

AGENDA
REGULAR MEETING OF THE
SUISUN CITY PARKS AND RECREATION COMMISSION
SUISUN CITY, CALIFORNIA
701 CIVIC CENTER BOULEVARD
7:00 P.M., WEDNESDAY, SEPTEMBER 18, 2013

A. ROLL CALL

B. PUBLIC COMMENT

C. PRESENTATIONS, ANNOUNCEMENTS AND APPOINTMENTS

D. CONSENT CALENDAR

Consent Calendar items requiring little or no discussion and acted upon with one motion.

1. a. Minutes of the July 17, 2013 Parks and Recreation Commission meeting.

E. GENERAL BUSINESS

1. Lawler Ranch Park Master Plan Discussion

F. REPORTS

1. Staff
 - a. City Council Agenda
 - b. Park Development Fund
 - c. Recreation/Community Center
 - d. Marina Report
 - e. Senior Center Report
 - f. Other
2. Commission
3. Chairman

G. ADJOURNMENT

I, _____ of the City of Suisun do certify that this Agenda was posted by 12:00 noon, on Saturday, preceding this meeting at the following locations:

- a. Suisun City Hall, 701 Civic Center Blvd.
- b. Suisun City Fire Department, 621 Pintail Drive
- c. Suisun City Senior Center, 318 Merganser Drive

**CITY OF SUISUN CITY
PARKS AND RECREATION COMMISSION
MINUTES OF JULY 17, 2013**

Mick Jessop called the meeting to order at 7:00 p.m.

A. ROLL CALL

Present: Chairman Angel Borja, Vice-chair John Pierce,
Commissioner Roger Begley, Commissioner Tom Conley,
Commissioner Alipio Gacosta.

Staff: Mick Jessop and Cathy Rader

Absent:

Audience:

B. PUBLIC COMMENT

C. PRESENTATIONS, ANNOUNCEMENTS, APPOINTMENTS

D. CONSENT CALENDAR

Approval of Minutes:

The minutes of June 5, 2013 meeting were approved with a 5-0 vote. Motion to approve made by Vice-chair John Pierce, seconded by Commissioner Tom Conley.

E. GENERAL BUSINESS

1. Lawler Ranch Park Master Plan Discussion: Mick Jessop reported that the monthly maintenance for Lawler Ranch Park is approximately \$20,000.00 - \$25, 0000.00. The MAD contractor is responsible for the turf and trees and with an estimate of \$10,000.00 a year to maintain. New FY MAD funding will be available in December and will need to carry six months balance to maintain City MAD Parks. Mick stated that the City may be able to save time with the Lawler Ranch improvement if the same architect is used that created the Master Plan design. Mick said that public meetings will need to be held and a decision on changes, i.e.: basketball court or dog park. Letters will be mailed to residents informing them of these meetings. Mick stated that winter bids usually best for lower bids which could have the park completed by fall.
2. 4th of July Review: Mick Jessop reported that the 4th of July event was well attended with no major problems. Rental fees for vendor booths brought in approximately \$10,000.00. Expenses for the event were approximately \$52,000.00 with \$72,000.00 rolled over from last year's fire work sales. The Carnival donated close to \$7,000.00 to the Suisun City Community Services Foundation that will pay for Suisun's Sunday Jazz Series. Vice-chair John Pierce distributed information about the Limited Edition Suisun City Ornament to raise funds for the foundation. John said that 14 ornaments and 36 I Love Suisun City buttons were purchased at the foundation's 4th of July Booth.

F. REPORTS

1. Staff

- a. City Council – Mick Jessop reported that 100% of the Police & Fire Booster's beer sales profits at the 4th of July event goes back to Police and /or Fire Department items. Examples of items purchased in the past are Jaws of Life, dog climbing equipment and radios. Mick stated that a more department transparent

open to the public process of a minimum of 75% of the net was asked of staff to bring back to Police and Fire.

- b. Park Development Fund – The monthly report was distributed and discussed.
- c. Recreation / Community Center – The monthly report was distributed and discussed.
- d. Marina Report – The Marina monthly report distributed was discussed.
- e. Senior Center Report – Mick Jessop reported that the seniors will be back at the renovated Senior Center on July 23rd. Computers and desks will be delivered on Monday. Mick said that the double automatic doors were added by the contractor at no extra cost to the Senior Center. The re-grand opening will be August 9 with speakers at 10:00 a.m. and lunch at 12:00 noon with chicken enchiladas.
- f. Other: None

2. Commission:

Commissioner Roger Begley discussed the Parks Inspection Report.

Commissioner Tom Conley inspected Patriot Park and asked if the blue tape on was to alert that it was damaged. Tom stated that on July 17, there was over flow of water near the benches, there were light poles with broken base covers and one picnic bench that rocks that need tie downs, and poles with graffiti. Tom reported that 6' – 7' wood railings with screws poking was left laying in the park at Independence Park and placed them in his truck to eliminate anyone getting hurt, two lights behind the PD Office are out and Mick said that the photo cells may need cleaning or replaced. Tom stated there are brown spots around the park and PW may have to check sprinklers. Vice-chair John Pierce reported that the bushes on Montebello/Walters Road are about 4ft tall and weeds need maintenance on Sunset/Merganser. John said that the headless rocking horse at Goepp Park was removed but the footing is still there. John reported that there is re-bar by the Marina Parking/bathroom area that could be dangerous to the public. Tom asked if the commissioners could repair quick fixes like the re-bar and Mick stated that it is best to call in potential problems.

3. Chairman:

Chairman Angel Borja reported that cat tail tules were pulled from Lawler Falls and 20 yard bins filled; rubber floor at Lawler Ranch Park is coming apart and wanted to let Public Works that they are doing a good job.

Mick Jessop stated that there will not be an August meeting unless an issue to be addressed. The next Parks and Recreation Commissions meeting will be September 4, 2013.

G. ADJOURNMENT

There being no further business the meeting was adjourned at 7:58 p.m. Motion to adjourn was made by Vice-chair John Pierce, seconded by Commissioner Tom Conley. Vote 5-0.

Chairman

Administrative Assistant