

**AGENDA**  
**REGULAR MEETING OF THE**  
**SUISUN CITY PARKS AND RECREATION COMMISSION**  
**SUISUN CITY, CALIFORNIA**  
**701 CIVIC CENTER BOULEVARD**  
**7:00 P.M., WEDNESDAY, FEBRUARY 6, 2013**

**A. ROLL CALL**

**B. PUBLIC COMMENT**

**C. PRESENTATIONS, ANNOUNCEMENTS AND APPOINTMENTS**

1. Public Works / Parks Update: Scott Christian and Jeff Penrod
2. Select Parks and Recreation Chairman and Vice-chair.

**D. CONSENT CALENDAR**

Consent Calendar items requiring little or no discussion and acted upon with one motion.

1. a. Minutes of the December 5, 2012 Parks and Recreation Commission meeting.

**E. GENERAL BUSINESS**

1. CPRS Awards Banquet
2. Suisun City Community Services Foundation

**F. REPORTS**

1. Staff
  - a. City Council Agenda
  - b. Park Development Fund
  - c. Recreation/Community Center
  - d. Marina Report
  - e. Senior Center Report & Discussion
  - f. Other
2. Commission
3. Chairman

**G. ADJOURNMENT**

I, \_\_\_\_\_ of the City of Suisun do certify that this Agenda was posted by 12:00 noon, on Saturday, preceding this meeting at the following locations:

- a. Suisun City Hall, 701 Civic Center Blvd.
- b. Suisun City Fire Department, 621 Pintail Drive
- c. Suisun City Senior Center, 318 Merganser Drive

**CITY OF SUISUN CITY  
PARKS AND RECREATION COMMISSION  
MINUTES OF DECEMBER 5, 2012**

Chairman Billy Gaither called the meeting to order at 7:00 p.m.

**A. ROLL CALL**

Present: Chairman Billy Gaither, Commissioner Angel Borja,  
Commissioner John Pierce, Commissioner Roger Begley

Staff: Mick Jessop and Cathy Rader

Absent:

Audience:

**B. PUBLIC COMMENT**

**C. PRESENTATIONS, ANNOUNCEMENTS, APPOINTMENTS**

**D. CONSENT CALENDAR**

Approval of Minutes:

The minutes of November 7, 2012 meeting were approved with a 4-0 vote with a correction by Commissioner Roger Begley: "The elevated lawns on Driftwood south side are over run with weeds on the south side of Driftwood on the elevated lawn" should be corrected to the building pad behind restrooms. Motion to approve made by Commissioner John Pierce, seconded by Chairman Bill Gaither.

**E. GENERAL BUSINESS**

1. CPRS Nominations: Mick Jessop informed the commissioners that the CPRS Awards Banquet will be held March 2<sup>nd</sup>. Mick said that Parks & Recreation Commissioners nominated John Miller last year and recommended that Bethany Smith as a good candidate for this year. Everyone agreed that Bethany would be a good recommendation but will take the vote at the next meeting when paperwork comes out.
2. Christmas on the Waterfront Report: Mick Jessop stated that craft vendors were down this year from last year due to rainy weather in the morning. Mick added that the attendance was higher in the evening with an estimate of 1,000 to 1,500 people. The Giving Tree auction raised approximately \$200 for the Community Services Foundation and photos with Santa was popular again this year
3. Suisun City Community Services Foundation: Mick Jessop reported that the City estimated it made off fireworks sales approximately \$80,000 for the 4<sup>th</sup> of July Event next year and the City will again plan on selling safe and sane fireworks. Mick states that the foundation is looking at the idea of 1,000 community members to donate \$20 to raise \$20,000 for the next 4<sup>th</sup> of July Event. This year, the foundation raised over \$18,000 in donations for this year's Christmas event. The next Community Services Foundations meeting will be January 9, 2013 from 9:00am – 1:00pm at the Hampton Inn.

**F. REPORTS**

1. Staff

- a. City Council – Mick Jessop reported that Mike Segala and Lori Wilson were sworn in at the City Council meeting.
- b. Park Development Fund – The monthly report was discussed. Mick Jessop stated that the negative number is a moment in time valuation in over the course of the year and the fund has not lost money.
- c. Recreation / Community Center – The monthly report was distributed and discussed.
- d. Marina Report – The Marina monthly report distributed was discussed. Mick stated that the Marina showers may need re-keying due to non-key holders using the showers. Mick said that a swipe key system would be looked at so that codes could be changed easily if needed. Changing the locks will depend on the cost.
- e. Senior Center Report – Mick Jessop reported that the Senior Center Thanksgiving lunch was a success with approximately 200 guests and Karen Mickens will be holding her annual Christmas Event on December 21<sup>st</sup> at the Senior Center. Mick stated that bids for the Senior Center remodel will take place on January 3, 2013, hopefully go to City Council on January 15, and construction may begin end of January or first week in February. The Senior Center will be closed February through May with all of the senior activities and classes relocating to the Joseph Nelson Community Center. Mick said that there will not be any monthly senior dinners from January through May due to lack of space at the Nelson Center and will resume when the Senior Center reopens.
- f. Other: Mick Jessop distributed the Parks & Facilities Inspection Report that Public Works uses. Mick would like the commissioners to use the report as a guideline when visiting city parks. Mick reported that the algae problem at Lawler Falls Park cost for clean up approximately \$400 for Algaecide plus 52 Public Work staff hours for cleanup and monitoring. Chairman Bill Gaither added that winter would be a good time to clean all the algae out.
- g. Commission – Commissioner Roger Begley attended the Senior Center Thanksgiving Dinner and said the food was great. Commissioner Angel Borja said he liked the Inspection Report. Angel stated that there is an excess amount of standing water on the Grisly Trail. Mick Jessop stated that the trail should be completed in another month.

**G. ADJOURNMENT**

There being no further business the meeting was adjourned at 7:40 p.m. Motion to adjourn was made by Commissioner John Pierce, seconded by Roger Begley. Vote 4-0.

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Chairman

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Administrative Assistant