	FY 2014-15 Assessment per Unit	FY 2013-14 Assessment per Unit	ENR CCI (5.027%) Increase 2014-15	Last Non- Indexed Increased	Year First Assessed
Blossom	113	\$146.92	\$139.89	\$7.03	2-Jan	92/93
Heritage Park	759	\$192.64	\$192.64	\$0.00	None	92/93
Lawler Ranch	1,304.30	\$228.35	\$217.42	\$10.93	2-Jan	90/91
Marina Village	42	\$1,127.28 to \$4,688.28	\$1,127.28 to \$4,688.28	\$0.00	None	95/96
Montebello Vista	486	\$75.00	\$75.00	\$0.00	1994/1995	89/90
Peterson Ranch	546	\$313.52	\$298.51	\$15.01	N/A	3-Feb
Railroad Avenue	2	\$3,293.94	\$3,136.27	\$157.67	None	91/92
Victorian Harbor A - Dredging	94	\$244.25	\$232.56	\$11.69	None	94/95
Victorian Harbor A - Maintenance	94	\$677.22	\$644.80	\$32.42	2-Jan	94/95
Victorian Harbor B - Dredging	20.95	\$244.25	\$232.56	\$11.69	None	94/95
Victorian Harbor B - Maintenance	20.95	\$677.22	\$644.80	\$32.42	2-Jan	94/95
Victorian Harbor C-D - Dredging	125.15	\$244.25	\$232.56	\$11.69	None	94/95
Victorian Harbor C-D - Maintenance	119.99	\$1,016.15	\$967.51	\$48.64	2-Jan	94/95
Victorian Harbor E - Dredging	55	\$244.25	\$232.56	\$11.69	None	94/95
Victorian Harbor E - Maintenance	55	\$677.22	\$644.80	\$32.42	2-Jan	94/95
Victorian Harbor F - Dredging	89	\$244.25	\$232.56	\$11.69	None	94/95
Victorian Harbor F - Maintenance	89	\$677.22	\$644.80	\$32.42	2-Jan	94/95

EDU = Equivalent Dwelling Unit

ENR CCI = Adjusted annual inflator produced by the Engineer's News Record Construction Cost Index.

RESOLUTION NO. 2014 - __

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AMENDING AND/OR APPROVING THE FINAL ENGINEER’S ANNUAL LEVY
REPORTS FOR THE MAINTENANCE ASSESSMENT DISTRICTS FOR FY 2014-15**

WHEREAS, the City Council, pursuant to the provisions of the *Landscape and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500)* and the *Municipal Improvement Act of 1913, Division 12 of the California Streets and Highways Code (commencing with Section 10000)* (hereafter referred to as the “Acts”) did by previous Resolution, order NBS Government Finance Group, to prepare and file reports in accordance with *Chapter 1 Article 4 of the Act, commencing with Section 22565*, in connection with the proposed levy and collection of assessments for the **Blossom Maintenance Assessment District, Heritage Park Maintenance Assessment District, Lawler Ranch Maintenance Assessment District, Marina Village Channel Improvement District, Montebello Vista Maintenance Assessment District, Railroad Avenue Maintenance Assessment District, Peterson Ranch Maintenance Assessment District, and the Victorian Harbor Maintenance Assessment District** (hereafter referred to as the “Districts”), for the Fiscal Year commencing July 1, 2014 and ending June 30, 2015; and

WHEREAS, the Engineer has prepared and filed with the City Clerk of the City of Suisun City and the City Clerk has presented to the City Council said reports; and

WHEREAS, the City Council has carefully examined and reviewed each Report as presented, and is satisfied with each and all of the items and documents as set forth therein, and finds that the levy has been spread in accordance with the special benefits received from the improvements, operation, maintenance and services to be performed, as set forth in said Reports.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE CITY COUNCIL FOR THE DISTRICTS AS FOLLOWS:

Section 1 The Reports, as presented, are hereby approved, and ordered to be filed in the Office of the City Clerk as a permanent record to remain open to public inspection.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Suisun City held on Tuesday the 10th day of June 2014 by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

WITNESS my hand and the seal of said City this 10th day of June 2014.

Linda Hobson, CMC
City Clerk

RESOLUTION NO. 2014-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN
THE SUISUN CITY MAINTENANCE ASSESSMENT DISTRICTS FOR FY 2014-15**

WHEREAS, the City Council has, by previous Resolutions initiated proceedings, and approved the Final Engineer's Reports (hereafter referred to as the "Reports") as presented or amended which described the assessments against parcels of land within the **Blossom Maintenance Assessment District, Heritage Park Maintenance Assessment District, Lawler Ranch Maintenance Assessment District, Marina Village Channel Assessment District, Montebello Vista Maintenance Assessment District, Peterson Ranch Maintenance Assessment District, Railroad Avenue Maintenance Assessment District and the Victorian Harbor Maintenance Assessment District** (hereafter referred to as the "Districts"), for the fiscal year commencing July 1, 2014 and ending June 30, 2015 pursuant to the provisions of the *Landscape and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500)* and the *Municipal Improvement Act of 1913, Division 12 of the California Streets and Highways Code (commencing with Section 10000)* (hereafter referred to as the "Acts") to pay the costs and expenses of operating, maintaining and servicing the improvements located within the Districts; and,

WHEREAS, the Engineer selected by the City Council has prepared and filed with the City Clerk, and the City Clerk has presented to the City Council, Reports in connection with the proposed levy and collection upon eligible parcels of land within the Districts, and the City Council did by previous Resolution approve said Reports; and,

WHEREAS, the City Council desires to levy and collect assessments against parcels of land within the Districts for the fiscal year commencing July 1, 2014 and ending June 30, 2015, to pay the costs and expenses of operating, maintaining and servicing the improvements within the Districts; and,

WHEREAS, the City and its legal counsel have reviewed Proposition 218 and found that these assessments comply with applicable provisions of Section XIII D of the California State Constitution; and,

WHEREAS, the assessments are in compliance with all laws pertaining to the levy of the maintenance district assessments, and the assessments are levied without regard to property valuation.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE CITY COUNCIL FOR THE DISTRICT AS FOLLOWS:

Section 1 Following notice duly given, the City Council has held a full and fair Public Hearing regarding its Resolution Approving and or Amending the Final Engineer's Reports prepared in connection therewith; the levy and collection of assessments, and considered all oral and written statements, protests and communications made or filed by interested persons.

Section 2 Based upon its review (and amendments, as applicable) of the Final Engineer's Reports, a copy of which has been presented to the City Council and which has been filed with the City Clerk, the City Council hereby finds and determines that:

- i) The land within the District will receive special benefit by the operation, maintenance, and servicing of landscaping, street lighting, channel maintenance, parks, median island landscaping, alleyway landscaping, hardscape, sound walls, and appurtenant facilities within the boundaries of the Districts.
- ii) The District includes all of the lands receiving such special benefit.
- iii) The net amount to be assessed upon the lands within the District in accordance with the costs for the fiscal year commencing July 1, 2014 and ending June 30, 2015 is apportioned by a formula and method which fairly distributes the net amount among all eligible parcels in proportion to the estimated special benefit to be received by each parcel from the improvements and services.

Section 3 The Reports and assessments as presented to the City Council and on file in the office of the City Clerk are hereby confirmed as filed.

Section 4 The City Council hereby orders the proposed improvements to be made, which improvements are fully outlined in the Annual Engineer's Reports, which provide details of all improvements. Services provided include all necessary service, operations, administration and maintenance required to keep the improvements in a healthy, vigorous and satisfactory condition.

Section 5 The maintenance, operation and servicing of the landscaping, street lighting, channels, and appurtenant facilities shall be performed pursuant to the Act and the County Auditor of the County of Solano shall enter on the County Assessment Roll opposite each parcel of land the amount of levy, and such levies shall be collected at the same time and in the same manner as the County taxes are collected. After collection by the County, the net amount of the levy shall be paid to the City Treasurer.

Section 6 The City Treasurer shall deposit all money representing assessments collected by the County of Solano for the District to the credit of a fund for each Maintenance Assessment District, and such money shall be expended only for the maintenance, operation and servicing of the landscaping, lighting and appurtenant facilities as described in Section 4.

Section 7 The adoption of this Resolution constitutes the District levy for the Fiscal Year commencing July 1, 2014 and ending June 30, 2015.

Section 8 The City Clerk is hereby authorized and directed to file the levy with the County Auditor upon adoption of this Resolution.

Section 9 A certified copy of the levy shall be filed in the office of the City Clerk and open for public inspection.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Suisun City held on Tuesday the 10th day of June 2014 by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City on this 10th day of June 2014.

Linda Hobson, CMC
City Clerk

AGENDA TRANSMITTAL

MEETING DATE: June 10, 2014

CITY AGENDA ITEM: Conduct a Public Hearing, Approve Final Engineer's Report, and Order the Levy and Collection of Assessments for the McCoy Creek Parking Benefit Assessment District:

- a. Council Adoption of Resolution No. 2014-___: Approving the Assessment Engineer's Report for Proceedings for the Levy of Assessments within McCoy Creek Parking Benefit Assessment District for FY 2014-15; and
- b. Council Adoption of Resolution No. 2014-___: Ordering the Levy and Collection of Assessments within the Special Parking Benefit District for FY 2014-15.

FISCAL IMPACT: The proposed assessments would be collected for the City by the Solano County Auditor/Controller, via the secured property tax bills of the assessable parcels within the District boundary, to fund parking improvements and ongoing maintenance. For Fiscal Year 2014-15, maximum assessments would be \$86.30 per equivalent dwelling unit. The total District budget would be \$6,472.50. This District provides services that benefit the properties assessed, and these services would otherwise be provided from the General Fund.

The maximum assessment will be subject to an annual inflation factor based on the Annual Construction Cost Index as published in the first issue of each April of the Engineering News Record magazine. This year the annual inflation factor was 5.027%, increasing the maximum assessment for FY 2014-15 from \$82.17 to \$86.30. This is a change of \$4.13.

BACKGROUND: On May 20, 2014, the City Council initiated the process to approve and levy the 2014-15 assessments for the City's eight MADs approving the Preliminary Engineer's Reports for all MADs and declaring the Councils intent to levy and collect assessments for all MADs. Further, the City Council set June 10, 2014, as the date to hold a Public Hearing for the purpose of determining the final action on the Engineer's Reports and the proposed levy of assessments. This Public Hearing has been noticed in the newspaper as prescribed by law.

STAFF REPORT: As a condition of approval for the McCoy Creek Development Project, the developer was required to create a Parking Assessment District to offset long-term maintenance costs associated with the on-street parking within public right-of-way. The City Council and applicant agreed to the formation of a Parking Assessment District to offset the long-term maintenance of on-street parking. The number of on-street parking spaces provided is 75. The Mixed Use portion and Commercial Development portion are required to pay for the long-term maintenance of the on-street parking because those units are benefiting from the deviation to the City's off-street parking requirements and utilizing public right-of-way.

PREPARED BY:

REVIEWED/APPROVED BY:

Amanda Dum, Management Analyst 
 Daniel Kasperson, Building & Public Works Director
 Suzanne Bragdon, City Manager 

The boundaries of the District are described as within the area bounded by McCoy Creek Way to the North, Gray Hawk Lane to the South, Crescent Elementary School to the East and Grizzly Island Road to the West. The District has 75 equivalent dwelling units (EDU) within its boundaries.

There is a 5.027% increase in the district for FY 2014-15 according to the *Engineering News Record's* Construction Cost Index (CCI). Please see the Engineer's Report for a detail of the assessment.

Levy Process

On May 20, 2014, the Council initiated the process and approved the Preliminary Engineer's Reports for all Districts, declared the intent to levy and collect assessments for all Districts.

Today, June 10, 2014, is a special Public Hearing for the determining of the final action on the Engineer's Reports and ordering the levy of assessments. The Public Hearing would also provide the property owners the opportunity to address the Council concerning their District. The Public Hearing has been noticed in the newspaper as prescribed by law.

Order the Levy of Assessment – Assessment Deadline

By law, City Council must order the levy of assessments for the Districts. After the Public Hearing and approval of the attached resolutions, NBS will prepare the taped Assessor Parcel Assessment Report to be sent to the County in time for the Assessor's August 1, 2014 deadline.

STAFF RECOMMENDATION: It is recommended that the City Council:

1. Conduct a Public Hearing to receive public comment; and
2. Adopt Resolution No. 2014-___: Approving the Assessment Engineer's Report for Proceedings for the Levy of Assessments within McCoy Creek Parking Benefit Assessment District for FY 2014-15; and
3. Adopt Resolution No. 2014-___: Ordering the Levy and Collection of Assessments within the Special Parking Benefit District for FY 2014-15.

ATTACHMENTS:

1. Resolution No. 2014-___: Approving the Assessment Engineer's Report for Proceedings for the Levy of Assessments within McCoy Creek Parking Benefit Assessment District for FY 2014-15.
2. Resolution No. 2014-___: Ordering the Levy and Collection of Assessments within the Special Parking Benefit District for FY 2014-15.
3. Final Engineer's Report.

RESOLUTION NO. 2014-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE
SPECIAL MAINTENANCE DISTRICT FOR FY 2014-15**

WHEREAS, the City Council of the City of Suisun City, California pursuant to the terms of the *Benefit Assessment Act of 1982, Title 5 Division 2, of the California Government Code (commencing with Section 54703)* (hereafter referred to as the "Act") did, approve the Annual Engineer's Report (hereafter referred to as the "Report") as presented or amended which described the assessment against parcels of land within the maintenance district known and designated as a McCoy Creek Parking Benefit Assessment District as follows:

MCCOY CREEK PARKING BENEFIT ASSESSMENT DISTRICT

(hereinafter referred to as the "Maintenance District"); and, for the fiscal year commencing July 1, 2014 and ending June 30, 2015; to pay the costs and expenses of operating, maintaining and servicing the improvements located within the maintenance district; and,

WHEREAS, The Engineer selected by the City Council has prepared and filed with the City Clerk, and the City Clerk has presented to the City Council, a Report in connection with the proposed levy and collection upon eligible parcels of land within the Maintenance District, and the City Council did by previous Resolution approve such Report; and,

WHEREAS, the City Council desires to levy and collect assessments against parcels of land within the Maintenance District for the Fiscal Year commencing July 1, 2014 and ending June 30, 2015, to pay the costs and expenses of operating, maintaining, and servicing the improvements within the Maintenance District; and,

WHEREAS, the assessment rates within the Maintenance District are exempt from the assessment balloting procedures set forth in Section 4 SEC. 4 of Proposition 218 because the Maintenance District was formed by consent of the land owners, and the proposed assessments per lot or parcel are not proposed to increase by more than the assessment rates approved by the landowners at the time of annexation into the Maintenance District; and,

WHEREAS, the assessment levies are not based upon the assessed value of the property within the Maintenance District, but are based upon the special benefit received by the parcels within the Maintenance District from the improvements.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

1. Following notice duly given, the City Council has held a full and fair Public Hearing regarding its Resolution Approving and or Amending the Report prepared in connection therewith; the levy and collection of assessments, and considered all oral and written statements, protests and communications made or filed by interested persons.

2. Based upon its review (and amendments, as applicable) of the Report, a copy of which has been presented to the City Council and which has been filed with the City Clerk, the City Council hereby finds and determines that:
 - a. The land within the Maintenance District will receive special benefit by the operation, maintenance, and servicing of drainage, street lighting and appurtenant facilities within the boundaries of the Maintenance District.
 - b. The Maintenance District includes all of the lands receiving such special benefit.
 - c. The net amount to be assessed upon the land within the Maintenance District in accordance with the costs for the Fiscal Year commencing July 1, 2014 and ending June 30, 2015 is apportioned by a formula and method which fairly distributes the net amount among all eligible parcels in proportion to the estimated special benefit to be received by each parcel from the improvements and services.
3. The Report and assessment as presented to the City Council and on file in the office of the City Clerk are hereby confirmed as filed.
4. The City Treasurer shall deposit all money representing assessments collected by the County of Riverside for the Maintenance District to the credit of a fund for the Maintenance District, and such money shall be expended only for the maintenance, operation and servicing of the landscaping and appurtenant facilities.
5. The adoption of this Resolution constitutes the Maintenance District levy for the Fiscal Year commencing July 1, 2014 and ending June 30, 2015.
6. A certified copy of the levy shall be filed in the office of the City Clerk and open for public inspection.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Suisun City held on Tuesday the 10th day of June 2014 by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

WITNESS my hand and the seal of said City on this 10th day of June 2014.

 Linda Hobson, CMC
 City Clerk

RESOLUTION NO. 2014-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
APPROVING THE ASSESSMENT ENGINEER'S REPORT FOR PROCEEDINGS FOR
THE LEVY OF ASSESSMENTS WITHIN MCCOY CREEK PARKING BENEFIT
ASSESSMENT DISTRICT FOR FY 2014-15**

WHEREAS, the City Council of the City of Suisun City pursuant to the terms of the "Benefit Assessment Act of 1982", being Division 2, Part 1 of the California Government Code of the State of California (the "1982 Act"), Article XIIIID of the Constitution of the State of California ("Article XIIIID") and the Proposition 218 Omnibus Implementation Act (Government Code Section 53750 and following) (the "Implementation Act") (the 1982 Act, Article XIIIID and the Implementation Act are referred to collectively as the "Assessment Law"), did, by previous Resolution, initiated proceedings and formed a special assessment district and ordered the preparation of an Assessment Engineer's Report for the levy of assessments within such proposed district, such special assessment district known and designated as:

MCCOY CREEK PARKING BENEFIT ASSESSMENT DISTRICT

(the "Benefit Assessment District"); and

WHEREAS, there has now been presented to this City Council the Fiscal Year 2014-15 Assessment Engineer's Report as required by the Assessment Law and as previously directed by Resolution; and

WHEREAS, this City Council has now carefully examined and reviewed the Assessment Engineer's Report as presented, and is satisfied with each and all of the items and documents as set forth therein, and is satisfied that the assessments, on a preliminary basis, have been spread in accordance with the special benefits received from the improvements to be maintained, as set forth in the Assessment Engineer's Report.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

RECITALS

SECTION 1. The above recitals are all true and correct.

ASSESSMENT ENGINEER'S REPORT

SECTION 2. The Assessment Engineer's Report as presented consists of the following:

- A. Plans and specifications describing the general nature, location and extent of the improvements to be maintained and of the maintenance work;
- B. Estimate of the cost of maintenance of the improvements for the Benefit Assessment District for the Fiscal Year 2014-15;

- C. Diagram of the Benefit Assessment District, showing the area and properties proposed to be assessed;
- D. An annual assessment for Fiscal Year 2014-15 of the estimated costs of the maintenance of those improvements to be maintained during such Fiscal Year, assessing the net amount upon all assessable lots and/or parcels within the Benefit Assessment District in proportion to the special benefits received; together with a formula pursuant to which such annual assessment may be adjusted annually for inflation pursuant to the Assessment Law without the necessity for additional assessment ballot procedures.

The Assessment Engineer's Report, as presented, is hereby approved, and is ordered to be filed in the Office of the Clerk of the City Council as a permanent record and to remain open to public inspection.

SECTION 3. The Clerk of the City Council shall certify to the passage and adoption of this Resolution, and the minutes of this meeting shall so reflect the presentation of the Assessment Engineer's Report.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Suisun City held on Tuesday the 10th day of June 2014 by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City on this 10th day of June 2014.

Linda Hobson, CMC
City Clerk



City of Suisun City
McCoy Creek Parking Benefit Assessment District
Fiscal Year 2014/15 Engineer's Report

June 2014

Main Office

32605 Temecula Parkway, Suite 100
Temecula, CA 92592
Toll free: 800.676.7516 Fax: 951.296.1998

Regional Office

870 Market Street, Suite 1223
San Francisco, CA 94102
Toll free: 800.434.8349 Fax: 415.391.8439

helping communities fund tomorrow

**City of Suisun City
McCoy Creek Parking Benefit Assessment District
701 Civic Center Blvd.
Suisun City, California 94585
Phone - (707) 421-7300
Fax - (707) 421-7366**

CITY COUNCIL

Pedro "Pete" Sanchez, Mayor

Lori Wilson, Mayor Pro-Tem

Jane Day, Council Member

Mike Hudson, Council Member

Michael A. Segala, Council Member

CITY STAFF

Daniel Kasperson, Building & Public Works Director

Dane H. Schilling, PE, City Engineer

Jeff Penrod, Public Works Superintendent

NBS

Danielle Wood, Client Services Director

Pablo Perez, Project Manager

Tiffany Ellis, Consultant

TABLE OF CONTENTS

1. ENGINEER'S LETTER	1
2. PLANS AND SPECIFICATIONS	3
DESCRIPTION OF THE BOUNDARIES OF THE DISTRICT	3
DESCRIPTION OF IMPROVEMENTS AND SERVICES	3
3. ESTIMATE OF COSTS	4
DEFINITIONS OF BUDGET ITEMS	4
MCCOY CREEK DISTRICT BUDGET	5
4. ASSESSMENTS	6
METHOD OF APPORTIONMENT	6
PROPOSITION 218 REQUIREMENTS	7
5. ASSESSMENT DIAGRAM	8
6. ASSESSMENT ROLL	9

1. ENGINEER'S LETTER

WHEREAS, the City Council of the City of Suisun City (the "City") has previously formed the following special benefit assessment district pursuant to terms of the "Benefit Assessment Act of 1982", Chapter 6.4, Division 2, Title 5 of the California Government Code (commencing with Section 54703) (hereafter referred to as the "Act"). The district is known and designated as the McCoy Creek Parking Benefit Assessment District (the "District");

WHEREAS, on May 20, 2014, the City Council under the Act, adopted its Resolution Initiating Proceedings for the Annual Levy of Assessments and Ordering the Preparation of an Engineer's Report for the District;

WHEREAS, the Resolution of Initiation directed NBS to prepare and file a report presenting plans and specifications describing the general nature, location and extent of the improvements to be maintained, an estimate of the costs of the maintenance, operations, and servicing of the improvements for the District for the referenced fiscal year, a diagram for the District, showing the boundaries of the District and properties to be assessed, and an assessment of the estimated costs of the maintenance, operations, and servicing the improvements, assessing the net amount upon all assessable lots and/or parcels within the District in proportion to the special benefit received;

NOW THEREFORE, the following assessment is proposed to be authorized in order to pay for the estimated costs of maintenance, operation, and servicing of improvements to be paid by the assessable real property within the boundaries of the District in proportion to the special benefit received.

SUMMARY OF ASSESSMENT

Description	Estimated for Fiscal Year 2014/15
Estimated Fiscal Year 2014/15 Levy*	\$6,472.50
Total District Equivalent Dwelling Units	75.00
Fiscal Year 2014/15 Assessment Per EDU	\$86.30

*Based on current EDUs, actual assessment amount after rounding adjustment is \$6,472.40.

1. I identified all parcels which will have a special benefit conferred upon them from the improvements described in the District's Plans and Specifications section of this Engineer's Report (the "Specially Benefited Parcels"). For particulars as to the identification of said parcels, reference is made to the Assessment Diagram, a copy which is on file in the office of the City Clerk.
2. I have assessed the costs and expenses of the improvements upon the Specially Benefited Parcels. In making such assessment:
 - a. The proportionate special benefit derived by each Specially Benefited Parcel from the improvements was determined in relationship to the entirety of the maintenance costs of the improvements; and
 - b. No assessment has been imposed on any Specially Benefited Parcel which exceeds the reasonable cost of the proportional special benefit conferred on such parcel from the improvements; and
 - c. Any general benefits from the improvements have been separated from the special benefits and only special benefits have been assessed.

I, the undersigned, respectfully submit the enclosed Engineer's Report and, to the best of my knowledge, information, and belief the Engineer's Report, Assessments, and the Assessment Diagram herein have been prepared and computed in accordance with the order of the City Council of the City of Suisun City, the Act and Article XIID.

Dane H. Schilling, PE
City Engineer

2. PLANS AND SPECIFICATIONS

DESCRIPTION OF THE BOUNDARIES OF THE DISTRICT

The boundaries of the District are described as the area bounded by McCoy Creek Way to the north, Gray Hawk Lane to the south, Crescent Elementary School to the east, and Grizzly Island Road to the west. The District consists of mixed-use parcel types and is proposed to include 75 on-street parking spaces at build-out for Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 13.

DESCRIPTION OF IMPROVEMENTS AND SERVICES

In accordance with the Act, the improvements are the construction, operation, maintenance, and servicing of parking facilities including, but not limited to, maintenance, replacement, repair, materials, personnel, contracting services, and other items necessary for the satisfactory operation of these services.

Reference is made to the plans and specifications for the improvements, which are on file with the City. The table below lists specific improvements within the District:

Parking Areas and Facilities:

75 on-street parking spaces benefiting Lots 1 through 10 and Lot 13, located on the south side of McCoy Creek Way, west of Crescent Elementary School, east of Grizzly Island Road, and north of Gray Hawk Lane.

3. ESTIMATE OF COSTS

The cost of servicing, maintaining, repairing, and replacing the actual improvements as described in the Plans and Specifications are summarized as follows:

DEFINITIONS OF BUDGET ITEMS

The following definitions describe the services and costs funded by the District Budget:

Pavement (Direct) Costs:

Asphalt Replacement includes costs for labor, material, and equipment required to properly replace the asphalt within the District at an interval of 30 years.

Slurry Seal includes costs for labor, material, and equipment required to refinish (slurry seal) the asphalt within the District at an interval of 5 years.

Striping includes costs for labor, material, and equipment required to properly re-stripe the parking stalls within the District at an interval of 5 years.

Signage includes costs for labor, material, and equipment required to replace the parking signs within the District at an interval of 10 years.

Administration (Indirect) Costs:

Personnel/Overhead includes all particular departments and staff of the City for providing the coordination of District services, maintenance supervision, operations and maintenance of the improvements, response to public concerns and education, and procedures associated with the levy and collection of assessments.

Consultants include the professionals that the City contracts with to provide services specific to administration of the levy.

Professional Fees includes the cost of contracting with professionals to provide any additional administrative, legal or engineering services specific to the District, including preparation and mailing of notices of the Public Hearing and publishing the Notice of the Public Hearing.

Maintenance Repairs and Contingency includes costs for labor, material, and equipment required to replace the parking signs within the District at an interval of 10 years.

Rounding Factor allows the final assessment amount per EDU to be rounded to an even penny for purposes of County tax roll submittal.

MCCOY CREEK DISTRICT BUDGET

CITY OF SUISUN CITY FY 2014-15 ANNUAL BUDGET CASH POSITION SUMMARIES

Fund Title:	Fund Type:		Fund No.		
McCoy Creek Parking Assessment District F Assessment Fund			464		
Fund Description:					
This fund accounts for property tax assessments collected and expended for the construction, operation, maintenance and servicing of parking facilities at McCoy Creek Area, pursuant to the Benefit Assessment Act of 1982.					
Budget Activity:	FY 11/12 Actual	FY 12/13 Actual	FY 13/14 Amended	FY 13/14 Estimated	FY 14/15 Recommend
RESOURCES					
Beginning Balance	\$ 17,572	\$ 21,531	\$ 24,800	\$ 26,300	\$ 26,800
Local Taxes	\$ 6,036	\$ 6,161	\$ 6,000	\$ 6,000	\$ 6,400
Licenses & Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Use of Money & Property	\$ 396	\$ 43	\$ 200	\$ 200	\$ 200
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Service	\$ -	\$ -	\$ -	\$ -	\$ -
Intragovernmental Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal: Revenue & Transfers	\$ 6,432	\$ 6,204	\$ 6,200	\$ 6,200	\$ 6,600
TOTAL RESOURCES	\$ 24,004	\$ 27,735	\$ 31,000	\$ 32,500	\$ 33,400
USE OF RESOURCES					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Services & Supplies	\$ 1,504	\$ 476	\$ 4,600	\$ 4,600	\$ 4,700
Interdepartmental Charges	\$ 465	\$ 480	\$ 600	\$ 600	\$ 600
Non-Recurring Charges	\$ -	\$ -	\$ 25,300	\$ -	\$ 27,600
Subtotal: Operating	\$ 1,969	\$ 956	\$ 30,500	\$ 5,200	\$ 32,900
Transfers To Other Funds or Agencies	\$ 504	\$ 500	\$ 500	\$ 500	\$ 500
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Major Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal: Non-Operating	\$ 504	\$ 500	\$ 500	\$ 500	\$ 500
Reserves & Contingencies	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ 21,531	\$ 26,280	\$ -	\$ 26,800	\$ -
TOTAL USE OF RESOURCES	\$ 24,004	\$ 27,735	\$ 31,000	\$ 32,500	\$ 33,400

Notes:

4. ASSESSMENTS

The amount of the assessment for Fiscal Year 2014/15 apportioned to each parcel as shown on the latest equalized roll at the Solano County Assessor's office are listed in Section 6 of this Engineer's Report. The description of each lot or parcel is part of the records of the County Assessor and such records are, by reference, made part of this Engineer's Report.

METHOD OF APPORTIONMENT

Pursuant to the Act and Article XIID of the Constitution of the State of California, all parcels that have special benefit conferred upon them as a result of the maintenance and operation of improvements shall be identified and the proportionate special benefit derived by each identified parcel shall be determined in relationship to the entire cost of the maintenance and operation of the improvements. Only parcels that receive direct special benefit are assessed, and each parcel is assessed in proportion to the estimated benefit received. An Equivalent Dwelling Unit (EDU) of benefit per parcel/unit type is equal to the on-street parking spaces benefiting the parcel.

The District consists of three development types: Single-Family Attached parcels – (Retail Space) ("SFA"); Residential/Commercial parcels – (Carriage Unit over Retail) – (Live-Work or "L-W"); and Commercial parcels ("COM"), subject to this assessment. For any fiscal year, the Estimated Costs are apportioned as follows: each SFA parcel is deemed to receive 3.30 EDUs of benefit per parcel/unit type; each L-W parcel is deemed to receive 4.30 EDUs of benefit per each parcel/unit type; and each COM parcel is deemed to receive 1 EDU per 250 square feet of building area. The total EDU count for the District is 75.00 EDUs. Please refer to Section 7 of the Original Engineer's Report for a full description and breakdown of the actual EDU calculations for the District.

The annual assessment for each parcel is calculated first by dividing the total District Estimated Costs by the total EDU count, thus yielding an assessment rate per EDU; second, multiplying the quotient from the first step by a given parcel's individual EDU value. (Note: the actual annual assessment per EDU cannot exceed the Maximum Assessment described in this section without appropriate proceedings being conducted by the City.)

The District costs are spread to each of the 75 EDUs within the District as follows:

Estimated Fiscal Year 2014/15 Levy*	\$6,472.50
Total District Equivalent Dwelling Units	75.00
Fiscal Year 2014/15 Assessment Per EDU	\$86.30

*Based on current EDUs, actual assessment amount after rounding adjustment is \$6,472.40.

PROPOSITION 218 REQUIREMENTS

This rate is to automatically increase in future years based on the Annual Construction Cost Index for San Francisco as published in the first issue of each April of the Engineering News Record magazine ("April Construction Cost Index"). The confirmed assessment per EDU for Fiscal Year 2006/07 sets the initial maximum assessment. If the actual assessment in any succeeding year increases by a percentage no greater than the April Construction Cost Index, the assessment shall not be considered an increase. The table below shows the April Construction Cost Index history and the authorized assessment related to the increase.

Fiscal Year	Percentage Increase	Maximum Assessment	Actual Assessment
2006/07	N/A	\$66.74	\$66.74
2007/08	7.76%	71.93	71.92
2008/09	0.58%	72.36	72.36
2009/10	6.56%	77.07	77.07
2010/11*	(0.26%)	77.07	77.07
2011/12	4.42%	80.48	80.48
2012/13	2.07%	82.15	82.15
2013/14	0.02%	82.17	82.17
2014/15	5.03%	86.30	86.30

*The 2010/11 percentage increase in the annual April Construction Cost Index is -0.26%, and as such the maximum assessment rate for 2010/11 remains the same as the prior year.

5. ASSESSMENT DIAGRAM

An Assessment Diagram for the District has been submitted to the City in the format required under the provisions of the Act. The lines and dimensions shown on maps of the County Assessor for the current year are incorporated by reference herein and made part of this Engineer's Report.

6. ASSESSMENT ROLL

The following is a detailed listing within the District that will be assessed for Fiscal Year 2014/15.

APN	Parcel Type	EDUs	Fiscal Year 2014/15 Assessment	Rounding Adjustment	Fiscal Year 2014/15 Actual Levy
0173-811-010	SFA	3.30	\$284.79	(\$0.01)	\$284.78
0173-811-020	L-W	4.30	371.09	(0.01)	371.08
0173-811-030	COM	37.00	3,193.10	0.00	3,193.10
0173-811-060	L-W	4.30	371.09	(0.01)	371.08
0173-811-070	L-W	4.30	371.09	(0.01)	371.08
0173-811-080	SFA	3.30	284.79	(0.01)	284.78
0173-811-090	SFA	3.30	284.79	(0.01)	284.78
0173-811-100	SFA	3.30	284.79	(0.01)	284.78
0173-811-110	L-W	4.30	371.09	(0.01)	371.08
0173-811-120	L-W	4.30	371.09	(0.01)	371.08
0173-812-180	SFA	3.30	284.79	(0.01)	284.78
Totals:		75.00	\$6,472.50	(\$0.10)	\$6,472.40

AGENDA TRANSMITTAL

MEETING DATE: June 10, 2014

JOINT AGENDA ITEM: PUBLIC HEARING – Fiscal Year 2014-15 Annual Budget Hearing:

- a. **Council** Adoption of Resolution No. 2014-__: Adopting the Annual Budget for Fiscal Year 2014-15; and
- b. **Agency** Adoption of Resolution No. SA 2014-__: Adopting the Annual Budget for Fiscal Year 2014-15; and
- c. **Authority** Adoption of Resolution No. HA 2014-__: Adopting the Annual Budget for Fiscal Year 2014-15; and
- d. **Council** Adoption of Resolution No. 2014-__: Adopting the FY 2014-15 Appropriations Limit; and

The FY 2014-15 Annual Budget is available for inspection or purchase at the City Manager's Office.

FISCAL IMPACT: The General Fund would be balanced both structurally and fiscally, and the General Fund Emergency Reserve would be 16.89%.

BACKGROUND: On Saturday, March 8, 2014, a Community Budget Workshop was conducted at Joe Nelson Center that included input from the public on City services. About half of those completed a survey that provided feedback about those things that the City is doing well, and what things the City could improve upon.

On May 20, 2014, the City Council conducted the FY 2014-15 Annual Budget Workshop. It was a prelude to the FY 2013-14 Annual Budget Hearing. At that workshop, staff presented the Estimated FY 2013-14 Annual Budget based on three-quarters of the year, as well as a summary and overview of the Recommended FY 2014-15 Annual Budget. The Council took the opportunity to give staff feedback which basically was to direct staff to prepare and present the proposed FY 2014-15 Annual Budget based on the supporting strategy that was presented at the workshop, and to ensure that funding was provided for the following additional items:

- Funding for a restoration of one-half of the 5.0% salary and hours concessions.
- Funding for a Montebello Vista MAD election to potentially enhance resources available to provide the desired level of service in that district.

STAFF REPORT: Surprisingly, this has been one of the more challenging budgets to prepare over the past few years. Expectations of being positioned in FY 2014-15 to begin restoring staffing and service levels has not materialized, even though we are finally seeing signs of an improving economy with steady increases in property and sales taxes, stronger increases in the transient occupancy tax, and a growing number of inquiries about development opportunities in the City.

PREPARED BY:

Ronald C. Anderson, Jr., Assistant City Manager

REVIEWED/APPROVED BY:

Suzanne Bragdon, City Manager

Most significantly, Summerwood has completed building its last 28 homes; Walmart has paid \$2.4 million in permit and impact fees and is finally under construction with an opening date set for April 2015; Main Street West is working with the Successor Agency to modify its existing DDA in order to initiate the entitlement process for roughly 150 houses downtown; and Zephyr Estates, a mixed use project with 1 ½ acres of commercial and 59 housing units, is going through the entitlement process.

The Challenges

The challenges in developing this budget include the following:

- Walmart was anticipated to open on July 1, 2014, not April 2015. This nine-month delay represents the loss of nearly \$800,000 in revenues anticipated for FY 2014-15.
- Workers' Comp rates are climbing 55% due in large part because a tremendous amount of work has been done to close out cases in the past year or so.
- Health insurance is estimated to increase by 8%
- PERS rates are going up due to decisions made by the PERS board to move toward full funding in a shorter period, in part due to PEPRAs. These costs are somewhat offset by dramatically lower PERS rates for PEPRAs employees as compared to Classic employees.
- Regarding PEPRAs versus Classic PERS rates: The City's cost for a classic Police Officer is 49.443% versus a PEPRAs employee at 11.5%. For miscellaneous employees, the City's cost varies from 20.9% to 6.25%.
- The City's lawsuit against the State Department of Finance (DOF) has still not been resolved with \$1.75 million at risk. The Pasadena case, which is on appeal, continues to be the one that will likely decide our situation. Oral arguments are scheduled for the later part of July, with a decision expected in the fall.

Recognizing that other cities are restoring furloughs and beginning to provide COLAs to their employees, it was requested by the City Council during the budget workshop that money be included in the budget to begin to restore concessions to employees while reducing furlough days in order to increase service levels to the public. A salary adjustment of 1% costs the General Fund roughly \$60,000.

Recommended Budget Strategy

Given these challenges, the proposed budget for FY 2014-15 assumes the following:

- Continue with all frozen positions as presented in the FY 2013-14 budget, recognizing that the organization is feeling significant strains that need to be monitored closely. This represents a reduction of 20% from 93 full-time permanent employees in FY 2008-09 to 76 in FY 2014-15.
- Continue with temporary salary reductions of 2.5%, and a corresponding reduction in furlough days, for all employees.
- Continue with the selective hiring freeze by requiring Council approval prior to filling any vacancy.

- Recognize that staffing levels are at the point where service levels are impacted, though no major service area has been cut completely. Further staffing reductions would exacerbate this situation and/or require consideration of eliminating services depending on the operation impacted.
- Allocation of nearly \$100,000 from the Gas Tax Fund to address a Workers' Comp claim for an employee who worked exclusively in the Streets Division. If these costs were not covered through the Gas Tax Fund, Workers' Comp rates would need to be increased by 158% versus the 55% included in the budget.
- Continue to analyze operational efficiencies when dealing with vacancies such as the recent departure of the Community Development Director and an upcoming retirement in the Finance Department. The vacancy of the Community Development Director alone is estimated to save roughly \$66,000 (see discussion below: "Operational Recommendations.")
- The BayREN program, which Suisun City administers on behalf of the County, is anticipated to offset General Fund costs by roughly \$50,000.
- A reduction of reserves from a recent high of 25% down to 16.89% or roughly \$1.7 million. This provides a cushion of only \$193,000 over the net amount of \$1.5 million at risk through the lawsuit against the DOF.

State of City Operations: Staffing Levels

Seventeen full-time permanent positions, across the City, have been frozen and left unfilled since the start of the economic downturn back in 2007 or so. Of our full-time staffing compliment, this represents a reduced workforce of roughly 20%. Cost savings from not filling these positions or under filling through part-time or contract, amount to over \$2 million. Many of these reductions hit in FY 2012-13 as a result of the loss of redevelopment.

As core positions/functions were lost, other staff stepped into the void resulting in many staff members wearing multiple hats. And while no service has been eliminated, service level lags are being experienced. Virtually all departments of the City have been impacted by these reductions. Below are only examples of the most recent impacts of reduced staffing, which primarily took place in the last fiscal year:

- Police: Two frozen Police Officer positions; by filling SRO position with a PT annuitant, the net impact is the equivalent of one less Officer in the field.
- Police: Grant funded traffic officer frozen; workload shifted to grant-funded overtime.
- Administrative Services: Financial Service Manager and Management Analyst frozen:
 - Staff supervision, utility billing issues shifted to Economic Development Director.
 - Budget monitoring, tracking and budget development detail shifted to Assistant City Manager/Administrative Services Director and Economic Development Director.
 - Risk and liability shifted to Management Analyst (formerly the Marketing Manager).

- Workers comp shifted to Assistant City Manager/Administrative Services Director.
- Recruitment support shifted to Deputy City Clerk/Executive Assistant to the City Manager.
- Recreation and Community Services: Recreation Supervisor and Administrative Assistant frozen; shifted to part-time Administrative Assistant I.
- Public Works Maintenance: Two formally frozen positions with a third voluntarily unfilled in current fiscal year to realize one-time savings; equivalent of reducing maintenance crews from 12 positions to 9.
 - Impact: Reduced service levels, frequency of recurring maintenance activities and no added landscape projects.

Additionally, the Community Development Director is currently vacant, with the expectation that an individual within the Finance Department will be retiring soon. This provides an opportunity to assess reorganizational opportunities that better meet the unfolding needs of the organization. This is discussed further below under “Operational Recommendations.”

Budget “Cushion”

Recognizing uncertainties when forecasting costs and revenues into the future, a level of conservativeness is ideally incorporated into any budget strategy. Given the challenging times we have faced, budget staff has worked hard to refine personnel costs to a precise figure including calculations of merit adjustments and trends for vacancies and placement of new hires. However, in other areas, opportunities for reducing expenditures or increasing revenues have not been incorporate into the budget assumptions. These areas are identified below.

- Walmart property tax revenues and CFD assessments have not been included in the FY 2014-15 revenues, but will likely be received in FY 15.
- Recognizing the interests Council and residents raised regarding local street maintenance during the community/budget workshop, it may be of value to open up discussions with Solano Garbage to see if there is any viable approach that would have Solano Garbage provide street sweeping services while still providing landfill drop-off chits for those residents that use them. This could save the Gas Tax Fund about \$75,000 or more per year, which could provide an ongoing revenue stream to augment in-house street repairs.
- Animal Control costs, established by the County, are increasing to \$174,700. Historically, these costs have increased significantly from year to year, though for this year, the costs are minimal (i.e., roughly \$4,000.) Recognizing that these costs are partially offset by animal license fees of \$42,000, an Animal License fee increase of 10% could raise about \$4,200. Staff cannot remember the last time this fee was raised. If there is Council interest to explore this option, staff would research to see what other cities charge.
- Fleet costs for SCPD vehicles are established by the County. The Police Chief has been working with the local Ford Dealer to determine if there is an opportunity to reduce our fleet costs. The order of magnitude of potential savings has not yet been computed.

- FY 15 Property Tax revenues are estimated to increase by 7.5% over FY 14. This estimate may be a tad conservative, and it could be bumped up another 2.5% resulting in an increase of an additional \$17,400.
- If the City loses its lawsuit against the DOF, it is hoped that the payment of the \$1,750,000 could be made in installments.
- There are about \$547,000 in water connection credits, and about \$1.62 million in sewer connection credits that could be “cashed” in to provide some one-time reserves. For example, the Walmart water connection fee of \$74,976 and the sewer connection fee of \$133,357 could be offset by these credits, and those fees could be paid to the General Fund instead of the water and sewer funds. That would add over \$208,300 in one-time resources to the General Fund.

Regarding connection credits, discussions have been initiated with the Fairfield-Suisun Sewer District and the Suisun-Solano Water Authority regarding Walmart fees. Further research is required to determine the appropriate mechanism to realize these credits.

Operational Recommendations in a Status Quo Budget

With the current vacancy of the Community Development Director, an upcoming vacancy due to an anticipated retirement in finance, and a clear recognition by Council, staff and the community for more resources dedicated to economic development in order for us to take full advantage of the economic turn-around, discussions have been initiated with employees in planning, finance and support services to assess alternative staffing approaches. Basic elements of a plan include:

- Re-designate the position of Economic Development Director/Fiscal Services Manager to Development Services Director, with responsibility for economic development, oversight of planning and housing, while maintaining responsibility for unwinding redevelopment and budget.
- In the Administrative Services Department (ASD), evaluate reclassifying the Senior Accountant to an Accounting Services Manager with a direct reporting relationship to the Assistant City Manager/Administrative Services Director.
- Evaluate consolidation of the higher level aspects of Payroll and Accounts Payable into one position, while assessing additional accounting assistant level of support needed to backfill activities currently assumed by Senior Accountant and Account Clerk III, AP.
- In planning, assess higher level planning support needed similarly to the contract City Engineer position in Public Works, with opportunity to explore covering with a PT annuitant.
- Supporting the BayREN program grant, use a portion of those available monies to fund a temporary, non-benefited position to handle paperwork, coordinate work efforts among existing staff and provide direct services.

Different components of these operational changes will be phased in based on key workload demands. For example, in planning, major advanced planning efforts in the works include the General Plan Update, initiation of the Specific Plan, as well as cleaning up the Housing Element based on prior City Council policy direction as a foundation for the completion of the next five-

year cycle that must be completed by January 2015. In ASD, cross training is already taking place. Transition will depend on a retirement and an assessment of additional accounting support needed.

The cost savings in the budget reflect savings associated with the time “it would take” to fill the Community Development Director. Savings that will likely result from these operational changes would be in addition to these one-time savings.

General Fund Fiscal Analysis: FY 2014-15

The B Section provides an overview of the General Fund budget including revenues and expenditures, by major category, and a brief summary of how each category of revenue and expense has changed from the prior year. Key indicators reflective of fiscal health are highlighted below:

- Operating Revenues/Expenditures - Total operating expenditures for the GF budget (one-time and ongoing) amounts to roughly \$10.2 million against operating revenues of nearly \$9.3 million – not counting a beginning balance of \$2.8 million.
- Structural Analysis - The GF structural analysis for FY 2014-15 is negative by nearly \$760,000. This reflects primarily the delay in Walmart. With the expectation that Walmart will generate at least this much in sales and property taxes, as well as CFDs, if future revenue increases at least keep up with future cost increases, the status quo could be maintained – however, that assumes minimal reserves, understaffed operations which brings risk and liability, as well as an inability to keep up with ongoing maintenance and infrastructure needs.
- Reserves - The Emergency Reserve is budgeted at \$1.7 million or 16.89% of operating costs. This is only 1.89% or nearly \$200,000 above the net amount of money at risk in the lawsuit against the State DOF.

Capital Improvements

Even though we are starting to see some improvement to our financial position in the coming fiscal year, our reliance on grants for capital improvements continues into the foreseeable future. Major City-driven capital improvement projects on the horizon include:

- Train Depot Rehab \$700,000; construction start spring 2015
- Lawler Ranch Park Phase 2 \$900,000 est.; construction start spring 2015
- Walters Road Rehab \$550,000 est.; construction start late summer 2014
- Walters/Pintail signal \$450,000 est.; construction start fall 2014
- Peterson Road Sound Wall \$300,000 est.; construction start summer 2014
- Railroad Avenue extension predesign; environmental studies currently underway.

Non-City projects:

- Peterson Road repaving west of Walters by Walmart to be completed before opening
- Walters Road/Highway 12 intersection improvements.
- Peterson Road widening and repaving east of Walters Road by county; estimated start fall 2014.

Unfunded Needs

As part of the budget workshop discussions, Council indicated an interest in identifying unfunded needs in both the short and mid-term. Significant items are highlighted below.

Annual Needs – Both Short- and Mid-Term

- | | |
|---|----------------------|
| • Restoring remaining employee hours/concessions (GF) | \$ 150,000 |
| • Annual street repair funding | 500,000 to 1,000,000 |
| • Deferred building maintenance | 250,000 |
| • Selective restoration of frozen positions | 500,000 to 1,000,000 |

Short-Term Needs (One to Two Years)

- | | |
|---|-------------|
| • Shortfall in the General Fund Emergency Reserve (if DOF lost) | \$1,600,000 |
| • Acquisition of replacement fire engines has been deferred | 1,100,000 |
| • Addressing succession planning for 3 or 4 department heads | TBD |

Mid-Term Needs (Three to Five Years)

- | | |
|--|------------|
| • Replacement of Police communications system | \$ 300,000 |
| • Replacement of Fire communications system. | 300,000 |
| • Replacement of the accounting/budget/payroll/HR/UBC system | 350,000 |
| • Potential dredging shortfall (which may need to be absorbed by the GF) | 250,000 |

Conclusion

As we transition from the current fiscal year into the new fiscal year, there are a number of important themes that we continue to keep in mind:

- We are able to get through the upcoming fiscal year with the recommended strategies in place. The immediate fiscal situation becomes even more challenging if the City loses its lawsuit against the DOF, though options to pay the \$1.75 million back over time would soften the blow.
- The strain of the loss of 20% of staff can be seen throughout the organization. Our employees continue to work with us as we struggle to address the issues and challenges that are continually lobbed our way – and that includes:
 - Appreciation and respect for the policies that the Council has adopted to help guide us through these times.

- Wearing of multiple hats (most of the time happily!) resulting from a significantly reduced workforce.
- Continually identifying ways to meet the public's demands with dwindling resources.
- Continuing with some level of compensation concessions.
- Maintenance is stretched on all fronts.
- Our short- and long-term priority continues to be fiscal stability, which means we need to:
 - Continue to trim our operating budgets while utilizing alternative approaches when authorized to fill vacancies to trim our operating costs even further (i.e., cross-management, cross-training and contracting out).
 - Position ourselves for new development opportunities concurrent with the final stages of the General Plan Update.
 - Maintain a strong eye on reserves as we look into the future.
 - Continue to provide the business community and our residents with the highest level and quality of services possible given the challenges we face.
- Our service focus is on all segments of our community – services and programs that support long-term economic vitality, strong and safe neighborhoods, and a community that is a desirable place to visit, live, work and raise a family.

The bigger challenge is multi-faceted:

- How to keep up with ongoing cost increases that the City does not control until revenues from new development come on line?
- How to address short-term operational needs?
- How to address mid-term infrastructure and maintenance needs?

To better position the City to address mid- to longer-term needs, the proposed budget includes money to undertake a detailed assessment of community expectations from a service demand and revenue generation perspective. Based on the results of this type of survey work, staff will be in a better position to make recommendations to Council on strategies to meet longer-term needs midway through the upcoming fiscal year. This timeframe will allow staff to track trends of major existing revenue sources and future revenue generation opportunities tied to new development, as well as getting answers to the many unknowns we currently face

In spite of the challenging times we continue to face, the proposed FY 2014-15 Annual Budget continues us on a path consistent with the City Council's commitments and goals. We continue to reap the benefits of grants (think the rehab completed at the Sr. Center and the new Grizzly Island trail and all the new projects that are in various stages of design and construction), and the construction phase of the long-awaited Walmart Center on Highway 12 & Walters Road.

For more detailed and expanded information on what is been presented in this budget message, key sections of the budget document to consider spending more time with include:

- **B Section – Budget Overview**, which provides an Executive Summary of the FY 2014-15 Annual Budget with an emphasis on the General Fund. A comprehensive summary of revenue and expenditure trends is presented, as well as a summary of major service refinements to the departmental operating budgets. This section ends with an outline of all ten sections of the budget document and what’s contained in each.
- **C Section - Department Operating Budgets**, which includes program and staffing organization charts; departmental accomplishments, goals, work programs and service refinements; and supporting expenditure, staffing and funding data.
- **D Section – Major Capital Improvement Program**, which includes a listing of major capital improvement projects for the City, the same listing of projects cross sorted by funding source and project category, and a more detailed description and timing schedule for each individual project.

Successor Agency Annual Budget

The combined budget for the Successor Agency would be just over \$5.6 million for FY 2014-15. That represents a **reduction of \$41.3 million or 88.5%** for the combined FY 2009-10 annual budget for the former Redevelopment Agency. While not all of this difference represents a true cut (for example the Successor Agency does not make pass-through payments like the RDA did), this does indicate just how dramatic the fiscal changes have been as a result of the elimination of the RDA.

Housing Authority Annual Budget

The proposed budget for the Housing Authority would be just over \$3.9 million for FY 2014-15. No significant changes are proposed in that budget compared with the current budget.

Appropriations Limit

The limit on appropriations which are proceeds of taxes would be \$14,293,430 for FY 2014-15. The budget includes recommended appropriations of \$4,481,300 which would be funded from proceeds of taxes. This represents appropriations which are only **31.4%** of the limit.

Salary Resolution

No changes are proposed in the Salary Resolution at this time. After the concession restorations have been negotiated with the bargaining groups and after the details of the proposed reorganization have been worked out, staff will bring the requisite amendments to the Salary Resolution back to the Council for its consideration.

Master Fee Schedule

Consistent with City Council objectives, there are no increases are proposed to the Master Fee Schedule.

RECOMMENDATION: It is recommended that the:

1. **Council** Adoption of Resolution No. 2014-__: Adopting the Annual Budget for Fiscal Year 2014-15; and
2. **Agency** Adoption of Resolution No. SA 2014-__: Adopting the Annual Budget for Fiscal Year 2014-15; and
3. **Authority** Adoption of Resolution No. HA 2014-__: Adopting the Annual Budget for Fiscal Year 2014-15; and
4. **Council** Adoption of Resolution No. 2014-__: Adopting the FY 2014-15 Appropriations Limit; and

ATTACHMENTS:

1. Resolution No. 2014-__: Adopting the Annual Budget for Fiscal Year 2014-15.
2. Resolution No. SA 2014-__: Adopting the Annual Budget for Fiscal Year 2014-15.
3. Resolution No. HA 2014-__: Adopting the Annual Budget for Fiscal Year 2014-15.
4. Resolution No. 2014-__: Adopting the FY 2014-15 Appropriations Limit.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR 2014-15**

WHEREAS, all requisite public hearings relating to the budget have been duly held, and all necessary findings have been made.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL:

PART I

THAT the amounts set forth for the purposes named herein shall, upon the adoption of this Resolution, become the budget for the City of Suisun City for Fiscal Year 2014-15; and

PART II

THAT the general provisions governing this Resolution shall be as follows:

SECTION 1. APPROPRIATION OF THE FY 2014-15 ANNUAL BUDGET. Monies are hereby appropriated from each of the several funds of the City to each department of the City in the amounts set forth herein for personnel services, supplies & services, interdepartmental charges, non-recurring costs, special activities, and capital improvements.

SECTION 2. TRANSFERS BETWEEN APPROPRIATIONS AND INCREASE IN APPROPRIATIONS.

- a. Consistent with the Financial Policies of the City that are contained in the City of Suisun City FY 2014-15 Annual Budget, any adjustments in the amounts appropriated for the purposes indicated herein at the department/fund level shall be made only upon the motion to amend this Resolution adopted by the affirmative votes of at least three members of the City Council. Administrative changes within the department/fund level may be made without the approval of the City Council pursuant to Section 2(d) of this Part.
- b. For accounting and auditing convenience, accounts may be established to receive transfers of appropriations from department appropriations for capital improvements and special activities in two or more different funds for the same project.
- c. Department appropriations in Internal Service Funds (ISF) may be administratively adjusted, provided no amendment to this Resolution would be required to adjust the appropriation in the department receiving the service from the ISF.
- d. Any adjustments made pursuant to Subsections (a), (b) or (c) of this Section shall be made consistent with written guidelines established by the City Manager.

SECTION 3. TRANSFER WITHIN AN APPROPRIATION. The funds allocated to the respective accounting object classes comprising the total appropriation for each program or department are for purposes of budgeting consideration and convenience only and are not intended to constitute separate appropriations; provided, however, that funds allocated to an object class may be expended for the purposes of any other object class if such expenditures are within the written guidelines established by the City Manager.

SECTION 4. CONTRADICTION PROVISIONS OF PREVIOUS RESOLUTIONS. Any other prior Resolution or provision thereof of the City Council respecting the appropriation and administration of the FY 2014-15 Annual Budget which is in contradiction with this Resolution is hereby superseded. Notwithstanding any other provisions of this Resolution, no funds appropriated into the Reserves of the City shall be expended, transferred, obligated, used, encumbered or otherwise disposed of except as specifically authorized by previously approved bonded indebtedness or until the City Council reallocates such appropriations by amending this Resolution as provided in Section 2(a) of this Part.

SECTION 5. ADMINISTRATION. The City Manager or his/her designee shall maintain all changes to this Resolution and shall cause to be filed with the City Clerk and the Administrative Services Director a copy of, and subsequent amendments to, this Resolution following its adoption by the City Council.

SECTION 6. CLERICAL CORRECTIONS. The adoption of this Resolution implements the motions and actions of the City Council with respect to the proposed Budget, as amended by those motions and actions, if any, for the direction in drafting this Resolution. By adoption of this Resolution, the City Council hereby directs responsible City staff members to make necessary technical and clerical corrections to this Resolution to implement the intent of the City Council. Such corrections shall not alter, in any manner, the substance or intent of the City Council's adoption of this Resolution.

PART III

THAT the following amounts are appropriated to the various departments for the purpose or purposes indicated:

SECTION 010. GENERAL FUND

TO: CITY MANAGER City Council, City Clerk, City Treasurer, City Manager	\$498,300
TO: ADMINISTRATIVE SERVICES DEPARTMENT Administrative Services Administration, Accounting, Utility Billing & Collection	836,800
TO: POLICE DEPARTMENT Police Administration, Police Support Services, Code Enforcement, Police Operations	4,867,000
TO: FIRE DEPARTMENT Fire Operations, Emergency Preparedness	1,011,000
TO: BUILDING & PUBLIC WORKS DEPARTMENT Building & Public Works Administration, Building Inspection, Engineering, Landscape Maintenance, Building Maintenance	\$1,275,700
TO: COMMUNITY DEVELOPMENT DEPARTMENT Planning	\$405,600
TO: RECREATION & COMMUNITY SERVICES DEPARTMENT Recreation, Community Center, Senior Center	\$971,000
TO: ECONOMIC DEVELOPMENT DEPARTMENT Economic Development Activities	\$160,100
TO: NON-DEPARTMENTAL DEPARTMENT Non-Departmental	<u>436,500</u>
SUBTOTAL OPERATING & CAPITAL	<u>\$10,462,000</u>
TO: NON-DEPARTMENTAL Organizational Reserve	0
TO: NON-DEPARTMENTAL Emergency Reserve	<u>1,726,800</u>
SUBTOTAL RESERVES	<u>\$1,726,800</u>
TOTAL GENERAL FUND	<u>\$12,188,800</u>

SECTION 025. ASSET FORFEITURE FUND

**ITEM 10
Attachment 1**

TO: POLICE DEPARTMENT
Police Operations

\$11,500

TOTAL POLICE DONATIONS FUND

\$11,500

SECTION 026. POLICE DONATIONS FUND

TO: POLICE DEPARTMENT
Police Operations

\$15,500

TOTAL POLICE DONATIONS FUND

\$15,500

SECTION 050. FOURTH OF JULY CELEBRATION FUND

TO: RECREATION & COMMUNITY SERVICES
DEPARTMENT
Special Events

\$120,300

TOTAL FOURTH OF JULY CELEBRATION FUND

\$120,300

SECTION 051. CHRISTMAS EVENT FUND

TO: RECREATION & COMMUNITY SERVICES
DEPARTMENT
Special Events

\$37,000

TOTAL CHRISTMAS EVENT FUND

\$37,000

SECTION 052. OTHER EVENTS FUND

TO: RECREATION & COMMUNITY SERVICES
DEPARTMENT
Special Events

\$14,400

TOTAL OTHER EVENTS FUND

\$14,400

SECTION 053. FIREWORKS SALES ENFORCEMENT FUND

TO: RECREATION & COMMUNITY SERVICES
DEPARTMENT
Special Events

\$47,700

TOTAL FIREWORKS SALES ENFORCEMENT FUND

\$47,700

SECTION 105. GAS TAX FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT
Street Maintenance

\$1,102,200

TOTAL GAS TAX FUND

\$1,102,200

SECTION 115. TRANSPORTATION CAPITAL PROJECTS FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$1,881,400
Capital Improvements

TOTAL TRANSPORTATION CAPITAL FUND \$1,881,400

SECTION 116. SSWA STREET REPAIR FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$109,700
Capital Improvements

TOTAL SSWA STREET REPAIR FUND \$109,700

SECTION 117. TRAIN DEPOT O&M FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$50,000
Train Depot O&M

TOTAL TRAIN DEPOT O&M FUND \$50,000

SECTION 120. OFF-SITE STREET IMPROVEMENT PROGRAM FUND

TO: ADMINISTRATIVE SERVICES DEPARTMENT \$333,500
Interfund Transfers

TOTAL OFF-SITE STREET IMP PROGRAM FUND \$333,500

SECTION 125. TRAFFIC SAFETY FUND

TO: ADMINISTRATIVE SERVICES DEPARTMENT \$88,500
Interfund Transfers

TOTAL TRAFFIC SAFETY FUND \$88,500

SECTION 130. AB 939 SOLID WASTE DIVERSION FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$100,500
Waste Reduction & Recycling

TOTAL AB 939 SOLID WASTE DIVERSION FUND \$100,500

SECTION 134. USED OIL RECYCLING GRANT FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$25,500
Waste Reduction & Recycling

TOTAL USED OIL RECYCLING GRANT FUND \$25,500

SECTION 137. BAYREN FUND

TO: COMMUNITY DEVELOPMENT DEPARTMENT \$176,700
BayREN

TOTAL BAYREN FUND \$176,700

SECTION 139. HOUSEHOLD HAZARDOUS WASTE PROGRAM FUND

**ITEM 10
Attachment 1**

TO: BUILDING & PUBLIC WORKS DEPARTMENT
Waste Reduction & Recycling

\$5.100

TOTAL HOUSEHOLD HAZARDOUS WASTE PROG. FUND

\$5.100

SECTION 142. BOATING SAFETY GRANT FUND

TO: POLICE DEPARTMENT
Police Operations

\$47.400

TOTAL BOATING SAFETY GRANT FUND

\$47.400

SECTION 147. TRAFFIC TOWING FUND

TO: ADMINISTRATIVE SERVICES DEPARTMENT
Interfund Transfers

\$58.100

TOTAL TRAFFIC TOWING FUND

\$58.100

SECTION 150. BJA SAFETY EQUIPMENT GRANT FUND

TO: POLICE DEPARTMENT
Police Operations

\$3.500

TOTAL BJA SAFETY EQUIPMENT GRANT FUND

\$3.500

SECTION 152. SCHOOL RESOURCE OFFICER GRANT FUND

TO: POLICE DEPARTMENT
Police Operations

\$93.700

TOTAL SCHOOL RESOURCE OFFICER GRANT FUND

\$93.700

SECTION 153. SUPPLEMENTAL LAW ENF. SVCS. GRANT FUND

TO: POLICE DEPARTMENT
Police Operations

\$100.000

TOTAL SUPPLEMENT LAW ENF. SVCS. GRANT FUND

\$100.000

SECTION 158. ALCOHOL TOBACCO & OTHER DRUGS GRANT FUND

TO: RECREATION & COMMUNITY SERVICES
DEPARTMENT
Recreation

\$71.500

TOTAL ALCOHOL TOBACCO & OTH DRGS GRANT FUND

\$71.500

SECTION 161. FIREFIGHTER ASSISTANCE GRANT FUND

TO: FIRE DEPARTMENT
Firefighter Equipment

\$15.100

TOTAL FIGHTERFIGHTER ASSISTANCE GRANT FUND

\$15.100

SECTION 171. PROPOSITION 49 AFTER-SCHOOL PROGRAM GRANT FUND

TO: RECREATION & COMMUNITY SERVICES DEPARTMENT
Recreation \$181,000

TOTAL PROP. 49 AFTER-SCHOOL PROG. GRANT FUND \$181,000

SECTION 180. NUISANCE ABATEMENT FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT
Foreclosure Maintenance \$47,300

TOTAL NUISANCE ABATEMENT FUND \$47,300

SECTION 185. SEWER MAINTENANCE FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT
Capital Improvements \$217,000

TO: BUILDING & PUBLIC WORKS DEPARTMENT
Sewer Maintenance \$1,765,700

TOTAL SEWER MAINTENANCE FUND \$1,982,700

SECTION 190. STORM DRAIN & FLOOD CHANNEL MAINT. FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT
Storm Drain & Flood Control Maintenance \$208,800

TOTAL STORM DRAIN & FLD. CHANNEL MAINT. FUND \$208,800

SECTION 210. NORTH BAY AQUEDUCT DEBT SERVICE FUND

TO: ADMINISTRATIVE SERVICES DEPARTMENT
Debt Service \$77,900

TOTAL NORTH BAY AQUEDUCT DEBT SERVICE FUND \$77,900

SECTION 222. VICTORIAN HARBOR II DEBT SERVICE FUND

TO: ADMINISTRATIVE SERVICES DEPARTMENT
Debt Service \$53,600

TOTAL VICTORIAN HARBOR II DEBT SERVICE FUND \$53,600

SECTION 225. CIVIC CENTER DEBT SERVICE FUND

TO: ADMINISTRATIVE SERVICES DEPARTMENT
Debt Service \$520,100

TOTAL CIVIC CENTER DEBT SERVICE FUND \$520,100

SECTION 231. HIGHWAY 12 DEBT SERVICE FUND

**ITEM 10
Attachment 1**

TO: ADMINISTRATIVE SERVICES DEPARTMENT
Debt Service

\$332,600

TOTAL HIGHWAY 12 DEBT SERVICE FUND

\$332,600

SECTION 234. FIRE LADDER TRUCK ACQUISITION FUND

TO: ADMINISTRATIVE SERVICES DEPARTMENT
Debt Service

\$309,100

TO: ADMINISTRATIVE SERVICES DEPARTMENT
Debt Service Reserve

\$58,600

TOTAL FIRE LADDER TRUCK ACQUISITION FUND

\$367,700

SECTION 235. COUNTY ANIMAL SHELTER CIP FUND

TO: ADMINISTRATIVE SERVICES DEPARTMENT
Debt Service

\$39,900

TOTAL COUNTY ANIMAL SHELTER CIP FUND

\$39,900

SECTION 300. PARK DEVELOPMENT FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT
Capital Improvements

\$875,400

TO: ADMINISTRATIVE SERVICES DEPARTMENT
Interfund Transfers

\$18,000

TOTAL PARK DEVELOPMENT FUND

\$893,400

SECTION 320. MUNICIPAL FACILITIES IMPROVEMENT FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT
Capital Improvements

\$186,300

TO: ADMINISTRATIVE SERVICES DEPARTMENT
Interfund Transfers

\$256,200

TOTAL MUNICIPAL FACILITIES IMPROVEMENT FUND

\$442,500

SECTION 337. WALMART MITIGATION PROJECTS FUND

TO: ADMINISTRATIVE SERVICES DEPARTMENT
Interfund Transfers

\$160,500

TO: BUILDING & PUBLIC WORKS DEPARTMENT
Capital Improvements

\$1,282,700

TOTAL WALMART MITIGATION PROJECTS FUND

\$1,443,200

SECTION 420. LAWLER RANCH MAD FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$27,500
Capital Improvements

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$822,200
Public Works Maintenance

TOTAL LAWLER RANCH MAD FUND \$849,700

SECTION 422. MARINA VILLAGE DREDGING MAD FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$341,400
Public Works Maintenance

TOTAL MARINA VILLAGE DREDGING MAD FUND \$341,400

SECTION 425. BLOSSOM MEADOWS MAD FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$17,300
Public Works Maintenance

TOTAL BLOSSOM MEADOWS MAD FUND \$17,300

SECTION 430. HERITAGE PARK MAD FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$218,600
Public Works Maintenance

TOTAL HERITAGE PARK MAD FUND \$218,600

SECTION 435. MONTEBELLO VISTA MAD FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$69,000
Public Works Maintenance

TOTAL MONTEBELLO VISTA MAD FUND \$69,000

SECTION 445. PETERSON RANCH MAD FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$219,700
Public Works Maintenance

TOTAL PETERSON RANCH MAD FUND \$219,700

SECTION 446. PETERSON RANCH CFD NO. 1 FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$103,800
Public Works Maintenance

TOTAL PETERSON RANCH CFD NO. 1 FUND \$103,800

SECTION 448. RAILROAD AVENUE MAD FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$34,000
Public Works Maintenance

TOTAL RAILROAD AVENUE MAD FUND \$34,000

SECTION 449. VICTORIAN HARBOR DREDGING MAD FUND

ITEM 10
Attachment 1

TO: BUILDING & PUBLIC WORKS DEPARTMENT
Public Works Maintenance

\$543.300

TOTAL VICTORIAN HARBOR DREDGING MAD FUND

\$543.300

SECTION 453. VICTORIAN HARBOR MAD ZONE A FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT
Public Works Maintenance

\$146.900

TOTAL VICTORIAN HARBOR MAD ZONE A FUND

\$146.900

SECTION 454. VICTORIAN HARBOR MAD ZONE B FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT
Public Works Maintenance

\$52.800

TOTAL VICTORIAN HARBOR MAD ZONE B FUND

\$52.800

SECTION 455. VICTORIAN HARBOR MAD ZONES C & D FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT
Public Works Maintenance

\$238.700

TOTAL VICTORIAN HARBOR MAD ZONES C & D FUND

\$238.700

SECTION 458. VICTORIAN HARBOR MAD ZONE E FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT
Public Works Maintenance

\$114.000

TOTAL VICTORIAN HARBOR MAD ZONE E FUND

\$114.000

SECTION 459. VICTORIAN HARBOR MAD ZONE F FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT
Public Works Maintenance

\$294.700

TOTAL VICTORIAN HARBOR MAD ZONE F FUND

\$294.700

SECTION 460. HIGHWAY 12 LANDSCAPE CONTRACT FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT
Public Works Maintenance

\$49.200

TOTAL HIGHWAY 12 LANDSCAPE CONTRACT FUND

\$49.200

SECTION 461. SUISUN CITY CFD NO. 2 FUND

TO: ADMINISTRATIVE SERVICES DEPARTMENT
Interfund Transfers

\$393.400

TOTAL SUISUN CITY CFD NO. 2 FUND

\$393.400

SECTION 462. CFD NO. 2 TAX ZONE 2 (MCCOY CREEK) FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$13,600
Public Works Maintenance

TOTAL CFD NO. 2 TAX ZONE 2 (MCCOY CREEK) FUND \$13,600

SECTION 464. MCCOY CREEK PARKING ASSESSMENT DISTRICT FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$33,400
Public Works Maintenance

TOTAL MCCOY CREEK PARKING ASSESS. DIST. FUND \$33,400

SECTION 465. CFD NO. 2 TAX ZONE 1 (AMBERWOOD) FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$68,000
Public Works Maintenance

TOTAL CFD NO. 2 TAX ZONE 1 (AMBERWOOD) FUND \$68,000

SECTION 466. CFD NO. 2 TAX ZONE 3 (PETERSON RANCH) FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$44,600
Public Works Maintenance

TOTAL CFD NO. 2 TAX ZONE 3 (PETERSON RANCH) FUND \$44,600

SECTION 467. CFD NO. 2 TAX ZONE 5 (SUMMERWOOD) FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$11,200
Public Works Maintenance

TOTAL CFD NO. 2 TAX ZONE 5 (SUMMERWOOD) FUND \$11,200

SECTION 705. VEHICLE MAINTENANCE FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$158,200
Public Works Maintenance

TOTAL VEHICLE MAINTENANCE FUND \$158,200

SECTION 706. VEHICLE ACQUISITION FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$1,666,400
Capital Improvements, Capital Replacement Reserve

TOTAL VEHICLE ACQUISITION FUND \$1,666,400

SECTION 710. COMPUTER NETWORK MAINTENANCE FUND

TO: BUILDING & PUBLIC WORKS DEPARTMENT \$335,000
Information Technology, Capital Replacement Reserve

TOTAL COMPUTER NETWORK MAINTENANCE FUND \$335,000

SECTION 713. PUBLIC WORKS MAINTENANCE FUND

ITEM 10
Attachment 1
\$1,188,800

TO: BUILDING & PUBLIC WORKS DEPARTMENT
Public Works Maintenance

TOTAL PUBLIC WORKS MAINTENANCE FUND

\$1,188,800

SECTION 715. LIABILITY SELF-INSURANCE FUND

TO: ADMINISTRATIVE SERVICES DEPARTMENT
Liability Self-Insurance

\$679,200

TOTAL LIABILITY SELF-INSURANCE FUND

\$679,200

SECTION 721. RECREATION TRUST FUND

TO: RECREATION & COMMUNITY SERVICES
DEPARTMENT
Recreation

\$34,900

TOTAL RECREATION TRUST FUND

\$34,900

SECTION 750. WORKERS' COMPENSATION SELF-INSURANCE FUND

TO: ADMINISTRATIVE SERVICES DEPARTMENT
Workers' Compensation Self-Insurance

\$644,000

TOTAL WORKERS' COMP. SELF-INSURANCE FUND

\$644,000

SECTION 765. UNEMPLOYMENT SELF-INSURANCE FUND

TO: ADMINISTRATIVE SERVICES DEPARTMENT
Unemployment Self-Insurance

\$37,300

TOTAL UNEMPLOYMENT SELF-INSURANCE FUND

\$37,300

SECTION 908. ASSET MANAGEMENT FUND

TO: ECONOMIC DEVELOPMENT DEPARTMENT
Asset Management

\$32,100

TO: BUILDING DEPARTMENT
Lawler House Maintenance, Rail Station Maintenance

\$48,000

TOTAL ASSET MANAGEMENT FUND

\$80,100

SECTION 909. MARINA OPERATIONS FUND

TO: RECREATION & COMMUNITY SERVICES
DEPARTMENT
Marina Operations

\$490,500

TOTAL MARINA OPERATIONS FUND

\$490,500

SECTION 919. MARINA FUEL FUND

TO: RECREATION & COMMUNITY SERVICES DEPARTMENT
Marina Fuel \$31,400

TOTAL MARINA FUEL FUND \$31,400

SECTION 974. HARBOR THEATER FUND

TO: BUILDING DEPARTMENT
Harbor Theater Maintenance \$36,600

TOTAL HARBOR THEATER FUND \$36,600

PASSED AND ADOPTED by the City Council of the City of Suisun City at a regular meeting thereof held on the ____ day of June 2014 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

WITNESS my hand and seal of the said City this ____ day of June 2014.

Donna Pock, CMC
Deputy City Clerk

RESOLUTION NO. SA 2014-__

A RESOLUTION OF THE SUISUN CITY COUNCIL ACTING AS THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR 2014-15

WHEREAS, all requisite public hearings relating to the budget have been duly held, and all necessary findings have been made.

NOW, THEREFORE, BE IT RESOLVED BY THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY

PART I

THAT pursuant to Section 33606 of the California Health & Safety Code, redevelopment agencies are required to adopt administrative and accounting procedures consistent with the city or county government with which they are associated. Accordingly the Successor Agency to the Redevelopment Agency of the City of Suisun City (hereinafter "Agency") is required to adopt and administer its Annual Budget in a manner consistent with the procedure used by the City of Suisun City (hereinafter "City").

THAT the amounts set forth for the purposes named herein shall, upon the adoption of this Resolution, become the budget for the Agency for Fiscal Year 2014-15; and,

PART II

THAT the general provisions governing this Resolution shall be as follows:

SECTION 1. APPROPRIATION OF THE FY 2014-15 BUDGET. Monies are hereby appropriated from each of the several funds of the Agency to each department of the Agency in the amounts set forth herein for personnel services, supplies & services, interdepartmental charges, non-recurring costs, debt service, capital improvements, and special projects. The Agency determines that funds expended from the Housing Set-Aside Fund for planning and administrative expenditures are necessary for the production, improvement and preservation of low- and moderate-income housing for FY 2014-15.

SECTION 2. TRANSFERS BETWEEN APPROPRIATIONS AND INCREASE IN APPROPRIATIONS.

- a. Consistent with the Financial Policies of the Agency that are contained in the City of Suisun City FY 2014-15 Annual Budget, any adjustments in the amounts appropriated for the purposes indicated herein at the department/fund level shall be made only upon the motion to amend this Resolution adopted by the affirmative votes of at least three members of a quorum of the Agency Board. Administrative changes within the department/fund level may be made without the approval of the Agency Board pursuant to Subsection (d) of this Section.
- b. For accounting and auditing convenience, accounts may be established to receive transfers of appropriations from department appropriations for capital improvements and special projects in two or more different funds for the same project.

c. Any adjustments made pursuant to Subsections (a) or (b) of this Section shall be made consistent with written guidelines established by the City Manager of the City.

SECTION 3. TRANSFER WITHIN AN APPROPRIATION. The funds allocated to the respective accounting object classes comprising the total appropriation for each program or department are for purposes of budgeting consideration and convenience only and are not intended to constitute separate appropriations; provided, however, that funds allocated to an object class may be expended for the purposes of any other object class if such expenditures are within the written guidelines established by the City Manager.

SECTION 4. CONTRADICTORY PROVISIONS OF PREVIOUS RESOLUTIONS. Any other prior Resolution or provision thereof of the Agency respecting the appropriation and administration of the FY 2014-15 Budget which is in contradiction with this Resolution is hereby superseded. Notwithstanding any other provisions of this Resolution, no funds appropriated into the Reserves of the Agency shall be expended, transferred, obligated, used, encumbered or otherwise disposed of except as specifically authorized by previously approved bonded indebtedness or until the Agency Board reallocates such appropriations by amending this Resolution as provided in Subsection 2(a) of this Part.

SECTION 5. ADMINISTRATION. The Executive Director or his/her designee shall maintain all changes to this Resolution and shall cause to be filed with the Agency Secretary and the Finance Officer a copy of, and subsequent amendments to, this Resolution following its adoption by the Agency Board.

SECTION 6. CLERICAL CORRECTIONS. The adoption of this Resolution implements the motions and actions of the Agency Board with respect to the proposed Budget, as amended by those motions and actions, if any, for the direction in drafting this Resolution. By adoption of this Resolution, the Agency Board hereby directs responsible Agency staff members to make necessary technical and clerical corrections to this Resolution to implement the intent of the Agency Board. Such corrections shall not alter, in any manner, the substance or intent of the Agency Board's adoption of this Resolution.

PART III

THAT the following amounts are appropriated to the various departments for the purpose or purposes indicated:

SECTION 901. SA ADMINISTRATION FUND

TO:	ECONOMIC DEVELOPMENT DEPARTMENT Successor Agency Administration	<u>\$250,000</u>
-----	--	------------------

TOTAL SA ADMINISTRATION FUND	<u>\$250,000</u>
-------------------------------------	-------------------------

SECTION 902. SA RECOGNIZED OBLIGATIONS FUND

TO:	ECONOMIC DEVELOPMENT DEPARTMENT Successor Agency Recognized Obligations	<u>\$10,805,700</u>
-----	--	---------------------

TOTAL SA RECOGNIZED OBLIGATIONS FUND	<u>\$10,805,700</u>
---	----------------------------

SECTION 903. SA HOUSING AGENCY FUND

TO: ECONOMIC DEVELOPMENT DEPARTMENT \$157,100
Successor Housing Agency

TOTAL SA RECOGNIZED OBLIGATIONS FUND \$157,100

PASSED AND ADOPTED at the Regular Meeting of the City Council Acting as the Successor Agency to the Redevelopment Agency of the City of Suisun City duly held on Tuesday, the __th day of June 2014, by the following vote:

AYES: Board Members:
NOES: Board Members:
ABSENT: Board Members:
ABSTAIN: Board Members:

WITNESS my hand and seal of the said Agency this __th day of June 2014.

Donna Pock, CMC
Deputy City Clerk

RESOLUTION NO. HA 2014-__

**RESOLUTION OF THE SUISUN CITY HOUSING AUTHORITY ADOPTING
THE ANNUAL BUDGET FOR THE FISCAL YEAR 2014-15**

WHEREAS, all requisite public hearings relating to the budget have been duly held, and all necessary findings have been made.

NOW, THEREFORE, BE IT RESOLVED BY THE SUISUN CITY HOUSING AUTHORITY:

PART I

THAT in order to ensure that administrative and accounting procedures consistent with the City's practices are utilized, Suisun City Housing Authority (hereinafter "Authority") hereby adopts its Annual Budget in a manner consistent with the procedure used by the City of Suisun City (hereinafter "City").

THAT the amounts set forth for the purposes named herein shall, upon the adoption of this Resolution, become the budget for the Authority for Fiscal Year 2014-15; and,

PART II

THAT the general provisions governing this Resolution shall be as follows:

SECTION 1. APPROPRIATION OF THE FY 2014-15 BUDGET. Monies are hereby appropriated from each of the several funds of the Authority to each department of the Authority in the amounts set forth herein for personnel services, supplies & services, interdepartmental charges, non-recurring costs, debt service, capital improvements, and special projects.

SECTION 2. TRANSFERS BETWEEN APPROPRIATIONS AND INCREASE IN APPROPRIATIONS.

- a. Consistent with the Financial Policies of the Authority that are contained in the City of Suisun City FY 2014-15 Annual Budget, any adjustments in the amounts appropriated for the purposes indicated herein at the department/fund level shall be made only upon the motion to amend this Resolution adopted by the affirmative votes of at least three members of the Authority Board. Administrative changes within the department/fund level may be made without the approval of the Authority Board pursuant to Subsection (d) of this
- b. For accounting and auditing convenience, accounts may be established to receive transfers of appropriations from department appropriations for capital improvements & special projects in two or more different funds for the same project.

c. Any adjustments made pursuant to Subsections (a) or (b) of this Section shall be made consistent with written guidelines established by the City Manager of the City.

SECTION 3. TRANSFER WITHIN AN APPROPRIATION. The funds allocated to the respective accounting object classes comprising the total appropriation for each program or department are for purposes of budgeting consideration and convenience only and are not intended to constitute separate appropriations; provided, however, that funds allocated to an object class may be expended for the purposes of any other object class if such expenditures are within the written guidelines established by the City Manager.

SECTION 4. CONTRADICTION PROVISIONS OF PREVIOUS RESOLUTIONS. Any other prior Resolution or provision thereof of the Authority respecting the appropriation and administration of the FY 2014-15 Budget which is in contradiction with this Resolution is hereby superseded. Notwithstanding any other provisions of this Resolution, no funds appropriated into the Reserves of the Authority shall be expended, transferred, obligated, used, encumbered or otherwise disposed of except as specifically authorized by previously approved bonded indebtedness or until the Authority Board reallocates such appropriations by amending this Resolution as provided in Subsection 2(a) of this Part.

SECTION 5. ADMINISTRATION. The Executive Director or his/her designee shall maintain all changes to this Resolution and shall cause to be filed with the Authority Secretary and the Finance Officer a copy of, and subsequent amendments to, this Resolution following its adoption by the Authority

and actions of the Authority Board with respect to the proposed Budget, as amended by those motions and actions, if any, for the direction in drafting this Resolution. By adoption of this Resolution, the Authority Board hereby directs responsible Authority staff members to make necessary technical and clerical corrections to this Resolution to implement the intent of the Authority Board. Such corrections shall not alter, in any manner, the substance or intent of the Authority Board's adoption of this Resolution.

PART III

THAT the following amounts are appropriated to the various departments for the purpose or purposes indicated:

SECTION 907. HA ALMOND GARDENS FUND

TO:	ECONOMIC DEVELOPMENT DEPARTMENT Affordable Housing	\$401,500
TO:	ADMINISTRATIVE SERVICES DEPARTMENT Interfund Transfers	<u>\$65,000</u>
	TOTAL RDA ALMOND GARDENS FUND	<u>\$466,500</u>

SECTION 932. HA SECTION 8 OPERATING FUND

TO: COMMUNITY DEVELOPMENT DEPARTMENT Housing	<u>\$2,656,100</u>
TOTAL HA SECTION 8 OPERATING FUND	<u>\$2,656,100</u>

SECTION 937. HA HOME REHABILITATION LOAN FUND

TO: COMMUNITY DEVELOPMENT DEPARTMENT Housing	<u>\$146,800</u>
TOTAL HA HOME REHABILITATION LOAN FUND	<u>\$146,800</u>

SECTION 945. HA ADMINISTRATION FUND

TO: COMMUNITY DEVELOPMENT DEPARTMENT Housing	<u>\$671,400</u>
TOTAL HA ADMINISTRATION FUND	<u>\$671,400</u>

PASSED AND ADOPTED at the Regular Meeting of the Suisun City Housing Authority City duly held on Tuesday, the __th day of June 2014, by the following vote:

AYES:	Board Members:
NOES:	Board Members:
ABSENT:	Board Members:
ABSTAIN:	Board Members:

WITNESS my hand and seal of the said Housing Authority this __th day of June 2014.

Donna Pock, CMC
Deputy City Clerk

RESOLUTION NO. 2014-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
ADOPTING THE APPROPRIATIONS LIMIT FOR FY 2013-14**

WHEREAS, on November 6, 1979, the voters of California added Article XIII B to the State Constitution, placing limitations on the appropriations of the proceeds of taxes generated by state and local governments; and

WHEREAS, Article XIII B and Proposition 111 provide that the appropriations limit for the Fiscal Year 2013-14 be calculated by adjusting the base year appropriations of Fiscal Year 1978-79 for changes in the California per capita income, as well as the population percentage change for Suisun City; and

WHEREAS, the City of Suisun City has complied with all of the provisions of Article XIII B in determining the appropriations limit for Fiscal Year 2014-15.

NOW, THEREFORE, BE IT RESOLVED that the appropriations subject to limitation for the City of Suisun City shall be as follows:

Appropriation Limit Fiscal Year 2014-15	\$14,293,430
Appropriations Subject to Limit	<u>4,481,300</u>
Balance Over (Under) Available Limit	<u>\$ (9,812,130)</u>

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Suisun City, duly held on the __ day of June 2014 by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

WITNESS my hand and the seal of said City this __ day of June 2014.

Linda Hobson, CMC
City Clerk

CITY OF SUISUN FY 2014-15 ANNUAL BUDGET

GANN APPROPRIATIONS LIMIT

EXHIBIT A: Allocation of Revenues for Gann Limit Calculation

<u>Budget Activity</u>	<u>Proceeds of Taxes</u>	<u>Non-Proceeds</u>	<u>Total</u>
Beginning Balance	\$ -	\$ 2,804,100	\$ 2,804,100
Property Taxes	\$ 3,060,800	\$ -	\$ 3,060,800
Transient Occup Tax	\$ 275,000		\$ 275,000
Sales & Use Taxes	\$ 897,000	\$ -	\$ 897,000
Property Transfer Taxes	\$ 57,500	\$ -	\$ 57,500
Business License Taxes	\$ 191,000	\$ -	\$ 191,000
Off-Highway Motor Vehicle	\$ -	\$ -	\$ -
Franchise Fees	\$ -	\$ 818,600	\$ 818,600
In Lieu Sales Tax	\$ -	\$ 311,200	\$ 311,200
Licenses & Permits	\$ -	\$ 287,500	\$ 287,500
Fines & Forfeitures	\$ -	\$ 243,000	\$ 243,000
Use of Money and Property	\$ -	\$ 193,300	\$ 193,300
Intergovernmental Revenues	\$ -	\$ 867,800	\$ 867,800
Charges for Services	\$ -	\$ 925,300	\$ 925,300
Intragovernmental Revenues	\$ -	\$ 1,249,400	\$ 1,249,400
Miscellaneous Revenues	\$ -	\$ 19,400	\$ 19,400
Total Resources	\$ 4,481,300	\$ 7,719,600	\$ 12,200,900
Total Use of Resources			
Operating Costs	\$ 4,481,300	\$ 5,753,000	\$ 10,234,300
Capital Costs	\$ -	\$ -	\$ -
Transfers to Other Funds	\$ -	\$ 240,400	\$ 240,400
Debt Service Costs	\$ -	\$ -	\$ -
Contingencies & Reserves	\$ -	\$ 1,726,200	\$ 1,726,200
Total Use of Resources	\$ 4,481,300	\$ 7,719,600	\$ 12,200,900

GANN APPROPRIATIONS LIMIT

EXHIBT B: Calculation of Gann Spending Limit

Fiscal Year	CPI/PCI	Population	Allowed Limit	Proceeds of Taxes
1985-86	1.0374	1.0222	\$ 2,444,778	\$ 1,642,502
1986-87	1.0230	1.1081	\$ 2,771,366	\$ 1,455,056
1987-88	1.0347	1.0688	\$ 3,064,819	\$ 1,548,634
1988-89	1.0466	1.0642	\$ 3,413,570	\$ 1,856,964
1989-90	1.0519	1.0949	\$ 3,931,495	\$ 2,095,784
1990-91	1.0421	1.0993	\$ 4,503,844	\$ 2,436,169
1991-92	1.0414	1.0589	\$ 4,966,562	\$ 2,413,941
1992-93	1.0162	1.0333	\$ 5,215,086	\$ 2,280,000
1993-94	1.0272	1.0245	\$ 5,488,181	\$ 2,290,000
1994-95	1.0071	1.0329	\$ 5,708,991	\$ 2,292,331
1995-96	1.0472	1.0354	\$ 6,190,092	\$ 2,385,800
1996-97	1.0467	1.0160	\$ 6,582,836	\$ 2,304,000
1997-98	1.0467	1.0163	\$ 7,002,566	\$ 2,435,010
1998-99	1.0415	1.0175	\$ 7,420,803	\$ 2,644,030
1999-00	1.0453	1.0222	\$ 7,929,170	\$ 2,782,240
2000-01	1.0491	1.0196	\$ 8,481,535	\$ 3,152,650
2001-02	1.0782	1.0099	\$ 9,235,324	\$ 3,483,510
2002-03	0.9873	1.0100	\$ 9,209,216	\$ 3,379,230
2003-04	1.0231	1.0103	\$ 9,518,995	\$ 3,189,640
2004-05	1.0328	1.0197	\$ 10,024,893	\$ 3,310,280
2005-06	1.0526	1.0085	\$ 10,641,896	\$ 4,057,440
2006-07	1.0396	1.0053	\$ 11,121,951	\$ 4,556,720
2007-08	1.0442	1.0123	\$ 11,756,387	\$ 4,490,400
2008-09	1.0429	1.0122	\$ 12,410,317	\$ 4,498,800
2009-10	1.0062	1.0294	\$ 12,854,387	\$ 4,279,800
2010-11	0.9746	1.0061	\$ 12,604,306	\$ 3,902,700
2011-12	1.0251	0.9985	\$ 12,901,293	\$ 3,957,300
2012-13	1.0377	0.9995	\$ 13,380,978	\$ 4,270,900
2013-14	1.0595	1.0042	\$ 14,236,690	\$ 4,051,300
2014-15	0.9977	1.0063	\$ 14,293,430	\$ 4,481,300

