



Pedro "Pete" M. Sanchez, Mayor
Lori Wilson, Mayor Pro-Tem
Jane Day
Michael J. Hudson
Michael A. Segala

First and Third Tuesday
Every Month

A G E N D A

SPECIAL MEETING OF THE SUISUN CITY COUNCIL

TUESDAY, MAY 3, 2016

6:00 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

TELECONFERENCE NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), the following City Council meeting includes teleconference participation by Council/Board Member Jane Day from: 301 Morgan Street, Suisun City, CA 94585.

ROLL CALL

Council / Board Members

PUBLIC COMMENT

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

CLOSED SESSION

City Council

Pursuant to California Government Code section 54950 the Suisun City Council will hold a Closed Session for the purpose of:

1. **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**

Name of Case: City of Suisun City v. State of California, Department of Finance, et al; Case #34-2013-00146458.

CONVENE OPEN SESSION

Announcement of Actions Taken, if any, in Closed Session.

ADJOURNMENT

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320
FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340
SUCCESSOR AGENCY 421-7309 FAX 421-7366

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council, are available for public review at least 72 hours prior to a Council /Agency/Authority Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The City may charge photocopying charges for requested copies of such documents. Assistive listening devices may be obtained at the meeting

PLEASE NOTE:

1. The City Council/Agency/Authority hopes to conclude its public business by 11:00 P.M. Ordinarily, no new items will be taken up after the 11:00 P.M. cutoff and any items remaining will be agendaized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.
2. Suisun City is committed to providing full access to these proceedings; individuals with special needs may call 421-7300.
3. Agendas are posted at least 72 hours in advance of regular meetings at Suisun City Hall, 701 Civic Center Boulevard, Suisun City, CA. Agendas may be posted at other Suisun City locations including the Suisun City Fire Station, 621 Pintail Drive, Suisun City, CA, and the Suisun City Senior Center, 318 Merganser Drive, Suisun City, CA.

I, Donna Pock, Deputy City Clerk for the City of Suisun City, declare under penalty of perjury that the above agenda for the meeting of May 3, 2016 was posted and available for review, in compliance with the Brown Act.



Pedro "Pete" M. Sanchez, Mayor
Lori Wilson, Mayor Pro-Tem
Jane Day
Michael J. Hudson
Michael A. Segala

First and Third Tuesday
Every Month

A G E N D A

**REGULAR MEETING OF THE
SUISUN CITY COUNCIL
SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,
AND HOUSING AUTHORITY
TUESDAY, MAY 3, 2016
7:00 P.M.**

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585.

(Next Ord. No. – 740)
(Next City Council Res. No. 2 016 – 25)
Next Suisun City Council Acting as Successor Agency Res. No. SA2016 – 02
(Next Housing Authority Res. No. HA2016 – 02)

ROLL CALL

Council / Board Members
Pledge of Allegiance
Invocation

PUBLIC COMMENT

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Council Members / Board Members should be identified at this time.)

REPORTS: (Informational items only.)

1. Mayor/Council - Chair/Boardmembers
2. City Manager/Executive Director/Staff
 - a. Quarterly Traffic Committee Report – (O’Brien).
 - b. Update on Shopping Carts – (Mattos).

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320
FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340
SUCCESSOR AGENCY 421-7309 FAX 421-7366

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

3. Presentation of Proclamation to Building and Public Works Department Proclaiming May 2016, as “Building Safety Month”.
4. Presentation of Proclamation to Police Department Proclaiming May 15 - 21, 2016 as “Police Week” and May 15, 2016 “Peace Officers’ Memorial Day”.

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

City Council

5. Council Adoption of Resolution No. 2016-___: Accepting the Walters Pintail Traffic Signal Project as Complete, and Authorizing the City Manager to Record the Notice of Completion for the Project – (McSorley).

Joint City Council / Suisun City Council Acting as Successor Agency/Housing Authority

6. Council/Agency/Authority Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on April 19, 2016 – (Hobson).

GENERAL BUSINESS**City Council**

7. Train Depot Improvement Project Funding Modification – (McSorley).
 - a. Council Adoption of Resolution No. 2016-___: Authorizing the City Manager to Execute the First Amendment to the One Bay Area Grant (OBAG) Funding Agreement Between the City of Suisun City and the Solano Transportation Agency (STA) for the Train Depot Improvement Project; and
 - b. Council Adoption of Resolution No. 2016-___: Adopting the 11th Amendment to the Annual Appropriation Resolution No. 2015-79 to Appropriate Funds for the Train Depot Improvement Project.
8. Council Adoption of Resolution No. 2016-___: Approving a Priority List of Events with the Associated Costs to be Submitted to the Friends of Suisun City Recreation and Community Services for Funding 2016 Events – (Lofthus).

PUBLIC HEARINGS**ADJOURNMENT**

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AGENDA TRANSMITTAL

MEETING DATE: May 3, 2016

CITY AGENDA ITEM: Quarterly Traffic Committee Report.

FISCAL IMPACT: None at this time.

BACKGROUND: The Traffic Committee (TC) is a made up of department heads or their assignees to advise the City Council and/or make recommendations on traffic issues. The TC investigates complaints from the community, reviews plans for new development and streets, and reviews ongoing traffic issues.

The committee membership includes Police, Fire, Building, Planning, and Engineering. The TC meets and reports to the City Council quarterly, unless pressing issues require immediate attention.

STAFF REPORT: Concerns addressed by the Traffic Committee for this report include:

- **Parking Concerns**

- Harbor Theater

- Vehicles have been parking on the north side of the building blocking the large loading doors for the shop and stage. The committee has discussed two solutions for this:

- No Parking designation and signage on the north side with the City Ordinance number posted so PD can enforce and ticket offenders.
- Apply a cross-hatch and stencil to the pavement designating the area in front of the doors as a loading zone only.

Either solution will need a City Council Resolution to implement.

Research is proceeding to develop proper wording for the resolution.

- KROC Center parking on East Widgeon

- A concern was expressed about employees and patrons parking on the street so local residents could not.
- PD & FD have talked with KROC Management and they have assured us that employees would park in the rear lot.
- FD watched the street at different hours of the day and agrees that early evening does have active parking on the street as well as in the parking lots.

- KROC Center parking on East Widgeon cont.

- The Committee does not feel that a resident parking permit is needed nor is it readily enforceable with current resources.
-

PREPARED BY:

REVIEWED/APPROVED BY:

Mike O'Brien, Fire Chief
Suzanne Bragdon, City Manager

- A request has been sent to the concerned resident offering a meeting with Chief Mattos and Chief O'Brien
 - Fennie Court
 - Vehicles blocking part of driveways by parking on short curb sections at the end of the court.
 - Public works has measured the curb sections and proposes to paint the short sections red.
 - Senior Center Parking
 - People from Casa de Suisun have been using the parking spots surrounding the Senior Center. Senior Center users have been forced to park across the street at the post office.
 - The signage on the building is "Senior Center Parking Only", but does not have the City Ordinance number so PD cannot enforce the no parking.
 - Recreation will research the needed ordinance section and submit the required resolution to the City Council for approval.
 - Recreation will also work with the new manager for Casa de Suisun.
 - **Road Design**
 - Blossom Road Width Concern
 - We received concerns from a resident on Blossom that the street was too narrow on the section between Railroad and Sarah Way. This section has an unimproved dirt edge on the west side.
 - Blossom Road measured on Google earth is:
 - @ Railroad 34' wide
 - @ Amber Dr. 29' wide
 - @ N of Sarah Way 34' wide
 - @ Sarah the unimproved road edge on the west side becomes gutter and curb @ 40' wide
 - In comparison Whorley Road on the north end is about 27' wide and Solano west of Main is 25' wide
 - The committee recommends no action at this time.
 - Charleston Street @ East Tabor Stop sign
 - We received a request to remove the Stop sign on the southeast corner of Charleston and E Tabor. It was felt that the sign was not needed.
 - The committee does not agree. The removal of the sign that was installed based on the engineered traffic study for the development. Removal would require an engineered study to justify the removal.
 - Driftwood Drive project
 - This project is expected to go to bid next week with a start in June and finish in August.
 - Hwy 12 @ Walters Road
-

- A concern was expressed that semi-trucks were swinging wide on the southbound middle left turn onto eastbound Hwy 12.
 - The committee recommends no changes are needed. This is a CalTrans intersection that has been engineered and approved. It meets all California and Federal highway standards.
- Other Concerns Addressed:
 - PD Special Enforcement and directed Patrol Areas for Violators. (Speed)
 - Fulmar & Whistler Drive.
 - Ashwood & Pepperwood
 - Montebello & Del Oro

STAFF RECOMMENDATION: No Council action is required at this time.

ATTACHMENTS:

1. PowerPoint

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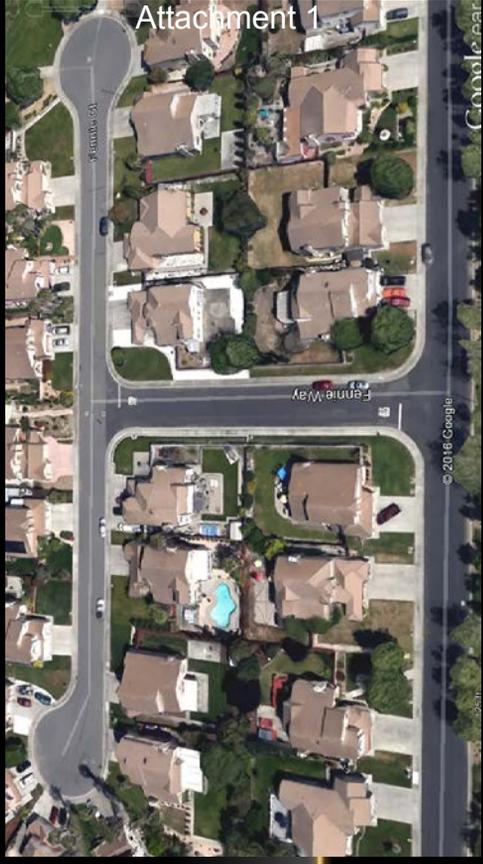
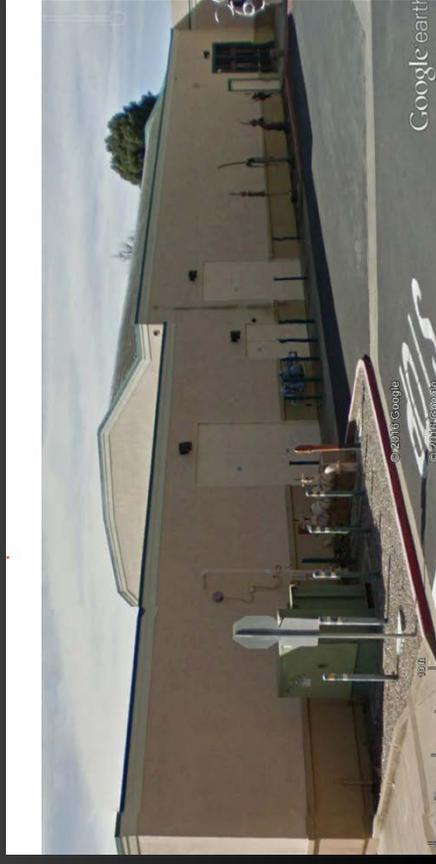


TRAFFIC COMMITTEE

May 3, 2016

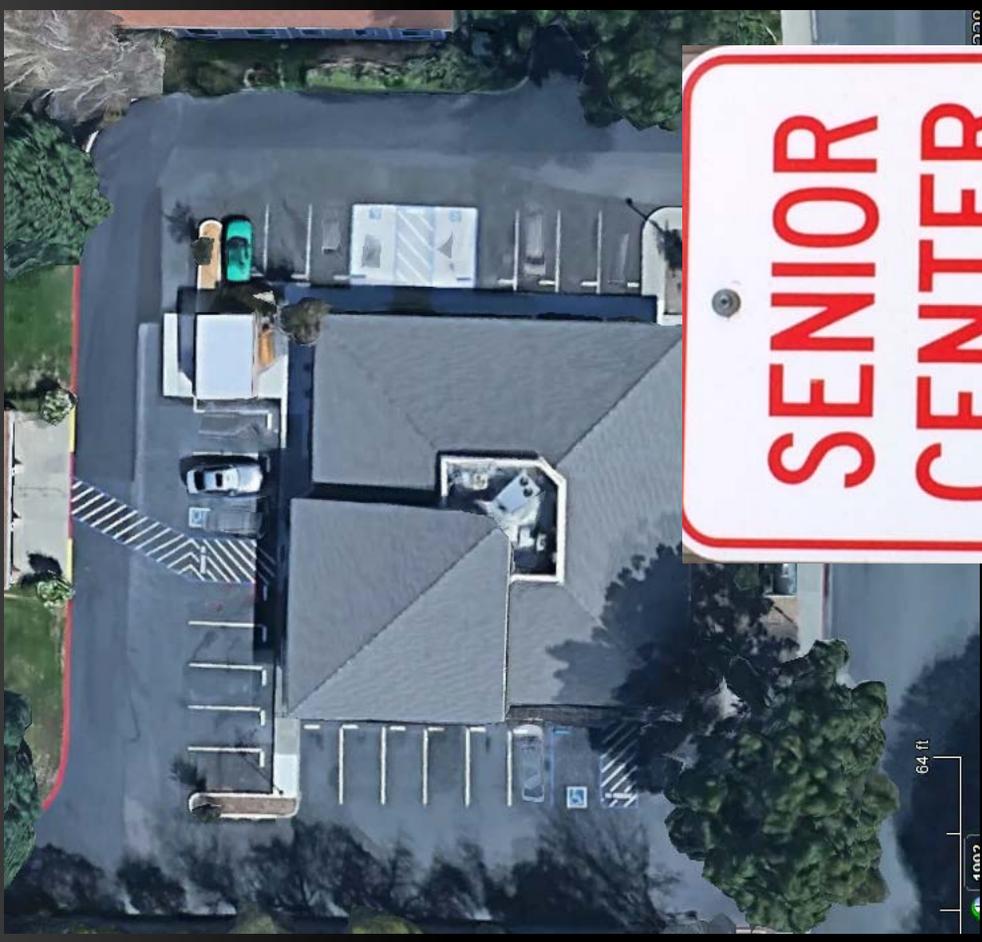
PARKING CONCERNS

- Harbor Theater
 - Vehicles have been parking on the north side of the building blocking the large loading doors for the shop and stage.
- KROC Center parking on East Widgeon
 - email sent for meeting
- Fennie Court
 - Vehicles blocking part of driveways by parking on short curb sections at the end of the court.



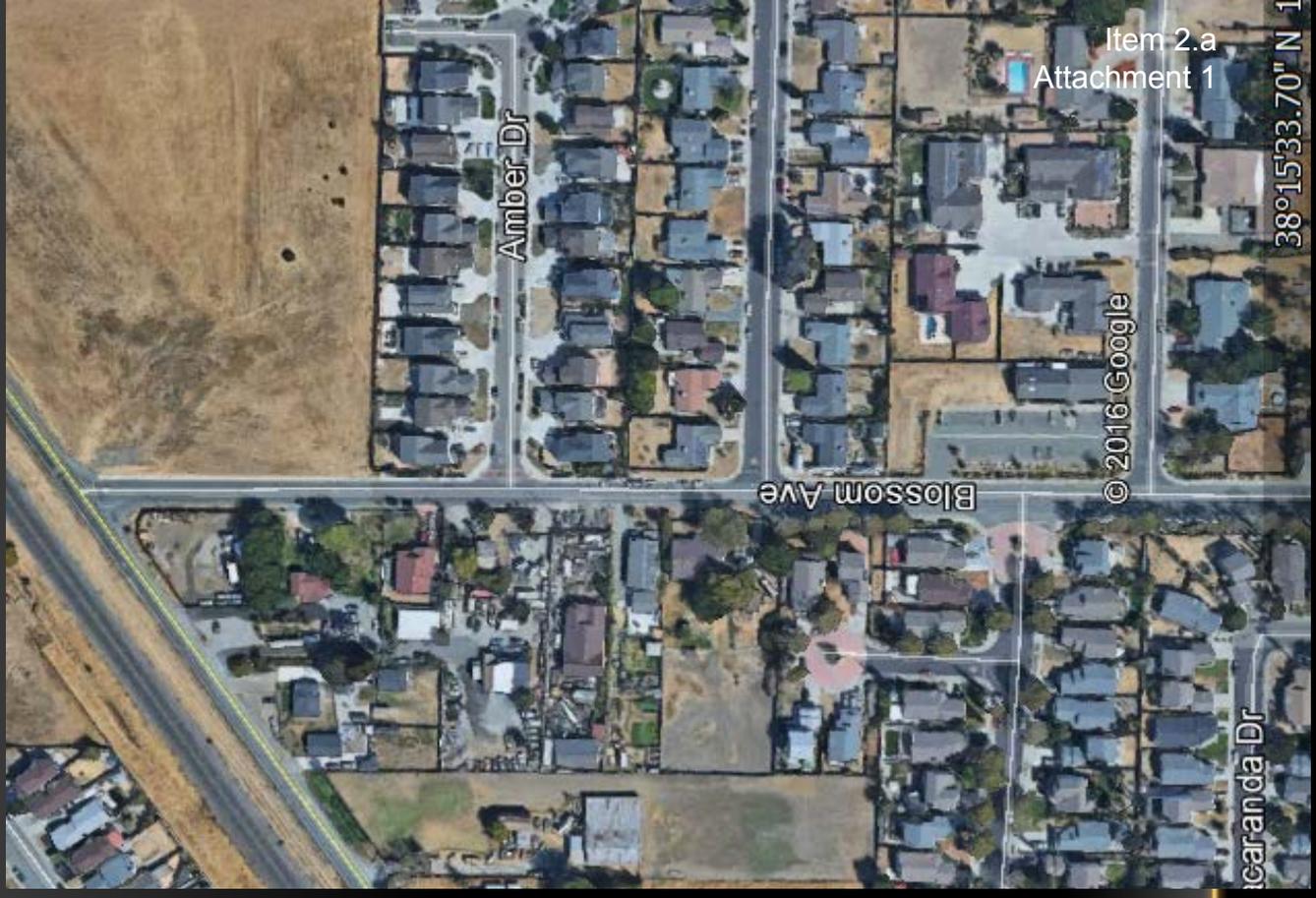
SENIOR CENTER PARKING

- People from Casa de Suisun have been using the parking spots surrounding the Senior Center. Senior Center users have been forced to park across the street at the post office
- The signage on the building is "Senior Center Parking Only", but does not have the City Ordinance number so PD cannot enforce the no parking.
- Recreation will research the needed ordinance section and submit the required resolution to the City Council for approval



ROAD DESIGN

- Blossom Road Width Concern
- We received concerns from a resident on Blossom that the street was too narrow on the section between Railroad and Sarah Way. This section has an unimproved dirt edge on the west side
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 - In comparison Worley Road on the north end is about 27' wide and Solano west of Main is 25' wide



ROAD DESIGN

- Charleston Street @ East Tabor Stop sign
 - We received a request to remove the Stop sign on the southeast corner of Charleston and E Tabor.
 - The committee does not agree. Removal would require an engineered study to justify the removal

- Driftwood Drive project

- This project is expected to go to bid next week with a start in June and finish in August.



ROAD DESIGN SPECIAL ENFORCEMENT

- Hwy 12 @ Walters Road
- A concern was expressed that semi-trucks were swinging wide on the southbound middle left turn onto eastbound Hwy 12.
- The committee recommends no changes are needed. This is a CalTrans intersection that has been engineered and approved. It meets all California and Federal highway standards.
- PD Special Enforcement
 - Fulmar & Whistler Drive.
 - Ashwood & Pepperwood
 - Montebello & Del Oro



Office of the Mayor

Suisun City, California

Proclamation



WHEREAS, through our City’s continuing efforts to address critical issues of safety, energy efficiency, water conservation and resilience in the built environment that affect our residents, both in everyday life and in times of natural disaster, give us confidence that our structures are safe and sound; and

WHEREAS, Building Safety Month is sponsored by the International Code Council, to remind the public about the critical role of our communities’ largely unknown guardians of public safety – our local code officials – who assure us of safe, efficient and livable buildings where we live, learn, work, worship, and play; and

WHEREAS, the International Codes, the most widely adopted building safety, energy and fire prevention codes in the nation, are used by most U.S. cities, counties and states; these modern building codes also include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wildland fires and earthquakes; and

WHEREAS, “Building Codes: Driving Growth through Innovation, Resilience and Safety” the theme for Building Safety Month 2016, encourages all Americans to raise awareness of the importance of building safe and resilient construction; fire prevention; disaster mitigation, water safety and conservation; energy efficiency and new technologies in the construction industry. Building Safety Month 2016 encourages appropriate steps everyone can take to ensure that the places where we live, learn, work, worship and play are safe and sustainable, and recognizes that countless lives have been saved due to the implementation of safety codes by local and state agencies; and

WHEREAS, each year, in observance of Building Safety Month, Americans are asked to consider projects to improve building safety and sustainability at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, I, Pete Sanchez, Mayor of the City of Suisun City, do hereby proclaim the month of May 2016 as

“BUILDING SAFETY MONTH”

in the City of Suisun City and encourage our residents to learn more about how they can contribute to building safety at home and in their communities.

In witness whereof I have hereunto set my hand and caused this seal to be affixed.

ATTEST: _____

DATE: _____

Office of the Mayor
Suisun City, California

Proclamation



WHEREAS, there are approximately 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Suisun City Police Department; and

WHEREAS, nearly 60,000 assaults against law enforcement officers are reported each year, resulting in approximately 16,000 injuries; and

WHEREAS, since the first recorded death in 1791, more than 20,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.; and

WHEREAS, new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 123 officers killed in 2015 and 129 officers killed in previous years; and

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's 28th Annual Candlelight Vigil, on the evening of May 13, 2016; and

WHEREAS, The Candlelight Vigil is part of National Police Week, which takes place this year on May 15-21; and

WHEREAS, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff.

NOW, THEREFORE, I, Pete Sanchez, Mayor of the City of Suisun City, hereby proclaim the week of May 15-21, 2016, as:

“POLICE WEEK”

in the City of Suisun City, and publicly salute the service of law enforcement officers in our community and communities across the nation.

I further call upon all residents of the City of Suisun City to observe Sunday, May 15, 2016, as:

“PEACE OFFICERS’ MEMORIAL DAY”

in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the families and friends of our fallen heroes.

In witness whereof I have hereunto set my hand and caused this seal to be affixed.

ATTEST: _____

DATE: _____

AGENDA TRANSMITTAL

MEETING DATE: May 3, 2016

CITY AGENDA ITEM: Council Adoption of Resolution No. 2016-___: Accepting the Walters Pintail Traffic Signal Project as Complete, and Authorizing the City Manager to Record the Notice of Completion for the Project.

FISCAL IMPACT: A total of \$447,500 has been appropriated for the Walters Pintail Traffic Signal Project (Project) in the Fiscal Year 2015-16 budget. The final Project contract amount is \$358,740.94. There is no impact on the General Fund associated with this Project.

STAFF REPORT: On May 19, 2015, the City Council awarded the construction contract for the Walters Pintail Traffic Signal Project (Project) St. Francis Electric, Inc.

The Project installed a new traffic signal at the intersection of Walters Road and Pintail Drive. The Project contract included new sidewalk, curb and gutter as well as the upgrading of pedestrian curb ramps with truncated dome panels at the intersection, striping and signs. An overlay of the intersection was included with the contract as add alternate no. 1.

St. Francis Electric, Inc. has completed the work specified in the contract and it is appropriate to accept the contract as complete. By approving the attached resolution, the City Council would accept the Project as complete and would authorize the City Manager to sign the Notice of Completion for the Project and have it recorded.

RECOMMENDATION: It is recommended that the City Council Adopt Resolution No. 2016-___: Accepting the Walters Pintail Traffic Signal Project as Complete, and Authorizing the City Manager to Record the Notice of Completion for the Project.

ATTACHMENTS:

1. Resolution No. 2016-___: Accepting the Walters Pintail Traffic Signal Project as Complete, and Authorizing the City Manager to Record the Notice of Completion for the Project.
2. Notice of Completion.

PREPARED BY:	Lee Braddock Evans, Associate Engineer / Project Manager
REVIEWED BY:	Timothy J. McSorley, Building & Public Works Director
APPROVED BY:	Suzanne Bragdon, City Manager

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ATTACHMENT NO. 1

RESOLUTION NO. 2016 - ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY ACCEPTING THE WALTERS PINTAIL TRAFFIC SIGNAL PROJECT AS COMPLETE, AND AUTHORIZING THE CITY MANAGER TO RECORD THE NOTICE OF COMPLETION FOR THE PROJECT

WHEREAS, on May 19, 2015, the City Council awarded the construction contract for Walters Pintail Traffic Signal Project (Project) to St. Francis Electric, Inc.; and

WHEREAS, the construction contract included a new traffic signal system, new sidewalk, curb and gutter, and upgrading of pedestrian curb ramps with truncated dome panels at the intersection on Walters Road and Pintail Drive; and

WHEREAS, as part of the award package, an add alternate to include an overlay of the intersection was included; and

WHEREAS, St. Francis Electric, Inc. has completed all work under its contract for the Project and is ready to receive a Notice of Completion.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City does hereby accept the Walters Pintail Traffic Signal Project as completed, and authorizes the City Manager to take such measures as necessary to execute and record the Notice of Completion.

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 3rd of May, 2016, by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

WITNESS my hand and the seal of the City of Suisun City this 3rd of May 2016.

Linda Hobson, CMC
City Clerk

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ATTACHMENT NO. 2

WHEN RECORDED MAIL TO:

Name Public Works Department
Street Address CITY OF SUISUN CITY
701 CIVIC CENTER BLVD.
City & State, Zip SUISUN CITY, CA 94585

SPACE ABOVE THIS LINE FOR RECORDER'S USE

No Fee, per code 27283

NOTICE OF COMPLETION

A.P.N.

Notice is hereby given that:

- 1. The undersigned is owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the undersigned is City of Suisun City
3. The full address of the undersigned is 701 Civic Center Blvd.
Suisun City, CA 94585
4. The nature of the title of the undersigned is: In fee.
5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are: NONE

NAMES

ADDRESSES

- 6. The names of the predecessors in the interest of the undersigned, if the property was transferred subsequent to the commencement of the work of improvement herein referred to: NONE

NAMES

ADDRESSES

(If no transfer made, insert "none.")

- 7. A work of improvement on the property hereinafter described was completed on May 3, 2016
8. The name of the contractor, if any, for such work of improvement was St. Francis Electric

(If no contractor for work of improvement as a whole, insert "none.")

- 9. The property on which said work of improvement was completed is in the City of Suisun City, County of Solano, State of California, and is described as follows:
Walters Road and Pintail Drive Intersection Traffic Signal Project
Federal Contract No.: HSIP-5032(027)

- 10. The street address of said property is Intersection of Walters Road and Pin tail Drive

- 11. I declare under penalty of perjury the foregoing is true and correct.

Signature of owner named in paragraph 2

Dated:

By Suzanne Bragdon, City Manager

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MINUTES

**REGULAR MEETING OF THE
SUISUN CITY COUNCIL**

**SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,**

AND HOUSING AUTHORITY

TUESDAY, APRIL 19, 2016

7:00 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

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(Next Ord. No. – 740)

(Next City Council Res. No. 2 016 – 22)

Next Suisun City Council Acting as Successor Agency Res. No. SA2016 – 02)

(Next Housing Authority Res. No. HA2016 – 02)

ROLL CALL

Mayor Sanchez called the meeting to order at 7:00 PM with the following Council / Board Members present: Day, Hudson, Segala, Wilson, and Sanchez.

Pledge of Allegiance was led by Council Member Hudson.

Invocation was given by Assistant City Manager Anderson.

PUBLIC COMMENT - None

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

CONFLICT OF INTEREST NOTIFICATION - None

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

Mayor Sanchez moved Items 3-6.

1. Presentation of Proclamation to Nadirah Jones, Funds and Education Officer, Women Inspiring Girls to Grow, Inc., Celebrating the “5th Annual Girls’ Day Conference #NoFILTER”.

Mayor Sanchez read and Mayor Pro Tem Wilson presented the proclamation to Ms. Jones.

2. Presentation of Proclamation to Marian Harry, Walk MS Planning Committee Chairperson & Group Facilitator, Proclaiming April 23, 2016 as “Walk MS Solano County Day”.

Mayor Sanchez read and Mayor Pro Tem Wilson presented proclamation to Ms. Harry.

3. Presentation of Proclamation to Henry Beecher, Vice-President, Solano Community Foundation Board, Proclaiming May 3, 2016 as “Give Local Solano” Day.

Mayor Sanchez read and Council Member Hudson presented proclamation to Connie Harris, CEO.

4. Presentation of Proclamation to the Police Department, Proclaiming the Week of April 10, 2016 as “National Public Safety Dispatchers Week” in Suisun City.

Mayor Sanchez read and Council Member Hudson presented the proclamation to Police Chief Mattos.

REPORTS: (Informational items only.)

5. Mayor/Council - Chair/Boardmembers

Council Member Segala thanked staff for being so responsive to our citizens and to council.

Council Member Hudson said the Sewer District was having open house on Earth Day this Saturday and invited citizens to come.

Council Member Wilson reported speaking at the Solano Children’s Network parent leading and children leading classes, attending League of California Cities policy meeting on community services, and speaking to the youth of Vallejo about politics.

Mayor Sanchez reported attending Solano Transportation Authority, Solano Mayor’s town hall meeting regarding Measure H, Water Agency meeting discussing creation of safety ground water, and will be officiating at two weddings this week.

6. City Manager/Executive Director/Staff

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

City Council

7. Council Adoption of Resolution No. 2016-22: Approval of the Travis Air Force Base Community Partnership Memorandum of Understanding (MOU) – (Bragdon).
8. Council Adoption of Resolution No. 2016-23: Accepting the 2017 Cost Allocation Plan and Analysis – (Anderson).
9. Council Adoption of Resolution No. 2016-24: Accepting the Comprehensive Annual Financial Report and Report on Federal Awards in Accordance with OMB Circular A-133 for Fiscal Year 2014-15 – (Anderson).

Joint City Council / Suisun City Council Acting as Successor Agency/Housing Authority

10. Council/Agency/Authority Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on April 5, 2016 – (Hobson).

Joint City Council / Suisun City Council Acting as Successor Agency

11. Council/Agency approval of the March 2016 Payroll Warrants in the amount of \$384,452.64. Council/Agency Approval of the March 2016 Payable Warrants in the amount of \$1,284,037.72 – (Finance).

Council Member Segala requested Item 8 be pulled.

Council Member Segala moved and Council Member Hudson seconded the motion to approve Consent Calendar Items 7 and 9-12. Motion carried by the following roll call vote:

AYES: Council Members Day, Hudson, Segala, Wilson, Sanchez

Council Member Segala moved and Council Member Day seconded the motion to approve Consent Calendar Item 8. Motion carried by the following roll call vote:

AYES: Council Members Day, Hudson, Segala, Wilson, Sanchez

GENERAL BUSINESS

City Council

12. Council Adoption of Resolution No. 2016-__: Supporting the Designation of the Solano Recycling Market Development Zone (RMDZ) – (McSorley).

Motioned by Council Member Segala and seconded by Council Member Day to adopt Council Resolution No. 2016-__ with the following amendments:

3rd Whereas...insert reused before recycled.

6th Whereas...~~recycling~~ recycled...~~reecyled~~ reused

Deleting 12th and 13th Whereas

Motion failed by the following roll call vote:

AYES: Council Members Segala and Day

NOES: Council Members Hudson, Wilson, Sanchez

Motioned by Council Member Wilson to adopt resolution as written failed for lack of second.

GENERAL BUSINESS

13. Discussion and Direction: Fireworks Sales Funding Arrangements for Non-Profit Sellers. – (O’Brien/Anderson).

Council was in favor of staff’s alternative.

PUBLIC HEARINGS

CLOSED SESSION - Cancelled

City Council

Pursuant to California Government Code section 54950 the Suisun City Council will hold a Closed Session for the purpose of:

14. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Name of Case: City of Suisun City v. State of California, Department of Finance, et al; Case #34-2013-00146458.

CONVENE OPEN SESSION

Announcement of Actions Taken, if any, in Closed Session.

ADJOURNMENT

There being no further business, Mayor Sanchez adjourned the meeting at 8:42 PM.

Linda Hobson, CMC
City Clerk

AGENDA TRANSMITTAL

MEETING DATE: May 3, 2016

CITY AGENDA ITEM: Train Depot Improvement Project Funding Modification:

- a. Council Adoption of Resolution No. 2016-__: Authorizing the City Manager to Execute the First Amendment to the One Bay Area Grant (OBAG) Funding Agreement Between the City of Suisun City and the Solano Transportation Authority (STA) for the Train Depot Improvement Project.
- b. Council Adoption of Resolution No. 2016-__: Adopting the 11th Amendment to the Annual Appropriation Resolution No. 2015-79 to Appropriate Funds for the Train Depot Improvement Project.

FISCAL IMPACT: This project would be funded from multiple grant funds (please see the Staff Report section for more details) provided through the Solano Transportation Authority (STA), as well as a local match of OSSIP Funds. There would be no General Fund fiscal impact.

BACKGROUND: The construction contract for the Suisun-Fairfield Train Depot Improvement Project (Project) was awarded on November 17, 2015, with the understanding that the City would amend the existing One Bay Area Grant (OBAG) funding agreement with Solano Transportation Authority (STA) to include the originally awarded State Transit Assistance Funds (STAF) funds, as well as the additional Transportation Development Act (TDA) Article 4 funds and STAF loan.

The City was awarded funding from multiple sources to complete the Suisun-Fairfield Train Depot Improvement Project (Project). The One Bay Area Grant (OBAG) funds (\$415,000) and the State Transit Assistance Funds (STAF) (\$150,000) both require the City to enter into signed funding agreements to receive the funds. An agreement for the OBAG funds has been completed and now it is necessary to amend that agreement to include the STAF funds.

STAFF REPORT: The total original Project budget was \$700,100, some of which has already been spent primarily on design and staff time, leaving approximately \$539,900 to fund the completion of the Project. Construction bids came in higher than anticipated with the low bid being \$762,000, and a 4% contingency of \$30,500. Staff went through a “value engineering” exercise that reduced the construction cost to \$695,700, with a contingency of \$27,800 the total construction cost would be down to \$723,500. There would still be a Project funding shortfall of \$183,600.

Staff met with STA staff and developed a funding plan that would make the \$183,600 available through a combination of a \$137,500 STAF loan, as well as accessing in \$17,700 accumulated Transportation Development Act (TDA) Article 4 funds. The STAF loan would be repaid from future allocations of TDA funds that the City receives to maintain the Train Depot. These annual TDA allocations are used by the City to maintain the Depot, and staff feels that we can get by in the short run receiving reduced annual amounts because the refurbished Depot will need fewer major repairs to the refurbished facility. The City would still have a reserve of TDA funding of over \$60,000 to deal with any major repairs in the short run.

PREPARED BY:
REVIEWED BY:
APPROVED BY:

Amanda Dum, Management Analyst I
 Timothy McSorley, Public Works & Building Director
 Suzanne Bragdon, City Manager

As the project has proceeded, a total of nine change orders have been approved. The total impact on the construct cost is actually a negative \$5,600. So the revised total project funding, including a contingency of \$5,000, would be as follows:

REVISED PROJECT FUNDING	AMOUNT
OBAG CMAQ	\$315,000
OBAG STP	\$100,000
STAF (State Transit Assistance Funds)	\$150,000
TDA (Transportation Development Act) Article 3	\$ 35,000
OSSIP (Off-Street Site Improvement Program)	\$100,100
* TDA (Transportation Development Act) Article 4 (<i>\$17,700 TDA Article 4 & \$137,500 STAF loan</i>)	<u>\$155,200</u>
TOTAL PROJECT BUDGET	\$855,300

*Additional Project funding as approved by STA.

The new advanced STAF loan funds (\$137,500) and the originally awarded STAF funds (\$150,000) both require that the City enter into a signed funding agreement with STA. This can be accomplished through an amendment to the existing One Bay Area Grants (OBAG) Funding Agreement. The proposed amendment includes the repayment schedule for the advanced STAF funds. As stated above, the advanced STAF funds will be repaid through future TDA Article 4 funds.

RECOMMENDATION: It is recommended that the City Council:

1. Council Adoption of Resolution No. 2016-__: Authorizing the City Manager to Execute the First Amendment to the One Bay Area Grant (OBAG) Funding Agreement Between the City of Suisun City and the Solano Transportation Authority (STA) for the Train Depot Improvement Project.
2. Council Adoption of Resolution No. 2016-__: Adopting the 11th Amendment to the Annual Appropriation Resolution No. 2015-79 to Appropriate Funds for the Train Depot Improvement Project.

ATTACHMENTS:

1. Resolution No. 2016-__: Authorizing the City Manager to Execute the First Amendment to the One Bay Area Grant (OBAG) Funding Agreement Between the City of Suisun City and the Solano Transportation Authority (STA) for the Train Depot Improvement Project.
2. Resolution No. 2016-__: Adopting the 11th Amendment to the Annual Appropriation Resolution No. 2015-79 to Appropriate Funds for the Train Depot Improvement Project.
3. First Amendment to the One Bay Area Grant (OBAG) Funding Agreement between the Solano Transportation Authority (STA) and the City of Suisun City for the Suisun-Fairfield Train Depot Improvement Project.

RESOLUTION NO. 2016-____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AUTHORIZING THE CITY MANAGER TO EXECUTE THE FIRST AMENDMENT
TO THE ONE BAY AREA GRANT (OBAG) FUNDING AGREEMENT BETWEEN THE
CITY OF SUISUN CITY AND THE SOLANO TRANSPORTATION AGENCY (STA)
FOR THE TRAIN DEPOT IMPROVEMENT PROJECT**

WHEREAS, the City of Suisun City has submitted an application to the Metropolitan Transportation Commission (MTC) for (\$415,000) in funding assigned to MTC for programming discretion, including but not limited to federal funding administered by the Federal Highway Administration (FHWA) such as Surface Transportation Program (STP) funding (\$100,000), Congestion Mitigation and Air Quality Improvement (CMAQ) funding (\$315,000) for the Suisun-Fairfield Train Depot Improvement Project (herein referred to as Project) for the One Bay Area Grant (OBAG) Program (Program); and

WHEREAS, the City, which was awarded \$415,000 by MTC in STP and CMAQ funds, has since entered into an funding agreement with the Solano Transportation Authority (STA) in order to receive the OBAG funds; and

WHEREAS, the City was also awarded State Transit Assistance Funds (STAF) in the amount of \$150,000, and has since been awarded a loan of additional STAF funds in the amount of \$137,500 to complete the Project, which also requires the City to enter into a funding agreement with STA to receive the awarded STAF funds and it was determined that creating the first amendment to the existing OBAG funding agreement between the City and STA was the appropriate course of action.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Suisun City that the City Manager is authorized to execute the first amendment to the OBAG funding agreement between the City and the STA for the Train Depot Improvement Project.

PASSED AND ADOPTED by the City Council of the City of Suisun City at a regular meeting thereof held on the 3rd day of May by the following vote:

AYES: Council Members _____
NOES: Council Members _____
ABSENT: Council Members _____
ABSTAIN: Council Members _____

WITNESS my hand and the seal of said City on this 3rd day of May.

Linda Hobson, CMC
City Clerk

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ATTACHMENT 2

RESOLUTION NO. 2016-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
ADOPTING THE 11TH AMENDMENT TO THE ANNUAL APPROPRIATION
RESOLUTION NO. 2015-79 TO APPROPRIATE FUNDS FOR THE TRAIN DEPOT
IMPROVEMENT PROJECT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUISUN CITY:

THAT Section 115 of Part III of the Annual Appropriation Resolution No. 2015-79 be and is hereby amended as follows:

		<u>Increase/ (Decrease)</u>
TO:	BUILDING & PUBLIC WORKS DEPARTMENT	\$ 122,100
	Capital Improvements	
	TOTAL Section 115	<u>\$ 122,100</u>

THAT account titles and numbers requiring adjustment by this Resolution are as follows:

		<u>Sources</u>	<u>Uses</u>
<u>Transportation Capital Fund</u>			
Revenues:			
A/C No. 115-70101-9976	Beginning Balance	\$ (29,400)	\$ -
A/C No. 115-76540-9976	OBAG	\$ 415,000	\$ -
A/C No. 115-76890-9976	Other Gov't Pmts - Loan	\$ 137,500	\$ -
A/C No. 115-76950-9976	Grants/Other - STAF	\$ (396,000)	\$ -
A/C No. 115-81115-9976	From Trans CIP Fund	\$ (100)	\$ -
A/C No. 115-81120-9976	From OSSIP Fund	\$ (22,600)	\$ -
A/C No. 115-81117-9976	From Train Depot O&M Fund	\$ 17,700	\$ -
Appropriations:			
A/C No. 115-96210-9976	CIP Design	\$ -	\$ 8,000
A/C No. 115-96310-9976	CIP Construction	\$ -	\$ 109,100
A/C No. 115-96900-9976	CIP Contingency	<u>\$ -</u>	<u>\$ 5,000</u>
	Total Transportation Capital Fund	<u>\$ 122,100</u>	<u>\$ 122,100</u>

THAT the purpose is to appropriate funds for the Train Depot Improvement Project.

ADOPTED AND PASSED at a regular meeting of the City Council of the City of Suisun City duly held on the 3rd day of May, 2016 by the following vote:

AYES:	COUNCILMEMBERS
NOES:	COUNCILMEMBERS
ABSENT:	COUNCILMEMBERS
ABSTAIN:	COUNCILMEMBERS

WITNESS my hand and seal of the said City this 3rd day of May 2016.

Linda Hobson, CMC
City Clerk

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ATTACHMENT NO. 3

**FIRST AMENDMENT TO ONE BAY AREA GRANT (“OBAG”) FUNDING AGREEMENT
BETWEEN
SOLANO TRANSPORTATION AUTHORITY AND CITY OF SUISUN CITY
FOR THE SUISUN-FAIRFIELD TRAIN STATION IMPROVEMENT PROJECT**

This First Amendment (“First Amendment”) is entered into as of _____, between the SOLANO TRANSPORTATION AUTHORITY, a congestion management agency and authorized under the laws of the State of California (“STA”), and CITY OF SUISUN CITY, a municipal corporation, (“City”).

1. Recitals

A. On May 8, 2013, the STA Board approved a One Bay Area Grant (OBAG) fund strategy which included four funding sources for the Suisun City Train Station Improvements. These fund sources included Congestion Mitigation and Air Quality Program (CMAQ), Surface Transportation Program (STP), State Transit Assistance Fund (STAF) and Transportation Development Act (TDA).

B. The parties executed an OBAG funding agreement dated July 2, 2013 (the “Agreement”), in which STA provided CMAQ and STP funds to the City for the Suisun-Fairfield Train Station Improvement Project (“Project”) for a total of \$415,000, but did not include the original STAF allocation of \$150,000.

C. On November 11, 2014, the STA Board approved an additional allocation of \$137,548.93 in STAF as a loan for the Project.

D. The parties desire to amend the Agreement to add the original \$150,000 STAF approved for the project plus a loan in the amount of \$137,548 for a total STAF amount of \$287,548.

E. The parties agree to amend the Contract as set forth below.

2. Agreement.

A. Funding

Part III is amended to add the following:

STA approved \$287,548 total in STAF of which \$137,548 is a loan for the Project to be repaid as follows:

<u>Payment Amount</u>	<u>Fiscal Year</u>
\$32,548	FY2016-17
\$31,000	FY2017-18
\$30,000	FY2018-19
\$30,000	FY2019-20
\$14,000	FY2020-21

Payment amounts shall be paid no later than January 30th for each Fiscal Year.

ATTACHMENT NO. 3

3. Effectiveness of Contract.

Except as set forth in this First Amendment, all other terms and conditions specified in the Agreement remain in full force and effect.

SOLANO TRANSPORTATION AUTHORITY

CITY OF SUISUN CITY

By _____
Daryl K. Halls, STA Executive Director

By _____
Suzanne Bragdon, City Manager

APPROVED AS TO FORM

APPROVED AS TO FORM

By _____
STA Legal Counsel

By _____
City Attorney

AGENDA TRANSMITTAL

MEETING DATE: May 3, 2016

CITY AGENDA ITEM: Council Adoption of Resolution No. 2016-___: Approving a Priority List of Events with the Associated Costs to be Submitted to the Friends of Suisun City Recreation and Community Services for Funding 2016 Events.

FISCAL IMPACT: There would be no fiscal impact associated with the proposed action.

BACKGROUND: Due to the loss of the Redevelopment Agency which provided funding for the special events, the Suisun City Community Services Foundation (the Foundation) was established in 2012 to generate funds to financially support community events in Suisun City. In 2015 the Foundation contributed \$28,397 to fund the Saturday Night Movies, Sunday Jazz Series, and Christmas on the Waterfront. The 2016 cost for the three events listed totals \$30,495.

STAFF REPORT: The Foundation has secured funding for Saturday Night Movies and Sunday Jazz Series. At this time the Suisun City Community Services Foundation has voted to restructure the model of its operation. The Foundation will officially change its name to the Friends of Suisun City Recreation and Community Services. The organization will work closely with the Director of Recreation and Community Services and the Parks and Recreation Commission. Current Foundation members have agreed to remain with the non-profit through the transition and to assist with the recruitment of new board members. The goals of the Friends are to build a closer relationship with the Recreation and Community Services Department and to support the department in establishing long-lasting funding partnerships and sponsorships that will benefit the Suisun City community.

Exhibit A attached to the resolution outlines the events and actual costs funded by the Community Services Foundation in 2015, as well as the proposed budget for 2016. It will be up to the Friends to generate to help generate resources to underwrite these events. In addition staff will be presenting proposals in the City's Annual Budget for Council to consider which could augment ongoing funding for these community events.

STAFF RECOMMENDATION: Adopt Resolution No. 2016-___: Approving a Priority List of Events with the Associated Costs to be Submitted to the Friends of Suisun City Recreation and Community Services for Funding 2016 Events.

ATTACHMENTS:

1. Resolution No. 2016-___: Approving a Priority List of Events with the Associated Costs to be Submitted to the Friends of Suisun City Recreation and Community Services for Funding 2016 Events.
2. Exhibit A: Community Events Budgets for FY 2015-16 and FY 2016-17.

PREPARED BY: Kris Lofthus, Recreation and Community Services Director
REVIEWED AND APPROVED BY: Suzanne Bragdon, City Manager

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RESOLUTION NO. 2016-____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
APPROVING A PRIORITY LIST OF THE 2016 CITY EVENTS WITH ASSOCIATED
COSTS TO BE SUBMITTED TO THE FRIENDS OF SUISUN CITY RECREATION
AND COMMUNITY SERVICES FOR FUNDING 2016 EVENTS**

WHEREAS, traditionally the City of Suisun City Redevelopment Agency annually adopted a seasonal events calendar; and

WHEREAS, with the loss of the Redevelopment Agency funding for special events the Suisun City Community Services Foundation (SCCSF) was established to generate funding; and

WHEREAS, the SCCSF has decided to restructure the organization and change its name to the Friends of Suisun City Recreation and Community Services; and

WHEREAS, on May 3, 2016, the City Council reviewed a proposed priority list of the special events for the coming year; and

WHEREAS, Exhibit A is the priority list of events with associated costs that the City Council agreed upon.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Suisun City hereby approves the Suisun City Events Budget for 2016 that is contained in Exhibit A attached hereto sets the priority for the Friends of Suisun City Recreation and Community Services to fund as and incorporated by this reference, and directs staff to forward this request to the Friends of Suisun City Recreation and Community Services for funding.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Suisun City held on Tuesday the 19th day of April 2016 by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 19th day of April 2016.

Linda Hobson, CMC
City Clerk

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EXHIBIT A

COMMUNITY EVENT BUDGETS FOR FY 2015-16 and FY 2016-17

Community Events	2015 Actuals	2016 Proposed
<u>Christmas on the Waterfront</u>		
Staffing	\$ 1,099.00	\$ 1,150.00
Express Services	\$ 1,615.00	\$ 1,700.00
Tree Lighting	\$ 10,545.00	\$ 11,000.00
Train	\$ 800.00	\$ 800.00
Carriage Ride	\$ 1,550.00	\$ 1,600.00
Marketing	\$ 501.00	\$ 700.00
Restrooms	\$ 930.00	\$ 1,000.00
Bonfire / Misc. Supplies	\$ 1,446.00	\$ 1,500.00
Sponsorship Signs	\$ 136.00	\$ 145.00
Rental	\$ 1,150.00	\$ 1,200.00
Christmas on the Waterfront Total	\$ 19,772.00	\$ 20,795.00
<u>Saturday Night Movies (8)</u>		
Staff	\$ 450.00	\$ 475.00
Movies	\$ 2,786.00	\$ 2,900.00
Marketing	\$ 292.00	\$ 300.00
Restrooms	\$ 408.00	\$ 500.00
Saturday Movie Night Total	\$ 3,936.00	\$ 4,175.00
<u>Sunday Afternoon Jazz (8)</u>		
Staff	\$ 439.00	\$ 475.00
Bands	\$ 4,250.00	\$ 4,250.00
Marketing	-	\$ 300.00
Restrooms	\$ 455.00	\$ 500.00
Sunday Afternoon Jazz Total	\$ 4,689.00	\$ 5,525.00
Overall Total of Special Events	\$ 28,397.00	\$ 30,495.00