



CITY COUNCIL

Pedro "Pete" M. Sanchez, Mayor
Lori Wilson, Mayor Pro-Tem
Jane Day
Michael J. Hudson
Michael A. Segala

CITY COUNCIL MEETING

First and Third Tuesday
Every Month

A G E N D A

**REGULAR MEETING OF THE
SUISUN CITY COUNCIL
SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,
AND HOUSING AUTHORITY
TUESDAY, MAY 17, 2016
7:00 P.M.**

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585.

(Next Ord. No. – 740)
(Next City Council Res. No. 2 016 – 29)
Next Suisun City Council Acting as Successor Agency Res. No. SA2016 – 02
(Next Housing Authority Res. No. HA2016 – 02)

ROLL CALL

Council / Board Members
Pledge of Allegiance
Invocation

PUBLIC COMMENT

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

CONFLICT OF INTEREST NOTIFICATION

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

REPORTS: (Informational items only.)

1. Mayor/Council - Chair/Boardmembers
2. City Manager/Executive Director/Staff

DEPARTMENTS: AREA CODE (707)

ADMINISTRATION 421-7300 ■ PLANNING 421-7335 ■ BUILDING 421-7310 ■ FINANCE 421-7320
FIRE 425-9133 ■ RECREATION & COMMUNITY SERVICES 421-7200 ■ POLICE 421-7373 ■ PUBLIC WORKS 421-7340
SUCCESSOR AGENCY 421-7309 FAX 421-7366

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

3. Approving Appointment to the Parks and Recreation Commission - (one appointment for term expiring January 2017).
4. Approving Appointment to the Planning Commission - (one appointment for term expiring January 2017)
5. Approving Appointment to the Solano County Library Advisory Council - (one appointment for term expiring January 2020)
6. Presentation of Proclamation to Public Works Department Proclaiming May 10 - 17, 2016 as "Public Works Week" – (McSorley).
7. Presentation of Proclamation to Norma Placido, General Chairperson of the Philippine Cultural Committee, Proclaiming June 2016 as "Philippine Cultural Month".
8. Presentation of Proclamation to United States Coast Guard Auxiliary Flotilla 53 Representative Proclaiming May 13 - 20, 2016, as "National Safe Boating Week".
9. Presentation of Proclamation to Senior Coalition Representatives Lauren Rolfe, Wanda Wallis and Karen Mickens, Proclaiming May 2016 as "Older American's Month".
10. Presentation by Senior Coalition Representatives Lauren Rolfe, Wanda Wallis and Karen Mickens on Elder Abuse Awareness.

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

City Council

11. Council Adoption of Resolution No. 2016-___: Authorizing the Police Chief to Execute a Contract to Receive and Administer Funding through the Boating Safety and Enforcement Financial Aid Program from the California Department of Boating and Waterways – (Mattos).
12. Council Adoption of Resolution No. 2016-___: Initiating Proceedings, Preliminarily Approving the Annual Engineer's Reports, and Declaring Its Intention to Levy and Collect Assessments for the Suisun City Maintenance Assessment Districts for Fiscal Year 2016-17 – (McSorley).
13. Initiate and Provide Intent to the Levy and Collection of Assessments for the Parking Benefit Assessment District – (McSorley).
 - a. Council Adoption of Resolution No. 2016-___: Initiating Proceedings for the Levy and Collection of Assessments for the McCoy Creek Parking Benefit Assessment District for Fiscal Year 2016-17; and
 - b. Council Adoption of Resolution No. 2016-___: Declaring Its Intention to Order Assessments for a Previously Approved Benefit Assessment District Pursuant to the Benefit Assessment Act of 1982, Preliminarily Approving an Engineer's Report in Connection with Such District and Appointing a Time and Place for the Comment (Public Hearing) on the Engineer's Report for Fiscal Year 2016-17.

14. Implementation of Traffic Committee Recommendations – (McSorley).

- a. Council Adoption of Resolution No. 2016-___: Approving the Designation of a Loading Zone for Harbor Theater; and
- b. Council Adoption of Resolution No. 2016-___: Approving the Designation of a Senior Center Parking Only Zone.

15. Council Adoption of Resolution No. 2016-___: Authorizing the Submittal of an Application for Payment Programs and Related Authorizations to CalRecycle - (McSorley).

Joint City Council / Suisun City Council Acting as Successor Agency/Housing Authority

16. Council/Agency/Authority Accept the Investment Report for the Quarter Ending March 31, 2016 – (Luna).

17. Council/Agency/Authority Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on May 3, 2016 – (Hobson).

Joint City Council / Suisun City Council Acting as Successor Agency

18. Council/Agency approval of the April 2016 Payroll Warrants in the amount of \$549,870.11. Council/Agency Approval of the April 2016 Payable Warrants in the amount of \$1,846,437.28 – (Finance).

GENERAL BUSINESS

19. Council Adoption of Resolution No. 2016-___: Rejecting All Bids for the Driftwood Drive Safe Routes to School (SR2S) Path Project – (McSorley).

PUBLIC HEARINGS

ADJOURNMENT

A complete packet of information containing staff reports and exhibits related to each item for the open session of this meeting, and provided to the City Council, are available for public review at least 72 hours prior to a Council /Agency/Authority Meeting at Suisun City Hall 701 Civic Center Blvd., Suisun City. Agenda related writings or documents provided to a majority of the Council/Board/Commissioners less than 72 hours prior to a Council/Agency/Authority meeting related to an agenda item for the open session of this meeting will be made available for public inspection during normal business hours. An agenda packet is also located at the entrance to the Council Chambers during the meeting for public review. The City may charge photocopying charges for requested copies of such documents. Assistive listening devices may be obtained at the meeting

PLEASE NOTE:

1. The City Council/Agency/Authority hopes to conclude its public business by 11:00 P.M. Ordinarily, no new items will be taken up after the 11:00 P.M. cutoff and any items remaining will be agendized for the next meeting. The agendas have been prepared with the hope that all items scheduled will be discussed within the time allowed.
2. Suisun City is committed to providing full access to these proceedings; individuals with special needs may call 421-7300.
3. Agendas are posted at least 72 hours in advance of regular meetings at Suisun City Hall, 701 Civic Center Boulevard, Suisun City, CA. Agendas may be posted at other Suisun City locations including the Suisun City Fire Station, 621 Pintail Drive, Suisun City, CA, and the Suisun City Senior Center, 318 Merganser Drive, Suisun City, CA.

I, Donna Pock, Deputy City Clerk for the City of Suisun City, declare under penalty of perjury that the above agenda for the meeting of May 17, 2016 was posted and available for review, in compliance with the Brown Act.

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Office of the Mayor

Suisun City, California

Proclamation



WHEREAS, Public Works services provided in our community, such as water supply, sewers, streets and highways, solid waste collection, weed abatement & landscape maintenance beautification efforts on City-owned rights of way, public buildings, and trees throughout the City, are of vital importance to the health, safety, economy and overall well-being of this community; and

WHEREAS, the quality and effectiveness of our facilities, as well as their planning, design, and construction, is vitally dependent upon the efforts, skill and efficiency of our qualified Public Works Staff; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services and contribute to the quality of life that residents and visitors alike enjoy and rely upon from the City of Suisun City; and

WHEREAS, it is our desire to demonstrate the City's appreciation for the efforts and activities performed by employees in the Public Works Department and our belief that our employees are truly among our most valuable resources.

WHEREAS, the year 2016 marks the 56th annual National Public Works Week sponsored by the American Public Works Association with the theme of "*Public Works Always There*";

NOW, THEREFORE, I Pete Sanchez, Mayor of the City of Suisun City, on behalf of the City Council, do hereby proclaim May 15-21, 2016, as

"Public Works Week"

in the City of Suisun City, and encourage residents to acquaint themselves with the issues involved in providing our community public works services and to recognize the contributions which public works officials make every day to our health, safety, comfort, and quality of life.

In witness whereof I have hereunto set my hand and caused this seal to be affixed.

Pete Sanchez, Mayor

ATTEST: _____

DATE: May 17, 2016

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Office of the Mayor

Suisun City, California

Proclamation



WHEREAS, the Filipino-American community comprises 11 percent of the population of Solano County, with many Filipino-Americans residing in the City of Suisun City; and

WHEREAS, June 12, 2016, marks the 118th anniversary of Philippine Independence from Spain, a time to commemorate the Philippines' independence from colonial rule, and for Filipino-Americans, a time to celebrate Filipino heritage and pride and bring Filipino-American communities together; and

WHEREAS, the Philippine Cultural Committee of Vallejo, comprised of more than 20 Filipino-American organizations invites members of the public to a free, outdoor day-long festival popularly called "Pista Sa Nayon", on Saturday, June 4, 2016, from 10 a.m. to 6 p.m. at the Vallejo Waterfront Park; and

WHEREAS, as part of the month-long cultural activities, the Philippine Cultural Committee will celebrate its 30th anniversary of sponsoring the annual "Pista Sa Nayon" event, which consistently draws large crowds to celebrate and experience Philippine culture and traditions with a parade, cultural exhibits, Filipino Martial Arts tournament, food, entertainment for all ages, and, for the first time hold a "Sunduan" – a Filipino tradition that dates to the 18th century, this is a Tagalog word for "fetch", and it features young men fetching young women from their homes to bring them to church. The couples are followed by marching bands as they parade along the community, with the men holding colorful parasols to protect the ladies from the elements; and

WHEREAS, Filipino-Americans have attained professional recognition in the fields of medicine, science, law, education, art and literature, music, business, politics, and competitive sports, and continue to enrich and contribute to the quality of life, growth and progress of Suisun City.

NOW, THEREFORE, BE IT RESOLVED, that I, Pete Sanchez, Mayor of the City of Suisun City, hereby proclaim the month of June 2016, as:

"PHILIPPINE CULTURAL MONTH"

in recognition and celebration of the contributions of the Filipino-American community to the City of Suisun City.

In witness whereof I have hereunto set my hand and caused this seal to be affixed.

ATTEST: _____

DATE: _____

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Office of the Mayor

Suisun City, California

Proclamation



WHEREAS, on average, 650 people die each year in boating-related accidents in the United States; approximately 75% of these are fatalities caused by drowning; and

WHEREAS, the vast majority of these accidents are caused by human error or poor judgment and not by the boat, equipment, or environmental factors; and

WHEREAS, a significant number of boaters who lose their lives by drowning each year would be alive today had they worn their life jackets; and

WHEREAS, today's life jackets are more comfortable, more attractive, and more wearable than styles of years past.

NOW THEREFORE BE IT RESOLVED, that I, Pete Sanchez, Mayor of the City of Suisun City do hereby support the goals of the North American Safe Boating Campaign and proclaim May 21-27, 2016 as:

"NATIONAL SAFE BOATING WEEK"

and the start of the year-round effort to promote safe boating in the City of Suisun City and urge residents who boat to support this year's theme **Wear It!** and practice safe boating habits.

In witness whereof I have hereunto set my hand and caused this seal to be affixed.

Pete Sanchez, Mayor

ATTEST: _____

DATE: May 17, 2016

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Office of the Mayor

Suisun City, California

Proclamation



WHEREAS, the City of Suisun City includes a thriving community of older Americans who deserve recognition for their contributions and sacrifices to ensure a better life for future generations; and

WHEREAS, as "Blaze A Trail" is this year's theme for Older Americans Month, Suisun City recognizes that older adults are trailblazers—advocating for themselves, their peers, and their communities—paving the way for future generations; and

WHEREAS, Suisun City is committed to raising awareness about issues facing older Americans and helping all individuals to thrive in communities of their choice for as long as possible; and

WHEREAS, we appreciate the value of inclusion and support in helping older adults successfully contribute to and benefit from their communities; and

WHEREAS, our community can provide opportunities to enrich the lives of individuals of all ages by:

- Promoting and engaging in activity, wellness, and social involvement.
- Emphasizing home- and community-based services that support independent living.
- Ensuring community members can benefit from the contributions and experience of older adults.

NOW, THEREFORE, I, Pete Sanchez, Mayor of the City of Suisun City, do hereby proclaim May 2016 as:

"Older Americans Month"

in the City of Suisun City and urge residents to take time this month to acknowledge and celebrate older adults and the people who serve and support them as powerful and vital individuals who greatly contribute to our community.

In witness whereof I have hereunto set my hand and caused this seal to be affixed.

ATTEST: _____

DATE: _____

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AGENDA TRANSMITTAL

MEETING DATE: May 17, 2016

CITY AGENDA ITEM: Resolution No. 2016-___: Authorizing the Police Chief to Execute a Contract to Receive and Administer Funding through the Boating Safety and Enforcement Financial Aid Program from the California Department of Boating and Waterways.

FISCAL IMPACT: Contingent upon final approval of the budget, Suisun City will be awarded grant funds in the amount of \$43,753. Suisun City's match is through the contribution of boat tax revenue.

BACKGROUND: Each year the Police Department applies for and receives grant funding from the California Department of Boating and Waterways to cover the majority of the operation of our boating enforcement program. The Police Department has operated a boat patrol program for over 20 years.

STAFF REPORT: Two police sergeants and up to six regular officers are assigned to the patrol boat operation. Throughout the year, the boat patrol is utilized in several events, such as boat races, Fourth of July, launch ramp inspections, harbor patrol, sinking vessels, vessel accidents, search and rescues, stranded boaters and special assistance call outs by the United States Coast Guard and the Solano County Sheriff's Department. The team participates in regional enforcement efforts sponsored by the United States Coast Guard in conjunction with surrounding counties. The team also conducts enforcement operations for the Fleet Week event in San Francisco.

During FY 2014-15, the team worked over 356 hours towards boating safety education and enforcement. There were approximately 56 warnings issued and 5 citations. There were 97 compliance inspection/checks completed one search rescue missions. There were 4 persons assisted.

RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2016-___: Authorizing the Police Chief to Execute a Contract to Receive and Administer Funding through the Boating Safety and Enforcement Financial Aid Program from the California Department of Boating and Waterways.

ATTACHMENTS:

1. Resolution No. 2016-___: Authorizing the Police Chief to Execute a Contract to Receive and Administer Funding through the Boating Safety and Enforcement Financial Aid Program from the California Department of Boating and Waterways.

PREPARED BY:

Tim Mattos, Chief of Police

REVIEWED/APPROVED BY:

Suzanne Bragdon, City Manager

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RESOLUTION NO. 2016-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AUTHORIZING THE POLICE CHIEF TO EXECUTE A CONTRACT TO RECEIVE
AND ADMINISTER FUNDING THROUGH THE BOATING SAFETY AND
ENFORCEMENT FINANCIAL AID PROGRAM FROM THE CALIFORNIA
DEPARTMENT OF BOATING AND WATERWAYS**

WHEREAS, the City of Suisun City Police Department is eligible to participate in the Boating Safety and Enforcement Financial Aid Program through the California Department of Boating and Waterways; and

WHEREAS, the Boating Safety and Enforcement Financial Aid Program will provide funding in the amount of \$43,753 for the purpose of performing boating safety and enforcement activities as described in Title 14, California Code of Regulations Section 6593.3; and

WHEREAS, pursuant to Title 14, California Code of Regulations Section 6593.6, the City of Suisun City Police Department is required to enter into an annual contract with the California Department of Boating and Waterways in order to participate in the financial aid program.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby authorizes the Police Chief, or his designee, to execute those documents necessary to receive funding through the California Department of Boating and Waterways Boating Safety and Enforcement Financial Aid Program and further authorizes the Police Chief, or his designee, to administer said program.

PASSED AND ADOPTED by the City Council of the City of Suisun City at a regular meeting thereof held on the 17th day of May, 2016 by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

WITNESS my hand and the seal of said City this 17th day of May, 2016.

Linda Hobson, CMC
City Clerk

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AGENDA TRANSMITTAL

MEETING DATE: May 17, 2016

CITY AGENDA ITEM: Council Adoption of Resolution No. 2016-___: Initiating Proceedings, Preliminarily Approving the Annual Engineer's Reports, and Declaring Its Intention to Levy and Collect Assessments for the Suisun City Maintenance Assessment Districts for Fiscal Year 2016-17.

FISCAL IMPACT: There would be no fiscal impact from this action.

BACKGROUND: The Maintenance Assessment Districts (MADs) are important components of the City's landscape and lighting maintenance and our dredging programs. Together they generate over \$1 million annually in assessments (Non-General Fund) to perform the work.

The proposed assessments would be collected for the City by the Solano County Auditor/Controller, via the secured property tax bills of the assessable parcels within each of the District boundaries. For Fiscal Year 2016-17, maximum assessments will vary from \$75.00 to \$3,494.79 per equivalent dwelling unit (EDU), depending on the District.

With the exception of Heritage, Montebello and Marina Dredging, the Districts are subject to an annual inflation factor based on the Annual Construction Cost Index (CCI) as published in the April issue of the Engineering News Record magazine. This year the annual inflation factor was 3.553% increasing the assessments approximately \$0.00 to \$119.0 per EDU, depending on the District. The total assessments collected, with CCI increases, will be around \$1,170,000.

STAFF REPORT: This resolution would initiate the routine annual process of ultimately levying assessments on the City's Maintenance Assessment Districts. The City of Suisun City has eight Maintenance Assessment Districts (MAD): Blossom Meadows, Heritage Park, Lawler Ranch, Marina Village, Montebello Vista, Peterson Ranch, Railroad Avenue and Victorian Harbor Maintenance Assessment Districts. Six were created in accordance with the Landscaping and Lighting Act of 1972. Two, Marina Village and Victorian Harbor, were created in accordance with the Municipal Improvement Act of 1913. Both Acts require the preparation of annual Engineer's Reports for each MAD, including the individual Victorian Harbor Districts.

During the months of February and March, staff held the annual meetings for each District to discuss District funding, past year accomplishments, the current landscape contract and any concerns or requests for the coming year. Feedback from these meetings was overwhelmingly positive. The meetings have been held on a regular basis over the last seven years. The meetings have facilitated greater communication between the attending residents for each MAD and City staff.

PREPARED BY:

Amanda Dum, Management Analyst I

REVIEWED/APPROVED BY:

Timothy McSorley Public Works & Building Director
Suzanne Bragdon, City Manager

Montebello Vista District (MBV) continues to be a concern, as the revenues do not keep pace with the expenditures, which has continuously eroded service levels. Several residents in the district asked the City Council to allow the district to borrow money to conduct an election in 2015 to determine whether the residents would consider three revisions to the District. Those revisions were:

1. Raise the assessment.
2. Add an inflation factor.
3. Expand the boundaries of the District to include all of the homes which benefit within the subdivision.

The measure failed. As background, there are a total of 685 homes/EDU's within the subdivision boundary. A total of 486 homes are within the current MBV District and 199 homes are outside of the MBV District boundary. The 685 properties were given the opportunity to vote on the proposal indicated above. About one-third of the ballots were returned to the City mail-in ballots, which resulted in a vote of 132 "no" votes to 98 "yes" votes. With the failure of the vote, the proposed MBV Fiscal Year 2016-17 budget reflects proposed reductions in services to the District. The proposed budget includes expenses that are below the annual District revenue which will allow the District to begin to address its existing negative balance which was estimated to be approximately \$69,600 at the end of FY 2015-16.

Heritage Park has similar issues with its static revenue stream, which also does not cover the needed expenses. Heritage Park is currently at "C" Level of Service, which is the lowest level of service that is generally recommended. The Nelson Community Center, Heritage Park and the ballfield fall within the Heritage Park District boundaries. Staff is proposing a reduced Level of Service for the District in Fiscal Year 2016-17, while staff and the residents within the District consider and possibly prepare for a District-wide vote that would affect Fiscal Year 2017-18 service levels. As with MBV, there are numerous homes that are directly across the street from the Park and/or within easy walking distance to the Park that are not currently within the Heritage Park MAD boundary (see Attachment No. 4).

With this action, the City Council is being asked to initiate the process, consider for approval the Preliminary Engineer's Reports for all Districts, declare the intent to levy and collect assessments for all Districts, and establish June 21, 2016, for the required Public Hearing. This meeting would not be the final approval of the levy amount and would not trigger the actual assessment.

At the Public Hearing, Council should allow property owners the opportunity to address the Council concerning the Districts, and the Council may approve or amend the Preliminary Engineer's Report, order the levy and collection of taxes. Our consultant will then prepare the Assessor Parcel Assessment Report to be sent to the County prior to the Assessor's deadline on August 1, 2016.

STAFF RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2016-___: Initiating Proceedings, Preliminarily Approving the Annual Engineer's Reports, and Declaring Its Intention to Levy and Collect Assessments for the Suisun City Maintenance Assessment Districts for Fiscal Year 2016-17.

ATTACHMENTS:

1. Table Summarizing Proposed District Assessments for FY 2016-17.
2. Resolution No. 2016-___: Initiating Proceedings, Preliminarily Approving the Annual Engineer's Reports, and Declaring Its Intention to Levy and Collect Assessments for the Suisun City Maintenance Assessment Districts for Fiscal Year 2016-17.
3. Preliminary Engineer's Reports FY 2016-17 (due to size are available with the City Clerk). Report includes the FY 2016-17 Parcel Listings.
4. Heritage Park Map.

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Summary of Proposed District Assessments - Fiscal Year 2016-17

District	# of Parcels & EDU's	NEW PROPOSED LEVY - FY 2016-17 Assessment per Unit	FY 2015-16 Assessment per Unit	ENR CCI (3.553%) Increase FY 2016-17	Year First Assessed
Blossom Meadows	113	\$ 155.88	\$ 150.54	\$ 5.34	92/93
Heritage Park	759	\$ 192.64	\$ 192.64	\$ -	92/93
Lawler Ranch	1,304.30	\$ 242.28	\$ 233.96	\$ 8.32	90/91
Marina Village	42	\$ 1,199.92	\$ 1,199.92	\$ -	95/96
Montebello Vista	486	\$ 75.00	\$ 75.00	\$ -	89/90
Peterson Ranch	546	\$ 332.64	\$ 321.22	\$ 11.42	02/03
Railroad Avenue	2	\$ 3,494.79	\$ 3,374.89	\$ 119.90	91/92
Victorian Harbor A - Dredging	94	\$ 259.14	\$ 250.25	\$ 8.89	94/95
Victorian Harbor A - Maintenance	94	\$ 718.51	\$ 693.86	\$ 24.65	94/95
Victorian Harbor B - Dredging	20.95	\$ 259.14	\$ 250.25	\$ 8.89	94/95
Victorian Harbor B - Maintenance	20.95	\$ 718.51	\$ 693.86	\$ 24.65	94/95
Victorian Harbor C-D - Dredging	125.15	\$ 259.14	\$ 250.25	\$ 8.89	94/95
Victorian Harbor C-D - Maintenance	119.99	\$ 1,078.11	\$ 1,041.12	\$ 36.99	94/95
Victorian Harbor E - Dredging	55	\$ 259.14	\$ 250.25	\$ 8.89	94/95
Victorian Harbor E - Maintenance	55	\$ 718.51	\$ 693.86	\$ 24.65	94/95
Victorian Harbor F - Dredging	89	\$ 259.14	\$ 250.25	\$ 8.89	94/95
Victorian Harbor F - Maintenance	89	\$ 718.51	\$ 693.86	\$ 24.65	94/95

EDU = Equivalent Dwelling Unit

ENR CCI = Adjusted annual inflator produced by the Engineer's News Record Construction Cost Index.

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RESOLUTION NO. 2016-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
INITIATING PROCEEDINGS, PRELIMINARILY APPROVING THE ANNUAL
ENGINEER’S REPORTS, AND DECLARING ITS INTENTION TO
LEVY AND COLLECT ASSESSMENTS FOR THE SUISUN CITY
MAINTENANCE ASSESSMENT DISTRICTS FOR FISCAL YEAR 2016-17**

WHEREAS, the City Council has by previous Resolutions formed and levied annual assessments for the **Blossom Meadows Maintenance Assessment District, Heritage Park Maintenance Assessment District, Lawler Ranch Maintenance Assessment District, Marina Village Channel Improvement District, Montebello Vista Maintenance Assessment District, Peterson Ranch Maintenance Assessment District, Railroad Avenue Maintenance Assessment District and Victorian Harbor Maintenance Assessment District** (hereafter referred to as the “Districts”) and has initiated proceedings and declared its intention to levy and collect annual assessments in special maintenance districts created pursuant to the provisions of the *Landscape and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500)* and the *Municipal Improvement Act of 1913, Division 12 of the California Streets and Highways Code (commencing with Section 10000)* (hereafter referred to as the “Acts”) that provide for the levy and collection of assessments by the County of Solano for the City of Suisun City to pay the maintenance and services of all improvements and facilities related thereto; and

WHEREAS, the City Council has retained NBS Government Finance Group, DBA NBS for the purpose of assisting with the Annual Levy of the Districts and the preparation and filing of reports with the City Clerk in accordance with the Acts; and

WHEREAS, there has now been presented to this City Council the Reports as required by said Acts; and

WHEREAS, this City Council has carefully examined and reviewed the Reports as presented and is preliminarily satisfied with the Districts, each and all of the budget items and documents as set forth therein, and is satisfied that the levy amounts, on a preliminary basis, have been assessed in accordance with the special benefit received from the improvements, operation, maintenance and services to be performed within the Districts, as set forth in said Reports.

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL FOR THE DISTRICT, PURSUANT TO THE ACTS, AS FOLLOWS:

Section 1 That the above recitals are true and correct.

Section 2 **Annual Engineer’s Report:** The City Council hereby orders NBS to prepare and file with the City Clerk an Annual Engineer’s Report for each of the Districts concerning the levy and collection of assessments for the fiscal year commencing July 1, 2016, and ending June 30, 2017, in accordance with the Acts.

Section 3 **Proposed Improvements and any Substantial Changes in Existing Improvements:** The improvements within the Districts are outlined in the Annual Engineer’s Reports, which provide details of all improvements, and describe all new improvements or substantial changes in existing improvements.

Section 4 Engineer of Record. Timothy McSorley, the City Engineer of Suisun City, is designated as Engineer of Work for purposes of the District.

Section 5 Intention: The City Council hereby declares that it is its intention to seek the Annual Levy of the District pursuant to the Act, over and including the land within each District's respective boundaries, and to levy and collect assessments on all such land to pay the annual costs of the improvements. The City Council finds that the public's best interest requires such levy and collection.

Section 6 That the "Reports" as presented, consist of a Description of Improvements and the Annual Budgets (Costs and Expenses of Services, Operations and Maintenance). The District Rolls containing the Fiscal Year 2016-17 Levy for each Assessor Parcel within the Districts will be provided with the final Annual Engineer's Reports. The Reports are hereby approved on a preliminary basis and ordered to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection.

Section 7 Description of Improvements: The improvements within the Districts may include operation, maintenance, and servicing of landscaping, street lighting, channel maintenance, parks, median-island landscaping, alleyway landscaping, hardscape, sound walls, and appurtenant facilities within the boundaries of the Districts. Services provided include all necessary service, operations, administration and maintenance required to keep the improvements in a healthy, vigorous and satisfactory condition.

Section 8 Proposed Assessment Amounts: For Fiscal Year 2016-17, the proposed assessments are outlined in the Annual Engineer's Reports which detail any changes or increases in the annual assessment.

Section 9 Public Hearing(s): The City Council hereby declares its intention to conduct a Public Hearing annually concerning the levy of assessments for the Districts in accordance with *Chapter 3, Section 22626* of the Act.

Section 10 Notice: The City shall give notice of the time and place of the Public Hearing to all property owners within the Districts by causing the publishing of this Resolution once in the local newspaper, not less than ten (10) days before the date of the Public Hearing, and by posting a copy of this resolution on the official bulletin board customarily used by the City Council for the posting of notices. Any interested person may file a written protest with the City Clerk prior to the conclusion of the Public Hearing, or, having previously filed a protest, may file a written withdrawal of that protest. A written protest shall state all grounds of objection and a protest by a property owner shall contain a description sufficient to identify the property owned by such property owner. At the Public Hearing all interested persons shall be afforded the opportunity to hear and be heard.

Section 11 Notice of Public Hearing: Notice is hereby given that a Public Hearing on these matters will be held by the City Council on **Tuesday, June 21, 2016, at 7:00 p.m.** or as soon thereafter as feasible in the City Council Chambers located at 701 Civic Center Boulevard, Suisun City.

Section 12 That the City Clerk shall certify to the passage and adoption of this Resolution and the minutes of this meeting shall so reflect the presentation of the Reports.

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 17th day of May 2016, by the following vote:

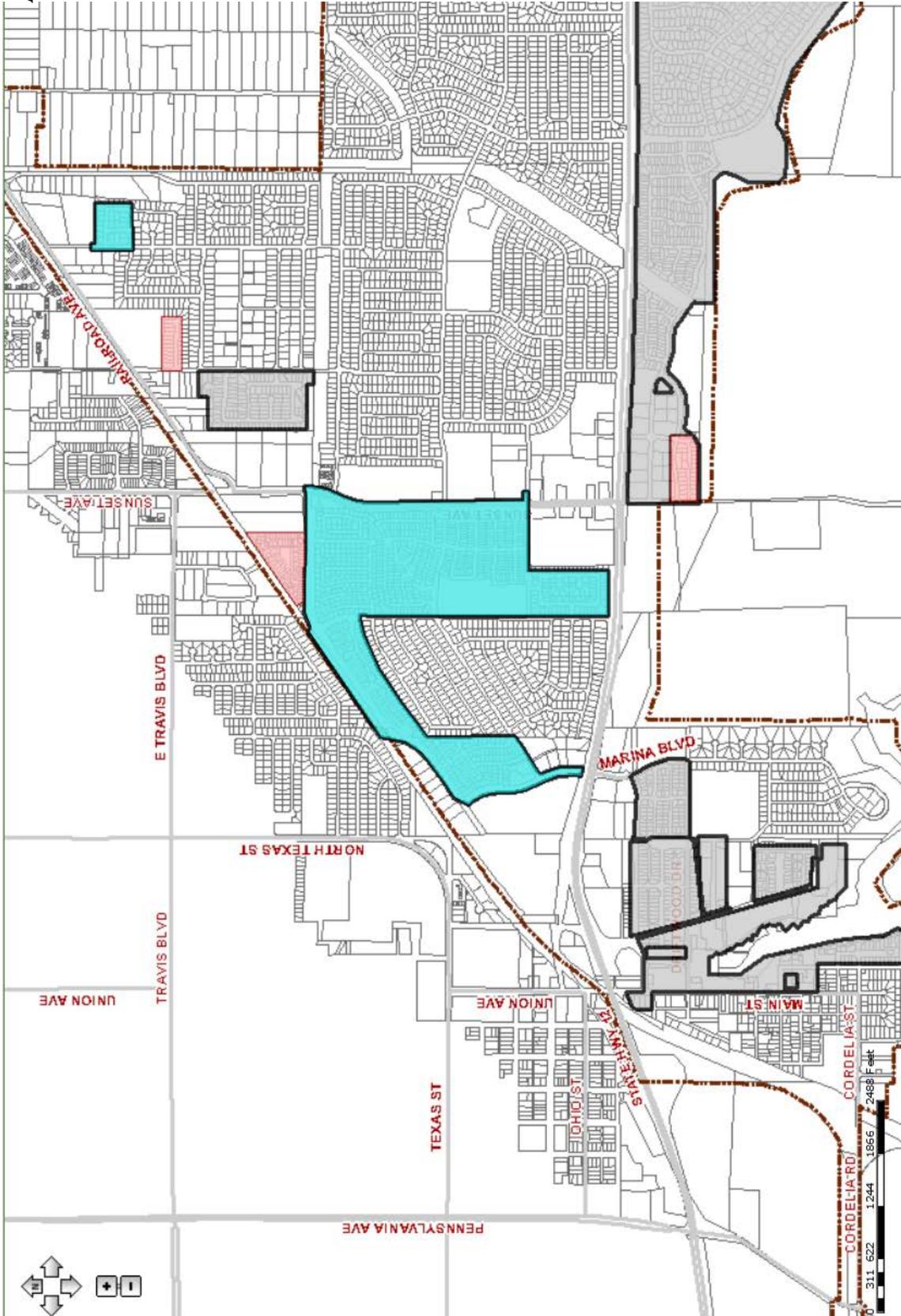
AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

WITNESS my hand and the seal of said City this 17th day of May 2016.

Donna Pock, CMC

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AGENDA TRANSMITTAL

MEETING DATE: May 17, 2016

CITY AGENDA ITEM: Initiate and Provide Intent to the Levy and Collection of Assessments for the Parking Benefit Assessment District:

- a. Council Adoption of Resolution No. 2016-___: Initiating Proceedings for the Levy and Collection of Assessments for the McCoy Creek Parking Benefit Assessment District for Fiscal Year 2016-17; and
- b. Council Adoption of Resolution No. 2016-___: Declaring Its Intention to Order Assessments for a Previously Approved Benefit Assessment District Pursuant to the Benefit Assessment Act of 1982, Preliminary Approving an Engineer's Report in Connection with Such District and Appointing a Time and Place for the Comment (Public Hearing) on the Engineer's Report for Fiscal Year 2016-17.

FISCAL IMPACT: There would be no fiscal impact from this action.

BACKGROUND: The proposed assessments would be collected for the City by the Solano County Auditor/Controller, via the secured property tax bills of the assessable parcels within the District boundary, to fund the parking improvements and the ongoing maintenance. For Fiscal Year 2016-17, maximum assessments would be \$91.56 per equivalent dwelling unit. The total District budget would be \$6,867.00. This District provides services that benefit the properties assessed, and these services would otherwise be provided from the General Fund.

The maximum assessment will be subject to an annual inflation factor based on the Annual Construction Cost Index (CCI) as published in the first issue of each April of the Engineering News Record magazine. This year the annual inflation factor was 3.553%, increasing the maximum assessment for FY 2016-17 from \$88.42 to \$91.56.

STAFF REPORT: As a condition of approval for the McCoy Creek Development Project, the developer was required to create a Parking Assessment District to offset long-term maintenance costs associated with the on-street parking within public right-of-way. The City Council and applicant agreed to the formation of a Parking Assessment District to offset the long-term maintenance of on-street parking.

The number of on-street parking spaces provided is 75. The Mixed-Use Portion and Commercial development is required to pay for the long-term maintenance of the on-street parking, because those units are benefiting from the deviation to the City's off-street parking requirements and utilizing public right-of-way.

The boundaries of the district are described as within the area bounded by McCoy Creek Way to the North, Gray Hawk Lane to the South, Crescent Elementary School to the East and Grizzly Island Road to the West. The District consists of mixed parcel types and is proposed to include 75 assessable equivalent dwelling units (on-street parking spaces).

PREPARED BY:
REVIEWED BY:
APPROVED BY:

Amanda Dum, Management Analyst I
 Timothy McSorley, Public Works & Building Director
 Suzanne Bragdon, City Manager

Today, the City Council is being asked to initiate the process, consider for approval the Preliminary Engineer's Reports for Parking Benefit Assessment District, declare the intent to levy and collect assessments for all Districts, and establish June 21, 2016, for the required Public Hearing. There would be a 3.553% increase for Fiscal Year 2016-17. This process occurs every year.

At the Public Hearing, Council should allow property owners the opportunity to address the Council concerning the districts, and the Council may approve or amend the Preliminary Engineers Reports and order the levy and collection of taxes. Then NBS would prepare the taped Assessor Parcel Assessment Report to be sent to the County in time for the assessor's deadline on August 1, 2016.

STAFF RECOMMENDATION: It is recommended that the City Council adopt:

1. Resolution No. 2016-___: Initiating Proceedings for the Levy and Collection of Assessments for the McCoy Creek Parking Benefit Assessment District for Fiscal Year 2016-17.
2. Resolution No. 2016-___: Declaring Its Intention to Order Assessments for a Previously Approved Benefit Assessment District Pursuant to the Benefit Assessment Act of 1982, Preliminary Approving an Engineer's Report in Connection with Such District and Appointing a Time and Place for the Comment (Public Hearing) on the Engineer's Report for Fiscal Year 2016-17.

ATTACHMENTS:

1. Resolution No. 2016-___: Initiating Proceedings for the Levy and Collection of Assessments for the McCoy Creek Parking Benefit Assessment District for Fiscal Year 2016-17.
2. Resolution No. 2016-___: Declaring Its Intention to Order Assessments for a Previously Approved Benefit Assessment District Pursuant to the Benefit Assessment Act of 1982, Preliminary Approving an Engineer's Report in Connection with Such District and Appointing a Time and Place for the Comment (Public Hearing) on the Engineer's Report for Fiscal Year 2016-17.
3. FY 2016-17 Preliminary Engineer's Report - McCoy Creek Benefit Assessment District.

RESOLUTION NO. 2016-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
INITIATING PROCEEDINGS FOR THE LEVY AND COLLECTION OF
ASSESSMENTS FOR THE MCCOY CREEK PARKING BENEFIT ASSESSMENT
DISTRICT FOR FISCAL YEAR 2016-17**

WHEREAS, the City Council has by previously adopted Resolutions formed and levied annual assessments for the McCoy Creek Parking Benefit Assessment District (hereafter referred to as the “District”), pursuant to the terms and provisions of the Benefit Assessment Act of 1982, Chapter 6.4, Division 2, Title 5 of the California Government Code (commencing with Section 54703) (the “1982 Act”), Article XIID of the Constitution of the State of California (“Article XIID”) and the Proposition 218 Omnibus Implementation Act (Government Code Section 53750 and following) (the “Implementation Act”) (the 1982 Act, Article XIID and the Implementation Act are referred to collectively as the “Assessment Law”), in what is known and designated as the MCCOY CREEK PARKING BENEFIT ASSESSMENT DISTRICT (the “District”); and

WHEREAS, the City Council has retained NBS for the purpose of assisting with the Annual Levy of the District, and to prepare and file a report with the City Clerk in accordance with the Act.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Suisun City as follows:

Section 1 Annual Levy Report: The improvements proposed to be installed and/or maintained, are hereby referred to by NBS, acting as the Assessment Engineer, who is hereby directed to make and file the Assessment Engineer’s Report as required by the provisions of the Assessment Law.

Section 2 District Improvements: The maintenance of improvements shall include the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of the improvements.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Suisun City held on Tuesday the 17th day of May 2016 by the following vote:

AYES: Councilmembers: _____
NOES: Councilmembers: _____
ABSENT: Councilmembers: _____
ABSTAIN: Councilmembers: _____

WITNESS my hand and the seal of said City this 17th day of May 2016.

Linda Hobson, CMC
City Clerk

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RESOLUTION NO. 2016-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
DECLARING ITS INTENTION TO ORDER ASSESSMENTS FOR A PREVIOUSLY
APPROVED BENEFIT ASSESSMENT DISTRICT PURSUANT TO THE BENEFIT
ASSESSMENT ACT OF 1982, PRELIMINARILY APPROVING AN ENGINEER'S
REPORT IN CONNECTION WITH SUCH DISTRICT AND APPOINTING A TIME
AND PLACE FOR THE COMMENT (PUBLIC HEARING) ON THE ENGINEER'S
REPORT FOR FISCAL YEAR 2016-17**

WHEREAS, the City Council of the City of Suisun City, California, has previously formed a special maintenance district pursuant to the terms of the *Benefit Assessment Act of 1982, Chapter 6.4 of Part 1 of Division 2 of Title 5 of the California Government Code, (commencing with Section 54703)* (hereafter referred to as the "Act"), said maintenance assessment district known and designated as Drainage Assessment District as follows:

McCOY CREEK PARKING BENEFIT ASSESSMENT DISTRICT

(hereinafter referred to as the "Maintenance District"); and,

WHEREAS, the City Council of the City of Suisun City is desirous to conduct proceedings to provide for the annual levy of assessments for Fiscal Year 2016-17 to provide for the costs and expenses necessary to pay for the maintenance of the improvements in said Maintenance District; and

WHEREAS, NBS Government Finance Group, DBA NBS, has prepared a preliminary Engineer's Report generally containing the following:

- A. Plans and specifications describing the general nature, location and extent of the improvements to be maintained.
- B. An estimate of the cost of the maintenance and/or servicing of the improvements for the Maintenance District for the referenced fiscal year.
- C. A diagram for the Maintenance District, showing the area and properties proposed to be assessed.
- D. An assessment of the estimated costs of the maintenance and/or servicing, assessing the net amount upon all assessable lots and/or parcels within the Maintenance District in proportion to the benefits received. That upon completion of the preparation of said "Report," the original shall be filed with the City Clerk, who shall then submit the same to this legislative body for its immediate review and consideration.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Suisun City as follows:

RECITALS: That the above recitals are all true and correct.

DECLARATION OF INTENTION: That the public interest and convenience requires, and it is the intention of this legislative body, to levy and collect assessments to pay the annual costs and expenses for the installation, replacement, maintenance and/or servicing of the improvements for the above-referenced Maintenance District. No new improvements or any substantial changes in existing improvements or zones are proposed as a part of these proceedings.

PUBLIC HEARING: Notice is hereby given that a Public Hearing on these matters will be held by the City Council on **Tuesday, June 21, 2016, at 7:00 p.m.** or as soon thereafter as feasible in the City Council Chambers located at 701 Civic Center Boulevard, Suisun City. At the hearing, the City Council shall hear and consider all discussion regarding the proposed assessment as described in the Report.

FISCAL YEAR: That the assessments as above authorized and levied for these proceedings will provide revenue and relate to the fiscal year commencing July 1, 2016, and ending June 30, 2017.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Suisun City held on Tuesday the 17th day of May 2016, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 17th day of May 2016.

Linda Hobson, CMC
City Clerk



City of Suisun City

McCoy Creek Parking Benefit Assessment District

Fiscal Year 2016/17 Engineer's Report

May 2016

Main Office

32605 Temecula Parkway, Suite 100
Temecula, CA 92592
Toll free: 800.676.7516 Fax: 951.296.1998

Regional Office

870 Market Street, Suite 1223
San Francisco, CA 94102
Toll free: 800.434.8349 Fax: 415.391.8439

**City of Suisun City
McCoy Creek Parking Benefit Assessment District
701 Civic Center Blvd.
Suisun City, California 94585
Phone - (707) 421-7300
Fax - (707) 421-7366**

CITY COUNCIL

Pete Sanchez, Mayor

Lori Wilson, Mayor Pro-Tem

Jane Day, Council Member

Mike Hudson, Council Member

Mike Segala, Council Member

CITY STAFF

Tim McSorley, Building & Public Works Director

Jeff Penrod, Public Works Superintendent

NBS

Danielle Wood, Client Services Director

Pablo Perez, Project Manager

Tiffany Ellis, Senior Consultant

Darrylanne Zarate, Financial Analyst

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1. ENGINEER'S LETTER

WHEREAS, the City Council of the City of Suisun City (the "City") has previously formed the following special benefit assessment district pursuant to terms of the "Benefit Assessment Act of 1982", Chapter 6.4, Division 2, Title 5 of the California Government Code (commencing with Section 54703) (hereafter referred to as the "Act"). The district is known and designated as the McCoy Creek Parking Benefit Assessment District (the "District");

WHEREAS, on May 17, 2016, the City Council under the Act, adopted its Resolution Initiating Proceedings for the Annual Levy of Assessments and Ordering the Preparation of an Engineer's Report for the District;

WHEREAS, the Resolution of Initiation directed NBS to prepare and file a report presenting plans and specifications describing the general nature, location and extent of the improvements to be maintained, an estimate of the costs of the maintenance, operations, and servicing of the improvements for the District for the referenced fiscal year, a diagram for the District, showing the boundaries of the District and properties to be assessed, and an assessment of the estimated costs of the maintenance, operations, and servicing the improvements, assessing the net amount upon all assessable lots and/or parcels within the District in proportion to the special benefit received;

NOW THEREFORE, the following assessment is proposed to be authorized in order to pay for the estimated costs of maintenance, operation, and servicing of improvements to be paid by the assessable real property within the boundaries of the District in proportion to the special benefit received.

SUMMARY OF ASSESSMENT

Description	Estimated for Fiscal Year 2016/17
Estimated Fiscal Year 2016/17 Levy*	\$6,866.92
Total District Equivalent Dwelling Units	75.00
Fiscal Year 2016/17 Assessment Per EDU	\$91.56

*Assessment for each parcel rounded down to nearest even cent for County tax roll purposes.

2. PLANS AND SPECIFICATIONS

DESCRIPTION OF THE BOUNDARIES OF THE DISTRICT

The boundaries of the District are described as the area bounded by McCoy Creek Way to the north, Gray Hawk Lane to the south, Crescent Elementary School to the east, and Grizzly Island Road to the west. The District consists of mixed-use parcel types and is proposed to include 75 on-street parking spaces at build-out for Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 13.

DESCRIPTION OF IMPROVEMENTS AND SERVICES

In accordance with the Act, the improvements are the construction, operation, maintenance, and servicing of parking facilities including, but not limited to, maintenance, replacement, repair, materials, personnel, contracting services, and other items necessary for the satisfactory operation of these services.

Reference is made to the plans and specifications for the improvements, which are on file with the City. The table below lists specific improvements within the District:

<p>Parking Areas and Facilities:</p> <p>75 on-street parking spaces benefiting Lots 1 through 10 and Lot 13, located on the south side of McCoy Creek Way, west of Crescent Elementary School, east of Grizzly Island Road, and north of Gray Hawk Lane.</p>

3. ESTIMATE OF COSTS

The following page shows the estimate of costs related to the District.

CITY OF SUISUN CITY FY 2016-17 ESTIMATED ANNUAL BUDGET CASH POSITION SUMMARIES					
Fund Title:	Fund Type:		Fund No.		
McCoy Creek Parking Assessment District Fund	Assessment Fund		464		
Fund Description:					
This fund accounts for property tax assessments collected and expended for the construction, operation, maintenance					
<u>Budget Activity</u>	<u>FY 13/14</u> <u>Actual</u>	<u>FY 14/15</u> <u>Actual</u>	<u>FY 15/16</u> <u>Amended</u>	<u>FY 15/16</u> <u>Estimated</u>	<u>FY 16/17</u> <u>Recommend</u>
RESOURCES					
Beginning Balance	\$ 26,280	\$ 28,216	\$ 33,100	\$ 33,200	\$ 28,400
Local Taxes	\$ 6,163	\$ 6,472	\$ 6,600	\$ 6,600	\$ 6,800
Licenses & Permits	\$ -	\$ -	\$ -	\$ -	\$ -
Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Use of Money & Property	\$ 165	\$ 199	\$ 200	\$ 200	\$ 200
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for Service	\$ -	\$ -	\$ -	\$ -	\$ -
Intragovernmental/Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 6,327	\$ 6,671	\$ 6,800	\$ 6,800	\$ 7,000
TOTAL F	\$ 32,607	\$ 34,887	\$ 39,900	\$ 40,000	\$ 35,400
USE OF RESOURCES					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Services & Supplies	\$ 3,279	\$ 607	\$ 4,300	\$ 4,300	\$ 4,300
Interdepartmental Charges	\$ 614	\$ 628	\$ 600	\$ 600	\$ 5,700
Non-Recurring Charges	\$ -	\$ -	\$ 34,500	\$ 6,200	\$ 24,900
Subtotal:	\$ 3,892	\$ 1,235	\$ 39,400	\$ 11,100	\$ 34,900
Transfers To Other Funds or Agenc	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Major Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Reserves & Contingencies	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ 28,215	\$ 33,152	\$ -	\$ 28,400	\$ -
TOTAL U	\$ 32,607	\$ 34,887	\$ 39,900	\$ 40,000	\$ 35,400
<i>Notes: This CPS sheet was created prior to the creation of a draft FY17 budget and prior to the release of the FY16/17 CCI number (3.553% est. CCI is used). Please refer to the final and adopted FY16/17 budget for actual numbers.</i>					

4. ASSESSMENTS

The amount of the assessment for Fiscal Year 2016/17 apportioned to each parcel as shown on the latest equalized roll at the Solano County Assessor’s office are listed in Section 6 of this Engineer’s Report. The description of each lot or parcel is part of the records of the County Assessor and such records are, by reference, made part of this Engineer’s Report.

METHOD OF APPORTIONMENT

Pursuant to the Act and Article XIID of the Constitution of the State of California, all parcels that have special benefit conferred upon them as a result of the maintenance and operation of improvements shall be identified and the proportionate special benefit derived by each identified parcel shall be determined in relationship to the entire cost of the maintenance and operation of the improvements. Only parcels that receive direct special benefit are assessed, and each parcel is assessed in proportion to the estimated benefit received. An Equivalent Dwelling Unit (EDU) of benefit per parcel/unit type is equal to the on-street parking spaces benefiting the parcel.

The District consists of three development types: Single-Family Attached parcels – (Retail Space) (“SFA”); Residential/Commercial parcels – (Carriage Unit over Retail) – (Live-Work or “L-W”); and Commercial parcels (“COM”), subject to this assessment. For any fiscal year, the Estimated Costs are apportioned as follows: each SFA parcel is deemed to receive 3.30 EDUs of benefit per parcel/unit type; each L-W parcel is deemed to receive 4.30 EDUs of benefit per each parcel/unit type; and each COM parcel is deemed to receive 1 EDU per 250 square feet of building area. The total EDU count for the District is 75.00 EDUs. Please refer to Section 7 of the Original Engineer’s Report for a full description and breakdown of the actual EDU calculations for the District.

The annual assessment for each parcel is calculated first by dividing the total District Estimated Costs by the total EDU count, thus yielding an assessment rate per EDU; second, multiplying the quotient from the first step by a given parcel’s individual EDU value. (Note: the actual annual assessment per EDU cannot exceed the Maximum Assessment described in this section without appropriate proceedings being conducted by the City.)

The District costs are spread to each of the 75 EDUs within the District as follows:

Estimated Fiscal Year 2016/17 Levy*	\$6,866.92
Total District Equivalent Dwelling Units	75.00
Fiscal Year 2016/17 Assessment Per EDU	\$91.56

*Assessment for each parcel rounded down to nearest even cent for County tax roll purposes.

PROPOSITION 218 REQUIREMENTS

This rate is to automatically increase in future years based on the Annual Construction Cost Index for San Francisco as published in the first issue of each April of the Engineering News Record magazine (“April Construction Cost Index”). The confirmed assessment per EDU for Fiscal Year 2006/07 sets the initial maximum assessment. If the actual assessment in any succeeding year increases by a percentage no greater than the April Construction Cost Index, the assessment shall not be considered an increase. The table below shows the April Construction Cost Index history and the authorized assessment related to the increase.

Fiscal Year	Percentage Increase	Maximum Assessment	Actual Assessment
2006/07	N/A	\$66.74	\$66.74
2007/08	7.76%	71.93	71.92
2008/09	0.58%	72.36	72.36
2009/10	6.56%	77.07	77.07
2010/11*	(0.26%)	77.07	77.07
2011/12	4.42%	80.48	80.48
2012/13	2.07%	82.15	82.15
2013/14	0.02%	82.17	82.17
2014/15	5.03%	86.30	86.30
2015/16	2.46%	88.42	88.42
2016/17	3.55%	91.56	91.56

*The 2010/11 percentage increase in the annual April Construction Cost Index is -0.26%, and as such the maximum assessment rate for 2010/11 remains the same as the prior year.

5. ASSESSMENT DIAGRAM

An Assessment Diagram for the District has been submitted to the City in the format required under the provisions of the Act. The lines and dimensions shown on maps of the County Assessor for the current year are incorporated by reference herein and made part of this Engineer's Report.

ASSESSMENT DIAGRAM MCCOY CREEK PARKING BENEFIT ASSESSMENT DISTRICT

CITY OF SUISUN
COUNTY OF SOLANO
STATE OF CALIFORNIA

FILED IN THE OFFICE OF THE CITY CLERK OF THE CITY OF SUISUN
THIS 14 DAY OF JULY, 2006.

Doreen Falk
CITY CLERK (DEPUTY)
CITY OF SUISUN
SOLANO COUNTY, CALIFORNIA

I HEREBY CERTIFY THAT THE WITHIN DIAGRAM SHOWING THE BOUNDARIES OF MCCOY CREEK PARKING BENEFIT ASSESSMENT DISTRICT CITY OF SUISUN, COUNTY OF SOLANO, STATE OF CALIFORNIA, WAS APPROVED BY THE CITY COUNCIL OF THE CITY OF SUISUN AT A REGULAR MEETING HELD AT THE CITY OF SUISUN AT THE DAY OF JULY, 2006, BY ITS RESOLUTION NO. 2006-28.

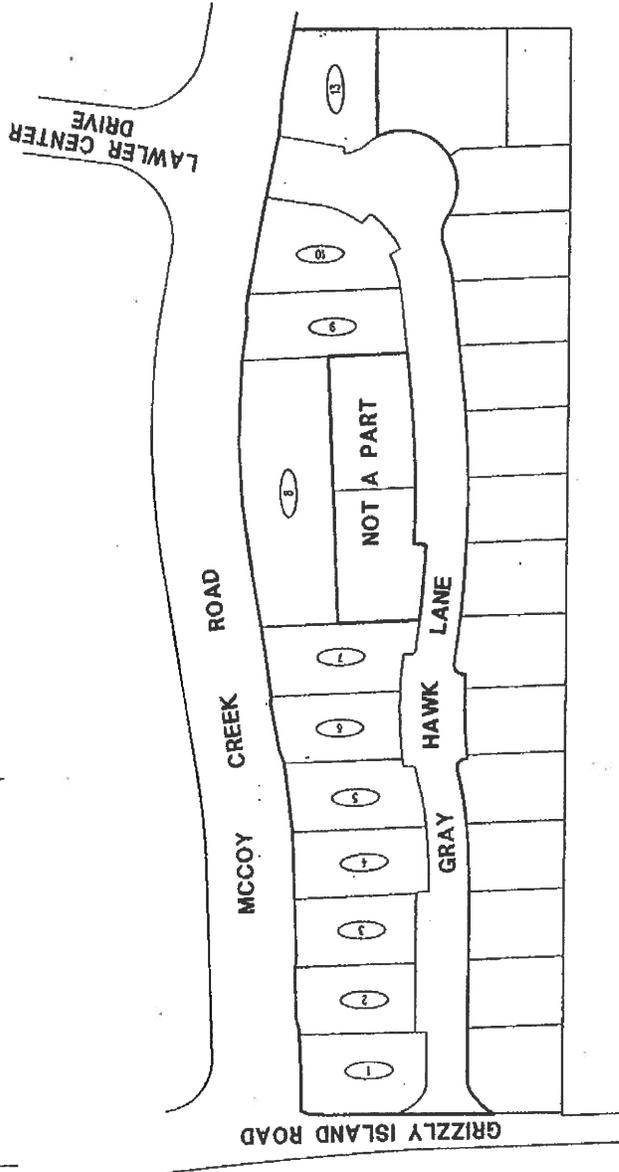
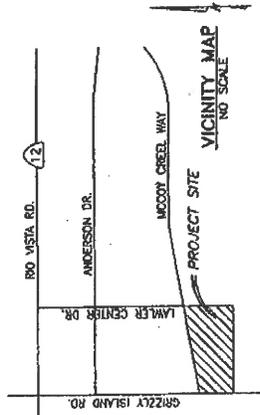
Doreen Falk
CITY CLERK (DEPUTY)
CITY OF SUISUN
SOLANO COUNTY, CALIFORNIA

FILED THIS 20th DAY OF JULY 2006 AT THE HOUR OF 9:26
CLOCK A.M. IN BOOK 22 AT PAGE 353 OF MAPS OF ASSESSMENT
DISTRICTS IN THE OFFICE OF THE COUNTY RECORDER OF THE COUNTY OF SOLANO,
STATE OF CALIFORNIA.

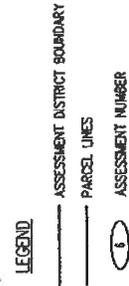
Mark C. Tommessen
COUNTY RECORDER
COUNTY OF SOLANO

Inst # 2006-91322

NOTE: FOR A DETAILED DESCRIPTION OF THE LINES AND DIMENSIONS OF EACH PARCEL WITHIN THE DISTRICT REFER TO THE COUNTY OF SOLANO ASSESSOR'S MAPS.



Assessment Number	APN
1	FOR. OF 173-870-0108015
2	FOR. OF 173-870-0108015
3	FOR. OF 173-870-0108015
4	FOR. OF 173-870-0108015
5	FOR. OF 173-870-0108015
6	FOR. OF 173-870-0108015
7	FOR. OF 173-870-0108015
8	FOR. OF 173-870-0108015
9	FOR. OF 173-870-0108015
10	FOR. OF 173-870-0108015
11	FOR. OF 173-870-0108015
12	FOR. OF 173-870-0108015
13	FOR. OF 173-870-0108015



NBS

32805 Highway 79 South, Suite 100
Fremont, CA 94532

Local Government Solutions

6. ASSESSMENT ROLL

The following is a detailed listing within the District that will be assessed for Fiscal Year 2016/17.

APN	Parcel Type	EDUs	Fiscal Year 2016/17 Assessment*
0173-811-010	SFA	3.30	\$302.14
0173-811-020	L-W	4.30	393.70
0173-811-030	COM	37.00	3,387.72
0173-811-060	L-W	4.30	393.70
0173-811-070	L-W	4.30	393.70
0173-811-080	SFA	3.30	302.14
0173-811-090	SFA	3.30	302.14
0173-811-100	SFA	3.30	302.14
0173-811-110	L-W	4.30	393.70
0173-811-120	L-W	4.30	393.70
0173-812-180	SFA	3.30	302.14
Totals:		75.00	\$6,866.92

*Assessment for each parcel rounded down to nearest even cent for County tax roll purposes

AGENDA TRANSMITTAL

MEETING DATE: May 17, 2016

CITY AGENDA ITEM: Implementation of Traffic Committee Recommendations:

- a. Council Adoption of Resolution No. 2016-__: Approving the Designation of a Loading Zone for Harbor Theater; and
- b. Council Adoption of Resolution No. 2016-__: Approving the Designation of a Senior Center Parking Only Zone.

FISCAL IMPACT: Funds are available in the Harbor Theater Maintenance Program 3365, as well as in the Senior Center Program 8760.

BACKGROUND: Parking conflicts are occurring at the rear of the Harbor Theater, which have caused delays and logistical problems for the Harbor Arts Center at Harbor Theater. The Suisun City Police Department (SCPD) cannot issue citations to alleviate this problem unless signage informs the public not to park there as provided in the Suisun City Code.

Some tenants of Casa de Suisun have been parking in the Senior Center parking lot. This has resulted in some patrons of the Senior Center being forced to park across Merganser Drive in the United States Post Office parking lot and crossing the street, which is not desirable. There are a number of empty parking spaces in the Casa de Suisun parking lot, so problem is not the result of inadequate parking at Casa de Suisun. In addition on the western side of the Senior Center, some individuals are parking vehicles along the curb that separates the west parking lot from 333 Sunset. When vehicles are parked along this curb, it inhibits the ability of drivers of the cars parked in the designated parking stalls to back out safely.

STAFF REPORT: In order to address parking conflicts with tenants and customers parking next to the loading doors of the Harbor Theatre, designation of “loading zone only” would be appropriate. Vehicles parked in this area have caused delays in productions at the Harbor Theatre, which does not allow the theatre to operate at maximum efficiency.

In order to ensure the maximum number of parking spaces for patrons of the Senior Center in the Senior Center’s parking lot, staff recommends designating that lot as a Senior Center Parking Only zone. In addition curb that separates the west parking lot from 333 Sunset should be painted red. Staff has met with the manager of Casa de Suisun and he approves of these actions.

STAFF RECOMMENDATION: It is recommended that the City Council:

1. Adopt Resolution No. 2016-__: Approving the Designation of a Loading Zone for Harbor Theater; and
2. Adopt Resolution No. 2016-__: Approving the Designation of a Senior Center Parking Only Zone.

PREPARED BY: Kris Lofthus, Director of Recreation and Community Services
 Tim McSorely, Director of Public Works and Building

REVIEWED AND APPROVED BY: Suzanne Bragdon, City Manager

ATTACHMENTS:

1. Resolution No. 2016-__: Approving the Designation of a Loading Zone for Harbor Theater.
2. Harbor Theater Loading Zone depiction.
3. Resolution No. 2016-__: Approving the Designation of a Senior Center Parking Only Zone.
4. Senior Center Proposed Parking Changes.

RESOLUTION NO. 2016-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
APPROVING THE DESIGNATION OF A LOADING ZONE FOR HARBOR THEATER**

WHEREAS, Chapter 10.22 of the Suisun City Municipal Code authorizes the City Council to regulate parking in publicly owned parking facilities; and

WHEREAS, Chapter 10.22, Sec. 040 of the Suisun City Municipal Code designates the types of parking restrictions the City Council may consider; and

WHEREAS, Chapter 10.22, Sec. 030 of the Suisun City Municipal Code authorizes the City Council to establish parking restrictions by resolution; and

WHEREAS, for adequate access to and use of the Harbor Theater, certain parking restrictions need to be imposed.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City does hereby resolve that the area immediately adjacent to and northerly of the Harbor Theater shall be posted and marked as "Loading Zone".

PASSED AND ADOPTED by a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 17th of May 2016, by the following vote:

AYES:	COUNCILMEMBERS	_____
NOES:	COUNCILMEMBERS	_____
ABSTAIN:	COUNCILMEMBERS	_____
ABSENT:	COUNCILMEMBERS	_____

WITNESS my hand and the seal of the City of Suisun City this 17th of May 2016.

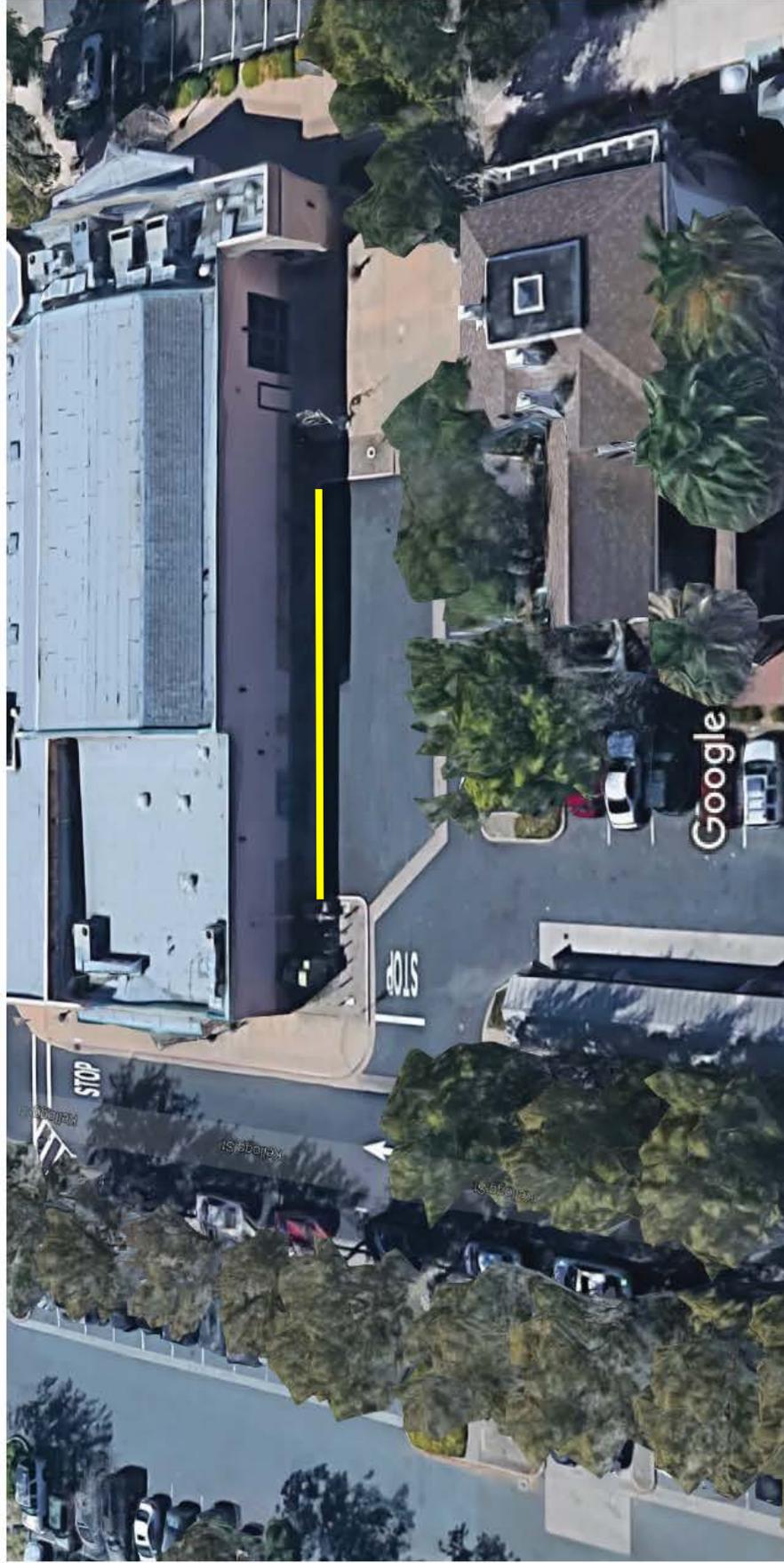
Linda Hobson, CMC
City Clerk

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Harbor Theater – Northern Parking Lot – Off Kellogg Street



New "Loading Zone" location.



Imagery ©2016 Google, Map data ©2016 Google 10 ft

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RESOLUTION NO. 2016-___

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
APPROVING THE DESIGNATION OF A SENIOR CENTER PARKING ONLY ZONE**

WHEREAS, Chapter 10.22 of the Suisun City Municipal Code authorizes the City Council to regulate parking in publicly owned parking facilities; and

WHEREAS, Chapter 10.22, Section. 040 of the Suisun City Municipal Code designates the types of parking restrictions the City Council may consider; and

WHEREAS, Chapter 10.22, Section 030 of the Suisun City Municipal Code authorizes the City Council to establish parking restrictions by resolution; and

WHEREAS, for adequate access to and use of the Senior Center, certain parking restrictions need to be imposed and can be established by adoption of a resolution.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Suisun City does hereby resolve that the parking spaces around the perimeter of the Senior Center be designated as “Senior Center Parking Only” parking spaces, and that the curb along the westerly boundary of the Senior Center parking lot shall be designated as a “No Parking” area and said curb shall be painted red.

PASSED AND ADOPTED by a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 17th of May 2016, by the following vote:

AYES:	COUNCILMEMBERS	_____
NOES:	COUNCILMEMBERS	_____
ABSTAIN:	COUNCILMEMBERS	_____
ABSENT:	COUNCILMEMBERS	_____

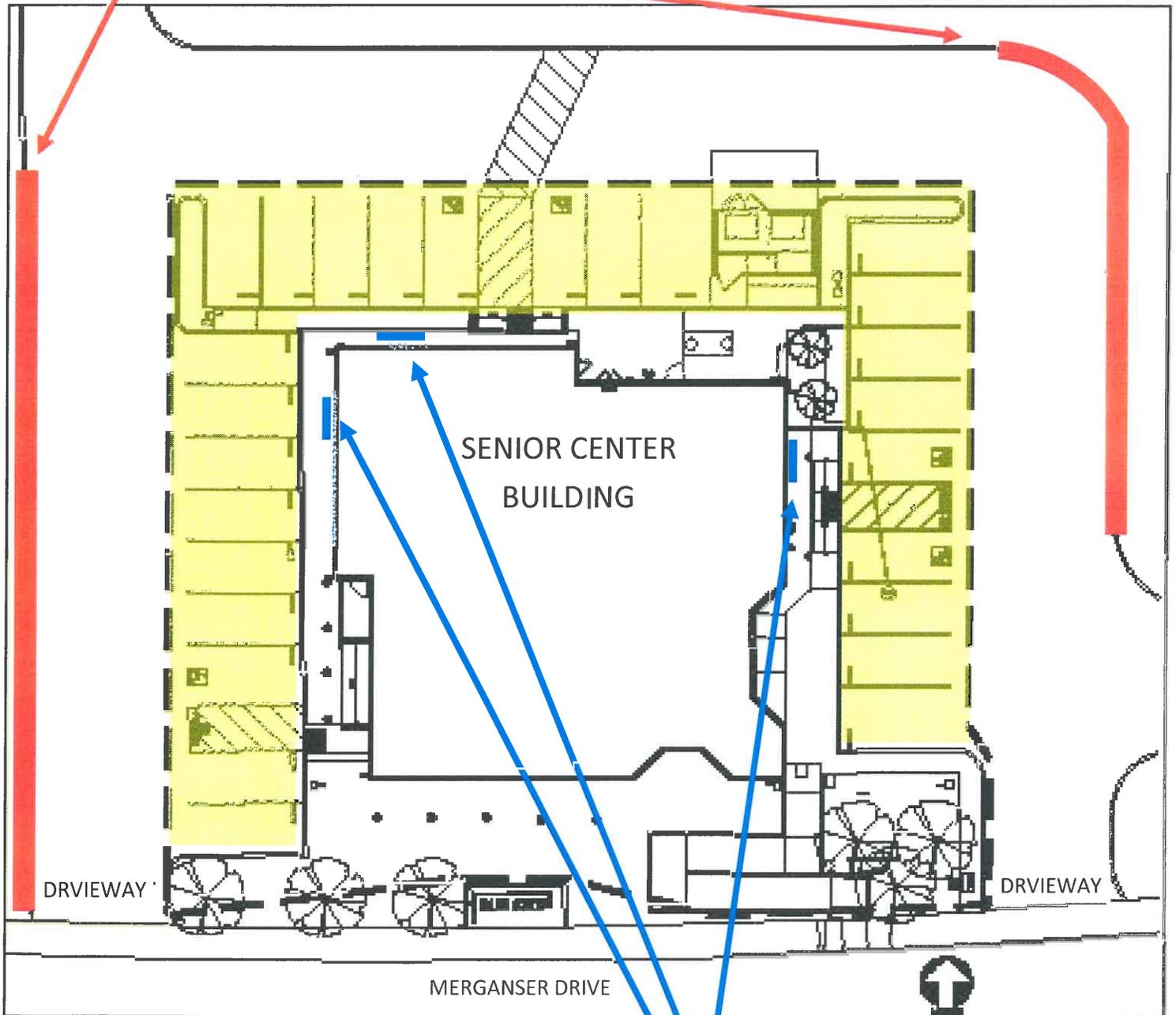
WITNESS my hand and the seal of the City of Suisun City this 17th of May 2016.

Linda Hobson, CMC
City Clerk

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Exhibit A: Senior Center Proposed Parking Changes

Proposed red curb
for No Parking



Signs for "Senior Center Parking
Only" for existing parking spaces.

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AGENDA TRANSMITTAL

MEETING DATE: May 17, 2016

CITY AGENDA ITEM: Council Adoption of Resolution No. 2016-___: Authorizing the Submittal of an Application for Payment Programs and Related Authorizations to CalRecycle.

FISCAL IMPACT: There would be no fiscal impact associated with the proposed action. No matching funds are required.

BACKGROUND: The California Department of Resources Recycling and Recovery (CalRecycle), a division of the California Natural Resources Agency, annually administers the City/County Payment Program to provide funding to local governments for establishing beverage container recycling and litter abatement programs. The City/County Payment Program assists municipalities in providing a variety of activities including beverage container collection, litter clean-up, advertising and recycling education. The annual impact of recycling 17.7 billion beverage containers saved the equivalent of 5.1 million barrels of oil and reduced greenhouse gas emissions, which equates to eliminating the energy consumption of more than 263,000 households for one year.

STAFF REPORT: CalRecycle receives California Refund Value (CRV) from consumers who purchase beverages, but do not recycle their containers. In 2013-14, the Beverage Container Recycling Fund received \$1.2 billion in deposits, but only spent \$1 billion on redemption payments. The remainder was invested in programs to increase recycling and reduce litter. In 2015, \$10.5 million of these funds were allocated to local municipalities through the City/County Payment Program to cities and counties to increase beverage container recycling and reduce litter.

Each grant applicant is eligible to receive an amount based on per capita, with a minimum grant of \$5,000. The City is estimated to receive \$7,626 in grant funds with no matching fund requirement. Staff plans to add additional concrete recycling containers that match the City's existing garbage receptacles. Placement will be around schools, bike paths, parks and downtown as funding allows. A small portion of the grant will also cover staff time that would otherwise be charged to the General Fund. Once adopted, this resolution will stay in place until rescinded by the City Council.

STAFF RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2016-___: Authorizing the Submittal of an Application for Payment Programs and Related Authorizations to CalRecycle.

ATTACHMENTS:

1. Resolution No. 2016-___: Authorizing the Submittal of an Application for Payment Programs and Related Authorizations to CalRecycle.

PREPARED BY:
REVIEWED BY:
APPROVED BY:

Amanda Dum, Management Analyst I
 Timothy McSorley, Public Works & Building Director
 Suzanne Bragdon, City Manager

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RESOLUTION NO. 2016-___

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
AUTHORIZING THE SUBMITTAL OF AN APPLICATION FOR PAYMENT
PROGRAMS AND RELATED AUTHORIZATIONS TO CALRECYCLE**

WHEREAS, pursuant to Public Resources Code sections 48000 et seq., 14581, and 42023.1(g), the Department of Resources Recycling and Recovery (CalRecycle) has established various payment programs to make payments to qualifying jurisdictions; and

WHEREAS, in furtherance of this authority CalRecycle is required to establish procedures governing the administration of the payment programs; and

WHEREAS, CalRecycle’s procedures for administering payment programs require, among other things, an applicant’s governing body to declare by resolution certain authorizations related to the administration of the payment program.

NOW, THEREFORE, BE IT RESOLVED that City of Suisun City is authorized to submit an application to CalRecycle for any and all payment programs offered, that the City Manager or his/her designee, is hereby authorized as Signature Authority to execute all documents necessary to implement and secure payment; and

BE IT FURTHER RESOLVED that this authorization is effective until rescinded by the Signature Authority or this governing body.

PASSED AND ADOPTED by a Regular Meeting of said City Council of the City of Suisun City duly held on Tuesday, the 17th of May 2016, by the following vote:

AYES:	COUNCILMEMBERS	_____
NOES:	COUNCILMEMBERS	_____
ABSTAIN:	COUNCILMEMBERS	_____
ABSENT:	COUNCILMEMBERS	_____

WITNESS my hand and the seal of the City of Suisun City this 17th of May 2016.

Linda Hobson, CMC
City Clerk

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AGENDA TRANSMITTAL

MEETING DATE: May 17, 2016

JOINT AGENDA ITEM: Accept the Investment Report for the Quarter Ending March 31, 2016.

FISCAL IMPACT: None as this item is for information only.

BACKGROUND: Each quarter it is necessary to produce an Investment Report, showing how all City, Housing Authority, and Suisun-Solano Water Authority's available cash is invested, in terms of the type of investment, what institution it is invested in, and current value and interest earnings.

STAFF REPORT: The total cash and investments (par amount) equaled \$30,252,978 for the period ending March 31, 2016.

In terms of return on our investment, managed by PFM Asset Management LLC, the current yield to maturity at cost is 1.08%. This compares very favorably with the LAIF return of only 0.47% for the quarter. As can be seen in the Pie Chart, most of the cash is invested in federally insured CD's, US Treasuries or Agency Notes, all of which generate higher yields.

RECOMMENDATION: It is recommended that the Council/Authority accept the Third Quarter Financial Officer's Investment Report.

ATTACHMENTS:

1. Financial Officer's Investment Report, March 31, 2016.

PREPARED BY:

Elizabeth N. Luna, Accounting Services Manager

REVIEWED/APPROVED BY:

Ronald Anderson Jr., Assistant City Manager

Suzanne Bragdon, City Manager

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City of Suisun City
Successor Agency and Housing Authority
FINANCIAL OFFICER'S INVESTMENT REPORT

March 31, 2016

Category of Investment	Name of Institution	Maturity Date	Par Amount	Market Value*	Amortized Cost	Curr Yield At Market	Est Annual Income
Checking Account	West America Bank	Demand Deposit	\$ 3,182,629	\$ 3,182,629	\$ 3,182,629	0.000%	-
Certificate of Deposit	Travis Credit Union	06/16/19	\$ 214,506	\$ 214,506	\$ 214,506	1.240%	2,860
State Investment-CITY	LAIF	Demand Deposit	\$ 3,179,723	\$ 3,179,723	\$ 3,179,723	0.506%	16,089
Total Cash & Equivalents Money Market			\$ 6,576,858	\$ 6,576,858	\$ 6,576,858	0.285%	18,749
Federal Agency Coll. Mort. Oblgtn	FNMA #3136A8G38	8/1/2017	\$ 302,466	\$ 302,239	\$ 303,054	1.247%	3,769
Federal Agency Coll. Mort. Oblgtn	FNMA #3136ANJY4	04/01/18	\$ 140,000	\$ 140,519	\$ 140,889	1.544%	2,170
Federal Agency Coll. Mort. Oblgtn	FNMA #3136AMTM1	09/01/18	\$ 120,797	\$ 120,267	\$ 120,797	0.636%	765
Federal Agency Coll. Mort. Oblgtn	FNMA #3136ANMF1	11/01/18	\$ 68,406	\$ 67,833	\$ 68,406	0.598%	404
Fannie Mae Series 2015-M13 ASQ2	FNMA #3136AQDQ0	09/01/19	\$ 200,000	\$ 201,347	\$ 201,755	1.635%	3,292
Total Federal Agency Collateralized Mortgage Obl.			\$ 831,669	\$ 832,205	\$ 834,902	1.250%	\$ 10,400
Federal Agency/Bond Note	FHLM #3137EADQ9	05/13/16	\$ 235,000	\$ 235,040	\$ 234,999	0.500%	1,175
Federal Agency/Bond Note	FHLMC #3137EADS5	10/14/16	\$ 550,000	\$ 551,333	\$ 550,299	0.873%	4,813
Federal Agency/Bond Note	FHLB #3130A3J70	11/23/16	\$ 700,000	\$ 700,329	\$ 699,910	0.625%	4,375
Federal Agency/Bond Note	FHLMC #3137EADU0	01/27/17	\$ 500,000	\$ 499,446	\$ 499,644	0.501%	2,500
Federal Agency/Bond Note	FNMA #3135G0GY3	01/30/17	\$ 550,000	\$ 552,581	\$ 552,531	1.244%	6,875
Federal Agency/Bond Note	FHLB #3130A5EP0	05/30/17	\$ 885,000	\$ 884,445	\$ 884,580	0.625%	5,531
Federal Agency/Bond Note	FHLM #3137EADJ5	07/28/17	\$ 250,000	\$ 250,903	\$ 250,451	0.996%	2,500
Federal Agency/Bond Note	FHLM #3137EADL0	09/29/17	\$ 350,000	\$ 351,272	\$ 351,135	0.996%	3,500
Federal Agency/Bond Note	FNMA #3135G0PQ0	10/26/17	\$ 500,000	\$ 500,942	\$ 498,486	0.873%	4,375
Federal Agency/Bond Note	FHLM #3137EADP1	03/07/18	\$ 304,698	\$ 305,153	\$ 304,379	0.874%	2,866
Federal Agency/Bond Note	FNMA #3135G0WJ8	05/21/18	\$ 250,000	\$ 250,307	\$ 248,344	0.874%	2,188
Federal Agency/Bond Note	FNMA #3135G0WJ8	05/21/18	\$ 425,000	\$ 425,522	\$ 423,438	0.874%	3,719
Federal Agency/Bond Note	FNMA #313G0YT4	11/27/18	\$ 300,000	\$ 305,948	\$ 301,867	1.593%	4,875
Federal Agency/Bond Note	FNMA#3135G0J53	02/26/19	\$ 600,000	\$ 601,327	\$ 598,633	0.998%	6,000
Total Federal Agency Bond/Note			\$ 6,399,698	\$ 6,414,548	\$ 6,398,697	1.124%	72,123
US Treasury Bill	#912796HK8	4/7/2016	\$ 625,000	\$ 624,988	\$ 624,977	0.230%	1,438
US Treasury Notes	#912828QR4	06/30/16	\$ 200,000	\$ 200,590	\$ 200,191	1.496%	3,000
US Treasury Notes	#912828QX1	07/31/16	\$ 125,000	\$ 125,469	\$ 125,180	1.494%	1,875
US Treasury Notes	#912828QX1	07/31/16	\$ 500,000	\$ 501,875	\$ 501,976	1.494%	7,500
US Treasury Notes	#912828SJ0	02/28/17	\$ 250,000	\$ 250,537	\$ 249,855	0.873%	2,188
US Treasury Notes	#912828SM3	03/31/17	\$ 590,000	\$ 592,166	\$ 590,452	0.996%	5,900
US Treasury Notes	#912828TG5	07/31/17	\$ 200,000	\$ 199,508	\$ 199,095	0.501%	1,000
US Treasury Notes	#912828UA6	11/30/17	\$ 475,000	\$ 474,239	\$ 470,687	0.626%	2,969
US Treasury Notes	#912828UZ1	04/30/18	\$ 175,000	\$ 174,480	\$ 174,324	0.627%	1,094
US Treasury Notes	#912828VQ0	07/31/18	\$ 600,000	\$ 608,015	\$ 606,001	0.136%	825
US Treasury Notes	#912828RE2	08/31/18	\$ 675,000	\$ 686,417	\$ 676,081	1.475%	10,125
US Treasury Notes	#912828WD8	10/31/18	\$ 50,000	\$ 50,543	\$ 49,725	1.237%	825
US Treasury Notes	#912828WD8	10/31/18	\$ 300,000	\$ 303,258	\$ 298,341	1.237%	3,750
US Treasury Notes	#912828WD8	10/31/18	\$ 325,000	\$ 328,529	\$ 324,280	1.237%	4,063
US Treasury Notes	#912828A34	11/30/18	\$ 450,000	\$ 455,010	\$ 448,110	1.236%	5,625
US Treasury Notes	#912828B33	01/31/19	\$ 400,000	\$ 407,234	\$ 399,520	1.473%	6,000
US Treasury Notes	#912828B33	01/31/19	\$ 550,000	\$ 559,947	\$ 548,370	1.473%	8,250
US Treasury Notes	#912828TR1	09/30/19	\$ 250,000	\$ 250,205	\$ 247,349	0.999%	2,500
US Treasury Notes	#912828TR1	09/30/19	\$ 650,000	\$ 650,533	\$ 639,955	0.999%	6,500
US Treasury Notes	#912828TR1	09/30/19	\$ 750,000	\$ 750,615	\$ 739,639	0.999%	7,500
US Treasury Notes	#912828F62	10/31/19	\$ 500,000	\$ 508,614	\$ 501,656	1.475%	7,500
US Treasury Notes	#912828F62	10/31/19	\$ 900,000	\$ 915,504	\$ 904,018	1.475%	13,500
US Treasury Notes	#912828UQ1	02/29/20	\$ 300,000	\$ 301,957	\$ 299,268	1.242%	3,750
US Treasury Notes	#912828UQ1	02/29/20	\$ 300,000	\$ 301,957	\$ 296,403	1.242%	3,750
US Treasury Notes	#912828VP2	07/31/20	\$ 250,000	\$ 258,877	\$ 257,152	1.931%	5,000
US Treasury Notes	#912828VP2	07/31/20	\$ 300,000	\$ 310,652	\$ 308,191	1.931%	6,000
US Treasury Notes	#912828VP2	07/31/20	\$ 375,000	\$ 388,316	\$ 380,740	1.931%	7,500
US Treasury Notes	#912828VP2	07/31/20	\$ 400,000	\$ 414,203	\$ 413,008	1.931%	8,000
US Treasury Notes	#912828VP2	07/31/20	\$ 475,000	\$ 491,866	\$ 480,675	1.931%	9,500
Total US Treasury Bond/Note			\$ 11,940,000	\$ 12,086,104	\$ 11,955,220	1.206%	\$ 145,789
TOTAL POOLED INVESTMENTS			\$ 25,748,225	\$ 25,909,714	\$ 25,765,676	0.954%	\$ 247,061

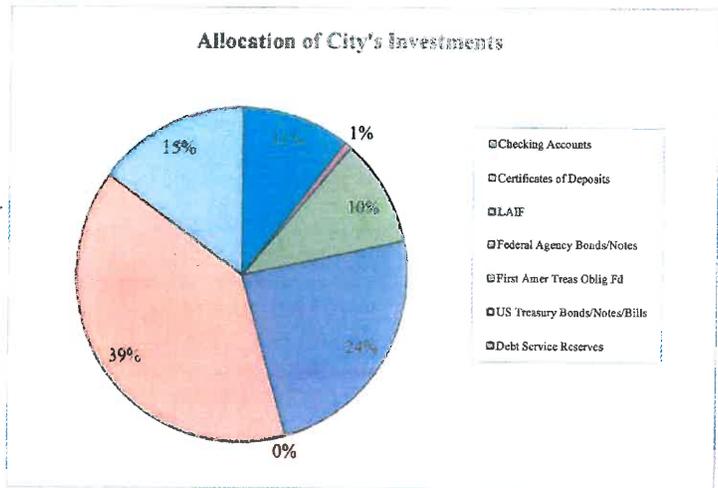
City of Suisun City
Successor Agency and Housing Authority
FINANCIAL OFFICER'S INVESTMENT REPORT

March 31, 2016

Category of Investment	Name of Institution	Maturity Date	Par Amount	Market Value*	Amortized Cost	Curr Yield At Market	Est Annual Income
Reserved for Bond/Debt Service							
Govt Sec Money Market-SSWA 1993	First Amer Treas Oblig Fd	Demand Deposit	\$ 669,030	\$ 669,030	\$ 669,030	0.000%	-
Govt Sec Money Market-SSWA 1993	FNMA MTNW3135GOZB2	4/20/2017	\$ 744,000	\$ 744,275	\$ 741,811	0.750%	5,580
Govt Sec Money Market-SSWA 1993	First Amer Treas Oblig Fd	#31846V302	\$ 894	\$ 894	\$ 894	0.000%	-
Govt Sec Money Market-RDA/SA	First Amer Treas Oblig Fd	Demand Deposit	\$ 787,501	\$ 787,501	\$ 787,501	0.000%	-
Govt Sec Money Market-RDA/SA	First Amer Treas Oblig Fd	Demand Deposit	\$ 960,363	\$ 960,363	\$ 960,363	0.000%	-
Savings Acct-RDA Marina	West America Bank	Demand Deposit	\$ 397,664	\$ 397,664	\$ 397,664	0.082%	\$ 325
Marina Debt Service #3137EADPI	Federal Agency/Bond Note	3/7/2018	\$ 945,302	\$ 946,714	\$ 944,313	0.874%	5,496
Total Debt Service Reserve Funds			\$ 4,504,752	\$ 4,506,440	\$ 4,501,874	0.253%	\$ 11,401
Grand Total			\$ 30,252,978	\$ 30,416,154	\$ 30,267,250	0.854%	\$ 258,462

Summary of Pooled Investments

	Amount
Checking Accounts	\$ 3,182,629
Certificates of Deposits	\$ 214,506
LAIIF	\$ 3,179,723
Federal Agency Bonds/Notes	\$ 7,233,598
First Amer Treas Oblig Fd	\$ -
US Treasury Bonds/Notes/Bills	\$ 11,935,220
Debt Service Reserves	\$ 4,501,574
Total	\$ 30,267,250



* Market Valuation for Federal Agency Bonds/Notes and US Treasury Bonds/Notes is from City's Investment Advisor, PFM. Valuation for Debt Service Reserve funds is from the City's Trustee, US Bank.

City Treasurer's Statement:

I hereby certify that I have examined the records and find this report to be correct, that all investments are made in accordance with the investment policy, and the City will be able to meet its obligations for the next six months.

Attest by:

Michael J. McMurtry 5/12/16
Michael J. McMurtry, City Treasurer Date

Submitted by:

Elizabeth Luna 5-12-2016
Elizabeth Luna, Accounting Services Mgr. Date

MINUTES

SPECIAL MEETING OF THE SUISUN CITY COUNCIL

TUESDAY, MAY 3, 2016

6:00 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

TELECONFERENCE NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), the following City Council meeting includes teleconference participation by Council/Board Member Jane Day from: 301 Morgan Street, Suisun City, CA 94585.

ROLL CALL

Mayor Pro Tem Wilson called the meeting to order at 7:00 PM with the following Council / Board Members present: Day, Hudson, Segala, and Wilson. Mayor Sanchez was absent.

PUBLIC COMMENT - NONE

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

CONFLICT OF INTEREST NOTIFICATION - NONE

(Any items on this agenda that might be a conflict of interest to any Councilmembers / Boardmembers should be identified at this time.)

CLOSED SESSION

City Council

Pursuant to California Government Code section 54950 the Suisun City Council will hold a Closed Session for the purpose of:

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Name of Case: City of Suisun City v. State of California, Department of Finance, et al; Case #34-2013-00146458.

6:01 – Mayor Pro Tem Wilson recessed the City Council to closed session.

CONVENE OPEN SESSION

Announcement of Actions Taken, if any, in Closed Session.

7:00 - Mayor Pro Tem Wilson reconvened the City Council and stated no decisions were made in closed session.

ADJOURNMENT

There being no further business, Mayor Pro Tem Wilson adjourned the meeting at 7:00 PM.

Linda Hobson, CMC
City Clerk

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MINUTES

**REGULAR MEETING OF THE
SUISUN CITY COUNCIL**

**SUISUN CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY OF THE CITY OF SUISUN CITY,**

AND HOUSING AUTHORITY

TUESDAY, MAY 3, 2016

7:04 P.M.

SUISUN CITY COUNCIL CHAMBERS -- 701 CIVIC CENTER BOULEVARD -- SUISUN CITY, CALIFORNIA

NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), the following Council/Successor Agency/Housing Authority meeting includes teleconference participation by Councilmember Jane Day from: 301 Morgan Street, Suisun City, CA 94585.

(Next Ord. No. – 740)

(Next City Council Res. No. 2 016 – 25)

Next Suisun City Council Acting as Successor Agency Res. No. SA2016 – 02)

(Next Housing Authority Res. No. HA2016 – 02)

ROLL CALL

Mayor Pro Tem Wilson called the meeting to order at 7:00 PM with the following Council / Board Members present: Day, Hudson, Segala, and Wilson. Mayor Sanchez was absent
Pledge of Allegiance was led by Council Member .
Invocation was given by City Manager Bragdon.

PUBLIC COMMENT - None

(Requests by citizens to discuss any matter under our jurisdiction other than an item posted on this agenda per California Government Code §54954.3 allowing 3 minutes to each speaker).

CONFLICT OF INTEREST NOTIFICATION - None

(Any items on this agenda that might be a conflict of interest to any Council Members / Board Members should be identified at this time.)

REPORTS: (Informational items only.)

1. Mayor/Council - Chair/Boardmembers

Council Member Day reported there was a dilapidated motor home parked in the parking lot between Black Bear and McDonalds; there was fire near old town and the Fire Department put it out quickly; and the City should look into weed abatement at the old Crystal School.

Council Member Segala reported the MS Walk was great and complimented Mayor Pro Tem Wilson for welcoming everyone to waterfront; attending the Chamber mixer; Inspire which is like a job fair for 8th graders; Sewer District meeting; and VFW wounded warriors fund raiser; and the Board of Supervisors commemoration of the 50th anniversary of the Vietnam War.

Council Member Hudson reported attending the successful MS Walk; the Sewer District open house tour with about 200 in attendance; and thanked Chief O'Brien for the youth church group tour of the Fire House.

Mayor Pro Tem Wilson said the MS Walk was great and a good time was had by all.

2. City Manager/Executive Director/Staff
 - a. Quarterly Traffic Committee Report – (O'Brien).
 - b. Update on Shopping Carts – (Mattos).

7:48 PM – Council Member Hudson left Council Chambers.

7:51 PM – Council Member Hudson returned.

PRESENTATIONS/APPOINTMENTS

(Presentations, Awards, Proclamations, Appointments).

3. Presentation of Proclamation to Building and Public Works Department Proclaiming May 2016, as “Building Safety Month”.

Mayor Pro Tem Wilson read and Council Member Segala presented the proclamation to Building Official McSorley.

4. Presentation of Proclamation to Police Department Proclaiming May 15 - 21, 2016 as “Police Week” and May 15, 2016 “Peace Officers’ Memorial Day”.

Mayor Pro Tem Wilson read and Council Member Hudson presented the proclamation to Police Chief Mattos.

CONSENT CALENDAR

Consent calendar items requiring little or no discussion may be acted upon with one motion.

City Council

5. Council Adoption of Resolution No. 2016-25: Accepting the Walters Pintail Traffic Signal Project as Complete, and Authorizing the City Manager to Record the Notice of Completion for the Project – (McSorley).

Joint City Council / Suisun City Council Acting as Successor Agency/Housing Authority

6. Council/Agency/Authority Approval of the Minutes of the Regular and/or Special Meetings of the Suisun City Council, Suisun City Council Acting as Successor Agency, and Housing Authority held on April 19, 2016 – (Hobson).

Council Member Hudson moved and Council Member Day seconded the motion to approve Consent Calendar. Motion carried by the following roll call vote:

AYES: Council Members Day, Hudson, Segala, Wilson

ABSENT: Mayor Sanchez

GENERAL BUSINESS

City Council

7. Train Depot Improvement Project Funding Modifications – (McSorley).

- a. Council Adoption of Resolution No. 2016-26: Authorizing the City Manager to Execute the First Amendment to the One Bay Area Grant (OBAG) Funding Agreement Between the City of Suisun City and the Solano Transportation Agency (STA) for the Train Depot Improvement Project; and
- b. Council Adoption of Resolution No. 2016-27: Adopting the 11th Amendment to the Annual Appropriation Resolution No. 2015-79 to Appropriate Funds for the Train Depot Improvement Project.

George Guynn expressed concern about taxation without representation.

Motioned by Council Member Segala and seconded by Council Member Day to adopt Resolutions No. 2016-26 and No. 2016-27. Motion carried by the following roll call vote:

AYES: Council Members Hudson, Segala, Day, Wilson

ABSENT: Mayor Sanchez

- 8. Council Adoption of Resolution No. 2016-28: Approving a Priority List of Events with the Associated Costs to be Submitted to the Friends of Suisun City Recreation and Community Services for Funding 2016 Events – (Lofthus).

Motioned by Council Member Day and seconded by Council Member Segala to adopt Resolution No. 2016-28 amending the name of the organization to Suisun City Community Services Foundation.. Motion carried by the following roll call vote:

AYES: Council Members Segala, Hudson, Day, Wilson

ABSENT: Mayor Sanchez

PUBLIC HEARINGS None

ADJOURNMENT

There being no further business, Mayor Sanchez adjourned the meeting at 8:56 PM.

Linda Hobson, CMC
City Clerk

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AGENDA TRANSMITTAL

MEETING DATE: May 17, 2016

CITY AGENDA ITEM: Council Adoption of Resolution No. 2016-___: Rejecting All Bids for the Driftwood Drive Safe Routes to School (SR2S) Path Project.

FISCAL IMPACT: There would be no negative fiscal impact associated with the adoption of this resolution.

BACKGROUND: STA has approved a budget for the Driftwood Drive SR2S Path Project (Project) of \$655,500, which is composed of multiple funding sources including:

- Local Funds - \$50,000 for Design.
- One Bay Area Grant (OBAG) - \$439,045 for Construction.
- Transportation for Clean Air (TFCA) - \$108,076 for Construction.
- Transportation Development Act (TDA) Article 3 funds - \$38,679 for Construction.
- Victorian Harbor F Maintenance Assessment District (MAD) - \$20,000 for Construction.

The Project cost breakdowns are as follows:

- Design – \$50,000.
- Construction - \$575,500 (including contingency).
- In-House Labor - \$30,000.

STAFF REPORT: On October 6, 2015, the City Council authorized the execution of a Professional Services Agreement with BKF Engineers to prepare plans, specifications and estimates for the Project. The Project was advertised for construction beginning on April 8, 2016. On April 21, 2016, a mandatory pre-bid meeting was held at City Hall and at the project site. Five prospective bidders attended this mandatory meeting, but on the bid opening date of May 3, 2016, only two bids were received, all in excess of the available construction budget.

The low bid was \$674,411.90 which is \$98,911.90 over the construction budget of \$575,500. The bid results are as follows:

	Company	
	Vanguard Construction	WR Forde Associates
Base Bid	\$674,411.90	\$699,395.00
Add Alt. No. A1 Driftwood Dr.	\$18,478.00	\$25,190.00
Deductive No. DA1 Driftwood Dr.	-\$2,000.00	-\$15,000.00

PREPARED BY:
REVIEWED BY:
APPROVED BY:

Nick Lozano, Associate Engineer
 Tim McSorley, Public Works & Building Director
 Suzanne Bragdon, City Manager

Add Alt No. A1 Josiah Circle	\$9,100.00	\$9,100.00
Deductive Alt. No. DA1 Josiah Circle	-\$1,000.00	-\$15,000.00
Add Alt. No. A2 Driftwood Dr.	\$41,697.00	\$31,440.00
Add Alt. No. A3 Driftwood Dr.	\$44,500.00	\$41,600.00
Add Alt. No. A4 Josiah Circle	\$24,000.00	\$22,000.00
Add Alt. No. A5 Driftwood Dr.	\$40,000.00	\$45,000.00
Base Bid + All Alts.	\$849,186.90	\$843,725.00

Based upon the bid results, staff will be working with our design consultant to review the engineer's estimate to determine where adjustments may be made in order to bring the Project within the approved construction budget. Once that work is completed, the Project will be re-advertised for bids.

RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 2016-__: Rejecting All Bids for the Driftwood Drive Safe Routes to School (SR2S) Path Project.

ATTACHMENTS:

1. Resolution No. 2016-__: Rejecting All Bids for the Driftwood Drive Safe Routes to School (SR2S) Path Project.
2. Driftwood Drive SR2S – Location Map.

ATTACHMENT 1

RESOLUTION NO. 2016- __

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUISUN CITY
REJECTING ALL BIDS FOR DRIFTWOOD DRIVE SAFE ROUTES TO SCHOOL
(SR2S) PATH PROJECT**

WHEREAS, there is \$575,500 available for the construction of the Driftwood Drive SR2S Path Project; and

WHEREAS, the City advertised the plans and specifications for this Project on April 8, 2016, and on April 18, 2016, and bids were opened on May 3, 2016; and

WHEREAS, the bids received were all above the construction budget; and

WHEREAS, City staff recommends that the all received bids be rejected; and

WHEREAS, staff will work with the Design Consultant to re-scope this Project to bring it within the budget and re-advertise the Project when that work is completed.

NOW, THEREFORE, BE IT RESOLVED, that that the City Council of the City of Suisun City reject all bids submitted for this Project, and re-scope and re-advertise the project.

PASSED AND ADOPTED at a Regular Meeting of the City Council of the City of Suisun City duly held on Tuesday, the 17th day of May 2016, by the following vote:

AYES:	Councilmembers:	_____
NOES:	Councilmembers:	_____
ABSENT:	Councilmembers:	_____
ABSTAIN:	Councilmembers:	_____

WITNESS my hand and the seal of said City this 17th day of May 2016.

Donna Pock, CMC
Deputy City Clerk

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ATTACHMENT NO. 2

LOCATION MAP

Driftwood Drive SR2S Project

