

**AGENDA**  
**REGULAR MEETING OF THE**  
**SUISUN CITY PARKS AND RECREATION COMMISSION**  
**SUISUN CITY, CALIFORNIA**  
**701 CIVIC CENTER BOULEVARD**  
**7:00 P.M., WEDNESDAY, APRIL 17, 2013**

- A. ROLL CALL**
- B. PUBLIC COMMENT**
- C. PRESENTATIONS, ANNOUNCEMENTS AND APPOINTMENTS**
- D. CONSENT CALENDAR**  
Consent Calendar items requiring little or no discussion and acted upon with one motion.
  - 1. a. Minutes of the March 6, 2013 Parks and Recreation Commission meeting.
- E. GENERAL BUSINESS**
  - 1. Lawler Ranch Park Master Plan Discussion
- F. REPORTS**
  - 1. Staff
    - a. City Council Agenda
    - b. Park Development Fund
    - c. Recreation/Community Center
    - d. Marina Report
    - e. Senior Center Report
    - f. Other
  - 2. Commission
  - 3. Chairman
- G. ADJOURNMENT**

I, \_\_\_\_\_ of the City of Suisun do certify that this Agenda was posted by 12:00 noon, on Saturday, preceding this meeting at the following locations:

- a. Suisun City Hall, 701 Civic Center Blvd.
- b. Suisun City Fire Department, 621 Pintail Drive
- c. Suisun City Senior Center, 318 Merganser Drive

**CITY OF SUISUN CITY  
PARKS AND RECREATION COMMISSION  
MINUTES OF MARCH 6, 2013**

Mick Jessop called the meeting to order at 7:00 p.m.

**A. ROLL CALL**

Present: Commissioner Angel Borja, Commissioner John Pierce,  
Commissioner Roger Begley, Commissioner Tom Conley,  
Commissioner Alipio Gacosta.

Staff: Mick Jessop and Cathy Rader

Absent:

Audience:

**B. PUBLIC COMMENT**

**C. PRESENTATIONS, ANNOUNCEMENTS, APPOINTMENTS**

**D. CONSENT CALENDAR**

Approval of Minutes:

The minutes of February 6 meeting were approved with a 5-0 vote. Motion to approve made by Vice-chair John Pierce, seconded by Commissioner Alipio Gacosta.

**E. GENERAL BUSINESS**

1. Mick Jessop gave an update on the Grizzly Island Trail. Some of the Grizzly Island Trail concrete had to be replaced due to excess fiberglass mesh. Mick stated that the benches and garbage cans for the Grizzly Island Trail and for the North Bike Trail between Marina and Wal-Mart are still planned using the matching grant with the Park Development fund or by the Capital Improvement Plan (CIP) for the next fiscal year. Mick reported that a Grand Opening ribbon cutting ceremony is planned for April.

**F. REPORTS**

1. Staff
  - a. City Council – Mick Jessop could not attend the meeting and did not have an update.
  - b. Park Development Fund – The monthly report was distributed and discussed.
  - c. Recreation / Community Center – The monthly report was distributed and discussed.
  - d. Marina Report – The Marina monthly report distributed was discussed.
  - e. Senior Center Report – Mick Jessop reported that the renovation is going smoothly at the Senior Center and a walkthrough with the contractor is scheduled in two weeks. Mick stated that the \$750,000 remodel will include a gutted and renovated kitchen, new flooring, new lighting, more storage capacity and painting. The Senior Partners will purchase a new bingo board and bingo ball blower for the Senior Center. The renovation is estimated to be complete the end of April and a Grand Re-opening planned for June 14.
  - f. Other: Mick Jessop reported that he received an email from Scott Christian stating that the turf irrigation system is up and operating do to the dry winter.

2. Commission: Commission Roger Begley stated that the Parks and Recreation Commissioners should walk the 9 parks and use the inspection report. Commissioner Tom Conley would like a list of all the parks and their locations and the inspection report emailed to the Commissioners. Cathy Rader will email park locations and the inspection report to the Commissioners. Mick Jessop added that the Awards Banquet at the Finley Community Center in Santa Rosa went well. Bethany Smith was honored as Suisun City's Community Services Award recipient for her outstanding community volunteer work.

**G. ADJOURNMENT**

There being no further business the meeting was adjourned at 7:25 p.m. Motion to adjourn was made by Vice-chair John Pierce, seconded by Commissioner Roger Begley. Vote 5-0.

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Chairman

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Administrative Assistant

# RECREATION & COMMUNITY SERVICES MONTHLY REPORT

## MARCH 2013

<b>COMMUNITY CENTER RENTALS</b>						
<b><i>Weekday Rentals</i></b>						
Banquet Room	Meeting Room A	Meeting Room B	Meeting Room C	Room Combo	Classroom 1	<b>MARCH Deposits</b>
2	1	11	36 18 (Safequest)	1	4	
<b><i>Weekend Rentals</i></b>						<b>Rentals Paid \$5,987</b>
						<b>Damage Deposits \$2,400</b>
4	0	0	3	6	7	
<b><i>Contracted Classes: 60% Instructor/40% Nelson Center</i></b>						<b>Total registrations from classes including pre-school classes</b>
26	13	14	0	0	4	\$ 5,925 Customer Cash/Checks
						<u>\$17,516 Credit Card Charges</u>
						<b>\$23,441</b>
<b><i>Senior Center Rentals: All activities and classes at the Joseph Nelson Community Center while Senior Center is being renovated</i></b>						<b>Senior Center Deposit \$2,417</b>
<b>Heritage Park Rentals</b>		21	<b>Other Parks / Plaza</b>			<b>\$1,091</b>
<b>Lambrecht Complex Rentals</b>		0				
<b>Softball Team Payments</b>		ASA Insurance Paid: \$585				<b>\$16,426</b>
<b>Misc. fees (Before &amp; After School Programs, Concession Stand at Lambrecht, Community Garden, etc.)</b>						\$8,369
						<u>\$1,759 Credit Card</u>
						<b>\$10,128</b>
<b>TOTAL RECREATION DEPARTMENT MARCH DEPOSITS (Marina not included)</b>						<b>\$62,475</b>

**SUISUN CITY MARINA – MONTHLY REPORT**  
**March 2013**

**Reported by Gus Barkas, Marina Supervisor**

**MARINA OCCUPANCY (Based on Paid monthly tenancy)**

DATE	TENANTS	NEW TENANTS	VACATED	'12 OCCUPANCY RATE	'13 OCCUPANCY RATE
3/1/13	125				81%
3/31/13	117	3	11		75%

Reasons for vacating:

SIZE	28'	34'	40'	41'	46'	TOTAL
TOTAL	43	85	20	1	6	155*
OCCUPIED	34	56	20	1	6	117

\*2 Slips occupied by Law Enforcement & Marina

Slips 445 & 446 are 1 slip

Slip 100 is gas dock

Slip 101 is pump out station

**GUEST BERTHING**

TYPE OF USE	# OF BOATS	# OF DAYS	# AT GUEST DOCK	# AT BERTHS	AMOUNT RECEIVED
INDIVIDUAL	2	6	0	0	\$110
CRUISE INS	0	0	0	0	\$0
SOLANO YACHT CLUB EVENT	9	2	0	0	\$0
GROUP BERTHING	0	0	0	0	\$0

**FUEL/MISC. SALES**

FUEL SALES	Unleaded Fuel	Diesel Fuel
Gallons Sold	1,113.39 @ \$4.20 per gal	19.90 @ 4.30 per gal

<b>BOAT LAUNCH PARKING REVENUE (Incl year passes)</b>	\$2,569.00 (5 weeks)
<b>DELTA MAP SALES - # SOLD: 2</b>	\$16

March brought some sunny weather with many visitors to the Marina and to the Harbor Master Office with daily inquiries about the Marina. Sturgeon fishing is popular with the fishermen as revenues show on the weekly launch income. Marina staff relocated two buoys in order to give boaters better direction out of the marina. Marina staff continues to replace dock boxes, electrical covers and dock finger numbers that have weathered in the elements, check and issue citations at the public launch, pick up debris from the turnaround basin, replaced two lights at the public dock, replaced wax and bolts in the men's restroom, checked all pile rollers and all are in good shape, inventory work to be done for Bellingham Marine's annual maintenance, washed down docks and repaired gas pumps. Staff is hoping that occupancy will improve in next several months with the warmer weather.

## Programs, Services & Information Section:

Suisun City Senior Center welcomes you! A place for recreation, socialization and resource to those 50 years of age or older.

*SENIOR CENTER RENOVATIONS are happening, we will keep you posted as to ALL changes as we progress.*

*Please note, that while actually under construction all programming will be held at the Joseph Nelson Community Center located at 611 Village Dr., Suisun and is subject to change and/or cancellations.*

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### **\*\*THE SUISUN SENIOR PARTNERS:**

The Senior Partners are a tax-exempt 501C non-profit organization dedicated to the support and promotion of the Senior Center. All seniors are welcome to become Partner supporter and/or member and are encouraged to become active in the Senior Center activities and programs. Meetings are held at the Center the 2<sup>nd</sup> Thursday of every month at 9:45 am.

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### **\*\*DINNER DANCE :**

**RETURNS to Senior Center when renovations are complete.**

### **\*\*LUNCH PROGRAM:**

Meals on Wheels sponsors' lunch served at the Center Monday through Friday. A donation of \$3.00 per meal is suggested. This program also features home delivered meals and frozen meals. Lunches need to be ordered at least one day in advance. For reservations, menu information and other details call 426-3079.

### **\*\*LEGAL RESOURCE DAY:**

David W. Knight, Attorney at Law  
Certified Senior Advisor (CSA)  
visits the Senior center for FREE legal consultations.

Appointment Required – See Office.

1<sup>st</sup> Friday of every month.

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Newsletter available at Center and online at [www.suisun.com](http://www.suisun.com)

follow us on

[www.Facebook.com/SuisunCity](http://www.Facebook.com/SuisunCity)

Subscriptions are available through the mail and online for \$25 per year.

### **ADULT FITNESS:**

**Ti-Chi** – Learn these slow moving sets of exercises that help with balance, flexibility and posture. Wear comfortable clothing and soft-soled shoes.

**Cost: \$2 per session.** Class meets on Tuesday's and Thursday's @ 9 am at the Joseph Nelson Community Center.

**Line Dance** – Perfect way to stay fit and active by dancing. Dance segments include the cha-cha, rumba, swing, mambo, waltzes and more. **Cost: \$2 per class.**

\*Every Wednesday @ 10am

**\*\*Crafts:**

**Needle Works & More** – Knit, crochet or simply work any craft project you wish.

You bring supplies for your own project.

\*Monday's, Tuesday's & Friday's 9 – 12

**Cost: \$1.00 per person, per class**

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**\*\*Golden Age Art Class\*\***

This is a free art class that allows individuals to experiment in art. Simple lessons in different artistic techniques can help with self expression.

This class is free.

Please bring a sketch pad and 2-#2 pencils.

Class meets every Wednesday at 1pm

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**\*Pinochle – Daily**

**\*Bingo** – 5 cents per card, per game; 10 card maximum. M-F 1pm

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**TRIP/TOURS:**

**RedHawk Casino**

Thursday, April 18

**\$22 per person.**

**Bonus: \$10 play**

**Spot time: 7:45am**

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**ThunderValley Casino**

Thursday, May 15

**\$22 per person.**

**Bonus: \$10 play**

**Spot time: 7:45am**

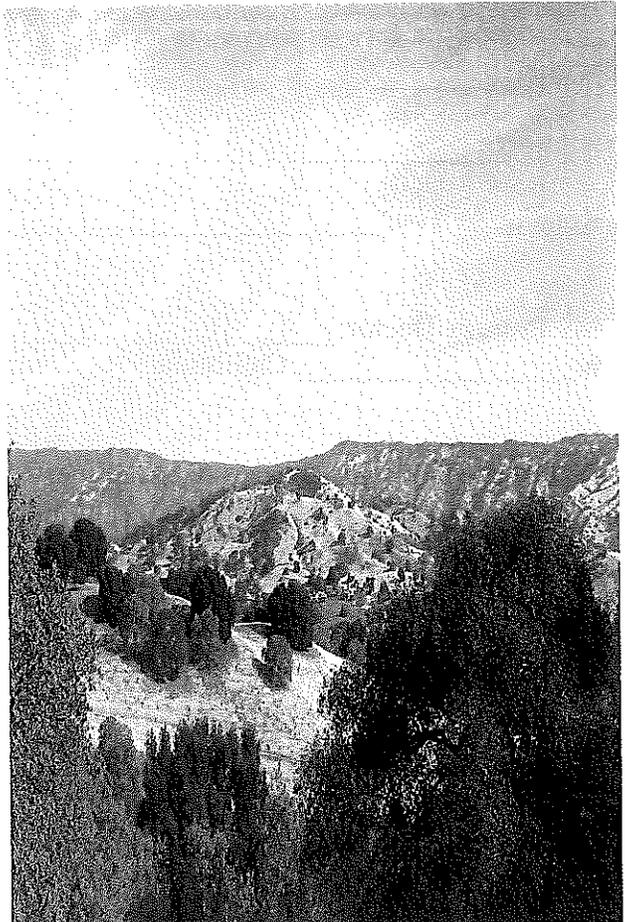
**Silver Legacy Casino**

Thursday, June 20

**\$33 per person.**

**Bonus: \$10 cash/\$5 Food coupon**

**Spot time: 6:45am**



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**\*Senior Partners Meet – Thursday, April 11 –PLEASE COME!**

Newsletter available at Center and online at [www.suisun.com](http://www.suisun.com)

follow us on [www.Facebook.com/SuisunCity](http://www.Facebook.com/SuisunCity)

**Suisun Senior Center – April 2013**

Monday	Tuesday	Wednesday	Thursday	Friday
<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>
9 cards 9 Crafts 11:30 lunch <b>beef stew</b> 1 bingo	9 cards 9 Crafts 9 ti chi @ JNC 11:30 lunch <b>turkey</b> 1 bingo	9 cards 10 Line Dance 11:30 Lunch <b>spaghetti</b> 1 bingo 1 ART CLASS	9 cards 9 ti chi @ JNC 11:30 lunch <b>soup/chicken</b> 1 Bingo	9 Legal Hour 9 cards 9 Crafts 11:30 lunch fish 1 bingo
<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>
9 cards 9 Crafts 11:30 <b>NO LUNCH TODAY</b> 1 bingo	9 cards 9 Crafts 9 ti chi @ JNC 11:30 lunch <b>sweetish meatballs</b> 1 bingo	9 cards 10 Line Dance 11:30 Lunch <b>tuna casserole</b> 1 bingo 1 ART CLASS	9 cards 9 ti chi @ JNC <b>9:45 Senior Partners Meet</b> 11:30 lunch <b>chicken</b> 1 Bingo	9 cards 9 Crafts 11:30 lunch <b>meatloaf</b> 1 bingo
<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>
9 cards 9 Crafts 11:30 lunch <b>pork chop</b> 1 bingo	9 cards 9 Crafts 9 ti chi @ JNC 11:30 lunch <b>unstuffed peppers</b> 1 bingo	9 cards 10 Line Dance 11:30 lunch <b>polish sausage</b> 1 bingo 1 ART CLASS	9 cards 9 ti chi @ JNC 11:30 lunch <b>krab salad</b> 1 Bingo <b>RED HAWK CASINO</b>	9 cards 9 Crafts 11:30 lunch <b>chili relleno</b> 1 bingo
<u>22</u>	<u>23</u>	<u>24</u>	<u>25</u>	<u>26</u>
9 cards 9 Crafts 11:30 lunch <b>bbq chicken</b> 1 bingo	9 cards 9 Crafts 9 ti chi @ JNC 11:30 lunch <b>pork</b> 1 bingo	9 cards 10 Line Dance 11:30 Lunch <b>taco salad</b> 1 Bingo 1 ART CLASS	9 cards 9 ti chi @ JNC 11:30 lunch <b>currey chicken</b> 1 Bingo	9 cards 9 Crafts 11:30 lunch <b>Salisbury steak</b> 1 bingo
<u>29</u>	<u>30</u>			
9 cards 9 Crafts 11:30 lunch fish 1 Bingo	9 cards 9 Crafts 9 ti chi @ JNC 11:30 lunch <b>soup/salad</b> 1 bingo	<p>SENIOR CENTER RENOVATIONS are happening, we will keep you posted as to ALL changes as we progress. While under construction all programming will be held at the Joseph Nelson Community Center located at 611 Village Dr., Suisun and are subject to change and/or cancellations.</p> <p><b>COMING SOON....INFO ON RE-OPENING PARTY!</b></p>		