

AGENDA
REGULAR MEETING OF THE
SUISUN CITY PARKS AND RECREATION COMMISSION
SUISUN CITY, CALIFORNIA
701 CIVIC CENTER BOULEVARD
7:00 P.M., WEDNESDAY, MARCH 6, 2013

A. ROLL CALL

B. PUBLIC COMMENT

C. PRESENTATIONS, ANNOUNCEMENTS AND APPOINTMENTS

D. CONSENT CALENDAR

Consent Calendar items requiring little or no discussion and acted upon with one motion.

1. a. Minutes of the February 6, 2013 Parks and Recreation Commission meeting.

E. GENERAL BUSINESS

1. Trail Grant Update

F. REPORTS

1. Staff
 - a. City Council Agenda
 - b. Park Development Fund
 - c. Recreation/Community Center
 - d. Marina Report
 - e. Senior Center Report
 - f. Other
2. Commission
3. Chairman

G. ADJOURNMENT

I, _____ of the City of Suisun do certify that this Agenda was posted by 12:00 noon, on Saturday, preceding this meeting at the following locations:

- a. Suisun City Hall, 701 Civic Center Blvd.
- b. Suisun City Fire Department, 621 Pintail Drive
- c. Suisun City Senior Center, 318 Merganser Drive

**CITY OF SUISUN CITY
PARKS AND RECREATION COMMISSION
MINUTES OF FEBRUARY 6, 2013**

Mick Jessop called the meeting to order at 7:00 p.m.

A. ROLL CALL

Present: Commissioner Angel Borja, Commissioner John Pierce,
Commissioner Roger Begley, Commissioner Tom Conley,
Commissioner Alipio Gacosta.

Staff: Mick Jessop and Cathy Rader

Absent:

Audience: Patricia Tingley, Suisun City resident, Jan Davenport, Suisun City resident

B. PUBLIC COMMENT

C. PRESENTATIONS, ANNOUNCEMENTS, APPOINTMENTS

1. Alipio Gacosta was sworn in as a Parks and Recreation Commissioner by Linda Hobson, Suisun City Clerk.

D. CONSENT CALENDAR

Approval of Minutes:

The minutes of December 5, 2012 meeting were approved with a 5-0 vote. Motion to approve made by Commissioner John Pierce, seconded by Commissioner Roger Begely.

E. GENERAL BUSINESS

1. Mick Jessop stated that the Parks and Recreation Chairman and Vice-chair positions are vacant and will except nominations. Commissioner John Pierce nominated Commissioner Angel Borja for Chairman, seconded by Commissioner Roger Begley approved by 5-0 vote. Chairman Angel Borja nominated John Pierce for Vice-chair, seconded by Commissioner Roger Begley approved by 5-0 vote.
2. Public Works: Jeff Penrod, Public Works Superintendent, stated that some of the areas that he oversees and is responsible for are streetlights, parks, landscaping, electrical systems on City Parks and landscapes, pot holes and Maintenance Assessment Districts. Jeff explained which parks were maintained by MADs and which parks were maintained by the city. Scott Christian, Landscape Supervisor, stated that since he started his position, 3,600 plants have been planted including the replaced plants that have failed. Scott reported that city trees are best pruned in the winter and Public Works will be pruning the trees at the Nelson Center by the end of the month. Scott reported the condition of the playground structures, replacing the rocker handles at Lawler Ranch and the rubber surfaces at the parks. Scott will ensure that MADs will follow the irrigation schedule this year since the schedule was not adhered to last year. Vice-chair John Pierce asked Scott if the items he mentioned that needed repair or replacement were in the budget. Scott stated that Montebello Park does not have any funds available but there is funding for the other parks.

Commissioner Tom Conley asked Scott about the Smart Timer he read about in previous meeting minutes. Scott replied that the Smart Timer has 2 functions: irrigation control and to communicate problems. Scott stated that the Smart Timer modifies itself; for example, when it rains the Smart Timer will not water the turf. The Smart Timer company installed a test model at Goepp Park to see how the City would like it but Scott ran into problems when the booster pump had shut down which reduces pressure. Scott stated that within 5 years, the Smart Timer is expected to pay for itself with the reduction in staff and reduction in water. Chairman Angel Borja stated that monthly checks should be completed to see if the play structures have become worse. Mick Jessop informed the Commissioners to contact Jeff, Scott or himself if they see any potential dangers in the play grounds or broken sprinkler heads. Commissioner Tom Conley asked if the Mike Day play structure can be resurfaced. Scott replied that the portion that needs work can be unbolted and replaced.

Mick Jessop reminded the Commissioners about the CPRS District 1 Awards & Installation Banquet on March 2nd. The Parks & Recreation Commission will be recognizing Bethany Smith for her work with Adopt A Park, MOMS, Dan O. Root PTO Chair, replacing the message board, fundraising, and being on the Board of the Community Services Foundation which generated \$62,000 for the 4th of July, Christmas, Saturday Night Movies on the Waterfront and is now trying to raise funds for 2013 events.

3. Community Services Foundation: Mick Jessop reported that the safe and sane fireworks raised more than \$80,000 for future events. Mick stated that Christmas on the Waterfront expenses will be approximately \$16,000 - \$20,000; Saturday Night Movies \$3,500; Sunday Jazz Concerts \$10,000 and Friday Night Concerts \$20,000. The next Community Services Foundation meeting will be February 13th and will meet the 2nd Wednesday each month. If there are any connections anyone has that may be a potential CSF donor, please send them to the CSF web site or to contact John Pierce or Mick Jessop.

F. REPORTS

1. Staff
 - a. City Council – Mick Jessop reported that City Council did not meet on February 5th and will meet February 12th. Mick will present the cost of 2013 special events to the City Council.
 - b. Park Development Fund – The monthly report was distributed and discussed.
 - c. Recreation / Community Center – The monthly report was distributed and discussed.
 - d. Marina Report – The Marina monthly report distributed was discussed.
 - e. Senior Center Report – Mick Jessop stated that all Senior activities and classes have relocated to the Joseph Nelson except for the senior dinners. The senior dinners will resume when the Senior Center re-opens the end of May or June. Commissioner Tom Conley asked Mick what was being renovated. Mick replied that the kitchen, the interior, floor covering, lights, heating & air and roof replacement would be included in the renovation.
 - f. Other: None

2. Commission: Chairman Angel Borja asked the Commissioners to include how long they have been in living in the Suisun area. Commissioner Roger Begley stated that he has lived in Old Town Suisun for 27 years. Roger reported that Public Works has been out every week making sure the leaves are cleared from the drains to prevent flooding and wanted to thank Public Works. Commissioner Alipio Gacosta stated that he has lived in Old Suisun since 1970. Vice-chair John Pierces said he has lived near Goepp Park for past 17 years and has been on the Parks & Recreation Commission for 2 years. John asked Mick Jessop to up update the status on the bike path benches and garbage cans due to the increase of trash on Village Drive and Marina Boulevard. Mick stated that the City will be placing matching benches on both sides of Highway 12 and is in the budget that was submitted in the grant. Chairman Angel Borja stated that he has been living in Lawler Ranch for 10 or 11 years. Angel asked when the Grizzly Island trail will be completed. Mick said the trail is scheduled to be completed next month. Angel asked for the stats on the senior dinners and Mick said the information will be emailed to the Commissioners. Commissioner Tom Conley asked about carpooling to the Awards Banquet. Mick replied that an email will be sent out the week of the banquet to organize carpooling to the banquet.

G. ADJOURNMENT

There being no further business the meeting was adjourned at 8:13 p.m. Motion to adjourn was made by Vice-chair John Pierce, seconded by Commissioner Roger Begley. Vote 5-0.

Chairman

Administrative Assistant