



Pedro "Pete" M. Sanchez, Mayor
Lori Wilson, Mayor Pro-Tem
Jane Day
Michael J. Hudson
Michael A. Segala

First and Third Tuesday
Every Month

A G E N D A

**SPECIAL MEETING OF THE
SUISUN CITY COUNCIL**

AND

**SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,**

TUESDAY, APRIL 15, 2014

6:00 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

TELECONFERENCE NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting will include teleconference participation by Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585. This Notice and Agenda will be posted at the teleconference location.

ROLL CALL

Council/Board Members

PUBLIC COMMENT

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

CLOSED SESSION

Pursuant to California Government Code section 54954.5 the City Council and Successor Agency will hold a Closed Session for the purpose of:

Joint City Council / Suisun City Council Acting as Successor Agency

1. PERSONNEL MATTERS

Pursuant to California Government Code Section 54954.5 et seq. the Suisun City Council will hold a Closed Session for the purpose of Public Employee Performance Evaluation: City Manager/Executive Director.

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320
FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340
SUCCESSOR AGENCY 421-7309 FAX 421-7366

City Council

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant Exposure to litigation pursuant to Government Code Section 54956.9(b): One potential case.

CONVENE OPEN SESSION

Announcement of Actions Taken, if any, in Closed Session.

ADJOURNMENT

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council, are available for public review at least 72 hours prior to a Council /Agency/Authority Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The City may charge photocopying charges for requested copies of such documents. Assistive listening devices may be obtained at the meeting

PLEASE NOTE:

1. The City Council/Agency/Authority hopes to conclude its public business by 11:00 P.M. Ordinarily, no new items will be taken up after the 11:00 P.M. cutoff and any items remaining will be agendaized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.
2. Suisun City is committed to providing full access to these proceedings; individuals with special needs may call 421-7300.
3. Agendas are posted at least 72 hours in advance of regular meetings at Suisun City Hall, 701 Civic Center Boulevard, Suisun City, CA. Agendas may be posted at other Suisun City locations including the Suisun City Fire Station, 621 Pintail Drive, Suisun City, CA, and the Suisun City Senior Center, 318 Merganser Drive, Suisun City, CA.

CITY COUNCIL

Pedro "Pete" M. Sanchez, Mayor
Lori Wilson, Mayor Pro-Tem
Jane Day
Michael J. Hudson
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CITY COUNCIL MEETING

First and Third Tuesday
Every Month

A G E N D A

**REGULAR MEETING OF THE
SUISUN CITY COUNCIL
SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,
AND HOUSING AUTHORITY
TUESDAY, APRIL 15, 2014
7:00 P.M.**

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

TELECONFERENCE NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting will include teleconference participation by Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585. This Notice and Agenda will be posted at the teleconference location.

(Next Ord. No. – 726)

(Next City Council Res. No. 2014 – 26)

Next Suisun City Council Acting as Successor Agency Res. No. SA2014 – 03)

(Next Housing Authority Res. No. HA2014 – 02)

ROLL CALL

Council / Board Members
Pledge of Allegiance
Invocation

PUBLIC COMMENT

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

REPORTS: (Informational items only.)

1. Mayor/Council -Chair/Boardmembers
2. City Manager/Executive Director/Staff
 - a. Status of Landscaping Damaged by the Weather – (Kasperson/Christian).
 - b. Status of Policy Alternatives regarding Fireworks Sales per Council Discussion February, 2014 - (Bragdon/Anderson)

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320
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SUCCESSOR AGENCY 421-7309 FAX 421-7366

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

3. Presentation by Assemblymember Jim Frazier – Capitol Update.

CONSENT CALENDAR**City Council**

4. Council Adoption of Resolution No. 2014-___: Authorizing the City Manager to Enter into a Lease Agreement on the City's Behalf with Caltronics Business Systems for the Citywide Multi-function Copier Leasing and Maintenance Contract – (Kasperson).
5. Council Adoption of Resolution No. 2014-___: Authorizing the City Manager to Enter into a Construction Contract on the City's Behalf with Water Rock Construction for the Petersen Road North Sound Wall Project – (Kasperson).
6. Council Adoption of Resolution No. 2014-___: Accepting the Comprehensive Annual Financial Report and Report on Federal Awards in Accordance with OMB Circular A-133 for Fiscal Year 2012-13 – (Anderson).

Joint City Council / Suisun City Council Acting as Successor Agency

7. Council/Agency Approval of the March 2014 Payroll Warrants in the amount of \$369,723.40. Council/Agency Approval of the March 2014 Payable Warrants in the amount of \$726,796.02 – (Finance).

GENERAL BUSINESS**City Council**

8. Council Adoption of Resolution No. 2014-___: Accepting the Suisun-Fairfield Train Depot Renovation Conceptual Design Study – (Kasperson).
9. Transportation Development Act Funding for Maintenance of the Train Depot – (Kasperson).
 - a. Council Adoption of Resolution No. 2014-___: Authorizing the City Manager to Execute a Funding Agreement with Solano Transportation Authority for Maintenance of the Suisun Train Depot.
 - b. Council Adoption of Resolution No. 2014-___: Adopting the 8th Amendment to the Annual Appropriation Resolution No. 2013-31 to Appropriate \$50,000 for Maintenance and Operation of the Train Depot.

PUBLIC HEARINGS**ADJOURNMENT**

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AGENDA TRANSMITTAL

MEETING DATE: April 15, 2014

CITY AGENDA ITEM: Council Adoption of Resolution No. 2014-___: A Resolution of the City Council of the City of Suisun City Authorizing the City Manager to Enter into a Lease Agreement on the City's Behalf with Caltronics Business Systems for the Citywide Multi-function Copier Leasing and Maintenance Contract

FISCAL IMPACT: The City currently leases nine copiers for approximately \$2,218 per month depending on the number of copies made. The proposed contract with Caltronics Business Systems is for approximately \$2,471 per month for upgraded copiers and services after considering savings by adding managed print services to the contract. These costs are distributed throughout all departments based on usage.

BACKGROUND: The City currently leases nine copiers from Ricoh USA for approximately \$1618 per month, plus a monthly maintenance fee of about \$600 per month for a total of \$2,218. The actual costs are based on departmental usage and all costs are distributed to those departments based on that usage. This contract was a three year contract. At this time some of the machines are in need of upgraded features.

STAFF REPORT: The current contract with Ricoh USA ends in June 30, 2014. The City used a cooperative purchasing contract (US Communities (USC) or Western States Contracting Alliance (WSCA)) that met all the City's purchasing requirements. The use of these contracts allowed the City to sit down with each company and discuss our specific needs.

Staff opened discussions with qualified vendors in January 2014. Staff requested proposals for a lease and maintenance agreement for a new three-year lease covering nine multi-function copiers at various city facilities listed under a cooperative purchasing contract, with the option to continually renew the contract as long as the copiers qualify under the cooperative purchasing contract. Staff evaluated the functionality of each copier, with most of the machines upgraded from current ones to meet the growing needs of each department. Four proposals were received and evaluated by staff. The companies that submitted proposals are listed below:

- Ricoh USA
- Caltronics (Konica)
- Inland Business Systems (Xerox)
- Ray Morgan Company (Canon)

After evaluating all proposals based on cost, vendor qualifications, and customer service and availability, Caltronics Business Systems was determined to be the most qualified, responsive and responsible vendor for this project. Caltronics was also selected because of the additional services that it would provide to the City, including helping determine other cost saving measures when it comes to printers, copiers and managing those pieces of equipment. Training for the use of the machines is also free for the life of the lease.

PREPARED BY:

Amanda Dum, Management Analyst

REVIEWED/APPROVED BY:

Daniel Kasperson, Building & Public Works Director

Suzanne Bragdon, City Manager

Caltronics' proposal, which includes leasing and maintenance of nine copiers, is \$2,674 per month depending on the number of copies/print jobs. The City also asked Caltronics for a quote for managed print service for desktop printers. These are desktop printers not previously covered by the copier contract. The cost for this service is another \$406 per month depending on the number of print jobs, bringing the total monthly contract cost to \$3,080.

It is recommended to include "managed print services" in the contract because of net savings of more than \$203 per month. This new program covers the costs of all consumables, toners, maintenance and technician time; costs for toners alone for these printers currently runs approximately \$606 per month. The additional \$406/month for this added service results in savings of at least \$203, while at the same time, freeing up time from our IT staff.

Currently, the cost of just the toners for these printers is approximately \$606 per month. With this new program that would cover the costs of all consumables, toners, maintenance, and technician time; the costs for these printers would be \$406 per month depending on the number of print jobs. This would provide a savings of more than \$203 per month, bringing the net monthly cost down to \$2,471.

RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2014-____: A Resolution of the City Council of the City of Suisun City Authorizing the City Manager to Enter into a Lease Agreement on the City's Behalf with Caltronics Business Systems for the Citywide Multi-function Copier Leasing and Maintenance Contract.

ATTACHMENTS:

1. Council Resolution No. 2014-____: A Resolution of the City Council of the City of Suisun City Authorizing the City Manager to Enter into a Lease Agreement on the City's Behalf with Caltronics Business Systems for the Citywide Multi-function Copier Leasing and Maintenance Contract

RESOLUTION NO. 2014-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT
ON THE CITY'S BEHALF WITH CALTRONICS BUSINESS SYSTEMS FOR THE
CITYWIDE MULTI-FUNCTION COPIER LEASING AND MAINTENANCE
CONTRACT**

WHEREAS, the City of Suisun City needs to lease copier equipment and accompanying software for locations at City Hall, Fire, Police, and Recreation to upgrade equipment that has been in use since 2010; and

WHEREAS, the Western States Contracting Alliance (WSCA) has solicited bids for such equipment to help achieve the cost-effective and efficient acquisition of quality products and services and all governmental agencies within WSCA states are eligible to use WSCA contracts; and

WHEREAS, Caltronics Business Systems, can provide upgraded copier equipment & printer maintenance to the City of Suisun City, and through the use of a cooperative WSCA agreement can help Suisun City save money and provide the ability for more functionality.

NOW, THEREFORE, BE IT RESOLVED, the City Manager is authorized to take all measures necessary to execute a lease agreement with Caltronics Business Systems for copier equipment & printer maintenance for use in the City of Suisun City.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Suisun City duly held on Tuesday, the 15th day of April 2014, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 15th day of April 2014.

Donna Pock, CMC
Deputy City Clerk

AGENDA TRANSMITTAL

MEETING DATE: April 15, 2014

CITY AGENDA ITEM: Council Adoption of Resolution No. 2014-___: Authorizing the City Manager to Enter into a Construction Contract on the City's Behalf with Water Rock Construction for the Petersen Road North Sound Wall Project.

FISCAL IMPACT: There would be no impact to the General Fund. A total of \$300,000 in mitigation fees is available for construction of the Petersen Road North Sound Wall (Project).

BACKGROUND: As part of the Walmart development, the construction of a new sound wall was required along Petersen Road. This Project would install a six-foot tall precast concrete sound wall along the north side of Petersen Road from Walters Road to a point approximately 300 feet west of Fulmar Drive. The approximate length of the sound wall is 1,128 feet. The City has secured \$300,000 in mitigation fees from Walmart to cover the cost of the Project.

STAFF REPORT: In late January 2014, staff advertised the construction plans and specifications for the Project. Bids for the project were received and opened on April 10, 2014, at 11:00 AM at which time two (2) bids were received, opened, and read aloud. Staff has reviewed the low bidder's proposal and bid documents, and it has determined that the bid submitted by Water Rock Construction is responsive and that Water Rock Construction is a responsible bidder. The bid results were as follows:

<u>Company</u>	<u>Base Bid</u>
<i>Engineer's Estimate</i>	\$209,889.12
Water Rock Construction	\$287,328.00
Lister Construction	\$316,777.00

RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2014-___: Authorizing the City Manager to Enter into a Construction Contract on the City's Behalf with Water Rock Construction for the Petersen Road North Sound Wall Project.

ATTACHMENTS:

1. Council Resolution No. 2014-___: Authorizing the City Manager to Enter into a Construction Contract on the City's Behalf with Water Rock Construction for the Petersen Road North Sound Wall Project.

PREPARED BY:

Amanda Dum, Management Analyst I

REVIEWED/APPROVED BY:

Daniel A. Kasperson, Building & Public Works Director
Suzanne Bragdon, City Manager

RESOLUTION NO. 2014- __

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONSTRUCTION
CONTRACT ON THE CITY'S BEHALF WITH WATER ROCK CONSTRUCTION FOR
THE PETERSEN ROAD NORTH SOUNDWALL PROJECT**

WHEREAS, there are available mitigation fees (\$300,000) for the construction of the Petersen Road North Soundwall (Project); and

WHEREAS, the City advertised the plans and specifications for this Project in late March 2014 and bids were opened on April 10, 2014; and

WHEREAS, Water Rock Construction provided the lowest responsible bid for a total contract price of \$287,328.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City authorizes the City Manager to enter into a Construction Contract on behalf of the City with Water Rock Construction for the Petersen Road North Soundwall Project in the amount of \$287,328, and to take any and all necessary and appropriate actions to implement this contract. The City Council further authorizes the City Manager to approve charges for contingencies not to exceed the total budget of \$300,000.

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 15th day of April 2014, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 15th day of April 2014.

Donna Pock, CMC
Deputy City Clerk

AGENDA TRANSMITTAL

MEETING DATE: April 15, 2014

CITY AGENDA ITEM: Council Adoption of Resolution No. 2014-___: Accepting the Comprehensive Annual Financial Report and Report on Federal Awards in Accordance with OMB Circular A-133 for Fiscal Year 2012-13.

FISCAL IMPACT: There would be no fiscal impact associated with the adoption of the proposed Resolution.

STAFF REPORT: The outside auditor firm of Vavrinek, Trine, Day & Co., LLP (VTD) has completed its fieldwork and has provided the City with the necessary adjustments to the general ledger. The accompanying packet, *Comprehensive Annual Financial Report (CAFR)* summarizes the results of operations for all Funds for the Fiscal Year ending June 30, 2013. **VTD has determined that the City has a clean audit report.**

This City has completed in full the implementation of the GASB 34 in this report. With this implementation, the financial report contains two statements, the Government-Wide Financial Statements and the Fund Financial Statements.

The Government-Wide Financial Statements are designed to provide readers with a broad overview of the City's finances. As of June 30, 2013, the City's assets were \$200 million, its liabilities were \$7 million, and its net position was \$193 million, as illustrated on page 20 of the financial report. This represents a decrease of \$3.5 million in net position over the prior fiscal year. The decrease can be mainly attributed to the asset depreciation net of capital asset additions and the General Fund's negative change in fund balance.

The Fund Financial Statements focus on short-term inflows and outflows of spendable resources and the remaining year-end balances available for spending. This information is useful in evaluating the City's near-term financing requirements.

As shown on page 28 of the CAFR, the General Fund balance decreased by \$1,035,125 for FY 2012-13. The decrease represents the structural deficit brought by the dissolution of the Redevelopment Agency, and it was actually nearly \$65,000 less than the Bridging Strategy assumed.

The small favorable variance in expenditures was mostly due to cost savings in Community Development. A summary of these variances is presented on the following page.

PREPARED BY:
REVIEWED BY:
APPROVED BY:

Elizabeth N. Luna, Senior Accountant
 Ronald C. Anderson, Jr. Assistant City Manager
 Suzanne Bragdon, City Manager

Fiscal Year 2012-13 General Fund – Revenues and Expenditures

	Final Budget	Actual	Difference
Taxes - Property	1,209,000	1,162,743	(46,257)
Taxes - Transient Occupancy	220,000	221,629	1,629
Sales Tax	1,358,000	1,353,938	(4,062)
Other Intergovernmental Revenues	1,675,000	1,617,152	(57,848)
Building Permits & Licenses	1,153,500	1,111,793	(41,707)
Investment Earnings	87,000	45,024	(41,976)
Charges for Services, Fines & etc.	2,355,700	2,160,686	(195,014)
Miscellaneous	44,500	157,395	112,895
Total Revenues	8,102,700	7,830,360	(272,340)
Total Expenditures	9,576,000	9,487,308	88,692
Other Financing Sources/(Uses)	661,400	621,822	(39,578)
Total	(811,900)	(1,035,125)	(223,225)

The General Fund ended the year with a Fund Balance of \$3,623,076. With the implementation of GASB 54 –Governmental Fund Type Definitions, you can see on page 24 of the CAFR, the fund balances are categorized according to the new standard. The \$59,073 committed fund balance represents the amount transferred from Redevelopment Agency to fund the remaining Developer Loan Agreement with Main Street West.

The Statement of Revenues, Expenditures and Changes in Fund Balance for the City’s major funds are illustrated, starting on page 26 of the financial report. Individual financial statements for the City Funds may be reviewed in the *Comprehensive Annual Financial Report* beginning on page 76. The former Redevelopment Agency financial information is now classified as a Private Trust Fund, statements can be found in page 38-39.

Report on Federal Awards

Also attached is a copy of the Report on Federal Awards in Accordance with OMB Circular A-133 for FY 2012-13. The report analyzes the City/Agency/Authority compliance with OMB Circular A-133 regarding federally funded programs of the City/Agency/Authority. These include police grants, street improvement grants, capital improvement grants, and Section 8 housing grants.

A couple of deficiencies were noted. On Section 8 Housing Choice Voucher Program, the 2012 FASS-PH report was submitted on May 22, 2013, after the required deadline. The delay of the Single Audit completion caused the late submission of the report. Auditor had noted that some reporting requirements in the Community Development Block Grant were not submitted on time.

The City staff will implement controls and procedures to ensure compliance with requirements set out in the OMB Circular A-133 Compliance Supplement as they relate to reporting. For the June 30, 2013 report, the City was able to meet the deadline requirement as it relates to federal reporting.

RECOMMENDATION: It is recommended that City Council review the material and adopt Resolution No. 2014-____: Accepting the Comprehensive Annual Financial Report and Report on Federal Awards in Accordance with OMB Circular A-133 for Fiscal Year 2012-13.

ATTACHMENTS:

1. Resolution No. 2014-____: Accepting the Comprehensive Annual Financial Report and Report on Federal Awards in Accordance with OMB Circular A-133 for Fiscal Year 2012-13.
2. Comprehensive Annual Financial Report for FY 2012-13*
3. Report on Federal Awards in Accordance with OMB Circular A-133 for FY 2012-13.*

*Due to size, these attachments are available for review in the Administrative Office.

RESOLUTION NO. 2014-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
ACCEPTING THE COMPREHENSIVE ANNUAL FINANCIAL REPORT
AND THE REPORT ON FEDERAL AWARDS IN ACCORDANCE WITH
OMB CIRCULAR A-133 FOR FISCAL YEAR 2012-13**

WHEREAS, the City of Suisun City endeavors to manage its financial affairs in a prudent and professional manner, consistent with Generally Accepted Accounting Practices; and

WHEREAS, an annual audit conducted by outside auditors is an essential method to ensure we meet this goal of fiscal prudence; and

WHEREAS, the accounting firm of Vavrinek, Trine, Day & Co., LLP conducted the audit and concluded that the City’s financial statements “present fairly in all material respects the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Suisun City, California, as of June 30, 2013”; and

WHEREAS, the City of Suisun City’s Comprehensive Annual Financial Report and the Report on Federal Awards in Accordance with OMB Circular A-133 for the fiscal year ending June 30, 2013, was presented to the City Council for its review and consideration.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Suisun City hereby accepts the Comprehensive Annual Financial Report and the Report on Federal Awards in Accordance with OMB Circular A-133 for Fiscal Year 2012-13.

PASSED AND ADOPTED by a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 15th of April 2014, by the following vote:

AYES:	Councilmembers	_____
NOES:	Councilmembers	_____
ABSTAIN:	Councilmembers	_____
ABSENT:	Councilmembers	_____

WITNESS my hand and the seal of the City of Suisun City this 15th day of April 2014.

Linda Hobson, CMC
City Clerk

AGENDA TRANSMITTAL

MEETING DATE: April 15, 2014

CITY AGENDA ITEM: Council Adoption of Resolution No. 2013-___: Accepting the Suisun-Fairfield Train Depot Renovation Conceptual Design Study.

FISCAL IMPACT: No fiscal impact.

BACKGROUND: On July 3, 2013 staff advertised to solicit qualifications for Historical Architectural and Engineering Services for the Suisun-Fairfield Train Depot Improvement Project (Project). Because of the historic nature of the Train Depot, it is necessary to use the services of a qualified architect who can assist the City in protecting the historic features of the property. On September 17, 2013 the City Council awarded to Interactive Resources, Inc. (Interactive) the contract for Design Phase 1 of the Project to prepare the Suisun-Fairfield Train Depot Renovation Conceptual Study (Study). Acceptance of the Study would complete Design Phase 1 and it would provide the basis to move forward with Design Phase 2 which would include the preparation of construction documents for the Project. Award of the contract to complete Design Phase 2 would come before Council for award at a later date.

STAFF REPORT: The Study has been completed and is attached. The original scope of work for the Project as provided to Interactive included the following four areas:

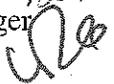
- Depot Exterior and Interior Improvements
- Iconic Sign
- Surrounding Depot Improvements
- Main Street Entry Improvements

Interactive and its sub-consultants met with staff and other interested parties, visited the site multiple times, and researched the history of the site. The result of that research is documented in the Study (Attachment 2).

Regarding the Iconic Sign, which was identified as "Area 2" in the project proposal, it is recommended by Interactive that the sign not be included in the Study Scope. In 2010 a project was developed by the Suisun City Redevelopment Agency to construct an iconic sign on the Train Depot site at the end of Spring Street. Construction of the project was never started due to State of California's dissolution of redevelopment funding. Aside from the overall cost of the Iconic Sign, which would limit funding for the core needs of the facility, it is the opinion of Interactive Resources that inclusion of the Iconic Sign in this project could be problematic in securing necessary Federal funding approvals in order for this project to move forward. Furthermore, staff can pursue other avenues to complete the iconic sign at a later date. Therefore Area 2-Iconic Sign, listed above, was not included in the Study.

PREPARED BY:

REVIEWED/APPROVED BY:

Amanda Dum, Management Analyst 
 Daniel Kasperson, Building & Public Works Director 
 Suzanne Bragdon, City Manager 

The conclusion of the Study is that the work to be completed can be categorized into the following elements as shown on pages 26-28 of the Study.

I. Elements Essential to the Project

Area 1: Depot Improvements

Depot Exterior

1. New exterior paint scheme
2. New Main Street entry configuration
3. New exterior handrails and warning strips at stairs where required
4. Revise the exterior signage
5. New exterior building-mounted lighting
6. Select and prepare locations for security cameras at building exterior
7. Provide new benches
8. Install kiosks at platform
9. Install way-finding signage at platform
10. Install pigeon guard at roof
11. New ADA parking stalls

Depot Interior

1. Rehabilitate existing windows
2. Adjust exterior doors opening force
3. New interior paint scheme
4. New interior lighting
5. Revise interior restroom layout for ADA compliance
6. New interior restroom fixtures
7. New interior restroom finishes
8. New ADA compliant drinking fountain
9. New interior door at existing office to provide access for designated Greyhound storage

(Area 2: Intentionally not included)

Area 3: Surrounding Depot Improvements

1. Improve bus stop island – remove or grind upheaved pavement
2. Remove and replace curb cuts
3. Upgrade bus stop shelters
4. Install lighting at bus stop shelters
5. Upgrade lighting at plaza by cleaning glass components
6. Upgrade landscaping. Item numbers 16, 18, 19, and 20 in Appendix A have been identified as “High Priority” items.
7. Test and modify irrigation system
8. Upgrade paving appearance by changing the color of the concrete bands
9. Clean and paint dumpster enclosure
10. New bike storage facilities

Area 4: Main Street Entry Improvements

1. Remove existing non-original concrete entry stairs
2. Install new wide concrete stair to align with plaza stairs across the driveway
3. Install new handrails at concrete stair
4. Relocate one existing pay phone and reinstall at ADA compliant height.

II. Elements of Secondary Importance

Area 1: Depot Improvements

Depot Exterior

1. New lampposts at the platform
2. Install security cameras at prepped locations

Depot Interior

1. Prepare café area for commercial kitchen installation
 - a. Provide Type 1 hood
 - b. Independent exhaust fan
 - c. Make-up air unit
 - d. Provide a grease interceptor
2. Remove and replace furnace and condenser (the replacement of the furnace and condenser could be deferred for up to ten more years, however maintenance will become increasingly difficult and more expensive – see Appendix D)
3. Lighting control system

(Area 2: Intentionally not included)

Area 3: Surrounding Depot Improvements

1. Monumental sign at plaza
2. Install additional kiosk at plaza
3. Extend ornamental fencing at east side of Main Street
4. Upgrade landscaping. Item numbers 2, 3, 4, 6, 7, 8, 11, 13, and 29 in Appendix A have been identified as lower priority items.

Area 4: Main Street Entry Improvements

1. Repave driveway in front of new stair to match existing pavement at plaza.

III. Elements for Future Phases

Area 1: Depot Improvements

Depot Interior

1. New interior finishes, i.e. hardwood floors, countertop materials, etc., no cost provided
2. New interior furnishings: benches, café tables and chairs
3. Alterations to counter heights for ADA compliance

Area 2: Iconic Sign

1. Construct iconic sign. Consider altering design to make more compatible to historic character of the Depot

Area 3: Surrounding Depot Improvements

1. Paint the underside of overpass and supports

Initial draft cost estimates were prepared for each of the Elements. The scope of work is intentionally broader than is anticipated to be covered by the budget. This is done so that the Project can be expanded in the future if additional funding becomes available. Discussion and direction is requested on the priorities in the Elements so that a refined scope can be developed for the Project. Once a refined scope has been established, the award of the contract for completion of the construction documents for Design Phase 2 of the Project can then be brought back to Council for approval.

The Site Plan/Architectural Review Application was considered and approved by the Suisun City Planning Commission on April 8, 2014 with the conditions that staff was authorized to approve the landscaping plan and approve minor modifications to the Site Plan/Architectural Review approval. The Planning Commission was also asked to provide input on Project priorities. Their recommendations are that the following items are of high importance to them.

- ADA improvements including restrooms.
- Signage (site and building).
 - Main Street monument signage should match the roof sign that faces the plaza.
 - Interpretive signage.
 - Wayfinding signage
- Identification and visibility of train depot from the street including exterior paint.
- Control pedestrian traffic by letting people know the street is being monitored.
- Alarms and fire suppression should be per recommendations from public safety.
- Outside seating and patron comfort.

The recommendation of staff is to accept the Suisun-Fairfield Train Depot Renovation Conceptual Design Study.

RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2013-____: Accepting the Suisun-Fairfield Train Depot Renovation Conceptual Design Study.

ATTACHMENTS:

1. Resolution No. 2013-____: Accepting the Suisun-Fairfield Train Depot Renovation Conceptual Design Study.
2. Suisun-Fairfield Train Depot Renovation Conceptual Design Study. (Submitted under separate cover)
3. Memo from Interactive Resources, Inc. dated February 4, 2014.

RESOLUTION NO. 2014-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
ACCEPTING THE SUISUN-FAIRFIELD TRAIN DEPOT RENOVATION
CONCEPTUAL DESIGN STUDY

WHEREAS, because of the historic nature of the Suisun-Fairfield Train Depot it is necessary to use the services of an architect who is qualified to protect the historic features of the property; and

WHEREAS, on September 17, 2013, the City Council awarded to Interactive Resources, Inc. (Interactive) the contract for Design Phase 1 of the Suisun-Fairfield Train Depot Improvement Project to prepare the Suisun-Fairfield Train Depot Renovation Conceptual Study (Study); and

WHEREAS, Interactive has now completed the Study and has submitted it to the City for review and acceptance; and

WHEREAS, staff has reviewed the Study and recommends that the Study is complete and ready for Council acceptance.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of City of Suisun City hereby accepts the Suisun-Fairfield Train Depot Renovation Conceptual Study.

PASSED AND ADOPTED by a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 15th of April 2014, by the following vote:

AYES:	Councilmembers	_____
NOES:	Councilmembers	_____
ABSTAIN:	Councilmembers	_____
ABSENT:	Councilmembers	_____

WITNESS my hand and the seal of the City of Suisun City this 15th day of April 2014.

Linda Hobson, CMC
City Clerk

MEMORANDUM

Date:	February 4, 2014
To:	Daniel Kasperson City of Suisun City 701 Civic Center Blvd. Suisun City, CA 94585
From:	Kim Butt, AIA
Subject:	Suisun-Fairfield Train Depot Renovation and the Proposed Iconic Sign
Project I.D.:	Federal Project No. CML-5032(026) IR Project No. 2013-055-01

It is Interactive Resources' understanding that a project was developed in 2010 to locate an iconic sign at the Suisun-Fairfield Train Depot site. The project was to be undertaken with redevelopment funding. Construction of the project was never started due to the State of California's dissolution of redevelopment funds. The iconic sign project was later included in the "Project Proposal for the Suisun-Fairfield Train Station Upgrades" submitted to the STA and the Ad Hoc Committee on January 31, 2013, and identified as "Area 2" in the project proposal. Interactive Resources opines that the inclusion of the iconic sign within the proposed federally funded project could be problematic to funding approvals and may not be the best approach to accomplish the stated goals of the Suisun-Fairfield Train Depot Renovation project.

The iconic sign was proposed to be located at the southwest end of the bus stop island and would primarily be directed at drivers on Highway 12. The proposed sign would be approximately 30 feet high and 93 feet wide. The signage text as designed would promote the "Suisun City Waterfront District." The funding for the current project would require that the text directly address the train depot site rather than the Waterfront District, and would therefore need to be revised.

Proposed at the north end of Spring Street, the angle and location of the sign behind several existing buildings would make it difficult to see from surface streets such as Lotz Way and Main Street north of Lotz Way. The sign would be visible from Spring Street and Main Street south of Spring Street. However, if drivers were to turn up Spring Street to go toward the sign, they would end up unable to turn northeast to reach the Depot due to the one-way traffic of the driveway which is directed to the southwest.

An additional issue arises from the finding that while the Suisun-Fairfield Depot property is not currently listed in the California Register of Historic Resources (CRHR) or the National Register of Historic Places (NRHP), it appears eligible for both.¹ The Depot was identified in an extensive county-wide survey conducted by Charles Hall Page and the Cultural Heritage Commission as being of excellent architectural significance, and it was recommended that the building be considered for nomination to the NRHP.² The survey and accompanying preservation plan was adopted by the Suisun City Council in June 1977. Therefore for the purposes of the California Environmental Quality Act (CEQA) the property is assumed

1. City of Suisun City Request for Proposals for Architectural Services, Suisun-Fairfield Train Depot Renovation, (July 3, 2013): 4.

2. The Central Solano County Cultural Heritage Commission, *Our Lasting Heritage*, (June 1977) 53 and 75.

a historical resource as defined by CEQA §15064.5(a) because the property appears eligible for listing in, the California Register of Historical Resources, and is listed in a local register of historical resources (as defined at Public Resources Code (PRC) §5020.1(k)).

A project involving a historic resource can be determined categorically exempt from CEQA if the project is found to comply with the *Secretary of the Interior's Standards*. The ten standards are as follows:

1. A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.
2. The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.
3. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
4. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.
5. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a property shall be preserved.
6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
8. Significant archeological resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken.
9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

The sign, as designed, is both taller and wider than the historic train Depot, and as such the sign would be out-of scale with the Depot. A fair argument could be made that it would not meet *Secretary of the Interior's Standard No. 9*:

New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.

It does not appear that the proposed iconic sign would be compatible with the Depot's existing size and scale, and it potentially would compete with the Depot for prominence on the site. Further, the sign may

impact the historic integrity of the depot. The new sign would likely have a significant impact on the property and the surrounding environment.

If the project does not comply with the *Secretary of the Interior's Standards*, then the project will not qualify for a class 31 categorical exemption from CEQA. Additionally, because funding is being received from the Federal Highway Administration the project is subject to Section 106 review as administered through Caltrans, and an assessment will be completed in order to determine if the project creates an adverse impact on the integrity any historic properties. Due to the imposing scale of the proposed sign, again a fair argument could be made that the sign would likely have an adverse impact on the historical integrity of the Depot.

Further, the estimated cost of the sign (approximately \$250,000 as determined by the most recent cost estimate) would require more than one-third of the allocated budget for the Depot Renovation Project, thereby greatly reducing the funding remaining to complete other stated goals. As alternatives to the iconic sign, we recommend studying several alternate approaches such as:

1. Lease the northwest wall of the It'sIt building facing the driveway and either paint a sign on the wall or mount a smaller sign to the roof.
2. Paint the structure and underside of the Highway 12 overpass. For a more minimal cost, this approach would provide an increase in visibility from the ground level and surface streets, and serve as an actual gateway to the downtown.
3. Consider getting a historic district freeway sign permitted through Caltrans. In order to be eligible for a Caltrans sign, Old Town Suisun would need to be placed on the National Register of Historic Places.
4. Investigate other opportunities for Caltrans freeway signage such as Tourist Information, Amtrak or Specific Train Station sign.
5. Investigate other locations on the property for smaller monumental signage.

In conclusion, it is our recommendation that the iconic sign *not* be included within the Train Depot Renovation project due to the high percentage of project funding it would require and the likelihood that it would not be found to be to comply with the *Secretary of the Interior's Standards*. Because the train Depot is currently considered a historic resource as defined by CEQA, the project must be found to comply with the *Secretary of the Interior's Standards* in order to receive categorical exemption 31. Further, Caltrans will be required to administer a Section 106 review of the project, which will seek to identify potential adverse impacts on any historic resources present. Finally, Interactive Resources recommends studying several potential alternative approaches to the iconic sign that could likely achieve the same goals with a more compatible approach.

AGENDA TRANSMITTAL

MEETING DATE: April 15, 2014

CITY AGENDA ITEM: Transportation Development Act Funding for Maintenance of the Train Depot:

- a. Resolution No. 2014-___: Authorizing the City Manager to Execute a Funding Agreement with Solano Transportation Authority for Maintenance of the Suisun Train Depot.
- b. Resolution No. 2014-___: Adopting the 8th Amendment to the Annual Appropriation Resolution No. 2013-31 to Appropriate \$50,000 for Maintenance and Operation of the Train Depot.

FISCAL IMPACT: This agreement would provide for the receipt of up to \$50,000 per year from Transportation Development Act funds to be used for operation and maintenance of the Suisun-Fairfield Train Depot improving maintenance of that facility and providing savings to the General Fund.

BACKGROUND: Transportation Development Act (TDA) funding is generated by a 1/4 per cent tax on retail sales collected in California's 58 counties. The Metropolitan Transportation Commission (MTC) administers this funding for each of the nine Bay Area counties with assistance from each of the county Congestion Management Agencies (CMA) which in our area is the Solano Transportation Authority (STA). During past years most of Suisun City's TDA funds were passed through to Fairfield for the operation of FAST.

STAFF REPORT: The Suisun-Fairfield Train Depot (Depot) is the only Capitol Corridor stop in Solano County, the only Greyhound stop between the Bay Area and Sacramento, a hub for FAST, and a primary stop for other regional bus systems. To improve the usability of the Depot for the patrons, the City is currently in the design phase of the Suisun-Fairfield Train Depot Improvement Project with a budget of approximately \$700,000. To ensure the long-term benefit from this investment, it is necessary to develop a means whereby the facility can be properly maintained.

TDA Funds can only be used for transportation-related uses. Most of Suisun City's TDA funds have historically been passed through to Fairfield for the operation of FAST. Suisun City, Fairfield, and STA have agreed to reduce the amount that is passed through to Fairfield for the operation of FAST by \$50,000. This amount would now go to Suisun City for maintenance of the Depot. Suisun City cannot claim this money directly, as we do not operate a transit system. STA, as a CMA, is authorized to claim TDA Funds directly and can then forward those funds to the City for identified Depot maintenance purposes. To facilitate this transfer of funds an agreement is needed between the City and STA.

The FAST Operating Agreement with the City of Fairfield is due to be updated. During that process that agreement will include provisions that any unspent or unclaimed amount up to the \$50,000 annual set aside funds be rolled over to following years.

PREPARED BY:
REVIEWED BY:
APPROVED BY:

Amanda Dum, Management Analyst I
 Dan Kasperson, Building & Public Works Director
 Suzanne Bragdon, City Manager

RECOMMENDATION: It is recommended that the City Council adopt:

1. Resolution No. 2014-___: Authorizing the City Manager to Execute a Funding Agreement with Solano Transportation Authority for Maintenance of the Suisun Train Depot; and
2. Resolution No. 2014-___: Adopting the 8th Amendment to the Annual Appropriation Resolution No. 2013-31 to Appropriate \$50,000 for Maintenance and Operation of the Train Depot.

ATTACHMENTS:

1. Resolution No. 2014-___: Authorizing the City Manager to Execute a Funding Agreement with Solano Transportation Authority for Maintenance of the Suisun Train Depot.
2. Attachment A – Funding Agreement between the Solano Transportation Authority and the City of Suisun City
3. Resolution No. 2014-___: Adopting the 8th Amendment to the Annual Appropriation Resolution No. 2013-31 to Appropriate \$50,000 for Maintenance and Operation of the Train Depot.

RESOLUTION NO. 2014- __

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AUTHORIZING THE CITY MANAGER TO EXECUTE A FUNDING AGREEMENT
WITH SOLANO TRANSPORTATION AUTHORITY FOR MAINTENANCE
OF THE SUISUN TRAIN DEPOT**

WHEREAS, the Suisun-Fairfield Train Depot (Depot) is a multimodal transit hub that is heavily used by the public resulting in an increased need for a higher level of maintenance; and

WHEREAS, Transportation Development Act (TDA) funding may be used for transit-related uses such as the operation and maintenance of the Depot; and

WHEREAS, TDA funds may only be claimed by authorized agencies and the Solano Transportation Authority (STA) as a Congestion Management Agency (CMA) pursuant to California Public Utilities Code section 99233.12 is so authorized; and

WHEREAS, the parties desire to work cooperatively to allow STA to claim TDA funds on the City's behalf for the operation and maintenance expenses of the Depot; and

WHEREAS, the City desires to use up to \$50,000 of its annual allocation of TDA funds for such purposes.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City authorizes the City Manager to take all actions necessary to execute a funding agreement with the Solano Transportation Authority to facilitate ongoing funding for operation and maintenance of the Suisun City Train Depot.

PASSED AND ADOPTED by a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 15th of April 2014, by the following vote:

AYES:	Councilmembers	_____
NOES:	Councilmembers	_____
ABSTAIN:	Councilmembers	_____
ABSENT:	Councilmembers	_____

WITNESS my hand and the seal of the City of Suisun City this 15th day of April 2014.

Linda Hobson, CMC
City Clerk

FUNDING AGREEMENT
BETWEEN THE SOLANO TRANSPORTATION AUTHORITY
AND THE CITY OF SUISUN CITY

THIS FUNDING AGREEMENT ("Agreement") is made on _____, 2014 between the Solano Transportation Authority, a joint powers authority organized under Government Code section 6500 et seq. consisting of the County of Solano and the Cities of Benicia, Dixon, Fairfield, Rio Vista, Suisun, Vacaville and Vallejo ("STA"), and the City of Suisun City, a municipal corporation ("City"), each individually referred to as a party ("Party") and collectively as the parties (the "Parties").

RECITALS

WHEREAS, STA was created in 1990 through a Joint Powers Agreement between the County of Solano and the cities of Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville, and Vallejo to serve as the Congestion Management Agency (CMA) for Solano County; and

WHEREAS, STA, as the CMA for the Solano County area, partners with various transportation and planning agencies, such as the Metropolitan Transportation Commission (MTC) and Caltrans District 4; and

WHEREAS, STA is responsible for countywide transportation planning, programming transportation funds, managing and providing transportation programs and services, delivering transportation projects, and setting transportation priorities; and

WHEREAS, STA is eligible to claim Transportation Development Act ("TDA") funds pursuant to Cal. Public Utilities Code section 99233.12 that can be used to offset the operation and maintenance costs of transit facilities; and

WHEREAS, City owns an AMTRAK train station ("Train Depot") that serves as a multi-modal transit facility; and

WHEREAS, City is not eligible to claim Transportation Development Act ("TDA") funds since the City of Fairfield currently provides transit services on the City's behalf and claims the City's TDA funds on behalf of Fairfield and Suisun Transit ("FAST"); and

WHEREAS, the parties desire to work cooperatively to allow STA to claim TDA funds on City's behalf for the operating and maintenance expenses of the Train Depot.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual promises and covenants below, the parties agree as follows:

1. The City will have \$50,000 set aside annually from the TDA funds for the purposes of operating and maintaining the Train Depot. The City shall update the FAST Operating

Agreement with the City of Fairfield to address this annual set aside. The FAST Operating Agreement shall include provisions that any unspent or unclaimed amount up to the \$50,000 annual set aside funds shall be rolled over to following years to provide for major expenses of the Train Depot. This \$50,000 set aside funds accumulation will begin in Fiscal Year 2013-14.

2. TDA Claim. The STA will track and report annually the banked amount of TDA funds that has accumulated to the STA Board. The STA agrees to claim approximately \$50,000 annually of the City's share of TDA funds on City's behalf to be used for the operation and maintenance of the Train Depot. The City shall provide to the STA by April of each year the amount of the not-to-exceed budget for operation and maintenance cost of the Train Depot for the following Fiscal Year. Any unspent claimed funds shall be returned by the STA and made available to the City for future years. In no case will the STA claim on behalf of the City an amount in excess of the \$50,000 per year plus the amount of the accumulated unspent funds from prior years.
3. City's obligation. City will submit invoices to STA no more frequently than quarterly, but no later than by August 15th directly following the end of the Fiscal Year for all eligible expenses related to the operation and maintenance of the Train Depot for the fiscal year the funding is claimed. To the extent that eligible expenses do not exceed the amount claimed for that Fiscal Year, City may request that such remaining funds be re-allocated for the next fiscal year. City is solely responsible for the performance of all maintenance or works to be performed at the Train Depot and will ensure that such work is in compliance with all applicable Federal, State and local laws, ordinances and applicable regulations.
4. STA's obligation. STA agrees to pay City's invoices for eligible expenses in an annual amount not-to-exceed the claimed amount for that Fiscal Year. STA is not liable for any compensation over and above the claimed TDA funds.
5. Term of Agreement; Termination. The term of this Agreement shall continue annually until terminated by either party.
6. Indemnification. Each party shall defend, indemnify and hold each other and their officers, agents, and employees from any claim, loss or liability including without limitation, those for personal injury (including death) or damage to property, arising out of or connected with any aspect of the performance by each of them of their obligations under this Agreement.
7. Governing Law. This Agreement shall be interpreted under and governed by the laws of the State of California.
8. Entirety of Contract. This Agreement constitutes the entire Agreement between the parties relating to the project and supersedes any previous agreement or understanding.

9. Amendments. This Agreement may be modified upon the approval of both parties to address required changes as they may arise from time to time. Such modifications shall only be effective if they are in writing and signed by both parties.

The parties have executed this Agreement on the day and year first written above.

SOLANO TRANSPORTATION AUTHORITY CITY OF SUISUN CITY

By: Daryl K. Halls, Executive Director

By: Suzanne Bragdon, City Manager

Approved as to Form

Approved as to Form

STA Legal Counsel

City Attorney

RESOLUTION NO. 2014-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
ADOPTING THE 8TH AMENDMENT TO THE ANNUAL APPROPRIATION
RESOLUTION NO. 2013-31 TO APPROPRIATE \$50,000 FOR THE MAINTENANCE AND
OPERATION OF THE TRAIN STATION**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUISUN CITY:

THAT Section 117 of Part III of the Annual Appropriation Resolution No. 2012-53 be and is hereby amended as follows:

	<u>Increase/ (Decrease)</u>
TO: BUILDING & PUBLIC WORKS DEPARTMENT	\$ 50,000
TOTAL Section 117	<u>\$ 50,000</u>

THAT account titles and numbers requiring adjustment by this Resolution are as follows:

	<u>Sources</u>	<u>Uses</u>
<u>Train Depot O&M Fund</u>		
Revenues:		
A/C No. 117-76599-3355 Other Transportation Grant	\$ 50,000	\$ -
Appropriations:		
A/C No. 117-93410-3355 Operating Contingency	<u>\$ -</u>	<u>\$ 50,000</u>
Total Train Depot O&M Fund	<u>\$ 50,000</u>	<u>\$ 50,000</u>

THAT the purpose is to appropriate funds for the operations and maintenance of the Train Depot.

ADOPTED AND PASSED at a regular meeting of the City Council of the City of Suisun City duly held on the 15th day of April, 2014 by the following vote:

AYES: COUNCILMEMBERS
NOES: COUNCILMEMBERS
ABSENT: COUNCILMEMBERS
ABSTAIN: COUNCILMEMBERS

WITNESS my hand and seal of the said City this 15th day of April 2014.

Linda Hobson, CMC
City Clerk

